



# Application for Employment

(An Equal Opportunity Employer)

Last name \_\_\_\_\_ First name \_\_\_\_\_ Middle name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Social Security # \_\_\_\_\_ Driver License # & State \_\_\_\_\_

Type of Work Desired \_\_\_\_\_ Date Available \_\_\_\_\_

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis? (You may be required to provide documentation.)  Yes  No

Have you ever been convicted of a felony?  Yes  No

If yes, please describe conditions. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Education

School Name and Location	Years
High School _____	_____
College _____	_____
Type of Degree _____	
College _____	_____
Type of Degree _____	
Post-College _____	_____
Type of Degree _____	
Other Training _____	_____

In addition to your work history, are there other skills, qualifications, or experience that we should consider?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Employment History** (Start with most recent employer)

Company Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

May we contact?  Yes  No

Responsibilities \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

May we contact?  Yes  No

Responsibilities \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Date Started \_\_\_\_\_ Date Ended \_\_\_\_\_

Name of Supervisor \_\_\_\_\_

May we contact?  Yes  No

Responsibilities \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Attach additional information if necessary.

## ABOUT YOUR APPLICATION

North Alabama Gas District appreciates your interest in employment with our company. The questions you find on the employment form are designed to give us the information needed to properly evaluate your qualifications for employment with North Alabama Gas District. Please answer all questions to the best of your ability. If you are not sure about any questions, please call the Office Manager at 256-383-3306 for assistance.

When your application is returned to us, it must be properly completed for you to be considered for employment. If you need extra space to answer any question or make additional comments, please use the back of the form.

By signing this application, you are requesting consideration for employment. Any information contained in this application is subject to verification during and after the selection process. Falsifying your application may result in rejection of application or termination of employment. The information you submit is confidential and will not be used for any purpose other than employment selection.

You understand that by signing this application that, if offered employment by North Alabama Gas District, your employment will be an "at will" employment as such term is defined by the laws of the State of Alabama and that you may be terminated at any time for good reason or for no reason at all.

Signature \_\_\_\_\_ Date \_\_\_\_\_