



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, November 28, 2022 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Oath of Office – County Executive Jeff Huffman
 - a. Alderman Jack Bomar
 - b. Alderman Steve Childress
 - c. Alderman Richard Cramer
- D. Establishment of Quorum
- E. Approve the minutes from the Regular Monthly Meeting – Oct 24, 2022
- F. Public Forum

II. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

- A. Public Works Dir. Sherry Bennard
- B. Public Safety Chief Randal Baskin
Chief Jeremy Reeves
- C. Parks & Recreation Dir. Griff Fisher
- D. Building Inspector/
Code Enforcement Insp. Glenn Stringfellow

III. MAYOR'S REPORT

A. Report

B. Proclamation/Awards

C. Appointments

- Planning Commission – Steve Childress
- Planning Commission re-appointment for a two (2) year term beginning December 2022
 - Roy Meadors
 - John Moren
- Municipal Board of Zoning Appeals re-appointment for a two (2) year term beginning in December 2022.
 - Janice Bomar

D. Ordinance – Resolutions – Motions

- **RESOLUTION: 2022-11-01** A Resolution to authorize execution of amendment to Gas Supply agreement with TEAC in connection with available discount in TEAC's Gas Prepayment Project.

E. Announcements

F. Acknowledgements

IV. NEW BUSINESS

A. Election of Vice-Mayor

V. FINANCIAL REPORT

A. Checks over \$10,000

B. Financial Report 10-31-2022

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – October 24, 2022

**Regular Monthly Meeting – Monday October 24, 2022, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Sue Arthur, Ray Deneka, Lonnie Glass, Deborah Reed, and Glenn Turner.

Absent: Alderman Jack Bomar

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, PW Asst Director Mark Walker, PR Director Griff Fisher, and Building/Code Inspector Glenn Stringfellow.

I. CALL TO ORDER

Mayor Cole called the October 24, 2022, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 pm. Mayor Dwayne Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with five aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Re-scheduled Meeting of October 3, 2022, for approval. *With no corrections, minutes approved as distributed.*

IV. PUBLIC FORUM

No one present to speak.

V. OLD BUSINESS:

- Public Works – Assoc Director Mark Walker presented the monthly report. See attached sheet.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
 - b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.
- Parks & Recreation – Director Griff Fisher presented the monthly report. See attached sheet.

- Code Enforcement – Inspector Glenn Stringfellow presented the monthly report. See attached sheet.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.
 - Mayor Cole presented **RESOLUTION: 2022-10-01** A Resolution awarding contract for Aberdeen Wastewater Pumping Station Replacement to DozerTrax *Motion was made by Alderman Turner to approve **RESOLUTION: 2022-10-01**. Motion was seconded by Alderman Reed. Motion carried, all members present voting aye.*
 - Mayor Cole presented **RESOLUTION: 2022-10-02** A Resolution approving TDEC-ARPA funds allocated to the City of Munford be used in collaborative TDEC application submitted by Tipton County. Alderman Reed stated “Just a concern, I believe I asked you, Mayor, as well as Sherry, that any meetings that came up regarding this project, I would be informed and invited to attend so I could get information, do my own research, and be able to answer any questions that may be asked about it. That was not done. And just three days ago we received this document with these projected costs to vote on tonight without any time for my own sake and that of our constituents to delve into it in any kind of way. I just think that it is effective leadership that we be informed about what is going on, on all levels. I am not going to hold this up, but I want you to know my concern.” Mayor Cole responded “I understand. Most of the meetings that we attended were called by the County because the County is the applicant. So generally speaking, it was not my meeting to invite people. If it is another Municipality or the County Government they invite, so there is certainly no intent to exclude anyone. In fact, none of the Alderman were included in the emailed invitation and I will tell you that as one of my favorite words, “wonky” as wonky as this this has been we never really got a clear picture until about Friday of the previous week. So, the picture did begin to clear up and the funding mechanism began to clear up, the path forward began to clear and that is where we are today. But yes, ma’am your concerns are duly noted. *Motion was made by Alderman Arthur to approve **RESOLUTION: 2022-10-02**. Motion was seconded by Alderman Deneka. Motion carried, all members present voting aye.*
 - Mayor Cole presented a proclamation in honor of Alderman Sue Arthur for her service on the Board of Mayor and Alderman for the last twenty-one years. The proclamation declares November 1st as “Ms. Sue Day” and stated the city’s appreciation for Ms. Sue’s dedication and service to the citizens of Munford.

VIII. NEW BUSINESS –

No new business to report/discuss.

IX. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for September. A *motion was made by Alderman Deneka to accept all checks over \$10,000 as presented. Alderman Glass seconded motion. Motion carried, all members present voting aye.*

- **Financial Report 09-30-2022** – Mayor Cole presented the Financial Report for the period ending September 30, 2022. *A motion to accept the report was made by Alderman Reed. Alderman Glass seconded motion. Motion carried, all members present voting aye.*

With no further discussion, Mayor Cole made a motion to adjourn at 7:31 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3457	3458	3452	3458	3462	3456	3456	3478	3482	3490	3481	3478	41,608
Sewer Customers Total	2226	2217	2218	2219	2234	2229	2226	2244	2250	2258	2248	2247	26,816
Gas Customers Total	7351	7355	7369	7425	7437	7441	7433	7455	7445	7417	7411	7428	88,967
<i>In Atoka City Limits</i>	2561	2562	2564	2564	2566	2565	2566	2567	2569	2570	2568	2568	30,790
<i>Out of Atoka City Limits</i>	292	293	293	294	294	293	293	294	294	295	294	295	3,524
Trash Customers	1724	1728	1744	1749	1749	1770	1781	1788	1793	1812	1817	1817	21,272
Customer Adjustments													
Connects	98	77	47	56	68	94	72	69	75	82	73	95	906
Finals	82	69	41	61	74	83	75	78	118	81	68	67	897
Meter Sets	2	8	0	10	35	6	9	13	7	13	13	16	132
PAYMENTS													
Payments on line													
Utility paid on line	2660	2793	2793	2689	2916	2675	2419	2425	2508	2349	2471	2633	31,331
ACH Payments	1432	1462	1475	1501	1517	1534	1586	1608	1618	1632	1643	1655	18,663
E-Bills	1540	1539	1540	1555	1540	1583	1596	1619	1636	1636	1646	1680	19,110
Payments Received Lobby/Mail													
CC Payments	525	396	444	369	514	943	496	710	629	372	405	472	6,275
Cash Payments	627	577	570	540	584	612	645	636	646	671	710	678	7,496
Check Payments	2,427	2,610	2,563	2,680	2,376	2,322	2,376	2,172	2,143	2,172	2,092	2,268	28,201
Money Order Payments	0	2	1	1	0	0	0	0	0	0	0	0	4
Delinquent Accounts													
Delinquent Penalty	135	186	236	224	253	165	339	125	185	146	105	108	2,207
Cut Offs	0	1	220	178	125	106	234	125	151	70	105	108	1,423
Phone Calls	324	558	690	597	728	730	868	439	592	408	549	558	7,041
SERVICE													
Water / Sewer													
Water Service Orders	3	2	4	3	10	4	16	8	6	29	16	8	109
Sewer Service Orders	14	5	7	9	9	5	3	6	6	14	5	7	90
Amount Billed Water	\$84,941	\$92,494	\$94,165	\$89,338	\$85,479	\$89,615	\$93,538	\$106,852	\$126,239	\$108,530	\$120,353	\$154,170	\$1,245,714
Amount Billed Sewer	\$80,169	\$121,833	\$121,386	\$116,420	\$117,051	\$120,031	\$122,211	\$132,575	\$147,048	\$135,294	\$146,338	\$119,980	\$1,480,336
Damaged/Stuck Meters	47	1	1	5	18	0	4	65	2	27	2	1	173
Solid Waste													
Cans Delivered	21	10	15	9	25	22	13	8	18	23	12	8	184
Missed pickup	24	18	22	8	13	9	20	24	15	15	16	33	217
Damaged Cans	0	0	1	0	1	0	1	1	1	2	0	0	7
Other complaints	8	4	2	0	8	6	0	1	2	2	3	2	38
New Customers	21	29	23	20	26	33	25	25	22	29	17	10	280
Discontinued Service	10	5	4	3	8	3	11	7	8	4	3	7	73
Amount Billed	\$34,014	\$34,053	\$35,586	\$35,925	\$36,275	\$36,573	\$36,584	\$36,831	\$36,782	\$37,077	\$37,236	\$37,356	\$434,292
Gas													
Odor Complaints	12	9	7	5	13	0	11	4	7	7	7	11	93
Damaged / Stuck Meters	24	16	54	41	39	4	38	49	52	28	62	1	408
Amount Billed	\$488,094	\$628,653	\$917,094	\$929,219	\$579,916	\$359,529	\$67,826	\$192,474	\$121,752	\$158,782	\$174,860	\$190,228	\$4,808,427
Misc Service Orders													
Other complaints	7	12	8	9	5	2	2	4	5	5	3	2	64
Total Utility/Trash Billing	\$687,218	\$877,032	\$1,168,231	\$1,170,902	\$818,721	\$605,749	\$320,159	\$468,732	\$431,821	\$439,683	\$478,788	\$501,734	\$7,968,769

City of Munford
Public Works Monthly Report

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	2022 Totals	PY Totals
Calls	76	73	112	81	78	87	53	73	56	99			788	986
Water Calls/Leaks	19	9	10	7	28	14	16	20	20	10			153	128
Sewer Calls/Leaks	24	16	16	38	8	5	11	17	10	34			179	170
Gas Calls/Leaks	26	11	18	7	15	16	12	8	13	9			135	146
Street/Yard/Drainage Calls	3	6	11	3	8	5	5	11	1	4			57	93
Water Samples	10	10	10	10	10	10	10	10	10	10			100	13
Cut-Offs	135	110	124	110	287	120	153	72	185	108			1404	998
Locates	177	155	299	263	276	267	230	381	379	249			2676	5505
Unread Meters	24	25	25	47	145	106	112	212	127	111			934	379
Meters Repairs	63	68	51	9	46	114	57	78	55	3			544	667
Sewer Taps	1	1	0	0	0	1	0	0	0	1			4	2
Water Sets	1	0	0	0	4	11	8	3	1	5			33	112
Gas Sets	10	23	21	2	5	10	18	7	5	7			108	81
Munford	8	19	14	2	5	6	11	1	1	5			72	52
Atoka	1	4	5	0	0	4	7	4	4	1			30	20
Brighton	1	0	2	0	0	0	0	2	0	1			6	9
Closed Work Orders	501	512	545	433	764	635	586	657	532	511			5676	5344
Water Pumped (millions)	32	25	27	27	31	34	38	38	29	27			308	331
Treated Pumped to River	39	39	42	44	38	29	30	33	29	29			352	420

**City of Munford
Police Department**

	2022												PY	
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Totals	Totals
CITATIONS ISSUED	163	224	216	169	194	232	261	233	190	216			2098	1826
COURTESY CITATIONS ISSUED	64	79	77	59	70	86	97	115	99	85			831	810
TRAFFIC STOPS	339	379	408	252	402	428	500	515	541	620			4384	3375
SPEEDING	84	117	114	104	123	160	127	139	101	97			1166	1041
SEAT BELT	0	0	0	0	0	0	1	0	0	2			3	25
ARREST	36	30	23	30	46	48	45	34	38	53			383	346
ADULT - MALE	14	19	11	19	27	32	30	18	24	31			225	230
ADULT - FEMALE	13	9	11	7	18	16	15	9	10	16			124	94
JUVENILE - MALE	6	2	0	3	0	0	0	6	2	5			24	13
JUVENILE - FEMALE	0	0	1	1	1	0	0	1	2	1			7	9
WARRANT ARREST	2	4	2	2	6	2	4	5	8	7			42	57
DRUG ARREST	10	11	6	1	10	8	17	7	9	9			88	85
ALCOHOL ARREST	4	1	1	3	1	1	3	3	2	2			21	28
INCIDENT REPORTS	97	82	67	90	70	80	78	70	82	97			813	807
OFFICER INITIATED INCIDENTS	1189	1102	1425	1179	1089	1073	1125	1288	1219	1322			12011	13628
ACCIDENT REPORTS	11	22	6	11	8	18	8	19	11	14			128	166
MILES PATROLLED	12777	12702	15821	13014	12972	13547	14817	15713	13511	15516			140390	152151
CALLS FOR SERVICE	706	817	844	771	948	945	983	1069	1082	1183			9348	8580



Munford Fire Department Monthly Board Report - October 2022

Incidents	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Total 2022	Total 2021
Structure Fires - Munford	2	3	1	1	0	1	0	0	0	0			8	2
Structure Fires - County	1	0	4	1	1	0	1	0	1	1			10	17
Grass Fire - Munford	1	1	3	0	0	3	1	0	0	1			10	2
Grass Fires - County	2	1	2	0	1	1	1	0	1	0			9	6
Vehicle Fires - Munford	0	1	0	0	0	0	0	1	0	0			2	9
Vehicle Fires - County	0	0	0	0	0	0	0	1	0	1			2	1
Vehicle Accidents - Munford	5	8	4	3	3	7	2	6	2	10			50	48
Vehicle Accidents - County	0	1	0	0	1	5	0	0	2	0			9	18
EMS Calls - Munford	58	52	43	38	48	66	60	56	62	62			545	664
EMS Calls - County	1	1	4	2	5	5	2	3	1	3			27	46
Other Incidents - Munford	34	31	14	23	24	30	12	24	32	19			243	261
Other Incidents - County	5	3	8	3	6	13	5	5	2	5			55	65
Mutual Aid Calls	9	6	18	6	14	24	9	9	7	10			112	130
Burn Permits	2	3	11	5	8	0	0	0	0	0			29	51
Total Calls - Munford	110	96	65	65	75	107	74	89	96	92			869	979
Total Calls - County	9	6	18	6	14	24	9	9	7	10			112	153
Total Calls - Department	119	102	83	71	89	131	83	98	103	102	0	0	981	1132

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	1	1	0	0
Reserves	30	5	25	0
Total Department Staffing	44	19	25	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		
Tower 81		

Payment Plan	Oct-21	Nov-21	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	22-Jul	22-Aug	22-Sep	22-Oct
Current	25 / 1938	5 / 315	2 / 140	21 / 2010.00	38 / 3750	12 / 680	7 / 747	4 / 535	8 / 850	30/2547	2 /340	47 / 4116.50	26 / 2312.50
Past Due													

RENTALS

Friday Night Skate	297	162	158	187	217	229	354	198	215	135	230	289	167
Skate Parties	24	27	17	28	27	28 / 28	28 / 29	24 / 31	16 / 28	\$ 23.00	23 / 28	23 / 28	29 / 31
Band Room	2	5	3	6	4	3	6	8	2	6	4	2	6
Community Room	3	2	2	0	4	3	2	1	3	2	1	2	3
Valentine Park Gazebo	6							6	3		1		4

SENIOR SERVICES

Congregate Meals		330		217	293	566	526	540	540	499	477	458	450
Home Delivery	130 Weekly			123	143	231	129	140	140	130	163	111	

Vehicle Miles

P&R-08 Chevy Ext. Cab	102,915	103,204	103,392	103,545	103,545	103,545	103,727	104,151	104,374	104,647	105109	105562	105709
P&R-15 Chevy 4Door	43,947	44,578	45,238	45,875	46,484	47,279	48,854	49,690	49,839	50,403	51008	52095	52365
CP-05 Chevy Single Cab	142,025	142,275	142,475	142,647	142,891	143,086	143,609	144,105	144,215	144,481	144688	145034	145581
P&R-08 Chevy Ext. Cab	109,954	110,406	110,489	111,255	111,855	112,218	112,301	113,260	113,399	113,655	113958	114082	114116
P&R-01' Expedition	172,903	172,946	173,142	173,243	173,348	173,388	173,422	173,524	174,573			175574	175577

Equipment Hours

Jacobsen Truckster	448	456	457	460	464	468	478	490	496	514.3	523	537	547
ToroInfield Drag	1,646	1,654	1658	1658	1660	1675	1722	1748	1749	1753.3	1773	1792	1797
2014-61" Snapper	1,017	1,017	1017	1017	1017	1017	1017	1022	1022	1022	1022	1022	1022
2015-72" Snapper	784	784	784	784	784	784	784	788	788	702.7	743.3	752	752
2015-61" Snapper-CP	856	856	856	859	868	868	868	913	917	931.5	946	960	960
2022-72" Xmark	1,558	1,558	1558	1558	1558	1558	1558	72	83	108.9	170.3	193	193
Bad Boy	1,065	1,065	1065	1065	1065	1065	1065	1068	1070	1070	1074	1075	1075
Dixie Chopper	614	614	614	614	614	614	614	614	614	614	614	620	620
JD4700 Tractor	3,847	3,851	3851	3851	3851	3851	3853	3853	3853	3853	3853	3853	3853
2021 Snapper61"	153	156	156	156	172	187	217	240	274	295.5	308.2	310	310
Polaris SXS	679	679	679	680	680	687	704	726	766	812.9	850	865	865

Sports Registration

Basketball	367	367	367	367	367							350	416
Cheerleading	56	56	56	56	56							38	43
Flag Football					164	164							
Soccer					242	242				220	220		
Baseball					394	394				356	359		

*36 kids on the waiting list for basketball.

	PERMIT NO	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	SQUARE FOOTAGE	PROJECT VALUE	PERMIT FEE	
1	1559	10/10/22	265 JOE JOYNER	R	DEBBIE KINSLEY	MANUFACTURED HOME	885	\$73,000.00		\$167.00
2	1560	10/14/22	436 COLONIAL HEIGHTS	C	D&D HOMES	FENCE	N/A	N/A	\$25.00	
3	1561	10/14/22	128 BINGHAM CV.	C	BROCK WRIGHT	FENCE	N/A	N/A	\$25.00	
4	1562	10/13/22	338 CHARLES AVE.	C	RICK CHUNN	ACC. BLDG.	200	\$6,200.00	\$100.00	
5	1563	10/13/22	343 GEORGE ELLIS	C	APEX HOME BUILDERS	NEW S.F. DWELLING	3,470	\$243,000.00	\$578.00	
6	1564	10/18/22	287 PRITCHETT CV.	C	CDI	NEW S.F. DWELLING	2,657	\$186,000.00	\$464.00	
7	1565	10/20/22	1080 MCAUGHLIN	C	T.C. SCHOOLS	AG. BUILDING	4,920	N/A	WAIVED	
8	1566	10/24/22	1282 MUNFORD AVE.	C	MUNFORD BAPTIST	ACC. BLDG.	2,500	\$150,000.00	\$445.00	
9	1567	10/24/22	45 CARLES PL.	C	JOHN MANNA	SOLAT PANELS	N/A	N/A	\$100.00	
10	1568	10/25/22	14 PRITCHARD CV.	C	D.R. HORTON	NEW S.F. DWELLING	2,792	\$196,000.00	\$484.00	
11	1569	10/25/22	WALKER MEADOWS LN.	C	D.R. HORTON	NEW S.F. DWELLING	2,296	\$161,000.00	\$414.00	
12	1570	10/25/22	WALKER MEADOWS LN.	C	D.R. HORTON	NEW S.F. DWELLING	2,853	\$200,000.00	\$492.00	
13	1571	10/25/22	WALKER MEADOWS LN.	C	D.R. HORTON	NEW S.F. DWELLING	2,500	\$175,000.00	\$442.00	
14	1572	10/25/22	WALKER MEADOWS LN.	C	D.R. HORTON	NEW S.F. DWELLING	2,157	\$151,000.00	\$294.00	
15	1539	10/04/22	194 WINDY OAKS	R	LARRY RAMER	ACC. BLDG.	500	\$5,000.00		\$100.00
16	1540	10/04/22	532 WOOTEN OAKS	C	JOHN BARCLAY	FENCE	N/A	N/A	\$25.00	
17	1541	10/06/22	214 GRETNA GREEN	C	DENISE MARMION	FENCE	N/A	N/A	\$25.00	
18	1542	10/07/22	0 GREEN MEADOWS BLV	C	JOSEPH FALVO	FENCE	N/A	N/A	\$25.00	
19	1543	10/17/22	721 TIPTON	C	STEVEN HATHCOCK	ACC. BLDG.	N/A	N/A	\$25.00	
20	1544	10/17/22	721 TIPTON	C	STEVEN HATHCOCK	FENCE	N/A	N/A	\$100.00	
21	1545	10/18/22	45 DEMERY	C	TODD JONES	ACC. BLDG.	400	\$20,000.00	\$100.00	
22	1546	10/24/22	394 COLONIAL HGTS.	C	WILLIE WRIGHT	FENCE	N/A	N/A	\$25.00	
23	1547	10/25/22	187 WINDCHASE	C	JENNIFER AUGUSTINE	FENCE	N/A	N/A	\$25.00	
24										
25										
26										
27										
28										
29										
30										
31										
32										
33										
								\$4,213.00	\$267.00	

Total \$1,566,200.00 \$4,480.00

C - CITY LIMITS
R - REGION

Complaints	22	Building Permits	23
Inspections	69	Sign permits	
Certificate Of Occupancy	6	Use & Occupancy Permits	2
PREFORMANCE BOND			
	WALKER MEADOWS II	2020	
	CENTRAL PARK	2020	
	WALKER MEADOWS N.	2021	

[Signature]
Building Inspector



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



October 2022 Library Report

Overview:

- The library has sold **\$76.30** in books with the ongoing book sale.
 - The library has collected **\$31.20** in library fines, overdue fees, and lost items.
 - The monthly collection for copies and faxing was **\$350.45**.
 - The Library had **211** people use our computers and **103** requiring computer help. In addition we had **525** use the Wi-Fi. The library had **681** reference questions asked and answered.
 - Library staff provided **50** one-on-one technology device sessions lasting more than 10 minutes.
 - The Library has gained **41** new users, with **2,044** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **4,952** patrons.
 - Through Interlibrary Loan **33** books were loaned out, and **41** were borrowed.
-
- ❖ Tennessee R.E.A.D.S. had **664** books checked out.
 - ❖ Lindsey was used as a Notary Public 6 times.
 - ❖ Library staff proctored 2 TWRA Boaters License tests.
 - ❖ The Library had 1 volunteer.
 - ❖ The adult book club met, there were **10** people in attendance.
 - ❖ Through in-person and passive programming we had 20 programs with 247 attendees.
 - LEGO Club met twice with 10 in attendance.
 - Story Time was held twice with 18 in attendance
 - Passive Programs included: BookTok, Staff Recommendations, Book Spotlight, Local Author display, Paracord Keychains and Bracelets, Cowboy- take home craft, Hispanic History Month, Tangled Web, and many Halloween displays.
 - ❖ We continue to offer curbside services to patrons. 3 patrons were assisted curbside.
 - ❖ Staff attended the Summer Reading Conference at the Jackson-Madison County Library. The theme for the 2023 Summer Reading Program is "All Together Now".
 - ❖ Staff participated in the city wide Trick-or-Treat event on Halloween.
 - ❖ Celebrate Munford was a huge success. The Library hosted the Art/Photography Show. There were 163 participants from many local area schools.

Munford-Tipton County

Monthly Report

October 2021

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,156	8	1	7,163	Regionally Owned	10,070	104	0	10,174	Locally Owned	E-books	0
Audio Materials		394	0	0	394		1,627	0	0	1,627		Audio Downloadable	0
Video Materials		448	0	0	448		566	0	0	566		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	0
TOTAL		7,998	8	1	8,005		12,263	104	0	12,367		TOTAL PHYSICAL COLLECTION	20,372

Electronic Circulation-READS includes Advantage & other local e collections	Physical Circulation Book & Non-Book	CIRCULATION TOTALS - Auto Fill (all formats - Physical & Electronic)			
Adult **	788	Adult	468	Adult (includes number from libguides **4.4)	1,256
Children **	67	Children	490	Children (includes number from libguides **4.5)	557
Total	855	Total	958	Total for All Circulation	1,813

Unique Users 123

Title VI Survey Information		Library Services		In-Person Programs Offered			
White	23	Library Visits	1,000		Adult	Young Adult	Children
Black	2	Reference Transactions	683	Inside the Library	5	0	6
American Indian-Alaska Native	0	Computer Users	255	Outside the Library	0	0	0
Hispanic or Latino of any race	0	Wireless Sessions	552	Total	5	0	6
Native Hawaiian/Pacific Islander	0	Website Visits		In-Person Programs Attendance			
Asian	2				Adult	Young Adult	Children
Other	0	Hotspots/MiFi	5	Inside the Library	13	0	61
Two or more races	0	Local Database Usage	0	Outside the Library	0	0	0
Total	27	Tech Training/help	0	Total	13	0	61

Borrowers	Current Balance
Adult Borrowers >14 yrs old	3,438
Children Borrowers <14 yrs old	1,007
Total Borrowers	4,445

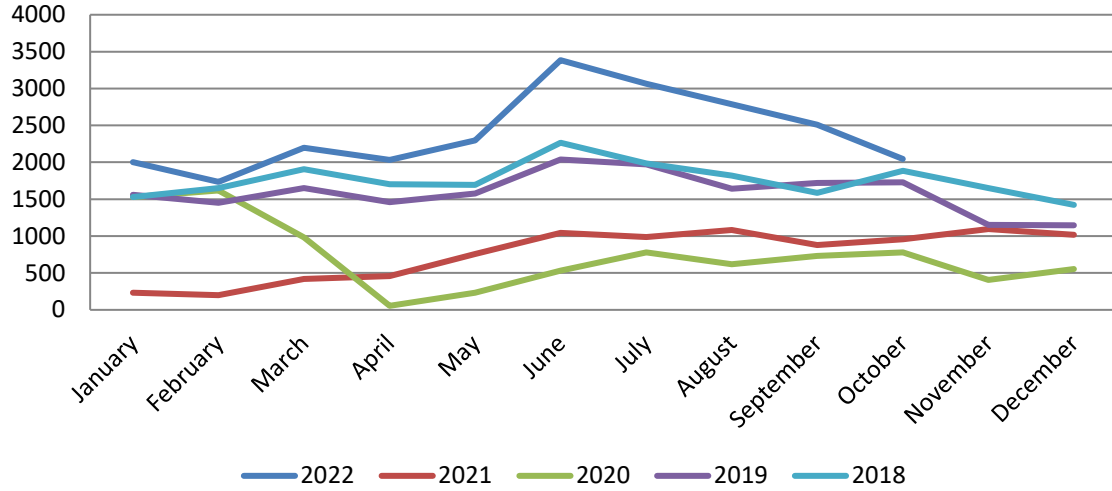
Live Virtual Programming	
Live Virtual Programs	0
Views of Live Virtual Programs	0
On-Demand Views	0

Recorded Programming	
Recorded Programs	2
Views of Recorded Programs	95

Resource Sharing	
ILL - Borrowed	24
ILL - Loaned	17

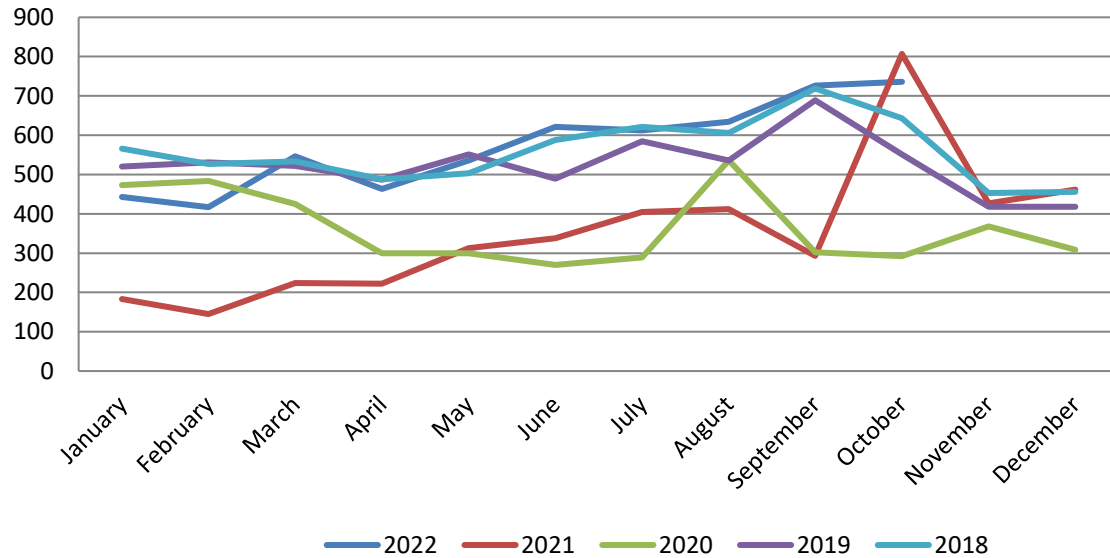
TOTAL PROGRAMS	11
TOTAL PROGRAM ATTENDANCE	74

Circulation Growth 2018-2022



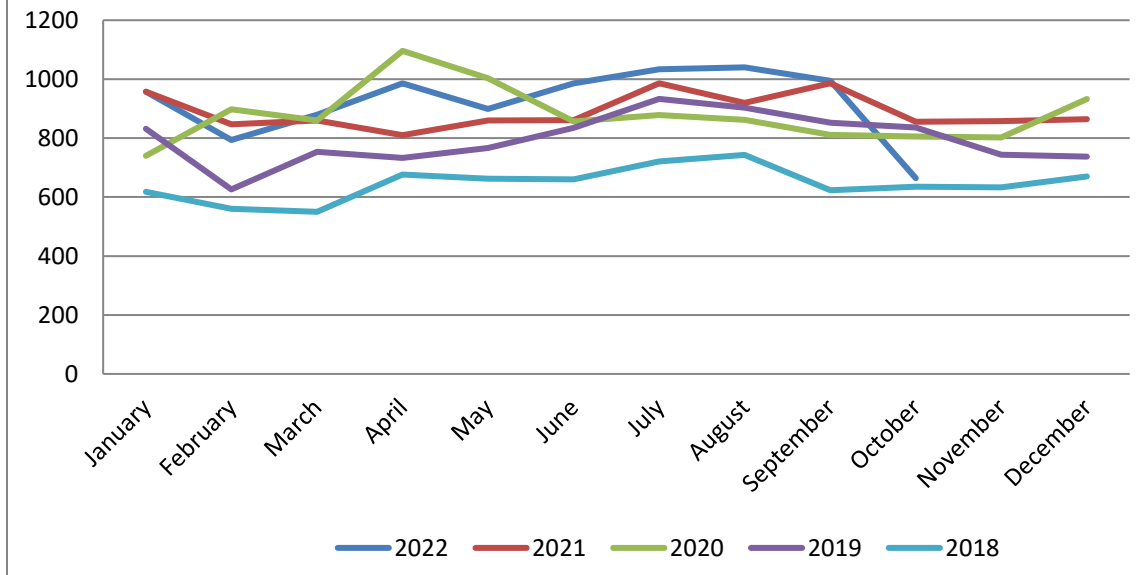
* As of 10/31/2022

Computer Usage 2018-2022



* As of 10/31/2022

Tennessee R.E.A.D.S Circulation



*** As of 10/31/2022**

RESOLUTION 2022-11-01

RESOLUTION OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE (“GAS PURCHASER”) AUTHORIZING GAS PURCHASER TO EXECUTE AN AMENDMENT TO ITS GAS SUPPLY AGREEMENT WITH THE TENNESSEE ENERGY ACQUISITION CORPORATION (“TEAC”) IN CONNECTION WITH THE RESET OF THE AVAILABLE DISCOUNT IN TEAC’S GAS PREPAYMENT PROJECT AND RELATED MATTERS

WHEREAS, TEAC has acquired long-term natural gas supplies from J. Aron & Company LLC (“J. Aron”), pursuant to a Prepaid Natural Gas Sales Agreement (the “Prepaid Agreement”), dated as of October 27, 2017, for resale to Gas Purchaser and certain other public gas distribution systems and joint action agencies that elected to contract with TEAC for a portion of the gas purchased from J. Aron (the "Prepaid Project"); and

WHEREAS, in order to fund the prepayment of gas supplies in connection with the Prepaid Project, TEAC has issued its Gas Project Revenue Bonds, Series 2017A (the “Series 2017 A Bonds”); and

WHEREAS, Gas Purchaser and TEAC are parties to that certain Gas Supply Agreement dated as of November 1, 2017 (the “Supply Agreement”) providing for the sale and purchase of gas supplies from the Prepaid Project, and capitalized terms used and not defined in this resolution shall have the meanings assigned to them in the Supply Agreement; and

WHEREAS, the Supply Agreement provides for the periodic re-calculation of the Available Discount for Reset Periods subsequent to the Initial Reset Period pursuant to procedures and parameters set forth in a Re-Pricing Agreement between TEAC and J. Aron; and

WHEREAS, the Initial Reset Period expires on March 31, 2023, and pursuant to the Re-Pricing Agreement the amount of the Available Discount and the length of the Reset Period during which the Available Discount will be in effect will be determined; and

WHEREAS, TEAC is in discussions with J. Aron in connection with the optimal approach to structuring the refunding of the Series 2017 A Bonds and is considering different options which affect the

Available Discount for the Reset Period, including (a) different options for the term, volumes, and discount to be available during the Reset Period; and (b) the novation by J. Aron of its right, title and interest in the Prepaid Agreement to a transaction-specific Delaware limited liability company set up by J. Aron & Company (“Prepay LLC”), effective as of the refunding of the Series 2017 A Bonds; and

WHEREAS, certain of those options may require an Amendment to the Supply Agreement, while others may not;

NOW, THEREFORE, be it hereby resolved by the Board of Mayor and Aldermen of the City of Munford, Tennessee that:

1. The Mayor of the City of Munford, Tennessee (the “Authorized Officer”) is hereby authorized to (a) respond to all notices provided by TEAC with respect to the estimated Available Discount, the final Available Discount and the Reset Period, including the Remarketing Election Notice, pursuant to Section 5.3 of the Supply Agreement, and (b) enter into an amendment to the Supply Agreement between Gas Purchaser and TEAC, if necessary and appropriate, to reflect such changes to the Supply Agreement as shall be necessary or desirable in structuring the best resolution of the Reset Period options that may be available to TEAC under the Re-Pricing Agreement, as described in the following section of this resolution.

2. The Authorized Officer is hereby delegated full authority to effectuate a continuation of the transaction for the Reset Period from among the options that may be available, including but not limited to: (i) accepting an Available Discount for the next Reset Period (as determined under the Re-Pricing Agreement) that is less than the Minimum Discount specified in the Supply Agreement, but in no case less than \$0.05 (five) cents per MMBtu to Gas Purchaser, including the Monthly Discount and the projected Annual Refund; (ii) increasing the daily contract quantities purchased under the Supply Agreement through Year 30 of the Delivery Period (as defined in the Supply Agreement) with such quantities not to exceed two hundred fifty five hundred (250) MMBtu per day; (iii) extending the Delivery Period in the Supply Agreement for up to an additional sixty (60) months with purchases at least equal to the daily contract

quantity in effect in Year 30 of the Supply Agreement but not to exceed two hundred fifty (250) MMBtu per day during such extended Delivery Period; and (iv) Prepay LLC acting as the prepaid gas supplier.

3. This Resolution shall take effect immediately upon its adoption and shall be effective for all decisions that may be made for the upcoming Reset Period under the Supply Agreement between Gas Purchaser and TEAC, and for the finalization of any amendments to the Supply Agreement in order to effectuate the refunding of TEAC's Series 2017 A Bonds.

4. All Resolutions or portions thereof inconsistent with this Resolution are hereby repealed and superseded.

Adopted and approved this ____ day of _____, 2022.

Dwayne Cole
Mayor

I, _____, do hereby certify that I am the duly qualified and acting _____ of the City of Munford, Tennessee and as such official I further certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Mayor and Aldermen of the City of Munford, Tennessee, at a meeting, a quorum being present and acting throughout, held on _____, 2022.

Sherry Yelvington
City Recorder/Treasurer



CHECKS OVER \$10,000

October 2022

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Barnes & Brower, Inc	20500	\$ 144,311.02	Sutherland Concrete #3
BWI Residential, LLC	20597	\$ 23,500.00	Sidewalk Contract McLaughlin
Cardinal Fence Company	20598	\$ 10,660.00	Replacing Fence at Lagoon
Cigna Healthcare	20576	\$ 76,676.31	Insurance (70,990.10) and HRA (5,686.21)
Dozertrax USA	20515	\$ 35,205.47	Draw 5 Sutherland Site and Drainage
Frank Climer & Sons	20615	\$ 13,125.00	Patching-Bass, W Main, Aaron Fultz
G & W Diesel Services, Inc	20616	\$ 44,468.97	New SCBA Fill Station Fire Dept.
Rose Construction	20651	\$202,453.46	Sutherland Property Draw 1
Southwest TN Electric	20557	\$ 32,650.09	Electrical Service (August-September)
	20658	<u>9,070.57</u>	Electrical Service (August-September)
	Total Southwest Elect	\$ 41,720.66	
TN Energy Acquisition Corp	20568	\$185,814.11	Natural Gas Purchase/Transport
Waste Pro	20579	\$ 22,516.81	Solid Waste
Watkins Uiberall, PLLC	20676	\$ 28,000.00	Audit Services
Wex Bank Valero	20677	\$ 12,599.10	Fuel
	Total	\$ 841,050.91	

City of Munford
Balance Sheet Summary
For the Period Ended Oct 31, 2022

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$2,128,462	\$1,567,053	\$71,448	\$0	\$0	\$3,766,963
State Street Aid Fund	\$535,568	\$0	\$0	\$0	\$0	\$535,568
Drug Fund	\$32,464	\$0	\$0	\$0	\$0	\$32,464
Solid Waste Fund	\$82,756	\$43,890	\$0	\$0	\$0	\$126,646
Water-Sewer Fund	\$869,616	\$257,765	\$0	\$0	\$9,346,319	\$10,473,700
Gas Fund	\$5,893,057	\$187,504	\$0	\$250,607	\$6,863,505	\$13,194,672
	\$9,541,923	\$2,056,212	\$71,448	\$250,607	\$16,209,824	\$28,130,013

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$400,484	\$1,200	\$0	\$0	\$401,684
State Street Aid Fund	\$22,027	\$0	\$0	\$0	\$22,027
Drug Fund	\$6,897	\$0	\$0	\$0	\$6,897
Solid Waste Fund	\$62,548	\$0	\$9,893	\$0	\$72,441
Water-Sewer Fund	\$255,777	\$112,478	\$28,371	\$2,620,612	\$3,017,239
Gas Fund	\$972,639	\$67,297	\$33,184	\$1,218,251	\$2,291,371
	\$1,720,372	\$180,975	\$71,448	\$0	\$3,838,863

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$2,130,225	\$1,235,054		\$3,365,279
State Street Aid Fund	\$511,905	\$1,636		\$513,541
Drug Fund	\$27,070		(\$1,503)	\$25,567
Solid Waste Fund	\$97,869		(\$43,664)	\$54,205
Water-Sewer Fund	\$7,284,565	\$171,897		\$7,456,462
Gas Fund	\$11,702,534		(\$799,232)	\$10,903,302
	\$21,754,167	\$1,408,587	(\$844,399)	\$22,318,355

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2023 Activity	Decrease from FY 2023 Activity	Ending Fund Balance or Equity
Government Funds	4,334,996	430,607	2,669,200	1,236,690	(1,503)	3,904,387
Enterprise Funds	23,795,018	5,381,051	19,084,967	171,897	(842,896)	18,413,968
	28,130,013	5,811,658	21,754,167	1,408,587	(844,399)	22,318,355

General Fund Budget Update

General Fund
Budget Update
10/31/2022

Percentage of Budget Yr Complete 33.33%

	BUDGET	ACTUAL	% MET
REVENUES			
LOCAL TAXES	3,121,171.00	1,844,506.00	59.10%
LICENSES & PERMITS	44,700.00	13,670.00	30.58%
INTERGOVERNMENTAL	1,799,612.00	1,238,444.00	68.82%
CHARGES FOR SERVICE			
<i>POLICE SERVICES</i>	<i>3,000.00</i>	<i>857.00</i>	<i>28.57%</i>
<i>FIRE PROTECTION</i>	<i>2,700.00</i>	<i>6,999.00</i>	<i>259.22%</i>
<i>FEES & COMMISIONS</i>	<i>4,000.00</i>	<i>2,319.00</i>	<i>57.98%</i>
<i>P&R - PROGRAMS</i>	<i>120,500.00</i>	<i>52,839.00</i>	<i>43.85%</i>
<i>P&R - CONCESSIONS</i>	<i>12,000.00</i>	<i>3,419.00</i>	<i>28.49%</i>
<i>P&R - CENTENNIAL</i>	<i>126,250.00</i>	<i>72,505.00</i>	<i>57.43%</i>
<i>RENTAL FEES</i>	<i>169,000.00</i>	<i>69,391.00</i>	<i>41.06%</i>
<i>LIBRARY SERVICES</i>	<i>5,150.00</i>	<i>2,254.00</i>	<i>43.77%</i>
<i>COMMUNITY DEV</i>	<i>6,000.00</i>	<i>240.00</i>	<i>4.00%</i>
	<u>448,600.00</u>	<u>210,823.00</u>	<u>47.00%</u>
FINES & FORFEITURES	145,600.00	64,331.00	44.18%
OTHER REVENUES	6,400.00	7,607.00	118.86%
TOTAL REVENUES	5,566,083.00	3,379,381.00	60.71%
EXPENSES			
GENERAL GOVERNMENT			
<i>LEGISLATIVE</i>	<i>26,741.00</i>	<i>9,629.00</i>	<i>36.01%</i>
<i>JUDICIAL</i>	<i>17,959.00</i>	<i>5,841.00</i>	<i>32.52%</i>
	<u>44,700.00</u>	<u>15,470.00</u>	<u>34.61%</u>
FINANCE & ADMINISTRATION	73,627.00	29,295.00	39.79%
CODE ENFORCEMENT	81,173.00	51,786.00	63.80%
PUBLIC SAFETY			
<i>POLICE</i>	<i>1,699,396.00</i>	<i>624,876.00</i>	<i>36.77%</i>
<i>FIRE</i>	<i>1,328,159.00</i>	<i>479,006.00</i>	<i>36.07%</i>
	<u>3,027,555.00</u>	<u>1,103,882.00</u>	<u>36.46%</u>
STREETS			
STREETS	617,836.00	519,855.00	84.14%
PARKS & RECREATION			
<i>P & R ADMIN</i>	<i>432,072.00</i>	<i>159,237.00</i>	<i>36.85%</i>
<i>P & R PROGRAMS</i>	<i>64,400.00</i>	<i>15,727.00</i>	<i>24.42%</i>
<i>CENTENNIAL</i>	<i>321,008.00</i>	<i>128,777.00</i>	<i>40.12%</i>
<i>PARKS</i>	<i>353,550.00</i>	<i>16,437.00</i>	<i>4.65%</i>
<i>TIPTON PLAZA</i>	<i>35,700.00</i>	<i>13,579.00</i>	<i>38.04%</i>
	<u>1,206,730.00</u>	<u>333,757.00</u>	<u>27.66%</u>
LIBRARY	124,117.00	37,085.00	29.88%
COMMUNITY DEVELOPMENT	24,636.00	12,326.00	50.03%
DEBT SERVICE	241,303.00	40,872.00	16.94%
TOTAL EXPENSES	5,441,677.00	2,144,328.00	39.41%
RESERVE	0.00	0.00	
Net Surplus/(loss)	124,406.00	1,235,053.00	

Budget Update **10/2022**
State Street Aid

Percentage of Budget Yr Complete 33.33%

	BUDGET	ACTUAL	% MET
REVENUES			
STATE - FUND BALANCE	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	122,084	19,084	15.63%
STATE - \$0.03 GASOLINE TAX	34,590	5,527	15.98%
STATE - 1989 GASOLINE TAX INCREASE	20,347	2,993	14.71%
STATE - GAS 2017 TAX	49,851	9,618	19.29%
STATEST - INTEREST EARNINGS	1,750	847	48.40%
STATEST - OTHER FINANCING SOURCES	0	0	0.00%
TOTAL REVENUES	228,622	38,069	16.65%
EXPENSES			
STATE ST - ELECTRIC	25,000	8,075	32.30%
STATE ST - PROFESSIONAL SERVICES	0	0	0.00%
STATE ST - REP/MT STORM DRAINS	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	100,000	0	0.00%
STATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0.00%
STATE ST - CONCRETE	0	0	0.00%
STATE ST - DEBT TML#5	33,143	0	0.00%
STATE ST - INTEREST TML#5	16,714	8,358	50.01%
STATE ST - CAPITAL OUTLAY	0	20,000	0.00%
TOTAL EXPENSES	174,857	36,433	20.84%
Net Surplus/(loss)	53,765	1,636	

Budget Update **10/2022**
Drug Fund

Percentage of Budget Yr Complete 33.33%

	BUDGET	ACTUAL	% MET
REVENUES			
DRUG - FUND BALANCE			
DRUG - GENERAL SESSIONS	500	600	120.00%
DRUG - CIRCUIT COURT	200	0	0.00%
DRUG - OTHER MISC REV	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	1,000	0	0.00%
OR - INTEREST EARNINGS	80	47	58.75%
TOTAL REVENUES	1,780	647	36.35%
EXPENSES			
DRUG - MEMBERSHIPS	0	140	0.00%
DRUG - MEDICAL/VET	800	52	6.50%
DRUG - PROF SERV TRAINING	0	355	0.00%
DRUG - REPAIR/MT VEHICLE	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0.00%
DRUG - DOG SUPPLIES	500	25	5.00%
DRUG - OPERATING SUPPLIES	0	0	0.00%
DRUG - CAPITAL OUTLAY	0	1,577	0.00%
TOTAL EXPENSES	1,300	2,149	165.31%
Net Surplus/(loss)	480	(1,502)	

Budget Update **10/2022**
Solid Waste Fund

Percentage of Budget Yr Complete 33.33%

REVENUES	BUDGET	ACTUAL	% MET
TRASH COLLECTION - RESIDENTIAL	441,763	148,348	33.58%
TRASH COLLECTION - POPLAR GROVE	28,549	6,284	22.01%
TRASH COLLECTION- LATE PENALTIES	7,000	2,963	42.33%
TRASH COLLECTION - INTEREST REVENUE	300	172	57.33%
TOTAL SOLID WASTE REVENUES	477,612	157,767	33.03%
EXPENSES			
TRASH -VENDOR SERVICES	270,206	89,745	33.21%
TRASH - OTHER PROFESSIONAL SRVS	0	6	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	0	0.00%
TRASH - CAPITAL OUTLAY MISC	0	47,425	0.00%
Allocations		0	0.00%
<i>Legislative</i>	15,730	5,664	36.01%
<i>Finance & Administration</i>	147,255	58,591	39.79%
	162,985	64,255	39.42%
TOTAL SOLID WASTE COLLECTION	433,191	201,431	46.50%
Surplus/(loss)	44,421	(43,664)	

Budget Update **10/2022**
Water - Sewer Fund

Percentage of Budget Yr Complete 33.33%

REVENUES	BUDGET	ACTUAL	% MET
Sales	2,349,789	982,308	41.80%
Rent Revenue	4,000	0	0.00%
Service Charges	502,450	125,323	24.94%
Other Revenues	4,200	2,041	48.60%
TOTAL WATER-SEWER REVENUES	2,860,439	1,109,672	38.79%
EXPENSES			
Water - Treatment	508,843	207,782	40.83%
Water - Distribution	68,150	30,633	44.95%
Sewer - Treatment	379,975	174,302	45.87%
Sewer - Collection	231,205	75,735	32.76%
Personnel	898,318	225,555	25.11%
Contract Services	84,850	22,948	27.05%
Supplies	155,800	27,879	17.89%
Fixed Charges	74,000	14,656	19.81%
Rebates/Debt Service	137,331	35,015	25.50%
	2,538,472	814,505	32.09%
Allocations			
<i>Legislative</i>	14,943	5,381	36.01%
<i>Finance & Administration</i>	220,882	87,886	39.79%
<i>Code Enforcement</i>	40,586	25,893	63.80%
<i>Community Development</i>	8,212	4,109	50.04%
	284,623	123,269	43.31%
TOTAL WATER-SEWER EXPENSES	2,823,095	937,774	33.22%
Net Surplus/(loss)	37,344	171,898	

Budget Update **10/2022**
Gas Fund

Percentage of Budget Yr Complete 33.33%

	BUDGET	ACTUAL	% MET
REVENUES			
Sales	4,625,000	632,433	13.67%
Service Charges	305,800	71,204	23.28%
Other Revenues	28,800	7,161	24.86%
TOTAL GAS REVENUES	4,959,600	710,798	14.33%
EXPENSES			
Personnel	897,356	250,514	27.92%
Contract Services	265,175	93,853	35.39%
Materials/Supplies	2,749,500	850,853	30.95%
Fixed Charges	548,500	141,259	25.75%
Rebates/Debt Service	34,788	13,720	39.44%
Economic Development Allocations	0	5,000	0.00%
<i>Legislative</i>	21,235	7,647	36.01%
<i>Finance & Administration</i>	294,510	117,181	39.79%
<i>Code Enforcement</i>	40,586	25,893	63.80%
<i>Community Development</i>	8,212	4,109	50.04%
	364,543	154,830	42.47%
TOTAL GAS EXPENSES	4,859,862	1,510,029	31.07%
Net Surplus/(loss)	99,738	(799,231)	

Upcoming Meeting Dates and Events

December 2022

Dec 1 (Thursday)

4:00 General Welfare/Public Works Committees/Mayor's Update

Dec 3 (Saturday)

5:00 City of Munford Christmas Parade and Tree Lighting

Dec 13 (Tuesday)

6:30 Planning Commission

Dec 15 (Thursday)

4:00 Parks and Rec/Public Safety Committees/Mayor's Update

Dec 16 (Friday)

6:30 City of Munford Christmas Party (at the Balcony)

Dec 23, 26 (Friday-Monday)

****All Offices Closed in Observance of Christmas Holidays****

Dec 27 (Tuesday) Change of Meeting night due to Holiday

7:00 BOMA Meeting