

Permit Number:

BUILDING PERMIT APPLICATION

City of New Buffalo

Municipal Inspection Authority LLC (269) 286-8484

Email: inspect.mia@gmail.com

224 West Buffalo Street

New Buffalo, MI 49117

Phone: (269) 469-1500

<https://cityofnewbuffalomi.gov/>

Department of Building Inspection and Zoning

Zoning of Property	Property ID: 11- - - - -	Authority: P.A. 230 of 1972, as amended Completion Mandatory to obtain permit Penalty: Permit cannot be issued	
Estimated Value of Construction: \$	Permit Fee: (obtained from office) \$	Plan Review Fee: \$	Total Fees: \$
Estimated Start Date:	Plan Review fee: required for construction valued \$50,000 or more.		

Job Location:

Project Name	Address
City of: New Buffalo	Zip Code: 49117

Applicant:

Name		E-Mail		
Address	City	State	Zip Code	Telephone Number

Owner of the land in fee on which the building or structure will be constructed

Name		Address		
City	State	Zip Code	Telephone Number	

Residential builder or Residential maintenance & alteration contractor

Name	Company Name	Address		
City	State	Zip Code	Telephone Number	
State of Michigan License Number			Expiration Date	
Federal Employer ID Number (or reason for exemption)		Workers Comp Insurance Carrier (or reason for exemption)		
Unemployment Insurance Agency Employer Account Number (or reason for exemption)				

Purpose of Project

☐ New Building	☐ Alteration	☐ Demolition	☐ Foundation Only	☐ Relocation
☐ Addition	☐ Repair	☐ Mobile-Home Setup	☐ Pre-Manufacture	☐ Other: _____

Plan Review Required

2 sets of construction documents are required with each application for a permit. Construction documents must be sealed and signed by an architect or professional engineer in accordance with 1980, PA 299 as amended. The seal and signature is not required for one- and two-family dwellings less than 3,500 square feet of calculated floor area and public works less than \$15,000 in total construction cost. Applicant must submit a detailed statement in writing, verified by affidavit of the individual making it, of the specifications for the building or structure, and full and complete copies of the plans drawn to scale of the proposed work. Applicant must also submit a site plan showing the dimensions and the location of the proposed building or structure, and the other buildings or structures on the same premises.

For buildings regulated by the Michigan Building Code, two sets of construction documents must be submitted, along with a separate Application for Plan Examination, the appropriate fee, and approval, before a building permit can be issued.

Residential Buildings Regulated by the Michigan Residential Code

☐ One Family	☐ Townhouse No. Units _____	☐ Detached Garage
☐ Two or more Family No. of Units _____	☐ Attached Garage	☐ Other: _____

Buildings Regulated by the Michigan Building Code

☐ (A-2) ASSEMBLY (RESTAURANTS, BARS, ETC.)	☐ (H-2) HIGH HAZARD (DEFLAGRATION)	☐ (R-1) RESIDENTIAL 1 (HOTELS, MOTELS)
☐ (A-3) ASSEMBLY (CHURCHES, LIBRARIES, ETC.)	☐ (H-3) HIGH HAZARD (COMBUSTION)	☐ (R-2) RESIDENTIAL 2 (MULTIPLE FAMILY)
☐ (A-4) ASSEMBLY (INDOOR SPORTS, ETC.)	☐ (H-4) HIGH HAZARD (HEALTH HAZARD)	☐ (R-3) RESIDENTIAL 3 (1 & 2 FAMILY)
☐ (A-5) ASSEMBLY (OUTDOOR SPORTS, ETC.)	☐ (H-5) HIGH HAZARD (HPM)	☐ (R-4) RESIDENTIAL 4 (ASSISTED LIVIN\G)
☐ (B) BUSINESS	☐ (I-1) INSTITUTIONAL 1 (SUPERVISED)	☐ (S-1) STORAGE 1 (MODERATE HAZARD)
☐ (E) EDUCATION	☐ (I-2) INSTITUTIONAL 2 (HOSPITALS ETC.)	☐ (S-2) STORAGE 2 (LOW HAZARD)
☐ (F-1) FACTORY (MODERATE HAZARD)	☐ (I-3) INSTITUTIONAL 3 (PRISONS ETC.)	☐ (U) UTILITY (MISCELLANEOUS)
☐ (F-2) FACTORY (LOW HAZARD)	☐ (I-4) INSTITUTIONAL 4 (DAY CARE ETC.)	

Will there be Fire Suppression?	☐ Yes ☐ No	Scope of Work _____
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Type of Construction

☐ 1A - Non-Combustible 3HR	☐ 1B - Non-Combustible 2HR	☐ 2A - Non-Combustible 1HR
☐ 2B - Non-Combustible	☐ 3A - Non-Combustibles	☐ 3B - Non-Combustible
☐ 4 - Heavy Timber	☐ 5A - Combustible 1HR	☐ 5B - Combustible (All Elements Not Rated)

Dimensions / Data

Floor Area:	Existing	Alterations	New
Basement			
1 st & 2 nd Floor			
3 rd Floor			
Total Area			

Project Description: (PLEASE BE AS COMPLETE AS POSSIBLE; use separate piece of paper if necessary)

Please state what is being done: Site plan is required with a new structure, addition, or structure. Include drawings of structures or additions.

This Section for Office Use

	Fire District	Zoning	Health Department	Soil Erosion	Flood Zone
Required	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Approved by: (name) Date:	_____	_____	_____	_____	_____
	General: Building work shall not be started until the permit has been issued by the City. All installations shall be in compliance with the Michigan Building Codes. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible and provide the job location, permit number, and contact information. Expiration of Permit: A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work				

Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of section 23a are subject to civil fines.	
I, _____ (name), _____ (title), attest that the statements, specifications, and plans submitted with this application are true and complete and contain a correct description of the building or structure, lot or parcel, and proposed work. I further attest that this application complies with the requirements of MCL 125.1510 and that I am a person authorized under MCL 125.1510(2) to make the statements and attestations contained in this application under MCL 125.1510(2).	
Signature	Date



Building Inspection Department

HOMEOWNER BUILDING PERMIT POLICY

The Michigan Licensing Law under ACT 229, Section 339.2402 Residential Builders, gives a homeowner an exemption to act as his or her own general contractor.

(Example): The homeowner may obtain a building permit for construction on his or her own property, even if a licensed or unlicensed contractor may be significantly involved.

If, you the homeowner choose to act as your own general contractor and obtain the required building permit (PLEASE READ THE FOLLOWING)

AS THE PERMIT HOLDER YOU, THE HOMEOWNER INCUR ALL OF THE LIABILITY AND ALL THE RESPONSIBILITIES THAT THE LICENSED CONTRACTOR WOULD NORMALLY ASSUME.

City of New Buffalo cannot assist you in any case of action against an unlicensed contractor that (you) the Homeowner hires to perform work under the building permit you obtained.

You, the Homeowner, could be held liable for any damages that occur on the job, whether it is by the builder or subcontractor employees.

You, the Homeowner, could be held liable for any injury that occurs on the job whether it is to the builder or subcontractor employees.

In the event of an occurrence beyond the builders' control, which causes the builder to be unable to complete the work, the Homeowner will be legally responsible for the completion of the job, under the permit you obtained.

It is you the Homeowner that has the responsibility to have a complete understanding of the current Building Codes, and local zoning.

I, _____ have read and understand the above
(print name)
information and will adhere to all rules and regulations submitted in this policy.

(signature)

(date)