



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, April 26, 2021 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the regular Monthly Meeting – Mar 22, 2021
- E. Approve the minutes from the Special Called Meeting – Apr 8, 2021.
- F. Public Forum

II. PUBLIC HEARING

- **RESOLUTION:2021-03-01** A Resolution to annex territories west of the Munford Corporate Limits: Property located on George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune)

**Resolution 2021-03-01 comes with a positive recommendation from City of Munford Planning Commission*
- **ORDINANCE: 2021-03-01** An Ordinance to zone territories west of the Munford Corporate limits: Property located at George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune) R-1 (Low Density Residential).

**Ordinance 2021-03-01 comes with a positive recommendation from City of Munford Planning Commission*
- **RESOLUTION: 2021-04-01** A Resolution adopting a plan of service for area to be annexed into the City of Munford, Tennessee: Property located on George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune).

**Resolution 2021-04-01 comes with a positive recommendation from City of Munford Planning Commission*

III. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

- | | |
|--|--|
| A. Public Works | Dir. Sherry Bennard |
| B. Public Safety | Chief Randal Baskin
Chief Alan Barkelew |
| C. Parks & Recreation | Dir. Griff Fisher |
| D. Building Inspector/
Code Enforcement | Insp. Glenn Stringfellow |

IV. MAYOR'S REPORT

- A. Report
- B. Proclamation
- C. Appointments
- D. Ordinance – Resolutions – Motions

Second Reading

- **RESOLUTION:2021-03-01** A Resolution to annex territories west of the Munford Corporate Limits: Property located on George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune)

**Resolution 2021-03-01 comes with a positive recommendation from City of Munford Planning Commission*

Second Reading

- **ORDINANCE: 2021-03-01** An Ordinance to zone territories west of the Munford Corporate limits: Property located at George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune) R-1 (Low Density Residential).

**Ordinance 2021-03-01 comes with a positive recommendation from City of Munford Planning Commission*

- **RESOLUTION: 2021-04-01** A Resolution adopting a plan of service for area to be annexed into the City of Munford, Tennessee: Property located on George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune).

**Resolution 2021-04-01 comes with a positive recommendation from City of Munford Planning Commission*

Second Reading

- **ORDINANCE: 2021-03-02** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Energy Conservation Code.

Second Reading

- **ORDINANCE: 2021-03-03** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Building Code.

Second Reading

- **ORDINANCE: 2021-03-04** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Mechanical Code.

Second Reading

- **ORDINANCE: 2021-03-05** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Existing Building Code.

Second Reading

- **ORDINANCE: 2021-03-06** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Residential Code.

Second Reading

- **ORDINANCE: 2021-03-07** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Plumbing Code.

Second Reading

- **ORDINANCE: 2021-03-08** An Ordinance of the City of Munford, Tennessee adopting regulations for Swimming Pools, Spas and Hot Tub enclosures.

First Reading

- **ORDINANCE: 2021-04-01** An Ordinance to adopt the annual operating budgets and tax rate for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

E. Announcements

F. Acknowledgements

V. NEW BUSINESS

VI. FINANCIAL REPORT

- A. Checks over \$10,000
- B. Financial Report 03-31-2021

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – March 22, 2021

**Regular Monthly Meeting – Monday Mar 22, 2021, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Sue Arthur, Jack Bomar, Ray Deneka, Lonnie Glass, Deborah Reed and Glenn Turner.

Absent:

Department Heads in Attendance: Public Works Director Sherry Bennard, Chief Randal Baskin, Chief Alan Barkelew, Parks and Recreation Director Griff Fisher and Code Enforcement Officer Glenn Stringfellow.

I. CALL TO ORDER

Mayor Cole called the March 22, 2021 meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 p.m. Mayor Dwayne Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with all members present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Monthly Meeting of Feb 22, 2021.
Stand approved as distributed.

IV. PUBLIC FORUM

No one present to speak.

V. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS:

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
 - b. Fire: Chief Alan Barkelew presented the monthly report. See attached sheet.

- Parks & Recreation – Director Griff Fisher presented the monthly report. See attached sheet.
- Code Enforcement – Reference report as written.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole referenced his monthly report. See attached sheet.

- Mayor Cole presented for a first reading **RESOLUTION: 2021-03-01** A Resolution to annex territories west of the Munford Corporate Limits: Property located on George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune). *Motion was made by Alderman Bomar to approve **RESOLUTION: 2021-03-01**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-01** An Ordinance to zone territories west of the Munford Corporate limits: Property located at George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune) R-1 (Low Density Residential). *Motion was made by Alderman Turner to approve **ORDINANCE: 2021-03-01**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-02** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Energy Conservation Code. *Motion was made by Alderman Arthur to approve **ORDINANCE: 2021-03-02**. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-03** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Building Code. *Motion was made by Alderman Bomar to approve **ORDINANCE: 2021-03-03**. Motion was seconded by Alderman Arthur. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-04** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Mechanical Code. *Motion was made by Alderman Deneka to approve **ORDINANCE: 2021-03-04**. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-05** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Existing Building Code. *Motion was made by Alderman Bomar to approve **ORDINANCE: 2021-03-05**. Motion was seconded by Alderman Turner. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-06** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Residential Code. *Motion was made by Alderman Glass to approve **ORDINANCE: 2021-03-06**. Motion was seconded by Alderman Arthur. Motion carried; all members present voting aye.*

- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-07** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Plumbing Code. *Motion was made by Alderman Bomar to approve **ORDINANCE: 2021-03-07**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-08** An Ordinance of the City of Munford, Tennessee adopting regulations for Swimming Pools, Spas and Hot Tub enclosures. *Motion was made by Alderman Reed to approve **ORDINANCE: 2021-03-08**. Motion was seconded by Alderman Turner. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-09** An Ordinance amending the annual operating fund (General) budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. *Motion was made by Alderman Bomar to approve **ORDINANCE: 2021-03-09**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-10** An Ordinance amending the annual State Street Aid Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. *Motion was made by Alderman Arthur to approve **ORDINANCE: 2021-03-10**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-03-11** An Ordinance amending the annual Solid Waste Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. *Motion was made by Alderman Turner to approve **ORDINANCE: 2021-03-11**. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*
- Announcements:
 - Community Transportation Public Input meeting is on Tuesday, March 23, 2021 at 6:00pm. This is a virtual meeting, and you must register to attend. Information is on our website and Facebook pages.
 - Clean-Up Munford is this Saturday, March 27th from 8:00am – noon. Everyone is to meet at City Hall. There will also be a dumpster in front of City Hall for our citizens to use in removing debris, trash, and junk from around their homes or businesses.
 - Special Called Board meeting is on Monday, April 5, 2021 at 6:00pm. This meeting is being held to discuss for a second reading the budget amendments for FY2020-2021 and a Resolution increasing fees on gas meters.
 - Parks and Recreation Master Plan Public Input meeting is on Tuesday, April 5, 2021 at 6:00pm. This is a virtual meeting, and the meeting link is on our website and Facebook page.

VIII. NEW BUSINESS –

No new business to report/discuss.

IX. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for February. *A motion was made by Alderman Deneka to approve all checks over \$10,000 as presented. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.*
- **Financial 02/28/2021** – Mayor Cole presented the financial report for the period ending February 28, 2021. *A motion to accept the report was made by Alderman Bomar. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*

With no further discussion, a motion was made by Alderman Arthur to adjourn at 7:52 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – April 8, 2021

**Special Called Meeting – Thursday Apr 8, 2021, 4:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Sue Arthur, Jack Bomar, Ray Deneka, Lonnie Glass, and Deborah Reed.

Absent: Alderman Glenn Turner

I. CALL TO ORDER

Mayor Cole called the April 8, 2021 meeting of the Board of Mayor and Aldermen of the City of Munford to order at 4:02 p.m.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with all members present, except for one.

III. PUBLIC FORUM

No one present to speak.

IV. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS:

- Mayor Cole presented for a second reading **ORDINANCE: 2021-03-09** An Ordinance amending the annual operating fund (General) budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. *Motion was made by Alderman Bomar to approve **ORDINANCE: 2021-03-09**. Motion was seconded by Alderman Arthur. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE: 2021-03-10** An Ordinance amending the annual State Street Aid Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. *Motion was made by Alderman Deneka to approve **ORDINANCE: 2021-03-10**. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.*

- Mayor Cole presented for a second reading **ORDINANCE: 2021-03-11** An Ordinance amending the annual Solid Waste Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021. *Motion was made by Alderman Glass to approve **ORDINANCE: 2021-03-11**. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION: 2021-04-02** A Resolution approving funding for the Sanitary Sewer System Rehabilitation. *Motion was made by Alderman Bomar to approve **RESOLUTION: 2021-04-02**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*

With no further discussion, a motion was made by Alderman Arthur to adjourn at 4:07 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3306	3313	3319	3343	3343	3337	3332	3320	3333	3330	3332	3347	39,955
Sewer Customers Total	3000	2099	2102	2125	2117	2120	2111	2106	2117	2114	2118	2129	26,258
Gas Customers Total	7166	7160	7188	7198	7191	7182	7199	7218	7250	7261	7273	7298	86,584
<i>In Atoka City Limits</i>	2477	2489	2495	2488	2482	2509	2501	2518	2514	2536	2527	2526	30,062
<i>Out of Atoka City Limits</i>	293	293	290	287	287	287	289	290	291	292	292	292	3,483
Trash Customers	1595	1606	1603	1612	1616	1623	1626	1630	1637	1648	1654	1660	19,510
Customer Adjustments													
Connects	64	67	66	94	90	75	102	88	86	68	51	81	932
Finals	68	67	91	97	105	75	86	60	61	53	49	90	902
Meter Sets	8	7	20	17	18	12	68	26	17	10	5	10	218
PAYMENTS													
Payments on line													
Utility paid on line	2563	2464	2504	2192	2450	2200	2588	2249	2690	2604	2797	2834	30,135
ACH Payments	1231	1240	1248	1271	1274	1285	1300	1302	1322	1336	1336	1350	15,495
E-Bills	1309	1305	1304	1333	1358	1366	1375	1390	1406	1416	1435	1467	16,464
Payments Received Lobby/Mail													
CC Payments	24	202	248	300	286	548	760	392	293	294	230	389	3,966
Cash Payments	115	421	648	594	683	659	666	646	587	538	415	562	6,534
Check Payments	3,734	3,937	3,945	3,628	3,599	3,680	3,815	3,819	3,988	4,005	3,949	4,088	46,187
Money Order Payments	0	13	0	2	0	0	1	0	1	0	0	0	17
Deliquent Accounts													
Deliquent Penalty	0	270	120	162	139	109	87	118	117	177	207	206	1,712
Cut Offs	0	132	51	81	56	96	68	118	117	120	115	122	1,076
Phone Calls	0	702	478	260	379	307	331	368	597	569	589	528	5,108
SERVICE													
Water / Sewer													
Water Service Orders	3	1	3	3	4	3	1	4	4	2	3	3	34
Sewer Service Orders	2	5	2	8	8	4	8	8	3	2	1	4	55
Amount Billed Water	\$98,087	\$89,062	\$102,398	\$126,634	\$95,858	\$92,442	\$83,785	\$83,303	\$85,851	\$86,320	\$90,486	\$85,240	\$1,119,465
Amount Billed Sewer	\$86,567	\$88,624	\$93,943	\$119,634	\$92,111	\$93,940	\$85,956	\$78,692	\$81,825	\$82,618	\$84,988	\$80,941	\$1,069,839
Damaged/Stuck Meters	13	4	41	15	57	25	45	13	39	1	18	17	288
Solid Waste													
Cans Delivered	9	15	10	16	16	13	13	12	13	16	3	9	145
Missed pickup	7	19	8	44	17	27	10	7	4	1	2	12	158
Damaged Cans	0	0	0	0	0	0	0	0	0	1	1	1	3
Other complaints	6	12	1	8	10	23	7	3	3	2	1	6	82
New Customers	17	23	15	30	23	28	25	20	18	14	8	26	247
Discontinued Service	4	2	8	13	10	8	7	5	5	0	2	6	70
Amount Billed	\$29,678	\$29,830	\$30,153	\$31,013	\$30,908	\$30,954	\$30,997	\$31,034	\$31,118	\$31,425	\$31,465	\$32,441	\$371,018
Gas													
Odor Complaints	4	6	4	4	5	2	8	8	19	11	4	11	86
Damaged / StuckMeters	24	21	33	30	10	31	30	33	33	22	22	83	372
Amount Billed	\$223,645	\$144,917	\$93,611	\$124,523	\$91,527	\$93,413	\$127,342	\$272,104	\$598,805	\$654,561	\$1,138,418	\$340,322	\$3,903,189
Misc Service Orders													
Other complaints	4	13	19	36	20	21	25	14	12	6	14	14	198
Total Utility/Trash Billing	\$437,978	\$352,433	\$320,105	\$401,805	\$310,404	\$310,748	\$328,080	\$465,132	\$797,599	\$854,925	\$1,345,357	\$538,944	\$6,463,511

**City of Munford
Police Department**

													2021	PY
	21-Jan	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Totals	Totals
CITATIONS ISSUED	114	32	126										272	1891
COURTESY CITATIONS ISSUED	74	27	41										142	1124
TRAFFIC STOPS	276	100	264										640	3829
SPEEDING	69	21	61										151	1194
SEAT BELT	1	0	0										1	6
ARREST	24	17	29										70	380
ADULT - MALE	18	11	18										47	221
ADULT - FEMALE	5	4	11										20	104
JUVENILE - MALE	1	1	0										2	35
JUVENILE - FEMALE	0	1	0										1	20
WARRANT ARREST	5	4	4										13	57
DRUG ARREST	6	0	9										15	77
ALCOHOL ARREST	1	0	4										5	26
INCIDENT REPORTS	45	45	55										145	755
OFFICER INITIATED INCIDENTS	1111	702	1140										2953	12751
ACCIDENT REPORTS	6	12	11										29	192
MILES PATROLLED	12739	9595	12786										35120	145806
CALLS FOR SERVICE	717	489	687										1893	9019



Munford Fire Department Monthly Board Report - March 2021

Incidents	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Total 2021	Total 2020
Structure Fires - Munford	0	1	0										1	9
Structure Fires - County	3	1	3										7	15
Grass Fire - Munford	0	0	0										0	9
Grass Fires - County	2	1	1										4	7
Vehicle Fires - Munford	0	1	0										1	4
Vehicle Fires - County	0	0	0										0	1
Vehicle Accidents - Munford	2	1	3										6	31
Vehicle Accidents - County	4	2	1										7	21
EMS Calls - Munford	40	62	57										159	608
EMS Calls - County	5	5	2										12	40
Other Incidents - Munford	21	25	17										63	180
Other Incidents - County	7	5	9										21	87
Mutual Aid Calls	15	12	11										38	128
Burn Permits	0	3	12										15	104
Total Calls - Munford	63	90	77										230	841
Total Calls - County	21	14	16										51	171
Total Calls - Department	84	104	93	0	0	0	0	0	0	0	0	0	281	1012

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	1
Part Time Positions	1	1	0	0
Reserves	30	9	21	0
Total Department Staffing	44	23	21	1

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Rescue 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		
Tower 81	30	

PERMIT NO	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	SQUARE FOOTAGE	PROJECT VALUE	PERMIT FEE		
1	1234	03/01/21	2639 GILTEDGE RD.	R	CHICKASAW VENTURES	NEW S.F. DWELLING	2854	\$200,000.00		\$492.00
2	1235	03/04/21	78 COLONIAL CV	C	D-R HORTON	NEW S.F. DWELLING	1,786	\$126,000.00	\$344.00	
3	1236	03/11/21	1192 TIPTON RD	C	ROBERT CRUNK	ADDITION	120	N/A	\$100.00	
4	1237	03/17/21	933 MUNFORD AVE	C	WILLIAM FINLEY	ACC BLDG.	160	N/A	\$100.00	
5	1238	03/18/21	198 WOOTEN OAKS	C	BRIAN ZEIGLER	FENCE	N/A	N/A	\$25.00	
6	1239	03/18/21	74 S. MEADOWS CV	C	JAMES GUIDRY	FENCE	N/A	N/A	\$25.00	
7	1240	03/24/21	57 S. MEADOWS CV	C	D&D CUSTOM HOMES	FENCE	N/A	N/A	\$25.00	
8	1241	03/29/21	CAMPROUND	R	JEFFERY MAY	ACC BLDG.	2,250	\$20,000.00		\$100.00
9	1242	03/29/21	817 PARK	C	GLENN GOULDER	ACC BLDG.	840	\$19,000.00	\$100.00	
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
									\$719.00	\$592.00

Total

\$365,000.00

\$1,311.00

C - CITY LIMITS

Complaints 12

Building Permits 9

R - REGION

Inspections 38

Sign permits

Certificate Of Occupancy 3

Use & Occupancy Permits

PREFORMANCE BOND

WALKERS MEADOW

CENTRAL PARK

2018

[Signature]
Building Inspector



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



March 2021 Library Report

Overview:

- The library has sold **\$87.00** in books with the ongoing book sale.
 - The library has collected **\$0.50** in library fines, overdue fees, and lost items.
 - The monthly collection for copies and faxing was **\$180.90**.
 - The Library collected **\$218.34** in donations. **\$150** in memory of Joyce Bibb & **\$68.34** from Kroger Community Rewards.
 - The Library had **35** people use our computers and **30** requiring computer help. In addition we had **189** use the Wi-Fi. The library had **481** reference questions asked and answered.
 - Library staff provided **8** one-on-one technology device sessions lasting more than 10 minutes.
 - Library staff served as proctors for **4** TWRA Boat Tests.
 - The Library has gained **16** new users, with **1,281** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **4,192** patrons.
 - Through Interlibrary Loan **21** books were loaned out, and **15** were borrowed.
-
- ❖ Tennessee R.E.A.D.S. had **860** books checked out.
 - ❖ Virtual Story Times were posted to Facebook. Staff reads a book and posts the video to Facebook. We posted **4** videos in March with **349** views.
 - ❖ The Library staff made take home crafts for children. **20** crafts were picked up from the Library.
 - ❖ The Library had many passive program displays for March, including: Green books for St. Patrick's Day, Read it and Weep display, Easter books & April Shower's books. **6** patrons participated in these passive programs.
 - ❖ Library staff started a monthly Staff Recommendation and Book Spotlight display that we shared to our Facebook page.
 - ❖ We continue to offer curbside services to patrons. **137** patrons were assisted curbside.

Munford-Tipton County

Monthly Report

March 2021

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,637	0	0	7,637	Regionally Owned	10,169	0	0	10,169	Locally Owned	E-books	0
Audio Materials		396	0	0	396		1,630	0	0	1,630		Audio Downloadable	0
Video Materials		497	0	0	497		607	0	0	607		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	0
TOTAL		8,530	0	0	8,530		12,406	0	0	12,406		TOTAL PHYSICAL COLLECTION	20,936

Electronic Circulation-READS includes Advantage & other local e collections	Physical Circulation Book & Non-Book	CIRCULATION TOTALS - Auto Fill (all formats - Physical & Electronic)				
Adult **	746	Adult	300	Adult (includes number from libguides **4.4)		1,046
Children **	114	Children	121	Children (includes number from libguides **4.5)		235
Total	860	Total	421	Total for All Circulation		1,281

Unique Users 127

Title VI Survey Information		Library Services		In-Person Programs Offered			
White	7	Library Visits	457		Adult	Young Adult	Children
Black	0	Reference Transactions	481	Inside the Library	2	0	3
American Indian-Alaska Native	0	Computer Users	35	Outside the Library	0	0	0
Hispanic or Latino of any race	0	Wireless Sessions	189	Total	2	0	3
Native Hawaiian/Pacific Islander	0	Website Visits	0	In-Person Programs Attendance			
Asian	0	Hotspots/MiFi	0		Adult	Young Adult	Children
Other	0			Inside the Library	2	0	24
Two or more races	0			Local Database Usage	0	Outside the Library	0
Total	7	Tech Training/help	0	Total	2	0	24

Borrowers	Current Balance
Adult Borrowers >14 yrs old	3,276
Children Borrowers <14 yrs old	916
Total Borrowers	4,192

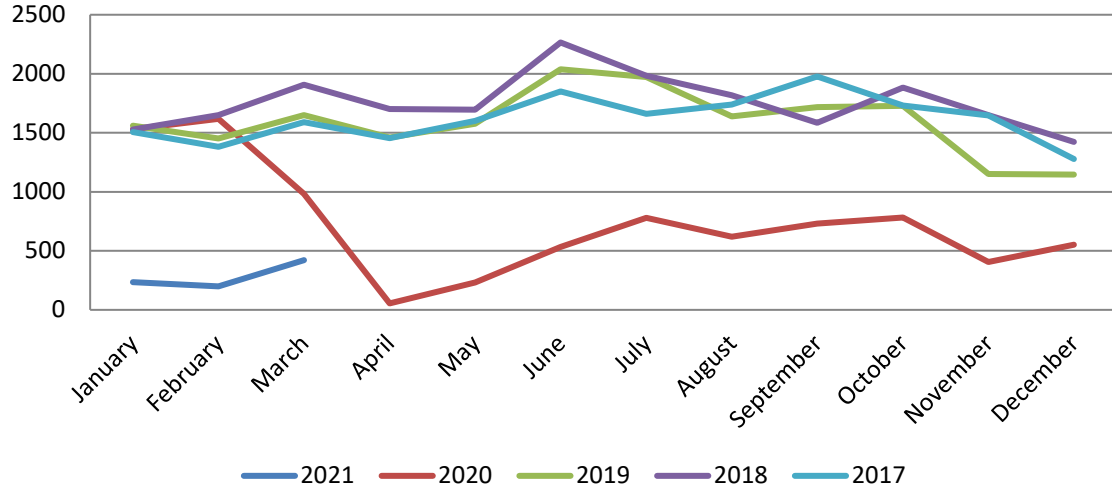
Live Virtual Programming	
Live Virtual Programs	0
Views of Live Virtual Programs	0
On-Demand Views	0

Recorded Programming	
Recorded Programs	4
Views of Recorded Programs	349

Resource Sharing	
ILL - Borrowed	15
ILL - Loaned	21

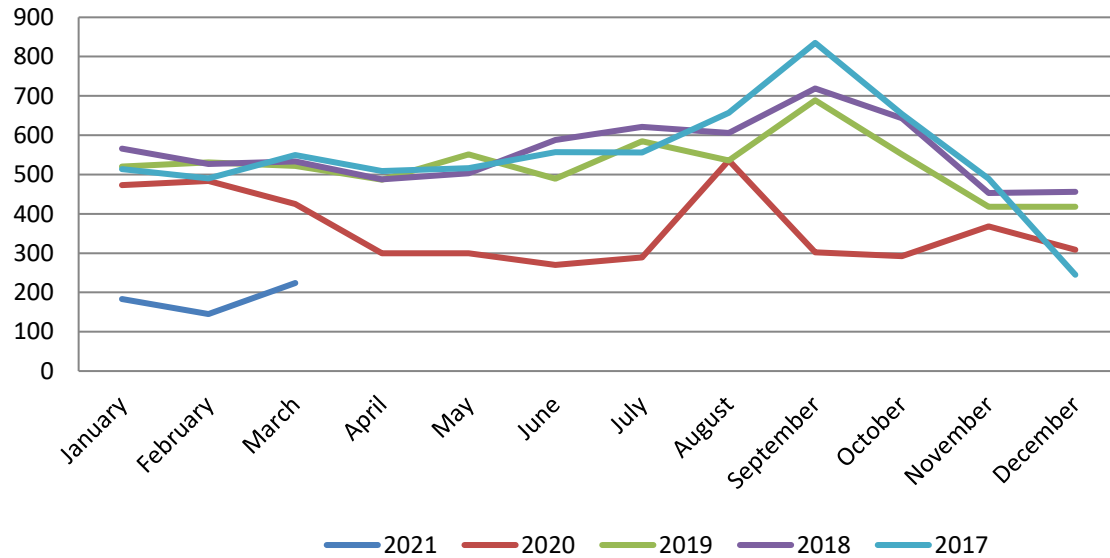
TOTAL PROGRAMS	9
TOTAL PROGRAM ATTENDANCE	375

Circulation Growth 2017-2021



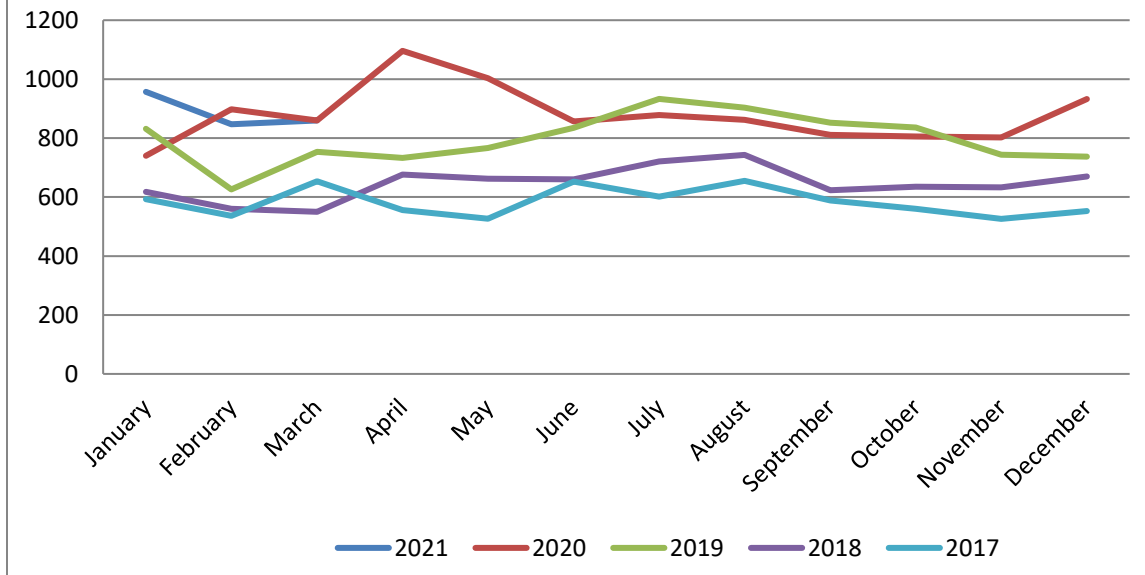
* As of 3/31/2021

Computer Usage 2017-2021



* As of 3/31/2021

Tennessee R.E.A.D.S Circulation



*** As of 3/31/2021**

ORDINANCE 2021-03-01

AN ORDINANCE TO ZONE TERRITORIES WEST OF THE MUNFORD CORPORATE LIMITS: PROPERTY LOCATED GEORGE ELLIS DRIVE (OWNED BY STEPHEN TOARMINA AND ANTHONY TERHUNE) R-1 (LOW DENSITY RESIDENTIAL) DISTRICT

WHEREAS, Sections 13-7-201 through 13-7-212 of the Tennessee Code Annotated empowered the City of Munford to enact the Munford Zoning Ordinance and zone all properties in the City or annexed into the City; and,

WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of this City as a whole; and,

WHEREAS, the Munford Municipal / Regional Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the Tennessee Code Annotated and recommends such amendment to the Munford Board of Mayor and Alderman; and,

WHEREAS, the Munford Board of Mayor and Alderman has given due public notice of hearings on said amendment and has held a public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-212 of the Tennessee Code Annotated, with regard to the amendment of the Munford Zoning Map by the Planning Commission and subsequent action of the Board of Mayor and Alderman of the City of Munford have been met.

Secton 1. NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Munford, Tennessee, that the following property be zoned R-1 (Low Density Residential) District:

PROPERTY DESCRIPTION FOR PORTION OF PARCEL 5.01 MAP 112 TO BE ANNEXED INTO THE CITY OF MUNFORD

Beginning at a point, said point being the intersection of the current corporate limits of Munford, TN and the western boundary of the herein described tract; thence North 3 degrees 24 minutes 09 seconds East, a distance of 2761.68 feet to a point; thence South 85 degrees 27 minutes 24 seconds West, a distance of 2183.03 feet to a point; thence South 5 degrees 11 minutes and 11 seconds West, a distance of 369.55 feet to a point; thence South 3 degrees 09 minutes 01 seconds West, a distance of 1780.11

feet to a point intersecting the current corporate limits of Munford, TN; thence with the current corporate limits the following calls: South 66 degrees 34 minutes 24 seconds West, a distance of 753.82 feet to a point; thence South 84 degrees 46 minutes and 32 seconds West, a distance of 1523.47 feet to a Point of Beginning. Containing 126.772 acres (5,522,188.32 sq.ft) more or less

Section 2. This Ordinance shall become effective thirty days from and after its passage, the public welfare requiring it.

1st Reading _____

2nd Reading _____

Date published in local newspaper

Date of Public Hearing

Mayor

Date

Attest: City Recorder

Date

RESOLUTION 2021-03-01

AN RESOLUTION TO ANNEX TERRITORIES WEST OF THE MUNFORD CORPORATE LIMITS: PROPERTY LOCATED ON GEORGE ELLIS DRIVE (OWNED BY STEPHEN TOARMINA AND ANTHONY TERHUNE)

WHEREAS, a public hearing before this body was held on _____ the ___ day of _____, 2021, pursuant to a notice thereof published in the Covington Leader on _____, 2021; and,

WHEREAS, it now appears that the prosperity of this City and of the territory herein described will be materially retarded and the safety and welfare of the inhabitants and property thereof is endangered if such territory is not annexed; and,

WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents the property owners thereof and this City as a whole; and,

WHEREAS, a Plan of Service for this area was adopted by resolution on _____, 2021 as required by Section 6-51-102, Tennessee Code Annotated and notice thereof published in the State Gazette on the ___ day of _____, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Alderman of the City of Munford, Tennessee:

Section 1. Pursuant to authority conferred by Sections 6-51-101 to 6-51-123, Tennessee Code Annotated, there is hereby annexed to the City of Munford, Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

PROPERTY DESCRIPTION FOR PORTION OF PARCEL 5.01 MAP 112 TO BE ANNEXED INTO THE CITY OF MUNFORD

Beginning at a point, said point being the intersection of the current corporate limits of Munford, TN and the western boundary of the herein described tract; thence North 3

degrees 24 minutes 09 seconds East, a distance of 2761.68 feet to a point; thence South 85 degrees 27 minutes 24 seconds West, a distance of 2183.03 feet to a point; thence South 5 degrees 11 minutes and 11 seconds West, a distance of 369.55 feet to a point; thence South 3 degrees 09 minutes 01 seconds West, a distance of 1780.11 feet to a point intersecting the current corporate limits of Munford, TN; thence with the current corporate limits the following calls: South 66 degrees 34 minutes 24 seconds West, a distance of 753.82 feet to a point; thence South 84 degrees 46 minutes and 32 seconds West, a distance of 1523.47 feet to a Point of Beginning. Containing 126.772 acres (5,522,188.32 sq.ft) more or less

Section 2. This Resolution shall become effective thirty days from and after its passage, the public welfare requiring it.

1st Reading _____

2nd Reading _____

Date published in local newspaper

Date of Public Hearing

Mayor

Date

Attest: City Recorder

Date

W. H. PORTER CONSULTANTS, PLLC

6055 Primacy Parkway, Suite 115
Memphis, Tennessee 38119
(901) 363-9453


Engineers, Planners, Surveyors, Consultants

March 3, 2021


City of Munford
Mayor Dwayne Cole
1397 Munford Avenue
Munford, TN 38058

To wit:

We the owners are requesting that the northern 126.772 acres portion of Parcel 5.01 on Map 112 be annexed into the corporate limits of the City of Munford with R-1 zoning.



Anthony L. Terhune
Owner



Stephen D Toarmina Trust
Trustee

RESOLUTION 2021-04-01

A RESOLUTION ADOPTING A PLAN OF SERVICE FOR AREA TO BE ANNEXED INTO THE CITY OF MUNFORD, TENNESSEE: PROPERTY LOCATED ON GEORGE ELLIS DRIVE (OWNED BY STEPHEN TOARMINA AND ANTHONY TERHUNE)

WHEREAS, *Tennessee Code Annotated* 6-51-102 requires that a plan of service be adopted by the governing body of a city prior to annexing an area; and,

WHEREAS, the Munford Municipal-Regional Planning Commission has recommended that the following Plan of Service for the annexation of an area located on George Ellis Drive (Owned By Stephen Toarmina And Anthony Terhune).

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE:

SECTION 1. Pursuant to Tennessee Code Annotated Section 6-51-102, there is hereby adopted for the proposed annexation area the following Plan of Service:

A. Police

- (1) Patrolling, radio responses to calls, and other routine police service, using present personnel and equipment, will be provided on the effective date of annexation.
- (2) No additional personnel or equipment will be added during the first year after the effective date of annexation, but as the area develops, additional personnel and equipment may be expanded as needed.
- (3) Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

B. Fire

- (1) Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire

stations, will be provided on the effective date of annexation.

- (2) No additional personnel or equipment will be added during the first year after effective date of annexation, but with the growth and development of the area additional personnel and equipment may be expanded as needed.

C. Water

- (1) Water for domestic, commercial, and industrial use will be provided at the rates presently charged by the City of Munford, on the effective date of annexation, and thereafter from new lines as extended by developers as development occurs in accordance with current city policy.
- (2) Water for fire protection will be available immediately following annexation and from new lines as extended in accordance with current city policy.

D. Sewer

A sanitary sewer lift station is located on George Ellis Dr. The extension of sanitary sewer lines for future development will be the responsibility of the developers.

E. Natural Gas

The necessary natural gas lines will be installed on undeveloped property by developers as development occurs according to current city policies. Gas is currently available to existing property owners.

F. Refuse Collection

The same regular refuse collection services now provided within the city will be extended to the annexed areas after 30 days of the effective date of annexation.

G. Streets

There are currently no streets within the Annexation area. After the new streets are inspected and accepted into the City street system by the Board of Mayor and Alderman. The City will provide the following services to new streets constructed in the annexed area:

- (1) Emergency maintenance of streets. (repair of hazardous chuck holes, measures necessary for traffic flow, etc.)
- (2) Routine maintenance, on the same basis as in the present city.
- (3) Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as need therefore is determined by the governing body, will be accomplished under current policies of the city.

H. Inspection Services

Inspection services are currently provided by the city. Code Enforcement will begin in the annexed areas on the effective date of annexation.

I. Planning and Zoning

The planning and zoning jurisdiction of the city will extend to the annexed areas on the effective date of annexation. City planning will thereafter encompass the annexed areas. The area will be zoned R-1 (Low Density Residential) District

J. Street Lighting

Street lights will be installed by developers as development occurs in accordance with standards currently prevailing in the existing city policies.

K. Recreation

Residents of the annexed areas may use all existing recreational facilities, parks, etc. on the effective date of annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

L. Miscellaneous

- (1) Street name signs where needed will be installed as new streets are opened in the annexed area.

SECTION 2. This Resolution shall be effective from and after its adoption.

ADOPTED this _____ day of _____, 2021.

Mayor

City Recorder

ORDINANCE: 2021-03-02

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE

WHEREAS regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems in the City of Munford, Tennessee; and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-06 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, One (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Energy Conservation Code*, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Energy Conservation Code of the City of Munford in the State of Tennessee for regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Energy Conservation Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: City of Munford

Section R402.4.1.2 Testing is deleted and replaced with Section 402.4.2.1 Testing Option and Section 402.4.2.2 Visual Inspection Option from 2009 IECC.

Section R403.3.3 Duct Testing (Mandatory) and Section R403.3.4 Duct Leakage (Prescriptive) are optional.

Table 402.1 .2 Insulation and Fenestration Requirements by Component and Table

R402.1.4 Equivalent U-Factors are deleted and replaced with Table 402.1.1 Insulation and Fenestration Requirements by Component and Table 402.1.3 Equivalent U-Factors 2009 IECC.

Section 3. That Ordinance No. 2016-02-06 of City of Munford, Tennessee referencing the 2012 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation or in the Energy Conservation Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE: 2021-03-03

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE

WHEREAS, regulating and governing the conditions and maintenance of all property, buildings, and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary, and fit for occupation and use in the City of Munford, Tennessee; and

WHEREAS, the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures in the City of Munford, Tennessee; and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-03 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee, being marked and designated as the *International Building Code*, 2018 edition, including Appendix Chapters (None)(see *International Building Code* Section 101.2.1, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Building Code of the City of Munford, in the State of Tennessee for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: City of Munford

Section 1612.3. Insert: City of Munford

Section 1612.3. Insert: October 21, 2011

Chapter 11, relating to accessibility, is deleted in its entirety

Section 3. That Ordinance No. 2016-02-03 of City of Munford, Tennessee referencing the 2018 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE 2021-03-04

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE

WHEREAS, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to use or maintenance of mechanical systems in the City of Munford, Tennessee and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-04 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Mechanical Code*, 2018 edition, including Appendix Chapters (none), as published by the International Code Council, be and is hereby adopted as the Mechanical Code of the City of Munford in the State of Tennessee regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Mechanical Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: City of Munford

Section 106.5.2. Insert: The fee schedule specified in Sections 106.5.2 shall be as periodically set by the City of Munford Board of Mayor and Alderman.

Section 106.5.3 Insert: Shall be deleted in its entirety.

Section 108.4. Insert: "Misdemeanor" a maximum of "fifty dollars" (\$50.00) shall be specified; all references to imprisonment are deleted.

Section 3. That Ordinance No. 2016-02-04 of City of Munford, Tennessee referencing the 2012 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation or in the Mechanical Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE 2021-03-05

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE

WHEREAS regulating and governing the repair, alteration, change of occupancy, addition, and relocation of existing buildings, including historic buildings, in the City of Munford, Tennessee; and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-08 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee, being marked and designated as the *International Existing Building Code*, 2018 edition, including Appendix Chapters (being none) (see *International Existing Building Code* Section 101.6, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Existing Building Code of the City of Munford, in the State of Tennessee for regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings, including historic buildings, as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Existing Building Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: City of Munford

Section 3. That Ordinance No. 2016-02-08 of City of Munford, Tennessee referencing the 2018 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Mayor and Alderman hereby declares that it would

have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation or in the Existing Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE 2021-03-06

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE

WHEREAS, regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal, and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress in the City of Munford, Tennessee: and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-02 and 2018-08-05 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Residential Code*, 2018 edition, including Appendix Chapters A, B, C, J, P and Q (see *International Residential Code* Section R102.5, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Residential Code of the City of Munford, in the State of Tennessee for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Residential Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section R101.1. Insert: City of Munford

Table R301.2 (1) Insert: Design Criteria

- a) Ground Snow Load – 10
- b) Wind Speed – 90 (mph)
- c) No Topographic Wind Effects
- d) Seismic Design Category – D,1
- e) Weathering Index for Concrete – Severe
- f) Frost Line Depth – 12 in.
- g) Termite Infestation Probability – Moderate to Heavy

- h) Ice Underlayment Requirement – None
- i) Flood Hazard – Original Map Effective 12/19/2006
- j) Air Freeze Index – 393 per 100-year value
- k) Mean Annual Temp – 59.5

All residential structures in the City of Munford and Region shall be built on sixteen (16") inch centers or less including floor- framing members, roof- members and wall-framing members (however wall-framing members may be constructed on twenty-four (24") inch centers if using 2"X 6" studs or larger).

Section R313 Automatic Fire Sprinkler Systems is not mandatory, pursuant to T.C.A. 68-120-101(a)(8).

Section R314.6 Power Source relating to Smoke Alarms is amended to create Exception 3 that shall read:

Exception 3. Interconnection and hardwiring of smoke alarms in existing areas shall not be required where the alterations or repairs do not result in the removal of interior or walls or ceiling finishes exposing the structure.

Figure R301.2(2) Seismic Design Categories is deleted and replaced with Figure R301.2(2) Seismic Design Categories Site Class D from 2015 IRC

Section N1102.4.1.2 (R402.4.1.2) Testing is replaced with Section N1102.4.2.1 Testing Option and Section N1102.4.2.2 Visual Inspection from 2009 IRC.

Section N1103.3.3 (R403.3.3) Duct Testing (Mandatory) and Section N1103.3.4 (R403.3.4) Duct Leakage (Prescriptive) are optional.

Table N1102.1.2 (R402.1.2) Insulation and Fenestration Requirement by Component and Table N1102.1.4 (R402.1.4) Equivalent U-Factors from 2018 IRC are replaced with Table N1102.1 Insulation and Fenestration Requirements by Component and Table N1102.1.2 Equivalent U-Factor from 2009 IRC.

Section N1102.4.4 (R402.4.4) Rooms Containing Fuel-Burning Appliances is deleted in its entirety.

Table N 1102.1 Insulation and Fenestration Requirements by Component in the 2009 edition is adopted and amended by adding the following as footnote "I ": "Log walls complying with ICC400 and with a minimum average wall thickness of 5" or greater shall be permitted in Zone 3 when a Fenestration U-Factor of .50 or lower is used, a Skylight U-Factor of .65 or lower is used, a Glazed Fenestration SHGC of .30 or lower is used, a 90 AFUE Furnace is used, an 85 AFUE Boiler is used, and a 9.0 HSPF Heat Pump (heating) and 15 SEER (cooling) are used.

Section P2603.5.1 insert the words “18 inches” into appropriate spaces for establishing sewer depths.

Section P2603.5.1 insert the words “18 inches” into appropriate spaces for establishing sewer depths.

Chapters 34 through 43, relating to Electrical Installations are deleted and electrical standards adopted in 0780-02-01 Electrical Installations shall apply.

Section 3. That Ordinance No. 2009-05-01 of City of Munford, Tennessee referencing the 2006 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation or in the Residential Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE 2021-03-07

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE

WHEREAS, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to use or maintenance of plumbing systems in the City of Munford, Tennessee; and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-05 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, One (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Plumbing Code*, 2018 edition, including Appendix Chapters (None) as published by the International Code Council, be and is hereby adopted as the Plumbing Code of the City of Munford in the State of Tennessee regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Plumbing Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: City of Munford

Section 106.6.2. Insert: The fee schedule specified in Sections 106.6 and 106.6.2 shall be as periodically set by the City of Munford Board of Mayor and Alderman.

Section 106.6.3. Insert: Delete in its entirety.

Section 108.4. Insert: "Misdemeanor" a maximum of "fifty dollars" (\$50.00) shall be specified; all references to imprisonment are deleted.

Section 305.4.1. Insert:"18 inches" minimum depth of underground sanitary sewer installation.

Section 3. That Ordinance No. 2016-02-05 of City of Munford, Tennessee referencing the 2012 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation or in the Plumbing Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE: 2021-03-08

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING REGULATIONS FOR SWIMMING POOLS, SPAS AND HOT TUB ENCLOSURES

WHEREAS regulating and governing for Public Safety the repair, alteration, addition, and relocation of enclosures for swimming pools, spas, and hot tubs, in the City of Munford, Tennessee; and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2018-08-05 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee, being marked and designated as Regulations for *Swimming Pool, Spa and Hot Tub Enclosures.*, is hereby adopted; providing for the issuance of permits and collection of fees; therefore, and each and all of the regulations, provisions, penalties, conditions, and terms of said Regulations for Swimming Pool, Spa and Hot tub enclosures on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Swimming Pools, Spas and Hot tubs

Swimming pools spas and hot tubs shall be maintained in a clean and sanitary condition, and in good repair.

Section 101.2 Enclosures

Private swimming pools, hot tubs, and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is a minimum of 54 inches (1372 mm) above the bottom of the gate, the releasing mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released

from an open position of 6 inches (152 mm) from the gate post. No existing pool enclosure shall be removed, replaced, or changed in a manner that reduces its effectiveness as a safety barrier.

Exceptions: Spas or hot tubs with a safety cover that complies with ASTM F 1346 shall be exempt from the provisions of this section.

Section 3. That Ordinance No. 2018-08-05 of City of Munford, Tennessee referencing the 2012 International Residential Code, appendix G “Swimming Pools, Spas, and Hot Tubs” and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this legislation shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Section 8. It shall be unlawful for any person to violate or fail to comply with any provision of the code as herein adopted by reference and modified. The violation of any section of this chapter shall be punishable by a penalty of up to fifty dollars (\$50.00). Each day a violation is allowed to continue shall constitute a separate offense.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder



CHECKS OVER \$10,000

February 2021

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
BlueCross BlueShield	17028	\$ 66,008.67	Medical Insurance April
Delashmit Hauling	16945	\$ 19,950.00	Park St. Delivery and Hauling off Material
Guthrie Sales & Service	16949	\$ 81,150.00	2 150hp Pumps for Lagoon
Jack Tyler Engineering, Inc	16956	\$ 11,556.50	5 Pump Packages
	17051	<u>22,945.96</u>	10 Pump Packages
		\$ 34,502.46	
SM Utility Contractors	16984	\$ 29,751.50	Central Park Gas Main
Southwest TN Electric	16985	\$ 25,468.84	Electrical Services (January-February)
	17069	<u>5,226.35</u>	Electrical Services (January-February)
	Total Southwest Elect	\$ 30,695.19	
TN Energy Acquisition Corp	16997	\$ 601,485.80	Natural Gas Purchase/Transport
	Total	\$863,543.62	

City of Munford
Balance Sheet Summary
For the Period Ended March 31, 2021

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$1,998,776	\$83,707	\$50,714	\$0	\$0	\$2,133,197
State Street Aid Fund	\$588,028	\$0	\$0	\$0	\$0	\$588,028
Drug Fund	\$26,583	\$0	\$0	\$0	\$0	\$26,583
Solid Waste Fund	\$80,150	\$36,835	\$0	\$0	\$0	\$116,984
Water-Sewer Fund	\$901,546	\$189,014	\$0	\$0	\$8,725,312	\$9,815,872
Gas Fund	\$7,691,106	\$390,527	\$0	\$109,880	\$5,368,173	\$13,559,685
	\$11,286,188	\$700,083	\$50,714	\$109,880	\$14,093,485	\$26,240,350

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$40,906	\$1,200	\$0	\$0	\$42,106
State Street Aid Fund	\$1,832	\$0	\$0	\$0	\$1,832
Drug Fund	\$7,315	\$0	\$0	\$0	\$7,315
Solid Waste Fund	\$38,393	\$0	\$10,300	\$0	\$48,693
Water-Sewer Fund	\$154,465	\$114,138	\$17,618	\$2,649,753	\$2,935,974
Gas Fund	(\$4,694)	\$70,322	\$22,796	\$1,448,743	\$1,537,166
	\$238,217	\$185,660	\$50,714	\$0	\$4,098,495

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$1,461,222	\$629,869		\$2,091,091
State Street Aid Fund	\$521,648	\$64,548		\$586,196
Drug Fund	\$16,277	\$2,991		\$19,268
Solid Waste Fund	\$63,110	\$5,181		\$68,291
Water-Sewer Fund	\$6,618,797	\$261,101		\$6,879,898
Gas Fund	\$11,598,984	\$423,535		\$12,022,519
	\$20,280,039	\$1,387,225	\$0	\$21,667,264

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2021 Activity	Decrease from FY 2021 Activity	Ending Fund Balance or Equity
Government Funds	2,747,808	51,253	1,999,147	697,408	0	2,696,555
Enterprise Funds	23,492,542	4,521,833	18,280,892	689,817	0	18,970,709
	26,240,350	4,573,086	20,280,039	1,387,225	0	21,667,264

General Fund Budget Update

General Fund
Budget Update
03/31/2021

75.00%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
LOCAL TAXES	2,674,531.00	2,965,244.00	2,466,970.00	83.20%
LICENSES & PERMITS	51,350.00	51,350.00	32,485.00	63.26%
INTERGOVERNMENTAL	831,581.00	1,095,762.00	813,331.00	74.23%
CHARGES FOR SERVICE				
<i>POLICE SERVICES</i>	4,600.00	2,500.00	1,471.00	58.84%
<i>FIRE PROTECTION</i>	4,500.00	2,990.00	2,855.00	95.48%
<i>FEES & COMMISIONS</i>	18,000.00	8,000.00	75,218.00	940.23%
<i>P&R - PROGRAMS</i>	132,735.00	80,666.00	75,154.00	93.17%
<i>P&R - CONCESSIONS</i>	12,000.00	4,500.00	1,384.00	30.76%
<i>P&R - CENTENNIAL</i>	128,100.00	91,820.00	74,652.00	81.30%
<i>RENTAL FEES</i>	142,616.00	129,100.00	85,807.00	66.47%
<i>LIBRARY SERVICES</i>	6,050.00	4,262.00	3,814.00	89.49%
<i>COMMUNITY DEV</i>	5,250.00	5,250.00	2,325.00	44.29%
	453,851.00	329,088.00	322,680.00	98.05%
FINES & FORFEITURES	139,250.00	139,250.00	94,259.00	67.69%
OTHER REVENUES	5,002.00	33,304.00	36,453.00	109.46%
TOTAL REVENUES	4,155,565.00	4,613,998.00	3,766,178.00	81.63%
EXPENSES				
GENERAL GOVERNMENT				
<i>LEGISLATIVE</i>	25,785.00	28,487.00	22,012.00	77.27%
<i>JUDICIAL</i>	17,044.00	17,044.00	9,977.00	58.54%
<i>ELECTIONS</i>	0.00	0.00	0.00	0.00%
	42,829.00	45,531.00	31,989.00	70.26%
FINANCE & ADMINISTRATION	42,092.00	71,156.00	52,629.00	73.96%
CODE ENFORCEMENT	46,029.00	47,732.00	33,636.00	70.47%
PUBLIC SAFETY				
<i>POLICE</i>	1,532,356.00	1,538,396.00	1,153,101.00	74.95%
<i>FIRE</i>	1,177,835.00	1,275,193.00	929,730.00	72.91%
	2,710,191.00	2,813,589.00	2,082,831.00	74.03%
STREETS				
STREETS	89,542.00	285,105.00	259,142.00	90.89%
PARKS & RECREATION				
<i>P & R ADMIN</i>	364,597.00	342,385.00	237,056.00	69.24%
<i>P & R PROGRAMS</i>	62,850.00	60,964.00	36,439.00	59.77%
<i>CENTENNIAL</i>	327,002.00	319,858.00	193,135.00	60.38%
<i>PARKS</i>	37,290.00	37,353.00	32,253.00	86.35%
<i>TIPTON PLAZA</i>	67,194.00	68,688.00	45,353.00	66.03%
	858,933.00	829,248.00	544,236.00	65.63%
LIBRARY	95,449.00	105,286.00	74,262.00	70.53%
COMMUNITY DEVELOPMENT	20,303.00	39,831.00	13,488.00	33.86%
DEBT SERVICE	250,197.00	250,197.00	44,096.00	17.62%
TOTAL EXPENSES	4,155,565.00	4,487,675.00	3,136,309.00	69.89%
RESERVE	0.00	0.00	0.00	
Net Surplus/(loss)	0.00	126,323.00	629,869.00	

**Budget Update
State Street Aid**

03-2021

Percentage of Budget Yr Complete

75.00%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
STATE - FUND BALANCE	0	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	100,265	100,265	65,519	65.35%
STATE - \$0.03 GASOLINE TAX	33,300	33,300	19,007	57.08%
STATE - 1989 GASOLINE TAX INCREASE	20,774	20,774	10,258	49.38%
STATE - GAS 2017 TAX	41,181	41,181	32,941	79.99%
STATEST - INTEREST EARNINGS	1,000	2,500	1,914	76.56%
STATEST - OTHER FINANCING SOURCES	300,000	300,000	102,861	34.29%
TOTAL REVENUES	496,520	498,020	232,500	46.68%
EXPENSES				
STATE ST - ELECTRIC	20,000	20,000	16,907	84.54%
STATE ST - PROFESSIONAL SERVICES	0	4,519	4,519	100.00%
STATE ST - REP/MT STORM DRAINS	30,000	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	300,000	372,365	102,365	27.49%
STATE ST - MAJOR PROJECT - PAVING	0	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0	0.00%
STATE ST - CONCRETE	0	0	0	0.00%
STATE ST - DEBT TML#5	39,600	39,600	26,296	66.40%
STATE ST - INTEREST TML#5	30,000	30,000	17,865	59.55%
STATE ST - CAPITAL OUTLAY	0	0	0	0.00%
TOTAL EXPENSES	419,600	466,484	167,952	36.00%
Net Surplus/(loss)	76,920	31,536	64,548	

**Budget Update
Drug Fund**

03-2021

Percentage of Budget Yr Complete

75.00%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
DRUG - FUND BALANCE				
DRUG - GENERAL SESSIONS	600		400	66.67%
DRUG - CIRCUIT COURT	400		0	0.00%
DRUG - OTHER MISC REV	0		0	0.00%
DRUG - FORFEITS (from seizure acct)	500		4,345	869.00%
OR - INTEREST EARNINGS	80		67	83.75%
TOTAL REVENUES	1,580	0	4,812	304.56%
EXPENSES				
DRUG - MEMBERSHIPS	0		288	0.00%
DRUG - MEDICAL/VET	750		537	71.60%
DRUG - PROF SERV TRAINING	0		0	0.00%
DRUG - REPAIR/MT VEHICLE	0		0	0.00%
DRUG - TRAVEL/LODGING	0		0	0.00%
DRUG - DOG SUPPLIES	750		406	54.13%
DRUG - OPERATING SUPPLIES	80		590	737.50%
DRUG - CAPITAL OUTLAY	0		0	0.00%
TOTAL EXPENSES	1,580	0	1,821	115.25%
Net Surplus/(loss)	0	0	2,991	

Budget Update **03-2021**
Solid Waste Fund

Percentage of Budget Yr Complete 75.00%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
TRASH COLLECTION - RESIDENTIAL	385,000	385,000	263,643	68.48%
TRASH COLLECTION - POPLAR GROVE	18,045	18,045	15,706	87.04%
TRASH COLLECTION- LATE PENALTIES	9,100	9,100	6,583	72.34%
TRASH COLLECTION - INTEREST REVENUE	300	300	146	48.67%
TOTAL SOLID WASTE REVENUES	412,445	412,445	286,078	69.36%
EXPENSES				
TRASH -VENDOR SERVICES	217,170	217,170	166,067	76.47%
TRASH - OTHER PROFESSIONAL SRVS	0	0	1,105	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	0	0	0.00%
TRASH - CAPITAL OUTLAY MISC	30,000	30,000	0	0.00%
Allocations			0	0.00%
<i>Legislative</i>	13,998	10,957	8,466	77.27%
<i>Finance & Administration</i>	168,367	142,312	105,259	73.96%
	182,365	153,269	113,725	74.20%
TOTAL SOLID WASTE COLLECTION	429,535	400,439	280,897	70.15%
Surplus/(loss)	(17,090)	12,006	5,181	

Budget Update **03-2021**
Water - Sewer Fund

Percentage of Budget Yr Complete 75.00%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
Sales	2,083,530		1,571,726	75.44%
Rent Revenue	4,000		4,000	100.00%
Service Charges	315,800		517,224	163.78%
Other Revenues	2,700		5,641	208.93%
TOTAL WATER-SEWER REVENUES	2,406,030		2,098,591	87.22%
EXPENSES				
Water - Treatment	496,873		376,190	75.71%
Water - Distribution	63,925		75,468	118.06%
Sewer - Treatment	362,990		266,859	73.52%
Sewer - Collection	210,200		190,739	90.74%
Personnel	511,191		447,287	87.50%
Contract Services	104,900		54,014	51.49%
Supplies	65,850		78,170	118.71%
Fixed Charges	70,600		66,771	94.58%
Rebates/Debt Service	90,708		92,066	101.50%
	1,977,237		1,647,564	83.33%
Allocations				
<i>Legislative</i>	13,998		10,724	76.61%
<i>Finance & Administration</i>	210,459		157,888	75.02%
<i>Code Enforcement</i>	23,014		16,818	73.08%
<i>Community Development</i>	6,767		4,496	66.44%
	254,238		189,926	74.70%
TOTAL WATER-SEWER EXPENSES	2,231,475		1,837,490	82.34%
Net Surplus/(loss)	174,555		261,101	

**Budget Update
Gas Fund**

03-2021

Percentage of Budget Yr Complete 75.00%

	BUDGET	AMENDED	ACTUAL	% MET	
REVENUES					
Sales	3,785,000		3,396,006	89.72%	
Service Charges	242,000		206,521	85.34%	
Other Revenues	90,000		24,122	26.80%	
TOTAL GAS REVENUES	4,117,000		3,626,649	88.09%	
EXPENSES					
Personnel	672,341		453,693	67.48%	
Contract Services	236,780		148,553	62.74%	
Materials/Supplies	2,017,150		1,893,801	93.88%	
Fixed Charges	537,350		432,363	80.46%	
Rebates/Debt Service	60,648		27,634	45.56%	
Econ Development Allocations	87,280		0	0.00%	
	<i>Legislative</i>		19,892	15,239	76.61%
	<i>Finance & Administration</i>		280,612	210,517	75.02%
	<i>Code Enforcement</i>		23,014	16,818	73.08%
	<i>Community Development</i>		6,767	4,496	66.44%
			330,285	247,070	74.81%
TOTAL GAS EXPENSES	3,941,834		3,203,114	81.26%	
Net Surplus/(loss)	175,166		423,535		

Upcoming Meeting Dates and Events

May

2021

May 6 (Thursday)

4:00 General Welfare

4:30 Public Works

May 11 (Tuesday)

6:30 Planning Commission

May 20 (Thursday)

2:30 Birthday Coffee

4:00 Parks and Recreation Committee

4:30 Public Safety Committee

May 21 (Friday-Monday)

Software Conversion for Utility Billing

May 23 (Saturday)

3:30 City Employee Family Picnic (Valentine Park)

May 24 (Monday)

7:00 Board Meeting

May 31 (Monday)

City Offices Closed in Observance of Memorial Day



City of Munford, Tennessee
1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

Munford Municipal-Regional Planning Commission
April 13, 2021

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, April 13, 2021 at 6:30 P.M. With the following:

PRESENT: Chairman Roy Meadors, Vice-Chairman Rick Wilson, Secretary Sue Arthur, John Moren, Mayor Dwayne Cole, David Keeton and Vernon Pairmore.

ABSENT: None

ALSO, PRESENT: Wayne Bouler, Sonny Pittman, Christopher Evins, Henry Porter, Planner Will Radford, Code Enforcement /Building Inspector Glenn Stringfellow and Recording Secretary Barbara Younger.

The meeting was called to order at 6:30 PM by Chairman Roy Meadors. There was a quorum present.

I. PUBLIC HEARING

- A RESOLUTION to Adopt Underground Electric Requirements in the Munford Municipal Subdivision Regulations.

No one present to speak for or against.

- A RESOLUTION to Adopt New Pavement Standards in the Munford Municipal Subdivision Regulations.

No one present to speak for or against.

- A RESOLUTION to Adopt Administrative approval of Minor Subdivision Plats of Two Lots or Less.

No one present to speak for or against.

II. APPROVAL OF MINUTES – from March 9, 2021

There was a motion by Vernon Pairmore, seconded by David Keeton to approve the minutes from March 9, 2021 as presented, all present voting aye. Motion carried.

III. OLD BUSINESS - None

IV. NEW BUSINESS

A. Evins Minor Subdivision Plat

Background

A minor subdivision plat has been submitted on behalf of Christopher and Kellie Evins to combine 3 lots into a 3.99-acre tract. The property is located on McCormick Road. The properties can be further identified as Parcel number 6.01, 7.00 and 8.00 on Tipton County Tax Map #126E, Group A. The properties are zoned R (Residential) and FAR (Forestry, Agricultural, Residential) in the Munford Planning Region. The property does not appear to be located in a federally identified flood hazard area.

Analysis

McCormick Road is a collector street on the Munford Major Road plan and the plat is showing the appropriate amount of right of way currently in existence. (60 feet)

The lots meet the requirements of the R and FAR districts.

The plat is showing the necessary certificates for approval.

Recommendation

Staff recommends approval of the plat.

There was a motion by Mayor Dwayne Cole, seconded by John Moren Cole to approve the Evins Minor Subdivision Plat as presented. Motion carried, all present voting aye.

B. Central Park Subdivision Phase 2 – Final Plat

Background

A final subdivision plat has been submitted on behalf of PFMT Holdings, LLC to create 35 lots. The properties are located near Charles Avenue and Laurel Lane. The property can be further identified as Parcel number 79.00 on Tipton County Tax Map #111. The area is zoned R-2 (Low Density Residential) District. The property does not appear to be located in a federally identified flood hazard area according to FIRM #47167C0310F, effective on 12/19/2006.

Analysis

This phase of the subdivision was part of an overall preliminary plat approval that included 46 lots. The Preliminary and Construction Plats for the entire development were approved in October 2019.

The lots meet the requirement of the R-2 district. (8,000 sq.ft.)

Construction Plat staff report stated that a development contract was requested by the City prior to final plat approval.

The plat is showing necessary certificates for approval.

Recommendation

Staff recommends approval of the plat.

There was a motion by David Keeton, seconded by Vernon Pairmore to approve the Central Park Subdivision Phase 2 – Final Plat contingent upon a check for the final asphalt being received by the City of Munford. Motion carried, all present voting aye.

C. Walker Meadows North Construction Plat

Background

A Planned Residential Development (PRD) Construction Plat has been submitted on behalf of Charles Walker Residuary Trust and Munford Development Company for properties along Doctor Drive and McLaughlin Drive to create 57 lots and new right of way. The properties can be further identified as Parcel 2.00 on Tipton County Tax Map 111. The properties do not appear to be located in a federally identified flood hazard area according to FIRM #47167C0310F, effective on 12/19/2006.

Analysis

The Construction plans have been received and approved by the City Engineer.

The maintenance of the Detention Pond areas needs to be clearly articulated in the notes on the final plat.

After installation of improvements, staff recommends the City Engineer inspect the installed improvements to determine the bonding amount that is necessary to cover any uninstalled infrastructure (final wearing surface) and an appropriate warranty period.

City Staff has requested a development contract be entered into with the development and the City prior to final plat approval.

Recommendation

Staff recommends approval of the construction plat provided all above-mentioned issues have been adequately addressed.

There was a motion by Rick Wilson, seconded by Sue Arthur to approve the Walker Meadows North Construction Plat as presented. Motion carried, all present voting aye.

D. Resolution to Adopt Underground Electric Requirements in the Munford Municipal Subdivision Regulations

Background

Staff has been asked to present Underground Electric requirements for new subdivisions to the Planning Commission. Staff is proposing the following language for Planning Commission review:

Underground electric service is required by the City. With the exception of existing street facing infill development, and they must be approved by the city on a case-by-case basis. Consult with Southwest Tennessee Electric Membership Corporation for specific design standards.

Staff has been asked to propose a definition for “infill development”.

“Infill Development” means any case where lots are being divided in an established subdivision or where electric is already installed.

There was a motion by Sue Arthur, seconded by David Keeton to approve the Resolution to Adopt Underground Electric Requirements in the Munford Municipal Subdivision Regulations as presented. Motion carried, all present voting aye.

E. Resolution to Adopt New Pavement Standards in the Munford Municipal Subdivision Regulations

Background/Analysis

Staff is presenting language to be added to the Municipal Subdivision Regulations that would change the pavement standards to the following language:

4. Pavement Base Course

After preparation of the subgrade, the roadbed shall be surfaced with an approved material conforming to the Technical Specification of the City of Munford. T (2) options are available to the developer for construction of base course as follows:

a. Alternative A

For streets with rights of way less than 80 feet:

Six inches (6”) of grading D limestone over the pavement width installed in two inch (2”) to three inch (3”) compacted lifts per Tennessee Department of Transportation Section 303.

For streets with rights of way of 80 feet or more:

Ten inches (10”) of grading D limestone over the pavement width installed in two inch (2”) to three inch (3”) compacted lifts per Tennessee Department of Transportation Section 303.

b. Alternative B

For streets with rights of way less than 80 feet:

Six inches (6”) of soil cement over the pavement width, with design mix formula for soil type subject to planning staff approval, installed per Tennessee Department of Transportation Section 304.

For streets with rights of way 80 feet or more:

Ten inches (10”) of soil cement over the pavement width, with design mix formula for soil type subject to planning staff approval, installed per Tennessee Department of Transportation Section 304.

F. Resolution to Adopt Administrative approval of Minor Subdivision Plats of Two Lots or Less within the Municipality.

Staff is presenting language to be added to the Municipal Subdivision Regulations that would allow for administrative approval of minor subdivision plats of two lots.

4. Whenever subdivision meets the criteria described below, the Secretary of the Munford Municipal - Regional Planning Commission may approve a subdivided plat without the approval of the Planning Commission.

There was a motion by David Keeton, seconded by John Moren to approve the Resolution to Adopt Administrative approval of Minor Subdivision Plats of Two Lots or Less within the Municipality. Motion carried, all present voting aye.

G. Resolution to Adopt Administrative approval of Minor Subdivision Plats of Two Lots or Less within the Region.

Staff is presenting language to be added to the Regional Subdivision Regulations that would allow for administrative approval of minor subdivision plats of two lots.

4. Whenever subdivision meets the criteria described below, the Secretary of the Munford Municipal - Regional Planning Commission may approve a subdivided plat without the approval of the Planning Commission.

There was a motion by Mayor Dwayne Cole, seconded by Rick Wilson to approve the Resolution to Adopt Administrative approval of Minor Subdivision Plats of Two Lots or Less within the Region. Motion carried, all present voting aye.

V. OTHER BUSINESS – None

V. REPORTS

Mayoral Comments and Issues

- Park Street is being repaired as soon as school gets out for the summer. This road suffered a lot of damage this winter.
- Clean Up Day is this Saturday, April 17 from 8 am to Noon.
- The City staff has begun the FY-2022 budget process.
- The annexation request for George Ellis Drive/Glenview Estates passed the Board of Mayor and Aldermen on the first reading. There will be a second reading as well as a public hearing before it is completely approved.

Building Inspector – Permitting and Enforcement Report

There was a motion by David Keeton, seconded by Vernon Pairmore to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.

There being no further business, the meeting was adjourned at 7:23 PM.

Chairman Roy Meadors

Sue Arthur, Secretary

Barbara Younger,
Recording Secretary