

June 16, 2023

TO: Mayor and City Council Members
FROM: Brian K. Riblet, City Manager *BKR*
SUBJECT: City Council Work Session of Wednesday, June 21, 2023

As a reminder, City Council is scheduled to meet in Work Session on Wednesday, June 21, 2023 at 6:15 p.m.

As a reminder, the following Chair Updates will be held prior to the Council Meeting:

- 5:30 – Benny Miles, Civil Service
- 5:45 – Greg Leader, Arts Commission

Public Hearing

A Public Hearing is scheduled at 6:00 for the 2024 Tax Budget.

At the close of this presentation, City Council can remand the matter to Financial Planning for more specific information or take the information under advisement and then take formal action on the request via consideration of the Resolution adopting the Tax Budget for 2024 at the July 5, 2023 Business Session. This legislation is presented under the New Legislation section of this Work Session agenda.

Work Session

1. Call to Order
2. Roll Call
3. Special Presentation
 - a. Sycamore High School Graduate, Mannie Arbabi, will be presented with a Proclamation recognizing his State Championship title win in track
 - b. Montgomery Firefighter/Paramedic Phil Klug will share his experiences as a Fire Department member with City Council
4. Guest and Residents

5. Legislation for Consideration this Evening
6. Establishing an Agenda for July 5, 2023 Business Session

Pending Legislation

There is no pending legislation

New Legislation

- a. A Resolution Adopting A Tax Budget For 2024—Please refer to the Public Hearing packet on the proposed 2024 Tax Budget as prepared by Maura Gray, Finance Director. The preparation of the Tax Budget is an annual requirement for governmental jurisdictions per the Ohio Revised Code, Section 5705.28. The Financial Planning Committee of City Council reviewed the City’s 2024 Tax Budget at its June 5, 2023 meeting. The Tax Budget will be submitted to the Hamilton County Budget Commission for approval, and will, in turn, be used to determine Local Government Fund allocations. The proposed budget is based on the year 2024 projections as reflected in the City’s 2023-2027 Five-Year Operating and Capital Budget.

Add this Resolution to the July 5, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- b. A Resolution Authorizing Internet Auction of Surplus Personal Property Through Govdeals.com—Please find the attached correspondence from Police Chief John Crowell, requesting that City Council adopt a Resolution that will designate GovDeals.com as internet auction agents for the disposal of surplus property for the period of August 1, 2023 through July 31, 2024. Ohio law authorizes the City to dispose of surplus and abandoned personal property through internet auction. Section 50.02 of the Code of Ordinances sets forth a procedure for the sale and disposition of lost, abandoned, stolen, seized, or forfeited property (“Surplus Property”) through internet auction agents. This Resolution will also authorize the City Manager to enter into appropriate contracts with GovDeals.com.

Add this Resolution to the July 5, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- c. A Resolution Approving the Update of the Solid Waste Management Plan of the Hamilton County Solid Waste Management District—Please find attached correspondence from Connie Gaylor, Executive Assistant, requesting that City Council approve the update of the 2024-2038 Solid Waste Management Plan. The Plan update fulfills the requirements of Ohio solid waste laws and regulations, established a 15 year planning period and outlines how solid waste programs will continue to operate in Hamilton County.

Add this Resolution to the July 5, 2023, Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- d. A Resolution Amending Resolution No. 26, 2020 To Modify The Authorized Hours Of Operation For The Designated Outdoor Refreshment Area Within The City—Please see the attached correspondence from Brian Riblet, City Manager, requesting that City Council consider the approval of this Resolution that would modify the existing DORA hours on Friday to begin at noon rather than 5:00 p.m. As required by R.C. § 4301.82, advanced notice has been published in the Cincinnati Enquirer of Council's proposed modification to the DORA by this Resolution. This Resolution will reaffirm all other terms and conditions of the DORA enacted in Resolution No. 26, 2020, and simply modify the authorized hours for DORA operations on Fridays.

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7. Administration Report

8. Law Director Report

9. City Council Member Reports

- a. Mr. Cappel
- b. Vice Mayor Bissmeyer
- c. Mr. Dobrozsi
- d. Mrs. Naiman
- e. Mr. Suer
- f. Mr. Messer
- g. Mayor Margolis

10. Approval of Minutes- June 7, 2023 Business Session

11. Other Business

- a. Liquor License Permit Request — Please see the attached memo from Police Chief John Crowell regarding the attached request from the State of Ohio Liquor Control Board to issue a D1, D2, D3 license for Kaizenone Inc. dba Kozue Sushi & Ramen at 9310 Montgomery Road.

Make a Motion to have or not have a hearing regarding this request

Voice Vote

12. Executive Session

13. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads
Terry Donnellon, Law Director

June 21, 2023
City Hall
6:15 p.m.

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C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads,
Terry Donnellon, Law Director

RESOLUTION NO. _____, 2023

A RESOLUTION ADOPTING A TAX BUDGET FOR 2024

WHEREAS, pursuant to Section 5705.30 of the Ohio Revised Code, the taxing authority of each municipality is required to adopt a tax budget on or before the 15th day of July for the next succeeding year; and

WHEREAS, a Public Hearing was held June 21, 2023 and public notice was given in the manner provided by law; and

WHEREAS, copies of the budget have been filed in the Office of the City Manager for public inspection for the ten (10) day period preceding the Public Hearing.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Montgomery, Hamilton County, Ohio, that:

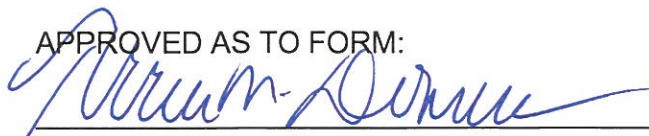
SECTION 1. The Council hereby adopts the tax budget proposed for 2024 in the form in which it has been proffered to this Council by the Finance Department, a copy of which is attached hereto and included herein by reference. In further conformity with Section 5705.30 of the Revised Code, the budget shall be submitted to the County Auditor on or before July 15, 2023.

SECTION 2. This Resolution shall be in full force and effect from and after its passage.

PASSED _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:


Terrence M. Donnellon, Law Director

City of Montgomery, Ohio
Hamilton County, Ohio
July 15, 2023

This Budget must be adopted by the Council of Montgomery Ohio on or before July 15th, and two copie must be submitted to the County Auditor on or before July 20th. FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.

To the County Auditor of said County:

The following Budget year beginning January 1, 2024, has been adopted by Council and is herewith submitted for consideration of the County Budget Commission.

Signed	 Maura Gray, Director of Finance
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SCHEDULE A

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION,
AND COUNTY AUDITOR'S ESTIMATED RATES**

For Municipal Use	For Budget Commission Use			For County Auditor Use	
FUND	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved Budget Commission 10 Mill Limitation	Budget Year Amount Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
GOVERNMENT FUNDS					
GENERAL FUND	2,500,000				
FIRE LEVY FUND	5,353,000				
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					

TOTAL ALL FUNDS	7,853,000				

FUND NAME: GENERAL FUND
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL

DESCRIPTION	2021 Actual	2022 Actual	Current Year Estimated for 2023	Budget Year Estimated for 2024
REVENUES				
Local Taxes				
General Property Taxes-Real Estate	2,608,250	2,527,700	2,300,000	2,500,000
Tangible Personal Property Taxes			-	-
Municipal Income Taxes	8,668,707	9,213,567	8,400,000	8,484,000
Other Local Taxes			-	-
Total Local Taxes	11,276,957	11,741,267	10,700,000	10,984,000
Intergovernmental Revenues				
Local Government- State	47,986	54,549	52,000	52,520
Local Government- County	163,286	182,642	189,000	190,890
Estate Tax			-	-
Cigarette Tax	188	75	150	152
Liquor Tax	21,153	38,753	21,000	21,210
Property Tax Allocation (homestead rollback)	318,898	320,913	300,000	303,000
Other State Shared Taxes and Permits			-	-
Total State Shared Taxes and Permits	551,511	596,932	562,150	567,772
Federal Grants or Aid				
State Grants or Aid				
Other Grants or Aid	83,300	4,725	602,000	2,000
Total Intergovernmental Revenues	634,811	601,657	1,164,150	569,772
Interest Income	77,271	336,989	700,000	650,000
Special Assessments				
Building and Construction Permits	804,244	426,119	425,000	250,000
Charges for Services	353,028	414,771	370,550	374,440
Fines, Licenses and Permits	85,787	66,409	76,025	76,025
Miscellaneous Revenues	125,147	125,128	325,550	75,550
Other Financing Sources:				
Lease Payments			-	-
Transfers	214,641	1,091,736.80	500	500
Reimbursements			-	-
Other Sources			-	-
TOTAL REVENUES	13,571,886	14,804,077	13,761,775	12,980,287

FUND NAME: GENERAL FUND
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL

DESCRIPTION	2021 Actual	2022 Actual	Current Year Estimated for 2023	Budget Year Estimated for 2024
EXPENDITURES				
Security of Persons and Property				
Personal Services and Benefits	3,398,295	3,509,352	4,006,337	4,090,609
Travel Transportation	23,114	34,474	30,500	31,000
Contractual Services	110,415	215,741	276,000	275,300
Supplies and Materials	65,634	122,956	119,900	119,900
Capital Outlay	127,352	25,613	17,700	23,600
Total Security of Persons and Property	3,724,810	3,908,135	4,450,437	4,540,409
Public Health Services				
Personal Services and Benefits	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	57,152	55,842	59,000	59,000
Capital Outlay	-	-	-	-
Total Public Health Services	57,152	55,842	59,000	59,000
Leisure Time Activities				
Personal Services and Benefits	562,276	490,421	646,852	681,931
Travel Transportation	2,093	4,249	11,000	11,500
Contractual Services	318,704	490,740	496,060	507,167
Supplies and Materials	102,769	157,250	188,900	188,300
Capital Outlay	54,983	77,291	94,000	101,000
Total Leisure Time Activities	1,040,825	1,219,951	1,436,812	1,489,898
Community Environment				
Personal Services and Benefits	242,565	377,885	440,580	461,917
Travel Transportation	2,809	3,137	9,700	9,700
Contractual Services	732,536	446,207	656,500	508,000
Supplies and Materials	15,634	14,978	13,750	10,200
Capital Outlay	85,746	985	145,000	96,900
Total Community Environment	1,079,290	843,193	1,265,530	1,086,717
Basic Utility Services				
Personal Services and Benefits	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services (solid waste)	683,307	683,362	751,325	783,911
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basis Utility Services	683,307	683,362	751,325	783,911

FUND NAME: GENERAL FUND
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-GENERAL

DESCRIPTION	2021 Actual	2022 Actual	Current Year Estimated for 2023	Budget Year Estimated for 2024
Public Works				
Personal Services and Benefits	585,212	584,866	617,707	650,168
Travel Transportation	886	3,347	8,500	9,000
Contractual Services	108,718	112,053	134,500	137,600
Supplies and Materials	13,704	13,367	16,300	16,400
Capital Outlay	20,390	57,577	4,500	4,900
Total Public Works	728,910	771,210	781,507	818,068
General Government				
Personal Services and Benefits	1,734,000	1,718,660	1,870,907	1,991,372
Travel Transportation	45,241	63,331	119,300	178,800
Contractual Services	1,324,000	1,481,666	1,693,387	1,649,912
Supplies and Materials	35,900	131,373	208,150	207,150
Capital Outlay	9,541	22,720	48,700	48,700
Total General Government	3,148,682	3,417,750	3,940,444	4,075,934
Total General Fd Before Other Uses	10,462,976	10,899,444	12,685,055	12,853,937
Debt Service				
Redemption of Principal				
Interest				
Total Debt Service				
Other Uses of Funds				
Transfers				
to Street Maintenance Fund	900,000	900,000	500,000	500,000
to Municipal Pool	15,000	15,000	-	-
to Downtown Improvement Fund	-	4,500,000	-	-
to General Bond Retirement	-	-	-	-
to School Resource Officer Fund	64,400	66,550	21,550	21,550
to Environmental Impact	22,500	21,000	21,000	21,000
to Pandemic Relief Fund	-	591,237	-	-
Total Other Uses of Funds	1,001,900	6,093,787	542,550	542,550
Advances Out				
TOTAL EXPENDITURES	11,464,876	16,993,231	13,227,605	13,396,487
Revenues over/(under) Expenditures	2,107,009	(2,189,154)	534,170	(416,200)
Beginning Unencumbered Balance	16,304,382	18,411,392	16,222,239	16,756,409
Ending Cash Balance	18,411,392	16,222,239	16,756,409	16,340,209
Estimated Encumbrances (outstanding at year end)	124,432	230,696	200,000	200,000
Estimated Ending Unencumbered Fund Balance	18,286,960	15,991,543	16,556,409	16,140,209

FUND NAME: FIRE LEVY FUND
 FUND TYPE/CLASSIFICATION: GOVERNMENTAL-SPECIAL REVENUE FUND

DESCRIPTION	2021 Actual	2022 Actual	Current Year Estimated for 2023	Budget Year Estimated for 2024
REVENUES				
Real Estate				
Real Estate Property Tax	5,428,903	5,234,831	5,100,000	5,353,000
Personal Property Tax				
Property Tax Allocation	236,558	235,846	230,000	230,000
Other	58,370	23,934	21,000	46,000
Interest	39,103	63,934	-	-
EMS Fees	240,582	324,345	200,000	200,000
Total Real Estate Taxes	6,003,516	5,882,890	5,551,000	5,829,000
Transfer from General Fund				
Miami Conservancy			-	-
Charter Fire Force				
Proceeds From Debt				
Charter Fire Force				
TOTAL REVENUES	6,003,516	5,882,890	5,551,000	5,829,000
EXPENDITURES				
Personal Services and Benefits	2,879,143	3,340,000	4,235,173	4,391,550
Travel Transportation	30,021	31,792	46,350	47,741
Contractual Services	235,086	215,471	262,138	277,999
Supplies and Materials	49,148	67,691	65,164	67,119
Capital Outlay	552,291	47,713	1,597,167	99,729
TOTAL EXPENDITURES	3,745,689	3,702,667	6,205,992	4,884,138
Revenues over/(under) Expenditures	2,257,827	2,180,223	(654,992)	944,862
Beginning Unencumbered Balance	9,732,290	11,991,319	14,171,542	13,516,550
Ending Cash Balance	11,991,319	14,171,542	13,516,550	14,461,412
Estimated Encumbrances (outstanding at year end)	463,606	487,131	400,000	400,000
Estimated Ending Unencumbered Fund Balance	11,527,714	13,684,411	13,116,550	14,061,412

STATEMENT OF PERMANENT IMPROVEMENTS

DESCRIPTION	Estimated Cost of Permanent Improvements	Amount to be Budgeted During Current Year	Name of Paying Fund
City Parks			
Asphalt Path Repairs	\$18,000	\$18,000	Capital Improvement Fund
Replacement / Installation of Playground Equipment	\$150,000	\$150,000	Capital Improvement Fund
Weller Park chain link fence painting	\$20,000	\$20,000	Capital Improvement Fund
Pfeiffer Gateway lighting improvements	\$25,000	\$25,000	Capital Improvement Fund
Pioneer Park Roof Replacement	\$33,000	\$33,000	Capital Improvement Fund
Parking Lot Paving/Repairs	\$125,000	\$125,000	Capital Improvement Fund
Basketball Court Resurfacing	\$16,000	\$16,000	Capital Improvement Fund
Asphalt Path Resurfacing	\$55,000	\$55,000	Capital Improvement Fund
Swaim and Terwilliger Lodges			
Building Repair and Maintenance & HVAC	\$10,000	\$10,000	Capital Improvement Fund
Terwilliger Lodge lighting upgrades	\$20,000	\$20,000	Capital Improvement Fund
Historical Building Operations			
Universalist Church window and shutter replacements	\$7,000	\$7,000	Capital Improvement Fund
Public Works Administration			
Sealcoat and pavement markings for City Hall Parking Lot	\$11,700	\$11,700	Capital Improvement Fund
Street Maintenance and Repair			
Annual Resurfacing	\$1,200,000	\$1,200,000	Capital Improvement Fund
Asphalt Surface Treatments	\$130,000	\$130,000	Capital Improvement Fund
Crack Sealing Program	\$40,000	\$40,000	Capital Improvement Fund
Curb Repairs	\$65,000	\$65,000	Capital Improvement Fund
Contingencies	\$40,000	\$40,000	Capital Improvement Fund
Sidewalk Repairs	\$54,000	\$54,000	Capital Improvement Fund
Small Drainage Projects	\$105,000	\$105,000	Capital Improvement Fund
Repair/Replace Corrugated Metal Pipe Infrastructure	\$40,000	\$40,000	Capital Improvement Fund
Sidewalk Addition	\$100,000	\$100,000	Capital Improvement Fund
Traffic Signal Improvements (South System)	\$10,000	\$10,000	Capital Improvement Fund
Traffic Signal Improvements (North System)	\$27,000	\$27,000	
New City Logo Implementation	\$25,000	\$25,000	
HAM-22-15.22 Montgomery Rd (Pfeiffer to Weller)	\$81,270	\$81,270	
Heritage District Paver Crosswalk Replacements	\$100,000	\$100,000	Capital Improvement Fund
Municipal Pool			
Bathhouse Repairs	\$3,000	\$3,000	Capital Improvement Fund
Concession Area Updates	\$1,000	\$1,000	Capital Improvement Fund
Paint, Repair Pool Facility and Structure	\$9,000	\$9,000	Capital Improvement Fund
Automatic Chlorinator	\$2,000	\$2,000	
Pool Deck	\$1,000	\$1,000	Capital Improvement Fund
Water Play Feature/Slide	\$85,000	\$85,000	
Main Pump	\$5,000	\$5,000	Capital Improvement Fund
Urban Redevelopment Fund			
Heritage District Pedestrian Improvements	\$5,000	\$5,000	Urban Redevelopment Fund
Streetscape Fill-in Projects	\$5,000	\$5,000	Urban Redevelopment Fund
Montgomery Quarter Construction Fund			
	\$0	\$0	Tax Increment Financing
Cemetery Expendable Trust			
Asphalt Road and Curb Repairs	\$4,000	\$4,000	Capital Improvement Fund
Sealing of Asphalt Walking Paths	\$4,000	\$4,000	Capital Improvement Fund
TOTAL PERMANENT IMPROVEMENTS	\$2,631,970	\$2,631,970	
Break Down by Name of Paying Fund			

Capital Improvement Fund	\$2,621,970	\$2,621,970
Tax Increment Financing	\$0	\$0
Urban Redevelopment Fund	\$10,000	\$10,000
Total of all Funds	\$2,631,970	\$2,631,970

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit	Date of Issue	Due Date	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds & Notes Outstanding Beginning of Budget Year 1-1-2024	Amount Required for Interest	Amount Required for Principal
INSIDE THE 10 MILL LIMIT									
Special Assessments									
Montgomery Woods Sidewalk- Special Assessment		03/97	12/17	97-17	S	6.00%	-	-	-
Tanager Woods 1999		12/04	12/19	99-8	S	6.00%	-	-	-
Various Purpose Refunding 2003		Various	Various	030-3	S	3.80-2.00%	-	-	-
Total							-	-	-
General Obligation Notes									
Series 2022 GO BAN (MG) estimated		6/23/2020	8%	4-2020	S	4.50%	6,500,000	292,500	500,000
Total							6,500,000	292,500	500,000
Special Obligation Revenue Bonds									
Series 2013 Bonds/Refunding- Vintage Club		05/13	Dec-37	9/13	S	4.30%	9,405,000	271,341	560,000
Series 2018 Bonds- Vintage Club North PH II		8/18	Dec-37	5/18	S	4.50%	5,485,000	234,406	180,000
Series 2020 Bonds-MQ Phase I		12/22	Dec-2050	11-2020	S	3.20%	22,905,000	663,893	300,000
Total							37,795,000	1,169,640	1,040,000
Grand Total							44,290,000	1,482,140	1,550,000

FUND	Estimated Unencumbered Fund Balance 1-Jan-24	Budget Year Estimated Receipts	Total Available for Expenditures	Budget Year Expenditures and Encumbrances			Estimated Unencumbered Fund Balance 31-Dec-24
				Personal Services	Other	Total	
GOVERNMENTAL-SPECIAL REVENUE:							
209 Memorial Fund	52,850	3,000	55,650	-	4,500	4,500	51,150
210 Parks and Recreation	10,334	500	10,834	-	500	500	10,334
214 One Ohio Fund	8,001	4,250	12,251	-	500	500	11,751
215 Law Enforcement	326,768	101,700	428,468	-	104,500	104,500	323,968
216 Drug Enforcement	5,334	500	5,834	-	400	400	5,434
217 DUI Enforcement and Education	5,760	1,000	6,760	-	1,000	1,000	5,760
218 Mayor's Court Technology	59,537	12,050	71,587	-	10,325	10,325	61,262
219 School Resource Officer	152,155	163,950	316,105	159,374	3,650	163,024	153,081
220 Law Enforcement Assistance	14,520	1,000	15,520	-	2,000	2,000	13,520
221 Coronavirus HB 461 Relief	-	-	-	-	-	-	-
222 CARES Act Relief	241,237	-	241,237	-	-	-	241,237
224 FEMA	-	-	-	-	-	-	-
227 Environmental I	74,243	9,000	83,243	-	8,000	8,000	75,243
228 Environmental II	57,418	19,725	77,143	-	25,150	20,150	56,993
229 Environmental III	70,308	9,000	79,308	-	10,000	10,000	69,308
230 Environmental IV	37,174	6,000	43,174	-	5,000	5,000	36,174
261 Street Maintenance and Repair	2,347,037	1,079,100	3,426,137	826,149	378,498	1,205,645	2,220,492
265 State Highway	129,041	47,164	176,205	-	41,500	41,500	134,705
266 Permissive MVL Fund	246,142	80,310	326,452	-	78,000	78,000	248,452
275 Municipal Pool	289,659	232,982	522,641	-	305,880	305,880	218,751
485 Art and Amenities	596,176	36,609	632,785	-	37,250	37,250	595,535
Total Special Revenue Funds		1,807,840	1,807,840	985,523	1,017,661	2,003,184	4,533,150
DEBT SERVICE FUNDS:							
322 Special Assessment Bond Retirement	-	-	-	-	-	-	-
324 General Bond Retirement	1,561,497	607,983	2,169,480	-	265,200	265,200	1,904,280
328 Reserve Bond Retirement	-	-	-	-	-	-	-
329 Montgomery Quarter TIF	946,438	1,270,312	2,216,750	-	1,197,050	1,197,050	1,019,700
331 Vintage Club TIF	2,788,378	2,795,000	5,583,378	-	2,836,295	2,836,295	2,747,083
332 Vintage Club North TIF	219,885	800,154	1,020,039	-	600,000	600,000	420,039
Total Debt Service Funds	5,516,199	5,473,449	10,989,648	-	4,898,545	4,898,545	6,091,103
CAPITAL PROJECT FUNDS:							
410 Capital Improvements	2,389,125	2,866,838	5,255,961	-	3,100,490	3,100,490	2,155,471
460 Urban Redevelopment Fund	84,201	6,752	90,953	-	44,000	44,000	46,953
481 Triangle Tax Increment	67,156	160,000	227,156	-	178,100	178,100	49,056
463 Vintage Club Capital Construction-North	296,638	12,000	308,638	-	300,000	300,000	8,638
464 Montgomery Quarter Construction	95,100	100	95,200	-	-	-	95,200
465 GRA Roundabout	7,786	-	7,786	-	-	-	7,786
480 Downtown Improvements	1,434,265	33,372	1,467,637	-	1,200,550	1,200,550	267,087
Total Capital Project Funds	4,374,271	3,079,060	7,453,331	-	4,823,140	4,823,140	2,630,191
PROPRIETARY: ENTERPRISE FUNDS							
Total Enterprise Funds	-	-	-	-	-	-	-
INTERNAL SERVICE FUNDS:							
Total Internal Service Funds	-	-	-	-	-	-	-
FIDUCIARY: TRUST AND AGENCY FUNDS							
548 Trust Reimbursements	156,405	100,000	256,405	-	100,000	100,000	156,405
601 State Fees	3,068	17,000	20,068	-	17,000	17,000	3,068
836 Historical Trust Fund	-	-	-	-	-	-	-
840 Cemetery Expendable Trust	494,445	62,714	557,159	-	64,850	64,850	492,309
875 Compensated Absence	389,200	-	389,200	-	50,000	50,000	339,200
890 Unclaimed Monies Fund	2,682	1,000	3,682	-	1,000	1,000	2,682
Total Trust and Agency Funds	1,045,801	180,714	1,226,515	-	232,850	232,850	993,665
TOTAL FOR MEMORANDUM ONLY	10,936,271	10,541,063	21,477,334	985,523	10,972,196	11,957,719	14,248,108

June 16, 2023

TO: Brian K. Riblet, City Manager

FROM: John Crowell, Police Chief *JDC*

SUBJECT: Legislation Request

Request

It is necessary for City Council to adopt a resolution that will designate GovDeals.com as internet auction agent for the disposal of surplus property for a period of August 1, 2023 through July 31, 2024.

Background

Ohio law authorizes the City to dispose of surplus and abandoned personal property through internet auction. Section 50.02 of the Code of Ordinances sets forth a procedure for the sale and disposition of lost, abandoned, stolen, seized or forfeited property ("Surplus Property") through internet auction agents.

Staff has determined that the efficient disposition of surplus property has been accomplished utilizing the internet auction service, GovDeals.com, which the City has used on multiple occasions with success.

Law Director Terry Donnellon has previously reviewed the contract with GovDeals.com and had no objections to the contract terms. There are no changes to the original contract. This contract will not prevent the City from using other surplus property disposal options but will serve to ensure that the City is in compliance with the code. These options will also remain available for other property items that may be better suited for sale through other means.

Recommendation

Staff recommends passage of the Resolution allowing the City Manager to enter into a contract with GovDeals.com for internet auction services. Passage of this Resolution allows staff to dispose of property in a cost effective and efficient manner.

RESOLUTION NO. _____, 2023

A RESOLUTION AUTHORIZING INTERNET AUCTION OF SURPLUS PERSONAL PROPERTY THROUGH *GOVDEALS.COM*

WHEREAS, Ohio law authorizes the City to dispose of surplus and abandoned personal property through internet auction; and

WHEREAS, by § 50.02 of the Code of Ordinances, Council has set forth a procedure for the sale and disposition of lost, abandoned, stolen, seized or forfeited property (“Surplus Property”) through internet auction; and

WHEREAS, the Administration has determined that the most efficient disposition of Surplus Property is through the internet auction service of Liquidity Services, Inc., *d/b/a GovDeals.com*, which has served the City well in the past; and

WHEREAS, consistent with the procedure of § 50.02, Council does desire to designate its appropriate internet auction agent for disposal of Surplus Property for the period of August 1, 2023 through July 31, 2024.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. Consistent with Ohio law and § 50.02 of the Code of Ordinances, Council does hereby designate Liquidity Services, Inc., *d/b/a GovDeals.com* as its internet auction agent for the disposal of Surplus Property for the year August 1, 2023 through July 31, 2024. The City Manager is hereby authorized to enter into an appropriate contract with Liquidity Services, Inc., 1920 L Street, NW, 6th Floor, Washington, DC, 20036, 1-800-310-4604, *d/b/a GovDeals.com*, for the receipt, disposition and sale of Surplus Property. The terms of such contract shall designate that the property shall be offered for

sale As Is with the purchaser to pay all costs necessary for shipping, handling and insuring the property, and any taxes associated with the sale of such property. The terms of such contract shall provide that the minimum period of time during which bids may be accepted is Fifteen (15) days including Saturdays, Sundays and legal holidays.

SECTION 2. The Administration shall take the appropriate steps to provide notice of its intent to sell such Surplus Property by way of internet auction consistent with Ohio law and § 50.02 of the Code of Ordinances.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

June 16, 2023

TO: Brian K. Riblet, City Manager

FROM: Connie Gaylor, Executive Assistant 

SUBJECT: Legislation Request for Approval of the Update of the Solid Waste Management Plan of the Hamilton County Solid Waste Management District

Request

It is necessary for City Council to adopt a Resolution approving the update of the Solid Waste Management Plan of the Hamilton County Solid Waste Management District.

Background

The Hamilton County Solid Waste Management Plan was recently updated in accordance with the Ohio Revised Code. This update was accomplished over a two (2) year period, through an extensive process involving stakeholder surveys, interviews, public meetings and work sessions designed to create a plan which meets State of Ohio solid waste mandates, while also meeting the recycling and waste management needs of the Hamilton County communities. This plan update covers a planning period from 2024 through 2038. As required by State law, the plan will undergo a complete update every five (5) years. The update is similar to past versions of the plan - with some notable exceptions. These include:

- Modification of the District's Residential Recycling Incentive (RRI) program
The District will continue to provide grant funding to communities to offset recycling collection costs through the Residential Recycling Incentive Program. The District will budget \$800,000, if revenue is \$100,000 over projections, then funding is increased to \$900,000.
- Strategies for Reducing Wasted Food
The District has provided educational sessions to the City just this year in promoting their "Wasted Food Stops with Us" campaign. These sessions are at no cost to the City or the residents. These efforts are to strengthen food rescue by reducing waste by composting and donations. Their Compost Anything Remaining strategy will facilitate Public and Private partnerships to bring centralized food scrap composting to the region.
- Diversity, Equity, & Inclusion
The District will ensure that R3Source delivers accessible, inclusive, and equitable services and programs. In order to do this, the District will invest in community partnerships that inform decision-making and foster full and equitable civic participation.

- District Fees

The District's fees are projected to remain stable, at \$1/\$2/\$1 (\$1/ton for in-District waste, \$2/ton for out-of-town District waste, \$1/ton for out-of-State waste). The Plan outlines a budget contingency should annual District revenues fall below or above projections.

Attached is a booklet summarizing the primary components of the District's Plan Update.

Recommendation

Staff recommends that City Council adopt this Resolution at the July 5, 2023 Business Session approving the update of the Solid Waste Management Plan of the Hamilton County Solid Waste Management District.

Attachment: Hamilton County R3Source, Solid Waste Plan Update Highlights

RESOLUTION NO. _____, 2023

**A RESOLUTION APPROVING THE UPDATE OF THE SOLID WASTE
MANAGEMENT PLAN OF THE HAMILTON COUNTY SOLID WASTE
MANAGEMENT DISTRICT**

WHEREAS, pursuant to the provisions of Chapter 3734, Ohio Revised Code (the “Act”), the Hamilton County Solid Waste Policy Committee (the “Policy Committee”) has adopted an update of the solid waste management plan (the “Plan Update”) for the Hamilton County Solid Waste Management District (“the District”); and

WHEREAS, pursuant to the Act, the Board of County Commissioners in the District, and the legislative authority of each municipal corporation or township within the jurisdiction of the District, must approve or disapprove the Plan Update by ordinance or resolution; and

WHEREAS, the City Administration has reviewed the Plan Update and has determined that the Plan Update is in the best interests of the City of Montgomery and Hamilton County, and recommends that Council adopt the Plan as proposed;

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. Approval of the Plan Update. The Council hereby approves the Hamilton County Plan Update as recommended by the Solid Waste Management District, May 1, 2023.

SECTION 2. Compliance with Open Meetings Law. It is hereby certified that all formal actions of Council of the City of Montgomery relating to the adoption of this Resolution were taken in an open meeting of the Council and that all deliberations of the

Council were in meetings open to the public, in compliance with all legal requirements, including Section 121.22, Ohio Revised Code.

SECTION 3. Forwarding of Resolution. The Clerk is hereby directed to promptly deliver, or cause to be delivered, a copy of this Resolution to the Hamilton County Solid Waste Management District.

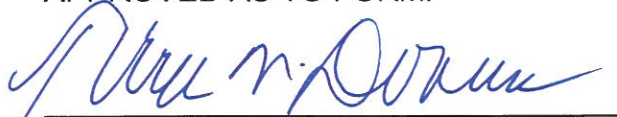
SECTION 4. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director



HAMILTON COUNTY
R3SOURCE
REDUCE. REUSE. RECYCLE.

SOLID WASTE PLAN UPDATE HIGHLIGHTS

2024-2038

The full Hamilton County Solid Waste Management Plan Update 2024-2038 draft can be found at HamiltonCountyR3Source.org under "About Us".

Introduction

Hamilton County R3Source is currently updating its 15-year Solid Waste Plan, as required by the Ohio Environmental Protection Agency. A solid waste plan is a guidance document that a local solid waste district uses to implement programs and initiatives to continually improve recycling and waste reduction within its jurisdiction and reduce the amount of waste going to landfills.

Hamilton County R3Source used a data-driven process to develop landfill-diversion strategies and increase diversion over the planning period. Hamilton County R3Source chose this approach to progress achievable and realistic goals through implementable strategies.

2038 DIVERSION GOALS BY SECTOR		
Sector	2020 Diversion %	Aspirational 2038 Diversion %
Residential	18%	27%
Commercial	43%	50%

Strategies

for Reducing Wasted Food

At the start of the Plan Update process, an analysis of all R3Source programs was compared to the waste characterization study of the Hamilton County landfill to identify material-specific waste reduction strategies. The material with the greatest diversion potential was food.

FOOD WASTE DIVERSION GOAL	
Sector	Landfill Diversion Goal
Food Waste	50%



Consumer Education



Strengthen Food Rescue



Compost Anything Remaining

Consumer Education

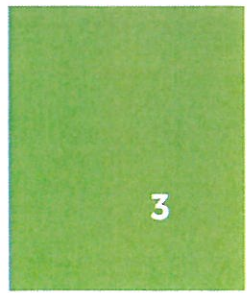
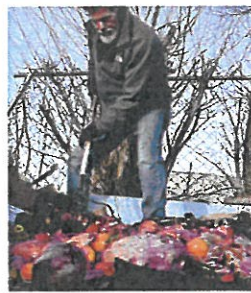
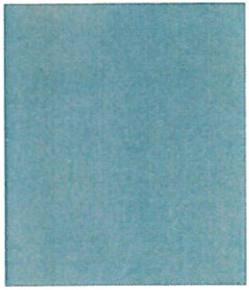
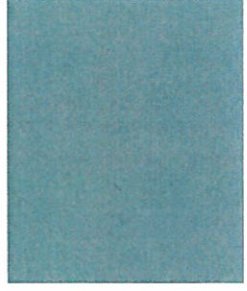
- Continue the “Wasted Food Stops with Us” campaign and participation in national efforts with the NRDC Food Matters Cohort, EPA, and ReFed

Strengthen Food Rescue

- Support Food Rescue infrastructure with grants, technical support, and collaborative working groups
- Partner with Health Departments to promote safe donation from restaurants, caterers, and cafeterias
- Partner with local food recovery partners to address barriers to increasing food donations from retailers

Compost Anything Remaining

- Facilitate a Public/Private/Partnership (PPP) to bring centralized food scrap composting to the region
- Provide technical assistance and grants to large food waste generators to divert clean organic waste streams toward anaerobic digestion or composting
- Provide training and technical assistance to increase the number of small-scale community composting sites





Additional Action Items

In addition to material-specific strategies, the Plan Update includes the following action items to decrease dependency on landfills, reduce illegal waste management, and foster diversion, equity, and inclusion (DEI) in Hamilton County R3Source programs.

01

**Business
Assistance**

02

**Environmental
Enforcement**

03

Grants

04

DEI

01 Business Assistance

- Increase business assistance budget from \$145K to \$220K
 - Conduct targeted outreach to provide custom technical assistance and resources to large commercial waste generators
 - Provide technical assistance and supplies to Hamilton County businesses to cost-effectively recycle cardboard
 - Evaluate the feasibility of awarding a Franchise Agreement for recycling services for businesses
 - Work with local government to update zoning language to include space for recycling at multi-family properties
-

02 Environmental Enforcement

- Continue to fund a full-time sheriff deputy to investigate illegal dumping
- Work with townships to mandate trash collection
- Collaborate with Keep Ohio Beautiful to provide illegal dumping training for communities, health departments, and police departments
- Continue to provide \$295,000 to Hamilton County Public Health and \$72,000 to Cincinnati Health Department to regulate solid waste facilities



03 GRANTS

- Maintain Residential Recycling Initiative (RRI) funding for communities at \$800,000, if revenue is \$100,000 over projections then funding is increased \$900,000
 - Allow communities to receive funds for commercial tonnage through the RRI and establish a minimum threshold of funding of \$5,000 per community
 - Fund innovative waste reduction, reuse, food rescue, composting, and recycling programs
-

04 DIVERSITY, EQUITY, & INCLUSION

- Hamilton County is the first county in the state of Ohio to incorporate a DEI analysis into their solid waste plan.
- Reviewed current and future programming to identify areas of improvement.
- Incorporated full text of report into the Solid Waste Plan Update and adopted five central DEI goals:

1	2	3	4	5
Ensure that R3Source delivers accessible, inclusive, and equitable services and programs.	Invest in community partnerships that inform decision-making and foster full and equitable civic participation.	Engage with residents and communities in inclusive and culturally responsive ways to move the R3Source's DEI work forward.	Use data and research as a tool for decision-making and policy and program development.	Evaluate and report on DEI efforts to ensure accountability and transparency.



June 16, 2023

TO: Mayor and City Council Members

FROM: Brian K. Riblet, City Manager

SUBJECT: Request to Modify the Authorized Hours for the Designated Outdoor Refreshment Area (DORA)

Request

It is necessary for City Council to consider a Resolution to Modify the Authorized Hours for the Designated Outdoor Refreshment Area (DORA)

Background

On August 5, 2020, City Council passed Resolution #26 creating a DORA within the Old Montgomery Gateway District now known as the Montgomery Quarter and portions of both the Old Montgomery/Heritage District and Montgomery Corridor.

Since that time, there have been many successful DORA events spearheaded by City Staff in conjunction with businesses located within the DORA district. We have also learned that the COVID-19 Pandemic significantly expedited hybrid and remote work and, in addition, many in the private sector begin their weekend earlier on Friday afternoons.

This request, if approved, would modify the existing DORA hours on Friday to begin at noon rather than 5:00 p.m. All other requirements and restrictions of Resolution #26, 2020 and our DORA permit would remain the same.

Recommendation

Staff recommends City Council approve a request to Modify the Authorized Hours for the Designated Outdoor Refreshment Area (DORA) and submit such request to the Ohio Division of Liquor Control and other agencies, as necessary.

RESOLUTION NO. _____, 2023

A RESOLUTION AMENDING RESOLUTION NO. 26, 2020 TO MODIFY THE AUTHORIZED HOURS OF OPERATION FOR THE DESIGNATED OUTDOOR REFRESHMENT AREA DISTRICT WITHIN THE CITY OF MONTGOMERY, OHIO

WHEREAS, on August 5, 2020, Council enacted Resolution No. 26, 2020 entitled, *A Resolution Creating A Designated Outdoor Refreshment Area Within The Old Montgomery Gateway District Now Known As The Montgomery Quarter And Portions Of The Old Montgomery/Heritage District And Montgomery Corridor*, and

WHEREAS, following the procedures of R.C. § 4301.82, by this enabling Resolution Council established a Designated Outdoor Refreshment Area (“DORA”) establishing the hours of operation as 5:00 PM to 11:00 PM Monday through Thursday, 5:00 PM to Midnight on Fridays, Noon to Midnight on Saturdays, and Noon to 9:00 PM on Sundays; and

WHEREAS, as required by R.C. § 4301.82, a copy of the Resolution was presented to the designated agencies with the State of Ohio to establish the DORA, which has now been in operation for almost three years; and

WHEREAS, with the success of the DORA, the City Manager has recommended modifying the authorized hours of operation within the DORA to extend the hours for Friday operation from Noon to Midnight, consistent with the hours for Saturday operation, and he has recommended reaffirming all other portions of the original Resolution to continue the success of the DORA as authorized in the enabling Resolution; and

WHEREAS, notice of this proposed legislative action to modify the authorized DORA hours has been published once a week for two consecutive weeks in the *Cincinnati Enquirer* prior to presenting this Resolution for a vote of City Council.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of

Montgomery, Hamilton County, Ohio, that:

SECTION 1. City Council determines that all public notice requirements of R.C. § 4301.82 prior to the passage of this Resolution have been met.

SECTION 2. Section 6 of Resolution No. 26, 2020 is hereby modified to expand the authorized hours of operation within the DORA for Fridays from Noon to Midnight. All other hours of operation, Monday through Thursday 5:00 PM to 11:00 PM, Saturday Noon to Midnight, and Sunday Noon to 9:00 PM, and the right of the City Manager to designate special hours within the DORA for holidays and special events, is hereby reaffirmed.

SECTION 3. Exhibit D, *Signage Plan Identifying the DORA Area*, and Exhibit E, *Requirements for Ensuring Public Health and Safety Within the DORA*, attached to Resolution No. 26, 2020 are hereby modified accordingly to reflect these expanded Friday hours. All other sections and the Exhibits presented with Resolution No. 26, 2020 are hereby reaffirmed to continue the operations of the designated DORA.

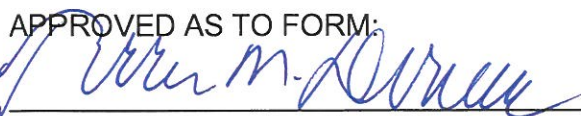
SECTION 4. As is required by R.C. § 4301.82, the Clerk of Council is hereby authorized to forward a copy of this Resolution to the Ohio Division of Liquor Control and to the Investigative Unit of the Ohio Department of Public Safety to provide notice of these modifications.

SECTION 5. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council


Craig D. Margolis, Mayor

APPROVED AS TO FORM:


Terrence M. Donnellan, Law Director

June 15, 2023

To: Connie Gaylor, Clerk of Council

From: John Crowell, Police Chief 

Subject: Liquor Permit

Regarding the June 2, 2023 notification from the Ohio Division of Liquor Control for the issuance of a new D1, D2, and D3 liquor permit requested by Kaizenone Inc dba Kozue Sushi & Ramen at 9310 Montgomery Road. As Council is aware Kozue is among the new establishments at the Montgomery Quarter. This permit will fall within the Community Entertainment District and allow the restaurant to sell beer, wine and mixed beverages on premises and off premises in original containers until 1:00 a.m.

I am not aware of any information that would justify the City of Montgomery to request a hearing in front of the Ohio Division of Liquor Control and therefore recommend a motion to be made by City Council to not request a hearing with the Ohio Division of Liquor Control.

Should you have any questions, please do not hesitate to contact me.

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
 6606 TUSSING ROAD, P.O. BOX 4005
 REYNOLDSBURG, OHIO 43068-9005
 (614)644-2360 FAX(614)644-3166

TO

4445169		NEW		KAIZENONE INC	
PERMIT NUMBER		TYPE		9310 MONTGOMERY RD	
ISSUE DATE				MONTGOMERY OH 45242	
05	15	2023			
FILING DATE					
D1	D2	D3		PERMIT CLASSES	
31	264	A	D83981		
TAX DISTRICT		RECEIPT NO.			

FROM 06/02/2023

PERMIT NUMBER		TYPE			
ISSUE DATE					
FILING DATE					
PERMIT CLASSES					
TAX DISTRICT		RECEIPT NO.			



MAILED 06/02/2023

RESPONSES MUST BE POSTMARKED NO LATER THAN.

07/03/2023

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 4445169**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
 THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF MONTGOMERY CITY COUNCIL
 10101 MONTGOMERY RD
 MONTGOMERY OHIO 45242

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery
City Council Business Session Minutes
June 7, 2023

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
Kevin Chesar, Community Dev. Director
Maura Gray, Finance Director
Gary Heitkamp, Public Works Director
Matthew Vanderhorst, Community and Information Services Dir.
Greg Vonden Benken, Asst. Police Chief
Paul Wright, Fire Chief
Amy Frederick, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Mike Cappel
Chris Dobrozsi
Ron Messer
Ken Suer

City Council Members Absent

Sasha Naiman

City Council Convened its Business Session for June 7, 2023 at 6:33 p.m. at City Hall with Mayor Margolis presiding.

ROLL CALL

Mayor Margolis asked for a roll call.

The roll was called with Mrs. Naiman being absent.

Mr. Cappel made a motion to excuse Mrs. Naiman's absence as she was out of town. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

SPECIAL PRESENTATIONS

Vice Mayor Bissmeyer presented Vineet and Preeti Kshirsagar with a Certificate of Appreciation as the 2023 Spring Seasons of Beauty Winners.

City Council thanked the Kshirsagar family for their care and maintenance of their home earning them the recognition of being a Season of Beauty Winner by the Beautification and Tree Commission.

Mayor Margolis presented Sycamore High School student, Eugene Harney, with a proclamation recognizing his State Championship title win in wrestling.

City Council praised Eugene Harney for his hard work as an athlete and student and wished him well in his senior year as a Sycamore Aviator.

PENDING LEGISLATION

Mayor Margolis explained that since the following legislation has been made available to the public before this evening's meeting, he asked for a motion to accept the legislative Agenda and read all legislation by title only.

Mr. Cappel made a motion to accept the legislative Agenda and read all legislation by title only. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

An Ordinance Amending Chapter 156.02 of The Land Usage Code, Subdivision Regulations: Requirements For Subdivision Approval

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City Council Business Session Minutes
June 7, 2023
Page 2

54 Vice Mayor Bissmeyer read the title and moved for passage of the Ordinance. Mr. Cappel seconded.
55

56 Vice Mayor Bissmeyer explained that information has been previously supplied on this legislation that, if
57 approved, would authorize a series of text amendments to Chapter 156.02 Subdivision Regulations: Requirements
58 for Subdivision Approval, to become consistent with the Hamilton County Engineers Office.
59

60 Vice Mayor Bissmeyer asked if there were any updates.

61
62 Mr. Chesar replied there were none.

63
64 The roll was called and showed the following vote:

65
66 AYE: Cappel, Bissmeyer, Dobrozsi, Margolis, Suer, Messer (6)
67 NAY: (0)
68 ABSENT: Naiman (1)
69

70 **NEW LEGISLATION**

71
72 **An Ordinance To Amend Appropriations For Current Expenses And Other Expenditures Of The City Of**
73 **Montgomery, State Of Ohio, During The Fiscal Year Ending December 31, 2023**

74
75 Mr. Suer read the title and moved for suspension of the second and third readings. Mr. Cappel seconded.
76

77 The roll was called and showed the following vote:

78
79 AYE: Bissmeyer, Dobrozsi, Margolis, Suer, Messer, Cappel (6)
80 NAY: (0)
81 ABSENT: Naiman (1)
82

83 Mr. Suer explained that information has been previously supplied on this Ordinance that, if passed, will amend the
84 appropriations for current expenditures for 2023 in the amount of \$886,300.00. This includes \$600,000 for a new
85 eight-inch water main on Delray Drive of which \$544,969.65 will be reimbursed by Greater Cincinnati Water
86 Works upon completion of the project as well as an increase of \$41,000 to the Vintage Club North TIF Fund 332
87 for the amount of property taxes paid. The exemption for these taxes has been filed and a refund is expected within
88 12-18 months. Additionally, an increase of \$101,000 to the Fire Department Fund 223 due to an increase if the
89 Quint Fire vehicle of \$41,000 and a chase vehicle due to be delivered in 2023 at an approximate cost of \$60,000.
90

91 Mr. Suer asked if there were any updates.

92
93 Ms. Gray replied there were none.

94
95 The roll was called and showed the following vote:

96
97 AYE: Dobrozsi, Margolis, Suer, Messer, Cappel, Bissmeyer (6)
98 NAY: (0)
99 ABSENT: Naiman (1)
100

101 **A Resolution Authorizing the City Manager to Enter into an Agreement with KT Holden Construction for**
102 **the Delray Drive Watermain and Resurfacing Project**
103

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City Council Business Session Minutes
June 7, 2023
Page 3

104 Mr. Cappel read the title and moved for passage of the Resolution. Mr. Messer seconded.
105

106 Mr. Cappel explained that information has been previously supplied on this Resolution that, if approved, will
107 authorize the City Manager to enter into a contract with KT Holden Construction to construct the Delray Drive
108 Watermain Replacement and Resurfacing Project in the amount of \$744,300.00, which is the total of the Base Bid
109 plus a 10% Contingency. The water main replacement will be paid for by GCWW in the amount of \$544,969.65,
110 which will be reimbursed to the City (85% at the beginning of construction and 15% at the conclusion of
111 construction). After the watermain work is complete, the entire roadway within the watermain replacement limits
112 will be resurfaced. The resurfacing portion of the project will be paid for by the City in the amount of
113 \$131,651.40, which will be funded through account 410.261.5470.
114

115 Mr. Cappel asked if there were any updates.
116

117 Mr. Heitkamp replied there were none.
118

119 The roll was called and showed the following vote:
120

121	AYE: Margolis, Suer, Messer, Cappel, Bissmeyer, Dobrozsi	(6)
122	NAY:	(0)
123	ABSENT: Naiman	(1)

124

125 **A Resolution Authorizing The City Manager To Enter Into A Contract With YARD Group, LLC For**
126 **Professional Planning Services For The Comprehensive Community Plan**
127

128 Vice Mayor Bissmeyer read the title and moved for passage of the Resolution. Mr. Cappel seconded.
129

130 Vice Mayor Bissmeyer explained that information has been previously supplied on this Resolution that, if
131 approved, will authorize the City Manager to enter into a contract with YARD Group LLC to assist with the
132 Community Comprehensive Plan update.
133

134 Vice Mayor Bissmeyer asked if there were any updates.
135

136 Mr. Chesar replied there were none.
137

138 The roll was called and showed the following vote:
139

140	AYE: Suer, Messer, Cappel, Bissmeyer, Dobrozsi, Margolis	(6)
141	NAY:	(0)
142	ABSENT: Naiman	(1)

143

144 Mr. Dobrozsi explained that he would recuse himself from the vote and discussion on the next two pieces of
145 legislation. He explained that although he has no ownership interest in Neyer Properties, Inc. nor any in the
146 limited liability companies in partnership to develop the Montgomery Quarter, he will continue to recuse himself
147 from discussion and abstain from voting upon legislation related to the Montgomery Quarter project. Mr.
148 Dobrozsi exited the dais.
149

150 **An Ordinance Approving And Authorizing The Release Of A Portion Of The Roosa Street Right Of Way**
151 **Dedicated To The City By The Montgomery Community Improvement Corporation Subject To Certain**
152 **Terms And Conditions**
153

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154 Mr. Cappel read the title and moved suspension of the second and third readings. Vice Mayor Bissmeyer
155 seconded.

156
157 The roll was called and showed the following vote:

158
159 AYE: Messer, Cappel, Bissmeyer, Margolis, Suer (5)
160 NAY: (0)
161 ABSENT: Naiman (1)
162 ABSTAIN: Dobrozsi (1)
163

164 Mr. Cappel moved passage of the Ordinance. Vice Mayor Bissmeyer seconded.
165

166 Mr. Cappel explained that information has been previously supplied on this Ordinance that, if approved, will
167 approve the transfer of a certain portion of the Roosa Street right-of-way to allow for the expansion of Building 1-
168 A. The right-of-way has been dedicated to the City and this additional parcel is necessary to improve the
169 development of Building 1-A with anticipated restaurant tenants.

170
171 Mr. Cappel asked if there were any updates.

172
173 Mr. Riblet replied there were none.

174
175 The roll was called and showed the following vote:

176
177 AYE: Cappel, Bissmeyer, Margolis, Suer, Messer (5)
178 NAY: (0)
179 ABSENT: Naiman (1)
180 ABSTAIN: Dobrozsi (1)
181

182 **An Ordinance Amending Tax Incentive Agreement With The Board Of Education Of The Sycamore**
183 **Community School District For The Montgomery Quarter Project**
184

185 Mr. Suer read the title and moved suspension of the second and third readings. Mr. Cappel seconded.
186

187 The roll was called and showed the following vote:

188
189 AYE: Bissmeyer, Margolis, Suer, Messer, Cappel (5)
190 NAY: (0)
191 ABSENT: Naiman (1)
192 ABSTAIN: Dobrozsi (1)
193

194 Mr. Suer explained that information has been previously supplied on this Ordinance that, if approved, would
195 amend a prior Tax Incentive Agreement with the Sycamore School District. This amendment would once again
196 modify Section 7 simply to provide flexibility on types and quantities of residential units to accommodate the build
197 out of Phase II of the Montgomery Quarter Project. All other components of the agreement will remain
198 unchanged.
199

200 Mr. Suer asked if there were any updates.

201
202 Mr. Riblet stated there were no updates to the Ordinance and added that the Sycamore School Board held a
203 meeting earlier in the day and approved the amendment of the agreement.

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253 documents and to proactively communicate with our businesses and residents regarding the transition to ensure a
254 positive customer service experience.

255
256 Mr. Suer asked if there were any updates.

257
258 Ms. Gray replied there were none.

259
260 The roll was called and showed the following vote:

261
262 AYE: Cappel, Bissmeyer, Dobrozsi, Margolis, Suer, Messer (6)
263 NAY: (0)
264 ABSENT: Naiman (1)

265
266 **ADMINISTRATION REPORT**

267
268 Mr. Riblet reported the following items:

- 269
270
 - City Council Work Session is scheduled for Wednesday, June 21.

271
272
 - Prior to the meeting the final Boards and Commissions Chair Updates will be held at 5:30 and 5:45

273 p.m., respectively.

274
 - In preparation of the 2024 Tax Budget submission to Hamilton County, staff would like to request a

275 Public Hearing prior to the June 21 Work Session beginning at 6:00 p.m.

276
277
278 Mr. Cappel made a motion to commence with the Work Session immediately following the Public
279 Hearing. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

- 280
281
 - The Parks and Recreation and Government Affairs Committees are scheduled to meet on Monday,

282 June 19 at 4:00 p.m. and 5:00 p.m., respectively. The Public Works Committee has cancelled their

283 meeting for the month of June. Mr. Messer reported that he would be out of town and would not be

284 able to be at the Government Affairs meeting.

285
 - This evening several Staff members are attending a Top Workplace Celebration hosted by the

286 Cincinnati Enquirer at the Cincinnati Museum Center at Union Terminal for 2023 TWP Winners. We

287 are excited to have been awarded this honor for the 5th year.

288
 - Staff are once again showing their support for Operation Give Back by participating in a School

289 Supply Drive. A teaser was sent out in the Thursday Update last week and we are kicking collections

290 up a notch by having a competition between the departments on the highest collection. The department

291 with the highest collection will be awarded a pizza lunch.

292
293
294
295 A separate email with a flyer and a QR Code was sent out today. If City Council would like to
296 participate, please bring your items to City Hall or donate through the QR Code on the flyer. Please
297 have all donations turned in by Friday, July 7.

- 298
299
 - The City received a letter from Montgomery, New York as an invitation to participate in General

300 Montgomery Day on Saturday, September 9. If anyone has an interest in going, please let Ms. Gaylor

301 know right away as rooms go very quickly at the local and surrounding hotels.

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- 302 • Staff are beginning the work of compiling their 2024 budgets in anticipation of scheduled department
303 budget meetings from July 10-July 31. The Council Budget Review meeting is scheduled for
304 Thursday, September 14 here in Council Chambers. As in the past, dinner will be served at 5:00 with
305 the budget review beginning at 5:30 pm.
306
- 307 • Barrett Paving will be transitioning to “Phase 5” construction of the Pfeiffer and Deerfield
308 Roundabout project on Monday, June 12. At that time, the intersection will begin functioning as a
309 roundabout, and Deerfield Road south of the intersection will be re-opened.
310
- 311 • Deeper Roots Coffee is coming to Montgomery Quarter. They currently have locations in Oakley,
312 OTR, Downtown and Colerain. They emphasize partnering with local growers and long-lasting
313 relationships.
314

315 Events

- 316
- 317 • The first Pool Luau of the season will be held on Friday, June 9. Starting at 6:00 p.m. . There will be a
318 steel drum band. There will be games and prizes, a juggling show, free snow cones, a pizza special,
319 and a movie “Mitchell’s vs. the Machines” at dusk. The event is free to members and is \$5 for
320 nonmembers. Legacy Builders Group is a sponsor of the event.
321
- 322 • A Hamilton County Addictions Recovery Coalition meeting. The meeting is being held on Friday,
323 June 23 from 11:00 am.-12:00 p.m. at the Hamilton County Coroner’s Office. If you would like to
324 attend, please let Ms. Gaylor know.
325

326 As a reminder of some upcoming events to add to your calendar:

- 327
- 328 • Friday, July 28- Council Pizza Luncheon at Terwilliger Lodge (11:00 a.m.-1:30 p.m.)
 - 329 • Friday, August 18-Top Workplace Picnic at Montgomery Park (11:00 – 2:00 p.m.)

330

331 Mr. Riblet requested an Executive Session to consider information of an applicant for economic development
332 assistance.
333

334 Mr. Messer stated that he would be out the week of June 19 and would also miss the June 21 Work Session.
335

336 **APPROVAL OF MINUTES**

337

338 Mayor Margolis asked for a motion to approve the May 24, 2023 Work Session minutes.
339

340 Mr. Cappel moved to approve the minutes as written. Vice Mayor Bissmeyer seconded. City Council unanimously
341 agreed.
342

343 **MAYOR'S COURT REPORT**

344

345 Mayor Margolis asked for a motion to disburse the Mayors Court collections for the month of May in the amount
346 of \$7,749.
347

348 Mr. Cappel made a motion to disburse the Mayors Court collections for the month of May in the amount of
349 \$7,749. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.
350

350

