



Munford-Tipton County Memorial Library  
1476 Munford Avenue  
Munford, TN 38058  
(901) 837-2665  
[www.munford.com](http://www.munford.com)



Tuesday, February 28, 2023

Members present: Marsha Deneka, Lindsey Moore, Latoya Avery, Pat Hooks, Cathy Nichols, Georgia Dawson, and Genny Carter, Regional Rep.

Absent: Lauren Boulter, Sherry Yelvington

1. Pres. Cathy Nichols called the meeting to order at 4:31 p.m.
2. Public Forum: No citizens were present to bring forth concerns.
3. Minutes from October 2022: Georgia made the motion to accept the minutes. Latoya seconded the motion, and all approved.
4. Treasurer's Report: Latoya made the motion to accept the treasurer's report. Pat seconded the motion, and all approved.
5. Old Business:
  - a. 1,000 Books Before Kindergarten Program: Lindsey explained that there is a free app, but that there are limited books in the app. However, it is easy to add books to the app. The library can promote the app, provide prizes, create a wall mural, do a photo release, etc.
6. New Business:
  - a. A Governance library standard was discussed: Library staff provides a report in order for the library board to regularly review and evaluate the effectiveness of the library's training, resources, outreach activities and community partnerships.
  - b. A Planning library standard was discussed and acted upon: The library has a statement of its mission that is reviewed every three years. After review of the statement, board members decided to change the word "we" to "The library staff and trustees" and insert the word "a" after "take" in the sentence, "We take personal interest in ensuring that a full range of materials and services are provided in an inviting, convenient and responsive manner."
  - c. Georgia Dawson and Cathy Nichols will be moving off the board in June. The names Carlin McMillan and Christy Delashmit were discussed as possible candidates as new board members.

- d. The Mayor's Appreciation Dinner will be held March 30<sup>th</sup> at The Balcony. All board members are invited and encouraged to attend.
7. Librarian's Report
- a. Lindsey reported on the following holiday events of 2022 that went very well: Downtown Munford trick or treat, coat and hat drop off location, Christmas Scavenger Hunt, Christmas at the Library, and Elves-Dewey and Decimal.
  - b. TDOT held their mandatory public meeting at the library as an open invitation to all citizens.
  - c. Read Across America is this week, and the library is celebrating by hosting dress up days and giving prizes.
  - d. Special Storytime: Donna Weatherford, local author, will read her new book on March 21<sup>st</sup>.
  - e. The library staff has been assisting patrons in moving from Overdrive to Libby to facilitate e-book checkouts.
8. Hatchie River Regional Library Report
- a. Genny provided handouts that included Recent/Upcoming Events and Training Opportunities, Munford Tipton County Memorial Library Standards, and Munford-Tipton County Checklist for Regional Information.
  - b. Genny provided a chart which depicted how percentages of board members who have completed the Tennessee Trustee Certification Program impacts funding for tech grant awards both negatively and positively. The next Trustee Workshop is tentatively scheduled for September 14, 2023.
  - c. Genny highlighted the new TEL content: Pebble Go, Heritage Quest, and Back issues of the Memphis Commercial Appeal from 1847-present.

The next library board meeting will be on March 28, 2023. Marsha moved that we adjourn, Georgia seconded, and all were in favor. The meeting adjourned at 5:10 p.m.

Respectfully submitted,

Marsha Deneka