

October 13, 2023

TO: Mayor and City Council Members
FROM: Brian K. Riblet, City Manager *BKR*
SUBJECT: City Council Work Session of Wednesday, October 18, 2023

As a reminder, City Council is scheduled to meet in Work Session on Wednesday, October 18, 2023 at 6:00 p.m.

Work Session

1. Call to Order
2. Roll Call
3. Special Presentation
 - a. Hamilton County Commission Vice President Denise Driehaus will update City Council on projects and initiatives in the county
4. Guest and Residents
5. Legislation for Consideration this Evening
6. Establishing an Agenda for November 1, 2023 Business Session

Pending Legislation

- a. An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Montgomery, State of Ohio During the Fiscal Year Ending December 31, 2024 —(Mr. Suer) Information has been previously supplied on this Ordinance that, if approved, establishes the City's budget for fiscal year 2024. These documents were presented to and reviewed with City Council at the September 14 Budget Review meeting. As a result of these discussions, any changes to the budget will be forthcoming and will be presented prior to the final reading of the Ordinance at the December 6 Business Session.

Add this Ordinance to the November 1, 2023 Business Session agenda for second reading. The third reading of the Ordinance will be held at the December 6, 2023 Business Session with adoption of the Ordinance requested at that meeting.

New Legislation

- a. A Resolution Adopting the Hamilton County Multi-Hazard Mitigation Plan -
Please find attached correspondence from Fire Chief Paul Wright requesting that City Council approve a Resolution adopting the Hamilton County Multi-Hazard Mitigation Plan to comply with the Federal Emergency Management Agency (FEMA) established rules and regulations under 44 CFR Parts 201.6.

Add this Resolution to the November 1, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- b. A Resolution Authorizing the City Manager to Enter into a Contract with SwimSafe Pool Management, Inc. for Professional Services Related to the Operation and Management of the Montgomery Municipal Pool—Please find attached correspondence from Recreation Director Julie Machon, regarding a proposed contract with SwimSafe Pool Management, Inc. that will manage the pool, all staffing (including guards, swim lesson instructors and swim team coaches) and concessions. Two proposals were received from pool management companies and based on staff's analysis, it is recommended that SwimSafe Pool Management, Inc. be awarded the contract to provide the management services for the 2024 and 2025 swim seasons and includes option years for 2026-2027. Funds for this contract have been programmed into the 275.000.5365 account for the 2024 budget cycle.

Add this Resolution to the November 1, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

7. Administration Report

8. Law Director Report

9. City Council Member Reports

- a. Mr. Cappel
- b. Vice Mayor Bissmeyer
- c. Mr. Dobrozsi
- d. Mrs. Naiman
- e. Mr. Suer
- f. Mr. Messer
- g. Mayor Margolis

10. Approval of Minutes- October 4, 2023 Business Session

11. Other Business

12. Executive Session

13. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads
Terry Donnellon, Law Director

October 18, 2023
City Hall
6:00 p.m.

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Add this Ordinance to the November 1, 2023 Business Session agenda for second reading. The third reading of the Ordinance will be held at the December 6, 2023 Business Session with adoption of the Ordinance requested at that meeting.

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Add this Resolution to the November 1, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- b. A Resolution Authorizing the City Manager to Enter into a Contract with SwimSafe Pool Management, Inc. for Professional Services Related to the Operation and Management of the Montgomery Municipal Pool

Add this Resolution to the November 1, 2023 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

7. Administration Report
8. Law Director Report

9. City Council Member Reports

- a. Mr. Cappel
- b. Vice Mayor Bissmeyer
- c. Mr. Dobrozsi
- d. Mrs. Naiman
- e. Mr. Suer
- f. Mr. Messer
- g. Mayor Margolis

10. Approval of Minutes- October 4, 2023 Business Session

11. Other Business

12. Executive Session

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Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads,
Terry Donnellon, Law Director

ORDINANCE NO. _____, 2023

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONTGOMERY, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024

WHEREAS, Council previously did approve and submit to the Budget Commission a Budget for revenues and expenses for the fiscal year commencing January 1, 2024 and ending December 31, 2024; and

WHEREAS, the proposed Budget has been accepted and approved, and Council does desire to appropriate funds according to the Budget to meet current expenses and other expenditures for the 2024 fiscal year.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

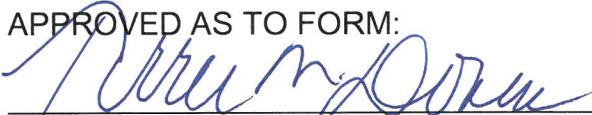
SECTION 1. Commencing January 1, 2024 and for the fiscal year ending December 31, 2024, in order to provide for the current expenses and other expenditures of the City, the sums detailed on the attached Budget schedule are hereby appropriated as if such schedule is fully set forth herein.

SECTION 2. This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:


Terrence M. Donnellon, Law Director

Attachment to 2024 Appropriation Ordinance

General Fund

| | | |
|------------------------------------|--------------|--------------------|
| 101 Police Department | Personnel | 3,885,028 |
| | Nonpersonnel | 369,600 |
| | Total | \$4,254,628 |
| 106 Disaster Services | Personnel | 0 |
| | Nonpersonnel | 9,300 |
| | Total | \$9,300 |
| 201 Public Health and Welfare | Personnel | 59,500 |
| | Nonpersonnel | 0 |
| | Total | \$59,500 |
| 301 Recreation | Personnel | 284,064 |
| | Nonpersonnel | 127,000 |
| | Total | \$411,064 |
| 303 City Parks | Personnel | 363,825 |
| | Nonpersonnel | 402,000 |
| | Total | \$765,825 |
| 317 Swaim and Terwilliger Lodges | Personnel | 0 |
| | Nonpersonnel | 69,800 |
| | Total | \$69,800 |
| 321 Special Events | Personnel | 0 |
| | Nonpersonnel | 136,500 |
| | Total | \$136,500 |
| 405 Landmarks Commission | Personnel | 0 |
| | Nonpersonnel | 19,250 |
| | Total | \$19,250 |
| 406 City Beautiful | Personnel | 0 |
| | Nonpersonnel | 178,028 |
| | Total | \$178,028 |
| 407 Development | Personnel | 464,088 |
| | Nonpersonnel | 620,800 |
| | Total | \$1,084,888 |
| 408 Planning Commission | Personnel | 0 |
| | Nonpersonnel | 106,900 |
| | Total | \$106,900 |
| 409 Historical Building Operations | Personnel | 0 |
| | Nonpersonnel | 51,025 |
| | Total | \$51,025 |
| 701 City Administration | Personnel | 762,462 |
| | Nonpersonnel | 35,900 |
| | Total | \$798,362 |
| 702 Finance Department | Personnel | 602,770 |
| | Nonpersonnel | 543,700 |
| | Total | \$1,146,470 |
| 703 Legal Administration | Personnel | 0 |
| | Nonpersonnel | 240,500 |
| | Total | \$240,500 |

| | | |
|--|--------------|--------------------|
| 705 City Council | Personnel | 10,836 |
| | Nonpersonnel | 14,500 |
| | Total | \$25,336 |
| 707 Mayor's Court | Personnel | 38,007 |
| | Nonpersonnel | 75,500 |
| | Total | \$113,507 |
| 708 Civil Service Commission | Personnel | 0 |
| | Nonpersonnel | 5,150 |
| | Total | \$5,150 |
| 709 Public Works Administration | Personnel | 646,304 |
| | Nonpersonnel | 258,900 |
| | Total | \$905,204 |
| 712 Community and Information Services | Personnel | 431,672 |
| | Nonpersonnel | 248,950 |
| | Total | \$680,622 |
| 715 General Government | Personnel | 10,000 |
| | Nonpersonnel | 2,625,850 |
| | Total | \$2,635,850 |
| Total General Fund | Personnel | 7,558,556 |
| | Nonpersonnel | 6,139,153 |
| | Total | 13,697,709 |
| <u>(Total Includes General Fund Transfers/Cash Advances Out)</u> | | <u>536,550</u> |

Special Revenue Funds

| | | |
|--|--------------|--------------------|
| 219 Community Oriented Policing Solutions | Personnel | 162,011 |
| | Nonpersonnel | 3,650 |
| | Total | \$165,661 |
| 223 Fire Department | Personnel | 4,262,724 |
| | Nonpersonnel | 1,085,970 |
| | Total | \$5,348,694 |
| 261 Street Maintenance and Repair | Personnel | 819,639 |
| | Nonpersonnel | 411,496 |
| | Total | \$1,231,135 |
| 209 Memorial Fund | Personnel | 0 |
| | Nonpersonnel | 6,500 |
| | Total | \$6,500 |
| 210 Parks & Recreation | Personnel | 0 |
| | Nonpersonnel | 500 |
| | Total | \$500 |
| 214 OneOhio Fund | Personnel | 0 |
| | Nonpersonnel | 500 |
| | Total | \$500 |
| 215 Law Enforcement | Personnel | 0 |
| | Nonpersonnel | 104,500 |
| | Total | \$104,500 |
| 216 Drug Enforcement | Personnel | 0 |
| | Nonpersonnel | 400 |
| | Total | \$400 |

| | | |
|-------------------------------------|--------------|------------------|
| 217 DUI Enforcement and Education | Personnel | 0 |
| | Nonpersonnel | 1,000 |
| | Total | \$1,000 |
| 218 Mayor's Court Technology Fund | Personnel | 0 |
| | Nonpersonnel | 11,125 |
| | Total | \$11,125 |
| 220 Law Enforcement Assistance Fund | Personnel | 0 |
| | Nonpersonnel | 1,000 |
| | Total | \$1,000 |
| 227 Environmental Impact Area I | Personnel | 0 |
| | Nonpersonnel | 8,000 |
| | Total | \$8,000 |
| 228 Environmental Impact Area II | Personnel | 0 |
| | Nonpersonnel | 160,150 |
| | Total | \$160,150 |
| 229 Environmental Impact Area III | Personnel | 0 |
| | Nonpersonnel | 10,000 |
| | Total | \$10,000 |
| 230 Environmental Impact Area IV | Personnel | 0 |
| | Nonpersonnel | 5,000 |
| | Total | \$5,000 |
| 265 State Highway Fund | Personnel | 0 |
| | Nonpersonnel | 41,500 |
| | Total | \$41,500 |
| 266 Permissive MVL Fund | Personnel | 0 |
| | Nonpersonnel | 78,000 |
| | Total | \$78,000 |
| 275 Municipal Pool | Personnel | 0 |
| | Nonpersonnel | 317,653 |
| | Total | \$317,653 |
| 485 Arts and Amenities | Personnel | 0 |
| | Nonpersonnel | 99,250 |
| | Total | \$99,250 |
| Total Special Revenue Funds | Personnel | 5,244,374 |
| | Nonpersonnel | 2,346,194 |
| | Total | 7,590,568 |

Debt Service Funds

| | | |
|---------------------------------|--------------|--------------------|
| 324 General Bond Retirement | Personnel | 0 |
| | Nonpersonnel | 855,200 |
| | Total | \$855,200 |
| 329 Montgomery Quarter TIF Fund | Personnel | 0 |
| | Nonpersonnel | 966,893 |
| | Total | \$966,893 |
| 331 Vintage Club TIF Fund | Personnel | 0 |
| | Nonpersonnel | 2,421,636 |
| | Total | \$2,421,636 |
| 332 Vintage Club North TIF Fund | Personnel | 0 |
| | Nonpersonnel | 626,557 |

| | | |
|---------------------------------|--------------|------------------|
| | Total | \$626,557 |
| Total Debt Service Funds | Personnel | 0 |
| | Nonpersonnel | 4,870,286 |
| | Total | 4,870,286 |

Capital Projects Funds

| | | |
|---|--------------|--------------------|
| 410 Capital Improvements | Personnel | 0 |
| | Nonpersonnel | 5,016,990 |
| | Total | \$5,016,990 |
| 460 Heritage District Fund (Urban Redevelopment) | Personnel | 0 |
| | Nonpersonnel | 39,000 |
| | Total | \$39,000 |
| 461 Triangle Equivalent TIF Fund | Personnel | 0 |
| | Nonpersonnel | 178,100 |
| | Total | \$178,100 |
| 463 Vintage Club Capital Construction Fund | Personnel | 0 |
| | Nonpersonnel | 300,000 |
| | Total | \$300,000 |
| 464 Montgomery Quarter Construction Fund | Personnel | 0 |
| | Nonpersonnel | 95,000 |
| | Total | \$95,000 |
| 480 Downtown Improvements | Personnel | 0 |
| | Nonpersonnel | 2,400,550 |
| | Total | \$2,400,550 |
| Total Capital Projects Funds | Personnel | 0 |
| | Nonpersonnel | 8,029,640 |
| | Total | 8,029,640 |

Fiduciary Funds

| | | |
|--------------------------------------|--------------|------------------|
| 875 Compensated Absence | Personnel | 50,000 |
| | Nonpersonnel | 0 |
| | Total | \$50,000 |
| 546 Trust Reimbursements | Personnel | 0 |
| | Nonpersonnel | 100,000 |
| | Total | \$100,000 |
| 601 State Fees | Personnel | 0 |
| | Nonpersonnel | 17,000 |
| | Total | \$17,000 |
| 840 Cemetery Expendable Trust | Personnel | 0 |
| | Nonpersonnel | 111,850 |
| | Total | \$111,850 |
| 890 Unclaimed Moneys Fund | Personnel | 0 |
| | Nonpersonnel | 700 |
| | Total | \$700 |
| Total Fiduciary Funds | Personnel | 50,000 |
| | Nonpersonnel | 229,550 |
| | Total | 279,550 |

Total All Funds

| | |
|-----------|------------|
| Personnel | 12,852,930 |
|-----------|------------|

Nonpersonnel

21,614,823

Total

34,467,753

October 13, 2023

TO: Brian Riblet, City Manager
 FROM: Julie Machon, Recreation Director
 SUBJECT: Montgomery Municipal Swimming Pool Management Contract

Request

It is necessary for City Council to adopt a Resolution to authorize the City Manager to enter into a contract with SwimSafe Pool Management, Inc. to provide management operations of the municipal swimming pool.

Background:

The City of Montgomery contracts the management of the pool, staffing of the guards throughout operation, management and staffing of the concessions and front desk staff, swim lesson instructors and swim team coaches and the training and scheduling for each. These contracts include recommendations for general maintenance as well as opening, closing and winterization duties. For the past 13 years, the City of Montgomery has contracted with SwimSafe Pool Management to operate and manage the Municipal Swimming Pool.

As the current agreement with SwimSafe is expiring this year, staff solicited an RFP for a new pool management agreement, and we received two proposals including SwimSafe Pool Management, Inc., and Cincinnati Pool Management.

| | 2024 | 2025 | 2026 Option Year | 2027 Option Year |
|--------------------------------|--------------|--------------|---------------------|---------------------|
| SwimSafe Pool Management, Inc. | \$195,000.00 | \$200,850.00 | \$212,900.00 | \$212,900.00 |
| Cincinnati Pool Management | \$184,270.00 | \$187,955.40 | \$191,714.00 | \$195,548.28 |

**Pricing for the summer of 2026 is reflected by the extended summer. A normal summer has 101 days between Memorial and Labor Day and 2026 has 108 days. Therefore, to cover the extra week the total amount increases in 2026 and remains the same for 2027 to cover minimum wage increases and other anticipated costs.*

Although the SwimSafe proposal is approximately 6% higher, staff is recommending them for the following reasons:

- Established relationship over the past 13 years and their extensive knowledge of our municipal pool operations and practices
- Proven track record: Quick responsiveness to issues, professionalism, proactive approach to maintenance, leadership, and approach of pool staff to create high customer service levels
- Experienced Pool Managers (primarily Sycamore School Teachers with 20+ years teaching and coaching backgrounds)

Financial Impact:

Funds to contract for management of the municipal swimming pool are included in the 275.000.5365 account in the proposed 2024 budget cycle. This is typically where these funds have been captured and utilized to pay for such services.

Recommendation:

SwimSafe Pool Management, Inc. has proved to be quick in their responsiveness to issues, proactive in their maintenance of issues, and provides experienced leadership to their employees including a continuity of staff which creates high customer service levels at the municipal swimming pool.

Staff would recommend approving Legislation that would authorize the City Manager to enter into a contract with SwimSafe Pool Management, Inc. to provide management operations of the municipal swimming pool for years 2024-2025 and includes option years for 2026-2027.

RESOLUTION NO. , 2023

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
A CONTRACT WITH SWIMSAFE POOL MANAGEMENT, INC.
FOR PROFESSIONAL SERVICES RELATED TO THE OPERATION
AND MANAGEMENT OF THE MONTGOMERY MUNICIPAL POOL**

WHEREAS, Section 9.03 of Article IX of the Charter of the City of Montgomery, Ohio, provides the method under which the City Manager shall make certain purchases and enter into contracts on behalf of the City; and

WHEREAS, it is appropriate to provide contract authority for professional services that are generally not subject to competitive bidding but will exceed a total of \$75,000 in a calendar year; and

WHEREAS, City Staff has solicited qualifications and proposals from contractors to manage and operate the City Pool, and Staff received proposals from two organizations including SwimSafe Pool Management, Inc. which has managed the City Pool very successfully over the past eight seasons; and

WHEREAS, the City Staff recommends, and Council concurs, that SwimSafe Pool Management, Inc. is the lowest and best responsive bidder based upon their proposed staffing, their history of experienced staffing to safely manage the pool, their demonstrated responsiveness to pool management issues, and their historic proactive approach to maintaining a safe Montgomery Municipal Pool; and

WHEREAS, it is the recommendation of Staff and the desire of the Council of the City of Montgomery to enter into a contract with SwimSafe Pool Management, Inc. to continue to perform professional services related to the operation and management of the Montgomery Municipal Pool for the years 2024 and 2025, with the City retaining the

option to terminate the agreement before either the second or third calendar years, and an option to extend the contract for up to two additional years at the discretion of the City.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Ohio, that:

SECTION 1. The City Manager is hereby authorized to enter into a contract with SwimSafe Pool Management, Inc. for professional services to the City of Montgomery for the years 2024 and 2025 according to the contract submitted by SwimSafe Pool Management, Inc. The City shall retain the option in its discretion to terminate the contract before either the 2024 or 2025 pool season, and if performance is satisfactory and competitive in the marketplace, to extend the contract for two additional years for the 2026 and 2027 seasons. The City may exercise the extension option by giving written notice by October 1st of years 2026 and 2027, accepting the annual renewal rate for each pool season at \$212,900.

SECTION 2. The City Manager is hereby authorized to pay SwimSafe Pool Management, Inc. according to the rates set forth in said contract.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

September 21, 2023

TO: Brian Riblet, City Manager
FROM: Paul Wright, Fire Chief *PW*
SUBJECT: Multi-Hazard Mitigation Plan for Hamilton County, Ohio

Request

It is necessary for City Council to adopt a Resolution adopting the Hamilton County Multi-Hazard Mitigation Plan in order to comply with the Federal Emergency Management Agency (FEMA) established rules and regulations under 44 CFR Parts 201.6, which requires that

“For disasters declared after November 1, 2003, a local government must have a mitigation plan approved pursuant to this section in order to receive HMGP (Hazardous Mitigation Grant Plan) project grants.”

Background

The Hamilton County Emergency Management Agency & Homeland Security Agency began the revision of the Multi-Hazard Mitigation Plan in August of 2022 after receiving a FEMA grant to assist in the process. A core group of community leaders and government agencies with the knowledge and authority to help the community organize a plan was assembled to develop the mitigation plan. The core group’s first meeting occurred in August of 2022 where their objective was to revise the 2018 mitigation plan. A survey form was sent to the forty-nine local governments in Hamilton County which requested each local government to rank the six hazards (flooding, severe storms, tornados, landslides, earthquakes, and drought) and provide additional requested information.

The core group met throughout the next nine months reviewing the information provided from the local government survey information and created determination of problem statements with overall goals for each of the six hazards. From this list, alternatives were created for each hazard. The core group established evaluation criteria to rank each of the alternatives. The criteria evaluated areas such as: cost effectiveness, technical feasibility, environmentally sound, socially equitable, activities reduce risk, socially acceptable and funding availability.

The representatives from Hamilton County Emergency Management & Homeland Security Agency met with each of the forty-nine jurisdictions to discuss the potential vulnerability risks

specific to their communities as well as to address some potential mitigation strategies if money were not an obstacle to completing the identified steps.

Recommendation

Staff recommends City Council to adopt the Hamilton County Multi-Hazard Mitigation Plan by way of a resolution in order to comply with the FEMA requirement in order to expedite eligibility for federal disaster mitigation funding in the event of a natural disaster effecting the City of Montgomery.

RESOLUTION NO. , 2023

**RESOLUTION ADOPTING THE 2023 HAMILTON COUNTY
MULTI-HAZARD MITIGATION PLAN**

WHEREAS, the City of Montgomery, Ohio is vulnerable to an array of natural, technological, and human-caused hazards that have the potential to cause loss of life and damages to public and private property; and

WHEREAS, the Hamilton County Emergency Management & Homeland Security Agency and the Hazard Mitigation Steering Committee, comprised of representatives from the County, municipalities, and stakeholder organizations, have prepared a recommended Multi-Hazard Mitigation Plan that reviews the options to protect people and property and reduce damage from these hazards; and

WHEREAS, the City of Montgomery has participated in the planning process for development of this Plan, providing information specific to local and county-wide hazard priorities, encouraging public participation, identifying desired hazard mitigation strategies, and reviewing the draft Plan; and

WHEREAS, the Hamilton County Emergency Management & Homeland Security Agency, with the Hazard Mitigation Steering Committee, has developed the HAMILTON COUNTY MULTI-HAZARD MITIGATION PLAN (the "Plan") as an official document of the County pursuant to the Disaster Mitigation Act of 2000 (PL-106-390) and associated regulations (44 CFR 210.6); and

WHEREAS, the Plan has been widely circulated for review by the County's residents, municipal officials, and regional, state, and federal partner agencies and has

been revised to reflect their concerns; and

WHEREAS, the Ohio Emergency Management Agency and the Federal Emergency Management Agency have reviewed the Plan for legislative compliance and approved the plan pending the completion of local adoption procedures.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The Hamilton County Multi-Hazard Mitigation Plan is hereby adopted by reference as an official plan of the City of Montgomery, Ohio. A copy of the adopted Plan is available through the Hamilton County Emergency Management Agency's website at www.hamilton-co.org/ema/.

SECTION 2. The Office of the City Manager is charged with supervising the implementation of the Plan's recommendations, as they pertain to the City of Montgomery and within the funding limitations as provided by City Council or other sources.

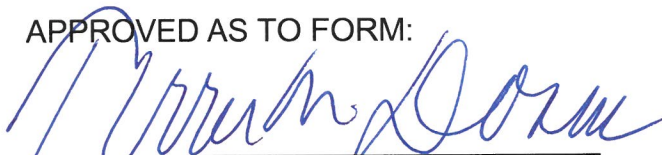
SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED _____

ATTEST _____
Connie M. Gaylor Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery
City Council Business Session Minutes
October 4, 2023

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
Kevin Chesar, Community Dev. Director
John Crowell, Police Chief
Maura Gray, Finance Director
Gary Heitkamp, Public Works Director
Matthew Vanderhorst, Community and Information Services Dir.
Paul Wright, Fire Chief
Amy Frederick, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Mike Cappel
Chris Dobrozsi
Ron Messer
Sasha Naiman
Ken Suer

City Council Convened its Business Session for October 4, 2023 at 6:00 p.m. at City Hall with Mayor Margolis presiding.

ROLL CALL

Mr. Cappel made a motion to dispense with roll call as all members were present. Vice Mayor Bissmeyer seconded. City Council unanimously agreed,

PENDING LEGISLATION

There was no pending legislation.

NEW LEGISLATION

Mr. Cappel stated that since the following legislation has been made available to the public before this evening's meeting it is moved that Council accept the legislative agenda and read all legislation by title only. Mr. Dobrozsi seconded. City Council unanimously agreed.

A Resolution Accepting the Amounts and Rates as Determined by The Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to The County Auditor

Mr. Suer moved for passage of the Resolution. Mr. Cappel seconded. City Council unanimously agreed.

Mr. Suer explained that information has been previously supplied on this Resolution that, if passed, will accept the rates and amounts determined by the Hamilton County Budget Commission. As a State of Ohio taxing authority and pursuant to the Ohio Revised Code, the City is required to adopt an annual tax budget. City Council adopted the Tax Budget on July 5, 2023, and then submitted it to the Hamilton County Auditor for review by that office and the Hamilton County Budget Commission. Those reviews did not generate any questions and the proposed Tax Budget was accepted by the Budget Commission and Auditor. This action will then permit the Budget Commission to collect property taxes at the rates established for the upcoming year.

Mr. Suer asked if there were any updates. Ms. Gray replied there were none.

The roll was called and showed the following vote:

AYE: Cappel, Bissmeyer, Dobrozsi, Margolis, Naiman, Suer, Messer (7)
NAY: (0)

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City Council Business Session Minutes
October 4, 2023
Page 2

55 Mr. Dobrozsi explained that he would recuse himself from the vote and discussion of the following piece of
56 legislation. He explained that although he has no ownership interest in Neyer Properties, Inc. nor any in the
57 limited liability companies in partnership to develop the Montgomery Quarter, he will continue to recuse himself
58 from discussion and abstain from voting upon legislation related to the Montgomery Quarter project. Mr.
59 Dobrozsi exited the dais.

60
61 **An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of**
62 **Montgomery, State of Ohio During the Fiscal Year Ending December 31, 2024**

63
64 Mr. Suer moved for passage of the first reading of the Ordinance. Mr. Cappel seconded. City Council unanimously
65 agreed.

66
67 Mr. Suer explained that information has been previously supplied on this Ordinance that, if approved, establishes
68 the City's budget for fiscal year 2024. These documents were presented to and reviewed with City Council at the
69 September 14 Budget Review meeting. As a result of these discussions, any changes to the budget will be
70 forthcoming and will be presented prior to the final reading of the Ordinance at the December 6 Business Session.

71
72 Mr. Suer asked if there were any updates. Ms. Gray replied there were none.

73
74 The roll was called and showed the following vote:

75
76 AYE: Bissmeyer, Margolis, Naiman, Suer, Messer, Cappel (6)
77 NAY: (0)
78 RECUSE: Dobrozsi (1)
79

80 Mr. Dobrozsi rejoined City Council on the dais.

81
82 **ADMINISTRATION REPORT**

83
84 Mr. Riblet reported the following items:

- 85
86 • A Council Work Session is scheduled for October 18, 2023 at 6:00 p.m.
87
88 • Mr. Riblet explained that staff is requesting to hold a Financial Planning Committee meeting at 4:00
89 on Monday, October 9, followed by a Government Affairs Committee meeting at 4:30. He reported
90 that there are no agenda items for the Parks and Recreation or Public Works Committees and
91 recommended to cancel those meetings. City Council unanimously agreed to all meetings.
92
93 • Registration for the Kevin Hines Suicide Prevention Presentation on October 23 is full, and a wait list
94 has been created.
95
96 • The City received a 1st Place Award as a 2023 Healthiest Employer for organizations up to 149
97 employees. It was shared with the Wellness Team that incorporating Mental Health programming for
98 staff and the community set us apart from other candidates. Members of the Wellness Team are Nick
99 Nimeskern, Kenney Bertz, Ben Shapiro, Kaitlyn Uhrig, Derek Morgan, Parker Adkins, and Connie
100 Gaylor.
101
102 • The City received an Award of Distinction from the State of Ohio Auditor Keith Faber for the 2022
103 Annual Comprehensive Financial Report.

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City Council Business Session Minutes

October 4, 2023

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- 104 • Mr. Riblet reported that Tracy Henao, Connie Gaylor and himself attended the 2023 ICMA Annual
105 Conference in Austin the past week where they presented on the City’s Mental Health Initiative. He
106 reported that the session was well attended and received by the audience. He gave special thanks to
107 Matthew Vanderhorst who is on the Mental Health Team but was unable to attend.
108
- 109 • The City’s First Annual Amazing Race was held with 39 teams and a total of 156 participants. Mr.
110 Riblet reported that the participants visited all of the city parks as they participated in challenges and
111 then ended at the Montgomery Public House for a reception. He stated that staff received positive
112 feedback regarding the event. He thanked the Parks and Recreation Commission and staff for
113 planning and holding what looks like will be an annual event.
114

115 **APPROVAL OF MINUTES**

116

117 Mr. Cappel moved to approve the September 14, 2023 Budget Review Session and September 20, 2023 Work
118 Session minutes as written. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.
119

120

121 **MAYOR'S COURT REPORT**

122

123 Mr. Cappel moved to disburse the September Mayors Court collections in the amount of \$6,250. Vice Mayor
124 Bissmeyer seconded. City Council unanimously agreed.
125

126 **OTHER BUSINESS**

127

128 Comprehensive Community Plan Update—Community Development Director Kevin Chesar briefed Council on
129 the progress of the comprehensive community plan update. He presented emerging themes and stated that there
130 would be future updates as the process moves forward.
131

132 Mayor Margolis asked if there was any other business to discuss in Public Session.

133

134 There was none.

135

136 **ADJOURNMENT**

137

138 Mrs. Naiman made a motion to adjourn the meeting. Vice Mayor Bissmeyer. City Council adjourned at 6:23 p.m.
139
140
141
142
143

Connie Gaylor, Clerk of Council