



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



Tuesday, March 26, 2024

Members present: Marsha Deneka, Lindsey Moore, Lauren Boulter, Pat Hooks, Latoya Avery, Shannon Childress, Christy Delashmit, and Genny Carter Regional Rep.
Absent: Sherry Yelvington

1. Pres. Latoya Avery called the meeting to order at 4:31 p.m.
2. Public Forum: No citizens were present to bring forth concerns.
3. Minutes from February 2024: Christy made the motion to accept the minutes as written. Lauren seconded the motion, and all approved.
4. Treasurer's Report: Fines/Fees and Copies/Scans/Faxes will be separate line items from this day forward. Christy made the motion to accept the treasurer's report. Shannon seconded the motion, and all approved.
5. Old Business: None
6. New Business:
 - a. A services standard was discussed: Library provides full reference services, including standard print and online reference sources and staff assistance in locating additional materials online.
 - b. A facility standard was discussed: Library facility is ADA compliant.
7. Librarian's Report
 - a. Lindsey reported that the seed library has given out 60 packets of seeds in the two weeks since it opened.
 - b. Lindsey also reported that the puzzle exchange is going well and now has three shelves full of puzzles.
 - c. The library staff has sent out Summer Reading Program donation letters. This letter is a request for monetary and/or prize donations.
 - d. Lindsey applied for the STEM Grant. If approved, the library will purchase a "Touch Table" which is comparable to a large iPad. Anticipated approval is set for April 18 at the next board meeting.

- e. Lindsey gave an update on maintenance issues. The leaky roof has been fixed, but after the last rain it did leak a bit. Roofers will return to fix the issue. The upstairs pipes have been insulated as per the fire marshal's requirement. Also, the upstairs door has been fixed.
 - f. The library has approximately 450 solar eclipse glasses left. Two pair of glasses per family were distributed to those patrons who have requested them.
8. Hatchie River Regional Library Report
- a. Genny provided an updated Munford-Tipton County Checklist for Regional Information.
 - b. Genny encouraged our library to spend funds on READS/LIBBY titles since sharing is now prohibited.
 - c. National Library week is April 7-13, and its theme is "Ready, Set, Library!" Board members were encouraged to visit ilovelibraries.org and to recognize their hard-working, wonderful library staff during that week.
 - d. Genny reported that Christy Chandler of the TN State Library wishes to spotlight our library for the Video Relay System.
 - e. Genny highlighted upcoming training opportunities. Lindsey made a request to close the library all day on May 9th so that library staff can attend the Library Safety and Security Training. She also requested to close the library from 10a.m to 12noon on May 14th for Narcan Training. Pat made the motion to approve the closures; Christy seconded, and all were in favor.

The next board meeting will be on April 23, 2024. Marsha moved that we adjourn; Lauren seconded, and all were in favor. The meeting adjourned at 4:53 p.m.

Respectfully submitted,

Marsha Deneka