



City of Munford, Tennessee
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Dwayne Cole, Mayor

Munford Municipal-Regional Planning Commission
February 8, 2022

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, February 8, 2022, at 6:30 P.M. With the following:

PRESENT: Chairman Roy Meadors, Vice-Chairman Rick Wilson, Mayor Dwayne Cole, David Keeton, John Moren and Vernon Pairmore.

ABSENT: Secretary Sue Arthur

ALSO, PRESENT Janice Bomar, Tim McCaskill, Planner Will Radford, Code Enforcement/Building Inspector Glenn Stringfellow and Recording Secretary Barbara Younger.

The meeting was called to order at 6:30 PM by Chairman Roy Meadors. There was a quorum present.

I. APPROVAL OF MINUTES – from January 11, 2022

There was a motion by David Keeton, seconded by Vernon Pairmore to approve the minutes from January 11, 2022, as presented. Motion carried all present voting aye

II. OLD BUSINESS - None

III. NEW BUSINESS

A. Election of Officers

Chairman Roy Meadors turned the proceedings over to Planner Will Radford to start the election process. Will Radford opened the floor for nominations for Chairman of the Planning Commission.

John Moren nominated Roy Meadors for the position of Planning Commission Chairman.

David Keeton made a motion to cease the Chairman Election process, seconded by Vernon Pairmore. No other nominations were made. Motion carried, all present voting aye.

Meeting was turned over to Chairman Roy Meadors.

Chairman Roy Meadors called for nominations for Vice-Chairman of the Planning Commission.

John Moren nominated David Keeton for the position of Planning Commission Vice-Chairman, seconded by Vernon Pairmore.

No other nominations were made. Motion carried, all present voting aye

Mayor Cole nominated Sue Arthur for the position of Planning Commission Secretary, seconded by Rick Wilson.

No other nominations were made. Motion carried, all present voting aye.

B. Millington Telephone Minor Subdivision Plat

Background

A minor subdivision plat has been submitted on behalf of Millington Telephone Company to create 2 lots. The property is located on Munford Avenue. The property can be further identified as Parcel 21.00 on Tipton County Tax Map 112D, Group B. The area is zoned B-3 (Central Business) District. The property does not appear to be located in a federally identified flood hazard area.

Analysis

The purpose of the plat is to create two lots totaling approximately 36,925 square feet of property.

The lots meet the requirement of the B-3 District.

The plat is showing the necessary certificates for approval.

Munford Avenue is a major arterial street according to the Munford Major Road Plan. A minimum of 40 feet from the centerline is required. The existing right of way needs to be verified on the plat.

Recommendation

Staff recommends approval of the plat provided the above-mentioned issues (Right of way) is adequately addressed.

There was a motion by Vernon Paimore, seconded by David Keeton to approve the Millington Telephone Minor Subdivision Plat as presented Motion carried, all present voting aye.

IV. OTHER BUSINESS

A. Amendment to the Munford Municipal-Regional Planning Commission By-Laws

Planning Commission members asked Planner Will Radford to make an amendment to the Munford Municipal-Regional Planning Commission By-Laws by adding “if the Secretary of the Planning Commission is unavailable to sign then the Vice-Chairman shall sign in their absence.

There was a motion by Rick Wilson, seconded by John Moren to amend the Munford Municipal-Regional Planning Commission By-Laws as discussed. Motion carried, all present voting aye.

V. **REPORTS**

Mayor Comments:

- With Rick Wilson stating that he will be resigning from the Planning Commission sometime this year the Mayor thanked him for his years of service to the Planning Commission and the community.
- River of Life Church was established in 1929 and will not be rebuilding at the current site. They are looking for a new site for their church.
- The South Tipton County cities/towns will be meeting Thursday regarding the regional sewer improvements that are needed.
- The improvement at Beaver Road and Munford Avenue is waiting for final signatures to proceed with the project.
- The City of Munford fared well during the Ice Storm and power outages were minimal.

Building Inspector – Permitting and Enforcement Report

There was a motion by Rick Wilson, seconded by David Keeton to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.

There being no further business, the meeting was adjourned at 7:05 PM.

Chairman Roy Meadors

Sue Arthur, Secretary

Barbara Younger,
Recording Secretary