



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, June 24, 2024, 6:30 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the
 - a. Re-scheduled Monthly Meeting – May 28, 2024
- E. Public Forum
- F. Proclamation and Award Presentation
 - a. Brnadon and Jacquelyn Whobrey, June Yard of the Month Winners
36 Nob Hill Cove

II. PUBLIC HEARING

- **ORDINANCE 2024-05-01** An Ordinance of the City of Munford, Tennessee adopting the annual budget and tax rate for the fiscal year beginning July 1, 2024, and ending June 30, 2025.
- **ORDINANCE 2024-05-03** An Ordinance of the City of Munford, Tennessee to amend the Regional Zoning Map to rezone property near 4125 Munford-Gilt Edge Road (James Harkness property) from C (Commercial) District to FAR (Forestry, Agriculture, Residential) District.

**Ordinance 2024-05-03 comes with a positive recommendation from City of Munford Planning Commission.*

III. MONTHLY DEPARTMENTAL REPORTS

A. Public Works	Dir. Sherry Bennard
B. Public Safety	Chief Randal Baskin Chief Jeremy Reeves
C. Parks & Recreation	Dir. Griff Fisher
D. Building Inspector/ Code Enforcement	Insp. Glenn Stringfellow
E. Mayor's Report	Mayor Dwayne Cole
1. Report	
2. Appointments/Announcements/Acknowledgements	

IV. OLD BUSINESS

V. NEW BUSINESS

Ordinance – Resolutions – Motions

Second Reading

- **ORDINANCE 2024-05-01** An Ordinance of the City of Munford, Tennessee adopting the annual budget and tax rate for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

Second Reading

- **ORDINANCE 2024-05-02** An Ordinance of the City of Munford, Tennessee amending the General Operations budget for fiscal year FY2024.

Second Reading

- **ORDINANCE 2024-05-03** An Ordinance of the City of Munford, Tennessee to amend the Regional Zoning Map to rezone property near 4125 Munford-Gilt Edge Road (James Harkness property) from C (Commercial) District to FAR (Forestry, Agriculture, Residential) District.

**Ordinance 2024-05-03 comes with a positive recommendation from City of Munford Planning Commission.*

First Reading

- **ORDINANCE 2024-06-01** An Ordinance to amend the Munford Municipal Zoning Map to rezone properties on McLaughlin Drive and US Highway 51 S (known as “Reserves of Munford”) by establishing a PVD (Planned Village Development) overlay district and approving the Reserves of Munford Preliminary Development Plan.

First Reading

- **ORDINANCE 2024-06-02** An Ordinance to amend the Munford Municipal Zoning Map to rezone .414 Acres of property on McLaughlin Drive (River of Life Church Property) from B-1 (Neighborhood Business) district to R-1 (Low Density Residential) District.
- The Mayor requests a motion to approve the 2024-2025 Water-Sewer Budget
- The Mayor requests a motion to approve the 2024-2025 Gas Budget

VI. FINANCIAL REPORT

- A. Checks over \$10,000.
- B. Financials 05-31-2024

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – May 28, 2024

**Re-scheduled Monthly Meeting – Tuesday May 28, 2024, 6:30 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, Lonnie Glass, and Deborah Reed

Absent:

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, Director Sherry Bennard, Building Inspector Glenn Stringfellow and Code Enforcement Officer Alan Patton

I. CALL TO ORDER

Mayor Cole called the May 28, 2024, re-scheduled meeting of the Board of Mayor and Aldermen of the City of Munford to order at 6:30 pm. Mayor Dwayne Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with six (6) aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Scheduled Meeting of April 22, 2024, for approval. *With no corrections, minutes approved as distributed.*

IV. PUBLIC FORUM

No one was present to speak.

V. PROCLAMATION PRESENTATION

Mayor Cole presented a Proclamation for the City of Munford May Yard of the Month to Eric and Lacey Price.

VI. MONTHLY DEPARTMENTAL REPORTS:

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.

- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
 - b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.
- Parks & Recreation –Director Griff Fisher presented the monthly report. See attached sheet.
- Building Inspector – Building Inspector and Code Enforcement Director Glenn Stringfellow presented the monthly report. See attached sheet.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.
- Appointments/Announcements/Acknowledgements

VI. OLD BUSINESS –

No Old Business.

VII. NEW BUSINESS –

- Mayor Cole presented for a first reading **ORDINANCE 2024-05-01** An Ordinance of the City of Munford, Tennessee adopting the annual budget and tax rate for the fiscal year beginning July 1, 2024, and ending June 30, 2025. *Motion was made by Alderman Bomar to approve **ORDINANCE 2024-05-01**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2024-05-02** An Ordinance of the City of Munford, Tennessee amending the General Operations budget for fiscal year FY2024. *Motion was made by Alderman Deneka to approve **ORDINANCE 2024-05-02**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2024-05-03** An Ordinance of the City of Munford, Tennessee to amend the Regional Zoning Map to rezone property near 4125 Munford-Gilt Edge Road (James Harkness property) from C (Commercial) District to FAR (Forestry, Agriculture, Residential) District. *Motion was made by Alderman Childress to approve **ORDINANCE 2024-05-03**. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.*

VIII. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for April. *A motion was made by Alderman Reed to accept all checks over \$10,000 as presented. Alderman Bomar seconded motion. Motion carried; all members present voting aye.*
- **Financials 04-30-2024** – Mayor Cole presented the financials for 04-30-2024. *A motion was made by Alderman Glass to accept the financials as presented. Alderman Deneka seconded motion. Motion carried; all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 6:57

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3540	3541	3577	3580	3579	3582	3586	3588	3588	3591	3587	3591	42,930
Sewer Customers Total	2309	2314	2340	2345	2344	2349	2351	2351	2351	2355	2349	2355	28,113
Gas Customers Total	7539	7550	7578	7576	7574	7600	7613	7614	7625	7629	7631	7634	91,163
<i>In Atoka City Limits</i>	2893	2894	2892	2896	2885	2886	2897	2891	2899	2890	2895	2899	34,717
Trash Customers	1869	1877	1882	1896	1906	1913	1927	1931	1939	1946	1946	1950	22,982
Customer Adjustments													
Connects	70	64	85	72	68	79	53	54	55	49	53	65	767
Finals	59	61	84	73	73	62	46	51	64	59	51	82	765
Meter Sets	26	16	3	5	2	10	6	9	11	15	15	11	129
PAYMENTS													
Payments on line													
Utility paid on line	2736	2484	2718	2751	2538	2816	2891	3010	2695	3139	3085	3065	33,928
ACH Payments	1857	1816	1934	1847	1852	1862	1874	1896	1898	1930	1957	1936	22,659
E-Bills	1805	1813	1838	1839	1848	1866	1882	1891	1898	1917	1922	1935	22,454
Payments Received Lobby/Mail													
CC Payments	370	386	432	496	558	432	431	443	477	432	435	406	5,298
Cash Payments	637	655	659	654	684	667	576	612	561	528	576	592	7,401
Check Payments	1,964	1,898	1,872	1,790	1,944	1,908	2,034	2,051	2,306	1,952	1,922	1,855	23,496
Money Order Payments	0	0	0	0	0	0	0	0	0	0	0	0	0
Delinquent Accounts													
Delinquent Penalty	124	165	132	176	128	99	170	197	203	265	213	143	2,015
Cut Offs	95	90	60	88	74	98	116	129	203	263	103	129	1,448
Phone Calls	427	506	395	470	521	436	762	590	724	826	639	668	6,964
SERVICE													
Water / Sewer													
Water Service Orders	3	10	2	6	7	3	1	4	1	3	2	2	44
Sewer Service Orders	1	7	1	3	6	5	6	3	3	2	8	7	52
Amount Billed Water	\$106,541	\$103,929	\$113,652	\$113,413	\$107,171	\$108,022	\$98,636	\$111,474	\$102,247	\$96,577	\$101,288	\$108,476	\$1,271,428
Amount Billed Sewer	\$102,390	\$99,791	\$103,304	\$105,583	\$99,715	\$102,598	\$125,261	\$137,588	\$131,454	\$122,681	\$131,305	\$135,796	\$1,397,467
Damaged/Stuck Meters	5	1	10	158	5	70	28	6	23	60	42	35	443
Solid Waste													
Cans Delivered	14	8	9	12	7	16	11	17	12	9	10	11	136
Missed pickup	24	17	10	6	5	6	8	4	3	4	5	19	111
Damaged Cans	1	2	0	1	3	0	3	3	3	1	1	0	18
Other complaints	1	5	9	3	2	1	2	1	1	1	0	0	26
New Customers	22	20	28	26	21	24	18	17	17	16	14	21	244
Discontinued Service	8	4	11	4	6	4	3	7	1	10	2	11	71
Amount Billed	\$40,538	\$40,582	\$40,838	\$40,933	\$41,171	\$41,504	\$50,721	\$51,009	\$51,300	\$51,397	\$51,448	\$51,638	\$553,079
Gas													
Odor Complaints	2	1	6	3	5	3	1	14	2	3	2	1	43
Damaged / StuckMeters	3	37	22	1	152	20	24	32	183	121	71	18	684
Amount Billed	\$98,263	\$88,781	\$92,085	\$95,050	\$107,079	\$377,822	\$616,491	\$1,592,290	\$886,262	\$461,052	\$310,843	\$161,878	\$4,887,896
Misc Service Orders													
Other complaints	6	4	4	2	1	3	1	2	3	3	4	4	37
Total Utility/Trash Billing	\$347,732	\$333,083	\$349,880	\$354,978	\$355,136	\$629,946	\$891,109	\$1,892,361	\$1,171,263	\$731,708	\$594,884	\$457,789	\$8,109,869

City of Munford
Public Works Monthly Report

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	2024 Totals	PY Totals
Calls	48	95	30	30	43								246	744
Water Calls/Leaks	23	10	6	8	14								61	130
Sewer Calls/Leaks	4	8	3	12	6								33	144
Gas Calls/Leaks	14	26	14	9	7								70	124
Street/Yard/Drainage Calls	32	55	78	110	81								356	626
Water Samples	10	10	10	0	10								40	110
Cut-Offs	129	200	180	104	129								742	1195
Locates	150	178	223	230	229								1010	2855
Unread Meters	31	79	41	37	24								212	1909
Meters Repairs	63	199	180	98	69								609	811
Sewer Taps	0	0	0	1	0								1	1
Water Sets	1	1	4	3	5								14	80
Gas Sets	6	9	13	9	10								47	125
Munford	3	3	4	3	8								21	98
Atoka	2	3	3	0	2								10	19
Brighton	1	3	6	6	0								16	8
Closed Work Orders	649	1048	915	789	809								4210	9220
Water Pumped (millions)	31	25	26	26	28								136	292
Treated Pumped to River	48	45	37	36	40								206	426

**City of Munford
Police Department**

	2024												PY	
	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Totals	Totals
CITY CITATIONS	216	156	157	159	166								854	2853
MISDEMEANOR CITATIONS		73	84	53	72								282	
COURTESY CITATIONS ISSUED	72	148	131	139	154								644	920
TRAFFIC STOPS	489	589	524	574	546								2722	6884
SPEEDING	82	83	97	89	104								455	1290
SEAT BELT	6	4	5	5	5								25	26
ARREST	40	28	37	21	34								160	695
WARRANT ARREST	2	7	7	6	3								25	76
DRUG ARREST	8	9	6	8	11								42	132
ALCOHOL ARREST	2	8	6	5	6								27	106
INCIDENT REPORTS	106	99	114	109	130								558	1287
OFFICER INITIATED INCIDENTS	1525	1719	1743	1672	1803								8462	18330
ACCIDENT REPORTS	18	11	7	8	12								56	126
MILES PATROLLED	18225	17080	17456	17261	18385								88407	188626
CALLS FOR SERVICE	944	1095	981	1093	1145								5258	13196



Munford Fire Department Monthly Board Report - May 2024

Incidents	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Total 2024	Total 2023
Structure Fires - Munford	0	0	0	1	0								1	5
Structure Fires - County	2	4	1	1	0								8	14
Grass Fire - Munford	0	4	2	1	0								7	4
Grass Fires - County	0	0	4	0	0								4	10
Vehicle Fires - Munford	0	0	0	1	0								1	4
Vehicle Fires - County	0	0	0	0	1								1	2
Vehicle Accidents - Munford	6	5	3	6	3								23	55
Vehicle Accidents - County	1	0	0	1	0								2	6
EMS Calls - Munford	67	68	77	59	60								331	713
EMS Calls - County	6	3	0	1	2								12	40
Other Incidents - Munford	18	11	14	19	18								80	209
Other Incidents - County	7	2	5	3	4								21	49
Mutual Aid Calls	16	9	10	6	7								48	101
Burn Permits	0	0	0	0	0								0	16
Total Calls - Munford	91	88	95	86	82								442	999
Total Calls - County	16	9	10	6	7								48	122
Total Calls - Department	107	97	105	92	89	0	0	0	0	0	0	0	490	1121

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	4	4	0	0
Reserves	30	2	28	0
Total Department Staffing	47	19	28	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		

	23-Jun	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May
Payment Plan												
Current	13 / 1210	35 / 3785	9 / 525	29 / 2970	52 / 5,930	33 / 3,260	35 / 3,4175	32 / 4,225	72 / 7,862.5	13 / 1072	12 / 1,171	18 / 3115
Past Due									60 families			

RENTALS												
Friday Night Skate	152	165	171	203	203	177	159	152		264	188	
Skate Parties	18 / 28	16/28	18 / 28	22 / 28	28 / 32	28 / 28	21 / 22	23 / 23	28 / 28	28 / 28	28 / 28	21 / 24
Band Room	5	1	1	1	4	3	8	3	3	5	3	3
Community Room	6	0	1	2	3	2	3	2	2	0	1	1
Valentine Park Gazebo	5	1	1	3	1	1	0			2	2	1

SENIOR SERVICES												
Congregate Meals	453	570	570	599	693	621	297	297	297	297	297	297
Home Delivery			738	925	968	1365	1297	1235	1235	1235	1235	

Vehicle Miles												
P&R #1- 2020 Chevy 1500	53697	55073	55648	56491	56927	57817	58088	58717	59422	60162	61314	62017
CP #2-2015 Chevy 4Door	56754	57969	58956	59626	60715	63207	65558	69155	71593	73393	75817	76874
P&R #3-2008 Chevy Ext. Ca	116659	116817	116917	117000	117023	117243	117548	118166	118458	118689	118984	119323
P&R #4 -2010 Chevy Ext. C	108124	108482	108713	109131	109651	110099	110219	110403	110604	110776	111212	111433
CP #5 -2001 Expedition	179202	179469	179642	180084	180760	181299	181885	182425	183004	183218	183817	184639
P&R #6 - Polaris SXS Ranger		5440 miles	5662 miles	5800	5861	5864	5864	5864	5864	5865	6427	6559
P&R #7- 2010 Chevy 3500	44315	44486	44539	44620	44794	44801	44805	44870	44923	44934	44971	44982

Equipment Hours												
Jacobsen Truckster	571	576	580	591	608	609	609	612	627	628	635	636
ToroInfield Drag	1887	1892	1914	1934	1949	1949	1949	1962	1983	1998	2013	2031
2014-61" Snapper	1022	1024	1028	1028	1028	1034	1034	1034	1034	1034	1034	1034
2015-72" Snapper	803	821	839	851	860	860	860	860	870	892	925	952
2015-61" Snapper-CP	1034	1056	1073	1078	1078	1082	1082	1085	1099	1112	1121	1139
2022-72" Xmark	321	360	385	404	412	416	416	417	449	475	534	556
Bad Boy	1105	1117	1121	1135	1136	1137	1137	1138	1140	1142	1147	1156
JD4700 Tractor	3856	3856	3856	3856	3856	3856	3856	3856	3856	3857	3890	3890
2021 Snapper61"	440	466	491	501	501	501	501	505	511	511	546	578

Sports Registration												
Basketball				267	448	448	448	448				
Cheerleading				31	47	47	47	47				
Flag Football									239	239	239	
Soccer		218	218						250	250	250	
Baseball		334	334						363	363	363	

Cheer Camp 25 enroll May 28-31 9am-11:30am
Soccer Camp 25 enroll June 10-13 6pm-8pm
Nerf Camp 30 enroll June 19-21 9am-11:30am

	Permit #	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	Sq.Ft.	PROJECT VALUE	PERMIT FEE	Water	Sewer	Gas	
1	1924	05/13/24	LOT 77 HARVEY LN.	C	CASS WAKEFIELD	NEW S.F. DWELLING	3,300	\$279,000.00	\$694.00	\$1,300.00	\$6,900.00	\$1,450.00	
2	1925	05/16/24	264 GEORGE ELLIS DR.	C	APEX	NEW S.F. DWELLING	3,698	\$333,000.00	\$766.00	\$1,300.00	\$3,500.00	\$1,100.00	
3	1951	05/21/24	2005 APPLEBERRY	R	HOTIZON WIRELESS	MAINTENANCE	N/A	\$15,000.00	\$100.00				
4	1952	05/21/24	4554 MARSHALL RD.	C	F&G PROPERTIES	ADDITION	N/A	\$20,000.00	\$100.00	\$1,300.00	\$3,500.00	\$1,100.00	
5	1953	05/28/24	27 CRIGGER	C	DNJ LLC.	ICE HOUSE	N/A	\$140,000.00	\$300.00	\$1,300.00			
6	1954	05/28/24	558 WATSON	C	BRENDA MCGRAW	DECK	400	\$3,000.00	\$100.00				
7	1955	05/30/24	301 PRITCHETT CV.	C	D&D	NEW S.F. DWELLING	3,760	\$339,000.00	\$788.00	\$1,300.00	\$3,500.00	\$1,450.00	
8	1956	05/30/24	80 BELL LN.	C	D&D	NEW S.F. DWELLING	3,476	\$313,000.00	\$726.00	\$1,300.00	\$3,500.00	\$1,450.00	
9	1957	05/30/24	67 BELL LN.	C	D&D	NEW S.F. DWELLING	3,503	\$316,000.00	\$732.00	\$1,300.00	\$3,500.00	\$1,450.00	
10	1958	05/30/04	270 WINDY OAKS	C	RON MOATS	HVAC	N/A	N/A	\$50.00				
11	1959	05/31/24	54 BELL LN.	C	D&D	NEW S.F. DWELLING	3,373	\$304,000.00	\$708.00	\$1,300.00	\$3,500.00	\$1,450.00	
12	1960	05/31/24	56 S. BIGHAM CV	C	D&D	NEW S.F. DWELLING	3,384	\$305,000.00	\$710.00	\$1,300.00	\$3,500.00	\$1,450.00	
13	1930	05/01/24	16 TRALEE DR.	C	AIR SERV	HVAC	N/A	N/A	\$50.00				
14	1931	05/01/24	342 HANNAH MARIE	R	TOMMY BROWN	POOL	N/A	N/A	\$100.00				
15	1932	05/03/24	566 TIPTON	C	JEANNE RICKER	HVAC	N/A	N/A	\$50.00				
16	1933	05/06/24	96 MAPLE HILL	C	ROBERT ELLIS	ACCESSORY BLDG.	400	\$5,700.00	\$100.00				
17	1934	05/06/24	36 EASLEY ST.	C	JAMES EDMONSON	ACCESSORY BLDG.	192	\$47,200.00	\$100.00				
18	1935	05/07/24	41 LINDSEY MARIE LN.	C	MIKYLA MORRIS	FENCE	N/A	N/A	\$25.00				
19	1936	05/07/24	267 MCCORMICK	R	RICHARD BELVINS	ADDITION	850	\$18,000.00	\$100.00				
20	1937	05/09/24	377 ABBY RD.	C	VGM	ACCESSORY BLDG.	336	\$9,000.00	\$100.00				
21	1938	05/10/24	3521 CAMPGROUND	R	AIR SERV	HVAC	N/A	N/A	\$50.00				
22	1939	05/15/24	1378 PLANTATION RD.	R	JEFF BOBERG	FENCE	N/A	N/A	\$25.00				
23	1940	05/17/02	69 HANNAH MARIE	R	SCOTTY WHITE	POOL	N/A	N/A	\$100.00				
24	1941	05/21/24	107 MAPLE HILL	C	BOB ELLIS	RENOVATION	120	\$15,000.00	\$100.00				
25	1942	05/22/24	84 HEARST CV.	C	D&D	FENCE	N/A	N/A	\$25.00				
26	1943	05/29/24	194 WINDY OAKS	C	MRIA DREW	HVAC	N/A	N/A	\$50.00				
27	1944	05/29/24	205 JAMES DREW	C	PAUL SIMMONS	POOL	N/A	N/A	\$100.00				
28	1945	05/30/24	45 COLONIAL HEIGHTS	C	TYLER DELATORRE	MANUFACTURED HOME	18,000	\$167,000.00	\$424.00				
29													
30													
31													
32													
33													
34													
35													
36													
37													
38													
39													
40													
41													
42													
Total									\$6,848.00	\$425.00	\$11,700.00	\$31,400.00	\$10,900.00

C - CITY LIMITS
R - REGION

Complaints	33	Building Permits	28
Inspections	65	Sign permits	1
Certificate Of Occupancy	4	Use & Occupancy Permits	1
PREFORMANCE BOND	WALKER MEADOWS NORTH	2022	
	WALKER MEADOWS II	2020	
	VGM 4A	2023	

\$2,334,900.00

\$7,273.00

Steven Simpson
Building Inspector



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



May 2024 Library Report

Overview:

- The library has sold **\$105.40** in books with the ongoing book sale.
- The library has collected **\$50.00** in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was **\$283.75**.
- The library received **\$23.00** in in-kind donations.
- The Library had **254** people use our computers and **87** requiring computer help. In addition we had **320** use the Wi-Fi. The library had **498** reference questions asked and answered.
- Library staff provided **20** one-on-one technology device sessions lasting more than 10 minutes.
- The Library has gained **76** new users, with **2,754** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **5,985** patrons.
- Through Interlibrary Loan **28** books were loaned out, and **64** were borrowed.
- Tennessee R.E.A.D.S. had **1,110** books checked out.
- Lindsey was used as a Notary Public **3** times.
- The Library had **9** volunteers.
- Staff proctored 10 TWRA Boaters Licensing Tests
- The adult book club met, there were **16** people in attendance.
- Through in-person and passive programming we had **13** programs with **192** attendees.
 - LEGO Club met twice with 21 in attendance.
 - Story Time was held twice with 20 in attendance.
 - Through our Seed Library, we gave out 56 packets in May.
 - Passive Programs included: Staff Recommendations, Book Spotlight, Make it Your GOAL to Read, Mother's Day, May Flowers, Adventure Awaits, Seed Games, and BookTok, and Hello Summer!
 - The library served as a tutoring location **2** times.
- We continue to offer curbside services to patrons. **5** patrons were assisted curbside.
- We hosted the UTHSC Nursing Students on May 31st. We served as their meeting space for their community outreach project.
- The Summer Reading Challenge Started on May 24th. We had 23 people sign up in May. This program will run until August 6th. The more people read, the more chances they have to be entered to win prizes. This challenge is for patrons of all ages!

Munford-Tipton County
Monthly Report

May 2024

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,318	22	3	7,337	Regionally Owned	10,683	140	2	10,821	Locally Owned	E-books	74
Audio Materials		361	0	0	361		1,576	0	0	1,576		Audio Downloadable	155
Video Materials		400	1	1	400		528	1	0	529		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	229
TOTAL		8,079	23	4	8,098	TOTAL	12,787	141	2	12,926	TOTAL PHYSICAL COLLECTION	21,024	

Electronic Circulation includes READS Advantage & other local e-collections		Physical Circulation Book & Non-Book (Audio, Video, Serials)		Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.		TOTAL FOR ALL CIRCULATED ITEMS -Auto Fill (Electronic, Physical & Other Physical)		TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Adult **	1,009	Adult	761	Adult	8	Adult Total	1,778	1,644
Children **	101	Children	840	Children	35	Children's Total	976	
Total	1,110	Total	1,601	Total	43	Total for All Circulation	2,754	

Unique Users 215

Title VI Survey Information		Library Services		Programs								
White	45	Library Visits	1,850	In-Person Programs	Inside the Library		# of Programs	Attendance	Outside the Library		# of Programs	Attendance
Black	5	Reference Transactions	498		Adult	2	26	Adult	0	0		
American Indian-Alaska Native	0	Computer Users	254		Young Adult	0	0	Young Adult	0	0		
Hispanic or Latino of any race	1	Wireless Sessions	320		Children 0-5	2	10	Children 0-5	0	0		
Native Hawaiian/Pacific Islander	0	Website Visits	0		Children 6-11	2	33	Children 6-11	0	0		
Asian	0	Databases Owned	0		General Interest	0	0	General Interest	0	0		
Other	0	Local Database Usage	0		Inside Total	6	69	Outside Total	0	0		
Two or more races	6	TEL Usage (June only)	0	Total (Inside & Outside)	6	69						
Total	57	ILL -Borrowed	64	Live Virtual Programs		Adult	Young Adult	Children's	Total			
		ILL - Loaned	28		Number of Live Virtual Programs	0	0	0	0			
					Views of Live Virtual Programs	0	0	0	0			
				On-Demand Views of Live Programs	0	0	0	0				

Meeting Room Use	
Number of Events Not Sponsored by the Library	0
Attendance at These Events	0

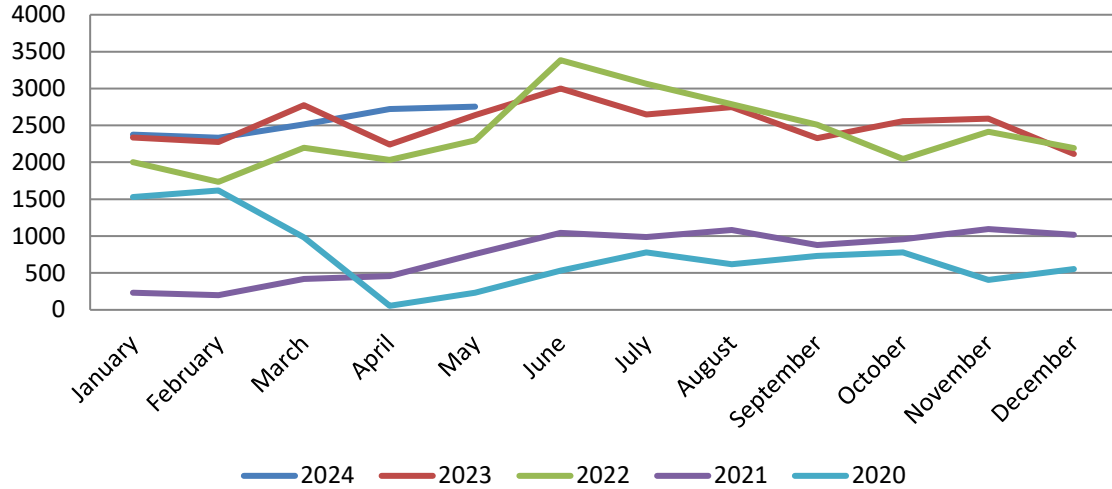
Total of All In-Person and Live Virtual Programs	# of Programs	Attendance/Views
	6	69

Borrowers	Current Balance
Adult Borrowers >14 yrs old	4,409
Children Borrowers <14 yrs old	1,576
Total Borrowers	5,985

Recorded Programs	# of Programs	Views/Attendance
Total On-Demand Views of Live Programs & Recorded Programs	0	0

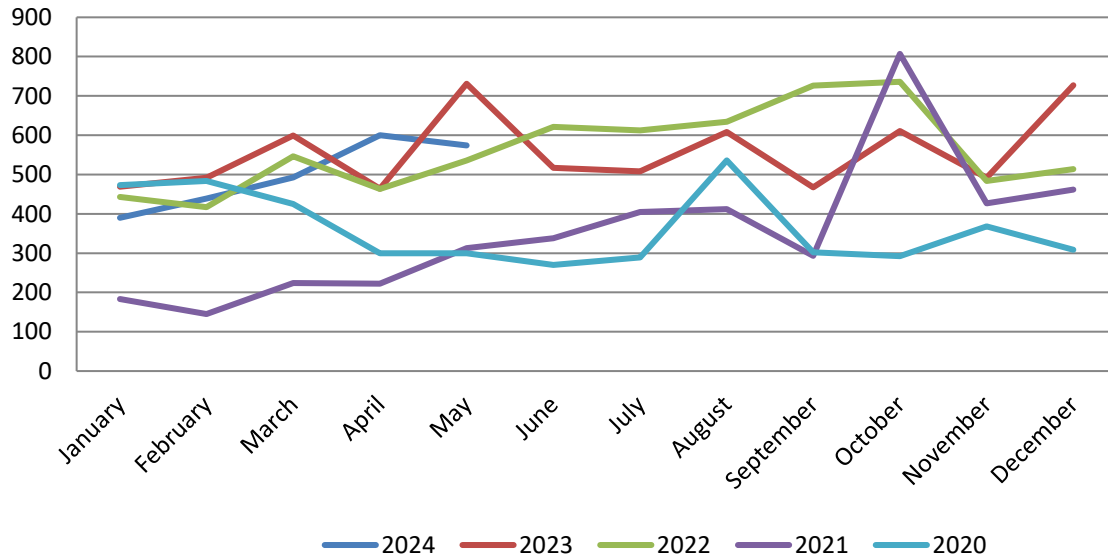
Self-directed/Passive Activities (activity that does not meet program definition)	Programs	Attendance
	7	123

Circulation Growth 2020-2024

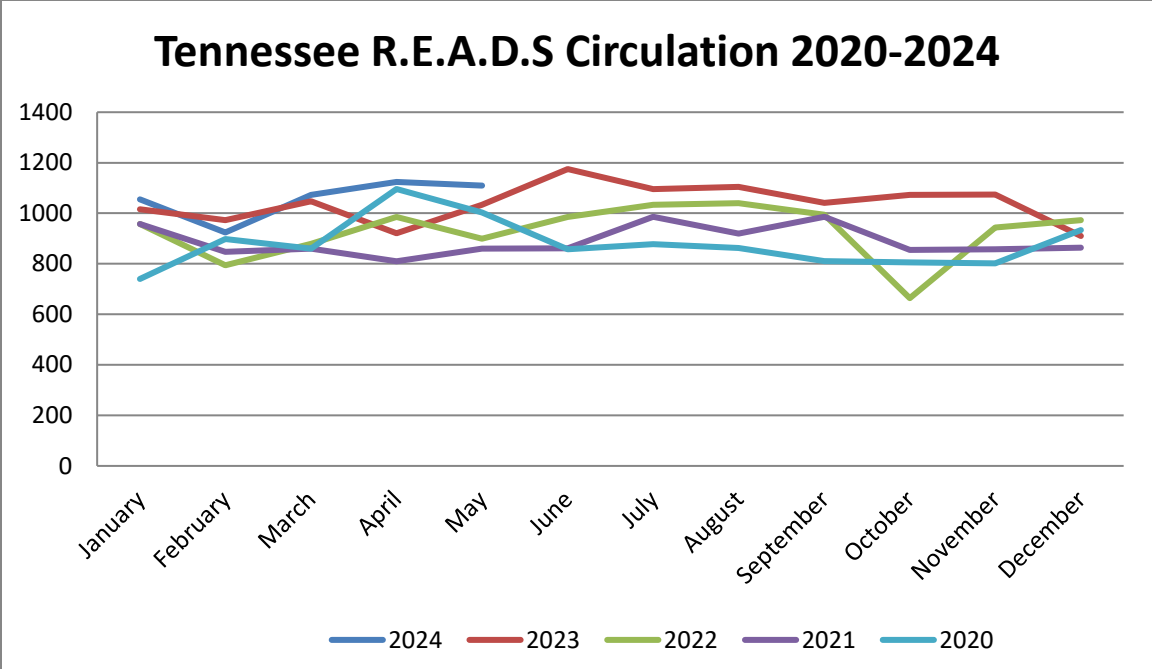


* As of 05/31/2024

Computer Usage 2020-2024



* As of 05/31/2024



*** As of 05/31/2024**



City of Munford, Tennessee

1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

Mayor's Report
June 24, 2024

At the June 24 meeting of the Board of Mayor and Aldermen, we will hear public input on our proposed budget for the 2024-2025 Fiscal Year. This \$6.298M budget includes additional funding for local street paving, a 4% pay increase for our employees, funding for Veterans Plaza and no increase of our \$.8509. tax rate. This is a very good budget and should pass on the second reading.

Everyone is invited to join us as we Celebrate Independence on July 3rd at Poplar Park in Munford. There will be concessions and six food trucks at various locations throughout the downtown business district, Downtown Merchants will extend their business hours, a kid's activity area sponsored by Epique Realty will be located at Poplar Park and there will be music throughout. Festivities begin at 4:00 PM and Fireworks will begin around 8:50 PM, weather permitting. This is an expanded offering of activities in the Downtown Munford Business District! Celebrate Independence is a cooperative effort between the City of Munford and premier civic organization Celebrate Munford. This expanding and improving event is an annual highlight of community life in My Kind of Town.

The highly anticipated opening of Mount Zion Bakery, located at 1492 Munford Avenue in Downtown Munford, is scheduled for July 3 from 4-9 PM. They will feature a full menu, including a few Independence Day specials! We welcome MZB to the expanding list of businesses in the Downtown Business District.

We also welcome Ginger & Co., located at 1506 Munford Avenue, into the Downtown Munford Business Community. This women's boutique offers stylish dresses, tops, pants, shorts, and accessories at fantastic prices. The staff is friendly, and the store is inviting. Welcome Monica!

I am excited to announce the bid opening for construction of Veterans Plaza is scheduled for July 2 at 2:00 PM at City Hall. Veterans Plaza, to be constructed at 1483 Munford Avenue, will include a performing stage, bays for food trucks and farmers market, restrooms, open area, and an ATM provided by First Citizens National Bank. This improvement is a cooperative project between the City of Munford and First Citizens National Bank, with partial funding provided by a grant from the State of Tennessee.

The flowering baskets lining downtown are beautiful and our flags lining Munford are striking. It's summertime in My Kind of Town. Please be safe during these hot days and hydrate!

Warm Summer regards,

Dwayne Cole, Mayor
City of Munford, Tennessee

ORDINANCE 2024-05-01

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2024, AND ENDING JUNE 30, 2025

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated: and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2025:

General Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Local Taxes	3,181,160	3,376,776	3,448,735
Licenses & Permits	69,559	61,800	62,150
Intergovernmental	3,151,141	1,808,978	1,202,422
Charges for Services	562,216	488,305	510,225
Fines & Forfeitures	204,487	188,250	184,000
Misc income	91,263	364,027	890,750
Total Revenue	7,259,826	6,288,136	6,298,282
Beginning Fund Balance	2,126,307	2,315,985	2,378,740
Total Available Funds	9,386,133	8,604,121	8,677,022

State Street Aid	FY23 Actual	FY24 Estimated	FY25 Proposed
State Gas and Motor Fuel	113,737	112,365	112,365
3% Gas Tax Increase	32,450	34,330	34,330
Gas Tax 2017	72,741	73,875	73,875
Interest Income	4,469	4,131	3,900
Debt Issuance	0	0	0
Total Revenue	223,397	224,701	224,470
Beginning Fund Balance	506,176	526,335	539,402
Total Available Funds	729,573	751,036	763,872

Drug Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Grants	0	0	0
Drug Fines	7,471	8,414	3,100
Other Misc Revenue	1,351	202	250
Total Revenue	8,822	8,616	3,350
Beginning Fund Balance	27,070	25,938	26,354
Total Available Funds	35,892	34,554	29,704

Scholarship Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Donations/Fund Raising	0	4,944	4,000
Other	0	55	0
Total Revenue	0	4,944	4,000
Beginning Fund Balance	0	7,039	8,568
Total Available Funds	0	11,983	12,568

Solid Waste Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Charges for Service	501,486	570,000	591,600
Total Revenue	501,486	570,000	591,600
Beginning Fund Balance	94,121	96,681	165,203
Total Available Funds	501,486	666,681	756,803

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows for fiscal year 2025:

General Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Legislative	47,640	47,528	46,906
Finance & Administration	73,054	66,634	67,570
Code Enforcement	116,782	97,417	97,629
Police	1,867,126	2,038,111	2,147,840
Fire Protection	1,460,431	1,412,167	1,445,225
Street Department	1,854,424	1,029,297	121,025
Parks & Recreation	1,226,041	1,125,508	1,883,501
Library	123,820	128,356	131,695
Community Development	58,971	68,439	36,842
Debt Service	241,859	211,924	318,370
Reserve	0	0	0
Total Appropriations	7,070,148	6,225,381	6,296,603
Surplus/(Deficit)	189,678	62,755	1,679
Ending Fund Balance	2,315,985	2,378,740	2,380,419

State Street Aid	FY23 Actual	FY24 Estimated	FY25 Proposed
Utilities	22,763	26,000	26,000
Road Repairs/Supplies	100,000	125,000	400,000
Capital Improvements	20,000	0	0
Debt Service	60,475	60,634	60,191
Total Appropriations	203,238	211,634	486,191
Surplus/(Deficit)	20,159	13,067	(261,721)
Ending Fund Balance	526,335	539,402	277,681

Drug Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Police Department	9,954	8,200	2,084
Total Appropriations	9,954	8,200	2,084
Surplus/(Deficit)	(1,132)	416	1,266
Ending Fund Balance	25,938	26,354	27,620

Scholarship Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Scholarships	0	3,000	4,000
Fundraising	0	415	0
Total Appropriations	0	3,415	4,000
Surplus/(Deficit)	0	1,529	0
Ending Fund Balance	0	8,568	8,568

Solid Waste Fund	FY23 Actual	FY24 Estimated	FY25 Proposed
Contractual Services	281,519	326,317	357,000
Capital Outlay	47,425	0	0
Administrative Charges	169,982	175,161	186,054
Total Appropriations	498,926	501,478	543,054
Surplus/(Deficit)	2,560	68,522	48,546
Ending Fund Balance	96,681	165,203	213,749

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund	\$ 2,378,740
State Street Aid Fund	\$ 539,402
Drug Fund	\$ 26,354
Scholarship Fund	\$ 8,568
Solid Waste Fund	\$ 165,203

SECTION 4: That the governing body recognizes that the municipality has bonded, and other indebtedness as follows:

Bonded/Other Indebtedness	Principal Owed 6/30/24	Debt	Interest
Bonds	\$1,633,253	\$216,049	\$51,421
Notes	\$47,544	\$47,544	\$1,253
	\$1,680,797	\$263,593	\$52,674

SECTION 5: During the coming fiscal year, the governing body has the following planned capital projects and proposed funding:

Proposed Capital Project	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Debt
Veterans Plaza	\$881,000	\$690,000

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 7: Money may be transferred from one appropriation to another in the same fund in an amount up to \$1,000 by the Mayor/and or City Recorder, subject to limitations and procedures as set in the Budget Policy adopted by section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 9: There is hereby levied a property tax of \$ 0.8509 per \$100 of assessed value on all real and personal property.

SECTION 10: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has notes issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated or loan agreements with a public building authority issued pursuant to Title 12, Chapter 10, Tennessee Code Annotated approved by the Comptroller of the Treasury or Comptroller's Designee within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or

Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 11: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 13: This ordinance shall take effect July 1, 2024, the public welfare requiring it.

Passed First Reading

Passed Second Reading

Public Hearing

Mayor Dwayne Cole

Sherry Yelvington, City Recorder

ORDINANCE: 2024-05-02

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1,
2023, AND ENDING JUNE 30, 2024**

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget by passage of Ordinance: 2023-06-01; and through the course of the year amendments have become necessary; and *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, Changes in revenue due to reduced drawdown on General Obligations loan for Parks and Recreation generator, now moved to FY2025 budget;

WHEREAS, Changes in expenses primarily due to approval of the following purchases: Police Vehicle, Fire extrication equipment, and additional paving. In addition, expected expenses related to Parks and Recreation generator are now moved to FY2025 budget;

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2023-06-01 is hereby amended by decreasing General Fund revenues by \$64,301 and increasing General Fund expenses by \$194,076.

	Original FY2024 Budget	1st Amended FY2024 Budget	2nd Amended FY2024 Budget	Change FY2024 Budget
Revenues				
Local Taxes	\$3,423,400	\$3,376,776	\$3,397,095	\$20,319
Licenses & Permits	\$47,000	\$61,800	\$65,600	\$3,800
Intergovernmental	\$1,034,777	\$1,808,978	\$1,827,365	\$18,387
Fees for Service	\$489,600	\$488,305	\$528,886	\$40,581
Fines & Forfeitures	\$180,750	\$188,250	\$182,550	(\$5,700)
Other Revenues	\$12,400	\$364,027	\$222,339	(\$141,688)
	\$5,187,927	\$6,288,136	\$6,223,835	(\$64,301)

Expenses

Legislative	\$44,479	\$47,528	\$47,912	\$384
Finance & Admin	\$63,560	\$66,634	\$66,336	(\$298)
Code Enforcement	\$98,152	\$97,417	\$91,985	(\$5,432)
Police Department	\$1,892,988	\$2,038,111	\$2,094,528	\$56,417
Fire Department	\$1,382,886	\$1,412,167	\$1,439,564	\$27,397
Street Department	\$291,225	\$779,297	\$1,039,497	\$260,200
Parks & Recreation	\$966,037	\$1,125,508	\$980,148	(\$145,360)
Library	\$128,356	\$128,356	\$134,941	\$6,585
Community Dev	\$27,163	\$68,439	\$61,319	(\$7,120)
Debt Service	\$209,260	\$211,924	\$213,227	\$1,303
	<u>\$5,104,106</u>	<u>\$5,975,381</u>	<u>\$6,169,457</u>	<u>\$194,076</u>

Surplus to Fund Bal	<u>\$83,821</u>	<u>\$312,755</u>	<u>\$54,378</u>
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SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE: 2024-05-03

AN ORDINANCE TO AMEND THE MUNFORD REGIONAL ZONING MAP TO REZONE PROPERTY NEAR 4125 MUNFORD-GILT EDGE ROAD (JAMES HARKNESS PROPERTY) FROM C (COMMERCIAL) DISTRICT TO FAR (FORESTRY, AGRICULTURAL, RESIDENTIAL) DISTRICT

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Official Zoning Map; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated*; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That the following described property be rezoned from C (Commercial) Property to FAR (Forestry, Agricultural, Residential) District:

Parcel 3.01 on Tipton County Tax Map 082;

Beginning at a point, said point northeastern most corner of Parcel 3.01 on Tipton County Tax Map 082 and the western right of way of Munford-Gilt Edge Road; thence moving in a southerly direction along the eastern boundary of Parcel 3.01 and the western right of way of Munford-Gilt Edge Road to a point, said point being the southeastern most corner of Parcel 3.01 and the western right of way of Munford-Gilt Edge Road; thence moving in an westerly

direction along the southern boundary of Parcel 3.01 to a point, said point being the southwestern most corner of Parcel 3.01; thence moving in a northerly direction along the western boundary of Parcel 3.01 to a point, said point being the northwestern most corner of Parcel 3.01; thence moving in a northeasterly direction along the northern boundary of Parcel 3.01 to the point of beginning.

SECTION 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

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Passed First Reading

Mayor

Passed Second Reading

City Recorder

ORDINANCE 2024-06-01

AN ORDINANCE TO AMEND THE MUNFORD MUNICIPAL ZONING MAP TO REZONE PROPERTIES ON MCLAUGHLIN DRIVE AND U.S. HIGHWAY 51 SOUTH (KNOWN AS “RESERVES OF MUNFORD”) BY ESTABLISHING A PVD (PLANNED VILLAGE DEVELOPMENT) OVERLAY DISTRICT AND APPROVING THE RESERVES OF MUNFORD PRELIMINARY DEVELOPMENT PLAN;

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That the following described property be rezoned by establishing a PVD (Planned Village Development) Overlay District:

Parcel 12.07 on Tipton County Tax Map 111 and Parcel 5.00 on Tipton County Tax Map 111C, Group C

Beginning at a point, said point being the northern most corner of Parcel 12.07 on Tipton County Tax Map 111; thence moving in a southeasterly, then southerly, then easterly, then southeasterly along the northeastern boundary of Parcel 12.07 to a point, said point being the eastern most corner of Parcel 12.07; thence moving in a southwesterly direction along the eastern boundary of Parcel 12.07 to a point, said point being the southeastern most corner of Parcel 12.07 and the northern right of way of

U.S. Highway 51 South; thence moving in a southwesterly, then northwesterly, then southeasterly and easterly along the southern boundary of Parcel 12.07 to a point, said point being the northeastern most corner of Parcel 5.00 on Tipton 111C, Group C; thence moving in a southerly, then southwesterly direction along the eastern boundary of Parcel 5.00 to a point, said point being the southeastern most corner of Parcel 5.00 and the northern right of way of McLaughlin Drive; thence moving in a northeasterly and southeasterly direction along the northern right of way of McLaughlin Drive to a point, said point being the intersection of the northern right of way of McLaughlin Drive and the southwestern most corner of Parcel 12.07; thence moving in a northwesterly, then northwestern, then northwesterly, then northeasterly direction along the western boundary of Parcel 12.07 to the point of beginning.

SECTION 2. That the attached Preliminary Development Plan is hereby approved by the Board of Mayor and Aldermen.

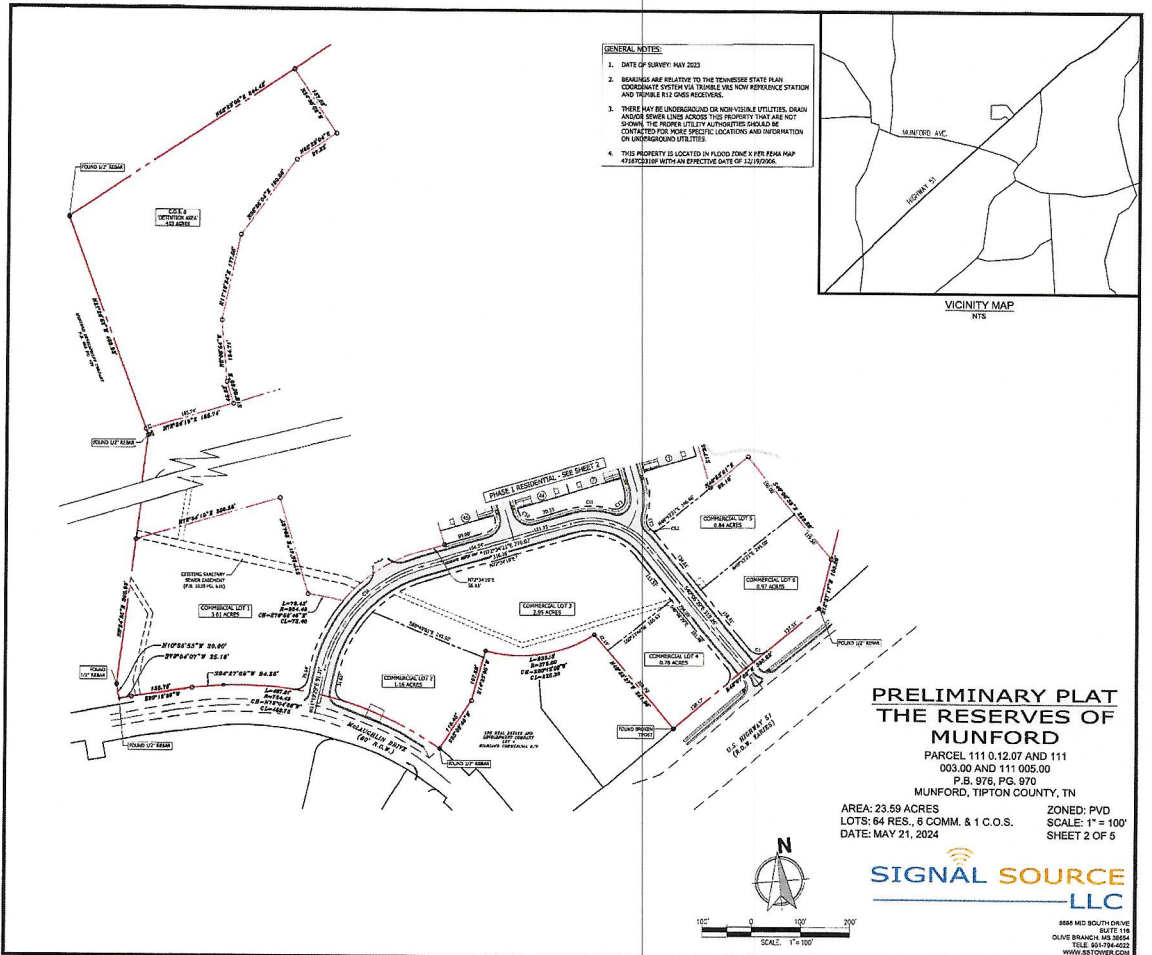
SECTION 3. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

Passed First Reading

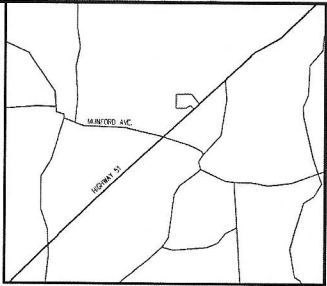
Mayor

Passed Second Reading

City Recorder



- GENERAL NOTES**
1. DATE OF SURVEY: MAY 2023
 2. READINGS ARE RELATIVE TO THE TENNESSEE STATE PLAN COORDINATE SYSTEM VIA FAIRBANKS NOW REFERENCE STATION AND TEPHLE 112 CROSS-BORDERING.
 3. THERE MAY BE UNDERGROUND OR NON-VISIBLE UTILITIES, DRAIN AND/OR SEWER LINES ACROSS THIS PROPERTY THAT ARE NOT SHOWN. THE PROPER UTILITY AUTHORITIES SHOULD BE CONTACTED FOR MORE SPECIFIC LOCATIONS AND INFORMATION ON UNDERGROUND UTILITIES.
 4. THIS PROPERTY IS LOCATED IN FLOOD ZONE X PER FEMA MAP #190703018M WITH AN EFFECTIVE DATE OF 12/19/86.

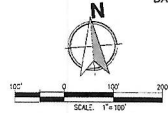


**PRELIMINARY PLAT
THE RESERVES OF
MUNFORD**

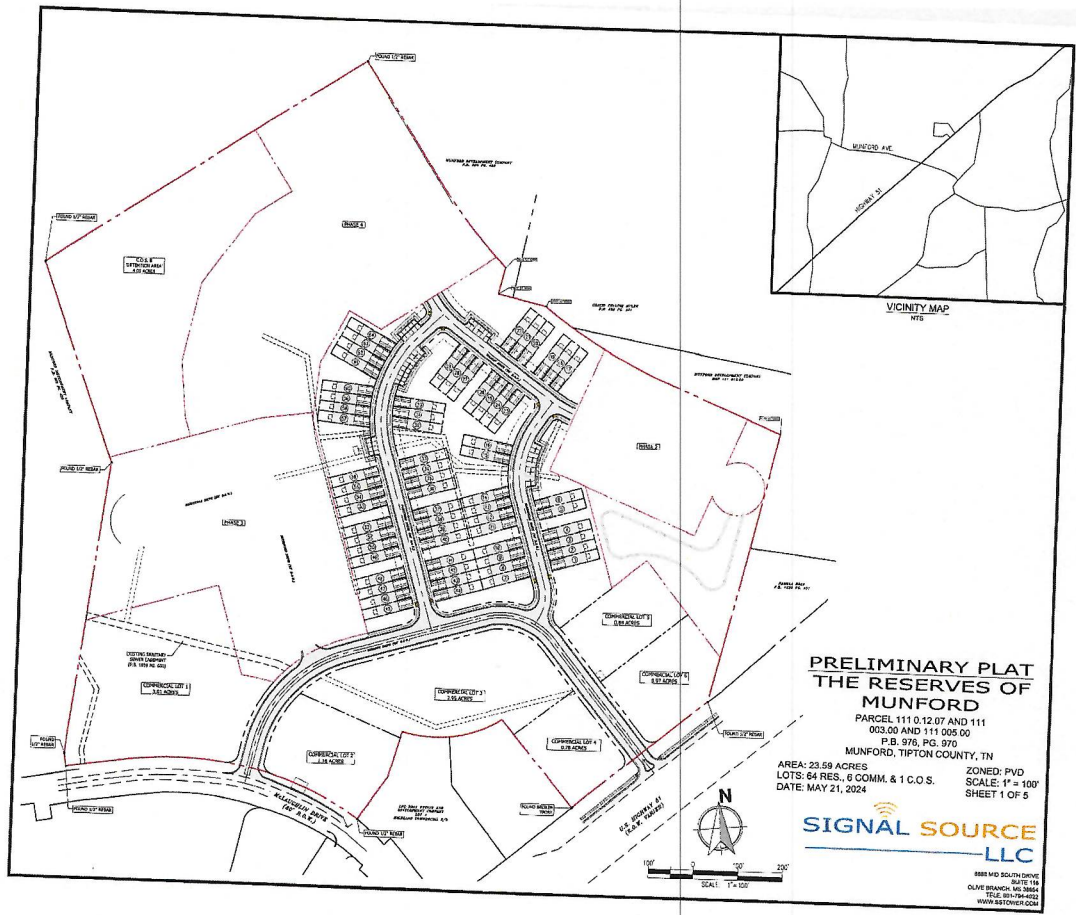
PARCEL 111 0.12 07 AND 111
003.00 AND 111 005.00
P.B. 976, PG. 970
MUNFORD, TIPTON COUNTY, TN

AREA: 23.59 ACRES ZONED: PVD
LOTS: 64 RES., 6 COMM. & 1 C.O.S. SCALE: 1" = 100'
DATE: MAY 21, 2024 SHEET 2 OF 5

**SIGNAL SOURCE
LLC**



8885 MID SOUTH DRIVE ROUTE 118
OLIVE BRANCH, MS 38654
TEL: 662-944-0222
WWW.SIGNALSOURCE.COM



**PRELIMINARY PLAT
THE RESERVES OF
MUNFORD**
 PARCEL 111 0.12.07 AND 111
 003.00 AND 111 005.00
 P.B. 976, PG. 970
 MUNFORD, TIPTON COUNTY, TN
 AREA: 23.58 ACRES
 LOTS: 64 RES., 0 COMM. & 1 C.O.S.
 DATE: MAY 21, 2024
 ZONED: PVD
 SCALE: 1" = 100'
 SHEET 1 OF 5

SIGNAL SOURCE
 LLC
 888 MID SOUTH DRIVE SUITE 118
 OLIVE BRANCH, TN 37824
 TEL: 615-754-4923
 WWW.SIGNALSOURCE.COM

ORDINANCE 2024-06-02

AN ORDINANCE TO AMEND THE MUNFORD MUNICIPAL ZONING MAP TO REZONE .414 ACRES PROPERTY ON MCLAUGHLIN DRIVE (RIVER OF LIFE CHURCH PROPERTY) FROM B-1 (NEIGHBORHOOD BUSINESS) DISTRICT TO R-1 (LOW DENSITY RESIDENTIAL) DISTRICT

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Official Zoning Map; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated*; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That the following described property be rezoned from B-1 (Neighborhood Business) Property to R-1 (Low Density Residential) District:

.414 acres of Parcel 12.06 on Tipton County Tax Map 111:

LOT 1 RIVER OF LIFE MCLAUGHLIN DRIVE SUBDIVISION

Being a part of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract recorded in Record Book 1967, Page 152 in the Tipton County Register's Office, (Assessor's Map 111 Parcel 12.06), lying on the south side of McLaughlin Drive in the Sixth Civil District of Tipton County, Tennessee, being more particularly described as follows:

Commencing at a capped iron pin found (Cole) at the northwest corner of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH 17.76-acre tract recorded in Record Book 1967, Page 152, of which this partition is a part, said point being on the south right-of-way line of McLaughlin Drive (30' south of the physical centerline);

Then along the said right-of-way line the following four courses:
North 83° 01' 37" East, 71.92 feet along the chord of a 1462.40-foot radius curve to the left an arc length of 71.93 feet to a point of tangency;
North 80° 58' 27" East, 40.72 feet to a point;
North 79° 35' 06" East, 83.58 feet to a point;
North 79° 31' 31" East, 298.09 feet to an iron pin found at the TRUE POINT OF BEGINNING, said point being the northwest corner of this described partition;

Then North 78° 51' 59" East, 100.00 feet along the south right-of-way line of McLaughlin Drive, and the north line of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract to an iron pin set;

Then leaving the road, and running South 10° 54' 55" East, 180.38 feet along the east line of Lot 1 to an iron pin set;

Then South 79° 05' 05" West, 100.00 feet along the south line of Lot 1 to an iron pin set;

Then North 10° 54' 55" West, 180.00 feet along the east line of the Creative Development, Inc. tract recorded in Record Book 2026, Page 52, and the west interior line of the remaining portion of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract to the Point of Beginning.

SECTION 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it."

Passed First Reading

Mayor

Passed Second Reading

City Recorder

Water - Sewer Fund
Proposed Budget for FY2025

	APPROVED BUDGET FY2024	PROPOSED BUDGET FY2025
REVENUES		
Sales	2,570,546	2,693,839
Rent Revenue	4,000	4,000
Service Charges	479,629	354,827
Other Revenues	5,800	5,500
TOTAL WATER-SEWER REVENUES	3,059,975	3,058,166
EXPENSES		
Water - Treatment	538,995	567,615
Water - Distribution	76,750	79,682
Sewer - Treatment	439,321	488,057
Sewer - Collection	243,755	245,350
Personnel	869,729	899,970
Contract Services	80,775	86,031
Supplies	107,480	133,430
Fixed Charges	78,501	70,350
Rebates/Debt Service	119,693	103,416
	2,554,999	2,673,901
<i>Legislative</i>	<i>16,262</i>	<i>17,128</i>
<i>Finance & Administration</i>	<i>254,239</i>	<i>270,282</i>
<i>Code Enforcement</i>	<i>49,076</i>	<i>48,815</i>
<i>Community Development</i>	<i>13,581</i>	<i>18,421</i>
	333,158	354,646
TOTAL WATER-SEWER EXPENSES	2,888,157	3,028,547
Net Surplus/(loss)	171,818	29,619

Gas Fund
Proposed Budget for FY2025

	APPROVED BUDGET FY2024	PROPOSED BUDGET FY2025
REVENUES		
Sales	4,600,000	4,900,000
Service Charges	259,500	242,600
Other Revenues	29,800	43,500
TOTAL GAS REVENUES	4,889,300	5,186,100
EXPENSES		
Personnel	950,078	982,388
Contract Services	244,705	268,760
Materials/Supplies	2,652,500	2,183,450
Fixed Charges	585,500	696,000
Rebates/Debt Service	28,873	23,583
<i>Legislative</i>	22,767	23,980
<i>Finance & Administration</i>	317,799	337,852
<i>Code Enforcement</i>	49,076	48,815
<i>Community Development</i>	13,581	18,421
	403,223	429,068
TOTAL GAS EXPENSES	4,864,879	4,583,249
Net Surplus/(loss) GAS OPERATIONS	24,421	602,851
ECONOMIC DEVELOPMENT FUNDS - FROM GAS RESERVES		
Econ Dev - Engineering/Architect Service	10,000	10,000
Econ Dev - Grant Funding to IDB	150,000	150,000
TOTAL ECONOMIC DEVELOPMENT EXP	160,000	160,000



CHECKS OVER \$10,000

May 2024

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Cigna	24264	\$ 77,511.95	Insurance (66,871.66) HRA (10,640.29)
Climer Paving LLC	24194	\$108,371.00	Paving
Consolidated Pipe & Supply	24297	\$ 12,688.20	Gas pipe and supplies
Core & Maintenance	24197	\$ 20,503.00	14" Stock Sewer pipe
First Choice Farm & Lawn	24205	\$ 55,492.79	Kubota Mini X
Ford of Murfreesboro	24310	\$ 45,372.00	Police Car
Freeland Chevrolet	24098	\$ 58,300.00	Public Works Truck
Holiday Décor	24213	\$ 48,200.40	Christmas Decor
Instrument& Supply	24112	\$ 10,385.72	Pump for sewer at Simmons
Southwest TN Electric	24145	\$ 8,980.20	Electrical Service (March - April)
	24245	33,419.86	Electrical Service (March-April)
	24358	<u>4,308.12</u>	Electrical Service (March-April)
	Total Southwest Elect	\$ 46,708.18	
TN Energy Acquisition Corp	24157	\$ 32,652.26	Natural Gas Purchase/Transport
Utility Equipment Services	24171	\$ 27,071.50	Dump Truck
Valorence Cover Law Enf.	24370	\$ 47,019.00	Server, Pole Cameras & Hardware
Waste Pro	24267	\$ 35,363.50	Solid Waste Services
Wex Bank Valero	24181	\$ 12,983.86	Fuel
	Total	\$ 638,623.36	

City of Munford
Balance Sheet Summary
For the Period Ended May 31, 2024

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$2,434,175	\$62,040	\$99,600	\$0	\$0	\$2,595,816
State Street Aid Fund	\$503,384	\$0	\$0	\$0	\$0	\$503,384
Drug Fund	\$29,695	\$0	\$0	\$0	\$0	\$29,695
Scholarship Fund	\$6,623	\$0	\$0	\$0	\$0	\$6,623
Solid Waste Fund	\$113,172	\$60,094	\$27,842	\$0	\$0	\$201,107
Water-Sewer Fund	\$201,298	\$315,211	\$7,147	\$0	\$11,288,838	\$11,812,494
Gas Fund	\$5,762,907	\$208,693	\$4,387	\$112,901	\$7,590,777	\$13,679,665
	\$9,051,254	\$646,038	\$138,976	\$112,901	\$18,879,615	\$28,828,783

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$76,390	\$1,200	\$9,000	\$0	\$86,590
State Street Aid Fund	\$0	\$0	\$0	\$0	\$0
Drug Fund	\$3,746	\$0	\$0	\$0	\$3,746
Scholarship Fund	\$0	\$0	\$0	\$0	\$0
Solid Waste Fund	\$35,323	\$0	\$13,342	\$0	\$48,665
Water-Sewer Fund	\$118,954	\$112,013	\$65,559	\$3,462,621	\$3,759,147
Gas Fund	\$20,272	\$63,002	\$51,075	\$954,903	\$1,089,252
	\$254,684	\$176,215	\$138,976	\$0	\$4,417,524

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$2,322,564	\$186,662		\$2,509,226
State Street Aid Fund	\$526,335		(22,951)	\$503,384
Drug Fund	\$25,959		(\$10)	\$25,949
Scholarship Fund	\$7,039		(\$417)	\$6,622
Solid Waste Fund	\$96,681	\$55,762		\$152,443
Water-Sewer Fund	\$7,578,425	\$474,923		\$8,053,348
Gas Fund	\$11,080,899	\$1,509,513		\$12,590,412
	\$21,637,901	\$2,226,860	(\$23,378)	\$23,841,383

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2024 Activity	Decrease from FY 2024 Activity	Ending Fund Balance or Equity
Government Funds	3,135,517	96,958	2,881,897	186,662	(23,378)	3,045,181
Enterprise Funds	25,693,266	4,897,064	18,756,004	2,040,198	0	20,796,202
	28,828,783	4,994,022	21,637,901	2,226,860	(23,378)	23,841,383

General Fund Budget Update

General Fund
Budget Update
05-31-2024

Percentage of Budget Yr Complete 83.33%

	BUDGET	AMENDMT	ACTUAL	% MET
REVENUES				
LOCAL TAXES	3,423,400.00	3,376,776.00	3,073,448.00	91.02%
LICENSES & PERMITS	47,000.00	61,800.00	69,287.00	112.11%
INTERGOVERNMENTAL	1,034,777.00	1,808,978.00	1,631,683.00	90.20%
CHARGES FOR SERVICE				
<i>POLICE SERVICES</i>	2,200.00	5,900.00	5,654.00	95.83%
<i>FIRE PROTECTION</i>	4,000.00	4,760.00	5,489.00	115.32%
<i>FEES & COMMISIONS</i>	7,500.00	7,000.00	6,341.00	90.59%
<i>P&R - PROGRAMS</i>	129,150.00	129,910.00	132,919.00	102.32%
<i>P&R - CONCESSIONS</i>	23,000.00	17,600.00	23,025.00	130.82%
<i>P&R - CENTENNIAL</i>	136,500.00	140,385.00	187,166.00	133.32%
<i>RENTAL FEES</i>	173,500.00	169,500.00	164,030.00	96.77%
<i>LIBRARY SERVICES</i>	5,600.00	5,100.00	13,003.00	254.96%
<i>COMMUNITY DEV</i>	8,150.00	8,150.00	9,823.00	120.53%
	489,600.00	488,305.00	547,450.00	112.11%
FINES & FORFEITURES	180,750.00	188,250.00	164,917.00	87.61%
OTHER REVENUES	12,400.00	364,027.00	227,613.00	62.53%
TOTAL REVENUES	5,187,927.00	6,288,136.00	5,714,398.00	90.88%
EXPENSES				
GENERAL GOVERNMENT				
<i>LEGISLATIVE</i>	26,020.00	28,069.00	24,431.00	87.04%
<i>JUDICIAL</i>	18,459.00	19,459.00	16,341.00	83.98%
	44,479.00	47,528.00	40,772.00	85.79%
FINANCE & ADMINISTRATION	63,560.00	66,634.00	58,904.00	88.40%
CODE ENFORCEMENT	98,152.00	97,417.00	79,378.00	81.48%
PUBLIC SAFETY				
<i>POLICE</i>	1,892,988.00	2,038,111.00	2,002,573.00	98.26%
<i>FIRE</i>	1,382,886.00	1,412,167.00	1,294,521.00	91.67%
	3,275,874.00	3,450,278.00	3,297,094.00	95.56%
STREETS				
STREETS	291,225.00	779,297.00	727,693.00	93.38%
PARKS & RECREATION				
<i>P & R ADMIN</i>	446,549.00	620,885.00	437,709.00	70.50%
<i>P & R PROGRAMS</i>	107,270.00	99,000.00	99,374.00	100.38%
<i>CENTENNIAL</i>	334,768.00	312,757.00	268,876.00	85.97%
<i>PARKS</i>	40,600.00	49,572.00	88,062.00	177.64%
<i>TIPTON PLAZA</i>	36,850.00	43,294.00	37,669.00	87.01%
	966,037.00	1,125,508.00	931,690.00	82.78%
LIBRARY	128,356.00	128,356.00	125,118.00	97.48%
COMMUNITY DEVELOPMENT	27,163.00	68,439.00	54,393.00	79.48%
DEBT SERVICE	209,260.00	211,924.00	212,695.00	100.36%
TOTAL EXPENSES	5,104,106.00	5,975,381.00	5,527,737.00	92.51%
RESERVE	0.00		0.00	
Net Surplus/(loss)	83,821.00	312,755.00	186,661.00	

Budget Update	05-2024
State Street Aid	

Percentage of Budget Yr Complete 91.67%

	BUDGET	ACTUAL	% MET
REVENUES			
STATE - FUND BALANCE	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	112,365	83,817	74.59%
STATE - \$0.03 GASOLINE TAX	34,330	24,179	70.43%
STATE - 1989 GASOLINE TAX INCREASE	17,690	13,095	74.02%
STATE - GAS 2017 TAX	56,185	42,262	75.22%
STATEST - INTEREST EARNINGS	3,900	5,113	131.10%
STATEST - OTHER FINANCING SOURCES	0	0	0.00%
TOTAL REVENUES	224,470	168,466	75.05%
EXPENSES			
STATE ST - ELECTRIC	26,000	22,412	86.20%
STATE ST - PROFESSIONAL SERVICES	0	0	0.00%
STATE ST - REP/MT STORM DRAINS	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	125,000	108,371	86.70%
STATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0.00%
STATE ST - CONCRETE	0	0	0.00%
STATE ST - DEBT TML#5	41,350	41,350	100.00%
STATE ST - INTEREST TML#5	19,284	19,284	100.00%
STATE ST - CAPITAL OUTLAY	0	0	0.00%
TOTAL EXPENSES	211,634	191,417	90.45%
Net Surplus/(loss)	12,836	(22,951)	

Budget Update	05-2024
Drug Fund	

Percentage of Budget Yr Complete 91.67%

	BUDGET	ACTUAL	% MET
REVENUES			
DRUG - FUND BALANCE			
DRUG - GENERAL SESSIONS	600	4,429	738.17%
DRUG - CIRCUIT COURT	700	244	34.86%
DRUG - OTHER MISC REV	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	3,500	5,291	151.17%
OR - INTEREST EARNINGS	180	246	136.67%
TOTAL REVENUES	4,980	10,210	205.02%
EXPENSES			
DRUG - MEMBERSHIPS	150	363	242.00%
DRUG - MEDICAL/VET	600	253	42.17%
DRUG - PROF SERV TRAINING	500	200	40.00%
DRUG - REPAIR/MT VEHICLE	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0.00%
DRUG - DOG SUPPLIES	500	50	10.00%
DRUG - OPERATING SUPPLIES	0	0	0.00%
DRUG - CAPITAL OUTLAY	0	9,352	0.00%
TOTAL EXPENSES	1,750	10,218	583.89%
Net Surplus/(loss)	3,230	(8)	

Budget Update **05-2024**
Scholarship Fund

Percentage of Budget Yr Complete 91.67%

	BUDGET	ACTUAL	% MET
REVENUES			
SCH - BRUCE POTTER SCHOLARSHIP	3,052	3,052	0.00%
SCH - NICK SMITH SCHOLARSHIP	1,942	1,946	0.00%
TOTAL REVENUES	4,994	4,998	0.00%
EXPENSES			
SCH - BRUCE POTTER SCHOLARSHIP	2,000	4,000	0.00%
SCH - NICK SMITH SCHOLARSHIP	1,415	1,415	0.00%
TOTAL EXPENSES	3,415	5,415	0.00%
Net Surplus/(loss)	1,579	(417)	

Budget Update **05-2024**
Solid Waste Fund

Percentage of Budget Yr Complete 91.67%

	BUDGET	ACTUAL	% MET
REVENUES			
TRASH COLLECTION - RESIDENTIAL	534,000	512,488	95.97%
TRASH COLLECTION - POPLAR GROVE	28,000	22,115	78.98%
TRASH COLLECTION- LATE PENALTIES	7,500	9,130	121.73%
TRASH COLLECTION - INTEREST REVENUE	500	801	160.20%
TOTAL SOLID WASTE REVENUES	570,000	544,534	95.53%
EXPENSES			
TRASH -VENDOR SERVICES	322,000	324,829	100.88%
TRASH - OTHER PROFESSIONAL SRVS	0	1,117	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	295	0.00%
TRASH - CAPITAL OUTLAY MISC	0	0	0.00%
<i>Legislative</i>	16,262	15,270	93.90%
<i>Finance & Administration</i>	158,899	147,260	92.68%
	175,161	162,530	92.79%
TOTAL SOLID WASTE COLLECTION	497,161	488,771	98.31%
Surplus/(loss)	72,839	55,763	

Budget Update		05/2024		
Water - Sewer Fund		Percentage of Budget Yr Complete		91.67%
		BUDGET	ACTUAL	% MET
REVENUES				
Sales		2,570,546	2,498,587	97.20%
Rent Revenue		4,000	4,000	100.00%
Service Charges		479,629	334,214	69.68%
Grants/Matching Funds		0	247,574	0.00%
Other Revenues		5,800	10,438	179.97%
TOTAL WATER-SEWER REVENUES		3,059,975	3,094,813	101.14%
EXPENSES				
Water - Treatment		538,995	476,323	88.37%
Water - Distribution		76,750	88,929	115.87%
Sewer - Treatment		439,321	479,352	109.11%
Sewer - Collection		243,755	197,890	81.18%
Personnel		869,729	696,022	80.03%
Contract Services		80,775	66,797	82.70%
Supplies		107,480	113,749	105.83%
Fixed Charges		78,501	70,597	89.93%
Rebates/Debt Service		119,693	112,458	93.96%
		2,554,999	2,302,117	90.10%
	Legislative	16,262	15,270	93.90%
	Finance & Administration	254,239	235,617	92.68%
	Code Enforcement	49,076	39,689	80.87%
	Community Development	13,581	27,197	200.26%
		333,158	317,773	95.38%
TOTAL WATER-SEWER EXPENSES		2,888,157	2,619,890	90.71%
Net Surplus/(loss)		171,818	474,923	
Budget Update		05/2024		
Gas Fund		Percentage of Budget Yr Complete		91.67%
		BUDGET	ACTUAL	% MET
REVENUES				
Sales		4,600,000	4,796,565	104.27%
Service Charges		259,500	278,872	107.47%
Other Revenues		29,800	62,503	209.74%
TOTAL GAS REVENUES		4,889,300	5,137,940	105.09%
EXPENSES				
Personnel		950,078	801,680	84.38%
Contract Services		244,705	228,990	93.58%
Materials/Supplies		2,652,500	1,598,440	60.26%
Fixed Charges		585,500	520,377	88.88%
Rebates/Debt Service		28,873	28,345	98.17%
	Legislative	22,767	21,378	93.90%
	Finance & Administration	317,799	294,521	92.68%
	Code Enforcement	49,076	39,689	80.87%
	Community Development	13,581	27,197	200.26%
		403,223	382,785	94.93%
TOTAL GAS EXPENSES		4,864,879	3,560,617	73.19%
Net Surplus/(loss)		24,421	1,577,323	
ECONOMIC DEVELOPMENT - From Gas Reserves				
Econ Dev - Engineering/Architect Service		0	8,000	
Econ Dev - Grant Funding to IDB		0	59,810	
Net Surplus/(loss)		24,421	1,509,513	

Upcoming Meeting Dates and Events

July 2024

July 3 (Wednesday)

*** Celebrate Independence - Poplar Park ***

July 4-5 (Thursday-Friday)

All City Offices closed in observance of Independence Day

July 9 (Tuesday)

6:30 Planning Commission

July 18 (Thursday)

4:00 Parks and Recreation/Public Safety

July 22 (Monday)

6:30 BOMA Meeting



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

County Local Option

June 18, 2024

Letter ID: L1789238080
Collection Month: 31-May-2024

Dear Tipton County Trustee:

The Department of Revenue has collected and allocated the amounts below during May, 2024 from Local Option Sales Tax as follows:

County/City Name	Total Collections	Less Admin. Costs	Net Collections
Tipton County	-\$213,567.32	\$2,402.63	-\$211,164.69 ✓
Covington	-\$588,045.55	\$6,615.51	-\$581,430.04 ✓
Atoka	-\$288,012.85	\$3,240.14	-\$284,772.71 ✓
Brighton	-\$64,422.45	\$724.75	-\$63,697.70 ✓
Burlison	-\$7,112.05	\$80.01	-\$7,032.04 ✓
Garland	-\$9,384.32	\$105.57	-\$9,278.75 ✓
Mason	-\$20,592.92	\$231.67	-\$20,361.25 ✓
Munford	-\$163,854.29	\$1,843.36	-\$162,010.93 ✓
Gilt Edge	-\$5,076.74	\$57.11	-\$5,019.63 ✓
	-\$1,360,068.49	\$15,300.75	-\$1,344,767.74

(Collections are shown as negative amounts)

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Financial Control at 615-532-8944 between 7:30 a.m. and 4:00 p.m. central time, Monday through Friday, holidays excepted.



STATE OF TENNESSEE
DEPARTMENT OF REVENUE
Local Option Out of State Sales Distribution

County Situs: 8400 - Tipton County ✓
Total County Out of State Amount: -\$26,366.82
Less Admin. Costs: \$296.63
Net County Out of State Amount: -\$26,070.19

<u>Situs</u>	<u>Reporting Period</u>	<u>Total Local Option Amount by Destination Rate</u>	<u>Local Option Percentage</u>
8400 - Tipton County	31-May-2024	-\$136,176.62	31.72%
8401 - Covington	31-May-2024	-\$95,638.43	22.28%
8402 - Atoka	31-May-2024	-\$95,046.38	22.14%
8403 - Brighton	31-May-2024	-\$27,009.32	6.29%
8404 - Burlison	31-May-2024	-\$5,102.28	1.19%
8405 - Garland	31-May-2024	-\$1,507.13	0.35%
8406 - Mason	31-May-2024	-\$7,416.19	1.73%
8407 - Munford	31-May-2024	-\$59,946.71	13.96%
8408 - Gilt Edge	31-May-2024	-\$1,471.98	0.34%
		-\$429,315.04	



City of Munford, Tennessee
1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

DRAFT

Munford Municipal-Regional Planning Commission
June 11, 2024

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, June 11, 2024, at 6:30 p.m. with the following:

PRESENT: Chairman Terry Waits, Vice-Chairman David Keeton, Mayor Dwayne Cole, Alderman Steve Childress and Mitchell Parker.

ABSENT- Vernon Paimore and John Moren

ALSO, PRESENT- Pete Parker, Brandon Buchanan, Ignacio Espinoza, Landon Twisdale, Jessica Collier, Jack Meaney, Sonny Pittman, David Espinoza, Jimmy Burditt, Sam Grisham, Daryl Walker, Code Enforcement Officer Alan Patton, Building Inspector/Code Enforcement Officer Glenn Stringfellow, Planner Will Radford and Recording Secretary Barbara Younger.

The meeting was called to order at 6:30 p.m. by Chairman Terry Waits. There was a quorum present.

I. APPROVAL OF MINUTES – May 14, 2024

There was a motion by Alderman Steve Childress, seconded by David Keeton to approve the minutes from May 14, 2024, as presented. Motion carried all present voting aye.

II. OLD BUSINESS – None

III. New Business - None

A. Burditt McLaughlin Drive Minor Subdivision

Background

A minor subdivision plat has been submitted on behalf of Creative Development, Inc. to create four (4) lots from a 2.14-acre parent tract. The property is located on McLaughlin Drive. The property can be further identified as Parcel 12.08 on Tipton County Tax Map 111. The property is zoned R-1 (Low Density Residential) District. The properties do not appear to be located in a federally identified flood hazard area.

Analysis

The property was recently rezoned from P-B and B-1 to R-1

The new lot meets the lot area and setback requirements for the R-1 District.

The plat has the necessary certificates for approval.

Staff recommends approval of the Minor Subdivision plat.

There was a motion by Mayor Dwayne Cole, seconded by David Keeton to approve the Burditt McLaughlin Drive Minor Subdivision as presented. Motion carried, all present voting aye.

B. Sam Grisham Rezoning Request

Background

A rezoning request has been submitted on behalf of Sam Grisham to rezone .414 acres of property. The property is located on McLaughlin Drive near its intersection with U.S. Highway 51 South. The property can be further identified as Parcel 12.06 on Tipton County Tax Map 111. The request is to rezone the property from B-1 (Neighborhood Business) District to R-1 (Low Density Residential) District. The property does not appear to be located in a federally identified flood hazard area.

Analysis

The request is to rezone .414 acres of the property to R-1. A legal description of the area requested to be rezoned is being requested by staff.

Commercial areas benefit from access to arterial streets. McLaughlin Drive is an arterial street on the Munford Major Road Plan.

The Munford Future Land Use Map designates the area as commercial.

The property has adjacent R-1 District zoning to the west. This was recently rezoned from B-1 to R-1. (REI Capital rezoning request)

Staff recommends in favor of the rezoning request due to the adjacent R-1 Zoning.

There was a motion by David Keeton, seconded by Mitchell Parker to send a positive recommendation to the Munford Board of Mayor and Aldermen, for the Sam Grisham Rezoning request. Motion carried, all present voting aye.

C. Chick-Fil-A Site Plan

Background

A site plan has been submitted for a proposed Chick-Fil-A restaurant. The property is located near the intersection of McLaughlin Drive and Highway 51 in Munford, TN. The property can be further identified as Parcel 12.06 on Tipton County Tax Map 111. The property is zoned P-B (Planned Business) District in the Munford Municipal Zoning District. The property does not appear to be located in a federally identified flood hazard area according to FIRM #47167C0310F, effective on 12/19/2006.

Analysis

Staff has been advised that the access points as shown have been approved by the Tennessee Department of Transportation.

The site plan has the required number of parking spaces and handicap parking spaces for restaurants. (1 space per 250 sq.ft. of total floor area)

Staff has been advised that the City Engineer has reviewed the site plan and staff will review the construction plans once submitted and approved by the City Engineer.

The site plan is subject to review and approval by the Munford Fire Department.

The building appears to meet all of the setbacks and lot requirements of the P-B zoning district.

The site plan appears to have the area dedicated for the required 10% minimum landscaped area but more detailed landscaping plans are needed for review.

The site is utilizing a connection to the adjacent development and to McLaughlin Drive. The connectivity should help lessen the impact on U.S Highway 51 traffic.

Staff recommends approval of the site plan provided all above issues (Construction Plans, Fire and Landscaping) are adequately addressed.

There was a motion by David Keeton, seconded by Alderman Steve Childress to approve the Chick-Fil-A Site Plan contingent upon City Engineer approval on the Construction plans. Motion carried, all present voting aye.

V. REPORTS

Mayor Comments: None

Other

Our deepest condolences to Planning Commission member Vernon Pairmore and his family for the passing of his wife Alma.

Building Inspector – Permitting and Enforcement Report

There was a motion by David Keeton, seconded by Alderman Steve Childress to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.

There being no further business, the meeting was adjourned at 7:10 pm.

Chairman Terry Waits

Secretary John Moren

Barbara Younger,
Recording Secretary