

RESOLUTION NO. 2 , 2022

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
A CONTRACT WITH CT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES
RELATED TO GENERAL ENGINEERING AND ARCHITECTURAL SERVICES
FOR CALENDAR YEAR 2022**

WHEREAS, Section 9.03 of Article IX of the Charter of the City of Montgomery, Ohio, provides the method under which the City Manager shall make certain purchases and enter into contracts on behalf of the City; and

WHEREAS, it is appropriate to provide contract authority for professional services that are generally not subject to competitive bidding but will exceed a total of \$50,000 in a calendar year; and

WHEREAS, it is the desire of the Council of the City of Montgomery to enter into a contract with CT Consultants, Inc. for calendar year 2022 to perform general engineering and architectural services for the City.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The City Manager is hereby authorized to enter into a contract with CT Consultants, Inc. for professional services to be provided to the City of Montgomery for calendar year 2022 according to the schedule submitted by CT Consultants, Inc., attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2. The City Manager is hereby authorized to pay CT Consultants, Inc. according to the rates set forth in said schedule.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: January 5, 2022

ATTEST: Connie Gaylor
Connie Gaylor, Clerk of Council

Craig D. Margolis
Craig D. Margolis, Mayor

APPROVED AS TO FORM:
Terrence M. Donnellon
Terrence M. Donnellon, Law Director



September 10, 2021

Mr. Brian Riblet
City Manager
City of Montgomery
10101 Montgomery Road
Montgomery, Ohio 45242

RE: 2022 Professional Services Fee Adjustment

Dear Brian:

As the end of 2021 approaches, we would like to meet with you, Tracy and Gary to discuss our performance over this past year and to see if, and how, we can improve our services to your staff and to the City of Montgomery in the upcoming year.


This is also the time of year when we review our annual agreement for professional services and the associated hourly fee schedule. We have attached our proposed fee schedule for 2022. As you can see, we are requesting a slight adjustment to the fee schedule for 2022.

We will be contacting you shortly to set up a convenient time to meet to review our proposed 2022 fee schedule and our performance for the past year.

Thank you for your long term trust.

Respectfully,
CT Consultants, Inc.


Mark V. Brueggemann, P.E.
Vice President


Jay A. Korros, P.E., PTOE
City Engineer

MVB:rgf

Enclosure

cc: Gary Heitkamp, Public Works Director
Tracy Henao, Assistant City Manager



CITY OF MONTGOMERY
2022 HOURLY FEE SCHEDULE

Principal Engineer	\$ 226.50
Senior Engineer/Architect	174.00
Project Engineer/Architect	151.50
Engineer 2/Architect 2	127.25
Engineer 1/Architect 1	114.00
Designer 3	111.00
Designer 2	93.50
Engineer Intern	58.25
Survey Crew	159.00
Construction Rep 3	96.00
Technical Support	59.50

Expenses at Cost Plus 10%

CT CONSULTANTS, INC.

2022 MONTGOMERY FEE SCHEDULE