

November 10, 2023

TO: City Council Member Mike Cappel, Chair
Public Works Committee of City Council

FROM: Brian K. Riblet, City Manager 

SUBJECT: Public Works Committee Meeting on Monday, November 13, 2023

As a reminder, the Public Works Committee is scheduled to meet on Monday, November 13, 2023 at 5:00 p.m. at City Hall. Those items to be discussed include:

1. Terwilliger Run Parking Discussion—Staff will be present to discuss Terwilliger Run parking and to obtain feedback from the Committee on the project.
2. 2024 Waste Collection Bid Discussion—Staff will be present to discuss the results of the Waste Collection bid opening and to obtain feedback from the Committee at the meeting.
3. Other Business—The purpose of this agenda item is to provide an opportunity to discuss any issue or ask questions that may be on your mind.

Also attached are the minutes from the March 13, 2023 meeting of your Committee for review and approval at Monday's meeting.

Should you have any questions or concerns pertaining to these topics or have additional items to be discussed at the meeting, please do not hesitate to contact me.

c: Mayor and City Council Members (3)
Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads

AGENDA

November 13, 2023
Montgomery City Hall
5:00 P.M.

1. Call to Order
2. Guests and Residents
3. Communications
4. New Business
 - a. Terwilliger Run Parking Discussion
 - b. 2024 Waste Collection Bid Discussion
5. Approval of Minutes- March 13, 2023
6. Other Business
7. Executive Session
8. Adjournment

These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.

City of Montgomery
Public Works Committee Meeting
March 13, 2023

Staff Present

Brian Riblet, City Manager
Tracy Henao, Asst. City Manager
Gary Heitkamp, Public Works Director
Connie Gaylor, Clerk of Council

Council Committee Members Present

Mike Cappel, Chair
Chris Dobrozsi
Lee Ann Bissmeyer

The Public Works Committee of Council convened its meeting for March 13, 2023 at 5:40 p.m. with Mr. Cappel presiding.

Update on the Proposed Huntersknoll Storm Water Management Project

Mr. Heitkamp provided an update to the Committee on the Huntersknoll Storm Water Management Project from the last discussion on January 9, 2023. He explained that he had received the preliminary design and cost estimate from CT Consultants that included replacing existing storm sewer with a 42" pipe in the amount of \$800,000. He explained that he was still reviewing the details of the estimate and feels there could be areas to save money on structures. He explained that the design included two phases. He stated that Phase I would focus on the area of Huntersknoll Court and Deerfield Road with Deerfield Road to Trailwind Drive in Phase II. He explained that the original estimate in 2020 was for \$500,000 and is now increased to between \$600-650,000 which is largely due to an increase in the cost of materials.

Mr. Riblet explained that sources of funding for this project would be \$350,000 from ARPA funding, \$125,000 from the Environmental Impact Fund and the rest from the Capital Improvement Fund. He explained that similar to the Jolain Drive Water Management Project, the residents affected by the Huntersknoll project would be asked to contribute towards the cost as the work is within their private property and not a public easement. He indicated \$10,000 per home was originally discussed as an amount to either collect from the property owners or assess to their property taxes if that is how they wished to proceed. He stated that the residents so far have been in favor of some level of participation in the cost, but that costs have not yet been discussed.

Mr. Heitkamp explained that Phase I would include five owners and then two more in the additional two runs if included. Mr. Heitkamp added that Phase I could be done without the additional two homes to allow time to gauge its impact. Mr. Heitkamp explained that while staff hoped to begin this work in late summer or fall of this year, he suggested that the construction be deferred to 2024 giving staff this year to continue to finalize cost estimates and to work with the homeowners to obtain easements. He added that, if approved by the Committee, staff could authorize CT Consultants to prepare final construction drawings and plan to bid the project at the beginning of 2024.

Mrs. Bissmeyer asked if deferring the project would affect the ARPA funding and/or would there be more funding received.

Mr. Riblet replied that the City has received all the funding and expected no further funding through the ARPA program. He stated the funding has been transferred it to the general fund.

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Public Work Committee of City Council Minutes

March 13, 2023

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He explained that it does make sense to defer to 2024 to give staff time to work through the final drawings with CT Consultants and with the homeowners.

Mr. Heitkamp explained that Greater Cincinnati Water Works (GCWW) is scheduled to replace water main this year on Deerfield Road and with the Pfeiffer/Deerfield Road Roundabout under construction, it may also be prudent to wait until these two projects are complete to see the long term effects they could have on the area as well.

Mr. Heitkamp asked in consideration of the increased cost of construction if raising the resident share should be considered.

Mr. Riblet stated that considering the increase, an amount of \$12-\$15,000 could be considered by the Committee. He asked the Committee if they supported deferring the project to 2024 and pursuing Phase I only or including Phase II as well.

Mr. Cappel stated that if the project was separated into two different bids there could be an issue with having different contractors work building off another and also there is the issue of having the project take longer and the image that would present to the public.

Mrs. Bissmeyer stated that she would prefer to have both phases bid together. Mr. Dobrozsi agreed.

Mr. Riblet stated that Phase II could be bid as an alternate in case the work needed to be split due to cost or other issues.

The Committee agreed to defer the construction to 2024 and for staff to use this year to finalize construction drawings and estimates with CT Consultants as well as obtain easements from property owners.

Minutes

Mr. Dobrozsi moved to approve the January 9, 2023 Public Works Committee minutes. Mrs. Bissmeyer seconded. The Committee unanimously approved the minutes.

Adjournment

Mr. Dobrozsi made a motion to adjourn. Mrs. Bissmeyer seconded. The Committee unanimously agreed. The meeting adjourned at 6:03 pm

Chair