

City of Montgomery
City Council Business Session Minutes
March 1, 2023

Present

City Council Members Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
Tracy Henao, Asst. City Manager
Chris Bigham, Interim Finance Director
Kevin Chesar, Community Dev. Director
John Crowell, Police Chief
Gary Heitkamp, Public Works Director
Paul Wright, Fire Chief
Matthew Vanderhorst, Community and Information Services Dir.
Amy Frederick, Community Engagement Coordinator
Connie Gaylor, Clerk of Council
Wendy Grethel, Customer Service and Volunteer Coordinator

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Mike Cappel
Chris Dobrozsi
Ron Messer
Sasha Naiman
Ken Suer

City Council Convened its Business Session for March 1, 2023 at 5:51 p.m. at City Hall with Mayor Margolis presiding.

ROLL CALL

Mayor Margolis asked for a motion to dispense of roll call as all members are present.

Mr. Cappel made a motion to dispense of roll call as all members are present. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

LEGISLATION FOR CONSIDERATION

Mayor Margolis stated that the following legislation will need to be added to the agenda for consideration and asked for a motion to do so.

Mr. Cappel made a motion to add the legislation to the agenda. Mr. Dobrozsi seconded. City Council unanimously agreed.

Mayor Margolis assigned the legislation to Mr. Dobrozsi.

A Resolution Establishing Compensation for The City Manager

Mr. Dobrozsi moved to read the legislation by title only. Mr. Cappel seconded. City Council unanimously agreed.

Mr. Dobrozsi read the title and moved passage of the Resolution. Mr. Cappel seconded.

Mr. Dobrozsi explained that this Resolution will authorize an amendment to the current employment agreement with Mr. Brian Riblet as the City Manager of Montgomery. This Resolution is the result of the recent performance appraisal of the City Manager conducted by City Council. The Government Affairs Committee of City Council has recommended adoption of this Resolution.

City Council thanked Mr. Riblet for his outstanding leadership as City Manager during the last year.

The roll was called and showed the following vote:

AYE: Cappel, Bissmeyer, Dobrozsi, Margolis, Naiman, Suer, Messer (7)

NAY: (0)

PENDING LEGISLATION

There is no pending legislation.

60
61 Mayor Margolis explained that since the following legislation has been made available to the public before this
62 evening's meeting, he asked for a motion to accept the legislative Agenda and read all legislation by title only.

63
64 Mr. Cappel made a motion to accept the legislative Agenda and read all legislation by title only. Vice Mayor
65 Bissmeyer seconded. City Council unanimously agreed.

66
67 **NEW LEGISLATION**

68
69 **A Resolution Authorizing An Agreement With The Vintage Club Community Association, Inc. To**
70 **Construct Roadway Improvements Within The Vintage Club Subdivision**

71
72 Mr. Cappel read the title and moved for passage of the Resolution. Mr. Dobrozi seconded.

73
74 Mr. Cappel explained that the information has been previously supplied on the Resolution that, if approved, will
75 authorize a contract with Vintage Club Community Association. This is an Agreement negotiated by the City with
76 the Vintage Club Community Association, Inc. to oversee re-construction of a portion of their private streets
77 consistent with the City standards for public streets. Since the February 15 Work Session, the Alternate Bids
78 proposed by Barrett for the Vintage Club work have been reviewed and accepted by the Community Association.

79
80 Mr. Donnellon explained that the Vintage Club Community Association will send funding to the escrow agent and
81 then the City will have control of drawing those funds down for payment to the contractor. He added that
82 contingencies are added but will be returned to the Association if not used.

83
84 The roll was called and showed the following vote:

85
86 AYE: Bissmeyer, Dobrozi, Margolis, Naiman, Suer, Messer, Cappel (7)
87 NAY: (0)

88
89 **A Resolution Accepting A Bid And Authorizing The City Manager To Enter Into A Contract With Barrett**
90 **Paving Materials, Inc. For The 2023 Street Resurfacing Program**

91
92 Mr. Cappel read the title and moved for passage of the Resolution. Vice Mayor Bissmeyer seconded.

93
94 Mr. Cappel explained that information has been previously supplied on this Resolution that, if approved, will
95 authorize the City Manager to enter into an agreement with Barrett Paving Materials Inc. for the 2023 Street
96 Resurfacing Program. Since the February 15 Work Session occurred, an updated Resolution has been prepared to
97 reflect the increase of the contract amount to include Alternates 3-7 related to the Vintage Club repaving. The
98 contract now includes the project Base Bid and Alternates #1 through #7 for funding in the amount of
99 \$1,242,563.68 which is programmed in the Capital Improvement Program 410-261-5470. The amount of the
100 recommendation includes \$59,169.43 in project contingency funding, which is an amount equal to 5.0% of the
101 total of the Base Bid and Alternates #1 through #7.

102
103 Mr. Cappel asked if there were any updates.

104
105 Mr. Heitkamp replied there were none.

106
107 The roll was called and showed the following vote:

108
109 AYE: Dobrozi, Margolis, Naiman, Suer, Messer, Cappel, Bissmeyer (7)
110 NAY: (0)

111

112 **A Resolution Authorizing The City Manager To Enter Into A Contract With M.A. Design Services For**
113 **Professional Landscape Design Services For The Ronald Reagan Highway And Montgomery Road**
114 **Roundabout**

115
116 Mr. Suer read the title and moved for passage of the Resolution. Mr. Cappel seconded.

117
118 Mr. Suer explained that information has been previously supplied on this Resolution that, if approved, will
119 authorize an agreement with MA Design to provide professional services for the Ronald Reagan Highway and
120 Montgomery Road Roundabout Improvements. This agreement would be for an amount not to exceed \$205,000
121 with MA Design to complete design, engineering, construction drawings, and opinion of construction costs for the
122 project. In anticipation of this project, funding has been included in the 480.000 Downtown Improvement
123 operating and capital budgets for both 2023 and 2024.

124
125 Mr. Suer asked if there were updates.

126
127 Mr. Riblet replied there were none.

128
129 Mr. Suer stated the vertical structure would be in the center of the roundabout with landscaping around it. This
130 would be a signature element of Downtown Montgomery area making Montgomery Quarter distinctive.

131
132 The roll was called and showed the following vote:

133
134 AYE: Margolis, Naiman, Suer, Messer, Cappel, Bissmeyer, Dobrozsi (7)
135 NAY: (0)

136
137 **A Resolution Authorizing The City Manager To Enter Into A Contract With Landscape Structures, Inc.**
138 **For The Purchase Of Playground Equipment For Swaim Park**

139
140 Mrs. Naiman read the title and moved for passage of the Resolution. Mr. Cappel seconded.

141
142 Mrs. Naiman explained that information has been previously supplied on this Resolution that, if approved, will
143 authorize the City Manager to enter into an agreement with Landscape Structures for the purchase of playground
144 equipment through Ohio State bid purchasing contract (Index#STS640, Contract #8000841) for Swaim Park. The
145 replacement of the equipment is necessary to provide safe playgrounds for the community. The project includes
146 replacement of various play structures located in the playground. The legislation amount requested is \$117,810.00
147 and would be funded through the 410-303-5470 account.

148
149 Mrs. Naiman asked if there were any updates.

150
151 Mr. Heitkamp replied there were none.

152 The roll was called and showed the following vote:

153
154 AYE: Naiman, Suer, Messer, Cappel, Bissmeyer, Dobrozsi, Margolis (7)
155 NAY: (0)

156
157 **A Resolution Authorizing The City Manager To Enter Into A Contract With Playcore Wisconsin Inc. D/B/A**
158 **Gametime Through Omnia Partners For The Purchase Of Playground Equipment**

159
160 Mrs. Naiman read the title and moved for passage of the Resolution. Mr. Messer seconded.

161
162 Mrs. Naiman explained that information has been previously supplied on this Resolution that, if approved, will
163 authorize the City Manager to enter into an agreement with Gametime through the Omnia Partners cooperative

164 purchasing agreement for the replacement and installation of playground equipment in Swaim Park. The funding
165 amount requested is \$103,711.67 and would be funded through the 410-303-5470 account.
166

167 Mrs. Naiman asked if there were any updates.
168

169 Mr. Heitkamp replied there were none.
170

171 The roll was called and showed the following vote:
172

173 AYE: Suer, Messer, Cappel, Bissmeyer, Dobrozsi, Margolis, Naiman (7)

174 NAY: (0)
175

176 ADMINISTRATION REPORT 177

178 Mr. Riblet reported the following items:
179

- 180 • City Council Work Session is scheduled for Wednesday, March 22 at 6:00 p.m.
181

182 Mr. Riblet explained that Staff would like to provide an update of the Strategic plan prior to the
183 meeting and would like to survey if Council would prefer meeting earlier than the normal 6:00 p.m.
184 start time, such as 5:30 p.m.
185

186 City Council agreed to keep the meeting time at 6:00 p.m.
187

- 188 • Mr. Riblet reported that there were no agenda items for the Law and Safety, Financial Planning and
189 Planning, Zoning and Landmarks Committees for the month of March and requested to cancel those
190 meetings.
191
- 192 • As a reminder, the Parks and Recreation, Government Affairs, and Public Works Committees will
193 meet on Monday, March 13 at 4:30, 5:30, and 6:30 p.m., respectively.
194
- 195 • Mr. Riblet provided an update on the progress of the Vintage Club development. He stated there is a
196 Letter of Interest for a restaurant in Building C. He added the Condo building has sold three units and
197 anticipates closing on five others in May.
198

199 Human Resources 200

- 201 • A Patrol Officer Exam announcement is being published and disseminated through multiple outlets
202 with a testing period from March 16 through April 13 using NTN Testing services.
203
- 204 • Job announcements for several seasonal positions including Public Works and Summer Recreation
205 Specialist's will be published and disseminated through multiple outlets at this time.
206

207 Events 208

- 209 • Mr. Riblet stated that MCLA Session #8 will be held Thursday, March 2 at the Safety Center for the
210 Homeland Safety and Security in Your Own Backyard session.
211
- 212 • Mr. Riblet stated that MCLA Session #9 – The History and Development Walking Tour conducted by
213 Ms. Henao and Mr. Chesar will be held on Saturday, March 11 beginning at 8:00 a.m. at the
214 Universalist Church. And finally, the graduation ceremony will be held at the Montgomery Inn on
215 March 16, 2023.

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- Mr. Riblet reminded City Council of the Braver Angels Workshop scheduled for Thursday, April 20 at 6:30 p.m. at Montgomery Inn. Mr. Riblet with the approval of City Council will schedule a Zoom meeting with Dr. Bill Doherty of Braver Angels on Tuesday, March 21 at 12:00 to review and discuss an agenda for that evening. City Council members Suer, Messer, and Naiman who were involved with the initial discussions will participate in the meeting.
- Mr. Riblet wished a Happy Birthday to Council Member Naiman for her birthday that evening. He also wished Chief Wright (3/4) and Council Member Dobrozsi (3/23) Happy Birthday wishes for their respective dates.
- Mr. Riblet added that this will be Mr. Bigham’s last City Council meeting as his last day is March 15. Maura Gray will be attending the March 22 Work Session as our new Finance Director. Mr. Riblet expressed his gratitude to Mr. Bigham for serving as the Interim Finance Director for the last 6 months. He added that Mr. Bigham’s expertise ensured that the City was on track with all the finances and was a great addition to our staff during his time here.

Mr. Riblet requested an Executive Session for matters related to the employment of a public employee.

APPROVAL OF MINUTES

Mayor Margolis asked for a motion to approve the February 15, 2023 Work Session minutes.

Mr. Cappel moved to approve the minutes as written. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

MAYOR'S COURT REPORT

Mayor Margolis stated the Mayors Court Report for the month of February would be presented at the March 22 Work Session.

OTHER BUSINESS

City Council collectively thanked Mr. Bigham for his commitment during the hiring process of a new Finance Director.

Mr. Riblet explained that the City had received a Call to Action email from the Ohio Municipal League regarding the lobbying for the restoration of the Local Government Fund (LGF).

Mr. Donnellon reported on the discussions around restoring the LGF at the State House and within the Ohio Municipal League. He stated that all jurisdictions are being asked to pass legislation in support of restoring the fund. Mr. Donnellon explained that the proposal by the State gives a percentage of the general revenue to local governments. The State cut this fund in half over the past 12 years. Mr. Donnellon explained that it is important for Montgomery to step up and let the Representatives and Senators know how critical this fund is for smaller townships and villages. He explained that the fund needs to not only be restored but needs to be raised. He stated that depending on what happens at the State meeting on Friday, March 10, he would recommend that City Council allow Mr. Riblet to write a letter in support of the Local Government Fund if needed.

Vice Mayor Bissmeyer made a motion to allow the City Manager to write a letter on behalf of City Council, if needed, to support the restoration of the Local Government Fund. Mr. Cappel seconded the motion. City Council unanimously agreed.

268 **EXECUTIVE SESSION**

269

270 Mayor Margolis explained that Mr. Riblet had requested an Executive for matters related to the employment of a
271 public employee. He asked a motion to adjourn into Executive Session.

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273 Mike Cappel made a motion to adjourn into Executive Session for matters related to the employment of a public
274 employee. Vice Mayor Bissmeyer seconded.

275

276 The roll was called and showed the following vote:

277

278 AYE: Messer, Cappel, Bissmeyer, Dobrozsi, Margolis, Naiman, Suer (7)

279 NAY: (0)

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281 City Council adjourned into Executive Session at 6:32 p.m.

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283 **ADJOURNMENT**

284

285 City Council reconvened back into Public Session at 6:48 p.m. Mayor Margolis asked if there was any other
286 business to discuss in public session. There being none, Mr. Cappel made a motion to adjourn the meeting. Vice
287 Mayor Bissmeyer seconded.

288

289 The roll was called and showed the following vote:

290

291 AYE: Cappel, Bissmeyer, Dobrozsi, Margolis, Naiman, Suer, Messer (7)

292 NAY: (0)

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294 City Council adjourned at 6:48 p.m.

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Connie Gaylor, Clerk of Council