



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, September 23, 2024, 6:30 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the
 - a. Regular Monthly Meeting – August 26, 2024
- E. Public Forum
- F. Proclamation and Award Presentation
 - a. John & Ainsley Garrett, September Yard of the Month Winners
75 Wooten Oaks

II. PUBLIC HEARING

ORDINANCE 2024-08-01 An Ordinance to amend the Munford Municipal Zoning Ordinance by requiring design guidelines for Commercial Development

**Ordinance 2024-08-01 comes with a positive recommendation from City of Munford Planning Commission.*

III. MONTHLY DEPARTMENTAL REPORTS

- | | |
|------------------|---------------------|
| A. Public Works | Dir. Sherry Bennard |
| B. Public Safety | Chief Randal Baskin |
| | Chief Jeremy Reeves |

C. Parks & Recreation

Dir. Griff Fisher

D. Building Inspector/
Code Enforcement

Insp. Glenn Stringfellow

E. Mayor's Report

Mayor Dwayne Cole

1. Report

2. Appointments/Announcements/Acknowledgements

IV. OLD BUSINESS

Ordinance – Resolutions – Motions

Second Reading

- **ORDINANCE 2024-08-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by requiring design guidelines for Commercial Development

**Ordinance 2024-08-01 comes with a positive recommendation from City of Munford Planning Commission.*

Second Reading

- **ORDINANCE 2024-08-02** An Ordinance of the City of Munford, Tennessee amending the annual operating budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Second Reading

- **ORDINANCE 2024-08-03** An Ordinance of the City of Munford, Tennessee amending the Drug Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Second Reading

- **ORDINANCE 2024-08-04** An Ordinance of the City of Munford, Tennessee amending the Scholarship Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Second Reading

- **ORDINANCE 2024-08-05** An Ordinance of the City of Munford, Tennessee amending the Solid Waste Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

V. NEW BUSINESS

Ordinance – Resolutions – Motions

VI. FINANCIAL REPORT

- A. Checks over \$10,000.
- B. Financials 08-31-2024

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – August 26, 2024

Regular Monthly Meeting – Monday August 26, 2024, 6:30 p.m. Municipal Building, 70 College Street, Munford, Tennessee.

Members present: Mayor Dwayne Cole, Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, and Lonnie Glass

Absent: Alderman Deborah Reed

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, P&R Director Griff Fisher, Public Works Director Sherry Bennard, and Building Inspector Glenn Stringfellow

I. CALL TO ORDER

Mayor Cole called the August 26, 2024, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 6:30 pm. Mayor Dwayne Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with five (5) aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Meeting of July 22, 2024, for approval. *With no corrections, minutes approved as distributed.*

IV. PUBLIC FORUM

No one was present to speak.

V. PROCLAMATION PRESENTATION

Bhing and Joseph Melton were presented with a Proclamation as the August Yard of the Month winners.

VI. MONTHLY DEPARTMENTAL REPORTS:

- Public Works – Director Sherry Bennard presented the monthly report.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report.
 - b. Fire: Chief Jeremy Reeve presented the monthly report.
- Parks & Recreation – Director Griff Fisher presented the monthly report.
- Building Inspector – Inspector Stringfellow presented the monthly report.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.
- Appointments/Announcements/Acknowledgements

VI. OLD BUSINESS –

VII. NEW BUSINESS –

- Mayor Cole presented for a first reading **ORDINANCE 2024-08-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by requiring design guidelines for Commercial Development. *Motion was made by Alderman Bomar to approve **ORDINANCE 2024-08-01**. Motion was seconded by Alderman Cramer. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2024-08-02** An Ordinance of the City of Munford, Tennessee amending the annual operating budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024. *Motion was made by Alderman Glass to approve **ORDINANCE 2024-08-02**. Motion was seconded by Alderman Deneka. Motion carried, all members present voting aye*
- Mayor Cole presented for a first reading **ORDINANCE 2024-08-03** An Ordinance of the City of Munford, Tennessee amending the Drug Fund Budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024. *Motion was made by Alderman Childress to approve **ORDINANCE 2024-08-03**. Motion was seconded by Alderman Deneka. Motion carried, all members present voting aye*

- Mayor Cole presented for a first reading **ORDINANCE 2024-08-04** An Ordinance of the City of Munford, Tennessee amending the Scholarship Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024. *Motion was made by Alderman Deneka to approve **ORDINANCE 2024-08-04**. Motion was seconded by Alderman Bomar. Motion carried, all members present voting aye*
- Mayor Cole presented for a first reading **ORDINANCE 2024-08-05** An Ordinance of the City of Munford, Tennessee amending the Solid Waste Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024. *Motion was made by Alderman Cramer to approve **ORDINANCE 2024-08-05**. Motion was seconded by Alderman Glass. Motion carried, all members present voting aye*

VIII. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for July. *A motion was made by Alderman Deneka to accept all checks over \$10,000 as presented. Alderman Bomar seconded motion. Motion carried, all members present voting aye.*
- **Financials 06-30-2024 Preliminary and Unaudited** – Mayor Cole presented the financials for 06-30-2024. *A motion was made by Alderman Bomar to accept the financials as presented. Alderman Cramer seconded motion. Motion carried, all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:00 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3580	3579	3582	3586	3588	3588	3591	3587	3591	3603	3609	3613	43,097
Sewer Customers Total	2345	2344	2349	2351	2351	2351	2355	2349	2355	2363	2373	2382	28,268
Gas Customers Total	7576	7574	7600	7613	7614	7625	7629	7631	7634	7624	7637	7630	91,387
<i>In Atoka City Limits</i>	2896	2885	2886	2897	2891	2899	2890	2895	2899	2893	2895	2897	34,723
Trash Customers	1896	1906	1913	1927	1931	1939	1946	1946	1950	1969	1978	1996	23,297
Customer Adjustments													
Connects	72	68	79	53	54	55	49	53	65	74	81	81	784
Finals	73	73	62	46	51	64	59	51	82	71	92	88	812
Meter Sets	5	2	10	6	9	11	15	15	11	8	8	9	109
PAYMENTS													
Payments on line													
Utility paid on line	2751	2538	2816	2891	3010	2695	3139	3085	3065	2984	3025	3026	35,025
ACH Payments	1847	1852	1862	1874	1896	1898	1930	1957	1936	1952	1972	1979	22,955
E-Bills	1839	1848	1866	1882	1891	1898	1917	1922	1935	1943	1977	1994	22,912
Payments Received Lobby/Mail													
CC Payments	496	558	432	431	443	477	432	435	406	560	432	588	5,690
Cash Payments	654	684	667	576	612	561	528	576	592	576	619	595	7,240
Check Payments	1,790	1,944	1,908	2,034	2,051	2,306	1,952	1,922	1,855	1,747	1,673	1,656	22,838
Money Order Payments	0	0	0	0	0	0	0	0	0	0	0	0	0
Deliquent Accounts													
Deliquent Penalty	176	128	99	170	197	203	265	213	143	185	155	111	2,045
Cut Offs	88	74	98	116	129	203	263	103	129	102	95	111	1,511
Phone Calls	470	521	436	762	590	724	826	639	668	578	505	586	7,305
SERVICE													
Water / Sewer													
Water Service Orders	6	7	3	1	4	1	3	2	2	5	6	3	43
Sewer Service Orders	3	6	5	6	3	3	2	8	7	3	3	5	54
Amount Billed Water	\$113,413	\$107,171	\$108,022	\$98,636	\$111,474	\$102,247	\$96,577	\$101,288	\$108,476	\$114,897	\$118,395	\$124,842	\$1,305,439
Amount Billed Sewer	\$105,583	\$99,715	\$102,598	\$125,261	\$137,588	\$131,454	\$122,681	\$131,305	\$135,796	\$137,206	\$139,678	\$148,678	\$1,517,544
Damaged/Stuck Meters	158	5	70	28	6	23	60	42	35	3	32	26	488
Solid Waste													
Cans Delivered	12	7	16	11	17	12	9	10	11	17	18	20	160
Missed pickup	6	5	6	8	4	3	4	5	19	15	12	11	98
Damaged Cans	1	3	0	3	3	3	1	1	0	2	2	2	21
Other complaints	3	2	1	2	1	1	1	0	0	3	1	2	17
New Customers	26	21	24	18	17	17	16	14	21	26	36	24	260
Discontinued Service	4	6	4	3	7	1	10	2	11	8	4	1	61
Amount Billed	\$40,933	\$41,171	\$41,504	\$50,721	\$51,009	\$51,300	\$51,397	\$51,448	\$51,638	\$51,849	\$52,391	\$52,851	\$588,211
Gas													
Odor Complaints	3	5	3	1	14	2	3	2	1	1	2	3	40
Damaged / StuckMeters	1	152	20	24	32	183	121	71	18	14	25	29	690
Amount Billed	\$95,050	\$107,079	\$377,822	\$616,491	\$1,592,290	\$886,262	\$461,052	\$310,843	\$161,878	\$135,377	\$127,559	\$135,274	\$5,006,976
Misc Service Orders													
Other complaints	2	1	3	1	2	3	3	4	4	3	5	10	41
Total Utility/Trash Billing	\$354,978	\$355,136	\$629,946	\$891,109	\$1,892,361	\$1,171,263	\$731,708	\$594,884	\$457,789	\$439,328	\$438,023	\$461,645	\$8,418,170

City of Munford Public Works Monthly Report															
		Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	2024 Totals	PY Totals
Calls		48	95	30	30	43	45	66	83					440	744
	Water Calls/Leaks	23	10	6	8	14	10	17	7					95	130
	Sewer Calls/Leaks	4	8	3	12	6	4	4	10					51	144
	Gas Calls/Leaks	14	26	14	9	7	11	11	17					109	124
	Street/Yard/Drainage Calls	32	55	78	110	81	74	87	97					614	626
	Water Samples	10	10	10	0	10	10	10	10					70	110
Cut-Offs		129	200	180	104	129	95	88	90					1015	1195
Locates		150	178	223	230	229	247	237	195					1689	2855
Unread Meters		31	79	41	37	24	77	91	105					485	1909
Meters Repairs		63	199	180	98	69	14	63	32					718	811
Sewer Taps		0	0	0	1	0	0	0	0					1	1
Water Sets		1	1	4	3	5	3	5	5					27	80
Gas Sets		6	9	13	9	10	1	6	13					67	125
	Munford	3	3	4	3	8	0	3	6					30	98
	Atoka	2	3	3	0	2	1	2	4					17	19
	Brighton	1	3	6	6	0	0	1	3					20	8
Closed Work Orders		649	1048	915	789	809	712	794	832					6548	9220
Water Pumped (millions)		31	25	26	26	28	33	31	35					235	292
Treated Pumped to River		48	45	37	36	40	37	32	39					314	426

**City of Munford
Police Department**

	2024													PY
	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Totals	Totals
CITY CITATIONS	216	156	157	159	166	295	158	194					1501	2853
MISDEMEANOR CITATIONS		73	84	53	72	124	90	84					580	
COURTESY CITATIONS ISSUED	72	148	131	139	154	221	192	204					1261	920
TRAFFIC STOPS	489	589	524	574	546	847	621	556					4746	6884
SPEEDING	82	83	97	89	104	167	82	111					815	1290
SEAT BELT	6	4	5	5	5	16	10	17					68	26
ARREST	40	28	37	21	34	33	22	18					233	695
WARRANT ARREST	2	7	7	6	3	9	13	3					50	76
DRUG ARREST	8	9	6	8	11	8	4	5					59	132
ALCOHOL ARREST	2	8	6	5	6	4	4	2					37	106
INCIDENT REPORTS	106	99	114	109	130	139	92	109					898	1287
OFFICER INITIATED INCIDENTS	1525	1719	1743	1672	1803	1805	1538	1498					13303	18330
ACCIDENT REPORTS	18	11	7	8	12	14	12	12					94	126
MILES PATROLLED	18225	17080	17456	17261	18385	16913	15510	14668					135498	188626
CALLS FOR SERVICE	944	1095	981	1093	1145	1343	1074	1083					8758	13196



Munford Fire Department

Monthly Board Report - August

Incidents	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Total 2024	Total 2023
Structure Fires - Munford	0	0	0	1	0	0	0	0					1	5
Structure Fires - County	2	4	1	1	0	1	3	0					12	14
Grass Fire - Munford	0	4	2	1	0	0	0	0					7	4
Grass Fires - County	0	0	4	0	0	0	0	1					5	10
Vehicle Fires - Munford	0	0	0	1	0	1	0	2					4	4
Vehicle Fires - County	0	0	0	0	1	0	0	0					1	2
Vehicle Accidents - Munford	6	5	3	6	3	5	5	4					37	55
Vehicle Accidents - County	1	0	0	1	0	0	0	0					2	6
EMS Calls - Munford	67	68	77	59	60	58	68	85					542	713
EMS Calls - County	6	3	0	1	2	4	3	0					19	40
Other Incidents - Munford	18	11	14	19	18	21	21	14					136	209
Other Incidents - County	7	2	5	3	4	4	3	1					29	49
Mutual Aid Calls	16	9	10	6	7	9	9	2					68	101
Burn Permits	0	0	0	0	0	0	0	0					0	16
Total Calls - Munford	91	88	95	86	82	85	94	105					726	999
Total Calls - County	16	9	10	6	7	9	9	2					68	122
Total Calls - Department	107	97	105	92	89	94	103	107	0	0	0	0	794	1121

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	4	4	0	0
Reserves	30	2	28	0
Total Department Staffing	47	19	28	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Engine 81	6	Electrical/sensor issues
Engine 82		
Brush Truck 81		
Brush Truck 82		

	23-Sep	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug
Payment Plan												
Current	29 / 2970	52 / 5,930	33 / 3,260	35 / 3,4175	32 / 4,225	72 / 7,862.5	13 / 1072	12 / 1,171	18 / 3115		63 / \$8,761	27 / \$3,230
Past Due						60 families						

RENTALS												
Friday Night Skate	203	203	177	159	152		264	188	233	195	120	233
Skate Parties	22 / 28	28 / 32	28 / 28	21 / 22	23 / 23	28 / 28	28 / 28	28 / 28	21 / 24	16 / 28	18 / 28	16 / 28
Band Room	1	4	3	8	3	3	5	3	3	1	3	2
Community Room	2	3	2	3	2	2	0	1	1	1	1	1
Valentine Park Gazebo	3	1	1	0			2	2	1	2	2	3

SENIOR SERVICES												
Congregate Meals	599	693	621	297	297	297	297	297	297	297	297	297
Home Delivery	925	968	1365	1297	1235	1235	1235	1235				

Vehicle Miles												
P&R #1- 2020 Chevy 1500	56491	56927	57817	58088	58717	59422	60162	61314	62017	62511	63254	63895
CP #2-2015 Chevy 4Door	59626	60715	63207	65558	69155	71593	73393	75817	76874	77384	78743	79428
P&R #3-2008 Chevy Ext. Cab	117000	117023	117243	117548	118166	118458	118689	118984	119323	119671	120067	120467
P&R #4 -2010 Chevy Ext. Cab	109131	109651	110099	110219	110403	110604	110776	111212	111433	111710	112030	112145
CP #5 -2001 Expedition	180084	180760	181299	181885	182425	183004	183218	183817	184639	184708	184975	184991
P&R #6 - Polaris SXS Range	5800	5861	5864	5864	5864	5864	5865	6427	6559	7452		1507 hrs.
P&R #7- 2010 Chevy 3500	44620	44794	44801	44805	44870	44923	44934	44971	44982	44982	45004	45004

Equipment Hours												
Jacobsen Truckster	591	608	609	609	612	627	628	635	636	656	689	696
ToroInfield Drag	1934	1949	1949	1949	1962	1983	1998	2013	2031	2044	2059	2072
2014-61" Snapper	1028	1028	1034	1034	1034	1034	1034	1034	1034	1034	1034	1034
2015-72" Snapper	851	860	860	860	860	870	892	925	952	990	1019	1041
2015-61" Snapper-CP	1078	1078	1082	1082	1085	1099	1112	1121	1139	1157	1186	1192
2022-72" Xmark	404	412	416	416	417	449	475	534	556	601	641	671
Bad Boy	1135	1136	1137	1137	1138	1140	1142	1147	1156	1165	1171	1174
JD4700 Tractor	3856	3856	3856	3856	3856	3856	3857	3890	3890	3890	3900	3900
2021 Snapper61"	501	501	501	501	505	511	511	546	578	618	660	

Sports Registration												
Basketball	267	448	448	448	448							
Cheerleading	31	47	47	47	47							
Flag Football						239	239	239				
Soccer						250	250	250			225	225
Baseball						363	363	363			392	392

	Permit #	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	Sq.Ft.	PROJECT VALUE	PERMIT FEE		Water	Sewer	Gas
1	2004	08/05/24	46 MAIN ST W.	C	NATHON KALMON	ALTERATION	1,500	\$20,000.00	\$100.00				
2	2005	08/08/24	LOT 37 PRITCHETT CV.	C	D&D	NEW S.F. DWELLING	3,493	\$315,000.00	\$602.00		\$1,300.00	\$3,500.00	\$1,450.00
3	2006	08/14/24	94 STEWART RD.	C	ALEX BELLEW	FENCE	N/A	N/A	\$25.00				
4	2007	08/14/24	105 APPLEBERRY	R	RICHARD BOMAR	AT&T TOWER	N/A	N/A	\$200.00				
5	2008	08/14/24	127 MURIEL LN	C	DAVID GORDEN	NEW S.F. DWELLING	5,096	\$495,000.00	\$1,018.00		\$1,300.00	\$6,900.00	\$1,450.00
6	2037	08/02/24	1232 TIPTON RD.	C	RICHARD INGRID	HVAC	N/A	N/A	\$50.00				
7	2038	08/08/24	266 BASS ST.	C	JASON JOLLY	REMODLE	N/A	N/A	\$100.00				
8	2039	08/09/24	42 HEARST CV.	C	JEROD TABOR	FENCE	N/A	N/A	\$25.00				
9	2040	08/09/24	15 S. BIGHAM CV	C	D&D	FENCE	N/A	N/A	\$25.00				
10	2041	08/12/24	158 STEWART RD.	C	DANIAL MOSES	FENCE	N/A	N/A	\$25.00				
11	2042	08/14/24	213 HALEY LN	C	ERIC ESTOPARE	POOL	N/A	N/A	\$100.00				
12	2043	08/19/24	76 TABB	C	JAYSON CANNON	ATLERATION	N/A	N/A	\$100.00				
13	2044	08/20/24	418 GILTEDGE	C	JAMES LENAGAR	FENCE	N/A	N/A	\$25.00				
14	2045	08/22/24	45 SHORTLINE	C	DANNGOULDER	HVAC	N/A	N/A	\$50.00				
15	2046	08/23/24	68 HEARST CV.	C	STEPHEN FIMBEL	PATIO COVER	120	\$5,000.00	\$100.00				
16	2047	08/23/24	68 HEARST CV.	C	STEPHEN FIMBEL	ACC. BLDG.	120	\$5,000.00	\$100.00				
17	2048	08/23/24	74 KILKENNY	C	JEFFERY DEWITT	HVAC	N/A	N/A	\$50.00				
18	2049	08/23/24	520 FITE RD.	C	TIA MCMURRAY	HVAC	N/A	N/A	\$50.00				
19	2050	08/28/24	36 REEDER	C	CODY BATEMAN	REPAIR	N/A	N/A	\$100.00				
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
32													
33													
34													
35													
36													
37													
38													
39													
40													
41													
42													
									\$2,645.00	\$200.00	\$2,600.00	\$10,400.00	\$2,900.00
							Total	\$840,000.00	\$2,845.00				

C - CITY LIMITS
R - REGION

Complaints	18	Building Permits	19
Inspections	45	Sign permits	
Certificate Of Occupancy	4	Use & Occupancy Permits	
PREFORMANCE BOND	WALKER MEADOWS NORTH	2022	
	WALKER MEADOWS II	2020	
	VGM 4A	2023	

[Signature]
Building Inspector



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



August 2024 Library Report

Overview:

- The library has sold **\$115.00** in books with the ongoing book sale.
- The library has collected **\$174.44** in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was **\$312.30**.
- The library received **\$770.00** in donations, \$50.00 in memory of Thelma Turner, \$100.00 in memory of Faye Adkins, \$100 from Munford Self Storage for the Summer Reading Program, and \$500 from Celebrate Munford.
- The Library had **276** people use our computers and **87** requiring computer help. In addition we had **324** use the Wi-Fi. The library had **555** reference questions asked and answered.
- Library staff provided **19** one-on-one technology device sessions lasting more than 10 minutes.
- The Library has gained **55** new users, with **2,721** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **5,731** patrons.
- Through Interlibrary Loan **33** books were loaned out, and **58** were borrowed.
- Tennessee R.E.A.D.S. had **1,124** books checked out.
- Lindsey was used as a Notary Public **4** times.
- The Library had **18** volunteers.
- Staff proctored 2 TWRA Boaters Licensing Tests
- The adult book club met, there were **16** people in attendance.
- Through in-person and passive programming we had **13** programs with **158** attendees.
 - LEGO Club met twice with 25 in attendance.
 - Story Time was held twice with 17 in attendance.
 - Through our Seed Library, we gave out 44 packets in April.
 - Passive Programs included: Staff Recommendations, Book Spotlight, Spring into Reading, YA Fantasy, April Showers, Seed Games, and Let's Go!
 - The library served as a tutoring location **3** times.
- We continue to offer curbside services to patrons. **8** patrons were assisted curbside.
- The Library was awarded the Southwest Members Care grant in the amount of \$6,585.00. We were also awarded a \$500.00 grant from Celebrate Munford. These grants will be used to update our children's area with a touch table, new rug and chairs.

Munford-Tipton County Memorial Library

Monthly Report

August 2024

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance	Locally Owned		
Print Materials	Locally Owned	7,480	20	95	7,405	Regionally Owned	10,895	45	67	10,873		E-books	74
Audio Materials		361	0	50	311		1,576	0	35	1,541		Audio Downloadable	155
Video Materials		402	3	111	294		529	0	99	430		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	229
TOTAL		8,243	23	256	8,010	TOTAL	13,000	45	201	12,844	TOTAL PHYSICAL COLLECTION		20,854

Electronic Circulation includes READS Advantage & other local e-collections		Physical Circulation Book & Non-Book (Audio, Video, Serials)		Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.		TOTAL FOR ALL CIRCULATED ITEMS -Auto Fill (Electronic, Physical & Other Physical)		TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Adult **	1,057	Adult	762	Adult	2	Adult Total	1,821	
Children **	88	Children	722	Children	16	Children's Total	826	
Total	1,145	Total	1,484	Total	18	Total for All Circulation	2,647	

Unique Users 207

Title VI Survey Information		Library Services		Programs						
White	40	Library Visits	2,200	Inside the Library		# of Programs	Attendance	Outside the Library	# of Programs	Attendance
Black	2	Reference Transactions	413	In-Person Programs	Adult	1	12	Adult	0	0
American Indian-Alaska Native	2	Computer Users	195		Young Adult	0	0	Young Adult	0	0
Hispanic or Latino of any race	3	Wireless Sessions	295		Children 0-5	7	13	Children 0-5	0	0
Native Hawaiian/Pacific Islander	0	Website Visits	0		Children 6-11	7	70	Children 6-11	0	0
Asian	0	Databases Owned	0		General Interest	0	0	General Interest	0	0
Other	0	Local Database Usage	0		Inside Total	15	95	Outside Total	0	0
Two or more races	1	TEL Usage (June only)	0	Total (Inside & Outside)		15	95			
Total	48	ILL -Borrowed	62							
		ILL - Loaned	37	Live Virtual Programs			Adult	Young Adult	Children's	Total
					Number of Live Virtual Programs		0	0	0	0
					Views of Live Virtual Programs		0	0	0	0
					On-Demand Views of Live Programs		0	0	0	0
Meeting Room Use										

Meeting Room Use	
Number of Events Not Sponsored by the Library	0
Attendance at These Events	0

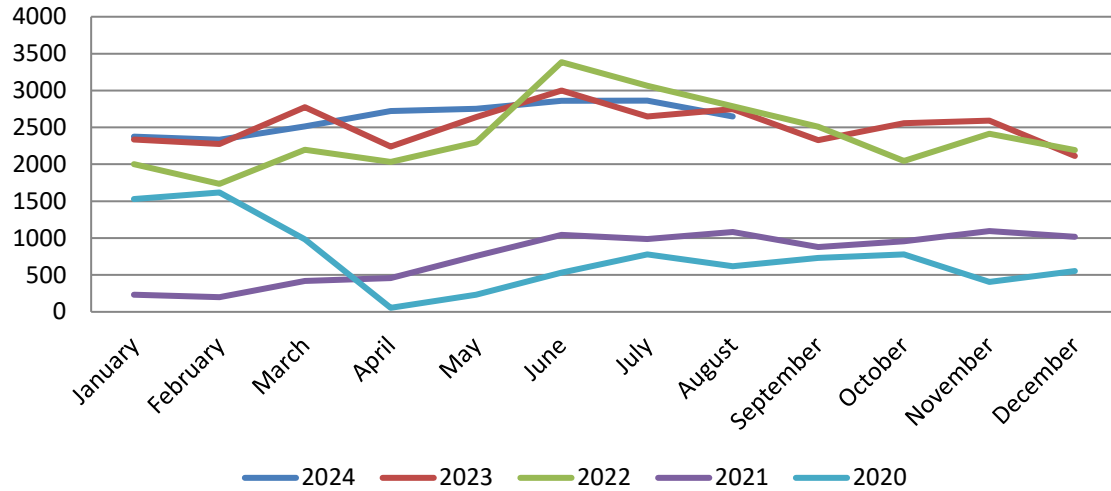
	Programs	Attendance
Self-directed/Passive Activities (activity that does not meet program definition)	4	80

Borrowers	Current Balance
Adult Borrowers >14 yrs old	4,306
Children Borrowers <14 yrs old	1,582
Total Borrowers	5,888

Total of All In-Person and Live Virtual Programs	# of Programs	Attendance/Views
	15	95

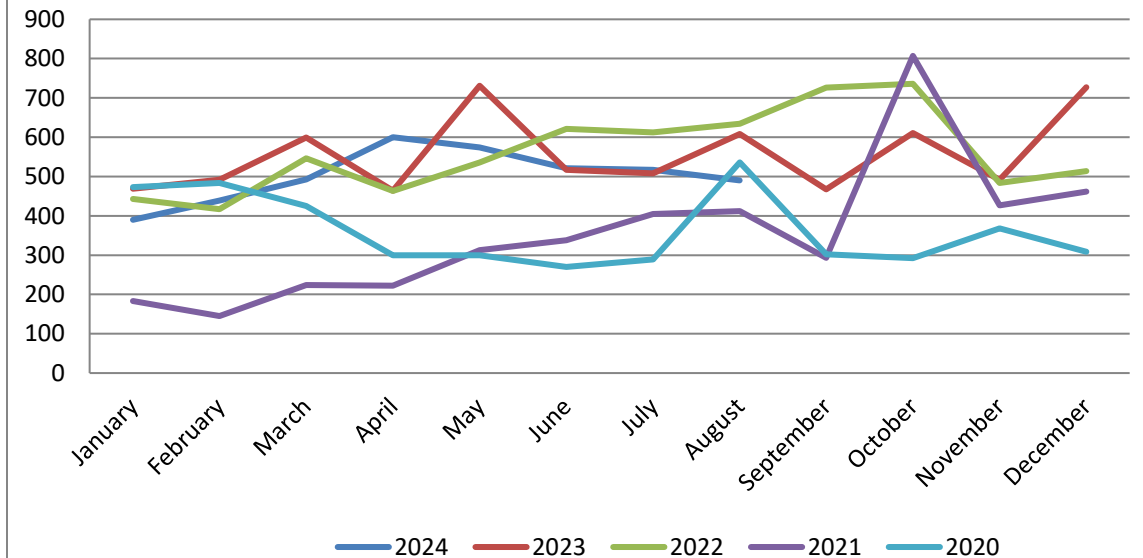
	# of Programs	Views/Attendance
Recorded Programs	0	0
Total On-Demand Views of Live Programs & Recorded Programs		0

Circulation Growth 2020-2024

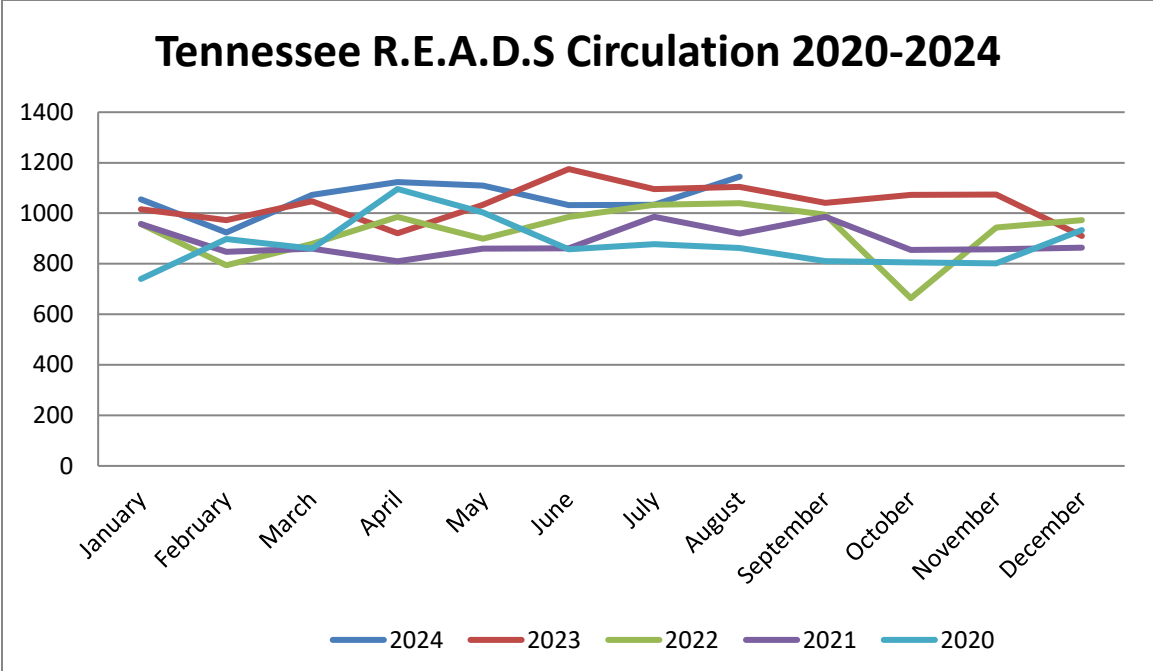


* As of 08/31/2024

Computer Usage 2020-2024



* As of 08/31/2024



*** As of 08/31/2024**

ORDINANCE 2024-08-01

AN ORDINANCE TO AMEND THE TEXT OF THE MUNFORD MUNICIPAL ZONING ORDINANCE BY REQUIRING DESIGN GUIDELINES FOR COMMERCIAL DEVELOPMENT

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Ordinance, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That following language is added to Article III, GENERAL PROVISIONS, Section 41.3 Contents of the Site Plan, 41.32 Planning Commission and Board of Zoning Appeals:

(12) In P-B (Planned Business), B-1 (Neighborhood Business), B-2 (General Business) and B-3 (Central Business) Districts, all publicly visible sides of the building shall have a minimum of 75 percent of the exterior facades (excluding windows, trim and doors) covered in brick, cast stone, or an alternative material acceptable to the Planning Commission.

SECTION 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it."

Passed First Reading

Mayor

Passed Second Reading

City Recorder

ORDINANCE: 2024-08-02

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget by passage of Ordinance: 2023-06-01; and through the course of the year amendments have become necessary; and *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, Changes in revenue due to VCIF and LPRF Grant reimbursements, Centennial Park increased participants, tournament fees and concessions, sale of assets and insurance recoveries; and

WHEREAS, Changes in expenses primarily due to approval of the following: Police salaries, VCIF and LPRF grant expenses, and fire equipment repair.

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2023-06-01 is hereby amended by increasing General Fund revenues by \$189,545 and increasing General Fund expenses by \$137,457.

	Original FY24 Budget	1st Amended FY24 Budget	2nd Amended FY24 Budget	3rd Amended FY24 Budget	Change FY24 Budget
Revenues					
Local Taxes	\$3,423,400	\$3,376,776	\$3,397,095	\$3,404,720	\$7,625
Licenses & Permits	\$47,000	\$61,800	\$65,600	\$77,400	\$11,800
Intergovernmental	\$1,034,777	\$1,808,978	\$1,827,365	\$1,908,900	\$81,535
Fees for Service	\$489,600	\$488,305	\$528,886	\$591,260	\$62,374
Fines & Forfeitures	\$180,750	\$188,250	\$182,550	\$182,200	(\$350)
Other Revenues	\$12,400	\$364,027	\$222,339	\$248,900	\$26,561
	<u>\$5,187,927</u>	<u>\$6,288,136</u>	<u>\$6,223,835</u>	<u>\$6,413,380</u>	<u>\$189,545</u>

Expenses

Legislative	\$44,479	\$47,528	\$47,912	\$46,483	(\$1,429)
Finance & Admin	\$63,560	\$66,634	\$66,336	\$63,752	(\$2,584)
Code					
Enforcement	\$98,152	\$97,417	\$91,985	\$89,900	(\$2,085)
Police					
Department	\$1,892,988	\$2,038,111	\$2,094,528	\$2,186,429	\$91,901
Fire Department	\$1,382,886	\$1,412,167	\$1,439,564	\$1,453,000	\$13,436
Street					
Department	\$291,225	\$779,297	\$1,039,497	\$996,000	(\$43,497)
Parks &					
Recreation	\$966,037	\$1,125,508	\$980,148	\$1,055,300	\$75,152
Library	\$128,356	\$128,356	\$134,941	\$138,600	\$3,659
Community Dev	\$27,163	\$68,439	\$61,319	\$62,850	\$1,531
Debt Service	\$209,260	\$211,924	\$213,227	\$214,600	\$1,373
	\$5,104,106	\$5,975,381	\$6,169,457	\$6,306,914	\$137,457

Surplus to Fund

Bal	\$83,821	\$312,755	\$54,378	\$106,466
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SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE: 2024-08-03

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
AMENDING THE DRUG FUND BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND
ENDING JUNE 30, 2024**

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget by passage of Ordinance: 2023-06-01; and through the course of the year amendments have become necessary; and *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, Changes in revenue due to increased forfeitures and court fees; and

WHEREAS, Changes in expenses primarily due to approval of purchasing equipment for new police vehicle and the purchase of bullet proof vests.

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2023-06-01 is hereby amended by increasing Drug Fund revenues by \$5,020 and increasing Drug Fund expenses by \$17,650.

	Original	1st Amended	Change
	FY2024 Budget	FY2024 Budget	FY2024 Budget
Revenues			
General Sessions	\$600	\$4,600	\$4,000
Circuit Court	\$700	\$200	(\$500)
Other Misc Rev	\$0	\$0	\$0
Forfeits	\$3,500	\$5,000	\$1,500
Interest Earnings	\$180	\$200	\$20
	\$4,980	\$10,000	\$5,020

Expenses			
Memberships	\$150	\$500	\$350
Medical/Vet	\$600	\$300	(\$300)
Prof Service - Training	\$500	\$300	(\$200)
Repair/Mt Vehicle	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Canine Supplies	\$500	\$200	(\$300)
Operating Supplies	\$0	\$4,100	\$4,100
Capital Outlay	\$0	\$14,000	\$14,000
	\$1,750	\$19,400	\$17,650
Surplus to Fund Bal	\$3,230	(\$9,400)	

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE: 2024-08-04

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
AMENDING THE SCHOLARSHIP FUND BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023,
AND ENDING JUNE 30, 2024**

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget for the newly created Scholarship Fund by passage of Ordinance: 2024-02-05; and through the course of the year amendments have become necessary; and *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, Changes in revenue due to minor adjustments; and

WHEREAS, Changes in expenses due to additional scholarship funds awarded in FY23-24.

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2024-02-05 is hereby amended by reducing Scholarship Fund revenues by \$144 and increasing Scholarship Fund expenses by \$2,085.

	Original	1st Amended	Change
	FY2024 Budget	FY2024 Budget	FY2024 Budget
Revenues			
Bruce Potter Fund	\$3,052	\$3,000	(\$52)
Interest Earnings		\$20	\$20
Nick Smith Fund	\$1,892	\$1,800	(\$92)
Interest Earnings	\$50	\$30	(\$20)
	\$4,994	\$4,850	(\$144)
Expenses			
Bruce Potter Exp	\$2,000	\$4,000	\$2,000
Nick Smith Exp	\$1,415	\$1,500	\$85
	\$3,415	\$5,500	\$2,085
Surplus to Fund Bal	\$1,579	(\$650)	

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE: 2024-08-05

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
AMENDING THE SOLID WASTE FUND BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2023,
AND ENDING JUNE 30, 2024**

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget by passage of Ordinance: 2023-06-01; and through the course of the year amendments have become necessary; and *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, Changes in revenue due to increased fees and increased customers; and

WHEREAS, Changes in expenses primarily due to same: increased fees and increased customers.

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2023-06-01 is hereby amended by increasing Solid Waste Fund revenues by \$26,300 and increasing Solid Waste Fund expenses by \$50,639.

	Original	1st Amended	Change
	FY2024 Budget	FY2024 Budget	FY2024 Budget
Revenues			
Residential Collections	\$534,000	\$560,000	\$26,000
Poplar Grove Collections	\$28,000	\$28,000	\$0
Late Penalties	\$7,500	\$7,500	\$0
Interest Earnings	\$500	\$800	\$300
	\$570,000	\$596,300	\$26,300

Expenses			
Vendor Services	\$322,000	\$370,000	\$48,000
Other Prof Service	\$0	\$1,200	\$1,200
Repair/Maintenance Equip	\$0	\$0	\$0
Other Oper Supplies	\$0	\$400	\$400
Allocated fr Legis	\$16,262	\$17,700	\$1,438
Allocated fr Fin/admin	\$158,899	\$158,500	(\$399)
	\$497,161	\$547,800	\$50,639
Surplus to Fund Bal	\$72,839	\$48,500	

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder



CHECKS OVER \$10,000

August 2024

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
A2H Engineers	24843	\$ 130,581.53	Lagoon Expansion/Water Line Expansion
Cigna	24829	\$ 69,569.71	Health Insurance (66,283.73) HRA (3,285.98)
Integrated Communications	24862	\$ 10,740.19	Police Vehicle Equipment
Nixon Power Services	24801	\$ 61,526.00	Generator Park & Rec, Police
Southwest TN Electric	24814	\$ 28,816.25	Electrical Service (May-June)
	24886	<u>10,807.42</u>	Electrical Service (May-June)
Total Southwest Elect		\$ 39,623.67	
TN Energy Acquisition Corp	24822	\$ 36,921.36	Natural Gas Purchase/Transport
Waste Pro	24831	\$ 35,823.05	Solid Waste Services
Wex Bank Valero	24832	\$ 14,429.26	Fuel
Total		\$ 399,214.77	

City of Munford
Balance Sheet Summary
For the Period Ended August 31, 2024

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$1,428,801	\$1,689,767	\$274,138	\$0	\$0	\$3,392,705
State Street Aid Fund	\$548,857	\$0	\$0	\$0	\$0	\$548,857
Drug Fund	\$21,988	\$0	\$0	\$0	\$0	\$21,988
Scholarship Fund	\$4,646	\$0	\$0	\$0	\$0	\$4,646
Solid Waste Fund	\$161,568	\$54,421	\$0	\$0	\$0	\$215,989
Water-Sewer Fund	\$228,744	\$812,825	\$0	\$0	\$12,075,512	\$13,117,081
Gas Fund	\$5,281,652	\$142,913	\$300,000	\$132,307	\$7,602,633	\$13,459,505
	\$7,676,257	\$2,699,925	\$574,138	\$132,307	\$19,678,145	\$30,760,772

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$1,761,010	\$2,200	\$0	\$0	\$1,763,210
State Street Aid Fund	\$1,938	\$0	\$0	\$0	\$1,938
Drug Fund	\$3,746	\$0	\$0	\$0	\$3,746
Scholarship Fund	\$0	\$0	\$0	\$0	\$0
Solid Waste Fund	\$36,211	\$0	\$51,781	\$0	\$87,992
Water-Sewer Fund	\$210,627	\$32,115	\$397,450	\$3,852,582	\$4,492,775
Gas Fund	\$28,920	\$62,512	\$124,906	\$954,903	\$1,171,242
	\$2,042,453	\$96,827	\$574,138	\$0	\$4,807,486

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$2,584,260		(\$954,764)	\$1,629,496
State Street Aid Fund	\$558,942		(12,023)	\$546,919
Drug Fund	\$17,853	\$389		\$18,242
Scholarship Fund	\$6,627		(\$1,981)	\$4,646
Solid Waste Fund	\$152,338		(\$24,341)	\$127,997
Water-Sewer Fund	\$8,614,109	\$10,196		\$8,624,305
Gas Fund	\$12,483,240		(\$194,976)	\$12,288,264
	\$24,417,368	\$10,585	(\$1,188,085)	\$23,239,868

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2025 Activity	Decrease from FY 2025 Activity	Ending Fund Balance or Equity
Government Funds	3,968,197	1,773,540	3,167,681	389	(968,768)	2,199,302
Enterprise Funds	26,792,576	5,752,009	21,249,687	10,196	(219,317)	21,040,566
	30,760,772	7,525,549	24,417,368	10,585	(1,188,085)	23,239,868

General Fund Budget Update

**General Fund
Budget Update
08-30-2024**

Percentage of Budget Yr Complete

100.00%

	BUDGET	ACTUAL	% MET
REVENUES			
LOCAL TAXES	3,448,735.00	14,445.00	0.42%
LICENSES & PERMITS	62,150.00	6,254.00	10.06%
INTERGOVERNMENTAL	1,202,422.00	14,417.00	1.20%
CHARGES FOR SERVICE			
POLICE SERVICES	1,500.00	375.00	25.00%
FIRE PROTECTION	6,000.00	435.00	7.25%
FEES & COMMISSIONS	5,000.00	954.00	19.08%
P&R - PROGRAMS	135,000.00	26,291.00	19.47%
P&R - CONCESSIONS	19,000.00	1,228.00	6.46%
P&R - CENTENNIAL	163,000.00	33,305.00	20.43%
RENTAL FEES	166,500.00	31,825.00	19.11%
LIBRARY SERVICES	5,000.00	2,424.00	48.48%
COMMUNITY DEV	9,225.00	5,268.00	57.11%
	510,225.00	102,105.00	20.01%
FINES & FORFEITURES	184,000.00	29,336.00	15.94%
OTHER REVENUES	890,750.00	174,934.00	19.64%
TOTAL REVENUES	6,298,282.00	341,491.00	5.42%
EXPENSES			
GENERAL GOVERNMENT			
LEGISLATIVE	27,406.00	4,671.00	17.04%
JUDICIAL	19,500.00	3,212.00	16.47%
	46,906.00	7,883.00	16.81%
FINANCE & ADMINISTRATION	67,570.00	17,286.00	25.58%
CODE ENFORCEMENT	97,629.00	18,780.00	19.24%
PUBLIC SAFETY			
POLICE	2,147,840.00	563,639.00	26.24%
FIRE	1,445,225.00	325,265.00	22.51%
	3,593,065.00	888,904.00	24.74%
STREETS			
STREETS	121,025.00	20,923.00	17.29%
PARKS & RECREATION			
P & R ADMIN	700,057.00	170,257.00	24.32%
P & R PROGRAMS	102,400.00	2,361.00	2.31%
CENTENNIAL	286,944.00	38,829.00	13.53%
PARKS	732,000.00	6,300.00	0.86%
TIPTON PLAZA	62,100.00	9,531.00	15.35%
	1,883,501.00	227,278.00	12.07%
LIBRARY	131,695.00	23,823.00	18.09%
COMMUNITY DEVELOPMENT	34,765.00	10,526.00	30.28%
DEBT SERVICE	318,370.00	80,851.00	25.40%
TOTAL EXPENSES	6,294,526.00	1,296,254.00	20.59%
RESERVE	0.00	0.00	
Net Surplus/(loss)	3,756.00	(954,763.00)	

Budget Updates

Budget Update - State Street Aid		08-2024	
Percentage of Budget Yr Complete			16.67%
	BUDGET	ACTUAL	% MET
REVENUES			
STATE - FUND BALANCE	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	112,365	0	0.00%
STATE - \$0.03 GASOLINE TAX	34,330	0	0.00%
STATE - 1989 GASOLINE TAX INCREASE	17,690	0	0.00%
STATE - GAS 2017 TAX	56,185	0	0.00%
STATEST - INTEREST EARNINGS	3,900	924	23.70%
STATEST - OTHER FINANCING SOURCES	0	0	0.00%
TOTAL REVENUES	224,470	924	0.41%
EXPENSES			
STATE ST - ELECTRIC	26,000	3,813	14.67%
STATE ST - PROFESSIONAL SERVICES	0	0	0.00%
STATE ST - REP/MT STORM DRAINS	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	400,000	0	0.00%
STATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0.00%
STATE ST - CONCRETE	0	0	0.00%
STATE ST - DEBT TML#5	41,924	0	0.00%
STATE ST - INTEREST TML#5	18,267	9,134	50.00%
STATE ST - CAPITAL OUTLAY	0	0	0.00%
TOTAL EXPENSES	486,191	12,947	2.66%
Net Surplus/(loss)	(261,721)	(12,023)	

Budget Update - Drug Fund		08-2024	
Percentage of Budget Yr Complete			16.67%
	BUDGET	ACTUAL	% MET
REVENUES			
DRUG - FUND BALANCE			
DRUG - GENERAL SESSIONS	2,000	493	24.66%
DRUG - CIRCUIT COURT	100	0	0.00%
DRUG - OTHER MISC REV	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	1,000	0	0.00%
OR - INTEREST EARNINGS	250	36	14.28%
TOTAL REVENUES	3,350	529	15.79%
EXPENSES			
DRUG - MEMBERSHIPS	484	140	28.93%
DRUG - MEDICAL/VET	600	0	0.00%
DRUG - PROF SERV TRAINING	500	0	0.00%
DRUG - REPAIR/MT VEHICLE	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0.00%
DRUG - DOG SUPPLIES	500	0	0.00%
DRUG - OPERATING SUPPLIES	0	0	0.00%
DRUG - CAPITAL OUTLAY	0	0	0.00%
TOTAL EXPENSES	2,084	140	6.72%
Net Surplus/(loss)	1,266	389	

Budget Updates

Budget Update - Scholarship Fund		08-2024	
Percentage of Budget Yr Complete		16.67%	
	BUDGET	ACTUAL	% MET
REVENUES			
SCH - BRUCE POTTER SCHOLARSHIP	2,500	11	0.44%
SCH - NICK SMITH SCHOLARSHIP	1,500	0	0.00%
TOTAL REVENUES	4,000	11	0.28%
EXPENSES			
SCH - BRUCE POTTER SCHOLARSHIP	2,000	(8)	-0.39%
SCH - NICK SMITH SCHOLARSHIP	2,000	2,000	100.00%
TOTAL EXPENSES	4,000	1,992	49.80%
Net Surplus/(loss)	0	(1,981)	

Budget Update - Solid Waste		08-2024	
Percentage of Budget Yr Complete		16.67%	
	BUDGET	ACTUAL	% MET
REVENUES			
TRASH COLLECTION - RESIDENTIAL	556,800	105,189	18.89%
TRASH COLLECTION - POPLAR GROVE	26,200	2,938	11.22%
TRASH COLLECTION- LATE PENALTIES	8,000	2,135	26.69%
TRASH COLLECTION - INTEREST REVENUE	600	247	41.11%
TOTAL SOLID WASTE REVENUES	591,600	110,509	18.68%
EXPENSES			
TRASH -VENDOR SERVICES	357,000	72,034	20.18%
TRASH - OTHER PROFESSIONAL SRVS	0	0	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	0	0.00%
TRASH - CAPITAL OUTLAY MISC	0	16,682	0.00%
Legislative	17,128	2,919	17.04%
Finance & Administration	168,926	43,215	25.58%
	186,054	46,134	24.80%
TOTAL SOLID WASTE COLLECTION	543,054	134,850	24.83%
Surplus/(loss)	48,546	(24,341)	

Budget Updates

Budget Update - Water Sewer		08-2024	
Percentage of Budget Yr Complete		16.67%	
	BUDGET	ACTUAL	% MET
REVENUES			
Sales	2,693,839	534,942	19.86%
Rent Revenue	4,000	0	0.00%
Service Charges	354,827	50,735	14.30%
Grants/Matching Funds	0	0	0.00%
Other Revenues	5,500	278	5.05%
TOTAL WATER-SEWER REVENUES	3,058,166	585,955	19.16%
EXPENSES			
Water - Treatment	567,615	153,489	27.04%
Water - Distribution	79,681	14,743	18.50%
Sewer - Treatment	488,057	119,085	24.40%
Sewer - Collection	245,350	36,433	14.85%
Personnel	899,970	101,241	11.25%
Contract Services	96,031	19,817	20.64%
Supplies	133,430	16,159	12.11%
Fixed Charges	70,350	17,580	24.99%
Rebates/Debt Service	109,416	10,495	9.59%
	2,689,900	489,042	18.18%
Legislative	17,128	2,919	17.04%
Finance & Administration	270,282	69,145	25.58%
Code Enforcement	48,815	9,390	19.24%
Community Development	18,421	5,263	28.57%
	354,646	86,717	24.45%
TOTAL WATER-SEWER EXPENSES	3,044,546	575,759	18.91%
Net Surplus/(loss)	13,620	10,196	
Budget Update - Gas Funf		08-2024	
Percentage of Budget Yr Complete		16.67%	
	BUDGET	ACTUAL	% MET
REVENUES			
Sales	4,900,000	262,828	5.36%
Service Charges	242,600	34,358	14.16%
Other Revenues	43,500	5,571	12.81%
TOTAL GAS REVENUES	5,186,100	302,757	5.84%
EXPENSES			
Personnel	982,388	156,186	15.90%
Contract Services	268,760	36,098	13.43%
Materials/Supplies	2,183,450	86,274	3.95%
Fixed Charges	696,000	96,269	13.83%
Rebates/Debt Service	23,583	576	2.44%
Legislative	23,980	4,087	17.04%
Finance & Administration	337,852	86,431	25.58%
Code Enforcement	48,815	9,390	19.24%
Community Development	18,421	5,263	28.57%
	429,068	105,171	24.51%
TOTAL GAS EXPENSES	4,583,249	480,574	10.49%
Net Surplus/(loss)	602,851	(177,817)	
ECONOMIC DEVELOPMENT - From Gas Reserves			
Econ Dev - Engineering/Architect Service	10,000	4,000	
Econ Dev - Grant Funding to IDB	150,000	13,160	
Net Surplus/(loss)	442,851	(194,977)	

Upcoming Meeting Dates and Events

Oct 2024

Sept 26 (Thursday)

4:00 Parks and Recreation/Public Safety/Mayor's Executive Cabinet

Oct 3 (Thursday)

4:00 General Welfare/Public Works/Mayor's Executive Cabinet

Oct 8 (Tuesday)

6:30 Planning Commission

Oct 17 (Thursday)

4:00 Parks and Recreation/Public Safety/Mayor's Executive Cabinet

Oct 19 (Saturday)

****Celebrate Munford 9:00Am – 5:00 pm****

Oct 28 (Monday)

6:30 BOMA Meeting

TENNESSE DEPARTMENT OF REVENUE SALES TAX
MONTH OF

September 20, 2024
August

TOTAL COLLECTIONS	\$1,378,876.61	1.1250%	\$15,512.3600	\$15,512.36
OUT OF STATE ADJ/ADJ	\$7,077.55	1.1250%	\$79.6200	\$79.62
TOTAL COLLECTIONS	\$1,385,954.16			\$15,591.98
NET COLLECTIONS				\$1,370,362.18

COUNTY/CITY NAME	TOTAL COLLECTIONS	LESS ADMIN. COSTS	NET COLLECTIONS
TIPTON COUNTY	\$213,845.06	\$2,405.7600	\$211,439.30
OUT OF STATE ADJ	\$2,182.01	\$24.5500	\$2,157.46
	\$216,027.07	\$2,430.3100	\$213,596.76
COVINGTON	\$569,444.83	\$6,406.2500	\$563,038.58
OUT OF STATE ADJ	\$1,478.50	\$16.6300	\$1,461.87
	\$570,923.33	\$6,422.8800	\$564,500.45
ATOKA	\$320,937.66	\$3,610.5500	\$317,327.11
OUT OF STATE ADJ	\$1,679.50	\$18.8900	\$1,660.61
	\$322,617.16	\$3,629.4400	\$318,987.72
BRIGHTON	\$59,198.39	\$665.9800	\$58,532.41
OUT OF STATE ADJ	\$445.89	\$5.0200	\$440.87
	\$59,644.28	\$671.0000	\$58,973.28
BURLISON	\$7,048.04	\$79.2900	\$6,968.75
OUT OF STATE ADJ	\$77.85	\$0.8800	\$76.97
	\$7,125.89	\$80.1700	\$7,045.72
GARLAND	\$9,685.45	\$108.9600	\$9,576.49
OUT OF STATE ADJ	\$24.06	\$0.2700	\$23.79
	\$9,709.51	\$109.2300	\$9,600.28
MASON	\$19,453.09	\$218.8500	\$19,234.24
OUT OF STATE ADJ	\$141.55	\$1.5900	\$139.96
	\$19,594.64	\$220.4400	\$19,374.20
MUNFORD	\$174,108.14	\$1,958.7200	\$172,149.42
OUT OF STATE ADJ	\$1,022.71	\$11.5100	\$1,011.20
	\$175,130.85	\$1,970.2300	\$173,160.62
GILT EDGE	\$5,155.95	\$58.0000	\$5,097.95
OUT OF STATE ADJ	\$25.48	\$0.2800	\$25.20
	\$5,181.43	\$58.2800	\$5,123.15
	\$1,385,954.16	\$15,591.98	\$1,370,362.18

1/2 TO SCHOOL \$685,181.0900

COUNTY/CITY NAME	TOTAL COLLECTIONS	LESS ADMIN. COSTS	NET COLLECTIONS
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TIPTON COUNTY	\$106,798.3800	\$1,061.97	\$105,736.41
COVINGTON	\$282,250.2250	\$2,822.50	\$279,427.72
ATOKA	\$159,493.8613	\$1,594.94	\$157,898.92
BRIGHTON	\$29,486.6400	\$294.87	\$29,191.77
BURLISON	\$3,522.8615	\$35.23	\$3,487.63
GARLAND	\$4,800.1418	\$48.00	\$4,752.14
MASON	\$9,687.1005	\$96.87	\$9,590.23
MUNFORD	\$86,580.3100	\$865.80	\$85,714.51
GILT EDGE	\$2,561.5800	\$25.61	\$2,535.97
	\$685,181.0900	\$6,845.79	\$678,335.30

101 GEN COUNTY	\$106,798.38
141 SCHOOLS	\$685,181.09
351 CITIES	\$578,382.71
	\$1,370,362.18

COUNTY/CITY	OUT OF STATE COL	PERCENTAGE	AMOUNT
TIPTON	\$7,077.55	30.8300%	\$2,182.0087
COVINGTON	\$7,077.55	20.8900%	\$1,478.5002
ATOKA	\$7,077.55	23.7300%	\$1,679.5026
BRIGHTON	\$7,077.55	6.3000%	\$445.8857
BURLISON	\$7,077.55	1.1000%	\$77.8531
GARLAND	\$7,077.55	0.3400%	\$24.0637
MASON	\$7,077.55	2.0000%	\$141.5510
MUNFORD	\$7,077.55	14.4500%	\$1,022.7060
GILT EDGE	\$7,077.55	0.3600%	\$25.4792
	100.0000%		\$7,077.55



City of Munford, Tennessee
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City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

DRAFT

Munford Municipal-Regional Planning Commission
September 10, 2024

The regular monthly meeting of the Munford Municipal-Regional Planning Commission was cancelled due to no business. The cancelation of this meeting was published on the City of Munford Web Site and the City of Munford Facebook page.

Roy Meadors, Chairman

Appointed Secretary

Barbara Younger, Recording Secretary