



**CITY OF MUNFORD BOARD OF
MAYOR AND ALDERMEN**

AGENDA

City of Munford Board of Mayor and Aldermen – Regular Monthly Meeting –
Monday, February 26, 2024, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee

I. CALL TO ORDER

- A. Invocation
- B. Pledge of Allegiance to the flag
- C. Establishment of Quorum
- D. Approve the minutes from the
 - a. Regular Monthly Meeting – January 22, 2024
 - b. Special Called Meeting – February 15, 2024
- E. Public Forum
- F. Proclamation and Award Presentation

II. PUBLIC HEARING

- **ORDINANCE 2024-01-01** An Ordinance to amend the Municipal Zoning Map to rezone property on McLaughlin Drive (River of Life Assembly of God property) from B-1 (Neighborhood Business) District to R-1 (Low Density Residential) District.

**Ordinance 2024-01-01 comes with a positive recommendation from City of Munford Planning Commission*

III. MONTHLY DEPARTMENTAL REPORTS

- A. Public Works Dir. Sherry Bennard
- B. Public Safety Chief Randal Baskin
Chief Jeremy Reeves
- C. Parks & Recreation Dir. Griff Fisher

D. Building Inspector/
Code Enforcement

Insp. Glenn Stringfellow

E. Mayor's Report

Mayor Dwayne Cole

1. Report

2. Appointments/Announcements/Acknowledgements

IV. OLD BUSINESS

V. NEW BUSINESS

Ordinance – Resolutions – Motions

Second Reading

- **ORDINANCE 2024-01-01** An Ordinance to amend the Municipal Zoning Map to rezone property on McLaughlin Drive (River of Life Assembly of God property) from B-1 (Neighborhood Business) District to R-1 (Low Density Residential) District.

**Ordinance 2024-01-01 comes with a positive recommendation from City of Munford Planning Commission*

First Reading

- **ORDINANCE 2024-02-01** An Ordinance to amend Ordinance 2021-03-06 adopting the 2018 edition of the International Residential Code.

First Reading

- **ORDINANCE 2024-02-02** An Ordinance to amend Title 14, Chapter 2 of the Munford Municipal Code by readopting Munford Municipal Zoning Ordinance in its Entirely.

First Reading

- **ORDINANCE 2024-02-03** An Ordinance to amend Munford Municipal Zoning Map to rezone property at the intersection of Joe Joyner Road and McCormick Road (REI Capital LLC Property) district from FAR (Forestry, Agriculture, Residential) District to R (Residential) District.

First Reading

- **ORDINANCE 2024-02-04** An Ordinance to amend the General Operating Budget for the fiscal year beginning July 1, 2023, and ending June 3, 2024.

First Reading

- **ORDINANCE 2024-02-05** An Ordinance to create the Scholarship Fund budget for the the fiscal year beginning July 1, 2023 and ending June 3, 2024.

VI. FINANCIAL REPORT

- A. Checks over \$10,000.
- B. Financials 01-31-2024

Adjourn –



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – January 22, 2024

**Regular Monthly Meeting – Monday January 22, 2024, 7:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, Deborah Reed, and Lonnie Glass

Absent:

Department Heads in Attendance: Chief Randal Baskin, Chief Jeremy Reeves, Director Sherry Bennard, Director Griff Fisher, and Code Enforcement Officer Alan Patton

I. CALL TO ORDER

Mayor Cole called the January 22, 2024, regular meeting of the Board of Mayor and Aldermen of the City of Munford to order at 7:00 pm. Mayor Dwayne Cole gave the invocation.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with six (6) aldermen and the mayor present.

III. APPROVE MINUTES

Mayor Cole presented the minutes from the Re-scheduled Meeting of December 26, 2023, for approval. *With no corrections, minutes approved as distributed.*

IV. PUBLIC FORUM

No one present to speak.

V. PUBLIC HEARING

No one present to speak for or against.

VI. MONTHLY DEPARTMENTAL REPORTS:

- Public Works – Director Sherry Bennard presented the monthly report. See attached sheet.

- Public Safety
 - a. Police: Chief Randal Baskin presented the monthly report. See attached sheet.
 - b. Fire: Chief Jeremy Reeves presented the monthly report. See attached sheet.
- Parks & Recreation –Director Griff Fisher presented the monthly report. See attached sheet.
- Building Inspector –Reference report as written.
- Library – Reference report as written.
- Mayor’s Report and Comments – Mayor Cole presented his monthly report.
- Appointments/Announcements/Acknowledgements
 - Mayor Cole appointed Dr. Mitch Parker to the City of Munford Planning Commission.
 - Mayor Cole re-appointed David Keeton, Vernon Paimore, and Terry Waits to the City of Munford Planning Commission.

VI. OLD BUSINESS –

No Old Business.

VII. NEW BUSINESS –

- Mayor Cole presented for a second reading **ORDINANCE 2023-12-01** An Ordinance to amend the text of the Munford Municipal Zoning Ordinance to adopt standards for CBD stores. *Motion was made by Alderman Childress to approve **ORDINANCE 2023-12-01**. Motion was seconded by Alderman Deneka. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-02** An Ordinance to amend the text of the Munford Municipal Zoning Ordinance to adopt standards for Mini Storage Facilities. *Motion was made by Alderman Cramer to approve **ORDINANCE 2023-12-02**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-03** An Ordinance to amend the text of the Munford Regional Zoning Ordinance to adopt standards for Campgrounds and Recreational Vehicle Parks. *Motion was made by Alderman Bomar to approve **ORDINANCE 2023-12-03**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-04** An Ordinance to amend the Title 1 of the Munford Municipal Code. *Motion was made by Alderman Reed to approve **ORDINANCE 2023-12-04**. Motion was seconded by Alderman Bomar. Motion carried; all members present voting aye.*

- Mayor Cole presented for a second reading **ORDINANCE 2023-12-05** An Ordinance to amend the Title 18 and Title 19 of the Munford Municipal Code. *Motion was made by Alderman Reed to approve **ORDINANCE 2023-12-05**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented for a second reading **ORDINANCE 2023-12-06** An Ordinance to establish new gas rate calculations. *Motion was made by Alderman Deneka to approve **ORDINANCE 2023-12-06**. Motion was seconded by Alderman Glass. Motion carried; all members present voting aye.*
- Mayor Cole recused himself due to church membership from the presentation, discussion and voting on Ordinance 2024-01-01. Vice-Mayor Ray Deneka presented for a first reading **ORDINANCE 2024-01-01** An Ordinance to amend the Municipal Zoning Map to rezone property on McLaughlin Drive (River of Life Assembly of God property) from B-1 (Neighborhood Business) District to R-1 (Low Density Residential) District. *Motion was made by Alderman Bomar to approve **ORDINANCE 2024-01-01**. Motion was seconded by Alderman Cramer. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION 2024-01-01** A Resolution to adopt a schedule of permit fees for the Munford Municipal Planning Region. *Motion was made by Alderman Deneka to approve **RESOLUTION 2024-01-01**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*
- Mayor Cole presented **RESOLUTION 2024-01-02** A Resolution to authorize the signing of a lease agreement for Toshiba copier. *Motion was made by Alderman Reed to approve **RESOLUTION 2024-01-02**. Motion was seconded by Alderman Childress. Motion carried; all members present voting aye.*

VIII. FINANCIAL REPORT –

- **Checks over \$10,000** – Mayor Cole presented the checks over \$10,000 for December. *A motion was made by Alderman Childress to accept all checks over \$10,000 as presented. Alderman Reed seconded motion. Motion carried; all members present voting aye.*
- **Financials 12-31-2023** – Mayor Cole presented the financials for 12-31-2023. *A motion was made by Alderman Bomar to accept the financials as presented. Alderman Glass seconded motion. Motion carried; all members present voting aye.*

With no further discussion, Vice-Mayor Deneka made a motion to adjourn at 7:47.



CITY OF MUNFORD BOARD OF MAYOR AND ALDERMEN

MINUTES – February 15, 2024

**Special Called Meeting – Thursday February 15, 2024, 4:00 p.m.
Municipal Building, 70 College Street, Munford, Tennessee.**

Members present: Mayor Dwayne Cole, Alderman Jack Bomar, Steve Childress, Richard Cramer, Ray Deneka, Lonnie Glass, and Deborah Reed.

Absent:

I. CALL TO ORDER

Mayor Cole called the February 15, 2024, special called meeting of the Board of Mayor and Aldermen of the City of Munford to order at 4:00 pm.

II. ESTABLISH A QUORUM

Mayor Cole noted the Board had a quorum with all aldermen and the mayor present.

III. NEW BUSINESS:

- Mayor Cole presented **RESOLUTION 2024-02-01** A Resolution authorizing Rosemary Bridges, as Director of the South Tipton Chamber of Commerce, to submit an application on behalf of the City of Munford to participate in the Tennessee Downtowns program, a downtown revitalization, education and grant program offered by the Tennessee Main Street Program and the Tennessee Department of Economic and Community Development. *Motion was made by Alderman Deneka to approve **RESOLUTION 2024-02-01** Motion was seconded by Alderman Childress. Motion carried, all members present voting aye.*

With no further discussion the meeting was adjourned at 4:07 pm.

Dwayne Cole, Mayor

Sherry Yelvington, City Recorder

CITY HALL MONTHLY REPORT

	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	TOTAL
ACCOUNTS													
Current Customer Accts													
Water Customers Total	3500	3515	3507	3529	3540	3541	3577	3580	3579	3582	3586	3588	42,624
Sewer Customers Total	2271	2282	2279	2302	2309	2314	2340	2345	2344	2349	2351	2351	27,837
Gas Customers Total	7511	7534	7523	7529	7539	7550	7578	7576	7574	7600	7613	7614	90,741
<i>In Atoka City Limits</i>	2571	2571	2570	2570	2571	2571	2573	2574	2573	2575	2576	2577	30,872
<i>Out of Atoka City Limits</i>	294	294	293	293	292	293	292	293	293	294	294	294	3,519
Trash Customers	1837	1844	1853	1860	1869	1877	1882	1896	1906	1913	1927		20,664
Customer Adjustments													
Connects	46	68	46	77	70	64	85	72	68	79	53	54	782
Finals	45	69	54	81	59	61	84	73	73	62	46	51	758
Meter Sets	9	11	11	14	26	16	3	5	2	10	6	9	122
PAYMENTS													
Payments on line													
Utility paid on line	2363	3032	2927	2753	2736	2484	2718	2751	2538	2816	2891	3010	33,019
ACH Payments	1745	1746	1774	1796	1857	1816	1934	1847	1852	1862	1874	1896	21,999
E-Bills	1734	1748	1766	1786	1805	1813	1838	1839	1848	1866	1882	1891	21,816
Payments Received Lobby/Mail													
CC Payments	527	598	386	488	370	386	432	496	558	432	431	443	5,547
Cash Payments	622	590	564	683	637	655	659	654	684	667	576	612	7,603
Check Payments	2,402	2,172	2,113	2,067	1,964	1,898	1,872	1,790	1,944	1,908	2,034	2,051	24,215
Money Order Payments	0	0	0	0	0	0	0	0	0	0	0	0	0
Delinquent Accounts													
Delinquent Penalty	135	131	223	206	124	165	132	176	128	99	170	197	1,886
Cut Offs	135	131	223	91	95	90	60	88	74	98	116	129	1,330
Phone Calls	588	603	1202	412	427	506	395	470	521	436	762	590	6,912
SERVICE													
Water / Sewer													
Water Service Orders	0	22	1	18	3	10	2	6	7	3	1	4	77
Sewer Service Orders	2	4	4	5	1	7	1	3	6	5	6	3	47
Amount Billed Water	\$95,953	\$93,161	\$98,641	\$98,641	\$106,541	\$103,929	\$113,652	\$113,413	\$107,171	\$108,022	\$98,636	\$111,474	\$1,249,235
Amount Billed Sewer	\$92,107	\$86,951	\$98,428	\$94,683	\$102,390	\$99,791	\$103,304	\$105,583	\$99,715	\$102,598	\$125,261	\$137,588	\$1,248,399
Damaged/Stuck Meters	16	32	46	19	5	1	10	158	5	70	28	6	396
Solid Waste													
Cans Delivered	5	6	11	8	14	8	9	12	7	16	11	17	124
Missed pickup	32	5	19	3	24	17	10	6	5	6	8	4	139
Damaged Cans	2	1	1	1	1	2	0	1	3	0	3	3	18
Other complaints	5	2	0	0	1	5	9	3	2	1	2	1	31
New Customers	18	20	21	12	22	20	28	26	21	24	18	17	247
Discontinued Service	8	6	3	6	8	4	11	4	6	4	3	7	70
Amount Billed	\$39,686	\$39,762	\$39,968	\$40,258	\$40,538	\$40,582	\$40,838	\$40,933	\$41,171	\$41,504	\$50,721	\$51,009	\$506,969
Gas													
Odor Complaints	2	10	9	6	2	1	6	3	5	3	1	14	62
Damaged / StuckMeters	68	14	26	15	3	37	22	1	152	20	24	32	414
Amount Billed	\$657,955	\$436,425	\$177,956	\$115,760	\$98,263	\$88,781	\$92,085	\$95,050	\$107,079	\$377,822	\$616,491	\$1,592,290	\$4,455,956
Misc Service Orders													
Other complaints	2	9	4	7	6	4	4	2	1	3	1	2	45
Total Utility/Trash Billing	\$885,701	\$656,298	\$414,993	\$349,341	\$347,732	\$333,083	\$349,880	\$354,978	\$355,136	\$629,946	\$891,109	\$1,892,361	\$7,460,559

City of Munford
Public Works Monthly Report

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	2024 Totals	PY Totals
Calls	48												48	744
Water Calls/Leaks	23												23	130
Sewer Calls/Leaks	4												4	144
Gas Calls/Leaks	14												14	124
Street/Yard/Drainage Calls	32												32	626
Water Samples	10												10	110
Cut-Offs	129												129	1195
Locates	150												150	2855
Unread Meters	31												31	1909
Meters Repairs	63												63	811
Sewer Taps	0												0	1
Water Sets	1												1	80
Gas Sets	6												6	125
Munford	3												3	98
Atoka	2												2	19
Brighton	1												1	8
Closed Work Orders	649												649	9220
Water Pumped (millions)	31												31	292
Treated Pumped to River	48												48	426

**City of Munford
Police Department**

													2024	PY
	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Totals	Totals
CITATIONS ISSUED	216												216	2853
COURTESY CITATIONS ISSUED	72												72	920
TRAFFIC STOPS	489												489	6884
SPEEDING	82												82	1290
SEAT BELT	6												6	26
ARREST	40												40	695
ADULT - MALE	25												25	428
ADULT - FEMALE	12												12	215
JUVENILE - MALE	1												1	38
JUVENILE - FEMALE	2												2	14
WARRANT ARREST	2												2	76
DRUG ARREST	8												8	132
ALCOHOL ARREST	2												2	106
INCIDENT REPORTS	106												106	1287
OFFICER INITIATED INCIDENTS	1525												1525	18330
ACCIDENT REPORTS	18												18	126
MILES PATROLLED	18225												18225	188626
CALLS FOR SERVICE	944												944	13196



Munford Fire Department Monthly Board Report - January 2024

Incidents	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	July 2024	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Total 2024	Total 2023
Structure Fires - Munford	0												0	5
Structure Fires - County	2												2	14
Grass Fire - Munford	0												0	4
Grass Fires - County	0												0	10
Vehicle Fires - Munford	0												0	4
Vehicle Fires - County	0												0	2
Vehicle Accidents - Munford	6												6	55
Vehicle Accidents - County	1												1	6
EMS Calls - Munford	67												67	713
EMS Calls - County	6												6	40
Other Incidents - Munford	18												18	209
Other Incidents - County	7												7	49
Mutual Aid Calls	16												16	101
Burn Permits	0												0	16
Total Calls - Munford	91												91	999
Total Calls - County	16												16	122
Total Calls - Department	107	0	0	0	0	0	0	0	0	0	0	0	107	1121

Department Staffing	Allocated	Filled	Vacant	On Leave
Full Time Positions	13	13	0	0
Part Time Positions	1	1	0	0
Reserves	30	4	26	0
Total Department Staffing	44	18	26	0

Vehicle Fleet Status	Days out of Service	Comments
Unit #1 (Chief)		
Unit # 2 (Captain)		
Inspector # 1 (Inspector)		
Med 8	7	Oil leak
Engine 81		
Engine 88	7	Intake valve leak
Brush Truck 81		
Brush Truck 82		

	23-Feb	23-Mar	23-Apr	23-May	23-Jun	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	23-Dec	24-Jan
Payment Plan												
Current	40 / 5,080	13 / 855	10 / 810	12 / 935	13 / 1210	35 / 3785	9 / 525	29 / 2970	52 / 5,930	33 / 3,260	35 / 3,4175	32 / 4,225
Past Due												

RENTALS												
Friday Night Skate	181	159	163	161	152	165	171	203	203	177	159	152
Skate Parties	28 / 28	28 / 28	32 / 32	25 / 25	18 / 28	16/28	18 / 28	22 / 28	28 / 32	28 / 28	21 / 22	23 / 23
Band Room	6	8	7	6	5	1	1	1	4	3	8	3
Community Room	3	4	5	5	6	0	1	2	3	2	3	2
Valentine Park Gazebo		2	2	3	5	1	1	3	1	1	0	

SENIOR SERVICES												
Congregate Meals	383			453	453	570	570	599	693	621	297	297
Home Delivery	140			180			738	925	968	1365	1297	1235

Vehicle Miles												
P&R - 2020 Chevy 1500	50148	50614	52350	53117	53697	55073	55648	56491	56927	57817	58088	58717
P&R - 2010 Chevy 3500 Du	43,679	43,773	43,792	44095	44315	44486	44539	44620	44794	44801	44805	44870
P&R-2008 Chevy Ext. Cab	115462	116217	116384	116533	116659	116817	116917	117000	117023	117243	117548	118166
P&R-2010 Chevy Ext. Cab	106852	107135	107524	107869	108124	108482	108713	109131	109651	110099	110219	110403
CP-2015 Chevy 4Door	54354	54422	55639	56600	56754	57969	58956	59626	60715	63207	65558	69155
P&R-01' Expedition	176384	176421	178679	178930	179202	179469	179642	180084	180760	181299	181885	182425

Equipment Hours												
Jacobsen Truckster	553	559	564	569	571	576	580	591	608	609	609	612
ToroInfield Drag	1822	1846	1861	1880	1887	1892	1914	1934	1949	1949	1949	1962
2014-61" Snapper	1022	1022	1022	1022	1022	1024	1028	1028	1028	1034	1034	1034
2015-72" Snapper	771	785	802	802	803	821	839	851	860	860	860	860
2015-61" Snapper-CP	976	981	994	1014	1034	1056	1073	1078	1078	1082	1082	1085
2022-72" Xmark	208	230	250	283	321	360	385	404	412	416	416	417
Bad Boy	1076	1084	1088	1098	1105	1117	1121	1135	1136	1137	1137	1138
JD4700 Tractor	3854	3854	3854	3855	3856	3856	3856	3856	3856	3856	3856	3856
2021 Snapper61"	325	350	367	405	440	466	491	501	501	501	501	505
Polaris SXS	1064	1283	989 hrs.			5440 miles	5662 miles	5800	5861	5864	5864	5864

Sports Registration												
Basketball								267	448	448	448	448
Cheerleading								31	47	47	47	47
Flag Football	206	206										
Soccer	268	268				218	218					
Baseball	347	347				334	334					



Munford-Tipton County Memorial Library
1476 Munford Avenue
Munford, TN 38058
(901) 837-2665
www.munford.com



January 2024 Library Report

Overview:

- The library has sold **\$84.86** in books with the ongoing book sale.
- The library has collected **\$59.70** in library fines, overdue fees, and lost items.
- The monthly collection for copies and faxing was **\$219.70**.
- The Library had **178** people use our computers and **59** requiring computer help. In addition we had **212** use the Wi-Fi. The library had **337** reference questions asked and answered.
- Library staff provided **15** one-on-one technology device sessions lasting more than 10 minutes.
- The Library has gained **44** new users, with **2,373** materials checked out (including books, movies, audio, R.E.A.D.S circulation, etc.). We have a total of **5,567** patrons.
- Through Interlibrary Loan **24** books were loaned out, and **52** were borrowed.
- Tennessee R.E.A.D.S. had **1,055** books checked out.
- Lindsey was used as a Notary Public **3** times.
- The Library had 4 volunteers.
- The adult book club met, there were **10** people in attendance.
- Through in-person and passive programming we had **9** programs with **142** attendees.
 - LEGO Club met twice with 18 in attendance.
 - Story Time was cancelled due to weather.
 - 1,000 Books before Kindergarten had **2** children sign up to begin the program.
 - Passive Programs included: Staff Recommendations, Book Spotlight, Most Checked out books of 2023, Blind Date with a Book, Red Flags, Conversation Hearts, Be My Valentine, and Goodreads Best Choice.
 - The library served as a tutoring location **2** times.
- We continue to offer curbside services to patrons. **2** patrons were assisted curbside.
- The library was closed on January 16th and 18th for ice/snow.

Munford-Tipton County
Monthly Report

January 2024

PHYSICAL COLLECTION											LOCAL ELECTRONIC COLLECTION (Advantage, etc.)		Current Balance
Material Type		Beginning	Added	Deleted	Balance		Beginning	Added	Deleted	Balance			
Print Materials	Locally Owned	7,550	22	1	7,571	Regionally Owned	10,705	15	6	10,714	Locally Owned	E-books	75
Audio Materials		361	0	0	361		1,576	0	0	1,576		Audio Downloadable	156
Video Materials		379	0	0	379		534	0	0	534		Video Downloadable	0
Other Materials		0	0	0	0		0	0	0	0		TOTAL	231
TOTAL		8,290	22	1	8,311	TOTAL	12,815	15	6	12,824	TOTAL PHYSICAL COLLECTION		21,135

Electronic Circulation includes READS Advantage & other local e-collections		Physical Circulation Book & Non-Book (Audio, Video, Serials)		Other Physical Items Circulation Hotspots, sewing machines, tools, cake pans, telescopes, board games, video games, etc.		TOTAL FOR ALL CIRCULATED ITEMS -Auto Fill (Electronic, Physical & Other Physical)		TOTAL PHYSICAL ITEM CIRCULATION (no Electronic formats)
Adult **	994	Adult	615	Adult	37	Adult Total	1,646	1,318
Children **	61	Children	666	Children	0	Children's Total	727	
Total	1,055	Total	1,281	Total	37	Total for All Circulation	2,373	

Unique Users 183

Title VI Survey Information		Library Services		Programs						
White	25	Library Visits	1,850	In-Person Programs	Inside the Library	# of Programs	Attendance	Outside the Library	# of Programs	Attendance
Black	0	Reference Transactions	337		Adult	1	10	Adult	0	0
American Indian-Alaska Native	0	Computer Users	178		Young Adult	0	0	Young Adult	0	0
Hispanic or Latino of any race	0	Wireless Sessions	212		Children 0-5	2	10	Children 0-5	0	0
Native Hawaiian/Pacific Islander	1	Website Visits	0		Children 6-11	4	12	Children 6-11	0	0
Asian	0	Databases Owned	0		General Interest	0	0	General Interest	0	0
Other	0	Local Database Usage	0		Inside Total	7	32	Outside Total	0	0
Two or more races	1	TEL Usage (June only)	0	Total (Inside & Outside)	7	32				
Total	27	ILL -Borrowed	52	Live Virtual Programs		Adult	Young Adult	Children's	Total	
		ILL - Loaned	24		Number of Live Virtual Programs	0	0	0	0	
					Views of Live Virtual Programs	0	0	0	0	
				On-Demand Views of Live Programs	0	0	0	0		

Meeting Room Use	
Number of Events Not Sponsored by the Library	0
Attendance at These Events	0

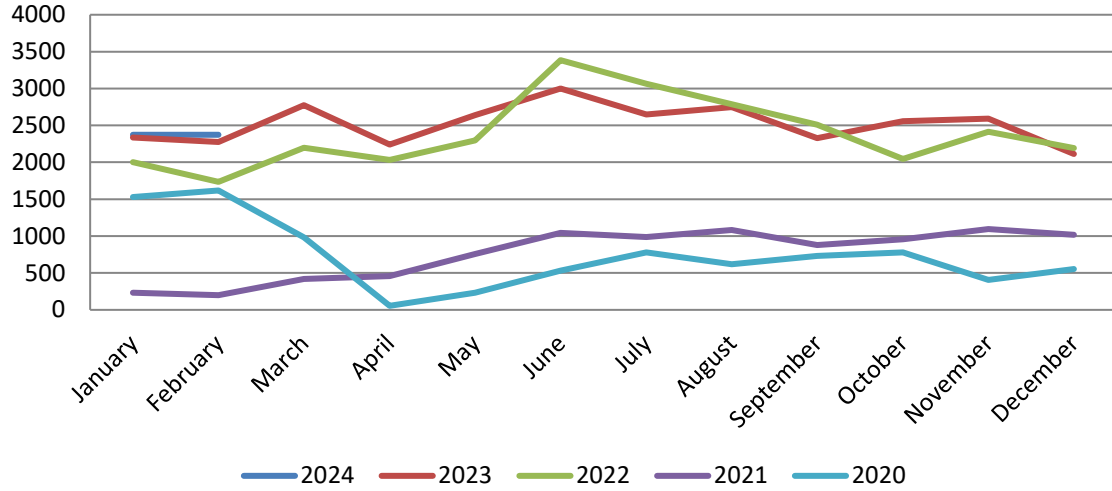
Total of All In-Person and Live Virtual Programs	# of Programs	Attendance/Views
	7	32

Borrowers	Current Balance
Adult Borrowers >14 yrs old	4,261
Children Borrowers <14 yrs old	1,479
Total Borrowers	5,740

Recorded Programs	# of Programs	Views/Attendance
	0	0
Total On-Demand Views of Live Programs & Recorded Programs		0

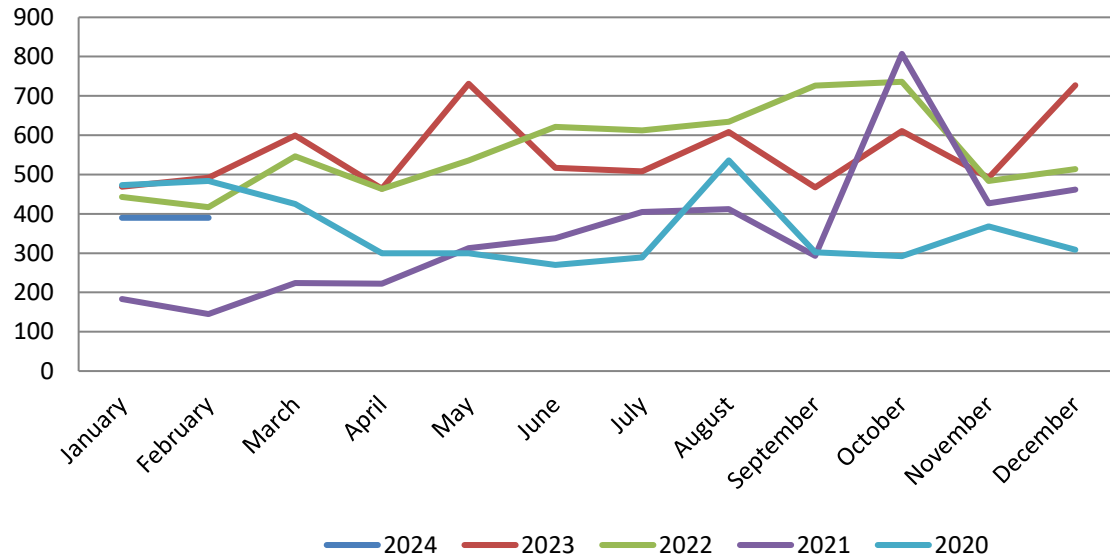
Self-directed/Passive Activities (activity that does not meet program definition)	Programs	Attendance
	4	110

Circulation Growth 2020-2024

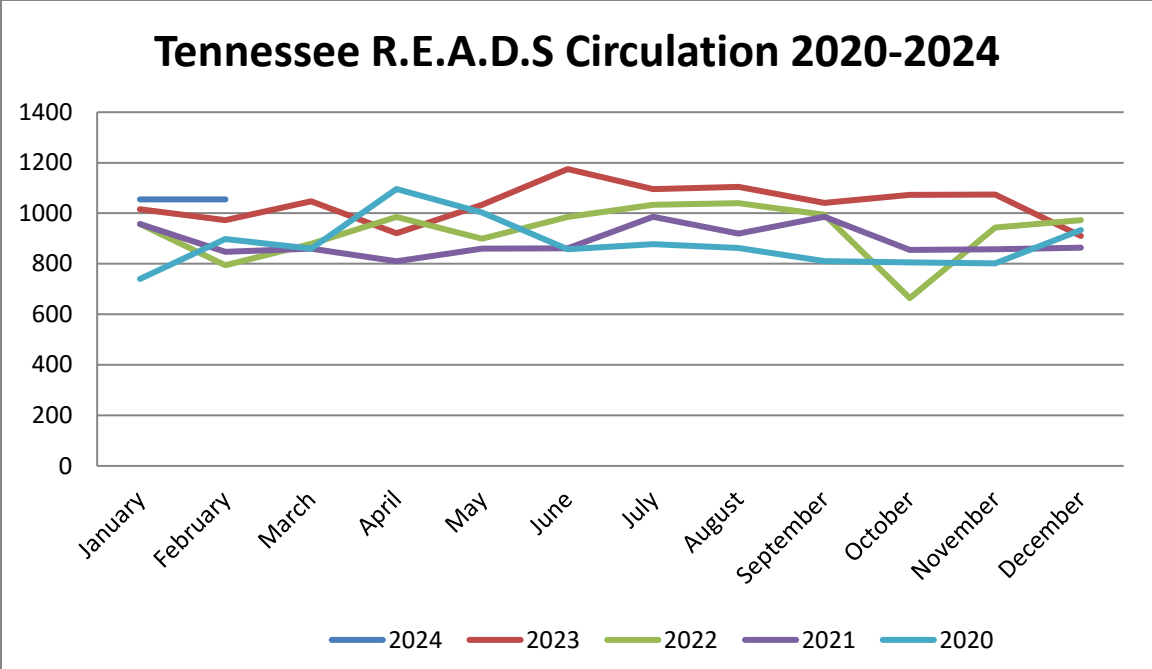


* As of 01/31/2024

Computer Usage 2020-2024



* As of 01/31/2024



*** As of 01/31/2024**

ORDINANCE 2024-01-01

AN ORDINANCE TO AMEND THE MUNFORD MUNICIPAL ZONING MAP TO REZONE PROPERTY ON MCLAUGHLIN DRIVE (RIVER OF LIFE ASSEMBLY OF GOD PROPERTY) FROM B-1 (NEIGHBORHOOD BUSINESS) DISTRICT TO R-1 (LOW DENSITY RESIDENTIAL) DISTRICT

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Official Zoning Map; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated*; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That the following described property be rezoned from B-1 (Neighborhood Business) Property to R-1 (Low Density Residential) District:

2.14 acres of Parcel 12.06 on Tipton County Tax Map 111:

Being a part of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract recorded in Record Book 1967, Page 152 in the Tipton County Register's Office, (Assessor's Map 111 Parcel 12.06), lying on the south side of McLaughlin Road in the Sixth Civil District of Tipton County, Tennessee, being more particularly described as follows:

Beginning at a capped iron pin found at the northwest corner of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH 17.76-acre tract recorded in Record Book 1967,

Page 152, of which this partition is a part, said point being on the south right-of-way line of McLaughlin Road (25' south of the physical centerline).

Then along the said right-of-way line and the north line of this partition the following four courses:

North 83° 01' 37" East, 71.92 feet along the chord of a 1462.40-foot radius curve to the left an arc length of 71.93 feet to a point of tangency;

North 80° 58' 27" East, 40.72 feet to a point;

North 79° 35' 06" East, 83.58 feet to a point;

North 79° 31' 31" East, 298.09 feet to an iron pin set;

Then leaving the road, and running South 10° 54' 55" East, 180.00 feet along the east line of this partition to an iron pin set;

Then along the south line of this partition the following two courses:

South 79° 40' 53" West, 400.00 feet to an iron pin set;

South 84° 05' 22" West, 146.58 feet to a point;

Then North 05° 50' 37" East, 180.00 feet along the west line of the RIVER OF LIFE ASSEMBLY OF GOD CHURCH tract recorded in Record Book 1967, Page 152, and the east line of The Highlands Subdivision Section C recorded in Plat Cabinet C, Slide 83 to the Point of Beginning.

SECTION 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it."

.

Passed First Reading

Mayor

Passed Second Reading

City Recorder

ORDINANCE 2024-02-01

AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE AMENDING ORDINANCE 2021-03-06 THE 2018 EDITION OF THE INTERNATIONAL RESIDENTIAL CODE

WHEREAS, regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal, and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress in the City of Munford, Tennessee: and

WHEREAS, providing for the issuance of permits and collection of fees; therefore, and

WHEREAS, fee amounts for permits are periodically changed and adopted by Resolution; therefore, and

WHEREAS, an amendment to change what permits are required by the City of Munford is necessary, and

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, THAT:

Section 1. That a certain document, one (1) copy of which are on file in the office of the City Recorder of City of Munford, Tennessee, being marked and designated as the *International Residential Code*, 2018 edition, including Appendix Chapters A, B, C, J, P and Q (see *International Residential Code* Section R102.5, 2018 edition), as published by the International Code Council, be and is hereby adopted as the Residential Code of the City of Munford, in the State of Tennessee for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Residential Code on file in the office of the City Recorder are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

Section 2. The following sections are hereby revised:

Section R105.2 Work Exempt from Permit shall be amended as follows:

Building: Is amended by deleting numbers 1. Accessory Buildings, 2. Fences and 10. Decks and inserting building permits are required for 1. Accessory Buildings, 2. Fences and 10. Decks.

Section 3. That if any section, subsection, sentence, clause, or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of Munford, Tennessee Mayor and Board of Alderman hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, and phrases be declared unconstitutional.

Section 4. That nothing in this legislation or in the Residential Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this law; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this legislation.

Section 5. That the City Recorder is hereby ordered and directed to cause this legislation to be published.

Section 6. The ordinance shall take effect from and after its passage, the welfare of the city requiring it.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

ORDINANCE 2024-02-02

AN ORDINANCE AMEND TITLE 14, CHAPTER 2 OF THE MUNFORD MUNICIPAL CODE BY READOPTING THE MUNFORD MUNICIPAL ZONING ORDINANCE IN ITS ENTIRETY

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Municipal Zoning Ordinance; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated* and recommends such amendment to the Munford Board of Mayor and Aldermen; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That the entire text of the Munford Municipal Zoning Ordinance be deleted in its entirety and replaced with the following:

Section 153 Effective Date

This Ordinance shall take effect and be in force immediately after adoption, the public welfare requiring it.

Recommended for Adoption by the Munford Municipal-Regional Planning Commission

Date

Secretary, Munford Municipal -
Regional Planning Commission



SECTION 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

Passed First Reading

Mayor

Passed Second Reading

City Recorder

ORDINANCE 2024-02-03

AN ORDINANCE TO AMEND THE MUNFORD MUNICIPAL ZONING MAP TO REZONE PROPERTY AT THE INTERSECTION OF JOE JOYNER ROAD AND MCCORMICK ROAD (REI CAPITAL LLC PROPERTY) DISTRICT FROM FAR (FORESTRY, AGRICULTURE, RESIDENTIAL) DISTRICT TO R (RESIDENTIAL) DISTRICT

WHEREAS, Sections 13-7-201 through 13-7-210 of the *Tennessee Code Annotated* empowered the City of Munford to enact the Munford Zoning Ordinance and Official Zoning Map, and provide for its administration and enforcement; and,

WHEREAS, the Board of Mayor and Aldermen deems it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City to amend the Official Zoning Map; and,

WHEREAS, the Munford Planning Commission has reviewed said proposed zoning amendment pursuant to Sections 13-7-203 and 13-7-204 of the *Tennessee Code Annotated*; and,

WHEREAS, the Munford Board of Mayor and Aldermen has given due public notice on said amendment and has held public hearing; and,

WHEREAS, all the requirements of Section 13-7-201 through 13-7-210 of the *Tennessee Code Annotated*, with regard to the amendment of the Munford Municipal Zoning Ordinance by the Planning Commission and subsequent action of the Munford Board of Mayor and Aldermen, have been met.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD:

SECTION 1. That the following described property be rezoned from B-1 (Neighborhood Business) Property to R-1 (Low Density Residential) District:

Parcel 16.13 on Tipton County Tax Map 126 and a portion of Parcels 4.00 and 6.00 on Tipton County Tax Map 126E, Group A.;

Beginning at a point, said point being the intersection of the eastern right of way of Joe Joyner Road, the southern right of way of McCormick Road, and the northern most corner of Parcel 16.13 on Tipton County Tax Map 126; thence moving in a southeasterly direction along the southern right of way of McCormick Road to a

point, said point being the intersection of the southern right of way of McCormick Road and the eastern most corner of Parcel 16.13; thence moving in a westerly direction along the southern boundary of Parcel 16.13 to a point, said point being the intersection of the southern boundary of Parcel 16.13 and the northeastern most corner of Parcel 6.00 on Lauderdale County Tax Map 126E; thence moving in a southerly direction along the eastern boundary of Parcel 6.00 to a point, said point being the intersection of the eastern boundary of 6.00 and the FAR (Forestry, Agricultural, Residential) District boundary on the Munford Municipal-Regional Zoning Map; thence moving in an westerly direction along the southern FAR Zoning district boundary to a point, said point being the intersection of the FAR zoning district and the eastern right of way of Joe Joyner Road; thence moving in a northeastern direction along the eastern right of way of Joe Joyner Road to the Point of Beginning.

SECTION 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after second and final reading, this ordinance shall take effect from and after its passage, the welfare of the city requiring it.”

Passed First Reading

Mayor

Passed Second Reading

City Recorder

ORDINANCE: 2024-02-04

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1,
2023, AND ENDING JUNE 30, 2024**

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget by passage of Ordinance: 2023-06-01; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, the City of Munford’s General Operating Fund has experienced increased revenues due to deferment of prior year grant funds, award of additional grants, and general obligation bond drawdowns, this increases revenues in total of \$1,100,209. Expenses have increased by \$871,275 to include STP Grant finalization, vehicles for Police, additions to paving line, purchase of bucket truck, and generator for Recreation Center. The net result is an additional surplus of \$228,934; now a gain of \$312,756 to the fund balance.

WHEREAS, the revenues for the General Fund will be higher and expenses for the same will be higher than anticipated; now

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. ORDINANCE: 2023-06-01 is hereby amended by increasing General Fund revenues by \$1,100,209 and increasing General Fund expenses by \$871,275.

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

**City of Munford
2023-2024 Operating Budget
General Fund - Revenues**

Department	Fund	1st		Change	Comment
		Original Budget	Amended Budget		
Taxes	31000	\$3,423,400	\$3,376,776	(\$46,624)	inc local and local option sales tx
License & Permits	32000	\$47,000	\$61,800	\$14,800	building permits increased
Intergovernmental	33000	\$1,034,777	\$1,808,978	\$774,201	ARPA-STP-SRO Grant funds
Charges for Services	34000	\$489,600	\$488,305	(\$1,295)	
Fines & Forfeitures	35000	\$180,750	\$188,250	\$7,500	increased court revenue
Miscellaneous	36900-37900	\$12,400	\$364,027	\$351,627	loan drawdown-generator/bucket truck
Total		<u>\$5,187,927</u>	<u>\$6,288,136</u>	<u>\$1,100,209</u>	

**City of Munford
2023-2024 Operating Budget
General Fund - Expenses**

Department	Fund	1st		Change	Comment
		Original Budget	Amended Budget		
Legislative	41110	\$44,479	\$47,528	\$3,049	conference fees/travel
Finance & Administration	41500	\$63,560	\$66,634	\$3,074	Single audit
Code Enforcement	41700	\$98,152	\$97,417	(\$735)	(2) police vehicles, liability/WC insurance,
Police Department	42100	\$1,892,988	\$2,038,111	\$145,123	vehicle repairs
Fire Department	42200	\$1,382,886	\$1,412,167	\$29,281	equipment repairs
Street Department	43100	\$291,225	\$779,297	\$488,072	\$190k paving, bucket truck, STP final exp
Parks & Recreation	44000	\$966,037	\$1,125,508	\$159,471	generator, façade Tipton Plaza and annex
Library	44800	\$128,356	\$128,356	\$0	
Community Development	46500	\$27,163	\$68,439	\$41,276	Chirstmas tree-veterans plaza
Debt Service		\$209,260	\$211,924	\$2,664	interest rate increases
		<u>\$5,104,106</u>	<u>\$5,975,381</u>	<u>\$871,275</u>	

ORDINANCE: 2024-02-05

**AN ORDINANCE OF THE CITY OF MUNFORD, TENNESSEE
TO CREATE A BUDGET FOR THE CITY OF MUNFORD SCHOLARSHIP FUND JULY 1, 2023, AND
ENDING JUNE 30, 2024**

WHEREAS, the City of Munford adopted the fiscal year 2023-2024 budget by passage of Ordinance: 2023-06-01; and

WHEREAS, the City of Munford had not created the Scholarship Fund and no budget was created or passed in Ordinance: 2023-06-01; and

WHEREAS, *Tennessee State Constitution* Section 24 of Article 11, states no public monies shall be expended except pursuant to appropriations made by law; and

WHEREAS, the City of Munford's newly created Scholarship Fund had no budget. Fundraising and Donation for the Scholarship fund have expected revenues of \$5,020. Expenses for fundraising, including scholarship payments, are expected to be \$3,415. The net result is an expected surplus of \$1,579, now a gain of \$1,579 to the fund balance.

THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MUNFORD, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2023-2024 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 2024-02-05 hereby creates a budget for the Scholarship Fund. Fund revenues expected of \$4,994 and expenses of \$3,415.

SECTION 2. The Board of Mayor and Aldermen of the City of Munford authorize the City Recorder to make said changes in the accounting system.

THIS ORDINANCE SHALL TAKE EFFECT IMMEDIATELY UPON THE FINAL PASSAGE, THE WELFARE OF THE CITY REQUIRING IT.

Passed First Reading

Mayor Dwayne Cole

Passed Second Reading

City Recorder

**City of Munford
2023-2024 Operating Budget
Scholarship Fund Revenues**

Department	Fund	1st			Comment
		Original Budget	Amended Budget	Change	
Fundraising/Donations	34000	\$0	\$4,944	\$4,944	new fund
Other Rev-Interest	36000	\$0	\$50	\$50	new fund
Total		<u>\$0</u>	<u>\$4,994</u>	<u>\$4,994</u>	

**City of Munford
2023-2024 Operating Budget
Scholarship Fund Expenses**

1st

Department	Fund	Original Budget	Amended Budget	Change	Comment
Bruce Potter Fundraising Exp	44210	\$0	\$2,000	\$2,000	new fund
Nick Smith Fundraising Exp	44220	\$0	\$1,415	\$1,415	new fund
Total		<u>\$0</u>	<u>\$3,415</u>	<u>\$3,415</u>	



CHECKS OVER \$10,000

January 2024

<u>PAYABLE TO</u>	<u>CHECK #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Cigna Healthcare	23484	\$ 73,948.16	Insurance (70,010.60) and HRA (3,937.56)
Mastercard	23450	\$ 12,461.04	2 mth of Public Works, Cheer Supplies, Misc.
Sensus	23465	\$ 40,626.57	Annual Support Fee
Southwest TN Electric	23470	\$ 26,065.52	Electrical Service (November-December)
	23537	<u>7,873.66</u>	Electrical Service (November-December)
	Total Southwest Elect	\$ 33,939.18	
TN Energy Acquisition Corp	23478	\$257,777.23	Natural Gas Purchase/Transport
Waste Pro	23485	\$ 25,185.22	Solid Waste
Watkins Uiberall, PLLC	23551	\$ 10,000.00	Audit Services
Wex Bank Valero	23487	\$ 10,179.17	Fuel
	Total	\$ 464,116.57	

City of Munford
Balance Sheet Summary
For the Period Ended January 31, 2024

ASSETS	Cash	Accounts Rec, net of bad debt allowance	Due From Other Funds	Inventories Other Assets	Capital Assets net of depreciation	Total Assets
General Fund	\$2,271,835	\$536,697	\$73,440	\$0	\$0	\$2,881,973
State Street Aid Fund	\$562,146	\$0	\$0	\$0	\$0	\$562,146
Drug Fund	\$31,641	\$0	\$0	\$0	\$0	\$31,641
Scholarship Fund	\$1,555	\$0	\$0	\$0	\$0	\$1,555
Solid Waste Fund	\$121,147	\$59,221	\$0	\$0	\$0	\$180,368
Water-Sewer Fund	\$282,052	\$316,958	\$0	\$0	\$10,921,904	\$11,520,913
Gas Fund	\$4,124,425	\$1,538,568	\$0	\$112,901	\$7,696,307	\$13,472,201
	\$7,394,802	\$2,451,445	\$73,440	\$112,901	\$18,618,211	\$28,650,798

LIABILITIES	Accounts Payable	Customer Deposits	Due to Other Funds	Outstanding Debt	Total Liabilities
General Fund	\$47,559	\$1,200	\$0	\$0	\$48,759
State Street Aid Fund	\$2,266	\$0	\$0	\$0	\$2,266
Drug Fund	\$3,291	\$0	\$0	\$0	\$3,291
Scholarship Fund	\$0	\$0	\$0	\$0	\$0
Solid Waste Fund	\$34,888	\$0	\$14,054	\$0	\$48,942
Water-Sewer Fund	\$56,451	\$112,025	\$26,882	\$3,541,793	\$3,737,152
Gas Fund	\$438,362	\$63,562	\$32,504	\$1,088,564	\$1,622,992
	\$582,818	\$176,787	\$73,440	\$0	\$4,630,358

FUND BALANCE OR EQUITY	Beginning Fund Balance	Revenues over Expenses: Surplus	Revenues over Expenses: Loss	Ending Fund Balance
General Fund	\$2,351,894	\$481,320		\$2,833,214
State Street Aid Fund	\$526,335	\$33,545		\$559,880
Drug Fund	\$25,939	\$2,411		\$28,350
Scholarship Fund	\$0	\$1,555		\$1,555
Solid Waste Fund	\$93,488	\$37,938		\$131,426
Water-Sewer Fund	\$7,621,158	\$162,605		\$7,783,763
Gas Fund	\$11,025,645	\$823,563		\$11,849,208
	\$21,644,459	\$1,542,937	\$0	\$23,187,396

Fund Analysis	Total Assets	Total Liabilities	Beginning Fund Balance or Equity	Increase from FY 2024 Activity	Decrease from FY 2024 Activity	Ending Fund Balance or Equity
Government Funds	3,477,316	55,871	2,904,168	518,831	0	3,422,999
Enterprise Funds	25,173,482	5,409,086	18,740,291	1,024,106	0	19,764,397
	28,650,798	5,464,957	21,644,459	1,542,937	0	23,187,396

General Fund Budget Update

**General Fund
Budget Update
01-31-2024**

Percentage of Budget Yr Complete 58.33%

	BUDGET	ACTUAL	% MET
REVENUES			
LOCAL TAXES	3,423,400.00	2,350,238.00	68.65%
LICENSES & PERMITS	47,000.00	48,644.00	103.50%
INTERGOVERNMENTAL	1,034,777.00	1,189,437.00	114.95%
CHARGES FOR SERVICE			
<i>POLICE SERVICES</i>	2,200.00	4,919.00	223.59%
<i>FIRE PROTECTION</i>	4,000.00	4,319.00	107.98%
<i>FEES & COMMISIONS</i>	7,500.00	3,408.00	45.44%
<i>P&R - PROGRAMS</i>	129,150.00	84,366.00	65.32%
<i>P&R - CONCESSIONS</i>	23,000.00	9,727.00	42.29%
<i>P&R - CENTENNIAL</i>	136,500.00	98,525.00	72.18%
<i>RENTAL FEES</i>	173,500.00	97,262.00	56.06%
<i>LIBRARY SERVICES</i>	5,600.00	3,613.00	64.52%
<i>COMMUNITY DEV</i>	8,150.00	1,859.00	22.81%
	<u>489,600.00</u>	<u>307,998.00</u>	<u>62.91%</u>
FINES & FORFEITURES	180,750.00	107,137.00	59.27%
OTHER REVENUES	12,400.00	21,850.00	176.21%
TOTAL REVENUES	<u>5,187,927.00</u>	<u>4,025,304.00</u>	<u>77.59%</u>
EXPENSES			
GENERAL GOVERNMENT			
<i>LEGISLATIVE</i>	26,020.00	14,311.00	55.00%
<i>JUDICIAL</i>	18,459.00	10,538.00	57.09%
	<u>44,479.00</u>	<u>24,849.00</u>	<u>55.87%</u>
FINANCE & ADMINISTRATION	63,560.00	38,060.00	59.88%
CODE ENFORCEMENT	98,152.00	48,928.00	49.85%
PUBLIC SAFETY			
<i>POLICE</i>	1,892,988.00	1,273,751.00	67.29%
<i>FIRE</i>	1,382,886.00	835,843.00	60.44%
	<u>3,275,874.00</u>	<u>2,109,594.00</u>	<u>64.40%</u>
STREETS			
STREETS	291,225.00	713,694.00	245.07%
PARKS & RECREATION			
<i>P & R ADMIN</i>	446,549.00	264,812.00	59.30%
<i>P & R PROGRAMS</i>	107,270.00	41,668.00	38.84%
<i>CENTENNIAL</i>	334,768.00	141,106.00	42.15%
<i>PARKS</i>	40,600.00	30,565.00	75.28%
<i>TIPTON PLAZA</i>	36,850.00	26,957.00	73.15%
	<u>966,037.00</u>	<u>505,108.00</u>	<u>52.29%</u>
LIBRARY	128,356.00	72,956.00	56.84%
COMMUNITY DEVELOPMENT	27,163.00	20,052.00	73.82%
DEBT SERVICE	209,260.00	10,743.00	5.13%
TOTAL EXPENSES	<u>5,104,106.00</u>	<u>3,543,984.00</u>	<u>69.43%</u>
RESERVE	0.00	0.00	
Net Surplus/(loss)	<u>83,821.00</u>	<u>481,320.00</u>	

Budget Update	01/2024
State Street Aid	

Percentage of Budget Yr Complete 58.33%

	BUDGET	ACTUAL	% MET
REVENUES			
STATE - FUND BALANCE	0	0	0.00%
STATE - GAS & MOTOR FUEL TAX	112,365	48,146	42.85%
STATE - \$0.03 GASOLINE TAX	34,330	14,042	40.90%
STATE - 1989 GASOLINE TAX INCREASE	17,690	7,605	42.99%
STATE - GAS 2017 TAX	56,185	24,231	43.13%
STATEST - INTEREST EARNINGS	3,900	3,214	82.41%
STATEST - OTHER FINANCING SOURCES	0	0	0.00%
TOTAL REVENUES	224,470	97,238	43.32%
EXPENSES			
STATE ST - ELECTRIC	26,000	14,393	55.36%
STATE ST - PROFESSIONAL SERVICES	0	0	0.00%
STATE ST - REP/MT STORM DRAINS	0	0	0.00%
STATE ST - REP/MT STREETS/ROADS	125,000	0	0.00%
STATE ST - MAJOR PROJECT - PAVING	0	0	0.00%
STATE ST - GRAVEL & SAND	0	0	0.00%
STATE ST - ASPHALT & FILTER	0	0	0.00%
STATE ST - CONCRETE	0	0	0.00%
STATE ST - DEBT TML#5	41,350	41,350	100.00%
STATE ST - INTEREST TML#5	19,284	7,950	41.23%
STATE ST - CAPITAL OUTLAY	0	0	0.00%
TOTAL EXPENSES	211,634	63,693	30.10%
Net Surplus/(loss)	12,836	33,545	

Budget Update	01/2024
Drug Fund	

Percentage of Budget Yr Complete 58.33%

	BUDGET	ACTUAL	% MET
REVENUES			
DRUG - FUND BALANCE			
DRUG - GENERAL SESSIONS	600	2,454	409.00%
DRUG - CIRCUIT COURT	700	119	17.00%
DRUG - OTHER MISC REV	0	0	0.00%
DRUG - FORFEITS (from seizure acct)	3,500	2,000	57.14%
OR - INTEREST EARNINGS	180	157	87.22%
TOTAL REVENUES	4,980	4,730	94.98%
EXPENSES			
DRUG - MEMBERSHIPS	150	195	130.00%
DRUG - MEDICAL/VET	600	253	42.17%
DRUG - PROF SERV TRAINING	500	200	40.00%
DRUG - REPAIR/MT VEHICLE	0	0	0.00%
DRUG - TRAVEL/LODGING	0	0	0.00%
DRUG - DOG SUPPLIES	500	50	10.00%
DRUG - OPERATING SUPPLIES	0	0	0.00%
DRUG - CAPITAL OUTLAY	0	1,621	0.00%
TOTAL EXPENSES	1,750	2,319	132.51%
Net Surplus/(loss)	3,230	2,411	

Budget Update **01/2024**
Scholarship Fund

Percentage of Budget Yr Complete 58.33%

	BUDGET	ACTUAL	% MET
REVENUES			
SCH - BRUCE POTTER SCHOLARSHIP	0	3,052	0.00%
SCH - NICK SMITH SCHOLARSHIP	0	1,918	0.00%
TOTAL REVENUES	0	4,970	0.00%
EXPENSES			
SCH - BRUCE POTTER SCHOLARSHIP	0	2,000	0.00%
SCH - NICK SMITH SCHOLARSHIP	0	1,415	0.00%
TOTAL EXPENSES	0	3,415	0.00%
Net Surplus/(loss)	0	1,555	

Budget Update **01/2024**
Solid Waste Fund

Percentage of Budget Yr Complete 58.33%

	BUDGET	ACTUAL	% MET
REVENUES			
TRASH COLLECTION - RESIDENTIAL	534,000	306,704	57.44%
TRASH COLLECTION - POPLAR GROVE	28,000	13,815	49.34%
TRASH COLLECTION- LATE PENALTIES	7,500	5,314	70.85%
TRASH COLLECTION - INTEREST REVENUE	500	472	94.40%
TOTAL SOLID WASTE REVENUES	570,000	326,305	57.25%
EXPENSES			
TRASH -VENDOR SERVICES	322,000	183,919	57.12%
TRASH - OTHER PROFESSIONAL SRVS	0	155	0.00%
TRASH - OTHER OPERATING SUPPLIES	0	200	0.00%
TRASH - CAPITAL OUTLAY MISC	0	0	0.00%
<i>Legislative</i>	16,262	8,944	55.00%
<i>Finance & Administration</i>	158,899	95,149	59.88%
	175,161	104,093	59.43%
TOTAL SOLID WASTE COLLECTION	497,161	288,367	58.00%
Surplus/(loss)	72,839	37,938	

Budget Update **01/2024**
Water - Sewer Fund

Percentage of Budget Yr Complete 58.33%

REVENUES	BUDGET	ACTUAL	% MET
Sales	2,570,546	1,558,763	60.64%
Rent Revenue	4,000	4,000	100.00%
Service Charges	479,629	211,373	44.07%
Other Revenues	5,800	8,682	149.69%
TOTAL WATER-SEWER REVENUES	3,059,975	1,782,818	58.26%
EXPENSES			
Water - Treatment	538,995	310,678	57.64%
Water - Distribution	76,750	34,772	45.31%
Sewer - Treatment	439,321	309,816	70.52%
Sewer - Collection	243,755	141,995	58.25%
Personnel	869,729	415,006	47.72%
Contract Services	80,775	50,457	62.47%
Supplies	107,480	93,742	87.22%
Fixed Charges	78,501	18,419	23.46%
Rebates/Debt Service	119,693	49,655	41.49%
	2,554,999	1,424,540	55.76%
<i>Legislative</i>	16,262	8,944	55.00%
<i>Finance & Administration</i>	254,239	152,239	59.88%
<i>Code Enforcement</i>	49,076	24,464	49.85%
<i>Community Development</i>	13,581	10,026	73.82%
	333,158	195,673	58.73%
TOTAL WATER-SEWER EXPENSES	2,888,157	1,620,213	56.10%
Net Surplus/(loss)	171,818	162,605	

Budget Update **01/2024**
Gas Fund

Percentage of Budget Yr Complete 58.33%

REVENUES	BUDGET	ACTUAL	% MET
Sales	4,600,000	2,967,092	64.50%
Service Charges	259,500	135,527	52.23%
Other Revenues	29,800	19,400	65.10%
TOTAL GAS REVENUES	4,889,300	3,122,019	63.85%
EXPENSES			
Personnel	950,078	498,133	52.43%
Contract Services	244,705	166,960	68.23%
Materials/Supplies	2,652,500	1,077,294	40.61%
Fixed Charges	585,500	253,464	43.29%
Rebates/Debt Service	28,873	14,829	51.36%
<i>Legislative</i>	22,767	12,522	55.00%
<i>Finance & Administration</i>	317,799	190,299	59.88%
<i>Code Enforcement</i>	49,076	24,464	49.85%
<i>Community Development</i>	13,581	10,026	73.82%
	403,223	237,311	58.85%
TOTAL GAS EXPENSES	4,864,879	2,247,991	46.21%
Net Surplus/(loss)	24,421	874,028	
less - ECONOMIC DEVELOPMENT			
Econ Dev - Engineering/Architect Service	0	4,000	
Econ Dev - Grant Funding to IDB	0	46,465	
Net Surplus/(loss)	24,421	823,563	



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

County Local Option

February 16, 2024

Letter ID: L0788687168
Collection Month: 31-Jan-2024

Dear Tipton County Trustee:

The Department of Revenue has collected and allocated the amounts below during January, 2024 from Local Option Sales Tax as follows:

County/City Name	Total Collections	Less Admin. Costs	Net Collections
Tipton County	-\$281,990.51	\$3,172.39 ✓	-\$278,818.12 ✓
Covington	-\$825,888.21	\$9,291.24 ✓	-\$816,596.97 ✓
Atoka	-\$424,630.63	\$4,777.09 ✓	-\$419,853.54 ✓
Brighton	-\$61,389.31	\$690.63 ✓	-\$60,698.68 ✓
Burlison	-\$11,510.48	\$129.49 ✓	-\$11,380.99 ✓
Garland	-\$11,853.37	\$133.35 ✓	-\$11,720.02 ✓
Mason	-\$20,990.37	\$236.14 ✓	-\$20,754.23 ✓
Munford	-\$190,080.33	\$2,138.40 ✓	-\$187,941.93 ✓
Gilt Edge	-\$5,515.02	\$62.04 ✓	-\$5,452.98 ✓
	-\$1,833,848.23	\$20,630.77	-\$1,813,217.46

(Collections are shown as negative amounts)

Note that we have deducted 1.125% state cost of administration leaving the net collections. The Department of Finance and Administration has been notified to issue a payment to the Trustee of your county in the amount of the net collections.

Please be aware that normal Local Option Sales Tax collections may fluctuate. This could be due to additional collections on assessments or reductions as a result of taxpayer refunds or returned checks. Should your collection amount increase significantly, it might be the result of an audit assessment.

For additional information regarding the allocation you may call the Division of Financial Control at 615-532-8944 between 7:30 a.m. and 4:00 p.m. central time, Monday through Friday, holidays excepted.



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

Local Option Out of State Sales Distribution

County Situs:	8400 - Tipton County
Total County Out of State Amount:	-\$28,007.73
Less Admin. Costs:	\$315.09
Net County Out of State Amount:	-\$27,692.64

<u>Situs</u>	<u>Reporting Period</u>	<u>Total Local Option Amount by Destination Rate</u>	<u>Local Option Percentage</u>
8400 - Tipton County	31-Jan-2024	-\$195,976.82	34.26%
8401 - Covington	31-Jan-2024	-\$102,389.30	17.90%
8402 - Atoka	31-Jan-2024	-\$130,694.85	22.85%
8403 - Brighton	31-Jan-2024	-\$35,298.14	6.17%
8404 - Burlison	31-Jan-2024	-\$10,727.29	1.88%
8405 - Garland	31-Jan-2024	-\$2,530.98	0.44%
8406 - Mason	31-Jan-2024	-\$8,658.69	1.51%
8407 - Munford	31-Jan-2024	-\$83,541.38	14.60%
8408 - Gilt Edge	31-Jan-2024	-\$2,227.60	0.39%
		-\$572,045.05	

Upcoming Meeting Dates and Events

March 2024

March 3-5 TML Conference

March 7 (Thursday)

4:00 Public Works/General Welfare Committee

March 12 (Tuesday)

6:30 Planning Commission

March 21 (Thursday)

4:00 Parks & Rec/Public Safety Committee

March 25 (Monday)

6:30 BOMA Meeting

March 29 (Friday)

***All City Offices Closed in Observance of Good Friday**

Upcoming Budget Meetings:

March 28, Thursday	4:00	Department Head Presentation to Board
April 4, Thursday	4:00	Budget Session
April 11, Thursday	4:00	Budget Session, if needed
April 18, Thursday	4:00	Budget Session, if needed
April 22, Monday	6:30	First Reading Budget Ordinance



City of Munford, Tennessee
1397 Munford Avenue
Munford, TN 38058
City Hall (901) 837-0171
www.munford.com
Dwayne Cole, Mayor

DRAFT

Munford Municipal-Regional Planning Commission
February 13 2024

The regular monthly meeting of the Munford Municipal-Regional Planning Commission met on Tuesday, February 13, 2024, at 6:30 p.m. with the following:

PRESENT: Chairman Terry Waits, Vice-Chairman David Keeton, Mayor Dwayne Cole, Vernon Paimore, Secretary John Moren, Aldermen Steve Childress and Mitchell Parker

ABSENT- N/A

ALSO, PRESENT- Ron May, Lance Lander, Josh Pittman, Yajahira Rosas, Jose Rosas, Code Enforcement Officer Alan Patton, Building Inspector/Code Enforcement Officer Glenn Stringfellow, Planner Will Radford and Recording Secretary Barbara Younger.

The meeting was called to order at 6:30 p.m. by Chairman Terry Waits. There was a quorum present.

I. APPROVAL OF MINUTES – December 12, 2023

There was a motion by David Keeton, seconded by John Moren to approve the minutes from January 9, 2024 as presented. Motion carried all present voting aye.

II. OLD BUSINESS – None

III. NEW BUSINESS

A. Rosas Subdivision – Minor Subdivision Plat

Background

A minor subdivision plat has been submitted on behalf of Jose Rosas to create three lots from a 3.79 acre parent tract. The property is located on 12259 U.S. Highway 51 South. The property can be further identified as Parcels 85.03 on Tipton County Tax Map 111. The property is zoned R-1 (Low Density Residential) District. The properties do not appear to be located in a federally identified flood hazard area.

Analysis

The new lot meets the lot area and setback requirements for the R-1 District.

The Plat has the necessary certificates for approval.

Recommendation

Staff recommends approval of the plat for the Rosas Subdivision – Minor Subdivision Plat.

There was a motion by Steve Childress, seconded by Mitch Parker to approve the Rosas Subdivision -Minor Subdivision Plat as presented. Motion carried, all present voting aye.

B. REI Capital Rezoning Request

Background

A rezoning request has been submitted on behalf of REI Capital. The property is located at the intersection of Joe Joyner Road and McCormick Road. The property can be further identified as Parcel 16.13 on Tipton County Tax Map 126. The rezoning request is to rezone the parcel from FAR (Forestry, Agricultural, Residential) to R (Residential). The property does not appear to be located in a federally identified flood hazard area.

Analysis

The request to rezone .79 acres of the property to R is to make it a buildable lot per the zoning ordinance.

The Munford Future Land Use Map designates the area as Forestry, Agriculture, Residential.

There was a motion by John Moren, seconded by Vernon Paimore to send a positive recommendation to the Munford Board of Mayor and Aldermen for the approval of the REI Capital Rezoning Request from FAR to R Motion carried, all present voting aye.

C. Readoption of the Munford Municipal Zoning Ordinance

Background/Staff

Staff has completed an update of the Municipal Zoning Ordinance incorporating previously passed amendments into the Main Zoning Ordinance Document. A definition of “CBD Stores” has been added to the Ordinance. All other updates reflect previously adopted language.

There was a motion by David Keeton, seconded by Steve Childress to send a positive recommendation to the Munford Board of Mayor ad Aldermen for the approval of the Readoption of the Munford Municipal Zoning Ordinance as distributed. Motion carried, all present voting aye.

IV. REPORTS

Mayor Comments:

- The downtown improvements have begun on the facade of local businesses along Tipton Road. These improvements are part of the Downtown Development Committee grant for downtown improvements.
- The Mayor appreciation dinner will be held on 2-22-2024 at the Balcony and all members and their spouses are invited to attend.
- Mayor told the Planning Commission members how much he appreciated all that they do for the City of Munford.

Building Inspector – Permitting and Enforcement Report

There was a motion by Steve Childress seconded by Vernon Paimore to accept the Building Inspector-Permitting and Enforcement Report as presented. Motion carried, all present voting aye.

There being no further business, the meeting was adjourned at 6:52 pm.

Chairman Terry Waits

Secretary John Moren

Barbara Younger,
Recording Secretary