



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, May 22, 2023, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the Regular Monthly Meeting – April 24, 2023
- E. Public Forum

II. PUBLIC HEARING

- **ORDINANCE 2023-04-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by amending the front yard setbacks for residential districts.

**Ordinance 2023-04-01 comes with a positive recommendation from City of Munford Planning Commission*

III. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

- | | |
|--|--------------------------|
| A. Public Works | Dir. Sherry Bennard |
| B. Public Safety | Chief Randal Baskin |
| | Chief Jeremy Reeves |
| C. Parks & Recreation | Dir. Griff Fisher |
| D. Building Inspector/
Code Enforcement | Insp. Glenn Stringfellow |

IV. MAYOR'S REPORT

A. Report

B. Proclamation/Awards

C. Appointments

- Christy Delashmit and Shannon Childress to the Library Board. Their term will begin July 1, 2023.

D. Ordinance – Resolutions – Motions

Second Reading

- **ORDINANCE 2023-04-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by amending the front yard setbacks for residential districts.

**Ordinance 2023-04-01 comes with a positive recommendation from City of Munford Planning Commission*

First Reading

- **ORDINANCE 2023-05-01** An Ordinance to amend the text of the Munford Municipal Zoning Ordinance by amending the required area for Planned Village Developments (PVD) Districts.

**Ordinance 2023-05-02 comes with a positive recommendation from City of Munford Planning Commission*

- **RESOLUTION: 2023-05-01** A Resolution to adopt a schedule of permit fees for the Munford Municipal Planning Region. This Resolution would supersede Resolution 2023-04-02.

E. Announcements

F. Acknowledgements

V. NEW BUSINESS

VI. FINANCIAL REPORT

A. Checks over \$10,000

B. Financial Report 04-30-2023

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – April 24, 2023

**Regular Monthly Meeting – Monday April 24, 2023, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, and Lonnie Glass.

Absent: Alderman Deborah Reed

Department Heads in Attendance: Chief Baskin, Chief Reeves, Director Bennard

I. CALL TO ORDER

Mayor Cole called the April 24, 2023, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 pm. Mayor Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with five aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Scheduled Meeting of March 27, 2023, for approval. *With no corrections, minutes approved as distributed.*

Mayor Cole presented the minutes from the Special Called Meeting of April 6, 2023, for approval. *With no corrections, minutes approved as distributed.*

IV. PUBLIC FORUM

No one present to speak.

V. OLD BUSINESS:

- Public Works – Public Works Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.

b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.

- Parks & Recreation – Reference report as written.
- Building Inspector – Reference report as written.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.

- Mayor Cole presented for a second reading **ORDINANCE 2023-03-01** An Ordinance to amend the FY2023 General Operating Budget. *Motion was made by Alderman Bomar to approve **ORDINANCE 2023-03-01**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-03-02** An Ordinance to amend the FY2023 State Street Aid Budget. *Motion was made by Alderman Childress to approve **ORDINANCE 2023-03-02**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-03-03** An Ordinance to amend the FY2023 Drug Fund Budget. *Motion was made by Alderman Glass to approve **ORDINANCE 2023-03-03**. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-03-04** An Ordinance to amend the FY2023 Solid Waste Fund Budget. *Motion was made by Alderman Deneka to approve **ORDINANCE 2023-03-04**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2023-04-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by amending the front yard setbacks for residential districts. *Motion was made by Alderman Glass to approve **ORDINANCE 2023-04-01**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION: 2023-04-02** A Resolution to adopt a schedule of permit fees for the Munford Municipal Planning Region. *Motion was made by Alderman Deneka to approve **RESOLUTION: 2023-04-02**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*

VIII. NEW BUSINESS –

No new business.

IX. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for March. *A motion was made by Alderman Bomar to accept all checks over \$10,000 as presented. Alderman Childress seconded motion. Motion carried; all members present voting aye.*
- **Financial Report 03-31-2023** – Mayor Cole presented the Financial Report for the period ending March 31, 2023. *A motion to accept the report was made by Alderman Glass. Alderman Cramer seconded motion. Motion carried; all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:23 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3456	3478	3482	3490	3481	3478	3493	3489	3500	3500	3515	3507	41,869
Sewer Customers Total	2226	2244	2250	2258	2248	2247	2260	2256	2265	2271	2282	2279	27,086
Gas Customers Total	7433	7455	7445	7417	7411	7428	7474	7489	7502	7511	7534	7523	89,622
<i>In Atoka City Limits</i>	2566	2567	2569	2570	2568	2568	2570	2569	2570	2571	2571	2570	30,829
<i>Out of Atoka City Limits</i>	293	294	294	295	294	295	294	294	294	294	294	293	3,528
Trash Customers	1781	1788	1793	1812	1817	1817	1822	1824	1828	1837	1844	1853	21,816
Customer Adjustments													
Connects	72	69	75	82	73	95	73	70	52	46	68	46	821
Finals	75	78	118	81	68	67	44	52	42	45	69	54	793
Meter Sets	9	13	7	13	13	16	10	7	5	9	11	11	124
PAYMENTS													
Payments on line													
Utility paid on line	2419	2425	2508	2349	2471	2633	2453	2656	2827	2363	3032	2927	31,063
ACH Payments	1586	1608	1618	1632	1643	1655	1669	1669	1705	1745	1746	1774	20,050
E-Bills	1596	1619	1636	1636	1646	1680	1708	1714	1726	1734	1748	1766	20,209
Payments Received Lobby/Mail													
CC Payments	496	710	629	372	405	472	602	446	551	527	598	386	6,194
Cash Payments	645	636	646	671	710	678	612	599	612	622	590	564	7,585
Check Payments	2,376	2,172	2,143	2,172	2,092	2,268	2,240	2,412	2,322	2,402	2,172	2,113	26,884
Money Order Payments	0	0	0	0	0	0	0	0	0	0	0	0	0
Delinquent Accounts													
Delinquent Penalty	339	125	185	146	105	108	88	339	146	135	131	223	2,070
Cut Offs	234	125	151	70	105	108	88	0	148	135	131	223	1,518
Phone Calls	868	439	592	408	549	558	504	0	789	588	603	1202	7,100
SERVICE													
Water / Sewer													
Water Service Orders	16	8	6	29	16	8	24	9	10	0	22	1	149
Sewer Service Orders	3	6	6	14	5	7	6	5	7	2	4	4	69
Amount Billed Water	\$93,538	\$106,852	\$126,239	\$108,530	\$120,353	\$154,170	\$102,104	\$99,776	\$96,624	\$95,953	\$93,161	\$98,641	\$1,295,942
Amount Billed Sewer	\$122,211	\$132,575	\$147,048	\$135,294	\$146,338	\$119,980	\$97,349	\$96,310	\$93,713	\$92,107	\$86,951	\$98,428	\$1,368,303
Damaged/Stuck Meters	4	65	2	27	2	1	26	8	3	16	32	46	232
Solid Waste													
Cans Delivered	13	8	18	23	12	8	2	6	11	5	6	11	123
Missed pickup	20	24	15	15	16	33	2	26	24	32	5	19	231
Damaged Cans	1	1	1	2	0	0	0	0	2	2	1	1	11
Other complaints	0	1	2	2	3	2	1	3	4	5	2	0	25
New Customers	25	25	22	29	17	10	4	14	12	18	20	21	217
Discontinued Service	11	7	8	4	3	7	1	4	4	8	6	3	66
Amount Billed	\$36,584	\$36,831	\$36,782	\$37,077	\$37,236	\$37,356	\$37,506	\$39,422	\$39,495	\$39,686	\$39,762	\$39,968	\$457,704
Gas													
Odor Complaints	11	4	7	7	7	11	16	5	18	2	10	9	107
Damaged / Stuck Meters	38	49	52	28	62	1	28	38	74	68	14	26	478
Amount Billed	\$67,826	\$192,474	\$121,752	\$158,782	\$174,860	\$190,228	\$510,063	\$955,006	\$684,911	\$657,955	\$436,425	\$177,956	\$4,328,237
Misc Service Orders													
Other complaints	2	4	5	5	3	2	3	2	4	2	9	4	45
Total Utility/Trash Billing	\$320,159	\$468,732	\$431,821	\$439,683	\$478,788	\$501,734	\$747,022	\$1,190,514	\$914,743	\$885,701	\$656,298	\$414,993	\$7,450,187

City of Munford
Public Works Monthly Report

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	2023 Totals	PY Totals
Calls	115	55	87	78									335	986
Water Calls/Leaks	4	6	13	8									31	128
Sewer Calls/Leaks	8	9	7	18									42	170
Gas Calls/Leaks	11	9	18	16									54	146
Street/Yard/Drainage Calls	7	7	29	25									68	93
Water Samples	10	10	10	10									40	13
Cut-Offs	148	144	125	184									601	998
Locates	250	216	279	84									829	5505
Unread Meters	106	134	138	153									531	379
Meters Repairs	84	79	39	71									273	667
Sewer Taps	0	0	0	0									0	2
Water Sets	8	3	5	8									24	112
Gas Sets	12	10	10	7									39	81
Munford	10	4	6	7									27	52
Atoka	1	4	3	0									8	20
Brighton	1	2	1	0									4	9
Closed Work Orders	497	470	596	669									2232	5344
Water Pumped (millions)	26	24	26	24									100	331
Treated Pumped to River	45	42	50	41									178	420

**City of Munford
Police Department**

	2023												PY	
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals	Totals
CITATIONS ISSUED	387	280	242	253									1162	2668
COURTESY CITATIONS ISSUED	176	88	75	73									412	993
TRAFFIC STOPS	801	502	543	631									2477	5483
SPEEDING	178	113	114	157									562	1459
SEAT BELT	0	8	2	1									11	4
ARREST	60	58	53	78									249	478
ADULT - MALE	44	35	29	52									160	278
ADULT - FEMALE	15	18	19	19									71	160
JUVENILE - MALE	1	5	5	5									16	28
JUVENILE - FEMALE	0	0	0	2									2	9
WARRANT ARREST	6	5	9	13									33	52
DRUG ARREST	11	6	10	16									43	109
ALCOHOL ARREST	4	4	5	12									25	29
INCIDENT REPORTS	102	102	116	121									441	974
OFFICER INITIATED INCIDENTS	1724	1382	1375	1448									5929	14438
ACCIDENT REPORTS	9	8	11	12									40	159
MILES PATROLLED	16200	13535	14499	14919									59153	169629
CALLS FOR SERVICE	1374	973	1098	1182									4627	11548



Munford Fire Department Monthly Board Report - April 2023

Incidents	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Total 2023	Total 2022
Structure Fires - Munford	2	0	0	1									3	9
Structure Fires - County	3	1	0	0									4	17
Grass Fire - Munford	1	0	0	0									1	10
Grass Fires - County	0	3	1	0									4	10
Vehicle Fires - Munford	0	0	0	0									0	2
Vehicle Fires - County	0	0	0	0									0	3
Vehicle Accidents - Munford	4	6	5	4									19	61
Vehicle Accidents - County	3	2	0	1									6	12
EMS Calls - Munford	56	50	51	56									213	674
EMS Calls - County	3	2	7	2									14	36
Other Incidents - Munford	19	10	16	16									61	286
Other Incidents - County	2	6	2	7									17	63
Mutual Aid Calls	12	14	3	3									32	141
Burn Permits	0	2	0	2									4	31
Total Calls - Munford	81	66	72	77									296	1053
Total Calls - County	12	14	10	10									46	141
Total Calls - Department	93	80	82	87	0	0	0	0	0	0	0	0	342	1194

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	1	1	0	0
Reserves	30	7	23	0
Total Department Staffing	44	21	23	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		
Tower 81		

	22-May	22-Jun	22-Jul	22-Aug	22-Sep	22-Oct	22-Nov	22-Dec	23-Jan	23-Feb	23-Mar	23-Apr
Payment Plan												
Current	4 / 535	8 / 850	30/2547	2 /340	47 / 4116.50	26 / 2312.50	10 / 697	8 / 615	27 / 2,732.50	40 / 5,080	13 / 855	10 / 810
Past Due												

RENTALS												
Friday Night Skate	198	215	135	230	289	167	209	117		181	159	163
Skate Parties	24 / 31	16 /28	\$ 23.00	23 / 28	23 / 28	29 / 31	26 /28	17 / 17	28 /28	28 / 28	28 / 28	32 / 32
Band Room	8	2	6	4	2	6	5	6	8	6	8	7
Community Room	1	3	2	1	2	3	2	3	4	3	4	5
Valentine Park Gazebo	6	3		1		4	0		1		2	2

SENIOR SERVICES												
Congregate Meals	540	540	499	477	458	450	456	424	460	383		
Home Delivery	140	140	130	163	111		137	140	136	140		

Vehicle Miles												
P&R - 2020 Chevy 1500										50148	50614	52350
P&R - 2010 Chevy 3500 Dump										43,679	43,773	43,792
P&R-2008 Chevy Ext. Cab	113,260	113,399	113,655	113958	114082	114116	114846	115164	115444	115462	116217	116384
P&R-2010 Chevy Ext. Cab	104,151	104,374	104,647	105109	105562	105709	106202	106446	106625	106852	107135	107524
CP-2015 Chevy 4Door	49,690	49,839	50,403	51008	52095	52365	52961	53577	53833	54354	54422	55639
P&R-01' Expedition	173,524	174,573			175574	175577	176112	176375		176384	176421	178679

Equipment Hours												
Jacobsen Truckster	490	496	514.3	523	537	547	549	549	550	553	559	564
ToroInfield Drag	1748	1749	1753.3	1773	1792	1797	1797	1809	1813	1822	1846	1861
2014-61" Snapper	1022	1022	1022	1022	1022	1022	1022	1022	1022	1022	1022	1022
2015-72" Snapper	788	788	702.7	743.3	752	752	755	760	762	771	785	802
2015-61" Snapper-CP	913	917	931.5	946	960	960	960	970	970	976	981	994
2022-72" Xmark	72	83	108.9	170.3	193	193	194	194	195	208	230	250
Bad Boy	1068	1070	1070	1074	1075	1075	1075	1075	1075	1076	1084	1088
Dixie Chopper	614	614	614	614	620	620						
JD4700 Tractor	3853	3853	3853	3853	3853	3853	3853	3853	3853	3854	3854	3854
2021 Snapper61"	240	274	295.5	308.2	310	310	313	322	323	325	350	367
Polaris SXS	726	766	812.9	850	865	865	904	1064	1064	1064	1283	989 hrs.

Sports Registration												
Basketball					350	416	476	476	476			
Cheerleading					38	43	49	49	49			
Flag Football										206	206	
Soccer			220	220						268	268	
Baseball			356	359						347	347	

	PERMIT NO	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	SQUARE FOOTAGE	PROJECT VALUE	PERMIT FEE	
1	1649	04/03/23	418 GEORGE ELLIS	C	MONICA EATON	FENCE	N/A	N/A	\$25.00	
2	1650	04/03/23	287 PRITCHETT CV.	C	ANDY BOONE	FENCE	N/A	N/A	\$25.00	
3	1620	04/03/23	61 FRANKLIN SQ.	C	KMA FRANKLIN SQ. LLC	PLUMBING	N/A	N/A	\$50.00	
4	1621	04/05/23	733 WEST DR.	C	PAUL RUSSELL	ACC. BLDG.	3,600	\$16,000.00	\$100.00	
5	1622	04/05/23	354 GEORGE ELLIS	C	APEX	NEW S.F. DWELLING	3,637	\$328,000.00	\$750.00	
6	1623	04/10/23	76 MAPLE HILL	C	DWAYNE COLE	HVAC	N/A	N/A	\$50.00	
7	1624	04/12/23	165 HANNAH MARIE	R	CODY YOUNG	FENCE	N/A	N/A	\$25.00	
8	1625	04/12/23	467 E. RAE DR.	R	JAMES FRANK	FENCE	N/A	N/A	\$25.00	
9	1651	04/18/23	13 BIGHAM CV	C	D&D	NEW S.F. DWELLING	3,773	\$340,000.00	\$780.00	
10	1652	04/18/23	176 FORSYTH LN.	C	D&D	NEW S.F. DWELLING	3,319	\$298,000.00	\$696.00	
11	1653	04/24/23	1698 JOE JOYNER	R	JOSE RUIZ	ACC. BLDG.	864	\$19,000.00	\$100.00	
12	1654	04/24/23	84 HEARST CV.	C	D&D	NEW S.F. DWELLING	3,245	\$293,000.00	\$686.00	
13	1655	04/24/23	77 HEARST CV.	C	D&D	NEW S.F. DWELLING	3,726	\$336,000.00	\$772.00	
14	1656	04/24/23	42 S. BIGHAM CV.	C	D&D	NEW S.F. DWELLING	3,314	\$299,000.00	\$698.00	
15	1657	04/25/23	79 TIPTON RIDGE	C	KELLY PEDERSON	FENCE	N/A	N/A	\$25.00	
16	1658	04/26/23	27 N.BIGHAM CV	C	CDI	NEW S.F. DWELLING	3,099	\$279,000.00	\$658.00	
17	1659	04/28/23	2173 CAMPGROUND	R	BRANDON HERBERT	FENCE	N/A	N/A	\$25.00	
18	1660	04/28/23	61 FRANCES	C	SHAWN ANDREWS	ACC. BLDG.	120	\$3,500.00	\$100.00	
19	1661	04/28/23	140 DAVID REED	R	BRETT WILLARD	POOL	N/A	\$88,000.00	\$100.00	
20	1662	04/28/23	100 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,500	\$225,000.00	\$550.00	
21	1663	04/28/23	110 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
22	1664	04/28/23	120 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,157	\$195,000.00	\$490.00	
23	1665	04/28/23	140 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	3,121	\$281,000.00	\$662.00	
24	1666	04/28/23	130 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
25	1667	04/28/23	150 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
26	1668	04/28/23	170 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,792	\$252,000.00	\$604.00	
27	1669	04/28/23	180 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
28	1670	04/28/23	190 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,181	\$197,000.00	\$494.00	
29										
30										
31										
32										
33										
								Total	\$4,277,500.00	\$9,888.00

C - CITY LIMITS
R - REGION

Complaints	59	Building Permits	29
Inspections	79	Sign permits	
Certificate Of Occupancy	12	Use & Occupancy Permits	
PREFORMANCE BOND	WALKER MEADOWS NORTH		2022
	WALKER MEADOWS II		2020
	VGM 4A		2023

Shawn J. Jellen
Building Inspector



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



April 2023 Library Report

Overview:

- The library has sold **\$114.25** in books with the ongoing book sale.
- The library has collected **\$56.40** in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was **\$320.30**.
- The library made **\$140.00** in donations. \$100.00 was from Munford Self Storage for the Summer Reading Program and \$40.00 was from in-kind donations.
- The Library had **185** people use our computers and **57** requiring computer help. In addition we had **279** use the Wi-Fi. The library had **693** reference questions asked and answered.
- Library staff provided **13** one-on-one technology device sessions lasting more than 10 minutes.
- The Library has gained **38** new users, with **2,242** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **5,194** patrons.
- Through Interlibrary Loan **9** books were loaned out, and **53** were borrowed.
- Tennessee R.E.A.D.S. had **921** books checked out.
- Lindsey was used as a Notary Public **15** times.
- The Library had **13** volunteers.
- The adult book club met, there were **9** people in attendance.
- Through in-person and passive programming we had **15** programs with **71** attendees.
 - LEGO Club met twice with **24** in attendance.
 - Story Time was held twice with **25** in attendance
 - 1,000 Books before Kindergarten had **5** children sign up to begin the program.
 - Passive Programs included: BookTok, Staff Recommendations, Book Spotlight, April Showers Bring May Flowers, Emoji Reads, take home crafts, New in Non-Fiction, YA Genres and Book/Movie Bundles.
 - The library served as a tutoring location **3** times.
- We continue to offer curbside services to patrons. **9** patrons were assisted curbside.
- Library staff proctored **4** TWRA Boater's Licensing Tests.
- The library was closed April 1, 2023 due to storm damage and power outages at multiple staff member's homes from the March 31 tornado that went through Tipton County.

Munford-Tipton County

Monthly Report

April 2023

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,685	9	27	7,667	Regionally Owned	10,419	46	26	10,439	Locally Owned	E-books	0
Audio Materials		398	0	0	398		1,627	0	0	1,627		Audio Downloadable	0
Video Materials		449	0	0	449		589	6	0	595		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	0
TOTAL		8,532	9	27	8,514		12,635	52	26	12,661	TOTAL PHYSICAL COLLECTION	21,175	

Electronic Circulation-READS includes Advantage & other local e collections	Physical Circulation Book & Non-Book	CIRCULATION TOTALS - Auto Fill (all formats - Physical & Electronic)			
Adult **	852	Adult	623	Adult (includes number from libguides **4.4)	1,475
Children **	69	Children	698	Children (includes number from libguides **4.5)	767
Total	921	Total	1,321	Total for All Circulation	2,242

Unique Users 146

Title VI Survey Information		Library Services		In-Person Programs Offered			
White	23	Library Visits	1,020		Adult	Young Adult	Children
Black	0	Reference Transactions	693	Inside the Library	5	0	10
American Indian-Alaska Native	0	Computer Users	185	Outside the Library	0	0	0
Hispanic or Latino of any race	0	Wireless Sessions	279	Total	5	0	10
Native Hawaiian/Pacific Islander	0	Website Visits	0	In-Person Programs Attendance			
Asian	0				Adult	Young Adult	Children
Other	0	Hotspots/MiFi	0	Inside the Library	21	0	50
Two or more races	1	Local Database Usage	0	Outside the Library	0	0	0
Total	24	Tech Training/help	0	Total	21	0	50

Borrowers	Current Balance
Adult Borrowers >14 yrs old	3,920
Children Borrowers <14 yrs old	1,274
Total Borrowers	5,194

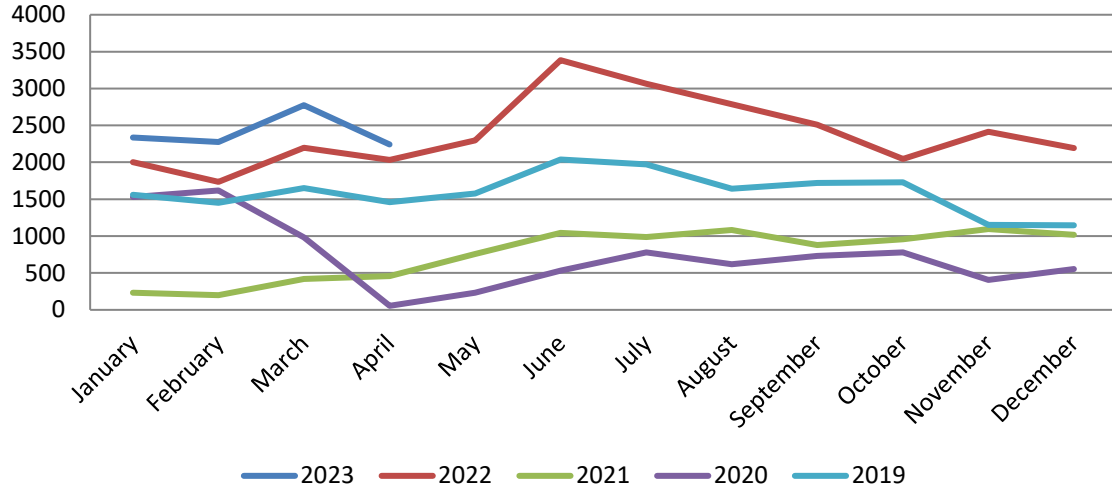
Live Virtual Programming	
Live Virtual Programs	0
Views of Live Virtual Programs	0
On-Demand Views	0

Recorded Programming	
Recorded Programs	0
Views of Recorded Programs	0

Resource Sharing	
ILL - Borrowed	53
ILL - Loaned	9

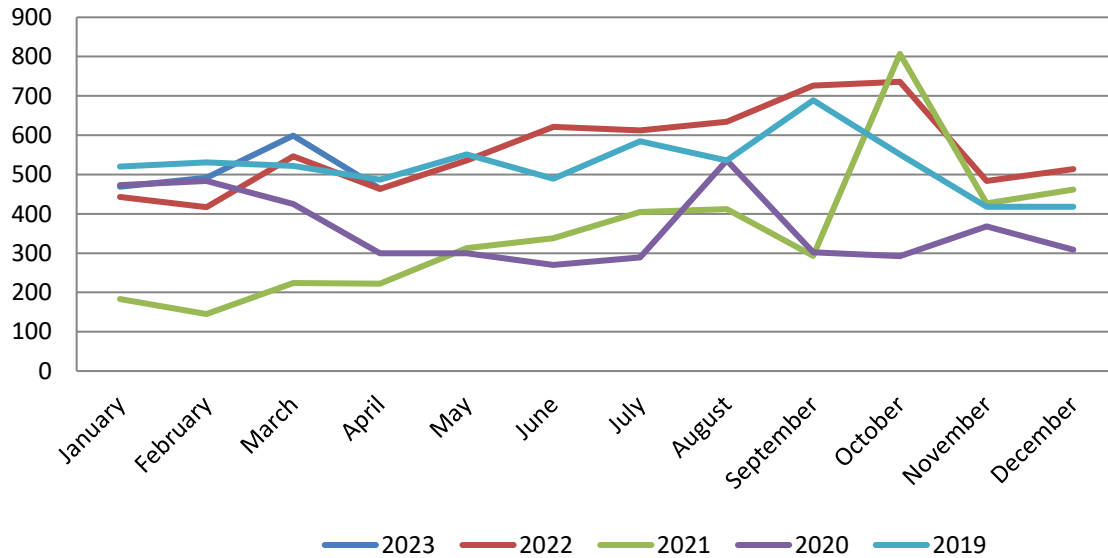
TOTAL PROGRAMS	15
TOTAL PROGRAM ATTENDANCE	71

Circulation Growth 2019-2023

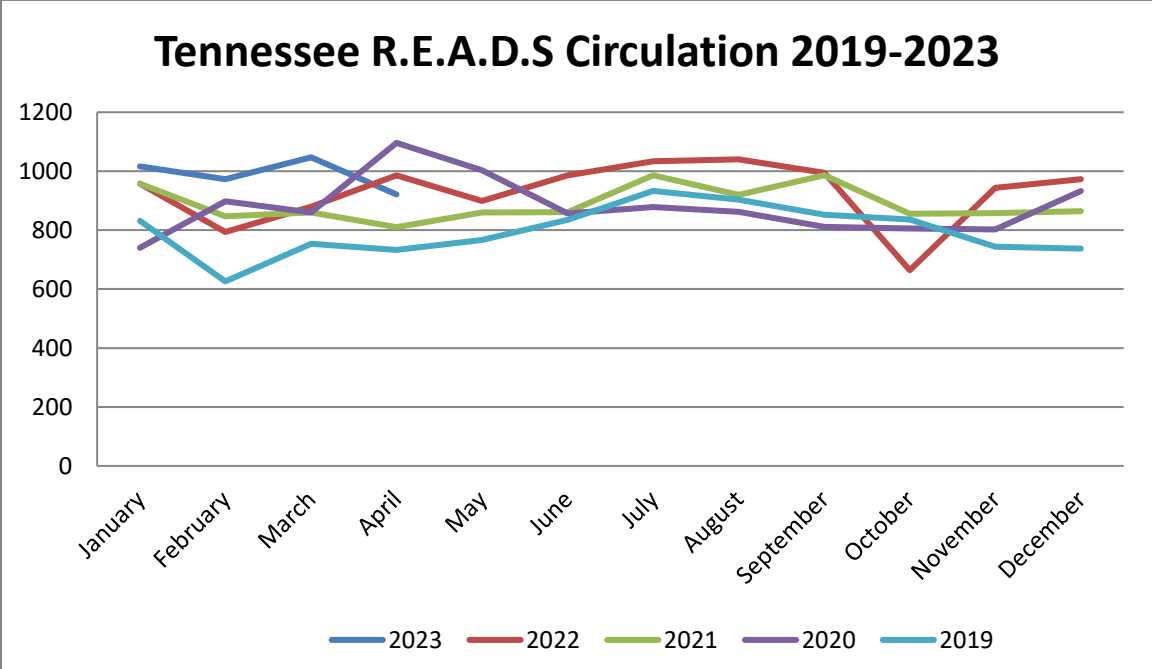


* As of 04/30/2023

Computer Usage 2019-2023



* As of 4/30/2023



*** As of 4/30/2023**



City of Munford, Tennessee

1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

Mayor's Report
May 22, 2023

As May began, we recognized International Firefighters Day, remembering those firefighters who have lost their lives in service to their departments. We also recognized that all firefighters are characterized by dedication, commitment, and sacrifice. In the second week of May, we recognized Law Enforcement Officers and their service to our community as well as remembered those who have lost their lives in the line of duty. This week is National Public Works Week in which we recognize their importance by "connecting the world through Public Works." Each of these departments and each of these employees perform essential services to our community. It is because of you that we enjoy the high quality of life we have in My Kind of Town. Thank you.

Every city property owner recently received a new tax appraisal from the Tax Assessor's office. This new appraisal is required by State law when property values increase appreciably in a two-year period. Tipton County property sales indicate a considerable increase in value and a new appraisal is required. However, your taxes will **NOT go up** due to the new appraisal. The State Comptroller's office will supply each local government with a certified tax rate that will reflect a reduction in the tax rate to offset the appraisal increase. Your tax bill should be the same or close to the same in the coming year.

After many delays, the playground at Valentine Park is now completed and children are enjoying the area. The playground includes swings, slides, an agility course, climbing bars and other activities including benches for parents. I welcome you to check out this new feature near the concession stand at Valentine Park. Additionally, in City Park, the gazebo will undergo a reconstruction to improve its appearance and enhance safety. This project will begin soon, and it is our goal to be finished by the end of June.

We have begun the difficult task of writing a balanced budget for the upcoming fiscal year of 2023-2024. City Recorder Sherry Yelvington and I have spent much time discussing budget requests with department heads and in committee meetings with our Aldermen. We have pored over required maintenance and equipment replacement, special requests, and necessary capital expenditures. We will present a balanced budget with no proposed property increase for the tenth consecutive year at a Special Called meeting of the Board of Mayor and Aldermen on Thursday, June 15 at 4:00 pm. This is a very conservative budget but a fair one and this is the first reading with the second reading scheduled for June 26.

The Munford Lady Cougars softball team is going to compete in the state playoffs this week in Murfreesboro. In addition to our softball team, several students/athletes have qualified to compete in various track and field competitions at the state level. We are immensely proud to have these students represent us. Go Cougars!

The Graduating Class of 2023 from Munford High School is a class of incredible distinction. Our 256 graduates received Tennessee Promise Awards valued at \$2,004,156, Hope Scholarships valued at \$4,589,100 and general scholarships in excess of \$14,852,673! There are nineteen graduates entering the military with two going into the US Naval Academy. This class has accomplished much, and we look forward to hearing from them in the years to come. Congratulations and God Bless You, Graduating Class of 2023!

Warm regards,

Dwayne Cole

ORDINANCE 2023-04-01

AN ORDINANCE TO AMEND THE TEXT OF THE MUNFORD MUNICIPAL ZONING ORDINANCE BY AMENDING THE FRONT YARD SETBACKS FOR RESIDENTIAL DISTRICTS

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 61.61, be **deleted** in its entirety:

61.61 Minimum Required Front Yard

Single-family dwellings	25 feet
-------------------------	---------

SECTION 2. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 61.61, be **replaced** with the following:

61.61 Minimum Required Front Yard

Single-family	30 feet
---------------	---------

dwellings

SECTION 3. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 62.61, be **deleted** in its entirety:

62.61 Minimum Required Front Yard

Single-family dwellings	25 feet
-------------------------	---------

SECTION 4. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 62.61, be **replaced** with the following:

62.61 Minimum Required Front Yard

Single-family dwellings	30 feet
-------------------------	---------

SECTION 5. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 63.61, be **deleted** in its entirety:

63.61 Minimum Required Front Yard

Single-family dwellings	25 feet
-------------------------	---------

Two-family dwellings	25 feet
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Semi-detached dwellings	25 feet
-------------------------	---------

Other uses	30 feet or more as required by the Board of Zoning Appeals
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SECTION 6. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 63.61, be **replaced** with the following:

63.61 Minimum Required Front Yard

Single-family dwellings	30 feet
-------------------------	---------

Two-family dwellings	30 feet
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Semi-detached dwellings	30 feet
Other uses	30 feet or more as required by the Board of Zoning Appeals

SECTION 7. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 63.61, be **deleted** in its entirety:

64.61 Minimum Required Front Yard

Multi-family dwellings	25 feet for the exterior boundary of the development and 10 feet for interior lots
Townhouses and Attached dwellings	25 feet for the exterior boundary of the development and 10 feet for interior lots
Traditional Neighborhood Single-Family Dwellings	10 feet with a maximum setback of 15 feet
Other uses	30 feet or more as required by the Board of Zoning Appeals

SECTION 8. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 64.61, be **replaced** with the following:

64.61 Minimum Required Front Yard

Multi-family dwellings	30 feet for the exterior boundary of the development and 10 feet for interior lots
------------------------	--

Attached dwellings	30 feet for the exterior boundary of the development and 10 feet for interior lots
Traditional Neighborhood Single-Family Dwellings	30 feet for exterior lots and 10 feet with a maximum setback of 15 feet for interior lots
Other uses	30 feet or more as required by the Board of Zoning Appeals

SECTION 9. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

Passed First Reading

Mayor

Passed Second Reading

City Recorder

ORDINANCE 2023-05-01

AN ORDINANCE TO AMEND THE TEXT OF THE MUNFORD MUNICIPAL ZONING ORDINANCE BY AMENDING THE REQUIRED AREA FOR PLANNED VILLAGE DEVELOPMENTS (PVD) DISTRICTS

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 67, PLANNED VILLAGE DEVELOPMENT DISTRICT, 67.1 Objectives **deleted** in its entirety:

67.1 Objectives

The Board of Mayor and Aldermen may, upon proper application, rezone a site of at least **one hundred (100)** acres to PVD to facilitate the use of flexible techniques of land development and site design by providing relief from zone requirements designed for conventional developments. In addition, the Board may establish standards and procedures, including restricting land uses to only those compatible to surrounding development prior to a rezoning in order to obtain one or more of the following objectives:

SECTION 2. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 67, PLANNED VILLAGE DEVELOPMENT DISTRICT, 67.1 Objectives be **replaced** with the following:

67.1 Objectives

The Board of Mayor and Aldermen may, upon proper application, rezone a site of at least **thirty (30) acres** to PVD to facilitate the use of flexible techniques of land development and site design by providing relief from zone requirements designed for conventional developments. In addition, the Board may establish standards and procedures, including restricting land uses to only those compatible to surrounding development prior to a rezoning in order to obtain one or more of the following objectives:

SECTION 3. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 67, PLANNED VILLAGE DEVELOPMENT DISTRICT, 67.61 Permitted Uses **deleted** in its entirety:

67.61 Permitted Uses

It is the intent of this Ordinance that any site or parcel of land to be developed as PVD shall not be less than **one hundred acres (100)** and shall be under single ownership. Within the PVD District, the following uses are permitted subject to review by the Planning Commission and approval of the Board of Mayor and Alderman:

SECTION 3. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 67, PLANNED VILLAGE DEVELOPMENT DISTRICT, 67.61 Permitted Uses be **replaced** with the following:

67.61 Permitted Uses

It is the intent of this Ordinance that any site or parcel of land to be developed as PVD shall not be less than **thirty (30) acres** and shall be under single ownership. Within the PVD District, the following uses are permitted subject to review by the Planning Commission and approval of the Board of Mayor and Alderman:

SECTION 5. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

Passed First Reading

Mayor

Passed Second Reading

City Recorder

RESOLUTION: 2023-05-01

CITY OF MUNFORD, TENNESSEE

ADOPTION OF SCHEDULE OF TAP AND METER FEES FOR WATER, SEWER AND NATURAL GAS

WHEREAS, the City of Munford, Tennessee is adopting the Schedule of Tap and Meter Fees for Water, Sewer and Natural Gas, and

WHEREAS, this Resolution supersedes all previous Resolutions for Water, Sewer and Natural Gas Tap and Meter fees.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Munford that the following Schedule of Tap and Meter Fees are hereby adopted.

Schedule of Tap and Meter Fees for Water, Sewer, and Natural Gas

WATER:

Water Tap Fees

5/8" x 3/4"	\$1300
1" thru 2"	Cost + \$500
Over 2"	Cost + \$800

SEWER:

Sewer Tap Fees shall be \$1,000 for all STEP sewer systems. Individual lots and all other minor and major subdivision lots in the future shall be \$3,500 except for Wooten Oaks which shall be \$2500, or as determined by the Board of Mayor and Aldermen due to infrastructure costs directly related to the development. Development contracts in effect at the time of this resolution will remain as written.

New Installation of Sewer Step System (plus tax)

Tank	\$1,400
Pump and Controls	\$4,500

NATURAL GAS:

250 Meter

25 Ft to 300 Ft of service line	\$1,100
---------------------------------	---------

301 Ft to 500 Ft of service line \$1,250
Over 500 Ft \$1,250 plus \$2 per Ft of service line over 500 Ft.

425 Meter

25 Ft to 300 Ft of service line \$1,450
301 Ft to 500 Ft of service line \$1,600
Over 500 Ft \$1,600 plus \$2 per Ft of service line over 500 Ft.

630 Meter

25 Ft to 300 Ft of service line \$1,800
301 Ft to 500 Ft of service line \$2,000
Over 500 Ft \$2,000 plus \$2 per Ft of service line over 500 Ft.

800 Meter

25 Ft to 300 Ft of service line \$3,900
301 Ft to 500 Ft of service line \$4,050
Over 500 Ft \$4,050 plus \$2 per Ft of service line over 500 Ft.

1000 Meter

25 Ft to 300 Ft of service line \$4,300
301 Ft to 500 Ft of service line \$4,450
Over 500 Ft \$4,450 plus \$2 per Ft of service line over 500 Ft.

METER UPGRADES:

250 Meter to a 425 Meter \$350
250 Meter to a 630 Meter \$700
425 Meter to a 630 Meter \$350

READ and ADOPTED this the _____ day of _____, 2023.

Mayor Dwayne Cole

Sherry Yelvington, City Recorder



CHECKS OVER \$10,000

April 2023

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Cigna Healthcare	21768	\$ 74,127.73	Insurance (72,019.03) and HRA (2,108.70)
Daily Design Group	21798	\$ 11,000.00	Downtown Munford Design
Delta Marketing	21707	\$ 32,922.45	Spring Sports Uniforms
Dozertrax USA	21860	\$ 15,399.38	Sutherland Shop (Application 10)
Ford Construction Company	21710	\$ 76,510.43	STP Project
Instrument Supply	21810	\$ 20,150.24	Homa Pump
JD Distributors	21721	\$ 10,630.99	Utility Desks, Misc. Office Supplies
Layne Granite Company	21818	\$ 75,620.00	Well 3 Pump Repairs
Southwest TN Electric	21747	\$ 28,637.36	Electrical Service (March-April)
	21836	<u>7,138.79</u>	Electrical Service (March-April)
	Total Southwest Elect	\$ 35,776.15	
TN Energy Acquisition Corp	21757	\$198,700.47	Natural Gas Purchase/Transport
Waste Pro	21771	\$ 24,120.25	Solid Waste
Wex Bank Valero	21777	\$ 12,561.46	Fuel
	Total	\$ 587,519.55	

City of Munford
Balance Sheet Summary
For the Period Ended April 30, 2023

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$2,756,242	\$108,885	\$90,194	\$0	\$0	\$2,955,322
State Street Aid Fund	\$566,779	\$0	\$0	\$0	\$0	\$566,779
Drug Fund	\$25,958	\$0	\$0	\$0	\$0	\$25,958
Solid Waste Fund	\$79,622	\$47,506	\$0	\$0	\$0	\$127,128
Water-Sewer Fund	\$813,936	\$245,958	\$5,729	\$0	\$9,731,083	\$10,796,706
Gas Fund	\$4,384,625	\$179,444	\$750	\$250,607	\$7,913,779	\$12,729,205
	\$8,627,162	\$581,794	\$96,673	\$250,607	\$17,644,862	\$27,201,098

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$81,555	\$1,200	\$0	\$0	\$82,755
State Street Aid Fund	\$0	\$0	\$5,729	\$0	\$5,729
Drug Fund	\$2,230	\$0	\$0	\$0	\$2,230
Solid Waste Fund	\$0	\$0	\$17,232	\$0	\$17,232
Water-Sewer Fund	\$71,241	\$112,129	\$33,002	\$3,026,918	\$3,243,290
Gas Fund	\$134,847	\$64,812	\$40,710	\$1,158,807	\$1,399,176
	\$289,873	\$178,141	\$96,673	\$0	\$4,750,412

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$2,130,225	\$742,341		\$2,872,566
State Street Aid Fund	\$511,905	\$49,144		\$561,049
Drug Fund	\$27,070		(\$3,342)	\$23,728
Solid Waste Fund	\$97,869	\$12,028		\$109,897
Water-Sewer Fund	\$7,284,565	\$268,851		\$7,553,416
Gas Fund	\$11,702,534		(\$372,504)	\$11,330,030
	\$21,754,167	\$1,072,364	(\$375,846)	\$22,450,685

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2023 Activity	Decrease from FY 2023 Activity	Ending Fund Balance or Equity
Government Funds	3,548,059	90,714	2,669,200	791,485	(3,342)	3,457,343
Enterprise Funds	23,653,039	4,659,698	19,084,967	280,879	(372,504)	18,993,342
	27,201,098	4,750,412	21,754,167	1,072,364	(375,846)	22,450,685

General Fund Budget Update

**General Fund
Budget Update
###**

Percentage of Budget Yr Complete 83.33%

	BUDGET	AMENDMT	ACTUAL	% MET
REVENUES				
LOCAL TAXES	3,121,171	3,335,384	2,894,876	86.79%
LICENSES & PERMITS	44,700	39,350	37,569	95.47%
INTERGOVERNMENTAL	1,799,612	3,587,806	2,717,760	75.75%
CHARGES FOR SERVICE				
<i>POLICE SERVICES</i>	3,000	2,800	3,270	116.79%
<i>FIRE PROTECTION</i>	2,700	10,450	11,094	106.16%
<i>FEES & COMMISSIONS</i>	4,000	7,000	6,305	90.07%
<i>P&R - PROGRAMS</i>	120,500	121,910	124,936	102.48%
<i>P&R - CONCESSIONS</i>	12,000	20,200	20,234	100.17%
<i>P&R - CENTENNIAL</i>	126,250	126,990	141,040	111.06%
<i>RENTAL FEES</i>	169,000	184,700	154,912	83.87%
<i>LIBRARY SERVICES</i>	5,150	5,100	5,161	101.20%
<i>COMMUNITY DEV</i>	6,000	7,845	5,096	64.96%
	448,600	486,995	472,048	96.93%
FINES & FORFEITURES	145,600	181,172	172,924	95.45%
OTHER REVENUES	6,400	20,659	26,228	126.96%
TOTAL REVENUES	5,566,083	7,651,366	6,321,405	82.62%
EXPENSES				
GENERAL GOVERNMENT				
<i>LEGISLATIVE</i>	26,741	28,954	23,903	82.56%
<i>JUDICIAL</i>	17,959	18,959	15,629	82.44%
	44,700	47,913	39,532	82.51%
FINANCE & ADMINISTRATION	73,627	79,202	64,991	82.06%
CODE ENFORCEMENT	81,173	117,178	105,666	90.18%
PUBLIC SAFETY				
<i>POLICE</i>	1,699,396	1,770,724	1,511,833	85.38%
<i>FIRE</i>	1,328,159	1,365,209	1,176,215	86.16%
	3,027,555	3,135,933	2,688,048	85.72%
STREETS				
STREETS	617,836	2,435,004	1,609,534	66.10%
PARKS & RECREATION				
<i>P & R ADMIN</i>	432,072	463,601	363,379	78.38%
<i>P & R PROGRAMS</i>	64,400	97,150	99,027	101.93%
<i>CENTENNIAL</i>	321,008	340,100	273,999	80.56%
<i>PARKS</i>	353,550	273,652	41,169	15.04%
<i>TIPTON PLAZA</i>	35,700	39,314	25,346	64.47%
	1,206,730	1,213,817	802,920	66.15%
LIBRARY	124,117	124,133	99,576	80.22%
COMMUNITY DEVELOPMENT	24,636	48,144	39,072	81.16%
DEBT SERVICE	241,303	242,308	129,725	53.54%
TOTAL EXPENSES	5,441,677	7,443,632	5,579,064	74.95%
RESERVE	0	0	0	
Net Surplus/(loss)	124,406	207,734	742,341	

**Budget Update
State Street Aid**

04/2023

Percentage of Budget Yr Complete

83.33%

	BUDGET	AMENDMT	ACTUAL	% MET
REVENUES				
STATE - FUND BALANCE	0		0	0.00%
STATE - GAS & MOTOR FUEL TAX	122,084	108,000	74,910	69.36%
STATE - \$0.03 GASOLINE TAX	34,590	33,000	21,347	64.69%
STATE - 1989 GASOLINE TAX INCREASE	20,347	17,000	10,119	59.52%
STATE - GAS 2017 TAX	49,851	54,000	37,000	68.52%
STATEST - INTEREST EARNINGS	1,750	3,900	3,518	90.21%
STATEST - OTHER FINANCING SOURCES	0	0	0	0.00%
TOTAL REVENUES	228,622	215,900	146,894	68.04%
EXPENSES				
STATE ST - ELECTRIC	25,000	26,000	19,055	73.29%
STATE ST - PROFESSIONAL SERVICES	0	0	0	0.00%
STATE ST - REP/MT STORM DRAINS	0	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS			0	0.00%
STATE ST - MAJOR PROJECT - PAVING	100,000	100,000	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0	0.00%
STATE ST - CONCRETE	0	0	0	0.00%
STATE ST - DEBT TML#5	33,143	40,201	40,201	100.00%
STATE ST - INTEREST TML#5	16,714	18,484	18,494	100.05%
STATE ST - CAPITAL OUTLAY	0	20,000	20,000	100.00%
TOTAL EXPENSES	174,857	204,685	97,750	47.76%
Net Surplus/(loss)	53,765	11,215	49,144	

**Budget Update
Drug Fund**

04/2023

Percentage of Budget Yr Complete

83.33%

	BUDGET	AMENDMT	ACTUAL	% MET
REVENUES				
DRUG - FUND BALANCE				
DRUG - GENERAL SESSIONS	500	800	800	100.00%
DRUG - CIRCUIT COURT	200	700	739	105.57%
DRUG - OTHER MISC REV	0	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	1,000	4,784	4,897	102.36%
OR - INTEREST EARNINGS	80	180	176	97.78%
TOTAL REVENUES	1,780	6,464	6,612	102.29%
EXPENSES				
DRUG - MEMBERSHIPS	0	140	308	220.00%
DRUG - MEDICAL/VET	800	800	293	36.63%
DRUG - PROF SERV TRAINING	0	475	475	100.00%
DRUG - REPAIR/MT VEHICLE	0	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0	0.00%
DRUG - DOG SUPPLIES	500	500	200	40.00%
DRUG - OPERATING SUPPLIES	0	0	0	0.00%
DRUG - CAPITAL OUTLAY	0	10,000	8,678	86.78%
TOTAL EXPENSES	1,300	11,915	9,954	83.54%
Net Surplus/(loss)	480	(5,451)	(3,342)	

Budget Update **04/2023**
Solid Waste Fund

Percentage of Budget Yr Complete 83.33%

REVENUES	BUDGET	AMENDMT	ACTUAL	% MET
TRASH COLLECTION - RESIDENTIAL	441,763	450,000	384,128	85.36%
TRASH COLLECTION - POPLAR GROVE	28,549	22,000	19,935	90.61%
TRASH COLLECTION- LATE PENALTIES	7,000	8,500	7,427	87.38%
TRASH COLLECTION - INTEREST REVENUE	300	520	456	87.69%
TOTAL SOLID WASTE REVENUES	477,612	481,020	411,946	85.64%
EXPENSES				
TRASH -VENDOR SERVICES	270,206	277,000	208,244	75.18%
TRASH - OTHER PROFESSIONAL SRVS	0	10	6	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	200	200	0.00%
TRASH - CAPITAL OUTLAY MISC	0	47,425	47,425	0.00%
Allocations			0	0.00%
<i>Legislative</i>	15,730	17,040	14,061	82.52%
<i>Finance & Administration</i>	147,255	158,000	129,982	82.27%
	162,985	175,040	144,043	82.29%
TOTAL SOLID WASTE COLLECTION	433,191	499,675	399,918	80.04%
Surplus/(loss)	44,421	(18,655)	12,028	

Budget Update **04/2023**
Water - Sewer Fund

Percentage of Budget Yr Complete 83.33%

REVENUES	BUDGET	ACTUAL	% MET
Sales	2,349,789	2,149,330	91.47%
Rent Revenue	4,000	4,000	100.00%
Service Charges	502,450	331,547	65.99%
Other Revenues	4,200	12,833	305.55%
TOTAL WATER-SEWER REVENUES	2,860,439	2,497,710	87.32%
EXPENSES			
Water - Treatment	508,843	449,363	88.31%
Water - Distribution	68,150	68,880	101.07%
Sewer - Treatment	379,975	358,613	94.38%
Sewer - Collection	233,705	208,306	89.13%
Personnel	898,318	603,577	67.19%
Contract Services	84,850	57,101	67.30%
Supplies	155,800	53,091	34.08%
Fixed Charges	74,000	77,009	104.07%
Rebates/Debt Service	137,331	78,730	57.33%
	2,540,972	1,954,670	76.93%
Allocations			
<i>Legislative</i>	14,943	13,358	89.39%
<i>Finance & Administration</i>	220,882	194,974	88.27%
<i>Code Enforcement</i>	40,586	52,833	130.18%
<i>Community Development</i>	8,212	13,024	158.60%
	284,623	274,189	96.33%
TOTAL WATER-SEWER EXPENSES	2,825,595	2,228,859	78.88%
Net Surplus/(loss)	34,844	268,851	

**Budget Update
Gas Fund**

04/2023

Percentage of Budget Yr Complete 83.33%

	BUDGET	ACTUAL	% MET	
REVENUES				
Sales	4,625,000	4,051,360	87.60%	
Service Charges	305,800	215,171	70.36%	
Other Revenues	28,800	24,356	84.57%	
TOTAL GAS REVENUES	4,959,600	4,290,887	86.52%	
EXPENSES				
Personnel	897,356	726,557	80.97%	
Contract Services	265,175	227,066	85.63%	
Materials/Supplies	2,749,500	2,878,885	104.71%	
Fixed Charges	548,500	440,848	80.37%	
Rebates/Debt Service	34,788	29,231	84.03%	
Economic Development Allocations	0	16,000	0.00%	
	<i>Legislative</i>	21,235	18,982	89.39%
	<i>Finance & Administration</i>	294,510	259,965	88.27%
	<i>Code Enforcement</i>	40,586	52,833	130.18%
	<i>Community Development</i>	8,212	13,024	158.60%
		364,543	344,804	94.59%
TOTAL GAS EXPENSES	4,859,862	4,663,391	95.96%	
Net Surplus/(loss)	99,738	(372,504)		



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

County Local Option

May 18, 2023

Letter ID: L0853554240
Collection Month: 30-Apr-2023

Dear Tipton County Trustee:

The Department of Revenue has collected and allocated the amounts below during April, 2023 from Local Option Sales Tax as follows:

County/City Name	Total Collections	Less Admin. Costs	Net Collections
Tipton County	-\$196,245.40	\$2,207.76	-\$194,037.64
Covington	-\$600,117.89	\$6,751.33	-\$593,366.56
Atoka	-\$294,833.81	\$3,316.88	-\$291,516.93
Brighton	-\$57,216.21	\$643.68	-\$56,572.53
Burlison	-\$6,433.83	\$72.38	-\$6,361.45
Garland	-\$11,370.06	\$127.91	-\$11,242.15
Mason	-\$17,184.29	\$193.32	-\$16,990.97
Munford	-\$166,378.39	\$1,871.76	-\$164,506.63
Gilt Edge	-\$5,155.47	\$58.00	-\$5,097.47
	-\$1,354,935.35	\$15,243.02	-\$1,339,692.33

(Collections are shown as negative amounts)

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Financial Control at 615-532-8944 between 7:30 a.m. and 4:00 p.m. central time, Monday through Friday, holidays excepted.



STATE OF TENNESSEE
DEPARTMENT OF REVENUE
Local Option Out of State Sales Distribution

County Situs: 8400 - Tipton County
Total County Out of State Amount: -\$18,423.86
Less Admin. Costs: \$207.27
Net County Out of State Amount: -\$18,216.59

<u>Situs</u>	<u>Reporting Period</u>	<u>Total Local Option Amount by Destination Rate</u>	<u>Local Option Percentage</u>
8400 - Tipton County	30-Apr-2023	-\$132,576.23	30.28%
8401 - Covington	30-Apr-2023	-\$106,397.20	24.31%
8402 - Atoka	30-Apr-2023	-\$94,749.39	21.65%
8403 - Brighton	30-Apr-2023	-\$28,923.87	6.61%
8404 - Burlison	30-Apr-2023	-\$4,764.72	1.09%
8405 - Garland	30-Apr-2023	-\$2,330.65	0.53%
8406 - Mason	30-Apr-2023	-\$6,867.33	1.57%
8407 - Munford	30-Apr-2023	-\$59,472.58	13.59%
8408 - Gilt Edge	30-Apr-2023	-\$1,628.70	0.37%
		-\$437,710.67	

Upcoming Meeting Dates and Events

June 2023

May 29 (Monday)

****All City Offices closed in observance of Memorial Day****

June 1 (Thursday)

4:00 Public Works/General Welfare Committee

June 13 (Tuesday)

6:30 Planning Commission

June 15 (Thursday)

2:30 Birthday Coffee

4:00 Parks & Rec/Public Safety Committee

June 19 (Monday)

****All City Offices closed in observance of Juneteenth****

June 26 (Monday)

7:00 BOMA Meeting



City of Munford, Tennessee
1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

DRAFT

Munford Municipal-Regional Planning Commission
May 9, 2023

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, May 9, 2023, at 6:30 p.m. with the following:

PRESENT: John Moren, Aldermen Steve Childress, Terry Waits and Mayor Dwayne Cole

ABSENT- Chairman Roy Meadors, Vice-Chairman David Keeton and Vernon Paimore

ALSO, PRESENT- Building Inspector/Code Enforcement Officer Glenn Stringfellow

The meeting was called to order at 6:30 p.m. by Mayor Dwayne Cole. There was a quorum present.

I. APPROVAL OF MINUTES – April 11, 2023

There was a motion by Terry Waits, seconded by John Moren to approve the minutes from April 11, 2023, as presented. Motion carried all present voting aye.

II. OLD BUSINESS – None

III. NEW BUSINESS

A. Text Amendment changing minimum area for PVD from 100 acres to 30 acres.

Background

Staff is proposing the following changes to the area required for the PVD Districts:

Current

67.01 Objectives

The Board of Mayor and Aldermen may, upon proper application, rezone a site of at least **one hundred (100) acres** to PVD to facilitate the use of flexible techniques of land development and site design by providing relief from zone requirements designed for conventional developments. In addition, the Board may establish standards and procedures, including restricting land uses to only those compatible to surrounding development prior to rezoning in order to obtain one or more of the following objectives:

Proposed

67.1 Objectives

The Board of Mayor and Aldermen may, upon proper application, rezone a site of at least **thirty (30) acres** to PVD to facilitate the use of flexible techniques of land development and site design by providing relief from zone requirements designed for conventional developments. In addition, the Board may establish standards and procedures, including restricting land uses to only those compatible to surrounding development prior to a rezoning in order to obtain one or more of the following objectives:

Recommendation

Staff recommends the Planning Commission send a positive recommendation, on the proposed text amendment, to the Board of Mayor and Aldermen.

There was a motion by Steve Childress, seconded by Terry Waits to send a positive recommendation to the Board of Mayor and Aldermen for the Text Amendment changing the minimum area for a PVD District from 100 acres to 30 acres as presented. Motion carried, all present voting aye.

VI. REPORTS

Mayor Comments:

- Street Improvement Project update. They are waiting on a piece of equipment to arrive in order to complete the project.
- Mr. Roy Meadors is doing better.

Building Inspector – Permitting and Enforcement Report

There was a motion by John Moren, seconded by Steve Childress to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.

There being no further business, the meeting was adjourned at 6:40 pm.

Mayor Dwayne Cole

Secretary John Moren

Barbara Younger,
Recording Secretary