



**City of New Buffalo**  
**SPECIAL CITY COUNCIL MEETING**  
**REVISED AGENDA**  
**JUNE 2, 2025 AT 5:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. New Business
  - a. Approval of design work for upgrades to softball fields at Oselka Park
  - b. Approval of applying for MDOT TEDF Category B Grant
7. City Council Comments
8. Adjournment



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** June 2, 2025

**RE:** Upgrades to the Softball Fields at Oselka Park

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**ITEM BEFORE THE COUNCIL:**

Approval of the design plans for the upgrades to the softball fields at Oselka Park

**DISCUSSION:**

The city has leased the softball fields, fields #3 and #4, to the New Buffalo Area Recreation Authority (NBARA). NBARA has received the Passport Grant from the Michigan Department of Natural Resources (MDNR) for a portion of the softball field upgrades. Additionally, there is a private donor that is interested in providing financial assistance to get the girls softball infield artificially turfed.

In accordance with the lease agreements for the softball fields, NBARA will manage the construction process in coordination with the City, including final design, bidding, construction oversight, and payment processing. The final design of any field improvements must be reviewed and approved by the City prior to bidding and construction.

Plans for the proposed scope of work to be completed have been developed and are ready to be presented to the city for review.

**RECOMMENDATION:**

That the New Buffalo City Council approve the design plans for the upgrades to the softball fields at Oselka Park.



**CITY OF NEW BUFFALO  
RESOLUTION 25-\_\_\_\_\_**

**APPROVAL OF PLANS FOR SOFTBALL FIELD UPGRADES AT OSELKA PARK**

**WHEREAS**, the city has leased the softball fields, fields #3 and #4, to the New Buffalo Area Recreation Authority (NBARA); and

**WHEREAS**, NBARA has received the Passport Grant from the Michigan Department of Natural Resources (MDNR) for a portion of the softball field upgrades; and

**WHEREAS**, additionally, there is a private donor that is interested in providing financial assistance to get the girls softball infield artificially turfed; and

**WHEREAS**, in accordance with the lease agreements for the softball fields, NBARA will manage the construction process in coordination with the City, including final design, bidding, construction oversight, and payment processing; and

**WHEREAS**, the final design of any field improvements must be reviewed and approved by the city prior to bidding and construction; and

**WHEREAS**, plans for the proposed scope of work to be completed have been developed and are ready to be presented to the city for review.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approve the design plans for the upgrades to the softball fields at Oselka Park.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 2<sup>nd</sup> day of June 2025.

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Ann M. Fidler, City Clerk



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**TO:** Mayor Price and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** June 2, 2025

**RE:** Application for Michigan Department of Transportation (MDOT) Grant

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**ITEM BEFORE THE COUNCIL:**

Approval of applying for the MDOT Community Service Infrastructure Fund (CSIF) grant to fund a local road project

**DISCUSSION:**

MDOT Office of Economic Development is accepting applications for the CSIF, more commonly referred to as TEDF Category B.

This program was created and designed as a stop gap measure to provide additional road funding to the smallest communities in Michigan, particularly those with limited ability to fund road projects. The state's recent supplemental appropriation will allow for the continuation of the annual program for several grant cycles.

The following parameters apply:

**Eligible applicants:** Villages and small cities with a population of 10,000 or less per the 2020 census.

**Eligible project type:** Eligible projects include reconstruction, replacement, rehabilitation, or capital preventative maintenance of city or village streets and stormwater improvements needed for the road project. Only costs directly associated with the roadway construction and associated stormwater improvements are eligible for funding or match credit. Preliminary engineering (design), right-of-way acquisition, construction engineering (project oversight), water/sanitary, and sidewalk are not eligible costs.

**Maximum grant:** 50% of eligible costs, up to \$250,000.

**Program priorities:** Each application is reviewed and independently scored based upon a consistent set of criteria:

- The extent to which an agency is able to fund road projects, based on 2023 real/personal property value proportional to population.
- Projects on local roads - as they have fewer eligible funding sources.
- Projects paired with other infrastructure projects - to encourage efficiencies and coordination.
- Projects done together with another agency's project - to encourage lower prices and other efficiencies.



- Preventive maintenance projects - to encourage better asset management practices.
- Points are reduced for agencies that received a grant from the program in the past.
- Adjustments to ensure geographic balance to the announcement.

Any grants approved for FY 2026 funding will be awarded contingent on continued appropriations by the legislature. Dependent on the volume of applications, it is anticipated that 2026 award announcements to be made by mid-September 2025, with funding available after October 1, 2025, for implementation in 2026.

The city has identified three (3) streets for application to the TEDF Category B program:

Street	Segment	Cost
South Berrien Street	W Buffalo Street to Indiana Street	\$121,417.50
Marquette Drive	POB to City limits	\$272,670.00
North Townsend Street	Merchant to Mechanic	\$45,700.00
	<b>Total</b>	<b>\$439,787.50</b>

Based on the requirements of the program, the city's match would be fifty percent (50%) of the total estimate, or \$219,893.75, to be expended in Fiscal Year 2026.

**RECOMMENDATION:**

That the New Buffalo City Council approves applying for the MDOT TEDF Category B Grant in the total amount of \$439,787.50, with a fifty percent (50%) reimbursement of \$219,893.75 for Fiscal Year 2026.



**CITY OF NEW BUFFALO  
RESOLUTION 25-\_\_\_\_\_**

**APPROVAL OF APPLYING FOR THE MICHIGAN DEPARTMENT OF TRANSPORTATION'S  
COMMUNITY SERVICE INFRASTRUCTURE FUND GRANT**

**WHEREAS**, MDOT Office of Economic Development is accepting applications for the CSIF, more commonly referred to as TEDF Category B; and

**WHEREAS**, this program was created and designed as a stop gap measure to provide additional road funding to the smallest communities in Michigan, particularly those with limited ability to fund road projects; and

**WHEREAS**, any grants approved for FY 2026 funding will be awarded contingent on continued appropriations by the legislature; and

**WHEREAS**, dependent on the volume of applications, it is anticipated that 2026 award announcements to be made by mid-September 2025, with funding available after October 1, 2025, for implementation in 2026; and

**WHEREAS**, the city has identified three (3) streets for application to the TEDF Category B program:

Street	Segment	Cost
South Berrien Street	W Buffalo Street to Indiana Street	\$121,417.50
Marquette Drive	POB to City limits	\$272,670.00
North Townsend Street	Merchant to Mechanic	\$45,700.00
	<b>Total</b>	<b>\$439,787.50</b>

; and

**WHEREAS**, based on the requirements of the program, the city's match would be fifty percent (50%) of the total estimate, or \$219,893.75, to be expended in Fiscal Year 2026.

**NOW THEREFORE BE IT RESOLVED**, that the New Buffalo City Council approves applying for the MDOT TEDF Category B Grant in the total amount of \$439,787.50, with a fifty percent (50%) reimbursement of \$219,893.75, for Fiscal Year 2026.

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### CERTIFICATE

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Ann M. Fidler, City Clerk