

RESOLUTION NO. 57 , 2022

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE FOR CITY COPIER EQUIPMENT AND AUTHORIZE RELATED SERVICES

WHEREAS, Section 9.03 of Article IX of the Charter of the City of Montgomery, Ohio provides the method under which the City Manager shall make certain purchases and enter into contracts on behalf of the City; and

WHEREAS, contracts above \$50,000.00 must be competitively bid unless an exception is provided by Ohio law; and

WHEREAS, RC § 125.04(C) allows the City to purchase supplies or services without competitive bidding if the pricing for such supplies and services can be acquired upon equivalent terms, conditions and specifications at a lower price than could be obtained through the Ohio Department of Administrative Services under the City's Cooperative Purchase Agreement; and

WHEREAS, the Administration has received a proposal from ProSource to allow the City to replace and update its copiers under a five-year lease for the equipment and related software, and a separate contract for maintenance and service based upon copy usage, which proposal the Administration has determined provides a better overall cost than that cost available for comparable equipment acquisition, leasing and services under the State Cooperative Purchase Agreement; and

WHEREAS, the Administration, after reviewing the documentation and reviewing the proposal, is recommending that the City accept the proposal from ProSource to lease and maintain the City's inventory of copiers.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The City Manager is hereby authorized to enter into a contract with ProSource to acquire four (4) copiers, related equipment and Maintenance and Service Agreement at a total five-year cost of \$33,470.00 for the equipment and software lease, and a separate five-year Support Agreement totaling \$29,340.00 plus related overcharges based upon copy usage.

SECTION 2. The City Manager is authorized to pay ProSource consistent with the terms of the Agreement, and to execute any and all additional documentation with ProSource to implement this lease acquisition.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: January 5, 2022

ATTEST: Connie M. Gaylor
Connie M. Gaylor, Clerk of Council

Craig D. Margolis
Craig D. Margolis, Mayor

APPROVED AS TO FORM:

Terrence M. Donnellon
Terrence M. Donnellon, Law Director