



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, May 22, 2023, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the Regular Monthly Meeting – April 24, 2023
- E. Public Forum

II. PUBLIC HEARING

- **ORDINANCE 2023-04-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by amending the front yard setbacks for residential districts.

**Ordinance 2023-04-01 comes with a positive recommendation from City of Munford Planning Commission*

III. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

- A. Public Works Dir. Sherry Bennard
- B. Public Safety Chief Randal Baskin
 - a. Oath of Office – Josh Mobley Chief Jeremy Reeves
- C. Parks & Recreation Dir. Griff Fisher
- D. Building Inspector/
Code Enforcement Insp. Glenn Stringfellow

IV. MAYOR'S REPORT

A. Report

B. Proclamation/Awards

C. Appointments

- Christy Delashmit and Shannon Childress to the Library Board. Their term will begin July 1, 2023.

D. Ordinance – Resolutions – Motions

Second Reading

- **ORDINANCE 2023-04-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by amending the front yard setbacks for residential districts.

**Ordinance 2023-04-01 comes with a positive recommendation from City of Munford Planning Commission*

First Reading

- **ORDINANCE 2023-05-01** An Ordinance to adopt the annual operating budgets and tax rate for the fiscal year beginning July 1, 2023 and ending June 30, 2024. *This ordinance includes budgets for the General Fund, State Street Aid, Drug Fund and Solid Waste Fund.*
- **RESOLUTION: 2023-05-01** A Resolution to adopt a schedule of permit fees for the Munford Municipal Planning Region. This Resolution would supersede Resolution 2023-04-02.

E. Announcements

F. Acknowledgements

V. NEW BUSINESS

VI. FINANCIAL REPORT

A. Checks over \$10,000

B. Financial Report 04-30-2023

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – April 24, 2023

**Regular Monthly Meeting – Monday April 24, 2023, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, and Lonnie Glass.

Absent: Alderman Deborah Reed

Department Heads in Attendance: Chief Baskin, Chief Reeves, Director Bennard

I. CALL TO ORDER

Mayor Cole called the April 24, 2023, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 pm. Mayor Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with five aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Scheduled Meeting of March 27, 2023, for approval. *With no corrections, minutes approved as distributed.*

Mayor Cole presented the minutes from the Special Called Meeting of April 6, 2023, for approval. *With no corrections, minutes approved as distributed.*

IV. PUBLIC FORUM

No one present to speak.

V. OLD BUSINESS:

- Public Works – Public Works Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.

b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.

- Parks & Recreation – Reference report as written.
- Building Inspector – Reference report as written.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.

- Mayor Cole presented for a second reading **ORDINANCE 2023-03-01** An Ordinance to amend the FY2023 General Operating Budget. *Motion was made by Alderman Bomar to approve **ORDINANCE 2023-03-01**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-03-02** An Ordinance to amend the FY2023 State Street Aid Budget. *Motion was made by Alderman Childress to approve **ORDINANCE 2023-03-02**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-03-03** An Ordinance to amend the FY2023 Drug Fund Budget. *Motion was made by Alderman Glass to approve **ORDINANCE 2023-03-03**. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-03-04** An Ordinance to amend the FY2023 Solid Waste Fund Budget. *Motion was made by Alderman Deneka to approve **ORDINANCE 2023-03-04**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented for a first reading **ORDINANCE 2023-04-01** An Ordinance to amend the Munford Municipal Zoning Ordinance by amending the front yard setbacks for residential districts. *Motion was made by Alderman Glass to approve **ORDINANCE 2023-04-01**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION: 2023-04-02** A Resolution to adopt a schedule of permit fees for the Munford Municipal Planning Region. *Motion was made by Alderman Deneka to approve **RESOLUTION: 2023-04-02**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*

VIII. NEW BUSINESS –

No new business.

IX. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for March. *A motion was made by Alderman Bomar to accept all checks over \$10,000 as presented. Alderman Childress seconded motion. Motion carried; all members present voting aye.*
- **Financial Report 03-31-2023** – Mayor Cole presented the Financial Report for the period ending March 31, 2023. *A motion to accept the report was made by Alderman Glass. Alderman Cramer seconded motion. Motion carried; all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:23 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3456	3478	3482	3490	3481	3478	3493	3489	3500	3500	3515	3507	41,869
Sewer Customers Total	2226	2244	2250	2258	2248	2247	2260	2256	2265	2271	2282	2279	27,086
Gas Customers Total	7433	7455	7445	7417	7411	7428	7474	7489	7502	7511	7534	7523	89,622
<i>In Atoka City Limits</i>	2566	2567	2569	2570	2568	2568	2570	2569	2570	2571	2571	2570	30,829
<i>Out of Atoka City Limits</i>	293	294	294	295	294	295	294	294	294	294	294	293	3,528
Trash Customers	1781	1788	1793	1812	1817	1817	1822	1824	1828	1837	1844	1853	21,816
Customer Adjustments													
Connects	72	69	75	82	73	95	73	70	52	46	68	46	821
Finals	75	78	118	81	68	67	44	52	42	45	69	54	793
Meter Sets	9	13	7	13	13	16	10	7	5	9	11	11	124
PAYMENTS													
Payments on line													
Utility paid on line	2419	2425	2508	2349	2471	2633	2453	2656	2827	2363	3032	2927	31,063
ACH Payments	1586	1608	1618	1632	1643	1655	1669	1669	1705	1745	1746	1774	20,050
E-Bills	1596	1619	1636	1636	1646	1680	1708	1714	1726	1734	1748	1766	20,209
Payments Received Lobby/Mail													
CC Payments	496	710	629	372	405	472	602	446	551	527	598	386	6,194
Cash Payments	645	636	646	671	710	678	612	599	612	622	590	564	7,585
Check Payments	2,376	2,172	2,143	2,172	2,092	2,268	2,240	2,412	2,322	2,402	2,172	2,113	26,884
Money Order Payments	0	0	0	0	0	0	0	0	0	0	0	0	0
Deliquent Accounts													
Deliquent Penalty	339	125	185	146	105	108	88	339	146	135	131	223	2,070
Cut Offs	234	125	151	70	105	108	88	0	148	135	131	223	1,518
Phone Calls	868	439	592	408	549	558	504	0	789	588	603	1202	7,100
SERVICE													
Water / Sewer													
Water Service Orders	16	8	6	29	16	8	24	9	10	0	22	1	149
Sewer Service Orders	3	6	6	14	5	7	6	5	7	2	4	4	69
Amount Billed Water	\$93,538	\$106,852	\$126,239	\$108,530	\$120,353	\$154,170	\$102,104	\$99,776	\$96,624	\$95,953	\$93,161	\$98,641	\$1,295,942
Amount Billed Sewer	\$122,211	\$132,575	\$147,048	\$135,294	\$146,338	\$119,980	\$97,349	\$96,310	\$93,713	\$92,107	\$86,951	\$98,428	\$1,368,303
Damaged/Stuck Meters	4	65	2	27	2	1	26	8	3	16	32	46	232
Solid Waste													
Cans Delivered	13	8	18	23	12	8	2	6	11	5	6	11	123
Missed pickup	20	24	15	15	16	33	2	26	24	32	5	19	231
Damaged Cans	1	1	1	2	0	0	0	0	2	2	1	1	11
Other complaints	0	1	2	2	3	2	1	3	4	5	2	0	25
New Customers	25	25	22	29	17	10	4	14	12	18	20	21	217
Discontinued Service	11	7	8	4	3	7	1	4	4	8	6	3	66
Amount Billed	\$36,584	\$36,831	\$36,782	\$37,077	\$37,236	\$37,356	\$37,506	\$39,422	\$39,495	\$39,686	\$39,762	\$39,968	\$457,704
Gas													
Odor Complaints	11	4	7	7	7	11	16	5	18	2	10	9	107
Damaged / Stuck Meters	38	49	52	28	62	1	28	38	74	68	14	26	478
Amount Billed	\$67,826	\$192,474	\$121,752	\$158,782	\$174,860	\$190,228	\$510,063	\$955,006	\$684,911	\$657,955	\$436,425	\$177,956	\$4,328,237
Misc Service Orders													
Other complaints	2	4	5	5	3	2	3	2	4	2	9	4	45
Total Utility/Trash Billing	\$320,159	\$468,732	\$431,821	\$439,683	\$478,788	\$501,734	\$747,022	\$1,190,514	\$914,743	\$885,701	\$656,298	\$414,993	\$7,450,187

City of Munford
Public Works Monthly Report

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	2023 Totals	PY Totals
Calls	115	55	87	78									335	986
Water Calls/Leaks	4	6	13	8									31	128
Sewer Calls/Leaks	8	9	7	18									42	170
Gas Calls/Leaks	11	9	18	16									54	146
Street/Yard/Drainage Calls	7	7	29	25									68	93
Water Samples	10	10	10	10									40	13
Cut-Offs	148	144	125	184									601	998
Locates	250	216	279	84									829	5505
Unread Meters	106	134	138	153									531	379
Meters Repairs	84	79	39	71									273	667
Sewer Taps	0	0	0	0									0	2
Water Sets	8	3	5	8									24	112
Gas Sets	12	10	10	7									39	81
Munford	10	4	6	7									27	52
Atoka	1	4	3	0									8	20
Brighton	1	2	1	0									4	9
Closed Work Orders	497	470	596	669									2232	5344
Water Pumped (millions)	26	24	26	24									100	331
Treated Pumped to River	45	42	50	41									178	420

**City of Munford
Police Department**

													2023	PY
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals	Totals
CITATIONS ISSUED	387	280	242	253									1162	2668
COURTESY CITATIONS ISSUED	176	88	75	73									412	993
TRAFFIC STOPS	801	502	543	631									2477	5483
SPEEDING	178	113	114	157									562	1459
SEAT BELT	0	8	2	1									11	4
ARREST	60	58	53	78									249	478
ADULT - MALE	44	35	29	52									160	278
ADULT - FEMALE	15	18	19	19									71	160
JUVENILE - MALE	1	5	5	5									16	28
JUVENILE - FEMALE	0	0	0	2									2	9
WARRANT ARREST	6	5	9	13									33	52
DRUG ARREST	11	6	10	16									43	109
ALCOHOL ARREST	4	4	5	12									25	29
INCIDENT REPORTS	102	102	116	121									441	974
OFFICER INITIATED INCIDENTS	1724	1382	1375	1448									5929	14438
ACCIDENT REPORTS	9	8	11	12									40	159
MILES PATROLLED	16200	13535	14499	14919									59153	169629
CALLS FOR SERVICE	1374	973	1098	1182									4627	11548



Munford Fire Department Monthly Board Report - April 2023

Incidents	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Total 2023	Total 2022
Structure Fires - Munford	2	0	0	1									3	9
Structure Fires - County	3	1	0	0									4	17
Grass Fire - Munford	1	0	0	0									1	10
Grass Fires - County	0	3	1	0									4	10
Vehicle Fires - Munford	0	0	0	0									0	2
Vehicle Fires - County	0	0	0	0									0	3
Vehicle Accidents - Munford	4	6	5	4									19	61
Vehicle Accidents - County	3	2	0	1									6	12
EMS Calls - Munford	56	50	51	56									213	674
EMS Calls - County	3	2	7	2									14	36
Other Incidents - Munford	19	10	16	16									61	286
Other Incidents - County	2	6	2	7									17	63
Mutual Aid Calls	12	14	3	3									32	141
Burn Permits	0	2	0	2									4	31
Total Calls - Munford	81	66	72	77									296	1053
Total Calls - County	12	14	10	10									46	141
Total Calls - Department	93	80	82	87	0	0	0	0	0	0	0	0	342	1194

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	1	1	0	0
Reserves	30	7	23	0
Total Department Staffing	44	21	23	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8		
Engine 81		
Engine 88		
Brush Truck 81		
Brush Truck 82		
Tower 81		

	22-May	22-Jun	22-Jul	22-Aug	22-Sep	22-Oct	22-Nov	22-Dec	23-Jan	23-Feb	23-Mar	23-Apr
Payment Plan												
Current	4 / 535	8 / 850	30/2547	2 /340	47 / 4116.50	26 / 2312.50	10 / 697	8 / 615	27 / 2,732.50	40 / 5,080	13 / 855	10 / 810
Past Due												

RENTALS												
Friday Night Skate	198	215	135	230	289	167	209	117		181	159	163
Skate Parties	24 / 31	16 /28	\$ 23.00	23 / 28	23 / 28	29 / 31	26 /28	17 / 17	28 /28	28 / 28	28 / 28	32 / 32
Band Room	8	2	6	4	2	6	5	6	8	6	8	7
Community Room	1	3	2	1	2	3	2	3	4	3	4	5
Valentine Park Gazebo	6	3		1		4	0		1		2	2

SENIOR SERVICES												
Congregate Meals	540	540	499	477	458	450	456	424	460	383		
Home Delivery	140	140	130	163	111		137	140	136	140		

Vehicle Miles												
P&R - 2020 Chevy 1500										50148	50614	52350
P&R - 2010 Chevy 3500 Dump										43,679	43,773	43,792
P&R-2008 Chevy Ext. Cab	113,260	113,399	113,655	113958	114082	114116	114846	115164	115444	115462	116217	116384
P&R-2010 Chevy Ext. Cab	104,151	104,374	104,647	105109	105562	105709	106202	106446	106625	106852	107135	107524
CP-2015 Chevy 4Door	49,690	49,839	50,403	51008	52095	52365	52961	53577	53833	54354	54422	55639
P&R-01' Expedition	173,524	174,573			175574	175577	176112	176375		176384	176421	178679

Equipment Hours												
Jacobsen Truckster	490	496	514.3	523	537	547	549	549	550	553	559	564
ToroInfield Drag	1748	1749	1753.3	1773	1792	1797	1797	1809	1813	1822	1846	1861
2014-61" Snapper	1022	1022	1022	1022	1022	1022	1022	1022	1022	1022	1022	1022
2015-72" Snapper	788	788	702.7	743.3	752	752	755	760	762	771	785	802
2015-61" Snapper-CP	913	917	931.5	946	960	960	960	970	970	976	981	994
2022-72" Xmark	72	83	108.9	170.3	193	193	194	194	195	208	230	250
Bad Boy	1068	1070	1070	1074	1075	1075	1075	1075	1075	1076	1084	1088
Dixie Chopper	614	614	614	614	620	620						
JD4700 Tractor	3853	3853	3853	3853	3853	3853	3853	3853	3853	3854	3854	3854
2021 Snapper61"	240	274	295.5	308.2	310	310	313	322	323	325	350	367
Polaris SXS	726	766	812.9	850	865	865	904	1064	1064	1064	1283	989 hrs.

Sports Registration												
Basketball					350	416	476	476	476			
Cheerleading					38	43	49	49	49			
Flag Football										206	206	
Soccer			220	220						268	268	
Baseball			356	359						347	347	

	PERMIT NO	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	SQUARE FOOTAGE	PROJECT VALUE	PERMIT FEE	
1	1649	04/03/23	418 GEORGE ELLIS	C	MONICA EATON	FENCE	N/A	N/A	\$25.00	
2	1650	04/03/23	287 PRITCHETT CV.	C	ANDY BOONE	FENCE	N/A	N/A	\$25.00	
3	1620	04/03/23	61 FRANKLIN SQ.	C	KMA FRANKLIN SQ. LLC	PLUMBING	N/A	N/A	\$50.00	
4	1621	04/05/23	733 WEST DR.	C	PAUL RUSSELL	ACC. BLDG.	3,600	\$16,000.00	\$100.00	
5	1622	04/05/23	354 GEORGE ELLIS	C	APEX	NEW S.F. DWELLING	3,637	\$328,000.00	\$750.00	
6	1623	04/10/23	76 MAPLE HILL	C	DWAYNE COLE	HVAC	N/A	N/A	\$50.00	
7	1624	04/12/23	165 HANNAH MARIE	R	CODY YOUNG	FENCE	N/A	N/A	\$25.00	
8	1625	04/12/23	467 E. RAE DR.	R	JAMES FRANK	FENCE	N/A	N/A	\$25.00	
9	1651	04/18/23	13 BIGHAM CV	C	D&D	NEW S.F. DWELLING	3,773	\$340,000.00	\$780.00	
10	1652	04/18/23	176 FORSYTH LN.	C	D&D	NEW S.F. DWELLING	3,319	\$298,000.00	\$696.00	
11	1653	04/24/23	1698 JOE JOYNER	R	JOSE RUIZ	ACC. BLDG.	864	\$19,000.00	\$100.00	
12	1654	04/24/23	84 HEARST CV.	C	D&D	NEW S.F. DWELLING	3,245	\$293,000.00	\$686.00	
13	1655	04/24/23	77 HEARST CV.	C	D&D	NEW S.F. DWELLING	3,726	\$336,000.00	\$772.00	
14	1656	04/24/23	42 S. BIGHAM CV.	C	D&D	NEW S.F. DWELLING	3,314	\$299,000.00	\$698.00	
15	1657	04/25/23	79 TIPTON RIDGE	C	KELLY PEDERSON	FENCE	N/A	N/A	\$25.00	
16	1658	04/26/23	27 N.BIGHAM CV	C	CDI	NEW S.F. DWELLING	3,099	\$279,000.00	\$658.00	
17	1659	04/28/23	2173 CAMPGROUND	R	BRANDON HERBERT	FENCE	N/A	N/A	\$25.00	
18	1660	04/28/23	61 FRANCES	C	SHAWN ANDREWS	ACC. BLDG.	120	\$3,500.00	\$100.00	
19	1661	04/28/23	140 DAVID REED	R	BRETT WILLARD	POOL	N/A	\$88,000.00	\$100.00	
20	1662	04/28/23	100 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,500	\$225,000.00	\$550.00	
21	1663	04/28/23	110 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
22	1664	04/28/23	120 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,157	\$195,000.00	\$490.00	
23	1665	04/28/23	140 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	3,121	\$281,000.00	\$662.00	
24	1666	04/28/23	130 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
25	1667	04/28/23	150 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
26	1668	04/28/23	170 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,792	\$252,000.00	\$604.00	
27	1669	04/28/23	180 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,296	\$207,000.00	\$514.00	
28	1670	04/28/23	190 WALKER MEADOWS	C	DR HORTON	NEW S.F. DWELLING	2,181	\$197,000.00	\$494.00	
29										
30										
31										
32										
33										
								Total	\$4,277,500.00	\$9,888.00

C - CITY LIMITS
R - REGION

Complaints	59	Building Permits	29
Inspections	79	Sign permits	
Certificate Of Occupancy	12	Use & Occupancy Permits	
PREFORMANCE BOND	WALKER MEADOWS NORTH		2022
	WALKER MEADOWS II		2020
	VGM 4A		2023

Shawn J. Jellison
Building Inspector

ORDINANCE 2023-04-01

AN ORDINANCE TO AMEND THE TEXT OF THE MUNFORD MUNICIPAL ZONING ORDINANCE BY AMENDING THE FRONT YARD SETBACKS FOR RESIDENTIAL DISTRICTS

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 61.61, be **deleted** in its entirety:

61.61 Minimum Required Front Yard

Single-family dwellings	25 feet
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SECTION 2. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 61.61, be **replaced** with the following:

61.61 Minimum Required Front Yard

Single-family	30 feet
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dwellings

SECTION 3. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 62.61, be **deleted** in its entirety:

62.61 Minimum Required Front Yard

Single-family dwellings	25 feet
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SECTION 4. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 62.61, be **replaced** with the following:

62.61 Minimum Required Front Yard

Single-family dwellings	30 feet
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SECTION 5. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 63.61, be **deleted** in its entirety:

63.61 Minimum Required Front Yard

Single-family dwellings	25 feet
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Two-family dwellings	25 feet
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Semi-detached dwellings	25 feet
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Other uses	30 feet or more as required by the Board of Zoning Appeals
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SECTION 6. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 63.61, be **replaced** with the following:

63.61 Minimum Required Front Yard

Single-family dwellings	30 feet
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Two-family dwellings	30 feet
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Semi-detached dwellings	30 feet
Other uses	30 feet or more as required by the Board of Zoning Appeals

SECTION 7. That following language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 63.61, be **deleted** in its entirety:

64.61 Minimum Required Front Yard

Multi-family dwellings	25 feet for the exterior boundary of the development and 10 feet for interior lots
Townhouses and Attached dwellings	25 feet for the exterior boundary of the development and 10 feet for interior lots
Traditional Neighborhood Single-Family Dwellings	10 feet with a maximum setback of 15 feet
Other uses	30 feet or more as required by the Board of Zoning Appeals

SECTION 8. That language in Article VI, PROVISIONS GOVERNING RESIDENTIAL DISTRICTS, Section 64.61, be **replaced** with the following:

64.61 Minimum Required Front Yard

Multi-family dwellings	30 feet for the exterior boundary of the development and 10 feet for interior lots
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Attached dwellings	30 feet for the exterior boundary of the development and 10 feet for interior lots
Traditional Neighborhood Single-Family Dwellings	30 feet for exterior lots and 10 feet with a maximum setback of 15 feet for interior lots
Other uses	30 feet or more as required by the Board of Zoning Appeals

SECTION 9. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

Passed First Reading

Mayor

Passed Second Reading

City Recorder

RESOLUTION: 2023-05-01

CITY OF MUNFORD, TENNESSEE

ADOPTION OF SCHEDULE OF TAP AND METER FEES FOR WATER, SEWER AND NATURAL GAS

WHEREAS, the City of Munford, Tennessee is adopting the Schedule of Tap and Meter Fees for Water, Sewer and Natural Gas, and

WHEREAS, this Resolution supersedes all previous Resolutions for Water, Sewer and Natural Gas Tap and Meter fees.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Munford that the following Schedule of Tap and Meter Fees are hereby adopted.

Schedule of Tap and Meter Fees for Water, Sewer, and Natural Gas

WATER:

Water Tap Fees

5/8" x 3/4"	\$1300
1" thru 2"	Cost + \$500
Over 2"	Cost + \$800

SEWER:

Sewer Tap Fees shall be \$1,000 for all STEP sewer systems. Individual lots and all other minor and major subdivision lots in the future shall be \$3,500 except for Wooten Oaks which shall be \$2500, or as determined by the Board of Mayor and Aldermen due to infrastructure costs directly related to the development. Development contracts in effect at the time of this resolution will remain as written.

New Installation of Sewer Step System (plus tax)

Tank	\$1,400
Pump and Controls	\$4,500

NATURAL GAS:

250 Meter

25 Ft to 300 Ft of service line	\$1,100
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301 Ft to 500 Ft of service line \$1,250
Over 500 Ft \$1,250 plus \$2 per Ft of service line over 500 Ft.

425 Meter

25 Ft to 300 Ft of service line \$1,450
301 Ft to 500 Ft of service line \$1,600
Over 500 Ft \$1,600 plus \$2 per Ft of service line over 500 Ft.

630 Meter

25 Ft to 300 Ft of service line \$1,800
301 Ft to 500 Ft of service line \$2,000
Over 500 Ft \$2,000 plus \$2 per Ft of service line over 500 Ft.

800 Meter

25 Ft to 300 Ft of service line \$3,900
301 Ft to 500 Ft of service line \$4,050
Over 500 Ft \$4,050 plus \$2 per Ft of service line over 500 Ft.

1000 Meter

25 Ft to 300 Ft of service line \$4,300
301 Ft to 500 Ft of service line \$4,450
Over 500 Ft \$4,450 plus \$2 per Ft of service line over 500 Ft.

METER UPGRADES:

250 Meter to a 425 Meter \$350
250 Meter to a 630 Meter \$700
425 Meter to a 630 Meter \$350

READ and ADOPTED this the _____ day of _____, 2023.

Mayor Dwayne Cole

Sherry Yelvington, City Recorder



CHECKS OVER \$10,000

April 2023

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Cigna Healthcare	21768	\$ 74,127.73	Insurance (72,019.03) and HRA (2,108.70)
Daily Design Group	21798	\$ 11,000.00	Downtown Munford Design
Delta Marketing	21707	\$ 32,922.45	Spring Sports Uniforms
Dozertrax USA	21860	\$ 15,399.38	Sutherland Shop (Application 10)
Ford Construction Company	21710	\$ 76,510.43	STP Project
Instrument Supply	21810	\$ 20,150.24	Homa Pump
JD Distributors	21721	\$ 10,630.99	Utility Desks, Misc. Office Supplies
Layne Granite Company	21818	\$ 75,620.00	Well 3 Pump Repairs
Southwest TN Electric	21747	\$ 28,637.36	Electrical Service (March-April)
	21836	<u>7,138.79</u>	Electrical Service (March-April)
	Total Southwest Elect	\$ 35,776.15	
TN Energy Acquisition Corp	21757	\$198,700.47	Natural Gas Purchase/Transport
Waste Pro	21771	\$ 24,120.25	Solid Waste
Wex Bank Valero	21777	\$ 12,561.46	Fuel
	Total	\$ 587,519.55	



City of Munford, Tennessee
1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

DRAFT

Munford Municipal-Regional Planning Commission
May 9, 2023

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, May 9, 2023, at 6:30 p.m. with the following:

PRESENT: John Moren, Aldermen Steve Childress, Terry Waits and Mayor Dwayne Cole

ABSENT- Chairman Roy Meadors, Vice-Chairman David Keeton and Vernon Paimore

ALSO, PRESENT- Building Inspector/Code Enforcement Officer Glenn Stringfellow

The meeting was called to order at 6:30 p.m. by Mayor Dwayne Cole. There was a quorum present.

I. APPROVAL OF MINUTES – April 11, 2023

There was a motion by Terry Waits, seconded by John Moren to approve the minutes from April 11, 2023, as presented. Motion carried all present voting aye.

II. OLD BUSINESS – None

III. NEW BUSINESS

A. Text Amendment changing minimum area for PVD from 100 acres to 30 acres.

Background

Staff is proposing the following changes to the area required for the PVD Districts:

Current

67.01 Objectives

The Board of Mayor and Aldermen may, upon proper application, rezone a site of at least **one hundred (100) acres** to PVD to facilitate the use of flexible techniques of land development and site design by providing relief from zone requirements designed for conventional developments. In addition, the Board may establish standards and procedures, including restricting land uses to only those compatible to surrounding development prior to rezoning in order to obtain one or more of the following objectives:

Proposed

67.1 Objectives

The Board of Mayor and Aldermen may, upon proper application, rezone a site of at least **thirty (30) acres** to PVD to facilitate the use of flexible techniques of land development and site design by providing relief from zone requirements designed for conventional developments. In addition, the Board may establish standards and procedures, including restricting land uses to only those compatible to surrounding development prior to a rezoning in order to obtain one or more of the following objectives:

Recommendation

Staff recommends the Planning Commission send a positive recommendation, on the proposed text amendment, to the Board of Mayor and Aldermen.

There was a motion by Steve Childress, seconded by Terry Waits to send a positive recommendation to the Board of Mayor and Aldermen for the Text Amendment changing the minimum area for a PVD District from 100 acres to 30 acres as presented. Motion carried, all present voting aye.

VI. REPORTS

Mayor Comments:

- Street Improvement Project update. They are waiting on a piece of equipment to arrive in order to complete the project.
- Mr. Roy Meadors is doing better.

Building Inspector – Permitting and Enforcement Report

There was a motion by John Moren, seconded by Steve Childress to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.

There being no further business, the meeting was adjourned at 6:40 pm.

Mayor Dwayne Cole

Secretary John Moren

Barbara Younger,
Recording Secretary