



**CITY OF MUNFORD BOARD OF  
MAYOR AND ALDERMEN**

**AGENDA**

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –  
Monday, Mar 22, 2021 7:00 p.m.  
Municipal Building, 70 College Street, Munford, Tennessee

**I. CALL TO ORDER**

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the regular Monthly Meeting – Feb 25, 2021.
- E. Public Forum

**II. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS**

- A. Public Works Dir. Sherry Bennard
- B. Public Safety Chief Randal Baskin  
Chief Alan Barkelew
- C. Parks & Recreation Dir. Griff Fisher
- D. Building Inspector/  
Code Enforcement Insp. Glenn Stringfellow

**III. MAYOR'S REPORT**

- A. Report
- B. Proclamation
- C. Appointments
- D. Ordinance – Resolutions – Motions

*First Reading*

- **RESOLUTION:2021-03-01** A Resolution to annex territories west of the Munford Corporate Limits: Property located on George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune)

*\*Resolution 2021-03-01 comes with a positive recommendation from City of Munford Planning Commission*

*First Reading*

- **ORDINANCE: 2021-03-01** An Ordinance to zone territories west of the Munford Corporate limits: Property located at George Ellis Drive (owned by Stephen Toarmina and Anthony Terhune) R-1 (Low Density Residential).

*\*Ordinance 2021-03-01 comes with a positive recommendation from City of Munford Planning Commission*

*First Reading*

- **ORDINANCE: 2021-03-02** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Energy Conservation Code.

*First Reading*

- **ORDINANCE: 2021-03-03** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Building Code.

*First Reading*

- **ORDINANCE: 2021-03-04** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Mechanical Code.

*First Reading*

- **ORDINANCE: 2021-03-05** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Existing Building Code.

*First Reading*

- **ORDINANCE: 2021-03-06** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Residential Code.

*First Reading*

- **ORDINANCE: 2021-03-07** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Plumbing Code.

*First Reading*

- **ORDINANCE: 2021-03-08** An Ordinance of the City of Munford, Tennessee adopting regulations for Swimming Pools, Spas and Hot Tub enclosures.

*First Reading*

- **ORDINANCE: 2021-03-09** An Ordinance amending the annual operating fund (General) budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

*First Reading*

- **ORDINANCE: 2021-03-10** An Ordinance amending the annual State Street Aid Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

*First Reading*

- **ORDINANCE: 2021-03-11** An Ordinance amending the annual Solid Waste Fund budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

E. Announcements

F. Acknowledgements

**IV. NEW BUSINESS**

**V. FINANCIAL REPORT**

- A. Checks over \$10,000
- B. Financial Report 02-28-2021

Adjourn –



**CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN**

**MINUTES – February 22, 2021**

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**Regular Monthly Meeting – Monday Feb 22, 2021, 7:00 p.m.  
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Sue Arthur, Jack Bomar, Ray Deneka, Lonnie Glass, Deborah Reed and Glenn Turner.

Absent:

Department Heads in Attendance: Public Works Director Sherry Bennard, Chief Randal Baskin, Chief Alan Barkelew, Parks and Recreation Director Griff Fisher and Code Enforcement Officer Glenn Stringfellow.

**I. CALL TO ORDER**

Mayor Cole called the February 22, 2021 meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 p.m. Mayor Dwayne Cole gave the invocation.

**II. ESTABLISH A QUORUM**

Mayor Cole noted the Board had a quorum with all members present.

**III. APPROVE MINUTES**

Mayor Cole presented the minutes from the Regular Monthly Meeting of Jan 25, 2021.  
*Stand approved as distributed.*

**IV. PUBLIC FORUM**

No one present to speak.

**V. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS:**

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
  - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
  - b. Fire: Chief Alan Barkelew presented the monthly report. See attached sheet.

- Parks & Recreation – Director Griff Fisher presented the monthly report. See attached sheet.
- Code Enforcement – Reference report as written.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report. See attached sheet.
- Mayor’s Acknowledgement – Mayor Cole presented a “Certificate of Valor” to Firefighter Jake Chumley after his actions on Feb 19, 2021 to save a cow from a frozen pond.

**VIII. NEW BUSINESS –**

No new business to report/discuss.

**IX. FINANCIAL REPORT –**

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for January. *A motion was made by Alderman Turner to approve all checks over \$10,000 as presented. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*
- **Financial 01/31/2021** – Mayor Cole presented the financial report for the period ending January 31, 2021. *A motion to accept the report was made by Alderman Deneka. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.*

With no further discussion, a motion was made by Alderman Arthur to adjourn at 7:31 pm.

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Dwayne Cole, Mayor

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Sherry Yelvington, City Recorder

## CITY HALL MONTHLY REPORT

	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	TOTAL
<b>ACCOUNTS</b>													
<b>Current Customer Accts</b>													
Water Customers Total	3307	3306	3313	3319	3343	3343	3337	3332	3320	3333	3330	3332	39,915
Sewer Customers Total	2096	3000	2099	2102	2125	2117	2120	2111	2106	2117	2114	2118	26,225
Gas Customers Total	7155	7166	7160	7188	7198	7191	7182	7199	7218	7250	7261	7273	86,441
<i>In Atoka City Limits</i>	2490	2477	2489	2495	2488	2482	2509	2501	2518	2514	2536	2527	30,026
<i>Out of Atoka City Limits</i>	295	293	293	290	287	287	287	289	290	291	292	292	3,486
Trash Customers	1581	1595	1606	1603	1612	1616	1623	1626	1630	1637	1648	1654	19,431
<b>Customer Adjustments</b>													
Connects	76	64	67	66	94	90	75	102	88	86	68	51	927
Finals	72	68	67	91	97	105	75	86	60	61	53	49	884
Meter Sets	13	8	7	20	17	18	12	68	26	17	10	5	221
<b>PAYMENTS</b>													
<b>Payments on line</b>													
Utility paid on line	2392	2563	2464	2504	2192	2450	2200	2588	2249	2690	2604	2797	29,693
ACH Payments	1224	1231	1240	1248	1271	1274	1285	1300	1302	1322	1336	1336	15,369
E-Bills	1301	1309	1305	1304	1333	1358	1366	1375	1390	1406	1416	1435	16,298
<b>Payments Received Lobby/Mail</b>													
CC Payments	356	24	202	248	300	286	548	760	392	293	294	230	3,933
Cash Payments	707	115	421	648	594	683	659	666	646	587	538	415	6,679
Check Payments	4,149	3,734	3,937	3,945	3,628	3,599	3,680	3,815	3,819	3,988	4,005	3,949	46,248
Money Order Payments	0	0	13	0	2	0	0	1	0	1	0	0	17
<b>Delinquent Accounts</b>													
Delinquent Penalty	50	0	270	120	162	139	109	87	118	117	177	207	1,556
Cut Offs	189	0	132	51	81	56	96	68	118	117	120	115	1,143
Phone Calls	792	0	702	478	260	379	307	331	368	597	569	589	5,372
<b>SERVICE</b>													
<b>Water / Sewer</b>													
Water Service Orders	2	3	1	3	3	4	3	1	4	4	2	3	33
Sewer Service Orders	5	2	5	2	8	8	4	8	8	3	2	1	56
Amount Billed Water	\$80,018	\$98,087	\$89,062	\$102,398	\$126,634	\$95,858	\$92,442	\$83,785	\$83,303	\$85,851	\$86,320	\$90,486	\$1,114,243
Amount Billed Sewer	\$84,976	\$86,567	\$88,624	\$93,943	\$119,634	\$92,111	\$93,940	\$85,956	\$78,692	\$81,825	\$82,618	\$84,988	\$1,073,874
Damaged/Stuck Meters	22	13	4	41	15	57	25	45	13	39	1	18	293
<b>Solid Waste</b>													
Cans Delivered	6	9	15	10	16	16	13	13	12	13	16	3	142
Missed pickup	19	7	19	8	44	17	27	10	7	4	1	2	165
Damaged Cans	1	0	0	0	0	0	0	0	0	0	1	1	3
Other complaints	8	6	12	1	8	10	23	7	3	3	2	1	84
New Customers	25	17	23	15	30	23	28	25	20	18	14	8	246
Discontinued Service	12	4	2	8	13	10	8	7	5	5	0	2	76
Amount Billed	\$29,413	\$29,678	\$29,830	\$30,153	\$31,013	\$30,908	\$30,954	\$30,997	\$31,034	\$31,118	\$31,425	\$31,465	\$367,990
<b>Gas</b>													
Odor Complaints	4	4	6	4	4	5	2	8	8	19	11	4	79
Damaged / Stuck Meters	23	24	21	33	30	10	31	30	33	33	22	22	312
Amount Billed	\$400,150	\$223,645	\$144,917	\$93,611	\$124,523	\$91,527	\$93,413	\$127,342	\$272,104	\$598,805	\$654,561	\$1,138,418	\$3,963,016
<b>Misc Service Orders</b>													
Other complaints	13	4	13	19	36	20	21	25	14	12	6	14	197
<b>Total Utility/Trash Billing</b>	<b>\$594,557</b>	<b>\$437,978</b>	<b>\$352,433</b>	<b>\$320,105</b>	<b>\$401,805</b>	<b>\$310,404</b>	<b>\$310,748</b>	<b>\$328,080</b>	<b>\$465,132</b>	<b>\$797,599</b>	<b>\$854,925</b>	<b>\$1,345,357</b>	<b>\$6,519,123</b>

City of Munford  
Public Works Monthly Report

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	2021 Totals	PY Totals
Calls	39	129											168	
Water Calls/Leaks	3	8											11	
Sewer Calls/Leaks	7	13											20	
Gas Calls/Leaks	7	18											25	
Drainage Calls	0	0											0	
Cut-Offs	48	93											596	
Locates	264	332											264	
Unread Meters	28	29											57	
Meters Repairs	21	91											112	
Sewer Taps	0	2											2	
Water Sets	10	4											14	
Gas Sets	6	11											17	
Munford	1	8											9	
Atoka	3	1											4	
Brighton	2	2											4	
Closed Work Orders	243	516											759	
Water Pumped (millions)	24	28											24	
Treated Pumped to River	40	39											79	

Other Notes -

**City of Munford  
Police Department**

													2021	PY
	21-Jan	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Totals	Totals
CITATIONS ISSUED	114	32											146	1891
COURTESY CITATIONS ISSUED	74	27											101	1124
TRAFFIC STOPS	276	100											376	3829
SPEEDING	69	21											90	1194
SEAT BELT	1	0											1	6
ARREST	24	17											41	380
ADULT - MALE	18	11											29	221
ADULT - FEMALE	5	4											9	104
JUVENILE - MALE	1	1											2	35
JUVENILE - FEMALE	0	1											1	20
WARRANT ARREST	5	4											9	57
DRUG ARREST	6	0											6	77
ALCOHOL ARREST	1	0											1	26
INCIDENT REPORTS	45	45											90	755
OFFICER INITIATED INCIDENTS	1111	702											1813	12751
ACCIDENT REPORTS	6	12											18	192
MILES PATROLLED	12739	9595											22334	145806
CALLS FOR SERVICE	717	489											1206	9019





## Munford Fire Department Monthly Board Report - February 2021

Incidents	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Total 2021	Total 2020
Structure Fires - Munford	0	1											1	9
Structure Fires - County	3	1											4	15
Grass Fire - Munford	0	0											0	9
Grass Fires - County	2	1											3	7
Vehicle Fires - Munford	0	1											1	4
Vehicle Fires - County	0	0											0	1
Vehicle Accidents - Munford	2	1											3	31
Vehicle Accidents - County	4	2											6	21
EMS Calls - Munford	40	62											102	608
EMS Calls - County	5	5											10	40
Other Incidents - Munford	21	25											46	180
Other Incidents - County	7	5											12	87
Mutual Aid Calls	15	12											27	128
Burn Permits	0	3											3	104
Total Calls - Munford	63	90											153	841
Total Calls - County	21	14											35	171
<b>Total Calls - Department</b>	<b>84</b>	<b>104</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>188</b>	<b>1012</b>

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	1
Part Time Positions	1	1	0	0
Reserves	30	9	21	0
<b>Total Department Staffing</b>	<b>44</b>	<b>23</b>	<b>21</b>	<b>1</b>

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 ( Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Rescue 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		
Tower 81		

# Munford Parks Recreation Monthly Report

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	YTD	Past Year
<b>Payment Plan</b>														
Current		26/2,165	4/377.50	9/745.50	47/4,155	6/392.50	22/1950	50/4885						
Past Due														

<b>RENTALS</b>														
Friday Night Skate		0	0	0	0	0	0	0					0	
Skate Parties		2	8	14	14	10	9	16					73	
Band Room		0	1	0	0	2	1	1					5	
Community Room		YMCA (M-F)	MMS wrestling	MMS wrestling	MMS wrestling	MMS wrestling	MMS wrestling	MMS wrestling						

<b>SENIOR SERVICES</b>														
Congregate Meals		0	0	0	0	0	0	0					0	
Home Delivery	115 Weekly	115 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly						

<b>Vehicle Miles</b>														
P&R-08 Chevy Ext. Cab	97,032	97,677	98,278	98,675	98,885	99,249	99,721	99,928						
P&R-15 Chevy 4Door	32,976	33,162	34,581	34,988	35,863	36,283	36,901	37,353						
CP-05 Chevy Single Cab	138,010		138,701	138,895	139,040	139,180	139,325	139,470						
P&R-08 Chevy Ext. Cab	106,208	106,281	106,360	106,442	106,480	106,922	107,222	107,534						
P&R-01' Expedition						171,405	171,641	171,786						

<b>Equipment Hours</b>														
Jacobsen Truckster	336	348	365	366	366	366	370	371						
Torolnfield Drag	1,450	1,467	1,489	1,500	1,502	1,502	1,502	1,510						
2014-61" Snapper	867	907	917	918	918	918	918	923						
2015-72" Snapper	530	562	575	577	577	577	577							
2015-61" Snapper-CP	686	723	738	749	749	749	749	752						
2012-72" Xmark	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546						
Bad Boy	1025	1,028	1,028	1,028	1,028	1,028	1028	1,028						
Dixie Chopper	598	606	606	606	606	606	606	606						
JD4700 Tractor	3,828	3,830	3,830	3,830	3,830	3,830	3,830	3,839						

<b>Sports Registration</b>														
Basketball					507	507	507	507						
Cheerleading					46	46	0	0						
Flag Football								90						
Soccer								201						
Baseball								357						

Practices begin March 15 for all spring sports.

	PERMIT NO	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	SQUARE FOOTAGE	PROJECT VALUE	PERMIT FEE	
1	1222	02/04/21	20 COLONIAL CV.	C	D-R HORTON	NEW S.F. DWELLING	1786	\$126,000.00	\$290.00	
2	1224	02/05/21	465 CHARLES PL.	C	PAUL BLANKENSHIP	ALTERATION	N/A	N/A	\$100.00	
3	1231	02/10/21	44 ADKINS CIR	C	BILLY BARNES	ACC. BLDG	100	N/A	\$100.00	
4	1232	02/23/21	1401 APPLEBERRY RD.	R	JENNIFER REYNOSO	ADDITION	196	\$14,000.00		\$100.00
5	1233	02/26/21	179 CHICKASAW CIR.	R	LEAH WHITE	ADDITION	60	\$2,500.00		\$100.00
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
									\$490.00	\$200.00

Total

\$142,500.00

\$690.00

**C - CITY LIMITS**

Complaints 5

Building Permits 5

**R - REGION**

Inspections 18

Sign permits

Certificate Of Occupancy 2

Use & Occupancy Permits

PREFORMANCE BOND

WALKERS MEADOW

CENTRAL PARK

2018

*Blanca S. Lopez*  
**Building Inspector**



Munford-Tipton County Memorial Library  
1476 Munford Avenue  
Munford, TN 38058  
(901) 837-2665  
[www.munford.com](http://www.munford.com)



### February 2021 Library Report

#### Overview:

- The library has sold **\$25.00** in books with the ongoing book sale.
  - The library has collected **\$0.10** in library fines, overdue fees, and lost items.
  - The monthly collection for copies and faxing was **\$41.25**.
  - The Library collected **\$100** in donations. **\$50** in memory of Joyce Lightfoot-White & **\$50** in memory of Mike Billings.
  - Around **150** people used the Wi-Fi during the month of February, even though the library was closed to the public, patrons can access the Wi-Fi from the parking lot.
  - The library had **417** reference questions asked and answered.
  - The Library has gained **1** new user, with **1,046** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **4,176** patrons.
  - Through Interlibrary Loan **15** books were loaned out, and **7** were borrowed.
- 
- ❖ Tennessee R.E.A.D.S. had **847** books checked out.
  - ❖ We had a Mystery Bag of Books Sale that did really well. We sold **25** bags of books.
  - ❖ Virtual Story Times were posted to Facebook. Staff reads a book and posts the video to Facebook. We posted **2** videos in February with **196** views.
  - ❖ The Library staff made take home crafts for children.
  - ❖ Due to Governor Lee's executive order No.70, the Library closed to the public on December 21, 2020. Staff continued to work on a hybrid schedule and offers curbside services through the shutdown. **123** patrons were assisted curbside in February.
  - ❖ While the library doors are closed to the public, staff has been working on:
    - Weeding of old materials
    - Re-organizing shelves to better help with the overcrowding of some areas
    - Assisting patrons curbside
    - Webinars and virtual in-services
    - Ordering and cataloging materials
    - Virtual story time
    - Take home crafts

Munford-Tipton County

Monthly Report

February 2021

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	<b>Locally Owned</b>	7,847	0	210	<b>7,637</b>	<b>Regionally Owned</b>	10,189	37	57	<b>10,169</b>	<b>Locally Owned</b>	E-books	0
Audio Materials		396	0	0	<b>396</b>		1,630	0	0	<b>1,630</b>		Audio Downloadable	0
Video Materials		497	0	0	<b>497</b>		607	0	0	<b>607</b>		Video Downloadable	0
Other Materials		0	0	0	<b>0</b>		0	0	0	<b>0</b>		<b>TOTAL</b>	<b>0</b>
<b>TOTAL</b>		<b>8,740</b>	<b>0</b>	<b>210</b>	<b>8,530</b>		<b>12,426</b>	<b>37</b>	<b>57</b>	<b>12,406</b>		<b>TOTAL PHYSICAL COLLECTION</b>	<b>20,936</b>

<b>Electronic Circulation-READS</b> includes Advantage & other local e collections	<b>Physical Circulation</b> Book & Non-Book	<b>CIRCULATION TOTALS</b> - Auto Fill (all formats - Physical & Electronic)			
Adult **	722	Adult	130	Adult (includes number from libguides **4.4)	852
Children **	125	Children	69	Children (includes number from libguides **4.5)	194
<b>Total</b>	<b>847</b>	<b>Total</b>	<b>199</b>	<b>Total for All Circulation</b>	<b>1,046</b>

Unique Users 132

Title VI Survey Information		Library Services		In-Person Programs Offered			
White	3	Library Visits	123	Adult	Young Adult	Children	
Black	0	Reference Transactions	417	Inside the Library	0	0	1
American Indian-Alaska Native	0	Computer Users	0	Outside the Library	0	0	0
Hispanic or Latino of any race	0	Wireless Sessions	145	<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>
Native Hawaiian/Pacific Islander	0	Website Visits	0	In-Person Programs Attendance			
Asian	0	Hotspots/MiFi	0	Adult	Young Adult	Children	
Other	0			Inside the Library	0	0	2
Two or more races	0			Outside the Library	0	0	0
<b>Total</b>	<b>3</b>	Tech Training/help	0	<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>

Borrowers	Current Balance
Adult Borrowers >14 yrs old	3,265
Children Borrowers <14 yrs old	911
<b>Total Borrowers</b>	<b>4,176</b>

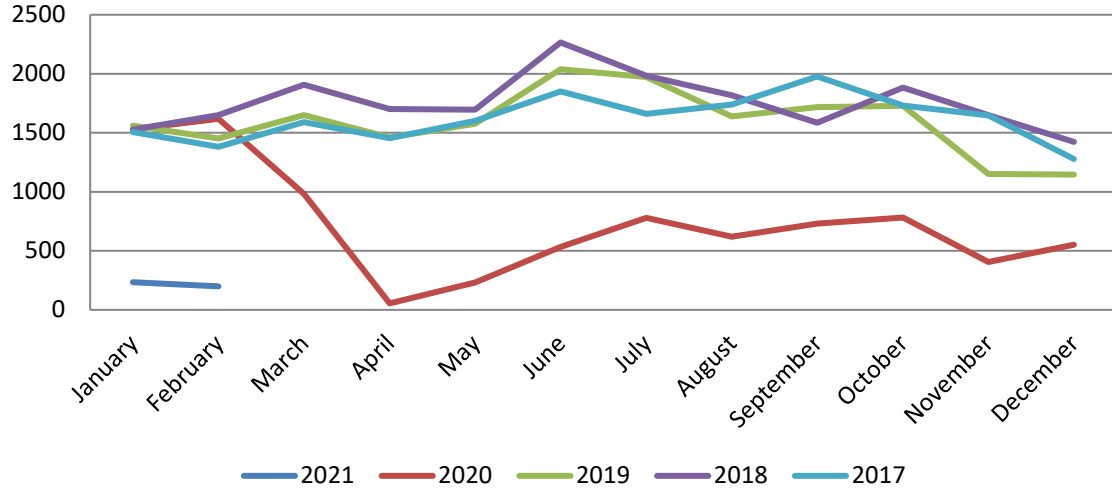
Live Virtual Programming	
Live Virtual Programs	0
Views of Live Virtual Programs	0
On-Demand Views	0

Recorded Programming	
Recorded Programs	2
Views of Recorded Programs	196

Resource Sharing	
ILL - Borrowed	7
ILL - Loaned	15

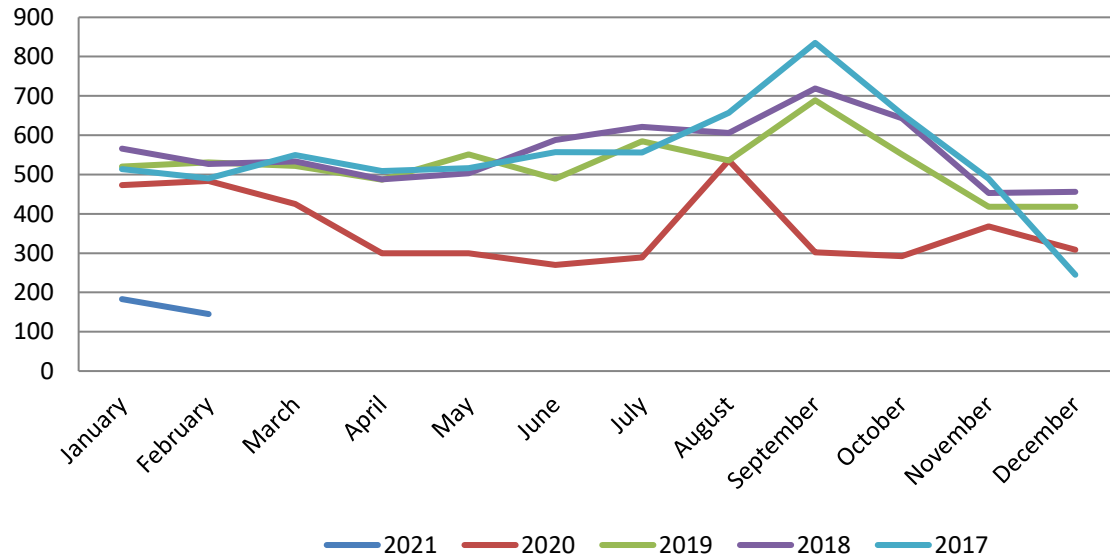
<b>TOTAL PROGRAMS</b>	<b>3</b>
<b>TOTAL PROGRAM ATTENDANCE</b>	<b>198</b>

### Circulation Growth 2017-2021



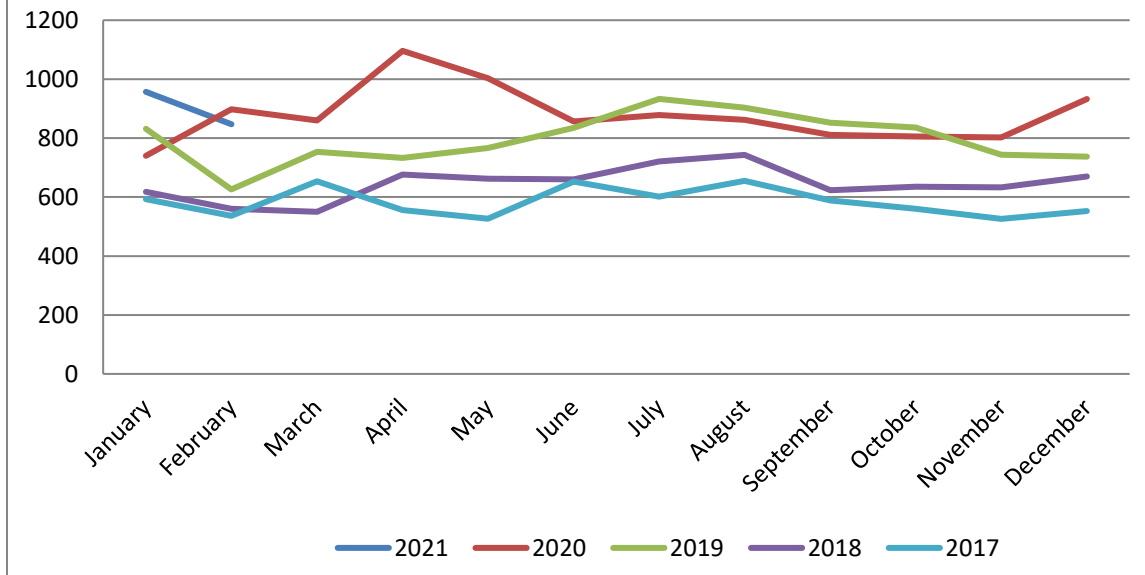
\* As of 2/28/2021

### Computer Usage 2017-2021



\* As of 2/28/2021

## Tennessee R.E.A.D.S Circulation



**\* As of 2/28/2021**



## City of Munford, Tennessee

1397 Munford Avenue  
Munford, TN 38058  
City Hall (901) 837-0171  
[www.munford.com](http://www.munford.com)  
Dwayne Cole, Mayor

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Mayor's Report  
March 22, 2021

I am asking all our citizens to participate in our Munford Clean Up Day on Saturday, March 27 from 8:00-Noon beginning at City Hall parking lot and covering the major roads in town. Safety escorts and supplies will be provided by the City of Munford and Hot Dogs will be served to all volunteers at noon.

Additionally, March 27- April 10, a large dumpster will be placed at City Hall for disposing of yard debris, spring cleaning trash, and general junk you need to dispose of. No batteries, tires, or hazardous waste is allowed. This is a free service provided by the City and Waste Pro. Please take advantage of this opportunity to clean up around the house. Let's make "My Kind of Town a clean town!"

Please join us tomorrow night, March 23 at 6:00 PM via Zoom to participate in our Community Mobility Study, focusing on Munford Avenue and Tipton Road. We are seeking public input about sidewalks, connectivity, intersections, and safety on these State Routes. For specific details, visit [munford.com](http://munford.com).

We are entering the home stretch for our Munford Avenue intersection improvement project, which will provide turn lanes at Beaver Road and Doctors Drive. Included in this project are sidewalk improvements from Park Street to College Street. The final piece will be in place when we close on the purchase of the Sutherland property at 1256 Munford Avenue on March 25. We are hoping to be able to advertise for bids in the coming months.

Park Street suffered extensive damage during last month's ice, snow, and Arctic temperatures. Public Works did an excellent job of addressing the issue and temporarily repairing this highly travelled road. Last week, we had core samples and a geotechnology report performed to evaluate the extent of the damage. That report is now with our engineer and he will provide a recommendation soon.

March 18 was Public Utility Workers Day and we certainly appreciate our public works employees. They are on duty and on call at all times to keep the city moving. Thank you for the many services you provide for our citizens and customers!

Former City Alderman Dave Elmore passed away on March 10. Dave was a fine man and a great public servant. He and I served on the same committee together as Aldermen and he was a kind and loyal friend. We send our condolences to his family.

Warm Spring regards,

Dwayne Cole, Mayor



## RESOLUTION 2021-03-01

### AN RESOLUTION TO ANNEX TERRITORIES WEST OF THE MUNFORD CORPORATE LIMITS: PROPERTY LOCATED ON GEORGE ELLIS DRIVE (OWNED BY STEPHEN TOARMINA AND ANTHONY TERHUNE)

**WHEREAS,** a public hearing before this body was held on \_\_\_\_\_ the \_\_\_ day of \_\_\_\_\_, 2021, pursuant to a notice thereof published in the Covington Leader on \_\_\_\_\_, 2021; and,

**WHEREAS,** it now appears that the prosperity of this City and of the territory herein described will be materially retarded and the safety and welfare of the inhabitants and property thereof is endangered if such territory is not annexed; and,

**WHEREAS,** the annexation of such territory is deemed necessary for the welfare of the residents the property owners thereof and this City as a whole; and,

**WHEREAS,** a Plan of Service for this area was adopted by resolution on \_\_\_\_\_, 2021 as required by Section 6-51-102, Tennessee Code Annotated and notice thereof published in the State Gazette on the \_\_\_ day of \_\_\_\_\_, 2021.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Alderman of the City of Munford, Tennessee:

**Section 1.** Pursuant to authority conferred by Sections 6-51-101 to 6-51-123, Tennessee Code Annotated, there is hereby annexed to the City of Munford, Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

PROPERTY DESCRIPTION FOR PORTION OF PARCEL 5.01 MAP 112 TO BE ANNEXED INTO THE CITY OF MUNFORD

Beginning at a point, said point being the intersection of the current corporate limits of Munford, TN and the western boundary of the herein described tract; thence North 3

degrees 24 minutes 09 seconds East, a distance of 2761.68 feet to a point; thence South 85 degrees 27 minutes 24 seconds West, a distance of 2183.03 feet to a point; thence South 5 degrees 11 minutes and 11 seconds West, a distance of 369.55 feet to a point; thence South 3 degrees 09 minutes 01 seconds West, a distance of 1780.11 feet to a point intersecting the current corporate limits of Munford, TN; thence with the current corporate limits the following calls: South 66 degrees 34 minutes 24 seconds West, a distance of 753.82 feet to a point; thence South 84 degrees 46 minutes and 32 seconds West, a distance of 1523.47 feet to a Point of Beginning. Containing 126.772 acres (5,522,188.32 sq.ft) more or less

**Section 2.** This Resolution shall become effective thirty days from and after its passage, the public welfare requiring it.

1st Reading \_\_\_\_\_

2nd Reading \_\_\_\_\_

\_\_\_\_\_  
Date published in local newspaper

\_\_\_\_\_  
Date of Public Hearing

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: City Recorder

\_\_\_\_\_  
Date

# W. H. PORTER CONSULTANTS, PLLC

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6055 Primacy Parkway, Suite 115  
Memphis, Tennessee 38119  
(901) 363-9453


Engineers, Planners, Surveyors, Consultants

March 3, 2021


City of Munford  
Mayor Dwayne Cole  
1397 Munford Avenue  
Munford, TN 38058

To wit:

We the owners are requesting that the northern 126.772 acres portion of Parcel 5.01 on Map 112 be annexed into the corporate limits of the City of Munford with R-1 zoning.



Anthony L. Terhune  
Owner



Stephen D Toarmina Trust  
Trustee

## ORDINANCE 2021-03-01

### AN ORDINANCE TO ZONE TERRITORIES WEST OF THE MUNFORD CORPORATE LIMITS: PROPERTY LOCATED GEORGE ELLIS DRIVE (OWNED BY STEPHEN TOARMINA AND ANTHONY TERHUNE) R-1 (LOW DENSITY RESIDENTIAL) DISTRICT

**WHEREAS**, Sections 13-7-201 through 13-7-212 of the Tennessee Code Annotated empowered the City of Munford to enact the Munford Zoning Ordinance and zone all properties in the City or annexed into the City; and,

**WHEREAS**, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of this City as a whole; and,

**WHEREAS**, the Munford Municipal / Regional Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the Tennessee Code Annotated and recommends such amendment to the Munford Board of Mayor and Alderman; and,

**WHEREAS**, the Munford Board of Mayor and Alderman has given due public notice of hearings on said amendment and has held a public hearing; and,

**WHEREAS**, all the requirements of Section 13-7-201 through 13-7-212 of the Tennessee Code Annotated, with regard to the amendment of the Munford Zoning Map by the Planning Commission and subsequent action of the Board of Mayor and Alderman of the City of Munford have been met.

**Secton 1. NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Alderman of the City of Munford, Tennessee, that the following property be zoned R-1 (Low Density Residential) District:

#### PROPERTY DESCRIPTION FOR PORTION OF PARCEL 5.01 MAP 112 TO BE ANNEXED INTO THE CITY OF MUNFORD

Beginning at a point, said point being the intersection of the current corporate limits of Munford, TN and the western boundary of the herein described tract; thence North 3 degrees 24 minutes 09 seconds East, a distance of 2761.68 feet to a point; thence South 85 degrees 27 minutes 24 seconds West, a distance of 2183.03 feet to a point; thence South 5 degrees 11 minutes and 11 seconds West, a distance of 369.55 feet to a point; thence South 3 degrees 09 minutes 01 seconds West, a distance of 1780.11

feet to a point intersecting the current corporate limits of Munford, TN; thence with the current corporate limits the following calls: South 66 degrees 34 minutes 24 seconds West, a distance of 753.82 feet to a point; thence South 84 degrees 46 minutes and 32 seconds West, a distance of 1523.47 feet to a Point of Beginning. Containing 126.772 acres (5,522,188.32 sq.ft) more or less

**Section 2.** This Ordinance shall become effective thirty days from and after its passage, the public welfare requiring it.

1st Reading \_\_\_\_\_

2nd Reading \_\_\_\_\_

\_\_\_\_\_  
Date published in local newspaper

\_\_\_\_\_  
Date of Public Hearing

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: City Recorder

\_\_\_\_\_  
Date

**ORDINANCE: 2021-03-02**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE**

**WHEREAS** regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems in the City of Munford, Tennessee; and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2016-02-06 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, One (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Energy Conservation Code*, 2018 edition, as published by the International Code Council, be and is hereby adopted as the Energy Conservation Code of the City of Munford in the State of Tennessee for regulating and governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Energy Conservation Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section 101.1.** Insert: City of Munford

**Section R402.4.1.2** Testing is deleted and replaced with Section 402.4.2.1 Testing Option and Section 402.4.2.2 Visual Inspection Option from 2009 IECC.

**Section R403.3.3** Duct Testing (Mandatory) and Section R403.3.4 Duct Leakage (Prescriptive) are optional.

**Table 402.1 .2** Insulation and Fenestration Requirements by Component and Table

R402.1.4 Equivalent U-Factors are deleted and replaced with Table 402.1.1 Insulation and Fenestration Requirements by Component and Table 402.1.3 Equivalent U-Factors 2009 IECC.

**Section 3.** That Ordinance No. 2016-02-06 of City of Munford, Tennessee referencing the 2012 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation or in the Energy Conservation Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

**ORDINANCE: 2021-03-03**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL BUILDING CODE**

**WHEREAS**, regulating and governing the conditions and maintenance of all property, buildings, and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary, and fit for occupation and use in the City of Munford, Tennessee; and

**WHEREAS**, the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures in the City of Munford, Tennessee; and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2016-02-03 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee, being marked and designated as the *International Building Code*, 2018 edition, including Appendix Chapters (None)(see *International Building Code* Section 101.2.1, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Building Code of the City of Munford, in the State of Tennessee for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and the demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Building Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section 101.1.** Insert: City of Munford



**Section 1612.3.** Insert: City of Munford

**Section 1612.3.** Insert: October 21, 2011

Chapter 11, relating to accessibility, is deleted in its entirety

**Section 3.** That Ordinance No. 2016-02-03 of City of Munford, Tennessee referencing the 2018 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

**ORDINANCE 2021-03-04**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL MECHANICAL CODE**

**WHEREAS**, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to use or maintenance of mechanical systems in the City of Munford, Tennessee and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2016-02-04 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, one (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Mechanical Code*, 2018 edition, including Appendix Chapters (none), as published by the International Code Council, be and is hereby adopted as the Mechanical Code of the City of Munford in the State of Tennessee regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Mechanical Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section 101.1.**      Insert: City of Munford

**Section 106.5.2.**    Insert: The fee schedule specified in Sections 106.5.2 shall be as periodically set by the City of Munford Board of Mayor and Alderman.

**Section 106.5.3**    Insert: Shall be deleted in its entirety.

**Section 108.4.** Insert: "Misdemeanor" a maximum of "fifty dollars" (\$50.00) shall be specified; all references to imprisonment are deleted.

**Section 3.** That Ordinance No. 2016-02-04 of City of Munford, Tennessee referencing the 2012 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation or in the Mechanical Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

## ORDINANCE 2021-03-05

### AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL EXISTING BUILDING CODE

**WHEREAS** regulating and governing the repair, alteration, change of occupancy, addition, and relocation of existing buildings, including historic buildings, in the City of Munford, Tennessee; and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2016-02-08 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee, being marked and designated as the *International Existing Building Code*, 2018 edition, including Appendix Chapters (being none) (see *International Existing Building Code* Section 101.6, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Existing Building Code of the City of Munford, in the State of Tennessee for regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings, including historic buildings, as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Existing Building Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section 101.1.**      Insert: City of Munford

**Section 3.** That Ordinance No. 2016-02-08 of City of Munford, Tennessee referencing the 2018 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Mayor and Alderman hereby declares that it would

have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation or in the Existing Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

## ORDINANCE 2021-03-06

### AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE

**WHEREAS**, regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal, and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress in the City of Munford, Tennessee: and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2016-02-02 and 2018-08-05 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, one (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Residential Code*, 2018 edition, including Appendix Chapters A, B, C, J, P and Q (see *International Residential Code* Section R102.5, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Residential Code of the City of Munford, in the State of Tennessee for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Residential Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section R101.1.** Insert: City of Munford

**Table R301.2 (1)** Insert: Design Criteria

- a) Ground Snow Load – 10
- b) Wind Speed – 90 (mph)
- c) No Topographic Wind Effects
- d) Seismic Design Category – D,1
- e) Weathering Index for Concrete – Severe
- f) Frost Line Depth – 12 in.
- g) Termite Infestation Probability – Moderate to Heavy

- h) Ice Underlayment Requirement – None
- i) Flood Hazard – Original Map Effective 12/19/2006
- j) Air Freeze Index – 393 per 100-year value
- k) Mean Annual Temp – 59.5

All residential structures in the City of Munford and Region shall be built on sixteen (16") inch centers or less including floor- framing members, roof- members and wall-framing members (however wall-framing members may be constructed on twenty-four (24") inch centers if using 2"X 6" studs or larger).

**Section R313** Automatic Fire Sprinkler Systems is not mandatory, pursuant to T.C.A. 68-120-101(a)(8).

**Section R314.6** Power Source relating to Smoke Alarms is amended to create Exception 3 that shall read:

Exception 3. Interconnection and hardwiring of smoke alarms in existing areas shall not be required where the alterations or repairs do not result in the removal of interior or walls or ceiling finishes exposing the structure.

Figure R301.2(2) Seismic Design Categories is deleted and replaced with Figure R301.2(2) Seismic Design Categories Site Class D from 2015 IRC

**Section N1102.4.1.2 (R402.4.1.2)** Testing is replaced with Section N1102.4.2.1 Testing Option and Section N1102.4.2.2 Visual Inspection from 2009 IRC.

**Section N1103.3.3 (R403.3.3)** Duct Testing (Mandatory) and Section N1103.3.4 (R403.3.4) Duct Leakage (Prescriptive) are optional.

**Table N1102.1.2 (R402.1.2)** Insulation and Fenestration Requirement by Component and Table N1102.1.4 (R402.1.4) Equivalent U-Factors from 2018 IRC are replaced with Table N1102.1 Insulation and Fenestration Requirements by Component and Table N1102.1.2 Equivalent U-Factor from 2009 IRC.

**Section N1102.4.4 (R402.4.4)** Rooms Containing Fuel-Burning Appliances is deleted in its entirety.

**Table N 1102.1** Insulation and Fenestration Requirements by Component in the 2009 edition is adopted and amended by adding the following as footnote "I ": "Log walls complying with ICC400 and with a minimum average wall thickness of 5" or greater shall be permitted in Zone 3 when a Fenestration U-Factor of .50 or lower is used, a Skylight U-Factor of .65 or lower is used, a Glazed Fenestration SHGC of .30 or lower is used, a 90 AFUE Furnace is used, an 85 AFUE Boiler is used, and a 9.0 HSPF Heat Pump (heating) and 15 SEER (cooling) are used.

**Section P2603.5.1** insert the words “18 inches” into appropriate spaces for establishing sewer depths.

**Section P2603.5.1** insert the words “18 inches” into appropriate spaces for establishing sewer depths.

Chapters 34 through 43, relating to Electrical Installations are deleted and electrical standards adopted in 0780-02-01 Electrical Installations shall apply.

**Section 3.** That Ordinance No. 2009-05-01 of City of Munford, Tennessee referencing the 2006 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation or in the Residential Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

---

City Recorder



**ORDINANCE 2021-03-07**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL PLUMBING CODE**

**WHEREAS**, regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to use or maintenance of plumbing systems in the City of Munford, Tennessee; and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2016-02-05 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, One (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Plumbing Code*, 2018 edition, including Appendix Chapters (None) as published by the International Code Council, be and is hereby adopted as the Plumbing Code of the City of Munford in the State of Tennessee regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Plumbing Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section 101.1.**      Insert: City of Munford

**Section 106.6.2.**      Insert: The fee schedule specified in Sections 106.6 and 106.6.2 shall be as periodically set by the City of Munford Board of Mayor and Alderman.

**Section 106.6.3.**      Insert: Delete in its entirety.

**Section 108.4.** Insert: "Misdemeanor" a maximum of "fifty dollars" (\$50.00) shall be specified; all references to imprisonment are deleted.

**Section 305.4.1.** Insert:"18 inches" minimum depth of underground sanitary sewer installation.

**Section 3.** That Ordinance No. 2016-02-05 of City of Munford, Tennessee referencing the 2012 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation or in the Plumbing Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

**ORDINANCE: 2021-03-08**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING REGULATIONS FOR SWIMMING POOLS, SPAS AND HOT TUB ENCLOSURES**

**WHEREAS** regulating and governing for Public Safety the repair, alteration, addition, and relocation of enclosures for swimming pools, spas, and hot tubs, in the City of Munford, Tennessee; and

**WHEREAS**, providing for the issuance of permits and collection of fees; therefore, and

**WHEREAS**, repealing Ordinance No. 2018-08-05 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

**NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:**

**Section 1.** That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee, being marked and designated as Regulations for *Swimming Pool, Spa and Hot Tub Enclosures.*, is hereby adopted; providing for the issuance of permits and collection of fees; therefore, and each and all of the regulations, provisions, penalties, conditions, and terms of said Regulations for Swimming Pool, Spa and Hot tub enclosures on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, prescribed in Section 2 of this ordinance.

**Section 2.** The following sections are hereby revised:

**Section 101.1.** Swimming Pools, Spas and Hot tubs

Swimming pools spas and hot tubs shall be maintained in a clean and sanitary condition, and in good repair.

**Section 101.2** Enclosures

Private swimming pools, hot tubs, and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier at least 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is a minimum of 54 inches (1372 mm) above the bottom of the gate, the releasing mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released

from an open position of 6 inches (152 mm) from the gate post. No existing pool enclosure shall be removed, replaced, or changed in a manner that reduces its effectiveness as a safety barrier.

Exceptions: Spas or hot tubs with a safety cover that complies with ASTM F 1346 shall be exempt from the provisions of this section.

**Section 3.** That Ordinance No. 2018-08-05 of City of Munford, Tennessee referencing the 2012 International Residential Code, appendix G “Swimming Pools, Spas, and Hot Tubs” and all other ordinances or parts of laws in conflict herewith are hereby repealed.

**Section 4.** That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

**Section 5.** That nothing in this legislation shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

**Section 6.** That the City Recorder is hereby ordered and directed to cause this legislation to be published.

**Section 7.** This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

**Section 8.** It shall be unlawful for any person to violate or fail to comply with any provision of the code as herein adopted by reference and modified. The violation of any section of this chapter shall be punishable by a penalty of up to fifty dollars (\$50.00). Each day a violation is allowed to continue shall constitute a separate offense.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

**ORDINANCE: 2021-03-09**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE  
AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2020  
AND ENDING JUNE 30, 2021**

WHEREAS, the City of Munford adopted the fiscal year 2020-2021 budget by passage of Ordinance: 2020-04-01; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, the City of Munford's General Operating Fund has experienced increased tax revenues as well as decreased sports and activities revenues due to COVID-19, this combination increases revenues in total of \$458,433. Expenses have also increased by \$332,111 to include expenses related to COVID, higher of additional firefighter, Tower One repairs, and unexpected road and culvert repairs. The net result is a surplus of \$126,324.

WHEREAS, the revenues for the General Fund will be higher and expenses for the same will be higher than anticipated; now

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2018-2019 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2020-04-01 is hereby amended by increasing General Fund revenues by \$458,433 and increasing General Fund expenses by \$332,111.

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

\_\_\_\_\_  
Passed First Reading

\_\_\_\_\_  
Mayor Dwayne Cole

\_\_\_\_\_  
Passed Second Reading

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City Recorder

**City of Munford  
2020-2021 Operating Budget  
General Fund - Revenues**

Department	Fund	1st		Change	Comment
		Original Budget	Amended Budget		
Taxes	31000	\$2,674,531	\$2,965,244	\$290,713	inc local and local option sales tx
License & Permits	32000	\$51,350	\$51,350	\$0	
Intergovernmental	33000	\$831,581	\$1,095,762	\$264,181	inc sales tax, STP receipts, COVID grants
Charges for Services	34000	\$453,851	\$329,088	(\$124,763)	loss of revenue COVID
Fines & Forfeitures	35000	\$139,250	\$139,250	\$0	increased court revenue
Miscellaneous	36900-37900	\$5,002	\$33,304	\$28,302	ins refund due to COVID
<b>Total</b>		<b>\$4,155,565</b>	<b>\$4,613,998</b>	<b>\$458,433</b>	

**City of Munford  
2019-2020 Operating Budget  
General Fund - Expenses**

Department	Fund	1st			Comment
		Original Budget	Amended Budget	Change	
Legislative	41110	\$42,830	\$45,531	\$2,701	dec in trash allocation
Finance & Administration	41500	\$42,092	\$71,156	\$29,064	dec in trash allocation
Code Enforcement	41700	\$46,029	\$47,732	\$1,703	
Police Department	42100	\$1,532,356	\$1,538,396	\$6,040	UV Lights/Pay Adjustment
Fire Department	42200	\$1,177,834	\$1,275,193	\$97,359	add'l firefighter, TOWER 1 repairs
Street Department	43100	\$89,542	\$285,105	\$195,563	STP exp, road and culvert repairs
Parks & Recreation	44000	\$858,933	\$829,248	(\$29,685)	lower exp due to COVID
Library	44800	\$95,449	\$105,286	\$9,837	
Community Development	46500	\$20,302	\$39,831	\$19,529	Christmas décor
Debt Service		\$250,197	\$250,197	\$0	
		<u>\$4,155,564</u>	<u>\$4,487,675</u>	<u>\$332,111</u>	

**ORDINANCE: 2021-03-10**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE  
AMENDING THE ANNUAL STATE STREET AID FUND BUDGET FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2020 AND ENDING JUNE 30, 2021**

WHEREAS, the City of Munford adopted the fiscal year 2020 -2021 budget by passage of Ordinance: 2020-04-01; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, the City of Munford's State Street Aid Fund has seen increases in State Shared Tax revenues, an increase in expenses to include repairs to Park Street, the net result is an increase in revenues and expenses and decreasing the surplus to \$31,536 ; and

WHEREAS, the revenues for the State Street Aid Fund will be higher and expenses for the same will be higher than anticipated; now

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2018 - 2019 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2020-04-01 is hereby amended by increasing State Street Aid Fund revenues by \$1,500 and increasing State Street Aid expenses by \$46,884.

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder



**City of Munford  
2020-2021 Operating Budget  
State Street Aid Fund - Revenues**

Department	Fund	1st			Comment
		Original Budget	Amended Budget	Change	
Taxes	33000	\$196,520	\$198,020	\$1,500	inc local and local option sales tx
Other Financing Sources	36900	\$300,000	\$300,000	\$0	bond funds
Total		<u>\$496,520</u>	<u>\$498,020</u>	<u>\$1,500</u>	

**City of Munford  
2020-2021 Operating Budget  
State Street - Expenses**

		1st			
Department	Fund	Original Budget	Amended Budget	Change	Comment
Street Lighting	51610	\$20,000	\$20,000	\$0	
Repairs	51610	\$30,000	\$4,519	(\$25,481)	Storm drain repairs made in Gen Fund
Paving	41700	\$300,000	\$372,365	\$72,365	Wooten Oaks/Spring Paving/Park St
Debt Service	42100	\$69,600	\$69,600	\$0	
		\$419,600	\$466,484	\$46,884	

**ORDINANCE: 2021-03-11**

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE  
AMENDING THE ANNUAL SOLID WASTE FUND BUDGET FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2020 AND ENDING JUNE 30, 2021**

WHEREAS, the City of Munford adopted the fiscal year 2020-2021 budget by passage of Ordinance: 2020-04-01; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, the City of Munford's Solid Waste Fund has reduced expenses in the 2020-2021 due to a reduction in the allocation percentage to the General Fund; and

WHEREAS, the revenues for the Solid Waste fund will be the same and expenses for the same will be lower than anticipated; the net result will be a surplus of \$12,006.

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2020-2021 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2020-04-01 is hereby amended by decreasing Solid Waste Fund expenses by \$29,096.

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

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Passed First Reading

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Mayor Dwayne Cole

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Passed Second Reading

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City Recorder

**City of Munford  
2020-2021 Operating Budget  
Solid Waste Fund - Expenses**

Department	Fund	Original Budget	1st		Change	Comment
			Amended Budget			
Vendor Services	43230	\$217,170	\$217,170		\$0	
Repairs/Supplies	43230	\$30,000	\$30,000		\$0	
Allocation to Gen Fund	43230	\$182,365	\$153,269		(\$29,096)	reduction in Allocation to Gen Fund
<b>Total</b>		<b>\$429,535</b>	<b>\$400,439</b>		<b>(\$29,096)</b>	



**CHECKS OVER \$10,000**

**February 2021**

<b><u>PAYABLE TO</u></b>	<b><u>CHECK #</u></b>	<b><u>AMOUNT</u></b>	<b><u>DESCRIPTION</u></b>
BlueCross BlueShield	16831	\$ 61,747.76	Medical Insurance March
Dozertrax USA	16731	\$151,896.61	Force Main Draw #3
Southwest TN Electric	16791	\$ 22,844.14	Electrical Services (December-January)
	16791	<u>6,332.10</u>	Electrical Services (December-January)
	<b>Total Southwest Elect</b>	<b>\$ 29,176.24</b>	
TN Energy Acquisition Corp	16803	\$ 333,146.09	Natural Gas Purchase/Transport
Waste Pro – Southaven	16813	\$ 19,109.39	Solid Waste Service
	<b>Total</b>	<b>\$595,076.09</b>	

**City of Munford**  
**Balance Sheet Summary**  
**For the Period Ended February 28, 2021**

<b>ASSETS</b>	<b>Cash</b>	<b>Accounts Rec, net of bad debt allowance</b>	<b>Due From Other Funds</b>	<b>Inventories Other Assets</b>	<b>Capital Assets net of depreciation</b>	<b>Total Assets</b>
General Fund	\$1,724,991	\$215,093	\$43,754	\$0	\$0	\$1,983,838
State Street Aid Fund	\$573,148	\$0	\$0	\$0	\$0	\$573,148
Drug Fund	\$27,458	\$0	\$0	\$0	\$0	\$27,458
Solid Waste Fund	\$33,853	\$35,337	\$0	\$0	\$0	\$69,190
Water-Sewer Fund	\$1,003,907	\$206,541	\$0	\$0	\$8,649,219	\$9,859,667
Gas Fund	\$7,746,805	\$1,163,685	\$0	\$109,880	\$5,227,127	\$14,247,498
	<b>\$11,110,162</b>	<b>\$1,620,656</b>	<b>\$43,754</b>	<b>\$109,880</b>	<b>\$13,876,346</b>	<b>\$26,760,798</b>

<b>LIABILITIES</b>	<b>Accounts Payable</b>	<b>Customer Deposits</b>	<b>Due to Other Funds</b>	<b>Outstanding Debt</b>	<b>Total Liabilities</b>
General Fund	\$22,590	\$17,639	\$0	\$0	\$40,228
State Street Aid Fund	\$2,438	\$0	\$0	\$0	\$2,438
Drug Fund	\$8,799	\$0	\$0	\$0	\$8,799
Solid Waste Fund	\$0	\$0	\$10,089	\$0	\$10,089
Water-Sewer Fund	\$128,650	\$114,216	\$14,730	\$2,652,657	\$2,910,253
Gas Fund	\$599,553	\$70,597	\$18,935	\$1,448,743	\$2,137,827
	<b>\$762,030</b>	<b>\$202,451</b>	<b>\$43,754</b>	<b>\$0</b>	<b>\$4,101,399</b>

<b>FUND BALANCE OR EQUITY</b>	<b>Beginning Fund Balance</b>	<b>Revenues over Expenses: Surplus</b>	<b>Revenues over Expenses: Loss</b>	<b>Ending Fund Balance</b>
General Fund	\$1,461,222	\$482,388		\$1,943,610
State Street Aid Fund	\$521,648	\$49,061		\$570,709
Drug Fund	\$16,277	\$2,382		\$18,659
Solid Waste Fund	\$63,110		(\$4,009)	\$59,101
Water-Sewer Fund	\$6,618,797	\$330,644		\$6,949,441
Gas Fund	\$11,598,984	\$510,688		\$12,109,672
	<b>\$20,280,039</b>	<b>\$1,375,163</b>	<b>(\$4,009)</b>	<b>\$21,651,193</b>

<b>Fund Analysis</b>	<b>Total Assets</b>	<b>Total Liabilities</b>	<b>Beginning Fund Balance or Equity</b>	<b>Increase from FY 2021 Activity</b>	<b>Decrease from FY 2021 Activity</b>	<b>Ending Fund Balance or Equity</b>
Government Funds	2,584,444	51,465	1,999,147	533,831	0	2,532,978
Enterprise Funds	24,176,354	5,058,169	18,280,892	841,332	(4,009)	19,118,215
	<b>26,760,798</b>	<b>5,109,634</b>	<b>20,280,039</b>	<b>1,375,163</b>	<b>(4,009)</b>	<b>21,651,193</b>

General Fund Budget Update

General Fund  
Budget Update  
02/28/2021

66.67%

	BUDGET	ACTUAL	% MET
<b>REVENUES</b>			
LOCAL TAXES	2,674,531.00	2,182,505.00	81.60%
LICENSES & PERMITS	51,350.00	31,221.00	60.80%
INTERGOVERNMENTAL	831,581.00	687,140.00	82.63%
CHARGES FOR SERVICE			
<i>POLICE SERVICES</i>	4,600.00	1,471.00	31.98%
<i>FIRE PROTECTION</i>	4,500.00	1,380.00	30.67%
<i>FEES &amp; COMMISIONS</i>	18,000.00	58,779.00	326.55%
<i>P&amp;R - PROGRAMS</i>	132,735.00	54,594.00	41.13%
<i>P&amp;R - CONCESSIONS</i>	12,000.00	496.00	4.13%
<i>P&amp;R - CENTENNIAL</i>	128,100.00	48,565.00	37.91%
<i>RENTAL FEES</i>	142,616.00	75,658.00	53.05%
<i>LIBRARY SERVICES</i>	6,050.00	3,370.00	55.70%
<i>COMMUNITY DEV</i>	5,250.00	0.00	0.00%
	<u>453,851.00</u>	<u>244,313.00</u>	<u>53.83%</u>
FINES & FORFEITURES	139,250.00	86,614.00	62.20%
OTHER REVENUES	5,002.00	32,805.00	655.84%
<b>TOTAL REVENUES</b>	<b>4,155,565.00</b>	<b>3,264,598.00</b>	<b>78.56%</b>
<b>EXPENSES</b>			
GENERAL GOVERNMENT			
<i>LEGISLATIVE</i>	25,785.00	17,760.00	68.88%
<i>JUDICIAL</i>	17,044.00	8,828.00	51.80%
<i>ELECTIONS</i>	0.00	0.00	0.00%
	<u>42,829.00</u>	<u>26,588.00</u>	<u>62.08%</u>
FINANCE & ADMINISTRATION	42,092.00	28,744.00	68.29%
CODE ENFORCEMENT	46,029.00	30,060.00	65.31%
PUBLIC SAFETY			
<i>POLICE</i>	1,532,356.00	1,046,019.00	68.26%
<i>FIRE</i>	1,177,835.00	841,744.00	71.47%
	<u>2,710,191.00</u>	<u>1,887,763.00</u>	<u>69.65%</u>
STREETS			
STREETS	89,542.00	225,602.00	251.95%
PARKS & RECREATION			
<i>P &amp; R ADMIN</i>	364,597.00	204,322.00	56.04%
<i>P &amp; R PROGRAMS</i>	62,850.00	27,639.00	43.98%
<i>CENTENNIAL</i>	327,002.00	157,841.00	48.27%
<i>PARKS</i>	37,290.00	29,082.00	77.99%
<i>TIPTON PLAZA</i>	67,194.00	43,982.00	65.46%
	<u>858,933.00</u>	<u>462,866.00</u>	<u>53.89%</u>
LIBRARY	95,449.00	65,173.00	68.28%
COMMUNITY DEVELOPMENT	20,303.00	11,753.00	57.89%
DEBT SERVICE	250,197.00	43,661.00	17.45%
<b>TOTAL EXPENSES</b>	<b>4,155,565.00</b>	<b>2,782,210.00</b>	<b>66.95%</b>
RESERVE	0.00	0.00	
<b>Net Surplus/(loss)</b>	<b>0.00</b>	<b>482,388.00</b>	

**Budget Update** **02-2021**  
**State Street Aid**

Percentage of Budget Yr Complete 66.67%

	BUDGET	ACTUAL	% MET
<b>REVENUES</b>			
STATE - FUND BALANCE	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	100,265	56,810	56.66%
STATE - \$0.03 GASOLINE TAX	33,300	16,422	49.32%
STATE - 1989 GASOLINE TAX INCREASE	20,774	8,863	42.66%
STATE - GAS 2017 TAX	41,181	28,572	69.38%
STATEST - INTEREST EARNINGS	1,000	1,653	165.30%
STATEST - OTHER FINANCING SOURCES	300,000	102,861	34.29%
<b>TOTAL REVENUES</b>	<b>496,520</b>	<b>215,181</b>	<b>43.34%</b>
<b>EXPENSES</b>			
STATE ST - ELECTRIC	20,000	15,075	75.38%
STATE ST - PROFESSIONAL SERVICES	0	4,519	0.00%
STATE ST - REP/MT STORM DRAINS	30,000	0	0.00%
STATE ST - REP/MT STREETS/ROADS	300,000	102,365	34.12%
STATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0.00%
STATE ST - CONCRETE	0	0	0.00%
STATE ST - DEBT TML#5	39,600	26,296	66.40%
STATE ST - INTEREST TML#5	30,000	17,865	59.55%
STATE ST - CAPITAL OUTLAY	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>419,600</b>	<b>166,120</b>	<b>39.59%</b>
<b>Net Surplus/(loss)</b>	<b>76,920</b>	<b>49,061</b>	

**Budget Update** **02-2021**  
**Drug Fund**

Percentage of Budget Yr Complete 66.67%

	BUDGET	ACTUAL	% MET
<b>REVENUES</b>			
DRUG - FUND BALANCE			
DRUG - GENERAL SESSIONS	600	400	66.67%
DRUG - CIRCUIT COURT	400	0	0.00%
DRUG - OTHER MISC REV	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	500	3,745	749.00%
OR - INTEREST EARNINGS	80	58	72.50%
<b>TOTAL REVENUES</b>	<b>1,580</b>	<b>4,203</b>	<b>266.01%</b>
<b>EXPENSES</b>			
DRUG - MEMBERSHIPS	0	288	0.00%
DRUG - MEDICAL/VET	750	537	71.60%
DRUG - PROF SERV TRAINING	0	0	0.00%
DRUG - REPAIR/MT VEHICLE	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0.00%
DRUG - DOG SUPPLIES	750	406	54.13%
DRUG - OPERATING SUPPLIES	80	590	737.50%
DRUG - CAPITAL OUTLAY	0	0	0.00%
<b>TOTAL EXPENSES</b>	<b>1,580</b>	<b>1,821</b>	<b>115.25%</b>
<b>Net Surplus/(loss)</b>	<b>0</b>	<b>2,382</b>	



**Budget Update** **02-2021**  
**Solid Waste Fund**

Percentage of Budget Yr Complete 66.67%

	BUDGET	ACTUAL	% MET	
<b>REVENUES</b>				
TRASH COLLECTION - RESIDENTIAL	385,000	231,232	60.06%	
TRASH COLLECTION - POPLAR GROVE	18,045	13,643	75.61%	
TRASH COLLECTION- LATE PENALTIES	9,100	4,388	48.22%	
TRASH COLLECTION - INTEREST REVENUE	300	122	40.67%	
<b>TOTAL SOLID WASTE REVENUES</b>	<b>412,445</b>	<b>249,385</b>	<b>60.47%</b>	
<b>EXPENSES</b>				
TRASH -VENDOR SERVICES	217,170	127,674	58.79%	
TRASH - OTHER PROFESSIONAL SRVS	0	1,105	0.00%	
TRASH - OTHER OPERATING SUPPLIES	0	0	0.00%	
TRASH - CAPITAL OUTLAY MISC	30,000	0	0.00%	
Allocations		0	0.00%	
	<i>Legislative</i>	13,998	9,641	68.87%
	<i>Finance &amp; Administration</i>	168,367	114,975	68.29%
		182,365	124,616	68.33%
<b>TOTAL SOLID WASTE COLLECTION</b>	<b>429,535</b>	<b>253,395</b>	<b>58.99%</b>	
<b>Surplus/(loss)</b>	<b>(17,090)</b>	<b>(4,010)</b>		

**Budget Update** **02-2021**  
**Water - Sewer Fund**

Percentage of Budget Yr Complete 66.67%

	BUDGET	ACTUAL	% MET	
<b>REVENUES</b>				
Sales	2,083,530	1,402,854	67.33%	
Rent Revenue	4,000	4,000	100.00%	
Service Charges	315,800	478,903	151.65%	
Other Revenues	2,700	5,024	186.07%	
<b>TOTAL WATER-SEWER REVENUES</b>	<b>2,406,030</b>	<b>1,890,781</b>	<b>78.59%</b>	
<b>EXPENSES</b>				
Water - Treatment	496,873	335,254	67.47%	
Water - Distribution	63,925	53,732	84.05%	
Sewer - Treatment	362,990	237,855	65.53%	
Sewer - Collection	210,200	148,384	70.59%	
Personnel	516,065	390,560	75.68%	
Contract Services	104,900	50,765	48.39%	
Supplies	65,850	72,169	109.60%	
Fixed Charges	70,600	10,106	14.31%	
Rebates/Debt Service	90,708	89,004	98.12%	
	1,982,111	1,387,829	70.02%	
Allocations				
	<i>Legislative</i>	13,998	9,641	68.87%
	<i>Finance &amp; Administration</i>	210,459	143,719	68.29%
	<i>Code Enforcement</i>	23,014	15,030	65.31%
	<i>Community Development</i>	6,767	3,918	57.90%
		254,238	172,308	67.77%
<b>TOTAL WATER-SEWER EXPENSES</b>	<b>2,236,349</b>	<b>1,560,137</b>	<b>69.76%</b>	
<b>Net Surplus/(loss)</b>	<b>169,681</b>	<b>330,644</b>		

**Budget Update** **02-2021**  
**Gas Fund**

Percentage of Budget Yr Complete 66.67%

	<b>BUDGET</b>	<b>ACTUAL</b>	<b>% MET</b>
<b>REVENUES</b>			
Sales	3,785,000	3,055,367	80.72%
Service Charges	242,000	143,967	59.49%
Other Revenues	90,000	20,490	22.77%
<b>TOTAL GAS REVENUES</b>	<b>4,117,000</b>	<b>3,219,824</b>	<b>78.21%</b>
<b>EXPENSES</b>			
Personnel	678,948	391,686	57.69%
Contract Services	236,780	139,953	59.11%
Materials/Supplies	2,017,150	1,642,255	81.41%
Fixed Charges	537,350	283,609	52.78%
Rebates/Debt Service	60,648	27,359	45.11%
Econ Development	87,280	0	0.00%
Allocations			
<i>Legislative</i>	<i>19,892</i>	<i>13,701</i>	<i>68.88%</i>
<i>Finance &amp; Administration</i>	<i>280,612</i>	<i>191,625</i>	<i>68.29%</i>
<i>Code Enforcement</i>	<i>23,014</i>	<i>15,030</i>	<i>65.31%</i>
<i>Community Development</i>	<i>6,767</i>	<i>3,918</i>	<i>57.90%</i>
	330,285	224,274	67.90%
<b>TOTAL GAS EXPENSES</b>	<b>3,948,441</b>	<b>2,709,136</b>	<b>68.61%</b>
<b>Net Surplus/(loss)</b>	<b>168,559</b>	<b>510,688</b>	

## Upcoming Meeting Dates and Events

**April**

**2021**

### ***Mar 27 (Saturday)***

8-noon Clean Up Munford (meet at City Hall)

### ***Apr 1 (Thursday)***

4:00 General Welfare

4:30 Public Works

### ***Apr 2 (Friday)***

All City Offices Closed in Observance of Good Friday

### ***Apr 6 (Tuesday)***

6:00 Virtual Public Input Meeting (Park and Rec Master Plan)

### ***Apr 8 (Thursday)***

4:00 Budget Presentations (up to 2 hours, probably less)

### ***Apr 13 (Tuesday)***

6:30 Planning Commission

### ***Apr 15 (Thursday)***

2:30 Birthday Coffee

4:00 Parks and Recreation Committee

4:30 Public Safety Committee

5:00 Budget Meetings

### ***Apr 22 (Thursday)***

4:00 Budget Meetings

### ***Apr 26 (Monday)***

7:00 Board Meeting



City of Munford, Tennessee  
1397 Munford Avenue  
Munford, TN 38058  
City Hall (901) 837-0171  
[www.munford.com](http://www.munford.com)  
Dwayne Cole, Mayor

**Munford Municipal-Regional Planning Commission**  
**March 9, 2021**

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, March 9, 2021 at 6:30 P.M. With the following:

**PRESENT:** Chairman Roy Meadors, Vice-Chairman Rick Wilson, Secretary Sue Arthur, John Moren, Mayor Dwayne Cole, David Keeton and Vernon Pairmore.

**ABSENT:** None

**ALSO, PRESENT:** Janice Bomar, Pinky Dike, Tony Terhune, Planner Will Radford, Code Enforcement /Building Inspector Glenn Stringfellow and Recording Secretary Barbara Younger.

The meeting was called to order at 6:30 PM by Chairman Roy Meadors. There was a quorum present.

**I. APPROVAL OF MINUTES – from February 9, 2021**

*There was a motion by Vernon Pairmore, seconded by Sue Arthur to approve the minutes from February 9, 2021 as presented, all present voting aye. Motion carried.*

**II. OLD BUSINESS - None**

**III. NEW BUSINESS**

**A. George Ellis Drive/Glenview Estates Annexation Request**

**Background**

An annexation request has been submitted, by Anthony L. Terhune and Stephen D. Toarmina Trust, to be annexed into the City of Munford. The property can be further identified as Parcel 5.01 on Tipton County Tax Map 112. The property does not appear to be located in a federally identified flood hazard area.

**Analysis**

According to TCA 6-51-105, a City may annex residential property by resolution and only upon request from the property owner. The City is in possession of a statement from the owners of record requesting the annexation.

Staff has prepared a Resolution to adopt a Plan of Services, a Resolution to Annex, and an Ordinance to Establish Zoning. Staff will present all of the above-mentioned documents for review by the Planning Commission.

The request for zoning upon Annexation is for R-1 (Low Density Residential) District. Staff feels that the requested zone is compliant with the adjacent zoning and R-1 is the appropriate zone upon annexation. The property is currently zoned FAR (Forestry, Agricultural, Residential) District in the Munford Planning Region.

The Plan of Services will show that all City Services will be able to be provided immediately upon annexation with little or no cost to the City. Future Development will be required to install all public utilities in accordance with the Municipal Subdivision Regulations as development occurs.

#### Recommendation

Staff recommends in favor of zoning the property to R-1 should the City decided the annexation is beneficial to the city.

*There was a motion by Rick Wilson, seconded by Mayor Dwayne Cole to send a positive recommendation to the Board of Mayor and Alderman to approve the George Ellis Drive/Glenview Estates Annexation Request. Motion carried, all present voting aye.*

#### **B. George Ellis Drive/Glenview Estates Plan of Services**

A plan of services has been prepared for the review of the Planning Commission. This plan of service is required when annexation is requested.

*There was a motion by David Keeton, seconded by John Moren to send a positive recommendation to the Board of Mayor and Alderman to approve the George Ellis Drive/Glenview Estates Annexation Plan of Service. Motion carried, all present voting aye*

#### **C. George Ellis Drive/Glenview Estates Zoning Request**

A zoning request has been submitted by Anthony L. Terhune and Stephen D. Toarmina Trust that the property that is the northern 126.772 acre portion of Parcel 5.01 on Tipton County Tax Map 112 be zoned R-1 (Low Density Residential) District. This request will only be valid if the property annexation request is granted.

*There was a motion by David Keeton, seconded by Sue Arthur to send a positive recommendation to the Board of Mayor and Alderman to approve the George Ellis Drive/Glenview Estates Zoning Request, upon approval of the Annexation, Changing the zoning from FAR (Forestry, Agricultural, Residential) District to R-1 (Low Density Residential) District. Motion carried, all present voting aye*

#### **D. Glenview Estates Preliminary Plat-Section D**

##### Background

A preliminary subdivision plat has been submitted by Apex Homes to create 21 lots and new right of way including the extension of George Ellis Drive. The properties are located near George Ellis Drive in the newly requested annexation area of Munford's Planning Region. The property can be further identified as Parcel number 5.01 on Tipton County Tax Map #112. The area is zoned FAR (Forestry, Agriculture, Residential) District in the Munford Planning Region and is being developed as R-1 (Low Density Residential) District consistent with the proposed zoning of the annexation area. The property does not appear to be located in a federally identified flood hazard area according to FIRM #47167C0305F effective on 12/19/2006.

Analysis

The lots meet the lot area requirements of the R-1 district. Preliminary Approval shall be contingent upon the City Board of Mayor and Aldermen approving the annexation request and the annexation area becoming effective. Annexation becomes effective 30 days after the final reading of the Board of Mayor and Aldermen.

The building setback lines are not shown on the preliminary plat. Staff recommends the setback lines be added to the lots.

Sidewalks, Curb and Gutter are required for new major subdivisions within the City of Munford according to Munford's Municipal Subdivision Regulations:

The developer shall install, at their expense, sidewalks, curbs and gutters, curb cuts and driveway aprons and handicap ramps within the subdivision and within the right of way of all existing streets bordering the subdivision, under conditions specified herein.

Sidewalks shall be required to be installed by the developer on either or both sides of the street within the right of way of all new streets and may be required along any street if so desired by the Planning Commission when the Planning Commission deems it necessary for public safety.

Construction plans are to be required and submitted to the City Engineer after Preliminary Plat approval and must be approved prior to final plat approval.

The Munford Fire Department should approve the layout of the roads and determine if a temporary turnaround is needed at the end of the streets or if the "T" design of the roads will allow for adequate turnaround areas.

Recommendation

Staff recommends approval provided the above-mentioned issues are adequately addressed.

*There was a motion by Sue Arthur, seconded by John Moren to approve the Glenview Estates Preliminary Plat as presented. Motion carried, all present voting aye.*

**E. Discussion of New Pavement Standards**

Background/Analysis

The city engineer is requesting changes to the pavement requirements for new subdivisions to be changed in the Municipal Subdivision Regulations. The proposed language is included in the agenda packet for review by the Planning Commission. This language will be presented in the form of a resolution at the April Planning Commission meeting.

*No action taken at this time.*

**IV. OTHER BUSINESS – None**

**V. REPORTS**



## City of Munford, Tennessee

1397 Munford Avenue  
Munford, TN 38058  
City Hall (901) 837-0171  
[www.munford.com](http://www.munford.com)  
Dwayne Cole, Mayor

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Mayor's Report  
March 22, 2021

I am asking all our citizens to participate in our Munford Clean Up Day on Saturday, March 27 from 8:00-Noon beginning at City Hall parking lot and covering the major roads in town. Safety escorts and supplies will be provided by the City of Munford and Hot Dogs will be served to all volunteers at noon.

Additionally, March 27- April 10, a large dumpster will be placed at City Hall for disposing of yard debris, spring cleaning trash, and general junk you need to dispose of. No batteries, tires, or hazardous waste is allowed. This is a free service provided by the City and Waste Pro. Please take advantage of this opportunity to clean up around the house. Let's make "My Kind of Town a clean town!"

Please join us tomorrow night, March 23 at 6:00 PM via Zoom to participate in our Community Mobility Study, focusing on Munford Avenue and Tipton Road. We are seeking public input about sidewalks, connectivity, intersections, and safety on these State Routes. For specific details, visit [munford.com](http://munford.com).

We are entering the home stretch for our Munford Avenue intersection improvement project, which will provide turn lanes at Beaver Road and Doctors Drive. Included in this project are sidewalk improvements from Park Street to College Street. The final piece will be in place when we close on the purchase of the Sutherland property at 1256 Munford Avenue on March 25. We are hoping to be able to advertise for bids in the coming months.

Park Street suffered extensive damage during last month's ice, snow, and Arctic temperatures. Public Works did an excellent job of addressing the issue and temporarily repairing this highly travelled road. Last week, we had core samples and a geotechnology report performed to evaluate the extent of the damage. That report is now with our engineer and he will provide a recommendation soon.

March 18 was Public Utility Workers Day and we certainly appreciate our public works employees. They are on duty and on call at all times to keep the city moving. Thank you for the many services you provide for our citizens and customers!

Former City Alderman Dave Elmore passed away on March 10. Dave was a fine man and a great public servant. He and I served on the same committee together as Aldermen and he was a kind and loyal friend. We send our condolences to his family.

Warm Spring regards,

Dwayne Cole, Mayor

**Mayoral Comments and Issues**

- Glad to be back to in person meetings instead of the Zoom meetings of the last couple of months.
- Park Street and several other streets in the area suffered severe damage from the arctic weather we had. These roads are on the schedule to be repaired.
- The Board of Mayor and Aldermen approved the Roadway Improvements for Park, Reader, Brenda, Kathleen Tabb and McLaughlin at Hwy 51.
- Sales tax numbers are increasing and are at record levels
- The City is working to raise awareness to prevent litter

**Building Inspector – Permitting and Enforcement Report**

*There was a motion by David Keeton, seconded by Vernon Paimore to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.*

There being no further business, the meeting was adjourned at 7:25 PM.

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Chairman Roy Meadors

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Sue Arthur, Secretary

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Barbara Younger,  
Recording Secretary