



**CITY OF MUNFORD BOARD OF  
MAYOR AND ALDERMEN**

**AGENDA**

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –  
Monday, July 22, 2024, 6:30 p.m.  
Municipal Building, 70 College Street, Munford, Tennessee

**I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the
  - a. Regular Monthly Meeting – June 24, 2024
- E. Public Forum
- F. Proclamation and Award Presentation
  - a. Debra Marus and Larry Pittman, July Yard of the Month Winners  
74 Tipton Ridge Cove

**II. PUBLIC HEARING**

- **ORDINANCE 2024-06-01** An Ordinance to amend the Munford Municipal Zoning Map to rezone properties on McLaughlin Drive and US Highway 51 S (known as “Reserves of Munford”) by establishing a PVD (Planned Village Development) overlay district and approving the Reserves of Munford Preliminary Development Plan.  
  
*\*Ordinance 2024-06-01 comes with a positive recommendation from City of Munford Planning Commission.*
- **ORDINANCE 2024-06-02** An Ordinance to amend the Munford Municipal Zoning Map to rezone .414 Acres of property on McLaughlin Drive (River of Life Church Property) from B-1 (Neighborhood Business) district to R-1 (Low Density Residential) District.  
  
*\*Ordinance 2024-06-02 comes with a positive recommendation from City of Munford Planning Commission.*

### **III. MONTHLY DEPARTMENTAL REPORTS**

- |  |                          |
|--|--------------------------|
| A. Public Works                                | Dir. Sherry Bennard      |
| B. Public Safety                               | Chief Randal Baskin      |
|  | Chief Jeremy Reeves      |
| C. Parks & Recreation                          | Dir. Griff Fisher        |
| D. Building Inspector/<br>Code Enforcement     | Insp. Glenn Stringfellow |
| E. Mayor's Report                              | Mayor Dwayne Cole        |
| 1. Report                                      |                          |
| 2. Appointments/Announcements/Acknowledgements |                          |

### **IV. OLD BUSINESS**

#### **V. NEW BUSINESS**

Ordinance – Resolutions – Motions

#### *Second Reading*

- **ORDINANCE 2024-06-01** An Ordinance to amend the Munford Municipal Zoning Map to rezone properties on McLaughlin Drive and US Highway 51 S (known as “Reserves of Munford”) by establishing a PVD (Planned Village Development) overlay district and approving the Reserves of Munford Preliminary Development Plan.

*\*Ordinance 2024-06-01 comes with a positive recommendation from City of Munford Planning Commission.*

#### *Second Reading*

- **ORDINANCE 2024-06-02** An Ordinance to amend the Munford Municipal Zoning Map to rezone .414 Acres of property on McLaughlin Drive (River of Life Church Property) from B-1 (Neighborhood Business) district to R-1 (Low Density Residential) District.

*\*Ordinance 2024-06-02 comes with a positive recommendation from City of Munford Planning Commission*

- **RESOLUTION 2024-07-01** A Resolution submission of a grant application and participation in the Public Entity Safety Partners Matching Grant Program.
- The Mayor requests a motion to approve the selection of Rose Construction as the contractor for the LPRF Veterans Plaza Amphitheater Development.

## **VI. FINANCIAL REPORT**

- A. Checks over \$10,000.
- B. Financials 06-30-2024 (*first draft-unaudited*)

Adjourn –



**CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN**

**MINUTES – June 24, 2024**

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**Regular Monthly Meeting – Monday June 24, 2024, 6:30 p.m.  
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, and Lonnie Glass

Absent: Alderman Deborah Reed

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, Director Sherry Bennard, Director Griff Fisher, Building Inspector Glenn Stringfellow, and Code Enforcement Officer Alan Patton

**I. CALL TO ORDER**

Mayor Cole called the June 24, 2024, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 6:30 pm. Mayor Dwayne Cole gave the invocation.

**II. ESTABLISH A QUORUM**

Mayor Cole noted the Board had a quorum with six (5) aldermen and the mayor present.

**III. APPROVE MINUTES**

Mayor Cole presented the minutes from the Re-scheduled Meeting of May 28, 2024, for approval.  
*With no corrections, minutes approved as distributed.*

**IV. PUBLIC FORUM**

No one was present to speak.

**V. PROCLAMATION PRESENTATION**

Mayor Cole presented a Proclamation for the City of Munford June Yard of the Month to Brandon and Jacqueline Whobrey.

**VI. PUBLIC HEARING**

- No one present to speak for or against Ordinance 2024-05-01, adoption of the City of Munford FY2025 Budgets.
- No one present to speak for or against Ordinance 2024-05-03, amending the Regional Zoning Map to rezone property near 4125 Munford-Gilt Edge Road.

**VII. MONTHLY DEPARTMENTAL REPORTS:**

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
  - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
  - b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.
- Parks & Recreation – Director Griff Fisher presented the monthly report. See attached sheet.
- Building Inspector – Building Inspector and Code Enforcement Director Glenn Stringfellow presented the monthly report. See attached sheet.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.
- Appointments/Announcements/Acknowledgements

**VI. OLD BUSINESS –**

*No Old Business.*

**VII. NEW BUSINESS –**

- Mayor Cole presented for a second reading **ORDINANCE 2024-05-01** An Ordinance of the City of Munford, Tennessee adopting the annual budget and tax rate for the fiscal year beginning July 1, 2024, and ending June 30, 2025. *Motion was made by Alderman Bomar to approve **ORDINANCE 2024-05-01**. Motion was seconded by Alderman Cramer. Motion carried, all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2024-05-02** An Ordinance of the City of Munford, Tennessee amending the General Operations budget for fiscal year FY2024.

*Motion was made by Alderman Childress to approve **ORDINANCE 2024-05-02**. Motion was seconded by Alderman Deneka. Motion carried, all members present voting aye.*

- Mayor Cole presented for a second reading **ORDINANCE 2024-05-03** An Ordinance of the City of Munford, Tennessee to amend the Regional Zoning Map to rezone property near 4125 Munford-Gilt Edge Road (James Harkness property) from C (Commercial) District to FAR (Forestry, Agriculture, Residential) District. *Motion was made by Alderman Glass to approve **ORDINANCE 2024-05-03**. Motion was seconded by Alderman Bomar. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2024-06-01** An Ordinance to amend the Munford Municipal Zoning Map to rezone properties on McLaughlin Drive and US Highway 51 S (known as “Reserves of Munford”) by establishing a PVD (Planned Village Development) overlay district and approving the Reserves of Munford Preliminary Development Plan. *Motion was made by Alderman Deneka to approve **ORDINANCE 2024-06-01**. Motion was seconded by Alderman Childress. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2024-06-02** An Ordinance to amend the Munford Municipal Zoning Map to rezone .414 Acres of property on McLaughlin Drive (River of Life Church Property) from B-1 (Neighborhood Business) district to R-1 (Low Density Residential) District. *Motion was made by Alderman Bomar to approve **ORDINANCE 2024-06-02**. Motion was seconded by Alderman Cramer. Motion carried, all members present voting aye.*
- Mayor Cole requested a motion to approve the **2024-2025 Water-Sewer Budget**. *Motion was made by Alderman Childress to approve. Motion was seconded by Alderman Glass. Motion carried, all members present voting aye.*
- Mayor Cole requested a motion to approve the **2024-2025 Gas Budget**. *Motion was made by Alderman Cramer to approve. Motion was seconded by Alderman Deneka. Motion carried, all members present voting aye.*

### VIII. **FINANCIAL REPORT** –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for May. *A motion was made by Alderman Deneka to accept all checks over \$10,000 as presented. Alderman Bomar seconded motion. Motion carried, all members present voting aye.*

- **Financials 05-31-2024** – Mayor Cole presented the financials for 05-31-2024. *A motion was made by Alderman Glass to accept the financials as presented. Alderman Cramer seconded motion. Motion carried, all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:02 pm.

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Dwayne Cole, Mayor

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Sherry Yelvington, City Recorder

## CITY HALL MONTHLY REPORT

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL
<b>ACCOUNTS</b>													
<b>Current Customer Accts</b>													
Water Customers Total	3541	3577	3580	3579	3582	3586	3588	3588	3591	3587	3591	3603	42,993
Sewer Customers Total	2314	2340	2345	2344	2349	2351	2351	2351	2355	2349	2355	2363	28,167
Gas Customers Total	7550	7578	7576	7574	7600	7613	7614	7625	7629	7631	7634	7624	91,248
<i>In Atoka City Limits</i>	2894	2892	2896	2885	2886	2897	2891	2899	2890	2895	2899	2893	34,717
Trash Customers	1877	1882	1896	1906	1913	1927	1931	1939	1946	1946	1950	1969	23,082
<b>Customer Adjustments</b>													
Connects	64	85	72	68	79	53	54	55	49	53	65	74	771
Finals	61	84	73	73	62	46	51	64	59	51	82	71	777
Meter Sets	16	3	5	2	10	6	9	11	15	15	11	8	111
<b>PAYMENTS</b>													
<b>Payments on line</b>													
Utility paid on line	2484	2718	2751	2538	2816	2891	3010	2695	3139	3085	3065	2984	34,176
ACH Payments	1816	1934	1847	1852	1862	1874	1896	1898	1930	1957	1936	1952	22,754
E-Bills	1813	1838	1839	1848	1866	1882	1891	1898	1917	1922	1935	1943	22,592
<b>Payments Received Lobby/Mail</b>													
CC Payments	386	432	496	558	432	431	443	477	432	435	406	560	5,488
Cash Payments	655	659	654	684	667	576	612	561	528	576	592	576	7,340
Check Payments	1,898	1,872	1,790	1,944	1,908	2,034	2,051	2,306	1,952	1,922	1,855	1,747	23,279
Money Order Payments	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Deliquent Accounts</b>													
Deliquent Penalty	165	132	176	128	99	170	197	203	265	213	143	185	2,076
Cut Offs	90	60	88	74	98	116	129	203	263	103	129	102	1,455
Phone Calls	506	395	470	521	436	762	590	724	826	639	668	578	7,115
<b>SERVICE</b>													
<b>Water / Sewer</b>													
Water Service Orders	10	2	6	7	3	1	4	1	3	2	2	5	46
Sewer Service Orders	7	1	3	6	5	6	3	3	2	8	7	3	54
Amount Billed Water	\$103,929	\$113,652	\$113,413	\$107,171	\$108,022	\$98,636	\$111,474	\$102,247	\$96,577	\$101,288	\$108,476	\$114,897	\$1,279,783
Amount Billed Sewer	\$99,791	\$103,304	\$105,583	\$99,715	\$102,598	\$125,261	\$137,588	\$131,454	\$122,681	\$131,305	\$135,796	\$137,206	\$1,432,283
Damaged/Stuck Meters	1	10	158	5	70	28	6	23	60	42	35	3	441
<b>Solid Waste</b>													
Cans Delivered	8	9	12	7	16	11	17	12	9	10	11	17	139
Missed pickup	17	10	6	5	6	8	4	3	4	5	19	15	102
Damaged Cans	2	0	1	3	0	3	3	3	1	1	0	2	19
Other complaints	5	9	3	2	1	2	1	1	1	0	0	3	28
New Customers	20	28	26	21	24	18	17	17	16	14	21	26	248
Discontinued Service	4	11	4	6	4	3	7	1	10	2	11	8	71
Amount Billed	\$40,582	\$40,838	\$40,933	\$41,171	\$41,504	\$50,721	\$51,009	\$51,300	\$51,397	\$51,448	\$51,638	\$51,849	\$564,390
<b>Gas</b>													
Odor Complaints	1	6	3	5	3	1	14	2	3	2	1	1	42
Damaged / StuckMeters	37	22	1	152	20	24	32	183	121	71	18	14	695
Amount Billed	\$88,781	\$92,085	\$95,050	\$107,079	\$377,822	\$616,491	\$1,592,290	\$886,262	\$461,052	\$310,843	\$161,878	\$135,377	\$4,925,010
<b>Misc Service Orders</b>													
Other complaints	4	4	2	1	3	1	2	3	3	4	4	3	34
<b>Total Utility/Trash Billing</b>	<b>\$333,083</b>	<b>\$349,880</b>	<b>\$354,978</b>	<b>\$355,136</b>	<b>\$629,946</b>	<b>\$891,109</b>	<b>\$1,892,361</b>	<b>\$1,171,263</b>	<b>\$731,708</b>	<b>\$594,884</b>	<b>\$457,789</b>	<b>\$439,328</b>	<b>\$8,201,465</b>



City of Munford  
Public Works Monthly Report

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	2024 Totals	PY Totals
Calls	48	95	30	30	43	45							291	744
Water Calls/Leaks	23	10	6	8	14	10							71	130
Sewer Calls/Leaks	4	8	3	12	6	4							37	144
Gas Calls/Leaks	14	26	14	9	7	11							81	124
Street/Yard/Drainage Calls	32	55	78	110	81	74							430	626
Water Samples	10	10	10	0	10	10							50	110
Cut-Offs	129	200	180	104	129	95							837	1195
Locates	150	178	223	230	229	247							1257	2855
Unread Meters	31	79	41	37	24	77							289	1909
Meters Repairs	63	199	180	98	69	14							623	811
Sewer Taps	0	0	0	1	0	0							1	1
Water Sets	1	1	4	3	5	3							17	80
Gas Sets	6	9	13	9	10	1							48	125
Munford	3	3	4	3	8	0							21	98
Atoka	2	3	3	0	2	1							11	19
Brighton	1	3	6	6	0	0							16	8
Closed Work Orders	649	1048	915	789	809	712							4922	9220
Water Pumped (millions)	31	25	26	26	28	33							169	292
Treated Pumped to River	48	45	37	36	40	37							243	426

**City of Munford  
Police Department**

													2024	PY
	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Totals	Totals
<b>CITY CITATIONS</b>	216	156	157	159	166	295							1149	2853
<b>MISDEMEANOR CITATIONS</b>		73	84	53	72	124							406	
<b>COURTESY CITATIONS ISSUED</b>	72	148	131	139	154	221							865	920
<b>TRAFFIC STOPS</b>	489	589	524	574	546	847							3569	6884
<b>SPEEDING</b>	82	83	97	89	104	167							622	1290
<b>SEAT BELT</b>	6	4	5	5	5	16							41	26
<b>ARREST</b>	40	28	37	21	34	33							193	695
<b>WARRANT ARREST</b>	2	7	7	6	3	9							34	76
<b>DRUG ARREST</b>	8	9	6	8	11	8							50	132
<b>ALCOHOL ARREST</b>	2	8	6	5	6	4							31	106
<b>INCIDENT REPORTS</b>	106	99	114	109	130	139							697	1287
<b>OFFICER INITIATED INCIDENTS</b>	1525	1719	1743	1672	1803	1805							10267	18330
<b>ACCIDENT REPORTS</b>	18	11	7	8	12	14							70	126
<b>MILES PATROLLED</b>	18225	17080	17456	17261	18385	16913							105320	188626
<b>CALLS FOR SERVICE</b>	944	1095	981	1093	1145	1343							6601	13196



## Munford Fire Department Monthly Board Report - May 2024

Incidents	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Total 2024	Total 2023
Structure Fires - Munford	0	0	0	1	0	0							1	5
Structure Fires - County	2	4	1	1	0	1							9	14
Grass Fire - Munford	0	4	2	1	0	0							7	4
Grass Fires - County	0	0	4	0	0	0							4	10
Vehicle Fires - Munford	0	0	0	1	0	1							2	4
Vehicle Fires - County	0	0	0	0	1	0							1	2
Vehicle Accidents - Munford	6	5	3	6	3	5							28	55
Vehicle Accidents - County	1	0	0	1	0	0							2	6
EMS Calls - Munford	67	68	77	59	60	58							389	713
EMS Calls - County	6	3	0	1	2	4							16	40
Other Incidents - Munford	18	11	14	19	18	21							101	209
Other Incidents - County	7	2	5	3	4	4							25	49
Mutual Aid Calls	16	9	10	6	7	9							57	101
Burn Permits	0	0	0	0	0	0							0	16
<b>Total Calls - Munford</b>	<b>91</b>	<b>88</b>	<b>95</b>	<b>86</b>	<b>82</b>	<b>85</b>							<b>527</b>	<b>999</b>
<b>Total Calls - County</b>	<b>16</b>	<b>9</b>	<b>10</b>	<b>6</b>	<b>7</b>	<b>9</b>							<b>57</b>	<b>122</b>
<b>Total Calls - Department</b>	<b>107</b>	<b>97</b>	<b>105</b>	<b>92</b>	<b>89</b>	<b>94</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>584</b>	<b>1121</b>

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	4	4	0	0
Reserves	30	2	28	0
<b>Total Department Staffing</b>	<b>47</b>	<b>19</b>	<b>28</b>	<b>0</b>

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 ( Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Engine 81	3	
Engine 88		
Brush Truck 81		
Brush Truck 82		

	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun
<b>Payment Plan</b>												
Current	35 / 3785	9 / 525	29 / 2970	52 / 5,930	33 / 3,260	35 / 3,4175	32 / 4,225	72 / 7,862.5	13 / 1072	12 / 1,171	18 / 3115	
Past Due								60 families				

<b>RENTALS</b>												
Friday Night Skate	165	171	203	203	177	159	152		264	188		
Skate Parties	16/28	18 / 28	22 / 28	28 / 32	28 / 28	21 / 22	23 / 23	28 / 28	28 / 28	28 / 28	21 / 24	16 / 28
Band Room	1	1	1	4	3	8	3	3	5	3	3	1
Community Room	0	1	2	3	2	3	2	2	0	1	1	1
Valentine Park Gazebo	1	1	3	1	1	0			2	2	1	2

<b>SENIOR SERVICES</b>												
Congregate Meals	570	570	599	693	621	297	297	297	297	297	297	297
Home Delivery		738	925	968	1365	1297	1235	1235	1235	1235		

<b>Vehicle Miles</b>												
P&R #1- 2020 Chevy 1500	55073	55648	56491	56927	57817	58088	58717	59422	60162	61314	62017	62511
CP #2-2015 Chevy 4Door	57969	58956	59626	60715	63207	65558	69155	71593	73393	75817	76874	77384
P&R #3-2008 Chevy Ext. Ca	116817	116917	117000	117023	117243	117548	118166	118458	118689	118984	119323	119671
P&R #4 -2010 Chevy Ext. C	108482	108713	109131	109651	110099	110219	110403	110604	110776	111212	111433	111710
CP #5 -2001 Expedition	179469	179642	180084	180760	181299	181885	182425	183004	183218	183817	184639	184708
P&R #6 - Polaris SXS Range	5440 miles	5662 miles	5800	5861	5864	5864	5864	5864	5865	6427	6559	7452
P&R #7- 2010 Chevy 3500	44486	44539	44620	44794	44801	44805	44870	44923	44934	44971	44982	44982

<b>Equipment Hours</b>												
Jacobsen Truckster	576	580	591	608	609	609	612	627	628	635	636	656
ToroInfield Drag	1892	1914	1934	1949	1949	1949	1962	1983	1998	2013	2031	2044
2014-61" Snapper	1024	1028	1028	1028	1034	1034	1034	1034	1034	1034	1034	1034
2015-72" Snapper	821	839	851	860	860	860	860	870	892	925	952	990
2015-61" Snapper-CP	1056	1073	1078	1078	1082	1082	1085	1099	1112	1121	1139	1157
2022-72" Xmark	360	385	404	412	416	416	417	449	475	534	556	601
Bad Boy	1117	1121	1135	1136	1137	1137	1138	1140	1142	1147	1156	1165
JD4700 Tractor	3856	3856	3856	3856	3856	3856	3856	3856	3857	3890	3890	3890
2021 Snapper61"	466	491	501	501	501	501	505	511	511	546	578	618

<b>Sports Registration</b>												
Basketball			267	448	448	448	448					
Cheerleading			31	47	47	47	47					
Flag Football								239	239	239		
Soccer	218	218						250	250	250		
Baseball	334	334						363	363	363		

Cheer Camp 25 participant 9am-11:30am

Soccer Camp 6pm-8pm

Nerf Camp 30 participants 9am-11:30am

Permit #	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	Sq.Ft.	PROJECT VALUE	PERMIT FEE	Water	Sewer	Gas				
1	1946	06/03/24		2015 WALKERFEILD	R	MARK MIDGETT	FINISH EXPANDABLE	624	\$22,000.00		\$100.00				
2	1947	06/06/24		6361 CAMPGROUND	R	WANDA BOMAR	ACC. BLDG.	1,440	\$6,300.00		\$100.00				
3	1948	06/06/24		424 TIPTON RD.	C	JEFF STIMPSON	ALTERATION	90	N/A		\$100.00				
4	1949	06/11/24		16 STIMPSON	C	BRYSON HAMBICK	HVAC	N/A	N/A		\$50.00				
5	1950	06/11/24		277 JOE JOYER	C	TAMMERIA MARTIN	HVAC	N/A	N/A		\$50.00				
6	1961	06/07/24		77 PRITHETT CV.	C	CDI	NEW S.F. DWELLING	3,238	\$292,000.00		\$648.00		\$1,300.00	\$3,500.00	\$1,450.00
7	1962	06/10/24		1232 TIPTON	C	RICHARD INGRID	REPAIR	N/A	\$12,076.00		\$100.00				
8	1963	06/10/24		376 GEORGE ELLIS	C	APEX	NEW S.F. DWELLING	5,110	\$460,000.00		\$1,020.00		\$1,300.00	\$3,500.00	\$1,450.00
9	1964	06/11/24		179 CHARLES	C	GREG COUTO	ACC. BLDG.	400	\$7,000.00		\$100.00				
10	1965	06/11/24		525 MAPLE HILL	C	DORIS OWENS	ACC. BLDG.	144	\$7,000.00		\$100.00				
11	1966	06/12/24		589 W. BUFORD	C	SHANNON REBURN	NEW S.F. DWELLING	1,410	\$127,000.00		\$354.00				\$1,100.00
12	1967	06/12/24		LOT #1 W. BUFORD	C	SHANNON REBURN	NEW S.F. DWELLING	1,694	\$153,000.00		\$406.00		\$1,300.00		\$1,100.00
13	1968	06/17/24		6283 CAMPGROPUND	R	MAVIS LUMPKIN	PLUMBING	N/A	N/A		\$50.00				
14	1969	06/18/24		64 SHANNON	C	CALVIN SHRADER	ACC. BLDG.	600	\$8,000.00		\$100.00				
15	1970	06/18/24		132 BASS	C	DALE HAMBICK	NEW S.F. DWELLING	1,770	\$160,000.00		\$420.00		\$1,300.00	\$3,500.00	\$1,100.00
16	1971	06/18/24		45 PRITCHARD CV. E.	C	RICHARDSON	FENCE	N/A	N/A		\$25.00				
17	1972	06/18/24		266 STEWART RD.	C	JUNO DELEON	FENCE	N/A	N/A		\$25.00				
18	1974	06/18/24		40 PRISTINE CV.	C	KAREN SMITH	FENCE	N/A	N/A		\$25.00				
19	1975	06/26/24		178 EASTWOOD	C	MARTHA WADKINS	ADDTION	800	\$150,000.00		\$250.00				
20	2001	06/26/24		76 MAPLE HILL DR.	C	BHSC RENTALS LLC	ACC. BLDG.	130	\$3,500.00		\$100.00				
21	1976	06/20/24		299 ATKINS CIR.	C	JOHN BOMBS	ACC. BLDG.	96	N/A		\$100.00				
22	1977	06/21/24		381 PARK	C	KEITH PALUSO	POOL	N/A	\$1,000.00		\$100.00				
23	1978	06/24/24		102 ALMA	R	PAULA TAYLOR	HVAC	N/A	\$7,000.00		\$50.00				
24	1979	06/26/24		677 PARK	C	ZACH GORDON	ADDITION	144	\$10,000.00		\$100.00				
25	1980	06/28/24		68 BRICK	C	DON DIXON	REPAIR	1,000	\$60,000.00		\$225.00				
26	1981	06/28/24		91 BEACHWOOD	C	CHARLES MAY	HVAC	N/A	\$10,000.00		\$50.00				
27															
28															
29															
30															
31															
32															
33															
34															
35															
36															
37															
38															
39															
40															
41															
42															
									\$4,498.00	\$250.00		\$5,200.00	\$10,500.00	\$6,200.00	

**C - CITY LIMITS**  
**R - REGION**

Complaints	48	Building Permits	26
Inspections	50	Sign permits	
Certificate Of Occupancy	6	Use & Occupancy Permits	4
PREFORMANCE BOND	WALKER MEADOWS NORTH	2022	
	WALKER MEADOWS II	2020	
	VGM 4A	2023	

**Total**    **\$1,495,876.00**    **\$4,748.00**

*[Signature]*  
**Building Inspector**



Munford-Tipton County Memorial Library  
1476 Munford Avenue  
Munford, TN 38058  
(901) 837-2665  
[www.munford.com](http://www.munford.com)



## June 2024 Library Report

### Overview:

- The library has sold **\$111.75** in books with the ongoing book sale.
- The library has collected **\$67.80** in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was **\$216.40**.
- The library received **\$42.95** from Kroger Community Rewards.
- The Library had **196** people use our computers and **59** requiring computer help. In addition we had **325** use the Wi-Fi. The library had **376** reference questions asked and answered.
- Library staff provided **14** one-on-one technology device sessions lasting more than 10 minutes.
- The Library has gained **57** new users, with **2,859** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **5,745** patrons.
- Through Interlibrary Loan **46** books were loaned out, and **80** were borrowed.
- Tennessee R.E.A.D.S. had **1,032** books checked out.
- Lindsey was used as a Notary Public **7** times.
- The Library had **19** volunteers.
- Staff proctored 3 TWRA Boaters Licensing Tests
- The adult book club met, there were **16** people in attendance.
- Through in-person and passive programming we had **20** programs with **191** attendees.
  - LEGO Club met once with 15 in attendance.
  - The Summer Reading Program was held twice with 65 in attendance.
  - Through our Seed Library, we gave out 17 packets in June.
  - Passive Programs included: Staff Recommendations, Book Spotlight, My Weekend is Booked, Grillin' & Chillin', Meet Someone New, Unwrap an Adventure, Seed Games, Let's go Camping, and Graphic Novels are Real Books!
  - The library served as a tutoring location **1** time.
  - We gave out 53 take home crafts that went along with our summer Smokey Bear theme.
- We continue to offer curbside services to patrons. **12** patrons were assisted curbside.
- The Summer Reading Challenge Started on May 24<sup>th</sup>. We had 54 people sign up in June. This program will run until August 6<sup>th</sup>. The more people read, the more chances they have to be entered to win prizes. This challenge is for patrons of all ages!
- Library staff attended a training on "Unattended Children" to learn how to handle situations in the library where children may be left alone.

**Munford-Tipton County**  
**Monthly Report**

**June 2024**

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,337	108	0	7,445	Regionally Owned	10,821	0	0	10,821	Locally Owned	E-books	74
Audio Materials		361	0	0	361		1,576	0	0	1,576		Audio Downloadable	155
Video Materials		400	0	0	400		529	0	0	529		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		<b>TOTAL</b>	<b>229</b>
<b>TOTAL</b>		<b>8,098</b>	<b>108</b>	<b>0</b>	<b>8,206</b>	<b>TOTAL</b>	<b>12,926</b>	<b>0</b>	<b>0</b>	<b>12,926</b>	<b>TOTAL PHYSICAL COLLECTION</b>		<b>21,132</b>

Electronic Circulation includes READS Advantage & other local e-collections		Physical Circulation Book & Non-Book (Audio, Video, Serials)		Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.		TOTAL FOR ALL CIRCULATED ITEMS -Auto Fill (Electronic, Physical & Other Physical)		TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Adult **	941	Adult	750	Adult	41	Adult Total	1,732	TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Children **	91	Children	971	Children	65	Children's Total	1,127	
<b>Total</b>	<b>1,032</b>	<b>Total</b>	<b>1,721</b>	<b>Total</b>	<b>106</b>	<b>Total for All Circulation</b>	<b>2,859</b>	

Unique Users 206

Title VI Survey Information		Library Services		Programs							
				Inside the Library		# of Programs	Attendance	Outside the Library		# of Programs	Attendance
White	29	Library Visits	2,250	In-Person Programs	Adult	2	0	Adult	0	0	
Black	4	Reference Transactions	376		Young Adult	0	0	Young Adult	0	0	
American Indian-Alaska Native	0	Computer Users	196		Children 0-5	9	41	Children 0-5	0	0	
Hispanic or Latino of any race	0	Wireless Sessions	325		Children 6-11	9	150	Children 6-11	0	0	
Native Hawaiian/Pacific Islander	0	Website Visits	0		General Interest	0	0	General Interest	0	0	
Asian	0	Databases Owned	0		<b>Inside Total</b>	<b>20</b>	<b>191</b>	<b>Outside Total</b>	<b>0</b>	<b>0</b>	
Other	0	Local Database Usage	0		<b>Total (Inside &amp; Outside)</b>	<b>20</b>	<b>191</b>				
Two or more races	1	TEL Usage (June only)	0	Live Virtual Programs		Adult	Young Adult	Children's	Total		
<b>Total</b>	<b>34</b>	ILL -Borrowed	80		Number of Live Virtual Programs	0	0	0	0		
		ILL - Loaned	46		Views of Live Virtual Programs	0	0	0	0		
				On-Demand Views of Live Programs	0	0	0	0			

Meeting Room Use	
Number of Events Not Sponsored by the Library	0
Attendance at These Events	0

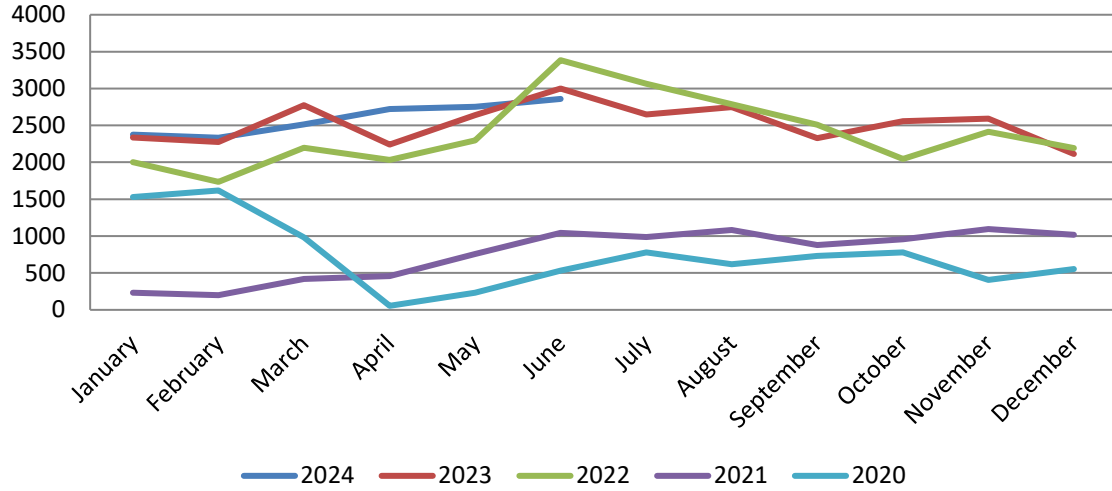
Total of All In-Person and Live Virtual Programs		# of Programs	Attendance/Views
		<b>20</b>	<b>191</b>

Borrowers	Current Balance
Adult Borrowers >14 yrs old	4,213
Children Borrowers <14 yrs old	1,532
<b>Total Borrowers</b>	<b>5,745</b>

Recorded Programs		# of Programs	Views/Attendance
Total On-Demand Views of Live Programs & Recorded Programs		0	0

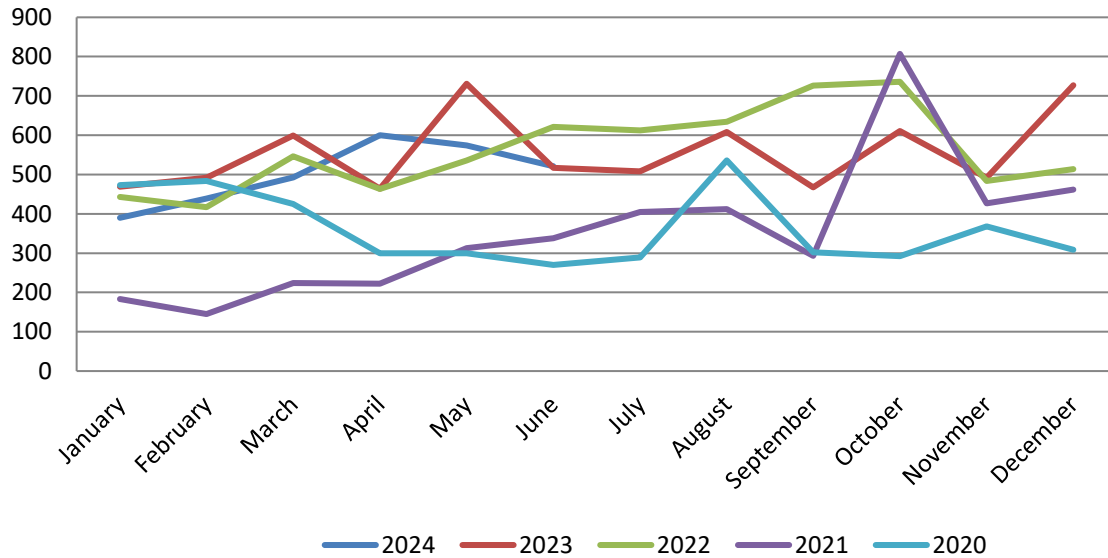
	Programs	Attendance
Self-directed/Passive Activities (activity that does not meet program definition)	11	85

### Circulation Growth 2020-2024



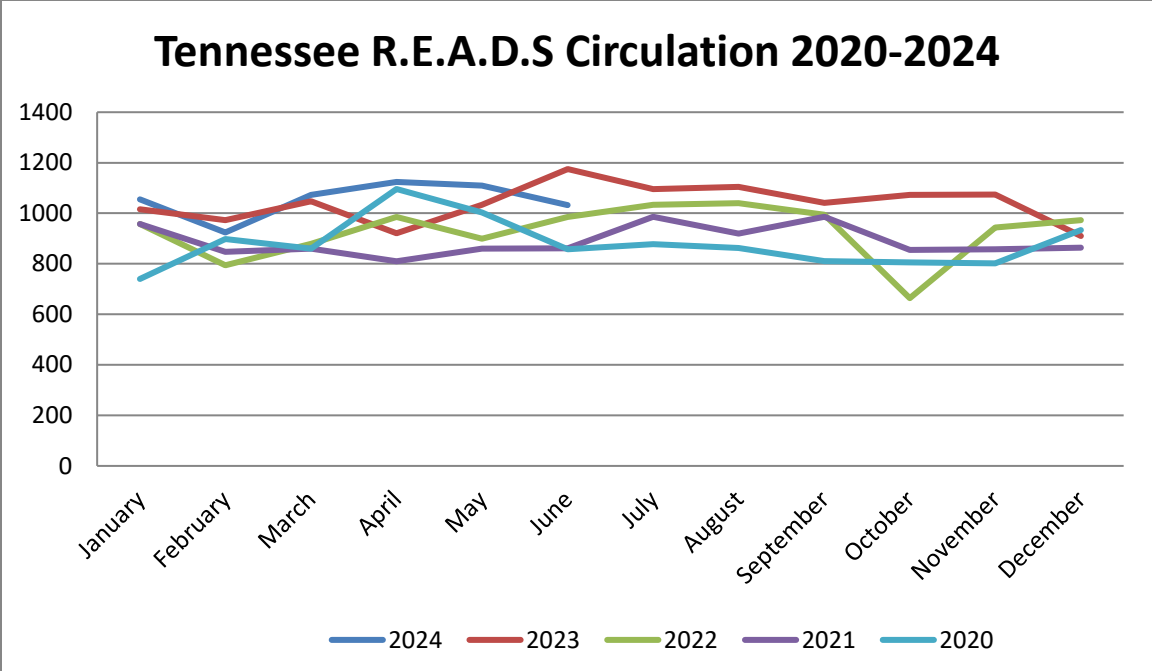
\* As of 06/30/2024

### Computer Usage 2020-2024

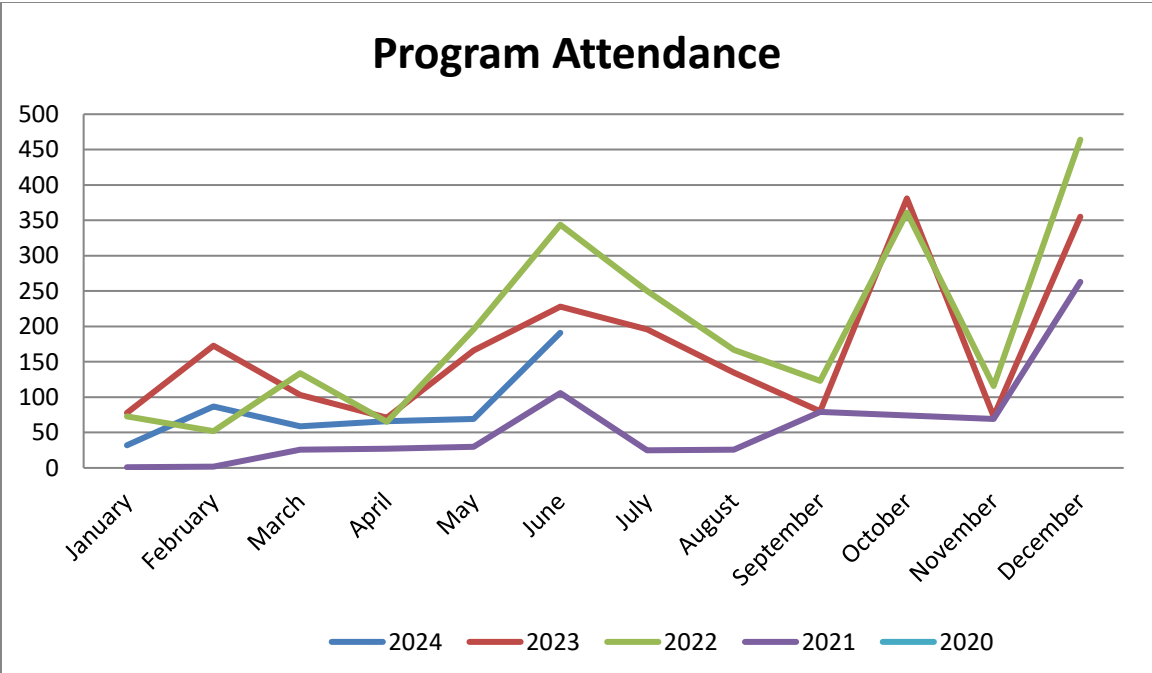


\* As of 06/30/2024





\* As of 06/30/2024



\* As of 06/30/2024



## City of Munford, Tennessee

1397 Munford Avenue  
Munford, TN 38058  
City Hall (901) 837-0171  
[www.munford.com](http://www.munford.com)  
Dwayne Cole, Mayor

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July 22, 2024

Celebrate Independence 2024, held on July 3, was a wonderful success! The downtown area was abuzz with activities, businesses were open later, food trucks sold out of food, and the fireworks were phenomenal! As always, the Celebrate Munford Committee did a fantastic job of coordinating all the events and activities with various organizations and city departments. I want to personally thank Celebrate Chairman Cynthia Zickafoose for her leadership and committee members for their commitment in making Celebrate Independence the biggest and best ever!

The Munford Tipton County Memorial Library was recently chosen as one of four libraries by the Tennessee State Library and Archives for the "Library Spotlight"! They were recognized for their Video Relay Service for deaf and hard of hearing patrons. This is a videophone that allows patrons with hearing deficiencies. Congratulations to Librarian Lindsey Moore and her staff for their efforts in meeting the needs of our community.

Construction Bids for Veterans Plaza were opened on July 2 at City Hall with Rose Construction Company coming in as the low bidder. Our engineering firm, A2H, has confirmed the bid tabulations and has sent a letter of recommendation to award the contract to Rose Construction. This requires Board approval and is on the agenda for the July meeting.

Recently the property on Highway 51, approximately six acres previously owned by Pete Parker, was sold to BRG (Buchanan Realty Group). This development group has developed the large commercial/retail area in Millington. We are pleased to have the opportunity to work with this group for further opportunities along Highway 51.

Munford Fire Chief Jeremy Reeves was elected as President of the West Tennessee Fire Chiefs Association in July. This organization meets quarterly and consists of 40-50 departments throughout West Tennessee. Congratulations to Chief Reeves for this honor.

Please take advantage of upcoming family friendly community events:

- **August 3** Celebrate Munford 5K and Fun Run beginning at 8:00 AM at Centennial Park and Atoka Rock the Block at Nancy Lane Park in Atoka beginning 7-9 PM
- **August 6** National Safe Night Out, hosted by Munford Police Department, at City Park
- **August 7** First day of school for Tipton County Schools
- **August 22** Cougars first football game of the season against Covington at Covington High School.

I am often told by newcomers how much they love living in Munford. They are complimentary of our welcoming citizens, safe neighborhoods, and smalltown atmosphere. My reply, "Welcome to My Kind of Town." Thank you for being you.

Warm regards,  
Dwayne Cole, Mayor

## ORDINANCE 2024-06-01

### AN ORDINANCE TO AMEND THE MUNFORD MUNICIPAL ZONING MAP TO REZONE PROPERTIES ON MCLAUGHLIN DRIVE AND U.S. HIGHWAY 51 SOUTH (KNOWN AS “RESERVES OF MUNFORD”) BY ESTABLISHING A PVD (PLANNED VILLAGE DEVELOPMENT) OVERLAY DISTRICT AND APPROVING THE RESERVES OF MUNFORD PRELIMINARY DEVELOPMENT PLAN;

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:**

**SECTION 1.** That the following described property be rezoned by establishing a PVD (Planned Village Development) Overlay District:

**Parcel 12.07 on Tipton County Tax Map 111 and Parcel 5.00 on Tipton County Tax Map 111C, Group C**

Beginning at a point, said point being the northern most corner of Parcel 12.07 on Tipton County Tax Map 111; thence moving in a southeasterly, then southerly, then easterly, then southeasterly along the northeastern boundary of Parcel 12.07 to a point, said point being the eastern most corner of Parcel 12.07; thence moving in a southwesterly direction along the eastern boundary of Parcel 12.07 to a point, said point being the southeastern most corner of Parcel 12.07 and the northern right of way of

U.S. Highway 51 South; thence moving in a southwesterly, then northwesterly, then southeasterly and easterly along the southern boundary of Parcel 12.07 to a point, said point being the northeastern most corner of Parcel 5.00 on Tipton 111C, Group C; thence moving in a southerly, then southwesterly direction along the eastern boundary of Parcel 5.00 to a point, said point being the southeastern most corner of Parcel 5.00 and the northern right of way of McLaughlin Drive; thence moving in a northeasterly and southeasterly direction along the northern right of way of McLaughlin Drive to a point, said point being the intersection of the northern right of way of McLaughlin Drive and the southwestern most corner of Parcel 12.07; thence moving in a northwesterly, then northwestern, then northwesterly, then northeasterly direction along the western boundary of Parcel 12.07 to the point of beginning.

**SECTION 2.** That the attached Preliminary Development Plan is hereby approved by the Board of Mayor and Aldermen.

**SECTION 3.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

\_\_\_\_\_  
Passed First Reading

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Passed Second Reading

\_\_\_\_\_  
City Recorder

## ORDINANCE 2024-06-02

### AN ORDINANCE TO AMEND THE MUNFORD MUNICIPAL ZONING MAP TO REZONE .414 ACRES PROPERTY ON MCLAUGHLIN DRIVE (RIVER OF LIFE CHURCH PROPERTY) FROM B-1 (NEIGHBORHOOD BUSINESS) DISTRICT TO R-1 (LOW DENSITY RESIDENTIAL) DISTRICT

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Official Zoning Map; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated*; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

### NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

**SECTION 1.** That the following described property be rezoned from B-1 (Neighborhood Business) Property to R-1 (Low Density Residential) District:

.414 acres of Parcel 12.06 on Tipton County Tax Map 111:

#### LOT 1 RIVER OF LIFE MCLAUGHLIN DRIVE SUBDIVISION

Being a part of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract recorded in Record Book 1967, Page 152 in the Tipton County Register's Office, (Assessor's Map 111 Parcel 12.06), lying on the south side of McLaughlin Drive in the Sixth Civil District of Tipton County, Tennessee, being more particularly described as follows:

Commencing at a capped iron pin found (Cole) at the northwest corner of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH 17.76-acre tract recorded in Record Book 1967, Page 152, of which this partition is a part, said point being on the south right-of-way line of McLaughlin Drive (30' south of the physical centerline);

Then along the said right-of-way line the following four courses:  
North 83° 01' 37" East, 71.92 feet along the chord of a 1462.40-foot radius curve to the left an arc length of 71.93 feet to a point of tangency;  
North 80° 58' 27" East, 40.72 feet to a point;  
North 79° 35' 06" East, 83.58 feet to a point;  
North 79° 31' 31" East, 298.09 feet to an iron pin found at the TRUE POINT OF BEGINNING, said point being the northwest corner of this described partition;

Then North 78° 51' 59" East, 100.00 feet along the south right-of-way line of McLaughlin Drive, and the north line of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract to an iron pin set;

Then leaving the road, and running South 10° 54' 55" East, 180.38 feet along the east line of Lot 1 to an iron pin set;

Then South 79° 05' 05" West, 100.00 feet along the south line of Lot 1 to an iron pin set;

Then North 10° 54' 55" West, 180.00 feet along the east line of the Creative Development, Inc. tract recorded in Record Book 2026, Page 52, and the west interior line of the remaining portion of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract to the Point of Beginning.

**SECTION 2.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it."

\_\_\_\_\_  
Passed First Reading

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Passed Second Reading

\_\_\_\_\_  
City Recorder

**RESOLUTION: 2024-07-01**

**CITY OF MUNFORD, TENNESSEE**

**TO PARTICIPATE IN**

**Safety Partners Matching Grant Program**

WHEREAS, the safety and well-being of the employees of the City of Munford, Tennessee is of greatest importance, and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of Munford employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “Safety Partners” Matching Grant Program; and

WHEREAS, the City of Munford now seeks to participate in this important program.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Munford, Tennessee the following:

SECTION 1. That the City of Munford is hereby authorized to submit application for a “Safety Partners” Matching Grant Program through Public Entity Partners.

SECTION 2. That the City of Munford is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

READ and ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor Dwayne Cole

\_\_\_\_\_  
Sherry Yelvington, City Recorder

July 12, 2024

The Honorable Dwayne Cole  
Mayor  
City of Munford  
1397 Munford Ave  
Munford, TN 38058

RE: **City Of Munford, TN – FY 2020 LPRF Grant Veterans Plaza Amphitheater Development**  
A2H#: **18391**

To The Honorable Dwayne Cole:

This is to inform you that the bids for **City Of Munford, TN – FY 2020 LPRF Grant Veterans Plaza Amphitheater Development** have been reviewed for completeness. We recommend that **Rose Construction Inc.** be awarded the construction contract for the base bid amount of **\$1,735,683.46**.

I am attaching a bid tabulation for your convenience.

Sincerely,  
A2H, Inc.



**Joni Bailey, ASLA, PLA**  
**Landscape Architect**



PROJECT  
 Name: VETERANS PLAZA AMPHITHEATER DEVELOPMENT  
 A2H #: 18391  
 A2H PM: JONI BAILEY

July 3, 2024  
 2:00 PM  
 1398 Munford Ave, Munford TN 38058

Item #	Description	Quantity	Unit	Baldwin & Shell			Barnes & Brower, Inc			Grinder Taber Grinder			Nickson General			Rose Construction		Wagner General Contractors, Inc		Zellner Construction Services, LLC		
				Unit Price	Contractor Estimate	Corrected Calculation	Unit Price	Contractor Estimate	Corrected Calculation	Unit Price	Contractor Estimate	Corrected Calculation	Unit Price	Contractor Estimate	Corrected Calculation	Unit Price	Contractor Estimate	Unit Price	Contractor Estimate	Unit Price	Contractor Estimate	Corrected Calculation
1	REMOVAL OF EXISTING ASPHALT PAVEMENT AND BASE (THICKNESS VARIES)	2,000	SY	\$10.69	\$21,375.00	\$21,380.00	\$10.60	\$21,200.00	\$11.34	\$22,680.00		\$17.52	\$36,384.00	\$35,040.00	\$11.85	\$23,700.00	\$10.00	\$20,000.00	\$18.00	\$36,000.00		
2	REMOVAL OF EXISTING SIDEWALK	280	SY	\$39.38	\$11,025.00	\$11,026.40	\$7.60	\$2,128.00	\$10.66	\$2,984.10	\$2,984.80	\$17.52	\$5,093.76	\$4,905.60	\$7.90	\$2,212.00	\$38.00	\$10,640.00	\$18.00	\$5,040.00		
3	REMOVAL OF EXISTING CONCRETE CURB	775	LF	\$4.06	\$3,148.00	\$3,146.50	\$5.30	\$4,107.50	\$4.31	\$3,336.90	\$3,340.25	\$3.18	\$2,555.41	\$2,464.50	\$3.06	\$2,371.50	\$4.00	\$3,100.00	\$2.00	\$1,550.00		
4	REMOVAL OF EXISTING BRICK CURB	27	LF	\$31.71	\$856.00	\$856.17	\$5.52	\$149.04	\$4.32	\$116.55	\$116.64	\$10.13	\$283.97	\$273.51	\$33.15	\$895.05	\$30.00	\$810.00	\$10.00	\$270.00		
5	REMOVAL OF EXISTING CONCRETE CURB AND GUTTER	143	LF	\$12.75	\$1,823.00	\$1,823.25	\$5.73	\$819.39	\$4.78	\$683.55	\$683.54	\$3.57	\$510.54	\$510.51	\$14.35	\$2,052.05	\$12.00	\$1,716.00	\$2.00	\$286.00		
6	REMOVAL OF EXISTING BUILDING SLAB AND FOUNDATION	56	SY	\$100.44	\$5,625.00	\$5,624.64	\$152.07	\$8,515.92	\$22.54	\$1,262.10	\$1,262.24	\$172.57	\$9,664.14	\$9,663.92	\$62.48	\$3,498.88	\$96.00	\$5,376.00	\$108.00	\$6,048.00		
7	SELECT TREE REMOVAL	11	EA	\$812.50	\$8,938.00	\$8,937.50	\$145.18	\$1,596.98	\$1,179.15	\$1,290.55	\$12,970.65	\$878.58	\$9,664.41	\$9,664.38	\$566.53	\$6,231.83	\$779.00	\$8,569.00	\$850.00	\$9,350.00		
8	REMOVE EXISTING SANITARY SEWER LINE	1	LS	\$3,983.75	\$3,984.00	\$3,983.75	\$1,064.00	\$1,064.00	\$630.00	\$630.00	\$630.00	\$1,705.50	\$1,705.50	\$1,705.50	\$2,306.19	\$2,306.19	\$3,821.00	\$3,821.00	\$4,100.00	\$4,100.00		
9	REMOVE EXISTING WATER LINE	41	LF	\$12.50	\$513.00	\$512.50	\$12.98	\$532.18	\$12.80	\$525.00	\$524.80	\$41.50	\$1,701.52	\$1,701.50	\$54.52	\$2,235.32	\$12.00	\$492.00	\$15.00	\$615.00		
10	REMOVE EXISTING WATER METER	1	EA	\$375.00	\$375.00	\$375.00	\$319.00	\$319.00	\$682.50	\$682.50	\$682.50	\$739.05	\$739.05	\$739.05	\$523.90	\$523.90	\$779.00	\$779.00	\$0.00	\$0.00		
11	REMOVE EXISTING LIGHT FIXTURES	6	EA	\$125.00	\$750.00	\$750.00	\$159.67	\$958.02	\$105.00	\$958.02	\$958.02	\$98.92	\$593.51	\$593.52	\$87.32	\$523.92	\$70.00	\$420.00	\$100.00	\$600.00		
12	REMOVE EXISTING LIGHT POLE AND BASE	3	EA	\$500.00	\$1,500.00	\$1,500.00	\$701.00	\$2,103.00	\$945.00	\$2,835.00	\$2,835.00	\$395.68	\$1,187.03	\$1,187.04	\$470.72	\$1,412.16	\$779.00	\$2,337.00	\$400.00	\$1,200.00		
13	REMOVE EXISTING SIGNS	3	EA	\$312.50	\$938.00	\$937.50	\$106.33	\$318.99	\$52.50	\$157.50	\$157.50	\$1,326.49	\$3,979.48	\$3,979.47	\$423.95	\$1,271.85	\$300.00	\$900.00	\$850.00	\$2,550.00		
14	REMOVE EXISTING FEDEX DROP-BOX	1	EA	\$562.50	\$563.00	\$562.50	\$319.00	\$319.00	\$525.00	\$525.00	\$525.00	\$1,137.00	\$1,137.00	\$1,137.00	\$444.12	\$444.12	\$539.00	\$539.00	\$500.00	\$500.00		
15	6-30 CURB AND GUTTER	145	LF	\$28.75	\$4,169.00	\$4,168.75	\$30.85	\$4,473.25	\$66.48	\$9,639.00	\$9,639.60	\$26.17	\$3,795.19	\$3,794.65	\$54.28	\$7,870.60	\$28.00	\$4,060.00	\$24.14	\$3,500.00		
16	CONCRETE DRIVE AND INTEGRAL CURB (8" THICK)	280	CY	\$362.50	\$101,500.00	\$101,500.00	\$459.96	\$128,788.80	\$275.27	\$77,074.20	\$77,075.60	\$327.19	\$91,614.46	\$91,613.20	\$406.36	\$113,780.80	\$345.00	\$96,600.00	\$292.86	\$82,000.00		
17	CONCRETE SIDEWALK (4" THICK)	11,300	SF	\$7.94	\$89,694.00	\$89,722.00	\$7.00	\$79,100.00	\$6.89	\$77,883.75	\$77,857.00	\$6.54	\$73,876.58	\$73,902.00	\$8.33	\$94,129.00	\$8.00	\$90,400.00	\$5.75	\$65,000.00	\$64,975.00	
18	LIMESTONE BASE	275	TONS	\$47.38	\$13,028.00	\$13,029.50	\$82.16	\$22,594.00	\$34.36	\$9,450.00	\$9,449.00	\$43.08	\$11,847.26	\$11,847.26	\$57.85	\$15,908.75	\$66.00	\$18,150.00	\$39.27	\$10,800.00	\$10,799.25	
19	BENCHES	3	EA	\$2,768.75	\$8,306.25	\$8,306.25	\$2,464.33	\$7,392.99	\$2,073.75	\$6,221.25	\$6,221.25	\$1,974.66	\$5,923.99	\$5,923.99	\$3,545.96	\$10,637.88	\$2,655.00	\$7,965.00	\$3,245.00	\$9,735.00		
20	25' TALL FLAG POLE (INCLUDES LIGHTING)	6	EA	\$8,747.50	\$52,485.00	\$52,485.00	\$4,415.67	\$26,494.02	\$5,486.82	\$32,920.91	\$32,920.92	\$5,837.87	\$35,027.19	\$35,027.22	\$2,001.99	\$12,011.94	\$3,626.00	\$21,756.00	\$4,500.00	\$27,000.00		
21	30' TALL FLAG POLE (INCLUDES LIGHTING)	1	EA	\$12,000.00	\$12,000.00	\$12,000.00	\$4,984.00	\$4,984.00	\$8,604.75	\$8,604.75	\$8,604.75	\$8,039.22	\$8,039.22	\$8,039.22	\$2,686.73	\$2,686.73	\$4,136.00	\$4,136.00	\$7,955.00	\$7,955.00		
22	SEAT WALL PLANTER (INCLUDES FOOTER AND CAP)	1,560	SF	\$59.29	\$92,492.00	\$92,492.40	\$87.02	\$135,751.20	\$119.56	\$186,511.50	\$186,513.60	\$67.67	\$105,571.81	\$105,565.20	\$71.34	\$111,290.40	\$17.00	\$26,520.00	\$14.29	\$22,300.00	\$22,292.40	
23	PLANTING BED MATERIAL	70	CY	\$87.14	\$6,100.00	\$6,099.80	\$166.19	\$11,633.30	\$137.55	\$9,628.54	\$9,628.50	\$79.26	\$5,548.54	\$5,548.20	\$158.60	\$11,102.00	\$84.00	\$5,880.00	\$69.71	\$4,880.00	\$4,879.70	
24	RESTROOMS (INSTALLED)	1	EA	\$337,493.75	\$337,494.00	\$337,493.75	\$285,904.00	\$285,904.00	\$298,259.10	\$298,259.10	\$298,259.10	\$396,205.72	\$396,205.72	\$396,205.72	\$348,458.10	\$348,458.10	\$319,787.00	\$319,787.00	\$372,190.00	\$372,190.00		
25	AMPHITHEATER (INSTALLED)	1	EA	\$351,026.25	\$351,026.00	\$351,026.25	\$333,531.00	\$333,531.00	\$308,154.84	\$308,154.84	\$308,154.84	\$362,203.57	\$362,203.57	\$362,203.57	\$397,936.66	\$397,936.66	\$298,942.00	\$298,942.00	\$691,209.00	\$691,209.00		
26	16' x 30' PAVILION (INSTALLED, INCLUDES)	1	EA	\$112,881.25	\$112,881.00	\$112,881.25	\$63,501.00	\$63,501.00	\$73,589.25	\$73,589.25	\$73,589.25	\$78,788.42	\$78,788.42	\$78,788.42	\$107,122.04	\$107,122.04	\$73,972.00	\$73,972.00	\$89,255.00	\$89,255.00		
27	16' x 90' PAVILION (INSTALLED, INCLUDES)	1	EA	\$509,621.25	\$509,621.00	\$509,621.25	\$369,477.00	\$369,477.00	\$375,844.35	\$375,844.35	\$375,844.35	\$450,112.15	\$450,112.15	\$450,112.15	\$200,012.22	\$200,012.22	\$406,989.00	\$406,989.00	\$431,543.00	\$431,543.00		
28	ADJUST ELECTRICAL GUY WIRES	2	EA	\$2,500.00	\$5,000.00	\$5,000.00	\$1,038.50	\$2,077.00	\$1,023.75	\$1,023.75	\$2,047.50	\$989.19	\$1,978.38	\$229.44	\$458.88	\$1,199.00	\$2,398.00	\$1,000.00	\$2,000.00	\$2,000.00		
29	2" WATER SERVICE LINE	50	LF	\$84.10	\$4,205.00	\$4,205.00	\$10.64	\$532.00	\$70.64	\$3,532.00	\$3,532.00	\$76.50	\$3,824.87	\$3,825.00	\$78.24	\$3,912.00	\$48.00	\$2,400.00	\$150.00	\$7,500.00		
30	2" WATER METER AND METER BOX	0	EA	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
31	ADJUSTED FIRE HYDRANT	0	EA	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
32	RELOCATED FIRE HYDRANT	0	EA	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
33	6" GATE VALVE	0	EA	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
34	6" WATER LINE	0	LF	\$1.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
35	4" SANITARY SEWER LINE	100	LF	\$126.69	\$12,669.00	\$12,669.00	\$79.84	\$7,984.00	\$106.42	\$10,641.75	\$10,642.00	\$117.28	\$11,728.16	\$11,728.00	\$114.10	\$11,410.00	\$90.00	\$9,000.00	\$75.00	\$7,500.00		
36	SANITARY SEWER CLEANOUT	2	EA	\$248.75	\$497.50	\$497.50	\$798.50	\$1,597.00	\$208.95	\$417.90	\$417.90	\$452.53	\$452.53	\$905.06	\$499.43	\$998.86	\$1,798.00	\$3,596.00	\$1,500.00	\$3,000.00		
37	JACK & BORE, 9" STEEL CASING PIPE	78	LF	\$941.54	\$73,440.00	\$73,440.12	\$961.19	\$74,972.82	\$610.48	\$47,617.75	\$47,617.44	\$856.42	\$66,800.96	\$66,800.76	\$406.02	\$31,669.56	\$899.00	\$70,122.00	\$750.00	\$58,500.00		
38	PAINTED PAVEMENT MARKING (8" LINE)	740	LF	\$5.00	\$3,700.00	\$3,700.00	\$1.33	\$984.20	\$1.14	\$840.00	\$843.60	\$0.72	\$530.07	\$532.80	\$3.40	\$2,516.00	\$0.00	\$0.00	\$4.40	\$3,255.00	\$3,256.00	
39	PAINTED PAVEMENT MARKING (ADA SYMBOL)	1	EA	\$156.25	\$156.00	\$156.25	\$80.00	\$80.00	\$525.00	\$525.00	\$525.00	\$34.11	\$34.11	\$660.83	\$660.83	\$213.00	\$213.00	\$750.00	\$750.00	\$750.00		
40	PAINTED PAVEMENT MARKING (STRAIGHT ARROW)	4	EA	\$125.00	\$500.00	\$500.00	\$79.75	\$319.00	\$196.88	\$787.00	\$787.52	\$34.11	\$136.44	\$136.44	\$1,057.36	\$1,057.36	\$180.00	\$720.00	\$187.50	\$750.00		
41	SIGNS (INCLUDES SIGN, POST, AND FOUNDATION, COMPLETE IN PLACE)	6	EA	\$625.00	\$3,750.00	\$3,750.00	\$136.17	\$817.02	\$135.12	\$810.70	\$810.72	\$170.53	\$1,023.16	\$1,023.18	\$365.49	\$2,192.94	\$141.00	\$846.00	\$640.17	\$3,841.00	\$3,841.02	
42	SODDING	1,466	SY	\$6.40	\$9,382.00	\$9,382.40	\$11.45	\$16,785.70	\$7.09	\$10,390.28	\$10,393.94	\$5.82	\$8,527.50	\$8,532.12	\$6.09	\$8,927.94	\$6.00	\$8,796.00	\$5.12	\$7,500.00	\$7,505.92	
43	MOBILIZATION	1	LS	\$12,500.00	\$12,500.00	\$12,500.00	\$136,770.00	\$136,770.00	\$212,278.94	\$212,278.94	\$212,278.94	\$2,967.57	\$2,967.57	\$2,967.57	\$8,307.15	\$8,307.15	\$7,792.00	\$7,792.00	\$5,000.00	\$5,000.00		
44	UNCLASSIFIED EXCAVATION AND EMBANKMENT (EXCESS MATERIAL REMOVED FROM SITE)	1,400	CY	\$22.81	\$31,938.00	\$31,934.00	\$22.05	\$30,870.00	\$15.23	\$21												



**CHECKS OVER \$10,000**

**June 2024**

<b><u>PAYABLE TO</u></b>	<b><u>CHECK #</u></b>	<b><u>AMOUNT</u></b>	<b><u>DESCRIPTION</u></b>
A2H Engineering	24399	\$ 34,829.12	Vet's Plaza
	24468	104,694.75	Lagoon Expansion
	24480	<u>74,795.92</u>	Vet's Plaza and Lagoon Expansion
	<b>Total A2H Engineering</b>	<b>\$ 214,319.79</b>	
Cigna	24461	\$ 76,252.57	Insurance (68,440.45) HRA (7,812.12)
Climer Paving LLC	24483	\$247,862.00	Paving
Holiday Décor	24498	\$ 19,146.70	Christmas Decor
Revell Construction	24518	\$396,900.00	Pigging
Southwest TN Electric	24393	\$ 4,802.55	Electrical Service (April-May)
	24524	9,226.36	Electrical Service (April-May)
	24445	<u>20,209.48</u>	Electrical Service (April-May)
	<b>Total Southwest Elect</b>	<b>\$ 34,238.39</b>	
TN Energy Acquisition Corp	24394	\$ 30,155.64	Natural Gas Purchase/Transport
Utility Services	24458	\$ 10,250.75	Ellis Tank
Waste Pro	24463	\$ 35,322.71	Solid Waste Services
Wex Bank Valero	24464	\$ 13,726.84	Fuel
	<b>Total</b>	<b>\$ 1,078,175.39</b>	

**City of Munford**  
**Balance Sheet Summary**  
**For the Period Ended June 30, 2024**

<b>ASSETS</b>	<b>Cash</b>	<b>Accounts Rec, net of bad debt allowance</b>	<b>Due From Other Funds</b>	<b>Inventories Other Assets</b>	<b>Capital Assets net of depreciation</b>	<b>Total Assets</b>
General Fund	\$2,092,782	\$145,470	\$70,709	\$0	\$0	\$2,308,961
State Street Aid Fund	\$522,295	\$0	\$0	\$0	\$0	\$522,295
Drug Fund	\$27,803	\$237	\$0	\$0	\$0	\$28,040
Scholarship Fund	\$6,628	\$0	\$0	\$0	\$0	\$6,628
Solid Waste Fund	\$150,067	\$63,521	\$0	\$0	\$0	\$213,588
Water-Sewer Fund	(\$216,293)	\$296,780	\$0	\$0	\$11,707,768	\$11,788,255
Gas Fund	\$5,689,144	\$176,878	\$0	\$112,901	\$7,554,161	\$13,533,083
	<b>\$8,272,427</b>	<b>\$682,885</b>	<b>\$70,709</b>	<b>\$112,901</b>	<b>\$19,261,929</b>	<b>\$28,400,851</b>

<b>LIABILITIES</b>	<b>Accounts Payable</b>	<b>Customer Deposits</b>	<b>Due to Other Funds</b>	<b>Outstanding Debt</b>	<b>Total Liabilities</b>
General Fund	\$79,566	\$1,200	\$0	\$0	\$80,766
State Street Aid Fund	\$1,877	\$0	\$0	\$0	\$1,877
Drug Fund	\$3,746	\$0	\$0	\$0	\$3,746
Scholarship Fund	\$0	\$0	\$0	\$0	\$0
Solid Waste Fund	\$35,505	\$0	\$12,559	\$0	\$48,064
Water-Sewer Fund	\$11,558	\$111,924	\$26,563	\$3,462,621	\$3,612,666
Gas Fund	\$27,273	\$62,827	\$31,587	\$954,903	\$1,076,590
	<b>\$159,524</b>	<b>\$175,951</b>	<b>\$70,709</b>	<b>\$0</b>	<b>\$4,417,524</b>

<b>FUND BALANCE OR EQUITY</b>	<b>Beginning Fund Balance</b>	<b>Revenues over Expenses: Surplus</b>	<b>Revenues over Expenses: Loss</b>	<b>Ending Fund Balance</b>
General Fund	\$2,322,564		(\$94,368)	\$2,228,196
State Street Aid Fund	\$526,335		(5,917)	\$520,418
Drug Fund	\$25,959		(\$1,665)	\$24,294
Scholarship Fund	\$7,039		(\$412)	\$6,627
Solid Waste Fund	\$96,681	\$68,843		\$165,524
Water-Sewer Fund	\$7,578,425	\$597,165		\$8,175,590
Gas Fund	\$11,080,899	\$1,375,595		\$12,456,494
	<b>\$21,637,901</b>	<b>\$2,041,603</b>	<b>(\$102,362)</b>	<b>\$23,577,142</b>

<b>Fund Analysis</b>	<b>Total Assets</b>	<b>Total Liabilities</b>	<b>Beginning Fund Balance or Equity</b>	<b>Increase from FY 2024 Activity</b>	<b>Decrease from FY 2024 Activity</b>	<b>Ending Fund Balance or Equity</b>
Government Funds	2,865,924	93,016	2,881,897	0	(102,362)	2,779,535
Enterprise Funds	25,534,926	4,737,320	18,756,004	2,041,603	0	20,797,607
	<b>28,400,851</b>	<b>4,830,336</b>	<b>21,637,901</b>	<b>2,041,603</b>	<b>(102,362)</b>	<b>23,577,142</b>

General Fund Budget Update

**General Fund  
Budget Update  
06-30-2024**

Percentage of Budget Yr Complete 100.00%

	BUDGET	AMENDMT-1	AMENDMT-2	ACTUAL	% MET
<b>REVENUES</b>					
LOCAL TAXES	3,423,400.00	3,376,776.00	3,397,095.00	3,228,069.00	95.02%
LICENSES & PERMITS	47,000.00	61,800.00	65,600.00	78,674.00	119.93%
INTERGOVERNMENTAL CHARGES FOR SERVICE	1,034,777.00	1,808,978.00	1,827,365.00	1,786,892.00	97.79%
<i>POLICE SERVICES</i>	2,200.00	5,900.00	5,700.00	7,289.00	127.88%
<i>FIRE PROTECTION</i>	4,000.00	4,760.00	5,485.00	5,579.00	101.71%
<i>FEES &amp; COMMISIONS</i>	7,500.00	7,000.00	5,100.00	6,568.00	128.78%
<i>P&amp;R - PROGRAMS</i>	129,150.00	129,910.00	131,699.00	138,310.00	105.02%
<i>P&amp;R - CONCESSIONS</i>	23,000.00	17,600.00	22,381.00	23,762.00	106.17%
<i>P&amp;R - CENTENNIAL</i>	136,500.00	140,385.00	174,685.00	219,561.00	125.69%
<i>RENTAL FEES</i>	173,500.00	169,500.00	162,700.00	170,991.00	105.10%
<i>LIBRARY SERVICES</i>	5,600.00	5,100.00	12,436.00	13,636.00	109.65%
<i>COMMUNITY DEV</i>	8,150.00	8,150.00	8,700.00	9,983.00	114.75%
	<u>489,600.00</u>	<u>488,305.00</u>	<u>528,886.00</u>	<u>595,679.00</u>	<u>112.63%</u>
FINES & FORFEITURES	180,750.00	188,250.00	182,550.00	182,387.00	99.91%
OTHER REVENUES	12,400.00	364,027.00	222,339.00	235,667.00	105.99%
<b>TOTAL REVENUES</b>	<b>5,187,927.00</b>	<b>6,288,136.00</b>	<b>6,223,835.00</b>	<b>6,107,368.00</b>	<b>98.13%</b>
<b>EXPENSES</b>					
GENERAL GOVERNMENT					
<i>LEGISLATIVE</i>	26,020.00	28,069.00	28,453.00	27,825.00	97.79%
<i>JUDICIAL</i>	18,459.00	19,459.00	19,459.00	17,826.00	91.61%
	<u>44,479.00</u>	<u>47,528.00</u>	<u>47,912.00</u>	<u>45,651.00</u>	<u>95.28%</u>
FINANCE & ADMINISTRATION	63,560.00	66,634.00	66,336.00	63,079.00	95.09%
CODE ENFORCEMENT	98,152.00	97,417.00	91,985.00	88,023.00	95.69%
PUBLIC SAFETY					
<i>POLICE</i>	1,892,988.00	2,038,111.00	2,094,528.00	2,158,586.00	103.06%
<i>FIRE</i>	1,382,886.00	1,412,167.00	1,439,563.00	1,410,144.00	97.96%
	<u>3,275,874.00</u>	<u>3,450,278.00</u>	<u>3,534,091.00</u>	<u>3,568,730.00</u>	<u>100.98%</u>
STREETS					
STREETS	291,225.00	779,297.00	1,039,497.00	992,627.00	95.49%
PARKS & RECREATION					
<i>P &amp; R ADMIN</i>	446,549.00	620,885.00	470,551.00	485,223.00	103.12%
<i>P &amp; R PROGRAMS</i>	107,270.00	99,000.00	104,420.00	100,513.00	96.26%
<i>CENTENNIAL</i>	334,768.00	312,757.00	298,099.00	298,838.00	100.25%
<i>PARKS</i>	40,600.00	49,572.00	62,584.00	109,389.00	174.79%
<i>TIPTON PLAZA</i>	36,850.00	43,294.00	44,494.00	40,138.00	90.21%
	<u>966,037.00</u>	<u>1,125,508.00</u>	<u>980,148.00</u>	<u>1,034,101.00</u>	<u>105.50%</u>
LIBRARY	128,356.00	128,356.00	134,941.00	135,174.00	100.17%
COMMUNITY DEVELOPMENT	27,163.00	68,439.00	61,319.00	61,233.00	99.86%
DEBT SERVICE	209,260.00	211,924.00	213,227.00	213,118.00	99.95%
<b>TOTAL EXPENSES</b>	<b>5,104,106.00</b>	<b>5,975,381.00</b>	<b>6,169,456.00</b>	<b>6,201,736.00</b>	<b>100.52%</b>
RESERVE	0.00			0.00	
<b>Net Surplus/(loss)</b>	<b>83,821.00</b>	<b>312,755.00</b>	<b>54,379.00</b>	<b>(94,368.00)</b>	

**Budget Update** **06-2024**  
**State Street Aid**

Percentage of Budget Yr Complete 100.00%

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% MET</b>
<b>REVENUES</b>			
STATE - FUND BALANCE	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	112,365	93,261	83.00%
STATE - \$0.03 GASOLINE TAX	34,330	26,996	78.64%
STATE - 1989 GASOLINE TAX INCREASE	17,690	14,620	82.65%
STATE - GAS 2017 TAX	56,185	46,998	83.65%
STATEST - INTEREST EARNINGS	3,900	5,503	141.10%
STATEST - OTHER FINANCING SOURCES	0	0	0.00%
<b>TOTAL REVENUES</b>	<b>224,470</b>	<b>187,378</b>	<b>83.48%</b>
<b>EXPENSES</b>			
STATE ST - ELECTRIC	26,000	24,289	93.42%
STATE ST - PROFESSIONAL SERVICES	0	0	0.00%
STATE ST - REP/MT STORM DRAINS	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	125,000	108,371	86.70%
STATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0.00%
STATE ST - CONCRETE	0	0	0.00%
STATE ST - DEBT TML#5	41,350	41,350	100.00%
STATE ST - INTEREST TML#5	19,284	19,284	100.00%
STATE ST - CAPITAL OUTLAY	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>211,634</b>	<b>193,294</b>	<b>91.33%</b>
<b>Net Surplus/(loss)</b>	<b>12,836</b>	<b>(5,916)</b>	

**Budget Update** **06-2024**  
**Drug Fund**

Percentage of Budget Yr Complete 100.00%

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% MET</b>
<b>REVENUES</b>			
DRUG - FUND BALANCE			
DRUG - GENERAL SESSIONS	600	4,800	800.00%
DRUG - CIRCUIT COURT	700	244	34.86%
DRUG - OTHER MISC REV	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	3,500	5,291	151.17%
OR - INTEREST EARNINGS	180	265	147.22%
<b>TOTAL REVENUES</b>	<b>4,980</b>	<b>10,600</b>	<b>212.85%</b>
<b>EXPENSES</b>			
DRUG - MEMBERSHIPS	150	363	242.00%
DRUG - MEDICAL/VET	600	253	42.17%
DRUG - PROF SERV TRAINING	500	200	40.00%
DRUG - REPAIR/MT VEHICLE	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0.00%
DRUG - DOG SUPPLIES	500	50	10.00%
DRUG - OPERATING SUPPLIES	0	0	0.00%
DRUG - CAPITAL OUTLAY	0	11,397	0.00%
<b>TOTAL EXPENSES</b>	<b>1,750</b>	<b>12,263</b>	<b>700.74%</b>
<b>Net Surplus/(loss)</b>	<b>3,230</b>	<b>(1,663)</b>	

**Budget Update** **06-2024**  
**Scholarship Fund**

Percentage of Budget Yr Complete 100.00%

	BUDGET	ACTUAL	% MET
<b>REVENUES</b>			
SCH - BRUCE POTTER SCHOLARSHIP	3,052	3,052	0.00%
SCH - NICK SMITH SCHOLARSHIP	1,942	1,951	0.00%
<b>TOTAL REVENUES</b>	<b>4,994</b>	<b>5,003</b>	<b>0.00%</b>
<b>EXPENSES</b>			
SCH - BRUCE POTTER SCHOLARSHIP	2,000	4,000	0.00%
SCH - NICK SMITH SCHOLARSHIP	1,415	1,415	0.00%
<b>TOTAL EXPENSES</b>	<b>3,415</b>	<b>5,415</b>	<b>0.00%</b>
<b>Net Surplus/(loss)</b>	<b>1,579</b>	<b>(412)</b>	

**Budget Update** **06-2024**  
**Solid Waste Fund**

Percentage of Budget Yr Complete 100.00%

	BUDGET	ACTUAL	% MET
<b>REVENUES</b>			
TRASH COLLECTION - RESIDENTIAL	534,000	564,330	105.68%
TRASH COLLECTION - POPLAR GROVE	28,000	30,457	108.78%
TRASH COLLECTION- LATE PENALTIES	7,500	9,988	133.17%
TRASH COLLECTION - INTEREST REVENUE	500	904	180.80%
<b>TOTAL SOLID WASTE REVENUES</b>	<b>570,000</b>	<b>605,679</b>	<b>106.26%</b>
<b>EXPENSES</b>			
TRASH -VENDOR SERVICES	322,000	360,334	111.90%
TRASH - OTHER PROFESSIONAL SRVS	0	1,117	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	295	0.00%
TRASH - CAPITAL OUTLAY MISC	0	0	0.00%
<i>Legislative</i>	16,262	17,391	106.94%
<i>Finance &amp; Administration</i>	158,899	157,698	99.24%
	175,161	175,089	99.96%
<b>TOTAL SOLID WASTE COLLECTION</b>	<b>497,161</b>	<b>536,835</b>	<b>107.98%</b>
<b>Surplus/(loss)</b>	<b>72,839</b>	<b>68,844</b>	

Budget Update		06/2024	
Water - Sewer Fund		Percentage of Budget Yr Complete	
		BUDGET	ACTUAL
		% MET	
<b>REVENUES</b>			
Sales		2,570,546	2,763,454
Rent Revenue		4,000	4,000
Service Charges		479,629	396,810
Grants/Matching Funds		0	247,574
Other Revenues		5,800	10,654
<b>TOTAL WATER-SEWER REVENUES</b>		<b>3,059,975</b>	<b>3,422,492</b>
<b>EXPENSES</b>			
Water - Treatment		538,995	524,243
Water - Distribution		76,750	89,718
Sewer - Treatment		439,321	514,369
Sewer - Collection		243,755	208,212
Personnel		869,729	761,110
Contract Services		80,775	74,403
Supplies		107,480	124,165
Fixed Charges		78,501	70,734
Rebates/Debt Service		119,693	114,037
		2,554,999	2,480,991
	<i>Legislative</i>	16,262	17,391
	<i>Finance &amp; Administration</i>	254,239	252,317
	<i>Code Enforcement</i>	49,076	44,012
	<i>Community Development</i>	13,581	30,616
		333,158	344,336
<b>TOTAL WATER-SEWER EXPENSES</b>		<b>2,888,157</b>	<b>2,825,327</b>
<b>Net Surplus/(loss)</b>		<b>171,818</b>	<b>597,165</b>

Budget Update		06/2024	
Gas Fund		Percentage of Budget Yr Complete	
		BUDGET	ACTUAL
		% MET	
<b>REVENUES</b>			
Sales		4,600,000	4,931,942
Service Charges		259,500	308,800
Other Revenues		29,800	65,611
<b>TOTAL GAS REVENUES</b>		<b>4,889,300</b>	<b>5,306,353</b>
<b>EXPENSES</b>			
Personnel		950,078	872,771
Contract Services		244,705	247,192
Materials/Supplies		2,652,500	1,652,679
Fixed Charges		585,500	557,130
Rebates/Debt Service		28,873	28,614
	<i>Legislative</i>	22,767	24,347
	<i>Finance &amp; Administration</i>	317,799	315,397
	<i>Code Enforcement</i>	49,076	44,012
	<i>Community Development</i>	13,581	30,616
		403,223	414,372
<b>TOTAL GAS EXPENSES</b>		<b>4,864,879</b>	<b>3,772,758</b>
<b>Net Surplus/(loss)</b>		<b>24,421</b>	<b>1,533,595</b>
<b>ECONOMIC DEVELOPMENT - From Gas Reserves</b>			
Econ Dev - Engineering/Architect Service		0	8,000
Econ Dev - Grant Funding to IDB		0	150,000
<b>Net Surplus/(loss)</b>		<b>24,421</b>	<b>1,375,595</b>

## Upcoming Meeting Dates and Events

Aug 2024

### ***Aug 1 (Thursday)***

4:00 General Welfare/Public Works

### ***Aug 6 (Tuesday)***

5:00 Munford Police – Safe Night Out – City Park

### ***Aug 13 (Tuesday)***

6:30 Planning Commission

### ***Aug 15 (Thursday)***

4:00 Parks and Recreation/Public Safety

### ***Aug 26 (Monday)***

6:30 BOMA Meeting

**Please note the City's audit for FY2024 will take place August 19-30.**





STATE OF TENNESSEE  
DEPARTMENT OF REVENUE

**County Local Option**

July 17, 2024

Letter ID: L0079382336  
Collection Month: 30-Jun-2024

Dear Tipton County Trustee:

The Department of Revenue has collected and allocated the amounts below during June, 2024 from Local Option Sales Tax as follows:

<b>County/City Name</b>	<b>Total Collections</b>	<b>Less Admin. Costs</b>	<b>Net Collections</b>
Tipton County	-\$214,106.19	\$2,408.70	-\$211,697.49
Covington	-\$586,229.07	\$6,595.08	-\$579,633.99
Atoka	-\$311,128.57	\$3,500.20	-\$307,628.37
Brighton	-\$59,181.28	\$665.79	-\$58,515.49
Burlison	-\$5,249.35	\$59.06	-\$5,190.29
Garland	-\$11,120.95	\$125.11	-\$10,995.84
Mason	-\$21,918.06	\$246.58	-\$21,671.48
Munford	-\$168,174.55	\$1,891.96	-\$166,282.59
Gilt Edge	-\$4,785.43	\$53.84	-\$4,731.59
	<b>-\$1,381,893.45</b>	<b>\$15,546.32</b>	<b>-\$1,366,347.13</b>

(Collections are shown as negative amounts)

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Financial Control at 615-532-8944 between 7:30 a.m. and 4:00 p.m. central time, Monday through Friday, holidays excepted.



STATE OF TENNESSEE  
DEPARTMENT OF REVENUE

**Local Option Out of State Sales Distribution**

County Situs:	8400 - Tipton County
Total County Out of State Amount:	-\$40,722.71
Less Admin. Costs:	\$458.13
Net County Out of State Amount:	-\$40,264.58

<u>Situs</u>	<u>Reporting Period</u>	<u>Total Local Option Amount by Destination Rate</u>	<u>Local Option Percentage</u>
8400 - Tipton County	30-Jun-2024	-\$133,261.76	31.75%
8401 - Covington	30-Jun-2024	-\$87,150.25	20.75%
8402 - Atoka	30-Jun-2024	-\$97,227.22	23.15%
8403 - Brighton	30-Jun-2024	-\$27,128.89	6.46%
8404 - Burlison	30-Jun-2024	-\$4,717.57	1.12%
8405 - Garland	30-Jun-2024	-\$1,849.58	0.44%
8406 - Mason	30-Jun-2024	-\$7,826.11	1.86%
8407 - Munford	30-Jun-2024	-\$59,463.45	14.16%
8408 - Gilt Edge	30-Jun-2024	-\$1,310.58	0.31%
		<b>-\$419,935.41</b>	



**DRAFT**

City of Munford, Tennessee  
1397 Munford Avenue  
Munford, TN 38058  
City Hall (901) 837-0171  
[www.munford.com](http://www.munford.com)  
Dwayne Cole, Mayor

**Munford Municipal-Regional Planning Commission**  
**July 9, 2024**

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, July 9, 2024, at 6:30 p.m. with the following:

**PRESENT:** Mayor Dwayne Cole, Alderman Steve Childress, Mitchell Parker, Vernon Paimore and John Moren

**ABSENT-** Chairman Terry Waits, Vice-Chairman David Keeton and Building Inspector Glenn Stringfellow

**ALSO, PRESENT-** Fire Chief Jeremy Reeves, Katie Haywood, Janice Bomar, Paul Frazier, Henry Porter, Wayne Boulter, Code Enforcement Officer Alan Patton, Planner Will Radford and Recording Secretary Barbara Younger.

The meeting was called to order at 6:30 p.m. by Mayor Dwayne Cole. There was a quorum present.

**I. APPROVAL OF MINUTES – June 11, 2024**

*There was a motion by Mitchell Parker, seconded by John Moren to approve the minutes from June 11, 2024, as presented. Motion carried all present voting aye.*

**II. OLD BUSINESS – None**

**III. New Business - None**

**A. The Loom – Commercial Site Plan**

Background

A site plan has been submitted on behalf of Matthew and Katherine Haywood for a proposed restaurant/office/retail facility. The property is located at 1512 and 1506 Munford Avenue. The properties can be further identified as Parcels 26.00 and 27.00 on Tipton County Tax Map 112D, Group B. The property is zoned B-3 (Central Business) District. The property does not appear to be located in a federally identified flood hazard area.

Analysis

The B-3 district does not have setback or parking requirements.

The site plan is subject to review and approval by Munford Fire Department.

The B-3 district requires landscaping “where practical”.

Staff recommends approval of the site plan provided all above issues (Fire and Landscaping) are adequately addressed.

*There was a motion by Steve Childress, seconded by John Moren to approve The Loom – Commercial Site Plan contingent upon the Munford Fire Department approval. Motion carried, all present voting aye.*

#### **B. VGM Phase 3 – Side Setback Discussion**

##### **Background**

Wayne Bouler has asked to address the Planning Commission in regard to the side yard setback requirements of the PVD district. The request is consideration to lower the side setback requirements from 10 feet to 7.5 feet for single family residential uses in Phase 3A and 3B at the Village of Green Meadows.

*There was a motion by Steve Childress, seconded by John Moren to approve amending the plat and the allowance of 7 ½' (seven and one-half foot) side yard setbacks instead of the 10' (ten foot) side yard setbacks for the Village of Green Meadows Phases 3A and 3B. Motion carried, all present voting aye.*

#### **IV. REPORTS**

##### **Mayor Comments:**

- The bid opening for the Veteran Plaza was on July 2, 2024. We are hopeful that this project will soon be under construction.
- Celebrate Independence was celebrated on July 3, 2024. There was a huge crowd and several great vendors. Thank you to the Munford Police Department, Munford Fire Department, Munford Public Works Department, and Munford Parks and Recreation Department for all of your help.
- Pete Parker property on Highway 51 recently sold and the new owners are in the planning process for the property.
- Munford Tipton County Memorial Library received accolades from the State of Tennessee and the Tennessee State Library and Archives for the “Library Spotlight”. They were recognized for their Video Relay Service for their deaf and hard of hearing patrons.

##### **Building Inspector – Permitting and Enforcement Report**

*There was a motion by John Moren, seconded by Vernon Pairmore to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.*

There being no further business, the meeting was adjourned at 7:01pm.

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Mayor Dwayne Cole

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Secretary John Moren

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Barbara Younger,  
Recording Secretary