



**City of New Buffalo**  
**REGULAR COUNCIL MEETING AGENDA**  
**FEBRUARY 18, 2025 AT 6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
  - a. City Council Minutes: January 22, 2025 (regular)
  - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets, Code Enforcement and Treasurer
  - c. Monthly Account Payable
6. Public Comment
7. New Business
  - a. Special Event Permit (LeTour de Shore)
  - b. Fiscal Year Budget Amendments
  - c. Site Plan Approval (315 S. Clinton)
  - d. Restated Articles of Incorporation (Medic 1)
  - e. License Use Agreement (Service 1)
  - f. Special Use Fees Adjustment
  - g. Escrow Fund Establishment
  - h. Pokagon Fund Request for Oselka Park Project
  - i. Awarding of Contract for City Hall Sewer Repair (Versaw Earthworks)
  - j. Awarding of Contract for Marina Roof Repairs (IBM Construction, LLC.)
8. Discussion/Appeals
  - a. 204 West Clay Sidewalk Appeal
9. City Manager Comments
10. City Council Comments
11. Adjournment



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Le Tour de Shore – Special Event Application

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**ITEM BEFORE THE COUNCIL:**

Approval of the Le Tour de Shore Special Event Application

**DISCUSSION:**

Annually, Le Tour de Shore is a 2-day, 100-mile bicycle touring event from Chicago to New Buffalo, Michigan, with proceeds to benefit Arts for Kids at Maywood Fine Arts.

The sponsoring organization, Le Tour de Shore Cycling Club, has submitted a Special Event Application to facilitate this event, asking for the use of utility connection (electric or water), along with the use of Oselka Park Pavilion. The event date is June 14, 2025, from 10:00 AM – 4:00 PM.

**RECOMMENDATION:**

That the New Buffalo City Council approve the Le Tour de Shore Special Event Application for the use of Oselka Park Pavilion on June 14, 2025 from 10:00 AM – 4:00 PM.



**CITY OF NEW BUFFALO  
RESOLUTION 25-\_\_\_\_\_**

**LE TOUR DE SHORE SPECIAL EVENT APPLICATION**

**WHEREAS**, annually, Le Tour de Shore is a 2-day, 100-mile bicycle touring event from Chicago to New Buffalo, Michigan, with proceeds to benefit Arts for Kids at Maywood Fine Arts; and

**WHEREAS**, the sponsoring organization, Le Tour de Shore Cycling Club, has submitted a Special Event Application to facilitate this event, asking for the use of utility connection (electric or water), along with the use of Oselka Park Pavilion; and

**WHEREAS**, the event date is June 14, 2025, from 10:00 AM – 4:00 PM.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approve the Le Tour de Shore Special Event Application for the use of Oselka Park Pavilion on June 14, 2025 from 10:00 AM – 4:00 PM.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 18<sup>th</sup> day of February 2025.

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Ann M. Fidler, City Clerk



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Fiscal Year 2024-2025 Budget Amendments

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**ITEM BEFORE THE COUNCIL:**

Approval of budget amendments for the city's 2024-2025 Fiscal Year Budget

**DISCUSSION:**

In May 2024, the New Buffalo City Council approved the budget for Fiscal Year 2025 (July 1, 2024-June 30, 2025).

Upon review of the current budget, the actual year-to-date activities have differed from the adopted budget for the fiscal year ending June 30, 2025. This is the result of several factors that occurred during the fiscal year. As a result, budget amendments are necessary to comply with the State of Michigan Uniform Budgeting and Accounting Act.

**RECOMMENDATION:**

That the New Buffalo City Council approves the recommended budget amendments to the city's 2024-2025 Fiscal Year budget.



**CITY OF NEW BUFFALO  
RESOLUTION 25-\_\_\_\_\_**

**BUDGET AMENDMENTS FOR FISCAL YEAR 2024-2025**

**WHEREAS**, in May 2024, the New Buffalo City Council approved the budget for Fiscal Year 2025 (July 1, 2024-June 30, 2025); and

**WHEREAS**, upon review of the current budget, the actual year-to-date activities have differed from the adopted budget for the fiscal year ending June 30, 2025; and

**WHEREAS**, this is the result of several factors that occurred during the fiscal year; and

**WHEREAS**, as a result, budget amendments are necessary to comply with the State of Michigan Uniform Budgeting and Accounting Act.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves the recommended budget amendments to the city's 2024-2025 Fiscal Year budget.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

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Ann M. Fidler, City Clerk



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Site Plan Approval (315 South Clinton)

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**ITEM BEFORE THE COUNCIL:**

Approval of site plan for construction of a single-family residence to be located at 315 South Clinton

**DISCUSSION:**

The city received a site plan application from the owners of 315 South Clinton. The applicant is Michael Bily, who is requesting site plan approval for the construction of a single-family residence to be located on the property.

On February 4, 2025, the Planning Commission approved the site plan, pending city review of access, at its regular meeting and recommends the conditional approval to the City Council.

**RECOMMENDATION:**

That the New Buffalo City Council approves the site plan, pending city review of access, for 315 South Clinton.



**CITY OF NEW BUFFALO  
RESOLUTION 25-\_\_\_\_\_**

**SITE PLAN APPROVAL FOR 315 SOUTH CLINTON**

**WHEREAS**, the city received a site plan application from the owners of 315 South Clinton; and

**WHEREAS**, the applicant is Michael Bily, who is requesting site plan approval for the construction of a single-family residence to be located on the property; and

**WHEREAS**, on February 4, 2025, the Planning Commission approved the site plan, pending city review of access, at its regular meeting and recommends the conditional approval to the City Council.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves the site plan, pending city review of access, for 315 South Clinton.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 18<sup>th</sup> day of February 2025.

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Ann M. Fidler, City Clerk



**RESOLUTION ADOPTING THE RESTATED ARTICLES OF INCORPORATION OF COMMUNITY  
EMERGENCY SERVICE DBA MEDIC 1  
RESOLUTION 25-\_\_\_\_\_**

At a meeting of the City of New Buffalo (the "City"), Berrien County, Michigan, held on February 18, 2025, located at 224 West Buffalo, New Buffalo, Michigan at 6:30 PM.

**PRESENT** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, the Medic 1 Board of Directors has proposed Restated Articles of Incorporation for Community Emergency Service (CES), the entity responsible for providing emergency medical services to the Township; and

**WHEREAS**, the Restated Articles of Incorporation reflect necessary updates to ensure that CES operates in accordance with best practices while providing emergency services; and

**WHEREAS**, the City recognizes the importance of CES to the health and safety of its residents and seeks to ensure that the governance of CES remains effective, transparent, and aligned with community needs; and

**WHEREAS**, the City Council has reviewed the proposed Restated Articles of Incorporation and finds them to be in the best interest of the community and CES.

**NOW, THEREFORE, BE IT RESOLVED**, the New Buffalo City Council hereby adopts the Restated Articles of Incorporation of Community Emergency Service, as proposed by the Medic 1 Board of Directors.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

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\_\_\_\_\_  
Ann M. Fidler, City Clerk





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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** License Agreement – Service 1 Marine, LLC

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**ITEM BEFORE THE COUNCIL:**

Approval of entering into a License Agreement with Service 1 Marine, LLC

**DISCUSSION:**

The city staff desires a mechanism to streamline the processes for the launching of boats by commercial enterprises.

Service 1 typically launches 150 boats each spring and fall and submits a check every time. The city is working on setting definitive dates of opening and closing and a license agreement would allow them to launch and remove boats during the “off season”. The desire is to charge a flat fee (paid twice during the season) for the use of the **boat ramp facilities only**. Use of the transient marina by Service 1 would be charged at \$20 per boat.

**RECOMMENDATION:**

That the New Buffalo City Council approves the license agreement with Service 1 Marine, LLC for the use of the boat launch and transient marina.



**CITY OF NEW BUFFALO  
RESOLUTION 25 - \_\_\_\_\_**

**APPROVAL OF LICENSE USE AGREEMENT WITH SERVICE 1 MARINE, LLC**

**WHEREAS**, the city staff desires a mechanism to streamline the processes for the launching of boats by commercial enterprises; and

**WHEREAS**, Service 1 typically launches 150 boats each spring and fall and submits a check every time; and

**WHEREAS**, the city is working on setting definitive dates of opening and closing and a license agreement would allow them to launch and remove boats during the "off season"; and

**WHEREAS**, the desire is to charge a flat fee (paid twice during the season) for the use of the **boat ramp facilities only**; and

**WHEREAS**, use of the transient marina by Service 1 would be charged at \$20 per boat.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approves the license agreement with Service 1 Marine, LLC for the use of the boat launch and transient marina.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 18<sup>th</sup> day of February, 2025.

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Ann M. Fidler, City Clerk



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Fee Adjustment – Special Use Permit

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**ITEM BEFORE THE COUNCIL:**

Approval of a fee adjustments for Special Use Permit Applications

**DISCUSSION:**

The city receives special use permit requests which vary from outdoor seating to the height on buildings.

Currently, the city charges \$350 (regular special use permit) or \$500 (multi-family or commercial special use permits). These applications require staff review, mailings, document reproduction and newspaper notifications.

To ensure taxpayer dollars are not supplementing these requests, it is necessary to adjust the fees for Special Use Permit Applications. It is proposed that the fees be adjusted to \$600 (regular special use permit) or \$750 (multi-family or commercial special use permits). Additionally, special meeting requests of the Planning Commission, by the public, shall be charged \$350.

**RECOMMENDATION:**

That the New Buffalo City Council approves the fee adjustments for Special Use Permit Applications to be effective February 19, 2025.



**CITY OF NEW BUFFALO  
RESOLUTION 25- \_\_\_\_\_**

**FEE ADJUSTMENT FOR SPECIAL USE PERMIT APPLICATIONS**

**WHEREAS**, the city receives special use permit requests which vary from outdoor seating to the height on buildings; and

**WHEREAS**, currently, the city charges \$350 (regular special use permit) or \$500 (multi-family or commercial special use permits); and

**WHEREAS**, these applications require staff review, mailings, document reproduction and newspaper notifications; and

**WHEREAS**, to ensure taxpayer dollars are not supplementing these requests, it is necessary to adjust the fees for Special Use Permit Applications.; and

**WHEREAS**, it is proposed that the fees be adjusted to \$600 (regular special use permit) or \$750 (multi-family or commercial special use permits); and

**WHEREAS**, special meeting requests of the Planning Commission, by the public, shall be charged \$350.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approves the fee adjustments for Special Use Permit Applications to be effective February 19, 2025.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 18<sup>th</sup> day of February 2025.

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Ann M. Fidler, City Clerk



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Escrow Fund Account Establishment and Policy

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**ITEM BEFORE THE COUNCIL:**

Approval of the establishment of an Escrow Fund Account Establishment and Policy

**DISCUSSION:**

Municipal development escrow accounts are accounts that hold money for land development. The funds in the account are used to pay for the specific fees associated with the development project. They can be used for a variety of projects, including site plan reviews, subdivisions, and planned unit developments. These accounts ensure that fees are allocated to where they should reside and not be borne by the taxpayers. To this end, it is necessary for the city to establish an Escrow Fund Account and the associated policy.

**RECOMMENDATION:**

That the New Buffalo City Council approves the establishment of an Escrow Fund Account and its associated policy to be effective immediately.



**CITY OF NEW BUFFALO  
RESOLUTION NO. 25- \_\_\_\_\_**

**ESCROW FUND ESTABLISHMENT FOR CERTAIN APPLICATIONS, PROJECTS, AND  
DEVELOPMENTS**

**WHEREAS**, the New Buffalo City Council ("Council") desires to establish an escrow policy for zoning, planning, building and reviews pursuant to the City of New Buffalo Code of Ordinances, as amended, the Home Rule Cities Act, the Zoning Enabling Act, the State Construction Code, the City Charter and applicable state law; and

**WHEREAS**, certain development projects, zoning requests, and planning or building applications require that the City of New Buffalo ("City") incur additional and at times significant out-of-pocket costs and expenses beyond what is otherwise accounted for or typically associated with standard projects and reviews; and

**WHEREAS**, the City believes it is reasonable and appropriate to place the cost of processing zoning, planning, and building applications (or applications involving unusual costs to the City) onto the applicants involved rather than onto the taxpayers of the City; and

**WHEREAS**, the city Council intends that zoning, planning, building escrow fees be reasonably proportionate to the costs incurred by the City for the particular action requested, and that such escrow amounts be used to defray the costs of administering the City of New Buffalo Code of Ordinances under Michigan law; and

**WHEREAS**, the Council intends to update the City escrow policy to accomplish the aforementioned goals.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approves the establishment of an Escrow Fund as follows:

1. The City Council hereby approves the establishment of an Escrow Fund and adopts the Escrow Account Policy (Attachment A) effective immediately; and
2. This Resolution shall take immediate effect upon its adoption; and
3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:



#### CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 18<sup>th</sup> day of February 2025.

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Ann M. Fidler, City Clerk



## **ATTACHMENT A**

### **ESCROW ACCOUNT POLICY**

In addition to the Basic Application and Similar Fees set forth by City Council resolution from time to time, all other costs incurred by the City that are directly associated with reviewing and processing an application for those uses identified herein shall be paid (or reimbursed to the City) from the funds in an Escrow Account.

Projects that may require the submittal and maintenance of an Escrow Account include the following:

- Planned Unit Developments
- Special Exceptions
- Platted Subdivisions
- Site Plan Reviews
- Rezonings
- Site Condominiums
- Zoning Board of Appeals Cases
- Building Code Board of Appeals Cases
- Land Divisions
- Other applications when the City determines the need to establish an Escrow Account based on the reasonable potential for exceptional or unusual costs being incurred as expressed herein.

An Escrow Account shall be required for all applications for which the City reasonably anticipates incurring expenses beyond the normal costs associated with standard application fees, including those applications which are pending before the City at the time of this Resolution's adoption and have not received final approval.

The Escrow Accounts for uses specified herein are to be established in increments of \$500.00, commencing with an initial deposit to the City Treasurer at the time of application. The City Manager or their designee shall set the amount of the initial deposit reasonably estimated to be sufficient to cover the expected costs to be paid from the Escrow Account as herein. Generally, the initial deposit shall be not less than \$1,000. No application shall be processed prior to payment of any application fee established by City Council resolution as well as the Escrow Account being deposited with the City Treasurer when required.

Any funds remaining in an Escrow Account after the application has been processed to completion will be refunded to the applicant of record. No interest shall be paid on a refunded Escrow Account.

At no time prior to the City's completion of review and processing of the application shall the Escrow Account balance be allowed to drop below \$500.00. If the Escrow Account balance does drop below \$500.00, the City Treasurer will so notify the applicant if additional funds are required for anticipated costs. The applicant must then deposit an additional amount of at least





\$500.00 or such greater amount as determined by the City Manager, City Treasurer or their designee to be reasonably necessary to cover anticipated remaining or future expenses, or both, to be paid from the Escrow Account as provided below. No further review and processing of the subject application, or any other applications associated with the project shall occur until the Escrow Account has been re- established to the appropriate level as determined by the City Manager or their designee.

The City may draw funds from the applicant's Escrow Account to reimburse the City for out-of-pocket expenses directly related to review and processing of the application. Documentation of such draws shall be provided to the applicant. Expenses eligible for payment via the applicant's Escrow Account include, but are not limited to, the following:

- Services of the City Attorney directly related to the application (including the preparation of development agreements, if applicable)
- Services of consulting civil engineers directly related to the application
- Services of consulting traffic engineers and planners directly related to the application
- Services of consulting land use planners directly related to the application
- Services of other consulting professionals upon request of the City directly related to the application
- Additional public hearings, public notices, and/or special meetings necessitated by the application or requested by the applicant.

The City shall maintain records regarding Escrow Accounts and shall authorize the disbursement of Escrow Account funds in writing. Such Escrow Account funds shall be accounted for separately and maintained in a separate bank account or bank account category.

If an applicant objects to the reasonableness or amount of the Escrow Amount funds it must deposit with the City or how the funds have been applied, the applicant may appeal the City's determination regarding these matters to the New Buffalo City Council. All such appeals shall be in writing and shall be made not later than thirty (30) days after receipt of the disputed Escrow Account billing or the decision of the City Manager or their designee. All City reviews, analyses, and project activities shall cease during this appeal period until a determination has been made by the New Buffalo City Council.



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Pokagon Fund Request for Oselka Park Project

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**ITEM BEFORE THE COUNCIL:**

Approval of a request to the Pokagon Fund for Municipal allocation for the Oselka Park project

**DISCUSSION:**

The New Buffalo Area Recreation Authority ("NBARA") applied for and was granted the State of Michigan Department of Natural Resources' Recreation Passport grant. The application was for a project at Oselka Park in the amount of \$270,000 and the grant awarded was in the amount of \$150,000. As a condition of the grant, a local match of \$120,000 is required.

The project, entitled "Softball Field Dugout and Bleacher Improvements", includes improvements to the softball field at Oselka Park (commonly referred to as "Field 3"). The improvements include enhancing or constructing dugouts, bleachers, accessible paths and walkways, trash/recycle bins, native landscaping, and solar panel lights. Additionally, there is a need to address the drainage issue on Field 3, which was not an eligible activity under the grant. In order for the project to be successful, the drainage needs to be addressed.

**RECOMMENDATION:**

That the New Buffalo City Council approves a request to the Pokagon Fund for Municipal allocation for the Oselka Park project in an amount not to exceed \$150,000.



**CITY OF NEW BUFFALO  
RESOLUTION 25- \_\_\_\_\_**

**RESOLUTION TO REQUEST MUNICIPAL ALLOCATION FROM THE POKAGON FUND FOR THE  
NBARA PROJECT AT OSELKA PARK**

**WHEREAS**, a certain Local Agreement entered into by the City of New Buffalo, New Buffalo Township, and the Pokagon Band of Potawatomi Indians on March 13, 2000, as amended through May 22, 2013, requires that 14% of The Pokagon Fund ("Fund") distributions each year shall be made to projects requested by the City of New Buffalo's ("City") governing body and approved by The Pokagon Fund Board of Directors; and

**WHEREAS**, The City participates with the New Buffalo Area Recreational Authority (NBARA) which is established to acquire, construct, operate, maintain, and improve public swimming pools, public recreation centers, public auditoriums, and public parks within the jurisdictional limits of the participating municipalities; and

**WHEREAS**, the NBARA has been awarded a grant from the State of Michigan Department of Natural Resources' Recreation Passport program in the amount of up to \$150,000 for its proposed project entitled "*Softball Field Dugout and Bleacher Improvements*" which includes improvements to the softball field at Oselka Park (commonly referred to as "Field 3") by enhancing or constructing dugouts, bleachers, accessible paths and walkways, trash/recycle bins, native landscaping, and solar panel lights ("Project" or "Grant"); and

**WHEREAS**, the Grant requires a local match in the amount of \$120,000; and

**WHEREAS**, a request of \$150,000 would satisfy the grant match requirement and contribute towards addressing the field's drainage measures; and

**WHEREAS**, the City owns the real property that will be impacted by the improvements that will be supported by the Grant.

**NOW THEREFORE BE IT RESOLVED** that the New Buffalo City Council does hereby request that up to \$150,000 of its Municipal allocation be granted by The Pokagon Fund to the NBARA for its Project which may be used to support the elements of the Project noted above along with field drainage measures; and

**NOW THEREFORE BE IT FINALLY RESOLVED** that the New Buffalo City Council authorizes any such Municipal funds that are awarded by the Fund for the Project be paid directly from the Fund to the NBARA with the understanding that such funds will be wholly controlled by the NBARA.



DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

#### CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 18th day of February 2025.

---

Ann M. Fidler, City Clerk



---

**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** City Hall Sewer Repair

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**ITEM BEFORE THE COUNCIL:**

Approval of contracting with Versaw Earthworks Excavating and Trucking for sewer repair at City Hall

**DISCUSSION:**

The lateral line at City Hall has been in disrepair for some time and has failed. This failure has led to the inability to utilize certain facilities in City Hall, more specifically, the Police Department.

Staff received a quote from Versaw Earthworks Excavating and Trucking in the amount of \$20,500. The repair includes fixing the line, replacing the asphalt in the street and replacing the curb and sidewalk.

**RECOMMENDATION:**

That the New Buffalo City Council approves Versaw Earthworks Excavating and Trucking for the sewer repair work at City Hall in the amount of \$20,500.



**CITY OF NEW BUFFALO  
RESOLUTION 25-\_\_\_\_\_**

**SEWER REPAIR WORK AT CITY HALL BY VERSAW EARTHWORKS EXCAVATING AND TRUCKING**

**WHEREAS**, the lateral line at City Hall has been in disrepair for some time and has failed; and

**WHEREAS**, this failure has led to the inability to utilize certain facilities in City Hall, more specifically, the Police Department; and

**WHEREAS**, staff received a quote from Versaw Earthworks Excavating and Trucking in the amount of \$20,500; and

**WHEREAS**, the repair includes fixing the line, replacing the asphalt in the street and replacing the curb and sidewalk.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approves Versaw Earthworks Excavating and Trucking for the sewer repair work at City Hall in the amount of \$20,500.

DATED: February 18, 2025

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

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Ann M. Fidler, City Clerk



---

**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 18, 2025

**RE:** Contract for Transient Marina Building

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**ITEM BEFORE THE COUNCIL:**

Approval of contract with IBM Construction, LLC for repairs to the transient marina building's roof

**DISCUSSION:**

The transient marina building is in need of repairs to the roof. The roof at the marina is the original roof from the construction of the building in the 1990's.

In 2024, the City Council approved having the beach concession and boat launch roofs replaced. IBM Construction, LLC was selected to complete the beach concession and boat launch roofs. City staff requested that IBM Construction, LLC provide a quote to provide consistency, along with their craftsmanship and time to finish the project.

IBM Construction, LLC provided a quote of \$25,800 to complete the project at the marina. Funding for this project is available in the Park Improvement budget.

**RECOMMENDATION:**

That the New Buffalo City Council approves the contract with IBM Construction, LLC for repairs to the transient marina building's roof in the amount of \$25,800.



## **CITY OF NEW BUFFALO**

### **RESOLUTION 25-\_\_\_\_\_**

#### **APPROVAL OF CONTRACT FOR ROOF REPAIRS TO THE TRANSIENT MARIAN BUILDING**

**WHEREAS**, transient marina building is in need of repairs to the roof; and

**WHEREAS**, the roof at the marina is the original roof from the construction of the building in the 1990's; and

**WHEREAS**, in 2024, the City Council approved having the beach concession and boat launch roofs replaced; and

**WHEREAS**, IBM Construction, LLC was selected to complete the beach concession and boat launch roofs; and

**WHEREAS**, city staff requested that IBM Construction, LLC provide a quote to provide consistency, along with their craftsmanship and time to finish the project; and

**WHEREAS**, IBM Construction, LLC provided a quote of \$25,800 to complete the project at the marina.

**WHEREAS**, funding for this project is available in the Park Improvement budget.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approves the contract with IBM Construction, LLC for repairs to the transient marina building's roof in the amount of \$25,800.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

#### **CERTIFICATE**

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Ann M. Fidler, City Clerk