



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – January 22, 2024

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**Regular Monthly Meeting – Monday January 22, 2024, 7:00 p.m.  
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, Deborah Reed, and Lonnie Glass

Absent:

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, Director Sherry Bennard, Director Griff Fisher, and Code Enforcement Officer Alan Patton

**I. CALL TO ORDER**

Mayor Cole called the January 22, 2024, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 pm. Mayor Dwayne Cole gave the invocation.

**II. ESTABLISH A QUORUM**

Mayor Cole noted the Board had a quorum with six (6) aldermen and the mayor present.

**III. APPROVE MINUTES**

Mayor Cole presented the minutes from the Re-scheduled Meeting of December 26, 2023, for approval. *With no corrections, minutes approved as distributed.*

**IV. PUBLIC FORUM**

No one present to speak.

**V. PUBLIC HEARING**

No one present to speak for or against.

**VI. MONTHLY DEPARTMENTAL REPORTS:**

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.

- Public Safety
  - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
  - b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.
- Parks & Recreation –Director Griff Fisher presented the monthly report. See attached sheet.
- Building Inspector –Reference report as written.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.
- Appointments/Announcements/Acknowledgements
  - Mayor Cole appointed Dr. Mitch Parker to the City of Munford Planning Commission.
  - Mayor Cole re-appointed David Keeton, Vernon Paimore, and Terry Waits to the City of Munford Planning Commission.

**VI. OLD BUSINESS –**

*No Old Business.*

**VII. NEW BUSINESS –**

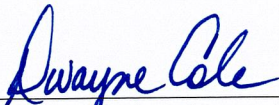
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-01** An Ordinance to amend the text of the Munford Municipal Zoning Ordinance to adopt standards for CBD stores. *Motion was made by Alderman Childress to approve **ORDINANCE 2023-12-01**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-02** An Ordinance to amend the text of the Munford Municipal Zoning Ordinance to adopt standards for Mini Storage Facilities. *Motion was made by Alderman Cramer to approve **ORDINANCE 2023-12-02**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-03** An Ordinance to amend the text of the Munford Regional Zoning Ordinance to adopt standards for Campgrounds and Recreational Vehicle Parks. *Motion was made by Alderman Bomar to approve **ORDINANCE 2023-12-03**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-04** An Ordinance to amend the Title 1 of the Munford Municipal Code. *Motion was made by Alderman Reed to approve **ORDINANCE 2023-12-04**. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*

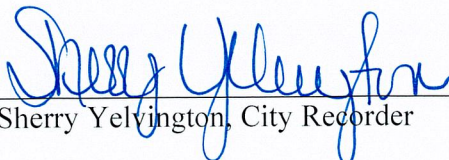
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-05** An Ordinance to amend the Title 18 and Title 19 of the Munford Municipal Code. *Motion was made by Alderman Reed to approve **ORDINANCE 2023-12-05**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-06** An Ordinance to establish new gas rate calculations. *Motion was made by Alderman Deneka to approve **ORDINANCE 2023-12-06**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*
- Mayor Cole recused himself due to church membership from the presentation, discussion and voting on Ordinance 2024-01-01. Vice-Mayor Ray Deneka presented for a first reading **ORDINANCE 2024-01-01** An Ordinance to amend the Municipal Zoning Map to rezone property on McLaughlin Drive (River of Life Assembly of God property) from B-1 (Neighborhood Business) District to R-1 (Low Density Residential) District. *Motion was made by Alderman Bomar to approve **ORDINANCE 2024-01-01**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION 2024-01-01** A Resolution to adopt a schedule of permit fees for the Munford Municipal Planning Region. *Motion was made by Alderman Deneka to approve **RESOLUTION 2024-01-01**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION 2024-01-02** A Resolution to authorize the signing of a lease agreement for Toshiba copier. *Motion was made by Alderman Reed to approve **RESOLUTION 2024-01-02**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*

#### VIII. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for December. *A motion was made by Alderman Childress to accept all checks over \$10,000 as presented. Alderman Reed seconded motion. Motion carried; all members present voting aye.*
- **Financials 12-31-2023** – Mayor Cole presented the financials for 12-31-2023. *A motion was made by Alderman Bomar to accept the financials as presented. Alderman Glass seconded motion. Motion carried; all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:47.

  
Dwayne Cole, Mayor

  
Sherry Yelvington, City Recorder