



City of New Buffalo

REGULAR COUNCIL MEETING

JULY 21, 2025 AT 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
 - a. City Council Minutes: June 16, 2025 (regular); June 24, 2025 (special); Library Board
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets, Code Enforcement and Treasurer
 - c. Monthly Account Payable
6. Public Comment
7. Public Hearings
8. Unfinished Business
 - a. Parking Signpost Purchase
9. New Business
 - a. Special Event Application (Apple Cider Century)
 - b. City of New Buffalo Events Proposal
 - c. Fiscal Year 2026 Budget Amendments
 - d. Downtown Development Authority's Regular Meeting Request
 - e. City of New Buffalo's Fee Schedule
 - f. Special Use Permit (211 South Whittaker)
 - g. Appointment of Acting Fire Chief
 - h. Auction Authorization
 - i. Personal Protection Equipment (Fire Department)
 - j. Awarding of Contract for Replacement HVAC Systems (Fire Department and Police Department)
 - k. Awarding of Contract for HVAC System Replacement (City Council Chambers)
 - l. Professional Services Agreement – Rights of Way Land Surveying
 - m. Second Reading of an Ordinance to Amend Chapter 1, Section 1-6; to Amend Chapter 2, Article I, Sections 2-1 and 2-2; and to repeal Chapter 2, Article 1, Section 2-5 of the Code of Ordinances
10. Discussion(s)
11. Pokagon Fund Update
12. City Manager Comments
13. City Council Comments
14. Adjournment



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Purchase of Signposts for Paid Parking

ITEM BEFORE THE COUNCIL:

Approval of the purchase of signposts for paid parking in downtown from Econo Signs

DISCUSSION:

At the May 2025 meeting, the City Council passed a resolution to implement paid parking in the downtown area. To facilitate this request, it is necessary to purchase the necessary products. For signage, the city needs to purchase posts and mounting bases at a cost of \$5,942.25, which includes shipping.

RECOMMENDATION:

That the New Buffalo City Council approves the purchase of posts and mounting bases from Econo Signs in the amount of \$5,942.25.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**PURCHASE OF POSTS AND MOUNTING BASES FROM ECONO SIGNS FOR DOWNTOWN
PARKING SIGNAGE**

WHEREAS, at the May 2025 meeting, the City Council passed a resolution to implement paid parking in the downtown area; and

WHEREAS, to facilitate this request, it is necessary to purchase the necessary products; and

WHEREAS, for signage, the city needs to purchase posts and mounting bases at a cost of \$5,942.25, which includes shipping.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the purchase of posts and mounting bases from Econo Signs in the amount of \$5,942.25

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 21st day of July 2025.

Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Apple Cider Century Bicycle Tour – Special Event Application

ITEM BEFORE THE COUNCIL:

Approval of the Apple Cider Century Bicycle Tour Special Event Application

DISCUSSION:

Annually, Apple Cider Century is an annual one-day 15, 25-, 50-, 75- or 100-mile bicycle tour of the orchards, forests and wine country in and around Three Oaks, Michigan. The event is sponsored by the Three Oaks Spokes Bicycle Club. Monies raised are used to finance the Apple Cider Century Tour, the Backroads Bikeway trails, the Bicycle Museum housed at the Dewey Cannon Trading Company, the League of American Bicyclists, Rails to Trails, and to help fund community youth programs and other non-profit organization fund raising causes.

The sponsoring organization has submitted a Special Event Application to facilitate this event, asking for the use of picnic tables and trash receptacles. The event date is September 27 – 28, 2025.

RECOMMENDATION:

That the New Buffalo City Council approves the Apple Cider Century Bicycle Tour Special Event Application for September 27 – 28, 2025.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

APPLE CIDER CENTURY BICYCLE TOUR SPECIAL EVENT APPLICATION

WHEREAS, annually, Apple Cider Century is an annual one-day 15, 25-, 50-, 75- or 100-mile bicycle tour of the orchards, forests and wine country in and around Three Oaks, Michigan; and

WHEREAS, the event is sponsored by the Three Oaks Spokes Bicycle Club; and

WHEREAS, monies raised are used to finance the Apple Cider Century Tour, the Backroads Bikeway trails, the Bicycle Museum housed at the Dewey Cannon Trading Company, the League of American Bicyclists, Rails to Trails, and to help fund community youth programs and other non-profit organization fund raising causes; and

WHEREAS, the sponsoring organization has submitted a Special Event Application to facilitate this event, asking for the use of picnic tables and trash receptacles; and

WHEREAS, the event date is September 27 – 28, 2025.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the Apple Cider Century Bicycle Tour Special Event Application for September 27 – 28, 2025.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: City of New Buffalo Events Proposal

ITEM BEFORE THE COUNCIL:

Approval of the proposal for annual events in the City of New Buffalo

DISCUSSION:

Several people have stated that the city lacks events as in previous years. Due to funding resources, adaptation, innovation and engagement, it has been a challenge to sustain long term events.

Community events add significant value to a community by promoting social interaction, bolstering the local economy, and eliciting a sense of belonging. These events bring people together, support human interaction and relationships, and ultimately, creates a more vibrant and engaged community. Furthermore, these types of activities can raise awareness for local causes, support businesses, and boost the overall quality of life for its residents.

The city has received a proposal for annual community events from E.X.I.T. O.N.E. These events will offer various events that will enhance, entertain and showcase the community.

RECOMMENDATION:

That the New Buffalo City Council approves the non-competing community event proposal from E.X.I.T. O.N.E. for the City of New Buffalo.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

CITY OF NEW BUFFALO EVENTS PROPOSAL FROM E.X.I.T. O.N.E.

WHEREAS, several people have stated that the city lacks events as in previous years; and

WHEREAS, due to funding resources, adaptation, innovation and engagement, it has been a challenge to sustain long term events; and

WHEREAS, community events add significant value to a community by promoting social interaction, bolstering the local economy, and eliciting a sense of belonging; and

WHEREAS, these events bring people together, support human interaction and relationships, and ultimately, creates a more vibrant and engaged community; and

WHEREAS, furthermore, these types of activities can raise awareness for local causes, support businesses, and boost the overall quality of life for its residents; and

WHEREAS, the city has received a proposal for annual community events from E.X.I.T. O.N.E.; and

WHEREAS, these events will offer various events that will enhance, entertain and showcase the community.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the non-competing community event proposal from E.X.I.T. O.N.E. for the City of New Buffalo.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Fiscal Year 2025 – 2026 Budget Amendments

ITEM BEFORE THE COUNCIL:

Approval of budget amendments for the 2025 – 2026 fiscal year

DISCUSSION:

In May 2025, the New Buffalo City Council approved the budget for Fiscal Year 2026 (July 1, 2025 - June 30, 2026).

Upon review of the current budget, it was noticed that some allocations had been inadvertently allocated a zero amount for the fiscal year. As a result, budget amendments are necessary to comply with the State of Michigan Uniform Budgeting and Accounting Act.

RECOMMENDATION:

That the New Buffalo City Council approves the recommended budget amendments to the 2025 – 2026 fiscal year budget.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

BUDGET AMENDMENTS FOR FISCAL YEAR 2025 – 2026

WHEREAS, in May 2025, the New Buffalo City Council approved the budget for Fiscal Year 2026 (July 1, 2025 - June 30, 2026); and

WHEREAS, upon review of the current budget, it was noticed that some allocations had been inadvertently allocated a zero amount for the fiscal year; and

WHEREAS, as a result, budget amendments are necessary to comply with the State of Michigan Uniform Budgeting and Accounting Act.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the recommended budget amendments to the 2025 – 2026 fiscal year budget.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 21st day of July 2025.

Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Downtown Development Authority (DDA) Regular Meeting Time

ITEM BEFORE THE COUNCIL:

Approval of the Downtown Development Authority (DDA) regular meeting time

DISCUSSION:

The DDA regularly scheduled meetings were established to be held on the 2nd Thursday, quarterly, at 9:00 AM (March, May September, and November). At the May 8, 2025 meeting of the DDA, there was a motion to change the quarterly meetings to 1:00 PM. The motion was voted on and passed by the DDA.

The DDA Bylaws, Article II, Section 1 (b) state that, “the Board shall adopt rules governing its procedure and the holding of regular meetings, subject to the approval of the City Council”.

RECOMMENDATION:

That the New Buffalo City Council approves the changing of the time of the DDA’s regularly scheduled quarterly meetings from 9:00 AM to 1:00 PM.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**APPROVAL OF TIME CHANGE FOR DOWNTOWN DEVELOPMENT AUTHORITY REGULAR
MEETINGS**

WHEREAS, the DDA regularly scheduled meetings were established to be held on the 2nd Thursday, quarterly, at 9:00 AM (March, May September, and November); and

WHEREAS, at the May 8, 2025 meeting of the DDA, there was a motion to change the quarterly meetings to 1:00 PM; and

WHEREAS, the motion was voted on and passed by the DDA; and

WHEREAS, at the DDA Bylaws, Article II, Section 1 (b) state that, "the Board shall adopt rules governing its procedure and the holding of regular meetings, subject to the approval of the City Council".

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the changing of the time of the DDA's regularly scheduled quarterly meetings from 9:00 AM to 1:00 PM.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: City's Master Fee Schedule

ITEM BEFORE THE COUNCIL:

Approval of the city's Master Fee Schedule

DISCUSSION:

The City of New Buffalo is a full-service city providing many different services. The fees and charges for all city services are compiled into the Master Fee Schedule.

The Master Fee Schedule summarizes all fees the city charges for various services and permits, such as building and plan review fees, use permits and street excavation fees. This schedule ensures transparency and consistency in the fees charged. The Master Fee Schedule is reviewed and approved by the City Council on a regular basis.

The fees are developed based on the cost to the city to provide the service or on the impact the activity has on the city or its property. Thus, the city sets the fees based on cost-recovery and not on making a profit.

RECOMMENDATION:

That the New Buffalo City Council approves the city's Master Fee Schedule. Additionally, these fees will become effective upon ratification, unless designated otherwise.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

CITY'S MASTER FEE SCHEDULE

WHEREAS, the City of New Buffalo is a full-service city providing many different services; and

WHEREAS, the fees and charges for all city services are compiled into the Master Fee Schedule; and

WHEREAS, the Master Fee Schedule summarizes all fees the city charges for various services and permits, such as building and plan review fees, use permits and street excavation fees; and

WHEREAS, this schedule ensures transparency and consistency in the fees charged; and

WHEREAS, the Master Fee Schedule is reviewed and approved by the City Council on a regular basis; and

WHEREAS, the fees are developed based on the cost to the city to provide the service or on the impact the activity has on the city or its property; and

WHEREAS, the city sets the fees based on cost-recovery and not on making a profit.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the city's Master Fee Schedule, and

NOW THEREFORE BE IT FURTHER RESOLVED that these fees would become effective upon ratification, unless designated otherwise.

DATED: March 18, 2024

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 21st day of July 2025.

Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Special Use Permit – 211 South Whittaker

ITEM BEFORE THE COUNCIL:

Approval of Special Use Permit for a multi-family dwelling at 211 South Whittaker

DISCUSSION:

The city received a Special Use Permit application for the property located at 211 South Whittaker. The applicants are the property owners Patrick and Christine Roche, who are requesting a permit for a multi-family dwelling.

On July 17, 2025, the Planning Commission approved the special use permit request at their regular meeting and recommends the approval to the City Council.

RECOMMENDATION:

That the New Buffalo City Council approves the special use permit for a multi-family dwelling at 211 South Whittaker.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

SPECIAL USE PERMIT FOR A MULTI-FAMILY DWELLING AT 211 SOUTH WHITTAKER

WHEREAS, the city received a Special Use Permit application for the property located at 211 South Whittaker; and

WHEREAS, the applicants are the property owners Patrick and Christine Roche, who are requesting a permit for a multi-family dwelling; and

WHEREAS, on July 17, 2025, the Planning Commission approved the special use permit request at their regular meeting and recommends the approval to the City Council.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the special use permit for a multi-family dwelling at 211 South Whittaker.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Confirmation of Acting Fire Chief for City of New Buffalo

ITEM BEFORE THE COUNCIL:

Confirmation of Acting Fire Chief Jamie Flick for the City of New Buffalo

DISCUSSION:

Former Fire Chief, Chris Huston, retired from the City of New Buffalo on June 26, 2025. Subsequently, Mr. Jamie Flick was appointed Acting Fire Chief for the City of New Buffalo, effective June 27, 2025. In accordance with Section 4.1 of the City Charter, confirmation of this appointment is being requested.

RECOMMENDATION:

That the New Buffalo City Council confirms the appointment of Mr. Jamie Flick as Acting Fire Chief for the City of New Buffalo.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**CONFIRMATION OF APPOINTMENT OF JAMIE FLICK AS THE ACTING FIRE CHIEF FOR THE CITY
OF NEW BUFFALO**

WHEREAS, former Fire Chief, Chris Huston, retired from the City of New Buffalo on June 26, 2025; and

WHEREAS, subsequently, Mr. Jamie Flick was appointed Acting Fire Chief for the City of New Buffalo, effective June 27, 2025; and

WHEREAS, in accordance with Section 4.1 of the City Charter, confirmation of this appointment is being requested.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council confirms the appointment of Mr. Jamie Flick as Acting Fire Chief for the City of New Buffalo.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 21st day of July 2025.

Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Auction to Dispose of the City of New Buffalo's Obsolete and Surplus Property

ITEM BEFORE THE COUNCIL:

Approval of using Rangerbid for the disposal of the City of New Buffalo's Obsolete and Surplus Property

DISCUSSION:

Cities purchase goods on a regular basis and from time to time it becomes necessary to dispose of them. The city has some items that have reached their useful life and/or are surplus in nature.

City staff would like to dispose of these items via an auction. In the past, the city has utilized Rangerbid to facilitate the auction proceedings and would like to do so at this time. City staff will prepare a list and provide it to Rangerbid.

RECOMMENDATION:

That the New Buffalo City Council approves using Rangerbid to dispose of the city's surplus property.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

AUCTION TO DISPOSE OF THE CITY OF NEW BUFFALO'S OBSOLETE AND SURPLUS PROPERTY

WHEREAS, cities purchase goods on a regular basis and from time to time it becomes necessary to dispose of them; and

WHEREAS, city has some items that have reached their useful life and/or are surplus in nature; and

WHEREAS, city staff would like to dispose of these items via an auction; and

WHEREAS, in the past, the city has utilized Rangerbid to facilitate the auction proceedings and would like to do so at this time; and

WHEREAS, city staff will prepare a list and provide it to Rangerbid.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves using Rangerbid to dispose of the city's obsolete and surplus property.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Personal Protection Equipment (Fire Department)

ITEM BEFORE THE COUNCIL:

Approval of the purchase of Personal Protection Equipment (PPE) for the Fire Department

DISCUSSION:

Personal Protection Equipment (PPE) is crucial for firefighter safety because it protects the firefighter from a multitude of hazards that are germane to firefighting operations. The equipment minimizes exposure to extreme heat, flames, smoke, toxic chemicals, and other dangers, ultimately protecting firefighters from injuries, illnesses, and even fatalities.

Acting Fire Chief Flick has recommended the replacement of the PPE for the current members of the Fire Department. Based on historical dealings with PPE companies, he recommends using Moses Fire Equipment. The quote received for the PPE is in the amount of \$18,171 and this purchase was budgeted in the 2025-2026 fiscal year budget.

RECOMMENDATION:

That the New Buffalo City Council approves the purchase of Personal Protection Equipment (PPE) for the Fire Department from Moses Fire Equipment in the amount of \$18,171.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**PURCHASE OF PERSONAL PROTECTION EQUIPMENT FOR THE FIRE DEPARTMENT FROM
MOSES FIRE EQUIPMENT**

WHEREAS, Personal Protection Equipment (PPE) is crucial for firefighter safety because it protects the firefighter from a multitude of hazards that are germane to firefighting operations; and

WHEREAS, the equipment minimizes exposure to extreme heat, flames, smoke, toxic chemicals, and other dangers, ultimately protecting firefighters from injuries, illnesses, and even fatalities; and

WHEREAS, Acting Fire Chief Flick has recommended the replacement of the PPE for the current members of the Fire Department; and

WHEREAS, based on historical dealings with PPE companies, he recommends using Moses Fire Equipment; and

WHEREAS, the quote received for the PPE is in the amount of \$18,171 and this purchase was budgeted in the 2025-2026 fiscal year budget.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the purchase of Personal Protection Equipment (PPE) for the Fire Department from Moses Fire Equipment in the amount of \$18,171.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Awarding of Contract for HVAC Systems – Fire Department and Police Department

ITEM BEFORE THE COUNCIL:

Approval of the awarding of contract to Boelcke Heating and Cooling for HVAC system at the Fire Department and Police Department

DISCUSSION:

A Request for Proposal (RFP) was issued for the replacement of the HVAC systems for the Fire Department and Police Department.

Submittal of bids were due no later than July 10, 2025 by 2:30 PM, with the bid opening at 3:15 PM. Bids were received from Boelcke and Hometown Heating, with Boelcke submitting the low bid of \$32,886.

RECOMMENDATION:

That the New Buffalo City Council approves the awarding of the contract to Boelcke Heating and Cooling for HVAC system at the Fire Department and Police Department in the amount of \$32,886.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**AWARDING OF CONTRACT FOR HVAC SYSTEMS FOR THE FIRE DEPARTMENT AND POLICE
DEPARTMENT TO BOELCKE HEATING AND COOLING**

WHEREAS, a Request for Proposal (RFP) was issued for the replacement of the HVAC systems for the Fire Department and Police Department; and

WHEREAS, submittal of bids were due no later than July 10, 2025 by 2:30 PM, with the bid opening at 3:15 PM; and

WHEREAS, bids were received from Boelcke and Hometown Heating, with Boelcke submitting the low bid of \$32,886.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the awarding of the contract to Boelcke Heating and Cooling for HVAC system at the Fire Department and Police Department in the amount of \$32,886.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Awarding of Contract for HVAC Repair – City Council Chambers

ITEM BEFORE THE COUNCIL:

Approval of the awarding of contract to Hometown Heating and Cooling for the HVAC system in the City Council Chambers

DISCUSSION:

It was discovered that there existed an issue with the air conditioning in the City Council Chambers. Hometown Heating was contacted to investigate the problem that existed.

Upon investigation it was discovered that the unit was discharging freon. The unit is obsolete, must be replaced with a new unit, as well as brought into compliance. The cost of the replacement unit in the chambers is \$15,400. Due to the nature of the project, a deposit of 50% will be required.

RECOMMENDATION:

That the New Buffalo City Council approves the awarding of the contract to Hometown Heating and Cooling for the HVAC system in the City Council Chambers in the amount of \$15,400.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**AWARDING OF CONTRACT FOR HVAC SYSTEMS FOR THE CITY COUNCIL CHAMBERS TO
HOMETOWN HEATING AND COOLING**

WHEREAS, it was discovered that there existed an issue with the air conditioning in the City Council Chambers; and

WHEREAS, Hometown Heating was contacted to investigate the problem that existed; and

WHEREAS, upon investigation it was discovered that the unit was discharging freon; and

WHEREAS, the unit is obsolete, must be replaced with a new unit, as well as brought into compliance; and

WHEREAS, the cost of the replacement unit in the chambers is \$15,400; and

WHEREAS, due to the nature of the project, a deposit of 50% will be required.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the awarding of the contract to Hometown Heating and Cooling for the HVAC system in the City Council Chambers in the amount of \$15,400.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

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Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Professional Services Agreement – Rights-of-Way Land Surveying

ITEM BEFORE THE COUNCIL:

Approval of Professional Services Agreement for rights-of-way land surveying

DISCUSSION:

The city needs work to be done on its rights-of-way, to establish where there may be encroachment. Moreover, this will be the basis for future recommendations of how to utilize or dispose of them. Abonmarche has submitted a Professional Services Agreement to perform survey work for this project, with a proposed budget of \$10,000.

RECOMMENDATION:

That the New Buffalo City Council approves the Professional Services Agreement with Abonmarche to perform survey work, with a proposed budget of \$10,000.



**CITY OF NEW BUFFALO
RESOLUTION 25-_____**

**PROFESSIONAL SERVICES AGREEMENT FOR RIGHTS-OF-WAY LAND SURVEYING WITH
ABONMARCHE**

WHEREAS, the city needs work to be done on its rights-of-way, to establish where there may be encroachment; and

WHEREAS, this will be the basis for future recommendations of how to utilize or dispose of them; and

WHEREAS, Abonmarche has submitted a Professional Services Agreement to perform survey work for this project, with a proposed budget of \$10,000.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the Professional Services Agreement with Abonmarche to perform survey work, with a proposed budget of \$10,000.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 21st day of July 2025.

Ann M. Fidler, City Clerk



TO: Mayor Price and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: July 21, 2025

RE: Second Reading of an Ordinance to Amend Chapter 1, Section 1-6; to Amend Chapter 2, Article I, Sections 2-1 and 2-2; and to Repeal Chapter 2, Article 1, Section 2-5 of the Code of Ordinances

ITEM BEFORE THE COUNCIL:

Approval of the Second Reading of an Ordinance to amend Chapter 1, Section 1-6; to amend Chapter 2, Article I, Sections 2-1 and 2-2; and to repeal Chapter 2, Article 1, Section 2-5 of the Code of Ordinances

DISCUSSION:

While executing the duties of certain positions of the city, it becomes necessary to revise certain aspects of the Code of Ordinances to fulfill those duties. Additionally, it becomes imperative to make changes according to coincide with current activities. In reviewing the ordinances, as presently codified, it was realized that there was the need to make such adjustments related to Code Enforcement activities.

RECOMMENDATION:

That the New Buffalo City Council approves the second reading of an ordinance to amend Chapter 1, Section 1-6; to amend Chapter 2, Article I, Sections 2-1 and 2-2; and to repeal Chapter 2, Article 1, Section 2-5 of the Code of Ordinances.