



**City of New Buffalo**  
**SPECIAL CITY COUNCIL MEETING AGENDA**  
**MAY 6, 2024 AT 5:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. New Business
  - a. Awarding of Dredging Contractor (King Company)
  - b. Repair of Pine Grove Cemetery Fence
  - c. Awarding of Sidewalk Replacement Contractor (Pajay, Co.)
7. City Manager Comments
8. Council Comments
9. Adjournment



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** May 6, 2024

**RE:** Dredging Contractor Award – The King Company, Inc.

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**ITEM BEFORE THE COUNCIL:**

Approval of awarding the maintenance dredging project to The King Company, Inc.

**DISCUSSION:**

The city conducted the annual maintenance soundings in the harbor earlier this year, which indicated that shoaling has occurred, and we will need to dredge. As we know, the city can only dredge in the areas covered by the emergency dredge permit from 2023. Also, there is a moratorium on dredging from May 15 – June 30 due to spawning restrictions. Based on an update from EGLE, the city has been granted a waiver on this restriction on April 24, 2024.

In the last couple of weeks, the city has done the following:

- Bid advertisement emails were sent to eight marine contractors notifying them of the dredging project and bidding schedule on April 18.
- A bid advertisement was posted in the Herald Palladium on April 20.
- A full set of bid documents was posted on the Abonmarche bid room webpage on Wednesday, April 24. Follow-up emails were sent to the eight marine contractors notified on April 18.

As of Monday, April 29, 2024, three (3) marine contractors stated that they intended to bid on the project. An additional seven (7) in total accessed the Abonmarche's Bid Room for the bid documents.

A bid opening was held on Wednesday, May 1, 2024, at 3:00 PM at City Hall and proposals were received from The King Company, Inc and Donkersloot & Sons Marine Development Co. The bid amounts were \$178,000 (King) and \$237,040 (Donkersloot), respectively.

Funding for this project is available in the city's Dredge Fund.

**RECOMMENDATION:**

That the New Buffalo City Council approves awarding the dredge project to The King Company, Inc. in the amount of \$178,000



**CITY OF NEW BUFFALO  
RESOLUTION 24-\_\_\_\_\_**

**AWARDING OF HARBOR MAINTENANCE DREDGING CONTRACT – THE KING COMPANY, INC.**

**WHEREAS**, the city conducted the annual maintenance soundings in the harbor earlier this year, which indicated that shoaling has occurred, and we will need to dredge; and

**WHEREAS**, the city can only dredge in the areas covered by the emergency dredge permit from 2023; and

**WHEREAS**, there is a moratorium on dredging from May 15 – June 30 due to spawning restrictions; and

**WHEREAS**, based on an update from EGLE, the city has been granted a waiver on this restriction on April 24, 2024; and

**WHEREAS**, In the last couple of weeks, the city has done the following:

- Bid advertisement emails were sent to eight marine contractors notifying them of the dredging project and bidding schedule on April 18, 2024.
- A bid advertisement was posted in the Herald Palladium on April 20, 2024.
- A full set of bid documents was posted on the Abonmarche bid room webpage on Wednesday, April 24, 2024 and follow-up emails were sent to the eight marine contractors notified on April 18; and

**WHEREAS**, as of Monday, April 29, 2024, three (3) marine contractors stated that they intended to bid on the project; and

**WHEREAS**, an additional seven (7) in total accessed the Abonmarche’s Bid Room for the bid documents; and

**WHEREAS**, a bid opening was held on Wednesday, May 1, 2024, at 3:00 PM at City Hall and proposals were received from The King Company, Inc and Donkersloot & Sons Marine Development Co.; and

**WHEREAS**, the bid amounts were \$178,000 (King) and \$237,040 (Donkersloot), respectively; and

**WHEREAS**, funding for this project is available in the city’s Dredge Fund.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves awarding the dredge project to The King Company, Inc. in the amount of \$178,000.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:



CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 6<sup>th</sup> day of May 2024.

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Ann M. Fidler, City Clerk



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** May 6, 2024

**RE:** Repair of Fence at Pine Grove Cemetery

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**ITEM BEFORE THE COUNCIL:**

Approval of payment for fence repair at Pine Grove Cemetery

**DISCUSSION:**

In April 2024, information was provided that the fencing at the Pine Grove Cemetery needed repairing. A quote for the prepping and painting was received from E.I. Construction in the amount of \$31,000. It was recommended at the Special Meeting of the Cemetery Board (April 22, 2024) that the cost be split (50/50) between the city and township.

**RECOMMENDATION:**

That the New Buffalo City Council approves payment for the fence repair work at the Pine Grove Cemetery in the amount of \$15,500.



**CITY OF NEW BUFFALO  
RESOLUTION 24-\_\_\_\_\_**

**FENCE REPAIR WORK AT PINE GROVE CEMETERY**

**WHEREAS**, in April 2024, information was provided that the fencing at the Pine Grove Cemetery needed repairing; and

**WHEREAS**, a quote for the prepping and painting was received from E.I. Construction in the amount of \$31,000; and

**WHEREAS**, it was recommended at the Special Meeting of the Cemetery Board (April 22, 2024) that the cost be split (50/50) between the city and township.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves payment for the fence repair work at the Pine Grove Cemetery in the amount of \$15,500.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 6<sup>th</sup> day of May 2024.

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Ann M. Fidler, City Clerk



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** May 6, 2024

**RE:** Marina Sidewalk Work

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**ITEM BEFORE THE COUNCIL:**

Approval of marina sidewalk work by Pajay, Inc.

**DISCUSSION:**

Currently, the city is in the process of upgrading the facilities at the marina that includes the removal of sidewalk around the old pedestals. It is the desire to upgrade the remaining portions of the sidewalk around the marina. A quote was received from Pajay, Inc. to replace the remaining sidewalk in the amount of \$14,950.

Funding for this project is available in the 2023-2024 Parks budget.

**RECOMMENDATION:**

That the New Buffalo City Council approves replacing the remaining sidewalk at the marina by Pajay, Inc. in the amount of \$14,950.



**CITY OF NEW BUFFALO  
RESOLUTION 24-\_\_\_\_\_**

**MARINA SIDEWALK REPLACEMENT WORK BY PAJAY, INC.**

**WHEREAS**, the city is in the process of upgrading the facilities at the marina that includes the removal of sidewalk around the old pedestals; and

**WHEREAS**, it is the desire to upgrade the remaining portions of the sidewalk around the marina; and

**WHEREAS**, a quote was received from Pajay, Inc. to replace the remaining sidewalk in the amount of \$14,950; and

**WHEREAS**, funding for this project is available in the 2023-2024 Parks budget.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves replacing the remaining sidewalk at the marina by Pajay, Inc. in the amount of \$14,950.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 6<sup>th</sup> day of May 2024.

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Ann M. Fidler, City Clerk