

September 29, 2023

TO: Mayor and City Council Members
FROM: Brian K. Riblet, City Manager *BKR*
SUBJECT: City Council Business Session of Wednesday, October 4, 2023

As a reminder, City Council is scheduled to meet in Business Session on Wednesday, October 4, 2023 at 6:00 p.m.

Business Session

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentation
5. Guest and Residents
6. Legislation for Consideration this Evening

Since all following legislation has been made available to the public before this evening's meeting it is moved that Council accept the legislative Agenda and read all legislation by title only.

Voice Vote

Pending Legislation

There is no pending legislation

New Legislation

- a. A Resolution Accepting the Amounts and Rates as Determined by The Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to The County Auditor—(Mr. Suer) Information has been previously supplied on this Resolution that, if passed, will accept the rates and amounts determined by the Hamilton County Budget Commission. As a State of Ohio taxing authority

and pursuant to the Ohio Revised Code, the City is required to adopt an annual tax budget. City Council adopted the Tax Budget on July 5, 2023, and then submitted it to the Hamilton County Auditor for review by that office and the Hamilton County Budget Commission. Those reviews did not generate any questions and the proposed Tax Budget was accepted by the Budget Commission and Auditor. City Council is requested to act to accept the Budget Commission's rates and amounts, which would result in the estimated collections as specified in the City's 2024 Tax Budget. This action will then permit the Budget Commission to collect property taxes at the rates established for the upcoming year.

Move for passage of the Resolution

Explain

Roll Call Vote

- b. An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Montgomery, State of Ohio During the Fiscal Year Ending December 31, 2024 —(Mr. Suer) Information has been previously supplied on this Ordinance that, if approved, establishes the City's budget for fiscal year 2024. These documents were presented to and reviewed with City Council at the September 14 Budget Review meeting. As a result of these discussions, any changes to the budget will be forthcoming and will be presented prior to the final reading of the Ordinance at the December 6 Business Session.

Move for passage of the first reading of the Ordinance

Voice Vote

Explain

Roll Call Vote

The second reading will be held at the November 1, 2023 Business Session. The third reading of the Ordinance will be held at the December 6, 2023 Business Session with adoption of the Ordinance requested at that meeting.

7. Administration Report
8. Minutes – September 14, 2023 Budget Review Session; September 20, 2023 Work Session
9. Mayor's Court Report
10. Other Business
11. Executive Session

12. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads
Terry Donnellon, Law Director



CITY COUNCIL BUSINESS SESSION AGENDA

10101 Montgomery Road • Montgomery, Ohio 45242
(513) 891-2424 • Fax (513) 891-2498

October 4, 2023
City Hall
6:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Special Presentation
5. Guest and Residents
6. Legislation for Consideration for this Evening

Since all following legislation has been made available to the public before this evening's meeting it is moved that Council accept the legislative Agenda and read all legislation by title only.

Voice Vote

Pending Legislation

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New Legislation

- a. A Resolution Accepting the Amounts and Rates as Determined by The Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to The County Auditor —(Mr. Suer)

Move for passage of the Resolution

Explain

Roll Call Vote

- b. An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Montgomery, State of Ohio During the Fiscal Year Ending December 31, 2024 —(Mr. Suer)

Move for passage of the first reading of the Ordinance

Voice Vote

Explain

Roll Call Vote

The second reading will be held at the November 1, 2023 Business Session. The third reading of the Ordinance will be held at the December 6, 2023 Business Session with adoption of the Ordinance requested at that meeting.

7. Administration Report

8. Approval of Minutes- September 14, 2023 Budget Review Session; September 20, 2023 Work Session

9. Mayor's Court Report

10. Other Business

11. Executive Session

12. Adjournment

C: Connie Gaylor, Executive Assistant/Clerk of Council
Department Heads
Terry Donnellon, Law Director

RESOLUTION NO. _____, 2023

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE HAMILTON COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

WHEREAS, this Council, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2024; and

WHEREAS, the Budget Commission of Hamilton County, Ohio, has certified its action thereon to the Montgomery City Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part is within the ten-mill tax limitation and what part of the levied taxes is outside the internal ten-mill limitation.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The rates, as determined by the Budget Commission in its certification, as set forth on the attached Schedule A, are hereby accepted.

SECTION 2. There is hereby levied on the City of Montgomery's tax duplicate the rate of each tax necessary to be levied without and within the ten-mill limitation, as detailed on attached Schedule A, which Schedule A is adopted by reference as if fully restated herein.

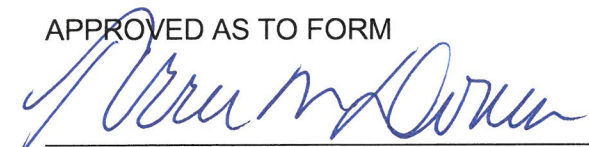
SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED _____

ATTEST _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM



Terrence M. Donnellon, Law Director



County of Hamilton

BRIGID KELLY
AUDITOR

COUNTY ADMINISTRATION BUILDING
138 EAST COURT STREET
CINCINNATI, OHIO 45202

August 11, 2023

Maura Gray, Finance Director
City of Montgomery
10101 Montgomery Road
Cincinnati, Ohio 45242

Dear Ms. Gray:

The tax rates and estimated revenue shown below will be presented to the Budget Commission for approval on September 19, 2023.

The estimates have been prepared using approximately 97% of the current duplicate for real property, and a conservative increase for new construction. Due to a pending petition for reassessment filed by Duke Energy Ohio, approximately 92% of the current duplicate for public utility was used. Included in the estimates are all state reimbursements for the non-business and owner occupancy credits, as well as the homestead exemption. Worksheets showing these calculations are enclosed for your reference.

Please review the tax rates and estimated revenues. If you have any questions, please contact Robin Sinclair at (513) 946-4118, by September 11, 2023.

| <u>FUND</u> | <u>TAX LEVY</u> | <u>2024 ESTIMATED REVENUE</u> |
|-------------|-----------------|-------------------------------|
| General | 4.50 | \$3,280,140 |
| Fire/EMS | 11.55 | 5,514,925 |

Sincerely,

A handwritten signature in blue ink that reads "Brigid Kelly".

BRIGID KELLY, AUDITOR
HAMILTON COUNTY, OHIO

BK/kc

| EFFECTIVE DATE | RES/AG | EFFECTIVE RATE OTHER | OTHER | FULL RATE | PUPP | TANG PP | TAX CALCULATION TOTAL | | TOTAL |
|----------------|-------------|----------------------|------------|-----------|------------|---------|-----------------------|---|-----------|
| | | | | | | | | | |
| | 537,800,000 | | 89,000,000 | | 11,800,000 | 0 | 638,600,000 | | |
| 00000 | 1,613,400 | 3.000000 | 267,000 | 3.00 | 35,400 | 0 | 1,915,800 | 0 | 1,915,800 |
| 00000 | 806,700 | 1.500000 | 133,500 | 1.50 | 17,700 | 0 | 957,900 | 0 | 957,900 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 806,700 | 1.500000 | 133,500 | 1.50 | 17,700 | 0 | 957,900 | 0 | 957,900 |
| 00000 | 2,420,100 | 4.500000 | 400,500 | 4.500000 | 53,100 | 0 | 2,873,700 | 0 | 2,873,700 |

| EFFECTIVE DATE | RES/AG | EFFECTIVE RATE OTHER | OTHER | FULL RATE | PUPP | TANG PP | TAX CALCULATION TOTAL | | TOTAL |
|----------------|-------------|----------------------|------------|-----------|------------|---------|-----------------------|---|-----------|
| | | | | | | | | | |
| | 542,800,000 | | 89,200,000 | | 11,800,000 | 0 | 643,800,000 | | |
| | 623,470,000 | | 93,650,000 | | | | 728,920,000 | | |
| 00000 | 1,870,410 | 3.000000 | 280,950 | 3.00 | 35,400 | 0 | 2,186,760 | 0 | 2,186,760 |
| 00000 | 935,205 | 1.500000 | 140,475 | 1.50 | 17,700 | 0 | 1,093,380 | 0 | 1,093,380 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 935,205 | 1.500000 | 140,475 | 1.50 | 17,700 | 0 | 1,093,380 | 0 | 1,093,380 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 2,805,615 | 4.500000 | 421,425 | 4.500000 | 53,100 | 0 | 3,280,140 | 0 | 3,280,140 |

| ANAL | TOTAL |
|------|-----------|
| 0 | 2,186,760 |
| 0 | 1,093,380 |
| 0 | 3,280,140 |
| | 373,147 |
| 0 | 0 |
| 0 | 2,906,993 |
| 0 | 373,147 |
| 0 | 3,280,140 |

| | |
|--------|------|
| RAISAL | 0.15 |
| IND | 0.05 |

REVENUE

| | |
|-----------------------------|------------|
| Income Tax | 8,484,000 |
| Other local Taxes | 0 |
| Estate Tax | 0 |
| Cigarette Tax | 152 |
| Liquor Tax | 21,210 |
| LGF-State | 52,520 |
| | 0 |
| Grants | 2,000 |
| Interest Income | 650,000 |
| Special Assessments | 0 |
| Bldg & Construction Permits | 250,000 |
| Charges for Services | 374,440 |
| Fines, Licenses & Permits | 76,025 |
| Miscellaneous | 75,550 |
| Transfers In | 500 |
| Advances | 0 |
| TOTAL REVENUE | 9,986,397 |
| BEGINNING CASH BALANCE | 16,756,409 |
| TOTAL RESOURCES | 26,742,806 |

| | |
|-----------------------------|------------|
| TOTAL RESOURCES | 26,742,806 |
| TOTAL EXPENDITURES | 13,396,487 |
| LGF - County | 189,555 |
| Financial Institutions | 0 |
| LGF - Revenue Assistance | 0 |
| Library & LGF Revenue Asst | 0 |
| REQUIRED TAX LEVY | 13,535,874 |
| Real Estate - 0111 | 2,906,993 |
| Personal Property - 0113 | 0 |
| TPP Reimbursement - 0141 | 0 |
| Rollback & Homestead - 0142 | 373,147 |
| PUPP - Reimbursement - 0143 | 0 |
| TOTAL TAX LEVY | 3,280,140 |

| E AG | RES/AG | EFFECTIVE RATE OTHER | OTHER | FULL RATE | PUPP | TANG PP | TOTAL | | | TOTAL |
|---------|----------------------------|----------------------------|--------------------------|--------------|------------|---------|----------------------------|---|---|-----------|
| | 542,800,000 623,470,000 | | 89,200,000 93,650,000 | | 11,800,000 | 0 | 643,800,000 728,920,000 | | | |
| 00000 | 1,870,410 | 3.000000 | 280,950 | 3.00 | 35,400 | 0 | 2,186,760 | 0 | 0 | 2,186,760 |
| 00000 | 935,205 | 1.500000 | 140,475 | 1.50 | 17,700 | 0 | 1,093,380 | 0 | 0 | 1,093,380 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 935,205 | 1.500000 | 140,475 | 1.50 | 17,700 | 0 | 1,093,380 | 0 | 0 | 1,093,380 |
| 00000 | 0 | 0.000000 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0 | 0 |
| 00000 | 2,805,615 | 4.500000 | 421,425 | 4.500000 | 53,100 | 0 | 3,280,140 | 0 | 0 | 3,280,140 |

| FINAL | TOTAL |
|--------------|-----------|
| 0 | 2,186,760 |
| 0 | 1,093,380 |
| 0 | 3,280,140 |
| | 373,147 |
| | 0 |
| 0 | 2,906,993 |
| 0 | 373,147 |
| 0 | 3,280,140 |
| TOTAL | |
| | 0.15 |
| VD | 0.05 |

REVENUE

| | |
|-----------------------------|------------|
| Income Tax | 8,484,000 |
| Other local Taxes | 0 |
| Estate Tax | 0 |
| Cigarette Tax | 157 |
| Liquor Tax | 21,210 |
| LGF-State | 52,520 |
| | 0 |
| Grants | 2,000 |
| Interest Income | 650,000 |
| Special Assessments | 0 |
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| | |
|--|------------------|
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| LGF - Revenue Assistance | 0 |
| Library & LGF Revenue Asst | 0 |
| REQUIRED TAX LEVY | 13,535,874 |
| Real Estate - 0111 | 2,906,993 |
| Personal Property - 0113 | 0 |
| TPP Reimbursement - 0141 | 0 |
| Rollback & Homestead - 0142 | 373,147 |
| PUPP - Reimbursement - 0143 | 0 |
| TOTAL TAX LEVY | 3,280,140 |

ORDINANCE NO. _____, 2023

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONTGOMERY, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024

WHEREAS, Council previously did approve and submit to the Budget Commission a Budget for revenues and expenses for the fiscal year commencing January 1, 2024 and ending December 31, 2024; and

WHEREAS, the proposed Budget has been accepted and approved, and Council does desire to appropriate funds according to the Budget to meet current expenses and other expenditures for the 2024 fiscal year.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Montgomery, Hamilton County, Ohio, that:


SECTION 1. Commencing January 1, 2024 and for the fiscal year ending December 31, 2024, in order to provide for the current expenses and other expenditures of the City, the sums detailed on the attached Budget schedule are hereby appropriated as if such schedule is fully set forth herein.

SECTION 2. This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Craig D. Margolis, Mayor

APPROVED AS TO FORM:


Terrence M. Donnellon, Law Director

Attachment to 2024 Appropriation Ordinance

General Fund

| | | |
|------------------------------------|--------------|--------------------|
| 101 Police Department | Personnel | 3,885,028 |
| | Nonpersonnel | 369,600 |
| | Total | \$4,254,628 |
| 106 Disaster Services | Personnel | 0 |
| | Nonpersonnel | 9,300 |
| | Total | \$9,300 |
| 201 Public Health and Welfare | Personnel | 59,500 |
| | Nonpersonnel | 0 |
| | Total | \$59,500 |
| 301 Recreation | Personnel | 284,064 |
| | Nonpersonnel | 127,000 |
| | Total | \$411,064 |
| 303 City Parks | Personnel | 363,825 |
| | Nonpersonnel | 402,000 |
| | Total | \$765,825 |
| 317 Swaim and Terwilliger Lodges | Personnel | 0 |
| | Nonpersonnel | 69,800 |
| | Total | \$69,800 |
| 321 Special Events | Personnel | 0 |
| | Nonpersonnel | 136,500 |
| | Total | \$136,500 |
| 405 Landmarks Commission | Personnel | 0 |
| | Nonpersonnel | 19,250 |
| | Total | \$19,250 |
| 406 City Beautiful | Personnel | 0 |
| | Nonpersonnel | 178,028 |
| | Total | \$178,028 |
| 407 Development | Personnel | 464,088 |
| | Nonpersonnel | 620,800 |
| | Total | \$1,084,888 |
| 408 Planning Commission | Personnel | 0 |
| | Nonpersonnel | 106,900 |
| | Total | \$106,900 |
| 409 Historical Building Operations | Personnel | 0 |
| | Nonpersonnel | 51,025 |
| | Total | \$51,025 |
| 701 City Administration | Personnel | 762,462 |
| | Nonpersonnel | 35,900 |
| | Total | \$798,362 |
| 702 Finance Department | Personnel | 602,770 |
| | Nonpersonnel | 543,700 |
| | Total | \$1,146,470 |
| 703 Legal Administration | Personnel | 0 |
| | Nonpersonnel | 240,500 |
| | Total | \$240,500 |

| | | |
|--|--------------|--------------------|
| 705 City Council | Personnel | 10,836 |
| | Nonpersonnel | 14,500 |
| | Total | \$25,336 |
| 707 Mayor's Court | Personnel | 38,007 |
| | Nonpersonnel | 75,500 |
| | Total | \$113,507 |
| 708 Civil Service Commission | Personnel | 0 |
| | Nonpersonnel | 5,150 |
| | Total | \$5,150 |
| 709 Public Works Administration | Personnel | 646,304 |
| | Nonpersonnel | 258,900 |
| | Total | \$905,204 |
| 712 Community and Information Services | Personnel | 431,672 |
| | Nonpersonnel | 248,950 |
| | Total | \$680,622 |
| 715 General Government | Personnel | 10,000 |
| | Nonpersonnel | 2,625,850 |
| | Total | \$2,635,850 |
| Total General Fund | Personnel | 7,558,556 |
| | Nonpersonnel | 6,139,153 |
| | Total | 13,697,709 |
| <u>(Total Includes General Fund Transfers/Cash Advances Out)</u> | | <u>536,550</u> |

Special Revenue Funds

| | | |
|--|--------------|--------------------|
| 219 Community Oriented Policing Solutions | Personnel | 162,011 |
| | Nonpersonnel | 3,650 |
| | Total | \$165,661 |
| 223 Fire Department | Personnel | 4,262,724 |
| | Nonpersonnel | 1,085,970 |
| | Total | \$5,348,694 |
| 261 Street Maintenance and Repair | Personnel | 819,639 |
| | Nonpersonnel | 411,496 |
| | Total | \$1,231,135 |
| 209 Memorial Fund | Personnel | 0 |
| | Nonpersonnel | 6,500 |
| | Total | \$6,500 |
| 210 Parks & Recreation | Personnel | 0 |
| | Nonpersonnel | 500 |
| | Total | \$500 |
| 214 OneOhio Fund | Personnel | 0 |
| | Nonpersonnel | 500 |
| | Total | \$500 |
| 215 Law Enforcement | Personnel | 0 |
| | Nonpersonnel | 104,500 |
| | Total | \$104,500 |
| 216 Drug Enforcement | Personnel | 0 |
| | Nonpersonnel | 400 |
| | Total | \$400 |

| | | |
|-------------------------------------|--------------|------------------|
| 217 DUI Enforcement and Education | Personnel | 0 |
| | Nonpersonnel | 1,000 |
| | Total | \$1,000 |
| 218 Mayor's Court Technology Fund | Personnel | 0 |
| | Nonpersonnel | 11,125 |
| | Total | \$11,125 |
| 220 Law Enforcement Assistance Fund | Personnel | 0 |
| | Nonpersonnel | 1,000 |
| | Total | \$1,000 |
| 227 Environmental Impact Area I | Personnel | 0 |
| | Nonpersonnel | 8,000 |
| | Total | \$8,000 |
| 228 Environmental Impact Area II | Personnel | 0 |
| | Nonpersonnel | 160,150 |
| | Total | \$160,150 |
| 229 Environmental Impact Area III | Personnel | 0 |
| | Nonpersonnel | 10,000 |
| | Total | \$10,000 |
| 230 Environmental Impact Area IV | Personnel | 0 |
| | Nonpersonnel | 5,000 |
| | Total | \$5,000 |
| 265 State Highway Fund | Personnel | 0 |
| | Nonpersonnel | 41,500 |
| | Total | \$41,500 |
| 266 Permissive MVL Fund | Personnel | 0 |
| | Nonpersonnel | 78,000 |
| | Total | \$78,000 |
| 275 Municipal Pool | Personnel | 0 |
| | Nonpersonnel | 317,653 |
| | Total | \$317,653 |
| 485 Arts and Amenities | Personnel | 0 |
| | Nonpersonnel | 99,250 |
| | Total | \$99,250 |
| Total Special Revenue Funds | Personnel | 5,244,374 |
| | Nonpersonnel | 2,346,194 |
| | Total | 7,590,568 |

Debt Service Funds

| | | |
|---------------------------------|--------------|--------------------|
| 324 General Bond Retirement | Personnel | 0 |
| | Nonpersonnel | 855,200 |
| | Total | \$855,200 |
| 329 Montgomery Quarter TIF Fund | Personnel | 0 |
| | Nonpersonnel | 966,893 |
| | Total | \$966,893 |
| 331 Vintage Club TIF Fund | Personnel | 0 |
| | Nonpersonnel | 2,421,636 |
| | Total | \$2,421,636 |
| 332 Vintage Club North TIF Fund | Personnel | 0 |
| | Nonpersonnel | 626,557 |

| | | |
|---------------------------------|--------------|------------------|
| | Total | \$626,557 |
| Total Debt Service Funds | Personnel | 0 |
| | Nonpersonnel | 4,870,286 |
| | Total | 4,870,286 |

Capital Projects Funds

| | | |
|---|--------------|--------------------|
| 410 Capital Improvements | Personnel | 0 |
| | Nonpersonnel | 5,016,990 |
| | Total | \$5,016,990 |
| 460 Heritage District Fund (Urban Redevelopment) | Personnel | 0 |
| | Nonpersonnel | 39,000 |
| | Total | \$39,000 |
| 461 Triangle Equivalent TIF Fund | Personnel | 0 |
| | Nonpersonnel | 178,100 |
| | Total | \$178,100 |
| 463 Vintage Club Capital Construction Fund | Personnel | 0 |
| | Nonpersonnel | 300,000 |
| | Total | \$300,000 |
| 464 Montgomery Quarter Construction Fund | Personnel | 0 |
| | Nonpersonnel | 95,000 |
| | Total | \$95,000 |
| 480 Downtown Improvements | Personnel | 0 |
| | Nonpersonnel | 2,400,550 |
| | Total | \$2,400,550 |
| Total Capital Projects Funds | Personnel | 0 |
| | Nonpersonnel | 8,029,640 |
| | Total | 8,029,640 |

Fiduciary Funds

| | | |
|--------------------------------------|--------------|------------------|
| 875 Compensated Absence | Personnel | 50,000 |
| | Nonpersonnel | 0 |
| | Total | \$50,000 |
| 546 Trust Reimbursements | Personnel | 0 |
| | Nonpersonnel | 100,000 |
| | Total | \$100,000 |
| 601 State Fees | Personnel | 0 |
| | Nonpersonnel | 17,000 |
| | Total | \$17,000 |
| 840 Cemetery Expendable Trust | Personnel | 0 |
| | Nonpersonnel | 111,850 |
| | Total | \$111,850 |
| 890 Unclaimed Moneys Fund | Personnel | 0 |
| | Nonpersonnel | 700 |
| | Total | \$700 |
| Total Fiduciary Funds | Personnel | 50,000 |
| | Nonpersonnel | 229,550 |
| | Total | 279,550 |

Total All Funds

| | |
|-----------|------------|
| Personnel | 12,852,930 |
|-----------|------------|

Nonpersonnel

21,614,823

Total

34,467,753

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery
City Council Special Session Minutes
September 14, 2023

Present

Brian Riblet, City Manager
Tracy Henao, Asst. City Manager
John Crowell, Chief of Police
Paul Wright, Fire Chief
Maura Gray, Finance Director
Matthew Vanderhorst, Community and Information Services Director
Mike Rogers, Asst. Public Works Director
Dan Miller, Public Works Supervisor
Julie Machon, Recreation Director
Connie Gaylor, Clerk of Council
Derek Morgan, Finance Specialist
Greg Vonden Benken, Asst. Police Chief
Kenney Bertz, Police Sergeant

City Council Members Present

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Mike Cappel
Chris Dobrozsi
Ron Messer
Sasha Naiman
Ken Suer

Council Candidates

Tammy Moore
Catherine Mills Reynolds
Martha Shields

Guests

Sam Lieberman-Baker Tilly

City Council convened in Council Chambers for the Special Budget Review Session at 5:30 p.m. with Mayor Margolis presiding.

Mayor Margolis asked for a motion to dispense of roll call as all members were present. Mr. Cappel made the motion. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

Mayor Margolis thanked staff for their work in the preparation of the 2024 Operating and Capital Budgets.

Mr. Riblet thanked all Department Heads and their staff for their time in compiling and reviewing the 2024-2028 budgets and for striving to be good stewards of the city's resources. Mr. Riblet extended a special thank you to Derek Morgan and the Finance Department staff in capturing changes and putting together well-presented budget books. Mr. Riblet also introduced Mr. Sam Lieberman from Baker Tilly who developed the financial tool used in the evening presentations. He thanked Mr. Lieberman for his assistance in utilizing the tool to demonstrate the City's financial condition and forecasting.

Mayor Margolis asked Mr. Riblet and Ms. Gray to proceed with their budget presentations.

Review of the 2024 Operating and Capital Budget

Ms. Gray presented an overview of the 2024-2028 Operating and Capital Improvement Budget.

Ms. Gray provided a summary of the anticipated 2024 beginning and ending balances as shown below:

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City Council Special Session Minutes

September 14, 2023

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55

FISCAL YEAR 2024 ALL FUNDS BUDGET

| | BEGINNING BALANCE | ESTIMATED REVENUES | ESTIMATED EXPENSES | ENDING BALANCE |
|-----------------------|----------------------|----------------------|----------------------|----------------------|
| GENERAL FUND | \$ 14,908,493 | \$ 15,313,939 | \$ 13,697,709 | \$ 16,524,723 |
| SPECIAL REVENUE FUNDS | 19,109,293 | 7,893,992 | 7,590,568 | 19,412,717 |
| DEBT SERVICE FUNDS | 5,472,180 | 4,389,000 | 4,870,286 | 4,990,894 |
| CAPITAL PROJECT FUNDS | 9,070,882 | 4,036,300 | 8,029,640 | 5,077,542 |
| FIDUCIARY FUNDS | 1,089,250 | 212,594 | 279,550 | 1,022,294 |
| TOTAL BUDGET | \$ 49,650,098 | \$ 31,845,825 | \$ 34,467,753 | \$ 47,028,170 |

56

57

Revenues Estimates

58

59

60

Ms. Gray stated that the 2024 Operating and Capital Budget includes a few revenue assumptions as listed below:

61

62

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64

65

66

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68

Expenditures Assumptions

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73

Ms. Gray explained that total personnel estimates are in line with current union agreements and include a 3.75% COLA in FY 2024. She explained that non-personnel line items such as contractual services, materials and supplies for the General Fund have increased an average of 11%. This average is higher than usual due to the addition of RITA processing fees.

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General Fund Budget

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77

Ms. Gray explained the following details for the revenue and expenditures in the General Fund.

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- FY 2024 General Fund Revenues and transfers-in are about 5% higher than the original FY 2023 Budget due to actual FY 2023 collections trending above estimates.
- This includes the updated earnings tax projection to include 5% of receipts diverted to the General Bond Retirement Fund to save dollars to pay off the bond anticipation notes at an accelerated pace.
- The 2023 General Fund estimated expenditures (excludes transfers out) increased by \$1.3 million or 11% year over year due to cost-of-living adjustments for staff, increased materials and supplies cost in department budgets and RITA processing fees.
- The budget includes staffing all positions at 100% of cost so any vacancies will generate budget savings while the position is recruited and ultimately filled.

88

89

Capital Improvement Fund

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91

Ms. Gray and Mr. Riblet provided the following details regarding the Capital Improvement Fund.

92

93

City Parks Fund 410- FY 2024 includes replacement of playground equipment.

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94 General Government- Fleet management program includes expenditure of \$575,000.

95

96 Street Maintenance and Repair-Annual street asphalt overlay determined by pavement rating analysis estimated at
97 \$1.2 million.

98

99 Roundabout Hardscape/Landscape Project

100

101 The FY 2024 Budget includes 2.4 million for the proposed hardscape and landscaping associated with the
102 roundabout at Montgomery Road and Cross County Highway.

103

104 **Fund Balance Policy**

105

106 Ms. Gray provided a summary and forecast of the fund balance policy as depicted below:

107

108

109 **City of Montgomery**
110 **General Fund Budget Summary**
111 **Fiscal Year 2024**

112

113

114

115

116

117

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122

| | |
|--|------------|
| Projected Beginning Balance | 14,908,493 |
| Estimated Revenues and Transfers In | 15,313,939 |
| Estimated Expenditures and Transfers Out | 13,697,709 |
| Variance | 1,616,230 |
| Projected Ending Balance | 16,524,723 |
| 6 Months Reserve Policy | 6,848,855 |
| Unreserved Fund Balance | 9,675,869 |

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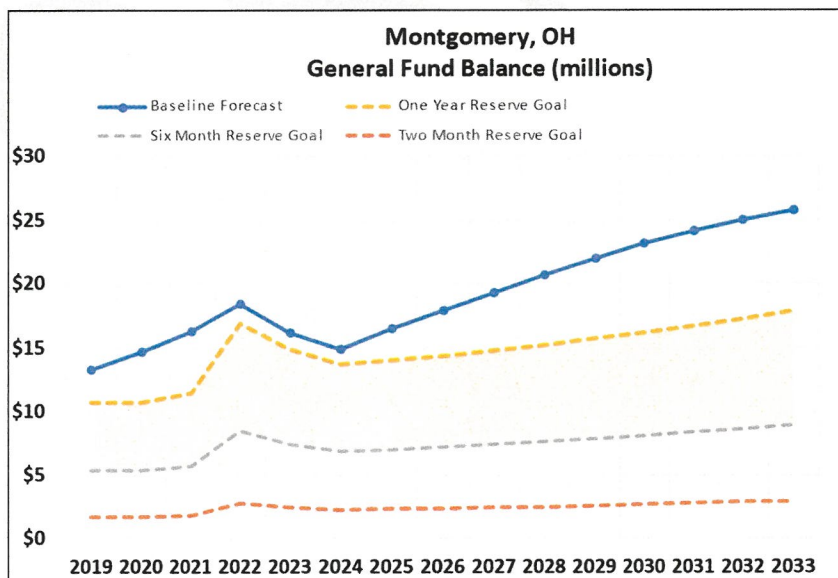
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Fund Balance Baseline



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144 Fund Balance Policy – Other Funds

- 145
- 146 • Capital Improvement Fund 410 - established at \$1,000,000
- 147 • Street Maintenance and Repair Fund 261
- 148 • Arts and Amenities Fund 485 (established at \$376,237, equivalent to two substantial restricted
- 149 bequests to the fund)
- 150 • Fire/EMS Levy Fund 223 (established as six – twelve months of operating expenditures)
- 151

| FUND | DESCRIPTION | POLICY | PROJECTED BALANCE 2028 | POLICY MET | PAGE NUMBER |
|------|-----------------------------|----------------------------------|------------------------|------------|-------------|
| 223 | FIRE/EMS FUND | 6-12 MO OPERATING EXP | \$ 15,902,973 | YES | 52 |
| 261 | STREET MAINTENANCE & REPAIR | NO POLICY | \$ 1,338,885 | N/A | 58 |
| 410 | CAPITAL IMPROVEMENT | \$1,000,000 | \$ 2,747,971 | YES | 71 |
| 485 | ARTS AND AMENITIES | RESTRICTED BEQUESTS OF \$376,237 | \$ 555,076 | YES | 65 |

152
 153
 154 10-year General Fund Forecast Scenarios

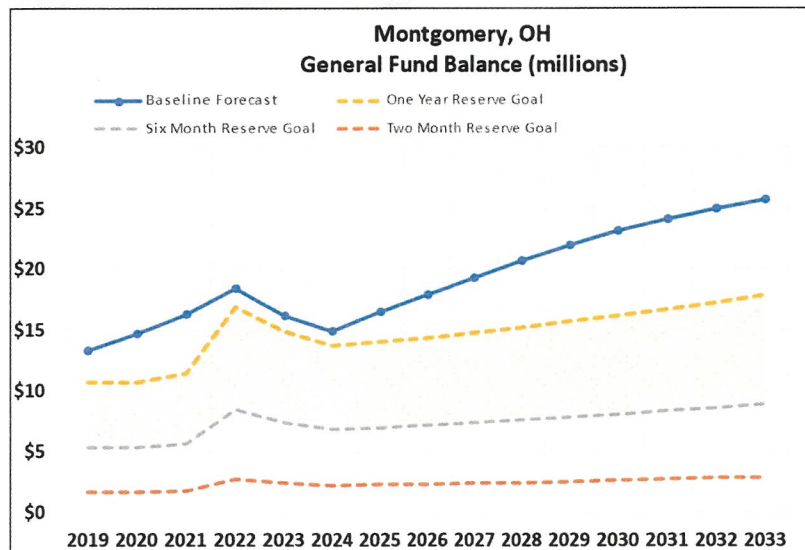
156 Mr. Riblet continued the discussion of fund balance baselines with a ten year forecast. He stated that baseline
 157 assumptions regarding revenue and expenses are as follows:

158 Revenues:

- 160 •Earnings Tax annual growth of 2.75%
- 161 •Real Estate Property Taxes annual growth of 3%
- 162 •All other revenue types are a 1% annual growth
- 163 •Conservative estimates below historic results

164 Expenditures:

- 165 •Salaries increase at 3.75% for FY 2025, 3% for FY 2026 and beyond
- 166 •Healthcare projected to increase 10% annually
- 167 •Non-personnel expenditures projected increase of 2% in FY 2026 and beyond



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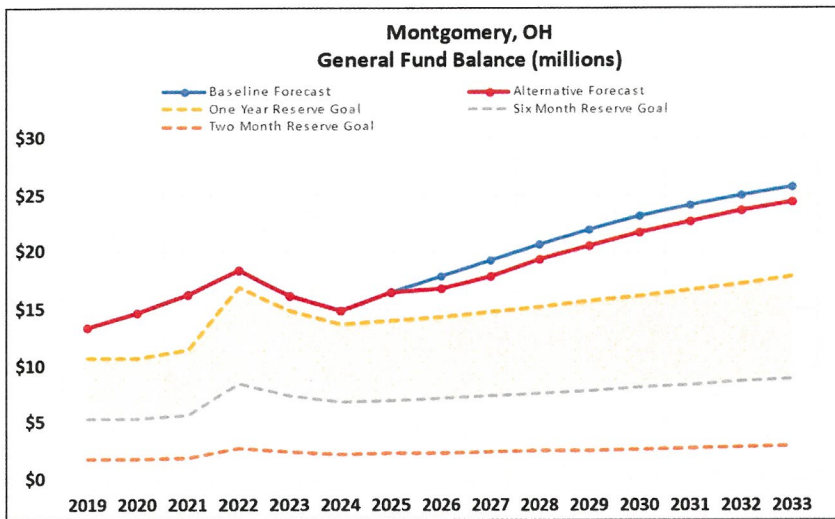
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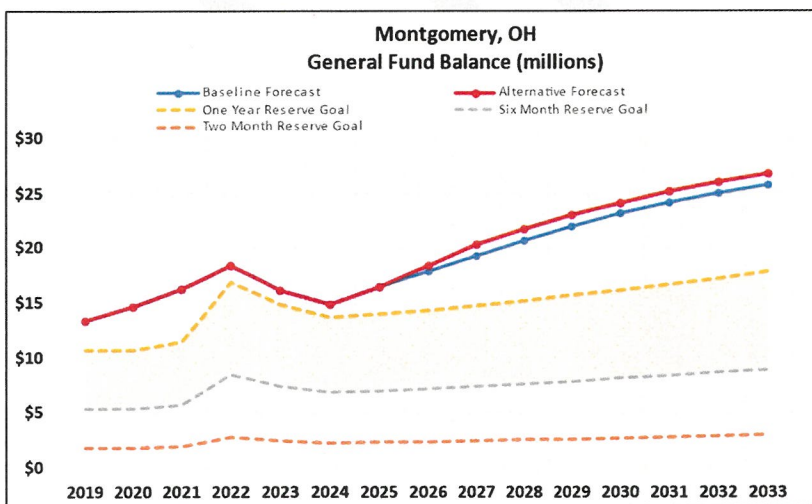
184 Mr. Riblet noted that projected revenues outpace projected expenditures resulting in an upward sloping curve. This
185 projection does not factor in any budget savings which has resulted in 8%-13% savings, or \$949,000-\$1,740,000
186 annually, that is returned to fund balance. This projection also does not factor in any earnings taxes increase resulting
187 from various developments being completed in the coming years. Even with these conservative estimates, the fund
188 balance is projected above the one-year reserve goal and growing throughout the model timeframe.
189

190 Mr. Riblet explained that staff has factored in a possible recession that results in 10% earnings tax decrease in FY
191 2025, 0% growth in FY 2026, recovers to 2.75% growth in FY 2027 and beyond. All other assumptions remain the
192 same. This is depicted in the graph below:
193



194 Mr. Riblet explained that even with a 10% drop in earnings taxes, the projection still shows significantly exceeding
195 the one-year fund balance policy. The baseline forecast in blue is based on a conservative earnings tax increase
196 assumption. This is important to note because actual collections in 2023 are trending about 14.4% over the prior
197 year actual collections.
198
199

200 Mr. Riblet stated that the financial tool predicts that Earnings Tax increases 5% in FY 2025 and FY 2026 then settles
201 back to 2.75%. He stated all other assumptions remain the same.
202
203



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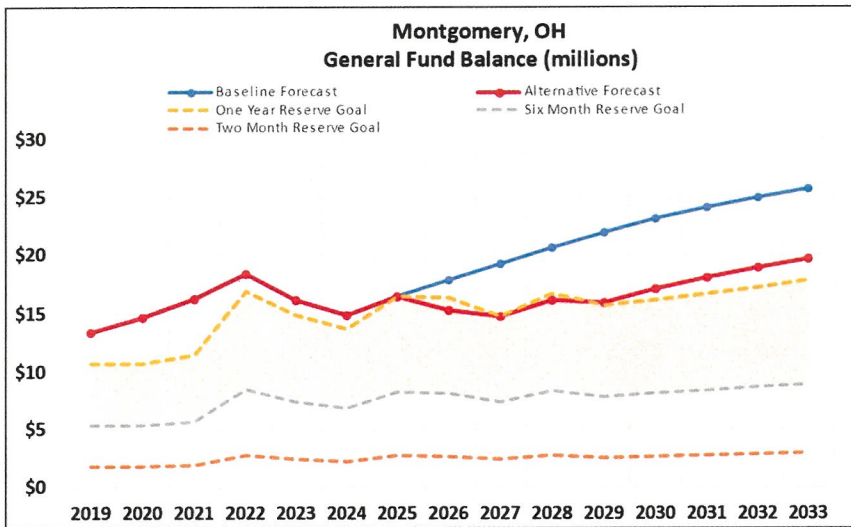
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220 Mr. Riblet explained that potential capital investments using General Fund Reserves of:

- 221 • \$2.5M in FY 2025
- 222 • \$2M in FY 2026
- 223 • \$1.5M in FY 2028

224
225 Mr. Riblet explained the following graph that illustrates the general fund balance based on the City paying \$6 million
226 towards capital investments between FY 2025 and FY 2028. He added that using the \$6 million results in remaining
227 above the one-year reserve goal through 2033. He stated there is capacity to increase capital investments and remain
228 above the six-month reserve goal policy through 2033.
229



230
231
232 Mr. Lieberman of Baker Tilly explained to City Council and Staff that the Government Finance Officers
233 Association's (GFOA) recommendation to local governments is to have two months of funds in reserve. He stated
234 that to the credit of Council and Administration, the city is in wonderful shape. He stated that Council should be
235 proud of the stewardship demonstrated by staff. He stated that staff are always very conservative in their budgeting.
236 He explained that the assumptions detailed in the graphs do not consider that staff would likely reduce costs in a
237 year where revenues fall short of expenditures.
238

239 Mr. Riblet and Ms. Gray concluded their presentations at which time staff and Council continued through each
240 department's budget lines and discussed 2023 accomplishments and 2024 requests.

241 Mr. Dobrozsi left the meeting at 6:45 p.m.

242
243
244 City Council thanked all staff for their continued good work of delivering a budget with a conservative approach to
245 spending. They stated that it is this perspective that has preserved that targeted fund balances and reserves needed
246 when facing possible economic downturns.
247

248 **OTHER BUSINESS**

249
250 Mayor Margolis asked if there was any further business to discuss in Public Session. There being none, he asked
251 for a motion to adjourn.

252
253 Mr. Messer moved to adjourn. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

254
255 The Special Budget Review Session of City Council adjourned at 7:57 p.m.

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Connie Gaylor, Clerk of Council

DRAFT

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City of Montgomery
City Council Work Session Minutes
September 20, 2023

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
Tracy Henao, Asst. City Manager
Kevin Chesar, Community Development Director
John Crowell, Police Chief
Maura Gray, Finance Director
Gary Heitkamp, Public Works Director
Paul Wright, Fire Chief
Matthew Vanderhorst, Community and Information Services Director
Amy Frederick, Community Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Craig Margolis, Mayor
Lee Ann Bissmeyer, Vice Mayor
Chris Dobrozsi
Ron Messer
Sasha Naiman
Ken Suer

Council Member Absent

Mike Cappel

City Council convened its Work Session for September 20, 2023 at 6:00 p.m. at City Hall with Mayor Margolis presiding.

ROLL CALL

The roll was called with all members present except for Mr. Cappel. Mr. Dobrozsi moved to excuse Mr. Cappel's absence. Vice Mayor Bissmeyer seconded. City Council unanimously agreed.

SPECIAL PRESENTATIONS

Beth Sullebarger was presented with a Certificate of Appreciation in recognition of her years serving as a consultant to the Landmarks Commission.

GUESTS AND RESIDENTS

LEGISLATION FOR CONSIDERATION THIS EVENING

There was no legislation for consideration at the meeting.

ESTABLISHING AN AGENDA FOR OCTOBER 4, 2023 BUSINESS SESSION

PENDING LEGISLATION

There was no pending legislation for consideration at this meeting.

NEW LEGISLATION

A Resolution Accepting the Amounts and Rates as Determined by The Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to The County Auditor

Mayor Margolis assigned the legislation to Mr. Suer.

Ms. Gray explained that, if approved, this Resolution will accept the rates and amounts determined by the Hamilton County Budget Commission. As a State of Ohio taxing authority and pursuant to the Ohio Revised Code, the City is required to adopt an annual tax budget. City Council adopted the Tax Budget on July 5, 2023, and then submitted it to the Hamilton County Auditor for review by that office and the Hamilton County Budget Commission. Those reviews did not generate any questions and the proposed Tax Budget was accepted by the Budget Commission and

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55 Auditor. City Council is requested to act to accept the Budget Commission's rates and amounts, which would result
56 in the estimated collections as specified in the City's 2024 Tax Budget. This action will then permit the Budget
57 Commission to collect property taxes at the rates established for the upcoming year.
58

59 **An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of**
60 **Montgomery, State of Ohio During the Fiscal Year Ending December 31, 2024**
61

62 Mayor Margolis assigned the legislation to Mr. Suer.
63

64 Ms. Gray explained that, if approved, this Ordinance will establish the City's budget for fiscal year 2024. These
65 documents were presented to and reviewed with City Council at the September 14 Budget Review meeting. As a
66 result of these discussions, any changes to the budget will be forthcoming and will be presented to City Council
67 prior to the final reading on December 6, 2023.
68

69 Mr. Dobrozi stated that he will recuse himself from the discussion and vote on this legislation as it includes
70 funding for the Montgomery Quarter development which he recuses any and all legislation related to the
71 development.
72

73 **ADMINISTRATION REPORT**
74

75 Mr. Riblet reported the following items:
76

- 77 • City Council Business Session is scheduled for October 4 at 6:00 p.m.
78
- 79 • Several staff members will be travelling to Austin, Texas on the normally scheduled Committee meetings
80 on Monday, October 2. He explained that there were no items for Law and Safety or the Planning, Zoning
81 and Landmarks Committees, and requested that if Financial Planning were to be held it could be rescheduled
82 to the October 9 Committee meeting date.
83
- 84 • An update for the scheduling of the Parks and Recreation, Government Affairs and Public Works
85 Committees will be provided at the October 4 Business Session.
86
- 87 • Staff are requesting that a Public Hearing be scheduled for Wednesday, November 1 prior to the City
88 Council Business Session beginning at 5:30 p.m. to consider three items. City Council approved and Vice
89 Mayor Bissmeyer made a motion to commence with the Business Session immediately following the
90 conclusion of the Public Hearing. Mrs. Naiman seconded. City Council unanimously agreed.
91
- 92 • Ms. Frederick reports that MCLA 2024 registrations are up to 12, she continues to recruit candidates.
93
- 94 • Public Works are in their second week of fall chipping. They are also in the process of replacing all the
95 summer flowers with mums. They have 800 yellow and 300 red mums to plant.
96
- 97 • The construction for the Rambler Hotel officially began this week.
98
- 99 • The Development Team reports that the Pepsi Company will be relocating from the Mason area to occupy
100 half of the first floor of building 2B at the MQ. The Fortune 100 Company will bring 80-85 executive
101 employees to the space. They are planning to occupy their new offices in March 2024.
102

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Human Resources

- New Firefighter/Paramedics, Jeffrey Wurtz and Tyler Billman, began their employment with the City this week.

Events

- The Environmental Advisory Commission will hold its annual One Stop Drop recycling event this Saturday from 10 am to 1 pm at the Public Works Facility. A reminder that this event will not include shredding services.
- The Annual Car Show rolls in to town this Saturday. This popular event will be held at the Montgomery Square Plaza from 4:00 to 7:00 pm.
- A Know Your Neighbor presentation will be held on Thursday, September 28 at 6:00 pm at Terwilliger Lodge. Juan Molina, Montgomery resident and member of the Diversity and Inclusion Commission, will share information about the true meaning of the Mexican celebration *Día de los Muertos, Day of the Dead*.
- The First Annual Amazing Montgomery Race will be held on Saturday September 30, from 2:00-5:00 pm beginning at Weller Park.

Mr. Riblet requested an Executive Session to consider the employment of a public employee.

LAW DIRECTOR REPORT

Mr. Donnellon reported that as the referendum period has passed for the amendment to the development agreement, the kickoff to Stage 2 of the MQ development is taking place.

CITY COUNCIL REPORTS

Mr. Cappel

Mr. Cappel was absent from the meeting.

Vice Mayor Bissmeyer

Vice Mayor Bissmeyer thanked staff for a wonderful Vegas in the Village event.

Mr. Dobrozsi

Mr. Dobrozsi reported the Arts Commission met and are working on Live at the Uni concerts. He stated they are scheduled for October 10, October 24, and November 14. He added that there would also be a holiday concert featuring Mandy Gaines. The Arts Commission is continuing to plan a Food Tour in hopes of holding it next year.

Mr. Dobrozsi reported that Sister Cities met and is looking at the Soire en Blanc event that was cancelled and is discussing rebranding it to a different type of event, held at a different time in the year in hopes of drawing in more attendance.

Mr. Dobrozsi reported that at the last Government Affairs meeting, the Committee discussed with staff scheduling all council meetings to be the first and third Wednesdays of each month rather than changing the Work Session

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153 meeting dates on five-week months. He stated that holidays would certainly be observed but this change would
154 reduce confusion on when the Work Sessions were being held. He stated that the Committee agreed on this and it
155 was a Committee recommendation. He asked City Council for a motion of support.

156

157 Mr. Messer made a motion to schedule all Work Session meetings on the third Wednesday of each month unless a
158 holiday falls on that Wednesday which then could be rescheduled. Vice Mayor Bissmeyer seconded. City Council
159 unanimously agreed.

160

161 **Mrs. Naiman**

162

163 Mrs. Naiman stated that she attended a Sycamore Advisory Council meeting, the first of the school year.

164

165 Mrs. Naiman reported that the Beautification and Tree Commission met and are planning the Fall Plant Swap being
166 held on Saturday, September 30 at the Montgomery Farmers Market. She added that they are also working on the
167 planning for the October B & T Talk.

168

169 Mrs. Naiman reported that the Parks and Recreation Commission met. She explained that they recently held two
170 events: a Movie in the Park at Weller Park and also the Star Party, both were very successful events. She added
171 that they are working on the final details of the Amazing Montgomery Race.

172

173 Mrs. Naiman reported that the Diversity and Inclusion Commission is holding a Know Your Neighbor Presentation
174 on Thursday, September 28 at 6:00 p.m. at Terwilliger Lodge.

175

176 **Mr. Suer**

177

178 Mr. Suer asked for details about the Amazing Race as he was asked to be a judge.

179

180 Ms. Tammy Moore, Chair of the Parks and Recreation Commission was in attendance and provided details of the
181 event.

182

183 Mr. Suer also complimented staff on the efficient Budget Review meeting and process.

184

185 **Mr. Messer**

186

187 Mr. Messer echoed Mr. Suer's sentiments on the Budget Review meeting and process.

188

189 Mr. Messer provided details of a Hamilton County Partners in Preparedness meeting he attended along with Mayor
190 Margolis and Fire Chief Paul Wright largely focused on hazardous materials.

191

192 **Mayor Margolis**

193

194 Mayor Margolis reported that he attended an International Facility Management Association (IFMA) Cincinnati
195 Chapter, meeting held at the Montgomery Quarter. He explained that Mr. Riblet and Mr. Mike Doty of Brandicorp
196 presented on the Montgomery Quarter project. He stated the presentation included a tour of the apartments and
197 development and was a great representation of the City's vision.

198

199 **MINUTES**

200

201 Mr. Messer moved to accept the September 6, 2023; Business Session minutes as written. Vice Mayor Bissmeyer
202 seconded. City Council unanimously agreed.

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September 20, 2023

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203

204

MAYORS COURT REPORT

205

206

Vice Mayor Bissmeyer made a motion to accept the August 2023 Mayors Court Report to disburse \$7,205. Mr.

207

Messer seconded. City Council unanimously agreed.

208

209

OTHER BUSINESS

210

211

There was no other business.

212

213

EXECUTIVE SESSION

214

215

Mayor Margolis stated that there would be a short recess before adjourning into Executive Session for matters

216

related to the employment of a public employee. Council adjourned into recess at 6:50 p.m.

217

218

ADJOURNMENT

219

220

Council reconvened from Executive Session into Public Session at 7:09 p.m.

221

222

Mayor Margolis asked if there was any further business to discuss in the Public Session. There being none he asked

223

for a motion to adjourn.

224

225

Vice Mayor Bissmeyer moved to adjourn. Mr. Messer seconded. City Council unanimously agreed.

226

227

City Council adjourned at 7:09 p.m.

228

229

230

231

232

Connie Gaylor, Clerk of Council