



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, June 28, 2021 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the regular Monthly Meeting – May 24, 2021
- E. Public Forum

II. PUBLIC HEARING

- **RESOLUTION: 2021-05-03** A Resolution to annex property located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC)

**Resolution 2021-05-03 comes with a positive recommendation from City of Munford Planning Commission*

- **ORDINANCE: 2021-05-03** An Ordinance to zone property in annexed area located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC).

**Ordinance 2021-05-03 comes with a positive recommendation from City of Munford Planning Commission*

- **RESOLUTION: 2021-06-01** A Resolution adopting a Plan of Service for area to be annexed into the City of Munford, Tennessee: Property located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC).

**Resolution 2021-06-01 comes with a positive recommendation from City of Munford Planning Commission*

III. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

- | | |
|--|--|
| A. Public Works | Dir. Sherry Bennard |
| B. Public Safety | Chief Randal Baskin
Chief Alan Barkelew |
| C. Parks & Recreation | Dir. Griff Fisher |
| D. Building Inspector/
Code Enforcement | Insp. Glenn Stringfellow |

IV. MAYOR'S REPORT

- A. Report
- B. Proclamation

Alice Green
- C. Appointments

Latoya Avery
- D. Ordinance – Resolutions – Motions

Second Reading

- **ORDINANCE: 2021-05-01** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Fuel Gas Code.

Second Reading

- **RESOLUTION: 2021-05-03** A Resolution to annex property located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC)

**Resolution 2021-05-03 comes with a positive recommendation from City of Munford Planning Commission*

Second Reading

- **ORDINANCE: 2021-05-03** An Ordinance to zone property in annexed area located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC).

**Ordinance 2021-05-03 comes with a positive recommendation from City of Munford Planning Commission*

- **RESOLUTION: 2021-06-01** A Resolution adopting a Plan of Service for area to be annexed into the City of Munford, Tennessee: Property located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC).

**Resolution 2021-06-01 comes with a positive recommendation from City of Munford Planning Commission*

- The Mayor is requesting a motion to approve the 2021-2022 Water-Sewer budget.
- The Mayor is requesting a motion to approve the 2021-2022 Gas Fund budget.
- The Mayor is requesting a motion to lower the speed limit on Park Street to 20 m.p.h.

E. Announcements

F. Acknowledgements

V. NEW BUSINESS

VI. FINANCIAL REPORT

- A. Checks over \$10,000
- B. Financial Report 05-31-2021

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – May 24, 2021

**Regular Monthly Meeting – Monday May 24, 2021, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Sue Arthur, Jack Bomar, Ray Deneka, Lonnie Glass, and Glenn Turner.

Absent: Alderman Deborah Reed

Department Heads in Attendance: Public Works Director Sherry Bennard, Chief Randal Baskin, Chief Alan Barkelew, and Code Enforcement Officer Glenn Stringfellow.

I. CALL TO ORDER

Mayor Cole called the May 24, 2021 meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 p.m. Mayor Dwayne Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with six members present and one absent.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Monthly Meeting of April 26, 2021.
*A motion to approve the April 26, 2021 minutes as distributed was made by Alderman Turner.
Motion was seconded by Alderman Bomar. Motion carried, all members present voting aye.*

IV. PUBLIC FORUM

Several residents of Wooten Oaks were present at the meeting in protest of Ordinance 2021-05-02. Stephen Pickett, Nida Lambert, and Steve Childress all spoke against the proposed zoning change requested by a developer with plans for a gas station. They cited lessened property values, increased drug use and crime, and the possibility of other less desirable businesses to a neighborhood “family” community opening if the zoning was changed to General Business. Mr. Childress stated all households in Wooten Oaks reject this idea and ask you to vote this down.

V. PUBLIC HEARING

- **ORDINANCE: 2021-04-01** An Ordinance to adopt the annual operating budgets and tax rate for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

No one present to speak for or against.

VI. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS:

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
 - b. Fire: Chief Alan Barkelew presented the monthly report. See attached sheet.
- Parks & Recreation – Director Griff Fisher was absent. See attached sheet.
- Code Enforcement – Building Inspector Glenn Stringfellow presented the monthly report. See attached sheet.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole did not give his monthly report.

- Mayor Cole presented for a second reading **ORDINANCE: 2021-04-01** An Ordinance to adopt the annual operating budgets and tax rate for fiscal year beginning July 1, 2021 and ending June 30, 2022. *Motion was made by Alderman Deneka to approve **ORDINANCE: 2021-04-01**. Motion was seconded by Alderman Arthur. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-05-01** An Ordinance of the City of Munford, Tennessee adopting the 2018 edition of the International Fuel Gas Code. *Motion was made by Alderman Arthur to approve **ORDINANCE: 2021-05-01**. Motion was seconded by Alderman Glass. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-05-02** An Ordinance to amend the Municipal Zoning Map to rezone property on Tipton Road and McCormick Road from B-1 (Neighborhood Business) to B-2 (General Business). *Motion was made by Alderman Deneka to deny **ORDINANCE: 2021-05-02**. Motion was seconded by Alderman Bomar. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **RESOLUTION: 2021-05-03** A Resolution to annex property located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC). *Motion was made by Alderman Bomar to approve **RESOLUTION: 2021-05-03**. Motion was seconded by Alderman Turner. Motion carried, all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE: 2021-05-03** An Ordinance to zone property in annexed area located at the intersection of McCormick Road and Campground Road (owned by REI Capital LLC). *Motion was made by Alderman Arthur to approve **ORDINANCE: 2021-05-03**. Motion was seconded by Alderman Deneka. Motion carried, all members present voting aye.*

- Mayor Cole presented **RESOLUTION: 2021-05-01** A Resolution approving Parks and Recreation 12-year Master Plan. *Motion was made by Alderman Glass to approve **RESOLUTION: 2021-05-01**. Motion was seconded by Alderman Bomar. Motion carried, all members present voting aye.*
- Mayor Cole presented **RESOLUTION: 2021-05-02** A Resolution approving Contract Award of clearing and house removal, new site contract to Dozertrax. *Motion was made by Alderman Bomar to approve **RESOLUTION: 2021-05-02**. Motion was seconded by Alderman Turner. Motion carried, all members present voting aye.*
- Mayor Cole presented **RESOLUTION: 2021-05-04** A Resolution allowing the Munford Police Department to apply for a COPS Hiring Program grant. *Motion was made by Alderman Deneka to approve **RESOLUTION: 2021-05-04**. Motion was seconded by Alderman Glass. Motion carried, all members present voting aye.*

VIII. **NEW BUSINESS** –

No new business to report/discuss.

IX. **FINANCIAL REPORT** –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for April. *A motion was made by Alderman Turner to approve all checks over \$10,000 as presented. Motion was seconded by Alderman Arthur. Motion carried, all members present voting aye.*
- **Financial 04/30/2021** – Mayor Cole presented the financial report for the period ending April 30, 2021. *A motion to accept the report was made by Alderman Deneka. Motion was seconded by Alderman Bomar. Motion carried, all members present voting aye.*

With no further discussion, a motion was made by Alderman Arthur to adjourn at 8:01 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3319	3343	3343	3337	3332	3320	3333	3330	3332	3347	3337	3353	40,026
Sewer Customers Total	2102	2125	2117	2120	2111	2106	2117	2114	2118	2129	2122	2140	25,421
Gas Customers Total	7188	7198	7191	7182	7199	7218	7250	7261	7273	7298	7299	7294	86,851
<i>In Atoka City Limits</i>	2495	2488	2482	2509	2501	2518	2514	2536	2527	2526	2544	2545	30,185
<i>Out of Atoka City Limits</i>	290	287	287	287	289	290	291	292	292	292	293	293	3,483
Trash Customers	1603	1612	1616	1623	1626	1630	1637	1648	1654	1660	1664	1657	19,630
Customer Adjustments													
Connects	66	94	90	75	102	88	86	68	51	81	75	78	954
Finals	91	97	105	75	86	60	61	53	49	90	74	82	923
Meter Sets	20	17	18	12	68	26	17	10	5	10	1	5	209
PAYMENTS													
Payments on line													
Utility paid on line	2504	2192	2450	2200	2588	2249	2690	2604	2797	2834	2742	2382	30,232
ACH Payments	1248	1271	1274	1285	1300	1302	1322	1336	1336	1350	1365	1380	15,769
E-Bills	1304	1333	1358	1366	1375	1390	1406	1416	1435	1467	1474	1495	16,819
Payments Received Lobby/Mail													
CC Payments	248	300	286	548	760	392	293	294	230	389	960	1130	5,830
Cash Payments	648	594	683	659	666	646	587	538	415	562	556	590	7,144
Check Payments	3,945	3,628	3,599	3,680	3,815	3,819	3,988	4,005	3,949	4,088	3,867	3,933	46,316
Money Order Payments	0	2	0	0	1	0	1	0	0	0	0	0	4
Delinquent Accounts													
Delinquent Penalty	120	162	139	109	87	118	117	177	207	206	139	302	1,883
Cut Offs	51	81	56	96	68	118	117	120	115	122	97	124	1,165
Phone Calls	478	260	379	307	331	368	597	569	589	528	499	0	4,905
SERVICE													
Water / Sewer													
Water Service Orders	3	3	4	3	1	4	4	2	3	3	4	6	40
Sewer Service Orders	2	8	8	4	8	8	3	2	1	4	3	6	57
Amount Billed Water	\$102,398	\$126,634	\$95,858	\$92,442	\$83,785	\$83,303	\$85,851	\$86,320	\$90,486	\$85,240	\$87,170	\$90,511	\$1,109,997
Amount Billed Sewer	\$93,943	\$119,634	\$92,111	\$93,940	\$85,956	\$78,692	\$81,825	\$82,618	\$84,988	\$80,941	\$82,724	\$84,422	\$1,061,794
Damaged/Stuck Meters	41	15	57	25	45	13	39	1	18	17	32	19	322
Solid Waste													
Cans Delivered	10	16	16	13	13	12	13	16	3	9	11	11	143
Missed pickup	8	44	17	27	10	7	4	1	2	12	5	3	140
Damaged Cans	0	0	0	0	0	0	0	1	1	1	0	3	6
Other complaints	1	8	10	23	7	3	3	2	1	6	6	6	76
New Customers	15	30	23	28	25	20	18	14	8	26	16	14	237
Discontinued Service	8	13	10	8	7	5	5	0	2	6	5	6	75
Amount Billed	\$30,153	\$31,013	\$30,908	\$30,954	\$30,997	\$31,034	\$31,118	\$31,425	\$31,465	\$32,441	\$32,536	\$32,727	\$376,772
Gas													
Odor Complaints	4	4	5	2	8	8	19	11	4	11	7	2	85
Damaged / Stuck Meters	33	30	10	31	30	33	33	22	22	83	50	22	399
Amount Billed	\$93,611	\$124,523	\$91,527	\$93,413	\$127,342	\$272,104	\$598,805	\$654,561	\$1,138,418	\$340,322	\$228,224	\$124,380	\$3,887,229
Misc Service Orders													
Other complaints	19	36	20	21	25	14	12	6	14	14	15	1	197
Total Utility/Trash Billing	\$320,105	\$401,805	\$310,404	\$310,748	\$328,080	\$465,132	\$797,599	\$854,925	\$1,345,357	\$538,944	\$430,653	\$332,039	\$6,435,792

**City of Munford
Police Department**

													2021	PY
	21-Jan	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Totals	Totals
CITATIONS ISSUED	114	32	126	152	205								629	1891
COURTESY CITATIONS ISSUED	74	27	41	76	79								297	1124
TRAFFIC STOPS	276	100	264	281	297								1218	3829
SPEEDING	69	21	61	91	107								349	1194
SEAT BELT	1	0	0	0	10								11	6
ARREST	24	17	29	29	39								138	380
ADULT - MALE	18	11	18	22	26								95	221
ADULT - FEMALE	5	4	11	5	10								35	104
JUVENILE - MALE	1	1	0	1	1								4	35
JUVENILE - FEMALE	0	1	0	1	2								4	20
WARRANT ARREST	5	4	4	2	5								20	57
DRUG ARREST	6	0	9	7	13								35	77
ALCOHOL ARREST	1	0	4	5	2								12	26
INCIDENT REPORTS	45	45	55	70	70								285	755
OFFICER INITIATED INCIDENTS	1111	702	1140	1080	1097								5130	12751
ACCIDENT REPORTS	6	12	11	15	16								60	192
MILES PATROLLED	12739	9595	12786	10562	11756								57438	145806
CALLS FOR SERVICE	717	489	687	749	716								3358	9019



Munford Fire Department Monthly Board Report - May 2021

Incidents	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Total 2021	Total 2020
Structure Fires - Munford	0	1	0	0	0								1	9
Structure Fires - County	3	1	3	0	2								9	15
Grass Fire - Munford	0	0	0	0	0								0	9
Grass Fires - County	2	1	1	1	0								5	7
Vehicle Fires - Munford	0	1	0	1	2								4	4
Vehicle Fires - County	0	0	0	1	0								1	1
Vehicle Accidents - Munford	2	1	3	4	2								12	31
Vehicle Accidents - County	4	2	1	0	1								8	21
EMS Calls - Munford	40	62	57	53	43								255	608
EMS Calls - County	5	5	2	5	1								18	40
Other Incidents - Munford	21	25	17	11	16								90	180
Other Incidents - County	7	5	9	5	10								36	87
Mutual Aid Calls	15	12	11	10	11								59	128
Burn Permits	0	3	12	7	4								26	104
Total Calls - Munford	63	90	77	69	63								362	841
Total Calls - County	21	14	16	12	14								77	171
Total Calls - Department	84	104	93	81	77	0	0	0	0	0	0	0	439	1012

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	1	1	0	0
Reserves	30	9	21	0
Total Department Staffing	44	23	21	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Rescue 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		
Tower 81	21	

Munford Parks Recreation Monthly Report

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	YTD	Past Year
Payment Plan														
Current		26/2,165	4/377.50	9/745.50	47/4,155	6/392.50	22/1950	50/4885	6/378	5/340	6/450			
Past Due														

RENTALS														
Friday Night Skate		0	0	0	0	0	0	0	241		322			563
Skate Parties		2	8	14	14	10	9	16	17	18	27			135
Band Room		0	1	0	0	2	1	1	1	4	6			16
Community Room		YMCA (M-F)	MMS wrestling	MMS wrestling	MMS wrestling	MMS wrestling	MMS wrestling	MMS wrestling			3	4		

SENIOR SERVICES														
Congregate Meals		0	0	0	0	0	0	0	0	0	0			0
Home Delivery	115 Weekly	115 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly	130 Weekly			

Vehicle Miles														
P&R-08 Chevy Ext. Cab	97,032	97,677	98,278	98,675	98,885	99,249	99,721	99,928	100,370	100,787	101,175			
P&R-15 Chevy 4Door	32,976	33,162	34,581	34,988	35,863	36,283	36,901	37,353	37,950	38,612	39,561			
CP-05 Chevy Single Cab	138,010		138,701	138,895	139,040	139,180	139,325	139,470	140,129	140,322	140,847			
P&R-08 Chevy Ext. Cab	106,208	106,281	106,360	106,442	106,480	106,922	107,222	107,534	107,745	108,021	108,446			
P&R-01' Expedition						171,405	171,641	171,786	171,891	171,982	172,143			

Equipment Hours														
Jacobsen Truckster	336	348	365	366	366	366	370	371	379	386	403			
Torolnfield Drag	1,450	1,467	1,489	1,500	1,502	1,502	1,502	1,510	1,533	1,558	1,579			
2014-61" Snapper	867	907	917	918	918	918	918	923	937	950	985			
2015-72" Snapper	530	562	575	577	577	577	577		597	607	612			
2015-61" Snapper-CP	686	723	738	749	749	749	749	752	771	784	806			
2012-72" Xmark	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,546	1,558	1,558			
Bad Boy	1025	1,028	1,028	1,028	1,028	1,028	1028	1,028	1,028	1,028	1,056			
Dixie Chopper	598	606	606	606	606	606	606	606	606	609	611			
JD4700 Tractor	3,828	3,830	3,830	3,830	3,830	3,830	3,830	3,839	3,840	3,840	3,841			

Sports Registration														
Basketball					507	507	507	507						
Cheerleading					46	46	0	0						
Flag Football								90	90	90				
Soccer								201	201	201				
Baseball								357	357	357				

Spring Sport games begins April 5th (baseball) , April 10th (Soccer) , April 17th (flag football)

PERMIT NO	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	SQUARE FOOTAGE	PROJECT VALUE	PERMIT FEE	
1	1251	05/10/21	425 COLONIAL HTS.	C	D-R HORTON	NEW S.F. DWELLING	1,786	\$126,000.00	\$344.00
2	1253	05/04/21	45 EASTWOOD DR.	C	SK DEVELOPERS	NEW S.F. DWELING	2,496	\$173,000.00	\$438.00
3	1254	05/04/21	33 EASTWOOD DR.	C	SK DEVELOPERS	NEW S.F. DWELLING	2,469	\$173,000.00	\$438.00
4	1255	05/10/21	380 COLONIAL HGTS.	C	D-R HORTON	NEW S.F. DWELLING	2,296	\$161,000.00	\$414.00
5	1256	05/10/21	394 COLONIAL HGTS.	C	D-R HORTON	NEW S.F. DWELLING	2,029	\$142,000.00	\$378.00
6	1257	05/10/21	408 COLONIAL HGTS.	C	D-R HORTON	NEW S.F. DWELLING	2,296	\$161,000.00	\$414.00
7	1258	05/10/21	422 COLONIAL HGTS.	C	D-R HORTON	NEW S.F. DWELLING	2,183	\$153,000.00	\$398.00
8	1259	05/10/21	436 COLONIAL HGTS.	C	D-R HORTON	NEW S.F. DWELLING	2,229	\$142,000.00	\$378.00
9	1260	05/10/21	48 CARYLE PL.	C	WILLIAM RUTLAND	ADDITION	1,059	\$75,000.00	\$205.00
10	1261	05/10/21	3371 GILTEDGERD	R	JAMES SHANKIN	NEWS.F. DWELLING	3,500	\$245,000.00	\$582.00
11	1262	05/11/21	90 MARY ST.	C	SCOTT WILLIAMS	ADDITION	480	\$80,000.00	\$242.00
12	1263	05/11/21	3203 MARSHALL RD.	R	KEVIN LAWRENCE	ALTERATION	N/A	\$50,000.00	\$167.00
13	1264	05/11/21	3984 MARSHALL RD.	C	JAMES MURRY	STEP SYSTEM	N/A	\$5,660.00	\$5,660.00
14	1265	5/12/21	6 N. MEADOWS CV.	C	D&D CUSTOM HOMES	NEW S.F. DWELLING	2543	\$178,000.00	\$448.00
15	1266	05/19/21	411 RUTH SHANKLE	R	TRAVIS PRUITT	ADDITION	900	\$5,000.00	\$100.00
16	1267	05/21/21	81 EASLEY CT.	C	JAMES PARIS	ACC. BLDG.	240	N/A	\$100.00
17	1268	05/24/21	693 TIPTON	C	D&D CUSTOM HOMES	NEW S.F. WELLING	4,661	\$327,000.00	\$746.00
18	1269	05/25/21	EVANDER	R	BRIAN SIMPSON	NEW S.F. DWELLING	4,435	\$311,000.00	\$714.00
19	1270	05/25/21	21 S. MEADOWS CV.	C	D&D CUSTOMN HOMES	NEW S.F. DWELLING	2,651	\$186,000.00	\$464.00
20	1271	05/25/21	39 S. MEADOWS CV	C	D&D CUSTOM HOMES	NEW S.F. DWELLING	2,651	\$186,000.00	\$464.00
21	1272	05/26/21	274 JOE JOYNER	R	ANGELS FRANKS	ACC. BLDG.	450	N/A	\$100.00
22	1273	05/28/21	LOT EASTWOOD	C	MIKE MURPHY	ACC. BLDG.	600	\$20,000.00	\$100.00
23	1274	05/28/21	411 COLONIAL HIGHTS.	C	D-R-HORTON	NEW S.F. DWELLING	2,296	\$161,000.00	\$414.00
24	1275	05/28/21	LOT 13 COLONIAL HGTS.	C	D-R HORTON	NEW S.F. DWELLING	2,183	\$153,000.00	\$398.00
25	1276	05/28/21	47 FRANCES LN.	C	D-R HORTON	NEW S.F. DWELLING	2,126	\$149,000.00	\$390.00
26	1277	05/28/21	33 RANCES LN.	C	D-R HORTON	NEW S.F. DWELLING	2,296	\$161,000.00	\$414.00
27									\$180.00
							Total	\$3,523,660.00	\$15,090.00

C - CITY LIMITS

R - REGION

Complaints	21	Chicken Permits	Building Permits	26
Inspections	49	Peddlers Permits	Sign permits	2
Certificate Of Occupancy	4		Use & Occupancy Permits	
PREFORMANCE BOND		WALKERS MEADOW	CENTRAL PARK	

[Signature]
Building Inspector



Munford-Tipton County Memorial Library

1476 Munford Avenue

Munford, TN 38058

(901) 837-2665

www.munford.com

May 2021 Library Report



Overview:

- The library has sold **\$43.00** in books with the ongoing book sale.
- The library has collected **\$41.25** in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was **\$279.10**.
- The Library had **123** people use our computers and **86** requiring computer help. In addition we had **190** use the Wi-Fi. The library had **600** reference questions asked and answered.
- Library staff provided **25** one-on-one technology device sessions lasting more than 10 minutes.
- Library staff served as proctors for **14** TWRA Boat Tests.
- The Library has gained **30** new users, with **1,616** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **4,235** patrons.
- Through Interlibrary Loan **16** books were loaned out, and **20** were borrowed.

- ❖ Tennessee R.E.A.D.S. had **860** books checked out.
- ❖ Virtual Story Times were posted to Facebook. Staff reads a book and posts the video to Facebook. We posted **2** videos in April with **130** views.
- ❖ The Library staff made take home crafts for children. **25** crafts were picked up from the Library.
- ❖ The Library had many passive program displays for May, including: May Flowers Display, Fishin' for a Good Book display, Color your own Bookmark & Bookflix display. **26** patrons participated in these passive programs.
- ❖ Library staff started a monthly Staff Recommendation and Book Spotlight display that we shared to our Facebook page.
- ❖ We continue to offer curbside services to patrons. **7** patrons were assisted curbside.
- ❖ May 3, 2021 the library resumed its normal operating hours. There are still only 4 computers open at a time to provide proper space for safe social distancing.
- ❖ Lindsey returned from maternity leave on May 25, 2021.

Munford-Tipton County

Monthly Report

May 2021

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,602	9	1	7,610	Regionally Owned	10,154	143	0	10,297	Locally Owned	E-books	0
Audio Materials		396	0	0	396		1,630	0	0	1,630		Audio Downloadable	0
Video Materials		496	0	1	495		607	0	0	607		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	0
TOTAL		8,494	9	2	8,501		12,391	143	0	12,534		TOTAL PHYSICAL COLLECTION	21,035

Electronic Circulation-READS includes Advantage & other local e collections		Physical Circulation Book & Non-Book		CIRCULATION TOTALS - Auto Fill (all formats - Physical & Electronic)	
Adult **	735	Adult	453	Adult (includes number from libguides **4.4)	1,188
Children **	125	Children	303	Children (includes number from libguides **4.5)	428
Total	860	Total	756	Total for All Circulation	1,616

Unique Users 125

Title VI Survey Information		Library Services		In-Person Programs Offered			
White	18	Library Visits	600		Adult	Young Adult	Children
Black	1	Reference Transactions	600	Inside the Library	4	0	3
American Indian-Alaska Native	0	Computer Users	123	Outside the Library	0	0	0
Hispanic or Latino of any race	3	Wireless Sessions	190	Total	4	0	3
Native Hawaiian/Pacific Islander	0	Website Visits	0	In-Person Programs Attendance			
Asian	0				Adult	Young Adult	Children
Other	0	Hotspots/MiFi	0	Inside the Library	12	0	18
Two or more races	0	Local Database Usage	0	Outside the Library	0	0	0
Total	22	Tech Training/help	0	Total	12	0	18

Borrowers	Current Balance
Adult Borrowers >14 yrs old	3,308
Children Borrowers <14 yrs old	927
Total Borrowers	4,235

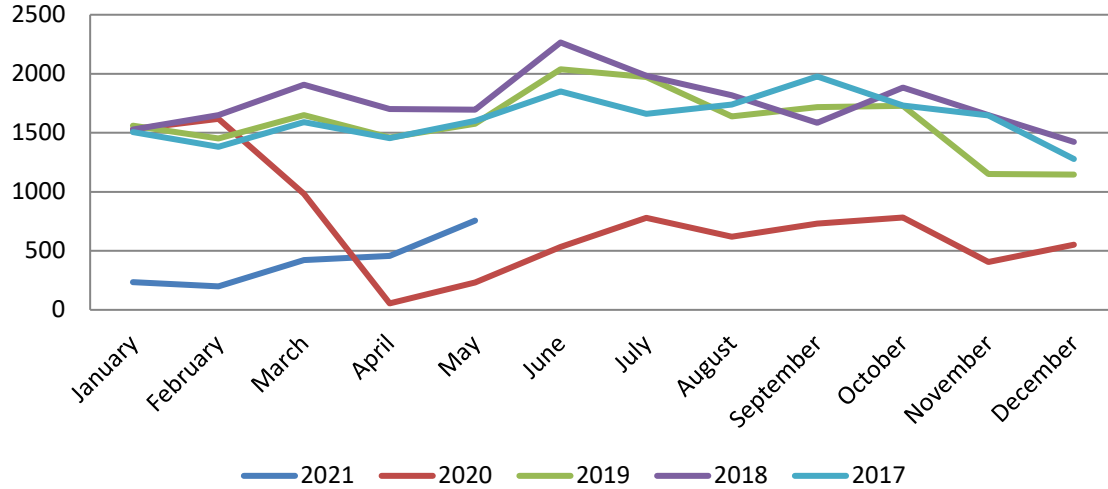
Live Virtual Programming	
Live Virtual Programs	0
Views of Live Virtual Programs	0
On-Demand Views	0

Recorded Programming	
Recorded Programs	1
Views of Recorded Programs	89

Resource Sharing	
ILL - Borrowed	20
ILL - Loaned	16

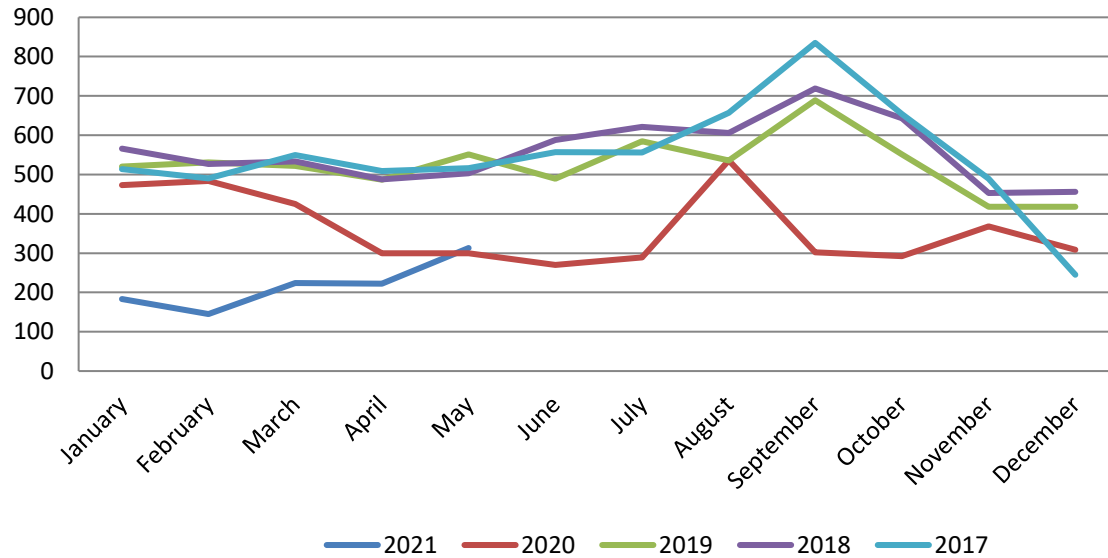
TOTAL PROGRAMS	8
TOTAL PROGRAM ATTENDANCE	119

Circulation Growth 2017-2021



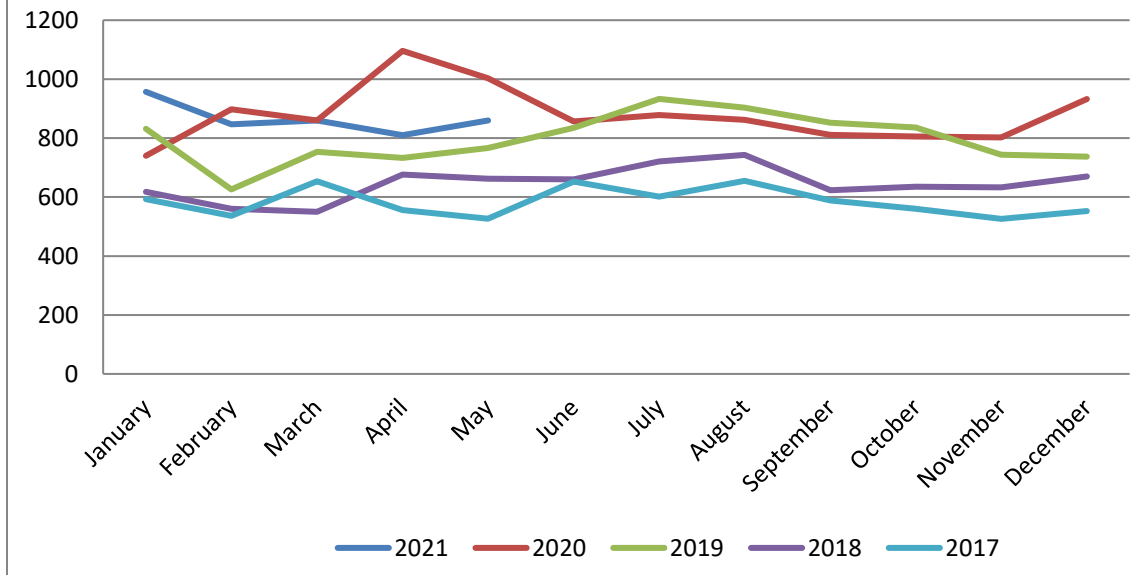
* As of 5/31/2021

Computer Usage 2017-2021



* As of 5/31/2021

Tennessee R.E.A.D.S Circulation



*** As of 5/31/2021**



City of Munford, Tennessee

1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

Mayor's Report
June 28, 2021

Many have asked about the property located at 1256 Munford Avenue and the activity there. The City purchased this 2.7-acre parcel recently for the purpose of providing an additional entrance into the water plant, future expansion of water plant operations, and storage for natural gas operations. Demolition of the house and site prep are being done by local contractor Dozertrax USA of Drummonds, TN, who was the low bidder on this project. We are excited to add this acreage to our public works site.

We have been consulting with engineering firm Kimley-Horn on a Transportation Master Plan, focusing on Munford Avenue (SR206) and Tipton Road (SR178). This community mobility study includes traffic patterns, future projections, and recommendations for improvements on these routes. The study is necessary to be considered for grant funding and will be used as a guide for future grant applications. Funding is provided by a 95/5 grant from TDOT. We are now in the final stages, and I hope to be able to present this study for Board approval in August.

The full-depth reclamation, comprehensive repair and repaving of Park Street and the west end of Plum Tree Circle is now complete. These emergency repairs were necessary due to extensive damage caused by the arctic temperatures we experienced during the winter storm of February 2021. This was unexpected and unplanned but was imperative to maintain the integrity of our road system. The additional cost to perform these repairs is around \$345,000. As a reference, our usual annual paving budget is around \$225,000. We apologize for the dust, gravel and inconvenience to all residents affected.

Tonight, it is my honor to recognize Ms. Alice Green for her long-term volunteer service to our senior citizens at the Munford Senior Center. Ms. Alice has worked in various capacities by serving meals at the center as well as delivering meals to homebound seniors. In total, Ms. Alice has served approximately 50,000 meals. She has been a regular fixture at the senior center for 13 years and is now retiring and looking forward to spending more time with her family. I am pleased to present the "My Kind of Town Volunteer" award to Ms. Alice Green.

Celebrate Independence will be held on July 1 at Poplar Park. The fireworks extravaganza will begin around 8:55 PM and will be outstanding as always. This event draws thousands to our town and the show can be seen throughout South Tipton County. Food trucks will be located in Poplar Park and various other places for your convenience. Bring your lawn chairs to Poplar Park, located in downtown Munford, or gather anywhere around downtown for a great night of celebrating 245 years of American freedom! This event is the cooperative effort of Celebrate Munford and the City of Munford.

Finally, Congratulations to the 2021 Graduating Class of Munford High School. MHS graduated 300 seniors who received in excess of \$10.5M in scholarships and nine seniors have committed to serve our nation in the military. Among the graduating seniors are Macy Glass, daughter of Alderman Lonnie Glass, and Molly Hutton, my granddaughter. May God bless each one as they embark on their next great adventure!

Warm regards,

Dwayne Cole

ORDINANCE: 2021-05-01

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE ADOPTING THE 2018 EDITION OF THE INTERNATIONAL FUEL GAS CODE

WHEREAS regulating and governing fuel gas systems and gas-fired appliances in the City of Munford, Tennessee; and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, repealing Ordinance No. 2016-02-07 of the City of Munford, Tennessee and all other ordinances or parts of laws in conflict therewith:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of the City of Munford, Tennessee , being marked and designated as the *International Fuel Gas Code*, 2018 edition, including Appendix Chapters (being none) (see *International Fuel Gas Code* Section 101.3, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the City of Munford, in the State of Tennessee for regulating and governing fuel gas systems and gas-fired appliances as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fuel Gas Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section 101.1. Insert: City of Munford

Section 106.6.2. Insert: The fee schedule specified in Sections 106.6 and 106.6.2 shall be as periodically set by the City of Munford Board of Mayor and Alderman.

Section 108.4. Insert: "Misdemeanor" a maximum of "fifty dollars" (\$50.00) shall be specified; all references to imprisonment are deleted.

Section 3. That Ordinance No. 2016-02-07 of City of Munford, Tennessee referencing the 2018 International Codes and all other ordinances or parts of laws in conflict herewith are hereby repealed.

Section 4. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Board of Mayor and Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 5. That nothing in this ordinance or in the Fuel Gas Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this ordinance.

Section 6. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 7. This ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

RESOLUTION 2021-05-03

AN RESOLUTION TO ANNEX PROPERTY LOCATED ON AT THE INTERSECTION OF MCCORMICK ROAD AND CAMPGROUND ROAD (OWNED BY REI CAPITAL LLC)

WHEREAS, a public hearing before this body was held on _____ the ___ day of _____, 2021, pursuant to a notice thereof published in the Covington Leader on _____, 2021; and,

WHEREAS, it now appears that the prosperity of this City and of the territory herein described will be materially retarded and the safety and welfare of the inhabitants and property thereof is endangered if such territory is not annexed; and,

WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents the property owners thereof and this City as a whole; and,

WHEREAS, a Plan of Service for this area was adopted by resolution on _____, 2021 as required by Section 6-51-102, Tennessee Code Annotated and notice thereof published in the Covington Leader on the ___ day of _____, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Alderman of the City of Munford, Tennessee:

Section 1. Pursuant to authority conferred by Sections 6-51-101 to 6-51-123, Tennessee Code Annotated, there is hereby annexed to the City of Munford, Tennessee and incorporated within the corporate boundaries thereof, the following described territory adjoining the present corporate boundaries:

PROPERTY DESCRIPTION FOR POTION OF PARCEL 16.00 MAP 126 TO BE ANNEXED INTO THE CITY OF MUNFORD

Beginning in the North Line of Campground Road said point also being the Southernmost corner of Lot 1, Section "A", Happy Valley Subdivision, thence Northerly a distance of 292 feet more or less to the interior corner of Lot 1, Section "A" Happy Valley, thence Easterly with the Southern line of Happy Valley Subdivision a distance of 1,527 feet more or less to the Southeastern Corner of Lot 12 Section "A" Happy Valley Subdivision, thence Southerly with the East line of the Hanks and Sons property a distance of 839 feet more or less to the Southwest corner of the Hanks and Sons property, thence Easterly with the South line of the Hanks and Sons Property 2,274 feet more or less to an interior corner,

thence South 50 feet plus or minus to the West line of McCormick Road, thence with the West line of McCormick Road 907 feet more or less to the Northeast Corner of Lot 1 of the Watson McCormick Road Subdivision, thence Northwestwardly 473 feet more or less to the Northern most corner of Lot 1, thence Southwesterly a distance of 1,560 feet more or less to the Northwest corner of Parcel 127 042.11, thence Westerly with the North line of Parcel 126E A009.00 a distance of 360 feet more or less to the North line of McCormick Road, thence with the North line of McCormick and East line of Campground Road a distance of 2,575 feet more or less containing 118 Acres more or less.

Section 2. This Resolution shall become effective thirty days from and after its passage, the public welfare requiring it.

1st Reading _____

2nd Reading _____

Date published in local newspaper

Date of Public Hearing

Mayor

Date

Attest: City Recorder

Date

April 19, 2021

Mr. Glenn Stringfellow
Department of Planning
1397 Munford Avenue
Munford, Tennessee 38058

RE: Request for Annexation and Rezoning

Dear Glenn,

On Behalf of REI Capital LLC owners of property location within the Regional Planning Boundaries of the Tow of Munford we are requesting consideration of annexation of approximately 118 Acres more or less, located on McCormick Road and Campground Road. With this request for Annexation, we would like to concurrently ask for rezoning form Agricultural to Residential R-2 zoning. As an attachment to this letter, we are providing a tax map highlighting the area requested for the annexation along with the Trust deed which includes the overall property ownership of the deeded property. If this request is accepted, we will provide a Legal Description of only the property to be annexed. Also, to expedite the process we can provide the mailing labels for the public notice upon your request. We will only need the radius which coverage is expected.

If you need any further information or documentation, please let me know. I look forward to hearing back from you.

Respectfully,

Kevin Ledford, P.E.

Property
Owner: Hubert T. Meyers Date: 4/26/2021

ORDINANCE 2021-05-03

AN ORDINANCE TO ZONE PROPERTY IN ANNEXED AREA LOCATED AT THE INTERSECTION OF MCCORMICK ROAD AND CAMPGROUND ROAD (OWNED BY REI CAPITAL LLC)

WHEREAS, Sections 13-7-201 through 13-7-212 of the Tennessee Code Annotated empowered the City of Munford to enact the Munford Zoning Ordinance and zone all properties in the City or annexed into the City; and,

WHEREAS, the annexation of such territory is deemed necessary for the welfare of the residents and property owners thereof and of this City as a whole; and,

WHEREAS, the Munford Municipal / Regional Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the Tennessee Code Annotated and recommends such amendment to the Munford Board of Mayor and Alderman; and,

WHEREAS, the Munford Board of Mayor and Alderman has given due public notice of hearings on said amendment and has held a public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-212 of the Tennessee Code Annotated, with regard to the amendment of the Munford Zoning Map by the Planning Commission and subsequent action of the Board of Mayor and Alderman of the City of Munford have been met.

Section 1. NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Munford, Tennessee, that the following property be zoned R-2 (Medium Density Residential) District:

PROPERTY DESCRIPTION FOR POTION OF PARCEL 16.00 MAP 126 TO BE ANNEXED INTO THE CITY OF MUNFORD

Beginning in the North Line of Campground Road said point also being the Southernmost corner of Lot 1, Section "A", Happy Valley Subdivision, thence Northerly a distance of 292 feet more or less to the interior corner of Lot 1, Section "A" Happy Valley, thence Easterly with the Southern line of Happy Valley Subdivision a distance of 1,527 feet more or less to the Southeastern Corner of Lot 12 Section "A" Happy Valley Subdivision, thence Southerly with the East line of the Hanks and Sons property a distance of 839 feet more or less to the Southwest corner of the Hanks and Sons property, thence Easterly with the South line of the Hanks and Sons Property 2,274 feet more or less to an interior corner, thence South 50 feet plus or minus to the West line of McCormick Road, thence with the West line of McCormick Road 907 feet more or less to the Northeast Corner of Lot 1 of the Watson McCormick Road Subdivision, thence Northwestwardly 473 feet more or less to the Northern most corner of Lot 1, thence

Southwesterly a distance of 1,560 feet more or less to the Northwest corner of Parcel 127 042.11, thence Westerly with the North line of Parcel 126E A009.00 a distance of 360 feet more or less to the North line of McCormick Road, thence with the North line of McCormick and East line of Campground Road a distance of 2,575 feet more or less containing 118 Acres more or less.

Section 2. This Ordinance shall become effective thirty days from and after its passage, the public welfare requiring it.

1st Reading _____

2nd Reading _____

Date published in local newspaper

Date of Public Hearing

Mayor

Date

Attest: City Recorder

Date

RESOLUTION 2021-06-01

A RESOLUTION ADOPTING A PLAN OF SERVICE FOR AREA TO BE ANNEXED INTO THE CITY OF MUNFORD, TENNESSEE: PROPERTY LOCATED ON AT THE INTERSECTION OF MCCORMICK ROAD AND CAMPGROUND ROAD (OWNED BY REI CAPITAL LLC)

WHEREAS, *Tennessee Code Annotated* 6-51-102 requires that a plan of service be adopted by the governing body of a city prior to annexing an area; and,

WHEREAS, the Munford Municipal-Regional Planning Commission has recommended that the following Plan of Service for the annexation of an area located on McCormick Drive (Owned By REI Capital, LLC).

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE:

SECTION 1. Pursuant to Tennessee Code Annotated Section 6-51-102, there is hereby adopted for the proposed annexation area the following Plan of Service:

A. Police

- (1) Patrolling, radio responses to calls, and other routine police service, using present personnel and equipment, will be provided on the effective date of annexation.
- (2) No additional personnel or equipment will be added during the first year after the effective date of annexation, but as the area develops, additional personnel and equipment may be expanded as needed.
- (3) Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

B. Fire

- (1) Fire protection by the present personnel and the equipment of the fire fighting force, within the limitations of available water and distances from fire

stations, will be provided on the effective date of annexation.

- (2) No additional personnel or equipment will be added during the first year after effective date of annexation, but with the growth and development of the area additional personnel and equipment may be expanded as needed.

C. Water

Potable water will be supplied by Poplar Grove Utility District according to rates and fees approved by the District's Board of Commissioners. Poplar Grove Utility District makes no guarantee of any specific water volumes, flows or pressures to the property. Whether to the District's existing water distribution system or to water system improvements on the property, all such improvements deemed necessary by the District to provide water service to the property shall be the sole responsibility of the owner(s) and/or developer(s) according to the District's Rules and Regulations, Subdivision Policy and Developer's Contract.

D. Sewer

The installation of a sanitary sewer system for future development will be the responsibility of the developers. The property lies within the sewer service area of Poplar Grove Utility District.

E. Natural Gas

The necessary natural gas lines will be installed on undeveloped property by developers as development occurs according to current city policies. Gas is currently available to existing property owners.

F. Refuse Collection

The same regular refuse collection services now provided within the city will be extended to the annexed areas after 30 days of the effective date of annexation.

G. Streets

There are currently no streets within the Annexation area. After the new streets are inspected and accepted into the City street system by the Board of Mayor and Alderman. The City will provide the following services to new streets constructed in the annexed area:

- (1) Emergency maintenance of streets. (repair of hazardous chuck holes, measures necessary for traffic flow, etc.)
- (2) Routine maintenance, on the same basis as in the present city.
- (3) Reconstruction and resurfacing of streets, installation of storm drainage facilities, construction of curbs and gutters, and other such major improvements, as need therefore is determined by the governing body, will be accomplished under current policies of the city.

H. Inspection Services

Inspection services are currently provided by the city. Code Enforcement will begin in the annexed areas on the effective date of annexation.

I. Planning and Zoning

The planning and zoning jurisdiction of the city will extend to the annexed areas on the effective date of annexation. City planning will thereafter encompass the annexed areas. The area will be zoned R-1 (Low Density Residential) District

J. Street Lighting

Street lights will be installed by developers as development occurs in accordance with standards currently prevailing in the existing city policies.

K. Recreation

Residents of the annexed areas may use all existing recreational facilities, parks, etc. on the effective date of

annexation. The same standards and policies now used in the present city will be followed in expanding the recreational program and facilities in the enlarged city.

L. Miscellaneous

- (1) Street name signs where needed will be installed as new streets are opened in the annexed area.

SECTION 2. This Resolution shall be effective from and after its adoption.

ADOPTED this _____ day of _____, 2021.

Mayor

City Recorder

Enterprise Budget Summaries

**Water/Sewer
Proposed Budget
FY 2021-2022**

	2020-2021 BUDGET	04-30-2021 ACTUAL	2021-2022 PROPOSED
REVENUES			
SALES	2,083,530.00	1,745,165.00	2,210,769.00
SERVICE CHARGES/FEES	319,800.00	533,961.00	439,726.00
OTHER REVENUES	2,700.00	5,951.00	4,703.00
TOTAL REVENUES	2,406,030.00	2,285,077.00	2,655,198.00
EXPENSES			
WATER TREATMENT	496,873.00	413,966.00	522,153.00
WATER DISTRIBUTION	63,925.00	87,683.00	73,104.00
	<u>560,798.00</u>	<u>501,649.00</u>	<u>595,257.00</u>
SEWER TREATMENT	362,990.00	295,943.00	369,059.00
SEWER COLLECTION	210,200.00	204,162.00	234,142.00
	<u>573,190.00</u>	<u>500,105.00</u>	<u>603,201.00</u>
WATER/SEWER SHARED SERVICE			
PERSONNEL SERVICE	511,191.00	516,401.00	689,685.00
CONTRACT SERVICES	104,900.00	57,356.00	110,250.00
SUPPLIES/OPER MATERIALS	65,850.00	82,335.00	153,850.00
FIXED CHARGES/DEBT	161,308.00	170,284.00	193,953.00
ALLOCATIONS	254,238.00	214,546.00	271,571.00
	<u>1,097,487.00</u>	<u>1,040,922.00</u>	<u>1,419,309.00</u>
TOTAL EXPENSES	2,231,475.00	2,042,676.00	2,617,767.00
Net Surplus/(loss)	174,555.00	242,401.00	37,431.00

**GAS
Proposed Budget
FY 2021-2022**

	2020-2021 BUDGET	04-30-2021 ACTUAL	2021-2022 PROPOSED
REVENUES			
SALES	3,785,000.00	3,624,227.00	4,025,000.00
SERVICE CHARGES/FEES	242,000.00	213,433.00	223,400.00
OTHER REVENUES	90,000.00	26,050.00	25,000.00
TOTAL REVENUES	4,117,000.00	3,863,710.00	4,273,400.00
EXPENSES			
PERSONNEL SERVICE	672,341.00	549,759.00	858,756.00
CONTRACT SERVICES	236,780.00	156,213.00	249,600.00
SUPPLIES/OPER MATERIALS	2,017,150.00	1,945,860.00	2,127,832.00
FIXED CHARGES/DEBT	597,998.00	505,687.00	604,870.00
ECON DEVELOPMENT	87,280.00	0.00	0.00
ALLOCATIONS	330,285.00	278,568.00	350,432.00
TOTAL EXPENSES	3,941,834.00	3,436,087.00	4,191,490.00
Net Surplus/(loss)	175,166.00	427,623.00	81,910.00



CHECKS OVER \$10,000

May 2021

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
BlueCross BlueShield	17366	\$ 64,606.33	Medical Insurance June
Comserv Wireless	17375	\$ 10,699.95	Police Vehicle Equipment
D-R Horton	17380	\$ 10,960.00	Septic Rebate
Dozertrax USA	17384	\$ 32,278.70	Force Main (Sewer)
Lehman Roberts	17312	\$160,360.21	Road Improvement Paving
Mid South Rescue	17316	\$ 14,012.00	Air Bags for Engine 81 and 82
Southwest TN Electric	17336	\$ 28,734.23	Electrical Services (March-April)
	17430	6,340.61	Electrical Services (March-April)
	17476	<u>3,752.82</u>	Electrical Services (March-April)
	Total Southwest Elect	\$ 38,827.66	
Sullivan's Natural Gas	17339	\$ 10,000.00	Sandblast and Paint Regulator Meter Station
TN Energy Acquisition Corp	17344	\$ 40,676.16	Natural Gas Purchase/Transport
Waste Pro	17351	\$ 19,193.03	Solid Waste April
	Total	\$401,614.04	

City of Munford
Balance Sheet Summary
For the Period Ended May 31, 2021

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$1,555,021	\$52,740	\$62,977	\$0	\$0	\$1,670,737
State Street Aid Fund	\$455,587	\$0	\$0	\$0	\$0	\$455,587
Drug Fund	\$27,872	\$0	\$0	\$0	\$0	\$27,872
Solid Waste Fund	\$65,847	\$39,039	\$0	\$0	\$0	\$104,886
Water-Sewer Fund	\$655,721	\$199,894	\$0	\$0	\$8,710,128	\$9,565,744
Gas Fund	\$7,844,834	\$159,093	\$0	\$109,880	\$5,324,503	\$13,438,311
	\$10,604,882	\$450,766	\$62,977	\$109,880	\$14,034,632	\$25,263,137

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$52,754	\$1,200	\$0	\$0	\$53,954
State Street Aid Fund	\$324	\$0	\$0	\$0	\$324
Drug Fund	\$8,076	\$0	\$0	\$0	\$8,076
Solid Waste Fund	\$0	\$0	\$11,511	\$0	\$11,511
Water-Sewer Fund	\$44,789	\$113,904	\$22,841	\$2,461,735	\$2,643,269
Gas Fund	\$4,259	\$69,752	\$28,625	\$1,330,029	\$1,432,664
	\$110,202	\$184,855	\$62,977	\$0	\$3,791,764

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$1,461,271	\$155,513		\$1,616,784
State Street Aid Fund	\$521,648		(\$66,385)	\$455,263
Drug Fund	\$16,277	\$3,519		\$19,796
Solid Waste Fund	\$63,110	\$30,264		\$93,374
Water-Sewer Fund	\$6,618,797	\$303,676		\$6,922,473
Gas Fund	\$11,598,984	\$406,663		\$12,005,647
	\$20,280,088	\$899,635	(\$66,385)	\$21,113,338

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2021 Activity	Decrease from FY 2021 Activity	Ending Fund Balance or Equity
Government Funds	2,154,196	62,354	1,999,196	159,032	(66,385)	2,091,843
Enterprise Funds	23,108,941	4,087,444	18,280,892	740,603	0	19,021,495
	25,263,137	4,149,798	20,280,088	899,635	(66,385)	21,113,338

General Fund Budget Update

General Fund
Budget Update
05-31-2021

91.67%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
LOCAL TAXES	2,674,531.00	2,965,244.00	2,707,984.00	91.32%
LICENSES & PERMITS	51,350.00	51,350.00	41,859.00	81.52%
INTERGOVERNMENTAL CHARGES FOR SERVICE	831,581.00	1,095,762.00	959,778.00	87.59%
<i>POLICE SERVICES</i>	4,600.00	2,500.00	1,841.00	73.64%
<i>FIRE PROTECTION</i>	4,500.00	2,990.00	11,774.00	393.78%
<i>FEES & COMMISSIONS</i>	18,000.00	8,000.00	121,548.00	1519.35%
<i>P&R - PROGRAMS</i>	132,735.00	80,666.00	92,605.00	114.80%
<i>P&R - CONCESSIONS</i>	12,000.00	4,500.00	6,977.00	155.04%
<i>P&R - CENTENNIAL</i>	128,100.00	91,820.00	108,843.00	118.54%
<i>RENTAL FEES</i>	142,616.00	129,100.00	110,336.00	85.47%
<i>LIBRARY SERVICES</i>	6,050.00	4,262.00	4,613.00	108.24%
<i>COMMUNITY DEV</i>	5,250.00	5,250.00	5,400.00	102.86%
	<u>453,851.00</u>	<u>329,088.00</u>	<u>463,937.00</u>	<u>140.98%</u>
FINES & FORFEITURES	139,250.00	139,250.00	118,988.00	85.45%
OTHER REVENUES	5,002.00	33,304.00	41,422.00	124.38%
TOTAL REVENUES	4,155,565.00	4,613,998.00	4,333,968.00	93.93%
EXPENSES				
GENERAL GOVERNMENT				
<i>LEGISLATIVE</i>	25,785.00	28,487.00	27,960.00	98.15%
<i>JUDICIAL</i>	17,044.00	17,044.00	12,688.00	74.44%
<i>ELECTIONS</i>	0.00	0.00	0.00	0.00%
	<u>42,829.00</u>	<u>45,531.00</u>	<u>40,648.00</u>	<u>89.28%</u>
FINANCE & ADMINISTRATION	42,092.00	71,156.00	64,070.00	90.04%
CODE ENFORCEMENT	46,029.00	47,732.00	47,300.00	99.09%
PUBLIC SAFETY				
<i>POLICE</i>	1,532,356.00	1,538,396.00	1,467,147.00	95.37%
<i>FIRE</i>	1,177,835.00	1,275,193.00	1,172,731.00	91.96%
	<u>2,710,191.00</u>	<u>2,813,589.00</u>	<u>2,639,878.00</u>	<u>93.83%</u>
STREETS				
STREETS	89,542.00	285,105.00	334,631.00	117.37%
PARKS & RECREATION				
<i>P & R ADMIN</i>	364,597.00	342,385.00	303,170.00	88.55%
<i>P & R PROGRAMS</i>	62,850.00	60,964.00	55,773.00	91.49%
<i>CENTENNIAL</i>	327,002.00	319,858.00	260,341.00	81.39%
<i>PARKS</i>	37,290.00	37,353.00	36,204.00	96.92%
<i>TIPTON PLAZA</i>	67,194.00	68,688.00	48,693.00	70.89%
	<u>858,933.00</u>	<u>829,248.00</u>	<u>704,181.00</u>	<u>84.92%</u>
LIBRARY	95,449.00	105,286.00	91,555.00	86.96%
COMMUNITY DEVELOPMENT	20,303.00	39,831.00	23,714.00	59.54%
DEBT SERVICE	250,197.00	250,197.00	232,476.00	92.92%
TOTAL EXPENSES	4,155,565.00	4,487,675.00	4,178,453.00	93.11%
RESERVE	0.00	0.00	0.00	
Net Surplus/(loss)	0.00	126,323.00	155,515.00	

**Budget Update
State Street Aid**

05-2021

Percentage of Budget Yr Complete

91.67%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
STATE - FUND BALANCE	0	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	100,265	100,265	82,486	82.27%
STATE - \$0.03 GASOLINE TAX	33,300	33,300	23,692	71.15%
STATE - 1989 GASOLINE TAX INCREASE	20,774	20,774	12,786	61.55%
STATE - GAS 2017 TAX	41,181	41,181	41,540	100.87%
STATEST - INTEREST EARNINGS	1,000	2,500	2,339	93.56%
STATEST - OTHER FINANCING SOURCES	300,000	300,000	102,861	34.29%
TOTAL REVENUES	496,520	498,020	265,704	53.35%
EXPENSES				
STATE ST - ELECTRIC	20,000	20,000	20,502	102.51%
STATE ST - PROFESSIONAL SERVICES	0	4,519	4,519	100.00%
STATE ST - REP/MT STORM DRAINS	30,000	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	300,000	372,365	267,987	71.97%
STATE ST - MAJOR PROJECT - PAVING	0	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0	0.00%
STATE ST - CONCRETE	0	0	0	0.00%
STATE ST - DEBT TML#5	39,600	39,600	23,632	59.68%
STATE ST - INTEREST TML#5	30,000	30,000	15,450	51.50%
STATE ST - CAPITAL OUTLAY	0	0	0	0.00%
TOTAL EXPENSES	419,600	466,484	332,090	71.19%
Net Surplus/(loss)	76,920	31,536	(66,386)	

**Budget Update
Drug Fund**

05-2021

Percentage of Budget Yr Complete

91.67%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
DRUG - FUND BALANCE				
DRUG - GENERAL SESSIONS	600		1,025	170.83%
DRUG - CIRCUIT COURT	400		0	0.00%
DRUG - OTHER MISC REV	0		0	0.00%
DRUG - FORFEITS (from seizure acct)	500		4,345	869.00%
OR - INTEREST EARNINGS	80		83	103.75%
TOTAL REVENUES	1,580	0	5,453	345.13%
EXPENSES				
DRUG - MEMBERSHIPS	0		288	0.00%
DRUG - MEDICAL/VET	750		646	86.13%
DRUG - PROF SERV TRAINING	0		0	0.00%
DRUG - REPAIR/MT VEHICLE	0		0	0.00%
DRUG - TRAVEL/LODGING	0		0	0.00%
DRUG - DOG SUPPLIES	750		409	54.53%
DRUG - OPERATING SUPPLIES	80		590	737.50%
DRUG - CAPITAL OUTLAY	0		0	0.00%
TOTAL EXPENSES	1,580	0	1,933	122.34%
Net Surplus/(loss)	0	0	3,520	

Budget Update **05-2021**
Solid Waste Fund

Percentage of Budget Yr Complete 91.67%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
TRASH COLLECTION - RESIDENTIAL	385,000	385,000	328,906	85.43%
TRASH COLLECTION - POPLAR GROVE	18,045	18,045	19,845	109.98%
TRASH COLLECTION- LATE PENALTIES	9,100	9,100	6,585	72.36%
TRASH COLLECTION - INTEREST REVENUE	300	300	195	65.00%
TOTAL SOLID WASTE REVENUES	412,445	412,445	355,531	86.20%
EXPENSES				
TRASH -VENDOR SERVICES	217,170	217,170	185,261	85.31%
TRASH - OTHER PROFESSIONAL SRVS	0	0	1,112	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	0	0	0.00%
TRASH - CAPITAL OUTLAY MISC	30,000	30,000	0	0.00%
Allocations			0	0.00%
<i>Legislative</i>	13,998	10,957	10,754	98.15%
<i>Finance & Administration</i>	168,367	142,312	128,140	90.04%
	182,365	153,269	138,894	90.62%
TOTAL SOLID WASTE COLLECTION	429,535	400,439	325,267	81.23%
Surplus/(loss)	(17,090)	12,006	30,264	

Budget Update **05-2021**
Water - Sewer Fund

Percentage of Budget Yr Complete 91.67%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
Sales	2,083,530		1,923,929	92.34%
Rent Revenue	4,000		4,000	100.00%
Service Charges	315,800		582,226	184.37%
Other Revenues	2,700		6,214	230.15%
TOTAL WATER-SEWER REVENUES	2,406,030		2,516,369	104.59%
EXPENSES				
Water - Treatment	496,873		456,550	91.88%
Water - Distribution	63,925		90,054	140.87%
Sewer - Treatment	362,990		324,231	89.32%
Sewer - Collection	210,200		218,147	103.78%
Personnel	511,191		566,502	110.82%
Contract Services	104,900		60,106	57.30%
Supplies	65,850		86,351	131.13%
Fixed Charges	70,600		66,909	94.77%
Rebates/Debt Service	90,708		106,456	117.36%
	1,977,237		1,975,306	99.90%
Allocations				
<i>Legislative</i>	13,998		13,622	97.31%
<i>Finance & Administration</i>	210,459		192,210	91.33%
<i>Code Enforcement</i>	23,014		23,650	102.76%
<i>Community Development</i>	6,767		7,905	116.82%
	254,238		237,387	93.37%
TOTAL WATER-SEWER EXPENSES	2,231,475		2,212,693	99.16%
Net Surplus/(loss)	174,555		303,676	

**Budget Update
Gas Fund**

05-2021

Percentage of Budget Yr Complete 91.67%

	BUDGET	AMENDED	ACTUAL	% MET
REVENUES				
Sales	3,785,000		3,748,607	99.04%
Service Charges	242,000		222,952	92.13%
Other Revenues	90,000		27,982	31.09%
TOTAL GAS REVENUES	4,117,000		3,999,541	97.15%
EXPENSES				
Personnel	672,341		616,547	91.70%
Contract Services	236,780		165,084	69.72%
Materials/Supplies	2,017,150		1,967,871	97.56%
Fixed Charges	537,350		489,913	91.17%
Rebates/Debt Service	60,648		46,270	76.29%
Econ Development Allocations	87,280		0	0.00%
	<i>Legislative</i>		19,357	97.31%
	<i>Finance & Administration</i>		256,281	91.33%
	<i>Code Enforcement</i>		23,650	102.76%
	<i>Community Development</i>		7,905	116.82%
			330,285	93.01%
TOTAL GAS EXPENSES	3,941,834		3,592,878	91.15%
Net Surplus/(loss)	175,166		406,663	

Upcoming Meeting Dates and Events

July

2021

July 1 (Thursday)

4:00	General Welfare
4:30	Public Works
Dusk	Celebrate Independence Poplar Park

July 5 (Monday)

All City Offices Closed in Observance of Independence Day

July 13 (Tuesday)

6:30	Planning Commission
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July 15 (Thursday)

2:30	Birthday Coffee
4:00	Parks and Recreation Committee
4:30	Public Safety Committee

July 26 (Monday)

7:00	Board Meeting
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City of Munford, Tennessee
1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

Munford Municipal-Regional Planning Commission
June 8, 2021

The regular monthly meeting of the Munford Municipal-Regional Planning Commission was cancelled due to no business. The cancelation of this meeting was published on the City of Munford Web Site and the City of Munford Facebook page.

Roy Meadors, Chairman

Sue Arthur, Secretary

Barbara Younger, Recording Secretary