

CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting – Monday, October 23, 2023, 7:00 p.m.

Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the Regular Monthly Meeting September 25, 2023
- E. Public Forum
 - Speaker Christie Jarvis, Domestic Violence Awareness Month and Proclamation presentation

II. OLD BUSINESS AND MONTHLY DEPARTMENTAL REPORTS

A. Public Works Dir. Sherry Bennard

B. Public Safety Chief Randal Baskin

Chief Jeremy Reeves

C. Parks & Recreation Dir. Griff Fisher

D. Building Inspector/
Code Enforcement

Insp. Glenn Stringfellow

III. MAYOR'S REPORT

- A. Report
- A. Proclamation/Awards
- B. Appointments

C. Ordinance – Resolutions – Motions

- **RESOLUTION 2023-10-01** to authorize participation in the Public Entity Partners Property Conservation Matching Grant.
- **RESOLUTION 2023-10-02** to authorize participation in the Public Entity Partners Driver's Training Matching Grant.
- **RESOLUTION 2023-10-03** approving award of Engineer contract for the TDEC ARPA Non-Competitive Grant project.
- The Mayor requests a motion to purchase generator for Parks and Recreation/Police Building.
- The Mayor confirms receipt and acknowledgement of the Report on Debt Obligation in regard to Local Government Loan Program Bond, series 2023. This Resolution (RESOLUTION 2023-08-01) passed in August and was funded September 15, 2023.

D. Announcements

Special Called Meeting on November 2, 2023, at 4:00 pm

E. Acknowledgements

IV. NEW BUSINESS

V.FINANCIAL REPORT

- A. Checks over \$10,000
- B. Financials 09-30-2023

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – September 25, 2023

Regular Monthly Meeting – Monday September 25, 2023, 7:00 p.m. Municipal Building, 70 College Street, Munford, Tennessee.

Members present: Mayor Dwayne Cole, Alderman Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, and Deborah Reed.

Absent: Alderman Lonnie Glass

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, Director Sherry Bennard, and Director Glenn Stringfellow

I. CALL TO ORDER

Mayor Cole called the September 25, 2023, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 pm. The Mayor gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with all six (5) aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Regular Scheduled Meeting of August 28, 2023, for approval. With no corrections, minutes approved as distributed.

IV. PUBLIC FORUM

No one present to speak.

V. OLD BUSINESS:

- Public Works Director Sherry Bennard presented the monthly report. See attached sheet.
- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
 - b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.
- Parks & Recreation Reference report as written.

- Building Inspector Director Glenn Stringfellow presented the monthly report. See attached Sheet.
- Library Reference report as written.
- Mayor's Report and Comments Mayor Cole presented his monthly report.
 - Mayor Cole presented for a <u>second reading **ORDINANCE 2023-08-01**</u> An Ordinance to amend the 2022-2023 General Operating Budget. *Motion was made by Alderman Bomar to approve <u>ORDINANCE 2023-08-01</u>. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
 - Mayor Cole presented for a <u>second</u> reading <u>ORDINANCE 2023-08-02</u> An Ordinance to amend the 2022-2023 Drug Fund Budget. *Motion was made by Alderman Deneka to approve* <u>ORDINANCE 2023-08-02</u>. *Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
 - Mayor Cole presented for a <u>second</u> reading <u>ORDINANCE 2023-08-03</u> An Ordinance to amend the 2022-2023 Solid Waste Fund Budget. *Motion was made by Alderman Reed to approve <u>ORDINANCE 2023-08-03</u>. <i>Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
 - Mayor Cole presented for a <u>second</u> reading <u>ORDINANCE 2023-08-04</u> An Ordinance to establish an updated occupational Safety & Health Program Plan for the City of Munford. Motion was made by Alderman Bomar to approve <u>ORDINANCE 2023-08-04</u>. Motion was seconded by Alderman Reed. Motion carried; all members present voting aye.
 - Mayor Cole presented <u>RESOLUTION 2023-09-01</u> A Resolution to authorize participation in the Public Entity Partners Safety Grant. *Motion was made by Alderman Childress to approve* <u>RESOLUTION 2023-09-01</u>. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.

VIII. <u>NEW BUSINESS</u> –

No new business.

IX. FINANCIAL REPORT -

• <u>Checks over \$10,000</u> – Mayor Cole presented the checks over \$10,000 for July. A motion was made by Alderman Deneka to accept all checks over \$10,000 as presented. Alderman Bomar seconded motion. Motion carried; all members present voting aye.

as presented. Alderman Reed seconded motion. Motion carried; all members present voting aye.

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:23.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

• <u>Financials (unaudited) 06-30-2023</u> – Mayor Cole presented the unaudited financials for 06-30-2023. *A motion was made by Alderman Cramer to accept all checks over \$10,000*

CITY	$H \Lambda I I$	MONT	HIVD	FD \DT

Common	CITT HALL WONTHLY REPORT													
Water Customer Notal 3 478 3693 3489 3500 3500 3515 3507 3529 3540 3541 3577 3520 42. Sewer Customer's Total 2247 2260 2256 2265 2265 2271 2282 2279 2302 2309 2314 2340 2245 277. Sewer Customer's Total 748 7489 7502 7511 7514 7523 7529 7519 7578 7578 7576 90. In Artoxic City Limits 2568 2570 2560 2570 2571 2572 2572 2570 2571 2571 2573 2579 2571 2573 2579 2571 2573 2579 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2571 2571 2573 2579 2579 2571 2571 2573 2579 2579 2571 2571 2573 2579 2579 2571 2571 2573 2579 2579 2579 2571 2573 2579 2579 2579 2579 2579 2579 2579 2579		Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	TOTAL
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Finals 6 67 44 52 42 45 69 54 81 59 61 84 73 77 78 79 79 79 79 79 79 79 79 79 79 79 79 79	Customer Adjustments													
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ACH Payments	Payments on line													
ACH Payments	Utility paid on line	2633	2453	2656	2827	2363	3032	2927	2753	2736	2484	2718	2751	32,333
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Other complaints 2 3 2 4 2 9 4 7 6 4 4 2 4		\$190,228	\$510,063	\$955,006	\$684,911	\$657,955	\$436,425	\$177,956	\$115,760	\$98,263	\$88,781	\$92,085	\$95,050	\$4,102,484
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Total Utility/Trach Billing \$501 734 \$747 022 \$1 190 514 \$914 743 \$885 701 \$656 298 \$414 993 \$349 341 \$347 732 \$333 083 \$349 880 \$354 978 \$7.04	Other complaints	2	3	2	4	2	9	4	7	6	4	4	2	49
LOTAL LITHITY/ I PACE RIHING SENT 724 S747 N77 ST 140 514 S914 743 SXX5 7N1 S656 798 SA14 993 S249 241 S247 727 S222 NX2 S249 28N S254 978 S7 NA	T	A=04 =5 :	A= == ec=	64 400 Ecc	doc a Total	A007 751	Acres	A444.000	40.00.00	40.00 000	Anna acc	An	40-10-5	ÁT 0 : C 0 C C
10tal Othicy/ Hash Dilling	Total Utility/Trash Billing	\$501,734	\$747,022	\$1,190,514	\$914,743	\$885,701	\$656,298	\$414,993	\$349,341	\$347,732	\$333,083	\$349,880	\$354,978	\$7,046,020

				F	City Public Wo	of Munforks Mont		rt						
							,						2023	PY
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals	Totals
Calls	115	55	87	78	76	61	56	55	51				634	986
Water Calls/Leaks	4	55 6	13	8	9	10	20	16	21				107	128
Sewer Calls/Leaks	8	9	7	18	13	3	23	34	8				123	170
Gas Calls/Leaks		9	18	16	13	1	6	10	11				95	146
Street/Yard/Drainage Calls		7	29	25	118	91	96	78	81				532	93
Water Samples	10	10	10	10	10	10	10	10	10				90	13
Cut-Offs	148	144	125	184	100	84	90	60	88				1023	998
Locates	250	216	279	284	264	301	277	266	259				2396	5505
Unread Meters	106	134	138	153	200	215	270	334	234				1784	379
Meters Repairs	84	79	39	71	37	10	36	33	184				573	667
Sewer Taps	0	0	0	0	0	0	0	0	0				0	2
Water Sets	8	3	5	8	13	11	14	1	6				69	112
Gas Sets	12	10	10	7	11	4	25	8	8				95	81
Munford	10	4	6	7	10	3	21	6	6				73	52
Atoka	1	4	3	0	0	1	4	0	2				15	20
Brighton	1	2	1	0	1	0	0	2	0				7	9
Closed Work Orders	497	470	596	869	1029	914	1049	1050	1104				7578	5344
Water Pumped (millions)	26	24	26	24	28	27	26	27	28				236	331
Treated Pumped to River	45	42	50	41	38	33	37	38	31				355	420

City of Munford Police Department														
													2023	PY
	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Totals	Totals
CITATIONS ISSUED	387	280	242	253	225	222	245	199	200				2253	2668
COURTESY CITATIONS ISSUED	176	88	75	73	66	61	50	31	61				681	993
TRAFFIC STOPS	801	502	543	631	555	499	615	437	464				5047	5483
SPEEDING	178	113	114	157	104	102	94	82	73				1017	1459
SEAT BELT 0 8 2 1 1 2 2 0 4														4
ARREST														
ADULT - MALE	44	35	29	52	26	34	40	32	36				328	278
ADULT - FEMALE	15	18	19	19	17	19	21	19	15				162	160
JUVENILE - MALE	1	5	5	5	10	0	2	3	1				32	28
JUVENILE - FEMALE	0	0	0	2	3	1	4	0	0				10	9
WARRANT ARREST	6	5	9	13	2	5	10	3	3				56	52
DRUG ARREST	11	6	10	16	11	5	22	11	12				104	109
ALCOHOL ARREST	4	4	5	12	16	8	9	7	12				77	29
INCIDENT REPORTS	102	102	116	121	108	91	109	102	105				956	974
OFFICER INITIATED INCIDENTS	1724	1382	1375	1448	1474	1365	1622	1397	1441				13228	14438
ACCIDENT REPORTS	9	8	11	12	16	7	7	13	6				89	159
MILES PATROLLED	16200	13535	14499	14919	15074	15117	16964	15319	14970				136597	169629
CALLS FOR SERVICE	1374	973	1098	1182	1117	1039	1160	1062	1005				10010	11548



Munford Fire Department Monthly Board Report - September 2023

Incidents	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	Total
	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2022
Structure Fires - Munford	2	0	0	1	0	0	0	1	0			-	4	9
Structure Fires - County	3	1	0	0	2	1	2	0	0				9	17
Grass Fire - Munford	1	0	0	0	0	1	0	0	0				2	10
Grass Fires - County	0	3	1	0	0	0	0	0	0				4	10
Vehicle Fires - Munford	0	0	0	0	1	0	0	1	0				2	2
Vehicle Fires - County	0	0	0	0	0	0	0	1	0				1	3
Vehicle Accidents - Munford	4	6	5	4	5	2	3	10	4				43	61
Vehicle Accidents - County	3	2	0	1	0	0	0	0	0				6	12
EMS Calls - Munford	56	50	51	56	63	66	74	56	56				528	674
EMS Calls - County	3	2	7	2	5	4	3	1	3				30	36
Other Incidents - Munford	19	10	16	16	21	21	21	15	26				165	286
Other Incidents - County	2	6	2	7	0	10	6	3	2				38	63
Mutual Aid Calls	12	14	3	3	0	15	11	5	5				68	141
Burn Permits	0	2	0	2	1	3	4	2	0				14	31
Total Calls - Munford	81	66	72	77	90	90	98	83	86			•	743	1053
Total Calls - County	12	14	10	10	7	15	11	5	5				89	141
Total Calls - Department	93	80	82	87	97	105	109	88	91				832	1194

Department Staffing	Allocated	Filled	Vacant	On Leave	
Full Time Positions	13	13	0	0	
Part Time Positions	1	1	0	0	
Reserves	30	7	23	0	
Total Department Staffing	44	21	23	0	
Vehicle Fleet Status	Days out of Service		Com	ments	
Unit #1 (Chief)					
Unit # 2 (Captain)					
Inspector # 1 (Inspector)					
Med 8					
Engine 81					•
Engine 88	13	Would not	go into pu	mp gear	
Brush Truck 81					
Brush Truck 82					

Down out Dlov	22-Oct	22-Nov	22-Dec	23-Jan	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul	23-Aug	23-Sep
Payment Plan Current	26 / 2312.50	10 / 697	8 / 615	27 / 2,732.50	40 / 5,080	13 / 855	10 / 810	12 / 935	13 / 1210	25 / 2705	9 / 525	20 / 2070
Past Due	26 / 2312.50	10 / 69 /	8 / 613	27 / 2,732.50	40 / 5,080	13 / 855	10 / 810	12 / 935	13 / 1210	35 / 3785	9 / 323	29 / 2970
Past Due										<u> </u>		
RENTALS												
Friday Night Skate	167	209	117		181	159	163	161	152	165	171	203
Skate Parties	29 / 31	26 /28	17 / 17	28 /28	28 / 28	28 / 28	32 / 32	25 /25	18 / 28	16/28	18 / 28	22 / 28
Band Room	6	5	6	8	6	8	7	6	5	1	1	1
Community Room	3	2	3	4	3	4	5	5	6	0	1	2
Valentine Park Gazebo	4	0		1		2	2	3	5	1	1	3
				-			•				•	
SENIOR SERVICES												
Congregate Meals	450	456	424	460	383			453	453	570		
Home Delivery		137	140	136	140			180			738	925
Vehicle Miles							_			_	•	
P&R - 2020 Chevy 1500					50148	50614			53697	55073	55648	
P&R - 2010 Chevy 3500 Du					43,679	43,773		44095	44315	44486	44539	
P&R-2008 Chevy Ext. Cab	114116	114846	115164	115444	115462	116217	116384	116533	116659	116817	116917	117000
P&R-2010 Chevy Ext. Cab	105709	106202	106446	106625	106852	107135		107869	108124	108482	108713	109131
CP-2015 Chevy 4Door	52365	52961	53577	53833	54354	54422	55639	56600	56754		58956	
P&R-01' Expedition	175577	176112	176375		176384	176421	178679	178930	179202	179469	179642	180084
Equipment Hours												
Equipment Hours Jacobsen Truckster	547	549	549	550	553	559	564	569	571	576	580	591
ToroInfield Drag	1797	1797	1809	1813	1822	1846		1880	1887	1892	1914	1934
2014-61" Snapper	1022	1022	1022	1022	1022	1022	1022	1022	1022	1024	1028	1028
2015-72" Snapper	752	755	760	762	771	785		802	803	821	839	851
2015-61" Snapper-CP	960	960	970	970	976	981	994	1014	1034	1056	1073	1078
2022-72" Xmark	193	194	194	195	208	230		283	321	360	385	404
Bad Boy	1075	1075	1075	1075	1076	1084		1098	1105	1117	1121	1135
JD4700 Tractor	3853	3853	3853	3853	3854	3854		3855	3856		3856	3856
2021 Snapper61"	310	313	322	323	325	350		405	440		491	501
Polaris SXS	865	904	1064	1064	1064		989 hrs.	.55	.40	5440 miles	5662 miles	5800
. 5.2.15 5/15		304	1304	1304	1004	1203	223 1113.		[10 . 10 1111103	5552 1111165	3300
Sports Registration												
Basketball	416	476	476	476								267
Cheerleading	43	49	49	49								31
Flag Football					206	206						
Soccer					268	268				218	218	
Baseball					347	347				334	334	

	Permit #	DATE	LOCATION	R-C	NAME	TYPE OF PROJECT	Sq.Ft.	PROJECT VALUE	PERMIT	FEE
1	1787	09/01/23	191 LITTLETON WAY	С	SEAN BOUNDS	POOL	N/A	\$76,000.00	\$100.00	
2	1788	09/08/23	34 TIPTON	С	JESSSICA CARNETT	ALTERATION	N/A	N/A	\$50.00	
3	1789	09/11/23	68 W. BUFORD	С	ANTHONY DAVIS	ACC. BLDG.	2,000	\$19,000.00	\$100.00	
4	1790	09/11/23	2639 GILTEDGE	R	JIMMY HALL	ACC. BLDG.	900	\$13,000.00		\$100.
5	1791	09/12/23	545 WATSON	С	QUALITY TIRE	ADDITION	6,500	\$110,000.00	\$320.00	
6	1792	09/12/23	303 GEORGE ELLIS	С	SARAH NEILSON	FENCE	N/A	N/A	\$25.00	
7	1793	09/12/23	1835 BEAVER	R	JAMES ROBERTSON	ACC. BLDG.	2,520	\$112,000.00		\$320.
3	1794	09/14/23	210 LAKE SHORE	R	VICKY SPURLOCK	POOL	N/A	N/A		\$100.
9	1795	09/18/23	1261 ADKINS STORE	R	JUSTIN FREDRICK	ACC. BLDG.	384	N/A		\$100
0	1796	09/18/23	58 FRANCES	С	STEFANIE THOMPSON	FENCE	N/A	N/A	\$25.00	Y TO SHE
1	1797	09/18/23	LOT#6TIPTON	С	D&D CUSTOM HOMES	NEW S.F. DWELLING	3,715	\$335,000.00	\$770.00	
2	1798	09/22/23	204 FITE RD	R	ROYCE HARVILLE	ACC. BLDG.	1,200	\$30,000.00		\$100
3	1799	09/25/23	472 GEORGE ELLIS	С	APEX	FENCE	N/A	N/A	\$25.00	
4	1800	09/27/23	637 TIPTON	С	MIKE GIBSON	ADDITION	560	\$20,000.00	\$100.00	
5	1751	09/20/23	183 BOARDWALK	С	BRANDON JENNINGS	FENCE	N/A	N/A	\$25.00	
6	1752	09/20/23	241 GEORGE ELLIS	С	CHRIS PUGH	ADDITION	480	\$4,500.00	\$100.00	
7										
8	-									124 5 5 7 2
9			ATOKA INSPECTIONS		28 INSPECTIONS			TOTAL	\$1,400.00	
0			BRIGHTON INSPECTIONS					TOTAL		
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2										
23										
4										
25										
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Sewer

Gas

Water

C - CITY LIMITS R - REGION
 Complaints
 21
 Building Permits
 16

 Inspections
 43
 Sign permits
 1

 Certificate Of Occupancy
 4
 Use & Occupancy Permits
 1

 PREFORMANCE BOND
 WALKER MEADOWS NORTH
 2022

 WALKER MEADOWS II
 2020

 VGM 4A
 2023

Building Inspector



Munford-Tipton County Memorial Library 1476 Munford Avenue Munford, TN 38058 (901) 837-2665 www.munford.com



September 2023 Library Report

Overview:

- The library has sold \$165.75 in books with the ongoing book sale.
- The library has collected \$112.98 in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was \$265.95.
- The library made **\$15** in in-kind donations.
- The Library had **196** people use our computers and **57** requiring computer help. In addition we had **271** use the Wi-Fi. The library had **365** reference questions asked and answered.
- Library staff provided **9** one-on-one technology device sessions lasting more than 10 minutes.
- The Library has gained **59** new users, with **2,327** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **5,543** patrons.
- Through Interlibrary Loan **18** books were loaned out, and **32** were borrowed.
- Tennessee R.E.A.D.S. had **1,041** books checked out.
- Lindsey was used as a Notary Public 6 times.
- The Library had **6** volunteers.
- The adult book club met, there were **9** people in attendance.
- Through in-person and passive programming we had 17 programs with 189 attendees.
 - o LEGO Club met twice with 15 in attendance.
 - O Story Time was held twice with 25 in attendance
 - o 1,000 Books before Kindergarten had 3 children sign up to begin the program.
 - Passive Programs included: Staff Recommendations, Book Spotlight, Fall into a Book, Hello Fall, take home crafts, New in Non-Fiction, YA Genres, 5 Halloween displays, and Banned Books.
 - The library served as a tutoring location 3 times.
- We continue to offer curbside services to patrons. 2 patrons were assisted curbside.
- Library staff proctored 2 TWRA Boater's Licensing Tests.
- The Video Relay Service was used 8 times.

September 2023

Munford-Tipton County Monthly Report

				PHY	SICAL COLL	<u>ECTION</u>					CC	LELECTRONIC DLLECTION vantage, etc.)	Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance		E-books	80
Print Materials		7,621	14	31	7,604		10,615	34	20	10,629	Locally	Audio Downloadable	156
Audio Materials	Locally	361	0	0	361	Regionally	1,577	0	1	1,576	Owned	Video Downloadable	0
Video Materials	Owned	364	1	0	365	Owned	534	0	0	534		TOTAL	236
Other Materials		0	0	0	0		0	0	0	0			
TOTAL		8,346	15	31	8,330	TOTAL	12,726	34	21	12,739	TOTAL PHY	SICAL COLLECTION	21,069

Electronic Ci includes READS Adva e-collect	ntage & other local	Physical Circula Book & Non-Book (Audio, V		Other Physical Items Circ Hotspots, sewing machines, tool telescopes, board games, video	s, cake pans,	TOTAL FOR ALL CIRCULATED IT (Electronic, Physical & Other F		TOTAL PHYSICAL ITEM	
Adult **	934	Adult	650	Adult	0	0 Adult Total 1,584			
Children **	107	Children	607	Children	29	29 Children's Total		(no Electronic formats)	
Total	1,041	Total	1,257	Total	29	Total for All Circulation	2,327	1,286	

Unique Users 169

Title VI Survey Information		Library Service	:es				<u>Programs</u>			
White	27	Library Visits	1,500		Inside the Library	# of Programs	Attendance	Outside the Library	# of Programs	Attendance
Black	1	Reference Transactions	365		Adult	1	9	Adult	0	0
American Indian-Alaska Native	0	Computer Users	196		Young Adult	0	0	Young Adult	0	0
Hispanic or Latino of any race	0	Wireless Sessions	271	In-Person	Children 0-5	2	30	Children 0-5	0	0
Native Hawaiian/Pacific Islander	4	Website Visits	0	Programs	Children 6-11	5	41	Children 6-11	0	0
Asian	1	Databases Owned	0		General Interest	0	0	General Interest	0	0
Other	1	Local Database Usage	0		Inside Total	8	80	Outside Total	0	0
Two or more races	6	TEL Usage (June only)	0	Total (Insid	e & Outside)	8	80			
Total	40	ILL -Borrowed	32							

Live
Virtual
Programs

		Adult	Young Adult	Children's	Total
	Number of Live Virtual Programs	0	0	0	0
	Views of Live Virtual Programs	0	0	0	0
•	On-Demand Views of Live Programs	0	0	0	0
Tatal of All In Damana and				A 11 1 /	

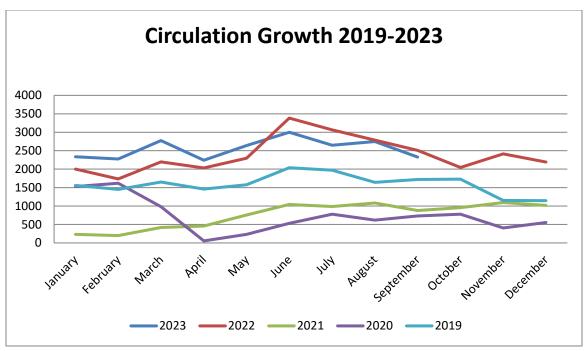
Total of All In-Person and Live Virtual Programs # of Programs Attendance/ Views 8 80

Meeting Room Use			
Number of Events Not Sponsored by the Library	0		
Attendance at These Events	0		

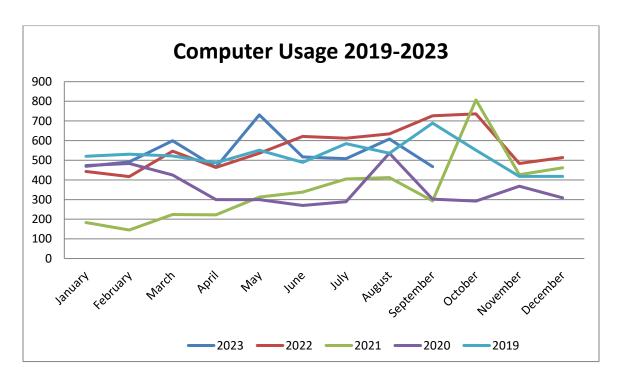
Borrowers	Current Balance
Adult Borrowers >14 yrs old	4,137
Children Borrowers <14 yrs old	1,406
Total Borrowers	5,543

	# of Programs	Views/ Attendance
Recorded Programs	0	0
Total On-Demand Views of Live Progr Recorded Programs	0	

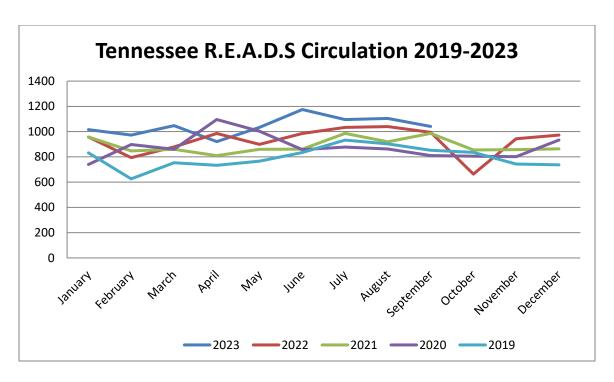
	Programs	Attendance
Self-directed/Passive Activities (activity that does not meet program definition)	9	109



* As of 09/30/2023



* As of 09/30/2023



* As of 09/30/2023



City of Munford, Tennessee

1397 Munford Avenue Munford, TN 38058 City Hall (901) 837-0171 www.munford.com Dwayne Cole, Mayor

Mayor's Report October 23, 2023

Just when you thought Celebrate Munford couldn't be any bigger or better, this year's celebration was just that. On a near perfect October day, Celebrate Munford 2023 was a tremendous success, breaking attendance, and vendor records. The Celebrate Munford committee, under the leadership of Cynthia Zickefoose did an outstanding job of organizing and executing our annual fall festival. I want to thank all our Department Heads and employees for their part in setting up the infrastructure, cleaning, trash pickup, and support of Celebrate Munford 2023. Without apology, I say our employees are the best!

We currently have three projects underway in our Downtown Improvement Grant under the direction of the Munford Downtown Development Commission. These businesses are Nichols Family Dentistry, Mount Zion Bakery, and Backwater Marsh Airsoft and Hobbies and all are located in the central business district of Munford. We are excited to see these improvements.

The City currently has two demolition projects beginning soon. The outbuildings behind the Log Cabin, home of the South Tipton County Chamber of Commerce, are being removed due to safety concerns. The former drive-thru bank building and marquis sign on the corner of Munford Avenue and Tipton Road will be demolished and removed as part of our Veterans Plaza project to be located on this property. The Veterans Plaza project is to be funded by a grant funded by the State of Tennessee and the City of Munford.

Please join the fun on October 28 from 5-7 PM in downtown Munford as businesses will host Fall Festivities, giving candy and other goodies to children of all ages and providing a safe venue for Halloween. This event has developed into one of the largest attended fun times in downtown. There have been sightings of Woody, dinosaurs, and Superheroes. Join the crowd and watch out for children.

The 2nd Annual Keep Tipton County Beautiful Community Clean-up will be held on November 4 and will be a competition between communities to judge how much litter each can pick up. If you know me, you know how much I hate litter and how much I hate to lose. Let's make this a "No Trash November." Volunteers may sign up at volunteersignup.org/y8dfa

There are so many things about our community that make me proud. One of those things is the College Scholarships that our Fire Department and Police Department sponsor. MFD hosts a Cornhole Tournament on the eve of Celebrate each year. This event raised \$1522 for the Nick Smith Memorial Scholarship. MPD had a dunk tank in the heart of Celebrate Munford 2023 and raised \$3,037 for the Bruce Potter Memorial Scholarship. These scholarships are given to Munford High School students who desire to enter public service in fire and/or law enforcement.

And as our Championship MHS band says, "Are you Proud?" Yes Ma'am!

Warm regards, Dwayne Cole **RESOLUTION:** <u>2023-10-01</u>

CITY OF MUNFORD, TENNESSEE

TO PARTICIPATE IN

Property Conservation Matching Grant Program

WHEREAS, the safety and good condition of the physical assets of the City of Munford, Tennessee is of greatest importance, and

WHEREAS, all efforts shall be made to prevent loss and/or damage to physical assets of the City of Munford; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a property conservation program that preserves and protects the physical assets by offering a "Property Conservation" Matching Grant Program; and

WHEREAS, the City of Munford now seeks to participate in this important program.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Munford, Tennessee the following:

SECTION 1. That the City of Munford is hereby authorized to submit application for a "Property Conservation" Matching Grant Program through Public Entity Partners.

SECTION 2. That the City of Munford is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

READ and ADOPTED this the	day of	, 2023.
Mayor Dwayne Cole	Sherry	Yelvington, City Recorder

RESOLUTION: <u>2023-10-02</u>

CITY OF MUNFORD, TENNESSEE

TO PARTICIPATE IN

Jams L Richardson "Driver Training" Matching Grant Program

WHEREAS, the safety and well-being of the employees of the City of Munford is of greatest importance, and

WHEREAS, all efforts shall be made to provide a safe and hazard free workplace for the City of Munford employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by a "Driver Training" Matching Grant Program; and

WHEREAS, the City of Munford now seeks to participate in this important program.

NOW, THEREFORE BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Munford, Tennessee the following:

SECTION 1. That the City of Munford is hereby authorized to submit application for a "Driver Training" Matching Grant Program through Public Entity Partners.

SECTION 2. That the City of Munford is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

READ and ADOPTED this the	day of	, 2023.
Mayor Dwayne Cole	Sherry	Yelvington City Recorder

RESOLUTION: 2023-10-03

CITY OF MUNFORD, TENNESSEE

FOR

APPROVING AWARD OF CONTRACT FOR ENGINEERING SERVICES RELATED TO WASTEWATER TREATMENT AND TRANSPORT EXPANSION

WHEREAS, Tennessee Department of Environment and Conservation has awarded the Town of Atoka, Town of Brighton, and City of Munford each a non-competitive grant for the expansion of the wastewater treatment facilities and transport capacity, and

WHEREAS, A2H, Incorporated, 3009 Davies Plantation Road, Lakeland, Tennessee 38002, has been procured to provide engineering services for said project.

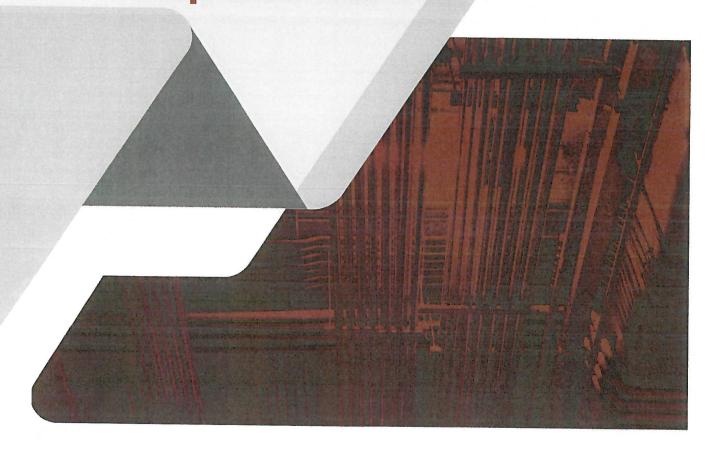
NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Munford, Tennessee:

- 1. That the Mayor be authorized to execute a contract in the amount of \$874,194.00 for said engineering services.
- 2. That the Mayor be authorized to execute an amendment to the contract for engineering services related to pigging of the force main in order to increase hydraulic capacity.

READ and ADOPTED this the	day of	, 2023.
Mayor Dwayne Cole	Sherry	Yelvington, City Recorder



Munford Generator Demo and Replacement





TN LIC #: 38811







August 7, 2023
To: Griff Fisher
Munford Generator Installation

Subject: Generator Demo and Installation

Dear Griff Fisher:

AMTECK, LLC is pleased to provide pricing for your electrical projects. Our quote is based on the following:

- Proposal is based on 40-hour work weeks, Monday through Friday, 7-4. Access to workspace will not be restricted during these times.
- Contract and schedule shall be mutually agreed.
- Proposal is valid for 30 days from submission.
- Project is assumed to be tax exempt, no material tax included.
- Electrical design and engineering are included.
- Amteck will demo the following existing:
 - Risers
 - Generator and concrete pad
 - o Panel inside Parks and Rec building
 - o Feeds to rooftop units on Parks and Rec building
 - o Service drops at both locations
- Amteck's scope of work includes new;
 - o 125KW generator and 12.5'x4.5'x1' pad installed in previous existing location
 - New 200A Panel in Parks and Rec building
 - o (1) 200A ATS
 - o (1) 400A ATS
 - o (2) Converters for 1P to 3P
 - o (2) New risers 1 per building, up to 3"
 - New 80A feeds to rooftop HVAC units on Parks and Rec
 - New 200A feed from generator to ATS to new panel
 - New 400A feed from generator to ATS to two existing panels

Price: \$159,900

Let us know if you have any questions. Thank you very much for the opportunity to work with you on this project.

Sincerely,

Kaitlyn Shands Estimator Kaitlyn.Shands@Amteck.com





Jason E. Mumpower Comptroller

Report On Debt Obligation

Receipt Date: 10/06/2023

Entity and Debt Information					
Entity Name					
City of Munford					
Entity Address					
1397 Munford Avenue Munford, Tennessee	e 38058				
Debt Issue Name					
Loan Agreement between PBA City of Cla	rksville and the City of	f Munford			
Debt Issue Face Amount					
\$2,700,000.00					
Face Amount Premium or Discount?					
N/A					
Tax Status					
Tax - Exempt					
Interest Type Net Interest Cost (NIC)		Net Interest Cost (NIC) 5.57%			
Net interest Cost (NIC)		3.31 70			
Debt Obligation					
Loan Agreement					
Moody's Rating	Standard & Poor's	Rating	Fitch Rating		
Unrated	Unrated		Unrated		
Other Rating Agency Name		Other Rating Agend	ev Rating		
N/A		N/A			
Constitution					
Security					
General Obligation					
Type of Sale Per Authorizing Document					
Negotiated Sale					
Dated Date	Issue/Closing Date		Final Maturity Date		
9/15/2023	9/15/2023		9/1/2043		

Debt Purpose					
Percentage	Description				
69%	Various public works projects				
31%	sewer lagoon expansion				
0%	N/A				
0%	N/A				
0%	N/A				
	Percentage 69% 31% 0%				

Cost of Issuance and Professionals Does your Debt Issue have costs or professionals? Description Amount **Recurring Portion** Firm Name Legal Fees - Bond Counsel \$2,700.00 N/A Spencer Fane Bone McAllester Legal Fees - Issuer's Counsel \$1,000.00 N/A Runyon and Runyon Issuer/Administrator Program Fees 15 basis points TMBF \$0.00 TMBF Administration Fees, Expenses \$12,500.00 N/A TMBF and Legal Fees TOTAL COSTS \$16,200.00

Maturity Dates, Amounts, and Interest Rates				
Year	Amount	Interest Rate		
2024	\$76,000.00	5.57		
2025	\$80,000.00	5.57		
2026	\$84,000.00	5.57		
2027	\$89,000.00	5.57		
2028	\$94,000.00	5.57		
2029	\$100,000.00	5.57		
2030	\$106,000.00	5.57		
2031	\$112,000.00	5.57		
2032	\$118,000.00	5.57		
2033	\$125,000.00	5.57		
2034	\$132,000.00	5.57		
2035	\$139,000.00	5.57		
2036	\$147,000.00	5.57		
2037	\$156,000.00	5.57		
2038	\$165,000.00	5.57		
2039	\$174,000.00	5.57		
2040	\$184,000.00	5.57		
2041	\$195,000.00	5.57		
2042	\$206,000.00	5.57		
2043	\$218,000.00	5.57		

^{*}See final page for Submission Details and Signatures*

Submission Details and Signatures Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: https://emma.msrb.org/? No Signature - Chief Executive or Finance Officer of the Public Entity Name Title/Position Dwayne Cole Mayor **Email Alternate Email** dcole@munford.com N/A Signature - Preparer (Submitter) of This Form Name Title/Position Legal Coordinator Linda Mooningham **Email Alternate Email** Imooningham@tmbf.net N/A Relationship to Public Entity Organization Tennessee Municipal Bond Fund N/A **Verification of Form Accuracy** By checking the box below as the signing of this form, I attest the following: 1. I certify that to the best of my knowledge the information in this form is accurate. 2. The debt herein complies with the approved Debt Management Policy of the public entity. 3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document. Verify Form Accuracy Date to be Presented at Public Meeting Date to be emailed/mailed to members of the governing body 10/23/2023 10/19/2023

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.



CHECKS OVER \$10,000

September 2023

PAYABLE TO	CHECK#	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Cigna Healthcare	22707	\$ 74,460.75	Insurance (65,959.81) and HRA (4,500.94)
Delta Marketing	22740	\$ 18,254.11	Soccer/Baseball Uniforms
Southwest TN Electric	22690 22776	\$ 30,074.08 <u>10,350.64</u>	Electrical Service (July-August) Electrical Service (July-August)
	Total Southwest Elect	\$ 40,424.72	
Tipton County 9-1-1	22697	\$ 12,373.37	9-1-1 Services
TN Energy Acquisition Corp	22701	\$ 50,333.42	Natural Gas Purchase/Transport
Waste Pro	22708	\$ 24,657.72	Solid Waste
Wex Bank Valero	22709	\$ 14,665.74	Fuel

Total \$ 235,169.83

City of Munford Balance Sheet Summary For the Period Ended Sept 30, 2023

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$1,545,258	\$94,301	\$247,673	\$0	\$0	\$1,887,232
State Street Aid Fund	\$544,844	\$0	\$0	\$0	\$0	\$544,844
Drug Fund	\$31,849	\$0	\$0	\$0	\$0	\$31,849
Scholarship Fund	\$3,000	\$0	\$0	\$0	\$0	\$3,000
Solid Waste Fund	\$128,015	\$45,900	\$0	\$0	\$0	\$173,915
Water-Sewer Fund	\$362,750	\$303,348	\$1,779	\$0	\$10,035,453	\$10,703,330
Gas Fund	\$4,072,102	\$46,819	\$0	\$112,901	\$7,767,199	\$11,999,021
- -	\$6,687,819	\$490,368	\$249,452	\$112,901	\$17,802,652	\$25,343,191

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds		Outstanding Debt	Total Liabilities
General Fund	\$118,407	\$1,200	\$0		\$0	\$119,607
State Street Aid Fund	\$1,964	\$0	\$1,779		\$0	\$3,743
Drug Fund	\$3,346	\$0	\$0		\$0	\$3,346
Scholarship Fund	\$0	\$0	\$0		\$0	\$0
Solid Waste Fund	\$24,691	\$0	\$47,493		\$0	\$72,184
Water-Sewer Fund	\$61,945	\$112,026	\$91,239		\$2,838,846	\$3,104,057
Gas Fund	\$24,001	\$64,082	\$108,941		\$1,088,564	\$1,285,588
- -	\$234,354	\$177,308	\$249,452	\$0	\$3,927,410	\$4,588,525

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
	40.045.004		(****	44 ==== ===
General Fund	\$2,345,291		(\$577,666)	\$1,767,625
State Street Aid Fund	\$526,335	\$14,765		\$541,100
Drug Fund	\$25,939	\$2,565		\$28,504
Scholarship Fund	\$6,000		(\$3,000)	\$3,000
Solid Waste Fund	\$93,488	\$8,243		\$101,731
Water-Sewer Fund	\$7,625,714		(\$26,441)	\$7,599,273
Gas Fund	\$11,026,495		(\$313,062)	\$10,713,433
	\$21,649,263	\$25,573	(\$920,169)	\$20,754,667

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2024 Activity	Decrease from FY 2024 Activity	Ending Fund Balance or Equity
Government Funds	2,466,925	129,696	2,903,565	17,330	(580,666)	2,340,229
Enterprise Funds	22,876,266	4,461,828	18,745,697	8,243	(339,503)	18,414,437
	25,343,191	4,591,525	21,649,263	25,573	(920,169)	20,754,667

	Percentage of Bud	get Yr Complete	25.00%	
		BUDGET	ACTUAL	% MET
REVENUES				
	LOCAL TAXES	3,423,400.00	123,041.00	3.59%
	LICENSES & PERMITS	47,000.00	23,474.00	49.94%
	INTERGOVERNMENTAL	1,034,777.00	756,238.00	73.08%
	CHARGES FOR SERVICE			
	POLICE SERVICES	2,200.00	0.00	0.00%
	FIRE PROTECTION	4,000.00	925.00	23.13%
	FEES & COMMISIONS	7,500.00	645.00	8.60%
	P&R - PROGRAMS	129,150.00	24,783.00	19.19%
	P&R - CONCESSIONS	23,000.00	2,005.00	8.72%
	P&R - CENTENNIAL	136,500.00	62,481.00	45.77%
	RENTAL FEES	173,500.00	40,180.00	23.16%
	LIBRARY SERVICES	5,600.00	1,569.00	28.02%
	COMMUNITY DEV	8,150.00	429.00	5.26%
		489,600.00	133,017.00	27.17%
	FINES & FORFEITURES	180,750.00	49,364.00	27.31%
	OTHER REVENUES	12,400.00	12,714.00	102.53%
	TOTAL REVENUES	5,187,927.00	1,097,848.00	21.16%
EXPENSES				
	GENERAL GOVERNMENT			
	LEGISLATIVE	26,020.00	6,202.00	23.84%
	JUDICIAL	18,459.00	4,853.00	26.29%
		44,479.00	11,055.00	24.85%
	FINANCE & ADMINISTRATION	63,560.00	17,304.00	27.22%
	CODE ENFORCEMENT	98,152.00	21,114.00	21.51%
	PUBLIC SAFETY			
	POLICE	1,892,988.00	641,105.00	33.87%
	FIRE	1,382,886.00	366,333.00	26.49%
		3,275,874.00	1,007,438.00	30.75%
	STREETS			
	STREETS	291,225.00	353,360.00	121.34%
	PARKS & RECREATION			
	P & R ADMIN	446,549.00	121,598.00	27.23%
	P & R PROGRAMS	107,270.00	10,205.00	9.51%
	CENTENNIAL	334,768.00	73,288.00	21.89%
	PARKS	40,600.00	9,326.00	22.97%
	TIPTON PLAZA	36,850.00	14,248.00	38.66%
		966,037.00	228,665.00	23.67%
	LIBRARY	128,356.00	29,479.00	22.97%
	COMMUNITY DEVELOPMENT	27,163.00	4,500.00	16.57%
	DEBT SERVICE	209,260.00	2,600.00	1.24%
	TOTAL EXPENSES	5,104,106.00	1,675,515.00	32.83%
	RESERVE	0.00	0.00	
	Net Surplus/(loss)	83,821.00	(577,667.00)	

Budget Update	09/2023
State Street Aid	

ST. ST. ST. ST. ST. TO	OTAL EXPENSES et Surplus/(loss)	0 211,634 12,836	5,711 14,767	0.00% 2.70%
ST. ST. ST. ST. ST.		•		
ST. ST. ST. ST.	ATE ST - CAPITAL OUTLAY		_	
ST. ST. ST. ST.	ATE ST - CARITAL CUTLAY	19,284	0	0.00%
ST. ST.	ATE ST - DEBT TML#5	41,350	0	0.00%
ST.		· ·	_	0.00%
ST	ATE ST - ASPHALT & FILTER ATE ST - CONCRETE	0	0	
_	ATE ST - GRAVEL & SAND ATE ST - ASPHALT & FILTER	0	0	0.00%
31/	ATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
	ATE ST - REP/MIT STREETS/ROADS ATE ST - MAJOR PROJECT - PAVING	125,000	0	0.00%
	ATE ST - REP/MT STORM DRAINS ATE ST - REP/MT STREETS/ROADS	125,000	0	0.00%
_		0	0	0.00%
_	ATE ST - ELECTRIC ATE ST - PROFESSIONAL SERVICES	26,000 0	5,711 0	0.00%
	ATE ST - ELECTRIC	26,000	5 711	21.97%
EXPENSES	TAL NEVEROLS	224,470	20,476	9.12/6
	OTAL REVENUES	224,470	20,478	9.12%
_	ATEST - INTEREST EARNINGS ATEST - OTHER FINANCING SOURCES	3,900 0	1,285 0	32.95% 0.00%
	ATEST - INTEREST EARNINGS	56,185	4,867	8.66%
_	ATE - 1989 GASOLINE TAX INCREASE ATE - GAS 2017 TAX	17,690	1,609	9.10%
	ATE - \$0.03 GASOLINE TAX ATE - 1989 GASOLINE TAX INCREASE	34,330	2,971	8.65%
_	ATE - GAS & MOTOR FUEL TAX	112,365	9,746	8.67%
	ATE - FUND BALANCE	0	0	0.00%
REVENUES	ATE FUND DALANCE	2		0.000/
DEL (EL		BUDGET	ACTUAL	% MET
	Percentage of	of Budget Yr Complete		25.00%

09/2023
Percentage of Budget Yr Complete

	Percentage of Budget Yr Complete			25.00%
		BUDGET	ACTUAL	% MET
REVENUES				
DRUG - FL	JND BALANCE			
DRUG - G	ENERAL SESSIONS	600	695	115.83%
DRUG - CI	RCUIT COURT	700	0	0.00%
DRUG - O	THER MISC REV	0	0	0.00%
DRUG - FO	ORFEITS (from seizure acct)	3,500	2,000	57.14%
OR - INTE	REST EARNINGS	180	65	36.11%
TOTAL RE	VENUES	4,980	2,760	55.42%
EXPENSES				
DRUG - M	IEMBERSHIPS	150	195	0.00%
DRUG - M	IEDICAL/VET	600	0	0.00%
DRUG - PF	ROF SERV TRAINING	500	0	0.00%
DRUG - RI	EPAIR/MT VEHICLE	0	0	0.00%
DRUG - TF	RAVEL/LODGING	0	0	0.00%
DRUG - D	OG SUPPLIES	500	0	0.00%
DRUG - O	PERATING SUPPLIES	0	0	0.00%
DRUG - CA	APITAL OUTLAY	0	0	0.00%
TOTAL EX	PENSES	1,750	195	11.14%
Net Surpl	us/(loss)	3,230	2,565	·

Budget Update	09/2023
Scholarship Fund	
	Parcentage of Rudget Vr Complete

	Percentage (9	25.00%	
	G	BUDGET	ACTUAL	% MET
REVENUES				
	SCH - BRUCE POTTER SCHOLARSHIP	0	0	0.00%
	SCH - NICK SMITH SCHOLARSHIP	0	0	0.00%
	TOTAL REVENUES	0	0	0.00%
EXPENSES				
	SCH - BRUCE POTTER SCHOLARSHIP	0	2,000	0.00%
	SCH - NICK SMITH SCHOLARSHIP	0	1,000	0.00%
	TOTAL EXPENSES	0	3,000	#DIV/0!
	Net Surplus/(loss)	0	(3,000)	

Budget Update	09/2023
Solid Waste Fund	

Solid Waste Fund			
Percentage of	Percentage of Budget Yr Complete		25.00%
	BUDGET	ACTUAL	% MET
REVENUES			
TRASH COLLECTION - RESIDENTIAL	534,000	122,315	22.91%
TRASH COLLECTION - POPLAR GROVE	28,000	4,606	16.45%
TRASH COLLECTION- LATE PENALTIES	7,500	2,196	29.28%
TRASH COLLECTION - INTEREST REVENUE	500	173	34.60%
TOTAL SOLID WASTE REVENUES	570,000	129,290	22.68%
EXPENSES			
TRASH -VENDOR SERVICES	322,000	73,910	22.95%
TRASH - OTHER PROFESSIONAL SRVS	0	0	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	0	0.00%
TRASH - CAPITAL OUTLAY MISC	0	0	0.00%
Allocations		0	0.00%
Legisla	tive 16,262	3,876	23.83%
Finance & Administrat	tion <u>158,899</u>	43,261	27.23%
	175,161	47,137	26.91%
TOTAL SOLID WASTE COLLECTION	497,161	121,047	24.35%
Surplus/(loss)	72,839	8,243	

Budget Upo Water - Sev		23		
water - Set	Percentage of Budg	et Yr Complete		25.00%
		BUDGET	ACTUAL	% MET
REVENUES				
	Sales	2,570,546	651,942	25.36%
	Rent Revenue	4,000	0	0.00%
	Service Charges	479,629	97,247	20.28%
	Other Revenues	5,800	1,473	25.40%
	TOTAL WATER-SEWER REVENUES	3,059,975	750,662	24.53%
XPENSES				
	Water - Treatment	538,995	152,838	28.36%
	Water - Distribution	76,750	20,182	26.30%
	Sewer - Treatment	439,321	188,153	42.83%
	Sewer - Collection	243,755	56,616	23.23%
	Personnel	869,729	148,426	17.07%
	Contract Services	80,775	19,277	23.87%
	Supplies	107,480	73,853	68.71%
	Fixed Charges	78,501	18,009	22.94%
	Rebates/Debt Service	119,693	13,848	11.57%
	•	2,554,999	691,202	27.05%
	Allocations	· · ·	,	
	Legislative	16,262	3,876	23.83%
	Finance & Administration	254,239	69,218	27.23%
	Code Enforcement	49,076	10,557	21.51%
	Community Development	13,581	2,250	16.57%
	community zerolopinem .	333,158	85,901	25.78%
	TOTAL WATER-SEWER EXPENSES	2,888,157	777,103	26.91%
	Net Surplus/(loss)	171,818	(26,441)	
Budget Upo			(- / /	
Gas Fund	·			
	Percentage of Budg	•		25.00%
NEW CALLIEC		BUDGET	ACTUAL	% MET
REVENUES	Color	4 600 000	272 420	F 0.40/
	Sales	4,600,000	273,438	5.94%
	Service Charges	259,500	55,529	21.40%
	Other Revenues	29,800	7,340	24.63%
VDENCEC	TOTAL GAS REVENUES	4,889,300	336,307	6.88%
XPENSES	Personnel	950,078	204,269	21.50%
	Contract Services	244,705	48,334	19.75%
	Materials/Supplies	2,652,500	161,060	6.07%
	Fixed Charges	585,500	129,303	22.08%
	Rebates/Debt Service	28,873	1,648	5.71%
	Allocations	22.757	5 43C	22.00
	Legislative	22,767	5,426	23.83%
	Finance & Administration	317,799	86,522	27.23%
	Code Enforcement	49,076	10,557	21.51%
	Community Development	13,581	2,250	16.57%
		403,223	104,755	25.98%
	Economic Development	0	0	0.00%
	TOTAL GAS EXPENSES	4,864,879	649,369	13.35%
	Net Surplus/(loss)	24,421	(313,062)	



STATE OF TENNESSEE DEPARTMENT OF REVENUE

County Local Option

October 18, 2023

Letter ID:

L0988329536

Collection Month:

30-Sep-2023

Dear Tipton County Trustee:

The Department of Revenue has collected and allocated the amounts below during September, 2023 from Local Option Sales Tax as follows:

County/City Name	Total Collections	Less Admin. Costs	Net Collections
Tipton County	-\$198,485.31	\$2,232.96	-\$196,252.35
Covington	-\$506,343.63	\$5,696.37	-\$500,647.26
Atoka	-\$289,550.56	\$3,257.44	-\$286,293.12
Brighton	-\$50,960.83	\$573.31	-\$50,387.52
Burlison	-\$6,421.66	\$72.24	-\$6,349.42
Garland	-\$9,945.39	\$111.89	-\$9,833.50
Mason	-\$18,023.97	\$202.77	-\$17,821.20
Munford	-\$164,204.14	\$1,847.30	-\$162,356.84
Gilt Edge	-\$5,555.71	\$62.50	-\$5,493.21
,	-\$1,249,491.20	\$14,056.78	-\$1,235,434.42

(Collections are shown as negative amounts)

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Financial Control at 615-532-8944 between 7:30 a.m. and 4:00 p.m. central time, Monday through Friday, holidays excepted.



Local Option Out of State Sales Distribution

County Situs: 8400 - Ti

8400 - Tipton County

Total County Out of State Amount:

-\$33,322.26

Less Admin. Costs:

\$374.88

Net County Out of State Amount:

-\$32,947.38

Situs	Reporting Period	Total Local Option Amount by Destination Rate	Local Option Percentage
8400 - Tipton County	30-Sep-2023	-\$118,875.96	28.88%
8401 - Covington	30-Sep-2023	-\$102,291.23	24.84%
8402 - Atoka	30-Sep-2023	-\$89,927.09	21.84%
8403 - Brighton	30-Sep-2023	-\$26,922.25	6.54%
8404 - Burlison	30-Sep-2023	-\$4,363.63	1.06%
8405 - Garland	30-Sep-2023	-\$1,267.29	0.31%
8406 - Mason	30-Sep-2023	-\$8,279.60	2.01%
8407 - Munford	30-Sep-2023	-\$58,551.85	14.22%
8408 - Gilt Edge	30-Sep-2023	-\$1,254.56	0.30%
		-\$411,733.46	

Upcoming Meeting Dates and Events November 2023

Nov 2 (Thursday)

4:00 Public Works/General Welfare Committee

Nov 10 (Friday)

All City Offices closed in Observance of Veteran's Day

Nov 14 (Tuesday)

6:30 Planning Commission

Nov 16 (Thursday)

2:30 Birthday Coffee

4:00 Parks & Rec/Public Safety Committee

Nov 23-24 (Thursday-Friday)

*** All City Offices closed in Observance of Thanksgiving***

Nov 27 (Monday)

7:00 BOMA Meeting



City of Munford, Tennessee 1397 Munford Avenue Munford, TN 38058 City Hall (901) 837-0171 www.munford.com Dwayne Cole, Mayor

Munford Municipal-Regional Planning Commission October 10, 2023

The regular monthly meeting of the Munford Municipal-Regional Planning Commission was cancelled due to n
business. The cancelation of this meeting was published on the City of Munford Web Site and the City of Munfor
Facebook page.

John Moren - Secretary

Roy Meadors, Chairman

Barbara Younger, Recording Secretary