

January 12, 2024

TO: Mayor and City Council Members
FROM: Brian K. Riblet, City Manager *BKR*
SUBJECT: City Council Work Session of Wednesday, January 17, 2024

As a reminder, City Council is scheduled to meet in Work Session on Wednesday, January 17, 2024 immediately following a Public Hearing scheduled at 5:45 p.m.

Public Hearing

City Council is asked to consider a recommendation by the Planning Commission regarding a modification related to the counseling services permissible at the Church of the Saviour' Peace House facility.

Work Session

1. Call to Order
2. Roll Call
3. Special Presentation
4. Guest and Residents
5. Legislation for Consideration this Evening
6. Establishing an Agenda for February 7, 2024 Business Session

Pending Legislation

There is no pending legislation

New Legislation

There is no new legislation

7. Administration Report
8. Law Director Report

9. City Council Member Reports

a. Mrs. Bissmeyer

- i. Reappoint Steve Uckotter to the Board of Zoning Appeals with a term ending on January 31, 2028
- ii. Reappoint Vince Dong and Alex Schneider to the Planning Commission with terms ending on January 31, 2028

Make a motion to reappoint

These reappointments have not been discussed at the Committee level so they do need a second.

Voice Vote

b. Mrs. Mills-Reynolds

- i. Reappoint Aaron Kellenberger, Jane Hohn, and Andrew McKenrick to the Beautification and Tree Commission with terms ending on January 31, 2027
- ii. Reappoint Jody Lowe and John Tholking to the Parks and Recreation Commission with terms ending on January 31, 2027

Make a motion to reappoint

These reappointments have not been discussed at the Committee level so they do need a second.

Voice Vote

c. Mr. Dobrozi

- i. Reappoint Greg Leader and Bonnie Pendleton to the Arts Commission with terms ending January 31, 2027
- ii. Reappoint Priya Viswalingham and Juan Molina to the Diversity and Inclusion Commission with terms ending January 31, 2027
- iii. Reappoint Balbina Maniet and Melissa Linser to the Sister Cities Commission with terms ending January 31, 2027

Make a motion to reappoint

These reappointments have not been discussed at the Committee level so they do need a second.

Voice Vote

- iv. Appoint John Kays to the Arts Commission with a term ending January 31, 2026
- v. Appoint Rabbi Samantha Schapera to the Diversity and Inclusion Commission with a term ending January 31, 2027

Make a motion to appoint

This appointment has not been discussed at the Committee level so it does need a second.

Voice Vote

d. Mrs. Naiman

e. Mr. Suer

- i. Reappoint Larry Schwartz to the Landmarks Commission with a term ending on January 31, 2027

Make a motion to reappoint

This reappointment has not been discussed at the Committee level so it does need a second.

Voice Vote

f. Mr. Margolis

- i. Reappoint Mike Hawkins to the Civil Service Commission with a term ending January 31, 2027

Make a motion to reappoint

This reappointment has not been discussed at the Committee level so it does need a second.

Voice Vote

- ii. Appoint Mike Cappel to the Environmental Advisory Commission with a term ending January 31, 2027

Make a motion to appoint

This appointment has not been discussed at the Committee level so it does need a second.

Voice Vote

g. Mayor Messer

10. Approval of Minutes- January 3, 2024 Business Session

11. Mayors Court Report

12. Other Business

- a. Liquor Permit— Please see the attached memo from Police Chief John Crowell regarding the attached request from the State of Ohio Liquor Control Board to transfer an existing license to Mehul Enterprises, LLC dba Tandoor India Restaurant located at 8702 Market Place Lane.

*Make a Motion to have or not have a hearing regarding this request
Voice Vote*

13. Executive Session

14. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator
Department Heads
Terry Donnellon, Law Director

January 17, 2024

City Hall

Immediately following the conclusion of a Public Hearing at 5:45 p.m.

1. Call to Order
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Voice Vote

b. Mrs. Mills-Reynolds

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- ii. Reappoint Jody Lowe and John Tholking to the Parks and Recreation Commission with terms ending on January 31, 2027

Make a motion to reappoint

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Voice Vote

c. Mr. Dobrozsi

- i. Reappoint Greg Leader and Bonnie Pendleton to the Arts Commission with terms ending January 31, 2027
- ii. Reappoint Priya Viswalingham and Juan Molina to the Diversity and Inclusion Commission with terms ending January 31, 2027
- iii. Reappoint Balbina Maniet and Melissa Linser to the Sister Cities Commission with terms ending January 31, 2027

Make a motion to reappoint

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Voice Vote

- iv. Appoint John Kays to the Arts Commission with a term ending January 31, 2026
- v. Appoint Rabbi Samantha Schapera to the Diversity and Inclusion Commission with a term ending January 31, 2027

Make a motion to appoint

These appointments have not been discussed at the Committee level so they do need a second.

Voice Vote

d. Mrs. Naiman

e. Mr. Suer

- i. Reappoint Larry Schwartz to the Landmarks Commission with a term ending on January 31, 2027

Make a motion to reappoint

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Voice Vote

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Make a motion to reappoint

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Voice Vote

- ii. Appoint Mike Cappel to the Environmental Advisory Commission with a term ending January 31, 2027

Make a motion to appoint

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Voice Vote

g. Mayor Messer

10. Approval of Minutes-January 3, 2024 Business Session

11. Mayors Court Report

12. Other Business

- a. Liquor Permit— Please see the attached memo from Police Chief John Crowell regarding the attached request from the State of Ohio Liquor Control Board to transfer an existing license to Mehul Enterprises, LLC dba Tandoor India Restaurant located at 8702 Market Place Lane.

Make a Motion to have or not have a hearing regarding this request

Voice Vote

13. Executive Session

14. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator
Department Heads
Terry Donnellon, Law Director

January 9, 2024

To: Connie Gaylor, Clerk of Council

From: John Crowell, Police Chief



Subject: Liquor Permit

I am in receipt of a notification from the Ohio Division of Liquor Control, for the transfer of ownership of an existing liquor license to Mehul Enterprises, LLC dba Tandoor India Restaurant located at 8702 Market Place Lane.

This notice does not change the permit classes that the license covers. I am not aware of any information that would cause the City of Montgomery to object to the issuance of this permit or any need to request a hearing.

Should you have any questions, please do not hesitate to contact me.

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

5808203			TRFO	MEHUL ENTERPRISES LLC DBA TANDOOR INDIA RESTAURANT 8702 MARKET PLACE LANE & SUN DECK MONTGOMERY OH 45242
PERMIT NUMBER			TYPE	
06	01	2023		
ISSUE DATE				
12	22	2023		
FILING DATE				
D1	D2	D3	D3A	D6
PERMIT CLASSES				
31	264	A	F30573	
TAX DISTRICT		RECEIPT NO.		

FROM 01/02/2024

6744060				JAYANT M PATEL DBA TANDOORS 8702 MARKET PLACE LANE & SUN DECK MONTGOMERY OHIO 45242
PERMIT NUMBER			TYPE	
06	01	2023		
ISSUE DATE				
12	22	2023		
FILING DATE				
D1	D2	D3	D3A	D6
PERMIT CLASSES				
31	264			
TAX DISTRICT		RECEIPT NO.		



MAILED 01/02/2024

RESPONSES MUST BE POSTMARKED NO LATER THAN. 02/02/2024

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 5808203**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF MONTGOMERY CITY COUNCIL
10101 MONTGOMERY RD
MONTGOMERY OHIO 45242

Monthly Mayor's Court Report

Montgomery Mayor's Court
Cash Flow for December 2023

Page : 1
Report Date : 01/09/2024
Report Time : 12:12:54

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$215.00	\$3,092.00	\$2,334.00
Computer Fund	\$460.00	\$4,839.00	\$5,951.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$5.00
City Revenue From Fines	\$4,110.00	\$46,804.00	\$54,520.00
Fees			
NSF FEES	\$0.00	\$0.00	\$15.00
EXPUNGEMENT FEES CITY	\$0.00	\$20.00	\$100.00
Capias Fee	\$500.00	\$4,275.00	\$4,590.00
Tax Diversion Fee	\$0.00	\$3,500.00	\$0.00
Miscellaneous/Other			
Miscellaneous/Other	\$50.00	\$975.00	\$895.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$225.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$5,335.00	\$63,505.00	\$68,635.00
State Revenue From:			
Court Costs			
Court Costs	\$1,200.00	\$12,330.00	\$15,805.00
General Fund	\$0.00	\$0.00	\$15.00
V/C	\$405.00	\$4,059.00	\$5,220.00
DRUG LAW ENFORCEMENT FUND	\$154.00	\$1,466.50	\$1,932.00
Fines			
Fines	\$0.00	\$75.00	\$300.00
Seatbelt Driver	\$60.00	\$120.00	\$60.00
Fees			
BMV FEE	\$0.00	\$0.00	\$0.00
EXPUNGEMENT FEES STATE	\$0.00	\$30.00	\$150.00
Miscellaneous/Other			
Expungement Fee - State	\$0.00	\$0.00	\$30.00
Total to State:	\$1,819.00	\$18,080.50	\$23,512.00
Other Revenue From:			
Court Costs			
Court Costs	\$66.00	\$628.50	\$828.00
Area Fines			
Area Fines	\$0.00	\$25.00	\$100.00
Fees			
Fees	\$0.00	\$0.00	\$46.50

Monthly Mayor's Court Report

Montgomery Mayor's Court
Cash Flow for December 2023

Page : 2
Report Date : 01/09/2024
Report Time : 12:12:54

	Current Period	Year-To-Date	Last Year-to-Date
Restitution			
Restitution	\$0.00	\$505.00	\$587.00
Total to Other:	\$66.00	\$1,158.50	\$1,561.50
TOTAL REVENUE *	\$7,220.00	\$82,744.00	\$93,708.50
*Includes credit card receipts of	\$955.00	\$22,375.00	\$19,522.00

END OF REPORT

Monthly Distribution Journal

Montgomery Mayor's Court
 Disbursal of fines and court costs for December 2023

Page : 1
 Report Date : 01/08/2024
 Report Time : 13:58:02

Disbursal Category	Amount	
COSTS		
Computer Fund	\$460.00	
city-appearance	\$215.00	
Total to City:		\$675.00
V/C	\$405.00	
DRUG LAW ENFORCEMENT FUND	\$154.00	
INDIGENT DEFENSE SUPPORT FUND - COST	\$1,200.00	
Total to State:		\$1,759.00
INDIGENT DRIVERS ALC TREATMENT FUND-COST	\$66.00	
Total to Other:		\$66.00
Total Costs:		\$2,500.00
FINES		
City Revenue From Fines	\$4,110.00	
Total to City:		\$4,110.00
Seatbelt Driver	\$60.00	
Total to State:		\$60.00
Total Fines:		\$4,170.00
FEES		
Capias Fee	\$500.00	
Total to City:		\$500.00
Total Fees:		\$500.00
MISC RECEIPTS		
Hamilton County Municipal Court	\$50.00	
Total to City:		\$50.00
Total Misc Receipts:		\$50.00
TOTALS		
Total to State:	\$1,819.00	
Total Fines to Other External Agencies:	\$0.00	
Total to Other Entities, including Restitution:	\$66.00	
Total Bonds Forfeited to City:	\$0.00	
Total to City including Misc. Receipts, Adjustments, & BA Fee:	\$5,335.00	
TOTAL TO BE DISBURSED:		\$7,220.00

END OF REPORT

These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery
City Council Business Session Minutes
January 3, 2024

Present

Brian Riblet, City Manager
Terry Donnellon, Law Director
John Crowell, Police Chief
Kevin Chesar, Community Dev. Director
Gary Heitkamp, Public Works Director
Tracy Henao, Asst. City Manager
Maura Gray, Finance Director
Matthew Vanderhorst, Communications and Information Service Director
Paul Wright, Fire Chief
Amy Frederick, Communications and Engagement Coordinator
Connie Gaylor, Clerk of Council

City Council Members Present

Lee Ann Bissmeyer
Chris Dobrozsi
Craig Margolis
Ron Messer
Catherine Mills Reynolds
Ken Suer

City Council Members Absent

Sasha Naiman

City Council convened in Council Chambers at 6:00 p.m. with Mayor Messer presiding.

ROLL CALL

Mayor Messer asked for a roll call.

All members were present except for Council Member Naiman. Mr. Margolis moved to excuse Mrs. Naiman's absence. Mrs. Mills-Reynolds seconded. City Council unanimously agreed.

SPECIAL PRESENTATION

Mr. Margolis presented Mark Laskovics with a Certificate of Appreciation for his volunteerism and service on the Environmental Commission. City Council thanked Mark for his service on the EAC and wished Mark and Ginny Laskovics good luck on their move to South Carolina.

LEGISLATION FOR CONSIDERATION

A Resolution Authorizing an Amendment to The Current Contract with Donnellon, Donnellon and Miller for Legal Services to The City of Montgomery

Mayor Messer asked for a motion to add this legislation to the agenda for consideration at the meeting. Mr. Margolis moved to add the legislation to the agenda. Mr. Suer seconded. City Council unanimously agreed.

Mayor Messer assigned the legislation to Mr. Dobrozsi.

Mr. Dobrozsi moved to read the Resolution by title only. Mrs. Bissmeyer seconded. City Council unanimously agreed.

Mr. Dobrozsi read the title and moved for passage. Mrs. Mills-Reynolds seconded.

Mr. Dobrozsi explained that this Resolution will authorize an amendment to the current contract with Donnellon, Donnellon and Miller for legal services to the City of Montgomery for the year 2024.

The roll was called and showed the following vote:

AYE: Bissmeyer, Mills-Reynolds, Dobrozsi, Messer, Suer, Margolis

(6)

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City Council Business Session Minutes

January 3, 2024

Page 2.

54 NAY: (0)
55 ABSENT: Naiman (1)

56
57 **NEW LEGISLATION**

58
59 Mayor Messer explained that since all following legislation has been made available to the public before this
60 evening's meeting, he would like a motion to accept the legislative agenda and read all legislation by title only.

61
62 Mr. Margolis moved to accept the legislative agenda and read all legislation by title only. Mr. Suer seconded.
63 City Council unanimously agreed.

64
65 **A Resolution Accepting a Bid and Authorizing The City Manager To Enter Into A Contract With Ford**
66 **Development Corporation for the 2023 Montgomery Road Sidewalk Project**

67
68 Mr. Margolis read the title and moved passage of the Resolution. Mrs. Mills-Reynolds seconded.

69
70 Mr. Margolis explained that information has been previously supplied on this Resolution that, if approved, will
71 authorize the City Manager to enter into a contract with Ford Development Corporation to construct sidewalk
72 from 9840 to 10040 Montgomery Road. In March 2023, the City of Montgomery was approved by SORTA for a
73 reimbursement grant of 70% (not to exceed \$184,730.00) to complete the construction of a concrete sidewalk. The
74 project is included in the Capital Improvement Budget for 2023 and will be funded through account 410-261-5470
75 Street Maintenance and Repair. It is requested that the project be approved in the amount of \$199,600.00, which
76 is the amount of the Base Bid plus a 10% contingency.

77
78 Mr. Margolis asked if there were any updates.

79
80 Mr. Heitkamp replied there were none.

81
82 The roll was called and showed the following vote:

83
84 AYE: Mills-Reynolds, Dobrozsi, Messer, Suer, Margolis, Bissmeyer (6)
85 NAY: (0)
86 ABSENT: Naiman (1)

87
88 **A Resolution Accepting a Bid and Authorizing The City Manager To Enter into a Contract with Bansal**
89 **Construction, Inc. for the 2023 Montgomery Road Traffic Signal Improvements (North System) Project**

90
91 Mr. Margolis read the title and moved for passage of the Resolution. Mr. Suer seconded.

92
93 Mr. Margolis explained that information has been previously supplied on this Resolution that, if approved, will
94 authorize the City Manager to enter into a contract with Bansal Construction, Inc. to complete the Montgomery
95 Road Signal Improvement Project. The project will improve six (6) traffic signals located on Montgomery Road,
96 located at the intersections of Mitchell Farm Lane, Market Place Lane, Schoolhouse Lane, Hopewell Road,
97 Pfeiffer Road, and Bethesda North Hospital. The project was included in the Capital Improvement Budget for
98 2023 and will be funded through account 410-261-5470 Street Maintenance and Repair. It is requested that the
99 project be approved in the amount of \$280,000.00, which is the amount of the Base Bid, Alternates 1 through 4,
100 and a 3% contingency.

101
102 Mr. Suer asked Mr. Heitkamp how the process of the installation would be done.

103

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City Council Business Session Minutes

January 3, 2024

Page 3.

104 Mr. Heitkamp replied that the lead time of receiving the materials will determine how they plan to install.
105 However, he anticipated that when they were able to begin that they would install the signals in sequence.
106

107 The roll was called and showed the following vote:
108

109 AYE: Dobrozsi, Messer, Suer, Margolis, Bissmeyer, Mills-Reynolds (6)
110 NAY: (0)
111 ABSENT: Naiman (1)
112

113 **A Resolution authorizing the City Manager to enter into a Contract with Penn Care Incorporated for the**
114 **purchase of a Braun 2025 E450 Chief XL Type III Ambulance**
115

116 Mayor Messer reassigned the legislation to Mrs. Bissmeyer.
117

118 Mrs. Bissmeyer explained that information has been previously supplied on this Resolution that, if approved, will
119 authorize the City Manager to enter into a contract with Penn Care Incorporated for the purchase of a Braun 2025
120 E450 Chief XL Type III Ambulance. The ambulance will be purchased through the bid process conducted through
121 the State of Ohio Cooperative Purchasing Program. The base bid for the ambulance totals \$267,322.00, with
122 additional STS and Non-STS options totaling \$44,211.04 and a contingency amount of \$6,466.16. These numbers,
123 when combined, total \$317,999.20. \$320,000 is budgeted in account 223.000.5405 as part of the City's 2024
124 Capital Improvement Program.
125

126 Mrs. Bissmeyer asked if there were any updates.
127

128 Chief Wright replied there were none.
129

130 The roll was called and showed the following vote:
131

132 AYE: Messer, Suer, Margolis, Bissmeyer, Mills-Reynolds, Dobrozsi (6)
133 NAY: (0)
134 ABSENT: Naiman (1)
135

136 **ADMINISTRATION REPORT**
137

138 Mr. Riblet gave the following report:
139

- 140 • City Council Work Session is scheduled for January 17, 2024 at 6:00 p.m.
141
- 142 • Mr. Riblet reported that the Parks and Recreation Committee meeting is requested to be held on Monday,
143 January 8 at 3:30 p.m. He explained that, as previously reported, the Government Affairs Committee
144 would be meeting to conduct interviews for a vacancy on the Arts Commission. He requested that the
145 Public Works Committee meeting be held at 4:00 to allow Government Affairs to meet later at 5:00 p.m.
146 to accommodate the applicants for the interviews. City Council agreed to the change in the Committees
147 meeting times.
148
- 149 • Public Works has worked this week to take down all the holiday decorations and hosted the volunteer
150 event at the Annex today to put the decorations away for the year.
151

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City Council Business Session Minutes

January 3, 2024

Page 4.

- 152 • Officer Bob Otte notified staff that he will be retiring effective February 1, 2024. There will be a
153 retirement luncheon for Bob on Tuesday, January 30 from 11:00 a.m. to 2:00 p.m. at the Safety Center to
154 honor Bob for his 22 years of dedicated service to the City of Montgomery.

155 Events

- 156
157 • As a reminder, staff will embark on the 14th MCLA class on Thursday, January 11 at Terwilliger Lodge
158 beginning at 5:45 p.m.

159
160 MINUTES

161
162 Mr. Margolis moved to approve the December 20, 2023 Work Session minutes as written. Mr. Suer seconded.
163 City Council unanimously agreed.

164
165 MAYOR'S COURT REPORT

166
167 Mayor Messer stated that the December Mayors Court Report would be presented at the January 17, 2024
168 meeting.

169
170 OTHER BUSINESS

171
172 Mayor Messer asked if there was any further business to discuss in Public Session. There being none he asked for
173 a motion to adjourn.

174
175 Mr. Margolis moved to adjourn. Mr. Suer seconded. City Council unanimously agreed.

176
177 City Council adjourned at 6:37 p.m.

178
179
180
181

Connie Gaylor, Clerk of Council