

July 14, 2023

TO: Mayor and City Council Members
FROM: Brian K. Riblet, City Manager *BKR*
SUBJECT: City Council Work Session of Wednesday, July 19, 2023

As a reminder, City Council is scheduled to meet in Work Session on Wednesday, July 19, 2023 immediately following the conclusion of the CIC meeting scheduled at 5:45 p.m.

CIC

A CIC meeting is scheduled at 5:45 p.m. to consider an application for the Historic Preservation Matching Grant.

Work Session

1. Call to Order
2. Roll Call
3. Special Presentation
 - a. Elizabeth Sullivan, Senior Branch Manager, Symmes Township Library will update City Council on their community engagement efforts.
4. Guest and Residents
5. Legislation for Consideration this Evening
6. Establishing an Agenda for August 2, 2023 Business Session

Pending Legislation

There is no pending legislation

New Legislation

- a. An Ordinance To Amend Appropriations For Current Expenses And Other Expenditures Of The City Of Montgomery, State Of Ohio, During The Fiscal Year Ending December 31, 2023 - Please see the attached correspondence from Maura Gray, Finance Director, requesting City Council to consider an Ordinance to amend the appropriations in the General Bond Retirement Fund (324) for current expenditures for FY 2023. Total estimated appropriations to be increased are \$1,000,000.00 to accommodate the principal reduction of the 2023 renewal of the 2020 General Obligation Bond Anticipation notes paid from the General Bond Retirement Fund (324). It is also requested to increase the appropriation of the Cemetery Expendable Trust Fund in the amount of \$40,000 to advance engineering and design concepts to determine feasibility of constructing a columbarium at Hopewell Cemetery.

Add this Ordinance to the August 2, 2023 Business Session agenda, assign to a Council Member for first reading. It is requested that the second and third readings of this Ordinance be suspended with adoption of the Ordinance requested at that meeting.

- b. A Resolution Authorizing a Contract with Patented Acquisition Corporation D/B/A/ Think Patented for Design and Production Services - Please see the attached correspondence from Amy Frederick, Communication and Engagement Coordinator, requesting that City Council consider approving this resolution that, if passed, will authorize the City Manager to enter in an agreement with Think Patented for the design, production, printing, and mailing of the 2024-2025 Montgomery Bulletin and the 2025 Calendar for an amount not to exceed \$60,000.00. After reviewing several proposals, staff have recommended the work of Think Patented as meeting the high professional quality expected by the City at an effective price. Funds for these services are budgeted in 101.715.5390.

Add this Resolution to the August 2, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- c. A Resolution To Amend The City's Investment Policy - Please see the attached correspondence from Maura Gray, Finance Director, requesting City Council to consider a Resolution amending the City's current investment Policy. This amendment was proposed to the Financial Planning Committee on December 5, 2022. The proposed change to the policy is to allow CDs to have up to a five-year term, which is the normal and best practice.

Add this Resolution to the August 2, 2023, Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- d. A Resolution authorizing the City Manager to enter into Contract with Morton Salt Inc. pursuant to a joint purchasing bid with Hamilton County for 2023 – 2024 Deicing Rock Salt - Please find attached correspondence from Gary Heitkamp, Public Works Director, requesting that City Council authorize the City Manager to enter into a contract with Morton Salt Inc. pursuant to a joint purchasing bid with Hamilton County for 2023-2024 de-icing rock salt. The purchase of deicing rock salt for the 2023-2024 winter season is included in the City budget in the 261.000.5380 Street Maintenance, 265.000.5380 State Highway Fund, and 266.000.5380 Permissive MVL Fund. If approved, the request would authorize a maximum purchase of 660 tons of deicing rock salt in the amount of \$54,186.00 (\$82.10 per ton).

Add this Resolution to the August 2, 2023, Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- e. A Resolution Establishing City Contributions To Employee Health Savings Accounts And Health Reimbursement Accounts - Please find attached correspondence from Human Resources Manager Julie Prickett to City Manager Brian Riblet requesting a recommendation to City Council to adopt this Resolution that will continue the City's incentive contribution to employees' Health Savings Accounts (and to Health Reimbursement Accounts for employees who, as a result of being enrolled in Medicare, are no longer eligible for a Health Savings Account) for the period beginning September 1, 2023 through August 31, 2024. The City's contribution to employees' Health Savings Accounts is recommended to be continued at \$1050 for a family plan and \$750 for a single plan. In addition to the base City incentive contribution, it is recommended that the City continue to match the employee's contribution to his/her Health Savings Account in an amount up to \$700 for employees with family plans and up to \$500 for employees with single plans. The City's contribution to employees' Health Reimbursement Accounts is recommended to be continued at \$1050 for a family plan and \$750 for a single plan. Employees cannot make contributions to Health Reimbursement Accounts (HRA's); therefore, no matching employer contribution is recommended for HRA's.

Add this Resolution to the August 2, 2023, Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

7. Administration Report

8. Law Director Report

9. City Council Member Reports

- a. Mr. Cappel
- b. Vice Mayor Bissmeyer

- c. Mr. Dobrozsi
- d. Mrs. Naiman
- e. Mr. Suer
- f. Mr. Messer
- g. Mayor Margolis

10. Approval of Minutes- July 5, 2023 Public Hearing and Business Session

11. Mayors Court Report

12. Other Business

13. Executive Session

14. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads
Terry Donnellon, Law Director

July 19, 2023
City Hall

Immediately following the conclusion of the CIC meeting at 5:45 p.m.

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New Legislation

- a. An Ordinance To Amend Appropriations For Current Expenses And Other Expenditures Of The City Of Montgomery, State Of Ohio, During The Fiscal Year Ending December 31, 2023

Add this Ordinance to the August 2, 2023 Business Session, assign to a Council Member for first reading. The second reading of the Ordinance will be held at the September 6, 2023 Business Session. The third reading of the Ordinance will be held at the October 4, 2023 Business Session with adoption of the Ordinance requested at that meeting.

- b. A Resolution Authorizing a Contract with Patented Acquisition Corporation D/B/A/ Think Patented for Design and Production Services

Add this Resolution to the August 2, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- c. A Resolution To Amend The City's Investment Policy

Add this Resolution to the August 2, 2023, Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- d. A Resolution authorizing the City Manager to enter into Contract with Morton Salt Inc. pursuant to a joint purchasing bid with Hamilton County for 2023

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- e. A Resolution Establishing City Contributions To Employee Health Savings Accounts And Health Reimbursement Accounts

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C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads,
Terry Donnellon, Law Director

July 14, 2023

To: Brian Riblet, City Manager

From: Maura Gray, Finance Director *mg*

Subject: Ordinance Request to Amend Appropriations for Current Expenditures During Fiscal Year 2023

Introduction

It is necessary for City Council to consider an ordinance to amend the appropriations in the General Bond Retirement Fund (324) for current expenditures for FY 2023.

Financial Impact

Total estimated appropriations to be increased is \$1,000,000.00 to accommodate the principal reduction of the 2023 renewal of the 2020 General Obligation Bond Anticipation notes paid from the General Bond Retirement Fund (324). There is sufficient cash in this fund to support the expense.

Background

The FY 2023 Budget includes a total appropriation of \$33,330,630 as passed on December 7, 2022, per Ordinance 10 2022, and an additional \$742,000 as passed on June 7, 2023, per Ordinance 5 2023, totaling \$34,072,630.

Included in this current request is an increase to the appropriation of the General Bond Retirement Fund to facilitate the reduction of principal in the amount of \$1,000,000 in the 2020 General Obligation Bond Anticipation Notes, it is advisable to reduce the amount of principal outstanding in the General Bond Retirement Fund as the current interest rate environment supports this reduction in debt principal.

It is also requested to increase the appropriation of the Cemetery Expendable Trust Fund in the amount of \$40,000 to advance engineering and design concepts to determine feasibility of constructing a columbarium at Hopewell Cemetery.

Staff Recommendation

It is recommended that City Council approve the proposed ordinance authorizing the amendment of appropriations for the fiscal year 2023 Budget.

ORDINANCE NO. , 2023

AN ORDINANCE TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONTGOMERY, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023

WHEREAS, on December 7, 2022, Council adopted Ordinance No. 10, 2022 entitled, *An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City of Montgomery, State of Ohio, During The Fiscal Year Ending December 31, 2023*, (“Appropriation Ordinance”), appropriating a total of \$33,330,630.00 for the year 2023; and

WHEREAS, Council approved Ordinance No. 5, 2023 on June 7, 2023, amending the Appropriations Ordinance; and

WHEREAS, appropriations within certain Funds are insufficient to meet the current obligations of the City and must be adjusted.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. Effective immediately, in order to provide for the ongoing expenses and other expenditures of the City of Montgomery, Ohio for fiscal year 2023 to balance appropriations in certain Funds, the attached Schedule, Adjustment to Appropriations, is hereby adopted as if fully set forth herein, and funds are hereby re-appropriated consistent therewith.

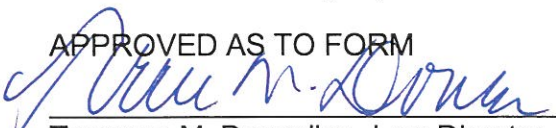
SECTION 2. This Ordinance shall take effect the earliest opportunity as allowable by law.

PASSED: _____

ATTEST: _____
Connie Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM



Terrence M. Donnellon, Law Director

SCHEDULE A

2023 ADJUSTMENT TO APPROPRIATIONS

Fund Number	Fund Title	Initial Appropriation	Increase/Decrease Appropriation	Adjusted Fund
324	General Fund Retirement	\$260,677	\$1,000,000	\$1,260,677
840	Cemetery Expendable Trust	\$71,850	40,000	\$111,850

July 7, 2023

To: Brian Riblet, City Manager

From: Amy Frederick, Communications and Engagement Coordinator

Subject: Recommendation for the 2023-2024 Montgomery Bulletin and 2024 Annual Calendar Design and Printing Contract

Introduction

The City of Montgomery produces the Montgomery Bulletin and annual City calendar to inform residents and businesses of city services, new businesses, decisions, and upcoming events. For residents, the printed Bulletin remains the preferred choice for getting City information. The Bulletin has grown to a 16-page, full-color quality newsletter with eye-catching graphics and images.

In the latest contract for 2021-2023, the City partnered with Think Patented.

Cost of publishing the Montgomery Bulletin per year, not including postage:

Vendor	Bulletin	Calendar
Think Patented	\$45,984.00	\$12,355.00
Quality Publishing	\$64,350.48	\$14,368.23
Graphic Village	\$41,668.08	\$14,305.00

From the above table, you can see that Think Patented and Graphic Village offered very competitive bids. While competitive in price, staff feels the quality of design and printing, ease of editing, and proven delivery reliability lies with Think Patented.

Recommendation

Staff asks City Council to approve Think Patented as the City's partner for design, production, printing, and mailing of the 2024-2025 Montgomery Bulletin and the 2025 Calendar based on the estimates provided and the proven product quality. Staff requests the City Manager to sign a one-year contract with the recommended vendor. Staff will also continue the internal conversation on the sustainability of communication publications and continue to shorten the articles and adjust for increasing printing, postage, and design costs.

PROVIDER OF GOODS AND SERVICES AGREEMENT

City of Montgomery, OH

AND

PATENTED ACQUISITION CORPORATION - D/B/A THINK PATENTED

This Provider of Goods and Services Agreement (the "Agreement") is dated as of the ____ day of July 2023 (the "Effective Date") and is entered into by and between City of Montgomery. (the "Customer"), and Patented Acquisition Corporation *dba* Think Patented ("Think Patented").

WHEREAS, Customer wishes to retain Think Patented, and Think Patented wishes to be so retained, to provide certain services that may include print-on-demand, fulfillment, mailing, conventional printing, or other such printing and data services as may be agreed upon by Customer and Think Patented; and

WHEREAS, Customer and Think Patented desire that this Agreement control all portions of this relationship going forward.

NOW, THEREFORE, in consideration of the recitals set out above and in further consideration of the mutual covenants and agreements set out below, the parties hereby agree as follows:

1. **Services by Think Patented.** The parties agree that Think Patented will provide the goods and services listed on Exhibit "A" (collectively, the "Services"). The Services may be updated from time to time by subsequent written amendment executed by both Customer and Think Patented. Think Patented shall service all Customer locations listed as Exhibit "C" and such list may be amended from time to time by subsequent written amendment that is executed by both Customer and Think Patented. Any new goods and services will be scheduled by a mutually approved amendment to Exhibit B.

2. **Pricing.** Think Patented shall invoice the Customer in the amount of the agreed-upon pricing listed in Exhibit "B". Think Patented agrees to guarantee its prices for labor and overhead for a period of six (6) months. Think Patented's prices may be adjusted to reflect any changes in material costs. Such cost increases will be justified with a letter from the supplier of such materials. At this time Think Patented will also recommend applicable alternative materials to the customer as an alternative.

3. **Invoicing and Payment Terms.** Think Patented shall submit an invoice to Customer, attention Accounts Payable on a monthly basis. Customer shall pay Think Patented invoices with a net thirty (30) day term from the receipt of the monthly consolidated invoice. If Customer fails to pay any sum to be paid by Customer to Think Patented under this Agreement on or before the applicable due date, Customer shall pay Think Patented, upon demand, an amount equal to five percent (5%) of each such delayed payment for each billing period or portion of a billing period such payment is delayed to the extent permitted by law. Customer agrees that this late charge is a reasonable charge to compensate Think Patented for its collection administration and for its loss of the use of funds.

4. **Term and Termination.**

(a) The Term of this Agreement shall begin on the Effective Date and shall continue for one (1) year ("Initial Term"). Upon the conclusion of the Initial Term, and thereafter, this Agreement shall automatically renew for additional one (1) year terms (each a "Renewal Term"), unless either party provides the other party with ninety (90) days advance written notice prior to the end of the then-current term of such party's intent not to renew this Agreement.

(b) If Customer terminates the Agreement at the end of the initial one (1) year term, Customer shall pay Think Patented an amount equal to (i) Think Patented's cost for all inventory and other material in stock (or already on order) that was ordered for the exclusive use or benefit of Customer and (ii) all work in process. During the term of this Agreement, Customer shall pay Think Patented an amount equal to Think Patented's cost for all inventories that become obsolete, and any said payment shall be due and payable within thirty (30) days of Think Patented's determination of obsolescence.

(c) Think Patented may terminate this Agreement immediately upon written notice to Customer upon any one of the following events: (i) Customer fails to make an invoiced payment, including any applicable late charges, within thirty (30) days after notice of failure to pay the original invoiced amount within thirty (30) days of its due date; or (ii) Customer fails to provide the information necessary for Think Patented to reasonably perform the Services, as requested by Customer, within fifteen (15) days of a written request for such information from Think Patented.

(d) Think Patented shall understand and agree that if Customer, through its review and evaluation of contractual performance, determines that the services being performed by Think Patented are unacceptable, Customer shall provide written notice which state the deficiencies. Think Patented shall have thirty (30) working days upon receipt of the notice of deficiency to correct the described deficiency or deficiencies, and/or demonstrate good cause as to why the deficiency cannot be resolved within the specified time period. In either instance, Think Patented shall implement a corrective plan of action and direct a response to CITY OF MONTGOMERY within the thirty (30) day period. If Think Patented does not correct the deficiency, Customer may terminate this Agreement upon giving ninety (90) days written notice to Think Patented and otherwise complying within the terms of this Agreement.

5. **Limitation of Liability.** Think Patented shall not be liable to Customer for any errors or omissions if it (i) was caused by a third party; (ii) resulted from information supplied by a third party or Customer; or (iii) was caused by an act of God, labor stoppage, governmental authority or other act beyond Think Patented's reasonable control. In the event of an error, omission or other default in the Services, Think Patented shall be liable to Customer only for the amount (as determined by Think Patented) by which the value of the item or service was decreased, in no instance to exceed the total amount Customer actually paid for the related Services. In any event Think Patented will not be liable for lost profits or any other consequential damages, including exemplary, incidental, indirect or punitive damages.

6. **Think Patented Warranties and Indemnification.** Think Patented warrants that (i) in carrying out the Services requested by Customer hereunder that it will employ ordinary business practices and the Services will be completed within a reasonable time and in an economical manner consistent with Think Patented's ordinary business practices; and (ii) it will comply with all applicable laws, statutes, ordinances, administrative and executive orders, rules and regulations as they relate to this Agreement and the Services requested by Customer. Think Patented agrees to indemnify, defend and hold Customer harmless against any and all claims and liabilities of any nature, including reasonable attorney fees and other expenses incurred in the defense of any claims, for personal injury, including death, and damage to property arising out of or from the Services requested by Customer, which are provided by Think Patented, to the extent that any such injuries or damages are caused by Think Patented or its employees, agents or subcontractors.

7. **Customer's Warranties and Indemnification.** Customer warrants that (i) it will provide Think Patented with all information necessary to perform the Services and will do so in a timely manner; (ii) all information Customer provides to Think Patented is accurate, not misleading and complies with all applicable laws and licensing requirements; (iii) no item requested by Customer violates the rights of any third party; (iv) Customer is authorized to be and is engaged in the business of providing the products and/or services corresponding with the items that Customer wishes to have provided by Think Patented; and (v) all of the specifications provided by

Customer for the items provided by Think Patented are those it requires and/or those required by the clients to whom Customer may be providing such items. As to items or Services created or provided by Think Patented for or on behalf of Customer, Customer is responsible to review said items or Services and to confirm that they are accurate and that Customer has the right to use and publish any name, address, trade name, trademark, service mark, picture, likeness, logo, reproduction, endorsement, copyrighted or copyrightable item or other content as included in such advertising. Customer will be responsible for any content, graphics, data, and intellectual property that is supplied to Think Patented as part of the 2024 Calendar and December 2023 to November 2024 newsletter. Think Patented assumes no liability in regard to any potential legal issues that could arise from the above content supplied by the City of Montgomery.

8. **Confidentiality.** The terms and conditions of this Agreement shall be and remain absolutely and strictly confidential, and shall not be disclosed by either party to any person for any reason without the written consent of the other party, unless otherwise required by law. Notwithstanding the preceding sentence, either party may (i) disclose the terms and conditions of this Agreement to their respective legal counsel, accountants and business advisors; or (ii) disclose the existence of a business relationship between the parties for marketing purposes.

9. **Notices.** All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed to be duly given upon the delivery or mailing hereof, as the case may be, if delivered personally, via facsimile with affirmative confirmation or sent by registered or certified mail, return receipt requested, postage prepaid:

If to Customer: City of Montgomery.
10101 Montgomery Rd.
Montgomery, Ohio 45242
Attention: Matthew Vanderhorst
Telephone: 513-792-8323

If to Think Patented: Think Patented
Attention: David McNerney
2490 Crosspointe Dr.
Miamisburg, Ohio 45342
Telephone: 937-353-2299

Or to such other address as any of the parties shall have specified by notice to the other.

10. **Miscellaneous.**

(a) This Agreement constitutes the entire agreement between the parties concerning the subject matter hereof and supersedes any and all prior agreements or understandings between the parties with respect to the subject matter hereof.

(b) No party hereto shall assign its rights or delegate its duties arising under this Agreement without the prior written consent of the other party. Notwithstanding the above, Think Patented may assign its rights and/or delegate its duties arising hereunder, without Customer's consent, to a successor person or entity with the sale of all or substantially all of the Think Patented's assets.

(c) Except as otherwise provided herein, this Agreement may not be amended, modified, altered, or changed in any respect except by subsequent written amendment executed by both Customer and Think Patented .

(d) This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

(e) The waiver by either party of any breach of a provision of this Agreement by the other party shall not constitute a continuing waiver or a waiver of any subsequent breach of the same or a different provision of this Agreement.

(f) Upon termination of this Agreement, Think Patented and Customer shall not have any further obligations, except for (i) obligations accruing prior to the date of termination and (ii) obligations, promises or covenants contained in this Agreement which are expressly made to extend beyond the term of this Agreement, including, without limitation, confidentiality of information, indemnification, and limitation of liability.

(g) All goods and services (including inventory) developed or acquired by Think Patented as a result of work under the Agreement shall become the property of Customer, provided that Think Patented shall retain all rights to (i) any web sites and web pages created by Think Patented, with the exception of the URL, for this Agreement, and (ii) any software or other IP proprietary information developed or procured by Think Patented. No material or reports prepared by Think Patented shall be released to the public without the prior written consent of Customer.

(h) Think Patented shall not be liable for any interruption of the Services or delay or failure to perform under this Agreement if such interruption, delay or failure results from causes beyond its reasonable control, including without limitation any strikes, lockouts or other labor difficulties, acts of any government, riot, insurrection or other hostilities, fire, flood, lightning or other acts of God, or inability to obtain necessary labor, materials or utilities. Upon discovery of such event, Think Patented shall notify Customer in writing of the existence of such event within twenty-four (24) business hours after the beginning of such period and of the termination of such period within twenty-four (24) business hours after it ceases to prevent performance.

(i) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall be deemed one and the same instrument.

(j) In the event of a dispute between the parties hereto with respect to the interpretation or enforcement of the terms hereof, the prevailing party shall be entitled to collect from the other, its reasonable costs and attorney's fees, including its costs and fees on appeal. This Agreement shall be governed and construed in accordance with laws of the State of Ohio. Exclusive venue for any actions concerning this Agreement shall be the state and/or federal courts in Montgomery County, Ohio.

IN WITNESS WHEREOF, each of the parties has duly executed this Agreement.

"CUSTOMER"
City of Montgomery

"THINK PATENTED"
PATENTED ACQUISITION
CORPORATION

By: _____

By: _____

David McNerney

Name: _____

Title: _____

Title: President

Date: _____

Date: _____

Approved us to form
William M. Dorville
Director of Law

EXHIBIT A

GOODS & SERVICES

I. Printing Services.

A. Think Patented will supply printing services to Customer. Think Patented will use appropriate printing method for such services. Pricing for printing will be billed based on those provided in Exhibit B. Customer will confirm via email quantity to be printed.

II. Direct Mailing.

A. Customer may request that Think Patented provide direct mailing services for items produced pursuant to the Agreement. Such request must be made at the time an order is placed. The charges for direct mailing services shall be billed based on those provided in Exhibit B and shall not include postage which shall be charged back to Customer at cost. Postage will be due prior to mail date.

III. Design Services.

A. Think Patented shall provide design and composition services when required by Customer. Such services shall be invoiced as outlined in Exhibit "B".

Exhibit B

NEWSLETTER

ITEM	DETAILS	ESTIMATE
Newsletter	<ul style="list-style-type: none"> • 1 time original design for layout, features and titles will be provided. • Annual recommendations on redesign and special features to refresh the look and effectiveness of the newsletter and build on brand consistency with the City and City website. <p>8-16 pages.</p>	
Newsletter	<ul style="list-style-type: none"> • Newsletter layout <i>per issue</i>. • Newsletter proofs. • Alterations/edits (please note if there is a limited amount, otherwise "unlimited" will be assumed). • Purchase and maintain rights to use artwork or stock photos to enhance Publication. • Final digital artwork for web posting (PDF). • Press ready for printing. 	<p>16 Page \$ 1100.00 Includes 2 rounds of edits Stock photos at \$20.00 ea.</p>
Newsletter Printing	<ul style="list-style-type: none"> • Print 5,000. • Stock 80# matte. Provide 70# cost. Is aqueous coat included? • Stapled. • Trimmed. • Delivery and coordination with mail house. 	<p>16 page 70# text @ \$ 2,354.00 16 Page 80# text @ \$ 2,522.00</p>
Newsletter Mailing	<ul style="list-style-type: none"> • Mail 5,000. • Mail processing (sorting, labeling, bundling). • Bulk Postage (permit account). • Delivery to post office. • Overage delivery to Montgomery City Hall. <p>Management of mail house timetable to meet with monthly schedule for timely delivery to all recipients.</p>	<p>\$378.00 /per mailing</p> <p>*Does not Include postage</p>



**think
patented.**

Estimate :109302 & 109302-1

Estimate Date: 6-1-2023

2490 CrossPointe Drive
 Miamisburg, OH 45342
 Phone: (937) 353-2299
 Fax: (937) 254-9638
 www.thinkpatented.com

Amy Frederick
 City of Montgomery
 10101 Montgomery Rd.
 Montgomery OH 45242

Description: 2024 Newsletter -

16 page self cover

8.5 x 11

4/4 + satin aqueous

80# silk text

saddle stitch

mailing : NCOA presort inkjet address and mail

deliver balance after mailing

	80# silk text	70# silk text
Quantity	5,000	5,000
Print	2,522.00	2,354.00
CREATIVE	1,100.00	1,100.00
Mail	<u>378.00</u>	<u>378.00</u>
Total Price	4,000.00	3,832.00

Price does not include postage or sales tax

Prices are good as of today and are subject to change based on current paper price and availability at time order is placed

Accepted By:

Sign:

Date



Estimate :109303

Estimate Date: 6-1-2023

2490 CrossPointe Drive
Miamisburg, OH 45342
Phone: (937) 353-2299
Fax: (937) 254-9638
www.thinkpatented.com

Amy Frederick
City of Montgomery
10101 Montgomery Rd.
Montgomery OH 45242

Description: 2024 Calendar

9 x 12
28 page + cover
4/4
80# gloss cover
80# gloss text
saddle stitch , 1 hole drill
Letter: 8.5 x 11 4/0 80# gloss text

10 x 13 ENVELOPE

1 color
MAILING : ncoa, presort , insert calendar ,letter , furnished Dec. newsletter into 10 x 13 envelope , inkjet
address and mail

Quantity	5,500
CREATIVE	2,000.00
PRINT	9,521.00
MAIL	<u>834.00</u>
TOTAL	12,355.00

Prices are good as of today and are subject to change based on current paper price and availability at time order is placed.

Accepted By:

Sign:

Date

RESOLUTION NO. _____, 2023

**A RESOLUTION AUTHORIZING A CONTRACT WITH PATENTED
ACQUISITION CORPORATION D/B/A THINK PATENTED FOR DESIGN
AND PRODUCTION SERVICES**

WHEREAS, the City produces a monthly bulletin and an annual calendar providing valuable communication services to the residents of the City of Montgomery; and

WHEREAS, to most effectively deliver such communications, the Administration has requested proposals from various design and publication firms to quote the costs for professional services; and

WHEREAS, after reviewing such proposals, the staff has recommended that the City extend the contract with Patented Acquisition Corporation d/b/a Think Patented, to provide such professional design and publication services which would be exempt from competitive bidding, although the amount of the contract which includes printing would exceed \$50,000 in a calendar year.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The City Manager is authorized to execute the attached Master Agreement with Patented Acquisition Corporation d/b/a Think Patented, to extend the current contract for design, production and mailing services for the 2024 monthly bulletin and 2025 annual calendar in an amount not to exceed \$70,000.

SECTION 2. The City Manager is hereby authorized to pay Patented Acquisition Corporation according to the rate set forth within such contract and its attached schedules.

SECTION 3. This Resolution shall be in full force and effect from and after

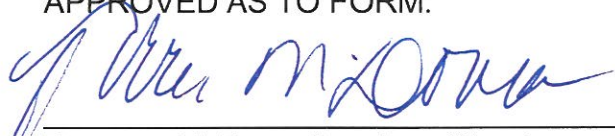
its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

July 14, 2023

TO: Brian Riblet, City Manager
FROM: Maura Gray, Finance Director *MA*
SUBJECT: Investment Policy Proposed Amendment

Background

This memo is to review and update the investment policy per section 16.0, which states “The policy shall be reviewed on an annual basis by the Financial Planning Committee and any modifications made thereto must be approved by the Council.”

This amendment was proposed to the Financial Planning Committee on December 5, 2022. It is necessary to memorialize the minor change and file the Investment Policy with the Auditor of State as required in ORC 135.14 O(1).

Update

The current investment policy was reviewed against the Government Finance Officers Association (GFOA) example investment policy and the current policy conforms to the GFOA best practices.

There is one proposed change to the policy in section 12.0, Maximum Maturities. The section includes in letter ‘B’ that certificates of deposits (CD) shall not exceed one year. However, current practice is to include CDs in the diversification of investments for up to five years. The proposed change to the policy is to delete letter ‘B’ to allow CDs to have up to a five-year term which is the normal and best practice.

Financial Impact

In the current interest rate environment, the longer the term, the higher the interest rate. This proposed change will increase the annual rate of return on CDs.

Recommendation

Staff requests the City Council to approve the updated investment policy as reference on the attached updated Investment Policy.

City of Montgomery Investment Policy

1.0 Policy:

It is the policy of the City of Montgomery to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

2.0 Scope:

This investment policy applies to all financial assets of the City of Montgomery. These funds are accounted for in the City of Montgomery's Annual Financial Report and include:

2.1 Funds:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Trust and Agency Funds

3.0 Prudence:

Investments shall be made with judgment and care--under circumstances then prevailing--which persons of prudence; discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

3.1:

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided

deviations from expectations are reported in a timely fashion and appropriate action taken to control adverse developments.

4.0 Objective:

The primary objectives, in priority order, of the City of Montgomery investment activities shall be:

4.1 Safety:

Safety of principal is the foremost objective of the investment program. Investments of the City of Montgomery shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

4.2 Liquidity:

The City of Montgomery's investment portfolio will remain sufficiently liquid to enable the City of Montgomery to meet all operating requirements which might be reasonably anticipated.

4.2 Return on Investment:

The City of Montgomery's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City of Montgomery's investment risk constraints and the cash flow characteristics of the portfolio.

5.0 Delegation of Authority:

Authority to manage the City of Montgomery's investment program is derived from the Ohio Revised Code, Section 135. Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, repurchase

agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

6.0 Ethics and Conflicts of Interest:

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interest in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City of Montgomery's portfolio.

7.0 Authorized Financial Dealers and Institutions:

For Certificates of Deposit, the Finance Director may purchase Certificates of Deposit from financial institutions located within the State of Ohio which have a current depository agreement with the City of Montgomery.

The Finance Director will maintain a list of financial institutions authorized to provide investment services (with depository agreements). In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness, who maintain an office in the State of Ohio. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by Ohio state law.

All financial institutions and brokers/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state registration, completed broker/dealer questionnaire,

certification of having read entity's investment policy, depository contracts.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Finance Director.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City of Montgomery invests.

8.0 Authorized and Suitable Investments:

The City of Montgomery is empowered by Section 135.14 of the Ohio Revised Code to invest in the following types of securities.

A) Repurchase agreements with eligible institutions having a signed master repurchase agreement on file with the Finance Director. Repurchase agreements shall have as collateral items B or C of this section.

B) Bonds, notes, or other obligations of or guaranteed by the United States, or those for which the faith of the United States is pledged for the payment of principal and interest.

C) Bonds, notes, debentures or other obligations, instruments or securities issued by any federal government agency, or the Export-Import Bank of Washington, which are backed by the full faith and credit of the U.S. Government.

D) Certificates of Deposit.

E) Bonds or other obligations of the State of Ohio, or the political subdivisions of the State, provided that, with respect to bonds or other obligations of political subdivisions, all of the following apply:

- a. The bonds or other obligations are payable from general revenues of the political subdivision and backed by the full faith and credit of the political subdivision.
- b. The bonds or other obligations are rates at the time of purchase in the three highest classifications established by at least on nationally recognized standard rating service and purchased through a registered securities broker or dealer.

- c. The aggregate value of the bonds or other obligations does not exceed twenty percent of interim moneys available for investment at the time or purchase.
- d. The treasurer or governing board is not the sole purchaser of the bonds or other obligations at original issuance.
- e. No investment shall be made under division (B)(4) of this section unless the treasurer or governing board has completed additional training for making the investments authorized by division (B)(4) of this section. The type and amount of additional training shall be approved by the treasurer of state and may be conducted by or provided under the supervision of the treasurer of state.

F)The State Treasurer's investment pool (STAR OHIO), as provided in Section 135.45, of the Ohio Revised Code.

9.0 Collateralization:

Collateralization will be required on two types of investments: certificates of deposit and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest.

The City of Montgomery chooses to limit collateral to federal deposit insurance, surety company bonds, specific pledged securities, or a public depository's established pool of collateral.

Collateral will always be held by an independent third party with whom the entity has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained.

The right of collateral substitution is granted.

10.0 Safekeeping and Custody:

All security transactions, including collateral for repurchase agreements, entered into by the City of Montgomery shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts.

11.0 Diversification:

The City of Montgomery will diversify its investments by security type and institution. With the exceptions of U.S. Treasury securities and the State Treasurer's investment pool, no more than 30% of the entity's total investment portfolio will be invested in a single security type or with a single financial institution.

12.0 Maximum Maturities:

The Finance Director may invest public moneys of the City of Montgomery in authorized securities which mature **within five years from the date the investment was purchased except as follows:**

A) Repurchase agreements shall not exceed thirty days.

13.0 Internal Control:

The Finance Director shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

14.0 Performance Standards:

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City of Montgomery's investment risk constraints and cash flow needs.

14.1 Market Yield (Benchmark):

The entity's investment strategy is active. Given this strategy, the basis used by the Finance Director to determine whether market yields are being achieved shall be the six-month U.S. Treasury Bill.

15.0 Reporting:

The Finance Director is charged with the responsibility of including a market report on investment activity and returns in the City of Montgomery's Financial Reports.

16.0 Investment Policy Adoption:

The City of Montgomery's investment policy shall be adopted by resolution of the City of Montgomery's legislative authority. The policy shall be reviewed on an annual basis by the Finance Committee and any modifications made thereto must be approved by the Council.

RESOLUTION NO. _____, 2023

**A RESOLUTION ADOPTING AN INVESTMENT POLICY FOR
THE CITY OF MONTGOMERY**

WHEREAS, R.C. § 135.14(O) requires the City to adopt a written Investment Policy governing the investment of City funds, and to require entities conducting investment business with the City to sign and accept such Investment Policy on behalf of the City; and

WHEREAS, R.C. § 135.14(O) requires that the adopted Investment Policy be filed with the Auditor of the State; and

WHEREAS, the Financial Planning Committee of Council has reviewed an update to the Investment Policy proposed by the Administration, and has recommended that such updated policy be adopted and filed as required by law.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The attached Investment Policy for the City of Montgomery is hereby approved and adopted as recommended by the Financial Planning Committee of Council and the City Administration. This policy shall be effective immediately upon approval of this legislation.

SECTION 2. A copy of this policy, once approved, shall be filed by the Director of Finance with the Auditor of the State.

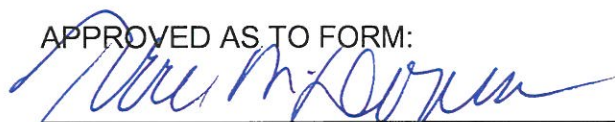
SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

City of Montgomery Investment Policy

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C) Bonds, notes, debentures or other obligations, instruments or securities issued by any federal government agency, or the Export-Import Bank of Washington, which are backed by the full faith and credit of the U.S. Government.

D) Certificates of Deposit.

E) Bonds or other obligations of the State of Ohio, or the political subdivisions of the State, provided that, with respect to bonds or other obligations of political subdivisions, all of the following apply:

- a. The bonds or other obligations are payable from general revenues of the political subdivision and backed by the full faith and credit of the political subdivision.
- b. The bonds or other obligations are rates at the time of purchase in the three highest classifications established by at least one nationally recognized standard rating service and purchased through a registered securities broker or dealer.
- c. The aggregate value of the bonds or other obligations does not exceed twenty percent of interim moneys available for investment at the time of purchase.
- d. The treasurer or governing board is not the sole purchaser of the bonds or other obligations at original issuance.
- e. No investment shall be made under division (B)(4) of this section unless the treasurer or governing board has completed additional training for making the investments authorized by division (B)(4) of this section. The type and amount of additional training shall be approved by the treasurer of state and may be conducted by or provided under the supervision of the treasurer of state.

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June 23, 2023

TO: Brian Riblet, City Manager

FROM: Gary Heitkamp, Public Works Director

SUBJECT: Legislation request for authorization to enter into contract with Morton Salt Inc. for the purchase of deicing rock salt

Request

It is necessary for City Council to adopt a Resolution authorizing the City Manager to enter into Contract with Morton Salt Inc. pursuant to a joint purchasing bid with Hamilton County for 2023 - 2024 deicing rock salt.

Financial Impact

The purchase of deicing rock salt for the 2023-2024 winter season is included in the City budget in the 261.000.5380 Street Maintenance, 265.000.5380 State Highway Fund, and 266.000.5380 Permissive MVL Fund. If approved, the request would authorize a maximum purchase of 660 tons of deicing rock salt in the amount of \$54,186.00 (\$82.10 per ton). This represents a 2.3% increase in cost per ton when compared to the 2022/2023 winter season.

Background


Each year the City enters into a contract for the purchase of deicing rock salt for the winter season. The past several winter seasons the City of Montgomery has entered into a joint purchasing bid with Hamilton County. This year, staff were able to secure once again a commitment through the Hamilton County Engineer's Office to enter into a joint purchasing bid for the purchase of deicing rock salt for the upcoming 2023/2024 winter season.




Recommendation




It is recommended that City Council adopt legislation to authorize the City Manager to enter into a contract with Morton Salt Inc. pursuant to a joint purchasing bid for the 2023/2024 winter season for a maximum purchase of 660 tons of deicing rock salt in the amount of \$54,186.00 (\$82.10 per ton).

If there are any questions or additional information is required, please do not hesitate to contact me.

Attachment - Hamilton County Road Salt Bid Results

Product Code: Agency Notes:		Supplier Product Code: Supplier Notes:
Cargill	First Offer - \$91.31	
Product Code: Agency Notes:		Supplier Product Code: 100011135 Supplier Notes: Please see attached file in offer item 1. Cargill Solicitation ITB 062-23 JW

ITB 062-23/JW-01-12 Cost Sheet: Village of Evendale			
Supplier	Price Per Ton	Initial Term	Attch. Docs
Morton Salt Inc. [Ad]		First Offer - \$82.10	
Product Code: Agency Notes:			Supplier Product Code: Supplier Notes:
Compass Minerals America Inc.		First Offer - \$84.17	
Product Code: Agency Notes:			Supplier Product Code: Supplier Notes:
Cargill		First Offer - \$91.31	
Product Code: Agency Notes:			Supplier Product Code: 100011135 Supplier Notes: Please see attached file in offer item 1. Cargill Solicitation ITB 062-23 JW

ITB 062-23/JW-01-13 Cost Sheet: City of Montgomery			
Supplier	Price Per Ton	Initial Term	Attch. Docs
Morton Salt Inc. [Ad]		First Offer - \$82.10	
Product Code: Agency Notes:			Supplier Product Code: Supplier Notes:
Compass Minerals America Inc.		First Offer - \$84.17	
Product Code: Agency Notes:			Supplier Product Code: Supplier Notes:
Cargill		First Offer - \$91.31	
Product Code: Agency Notes:			Supplier Product Code: 100011135 Supplier Notes: Please see attached file in offer item 1. Cargill Solicitation ITB 062-23 JW

ITB 062-23/JW-01-14 Cost Sheet: Amberley Village

RESOLUTION NO. , 2023

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A
CONTRACT WITH MORTON SALT, INC. FOR THE PURCHASE OF
DE-ICING ROCK SALT FOR THE 2023-2024 SEASON**

WHEREAS, R.C. § 9.48 authorizes counties, townships and municipal corporations to participate in joint purchasing programs with other municipal corporations for the purchase of machinery, materials and supplies without advertisement and without bids; and

WHEREAS, for the winter season 2023-24, the Hamilton County Engineer's Office has competitively bid for the bulk purchase of de-icing rock salt consistent with the rules, regulations and laws of Hamilton County, Ohio, and which competitive bid did authorize Hamilton County to extend its terms for purchase to other communities in and around Hamilton County, Ohio; and

WHEREAS, the Montgomery City Administration believes that participating in the joint program and bid through Hamilton County, Ohio is more economically efficient and provides a better benefit to Montgomery than separately bidding such purchase.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The City Manager is hereby authorized to enter into a contract with Morton Salt, Inc. for the purchase of de-icing rock salt for the 2023-24 winter season through the contract bid granted by Hamilton County to Morton Salt, Inc. at the cost of \$82.10 per ton for the purchase of 660 tons. The total cost for this contract shall not exceed \$54,186.00.

SECTION 2. Council hereby finds that purchasing through the contract with Hamilton County is in the best interest of the City of Montgomery and is consistent with the terms and conditions of R.C. § 9.48.

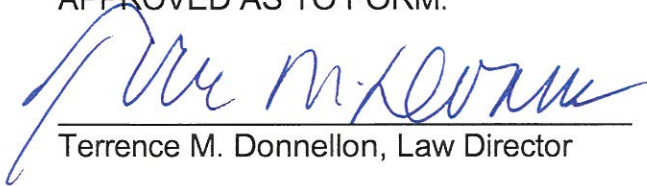
SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

July 11, 2023

TO: Brian K. Riblet, City Manager

FROM: Julia E. Prickett, Human Resources Manager *JEP*

SUBJECT: Legislation Request to Establish City Contributions to Employee Health Savings Accounts and to Health Reimbursement Accounts

Introduction

It is requested that a recommendation be made to City Council to adopt a Resolution that establishes a City contribution to employees' health savings accounts, and a City contribution to health reimbursement accounts for employees who are ineligible for health savings accounts, for the period of September 1, 2023 through August 31, 2024.

Background

For the past seventeen years the City has made contributions to the employees' health savings accounts to offset the cost of high deductible health plan (HDHP) out-of-pocket expenses and potential costs of shared premiums, as well as to incent the employee to contribute their own money to a health savings account. From 2006 through 2008, this contribution was \$3,000 for each plan year for employees with family coverage and \$1,500 for employees with single coverage. For 2009 and 2010, the amount was \$2,500 for employees with family coverage and \$1,250 for employees with single coverage. From 2011 through 2022, the maximum contribution amount has been \$1,750 for employees with family coverage and \$1,250 for employees with single coverage, with employees required to contribute a \$700 match for family plans and a \$500 match for single plans to realize the entire City contribution.

This year it is being proposed to keep the City's contribution to health savings accounts the same as last year: \$1,050 for family coverage along with a City match of the employee's contribution up to \$700; \$750 for single coverage along with a City match of the employee's contribution up to \$500.

In 2019 the City established health reimbursement accounts (HRA's) for employees who, as a result of being enrolled in Medicare, are no longer eligible for a health savings account (HSA.) While an HRA is not identical to an HSA, health reimbursement accounts provide benefits similar to health savings accounts without causing unintended consequences (e.g. creating a cafeteria-style benefits plan with potential tax implications for all employees.)

It is being proposed to keep the City's contribution to health reimbursement accounts the same as last year: \$1,050 for family coverage and \$750 for single coverage. No City matching contributions are proposed for health reimbursement accounts as the IRS does not permit employee contributions to HRA's.

Recommendation

Staff recommends that City Council adopt a Resolution that establishes the City's incentive contribution to employees' health savings accounts for the 12-month period from September 1, 2023 through August 31, 2024 at \$1,050 for employees selecting family coverage and \$750 for employees selecting single coverage. These amounts would be deposited into the employees' health savings accounts on or as close to September 1, 2023 as practicable.

Further, it is recommended that the City continue the incentive that would match employees' health savings accounts contributions of up to \$700 for those selecting family plans and up to \$500 for those selecting single plans. These matching contributions would be payable when each employee reaches the corresponding level of personal contribution to their health savings account. For those who do not reach these matching thresholds, payments would be made at the end of the 12-month period (September 1, 2023 through August 31, 2024) for the amount the employee contributed to their health savings account.

It is also recommended that the City continue to provide health reimbursement accounts for employees, who as a result of being enrolled in Medicare are no longer eligible for a health savings account, for the 12-month period from September 1, 2023 through August 31, 2024 at \$1,050 for employees selecting family coverage and \$750 for employees selecting single coverage.

Unlike Health Savings Account balances, Health Reimbursement Account balances cannot be carried over to the next calendar year. In order to make the HRA benefit as similar as possible to the HSA benefit, it is recommended that the City HRA contribution of \$1050 for a family plan be made as two deposits with the first deposit of \$263.00 occurring in September 2023 and the second deposit of \$787.00 occurring in January 2024. Similarly, the City HRA contribution of \$750 for a single plan would be made as two deposits with the first deposit of \$188.00 occurring in September 2023 and the second deposit of \$562.00 occurring in January 2024.

Employees cannot make contributions to health reimbursement accounts; therefore, no matching employer contribution is recommended for HRA's.

Additional Notes

It should be noted that in 2015, due to certain provisions of the federal Affordable Care Act, the City opted for a one time 13-month contract for group health insurance thereby changing the renewal date to October 1. In 2020, the City contracted with Humana for a 15-month contract for group health insurance, thereby changing the renewal date to January 1. As a result, the renewal month for group insurance coverages does not coincide with the annual twelve-month period of September 1 through August 31 established for City contributions to employee health saving accounts and health reimbursement accounts.

Recommendations from the HealthCare Benefits Committee regarding proposals from carriers for group insurance coverages will be presented to City Council later this year.

RESOLUTION NO. _____, 2023

A RESOLUTION ESTABLISHING CITY CONTRIBUTIONS TO EMPLOYEE HEALTH SAVINGS ACCOUNTS AND HEALTH REIMBURSEMENT ACCOUNTS FROM SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024

WHEREAS, the City has adopted a high deductible health plan (“HDHP”) upon recommendation from the City Administration and the Employee Healthcare Benefits Committee; and

WHEREAS, the City has in the past contributed monies to the employee’s individual health savings account to offset uncovered medical expenses and to incentivize employee participation in the HDHP; and

WHEREAS, the City has in the past provided a similar benefit in the form of a health reimbursement account for employees who participate in the HDHP but who are not eligible for a health savings account; and

WHEREAS, the Administration recommends renewing the City’s program for contributions to employee health savings accounts and health reimbursement accounts for the plan year September 1, 2023 through August 31, 2024.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. All employees electing to participate in the City’s high deductible health plan (“HDHP”) shall receive a contribution from the City in the amount of \$1,050.00 during the twelve month period commencing September 1, 2023 if such employee elects to receive family coverage within the HDHP (family coverage being defined as a Family Plan, Employee and Spouse Plan, or Employee and Children Plan), or

\$750.00 for the twelve month period commencing September 1, 2023 if such employee elects to receive single plan coverage through the HDHP. These amounts will be paid on or after September 1, 2023 and deposited to the employee's health savings account. Commencing September 1, 2023 through August 31, 2024, in addition to the incentive contribution to be paid by the City, the City agrees to match the employee's contribution to their health savings account up to an additional \$700.00 for employees electing family coverage and \$500.00 for employees electing single plan coverage within the HDHP. The matching contribution from the City shall be paid to the employee's health savings account at such time during the year as the employee's contributions reach the City's maximum level of matching contribution. If the employee does not reach the maximum level on or before August 31, 2024, then the City's matching contribution shall be paid at the close of the plan year, August 31, 2024.

SECTION 2. For all employees electing to participate in the City's HDHP but who are not eligible to contribute to a health savings account, the City shall deposit to a health reimbursement account the amount of \$1,050.00 during the twelve month period commencing September 1, 2023 if such ineligible employee elects to receive family coverage within the HDHP (family coverage being defined as a Family Plan, Employee and Spouse Plan, or Employee and Children Plan), or the amount of \$750.00 for the twelve month period commencing September 1, 2023 if such employee elects to receive single plan coverage through the HDHP. The deposits to health reimbursement accounts will be made on or after September 1, 2023.

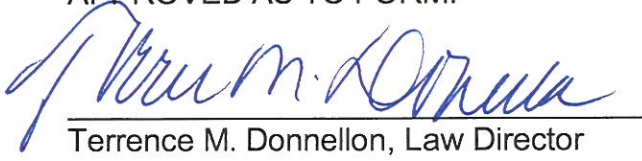
SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

These minutes are a draft of the proposed minutes from the Public Hearing. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery
City Council Public Hearing Minutes
July 5, 2023

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
Tracy Henao, Asst. City Manager
Gary Heitkamp, Public Works Director
Maura Gray, Finance Director
John Crowell, Police Chief
Paul Wright, Fire Chief
Matthew Vanderhorst, Community and Information Serv. Dir.
Amy Frederick, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Mike Cappel
Chris Dobrozsi
Ron Messer
Sasha Naiman
Ken Suer

City Council convened its Public Hearing for July 5, 2023 at 5:45 p.m. at City Hall with Mayor Margolis presiding.

Mayor Margolis requested a roll call.

The roll was called with all members present.

Mayor Margolis explained the process for the Public Hearing. He explained that in a public hearing Council has the following options when considering an application:

- Approve the Recommendation
- Deny the Recommendation
- Remand the matter to Staff for more specific information or
- Take the matter under advisement and vote at another public meeting within thirty days.

Mayor Margolis explained that if City Council chooses the final option, it is suggested that they announce the date and time of the subsequent hearing when the matter will be discussed and considered for vote.

NEW BUSINESS

Equivalency Provision Request for Phase 2 of the Montgomery Quarter Development

Mr. Dobrozsi explained that he would recuse himself from the discussion on this request. He explained that although he has no ownership interest in Neyer Properties, Inc. nor any in the limited liability companies in partnership to develop the Montgomery Quarter, he will continue to recuse himself from discussion and abstain from voting upon requests or legislation related to the Montgomery Quarter project. Mr. Dobrozsi exited the dais.

Mr. Chesar stated that it is requested that the City Council hold a public hearing to consider a recommendation from the Planning Commission to grant an equivalency to allow for construction of additional multifamily units within the Montgomery Quarter.

Mr. Chesar explained that the proposed multifamily buildings and associated parking would be located within the previously identified Phase 2 of the Montgomery Quarter Development. The property is zoned 'OMG' – Old Montgomery Gateway and is currently vacant. There are several properties located to the north that are being developed as Montgomery Quarter Phase 1 which includes a mix of office, retail, a boutique hotel and

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City Council Public Hearing Minutes

June 21, 2023

Page 2.

53 multifamily buildings. The original General Development Plan (GDP) approval occurred in March of 2019 with a
54 minor amendment in October of 2019. The projected Phase 2 originally anticipated condominiums with a mix of
55 office and retail buildings. The revised General Development Plan still proposes a mix of uses including
56 entertainment, potential hotel or mixed use building as well as multifamily units but in a different scale than
57 previously projected.

58
59 Mr. Chesar explained that regarding development density, the intent for the Montgomery Quarter area has been
60 based on years of planning an integrated mixed-use project. Past Planning Commission reports have emphasized a
61 residential component that is compatible and complementary in scale and design to the adjacent historic district
62 and sensitive to the real estate market to ensure long term viability. Code regulations (Section 151.1201(H))
63 specifically reference the intent for density in the district stating, "To provide an Old Montgomery Gateway
64 District (OMG) to accommodate retail, office and mixed-use developments that strengthen the current historic
65 district and create a cohesive development pattern and density in the OMG and OM Districts."

66
67 Mixed Use is specifically listed as a separate permitted use in the OMG District as indicated in Section 151.1203
68 separate from single, two and multifamily uses. Single, two and multifamily uses contain specific density
69 regulations, however the density of mixed use is not clearly defined in the code.

70
71 Mr. Chesar stated that it appears that the current multifamily listed density requirement was intended to focus on a
72 stand-alone multifamily structure or development in the OMG District (not as part an overall large planned mixed-
73 use development). However, it also needs to be recognized that in form, creativity, and efficient design,
74 Montgomery Quarter is similar to a large master Planned Unit Development (PUD) that has been designed to be
75 specifically compatible with our Historic Downtown and as the new southern gateway. A PUD was not initially
76 proposed in part as it would have required 20% of the 21.5 acres to be dedicated as open space which contrasts
77 with the vision of an urban village within a village.

78
79 Mr. Chesar explained that as the Code does not set a maximum density requirement for residential within a
80 mixed-use development, the most conservative approach would be to utilize the maximum density requirements
81 for a PD in the District (18 units per acre). The resulting density would allow for a total of 387 units when
82 considering the PUD permitted 150% cap. Phase 1 contains 148 units and leaves 239 units remaining for Phase 2.
83 The development team has adhered to this limitation with a proposed 239 additional one-and two-bedroom
84 apartment units as shown in Phase 2 plan. Overall, this approach is intended to continue to provide a residential
85 density that will foster a lively and successful Montgomery Quarter and Historic Downtown in addition to
86 providing a luxury residential product in the community. Montgomery Quarter is a once in a generation
87 development with specific emphasis on the quality of the open space that is appropriate for an urban environment.
88 The public plaza area, the park, and proposed activated alley and entertainment area arguably make up in quality
89 what a PUD would require in exchange for the increased density.

90
91 Mr. Chesar stated the Planning Commission met on May 22, 2023 to consider the application for a revision to the
92 General Development Plan and to consider a recommendation to City Council regarding the Equivalency request.
93 Notices were sent to neighbors within a 300' radius of the property and a few adjacent neighbors attended the
94 meeting to provide feedback on the proposal. At the conclusion of the discussion, Planning Commission voted
95 unanimously to approve the revision to the General Development Plan and recommend approval of the requested
96 equivalency to allow for the construction of additional multifamily units in Phase 2, specifically recognizing that
97 the quality of current open space provided as well as the potential of the future activated alley far exceeds what a
98 typical PUD open space would provide. They further discussed the good fortune of not having an overbuilt office
99 environment that is a challenge presently for many communities. Their approval of the GDP entailed the
100 following conditions:

101

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City Council Public Hearing Minutes

June 21, 2023

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- 102 1) Recommending that City Council approve the requested equivalency provision to allow up to 18 units
103 per acre.
104
105 2) A reduction of the required parking, based on the ULI analysis, with the condition that the future
106 entertainment use be reviewed and refined as necessary during the Final Development Plan approval.
107
108 3) The stormwater management, utility and grading plans be reviewed and approved by the City
109 Engineer.
110
111 4) A copy of the NPDES permit from the Ohio EPA be supplied to the Community Development
112 Director.
113
114 5) A copy of the Post Construction Best Management Plan Inspection and Maintenance Plan (I&M Plan)
115 be properly recorded after completion of the stormwater improvements.
116

117 Mr. Chesar stated that Staff supports the recommendation of the Planning Commission for the Equivalency
118 Request to allow for the construction of up to 18 units per acre in Phase 2 of the Montgomery Quarter
119 Development with the conditions established by the Planning Commission. He stated that staff understands the
120 nature of changes to the General Development Plan as well as the request for the equivalency provision that is still
121 limiting and adhering to what code would permit. An equivalency approval will ultimately help to continue the
122 success of this significant public private partnership between Gateway Partners Montgomery, LLC and the City.
123

124 Mayor Margolis asked Mr. Chesar to explain the difference between and General Development Plan (GDP) and a
125 Final Development Plan (FDP).
126

127 Mr. Chesar explained that a GDP is a basic layout of the development that includes roads, buildings, utilities and
128 topography. He stated this is the first look at the development. He explained that the FDP will include specifics
129 such as setbacks, building exterior finishes, and streetscape.
130

131 Mr. Cappel asked if the proposal is equivalent to a Planned Urban Development (PUD) and if it would have more
132 green space.
133

134 Mr. Chesar replied that while it is similar to a PUD, it would not have more green space as a PUD would call for
135 20% of the 21.5 acres to be dedicated as open space.
136

137 Vice Mayor Bissmeyer stated that, if populated, this area would represent 3.5% of our population. She stated it
138 looks like another neighborhood to her and she liked the proposal.
139

140 Mrs. Naiman asked where the open space would be. She asked which areas would be used.
141

142 Mr. Chesar explained that the public plaza in Phase I, while not all green, can be utilized for events. He explained
143 that in Phase II the “activated” alley will house the entertainment component of the development.
144

145 Mrs. Naiman stated that it looks like there was more green space in the original plan, but it does not look like that
146 now.
147

148 Ms. Henao explained that the original plan had an area that looked like green space, but it was always intended to
149 have a building on it.
150

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City Council Public Hearing Minutes

June 21, 2023

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151 Mrs. Naiman stated that she also had concerns around parking.

152

153 Mr. Chesar stated that staff feels there are no concerns regarding parking at this time. He stated that it could
154 change a little once the entertainment area gets determined but he is confident in the parking ratio provided.

155

156 Mrs. Naiman stated that since the plan is moving from office space to residential, was there consideration in the
157 residential design to allow for home offices since working remote is now common.

158

159 Mr. Doty of Brandicorp replied that yes, the designs incorporated home office space.

160

161 Mr. Suer stated that he read an article that 25% of office spaces are vacant across the country due to the new trend
162 of working remotely. He stated that is a shift in thinking. He added that the equivalency approach was the way to
163 go as increased density works in this product. He stated that he felt residents of this development will pump
164 energy into the downtown business district.

165

166 Mr. Messer stated that he felt the plan was great. He stated that the revision is how we pivot in light of the
167 economy and work situation. He stated that he is also concerned with parking. He asked how the entrance from
168 the roundabout would flow.

169

170 Mr. Chesar replied that traffic will flow from the roundabout on the yet to be finished roadway and flow directly
171 through the back of the garage area to the apartments.

172

173 Mayor Margolis stated that he always envisioned higher density in the downtown. He stated that he felt the
174 amount of density and open space was fine. He stated that attention does need to be given to the boundaries
175 between development and the residents.

176

177 Mr. Doty acknowledged the efforts of staff to continue to work through Phase II planning of the development. He
178 stated that Brandicorp hired national architects to address the work from home component of the residences.

179

180 Vice Mayor Bissmeyer asked Mr. Doty for an update of the number of units leased and the demographics of the
181 tenants.

182

183 Mr. Doty replied that right now 50% of the units have leases and he anticipates they will move into their units in
184 August. He stated that right now the tenants are younger and older. He stated they are trying to focus on the
185 middle age to market to as well.

186

187 Vice Mayor Bissmeyer asked if there would be any women's retail stores added in the future.

188

189 Mr. Doty replied that there were inquiries from a couple of women's retail stores that are still in discussion.

190

191 Mrs. Naiman asked wat the proportion of bedrooms to units was.

192

193 Mr. Doty replied that it is a 65/35 split with 65% having 2 bedrooms and 35% having one bedroom.

194

195 Judy Keller, 9121 Hoffman Farm Lane, Indian Hill- Ms. Keller stated that she is attending on behalf of her father
196 who lives right behind the development. She explained that she is concerned about security as his house has
197 already been broken into once since the development has begun. She also asked where the tenants at the
198 apartments will take their pets for potty breaks. Will they be in the yards of adjacent properties. She raised other
199 concerns regarding parking, pedestrian safety in the roundabout, handicap parking and accessibility in the garage.

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City Council Public Hearing Minutes

June 21, 2023

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200 She stated she brought an elderly relative to dine at the Montgomery Quarter and while she found handicap
201 parking there was not ample signage on where to walk to access the restaurants and they walked much further
202 than needed. She stated that she is looking forward to the completion of the development but wanted to share her
203 concerns. She thanked City Council for allowing her to speak.

204
205 Mrs. Naiman asked what kind of accessibility there was at the development.

206
207 Mr. Doty replied that the number of required handicap spaces was provided per the Ohio Building Code in both
208 garages but there is no on street spaces as it is not required since there are parking garages. He stated that the
209 Development Team is open to discuss that.

210
211 Vice Mayor Bissmeyer asked if there was signage in the garage on where to access the restaurants.

212
213 Mr. Doty stated that Wayfinding signage was currently being designed and discussed. He added that the street
214 name signs were also being done and he expects signage within the next 60 days.

215
216 Mayor Margolis restated that the options available to City Council related to this request were:

- 217
- 218 • Approve the Recommendation
 - 219 • Deny the Recommendation
 - 220 • Remand the matter to Staff for more specific information or
 - 221 • Take the matter under advisement and vote at another public meeting within thirty days.

222 Mr. Cappel made a motion to approve the recommendation of the Planning Commission for the Equivalency
223 Request to allow for the construction of up to 18 units per acre in Phase 2 of the Montgomery Quarter
224 Development with the conditions established by the Planning Commission. Vice Mayor Bissmeyer seconded.
225 City Council unanimously agreed.

226
227 Mayor Margolis asked if there was any further business to be heard in the Public Hearing. There being none, he
228 asked for a motion to adjourn from the Public Hearing.

229
230 Mr. Cappel made a motion to adjourn. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

231
232 The meeting was adjourned at 6:13 p.m.

233
234
235
236
237
238

Connie Gaylor, Clerk of Council

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City of Montgomery
City Council Business Session Minutes
July 5, 2023

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
Tracy Henao, Asst. City Manager
Kevin Chesar, Community Dev. Director
John Crowell, Police Chief
Maura Gray, Finance Director
Gary Heitkamp, Public Works Director
Matthew Vanderhorst, Community and Information Services Dir.
Paul Wright, Fire Chief
Amy Frederick, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Mike Cappel
Chris Dobrozsi
Ron Messer
Sasha Naiman
Ken Suer

City Council Convened its Business Session for July 5, 2023 at 6:13 p.m. at City Hall with Mayor Margolis presiding.

ROLL CALL

Mayor Margolis stated that the roll was called at the previous Public Hearing and that all members were present.

PENDING LEGISLATION

There was no pending legislation

Mr. Cappel stated that since all following legislation has been made available to the public before this evening's meeting it is moved that Council accept the legislative Agenda and read all legislation by title only. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

NEW LEGISLATION

A Resolution Adopting A Tax Budget For 2024

Mr. Suer read the title and moved for passage of the Resolution. Mr. Cappel seconded.

Mr. Suer explained that information has been previously supplied on this Resolution that, if passed, will approve the City's 2024 Tax Budget. The Tax Budget will be submitted to the Hamilton County Budget Commission for approval, and will, in turn, be used to determine Local Government Fund allocations. The proposed budget is based on the year 2024 projections as reflected in the City's 2023-2027 Five-Year Operating and Capital Budget.

Mr. Suer asked if there were any updates.

Ms. Gray replied there were none.

The roll was called and showed the following vote:

AYE: Cappel, Bissmeyer, Dobrozsi, Margolis, Naiman, Suer, Messer (7)
NAY: (0)

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City Council Business Session Minutes
July 5, 2023
Page 2

55 **A Resolution Authorizing Internet Auction of Surplus Personal Property Through Govdeals.com**

56
57 Mr. Dobrozsi read the title and moved for passage of the Resolution. Mr. Cappel seconded.

58
59 Mr. Dobrozsi explained that information has been previously supplied on this Resolution that, if approved, will
60 authorize the City Manager to enter into appropriate contracts with GovDeals.com and will designate
61 GovDeals.com as internet auction agents for the disposal of surplus property for the period of August 1, 2023
62 through July 31, 2024.

63
64 Mr. Dobrozsi asked if there were any updates.

65
66 Chief Crowell replied there were none.

67
68 The roll was called and showed the following vote:

69
70 AYE: Bissmeyer, Dobrozsi, Margolis, Naiman, Suer, Messer, Cappel (7)

71 NAY: (0)

72
73 **A Resolution Approving the Update of the Solid Waste Management Plan of the Hamilton County Solid**
74 **Waste Management District**

75
76 Mr. Cappel read the title and moved for passage of the Resolution. Mr. Messer seconded.

77
78 Mr. Cappel explained that information has been previously supplied on this Resolution that, if approved,
79 will accept the update of the 2024-2038 Solid Waste Management Plan. The Plan update fulfills the
80 requirements of Ohio solid waste laws and regulations, established a 15 year planning period and outlines
81 how solid waste programs will continue to operate in Hamilton County.

82
83 Mr. Cappel asked if there were any updates.

84
85 Ms. Gaylor replied there were none.

86
87 The roll was called and showed the following vote:

88
89 AYE: Dobrozsi, Margolis, Naiman, Suer, Messer, Cappel, Bissmeyer (7)

90 NAY: (0)

91
92 **A Resolution Amending Resolution No. 26, 2020 To Modify The Authorized Hours Of Operation For The**
93 **Designated Outdoor Refreshment Area Within The City**

94
95 Mr. Dobrozsi read the title and moved passage of the Resolution. Vice Mayor Bissmeyer seconded.

96
97 Mr. Dobrozsi explained that information has been previously supplied on this Resolution that, if approved, would
98 modify the existing DORA hours on Friday to begin at noon rather than 5:00 p.m. As required by R.C. § 4301.82,
99 advanced notice has been published in the Cincinnati Enquirer of Council's proposed modification to the DORA
100 by this Resolution. This Resolution will reaffirm all other terms and conditions of the DORA enacted in
101 Resolution No. 26, 2020, and simply modify the authorized hours for DORA operations on Fridays.

102
103 Mr. Dobrozsi asked if there were any updates.

104

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City Council Business Session Minutes
July 5, 2023
Page 3

105 Mr. Riblet replied there were none.

106

107 Mrs. Naiman asked if there was consideration to extend hours on holidays such as Cinco de Mayo.

108

109 Mr. Riblet replied that while that has not yet been a discussion, it could be a consideration moving forward.

110

111 Vice Mayor Bissmeyer stated that brunch hours should also be considered.

112

113 The roll was called and showed the following vote:

114

115 AYE: Margolis, Naiman, Suer, Messer, Cappel, Bissmeyer, Dobrozsi (7)

116 NAY: (0)

117

118 ADMINISTRATION REPORT

119

120 Mr. Riblet reported the following items:

121

- 122 • City Council Work Session is scheduled for Wednesday, July 19. He explained that staff would like to request a CIC meeting prior to the Work Session at 5:45 p.m. to consider an application for the Historic Preservation Matching Grant. He stated that if Council is so inclined a motion can be made to begin the Work Session immediately following the conclusion of the CIC meeting.

126

127 Mr. Dobrozsi made a motion to commence with the Work Session immediately following the conclusion of the CIC meeting. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

128

- 129 • The Parks & Recreation, Government Affairs and Public Works Committees have all cancelled their meetings for the month of July.

130

- 131 • Thank you goes out to all staff and Council members who worked and participated in the BAMSO concert and the July 4th parade and festival.

132

- 133 • Mr. Heitkamp reports that for the final surface course, Barrett will be closing the entire intersection at Pfeiffer and Deerfield the evening of Friday July 8 to mill and install the final surface asphalt and pavement markings. The intersection will re-open the evening of Sunday July 10.

134

- 135 • A meeting was held last Wednesday evening with Duke Energy representatives and residents of Schoolhouse Lane to discuss power outages. Mr. Riblet expressed his gratitude for the tremendous partnership that we have with Duke Energy. He stated that Chad Shaffer has been a great government representative for the City and is always willing to address concerns and issues to find solutions.

136

137 APPROVAL OF MINUTES

138

139 Mayor Margolis asked for a motion to approve the June 21, 2023 Public Hearing and Work Session minutes.

140

141 Mr. Cappel moved to approve the minutes as written. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

142

143

144

145

146

147

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City Council Business Session Minutes
July 5, 2023
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154 **MAYOR'S COURT REPORT**

155
156 Mayor Margolis stated that due to the holiday the June Mayors Court will be presented at the July Work Session
157 meeting.
158

159 **OTHER BUSINESS**

160
161 Mr. Suer explained that due to the resignation of Darrell Leibson from the Planning Commission a vacancy needed
162 to be filled. He explained that the Planning, Zoning and Landmarks Committee had previously interviewed Alex
163 Schneider for a previous Planning Commission vacancy and are happy that he is still interested in serving on the
164 commission.
165

166 Mr. Suer made a motion to appoint Alex Schneider to the Planning Commission. Mr. Cappel seconded. City
167 Council unanimously agreed,
168

169 Mayor Margolis thanked staff for their continued hard work in putting together wonderful community events like
170 the July 4th events. He stated that seeing so many employees volunteering their time away from their own families
171 and communities truly means a lot.
172

173 Mr. Suer added that at the July 4th events Mr. Chesar and Ms. Henao worked to begin the process of obtaining
174 information for the Community Comprehensive Plan. He explained that staff would be working at Bastille Day as
175 well to talk with the public about what they like about Montgomery or would like to see.
176

177 Mr. Suer congratulated Mr. Riblet on being awarded a \$500,000 grant on behalf of the City.
178

179 Mr. Messer stated that he attended the Know Your Neighbor presentation by Scott Knox who presented on the
180 LGBTQ+ community.
181

182 Mr. Dobrozsi also thanked staff for their efforts in all of the July 4th celebration activities.
183

184 **ADJOURNMENT**

185
186 Mayor Margolis asked if there was any other business to discuss in Public Session. There being none, Mr. Cappel
187 made a motion to adjourn the meeting. Vice Mayor Bissmeyer. City Council adjourned at 8:42 p.m.
188
189
190
191
192

Connie Gaylor, Clerk of Council

Monthly Mayor's Court Report

Montgomery Mayor's Court
Cash Flow for June 2023

Page : 1
Report Date : 07/11/2023
Report Time : 10:09:39

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$316.00	\$1,550.00	\$1,249.00
Computer Fund	\$320.00	\$2,359.00	\$3,320.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$5.00
City Revenue From Fines	\$3,030.00	\$22,795.00	\$30,930.00
Fees			
EXPUNGEMENT FEES CITY	\$0.00	\$0.00	\$60.00
Capias Fee	\$400.00	\$2,575.00	\$3,200.00
Tax Diversion Fee	\$0.00	\$1,575.00	\$0.00
Miscellaneous/Other			
Miscellaneous/Other	\$550.00	\$925.00	\$645.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$4,616.00	\$31,779.00	\$39,409.00
State Revenue From:			
Court Costs			
Court Costs	\$821.00	\$6,005.00	\$8,985.00
General Fund	\$0.00	\$0.00	\$15.00
V/C	\$243.00	\$1,980.00	\$2,916.00
DRUG LAW ENFORCEMENT FUND	\$87.50	\$710.50	\$1,081.50
Fines			
Fines	\$0.00	\$75.00	\$150.00
Seatbelt Driver	\$0.00	\$30.00	\$30.00
Fees			
BMV FEE	\$0.00	\$0.00	\$0.00
EXPUNGEMENT FEES STATE	\$0.00	\$0.00	\$90.00
Miscellaneous/Other			
Expungement Fee - State	\$0.00	\$0.00	\$30.00
Total to State:	\$1,151.50	\$8,800.50	\$13,297.50
Other Revenue From:			
Court Costs			
Court Costs	\$37.50	\$304.50	\$463.50
Area Fines			
Area Fines	\$0.00	\$25.00	\$50.00
Fees			
Fees	\$0.00	\$0.00	\$46.50
Restitution			

Monthly Mayor's Court Report

Montgomery Mayor's Court
Cash Flow for June 2023

Page : 2
Report Date : 07/11/2023
Report Time : 10:09:40

	Current Period	Year-To-Date	Last Year-to-Date
Restitution	\$0.00	\$165.00	\$587.00
Total to Other:	\$37.50	\$494.50	\$1,147.00
TOTAL REVENUE *	\$5,805.00	\$41,074.00	\$53,853.50
*Includes credit card receipts of	\$1,505.00	\$11,725.00	\$10,412.00

END OF REPORT

Monthly Distribution Journal

Montgomery Mayor's Court
 Disbursal of fines and court costs for June 2023

Page : 1
 Report Date : 07/11/2023
 Report Time : 10:10:10

Disbursal Category	Amount	
COSTS		
Computer Fund	\$320.00	
city-appearance	\$316.00	
Total to City:		\$636.00
V/C	\$243.00	
DRUG LAW ENFORCEMENT FUND	\$87.50	
INDIGENT DEFENSE SUPPORT FUND - COST	\$821.00	
Total to State:		\$1,151.50
INDIGENT DRIVERS ALC TREATMENT FUND-COST	\$37.50	
Total to Other:		\$37.50
Total Costs:		\$1,825.00
FINES		
City Revenue From Fines	\$3,030.00	
Total to City:		\$3,030.00
Total Fines:		\$3,030.00
FEES		
Capias Fee	\$400.00	
Total to City:		\$400.00
Total Fees:		\$400.00
MISC RECEIPTS		
Hamilton County Municipal Court	\$550.00	
Total to City:		\$550.00
Total Misc Receipts:		\$550.00
TOTALS		
Total to State:	\$1,151.50	
Total Fines to Other External Agencies:	\$0.00	
Total to Other Entities, including Restitution:	\$37.50	
Total Bonds Forfeited to City:	\$0.00	
Total to City including Misc. Receipts, Adjustments, & BA Fee:	\$4,616.00	
TOTAL TO BE DISBURSED:		\$5,805.00

END OF REPORT