



City of New Buffalo
224 W. Buffalo Street
New Buffalo MI 49117
REGULAR CITY COUNCIL MEETING AGENDA
January 27, 2020 at 6:30 PM

1. Call Meeting to Order & Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. City Council Minutes: December 16, 2019 Regular Meeting
 - b. New Buffalo St. Patrick's Day Parade Special Event Application
 - c. St. Mary of the Lake Family Festival Special Event Application
 - d. Receive monthly reports: Police, Fire, Water, Streets, Parks, and Treasurer
 - e. Pay bills for the month
 - f. Receive monthly minutes: Library Board, 12-10-2019; LRSB, 10-08-2019
 - g. Acknowledgment for anonymous utility billing donations
5. Public Comment, Presentations and Recognitions
 - a. Sign-up sheet provided – Three-minute time limit enforced
6. Public Hearings
7. New Business
 - a. Roger's Wrecker Settlement Agreement
 - b. GRSD Settlement Agreement
 - c. North Whittaker Street Flooding Control
 - d. NB Schools STEAM Building Site Plan Review/Special Land Use Application, 1112 E. Clay
 - e. Warner Vineyards Outside Seating Site Plan Review/Special Use Permit, 19 N. Whittaker
 - f. Ozinga Energy CNG Facility Site Plan Review, 825 S. Whittaker
 - g. Discussion of Resolution for US 12 Road Diet
 - h. General Engineering Services Agreement/Nies and Abonmarche
 - i. Resolution 20.01 Healthcare Cap
 - j. Community Room Rental Contract (Revision of Form)

- k. Personnel Evaluation for City Manager Richards. If requested by Mr. Richards and approved by majority vote of the council, the evaluation could occur in closed session.
 - l. Action subsequent to closed session
 - m. Police Fingerprinting Equipment
 - n. Inlet Structure Rock Replenishment
- 8. Miscellaneous
 - 9. Appointments/Resignations
 - 10. Updates: LRSB, Cemetery Board, The Pokagon Fund & subsequent Council action
 - 11. Correspondence
 - 12. Council Comments
 - 13. Adjournment

The Regular Rescheduled Meeting for December 16, 2019 of the New Buffalo City Council was called to order by Mayor Lou O'Donnell at 6:35 pm in the City Council Chambers at New Buffalo City Hall, 224 W. Buffalo Street, New Buffalo, MI 49117.

The Pledge of Allegiance was led by the City Council.

Roll Call

Members Present: Mayor Lou O'Donnell, Councilmembers Liz Ennis, Mark Kroll, Mark Robertson, Robert Spirito

Staff present: City Manager, David Richards; Clerk, Amy Fidler; Chief, Rich Killips; Treasurer, Kate Vyskocil; Accounts Payable Clerk, Donna Schultz; and Jack Kennedy.

Approval of Agenda

Motion by Councilmember Kroll, seconded by Councilmember Robertson to approve the agenda.

Unanimous 5-0, Motion Carried.

Approval of Consent Agenda

Motion by Councilmember Robertson, seconded by Councilmember Kroll to approve the consent agenda as presented.

- a. Approve City Council Minutes – 11/14/2019, 11/18/2019, Planning Commission 12/03/19
- b. Receive monthly reports: Police, Fire, Water, Streets, Parks, and Treasurer
- c. Pay bills for the month
- d. Receive monthly minutes
- e. Special Event Application

Unanimous 5-0, Motion Carried.

Public Comment

John Humphrey, Don Matthews, Kim Krametbauer

Old Business

8.a., Second Reading of Ordinance #245 Authorizing Sump Pump Inspections and Surcharge for Non-Compliance.

Discussion: Councilmember Ennis asked how many citizens are involved in this situation? Councilmember Robertson responded that this is part of the GRSD problem and it would be a significant number of residents.

Motion by Councilmember Kroll, seconded by Councilmember Spirito to approve Ordinance 245 Authorizing Sump Pump Inspections and Surcharge for Non-Compliance.

Unanimous 5-0, Motion Carried.

New Business

9.a, Resolution #19.33 appointing the Clerk.

The new Clerk has been administered the Oath of Office and the City's Charter requires appointment by the City Council. The proposed resolution will complete the process of selecting a Clerk.

Motion by Councilmember Robertson, seconded by Councilmember Spirito to approve the appointment of the City Clerk, Ann Fidler.

Unanimous 5-0, Motion Carried.

9.b, Resolution #19.34 appointing the Deputy Clerk

The new Deputy Clerk has been administered the Oath of Office and the City's Charter requires appointment by the City Council. The proposed resolution will complete the process of selecting a Deputy Clerk.

Motion by Councilmember Kroll, seconded by Councilmember Robertson to approve the appointment of the City Deputy Clerk, Nancy Griffin.

Discussion: Councilmember Ennis would like to see the job description for the Deputy Clerk.

Unanimous 5-0, Motion Carried.

9.c. Facility Services contract with Domestic Uniform

City Manager reported that City Departments receive facility equipment like floor mats, restroom hand soap, towels, toilet paper, deodorizers, shop towels, and other necessities for the operation of the City, most of which are taken for granted. Bids were taken this year to compare with the current provider who has had the contract for some extended years. The quotes were for a three-year contract. By changing providers, the savings for the City would be in the amount of \$10, 812.62.

The City Manager recommended to approve Facility Services Contract with Domestic Uniform Rental.

Motion by Councilmember Robertson, seconded by Councilmember Ennis to approve Facility Services Contract with Domestic Uniform Rental in the amount of \$46, 199.10

Unanimous 5-0, Motion Carried.

9.d., Resolution #19.35 waiving the 2020 sewer rate increase

City Manager Richards reported that in 2017 the Council passed a resolution approving annual 3% increases of the sanitary sewer rate. These increases were predicated on experiences with GRSD rates that suggested the proposed increases were necessary. It has come to our attention the GRSD rates are inflated and a substantial credit is due the City. That being the case, it is staff's opinion the planned 2020 rate increase is not necessary, and the increase can be waived for one year while the credit is calculated. The cost per 1,000 gallons would stay at \$5.64 rather than increasing to \$5.81.

City Manager Richards recommended to approve Resolution 19.35 waiving the 2020 Sewer Rate Increase.

Motion by Councilmember Ennis, seconded by Councilmember Kroll to approve Resolution 19.35 waiving the 2020 Sewer Rate Increase.

Unanimous 5-0, Motion Carried.

9.e, Year End Holiday Payment or Salary Adjustment

City Manager Richards reported the City has historically made a one (1) payment of \$100.00 to employees at the beginning of the holiday season. The employees provide an exceptional level of service and continually demonstrate a commitment to the residents and the City Council. This year the employees all contributed to a record fund balance and have worked through a substantial manpower shortage.

City Manager Richards recommended to approve the 2019 year-end holiday payments as noted.

Discussion: Councilmembers discussed increasing the amount of the year-end holiday payment to \$200.00. The pay has been the same for 20-22 years.

Motion by Councilmember Spirito, seconded by Councilmember Kroll to approve increasing the 2019 year-end holiday payments to \$200.00.

Unanimous 5-0, Motion carried.

9.f., YMCA St. Mary's Day Care Special Use Permit

City Manager Richards reported that the Niles YMCA has submitted a special use permit application to provide day care services at 704 W. Merchant Street in the former St. Mary's School. They will utilize 2-3 classrooms to accommodate 29-55 infants and toddlers up to four years old. They are anticipating offering services utilizing seven to thirteen employees Monday- Thursday from 7:30-6:30 p.m.

The Special use permit was considered by the Planning Commission at a meeting on December 3 after a public hearing at which no public comments were received. The applicant answered all concerns to the satisfaction of the Planning Commission which is recommending approval of the special use permit. The Building Department has conducted a final walk through of the facility to ensure code compliance.

City Manager Richards recommended to approve the Special Use Permit for the YMCA St. Mary's Day Care at 704 W. Merchant Street.

Discussion: YMCA representative, Zechariah Hoyt explained the difference between Head Start and the YMCA to the council. Zachariah did say that there will be spots available for residents to pay for childcare and will also have spots for lower income families as well. He also stated that in the City Managers summary it states that they would utilize 2-3 rooms, however if needed they would like to use 4-5 rooms. The City Council agreed to that as long as everything passed inspections.

Motion by Councilmember Robertson, seconded by Councilmember Ennis to approve the Special Use Permit for the YMCA St. Mary's Day Care at 704 W. Merchant Street.

Unanimous 5-0, Motion carried.

9. g., Buffalo Bills site plan amendment

City Manager Richards reported that Buffalo Bills of 603 E. Buffalo Street has submitted a site plan amendment to allow for two additional parking lot lights located on the southerly end of the lot. The

lights have existed since 2014 but were not approved in that site plan. Acting on a complaint of errant illumination Buffalo Bills was asked to remove the lights or apply for an amendment to their site plan.

The site plan amendment was considered by the Planning Commission at a meeting on December 3 at which the complainant described his issues with the lights. Buffalo Bill's engineer agreed to shield both lights to contain the illumination within 60 days. The applicant answered all concerns to the satisfaction of the Planning Commission which is recommending approval of the site plan amendment special use permit. The Building Department will make sure the lighting is changed to ensure code compliance.

City Manager recommended to approve Buffalo Bill's Site Plan Amendment.

Motion by Councilmember Kroll, seconded by Councilmember Ennis to approve Buffalo Bill's Site Plan Amendment.

Unanimous 5-0, Motion Carried.

9. h., Grand River Construction bridge repair payment request.

City Manager Richards reported that the Grand River Construction has submitted pay request #2 and #3 related to Whittaker Street bridge repairs for work completed through December 9, 2019. The second is \$276,049.60 and the third is \$49,177.38 for a total of \$439,222.98. The current contract amount is \$479,372.00 and includes a change order of \$9,400.00 to remove trees and brush. A total of \$20,000.00 has been retained to complete the punch list. The project is funded with LRSB funds.

City Manager Richards recommended to approve the Grand River Bridge Repair Pay Requests #2 and #3 with a retainage of \$20,000.00

Motion by Councilmember Kroll, seconded by Councilmember Spirito to approve the Grand River Bridge Repair Pay Requests #2 and #3 with a retainage of \$20,000.00

Unanimous 5-0, Motion carried.

9.i., 2020 Board Meeting Calendar

City Manager Richards presented the 2020 Board Meeting Calendar for the year of 2020.

City Manager Richards recommended approval of the 2020 calendar.

Motion by Councilmember Robertson, seconded by Councilmember Kroll to approve the 2020 Board Meeting Calendar.

Unanimous 5-0, Motion Carried.

10. Miscellaneous

11. Resignations

a. ZBA member, Holiday "Holly" Tarr, emailed her resignation to City Clerk on December 12, 2019 effective immediately.

Motion by Councilmember Spirito, seconded by Councilmember Kroll to accept Tarr's resignation and to re-advertise for her seat on the ZBA Board of Appeals.

Unanimous 5-0, Motion Carried.

12. Updates: LRSB, Cemetery Bd., The Pokagon Fund & Subsequent Council Action

No Reports

13. Correspondence

None

14. Council Comments

Mayor O'Donnell asked Tony McGhee to talk about the GRSD. Tony McGhee explained sewer situation and findings. He explained that there were three components to the problem: They found bad meters, billing errors and actual Inflow/Infiltration (I/I) issues.

Mayor O'Donnell discussed short term rentals.

Mayor O'Donnell suggested the newsletter to come out as soon as possible.

Mayor O'Donnell would like to see an additional page to the website to include a Rumor vs. Truth page.

Councilmember Ennis brought up that she loves the lights downtown. However, it was brought to her attention that Jackie Chen purchased additional lights for the downtown area. She thought that was a very generous gift but was embarrassed that the City accepted it. Councilmember Ennis said, the City could afford to buy the extra lights and wanted the City to pay back the \$500.00 to Jackie Chen.

Councilmember Ennis made a motion to reimburse Jackie Chen \$500.00, seconded by Mayor O'Donnell.

Unanimous 5-0, Motion Carried.

15. Adjournment

Motion by Mayor O'Donnell to adjourn the City Council Meeting at 7:28 p.m., seconded by Councilmember Robertson.

Unanimous 5-0, Motion Carried.

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Special Event Application Form



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: New Buffalo St. Patrick's Day Parade

Sponsoring Organization (if applicable): _____

Mailing/billing Address: 310 W. Buffalo St.

City/State/ZIP Code: New Buffalo, Mi 49117

TIN: _____

Contact Person(s): John Dooley

Business Phone: [REDACTED]

E-mail Address: [REDACTED]

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: Saturday,
March 7, 2020 - 11:00 a.m. (Start Time)

2. Is there a requested alternative date(s)? [YES] [NO] [NO]
• If yes, please provide the alternative date(s): _____

3. Please describe the event(s): St. Patrick's parade:

4. What is the requested location(s) of the event(s): Begnat Lion's Park,

* Alternate route starting on
Thompson Street.

3) New Buffalo St. PATRICKS DAY PARADE

PARADE TO CONSIST OF:

DOLLY DUFFY - GRAND MARSHALL - HEAD OF ND ALUMNI

20 CONFIRMED FLOATS - EXPECTED 40/50 FLOATS

CHOPPERS (MOTORCYCLES)

CUSTOM CARS, CLASSIC CARS, 20 GOLF CARTS, TROLLEY CARS

CLUB MASCOT, COLLEGE MASCOTS

2 CONFIRMED MARCHING BANDS (HOPE FOR NB BAND)

HORSES

PIPERS (2 SETS)

IRISH DANCERS

LEPRECHAUNS

STRIPPERS; FLOAT + MINI BIKES

POWER IN MOTION

2,000 - 5,000 people

5. Provide estimate number of people attending this event: Mary for 1st Annual

Please complete the following checklist regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

6. Is this event expected to be a reoccurring event in a future calendar year? Yes No

Normal Annual Date? Saturday March 6th 2021

7. Have you included a map indicating the location of your event and schedule? Yes No

8. Will this event include the use of signs? Yes No

- Directional _____
- Other _____

9. Is the applicant seeking special parking arrangements, such as reserved parking? Yes No

10. Is the applicant requiring utility connections, such as electric or water services? Yes No

11. Does the applicant require other public services? Yes No

- Barricades Date Installed: _____ Date Removed: _____
- Fencing Date Installed: _____ Date Removed: _____
- Street Sweeping and/or Mowing
- Rubbish Containers Date Installed: 3-7-20 Date Removed: 3-7-20
- Recycling Containers Date Installed: 3-7-20 Date Removed: 3-7-20
- Police
- Other: _____
- Map included indicating locations of these services/facilities?*

12. Does the applicant have any security or safety concerns/requirements? Yes No

13. Are you requesting assistance from the Police Department? **Yes No

14. Are you requesting assistance from the Fire Department? **Yes No

15. Are you requesting assistance from the Park/Streets? **Yes No

16. Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities? Yes No

17. Will the event include loud or unusual sounds? Yes No

- Musicians
- Singers
- Amplified Announcers
- Carnival Rides
- Motor Vehicle Noises
- Generators
- Other _____

18. Will the event include food/vendors? * Yes = Merchandise

19. Will the event require sanitation services? Yes No

20. Will the event require transportation services? Yes No

21. Will the event include unusual lighting beyond what is normal at that location? Yes No

22. Are alcoholic beverages proposed to be served as part of the event? Yes No

- Have all necessary liquor licenses been obtained or applied for? Yes No

23. Does the applicant have any other requests that are not listed in this form? Yes No

24. The applicant is required to provide general liability insurance coverage with respect to the event as follows:

* Indicates attachments required

** Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.
*** DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to 1/2 hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.

501C3

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes ___ No

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.

3-6-2020

7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)

8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.

9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.

10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

11. **Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
12. **Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
13. **Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services.**
14. **Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. **
15. **Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services.***
16. **Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities polices and has named you or your organization as a rider of a special event.
17. **Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
18. **Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
 - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
 - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

****Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**
*****DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

- 19. Will the event require Sanitation Services?** If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.
- 20. Will the event require transportation services?** If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.
- 21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?** If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.
- 22. Will alcoholic beverages be served as part of the event?** If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.
MI Liquor Control Commission: www.michigan.gov/lara/0,4601,7-154-10570---,00.html
You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.
- 23. Please attach a separate sheet detailing** any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.
- 24.** The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.

The City of New Buffalo **PROHIBITS** any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo **PROHIBITS** tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature: _____

Date: 1/10/2020

Applicant printed Name: John Dooley

Date: 1/10/2020

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the MAP(S). Please note, map(s) must be submitted with the Special Events & Festivals Application.

- City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available**.

- Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.
- Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure _____

- Entertainment, dance, tent or stage. Mark locations on maps.
- Event Command Post. Mark location on maps.
- Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info
- Portable toilet facilities. Mark locations on maps.
The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.
- Parade. Mark beginning area, the route* (with arrows) and finish area on maps
- Relay event. Indicate “hand-off” points and areas of participant equipment impact.
- Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info
- Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name: _____ Telephone: _____



Start

Lions Pavilion Park

— BARRICADE

□ - PORTO POTTY

Peninsula Drive

The Stray Dog Bar & Grill

Preserve Way

Redamak's

Lake Dr

New Buffalo, Michigan

200 300 PARKING SPACES SECURED

Marina Grand Resort

150 SECURED PARKING SPACES

E Merchant St
MAIN STAGE ANNACOMET

Barney's

1ST AID

Shore Dr

W Water St

Casella Dr

W Mechanic St

N Smith St

New Buffalo

12

Oink's Dutch Treat

CITY PARKING LOSSPACES

END

RIOS MEXICAN

N Eagle St

S Mayhew St

W Michigan St

S Whittaker St

E Indiana St

E Detroit St

Clay St

S Taylor St

S Norton St

S Taylor St

S Jameson St

City of New Buffalo Review

Department	Reviewed – Recommend Approval	Reviewed – Recommend Denial	Reviewed – See Comments
City Manager			
City Clerk	AF		
Park Superintendent	ED		
Street Superintendent	SJB		
Police Chief	KCK		
Fire Chief	CH		
Other			

Comments

Post – Approval Follow-up

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ _____

Park fees received [YES] [NO] Amount \$ _____

Fees waived [YES] [NO] Reason: _____

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) _____

Date Insurance Policy Received _____ By _____

Additional Insurance endorsement provided, or policy language included [YES] [NO]

New Buffalo City Council Approval/Denial

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: _____

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: _____

Date: _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

Copy to:

City Manager _____

City Clerk _____

Street Superintendent _____

Park Superintendent _____

Police Chief _____

Fire Chief _____

Other _____

Question 7

New Buffalo

St. Patrick's Day Parade

March 7, 2020

Start time 11am

Parade route and needs: streets blocked off

Gather at Lions Park

Head south on Whittaker St.

Pass over

Water St.

Mechanic St.

Merchant St.

Buffalo St. head west

Pass over

Barton St

Barker St.

Smith St.

Mayhew St.

Willard St.

Harrison St. head

Stage

**Whittaker between Buffalo and Merchant on the east side of the street in the middle of the block, 19
North Whittaker**

Port O' Potties

Lions Park, current is enough

Transient Marina, Water St, use parks building/place port o potties, 2 each, 1 handicap

Whittaker St. West between Water & Mechanic, 2 each, 1 handicap

Whittaker St. East between Mechanic & Merchant, 2 each, 1 handicap

Dooley's will have 6 port o potties in front of the restaurant, 2 handicap, 2 hand sinks

8) Yes, signs will be needed for parking, however for the parade being the first annual, we are not sure what to expect, guidance on please.

9) Our committee is working on parking at St. Mary's for the floats after the parade to then celebrate at Dooley's with Pipers, Irish dancers, Irish music and food.

10) No

11) Not at this time

12) Yes, police

13) Yes

14) Yes

15) Yes

16) No

17) Yes

18) Merchandise

19) Yes

20) No

21) No

22) No

23) None at this time

24) TBD by city and Dooley's, if necessary Dooley's will provide

25)

St. Patrick's Parade

John Dooley <dooleyshouse310@gmail.com>

Thu 1/16/2020 9:46 PM

To: Lou O'Donnell IV <lodonnell@cityofnewbuffalo.org>; Dave Richards <manager@cityofnewbuffalo.org>

Cc: D Harvey <nbbeachclub@gmail.com>; Amy Fidler <afidler@cityofnewbuffalo.org>

Gentlemen,

Dave, I want to thank you for taking the time to meet with Dustin and myself today to discuss the details of the parade. After thinking about it Dooley's is honored to take full responsibility of The New Buffalo St. Patrick's Day Parade. We look forward to creating a celebration and starting a new tradition for years to come for people far and wide.

After all the excitement from last years party at Dooley's I definitely want to keep the party going. Dooley's is excited and up for the challenge. I've been organizing events for a long time and I love doing it. Dustin and I have teamed up to make this event one memorable party that people will never forget.

As members of this community we want to do our part to help New Buffalo create an event that will make the town proud. We will make sure that all the the i's are dotted and t's are crossed to ensure safety for all and that a good time is had by everyone. We will make sure that the proper channels are communicated to and all details are shared and any questions answered for full transparency.

Our production will ensure that people far and wide will have a memorable experience. Our goal is to make sure when people think of St. Patrick's Day Parades, they will think about New Buffalo just as they do with the Chicago and South-side Chicago Parades. We want them to remember us as a place to go for years to come when the river turns green, the bands start marching, the pipers start playing and the Leprechauns are dancing.

After the round table today, Dustin and I felt good about the dialog ensuring our compliance that what we were doing is on par with the City's Department Heads. We are asking for the City's help as much as possible to help us keep our costs effective.

As a result of such a large undertaking, Dustin and I formed a committee of local business owners and residents who are very active in the community as well as members of each of our staffs. We are renting offices at 19 N. Whitaker on the second floor. We have spent much of our time over the past several weeks organizing and utilizing a think tank ensuring all the details are identified, delegated, and followed up making sure that we represent New Buffalo at it's finest.

In conclusion we look forward to a positive response from the City Counsel so everyone can start celebrating this inaugural St. Patrick's Day Parade and Celebration.

Kind regards,

Dooley's and NBBC

RECV'D

OCT 23 2019

CITY OF NEW BUFFALO



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Special Event Application Form

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: ST MARY OF THE LAKE FAMILY FESTIVAL

Sponsoring Organization (if applicable): ST MARY OF THE LAKE KNIGHTS OF COLUMBUS COUNCIL 14366

Mailing/billing Address: [REDACTED]

City/State/ZIP Code: [REDACTED]

TIN: [REDACTED]

Contact Person(s): KEN PAZYSTUP, JEFF ROBERTS, FR. JOHN AMBROSE

Business Phone: [REDACTED]

E-mail Address(es): [REDACTED]

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: _____

THUR. MAY 21 (5-MIDNIGHT), FRI MAY 22 (NOON-MIDNIGHT), SAT MAY 23 (NOON-MIDNIGHT)
SUN MAY 24 (NOON-MIDNIGHT); MON MAY 25 (NOON-6PM)

2. Is there a requested alternative date(s)? [YES] [NO]

• If yes, please provide the alternative date(s): _____

3. Please describe the event(s): CARNIVAL (MIDWAY, RIDES, FOOD VENDORS), BEER TENT,
LIVE MUSIC, + DJ, GAMES, RAFFLE, (A FUND - RAISING EVENT)

4. What is the requested location(s) of the event(s): _____

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes ___ No ___

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)
8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.
10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

- 11. Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
- 12. Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
- 13. Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services.**
- 14. Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. **
- 15. Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services.***
- 16. Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities polices and has named you or your organization as a rider of a special event.
- 17. Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
- 18. Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
 - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
 - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

****Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**
*****DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

19. Will the event require Sanitation Services? If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.

20. Will the event require transportation services? If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.

21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties? If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.

22. Will alcoholic beverages be served as part of the event? If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.

MI Liquor Control Commission: www.michigan.gov/lara/0,4601,7-154-10570---,00.html
You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.

23. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.

24. The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.

The City of New Buffalo PROHIBITS any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo PROHIBITS tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature: Ken Przystup, GRAND KNIGHT COUNCIL 14366
Date 10/22/19
Applicant printed Name: KEN PRZYSTUP Date: 10/22/19

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Please note, **map(s) must be submitted with the Special Events & Festivals Application.**

City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available.**

Barricade Request: ^{NO} Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.

Cone Request: ^{NP} Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure PEDESTRIAN TRAFFIC CROSSES N. BERRIEN AND W. MERCHANT
(USE 12 TO MERCHANT) (N. BERRIEN TO N. CHICAGO ST)

Entertainment, dance, tent or stage. Mark locations on maps.

Event Command Post. Mark location on maps.

Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info

Portable toilet facilities. Mark locations on maps.

The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.

NA Parade. Mark beginning area, the route* (with arrows) and finish area on maps


NP Relay event. Indicate “hand-off” points and areas of participant equipment impact.

NA Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info

Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name: Kew Czajka Telephone: 

City of New Buffalo Review

Department	Reviewed – Recommend Approval	Reviewed – Recommend Denial	Reviewed – See Comments
City Manager	<i>[Signature]</i>		
City Clerk	<i>AF</i>		
Park Superintendent	<i>[Signature]</i>		
Street Superintendent	<i>[Signature]</i>		
Police Chief	<i>[Signature]</i>		
Fire Chief	<i>[Signature]</i>		
Other			

Comments

Post – Approval Follow-up

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ _____

Park fees received [YES] [NO] Amount \$ _____

Fees waived [YES] [NO] Reason: _____

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) _____

Date Insurance Policy Received _____ By _____

Additional Insurance endorsement provided, or policy language included [YES] [NO]

New Buffalo City Council Approval/Denial

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: _____

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: _____

Date: _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

- Copy to:**
- City Manager** _____
- City Clerk** _____
- Street Superintendent** _____
- Park Superintendent** _____
- Police Chief** _____
- Fire Chief** _____
- Other** _____

U.S. Hwy 12 Buffalo St.

ASB
Vetinary Hospital

St. Mary Church
Parking Lot

718 W. Buffalo St.

St. Mary of the Lake
Church

Dumpster

(10)
Port-a-
Johns

Tent

40' x 120' (Option 1)
BEEF TENT
40' x 120' (Option 2)
BEER TENT

mont tent

(Stage in tent)

St. Mary Church + School Parking

St. Mary Church
Open Field

Skerbeck Carnival
Midway, Rides

Grass

W. Merchant

Concrete
Barricades

704 W. Merchant St.

(3) port-a-johns

St. Mary of the Lake
School

Playground

N. Bernien St.

N. Harrison St.

N. Chicago St.

W. Mechanic St.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

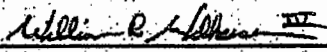
PRODUCER Haas & Wilkerson Insurance 4300 Shawnee Mission Parkway Fairway, KS 66205 913 432-4400	CONTACT NAME: _____
	PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____
INSURED: Skerbeck Entertainment Group Inc. PO Box 1070 Fennville, MI 49408	INSURER(S) AFFORDING COVERAGE INSURER A: ACE American Insurance Company NAIC # 22667
	INSURER B: _____
	INSURER C: _____
	INSURER D: _____
	INSURER E: _____
	INSURER F: _____

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		G24599474	04/01/2019	04/01/2020	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
						MED EXP (Any one person)	\$excluded
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$10,000,000
						PRODUCTS - COMP/OP AGG	\$2,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS	OTHER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured: The City of New Buffalo, including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers. Mary of the Lake Church, Bishop Paul Bradley, Dioc. of Kalamazoo.

CERTIFICATE HOLDER St. Mary of the Lake Catholic Church 718 W. Buffalo Street New Buffalo, MI 49117	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	--



Mr. Richards,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 84 complaints. Those include 3 accidents, 3 traffic arrests, 1 theft/larceny/fraud, 4 assaults, and 4 obstructing justice arrests.
- We have undertaken a project to ensure that all City computers and information systems are properly updated to help reduce the risk of cybercrime. This includes making sure all workstations have updated operating software and some revisions to our website.
- One complaint of note, a subject from Benton Harbor drove his vehicle off of Marquette Dr into the Galien River. Luckily no one was seriously injured, but alcohol and distracted driving were contributing factors.

Sincerely,

Rich Killips

Richard L Killips

Chief of Police

MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: January 23, 2020

Last month the Fire Department held the monthly Training meeting on January 16, 2020 and the business meeting on January 2, 2020. The Department had a total of 4 fire calls.

January 8, 2020



MONTHLY WATER REPORT FOR DECEMBER 2019

Total amount of water treated in month	12,616,000 gals.
Average daily pumpage in month	404,000 gals.
Maximum treated for one day	508,000 gals.
Minimum treated for one day	330,000 gals.
Backwash water used in month	162,000 gals.

COMPARISON BY MONTH AND YEAR

December	2019 (this year) consumption	12,616,000 gals.
December	2018 (last year) consumption	13,931,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 315 lbs. @ \$0.91/lb.	\$ 286.65
Fluoride used in month: 351 lbs. @ \$0.44/lb.	\$ 154.44
Aluminum sulfate used in month: 4,102 @ \$0.163/lb.	\$ 668.63
Total amount spent on chemicals	\$ 1,109.72
Total amount per million gallons	\$ 87.96

MAINTENANCE REPORT

1. Checked on Standby Power (Generators) for operations.
2. Had heater serviced & repaired @ Water Intake Plant.
3. Had lighting upgraded @ Water Treatment Plant.

DISTRIBUTION REPORT

1. Replaced old 3/4" meter pit assembly at 400 East Buffalo Street.
2. Read water meters & collected tie - downs for new meter pit installations.
3. Did staking for Miss Dig Systems.
4. Did on /offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Performed required testing on new 8" water main - North Drive and placed in service.

7. Worked on quarterly quality control for laboratory certification.
8. Did cleanup on North Drive watermain project. Phase 1 completed except for top soil work and asphalt replacement in spring.
9. Did cross connection inspections.
10. Checked fire hydrants for proper drainage.
11. Had water related meetings.
12. Finished Service Line Inventory Report & sent to EGLE.
13. Finished Lead & Copper Site Sampling plan & sent out to EGLE.
14. Finished Lab Certification Renewal Application & sent to EGLE.

FUEL REPORT

1. Gasoline consumed	94.9 gals.
2. Diesel fuel consumed	42.0 gals.
3. Total fuel consumed	136.9 gals.
4. Average per day	4.4 gals.

EQUIPMENT USAGE

Water Department Backhoe	9.0 hrs.
Street Department Backhoe	0.0 hrs.
Water Department Dump Truck	4.0 hrs.
Other	6.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

	* <u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson	55.0 T.M. 200.0 YTD	17.0 T.M. 40.0 YTD	0.0 T.M. 0.0 YTD	72.0 T.M. 240.0 YTD
Chris Huston	45.0 T.M. 192.0 YTD	16.0 T.M. 40.0 YTD	0.0 T.M. 92.0 YTD	61.0 T.M. 324.0 YTD
Robert Gruener	90.0 T.M. 200.0 YTD	11.75 T.M. 38.75 YTD	0.0 T.M. 5.0 YTD	101.75 T.M. 243.75 YTD
Jeff Johnson	48.0 T.M. 216.0 YTD	22.0 T.M. 40.0 YTD	0.0 T.M. 14.0 YTD	70.0 T.M. 270.0 YTD

*(T.M. = This Month YTD = Year-to-date)

Proposed Work For Month Of January 2020

1. Replacing 3/4" water service line @ 28 S. Townsend Street (freezing issues).
2. Clean-up and road maintenance issues on water projects.
3. Checking fire hydrants for proper drainage for winter season.
4. Performing cross connection inspections.

Respectfully submitted,



Kenneth A. Anderson
City of New Buffalo
Water Superintendent



January 13, 2020

To: Mayor and City Council

Happy New Year! I hope everyone's holidays were enjoyable.

I am extremely excited to announce we received the grant to replace the entire dune walk and add on an ADA walk as well! Work on this project will not start until fall of this year, as funding generally does not come through until June. Do to the fact that a huge portion of the dune walk has become unsafe, I will have to close down part of it this summer, so this grant couldn't have come at a better time. I'm really looking forward to getting this project off the ground, and can't wait to see what the finished walk looks like.

The recruiting process for lifeguards has begun for the 2020 season. New fliers are being printed, and I will be getting ads placed on the city's website, Facebook page, and Indeed, in hopes of recruiting more guards for the 2020 season.

The marina office has received a much needed update. We repainted, installed a new laminate floor, and purchased all new furniture, it really looks like an entirely new office. I am also getting the bathrooms repainted and new showers installed, as they have all started to leak and just create a huge mess in the bathrooms.

The docks have also been pulled for winter. Come spring the pilings will be extended so the docks are level with the bulkhead. I have been getting pricing on having the docks repainted and any necessary repairs made as well. I am keeping my fingers crossed that the water levels don't rise too much higher.

My biggest concern is still our beach. Without our usual shelf ice to protect the beach, every storm that comes in continues to batter our already damaged beach. Right now our beach has become considerably smaller, as we have lost at least 20 feet of frontage. High water levels continue to damage the parking lot and river walk area, as well as dump tons of debris on the beach and harbor area. I will continue to monitor the situation, and clean up things as best I can until spring arrives and we can undertake the task of getting things ready for summer.

Routine maintenance and garbage removal continue at the rest of the city parks.

Respectfully submitted,

Kristen D'Amico
Parks Director



To: Mayor O'Donnell and Council
Re: Treasurer's Monthly Report
Date: January 17, 2020

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
 - Grand River Construction (Bridge Rehabilitation)
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil
Treasurer

User: KATE

BANK CODE: POOL CHECK DATE: 01/15/2020 INVOICE PAY DATE FROM 01/14/2020 TO 01/14/2020

DB: New Buffalo

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
01/15/2020	POOL	0000039757	2862	ABONMARCHE CONSULTANTS INC	13,936.00	4
01/15/2020	POOL	0000039758	3490	AMERICAN SAFETY & FIRST AID	66.89	2
01/15/2020	POOL	0000039759	4501	AMY FIDLER	41.96	1
01/15/2020	POOL	0000039760	2038	ANDERSON, KENNETH	50.00	1
01/15/2020	POOL	0000039761	4621	APEX SOFTWARE	235.00	1
01/15/2020	POOL	0000039762	3608	ART & IMAGE	80.00	1
01/15/2020	POOL	0000039763	1083	AT&T	722.51	5
01/15/2020	POOL	0000039764	4120	BERRIEN CO DRAIN COMMISSION	77,542.06	1
01/15/2020	POOL	0000039765	3902	BIG C LUMBER	43.72	1
01/15/2020	POOL	0000039766	4464	BILLINGSLEA, PAUL	100.00	1
01/15/2020	POOL	0000039767	4780	BLAC-RAC MANUFACTURING INC.	583.99	1
01/15/2020	POOL	0000039768	4298	BOLTON, JOSHUA	50.00	1
01/15/2020	POOL	0000039769	4534	CDW GOVERNMENT	3,468.87	3
01/15/2020	POOL	0000039770	4712	CHARLES NICHOLAS CURCIO	2,590.50	1
01/15/2020	POOL	0000039771	3469	CLUSTER, MICHAEL	50.00	1
01/15/2020	POOL	0000039772	3552	COMCAST	1,178.72	3
01/15/2020	POOL	0000039773	4077	CUMMINS BRIDGEWAY	108.44	1
01/15/2020	POOL	0000039774	3231	D & D MECHANICAL	432.00	1
01/15/2020	POOL	0000039775	4462	D'AMICO KRISTEN	50.00	1
01/15/2020	POOL	0000039776	4911	DUNELAND CUSTOM REPAIR CENTER	704.38	1
01/15/2020	POOL	0000039777	4068	ELAN CORP. PAYMENT SYSTEMS	2,025.10	1
01/15/2020	POOL	0000039778	4779	EMERGENCY VEHICLES PLUS	125.00	1
01/15/2020	POOL	0000039779	1047	ETNA SUPPLY COMPANY	2,178.59	5
01/15/2020	POOL	0000039780	3537	EXIT 4 STORAGE	95.85	1
01/15/2020	POOL	0000039781	4429	FERGUSON WATER WORKS	3,712.00	2
01/15/2020	POOL	0000039782	1055	FRANKLIN PEST CONTROL	247.00	1
01/15/2020	POOL	0000039783	4781	GRIFFIN, NANCY	162.96	1
01/15/2020	POOL	0000039784	1058	GRSD SEWER AUTHORITY	87,705.00	2
01/15/2020	POOL	0000039785	3529	GRUENER, ROBERT	50.00	1
01/15/2020	POOL	0000039786	1059	HACH COMPANY	528.63	2
01/15/2020	POOL	0000039787	4471	HORIZON AWNING LLC	1,650.00	1
01/15/2020	POOL	0000039788	3678	HUSTON, CHRISTOPHER	50.00	1
01/15/2020	POOL	0000039789	2963	IDEXX DISTRIBUTION CORP	579.08	1
01/15/2020	POOL	0000039790	1073	INDIANA MICHIGAN POWER	3,272.12	5
01/15/2020	POOL	0000039791	4693	J P GILLEN & ASSOCIATES	2,325.00	1
01/15/2020	POOL	0000039792	2951	JACK KENNEDY	60.00	1
01/15/2020	POOL	0000039793	4554	JOSEPH, MARK	54.00	1
01/15/2020	POOL	0000039794	2944	LAKELAND HEALTHCARE	144.23	2
01/15/2020	POOL	0000039795	4206	LAKESHORE RECYCLING & DISPOSAL LLC	21,701.60	2
01/15/2020	POOL	0000039796	4603	LAUER, ROXANNE	54.00	1
01/15/2020	POOL	0000039797	4444	MCCOLLUM, WILLIAM	54.00	1
01/15/2020	POOL	0000039798	3382	MEDIC 1	8,750.50	1
01/15/2020	POOL	0000039799	3524	MENARDS	1,111.66	4
01/15/2020	POOL	0000039800	4062	MICHIGAN STATE POLICE	86.50	1
01/15/2020	POOL	0000039801	1085	MODEL COVERALL	3,567.96	9
01/15/2020	POOL	0000039802	4619	MOST DEPENDABLE FOUNTAINS, INC.	4,150.00	1
01/15/2020	POOL	0000039803	1113	NEW BUFFALO AREA SCHOOLS	1,356.17	1
01/15/2020	POOL	0000039804	4498	NEW BUFFALO HARDWARE	247.31	13
01/15/2020	POOL	0000039805	4498	NEW BUFFALO HARDWARE	319.01	13
01/15/2020	POOL	0000039806	4498	NEW BUFFALO HARDWARE	21.71	2
01/15/2020	POOL	0000039807	2032	NEW BUFFALO TOWNSHIP	35.02	1
01/15/2020	POOL	0000039808	4550	OCCUSCREEN, LLC	186.00	1
01/15/2020	POOL	0000039809	3635	OSCAR'S PRINTING & COPY CENTER	53.00	1
01/15/2020	POOL	0000039810	3519	PAJAY INC	13,152.50	5
01/15/2020	POOL	0000039811	1100	PARRETT COMPANY	57.46	1
01/15/2020	POOL	0000039812	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
01/15/2020	POOL	0000039813	3739	PRAXAIR DISTRIBUTION INC	83.25	1
01/15/2020	POOL	0000039814	4684	PRIDE THE PORTABLE TOILET COMPANY	705.00	5

User: KATE

BANK CODE: POOL CHECK DATE: 01/15/2020 INVOICE PAY DATE FROM 01/14/2020 TO 01/14/2020

DB: New Buffalo

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
01/15/2020	POOL	00000039815	2806	PRINTING SYSTEMS	165.81	1
01/15/2020	POOL	00000039816	2065	RIDGE AUTO PARTS	539.93	13
01/15/2020	POOL	00000039817	2065	RIDGE AUTO PARTS	130.84	2
01/15/2020	POOL	00000039818	3944	ROLLING PRAIRIE EXCAVATING	700.00	1
01/15/2020	POOL	00000039819	3061	RS TECHNICAL SERVICES INC	3,787.23	1
01/15/2020	POOL	00000039820	4703	SAFEBUILT LLC	2,011.50	3
01/15/2020	POOL	00000039821	3489	SCHRADER'S DRAIN CLEANING	585.00	3
01/15/2020	POOL	00000039822	2374	SEIFERT'S FARM SUPPLY	3.00	1
01/15/2020	POOL	00000039823	1084	SEMCO ENERGY GAS CO.	2,467.85	3
01/15/2020	POOL	00000039824	3302	SHAFFNER TIRE	63.00	1
01/15/2020	POOL	00000039825	3199	SITTIG ASSESSMENT SERVICES LLC	2,080.00	1
01/15/2020	POOL	00000039826	2792	SMITH INC KENNETH	3,250.00	1
01/15/2020	POOL	00000039827	3156	STAPLES	288.45	1
01/15/2020	POOL	00000039828	4186	STAR UNIFORMS	734.00	2
01/15/2020	POOL	00000039829	3497	STATE OF MICHIGAN DEQ	2,737.02	1
01/15/2020	POOL	00000039830	3861	STOCK & FIELD	34.99	1
01/15/2020	POOL	00000039831	4725	STONEBURNER, DONALD H.	27.00	1
01/15/2020	POOL	00000039832	2467	TELE-RAD INC	811.80	2
01/15/2020	POOL	00000039833	4014	THE NEWS DISPATCH	362.25	1
01/15/2020	POOL	00000039834	2844	THREE OAKS FORD	564.31	4
01/15/2020	POOL	00000039835	4435	THUN VANESSA	60.00	1
01/15/2020	POOL	00000039836	4698	US BANK EQUIPMENT FINANCE	239.68	1
01/15/2020	POOL	00000039837	2969	USA BLUEBOOK	618.13	1
01/15/2020	POOL	00000039838	3922	VERIZON WIRELESS	468.06	1
01/15/2020	POOL	00000039839	4350	VERSAW EARTHWORKS LLC	1,320.00	1
01/15/2020	POOL	00000039840	4505	WELLS FARGO VENDOR FIN SERV	1,191.58	1
01/15/2020	POOL	00000039841	4539	WESTERGREN, JULIE	60.00	1
01/15/2020	POOL	00000039842	3614	WORKING WELL	90.00	1

Num Checks: 86

Num Stubs: 0

Num Invoices: 179

Total Amount: 290,583.68



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO
Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

REC'D
DEC 13 2019
CITY OF NEW BUFFALO

INVOICE

No. 128834
12/09/2019

ENTERED
DEC 27 2019
City of New Buffalo

19-0242 2019 New Buffalo Street Resurfacing
Project Manager: Munawar Azam *MA*

Professional services completed through 11/30/19:

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
100 Street Assessment	\$5,500.00	\$5,500.00	\$0.00	\$0.00
150 Design Phase	\$35,800.00	\$35,800.00	\$0.00	\$0.00
540 Bidding	\$3,200.00	\$3,200.00	\$0.00	\$0.00
700 Construction Administration	\$55,950.00	\$49,870.00	\$3,282.50	\$2,797.50
Totals:	\$100,450.00	\$94,370.00	\$3,282.50	\$2,797.50

Invoice Amount

\$3,282.50

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

[Handwritten signature]
12/12/19



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO
Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

ENTERED
DEC 27 2019
City of New Buffalo

INVOICE

No. 128920
12/13/2019

18-0097 City of New Buffalo - Engineer of Record
Project Manager: Anthony C. McGhee

Tom

Performance of Engineer of Record Services - Site Plan Review and Project Scoping Services

Invoice Amount

\$750.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

OK
12/21/19



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: David Richards
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 128962
12/23/2019

19-1644 N. Whitaker Sanitary Service Extension

Project Manager: Charles W Thompson

Professional services completed through 12/15/19.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Feasibility and Estimate	\$2,300.00	\$0.00	\$1,600.00	\$700.00
250 Topo	\$1,800.00	\$0.00	\$1,800.00	\$0.00
450 Permitting	\$2,000.00	\$0.00	\$0.00	\$2,000.00
500 Final Design	\$5,900.00	\$0.00	\$0.00	\$5,900.00
Totals:	\$12,000.00	\$0.00	\$3,400.00	\$8,600.00
			Invoice Amount	\$3,400.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to: **Abonmarche Consultants, Inc.**
750 Lincoln Way East
South Bend, IN 46601

REMITTANCE
COPY



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO
Attn: Dave Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

ENTERED
JAN 10 2020

REC'D
DEC 26 2019
CITY OF NEW BUFFALO

INVOICE

No. 128996
12/24/2019

105-670-818.2

19-1216 Waterfront Master Plan
Project Manager: Michael J Huber

Professional services completed through 12/15/19, including facilitating steering committee meetings and development and launch of survey, facilitation of Design Charette #1.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Engineering Design	\$23,500.00	\$6,000.00	\$0.00	\$17,500.00
420 Master Planning & Community Engagement	\$35,000.00	\$6,500.00	\$7,500.00	\$21,000.00
Totals:	\$58,500.00	\$12,500.00	\$7,500.00	\$38,500.00

Invoice Amount

\$7,500.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

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Please remit to: Abonmarche Consultants, Inc.
750 Lincoln Way East
South Bend, IN 46601

[Handwritten signature]
12/31/19



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO
Attn: David Richards, City Manager
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

ENTERED
JAN 15 2020
City of New Buffalo

INVOICE
No. 129147
01/08/2020

19-0516 Sewer Improvements & Investigation

Project Manager: Christopher J. Cook *CJC*

Professional services through December 31, 2019

GRSD Coordination, Review Flow Data, Correspondence to GRSD - \$ 1,786.00
Field Investigation/Preliminary Design -South Cove Issues - \$ 500.00

Invoice Amount \$2,286.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

[Handwritten signature]
1/13/2020

RECVD

JAN 15 2020



CITY OF NEW BUFFALO

Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

ENTERED

JAN 15 2020

City of New Buffalo

INVOICE

No. 129194
01/10/2020

19-0242 2019 New Buffalo Street Resurfacing

Project Manager: Munawar Azam

Professional services completed through 12/31/19:

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
100 Street Assessment	\$5,500.00	\$5,500.00	\$0.00	\$0.00
150 Design Phase	\$35,800.00	\$35,800.00	\$0.00	\$0.00
540 Bidding	\$3,200.00	\$3,200.00	\$0.00	\$0.00
700 Construction Administration	\$55,950.00	\$53,152.50	\$1,297.50	\$1,500.00
Totals:	\$100,450.00	\$97,652.50	\$1,297.50	\$1,500.00

Invoice Amount

\$1,297.50

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to Abonmarche Consultants, Inc.
PO Box 1088
Benton Harbor, MI 49023

CLF

THE CURCIO LAW FIRM

622 E. Savidge Street, Suite 108 Spring Lake,
Michigan 49456

ENTERED
JAN 10 2020
City of New Buffalo

INVOICE

Invoice # 135
Date: 01/01/2020
Due Upon Receipt

City of New Buffalo
224 West Buffalo Street
New Buffalo, MI 49117

7-00001-NB - General
7-00029-NB - New Buffalo v Roger's Wreckers

Current Invoice

Invoice Number	Services Commencing	Services Through	Balance Due
135	12/1/19	12/31/19	\$2,590.50



A handwritten signature, possibly 'JL', is written over a date '1/2/20'. The signature and date are written in black ink.

December 9, 2019

PARTIAL PAYMENT REQUEST NO. 3 For Work Completed Through 12/09/2019

OWNER	CONTRACTOR
City of New Buffalo 224 W. Buffalo St. New Buffalo, MI 49117	Grand River Construction, Inc. 5025 40 th Ave Hudsonville, MI 49426

RE: City of New Buffalo
Whittaker Street Bridge Rehabilitation
ACI Project No.: 18-1481

Original Contract Amount	\$	469,972.00
Change Orders	\$	9,400.00
Current Contract Amount	\$	479,372.00
Work Completed	\$	439,222.98
Retainage	\$	0.00
Amount Earned	\$	439,222.98
Less Previous Payments	\$	390,045.60
Amount Due Contractor This Payment	\$	49,177.38

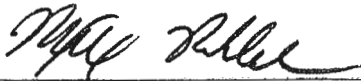
Handwritten:
- 20,000.00 - less retainage
29,177.38 owed per Max
12/19/19

RECOMMENDED BY: Contractor
Mark Price
Digitally signed by Mark Price
DN: c=US, o=State of Michigan,
email=mprice@grandriverconstruction.com,
cn=Mark Price
Date: 2019.12.10 07:27:55 -05'00'

Mark Price (Grand River Construction)

Date

RECOMMENDED BY: Engineer

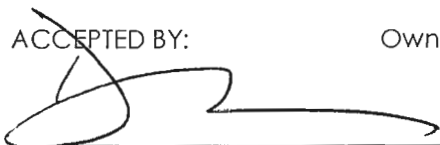


Maxwell R. Rehlander, PE (Abonmarche)

Handwritten: 12/9/2019

Date

ACCEPTED BY: Owner



David Richards (New Buffalo)

Handwritten: 12/17/19

Date

*Note: 25% of the Mobilization Item bid price (\$20,000) is being held for Retainage.



Construction Pay Estimate Report

Abonmarche Consultants, Inc.

12/9/2019 1:17 PM

FieldManager 5.3c

Contract: _18-1481, Whittaker Street Bridge Rehabilitation

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
12/09/2019	3	Lucas Grosse	Semi-Monthly	No		9/3/2019
Prime Contractor Grand River Construction, Inc.				Managing Office Abonmarche Consultants, Inc.		
Comments						

Item Usage Summary

Item Description	Item Code	Prop. Line	Project	Category	Project Line No.	Item Type	Mod. No.	Quantity	Dollar Amount
_ Substructure Conc.	7067020	0005	18-1481	001	0025	00	000	6.000	\$3,000.00
_ Sika Wrap Hex 103C-2X Roll (25" x 150')	7067050	0010	18-1481	001	0050	00	000	1.000	\$16,000.00
Curb and Gutter, Conc, Det C6	8020025	0014	18-1481	001	0070	00	000	40.000	\$2,400.00
Cold Milling HMA Surface	5010002	0017	18-1481	001	0085	00	000	86.670	\$1,733.40
HMA, 5E3 Top Course	5010057	0019	18-1481	001	0095	00	000	40.530	\$4,701.48
Guardrail, Rem	2040035	0023	18-1481	001	0115	00	000	0.500	\$2.50
_ Slope Paving Conc. Removal	8137011	0028	18-1481	001	0140	00	000	39.700	\$3,970.00
_ Slope Paving Conc. Panel	8137011	0029	18-1481	001	0145	00	000	79.700	\$7,970.00
_ Tree Clearing	2047051	0034	18-1481	001	0166	SA	001	1.000	\$9,400.00

Total Estimated Item Payment: \$49,177.38

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
18-1481, Whittaker Street Bridge Rehabilitation	0003	\$49,177.38	\$0.00	\$49,177.38
Voucher Total:				\$49,177.38

Summary

Current Voucher Total:	\$49,177.38	Earnings to date:	\$439,222.98
-Current Retainage:	\$0.00	- Retainage to date:	\$0.00
-Current Liquidated Damages:	\$0.00	- Liquidated Damages to date:	\$0.00
-Current Adjustments:	\$0.00	- Adjustments to date:	\$0.00
Total Estimated Payment:	\$49,177.38	Net Earnings to date:	\$439,222.98
		- Payments to date:	\$390,045.60
		Net Earnings this period:	\$49,177.38



Construction Pay Estimate Amount Balance Report

Estimate: 3

12/9/2019 1:17 PM

FieldManager 5.3c

Abonmarche Consultants, Inc.

Contract: _18-1481, Whittaker Street Bridge Rehabilitation

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Mobilization, Max \$80,000	1500001	0001	18-1481	001	1.000		0.750	0.750	75%	80,000.00000	\$60,000.00
_ Maintenance of Traffic	8127051	0002	18-1481	001	1.000		1.000	1.000	100%	67,542.00000	\$67,542.00
_ Clearing (Vegetation)	2047011	0003	18-1481	001	78.000		78.000	78.000	100%	160.00000	\$12,480.00
_ Handrail Sleeve	7067050	0004	18-1481	001	4.000		4.000	4.000	100%	500.00000	\$2,000.00
_ Substructure Conc.	7067020	0005	18-1481	001	104.000	6.000	110.000	110.000	106%	500.00000	\$55,000.00
Hand Chipping, Other Than Deck	7120007	0006	18-1481	001	67.000		22.800	22.800	34%	400.00000	\$9,120.00
_ Patching Conc.	7127020	0007	18-1481	001	67.000		22.800	22.800	34%	300.00000	\$6,840.00
Conc Surface Coating	7100011	0008	18-1481	001	86.000		86.000	86.000	100%	40.00000	\$3,440.00
_ Pressure Injection, Crack Seal	7067001	0009	18-1481	001	2.000		0.000			300.00000	
_ Sika Wrap Hex 103C-2X Roll (25" x 150')	7067050	0010	18-1481	001	1.000	1.000	1.000	1.000	100%	16,000.00000	\$16,000.00
_ Conc. Remove	2047011	0011	18-1481	001	55.000		55.000	55.000	100%	50.00000	\$2,750.00
_ Sidewalk Conc, 4 inch	8017011	0012	18-1481	001	35.000		34.000	34.000	97%	60.00000	\$2,040.00
_ Curb Conc.	8027001	0013	18-1481	001	20.000		0.000			40.00000	
Curb and Gutter, Conc, Det C6	8020025	0014	18-1481	001	20.000	40.000	60.000	60.000	300%	60.00000	\$3,600.00
_ Hand Chipping, Top Deck	7127020	0015	18-1481	001	10.000		6.800	6.800	68%	200.00000	\$1,360.00
_ Conc. Patching Top Deck	7127020	0016	18-1481	001	10.000		6.800	6.800	68%	200.00000	\$1,360.00
Cold Milling HMA Surface	5010002	0017	18-1481	001	1,765.000	86.670	1,851.670	1,851.670	105%	20.00000	\$37,033.40
HMA, 4E3 Leveling Course	5010051	0018	18-1481	001	150.000		130.300	130.300	87%	112.00000	\$14,593.60
HMA, 5E3 Top Course	5010057	0019	18-1481	001	150.000	40.530	190.530	190.530	127%	116.00000	\$22,101.48
_ Water Proofing Membrane	7107010	0020	18-1481	001	5,545.000		5,545.000	5,545.000	100%	5.00000	\$27,725.00
Expansion Joint Device	7060050	0021	18-1481	001	37.000		37.000	37.000	100%	500.00000	\$18,500.00
Pavt Mrkg, Thermopl, 4 inch, Yellow	8110196	0022	18-1481	001	1,270.000		0.000			2.00000	
Guardrail, Rem	2040035	0023	18-1481	001	689.000	0.500	689.500	689.500	100%	5.00000	\$3,447.50
Guardrail, Type B	8070000	0024	18-1481	001	385.000		375.000	375.000	97%	20.00000	\$7,500.00
Guardrail Anch, Bridge, Det T3	8070024	0025	18-1481	001	4.000		4.000	4.000	100%	1,600.00000	\$6,400.00

Contract: _18-1481

Estimate: 3

Page 1 of 2

*Note: 25% of the Mobilization Item bid price (\$20,000) is being held for Retainage.



Construction Pay Estimate Amount Balance Report

Estimate: 3

12/9/2019 1:17 PM

FieldManager 5.3c

Abonmarche Consultants, Inc.

Item Description	Item Code	Prop. Line	Project	Category	Authorized Quantity	Quantity This Estimate	Qty. Paid To Date	Total Qty. Placed	% Cpt	Unit Price	Dollar Amt. Paid To Date
Guardrail Approach Terminal, Type 2B	8070042	0026	18-1481	001	2.000		2.000	2.000	100%	2,275.00000	\$4,550.00
Guardrail Departing Terminal, Type B	8070050	0027	18-1481	001	2.000		2.000	2.000	100%	500.00000	\$1,000.00
_ Slope Paving Conc. Removal	8137011	0028	18-1481	001	46.000	39.700	85.700	85.700	186%	100.00000	\$8,570.00
_ Slope Paving Conc. Panel	8137011	0029	18-1481	001	46.000	79.700	125.700	125.700	273%	100.00000	\$12,570.00
_ Repair Slope Paving Conc. Settlement	8137011	0030	18-1481	001	8.000		0.000			200.00000	
Riprap, Heavy	8130005	0031	18-1481	001	100.000		100.000	100.000	100%	210.00000	\$21,000.00
_ Bridge Railing Parapet Post, Hand Chipping	7107020	0032	18-1481	001	10.000		2.600	2.600	26%	250.00000	\$650.00
_ Bridge Railing Parapet Post, Patching Concrete	7107020	0033	18-1481	001	10.000		2.600	2.600	26%	250.00000	\$650.00
_ Tree Clearing	2047051	0034	18-1481	001	1.000	1.000	1.000	1.000	100%	9,400.00000	\$9,400.00
Percentage of Contract Completed(curr): 92%							Total Amount Paid This Estimate:		\$49,177.38		
(total paid to date / total of all authorized work)							Total Amount Paid To Date:		\$439,222.98		

INVOICE GL DISTRIBUTION REPORT
POST DATES 12/11/2019 - 01/14/2020
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000							
101-000-214.000	01/07/20	ANDREW CACHEY	REIMB--TOWNSHIP WATER BILL PAID AT	01082020	01/07/20	93.15	39754
						<u>93.15</u>	
Total For Dept 000							
Dept 215 CLERK							
101-215-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20	121919	01/14/20	3,826.39	39745
101-215-903.000	09/29/19	THE NEWS DISPATCH	EMPLOYMENT ADD/GEN GOV/CLERK/STREET	60047749-1	01/14/20	120.75	39833
101-215-942.000	12/09/19	CDW GOVERNMENT	PRINTING EQUIPMENT/CLERK/GEN GOV	WBF7302	01/14/20	356.24	39769
						<u>4,303.38</u>	
Total For Dept 215 CLERK							
Dept 247 BOARD OF REVIEW							
101-247-818.000	12/11/19	JACK KENNEDY	BOARD OF REVIEW/KENNEDY/DEC.2019	12/11/19	01/14/20	60.00	39792
101-247-818.000	12/11/19	THUN VANESSA	BOARD OF REVIEW/THUN/DEC. 2019	101247818.0	01/14/20	60.00	39835
101-247-818.000	12/11/19	WESTERGREN, JULIE	BOARD OF REVIEW/WESTERGREN/DEC.2019	12/11/19	01/14/20	60.00	39841
						<u>180.00</u>	
Total For Dept 247 BOARD OF REVIEW							
Dept 253 TREASURER							
101-253-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20	121919	01/14/20	1,243.57	39745
101-253-801.000	12/11/19	MMTA	INSTITUTE REGISTRATION FEE	2101	01/14/20	600.00	39736
101-253-831.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARC PMT/12/1/019	12/01/19	01/14/20	209.00	39777
						<u>2,052.57</u>	
Total For Dept 253 TREASURER							
Dept 257 ASSESSOR							
101-257-818.000	12/23/19	SITTIG ASSESSMENT SERVICES LLC	OCTOBER SERVICES NOT PAID	122619	12/23/19	2,080.00	39750
101-257-818.000	12/28/19	APEX SOFTWARE	RENEW SKETCHING SOFTWARE/ASSESSOR	307988	01/14/20	235.00	39761
101-257-818.000	12/01/19	SITTIG ASSESSMENT SERVICES LLC	DECEMBER 2019 SERVICES/ASSESSOR	12/1/19	01/14/20	2,080.00	39825
						<u>4,395.00</u>	
Total For Dept 257 ASSESSOR							
Dept 266 ATTORNEY							
101-266-826.300	01/10/20	CHARLES NICHOLAS CURCIO	GENERAL MUNICIPAL	135	01/14/20	2,590.50	39770
						<u>2,590.50</u>	
Total For Dept 266 ATTORNEY							
Dept 276 CEMETERY							
101-276-969.000	01/01/20	PINE GROVE CEMETERY AUTHORITY	CEMETERY CONTRIBUTION JANUARY 2020	1/01/20	01/15/20	2,500.00	39812
						<u>2,500.00</u>	
Total For Dept 276 CEMETERY							
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20	121919	01/14/20	4,769.18	39745
101-298-728.000	12/09/19	NEW BUFFALO HARDWARE	OFFICE SUPPLIES/GEN GOV	A121464	01/14/20	9.79	39804
101-298-728.000	12/05/19	STAPLES	OFFICE SUPPLIES/GEN GOV	6035517820074317	01/14/20	288.45	39827
101-298-751.000	12/01/19	NEW BUFFALO AREA SCHOOLS	NBAS GAS/POLICE/WATER/PARK/STREET/G	456	01/14/20	3.34	39803
101-298-756.000	12/06/19	ART & IMAGE	FOR SALE SIGN/GEN GOV	2585	01/14/20	80.00	39762
101-298-756.000	11/22/19	AMERICAN SAFETY & FIRST AID	SAFETY SUPPLIES/GEN GOV	7.07957	01/14/20	51.46	39758
101-298-756.000	12/27/19	AMY FIDLER	SUPPLIES FOR ELEM SCH VISIT TO CITY	122719	01/14/20	41.96	39759
101-298-756.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARC PMT/12/1/019	12/01/19	01/14/20	132.50	39777
101-298-818.000	12/11/19	PRZYSTUP, KEN	PAYMENT FOR SERVICES AT CITY HALL 1	121319	01/14/20	100.00	39742
101-298-818.000	12/31/19	OCCUSCREEN, LLC	NEW HIRE CRIMINAL SEARCH/GEN GOV/BO	145214	01/14/20	105.00	39808
101-298-818.200	12/27/19	ABONMARCHE CONSULTANTS INC	ENG OF RECORD SERVICES--SITE PLAN R	128920	01/14/20	750.00	39757
101-298-854.000	12/10/19	J P GILLEN & ASSOCIATES	TECH SUPPORT/MAINTENANCE/GEN GOV	1448	01/14/20	2,325.00	39791
101-298-903.000	09/29/19	THE NEWS DISPATCH	EMPLOYMENT ADD/GEN GOV/CLERK/STREET	60047749-1	01/14/20	120.75	39833
101-298-920.000	11/26/19	SEMCO ENERGY GAS CO.	SEMCO/GEN GOV/POLICE	0152517.500	01/14/20	222.27	39823
101-298-920.000	12/04/19	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/12/4/19-1/6	04342433929-3	01/14/20	554.76	39790
101-298-931.000	12/13/19	MODEL COVERALL	BUILDING SUPPLIES/GEN GOV	0865287	01/14/20	289.47	39801
101-298-931.000	12/27/19	MODEL COVERALL	BUILDING SUPPLIES/GEN GOV	0867983	01/14/20	1,086.44	39801
101-298-932.000	12/11/19	NEW BUFFALO HARDWARE	GROUNDS REPAIR/GEN GOV	A121717	01/14/20	12.73	39805

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 298 GENERAL GOVERNMENT							
101-298-942.000	12/18/19	CDW GOVERNMENT	NEW COMPUTER DEPT CLERK/GEN GOV	WDP7581	01/14/20	929.33	39769
101-298-943.000	12/10/19	ADAMS REMCO INC	COPIER RENTAL/GEN GOV	INV156676	01/14/20	377.23	39741
101-298-943.000	12/30/19	US BANK EQUIPMENT FINANCE	COPIER RENTAL/GEN GOV	12/30/19	01/14/20	251.66	39743
101-298-943.000	12/12/19	PITNEY BOWES INC	COPIER RENTAL/GEN GOV	1014547220	01/14/20	180.00	39749
101-298-943.000	01/03/20	US BANK EQUIPMENT FINANCE	EQUIPMENT RENTAL/GEN GOV	403959729	01/14/20	239.68	39836
Total For Dept 298 GENERAL GOVERNMENT						12,921.00	
Dept 305 POLICE							
101-305-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN JAN	122019	01/14/20	1,409.26	39744
101-305-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20	121919	01/14/20	7,618.24	39745
101-305-722.000	12/22/19	LAKELAND HEALTHCARE	LAB TESTING/GRIMMETT/POLICE	800081655	01/14/20	44.00	39794
101-305-751.000	12/01/19	NEW BUFFALO AREA SCHOOLS	NBAS GAS/POLICE/WATER/PARK/STREET/G	456	01/14/20	710.71	39803
101-305-756.000	12/26/19	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/POLICE	7.08151-IN	01/14/20	15.43	39758
101-305-767.000	12/04/19	NEW BUFFALO HARDWARE	SMALL TOOLS/POLICE	A1201869	01/14/20	9.79	39804
101-305-768.000	11/25/19	STAR UNIFORMS	UNIFORM MODIFICATIONS/POLICE	190396	01/14/20	30.00	39828
101-305-768.000	12/27/19	STAR UNIFORMS	UNIFORMS/POLICE	190990	01/14/20	704.00	39828
101-305-801.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	35.00	39777
101-305-818.000	01/01/20	MICHIGAN STATE POLICE	LIVESCAN/ECHALES, STARK/POLICE	551553871	01/14/20	86.50	39800
101-305-831.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	190.00	39777
101-305-851.000	12/16/19	TELE-RAD INC	RADIO MAINTENANCE/POLICE	895798	01/14/20	316.80	39832
101-305-853.000	01/01/20	CLUSTER, MICHAEL	PHONE STIPEND/CLUSTER/01/01/20	01/01/20	01/14/20	50.00	39771
101-305-853.000	12/01/19	CLUSTER, MICHAEL	PHONE STIPEND/12/1/19/CLUSTER	12/1/19	12/10/19	50.00	39652
101-305-853.000	01/03/20	VERIZON WIRELESS	VERIZON/POLICE/PARK/STREET/11/24/19	9844848301	01/14/20	296.02	39838
101-305-903.000	12/02/19	OSCAR'S PRINTING & COPY CENTRE	BUISNESS CARDS/ORDINANCE ENFORCEMEN	118266	01/14/20	53.00	39809
101-305-920.000	11/26/19	SEMCO ENERGY GAS CO.	SEMCO/GEN GOV/POLICE	0152517.500	01/14/20	222.27	39823
101-305-920.000	12/04/19	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/12/4/19-1/6	04342433929-3	01/14/20	554.76	39790
101-305-931.000	12/13/19	MODEL COVERALL	BUILDING SUPPLIES/POLICE	0865288	01/14/20	129.70	39801
101-305-931.000	12/27/19	MODEL COVERALL	BUILDING SUPPLIES/POLICE	0867984	01/14/20	579.12	39801
101-305-934.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	47.44	39777
101-305-939.000	12/11/19	RIDGE AUTO PARTS	VEHICLE REPAIR/POLICE	409777	01/14/20	123.07	39817
101-305-939.000	12/10/19	SHAFFNER TIRE	VEHICLE REPAIR/POLICE	0014116	01/14/20	63.00	39824
101-305-939.000	12/06/19	THREE OAKS FORD	VEHICLE REPAIR/POLICE	64211	01/14/20	408.55	39834
101-305-939.000	12/11/19	BLAC-RAC MANUFACTURING INC.	VEHICLE REPAIR/POLICE	4593	01/14/20	583.99	39767
101-305-939.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	195.73	39777
101-305-943.000	12/15/19	PARRETT COMPANY	EQUIPMENT RENTAL/POLICE	50027	01/14/20	57.46	39811
101-305-979.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	228.49	39777
Total For Dept 305 POLICE						14,812.33	
Dept 336 FIRE							
101-336-751.000	12/01/19	NEW BUFFALO AREA SCHOOLS	NBAS GAS/POLICE/WATER/PARK/STREET/G	456	01/14/20	3.34	39803
101-336-853.000	01/01/20	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON, CHRIS	01/01/20	01/14/20	50.00	39788
101-336-920.000	12/11/19	COMCAST	COMCAST/FIRE/12/13/19-1/12/20	8771402550012122	01/14/20	197.04	39737
101-336-920.000	11/25/19	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER	11/25/2019	01/14/20	229.29	39823
101-336-920.000	01/13/20	COMCAST	COMCAST/FIRE	877402550012122-	01/14/20	201.32	39772
101-336-920.000	12/04/19	INDIANA MICHIGAN POWER	ELECTRIC/FIRE	04031410105-3	01/14/20	207.27	39790
101-336-932.000	01/09/20	FRANKLIN PEST CONTROL	YEARLY FEE FOR PEST CONTROL/35 N. H.	60065720	01/14/20	247.00	39782
101-336-939.000	12/06/19	RIDGE AUTO PARTS	VEHICLE REPAIR/FIRE	409533	01/14/20	2.90	39816
101-336-939.000	12/06/19	RIDGE AUTO PARTS	VEHICLE REPAIR/FIRE	409537	01/14/20	10.81	39816
101-336-939.000	12/06/19	RIDGE AUTO PARTS	VEHICLE REPAIR/FIRE	409539	01/14/20	5.45	39816
101-336-939.000	12/18/19	RIDGE AUTO PARTS	VEHICLE REPAIR/FIRE	410095	01/14/20	17.21	39816
101-336-939.000	01/13/20	DUNELAND CUSTOM REPAIR CENTER	VEHICLE REPAIR/FIRE	235	01/14/20	704.38	39776
101-336-979.000	12/20/19	TELE-RAD INC	EQUIPMENT/FIRE	895822	01/14/20	495.00	39832
101-336-979.000	12/19/19	EMERGENCY VEHICLES PLUS	EQUIPMENT/FIRE	015021	01/14/20	125.00	39778

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 336 FIRE							
Total For Dept 336 FIRE						2,496.01	
Dept 371 INSPECTION SERVICES							
101-371-819.000	01/01/20	SAFEBUILT LLC	SAFEBUILT PERMITS/ELECTRICAL/MECHAN	3682	01/14/20	263.00	39820
101-371-819.000	01/02/20	SAFEBUILT LLC	SAFEBUILT/BUILDING PERMIT	3683	01/14/20	75.00	39820
101-371-819.100	01/01/20	SAFEBUILT LLC	SAFEBUILT PERMITS/ELECTRICAL/MECHAN	3682	01/14/20	450.00	39820
101-371-819.200	01/01/20	SAFEBUILT LLC	SAFEBUILT PERMITS/ELECTRICAL/MECHAN	3682	01/14/20	256.00	39820
101-371-819.400	01/02/20	SAFEBUILT LLC	SAFEBUILT/REGISTRATION AND 1ST INSP	3684	01/14/20	967.50	39820
Total For Dept 371 INSPECTION SERVICES						2,011.50	
Dept 442 STREET OPERATING							
101-442-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20	121919	01/14/20	4,901.39	39745
101-442-751.000	12/01/19	NEW BUFFALO AREA SCHOOLS	NBAS GAS/POLICE/WATER/PARK/STREET/G	456	01/14/20	127.62	39803
101-442-756.000	12/22/19	PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL/STREET	93842231	01/14/20	83.25	39813
101-442-767.000	12/12/19	RIDGE AUTO PARTS	EQUIPMENT/STREET	409808	01/14/20	16.49	39816
101-442-767.000	12/09/19	SEIFERT'S FARM SUPPLY	EQUIPMENT/STREET	210685	01/14/20	3.00	39822
101-442-818.000	02/01/20	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/PARK/WATER/STREET/	96382FEB	01/14/20	116.00	39795
101-442-818.000	12/31/19	WORKING WELL	WORKING WELL/DRUG SCREENING/GRUENER	00322983-00	01/14/20	35.00	39842
101-442-818.000	12/31/19	OCCUSCREEN, LLC	NEW HIRE CRIMINAL SEARCH/GEN GOV/BO	145214	01/14/20	81.00	39808
101-442-853.000	01/01/20	BOLTON, JOSHUA	PHONE STIPEND/BOLTON/01/01/20	01/01/20	01/14/20	50.00	39768
101-442-853.000	12/01/19	BOLTON, JOSHUA	PHONE STIPEND/12/1/19/BOLTON	12/1/19	12/10/19	50.00	39646
101-442-853.000	01/03/20	VERIZON WIRELESS	VERIZON/POLICE/PARK/STREET/11/24/19	9844848301	01/14/20	40.01	39838
101-442-903.000	09/29/19	THE NEWS DISPATCH	EMPLOYMENT ADD/GEN GOV/CLERK/STREET	60047749-1	01/14/20	120.75	39833
101-442-903.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CAR PMT/12/1/019	12/01/19	01/14/20	200.00	39777
101-442-920.000	12/12/19	INDIANA MICHIGAN POWER	ELECTRIC/STREET OPERATING/DECEMBER	0476607555-1	01/14/20	551.00	39751
101-442-920.000	12/23/19	COMCAST	COMCAST/STREET/WATER	12/23/19	01/14/20	174.27	39748
101-442-920.000	11/25/19	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER	11/25/2019	01/14/20	335.24	39823
101-442-920.000	01/09/20	COMCAST	COMCAST/STREETS/1/9/20-02/08/20	8771402550106452	01/14/20	506.16	39772
101-442-931.000	12/09/19	BIG C LUMBER	BUILDING REPAIR/STREET	1051144	01/14/20	43.72	39765
101-442-931.000	12/03/19	MENARDS	BUILDING REPAIR/STREET	38492	01/14/20	843.73	39799
101-442-931.000	12/13/19	MODEL COVERALL	BUILDING SUPPLIES/GARAGE	0865290	01/14/20	61.85	39801
101-442-931.000	12/18/19	NEW BUFFALO HARDWARE	BUILDING SUPPLY/STREET	A122464	01/14/20	46.04	39805
101-442-931.000	12/17/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/STREET	A122343	01/14/20	41.63	39805
101-442-931.000	12/18/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/STREET	B44956	01/14/20	15.88	39805
101-442-931.000	12/16/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/STREET	A122212	01/14/20	22.52	39805
101-442-931.000	12/16/19	MENARDS	BUILDING REPAIR/STREET	39434	01/14/20	49.09	39799
101-442-931.000	12/30/19	HORIZON AWNING LLC	KIOSK COVER/SLIFEGUARD STAND COVERX	13636	01/14/20	660.00	39787
101-442-931.000	12/27/19	MODEL COVERALL	BUILDING SUPPLIES/GARAGE/STREET	0867986	01/14/20	56.34	39801
101-442-932.000	12/12/19	ROLLING PRAIRIE EXCAVATING	GROUNDS REPAIR/STREET	3133	01/14/20	700.00	39818
101-442-933.000	12/11/19	EXIT 4 STORAGE	EQUIPMENT/LP REFILLS/STREET	40236	01/14/20	95.85	39780
101-442-933.000	12/11/19	NEW BUFFALO HARDWARE	EQUIPMENT/STREET	A121670	01/14/20	16.69	39804
101-442-933.000	12/11/19	RIDGE AUTO PARTS	EQUIPMENT/STREET	409738	01/14/20	44.76	39816
101-442-933.000	01/08/20	DUNELAND CUSTOM REPAIR CENTER	LEAF CVAC REPAIR/STREET	230	01/14/20	138.16	39755
101-442-939.000	12/03/19	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	409346	01/14/20	130.81	39816
101-442-939.000	12/13/19	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	409851	01/14/20	7.77	39817
101-442-939.000	12/06/19	THREE OAKS FORD	VEHICLE REPAIR/STREET	144699CITB99	01/14/20	15.12	39834
101-442-939.000	12/10/19	THREE OAKS FORD	VEHICLE REPAIR/STREET	644061	01/14/20	74.20	39834
101-442-939.000	12/13/19	THREE OAKS FORD	VEHICLE REPAIR/STREET	144704	01/14/20	66.44	39834
101-442-939.000	12/20/19	DUNELAND CUSTOM REPAIR CENTER	SALT TRUCK REPAIR AND MAINTENANCE/S	223	01/14/20	2,784.04	39755
101-442-943.000	12/23/19	JOHN DEERE FINANCIAL	JD LOADER RENTAL/STREET	2266168	01/14/20	142.94	39753
Total For Dept 442 STREET OPERATING						13,448.76	
Dept 448 STREET LIGHTING							

INVOICE GL DISTRIBUTION REPORT
 POST DATES 12/11/2019 - 01/14/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

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Fund 101 GENERAL FUND							
Dept 448 STREET LIGHTING							
101-448-926.000	12/04/19	NEW BUFFALO HARDWARE	LIGHT BULB/STREET LIGHTING	A120862	01/14/20	1.85	39804
101-448-926.000	12/12/19	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/DECEMBER 2	04459418614-2	01/14/20	265.14	39751
101-448-926.000	12/01/19	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/12/1/19-12	04023785704-3	01/14/20	1,903.19	39790
Total For Dept 448 STREET LIGHTING						2,170.18	
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	02/01/20	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/PARK/WATER/STREET/	96382FEB	01/14/20	188.00	39795
101-523-818.000	02/01/20	LAKESHORE RECYCLING & DISPOSAL	SOLID WASTE COLLECTION/FEB 2020	96383FEB	01/14/20	20,674.60	39795
Total For Dept 523 SOLID WASTE COLLECTION						20,862.60	
Dept 651 AMBULANCE SERVICE							
101-651-818.000	01/01/20	MEDIC 1	AMBULANCE/12/1/19	12/1/19	01/14/20	8,750.50	39798
Total For Dept 651 AMBULANCE SERVICE						8,750.50	
Dept 721 PLANNING COMMISSION							
101-721-818.000	01/13/20	STONEBURNER, DONALD H.	PLANNING COMMISSION MEETING/STONEBU	OCT-DEC 2019	01/14/20	27.00	39831
101-721-818.000	01/14/20	BILLINGSLEA, PAUL	PLANNING COMMISSION MEETING/BILLGSLE	OCT-DEC 2019	01/14/20	100.00	39766
101-721-818.000	01/14/20	JOSEPH, MARK	PLANNING COMMISSION MEETING/JOSEPH	OCT-NOV 2019	01/14/20	54.00	39793
101-721-818.000	01/14/20	LAUER, ROXANNE	PLANNING COMMISSION MEETING/LAUER	OCT-DEC 2019	01/14/20	54.00	39796
101-721-818.000	01/14/20	MCCOLLUM, WILLIAM	PLANNING COMMISSION MEETING/MCCOLLU	OCT-DEC 2019	01/14/20	54.00	39797
Total For Dept 721 PLANNING COMMISSION						289.00	
Total For Fund 101 GENERAL FUND						93,876.48	
Fund 105 PNBALRSB							
Dept 670							
105-670-818.200	01/10/20	ABONMARCHE CONSULTANTS INC	WATERFRON MASTER PLAN	128996	01/14/20	7,500.00	39757
Total For Dept 670						7,500.00	
Total For Fund 105 PNBALRSB						7,500.00	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-756.000	01/06/20	ROLLING PRAIRIE EXCAVATING	OPERATING SUPPLIES/STREET	3074	01/14/20	2,354.39	
202-463-818.000	01/01/20	NRPC-AMTRAK	MAINTENANCE OF GRADE CROSSING WARNI	071894	01/14/20	5,934.00	
Total For Dept 463 ROUTINE MAINTENANCE						8,288.39	
Dept 474 TRAFFIC SERVICES							
202-474-756.000	12/27/19	SMITH INC KENNETH	SLAG FOR ROAD REPAIRS/STREET	IVC1013619	01/14/20	2,415.00	
Total For Dept 474 TRAFFIC SERVICES						2,415.00	
Dept 483 ENGINEERING							
202-483-818.100-BRIDGE	12/20/19	GRAND RIVER CONSTRUCTION	BRIDGE REHABILITATION	PAY REQ NO. 3	01/14/20	29,177.38	
Total For Dept 483 ENGINEERING						29,177.38	
Total For Fund 202 MAJOR STREET FUND						39,880.77	
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-756.000	12/27/19	SMITH INC KENNETH	SLAG FOR ROAD REPAIRS/STREET	IVC1013619	01/14/20	2,415.00	
203-463-756.000	01/06/20	ROLLING PRAIRIE EXCAVATING	OPERATING SUPPLIES/STREET	3074	01/14/20	190.00	
Total For Dept 463 ROUTINE MAINTENANCE						2,605.00	
Total For Fund 203 LOCAL STREET FUND						2,605.00	

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Fund 208 PARK FUND							
Dept 691 PARK							
208-691-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20	121919	01/14/20	771.50	39745
208-691-728.000	12/19/19	NEW BUFFALO HARDWARE	OFFICE SUPPLIES/PARK	A122574	01/14/20	16.65	39805
208-691-728.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	55.29	39777
208-691-751.000	12/01/19	NEW BUFFALO AREA SCHOOLS	NBAS GAS/POLICE/WATER/PARK/STREET/G	456	01/14/20	146.63	39803
208-691-756.000	12/10/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	B44686	01/14/20	1.46	39804
208-691-756.000	12/20/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A122606	01/14/20	16.64	39805
208-691-756.000	12/03/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	B44450	01/14/20	21.32	39806
208-691-756.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	12.70	39777
208-691-756.000	01/26/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A123099	01/14/20	0.39	39806
208-691-767.000	12/17/19	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	B44919	01/14/20	31.35	39805
208-691-767.000	12/19/19	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A122500	01/14/20	29.38	39805
208-691-767.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	141.00	39777
208-691-768.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	29.68	39777
208-691-818.000	11/22/19	PRIDE THE PORTABLE TOILET COM	HANDICAP UNIT/TOILET RENTAL/SANITIZ	18428	01/14/20	225.00	39814
208-691-818.000	02/01/20	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/PARK/WATER/STREET/	96382FEB	01/14/20	629.00	39795
208-691-818.000	12/13/19	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/12/13/19-	18582	01/14/20	85.00	39814
208-691-818.000	12/13/19	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/PARK/12/1	18581	01/14/20	85.00	39814
208-691-818.000	12/13/19	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/12/13/19-1/9	18580	01/14/20	85.00	39814
208-691-818.000	12/20/19	PRIDE THE PORTABLE TOILET COM	PORTABLE TOILET/PARKS	18634	01/14/20	225.00	39814
208-691-853.000	01/01/20	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/01/01/20	01/01/20	01/14/20	50.00	39775
208-691-853.000	01/03/20	VERIZON WIRELESS	VERIZON/POLICE/PARK/STREET/11/24/19	9844848301	01/14/20	132.03	39838
208-691-920.000	12/15/19	COMCAST	COMCAST/MARINA/12/15/19-01/14/20	8771402550106726	01/14/20	157.36	39740
208-691-920.000	12/12/19	INDIANA MICHIGAN POWER	ELECTRIC/PARK/DECEMBER 2019	04546766223-2	01/14/20	936.49	39751
208-691-920.000	11/01/19	NEW BUFFALO TOWNSHIP	WATER/DOG PARK/NEW BUFFALO TOWNSHIP	WASH001420000000	01/14/20	35.02	39807
208-691-920.000	11/26/19	SEMCO ENERGY GAS CO.	SEMCO/PARK/11/26/19-12/26/19	0351063.500	01/14/20	84.19	39823
208-691-920.000	01/07/20	COMCAST	COMCAST/PARK/01/07/20-02/06/20	8771402550106866	01/14/20	471.24	39772
208-691-931.000	12/17/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A121154	01/14/20	16.64	39805
208-691-931.000	12/13/19	MODEL COVERALL	BUILDING SUPPLIES/BEACH/PARK	S0864508	01/14/20	1,225.00	39801
208-691-931.000	12/10/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A121542	01/14/20	16.16	39804
208-691-931.000	12/10/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A121580	01/14/20	42.13	39805
208-691-931.000	12/27/19	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A123162	01/14/20	15.67	39805
208-691-932.000	12/27/19	VERSAW EARTHWORKS LLC	DEBRIS REMOVAL @ BOAT LAUNCH/PARKS	11 2019	01/14/20	1,320.00	39839
208-691-933.000	12/03/19	RIDGE AUTO PARTS	EQUIPMENT/PARK	409360	01/14/20	10.78	39816
208-691-933.000	12/30/19	HORIZON AWNING LLC	KIOSK COVER/SLIFEGUARD STAND COVERX	13636	01/14/20	132.00	39787
208-691-933.000	12/09/19	MENARDS	MINI CLEAR LITES/PARK	38940	01/14/20	23.92	39799
208-691-933.200	12/23/19	JOHN DEERE FINANCIAL	JD UTILITY TRACTOR/LEASE	2266167	01/14/20	940.66	39752
208-691-939.000	12/03/19	NEW BUFFALO HARDWARE	VEHICLE REPAIR/PARK	A120733	01/14/20	29.36	39804
208-691-939.000	12/02/19	RIDGE AUTO PARTS	VEHICLE REPAIR/PARK	409300	01/14/20	114.48	39816
208-691-939.000	12/03/19	RIDGE AUTO PARTS	VEHICLE REPAIR/PARK	409393	01/14/20	11.98	39816
208-691-939.000	12/11/19	RIDGE AUTO PARTS	VEHICLE REPAIR/PARK	49740	01/14/20	37.50	39816
208-691-939.000	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	257.51	39777
208-691-970.000	01/10/20	E.I. CONSTRUCTION	DEPOSIT--REPLACE SHOWERS AT MARINA	1102020	01/14/20	2,600.00	39756
208-691-979.200	12/30/19	HORIZON AWNING LLC	KIOSK COVER/SLIFEGUARD STAND COVERX	13636	01/14/20	858.00	39787
208-691-979.200	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARK PMT/12/1/019	12/01/19	01/14/20	214.56	39777
			Total For Dept 691 PARK			12,340.67	
			Total For Fund 208 PARK FUND			12,340.67	
Fund 209 PARK IMPROVEMENT FUND							
Dept 751							
209-751-974.000	01/06/20	MOST DEPENDABLE FOUNTAINS, INC	OUTDOOR SHOWER/ BEACH	INV58557	01/14/20	4,150.00	39802
			Total For Dept 751			4,150.00	

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Fund 209 PARK IMPROVEMENT FUND							
Total For Fund 209 PARK IMPROVEMENT FUND						4,150.00	
Fund 402 EQUIPMENT PURCHASE FUND							
Dept 902 CAPITAL							
402-902-981.200	12/23/19	WELLS FARGO VENDOR FIN SERV	EQUIPMENT RENTAL/PARK/STREET	5008495744	01/14/20	595.79	39840
402-902-981.300	12/23/19	WELLS FARGO VENDOR FIN SERV	EQUIPMENT RENTAL/PARK/STREET	5008495744	01/14/20	595.79	39840
Total For Dept 902 CAPITAL						1,191.58	
Total For Fund 402 EQUIPMENT PURCHASE FUND						1,191.58	
Fund 403 CAPITAL IMPROV CONSTRUCTION							
Dept 903							
403-903-976.200	12/27/19	ABONMARCHE CONSULTANTS INC	STREET RESURFACING PROJECT	128834	01/14/20	3,282.50	
403-903-976.200	01/10/20	ABONMARCHE CONSULTANTS INC	STREET RESURFACING PROGRAM	129194	01/14/20	1,297.50	
Total For Dept 903						4,580.00	
Total For Fund 403 CAPITAL IMPROV CONSTRUCTION						4,580.00	
Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-818.200	01/10/20	ABONMARCHE CONSULTANTS INC	SEWER IMPROVEMENTS & INVESTIGATION	129147	01/14/20	2,286.00	39757
590-537-836.000	01/10/20	GRSD SEWER AUTHORITY	1ST INSTALLMENT PER PAYMENT AGREEME	01152020	01/14/20	87,500.00	39784
590-537-836.100	01/02/20	SCHRADER'S DRAIN CLEANING	RODDING /CLAY TO CITY/SEWER	660151	01/14/20	195.00	39821
590-537-836.100	01/03/20	SCHRADER'S DRAIN CLEANING	RODDING AND CLEAN OUT TO CITY/SEWER	660152	01/14/20	195.00	39821
590-537-836.100	01/02/20	SCHRADER'S DRAIN CLEANING	RODDING AND CLEANOUT/SEWER	660153	01/14/20	195.00	39821
590-537-920.000	12/12/19	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/DECEMBER	045986453-1	01/14/20	644.97	39751
590-537-920.000	11/25/19	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER	11/25/2019	01/14/20	15.53	39823
590-537-920.000	12/04/19	INDIANA MICHIGAN POWER	ELECTRIC/SEWER	4002186031-3	01/14/20	31.94	39790
590-537-937.000	01/10/20	ABONMARCHE CONSULTANTS INC	N. WHITAKER SANITARY SERVICE EXTENS	128962	01/14/20	3,400.00	39757
Total For Dept 537 SEWER						94,463.44	
Total For Fund 590 SEWER FUND						94,463.44	
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-716.000	12/20/19	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 JANUARY 20.	121919	01/14/20	8,643.96	39745
591-536-751.000	12/01/19	NEW BUFFALO AREA SCHOOLS	NBAS GAS/POLICE/WATER/PARK/STREET/G	456	01/14/20	364.53	39803
591-536-753.000	10/02/19	ALEXANDER CHEMICAL CORP	ALUMINUM SULFATE FOR WATER TREATMEN	SLS10086009	01/14/20	2,465.10	39733
591-536-756.000	12/03/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	B44442	01/14/20	3.71	39804
591-536-756.000	12/04/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A120852	01/14/20	3.70	39804
591-536-756.000	12/09/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	B44661	01/14/20	29.39	39804
591-536-756.000	12/16/19	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A122432	01/14/20	11.75	39805
591-536-756.000	12/10/19	USA BLUEBOOK	OPERATING SUPPLIES/WATER	088743	01/14/20	618.13	39837
591-536-756.000	12/27/19	SMITH INC KENNETH	WASH SAND FOR WATER BACKFILL/WATER	IVC1013618	01/14/20	3,250.00	39826
591-536-756.000	12/30/19	FERGUSON WATER WORKS	PARTS FOR UPCOMING PROJECTS/WATER	0184567	01/14/20	3,445.00	39781
591-536-756.000	10/16/19	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S103266750.001	01/14/20	64.00	39779
591-536-756.000	11/08/19	FERGUSON WATER WORKS	OPERATING SUPPLIES/WATER	0180797	01/14/20	267.00	39781
591-536-756.000	01/08/20	MENARDS	OPERATING SUPPLIES/WATER	41059	01/14/20	194.92	39799
591-536-756.200	01/06/20	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S103374690.001	01/14/20	960.00	39779
591-536-756.300	11/11/19	MICROBAC LABORATORIES, INC.	TESTING SUPPLIES/WATER	LA9K00301	01/14/20	116.00	39739
591-536-756.300	12/20/19	ETNA SUPPLY COMPANY	TESTING SUPPLIES/WATER	S103352302	01/14/20	150.00	39779
591-536-756.300	01/10/20	GRSD SEWER AUTHORITY	LAB TESTS DEC 2019	11479	01/14/20	205.00	39784
591-536-756.300	12/27/19	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARX PMT/12/1/019	12/01/19	01/14/20	76.20	39777
591-536-756.400	12/30/19	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3058021646	01/14/20	579.08	39789
591-536-756.400	01/06/20	HACH COMPANY	LAB SUPPLIES/WATER	11784320	01/14/20	130.20	39786

INVOICE GL DISTRIBUTION REPORT
POST DATES 12/11/2019 - 01/14/2020
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-756.400	12/30/19	HACH COMPANY	LAB SUPPLIES/WATER	11777509	01/14/20	398.43	39786
591-536-768.000	12/20/19	STOCK & FIELD	CLOTHING ALLOWANCE/GRUENER/WATER	6544/20	01/14/20	34.99	39830
591-536-818.000	02/01/20	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/PARK/WATER/STREET/	96382FEB	01/14/20	94.00	39795
591-536-818.000	12/31/19	WORKING WELL	WORKING WELL/DRUG SCREENING/GRUENER	00322983-00	01/14/20	55.00	39842
591-536-818.000	01/03/20	PAJAY INC	REPLACE DAMAGED METER PIT ASSEMBLY/	320	01/14/20	555.00	39810
591-536-824.000	11/05/19	STATE OF MICHIGAN DEQ	LAB CERTIFICATION FEE/WATER	761-10473978	01/14/20	2,737.02	39829
591-536-853.000	01/01/20	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON, JEFF	01/01/20	01/14/20	50.00	39746
591-536-853.000	01/01/20	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/01/01/20	01/01/20	01/14/20	50.00	39760
591-536-853.000	01/01/20	GRUENER, ROBERT	PHONE STIPEND/GRUENER/ROB	01/01/20	01/14/20	50.00	39785
591-536-853.000	11/05/19	AT&T	PHONE/WATER/11/5/19-12/4/19	26946903433506-2	01/14/20	124.65	39735
591-536-853.000	12/01/19	ANDERSON, KENNETH	PHONE STIPEND/12/1/19/ANDERSON	12/1/19	12/10/19	50.00	39639
591-536-853.000	12/02/19	AT&T	AT&T PHONE/WATER/DEC 2,2019-1/1/20	269R01267201-2	01/14/20	118.09	39763
591-536-853.000	12/02/19	AT&T	AT&T PHONE/WATER/12/2/19-1/1/20	269R07012101-2	01/14/20	285.26	39763
591-536-853.000	12/02/19	AT&T	AT&T PHONE/WATER/12/2/19-1/1/20	906R18086801-2	01/14/20	70.36	39763
591-536-853.000	12/05/19	AT&T	AT&T PHONE/WATER/12/5/19-1/4/20	269469034301	01/14/20	124.40	39763
591-536-853.000	12/05/19	AT&T	AT&T PHONE/WATER/12/5/19-1/4/20	269469853101	01/14/20	124.40	39763
591-536-920.000	12/12/19	INDIANA MICHIGAN POWER	ELECTRIC/DECEMBER 2019/WATER	04354696801-1	01/14/20	2,751.40	39751
591-536-920.000	12/23/19	COMCAST	COMCAST/STREET/WATER	12/23/19	01/14/20	229.78	39748
591-536-920.000	11/25/19	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER	11/25/2019	01/14/20	1,359.06	39823
591-536-931.000	12/13/19	MODEL COVERALL	BUILDING SUPPLIES/WATER	0865289	01/14/20	75.31	39801
591-536-931.000	12/27/19	MODEL COVERALL	BUILDING SUPPLIES/WATER	0867985	01/14/20	64.73	39801
591-536-933.000	12/16/19	RS TECHNICAL SERVICES INC	MAINTENANCE/WATER	DB-1175	01/14/20	3,787.23	39819
591-536-933.000	12/16/19	CUMMINS BRIDGEWAY	MAINTENANCE GENERATOR/WATER	S3-58580	01/14/20	108.44	39773
591-536-933.000	12/20/19	D & D MECHANICAL	HEATER REPAIR/WATER/12/24/19 AND 12	12/24/19	01/14/20	432.00	39774
591-536-939.000	12/13/19	RIDGE AUTO PARTS	VEHICLE REPAIR/WATER	409886	01/14/20	9.06	39816
591-536-987.000	12/10/19	ETNA SUPPLY COMPANY	WATER MAIN EXTENSIONS/WATER	S103348224.001	01/14/20	318.59	39779
591-536-987.000	12/19/19	ETNA SUPPLY COMPANY	WATER MAIN EXTENSION/WATER	S103359924.001	01/14/20	686.00	39779
591-536-987.000	12/19/19	PAJAY INC	WATER MAIN CONNECTION EAGLE STREET	312	01/14/20	8,830.00	39810
591-536-987.000	12/19/19	PAJAY INC	INSTALL 1" WATER SERVICE ON NORTH D	313	01/14/20	1,700.00	39810
591-536-987.000	12/19/19	PAJAY INC	TAP WATERMAIN AND INSTALL METER PRI	314	01/14/20	772.50	39810
591-536-987.000	01/03/20	PAJAY INC	INSTALL WATER SERVICES ON NORTH EAG	319	01/14/20	1,295.00	39810
591-536-991.700	01/10/20	BERRIEN CO DRAIN COMMISSION	LIGHTHOUSE CREEK ANNUAL PAYMENT	01102020	01/14/20	77,542.06	39764
Total For Dept 536 WATER						126,460.43	
Total For Fund 591 WATER FUND						126,460.43	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	01/07/20	CAMPBELL, BRIAN & MARY	11-62-2500-0021-00-7 & 11-62-2201-0	01072020	01/07/20	2,089.41	2135
703-000-214.000	01/07/20	CITY OF NEW BUFFALO	TAX PAYMENT GOES TO WATER BILL	01072020	01/07/20	353.22	2136
703-000-214.000	01/07/20	CORELOGIC	TAX OVERPAYMENTS	01072020	01/07/20	2,435.92	2137
703-000-214.000	01/07/20	LERETA	TAX OVERPAYMENT 11-62-1610-0004-00-	01072020	01/07/20	496.45	2138
703-000-214.000	01/07/20	SAWYER HIGHLAND CHURCH	TAX OVERPAYMENT	01072020	01/07/20	75.09	2139
703-000-214.000	01/07/20	WARWICK SHORES CONDO ASSOCIATION	OVERPMT ON 11-62-0009-0026-01-8	01072020	01/07/20	447.68	2140
703-000-230.100	12/23/19	BERRIEN COUNTY TREASURER	WINTER: COUNTY 911 12/1 THRU 12/19	122319 CO 911	12/23/19	14,602.37	2128
703-000-230.100	12/23/19	BERRIEN COUNTY TREASURER	WINTER: COUNTY LAW 12/1 THRU 12/19	122319 CO LAW	12/23/19	11,357.00	2128
703-000-230.100	12/23/19	BERRIEN COUNTY TREASURER	WINTER: COUNTY SR CTR 12/1 THRU 12/	122319 CO SR CTR	12/23/19	9,734.71	2129
703-000-230.100	12/23/19	BERRIEN COUNTY TREASURER	WINTER: COUNTY PARKS 12/1 THRU 12/1	122319 CO PARKS	12/23/19	3,243.75	2129
703-000-230.100	12/23/19	BERRIEN COUNTY TREASURER	WINTER: COUNTY DRAIN 835 12/1 THRU	122319 DRAIN 835	12/23/19	1,438.48	2129
703-000-230.200	12/23/19	NEW BUFFALO AREA SCHOOLS	WINTER: SCH OPERATING 12/1 THRU 12/	122319 SCH OP	12/23/19	216,606.32	2132
703-000-230.200	12/23/19	NEW BUFFALO AREA SCHOOLS	WINTER: 98 DEBT 12/1 THRU 12/19/19	122319 98 DEBT	12/23/19	3,837.15	2132
703-000-230.200	12/23/19	NEW BUFFALO AREA SCHOOLS	WINTER: 05 DEBT 12/1 THRU 12/19/19	122319 05 DEBT	12/23/19	1,188.76	2132
703-000-230.300	12/23/19	LAKE MICHIGAN COLLEGE	WINTER TAX COLLECTION 12/1 THRU 12/	122319	12/23/19	73,518.60	2131

INVOICE GL DISTRIBUTION REPORT
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-230.400	12/23/19	NEW BUFFALO LIBRARY JOINT BLDG	LIBRARY BOND 12/1 THRU 12/19/19	122319	12/23/19	11,032.54	2133
703-000-230.400	12/23/19	NEW BUFFALO PUBLIC LIBRARY	LIBRARY: WINTER TAXES 12/01 THRU 12	122319	12/23/19	10,840.75	2134
703-000-230.500	12/23/19	BERRIEN RESA	WINTER TAX 12/1 THRU 12/19/19	122319	12/23/19	76,908.06	2130
Total For Dept 000						440,206.26	
Total For Fund 703 CURRENT TAX FUND						440,206.26	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			93,876.48	
			Fund 105 PNBALRSB			7,500.00	
			Fund 202 MAJOR STREET FUND			39,880.77	
			Fund 203 LOCAL STREET FUND			2,605.00	
			Fund 208 PARK FUND			12,340.67	
			Fund 209 PARK IMPROVEMENT FUND			4,150.00	
			Fund 402 EQUIPMENT PURCHASE FUND			1,191.58	
			Fund 403 CAPITAL IMPROV CONSTRUCTION			4,580.00	
			Fund 590 SEWER FUND			94,463.44	
			Fund 591 WATER FUND			126,460.43	
			Fund 703 CURRENT TAX FUND			440,206.26	
Total For All Funds:						827,254.63	

User: KATE

PERIOD ENDING 12/31/2019

DB: New Buffalo

% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR	AVAILABLE BALANCE	% BGD USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET			MONTH 12/31/19		
Fund 101 - GENERAL FUND								
101-172-712.000	CASH IN LIEU OF PAYMENTS	10,200.00	10,200.00	5,300.00	9,775.00	1,050.00	4,900.00	51.96
101-172-714.000	MEDICARE	605.00	605.00	383.50	731.44	62.40	221.50	63.39
101-172-715.000	SOCIAL SECURITY TAX	2,589.00	2,589.00	1,639.86	3,127.75	266.83	949.14	63.34
101-172-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-717.000	LIFE & DISABILITY INSURANCE	2,800.00	2,800.00	1,277.57	1,679.60	182.51	1,522.43	45.63
101-172-718.000	RETIREMENT	7,200.00	7,200.00	3,600.02	7,200.04	1,107.70	3,599.98	50.00
101-172-720.000	WORKER'S COMPENSATION INS	735.00	735.00	401.78	933.69	0.00	333.22	54.66
101-172-721.000	UNEMPLOYMENT COMPENSATION	800.00	800.00	0.00	378.90	0.00	800.00	0.00
101-172-728.000	OFFICE SUPPLIES	200.00	200.00	184.24	388.20	0.00	15.76	92.12
101-172-756.000	OPERATING SUPPLIES	0.00	0.00	0.00	275.00	0.00	0.00	0.00
101-172-801.000	EDUCATION & TRAINING	0.00	0.00	539.18	1,085.35	0.00	(539.18)	100.00
101-172-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
101-172-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-853.000	TELEPHONE	0.00	0.00	95.98	188.90	0.00	(95.98)	100.00
101-172-873.000	TRAVEL/MILEAGE REIMB	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-172-903.000	PRINTING & PUBLISHING	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-172-934.000	OTHER REPAIRS & MAINT	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-172-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 172 - EXECUTIVE		(69,679.00)	(69,679.00)	(34,572.00)	(68,645.67)	(5,923.25)	(35,107.00)	
Dept 215 - CLERK								
101-215-703.000	SALARIES APPOINTED	61,378.00	61,378.00	30,384.10	60,284.52	3,469.24	30,993.90	49.50
101-215-706.000	SALARIES PERMANENT	34,093.00	34,093.00	7,998.67	14,804.85	2,392.31	26,094.33	23.46
101-215-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-714.000	MEDICARE	1,384.00	1,384.00	520.15	940.70	77.98	863.85	37.58
101-215-715.000	SOCIAL SECURITY TAX	5,919.00	5,919.00	2,224.22	4,022.31	333.44	3,694.78	37.58
101-215-716.000	HEALTH INSURANCE	54,102.00	54,102.00	12,195.60	34,690.18	3,826.39	41,906.40	22.54
101-215-717.000	LIFE & DISABILITY INSURANCE	3,427.00	3,427.00	945.88	1,767.44	122.98	2,481.12	27.60
101-215-718.000	RETIREMENT	8,707.00	8,707.00	2,791.22	6,034.41	690.79	5,915.78	32.06
101-215-720.000	WORKER'S COMPENSATION INS	260.00	260.00	260.20	576.94	0.00	(0.20)	100.08
101-215-721.000	UNEMPLOYMENT COMPENSATION	1,150.00	1,150.00	66.47	691.33	0.00	1,083.53	5.78
101-215-728.000	OFFICE SUPPLIES	350.00	350.00	0.00	50.00	0.00	350.00	0.00
101-215-751.000	GASOLINE	200.00	200.00	136.64	0.00	136.64	63.36	68.32
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	98.35	137.86	0.00	101.65	49.18
101-215-801.000	EDUCATION & TRAINING	500.00	500.00	0.00	410.00	0.00	500.00	0.00
101-215-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	673.93	0.00	116.00	(173.93)	134.79
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	20.00	145.00	0.00	280.00	6.67
101-215-903.000	PRINTING & PUBLISHING	600.00	600.00	266.75	0.00	120.75	333.25	44.46
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-942.000	EQUIPMENT	0.00	0.00	1,320.53	0.00	356.24	(1,320.53)	100.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 215 - CLERK		(173,370.00)	(173,370.00)	(59,902.71)	(124,555.54)	(11,642.76)	(113,467.29)	
Dept 247 - BOARD OF REVIEW								
101-247-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	360.00	1,080.00	180.00	1,640.00	18.00
101-247-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 247 - BOARD OF REVIEW		(2,000.00)	(2,000.00)	(360.00)	(1,080.00)	(180.00)	(1,640.00)	

User: KATE
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PERIOD ENDING 12/31/2019
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	28,058.00	45,626.00	22,898.69	44,201.25	3,736.02	22,727.31	50.19
101-253-706.000	SALARIES PERMANENT	28,856.00	28,856.00	14,461.54	24,531.70	3,035.52	14,394.46	50.12
101-253-706.100	SALARIES-OVERTIME	650.00	650.00	56.54	301.95	56.54	593.46	8.70
101-253-714.000	MEDICARE	1,143.00	1,143.00	524.39	909.22	95.87	618.61	45.88
101-253-715.000	SOCIAL SECURITY TAX	4,886.00	4,886.00	2,241.86	3,887.12	409.83	2,644.14	45.88
101-253-716.000	HEALTH INSURANCE	43,922.00	15,432.00	8,363.13	18,317.76	1,243.57	7,068.87	54.19
101-253-717.000	LIFE & DISABILITY INSURANCE	3,671.00	3,671.00	2,271.43	2,883.70	324.49	1,399.57	61.87
101-253-718.000	RETIREMENT	8,868.00	8,868.00	4,687.18	8,965.26	1,465.28	4,180.82	52.85
101-253-720.000	WORKER'S COMPENSATION INS	260.00	260.00	260.20	576.94	0.00	(0.20)	100.08
101-253-721.000	UNEMPLOYMENT COMPENSATION	1,160.00	1,160.00	0.00	757.80	0.00	1,160.00	0.00
101-253-728.000	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-253-730.000	POSTAGE	1,300.00	1,300.00	1,053.48	2,476.37	0.00	246.52	81.04
101-253-751.000	GASOLINE	300.00	300.00	328.50	58.28	0.00	(28.50)	109.50
101-253-756.000	OPERATING SUPPLIES	200.00	200.00	133.54	240.53	79.50	66.46	66.77
101-253-801.000	EDUCATION & TRAINING	2,200.00	2,200.00	1,274.30	1,836.06	600.00	925.70	57.92
101-253-818.000	PROFESSIONAL & CONTRACTUAL	7,000.00	7,000.00	4,078.66	5,606.25	0.00	2,921.34	58.27
101-253-831.000	MEMBERSHIPS & DUES	200.00	200.00	155.00	269.00	0.00	45.00	77.50
101-253-903.000	PRINTING & PUBLISHING	400.00	400.00	0.00	511.32	0.00	400.00	0.00
101-253-934.000	OTHER REPAIRS & MAINT	150.00	150.00	0.00	31.38	0.00	150.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 253 - TREASURER		(133,474.00)	(122,552.00)	(62,788.44)	(116,361.89)	(11,046.62)	(59,763.56)	
Dept 257 - ASSESSOR								
101-257-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-720.000	WORKER'S COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-728.000	OFFICE SUPPLIES	125.00	125.00	0.00	0.00	0.00	125.00	0.00
101-257-730.000	POSTAGE	2,000.00	2,000.00	938.22	1,096.57	0.00	1,061.78	46.91
101-257-756.000	OPERATING SUPPLIES	0.00	0.00	0.00	40.00	0.00	0.00	0.00
101-257-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-818.000	PROFESSIONAL & CONTRACTUAL	24,960.00	24,960.00	12,480.00	25,317.26	0.00	12,480.00	50.00
101-257-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-854.200	SOFTWARE EXPENSE	0.00	0.00	0.00	1,741.00	0.00	0.00	0.00
101-257-903.000	PRINTING & PUBLISHING	225.00	225.00	0.00	270.20	0.00	225.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	50.00	50.00	166.00	0.00	0.00	(116.00)	332.00
101-257-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 257 - ASSESSOR		(27,360.00)	(27,360.00)	(13,584.22)	(28,465.03)	0.00	(13,775.78)	
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	975.05	2,000.00	0.00	1,024.95	48.75
101-262-714.000	MEDICARE	30.00	30.00	14.14	25.50	0.00	15.86	47.13
101-262-715.000	SOCIAL SECURITY TAX	110.00	110.00	60.46	109.09	0.00	49.54	54.96
101-262-730.000	POSTAGE	200.00	200.00	0.00	28.07	0.00	200.00	0.00
101-262-751.000	GASOLINE	600.00	600.00	0.00	0.00	0.00	600.00	0.00
101-262-756.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	1,243.48	0.00	1,000.00	0.00
101-262-801.000	EDUCATION & TRAINING	200.00	200.00	0.00	178.16	0.00	200.00	0.00
101-262-818.000	PROFESSIONAL & CONTRACTUAL	6,000.00	6,000.00	0.00	3,481.03	0.00	6,000.00	0.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Net - Dept 298 - GENERAL GOVERNMENT		(214,684.00)	(236,684.00)	(122,138.84)	(278,239.51)	(23,281.57)	(114,545.16)	
Dept 305 - POLICE								
101-305-705.000	SALARIES SUPERVISION	74,000.00	74,000.00	38,517.78	95,085.47	6,063.08	35,482.22	52.05
101-305-706.000	SALARIES PERMANENT	345,502.00	345,502.00	182,204.49	339,780.54	30,088.35	163,297.51	52.74
101-305-706.100	SALARIES-OVERTIME	30,000.00	60,000.00	29,230.96	47,244.20	4,970.34	30,769.04	48.72
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	37,511.48	42,998.00	1,745.20	20,488.52	64.67
101-305-714.000	MEDICARE	7,152.00	7,152.00	3,990.76	6,896.04	588.84	3,161.24	55.80
101-305-715.000	SOCIAL SECURITY TAX	30,582.00	30,582.00	17,063.92	29,486.51	2,517.83	13,518.08	55.80
101-305-716.000	HEALTH INSURANCE	140,781.00	140,781.00	57,314.70	99,942.96	9,027.50	83,466.30	40.71
101-305-717.000	LIFE & DISABILITY INSURANCE	13,804.00	13,804.00	6,154.41	11,200.20	1,121.43	7,649.59	44.58
101-305-718.000	RETIREMENT	35,061.00	35,061.00	16,064.62	31,273.10	4,957.17	18,996.38	45.82
101-305-720.000	WORKER'S COMPENSATION INS	9,800.00	9,800.00	7,418.50	16,517.57	0.00	2,381.50	75.70
101-305-721.000	UNEMPLOYMENT COMPENSATION	4,135.00	4,135.00	1,047.27	5,877.66	0.00	3,087.73	25.33
101-305-722.000	MEDICAL EXPENSE	1,300.00	1,300.00	593.92	1,495.05	0.00	706.08	45.69
101-305-728.000	OFFICE SUPPLIES	1,500.00	1,500.00	162.24	840.03	49.99	1,337.76	10.82
101-305-730.000	POSTAGE	150.00	150.00	0.00	0.00	0.00	150.00	0.00
101-305-751.000	GASOLINE	15,000.00	15,000.00	5,322.26	13,872.05	780.79	9,677.74	35.48
101-305-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	840.17	1,613.57	15.43	1,159.83	42.01
101-305-767.000	EQUIPMENT/SMALL TOOLS	3,000.00	3,000.00	616.89	3,808.35	9.79	2,383.11	20.56
101-305-768.000	UNIFORMS	12,000.00	12,000.00	5,203.44	11,906.25	30.00	6,796.56	43.36
101-305-768.100	AMMO	4,500.00	4,500.00	1,879.04	2,353.56	114.72	2,620.96	41.76
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	1,500.00	1,500.00	0.00	1,726.74	0.00	1,500.00	0.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,250.00	5,250.00	3,219.45	6,313.32	0.00	2,030.55	61.32
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	1,711.90	2,728.33	173.00	3,288.10	34.24
101-305-831.000	MEMBERSHIPS & DUES	600.00	600.00	174.69	510.00	74.69	425.31	29.12
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	2,827.30	2,472.30	316.80	2,172.70	56.55
101-305-853.000	TELEPHONE	6,200.00	6,200.00	3,108.94	4,483.96	157.00	3,091.06	50.14
101-305-903.000	PRINTING & PUBLISHING	400.00	1,000.00	570.68	1,185.88	269.50	429.32	57.07
101-305-913.000	INSURANCE	10,000.00	10,000.00	3,525.43	3,664.00	0.00	6,474.57	35.25
101-305-916.000	LIABILITY INSURANCE	57,000.00	57,000.00	23,320.75	22,816.45	0.00	33,679.25	40.91
101-305-920.000	UTILITIES	7,950.00	7,950.00	4,102.15	11,793.22	634.82	3,847.85	51.60
101-305-931.000	BUILDING REPAIR & MAINTENANCE	5,000.00	9,000.00	4,086.19	17,992.87	259.40	4,913.81	45.40
101-305-933.000	EQUIPMENT & MAINTENANCE	2,400.00	2,400.00	1,267.59	1,730.52	0.00	1,132.41	52.82
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	0.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
101-305-934.000	OTHER REPAIRS & MAINT	3,500.00	3,500.00	619.79	3,029.86	0.00	2,880.21	17.71
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	10,500.00	10,500.00	7,658.66	9,884.03	2,121.56	2,841.34	72.94
101-305-943.000	EQUIPMENT RENTAL	0.00	0.00	326.77	797.34	57.46	(326.77)	100.00
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	26,950.00	26,950.00	9,814.23	26,277.73	0.00	17,135.77	36.42
Net - Dept 305 - POLICE		(935,517.00)	(972,167.00)	(477,471.37)	(879,597.66)	(66,144.69)	(494,695.63)	
Dept 336 - FIRE								
101-336-705.000	SALARIES SUPERVISION	20,594.00	20,594.00	10,273.71	20,052.56	1,584.12	10,320.29	49.89
101-336-708.000	VOLUNTEER SALARIES	15,000.00	15,000.00	2,724.00	6,816.00	0.00	12,276.00	18.16
101-336-714.000	MEDICARE	516.00	516.00	188.47	377.59	22.97	327.53	36.53
101-336-715.000	SOCIAL SECURITY TAX	1,276.00	1,276.00	636.97	1,191.94	98.22	639.03	49.92
101-336-717.000	LIFE & DISABILITY INSURANCE	0.00	0.00	0.00	1,186.80	0.00	0.00	0.00
101-336-720.000	WORKER'S COMPENSATION INS	1,400.00	1,400.00	1,102.78	2,431.43	0.00	297.22	78.77
101-336-721.000	UNEMPLOYMENT COMPENSATION	1,140.00	1,140.00	45.59	528.29	0.00	1,094.41	4.00

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BGD USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-442-714.000	MEDICARE	1,371.00	1,371.00	487.71	1,060.15	81.42	883.29	35.57
101-442-715.000	SOCIAL SECURITY TAX	5,861.00	5,861.00	2,085.28	4,532.99	348.02	3,775.72	35.58
101-442-716.000	HEALTH INSURANCE	85,718.00	59,061.00	32,197.93	48,910.83	4,901.39	26,863.07	54.52
101-442-717.000	LIFE & DISABILITY INSURANCE	7,772.00	7,772.00	2,468.33	3,142.21	376.13	5,303.67	31.76
101-442-718.000	RETIREMENT	20,027.00	20,027.00	5,053.43	12,063.83	1,586.68	14,973.57	25.23
101-442-720.000	WORKER'S COMPENSATION INS	14,500.00	14,500.00	8,299.76	18,456.56	0.00	6,200.24	57.24
101-442-721.000	UNEMPLOYMENT COMPENSATION	2,950.00	2,950.00	0.00	1,164.87	0.00	2,950.00	0.00
101-442-723.000	STIPENDS	500.00	500.00	300.00	200.00	0.00	200.00	60.00
101-442-728.000	OFFICE SUPPLIES	375.00	375.00	575.50	202.18	0.00	(200.50)	153.47
101-442-751.000	GASOLINE	2,000.00	2,000.00	318.74	1,421.56	107.59	1,681.26	15.94
101-442-756.000	OPERATING SUPPLIES	7,500.00	7,500.00	3,918.89	5,575.51	148.56	3,581.11	52.25
101-442-767.000	EQUIPMENT/SMALL TOOLS	5,000.00	5,000.00	5,982.87	6,843.30	183.76	(982.87)	119.66
101-442-768.000	UNIFORMS	2,400.00	2,400.00	1,008.74	1,972.38	0.00	1,391.26	42.03
101-442-801.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	272.97	0.00	1,000.00	0.00
101-442-818.000	PROFESSIONAL & CONTRACTUAL	6,000.00	6,000.00	4,667.97	7,934.52	116.00	1,332.03	77.80
101-442-818.120	TREE REMOVALS	0.00	15,000.00	7,300.00	10,650.00	0.00	7,700.00	48.67
101-442-831.000	MEMBERSHIPS & DUES	600.00	600.00	580.49	320.86	580.49	19.51	96.75
101-442-853.000	TELEPHONE	6,200.00	6,200.00	470.03	350.00	100.00	5,729.97	7.58
101-442-903.000	PRINTING & PUBLISHING	300.00	300.00	681.69	608.05	120.75	(381.69)	227.23
101-442-913.000	INSURANCE	6,000.00	6,000.00	1,889.64	2,722.50	0.00	4,110.36	31.49
101-442-920.000	UTILITIES	13,000.00	13,000.00	6,314.23	15,763.06	2,250.63	6,685.77	48.57
101-442-931.000	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	21,385.27	21,301.20	1,774.46	(1,385.27)	106.93
101-442-932.000	GROUNDS REPAIR & MAINT	14,000.00	14,000.00	4,150.11	16,287.44	700.00	9,849.89	29.64
101-442-933.000	EQUIPMENT & MAINTENANCE	3,500.00	3,500.00	4,646.19	6,562.21	191.51	(1,146.19)	132.75
101-442-935.100	STORM SEWER REPAIR & MAINT	6,000.00	6,000.00	0.00	574.00	0.00	6,000.00	0.00
101-442-939.000	VEHICLE REPAIR & MAINTENANCE	12,000.00	12,000.00	6,795.43	15,203.47	(2,532.56)	5,204.57	56.63
101-442-943.000	EQUIPMENT RENTAL	20,000.00	20,000.00	2,929.41	15,979.03	586.47	17,070.59	14.65
101-442-962.000	MISCELLANEOUS	0.00	0.00	0.00	5.19	0.00	0.00	0.00
101-442-962.200	MISC PROJECT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		(388,100.00)	(376,443.00)	(159,728.07)	(299,331.50)	(17,572.49)	(216,714.93)	
Dept 448 - STREET LIGHTING								
101-448-926.000	STREET LIGHTING	36,000.00	36,000.00	13,614.63	28,337.40	2,229.61	22,385.37	37.82
Net - Dept 448 - STREET LIGHTING		(36,000.00)	(36,000.00)	(13,614.63)	(28,337.40)	(2,229.61)	(22,385.37)	
Dept 523 - SOLID WASTE COLLECTION								
101-523-818.000	PROFESSIONAL & CONTRACTUAL	272,256.00	272,256.00	146,038.20	248,596.40	41,537.20	126,217.80	53.64
101-523-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 523 - SOLID WASTE COLLECTION		(272,256.00)	(272,256.00)	(146,038.20)	(248,596.40)	(41,537.20)	(126,217.80)	
Dept 651 - AMBULANCE SERVICE								
101-651-818.000	PROFESSIONAL & CONTRACTUAL	110,817.00	110,817.00	52,503.00	102,967.53	8,750.50	58,314.00	47.38
Net - Dept 651 - AMBULANCE SERVICE		(110,817.00)	(110,817.00)	(52,503.00)	(102,967.53)	(8,750.50)	(58,314.00)	
Dept 721 - PLANNING COMMISSION								
101-721-801.000	EDUCATION & TRAINING	1,200.00	1,200.00	0.00	1,100.00	0.00	1,200.00	0.00

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-721-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	289.00	1,909.00	0.00	2,711.00	9.63
101-721-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-903.000	PRINTING & PUBLISHING	200.00	200.00	0.00	286.30	0.00	200.00	0.00
101-721-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 721 - PLANNING COMMISSION		(4,400.00)	(4,400.00)	(289.00)	(3,295.30)	0.00	(4,111.00)	
Dept 722 - ZONING BOARD OF APPEALS								
101-722-818.000	PROFESSIONAL & CONTRACTUAL	600.00	600.00	324.00	648.00	0.00	276.00	54.00
101-722-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-722-903.000	PRINTING & PUBLISHING	200.00	200.00	0.00	98.00	0.00	200.00	0.00
101-722-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 722 - ZONING BOARD OF APPEALS		(800.00)	(800.00)	(324.00)	(746.00)	0.00	(476.00)	
Dept 872 - OTHER FUNCTIONS								
101-872-807.000	AUDIT	2,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-872-818.000	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	14,121.00	25,367.46	0.00	10,879.00	56.48
101-872-818.140	MASTER PLAN-CITY & PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-818.200	ENGINEERING	5,000.00	5,000.00	0.00	4,900.00	0.00	5,000.00	0.00
101-872-854.000	TECH SUPPORT/MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-881.000	MISCELLANEOUS PROJECT COST	10,000.00	10,000.00	7,030.47	7,331.77	0.00	2,969.53	70.30
101-872-912.000	FIRE INSURANCE	4,500.00	4,500.00	2,203.98	2,092.77	0.00	2,296.02	48.98
101-872-913.000	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-916.000	LIABILITY INSURANCE	8,000.00	8,000.00	3,296.03	3,456.41	0.00	4,703.97	41.20
101-872-932.500	AMTRAK PLATFORM MAINT.	200.00	200.00	0.00	3,609.89	0.00	200.00	0.00
101-872-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-963.000	BANK FEES	3,500.00	3,500.00	5,071.24	7,580.19	0.00	(1,571.24)	144.89
Net - Dept 872 - OTHER FUNCTIONS		(58,200.00)	(59,200.00)	(34,722.72)	(57,338.49)	0.00	(24,477.28)	
Dept 965 - TRANSFERS								
101-965-898.000	TRANSFER TO PARK	30,000.00	30,000.00	30,000.00	50,000.00	0.00	0.00	100.00
101-965-980.000	TRANSFER TO EQUIP PURCHASE	20,000.00	20,000.00	29,000.00	20,000.00	9,000.00	(9,000.00)	145.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-965-999.130	TRANSFER TO DEBT SERVICE	128,313.00	128,313.00	128,313.00	128,163.00	0.00	0.00	100.00
Net - Dept 965 - TRANSFERS		(178,313.00)	(178,313.00)	(187,313.00)	(198,163.00)	(9,000.00)	9,000.00	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,074,479.00	3,112,479.00	2,909,071.35	3,245,522.11	71,797.22	203,407.65	93.46
TOTAL EXPENDITURES		2,966,002.00	3,003,073.00	1,464,149.14	2,737,243.21	207,352.64	1,538,923.86	48.76
NET OF REVENUES & EXPENDITURES		108,477.00	109,406.00	1,444,922.21	508,278.90	(135,555.42)	(1,335,516.21)	1,320.70
Fund 105 - PNBALRSB								

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 105 - PNBALRSB								
Dept 000								
105-000-589.000	CONTRIBUTIONS	0.00	0.00	0.00	2,400.00	0.00	0.00	0.00
105-000-665.000	INTEREST EARNED	300.00	300.00	525.15	1,750.39	0.00	(225.15)	175.05
105-000-674.000	POKAGON GRANTS	0.00	0.00	0.00	493,455.76	0.00	0.00	0.00
105-000-698.740	LRSB DISBURSEMENTS	275,000.00	275,000.00	290,673.54	290,954.22	0.00	(15,673.54)	105.70
105-000-807.000	AUDIT	3,920.00	3,920.00	3,920.00	3,920.00	0.00	0.00	100.00
Net - Dept 000		271,380.00	271,380.00	287,278.69	784,640.37	0.00	(15,898.69)	
Dept 442 - STREET OPERATING								
105-442-976.100	N. WHITTAKER ST. REVDEVELOPMEN	0.00	0.00	0.00	68,273.12	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		0.00	0.00	0.00	(68,273.12)	0.00	0.00	
Dept 670								
105-670-818.000	PROFESSIONAL & CONTRACTUAL	15,000.00	15,000.00	31,450.00	8,022.25	0.00	(16,450.00)	209.67
105-670-818.200	ENGINEERING	0.00	0.00	12,142.82	55,171.66	6,000.00	(12,142.82)	100.00
105-670-881.110	CAPITAL PROJECTS	50,000.00	50,000.00	0.00	36,470.79	0.00	50,000.00	0.00
105-670-881.500	BUSINESS IMP DISTRICT PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-881.700	POLICE BOAT, TRAILER, EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.120	TRANSFER TO SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.150	TRANSFER TO DEBT SERVICE (MT)	51,063.00	51,063.00	51,063.00	53,176.00	0.00	0.00	100.00
105-670-999.200	TRANSFER TO MAJOR/LOCAL	0.00	0.00	300,000.00	0.00	0.00	(300,000.00)	100.00
105-670-999.300	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 670		(156,063.00)	(156,063.00)	(434,655.82)	(192,840.70)	(6,000.00)	278,592.82	
Fund 105 - PNBALRSB:								
TOTAL REVENUES		275,300.00	275,300.00	291,198.69	788,560.37	0.00	(15,898.69)	105.78
TOTAL EXPENDITURES		159,983.00	159,983.00	438,575.82	265,033.82	6,000.00	(278,592.82)	274.14
NET OF REVENUES & EXPENDITURES		115,317.00	115,317.00	(147,377.13)	523,526.55	(6,000.00)	262,694.13	127.80
Fund 202 - MAJOR STREET FUND								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	140,000.00	140,000.00	91,054.73	199,013.74	17,551.00	48,945.27	65.04
202-000-566.000	OTHER STATE GRANTS (ACT 207)	0.00	0.00	0.00	26,440.57	0.00	0.00	0.00
202-000-665.000	INTEREST EARNED	600.00	600.00	1,964.96	4,219.95	0.00	(1,364.96)	327.49
202-000-699.100	TRANSFER IN	0.00	0.00	300,000.00	0.00	0.00	(300,000.00)	100.00
Net - Dept 000		140,600.00	140,600.00	393,019.69	229,674.26	17,551.00	(252,419.69)	
Dept 463 - ROUTINE MAINTENANCE								

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDDT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 202 - MAJOR STREET FUND								
202-463-705.000	SALARIES SUPERVISION	3,700.00	3,700.00	0.00	2,798.83	0.00	3,700.00	0.00
202-463-706.000	SALARIES PERMANENT	17,000.00	17,000.00	6,642.44	12,395.08	1,034.63	10,357.56	39.07
202-463-714.000	MEDICARE	225.00	225.00	86.37	183.26	13.26	138.63	38.39
202-463-715.000	SOCIAL SECURITY TAX	1,000.00	1,000.00	369.26	783.79	56.70	630.74	36.93
202-463-751.000	GASOLINE	6,000.00	6,000.00	3,197.74	7,092.28	1,714.06	2,802.26	53.30
202-463-756.000	OPERATING SUPPLIES	8,500.00	8,500.00	1,387.50	1,634.60	0.00	7,112.50	16.32
202-463-767.000	EQUIPMENT/SMALL TOOLS	2,500.00	2,500.00	0.00	495.00	0.00	2,500.00	0.00
202-463-818.000	PROFESSIONAL & CONTRACTUAL	10,000.00	10,000.00	0.00	7,388.06	0.00	10,000.00	0.00
202-463-933.000	EQUIPMENT & MAINTENANCE	6,000.00	6,000.00	1,655.63	17,069.44	0.00	4,344.37	27.59
202-463-939.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-962.100	TOOLS & EQUIP	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(62,425.00)	(62,425.00)	(13,338.94)	(49,840.34)	(2,818.65)	(49,086.06)	
Dept 474 - TRAFFIC SERVICES								
202-474-705.000	SALARIES SUPERVISION	3,700.00	3,700.00	0.00	1,562.72	0.00	3,700.00	0.00
202-474-706.000	SALARIES PERMANENT	17,000.00	17,000.00	6,642.52	12,394.80	1,034.64	10,357.48	39.07
202-474-714.000	MEDICARE	225.00	225.00	86.39	183.29	13.27	138.61	38.40
202-474-715.000	SOCIAL SECURITY TAX	1,000.00	1,000.00	369.29	783.74	56.68	630.71	36.93
202-474-756.000	OPERATING SUPPLIES	5,000.00	5,000.00	2,599.12	(348.76)	2,415.00	2,400.88	51.98
202-474-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	15,000.00	15,000.00	12,817.09	15,656.48	0.00	2,182.91	85.45
202-474-818.000	PROFESSIONAL & CONTRACTUAL	12,500.00	12,500.00	2,257.00	7,361.96	0.00	10,243.00	18.06
202-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 474 - TRAFFIC SERVICES		(54,425.00)	(54,425.00)	(24,771.41)	(37,594.23)	(3,519.59)	(29,653.59)	
Dept 478								
202-478-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 478		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 482 - ADMINISTRATIVE								
202-482-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	2,249.91	4,326.90	346.14	1,500.09	60.00
202-482-714.000	MEDICARE	60.00	60.00	32.62	62.73	5.02	27.38	54.37
202-482-715.000	SOCIAL SECURITY TAX	250.00	250.00	139.51	268.31	21.46	110.49	55.80
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
202-482-962.000	MISCELLANEOUS	0.00	0.00	108.77	297.80	0.00	(108.77)	100.00
202-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 482 - ADMINISTRATIVE		(5,060.00)	(5,060.00)	(3,530.81)	(5,955.74)	(372.62)	(1,529.19)	
Dept 483 - ENGINEERING								
202-483-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	6,752.42	0.00	30,000.00	0.00
202-483-818.100	BRIDGE REHABILITATION	0.00	0.00	497,682.98	51,700.00	332,220.98	(497,682.98)	100.00
202-483-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 483 - ENGINEERING		(30,000.00)	(30,000.00)	(497,682.98)	(58,452.42)	(332,220.98)	467,682.98	

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 203 - LOCAL STREET FUND								
Net - Dept 478		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 482 - ADMINISTRATIVE								
203-482-703.000	SALARIES APPOINTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-482-705.000	SALARIES SUPERVISION	2,500.00	2,500.00	1,350.03	2,708.03	207.71	1,149.97	54.00
203-482-714.000	MEDICARE	40.00	40.00	19.60	37.69	3.02	20.40	49.00
203-482-715.000	SOCIAL SECURITY TAX	170.00	170.00	83.72	160.96	12.88	86.28	49.25
203-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
203-482-962.000	MISCELLANEOUS	0.00	0.00	63.89	174.91	0.00	(63.89)	100.00
203-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 482 - ADMINISTRATIVE		(3,710.00)	(3,710.00)	(2,517.24)	(4,081.59)	(223.61)	(1,192.76)	
Dept 483 - ENGINEERING								
203-483-818.000	PROFESSIONAL & CONTRACTUAL	10,000.00	10,000.00	5,125.00	6,752.42	0.00	4,875.00	51.25
Net - Dept 483 - ENGINEERING		(10,000.00)	(10,000.00)	(5,125.00)	(6,752.42)	0.00	(4,875.00)	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		70,100.00	70,100.00	47,219.21	122,700.94	8,885.87	22,880.79	67.36
TOTAL EXPENDITURES		67,175.00	67,175.00	49,209.35	67,433.14	3,996.50	17,965.65	73.26
NET OF REVENUES & EXPENDITURES		2,925.00	2,925.00	(1,990.14)	55,267.80	4,889.37	4,915.14	68.04
Fund 208 - PARK FUND								
Dept 000								
208-000-566.000	GRANT	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
208-000-587.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-628.000	SERVICE CHARGE	800.00	800.00	0.00	709.00	0.00	800.00	0.00
208-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	13,088.20	50,179.04	325.30	31,911.80	29.08
208-000-652.000	BOAT LAUNCHING FEES	50,000.00	50,000.00	30,320.00	45,453.75	26.00	19,680.00	60.64
208-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	30,000.00	30,000.00	12,936.00	22,666.00	200.00	17,064.00	43.12
208-000-653.000	CONCESSION	12,000.00	12,000.00	2,500.00	8,505.63	0.00	9,500.00	20.83
208-000-653.100	VENDING MACHINE REVENUE	0.00	1,000.00	0.00	682.44	0.00	1,000.00	0.00
208-000-653.200	ICE/MECHANDISE SALES	0.00	0.00	1,282.00	509.78	0.00	(1,282.00)	100.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	0.00	0.00	0.00	7,251.00	0.00	0.00	0.00
208-000-654.000	BEACH PARKING FEES	255,000.00	255,000.00	199,666.52	249,412.45	0.00	55,333.48	78.30
208-000-655.100	PAVILION RENTAL	500.00	500.00	150.00	650.00	0.00	350.00	30.00
208-000-657.000	PARKING FINES	0.00	0.00	2,089.00	159.00	0.00	(2,089.00)	100.00
208-000-665.000	INTEREST EARNED	200.00	200.00	395.32	945.69	0.00	(195.32)	197.66
208-000-698.000	MISCELLANEOUS	0.00	0.00	6,386.75	2,219.25	0.00	(6,386.75)	100.00
208-000-699.000	TRANSFER FROM GENERAL	30,000.00	30,000.00	30,000.00	50,000.00	0.00	0.00	100.00
Net - Dept 000		427,000.00	428,000.00	298,813.79	439,343.03	551.30	129,186.21	
Dept 691 - PARK								

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 208 - PARK FUND								
208-691-705.000	SALARIES SUPERVISION	85,796.00	85,796.00	33,344.08	86,050.23	5,293.52	52,451.92	38.86
208-691-706.000	SALARIES PERMANENT	30,297.00	30,297.00	8,701.28	11,480.41	1,567.95	21,595.72	28.72
208-691-706.100	SALARIES-OVERTIME	5,000.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
208-691-706.160	SALARIES-BOAT LAUNCH	28,500.00	30,000.00	17,103.63	28,365.35	0.00	12,896.37	57.01
208-691-706.200	SALARIES- MARINA	21,000.00	21,000.00	11,769.83	9,620.10	0.00	9,230.17	56.05
208-691-706.300	SALARIES-BEACH	52,000.00	52,000.00	35,668.65	34,690.22	1,872.00	16,331.35	68.59
208-691-707.000	SALARIES PART-TIME	11,000.00	11,000.00	0.00	0.00	0.00	11,000.00	0.00
208-691-707.100	PT - LIFEGUARDS	0.00	42,000.00	24,731.50	19,915.04	0.00	17,268.50	58.88
208-691-714.000	MEDICARE	3,336.00	3,336.00	1,887.00	2,453.88	123.01	1,449.00	56.56
208-691-715.000	SOCIAL SECURITY TAX	14,266.00	14,266.00	8,068.69	10,492.52	525.94	6,197.31	56.56
208-691-716.000	HEALTH INSURANCE	12,787.00	12,787.00	4,054.37	6,194.92	771.50	8,732.63	31.71
208-691-717.000	LIFE & DISABILITY INSURANCE	3,556.00	3,556.00	973.91	1,224.40	139.13	2,582.09	27.39
208-691-718.000	RETIREMENT	9,288.00	9,288.00	1,816.44	3,415.75	563.40	7,471.56	19.56
208-691-720.000	WORKER'S COMPENSATION INS	5,000.00	5,000.00	2,818.84	6,291.14	0.00	2,181.16	56.38
208-691-721.000	UNEMPLOYMENT COMPENSATION	8,989.00	8,989.00	2,983.61	5,789.77	0.00	6,005.39	33.19
208-691-722.000	DRUG TESTING/MEDICAL EXPENSE	2,500.00	2,500.00	70.00	986.00	0.00	2,430.00	2.80
208-691-723.000	STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-728.000	OFFICE SUPPLIES	800.00	800.00	326.16	642.41	38.67	473.84	40.77
208-691-751.000	GASOLINE	6,000.00	6,000.00	1,166.08	3,026.25	155.05	4,833.92	19.43
208-691-756.000	OPERATING SUPPLIES	8,000.00	8,000.00	4,948.68	9,582.48	53.11	3,051.32	61.86
208-691-756.500	MERCHANDISE	0.00	0.00	0.00	1,355.68	0.00	0.00	0.00
208-691-767.000	EQUIPMENT/SMALL TOOLS	6,000.00	6,000.00	2,316.23	5,502.78	1,493.63	3,683.77	38.60
208-691-768.000	UNIFORMS	2,000.00	2,000.00	531.82	2,197.04	68.87	1,468.18	26.59
208-691-801.000	EDUCATION & TRAINING	800.00	800.00	0.00	35.00	0.00	800.00	0.00
208-691-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
208-691-818.000	PROFESSIONAL & CONTRACTUAL	25,000.00	40,000.00	24,369.23	44,907.00	4,274.00	15,630.77	60.92
208-691-818.200	ENGINEERING	2,000.00	2,000.00	0.00	3,450.00	0.00	2,000.00	0.00
208-691-831.000	MEMBERSHIPS & DUES	4,000.00	400.00	0.00	30.00	0.00	400.00	0.00
208-691-853.000	TELEPHONE	4,250.00	4,250.00	742.03	1,098.45	100.00	3,507.97	17.46
208-691-854.200	SOFTWARE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-903.000	PRINTING & PUBLISHING	2,500.00	2,500.00	1,020.51	2,469.45	0.00	1,479.49	40.82
208-691-912.000	FIRE INSURANCE	3,000.00	3,000.00	958.25	909.90	0.00	2,041.75	31.94
208-691-913.000	INSURANCE	3,200.00	3,200.00	1,889.64	1,815.00	0.00	1,310.36	59.05
208-691-916.000	LIABILITY INSURANCE	8,500.00	8,500.00	3,662.25	3,840.45	0.00	4,837.75	43.09
208-691-920.000	UTILITIES	24,925.00	30,000.00	17,835.25	33,740.07	2,271.64	12,164.75	59.45
208-691-931.000	BUILDING REPAIR & MAINTENANCE	8,500.00	8,500.00	16,983.57	11,655.51	2,255.48	(8,483.57)	199.81
208-691-932.000	GROUNDS REPAIR & MAINT	8,500.00	8,500.00	5,307.64	13,190.07	1,328.45	3,192.36	62.44
208-691-933.000	EQUIPMENT & MAINTENANCE	6,000.00	6,000.00	1,194.94	5,966.31	166.45	4,805.06	19.92
208-691-933.100	EQUIPMENT MAINT--PARKING SYSTE	0.00	2,760.00	2,925.12	2,460.00	0.00	(165.12)	105.98
208-691-933.200	EQUIPMENT LEASES	0.00	0.00	5,121.28	0.00	940.66	(5,121.28)	100.00
208-691-939.000	VEHICLE REPAIR & MAINTENANCE	4,500.00	4,500.00	1,030.22	542.06	603.49	3,469.78	22.89
208-691-943.000	EQUIPMENT RENTAL	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
208-691-956.200	REFUNDS	225.00	225.00	0.00	187.00	0.00	225.00	0.00
208-691-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-963.000	BANK FEES	7,000.00	7,000.00	7,446.49	7,207.07	0.00	(446.49)	106.38
208-691-967.000	MISC PROJECTS	7,500.00	7,500.00	3,200.00	3,229.15	3,200.00	4,300.00	42.67
208-691-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	0.00	5,582.30	0.00	5,000.00	0.00
208-691-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-979.000	EQUIPMENT	5,000.00	5,000.00	50.39	4,832.30	0.00	4,949.61	1.01
208-691-979.200	LIFEGUARD EQUIPMENT	0.00	2,164.00	753.22	7,725.21	0.00	1,410.78	34.81
208-691-979.300	LIFEGUARD RECRUITMENT & TRAINI	0.00	4,250.00	314.60	2,233.83	0.00	3,935.40	7.40
208-691-999.500	TRANSFER TO DREDGE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 691 - PARK		(451,015.00)	(517,664.00)	(259,085.43)	(407,382.50)	(27,805.95)	(258,578.57)	

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 208 - PARK FUND								
Fund 208 - PARK FUND:								
	TOTAL REVENUES	427,000.00	428,000.00	298,813.79	439,343.03	551.30	129,186.21	69.82
	TOTAL EXPENDITURES	451,015.00	517,664.00	259,085.43	407,382.50	27,805.95	258,578.57	50.05
	NET OF REVENUES & EXPENDITURES	(24,015.00)	(89,664.00)	39,728.36	31,960.53	(27,254.65)	(129,392.36)	44.31
Fund 209 - PARK IMPROVEMENT FUND								
Dept 000								
209-000-404.000	PROPERTY TAXES	103,000.00	103,000.00	109,079.72	105,429.04	0.00	(6,079.72)	105.90
209-000-445.000	PENALTY & INTEREST	0.00	0.00	181.87	226.91	5.37	(181.87)	100.00
209-000-587.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-665.000	INTEREST EARNED	100.00	100.00	93.14	685.96	0.00	6.86	93.14
209-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-981.300	PARK VEHICLES & EQUIPMENT	0.00	50,000.00	0.00	32,691.89	0.00	50,000.00	0.00
	Net - Dept 000	103,100.00	53,100.00	109,354.73	73,650.02	5.37	(56,254.73)	
Dept 691 - PARK								
209-691-999.500	TRANSFER TO DREDGE FUND	36,000.00	36,000.00	0.00	36,288.00	0.00	36,000.00	0.00
	Net - Dept 691 - PARK	(36,000.00)	(36,000.00)	0.00	(36,288.00)	0.00	(36,000.00)	
Dept 751								
209-751-818.200	ENGINEERING	0.00	0.00	75.34	4,221.75	0.00	(75.34)	100.00
209-751-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	4,800.00	232,736.90	0.00	(4,800.00)	100.00
	Net - Dept 751	0.00	0.00	(4,875.34)	(236,958.65)	0.00	4,875.34	
Fund 209 - PARK IMPROVEMENT FUND:								
	TOTAL REVENUES	103,100.00	103,100.00	109,354.73	106,341.91	5.37	(6,254.73)	106.07
	TOTAL EXPENDITURES	36,000.00	86,000.00	4,875.34	305,938.54	0.00	81,124.66	5.67
	NET OF REVENUES & EXPENDITURES	67,100.00	17,100.00	104,479.39	(199,596.63)	5.37	(87,379.39)	610.99
Fund 225 - DREDGE FUND								
Dept 000								
225-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
225-000-589.000	CONTRIBUTIONS	36,000.00	36,000.00	9,182.00	36,288.00	500.00	26,818.00	25.51
225-000-665.000	INTEREST EARNED	250.00	250.00	740.24	1,929.85	0.00	(490.24)	296.10
225-000-699.100	TRANSFER IN	35,800.00	35,800.00	0.00	36,288.00	0.00	35,800.00	0.00
	Net - Dept 000	72,050.00	72,050.00	9,922.24	74,505.85	500.00	62,127.76	

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 225 - DREDGE FUND								
Dept 806 - HARBOR DREDGING								
225-806-818.000	PROFESSIONAL & CONTRACTUAL	200,000.00	200,000.00	2,073.75	4,590.00	0.00	197,926.25	1.04
Net - Dept 806 - HARBOR DREDGING		(200,000.00)	(200,000.00)	(2,073.75)	(4,590.00)	0.00	(197,926.25)	
Fund 225 - DREDGE FUND:								
TOTAL REVENUES		72,050.00	72,050.00	9,922.24	74,505.85	500.00	62,127.76	13.77
TOTAL EXPENDITURES		200,000.00	200,000.00	2,073.75	4,590.00	0.00	197,926.25	1.04
NET OF REVENUES & EXPENDITURES		(127,950.00)	(127,950.00)	7,848.49	69,915.85	500.00	(135,798.49)	6.13
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Dept 000								
248-000-404.000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-405.000	PROPERTY TAXES - COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-445.000	PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED	0.00	0.00	0.56	2.93	0.00	(0.56)	100.00
248-000-675.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	540.00	0.00	0.00	0.00
248-000-699.100	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	741.77	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.56	(198.84)	0.00	(0.56)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		0.00	0.00	0.56	542.93	0.00	(0.56)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	741.77	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.56	(198.84)	0.00	(0.56)	100.00
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Dept 000								
265-000-655.000	FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-665.000	INTEREST EARNED	0.00	0.00	0.09	11.45	0.00	(0.09)	100.00
265-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-979.000	EQUIPMENT	0.00	0.00	0.00	6,952.05	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.09	(6,940.60)	0.00	(0.09)	

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GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDGT USED
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.09	11.45	0.00	(0.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	6,952.05	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.09	(6,940.60)	0.00	(0.09)	100.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Dept 000								
266-000-580.000	STATE REVENUE JUSTICE TRAINING	1,600.00	1,300.00	715.60	1,283.78	0.00	584.40	55.05
266-000-665.000	INTEREST EARNED	0.00	0.00	0.74	3.45	0.00	(0.74)	100.00
266-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
266-000-961.000	CRIMINAL JUSTICE TRAINING	0.00	0.00	0.00	2,443.33	0.00	0.00	0.00
Net - Dept 000		1,600.00	1,300.00	716.34	(1,156.10)	0.00	583.66	
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,600.00	1,300.00	716.34	1,287.23	0.00	583.66	55.10
TOTAL EXPENDITURES		0.00	0.00	0.00	2,443.33	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,600.00	1,300.00	716.34	(1,156.10)	0.00	583.66	55.10
Fund 351 - DEBT SERVICE								
Dept 000								
351-000-665.000	INTEREST EARNED	100.00	100.00	416.45	804.12	0.00	(316.45)	416.45
351-000-699.000	TRANSFER FROM GENERAL	128,313.00	128,313.00	128,313.00	128,163.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	85,338.00	85,338.00	85,338.00	85,238.00	0.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	127,699.00	127,699.00	127,699.00	127,549.00	0.00	0.00	100.00
351-000-699.312	TRANSFER FROM LRSB FOR 2010 SE	51,063.00	51,063.00	51,063.00	53,176.00	0.00	0.00	100.00
Net - Dept 000		392,513.00	392,513.00	392,829.45	394,930.12	0.00	(316.45)	
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	235,000.00	235,000.00	0.00	230,000.00	0.00	235,000.00	0.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	106,350.00	106,350.00	53,175.00	110,950.00	0.00	53,175.00	50.00
351-906-993.700	2010 SEAWALL - PRINCIPAL	50,000.00	50,000.00	50,000.00	50,000.00	0.00	0.00	100.00
351-906-993.800	2010 SEAWALL - INTEREST	1,063.00	1,063.00	1,087.50	3,250.00	0.00	(24.50)	102.30
351-906-998.000	FEES	750.00	750.00	0.00	750.00	0.00	750.00	0.00
Net - Dept 906 - DEBT SERVICE		(393,163.00)	(393,163.00)	(104,262.50)	(394,950.00)	0.00	(288,900.50)	

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 351 - DEBT SERVICE								
Fund 351 - DEBT SERVICE:								
TOTAL REVENUES		392,513.00	392,513.00	392,829.45	394,930.12	0.00	(316.45)	100.08
TOTAL EXPENDITURES		393,163.00	393,163.00	104,262.50	394,950.00	0.00	288,900.50	26.52
NET OF REVENUES & EXPENDITURES		(650.00)	(650.00)	288,566.95	(19.88)	0.00	(289,216.95)	44,394.92
Fund 402 - EQUIPMENT PURCHASE FUND								
Dept 000								
402-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-665.000	INTEREST EARNED	0.00	0.00	147.55	293.44	0.00	(147.55)	100.00
402-000-678.000	REIMBURSEMENTS	20,000.00	20,000.00	41,268.00	34,483.00	30,518.00	(21,268.00)	206.34
402-000-695.000	TRANSFER FROM GENERAL	20,000.00	20,000.00	29,000.00	20,000.00	9,000.00	(9,000.00)	145.00
402-000-695.200	TRANSFER FROM WATER	0.00	0.00	0.00	26,700.00	0.00	0.00	0.00
402-000-695.300	TRANSFER FROM LRSB	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
402-000-695.400	TRANSFER IN GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-697.300	POLICE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-698.100	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		80,000.00	80,000.00	110,415.55	121,476.44	39,518.00	(30,415.55)	
Dept 872 - OTHER FUNCTIONS								
402-872-942.000	EQUIPMENT	5,000.00	5,000.00	0.00	12,356.16	0.00	5,000.00	0.00
Net - Dept 872 - OTHER FUNCTIONS		(5,000.00)	(5,000.00)	0.00	(12,356.16)	0.00	(5,000.00)	
Dept 902 - CAPITAL								
402-902-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-981.000	POLICE VEHICLES&EQUIPMENT	20,466.00	20,466.00	32,437.40	20,465.67	0.00	(11,971.40)	158.49
402-902-981.100	FIRE VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-981.200	STREET VEHICLES & EQUIPMENT	37,278.00	37,278.00	18,309.54	36,857.40	595.79	18,968.46	49.12
402-902-981.300	PARK VEHICLES & EQUIPMENT	5,720.00	5,720.00	2,978.94	5,719.56	595.79	2,741.06	52.08
402-902-981.400	WATER VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-981.500	CITY HALL OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	8,784.89	0.00	5,000.00	0.00
402-902-998.000	FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-999.910	UNDESIGNATED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 902 - CAPITAL		(68,464.00)	(68,464.00)	(53,725.88)	(71,827.52)	(1,191.58)	(14,738.12)	
Fund 402 - EQUIPMENT PURCHASE FUND:								
TOTAL REVENUES		80,000.00	80,000.00	110,415.55	121,476.44	39,518.00	(30,415.55)	138.02
TOTAL EXPENDITURES		73,464.00	73,464.00	53,725.88	84,183.68	1,191.58	19,738.12	73.13
NET OF REVENUES & EXPENDITURES		6,536.00	6,536.00	56,689.67	37,292.76	38,326.42	(50,153.67)	867.35
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
Dept 000								

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GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 12/31/2019	END BALANCE 06/30/2019	ACTIVITY FOR MONTH 12/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
403-000-665.000	INTEREST EARNED	0.00	0.00	1,236.40	6,479.30	0.00	(1,236.40)	100.00
403-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	4,186.62	0.00	0.00	0.00
403-000-695.100	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-000-698.400	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	1,236.40	10,665.92	0.00	(1,236.40)	
Dept 903								
403-903-976.000	N. WHITTAKER REDEVELOPMENT	0.00	0.00	0.00	186,315.76	0.00	0.00	0.00
403-903-976.100	STROMER & SHORE PROJECT	0.00	0.00	0.00	40,667.00	0.00	0.00	0.00
403-903-976.200	STREET PAVING PROGRAM	0.00	0.00	169,116.59	106,326.26	3,282.50	(169,116.59)	100.00
403-903-976.300	CLAY STREET RECONSTRUCTION	0.00	0.00	0.00	589,294.74	0.00	0.00	0.00
403-903-998.000	FEES	0.00	0.00	0.00	950.00	0.00	0.00	0.00
Net - Dept 903		0.00	0.00	(169,116.59)	(923,553.76)	(3,282.50)	169,116.59	
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	1,236.40	10,665.92	0.00	(1,236.40)	100.00
TOTAL EXPENDITURES		0.00	0.00	169,116.59	923,553.76	3,282.50	(169,116.59)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(167,880.19)	(912,887.84)	(3,282.50)	167,880.19	100.00
Fund 590 - SEWER FUND								
Dept 000								
590-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-641.000	TAP IN FEES	15,000.00	15,000.00	4,963.20	5,758.09	0.00	10,036.80	33.09
590-000-641.100	TAP BUY INS	35,000.00	35,000.00	25,424.00	8,805.00	0.00	9,576.00	72.64
590-000-641.300	INSPECTION FEES	1,100.00	1,100.00	316.00	474.00	0.00	784.00	28.73
590-000-641.400	CONNECTION FEE	2,200.00	2,200.00	1,400.00	1,750.00	0.00	800.00	63.64
590-000-650.000	USAGE	386,000.00	386,000.00	275,155.21	429,619.68	34,961.73	110,844.79	71.28
590-000-650.100	READY TO SERVE	530,000.00	530,000.00	281,073.17	552,645.58	56,044.03	248,926.83	53.03
590-000-662.000	PENALTIES	8,500.00	8,500.00	5,347.59	10,070.45	737.67	3,152.41	62.91
590-000-665.000	INTEREST EARNED	1,500.00	1,500.00	2,304.14	5,220.46	0.00	(804.14)	153.61
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	229,464.00	0.00	0.00	0.00
590-000-695.100	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-698.000	MISCELLANEOUS	0.00	0.00	740.58	(916.65)	0.00	(740.58)	100.00
590-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		979,300.00	979,300.00	596,723.89	1,242,890.61	91,743.43	382,576.11	
Dept 537 - SEWER								
590-537-705.000	SALARIES SUPERVISION	28,840.00	28,840.00	7,771.19	20,759.54	1,226.00	21,068.81	26.95
590-537-706.000	SALARIES PERMANENT	27,500.00	27,500.00	14,160.83	26,413.83	2,237.60	13,339.17	51.49
590-537-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-714.000	MEDICARE	750.00	750.00	304.00	622.34	47.77	446.00	40.53
590-537-715.000	SOCIAL SECURITY TAX	3,000.00	3,000.00	1,299.92	2,661.12	204.27	1,700.08	43.33
590-537-730.000	POSTAGE	1,850.00	1,850.00	1,000.00	1,000.00	0.00	850.00	54.05

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		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 590 - SEWER FUND								
590-537-751.000	GASOLINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	312.03	0.00	300.00	0.00
590-537-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
590-537-818.000	PROFESSIONAL & CONTRACTUAL	7,500.00	7,500.00	86.48	300.00	86.48	7,413.52	1.15
590-537-818.200	ENGINEERING	10,000.00	10,000.00	41,386.44	750.00	2,068.60	(31,386.44)	413.86
590-537-836.000	GALIEN RIVER SANITARY DISTRICT	850,000.00	850,000.00	259,092.64	708,194.29	0.00	590,907.36	30.48
590-537-836.100	GRSD MAINTENANCE	35,000.00	35,000.00	12,410.98	2,530.36	2,202.28	22,589.02	35.46
590-537-836.300	GRSD - CAPITAL IMPROVEMENT	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
590-537-836.500	GRSD-CONNECTION FEES	4,000.00	4,000.00	1,050.00	1,050.00	0.00	2,950.00	26.25
590-537-916.000	LIABILITY INSURANCE	3,000.00	3,000.00	1,286.23	1,304.05	0.00	1,713.77	42.87
590-537-920.000	UTILITIES	6,500.00	6,500.00	3,837.01	6,302.29	749.48	2,662.99	59.03
590-537-933.000	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	13.71	1,080.00	0.00	3,986.29	0.34
590-537-935.000	SEWER REPAIR & MAINTENANCE	10,000.00	10,000.00	133.36	50,757.08	0.00	9,866.64	1.33
590-537-935.200	N. WHITTKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	1,000.00	1,000.00	8,000.00	266.01	0.00	(7,000.00)	800.00
590-537-943.000	EQUIPMENT RENTAL	400.00	400.00	0.00	0.00	0.00	400.00	0.00
590-537-956.200	REFUNDS	700.00	700.00	0.00	0.00	0.00	700.00	0.00
590-537-962.000	MISCELLANEOUS	0.00	0.00	176.22	481.54	0.00	(176.22)	100.00
590-537-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.31	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	26,473.00	26,473.00	13,590.23	26,986.31	0.00	12,882.77	51.34
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	127,699.00	127,699.00	127,699.00	127,549.00	0.00	0.00	100.00
590-537-998.000	FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 537 - SEWER		(1,152,512.00)	(1,152,512.00)	(495,298.24)	(1,028,425.10)	(8,822.48)	(657,213.76)	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		979,300.00	979,300.00	596,723.89	1,242,890.61	91,743.43	382,576.11	60.93
TOTAL EXPENDITURES		1,152,512.00	1,152,512.00	495,298.24	1,028,425.10	8,822.48	657,213.76	42.98
NET OF REVENUES & EXPENDITURES		(173,212.00)	(173,212.00)	101,425.65	214,465.51	82,920.95	(274,637.65)	58.56
Fund 591 - WATER FUND								
Dept 000								
591-000-626.000	SERVICES RENDERED	4,000.00	4,000.00	125.00	2,919.00	0.00	3,875.00	3.13
591-000-641.000	TAP IN FEES	22,000.00	22,000.00	11,390.07	11,433.06	0.00	10,609.93	51.77
591-000-641.100	TAP BUY INS	10,000.00	10,000.00	6,975.00	5,946.00	0.00	3,025.00	69.75
591-000-641.200	WATER TAP SUPPLY REIM	0.00	0.00	6,122.55	4,386.75	0.00	(6,122.55)	100.00
591-000-648.000	USAGE - CASINO	340,000.00	340,000.00	170,189.15	316,565.20	29,865.00	169,810.85	50.06
591-000-649.000	USAGE-TWP	10,000.00	10,000.00	5,834.18	9,421.74	202.72	4,165.82	58.34
591-000-650.000	USAGE	325,000.00	325,000.00	202,207.17	301,294.11	24,802.12	122,792.83	62.22
591-000-650.100	READY TO SERVE	385,000.00	385,000.00	210,119.71	419,173.50	43,901.46	174,880.29	54.58
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	13,641.88	23,386.08	1,948.84	9,358.12	59.31
591-000-651.000	ON/OFF FEES	750.00	750.00	1,975.00	3,779.63	635.00	(1,225.00)	263.33
591-000-662.000	PENALTIES	6,500.00	6,500.00	3,480.19	6,481.84	521.63	3,019.81	53.54
591-000-665.000	INTEREST EARNED	5,000.00	5,000.00	11,836.12	29,989.48	0.00	(6,836.12)	236.72
591-000-670.000	RENTAL/LEASE	15,000.00	15,000.00	0.00	15,000.00	0.00	15,000.00	0.00
591-000-680.000	HYDRANT RENTAL	200.00	200.00	80.50	20.50	0.00	119.50	40.25
591-000-698.000	MISCELLANEOUS	0.00	0.00	645.00	(880.19)	0.00	(645.00)	100.00

PERIOD ENDING 12/31/2019
% Fiscal Year Completed: 50.27

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2019-20 AMENDED BUDGET					
Fund 704 - TRUST & AGENCY								
704-000-671.041	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.042	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.043	ESCROW - RUBINKAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.044	ESCROW-BARTER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.045	ESCROW-REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.046	ESCROW-LAKE MICH VIEW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 896 - ESCROW								
704-896-730.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-821.000	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-827.000	PLANNING CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-964.100	ESCROW REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 896 - ESCROW		0.00	0.00	0.00	0.00	0.00	0.00	
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		6,763,992.00	6,802,692.00	5,805,143.50	7,927,369.87	332,428.96	997,548.50	85.34
TOTAL EXPENDITURES - ALL FUNDS		6,786,955.00	6,952,675.00	4,550,663.60	7,696,617.89	663,065.62	2,402,011.40	65.45
NET OF REVENUES & EXPENDITURES		(22,963.00)	(149,983.00)	1,254,479.90	230,751.98	(330,636.66)	(1,404,462.90)	836.41



Board Minutes December 10, 2019

1. Call to Order-Roll Call

President Sandy Sporleder called the meeting to order at 5:00 pm.

Members present: Sandy Sporleder, Mary Donnelly, Paul Ciccarelli, Nancy Mrozek, Kathie Butler, Janie Campbell, Becky Borglin and Mary McPherson.

Absent:

2. Approval of the Agenda

Motion made by Kathie Butler and seconded by Mary McPherson to approve the December agenda. All ayes, motion carried.

3. Approval of the November Minutes

Motion made by Becky Borglin and seconded by Mary Donnelly to approve the November minutes.

All ayes, motion carried.

4. Treasurer's Report

Kathie Butler gave a short report due to the financial review in the business section of the meeting. She reported the balances at the end of November as \$183,891.84 in the general fund and \$834,763.79 in the capital fund.

Becky Borglin made a motion to accept the November treasurer's report, Janie Campbell seconded. All ayes, motion passed.

5. Privilege of the Audience: none

6. Business

Officer Elections for 2020

Sandy Sporleder was nominated and elected by roll call vote as President.

Mary McPherson was nominated and elected by roll call vote as Vice-President.

Nancy Mrozek was nominated and elected by roll call vote as Secretary.

Kathie Butler was nominated and elected by roll call vote as Treasurer.

2019 Amended Budget: Julie presented the amended budget for 2019. The Board reviewed and discussed the budget. Becky Borglin made a motion to approve the budget as amended with a second from Janie Campbell. All ayes, the 2019 budget was amended.

2020 Budget

Julie submitted the 2020 proposed budget, which the board reviewed. Janie Campbell made a motion to accept the 2020 budget, with a second from Sandy Sporleder. All ayes, the 2020 budget passed.



Wages: Julie submitted wage scenarios of 2, 2.5 and 3 percent wage increases. She felt even with a 3% wage increase we could stay within the 2020 approved budget for wages.

Sandy Sporleder made a motion for a 2% wage increase, with a second from Mary McPherson. 2 ayes, 6 nays, the motion failed.

Becky Borglin made a motion for 3% wage increase, with a second from Paul Ciccarelli. 3 ayes, 5 nays, motion failed.

Kathie Butler made a motion for a 2.5% wage increase, with a second from Mary Donnelly. All ayes, motion passed.

Director Contract: Julie submitted her contract with no changes. After board discussion Kathie Butler made a motion to accept the submitted contract with a 2% wage increase, seconded by Mary McPherson. All ayes, motion passed.

7. Director's Report:

Julie asked to close the library on January 20th for a staff in-service. The in-service would focus on technology. The board agreed.

Julie asked the board if the library could host a Fandom Fest Trivia Night fundraiser at the library. The board agreed.

Julie told the board that Nova sent a tech out to inspect the area in the lower level where minor flooding occurs. Greg Reese, our handyman took part in the inspection. Unfortunately, nothing was discovered. Greg did find an area where the protective membrane was pulled away from the building, so he calked the area. Greg opened the ceiling tiles to see if any water damage was found on the wall, and there was no evidence of water there. Julie is researching flooring options for this area since no cause or solution can be found for the flooding.

Julie told the board that Loretta, president of our FOL would attend the January meeting.

A representative from Teacher's Credit Union will attend our March meeting. The board can decide in January if the February meeting would be canceled.

8. Board Comments: Sandy reminded the board that the FOL Holiday Party would be Wednesday, December 11th.

9. Adjournment: Becky Borglin made a motion to adjourn, Janie Campbell supported. All Ayes. The meeting ended at 5:40 pm.

Respectfully submitted,
Nancy Mrozek, Secretary

Pokagon-New Buffalo Local Revenue Sharing Board
October 8, 2019 Regular Meeting Minutes

APPROVED, January 14, 2020

Chairman Rahm called the regular meeting of the Pokagon-New Buffalo Area Local Revenue Sharing Board to order at 8:30 A.M. at the New Buffalo Township Hall. A quorum was established with the following members present: Pete Rahm, James Bracewell, Robert Spirito, Ezra Scott, and Steve Winchester.

Scott moved, Spirito supported to approve the April, 2019 minutes. Motion carried.

Spirito moved, Rahm supported to approve the proposed agenda (with the following edits suggested by Scott:

Communications:

SAC DISCUSSION/Distribution

PILT DISCUSSION/Distribution

Motion carried. He explained that the SAC requests have not been discussed or voted on and therefore the Board needs that opportunity before approving/denying the requests. There is no vote on PILT.

Chairman Rahm asked for input on the Berrien County SAC. Scott stated that he knows the Board will deny the request as stated last year by Wesaw but he doesn't agree with it.

Rahm moved to approve the Berrien County SAC, Scott supported. Roll call vote: Bracewell-yay, Spirito-yay, Rahm-no, Scott-yay, Winchester-no. Motion denied.

Rahm moved to approve the New Buffalo Township Water Booster Station SAC, Winchester supported. Roll call vote: Bracewell-yay, Spirito-yay, Rahm-yay, Scott-yay, Winchester-yay. Unanimous vote yes.

The LRSB 2020 meeting dates: January 14th, April 14th, August 11th, September 8th, October 13th. Rahm stated that if there were no agenda items, the meetings may be cancelled, saving the per diem.

Scott moved to approve the financial report for the month of September, 2019 presented by James Bracewell, Treasurer. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 9:00 A.M.

Carol Schmidt, Secretary

The next meeting will be Tuesday, January 14, 2020.



January 15, 2020

To: Mayor O'Donnell and Council Members

Please give deserved recognition to the non-profit organizations that have contributed toward water/sewer accounts of homeowners / tenants currently facing hardship situations. Their generous donations will help avoid interruption of utility services to the recipients. A big thank you to the following:

5:01 Club
Harbor Country Food Pantry
New Buffalo Service League
Individual anonymous donors

Attached please find a copy of a thank you written by one of the grateful recipients.

Sincerely,

A handwritten signature in cursive script that reads "Nancy Mast".

Nancy Mast
Utility Billing / Payroll Administrator

Dec 20, 2019

I Write this letter with my deepest appreciation to all or whomever you are.

I had no idea I was even a recipient to receive such a generous donation.

It was a nice surprise to read that a credit has been applied to one of my bills. Thanking you doesn't seem enough. I wish the very best for you and your family. I hope one day I too can pay it forward with such generosity.

Thank you, Thank you THANK YOU!

Sincerely,
Carrie Weldon

STATE OF MICHIGAN
IN THE TRIAL COURT FOR THE COUNTY OF BERRIEN

City of New Buffalo

Plaintiff,

v

Lijewski and Sons Automotive, LLC
And Roger's Wrecker Service,

Defendant.

Appeal: 19-0136-CZ

HON. DONNA B. HOWARD

C. Nicholas Curcio
Attorney for Plaintiff
622 E. Savidge Street, suite 108
Spring Lake, MI 49456

Frank Defrancesco
Attorney for Defendant
685 West Main Street
Benton Harbor, MI 49022

MEDIATION SETTLEMENT AGREEMENT

This Agreement is made by and between Plaintiff and Defendants as a result of a mediation session held January 16, 2020, with Mediator Charles Ammeson, pursuant to and in compliance with the Court's Order for Facilitative Mediation, in that certain matter referenced above.

WHEREAS, the parties selected Charles Ammeson as their facilitative mediator, and met with him in person at 811 Ship Street, Saint Joseph, Michigan;

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. This agreement is subject to the condition that it be approved by the New Buffalo City Council no later than February 10, 2020.
2. The parties further agree that, upon approval by the New Buffalo City Council, the parties shall mutually draft a more formalized settlement agreement in the form of a Consent Judgment, and upon failure to agree as to terms to be contained therein shall return to mediation before the facilitative mediator identified herein.

3. That Defendants' present use of 742 Whittaker Street and Defendants' reasonably reduced use of 800 Whittaker Street may continue for up to 6 months from the date of the mediation as long as Defendants fully endeavor to closing of the purchase and final preparation of the Exit 4 New Buffalo Township Property for its other business purposes.
4. Defendants and Plaintiff agree to have the Court enter a Consent Judgment no later than 6 months from the date of the mediation which:
 - a. Memorializes that Defendants' auto repair facility (for cars and light trucks only) is an allowed use subject to the terms of the Consent Judgment.
 - b. Memorializes that Defendants' towing operation (cars and light-trucks only and no semi-trucks or trailers) is an allowed use subject to the terms of the Consent Judgment.
 - c. Memorializes that orderly impoundment of vehicles (cars and light trucks only) is also a lawful accessory use.
 - d. Memorializes that the auto service operation and accessory towing/impoundment service permitted herein shall be completely confined to 742 Whittaker Street and the portion of Tulacz Street licensed as set forth below.
 - e. Memorializes that any future uses on 800 Whittaker Street shall be governed by the applicable existing zoning ordinance.
 - f. Memorializes that Defendants have no claim to the ownership of Tulacz Street.
 - g. Memorializes that except for that portion of Defendants' 742 Whittaker Street Property between Tulacz Street and their existing building identified on Exhibit A hereto as portion W, which portion may be used overnight for repair drop off only, there shall be no overnight parking of vehicles on Defendants' 742 Whittaker Street Property on the portion identified as portion X on Exhibit A.
 - h. Memorializes that parking of vehicles on Defendants' 742 Whittaker Street Property in the area identified as sub-portion Y (the area in front of the front elevation of the building) shall be limited to 6 vehicles in spaces marked with a concrete or other front parking bumper. As provided in subparagraph g, there shall be no overnight parking in these spaces.
 - i. No parking or other use of 800 Whittaker Street in conjunction with Defendants' automotive business.
5. Defendant and Plaintiff shall enter into a license with an interest agreement for the Property identified as Z on Exhibit A hereto upon the following terms. If the parties mutually agree, the license agreement may be part of the Consent Judgment rather than a separate document:
 - a. The license agreement will be in commercially reasonable customary format with reasonable terms;
 - b. The license shall not be revocable for 10 years, except as provided below in subparagraph g;

- c. After 10 years the license shall not be revocable except as provided in subparagraph g or in the event the right-of-way is opened as a public street;
 - d. Plaintiff shall place and maintain in good order a solid-stockade type 7 foot fence along the boundaries of the Property facing Whittaker Street and the 800 Whittaker Parcel, in the area identified as Z on Exhibit A hereto.
 - e. Plaintiff shall maintain a fence at least 6 feet in height (which may be a cyclone style fence or a solid-stockade type fence, at the Defendants' discretion) along the southern and western boundaries of 742 Whittaker Street, in the area behind the building on the Property, identified as Z on Exhibit A hereto.
 - f. Use of 742 Whittaker Street and the portion of the Tulacz Street identified as Z on Exhibit A shall be limited to orderly impoundment of vehicles and storage of vehicles in conjunction with the repair use (cars and light trucks only) , with the exception that Plaintiffs may maintain 2 Tow Trucks within the fenced area and may repair other Tow Trucks owned by Defendants at 742 Whittaker Street for the limited time of repair.
 - g. In all events the license may be revoked upon determination by the Court that the license or associated terms of this agreement have been substantially violated justifying termination of the license agreement.
6. Upon approval by the New Buffalo City Council and the execution of the more formalized Consent Judgment described in paragraph 4 above and, if needed, the license agreement described in paragraph 5 above, the parties shall ask the Court to enter the Consent Judgment no later than June 14, 2020 to resolve all claims arising out of this transaction, without costs or attorney fees, and shall execute mutual releases of all parties' claims which have been or could have been brought in this action.
 7. The parties agree that the facilitative mediator shall request the court to extend all pending deadline until such time as the facilitative mediator declares the mediation to have failed, but in no event later than June 14, 2020.
 8. The parties shall equally share in the expenses associated with said arbitration. However, the parties will solely be responsible for their individual attorney fees.

Dated: January ___, 2020

Lijewski and Sons Automotive, LLC
And Roger's Wrecker Service,

By Roger Lijewski

Frank Defrancesco, attorney in that capacity
only

Dated: January __, 2020

CITY OF NEW BUFFALO,

By _____
Its _____

C. Nicholas Curcio, attorney in that capacity
only

Exhibit A



Note: Area X consists of areas Y and W



MANAGER'S REPORT

January 27, 2020

AGENDA ITEM: 7. b., GRSD Settlement Agreement for Over Billing

SUMMARY: The City was aware of discrepancies in the GRSD billing process beginning in 2017. The City's Treasurer determined invoices were modified, payments missing, and amounts due were double counted on GRSD statements. Credits due to the City over previous GRSD billing errors were not reflected in their system, and the billing arrangement agreed to between the GRSD Board and the City was not consistently followed. Moreover, the readings of sewage flows from the City were exorbitant and eventually proved in error. The Abonmarche letter of January 7, 2020 (attached) demonstrates the complexity of the matter.

However, during this period, while the City's engineers worked diligently to identify the multitude of problems, the GRSD suggested the City owed over \$1.8M in sewage fees. Ultimately the GRSD engineers confirmed the City's assertion the monthly billings as well as the monthly meter readings were incorrect and resulted from both a faulty meter and inaccurate GRSD accounting. Fortunately, all parties worked together to arrive at a solution.

To summarize, the City and the GRSD arrived at the following resolution: (1) the flow overage surcharge penalties were waived since they were a result of the GRSD's faulty meter; (2) the City's engineers, GRSD engineers, the City Treasurer and a third-party auditor worked together to determine correct flow and billing amounts; and (3) the GRSD agreed to compensate the City for a portion of engineering expenses related to investigating the issue.

As a result, it was agreed the City owes the GRSD \$175,000.00 as of September 2019, not \$1.8 million. In addition, GRSD agreed to employ a third party to oversee the billing and collection process for the duration of 2020 and expedite the installation of new meters to replace those proven to be faulty. We believe this proposal equitably resolves the long standing issues.

COST: \$175,000.00

BUDGETED: Yes No NA

RECOMMENDATION: Approve the settlement agreement with GRSD requiring a payment of \$175,000.00.

Respectfully submitted,

David Richards, City Manager

January 7, 2020

Warren Histed, Manager
GRSD Sewer Authority
10831 Kruger Road
New Buffalo, MI 49117

Re: City of New Buffalo
Billing Adjustment

Dear Warren,

Historical metering and billing inaccuracies for the City of New Buffalo have been discussed previously at length. An October 17, 2019 memorandum from your engineer, Mark Prein, summarizes the situation. On October 30, 2019, our engineering firm, Abonmarche, conducted a conference call with representatives of Prein & Newhof to review and clarify the contents of the memo. Following that meeting and after careful consideration, we offer the following:

1. Meter readings at the WWTP south influent flume meter have contained inaccuracies, which have been used for computation of flows and resultant charges for the City of New Buffalo.
2. An alternate method of calculating flows for the City of New Buffalo based upon flow records at LS79 with appropriate adjustments has been proposed.
3. Table 1 of the memo provides the pump information used as a basis for estimating flow rates although some inherent uncertainty exists with this method. Design intent, head conditions, simultaneous pumping rates, and historical conditions before/after maintenance are a few of the uncertainties.
4. Flow estimates provided in Table 2 of the memo are assumed to be true and accurate given the inaccuracies defined above.
5. Table 3 presents the estimated, adjusted City of New Buffalo flow quantities based upon Tables 1 & 2, including presently un-metered areas in the city. It has been suggested that actual municipal water bills be used to more accurately define the un-metered sewer flows. We do not believe that this will improve accuracy enough to justify the effort especially considering that the primary basis of flows at LS 79 is an estimate.
6. Table 4 provides an estimate of proposed reconciled charges beginning in 2018. We believe that the billed flows exceed the adjusted flow estimate prior to the beginning of 2018. This was previously agreed to by GRSD and a credit of \$110,628 was granted to

account for this overbilling, which was not accounted for in the memo. Since \$45,937.12 of the credit was for overbilling on 2018 and that has been now adjusted, we believe that the remaining credit for billings prior to 2018 of \$64,690.88 is due to the City of New Buffalo.

7. Due to the variances noted before 2018, uncertainty of flow calculations, estimated inputs downstream of LS79, previous inaccuracies in the billing for base flow and surcharges, and the punitive nature of surcharges in light of all of this uncertainty coupled with the fact that we have noted several times since 2017 that the metering was inaccurate and it was not believed to be true; we recommend that the most equitable solution to this issue is to eliminate the surcharge amount for 2018-2019 and revise the billing to the City of New Buffalo for only the under cap amount (\$584,892) as depicted in Table 4. This would make the total adjustment indicated in Table 5 increase from \$898,940 to \$1,077,492 through September 2019.
8. The same billing approach suggested in the memo and identified above can be applied to flows after September 2019 until a more accurate, mutually agreeable system can be established. It has been suggested that a more accurate meter be installed at LS79. We concur with this approach. Until that is complete, the alternate method of calculating city flows should be employed. We also request that the replacement of the LS79 meter should be expedited on your Capital Improvement Plan so that the uncertainty in the billings can be rectified more quickly.
9. After eliminating known sources of I/I in 2019, the City of New Buffalo is continuing to investigate potential sources of I/I within its system and will soon adopt an ordinance allowing investigation for sump pumps to occur in every home in the City. The City has been and will continue to be good stewards of the sewer system.
10. Additionally, since the City raised the issue of meter inaccuracies/over-billing in the summer of 2017, they have had to expend significant funds for engineering to investigate flows, coordinate with GRSD, review past/current flow records and billings, smoke test, etc. only to confirm their suspicions that the metering at the WWTP was the primary culprit.
11. In order to summarize the situation, we offer the following resolution to bring us through September of 2019: Total charges for 2018 should be \$685,662 and for nine months of 2019 should be \$584,893. The total is then \$1,270,555. Payments over the same period have totaled \$1,150,524. With the previously approved credits for billings prior to 2018 of \$64,690 the total payments would be \$1,215,214. The amount due would then be \$55,341. In order to compensate the city for their engineering costs to investigate this matter as defined above and given the City's desire to continue to be a team player, the City will pay \$25,000 to resolve this issue.



12. Invoices for service after September 2019 should be presented using the same format employed in the memo.

13. We are very confused by the previous billing process. Invoices have been modified with no explanation and payments have not been credited properly. Therefore, we request that a third party be hired to oversee the billing/collection process for the duration of 2020 or until we are comfortable that the process has been improved.

We appreciate your consideration of this request and look forward to resolving this long-standing issue as soon as possible. If you have any questions or comments, please feel free to call.

Sincerely,

David Richards
City Manager

Cc: Kate Vyskocil, City of New Buffalo
Lou O'Donnell, City of New Buffalo
Mark Prein, Prein & Newhof
Tony McGhee, Abonmarche
Christopher J. Cook, PE, Abonmarche





MEMORANDUM

Date: January 16, 2020

To: Mayor and City Council

From: David Richards, City Manager

Subject: North Whittaker Street and Lions Park Flooding

Background

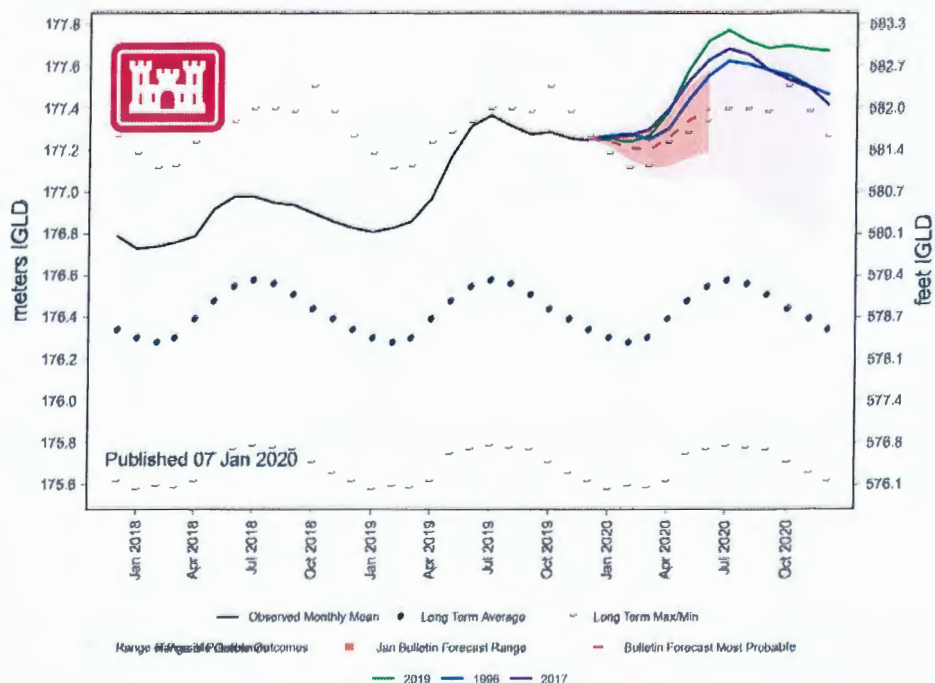
The situation of flood conditions and shoreline erosion along the shores of Lake Michigan over the past year are a well-documented issue that communities all over the shoreline are facing. It is anticipated that these conditions will not improve during 2020 as water levels are expected to rise.

Records show the water levels on each of the Great Lakes started the year being higher than they started 2019. According to the U.S. Army Corps of Engineers, the most recent six-month forecast of Great Lakes water levels shows water levels continuing to be well above average over this period. Unlike last year, lakes Michigan and Huron are forecasted to reach record-high levels this year.

"It is likely that water levels on lakes Michigan and Huron will set new monthly mean record-high levels over the next couple of months," said John Allis, chief of the Great Lakes Hydraulics and Hydrology Office, Detroit District. "This sets the stage for coastal impacts and damages in 2020 similar to, or worse than, what was experienced last year."

Experts said several natural factors are contributing to the record lake levels, including:

Lake Michigan-Huron Monthly Mean Water Levels



- Persistent wet conditions across the Great Lakes basin; Many cities across the basin set records in 2019 for the wettest period on record
- The warmer than average temperatures in December led to greater runoff due to snowpack melting, especially on lakes Superior, Michigan and Huron, leading to more water supply
- The warm air also caused less evaporation off the lakes' surface, which leads to more water in the system.

The waterfront area of the community has been hit particularly hard by these conditions with the boat launch, Lions Park, and North Whittaker Street (north of bridge) areas regularly being flooded and impacted by standing water. Given the current and projected water levels, City staff requested Abonmarche perform an assessment of the area to develop some conceptual approaches and cost estimates that would help mitigate the impact of these conditions on City assets (roads, parking lots, and sidewalks) as well help protect adjoining properties. The conditions which currently exist in the area are not surprising given the historically high water levels, the fact that the area is in a FEMA designated flood plain, and that a significant amount of the community's waterfront area was wetland and open water before it was developed.

Attachment A contains a FEMA flood map for the area as well as a historical photo of the waterfront area. Attachment B contains Abonmarche's assessment of the situation along North Whittaker Street, options to assist in mitigating these conditions, and cost estimates. These approaches were used to develop the following options for the areas along North Whittaker Street, in Lion's Park and the boat launch area.

Areas for Potential Mitigation Activities

There were three areas looked to develop approaches to address the high water conditions along the City's waterfront area.

North Whittaker Street

Since Whittaker is one of only two routes to reach homes along Marquette, keeping it from flooding represents a safety need and a public benefit. The low area elevation is approximately 583' (NAVD 88 Datum). Assuming overland (flooding) water depths didn't exceed 3', a contour was highlighted for elevation 586'. In order to install a temporary dike to an elevation of 586' to prevent flooding of N. Whittaker from the river (and Harbor Pointe), it would need to be approximately 600 LF. To reach a lower elevation of 585', the distance would likely need to be about 450'.

Abonmarche developed six (6) different approaches to address high water and flood conditions in this area ranging from \$19,000 to \$293,000. Attachment C provides an overview of each option with a corresponding cost estimate. The approach recommended by City staff in consultation with Abonmarche is the placement of concrete traffic barriers with polyethylene sheeting. This approach is estimated to cost \$42,125. This method was selected as it provided a cost effective approach to battling the water issues. Additionally, the City may be able to use the concrete traffic barriers on future projects as well as sell some on the secondary market when they are no longer needed to recoup a portion of the investment

Boat Launch

This area appears to flood Harbor Pointe, but may not contribute to flooding of Whittaker. Another low elevation was confirmed on this side, at or around 583'. A shorter temporary dike of about 95' would be needed to reach elevation 586' and protect Harbor Pointe.

Abonmarche developed six (6) different approaches to address high water and flood conditions in this area ranging from \$7,000 to \$47,000. Attachment C provides an overview of each option with a corresponding cost estimate. The approach recommended by City staff in consultation with Abonmarche is the placement of concrete traffic barriers with polyethylene sheeting. This approach is estimated to cost \$10,475. This method was selected as it provided a cost effective approach to battle the water issues. Additionally, the City may be able to use the concrete traffic barriers on future projects as well as sell some on the secondary market when they are no longer needed to recoup a portion of the investment.

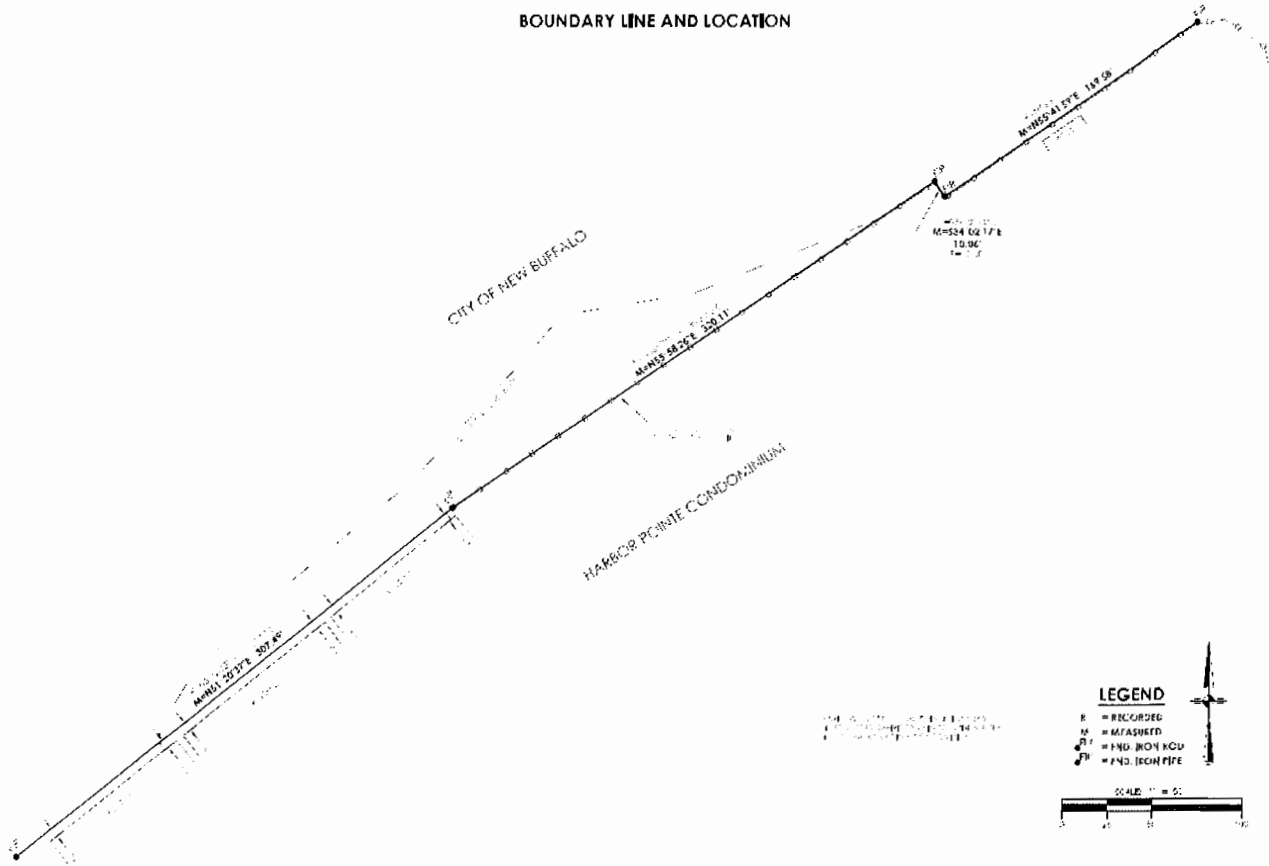
Lion's Park/Harbor Pointe Condominiums

The area in Lion's Park is not as clear as to how to address. There is standing water at the south edge of the Park that is likely the result of high ground water/water table. The property line between Lion's Park and the Harbor Pointe Condominiums is approximately 5' behind the development's garage area (survey overview of site below).

When the wind blows, this standing water is pushed into the garages and parking lot of Harbor Pointe. If this is ground water pushing up, concrete traffic barriers being recommended for the other two areas are not necessarily going to address this situation at the property line of Lion's Park and the Harbor Pointe Condominiums. Given the conditions in this area are more driven groundwater levels than the high water levels in the Galien River and Lake Michigan, a different approach is being recommended to address issues in the park. If the Harbor Pointe Association is willing to grant an easement on their property, a berm and swale system could possibly be constructed to address water issues in this area. The extended time this area has been under standing water has made it a difficult to construct in area.

This approach would require maintenance by City staff until grass plantings take hold to stabilize the berm (6 months +/-). This approach was selected as the material from the berm can be reused in the park area as part of improvements to the waterfront area. Given that the groundwater causing the issues is on both City and Harbor Pointe property, the City may elect to cover all of the costs itself or work out a cost sharing arrangement with the Association for the project cost. This will be a difficult area to work in given the standing water and saturated soils. Given the soil conditions here, the City could also choose to employ a 4' tall dam-it-dam in this area. A dam-it-dam is essentially a large poly tube filled with water to form a dam. The estimated cost for using a dam-it-dam in this area is \$22,500. This approach will help address standing water blowing under windy conditions but will not stop ground water from rising up and impacting and of the properties.

BOUNDARY LINE AND LOCATION



Recommendation

The City Council has several options to consider in regards to the high water issues plaguing the waterfront area including:

- 1) Do nothing, wait for water to recede in a year or two and address any damage from the elevated water levels;
- 2) Institute one or more of the three projects identified above and cover 100% of the costs; or,
- 3) Institute one or more of the three projects identified above with cost sharing agreements with adjacent property owners who will also benefit from the work.

Staff looks forward to discussing this issue further with the City Council and come to a consensus as to the best way to move forward. In the interim, if you have any questions or need additional information, please do not hesitate to contact me at your earliest convenience.

Attachments

- Attachment A: FEMA Map & Historical Photograph of Waterfront Area
- Attachment B: Abonmarche Assessment and Estimates



ATTACHMENT A

FEMA Flood Map



<p>PIN</p> <ul style="list-style-type: none"> Approximate location based on user input and does not represent an authoritative property location <p>MAP PANELS</p> <ul style="list-style-type: none"> Selected FloodMap Boundary Digital Data Available No Digital Data Available Unmapped <p>OTHER AREAS</p> <ul style="list-style-type: none"> Area of Minimal Flood Hazard Zone X Effective LOMRs Area of Undetermined Flood Hazard Zone D Otherwise Protected Area Coastal Barrier Resource System Area 	<p>SPECIAL FLOOD HAZARD AREAS</p> <ul style="list-style-type: none"> Without Base Flood Elevation (BFE) Zone A, V, AE With BFE or Depth Regulatory Floodway Zone AE, AO, AH, VE, AR <p>OTHER AREAS OF FLOOD HAZARD</p> <ul style="list-style-type: none"> 0.2% Annual Chance Flood Hazard. Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X Future Conditions 1% Annual Chance Flood Hazard Zone X Area with Reduced Flood Risk due to Levee. See Notes, Zone X Area with Flood Risk due to Levee Zone D 	<p>OTHER FEATURES</p> <ul style="list-style-type: none"> Cross Sections with 1% Annual Chance Water Surface Elevation Coastal Transect Base Flood Elevation Line (BFE) Limit of Study Jurisdiction Boundary Coastal Transect Baseline Profile Baseline Hydrographic Feature <p>GENERAL STRUCTURES</p> <ul style="list-style-type: none"> Channel, Culvert, or Storm Sewer Levee, Dike, or Floodwall
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Historical Site Photo

While the subject photo does not show all of the impacted area, it does illustrate how high the water table is in the area and historical wet nature of the area





ATTACHMENT B

From: Mike Morphey
Sent: Wednesday, December 11, 2019 11:23 PM
To: mayor@cityofnewbuffalo.org; Dave Richards <manager@cityofnewbuffalo.org>
Cc: 'Tony McGhee' <tmcghee@abonmarche.com>
Subject: Flood Mitigation - N Whittaker and Harbor Pointe

Hello Lou and David,

(I don't think I have Josh's email so feel free to forward to him as well)

Thanks for the opportunity to assist the City. Please see the attached drawings. We combined the March 2019 aerial with 2012 USACE Topobathy data to show surface contours. The contours confirm the location of the low point along the N. Whittaker side, as well as a low point on the boat launch side. The file with name ending "low areas" includes some markups of the low areas and some dimensions for information.

Whittaker Side

We understand Whittaker has flooded many times this fall, creating safety hazards and challenges for first responders if a need arises. Since Whittaker is one of only two routes to reach homes along Marquette, keeping it from flooding represents a safety need and a public benefit.

The low area elevation is approximately 583' (NAVD 88 Datum). Assuming overland (flooding) water depths didn't exceed 3', we highlighted the contour for elevation 586'. In order to install a temporary dike to an elevation of 586' to prevent flooding of N. Whittaker from the river (and Harbor Pointe), it would need to be approximately 600 LF. To reach a lower elevation of 585', the distance would likely need to be about 450'.

Boat Launch Side

This area appears to flood Harbor Pointe, but may not contribute to flooding of Whittaker. Another low elevation was confirmed on this side, at or around 583'. A shorter temporary dike of about 95' would be needed to reach elevation 586' and protect Harbor Pointe. It sounds like the sand berm is resulting in some issues, so it would be best to apply whatever measure is used for Whittaker to this side as well. Alternatively, if the sand is somehow wrapped in plastic, it may help.

Temporary Dike Systems

There appear to be several solutions that could work. Based upon 2020 water level projections that indicate water levels will stay high and may push higher, it's best to assume that whatever is done will likely be needed throughout 2020. That should probably be a guiding principle as decisions are made. At minimum, assume it will need to be deployed again in 2020. The following is intended to illustrate a few examples. More work is needed to pursue accurate pricing. Some of the options may be prone to wrongdoers (example cutting holes in water-filled bags) or might not be aesthetically attractive for a potentially long period of time.

Several options are likely possible, including the following:

1. Concrete pre-cast blocks, combined with a plastic impermeable cover
2. Concrete traffic barriers, combined with a plastic impermeable cover
3. Sand Bags

4. 'Dam-it-dams' water filled flood control barriers (or similar):



5. Sand-filled barriers (probably lower cost for the bags, but the labor to setup and fill with sand will add cost):



6. Other temporary barriers – see website <https://www.flooddefensegroup.com/our-products/> for some examples of different products, one example below. The boxwall in photo (based on some really quick web searching) is about \$3200 for a pallet which covers 77', so the unit cost is about \$42/LF, but setup would be seemingly simple and it's reusable.



We hope this is helpful and will be available to discuss whenever it works for you. Please let me know if we should distribute this information to others.

Thanks,
Mike

Michael Morphey, PE, LEED AP

Sr. Project Engineer/Project Manager

D 269.926.4559

C 269.338.5599

O 269.927.2295 ext. 113

W www.abonmarche.com

N. Whittaker Street - Temporary Flood Protection Concept Cost Estimates
625 Linear Feet Between N. Whittaker & Galien River

	Options	Qty	Unit	Material Unit Cost	Total Material Cost	Total Labor Costs ²	Est. Labor + Mat ¹	20% Contingency	Total Costs - Rounded	Comments
1a	4' Long Concrete Pre-Cast Blocks ¹	156	EA	\$40	\$6,955	\$10,000	\$16,955	\$3,391	\$20,000	Using 2' x 2' x 4' Dimensions; 625' Linear Foot length
1b	6' Long Concrete Pre-Cast Blocks ¹	104	EA	\$50	\$5,836	\$10,000	\$15,836	\$3,167	\$19,000	Using 2' x 2' x 6' Dimensions; 625' Linear Foot length
2	Concrete Traffic Barriers ¹	625	LF	\$35	\$21,875	\$10,938	\$32,813	\$6,563	\$39,000	Using MDOT Pay Unit Item - 'Conc Barrier, Temp, Burn'; Assumed \$25 unit price (MERL); \$5 polyethylene sheeting unit price
3	Sand bags	650	EA	\$250	\$162,500	\$61,250	\$243,750	\$48,750	\$293,000	Quoted from Midwest Sandbags (Elkhart, IN); 11" x 39" re-usable
4a	Dam-it-dams' (4' height)	625	LF	\$65	\$41,125	\$20,563	\$61,688	\$12,338	\$74,000	\$65 per linear foot; 4' high protection against 3' max water level;\$400-500 delivery fees
4b	Dam-it-dams' (8' height)	625	LF	\$165	\$103,625	\$51,813	\$155,438	\$31,088	\$187,000	\$165 per linear foot; 8' high protection against 6' max water level;\$400-500 delivery fees
5	Sand-filled barriers	220	EA	\$54	\$11,880	\$10,000	\$21,880	\$4,376	\$26,000	Quoted from Midwest Sandbags (Elkhart, IN); 35" x 35" x 45"; Sand fill based on 'Subbase, LM' (MERL)
6	Boxwall	215	EA	\$125	\$27,705	\$13,853	\$41,558	\$8,312	\$50,000	\$125 per unit based on quote from manufacturer

Notes

¹ Option combined with a plastic impermeable cover

² Assumed labor cost is 50% of material cost (typical, some labor costs assumed higher due to equipment needs)

Harbor Pointe Condos - Temporary Flood Protection Concept Cost Estimates

95 Linear Feet Near Boat Launch

	Options	Qty	Unit	Material Unit Cost	Total Material Cost	Total Labor Costs ²	Est. Labor + Mat'l	20% Contingency	Total Costs - Rounded	Comments
1a	4' Long Concrete Pre-Cast Blocks ¹	25	EA	\$40	\$1,115	\$5,000	\$6,115	\$1,223	\$7,000	Using 2' x 2' x 4' Dimensions; 625' Linear Foot length
1b	6' Long Concrete Pre-Cast Blocks ¹	16	EA	\$50	\$898	\$5,000	\$5,898	\$1,180	\$7,000	Using 2' x 2' x 6' Dimensions; 625' Linear Foot length
2	Concrete Traffic Barriers ¹	95	LF	\$35	\$3,325	\$5,000	\$8,325	\$1,665	\$10,000	Using MDOT Pay Unit Item - Conc Barrier, Temp. Fum; Assumed \$25 unit price (MERL); \$5 polyethylene sheeting unit price
3	Sand bags	105	EA	\$250	\$26,250	\$13,125	\$39,375	\$7,875	\$47,000	Quoted from Midwest Sandbags (Elkhart, IN); 11" x 39" re-usable
4a	Dam-it-dams' (4' height)	95	LF	\$65	\$6,675	\$3,338	\$10,013	\$2,003	\$12,000	\$65 per linear foot; 4' high protection against 3' max water level; \$400-500 delivery fees
4b	Dam-it-dams' (8' height)	95	LF	\$165	\$16,175	\$8,088	\$24,263	\$4,853	\$29,000	\$165 per linear foot; 8' high protection against 6' max water level; \$400-500 delivery fees
5	Sand-filled barriers	35	EA	\$64	\$1,890	\$5,000	\$6,890	\$1,378	\$8,000	Quoted from Midwest Sandbags (Elkhart, IN); 35" x 35" x 45"; Sand fill based on Subbase, LM (MERL)
6	Boxwall	35	EA	\$125	\$4,725	\$5,000	\$9,725	\$1,945	\$12,000	\$125 per unit based on quote from manufacturer

Notes

¹ Option combined with a plastic impermeable cover

² Assumed labor cost is 50% of material cost (typical, some labor costs assumed higher due to equipment needs)



STAFF REPORT

NB Schools STEAM Building

Meeting Date: January 27, 2020

Project Number: 11.13.19

Project Name: NB Schools STEAM Building Site Plan Review/Special Use Permit.

Applicant: Evan LeDuc, Abonmarche Consultants, 95 W, Main Street, Benton Harbor, MI 49022.

Owner: NB Area Schools, Dr. Jeff Leslie, 1112 East Clay Street, PO Box 280, New Buffalo, MI 49117.

Property Location: Across from 1112 E. Clay Street, New Buffalo, MI 49117, #11-62-8200-0203-04-4; 11-62-8200-0206-02-7; 11-628200-0207-04-0; 11-62-8200-0207-02-3.

Dimensions: Irregular lot - 744.45' to 1122.30' x 203.98' to 122.97' (121,718.38' and 69,007.33' SF).

Proposed Use: NB Schools is proposing to construct a Science, Technology, Engineering and Arts (STEAM) facility complete with an ancillary public recreational complex.

Zoning: The entire area is zoned R-1 Single Family Residential.

Action Requested: Site Plan Review and Special Use Permit.

OVERVIEW

The purpose of this application is to consider a series of improvements to the area directly across the street from the middle/high school which is located at 1112 E. Clay Street. The eastern portion of the development will be home to a new Science, Technology, Engineering, Arts and Mathematics (STEAM) facility. The new building will include a robotics field, performing arts storage, work shop, metal shop and work shop areas and a garage to store equipment and the robotic trailer. The building will be supported by the construction of new sidewalks and the rehabilitation of the existing parking lot next to the proposed building. Improvements to the western parcel of the project area will focus on recreational activities. The plans call for an expansion of the existing uses on site including adding six (6) new pickle ball courts, improving the skate park and converting the existing pickle ball courts to a full basketball court. A new pavilion and restroom building are proposed near the west end of the

recreational parcel. Students are expected to park in the main school parking lot and walk to the site. Stormwater management will include a new retention area to the east. The project a series of improvements directly across the street from the middle/high school controlled by Article 6 R-1 Section 6-3 Single Family District- Uses permitted by special land use. Educational institutions, Section 14-1, Article 17- Special Land Uses Section 17-8 Item G Educational institutions of the City's Zoning Ordinance. Article 19, Section 19-2 of the City's Zoning Ordinance specify site plan review standards.

Section 19-6, A, General Information

The application submitted is complete.

Section 19-6, B, Site Analysis/Project Impact

The drawings as submitted satisfy the requirements of this section.

Section 19-6, C, and 19-9, Site Plan Information and Approval Standards

The drawings as submitted satisfy the requirements of this section.

SECTION 17-2 STANDARDS FOR APPROVAL

A. Basic Approval Standards. Prior to approving a special land use application, the following general standards, in addition to any specific standards required for an individual special use shall be satisfied.

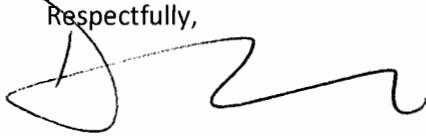
The proposed use or activity shall:

1. Be compatible and in accordance with the City of New Buffalo Master Plan.
2. Be designed, constructed, operated, and maintained so as to be compatible with the existing or intended character of the general vicinity and so as not to change the essential character of the area in which it is proposed.
3. Be adequately served by public facilities and services such as streets, police, fire protection, drainage structures, water and sewage facilities recreation facilities, and primary and secondary schools.
4. Not involve uses, activities, processes, materials and equipment or conditions of operation that will be detrimental to the natural environment, public health, safety or welfare by reason of excessive production of traffic, noise, smoke, odors or other such nuisance.
5. Promote the public interest through provision of a service, facility, or use determined to be non-detrimental to the residents of the city.
6. Be in compliance with all city ordinances, and state and federal statutes, and licensing provisions as applicable.
7. Not create safety concerns for pedestrian or vehicular circulation.

FINDINGS/RECOMMENDATION

After review of the application materials, confirmation of the facts reported, site inspections and evaluation of the site plan review criteria, it is recommended the Site Plan and Amended Special Use Permit application be approved for Project #11.1.3.19, referred to as NB Schools STEAM Building Site Plan Review/Special Use Permit.

Respectfully,

A handwritten signature in black ink, appearing to read 'David Richards', written in a cursive style.

David Richards, City Manager



ZONING BOARD OF APPEALS

STAFF REPORT

Meeting Date: January 7, 2020

Project Number: 11.13.19

Project Name: NB Schools STEAM Building variance request.

Applicant: Evan LeDuc, Abonmarche Consultants, 95 W, Main Street, Benton Harbor, MI 49022.

Property Location: Across from 1112 E. Clay Street, New Buffalo, MI 49117, #11-62-8200-0203-04-4; 11-62-8200-0206-02-7; 11-628200-0207-04-0; 11-62-8200-0207-02-3.

Owner: NB Area Schools, Dr. Jeff Leslie, 1112 East Clay Street, PO Box 280, New Buffalo, MI 49117.

Dimensions: Irregular lot - 744.45' to 1122.30' x 203.98' to 122.97' (121,718.38' and 69,007.33' SF).

Proposed Use: NB Schools is proposing to construct a Science, Technology, Engineering and Arts (STEAM) facility complete with an ancillary public recreational complex.

Zoning: The entire area is zoned R-1 Single Family Residential.

Action Requested: Increase allowable lot coverage from 50% to 68%.

OVERVIEW

The purpose of this application is to consider a series of improvements to the area directly across the street from the middle/high school which is located at 1112 E. Clay Street. The eastern portion of the development will be home to a new Science, Technology, Engineering, Arts and Mathematics (STEAM) facility. The new building will include a robotics field, performing arts storage, work shop, metal shop and work shop areas and a garage to store equipment and the robotic trailer. The building will be supported by the construction of new sidewalks and the rehabilitation of the existing parking lot next to the proposed building.

Improvements to the western parcel of the project area will focus on recreational activities. The plans call for an expansion of the existing uses on site including adding six (6) new pickle ball courts, improving the skate park and converting the existing pickle ball courts to a full basketball court. A new pavilion and restroom building are proposed near the west end of the recreational parcel. Students are expected to park in the main school parking lot and walk to the site. Stormwater management will include a new retention area to the east. The project area is directly across the street from the middle/high school controlled by Article 6 R-1 Section 6-3 Single Family District- Uses permitted by special land use. Educational institutions, Section 14-1, Article 17- Special Land Uses Section 17-8 Item G. Educational institutions of the City's Zoning Ordinance.

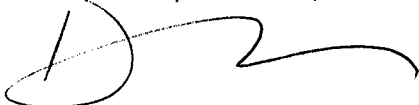
Section 14.1 – Schedule of Regulations for R-1 Single Family Residential

Findings

- The subject lot is an existing non-conforming lot of irregular dimensions making construction difficult and requiring accommodation.
- Front, rear and sideyard setbacks are met.
- While maximum lot coverage allowed is 35%, the current coverage is 50% and the applicant proposes coverage of 68%.
- The Zoning Board Commission is authorized to consider the requested lot coverage variance.
- The circumstances of this property are not comparable to adjacent properties.
- There are dimensional characteristics to the lot that create a practical difficulty with compliance and those difficulties are not created by the applicant.
- The variances preserve the substantial property rights indistinguishable from other property in the same zoning district.
- The variances will have limited detriment to adjacent properties and the neighborhood.
- The variance will not impair the intent and purpose of the Zoning Ordinance.
- The lot coverage proposed is consistent with the needs of the community.

After review of the application materials, confirmation of the facts reported, site inspections and evaluation of the site development requirements, it is recommended to approve the requested variance allowing lot coverage of 68% for project # 11.13.19 - NB Schools STEAM Building variance request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'David Richards', with a large, stylized initial 'D'.

David Richards, City Manager



City Staff Use Only	Project Name
	Project Number
	Review Fee Paid
	Escrow Fee Paid

APPLICATION TO: PLANNING COMMISSION ZONING BOARD OF APPEALS

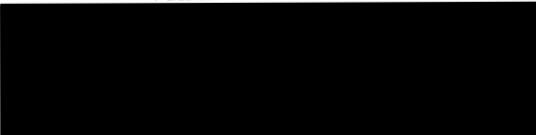
224 W Buffalo St, New Buffalo, MI 49117 City Hall: 269-469-1500 Building Dept: 269-469-7144 Facsimile: 269-469-7917


Instructions: Fill-in all blanks and 'X' applicable boxes (). Incomplete applications cannot be processed.

I. Applicant and Owner Information

A) Applicant(s) principal contact:

Name Evan LeDuc, Abonmarche Consultants

Address 

Telephone 

E) Property owner(s) principal contact:


Name Dr. Jeff Leslie, Superintendent
New Buffalo Area Schools

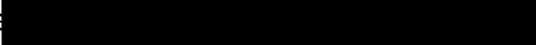
Address 

Telephone 

B) Applicant(s) secondary contact:

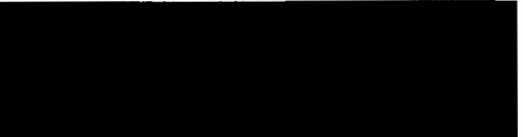
Name Seth Morrision, Abonmarche Consultants


Address 

Telephone 

F) Architect (if applicable):

Name Seth Morrision, Abonmarche Consultants

Address 

Telephone 

C) Agent or Attorney (if applicable):

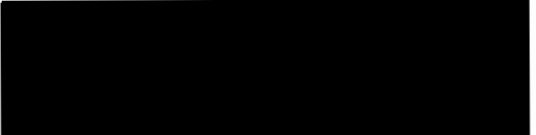
Name _____


Address _____

Telephone _____

G) Engineer (if applicable):

Name Timothy Drews, Abonmarche Consultants

Address 

Telephone 

D) Is the property held in Trust*:

Yes - Answer below No - Skip below

Name of Trust _____

Address _____

Telephone _____

H) Applicant is (check one):

Property owner

Attorney

Agent

Engineer

Other: Architect

* Trusts: Provide an attached statement from the trustee verifying the names of all the beneficial owners.

III. Site and Surrounding Property Information

A) Common address or property location of subject property:

Directly across the street from New Buffalo High School 1112 E. Clay Street New Buffalo, MI 49117

B) Legal description (attach an additional sheet if necessary):

Please refer to attachment titled STEAM Building & Recreation – Legal Descriptions

C) Permanent Real Estate Tax Identification Number:

11-62-8200-0203-04-4, 11-62-8200-0206-02-7,
11,62-8200-0207-04-0, 11-62-8200-0207-02-3

D) Parcel Size:	West	East	
	<u>121,718.38</u>	<u>69,007.33</u>	Square feet
	<u>2.79427</u>	<u>1.58419</u>	Acres
	<u>744.45'</u>	<u>1122.30'</u>	Dimension of lot frontage
	<u>203.98' - 122.97'</u>	<u>122.97' - 0'</u>	Dimension of lot depth

E) What are the current land uses and zoning on the property and the adjoining properties:

	Current zoning	Current land use
1. On Site:	<u>R-1 Single Family Residential</u>	<u>Recreational/Vacant</u>
2. Adjoining property:		
a) North of Site	<u>R-1 Single Family Residential</u>	<u>Educational High School</u>
b) South of Site	<u>R-1 Single Family Residential</u>	<u>Transportation - CSX Railroad</u>
c) East of Site	<u>R-1 Single Family Residential</u>	<u>ROW</u>
d) West of Site	<u>R-1 Single Family Residential</u>	<u>Educational Bus Garage</u>

F) Describe any existing structures or other improvements and physical attributes of the site:

West parcel: Recreational Parcel with existing tennis courts (4), Hardscape surface with half court basketball, 4 pickleball courts and skate park,

Existing paved parking lot to west of tennis courts and additional gravel parking to northwest of paved parking. Clay right of way has utilities and

overhead power lines and an open ditch.

East parcel: No existing structures, Clay right of way has utilities and overhead power lines and an open ditch.

Site is wooded with primarily scrub growth and smaller hardwood trees.

IV. Description of the Proposed Development

A) Please describe the proposed use of the land and/or building assuming approval of the request:

The proposed use of the east parcel is to house a STEAM Building for the New Buffalo Area Schools Robotics and Performing Arts Programs with a retention area to the east.

The proposed use of the west parcel is to add pickelball courts (6), additional paved parking, a pavilion with restrooms and lighting and accessible sidewalk

B) What is the proposed time frame for the build-out of this development: Completion in 2020

C) For each intended use please fill-in the number of buildings, square footage of each building, the total square footage of the development, and the required number of parking spaces; as well as the number and size of the water and the sewer connections:

Building Use	Number of Buildings	Building Area (sq ft)	Total Building (sq ft)	Required Parking Spaces	Water Connections and Sizes	Sewer Connections and Sizes
Single Family R-1	1	9,874 SFT	9,874 SFT	8 Per classroom	1- 2", 1 - 6"	1 - 6 inch
	1	1,756.75 SFT	1,756.75 SFT	5 Per 1,000Sft	1- 2"	1 - 6 inch
Two Family R-2						
Mufti-Family R-3						
Central Business CBD						
Gen. Commercial GCD						
Waterfront Marina WM						
General Industrial I-1						
TOTAL						

D) If this application is for a development please provide information concerning the amount of traffic and the proposed road configuration it will have: N/A Students are not to Drive to Steam Building

- 1) Average daily traffic count for the proposed development: _____
- 2) Peak traffic flow count for the proposed development: _____
- 3) How many lineal feet of roadway is proposed to be developed: _____
- 4) How many cul-de-sacs will be constructed as part of this project: _____
- 5) How many curb cuts to City, County or State roads are proposed: 1 - curb cut for garage

E) Does the request contemplated in this application concern any hazardous materials:
 No Yes – describe the type and quantity of materials (attach extra pages if necessary):

V. Attachments

- A) X Plat of Survey with legal description.
- B) X Site plan of proposed use of project showing traffic patterns, parking locations and court, drainage patterns including detention areas, landscaping plans, exterior lighting locations and illumination pattern, building facade portrait and building size and location dimensions.
- C) X Floodplain map (engineer's drawing or FEMA map showing location of subject property).
- D) X Application fee in the amount of \$ Fees Waived .
- E) High Risk Dune Area Designation and/or Soil Conservation Analysis (if applicable).
- F) Application for permits (specify type): All required permits shall be retained prior to construction.
 - 1) Michigan DOT _____
 - 2) County Road Commission _____
 - 3) County Health Department _____
 - 4) State Dept. of Public Health _____
 - 5) Michigan DEQ _____
 - 6) Others _____
- G) Sand Dune Permit for Construction (if applicable).

VI. Additional Information - Please describe the reasons this petition should be granted and include any additional comments or pertinent information (attach additional pages if necessary):

Recreational facilities have been requested by the general public and the recreational amenities will be for everyone's use.

Building Facility is needed for educational purposes to provide our area students with the same amenities that other area schools have.

Robotics programs have become very popular and they require ample room and space for practice competition fields.

VII. Signature and Declaratory Statement

A) Required attendance at public hearing(s) and/or meeting(s): The Planning Commission and Zoning Board of Appeals (ZBA) have established a policy requiring the applicant or a designated representative of the applicant to be present at any meeting or public hearing at which their application is to be considered. Failure of the applicant or designee of the applicant to appear may postpone consideration of the application by the Planning Commission or ZBA.

B) Declaratory Statement:

I, EVAN M LEDUC, hereby certify that all information contained in this application and accompanying documentation is true and correct to the best of my knowledge and further, I acknowledge the required attendance of the applicant as set forth in paragraph A above. I furthermore grant permission for identified members of the City of New Buffalo's Planning Commission or Zoning Board of Appeals to visit the site(s) referenced in this application.

C) Applicant Signature: [Signature] Date: 11/13/19

D) Notary Public Certification Statement:

I, CATHERINE A. WALL, Notary Public in and for the State of Michigan this 13th day of November, 2019 the above captioned applicant appeared before me and under oath, stated that all matters contained in this application are true.

My commission expires: 11-5-2025 [Signature]
CATHERINE A. WALL
Notary Public, Berrien County, MI
My Comm. Expires Nov. 5, 2025

VIII. City Staff Review

A) Fire Department approval of Site and Building Plans, except for single family dwellings: This application and associated documentation must be reviewed by the Fire Chief or his designee, which can be arranged by calling the Fire Department: 269-469-4993.

Review Date: _____

Approval: Yes No Signature: _____

Conditions: Attached None Title: _____

B) Note to applicant: The original application must be filed in the Office of the Zoning Administrator, where the following signatures are required for verification that this is a complete and valid application to be considered by the Planning Commission or the Zoning Board of Appeals.

Building Inspector: _____ Date: _____

Zoning Administrator: _____ Date: _____

Initial meeting date: _____

**STEAM Building & Recreation – Legal Descriptions
New Buffalo Area Schools**

PARCEL A - RECREATION AREA PARCEL:

THAT PART OF BLOCKS 207 AND 208, VACATED FARMER STREET, VACATED FRANKLIN STREET, AND GRIFFITH STREET, VIRGINIA ADDITION TO THE CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT A POINT ON THE SOUTHEAST LINE OF CLAY STREET THAT IS NORTH 61° 41' 03" EAST, 13.19 FEET FROM THE NORTHERLY MOST CORNER OF BLOCK 209, SAID VIRGINIA ADDITION; THENCE NORTH 61° 41' 03" EAST, ON THE SOUTHEAST LINE OF SAID CLAY STREET, 679.42 FEET; THENCE NORTH 61° 43' 55" EAST, ON SAID SOUTHEAST LINE, 65.03 FEET TO THE NORTHEAST LINE OF VACATED FARMER STREET; THENCE SOUTH 28° 08' 46" EAST, ON SAID NORTHEAST LINE, 122.97 FEET TO THE NORTHWEST LINE OF CSX RAILROAD; THENCE SOUTH 55° 28' 49" WEST, ON SAID NORTHWEST LINE, 749.08 FEET; THENCE NORTH 28° 08' 46" WEST, PARALLEL WITH THE SOUTHWEST LINE OF GRIFFITH STREET, 203.98 FEET TO THE POINT OF BEGINNING.

CONTAINING 2.79 ACRES (121,718 SQUARE FEET), MORE OR LESS.

PART OF TAX PARCELS 11-62-8200-0207-01-4 AND 11-62-8200-0207-02-3

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE, IF ANY EXIST.
SUBJECT TO RIGHTS OF OTHERS OVER THAT PART LYING WITHIN VACATED FRANKLIN STREET AND VACATED FARMER STREET.

SUBJECT TO RIGHTS OF THE PUBLIC AND ANY GOVERNMENTAL UNIT OVER THAT PART LYING IN GRIFFITH STREET.

BEARINGS ARE RELATED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NORTH AMERICAN DATUM OF 1983.

PARCEL B - STEAM BUILDING PARCEL

THAT PART OF BLOCKS 203, 204, 205, AND 206, VACATED VIRGINIA STREET, ONTARIO STREET, AND ROSE STREET, VIRGINIA ADDITION TO THE CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT THE WESTERLY MOST CORNER OF SAID BLOCK 206; THENCE NORTH 61° 43' 55" EAST, ON THE SOUTHEAST LINE OF SAID CLAY STREET, 1122.30 FEET TO THE NORTHWEST LINE OF CSX RAILROAD; THENCE SOUTH 55° 28' 49" WEST, ON SAID NORTHWEST LINE, 1129.28 FEET TO THE NORTHEAST LINE OF VACATED FARMER STREET; THENCE NORTH 28° 08' 46" WEST, ON SAID NORTHEAST LINE, 122.97 TO THE POINT OF BEGINNING.

CONTAINING 1.58 ACRES (69,007 SQUARE FEET), MORE OR LESS.

PART OF TAX PARCELS 11-62-8200-0203-04-4 AND 11-62-8200-0206-02-7

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE, IF ANY EXIST.
SUBJECT TO RIGHTS OF OTHERS OVER THAT PART LYING WITHIN VACATED VIRGINIA STREET.
SUBJECT TO RIGHTS OF THE PUBLIC AND ANY GOVERNMENTAL UNIT OVER THAT PART LYING IN ROSE STREET AND ONTARIO STREET.

National Flood Hazard Layer FIRMette



41°47'52.25"N



Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS		Without Base Flood Elevation (BFE) Zone A, V, A99
		With BFE or Depth Zone AE, AO, AH, VE, AR
		Regulatory Floodway
OTHER AREAS OF FLOOD HAZARD		0.2% Annual Chance Flood Hazard, Area of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
		Future Conditions 1% Annual Chance Flood Hazard Zone X
		Area with Reduced Flood Risk due to Levee. See Notes. Zone X
		Area with Flood Risk due to Levee Zone D
OTHER AREAS		Area of Minimal Flood Hazard Zone X
		Effective LOMRs
GENERAL STRUCTURES		Channel, Culvert, or Storm Sewer
		Levee, Dike, or Floodwall
OTHER FEATURES		Cross Sections with 1% Annual Chance Water Surface Elevation
		Coastal Transect
		Base Flood Elevation Line (BFE)
		Limit of Study
		Jurisdiction Boundary
		Coastal Transect Baseline
MAP PANELS		Digital Data Available
		No Digital Data Available
		Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

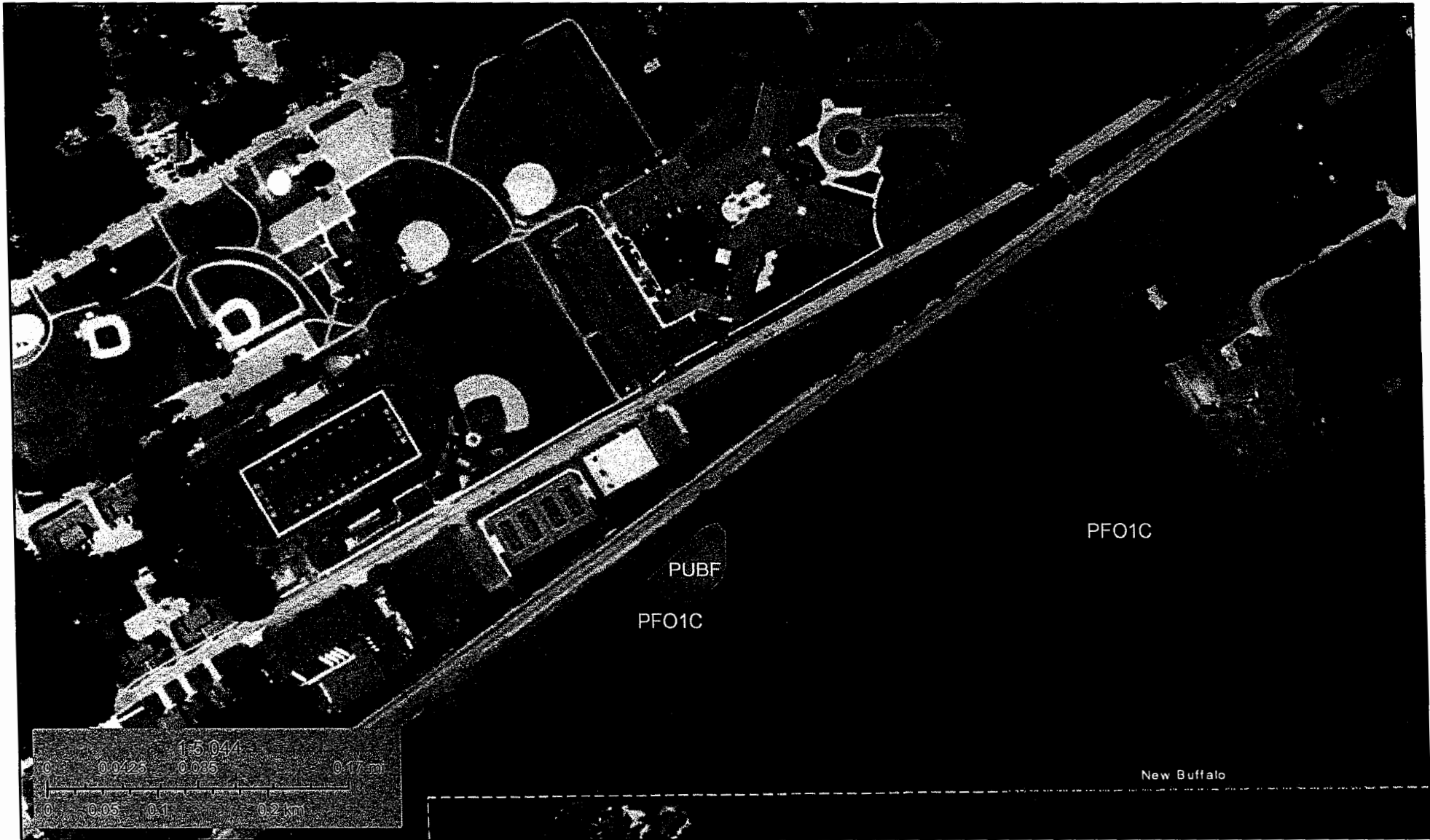
This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 11/13/2019 at 3:23:53 PM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRM panel number, and FIRM effective date. Map images for unmapped and unmapped areas cannot be used for regulatory purposes.



0 250 500 1,000 1,500 2,000 Feet 1:6,000 41°47'25.42"N




86°43'29.10"W






May 15, 2019

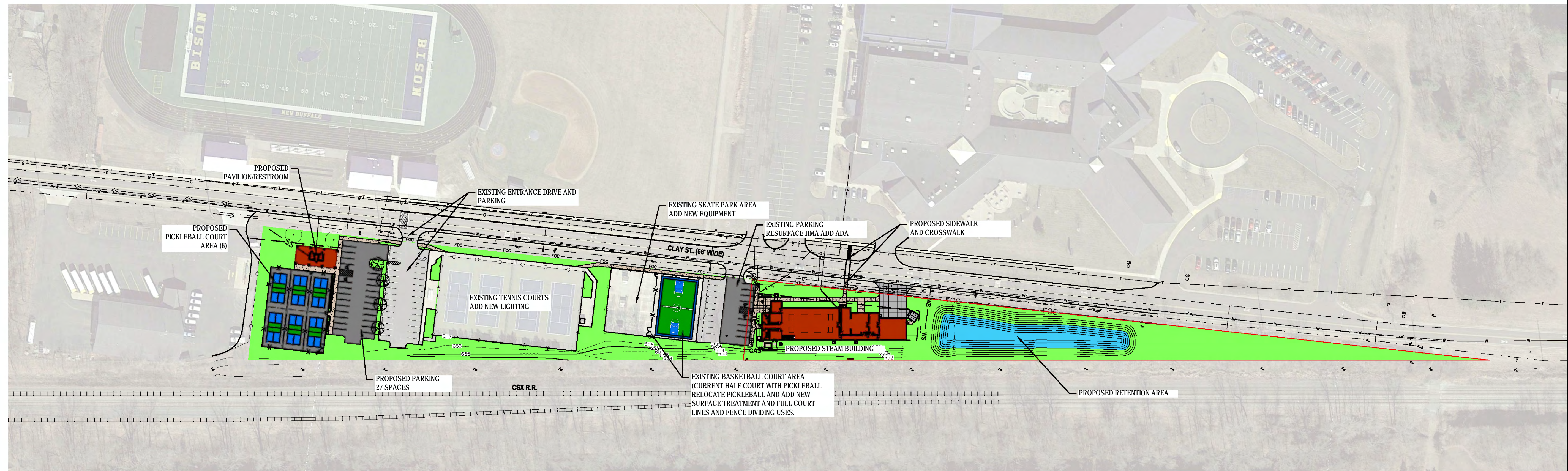
Wetlands

-  Estuarine and Marine Deepwater
-  Estuarine and Marine Wetland

-  Freshwater Emergent Wetland
-  Freshwater Forested/Shrub Wetland
-  Freshwater Pond

-  Lake
-  Other
-  Riverine

This map is for general reference only. The US Fish and Wildlife Service is not responsible for the accuracy or currentness of the base data shown on this map. All wetlands related data should be used in accordance with the layer metadata found on the Wetlands Mapper web site.



SITE PLAN REVIEW INFORMATION – WEST PARCEL

ZONING: R-1 SINGLE FAMILY RESIDENTIAL
 INTENDED USE: EDUCATION RECREATIONAL - PERMITTED BY SPECIAL LAND USE
 PARCEL SIZE: 121,718.38 SFT = 2.79427 AC

PROPOSED NEW USE AREA BREAKDOWN:
 PAVILION/RESTROOM 1,756.75 SFT
 SIDEWALK 2,892.77 SFT
 PARKING 9,410.00 SFT
 COURTS 11,468.00 SFT
 NEW DEVELOPMENT AREA = 22,527.52 SFT = .5860 AC

EXISTING USE AREA BREAKDOWN:
 SIDEWALK 4,178.20 SFT
 PARKING 16,652.00 SFT
 COURTS/BASKETBALL 39,855.70 SFT
 EXISTING DEVELOPMENT AREA = 50,685.90 SFT = 1.3932 AC

EXISTING OPEN SPACE = 61,032.48 SFT = 1.4011 AC
 PROPOSED OPEN SPACE = 38,504.96 SFT = .88395 AC
 MAXIMUM LOT COVERAGE = 35%
 EXISTING LOT COVERAGE = 49.8886%
 PROPOSED LOT COVERAGE = 68.366%

SETBACK, HEIGHT AREA AND LOT DIMENSIONS
 MIN. LOT AREA = 8,700 SFT
 MIN. LOT WIDTH = 66 FEET (RESIDENTIAL), 200 FEET (NON-RESIDENTIAL)
 MIN FRONT YARD SETBACK = 20 FEET
 MIN. SIDE YARD SETBACK = 6 FEET
 MIN. REAR YARD SETBACK = 30 FEET
 MAX. BUILDING HEIGHT = NONRESIDENTIAL 65 FEET, PROVIDED THAT FOR EVERY FOOT OF HEIGHT IN EXCESS OF 35 FEET THERE SHALL BE ADDED TO EACH YARD REQUIREMENT 1 CORRESPONDING FOOT OF WIDTH OR DEPTH.
 MIN. DWELLING UNIT SQUARE FOOTAGE - ONE STORY, 1000 SFT.
 TWO-STOREY, MIN 800 SFT ON FIRST FLOOR
 PROPOSED BUILDING HEIGHT = 16'-0" MAX.

PARKING REQUIREMENTS:
 COMMERCIAL OUTDOOR RECREATION 5.0 SPACES PER 1,000 SFT OF GROSS FLOOR AREA WITH A MINIMUM OF 10 SPACES PROVIDED.
 PAVILION/RESTROOM = 1756.76 SFT = 9 SPACES REQUIRED = 10 MINIMUM,
 27 NEW PARKING SPACES PROVIDED.

SITE PLAN REVIEW INFORMATION – EAST PARCEL

ZONING: R-1 SINGLE FAMILY RESIDENTIAL
 INTENDED USE: EDUCATIONAL - PERMITTED BY SPECIAL LAND USE
 PARCEL SIZE: 69,007.33 SFT = 1.58419 AC

PROPOSED NEW USE AREA BREAKDOWN:
 BUILDING 3,874.00 SFT
 SIDEWALK 2,660.25 SFT
 SCULPTURE/SEATING 65 SFT
 DRIVEWAY/DUMPSTER 2,485.84 SFT
 DEVELOPMENT AREA = 15,085.00 SFT = .3463 AC

OPEN SPACE = 53,922.24 SFT = 1.23788 AC
 MAXIMUM LOT COVERAGE = 35%, PROPOSED = 21.86%

SETBACK, HEIGHT AREA AND LOT DIMENSIONS
 MIN. LOT AREA = 8,700 SFT
 MIN. LOT WIDTH = 66 FEET (RESIDENTIAL), 200 FEET (NON-RESIDENTIAL)
 MIN FRONT YARD SETBACK = 20 FEET
 MIN. SIDE YARD SETBACK = 6 FEET
 MIN. REAR YARD SETBACK = 30 FEET

MAX. BUILDING HEIGHT = NONRESIDENTIAL 65 FEET, PROVIDED THAT FOR EVERY FOOT OF HEIGHT IN EXCESS OF 35 FEET THERE SHALL BE ADDED TO EACH YARD REQUIREMENT 1 CORRESPONDING FOOT OF WIDTH OR DEPTH.
 MIN. DWELLING UNIT SQUARE FOOTAGE - ONE STORY, 1000 SFT.
 TWO-STOREY, MIN 800 SFT ON FIRST FLOOR
 PROPOSED BUILDING HEIGHT = 27'-0"

PARKING REQUIREMENTS:
 SECONDARY SCHOOLS
 8.0 SPACES PER EACH CLASSROOM
 NO CLASSROOMS IN BUILDING. STUDENTS WILL PARK AT THE HIGH SCHOOL AND WALK TO THE BUILDING.

SITE PLAN REVIEW INFORMATION – OVERALL

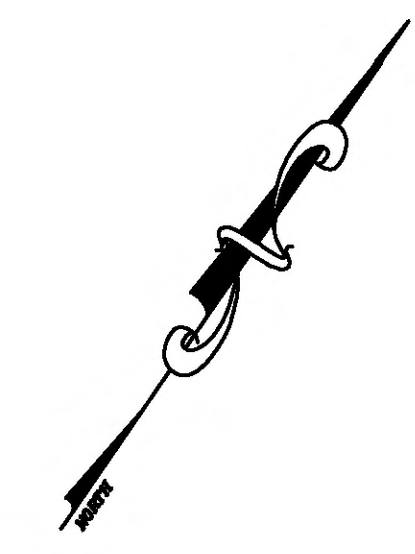
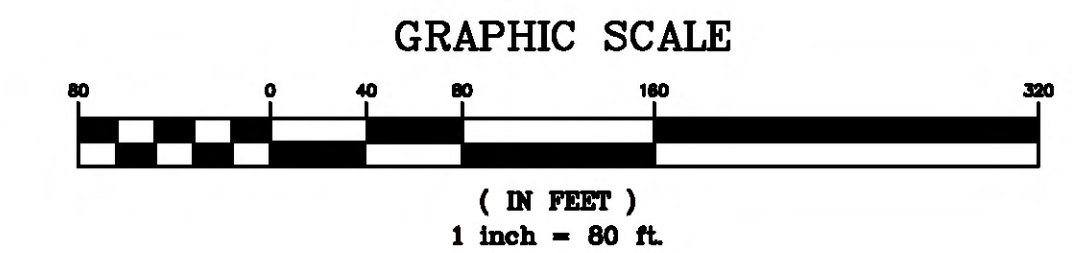
ZONING: R-1 SINGLE FAMILY RESIDENTIAL
 INTENDED USE: EDUCATIONAL - PERMITTED BY SPECIAL LAND USE
 OVERALL SIZE: 190,725.71

DEVELOPMENT AREA (NEW) = 37,612.61 SFT
 DEVELOPMENT AREA (EXIST) = 60,685.90 SFT
 TOTAL DEVELOPMENT AREA = 98,298.51 SFT

OPEN SPACE = 92,427.20 SFT = 2.1218 AC
 MAXIMUM LOT COVERAGE = 35%, PROPOSED = 51.54%

SETBACK, HEIGHT AREA AND LOT DIMENSIONS
 MIN. LOT AREA = 8,700 SFT
 MIN. LOT WIDTH = 66 FEET (RESIDENTIAL), 200 FEET (NON-RESIDENTIAL)
 MIN FRONT YARD SETBACK = 20 FEET
 MIN. SIDE YARD SETBACK = 6 FEET
 MIN. REAR YARD SETBACK = 30 FEET

MAX. BUILDING HEIGHT = NONRESIDENTIAL 65 FEET, PROVIDED THAT FOR EVERY FOOT OF HEIGHT IN EXCESS OF 35 FEET THERE SHALL BE ADDED TO EACH YARD REQUIREMENT 1 CORRESPONDING FOOT OF WIDTH OR DEPTH.
 MIN. DWELLING UNIT SQUARE FOOTAGE - ONE STORY, 1000 SFT.
 TWO-STOREY, MIN 800 SFT ON FIRST FLOOR
 PROPOSED BUILDING HEIGHT = 27'-0" STEAM BUILDING, 16'-0" PAVILION/RESTROOM





STAFF REPORT

Warner Vineyards

Meeting Date: January 27, 2020

Project Number: 7.11.19

Project Name: Warner Vineyards Outside Seating Site Plan Review/ Special Use Permit

Applicant: Warner Vineyards, 706 S. Kalamazoo Street, Paw Paw, MI 49079. 269-352-6237

Property Location: 19 N. Whittaker Street, New Buffalo, MI 49117, #11-62-03-40-0237-005

Owner: Deborah A. DeVos, 18773 Red Arrow Hwy, New Buffalo, MI 49117. 269-277-9795

Dimensions: 66'x132' (8,712 SF)

Proposed Use: 12'x20' outdoor seating in conjunction with wine tasting establishment

Zoning: 19 N. Whittaker Street – Central Business District (CBD)

Action Requested: Site Plan Review and Special Use Permit.

OVERVIEW

The applicant requests approval of a Site Plan and a Special Use Permit to allow creation of a 12'x20' outside area for wine tasting located on the north side of the existing structure. No new structure is proposed and a detailed site plan has not been requested. However, if the Planning Commission so desires, Article 19, Section 19-2 of the City's Zoning Ordinance specifies site plan review standards. The Special Use Permit consideration is guided by Article 17, Section 17-2 and 3.

Section 19-6, A, General Information

The application submitted is complete.

Section 19-6, B, Site Analysis/Project Impact

The drawings as submitted satisfy the requirements of this section in every respect.

Section 19-6, C, and 19-9, Site Plan Information and Approval Standards

The drawings as submitted satisfy the requirements of this section in every respect except an east elevation rendering of the proposed structure. No set back is required on any lot line because the project is located in the Central Business District.

SECTION 17-2 STANDARDS FOR APPROVAL

A. Basic Approval Standards. Prior to approving a special land use application, the following general standards, in addition to any specific standards required for an individual special use shall be satisfied.

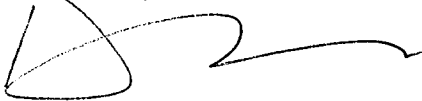
The proposed use or activity shall:

1. Be compatible and in accordance with the City of New Buffalo Master Plan.
2. Be designed, constructed, operated, and maintained so as to be compatible with the existing or intended character of the general vicinity and so as not to change the essential character of the area in which it is proposed.
3. Be adequately served by public facilities and services such as streets, police, fire protection, drainage structures, water and sewage facilities recreation facilities, and primary and secondary schools.
4. Not involve uses, activities, processes, materials and equipment or conditions of operation that will be detrimental to the natural environment, public health, safety or welfare by reason of excessive production of traffic, noise, smoke, odors or other such nuisance.
5. Promote the public interest through provision of a service, facility, or use determined to be non-detrimental to the residents of the city.
6. Be in compliance with all city ordinances, and state and federal statutes, and licensing provisions as applicable.
7. Not create safety concerns for pedestrian or vehicular circulation.

FINDINGS/RECOMMENDATION

After review of the application materials, confirmation of the facts reported, site inspections and evaluation of the site plan review criteria, it is recommended the Site Plan and Special Use Permit application for Project #7.11.19, referred to as Warner Vineyards Outside Seating be approved as submitted.

Respectfully,

A handwritten signature in black ink, appearing to read 'David Richards', with a long horizontal flourish extending to the right.

David Richards, City Manager



City Staff Use Only	Project Name	PAID JUL 11 2019 REC'D JUL 11 2019	COPY
	Project Number		
	Review Fee Paid		
	Escrow Fee Paid		

APPLICATION TO: PLANNING COMMISSION ZONING BOARD OF APPEALS

224 W Buffalo St, New Buffalo, MI 49117 City Hall: 269-469-1500 Building Dept: 269-469-7144 Facsimile: 269-469-7917

Instructions: Fill-in all blanks and 'X' applicable boxes (). Incomplete applications cannot be processed.

I. Applicant and Owner Information

A) Applicant(s) principal contact:

Name

WARNER VINEYARDS

Address



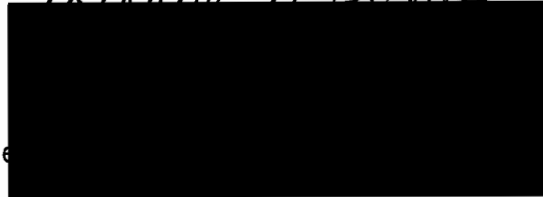
Telephone

E) Property owner(s) principal contact:

Name

DEBORAH A. DeVos

Address



Telephone

B) Applicant(s) secondary contact:

Name

N/A

Address

Telephone

F) Architect (if applicable):

Name

N/A

Address

Telephone

C) Agent or Attorney (if applicable):

Name

N/A

Address

Telephone

G) Engineer (if applicable):

Name

N/A

Address

Telephone

D) Is the property held in Trust*:

Yes - Answer below No - Skip below

Name of Trust

Address

Telephone

H) Applicant is (check one):

Property owner

Attorney

Agent

Engineer

Other: Tenant

* Trusts: Provide an attached statement from the trustee verifying the names of all the beneficial owners.

II. Purpose of Application

A) This application is a request for the following action:

- Rezoning of Property Subdivision Approval Site Plan Approval
- Rezoning Amendment Variance(s) Approval Special Use Approval
- Lot Split – Subdivision or Land Division Other: _____

B) The reasons for the requested action(s) are as follows:

To provide outside seating @ our tasting facility.

C) The specific section(s) of the City Zoning Ordinance or City General Ordinances which addresses the amendment, variance, or other action which is being requested:

D) The following two questions are only for applications which contain a request for a zoning variance:

1. Are the conditions which prevent the development of the property the result of action by an individual who has or had a property interest in the subject property: Yes No
2. If the conditions were self-imposed (not hardship), explain why the variance should be granted:

III. Site and Surrounding Property Information

A) Common address or property location of subject property:

19 N. WHITTAKER STR. New BUFFALO City

B) Legal description (attach an additional sheet if necessary):

LOT 9 BLK 20 V. II PLAT OF New BUFFALO
66' x 132'

C) Permanent Real Estate Tax Identification Number:

11-62-0340-0237-00-5

D) Parcel Size:

_____	Square feet
_____	Acres
66'	Dimension of lot frontage
132'	Dimension of lot depth

E) What are the current land uses and zoning on the property and the adjoining properties:

	Current zoning		Current land use	
1. On Site:	COMMERCIAL		COMMERCIAL	
2. Adjoining property:				
a) North of Site	"	"	"	"
b) South of Site	"	"	"	"
c) East of Site	"	"	"	"
d) West of Site	"	"	"	"

F) Describe any existing structures or other improvements and physical attributes of the site:

2 story BRICK Commercial Building -
FENCED REAR OF PROPERTY & SIDE (DRUG STORE SIDE)
PRIVATE DRIVEWAY

IV. Description of the Proposed Development

A) Please describe the proposed use of the land and/or building assuming approval of the request:

To provide outside seating (12x20) @ HARDING
Facility.

B) What is the proposed time frame for the build-out of this development: _____

C) For each intended use please fill-in the number of buildings, square footage of each building, the total square footage of the development, and the required number of parking spaces; as well as the number and size of the water and the sewer connections:

Building Use	Number of Buildings	Building Area (sq ft)	Total Building (sq ft)	Required Parking Spaces	Water Connections and Sizes	Sewer Connections and Sizes
Single Family R-1						
Two Family R-2						
Mufty-Family R-3						
Central Business CBD						
Gen. Commercial GCD						
Waterfront Marina WM						
General Industrial I-1						
TOTAL						

D) If this application is for a development please provide information concerning the amount of traffic and the proposed road configuration it will have:

PRIVATE PROPERTY

- 1) Average daily traffic count for the proposed development: _____
- 2) Peak traffic flow count for the proposed development: _____
- 3) How many lineal feet of roadway is proposed to be developed: _____
- 4) How many cul-de-sacs will be constructed as part of this project: _____
- 5) How many curb cuts to City, County or State roads are proposed: _____

E) Does the request contemplated in this application concern any hazardous materials:

No Yes – describe the type and quantity of materials (attach extra pages if necessary):

V. Attachments

- A) X Plat of Survey with legal description.
- B) y Site plan of proposed use of project showing traffic patterns, parking locations and court, drainage patterns including detention areas, landscaping plans, exterior lighting locations and illumination pattern, building facade portrait and building size and location dimensions.
- C) _____ Floodplain map (engineer's drawing or FEMA map showing location of subject property).
- D) X Application fee in the amount of \$ 500. -.
- E) _____ High Risk Dune Area Designation and/or Soil Conservation Analysis (if applicable).
- F) _____ Application for permits (specify type):
 - 1) Michigan DOT _____
 - 2) County Road Commission _____
 - 3) County Health Department _____
 - 4) State Dept. of Public Health _____
 - 5) Michigan DEQ _____
 - 6) Others _____
- G) _____ Sand Dune Permit for Construction (if applicable).

VI. Additional Information - Please describe the reasons this petition should be granted and include any additional comments or pertinent information (attach additional pages if necessary):

Should increase our business. 😊

VII. Signature and Declaratory Statement

A) Required attendance at public hearing(s) and/or meeting(s): The Planning Commission and Zoning Board of Appeals (ZBA) have established a policy requiring the applicant or a designated representative of the applicant to be present at any meeting or public hearing at which their application is to be considered. Failure of the applicant or designee of the applicant to appear may postpone consideration of the application by the Planning Commission or ZBA.

B) Declaratory Statement:

I, James J. Warner, hereby certify that all information contained in this application and accompanying documentation is true and correct to the best of my knowledge and further, I acknowledge the required attendance of the applicant as set forth in paragraph A above. I furthermore grant permission for identified members of the City of New Buffalo's Planning Commission or Zoning Board of Appeals to visit the site(s) referenced in this application.

C) Applicant Signature: [Signature] Date: 7-8-19

D) Notary Public Certification Statement:

I, Jodie M. Schrepper, Notary Public in and for the State of Michigan this 8th day of July, 2019 the above captioned applicant appeared before me and under oath, stated that all matters contained in this application are true.

My commission expires: 2-26-23 [Signature]

Jodie M. Schrepper
Notary Public
State of Michigan
County of Kalamazoo
My Commission Expires February 26, 2023

VIII. City Staff Review

A) Fire Department approval of Site and Building Plans, except for single family dwellings: This application and associated documentation must be reviewed by the Fire Chief or his designee, which can be arranged by calling the Fire Department: 269-469-4993.

Review Date: _____

Approval: Yes No Signature: _____

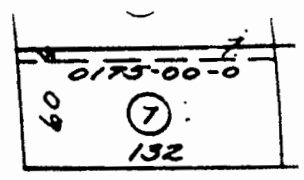
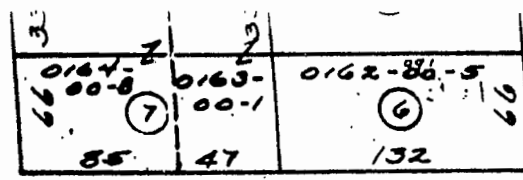
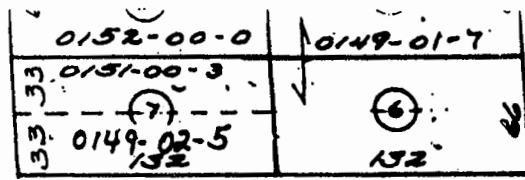
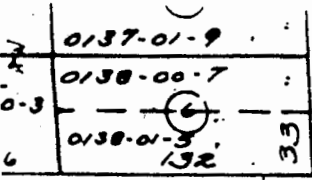
Conditions: Attached None Title: _____

B) Note to applicant: The original application must be filed in the Office of the Zoning Administrator, where the following signatures are required for verification that this is a complete and valid application to be considered by the Planning Commission or the Zoning Board of Appeals.

Building Inspector: _____ Date: _____

Zoning Administrator: _____ Date: _____

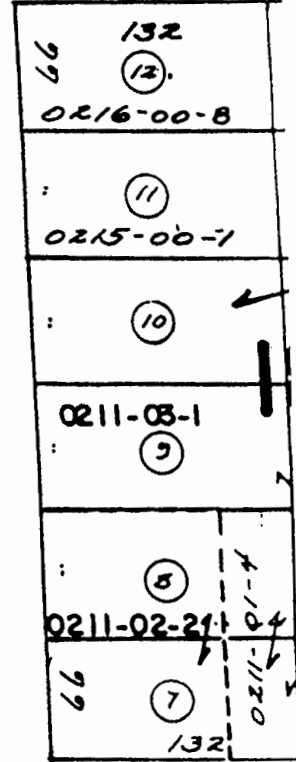
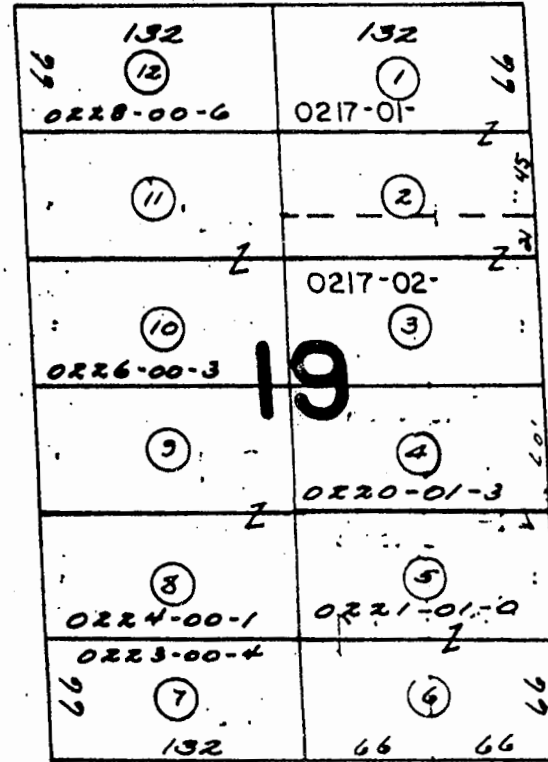
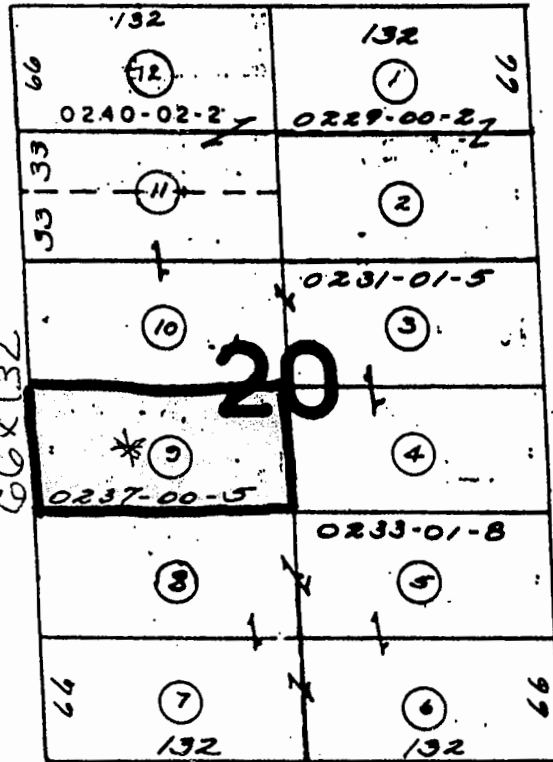
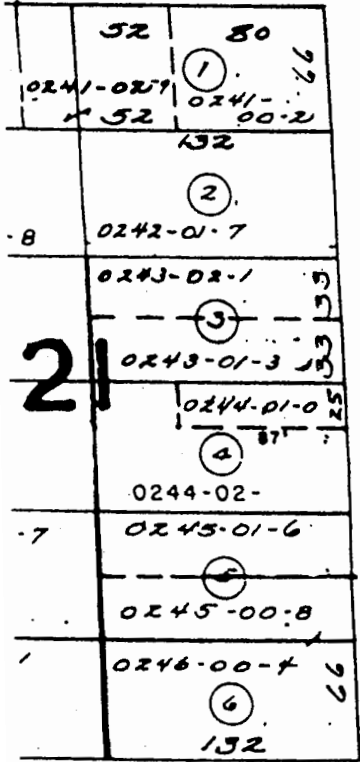
Initial meeting date: _____



PLAT 0340

ERCHANT
0211-0-2

STREET



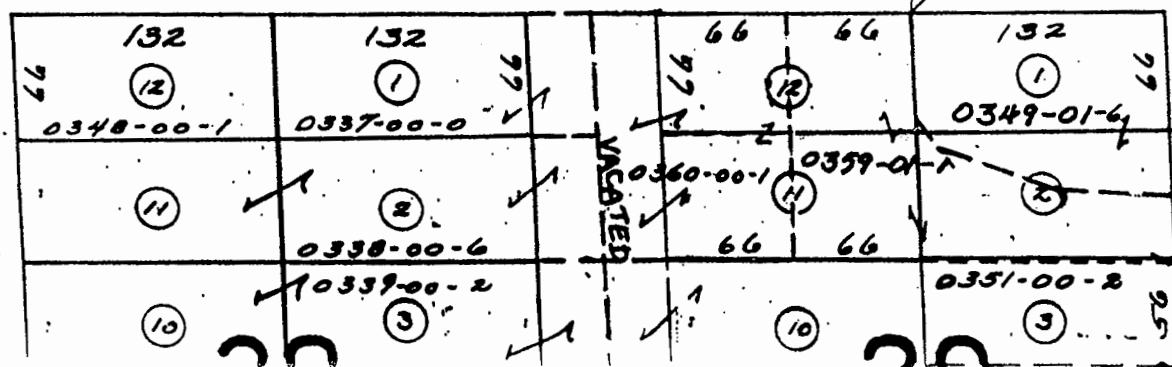
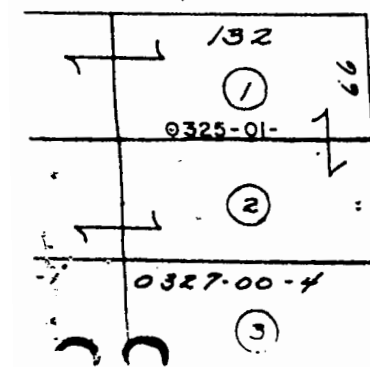
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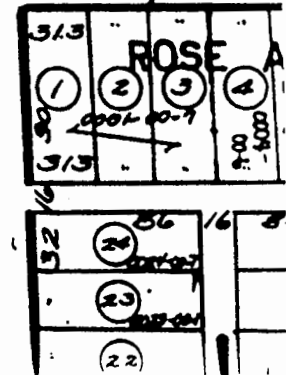
TOWNSEND

FFALO

STREET



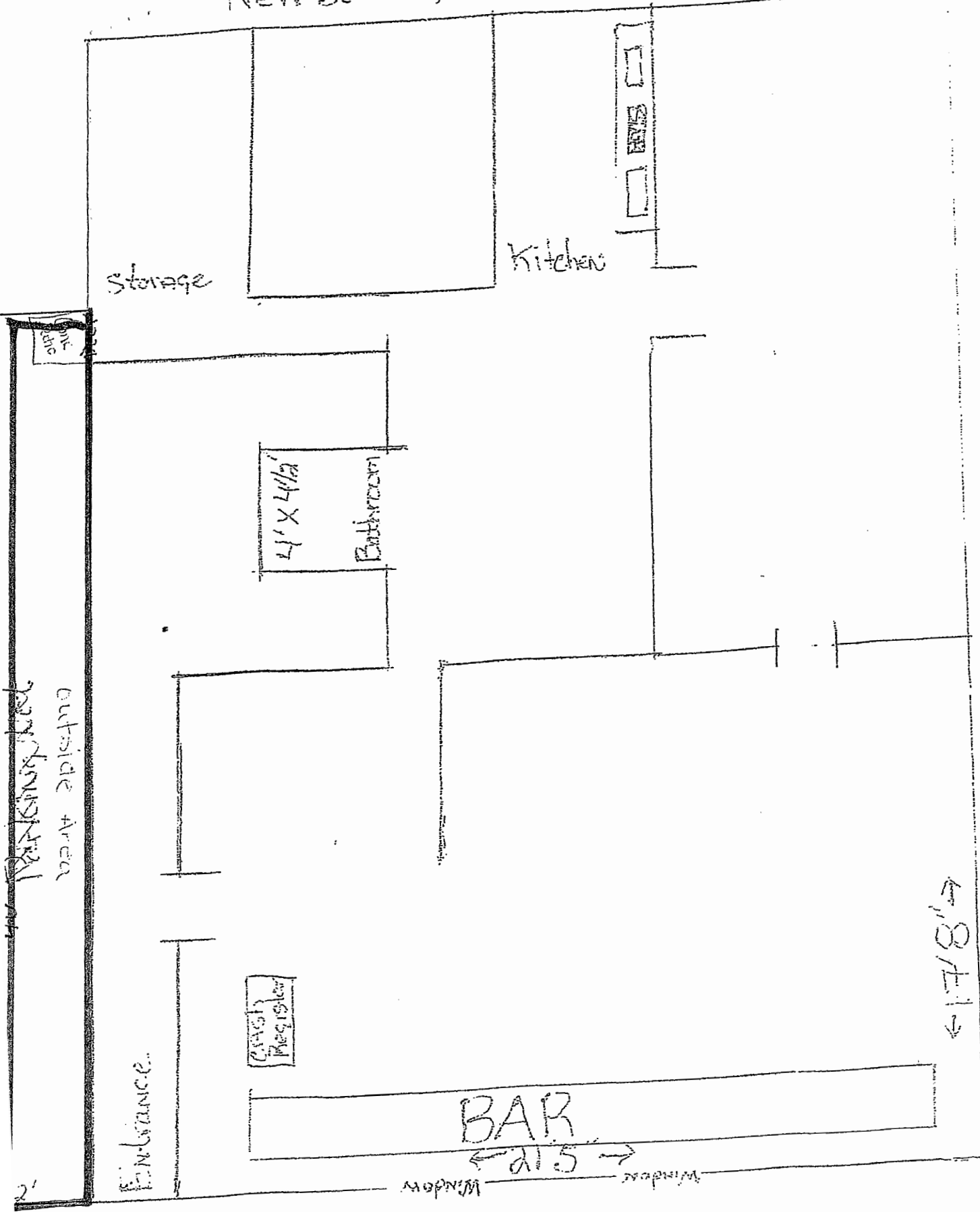
PLAT 67



Warner Vineyards of New Buffalo
19 N. Whittacker St
New Buffalo, MI 49117

Copy

Floor Plan



WARNER VINEYARDS, INC.
700 S. KALAMAZOO STREET
DOWNSIDE, MI 48079 PH: 313-857-2100
"TAKE THE TRACTION SINCE 1911"

DESCRIPTION	AMOUNT
Applications Fee	500

12062

6-12
410

Five Hundred and No/100

DOLLARS

CHECK AMOUNT

DATE	TO THE ORDER OF	REFERENCE	DEPOSIT AMOUNT	CREDIT AMOUNT	CHECK NUMBER
19	City of New Buffalo		500		12062

\$ 500⁰⁰

[Signature]

PNC BANK



STAFF REPORT

Ozinga Energy

Meeting Date: January 27, 2020

Project Number: 11.27.19

Project Name: Ozinga Energy CNG Facility Site Plan Review

Applicant: Jason Van Den Brink, Ozinga Energy, 19001 Old LaGrange Road, Mokena, IL 60448. 708-326-3600

Property Location: 825 S. Whittaker Street, New Buffalo, MI 49117, #11-62-8200-0307-02-8

Owner: Same as above

Dimensions: 278'x264' (92,975 SF)

Proposed Use: Construction of a compressed natural gas fueling station for private and public use

Zoning: 825 S. Whittaker Street – General Industry (I-1)

Action Requested: Site Plan Review.

OVERVIEW

The applicant requests approval of a Site Plan to allow construction and use of a compressed natural gas facility for fueling of Ozinga trucks and public use. In addition, an electric charging station is proposed, available for public use as well. An above ground pump is planned for Ozinga's S. Whittaker Street truck entrance with substantial landscaping improvements as indicated in the site plan. Commercial gasoline fueling stations are permitted by right in Section 13-2. and the Zoning Administrator is allowed the discretion to approve similar uses. Section 19-2 of the City's Zoning Ordinance specifies site plan review standards.

Section 19-6, A, General Information

The application submitted is complete.

Section 19-6, B, Site Analysis/Project Impact

The drawings as submitted satisfy the requirements of this section.

Section 19-6, C, and 19-9, Site Plan Information and Approval Standards

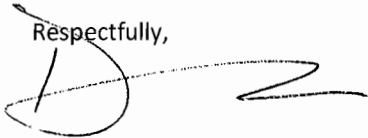
The drawings as submitted satisfy the requirements of this section and have been reviewed by a third party.

FINDINGS/RECOMMENDATION

- An electric charging station is included in the project.
- In previous discussions a sound barrier was discussed but is not include in the plan.
- The site plan is signed and sealed.
- Both the Police and Fire Chief have reviewed and commented on the site plan.

After review of the application materials, confirmation of the facts reported, site inspections and evaluation of the site plan review criteria, it is recommended the Site Plan application for Project #11.27.19, referred to as Ozinga Energy CNG Facility be approved.

Respectfully,

A handwritten signature in black ink, consisting of a large, stylized 'D' followed by a horizontal line and a small flourish.

David Richards, City Manager

OZINGA®

Fueling with CNG

An American Family Business

- Founded by Martin Ozinga Sr. in 1928
- Marty and his wife had five children
- His three sons, Marty Jr., Rich, and Norm would eventually take over the business in 1942
- Began as an energy company in coal industry



OZINGA®

Ready Mix Concrete

- In 1952 Ozinga begins producing ready-mix concrete
- Ready-mix later becomes Ozinga's exclusive product
- More than 800 ready-mix concrete trucks in five states



OZINGA

Ozinga Today

- Now in the fourth generation
- Still family owned and operated
- 92 years in business
- Over 2000 employees throughout the US



OZINGA



Fueling our own Fleet



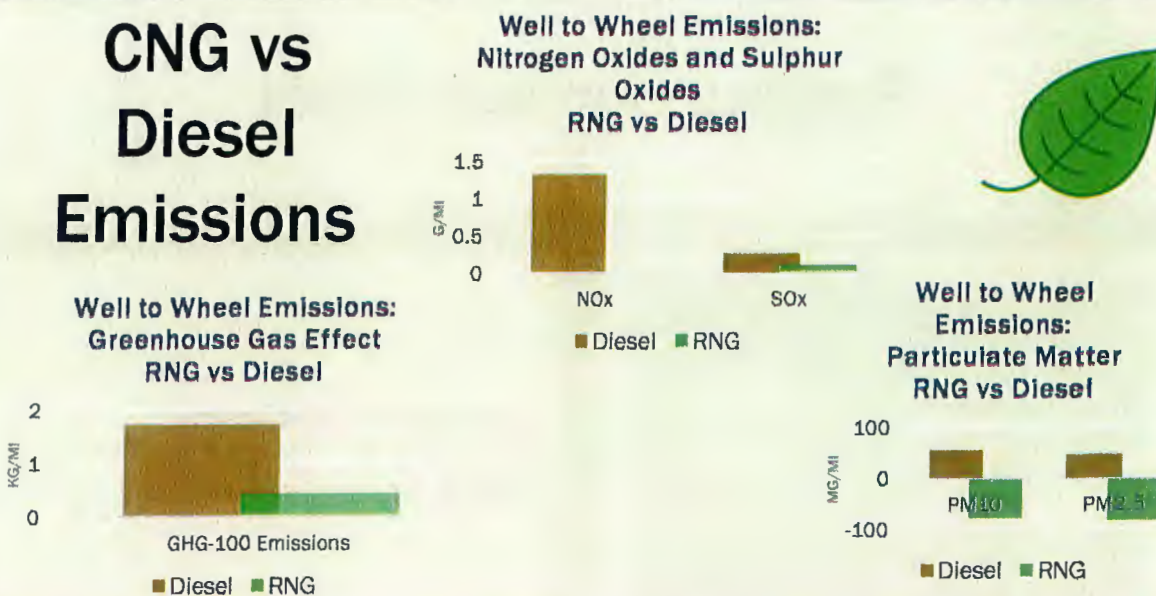
Why CNG?

- It's SUSTAINABLE
- It's PLENTIFUL
- It's SAFE
- It's LOCAL
- It's AFFORDABLE



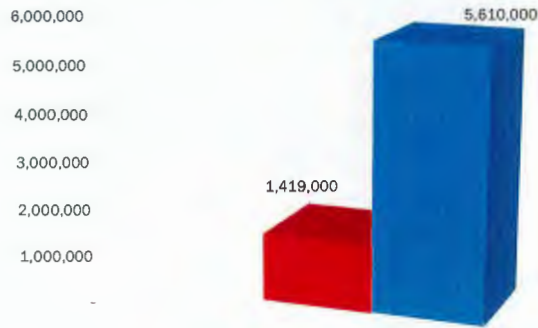
OZINGA

CNG vs Diesel Emissions



OZINGA

Ozinga Emissions Savings



75% Reduction in Annual WTW GHG-100 Emissions

Annual GHG-100 Emissions (kgs)

■ CNG ■ Diesel

OZINGA



OZINGA









OZINGA

CITY OF NEW BUFFALO

PLANNING COMMISSION/ ZONING BOARD OF APPEALS APPLICATION



City Staff Use Only	Project Name
	Project Number
	Review Fee Paid
	Escrow Fee Paid

APPLICATION TO: PLANNING COMMISSION ZONING BOARD OF APPEALS

224 W Buffalo St, New Buffalo, MI 49117 City Hall: 269-469-1500 Building Dept: 269-469-7144 Facsimile: 269-469-7917

Instructions: Fill-in all blanks and 'X' applicable boxes (). Incomplete applications cannot be processed.

I. Applicant and Owner Information

A) Applicant(s) principal contact:

Name Jason Van Den Brink, Ozinga Energy

Address

Telephone

E) Property owner(s) principal contact:

Name Jason Van Den Brink, Ozinga Energy

Address

Telephone

B) Applicant(s) secondary contact:

Name _____

Address _____

Telephone _____

F) Architect (if applicable):

Name _____

Address _____

Telephone _____

C) Agent or Attorney (if applicable):

Name _____

Address _____

Telephone _____

G) Engineer (if applicable):

Name Bryan Rieger, V3 Companies, Ltd.

Address

Telephone

D) Is the property held in Trust*:

Yes - Answer below No - Skip below

Name of Trust _____

Address _____

Telephone _____

H) Applicant is (check one):

Property owner

Attorney

Agent

Engineer

Other: _____

* Trusts: Provide an attached statement from the trustee verifying the names of all the beneficial owners.

II. Purpose of Application

A) This application is a request for the following action:

- Rezoning of Property Subdivision Approval Site Plan Approval
- Rezoning Amendment Variance(s) Approval Special Use Approval
- Lot Split – Subdivision or Land Division Other: _____

B) The reasons for the requested action(s) are as follows:

Ozinga Energy proposing to construct a compressed natural gas fueling station on their property located at 825 S. Whittaker Street.

C) The specific section(s) of the City Zoning Ordinance or City General Ordinances which addresses the amendment, variance, or other action which is being requested:

City of New Buffalo, MI Zoning Ordinance Appendix A, Article 13, Section 13-3, Subsection A.

D) The following two questions are only for applications which contain a request for a zoning variance:

1. Are the conditions which prevent the development of the property the result of action by an individual who has or had a property interest in the subject property: Yes No

2. If the conditions were self-imposed (not hardship), explain why the variance should be granted:

III. Site and Surrounding Property Information

A) Common address or property location of subject property:

825 S. Whittaker Street

New Buffalo, Michigan

49117

B) Legal description (attach an additional sheet if necessary):

SEE SURVEY ATTACHED

C) Permanent Real Estate Tax Identification Number: ~~1001~~ SEE SURVEY ATTACHED

D) Parcel Size: 92,975 Square feet
2.13 Acres
278 ft Dimension of lot frontage
264 ft Dimension of lot depth

E) What are the current land uses and zoning on the property and the adjoining properties:

	Current zoning	Current land use
1. On Site:	<u>I-1 General Industry</u>	<u>I-1 General Industry</u> <u>R-1 Single Family Residential</u>
2. Adjoining property:	<u>R-1 Single Family Residential</u>	<u>R-1 Single Family Residential</u>
a) North of Site	<u>GCD General Commercial District</u>	<u>R-1 Single Family Residential</u>
b) South of Site	<u>Berrien County</u>	<u>Berrien County (Commercial)</u>
c) East of Site	<u>R-1 Single Family Residential</u>	<u>Undeveloped</u>
d) West of Site	<u>S. Whittaker Rd. (GCD across road)</u>	<u>S. Whittaker Rd. (GCD across road)</u>

F) Describe any existing structures or other improvements and physical attributes of the site:

At the location of the proposed compressed natural gas fueling station there are two existing driveways, a lawn, and a former single family residence.

IV. Description of the Proposed Development

A) Please describe the proposed use of the land and/or building assuming approval of the request:

The proposed compressed natural gas fueling station would have a single pump and related underground equipment. The two existing driveways would be repaved and connected with a loop and the lot will be landscaped. The existing fence and gates to the Ozinga property would also be reconfigured to allow public access to the fueling area, while maintaining security to the concrete plant. The single family residence will be demolished.

B) What is the proposed time frame for the build-out of this development: December 2019 - March 2020

C) For each intended use please fill-in the number of buildings, square footage of each building, the total square footage of the development, and the required number of parking spaces; as well as the number and size of the water and the sewer connections:

Building Use	Number of Buildings	Building Area (sq ft)	Total Building (sq ft)	Required Parking Spaces	Water Connections and Sizes	Sewer Connections and Sizes
Single Family R-1						
Two Family R-2						
Mufty-Family R-3						
Central Business CBD						
Gen. Commercial GCD						
Waterfront Marina WM						
General Industrial I-1						
TOTAL						

D) If this application is for a development please provide information concerning the amount of traffic and the proposed road configuration it will have:

- 1) Average daily traffic count for the proposed development: N/A
- 2) Peak traffic flow count for the proposed development: N/A
- 3) How many lineal feet of roadway is proposed to be developed: N/A
- 4) How many cul-de-sacs will be constructed as part of this project: N/A
- 5) How many curb cuts to City, County or State roads are proposed: N/A

E) Does the request contemplated in this application concern any hazardous materials:

No Yes – describe the type and quantity of materials (attach extra pages if necessary):

V. Attachments

- A) Plat of Survey with legal description.
- B) Site plan of proposed use of project showing traffic patterns, parking locations and court, drainage patterns including detention areas, landscaping plans, exterior lighting locations and illumination pattern, building facade portrait and building size and location dimensions.
- C) Floodplain map (engineer's drawing or FEMA map showing location of subject property).
- D) Application fee in the amount of \$ 850.00.
- E) High Risk Dune Area Designation and/or Soil Conservation Analysis (if applicable).
- F) Application for permits (specify type):
 - 1) Michigan DOT _____
 - 2) County Road Commission _____
 - 3) County Health Department _____
 - 4) State Dept. of Public Health _____
 - 5) Michigan DEQ _____
 - 6) Others _____
- G) Sand Dune Permit for Construction (if applicable).

VI. Additional Information - Please describe the reasons this petition should be granted and include any additional comments or pertinent information (attach additional pages if necessary):

VII. Signature and Declaratory Statement

A) Required attendance at public hearing(s) and/or meeting(s): The Planning Commission and Zoning Board of Appeals (ZBA) have established a policy requiring the applicant or a designated representative of the applicant to be present at any meeting or public hearing at which their application is to be considered. Failure of the applicant or designee of the applicant to appear may postpone consideration of the application by the Planning Commission or ZBA.

B) Declaratory Statement:

I, JASON VAN DEN BRINK, hereby certify that all information contained in this application and accompanying documentation is true and correct to the best of my knowledge and further, I acknowledge the required attendance of the applicant as set forth in paragraph A above. I furthermore grant permission for identified members of the City of New Buffalo's Planning Commission or Zoning Board of Appeals to visit the site(s) referenced in this application.

C) Applicant Signature: [Signature] Date: 11/13/19

D) Notary Public Certification Statement:

I, Patricia L. Tellano, Notary Public in and for the State of Michigan this 13th day of November, 2019 the above captioned applicant appeared before me and under oath, stated that all matters contained in this application are true.



My commission expires: 7-09-2020 Patricia L. Tellano

VIII. City Staff Review

A) Fire Department approval of Site and Building Plans, except for single family dwellings: This application and associated documentation must be reviewed by the Fire Chief or his designee, which can be arranged by calling the Fire Department: 269-469-4993.

Review Date: _____

Approval: Yes No Signature: _____

Conditions: Attached None Title: _____

B) Note to applicant: The original application must be filed in the Office of the Zoning Administrator, where the following signatures are required for verification that this is a complete and valid application to be considered by the Planning Commission or the Zoning Board of Appeals.

Building Inspector: _____ Date: _____

Zoning Administrator: _____ Date: _____

Initial meeting date: _____

Dave Richards

From: Bryan Rieger <brieger@v3co.com>
Sent: Wednesday, December 4, 2019 10:55 AM
To: Dave Richards
Subject: Ozinga CNG Facility - street perspective renderings
Attachments: Ozinga North Street Perspective .pdf; Ozinga South Street Perspective .pdf

Dave,
Thanks for taking my call earlier. Attached are the renderings I mentioned. Take a look and let me know what you think!

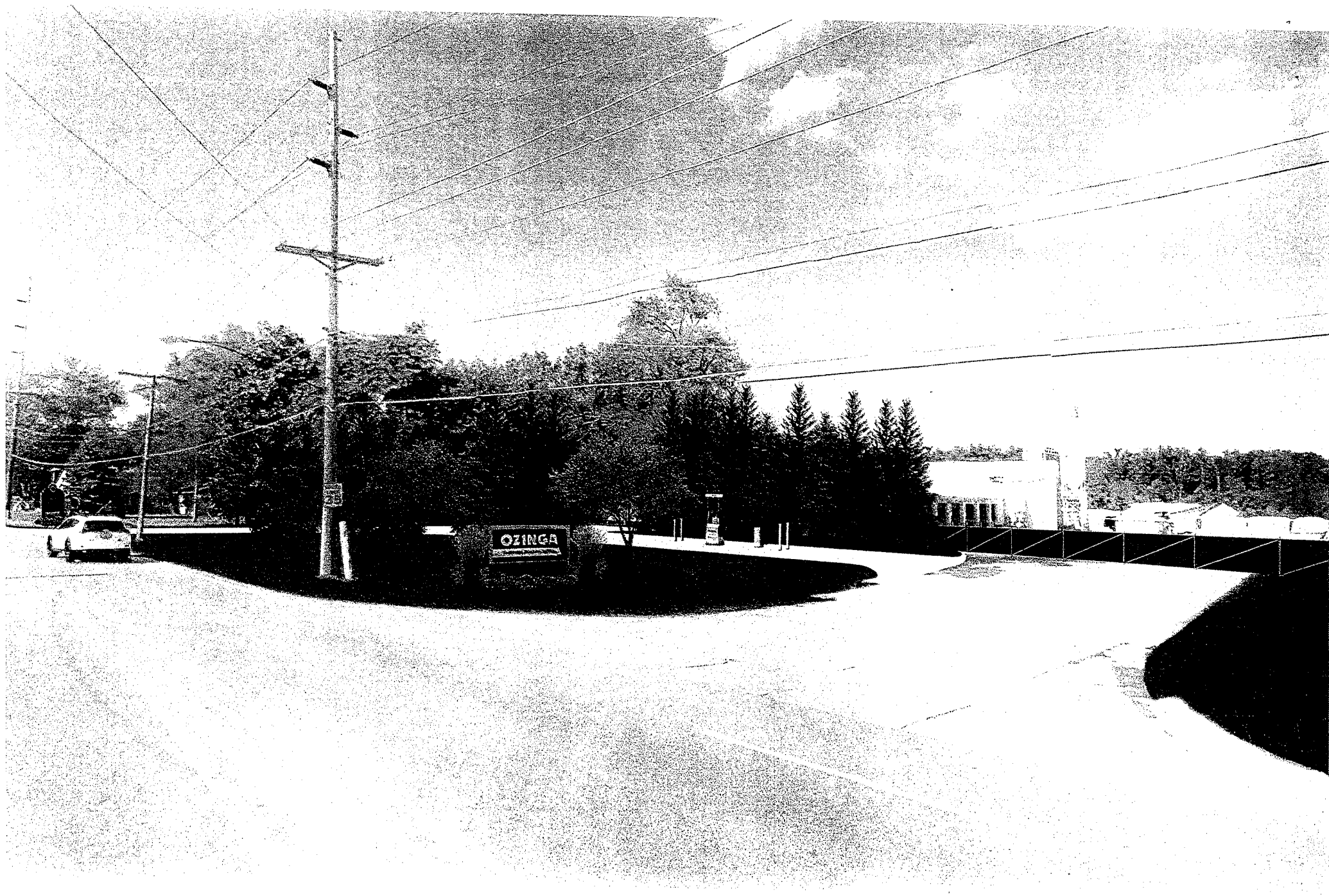
Let me know if there is anything you need from me or any way we can be of help to make sure we are on the January 7th meeting. Thanks!

Bryan

Bryan Rieger, P.E. | Senior Project Manager
V3 Companies | 7325 Janes Avenue | Woodridge, IL 60517
P 630.729.6119 | C 630.333.3525 | E brieger@v3co.com

V3 | Visio, Vertere, Virtute ... *The Vision to Transform with Excellence*
[LinkedIn](#) | [Facebook](#) | [Instagram](#) | [Twitter](#) | www.v3co.com





1. EXISTING SITE TOPOGRAPHY, UTILITIES, RIGHT-OF-WAY AND HORIZONTAL CONTROL, SHOWN ON THE DRAWINGS WERE OBTAINED FROM A SURVEY PREPARED BY:

WHITMAN
2303 PINESTONE ROAD
BENTON HARBOR, MI 48022

COPIES OF THE SURVEY ARE AVAILABLE FROM THE SURVEYOR. SITE CONDITIONS MAY HAVE CHANGED SINCE THE SURVEY WAS PREPARED. CONTRACTORS TO VISIT SITE TO FAMILIARIZE THEMSELVES WITH THE CURRENT CONDITIONS.

2. ALL EXISTING TOPOGRAPHY, UNDERGROUND UTILITIES, STRUCTURES AND ASSOCIATED FACILITIES SHOWN ON THESE DRAWINGS HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS. THEREFORE, THEIR LOCATIONS AND ELEVATIONS MUST BE CONSIDERED APPROXIMATE ONLY. THERE MAY BE OTHER FACILITIES, THE EXISTENCE OF WHICH ARE NOT PRESENTLY KNOWN.

3. CONTRACTOR IS TO VERIFY ALL EXISTING STRUCTURES AND FACILITIES AND NOTIFY ENGINEER OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL AND STARTING WORK.

4. ALL APPLICABLE PROVISIONS OF THE CURRENT OCCUPATIONAL SAFETY AND HEALTH ACT ARE HEREIN INCORPORATED BY REFERENCE.

5. THE CONTRACTOR SHALL SUBSCRIBE TO ALL GOVERNING REGULATIONS AND SHALL OBTAIN ALL NECESSARY PUBLIC AGENCY PERMITS PRIOR TO STARTING WORK. THE CONTRACTOR, BY USING THESE PLANS FOR THEIR WORK, AGREES TO HOLD HARMLESS V.P. COMPANIES, LTD., THE MUNICIPALITY, THE ENGINEER, HIS AGENTS AND AGENTS AND THE OWNER WHILE ACTING WITHIN THE SCOPE OF THEIR DUTIES FROM AND AGAINST ANY AND ALL LIABILITY, CLAIMS, DAMAGES, AND COST OF DEFENSE ARISING OUT OF CONTRACTORS' NEGLIGENCE (INCLUDING NEGLIGENCE OF CONTRACTORS) IN THE PERFORMANCE OF THEIR WORK, BUT NOT INCLUDING THE SOLE NEGLIGENCE OF THE OWNER, HIS AGENTS, THE ENGINEER, HIS EMPLOYEES AND AGENTS.

6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL REQUIRED PERMITS FOR CONSTRUCTION ALONG OR ACROSS EXISTING STREETS OR HIGHWAYS. THE CONTRACTOR SHALL MAKE ARRANGEMENTS FOR THE PROPER BRACING, SHORING AND OTHER REQUIRED PROTECTION OF ALL EXISTING UTILITIES AND CONSTRUCTION REINS. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE STREETS OR ROADWAYS AND ASSOCIATED STRUCTURES AND SHALL MAKE REPAIRS AS NECESSARY TO THE SATISFACTION OF THE OWNER OF THE ROADWAY.

7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE INSTALLATION AND MAINTENANCE OF ADEQUATE SIGNS, TRAFFIC CONTROL DEVICES AND WARNING DEVICES TO INFORM AND PROTECT THE PUBLIC DURING ALL PHASES OF CONSTRUCTION. BARRICADES AND WARNING SIGNS SHALL BE PROVIDED IN ACCORDANCE WITH THE MICHIGAN STANDARD SPECIFICATIONS. ALL TRAFFIC CONTROL WORK SHALL BE DONE IN ACCORDANCE WITH THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES."

8. EXCEPT WHERE MODIFIED BY THE CONTRACT DOCUMENTS, ALL WORK PROPOSED HEREON SHALL BE IN ACCORDANCE WITH THE MICHIGAN STANDARD SPECIFICATIONS WHICH ARE HEREBY MADE A PART HEREOF.

a. STANDARD SPECIFICATIONS FOR CONSTRUCTION AS PREPARED BY MDOT, LATEST EDITION.

b. THE MICHIGAN ACCESSIBILITY CODE.

c. "GUIDELINES FOR STORM WATER MANAGEMENT MERRIMON COUNTY, MICHIGAN" LATEST EDITION.

d. "SOIL EROSION CONTROL, AND SEDIMENTATION CONTROL, AUTHORIZED PUBLIC AGENCY PROCEDURES MANUAL" AS PREPARED BY THE MICHIGAN ASSOCIATION OF COUNTY DRAIN COMMISSIONERS, LATEST EDITION.

e. GENERAL ORDINANCES AS PREPARED BY CITY OF NEW BUFFALO, MICHIGAN.

f. THE NATIONAL ELECTRIC CODE.

9. IN THE EVENT OF CONFLICTING SPECIFICATIONS WITH REGARD TO TECHNICAL ISSUES DESIGNED BY THE ENGINEER, THE MORE STRINGENT REQUIREMENT SHALL GOVERN.

10. THE CONTRACTOR SHALL NOTIFY THE AUTHORITY HAVING JURISDICTION AT LEAST 48 HOURS PRIOR TO COMMENCING ANY WORK AND FOR ANY NEW CONSTRUCTION REQUIRING INSPECTION.

11. ALL TREES TO BE SAVED SHALL BE IDENTIFIED PRIOR TO CONSTRUCTION AND SHALL BE PROTECTED PER DOT STANDARDS. THE RIGHT-OF-WAY LINE AND LIMITS OF THE CONTRACT SHALL BE CLEARLY IDENTIFIED THROUGHOUT THE CONSTRUCTION PERIOD. ALL TREES IDENTIFIED TO REMAIN SHALL BE PROTECTED FROM DAMAGE INCLUDING TRUNKS, BRANCHES AND ROOTS. NO EXCAVATING, FILLING OR GRADING IS TO BE DONE INSIDE THE DWP LINE OF THESE TREES UNLESS OTHERWISE INDICATED.

12. CONSTRUCTION ACCESS POINTS TO THE SITE SHALL BE PROTECTED IN SUCH A MANNER AS TO PREVENT ACCUMULATION OF MUD OR SOIL ON PUBLIC THROUGHWAYS. AT THE END OF EACH DAY AND AS OFTEN AS OTHERWISE NECESSARY THE CONTRACTOR SHALL CLEAN UP ALL MUD OR SOIL WHICH HAS BEEN TRACKED ONTO PUBLIC STREETS AS REQUIRED BY THE AUTHORITIES HAVING JURISDICTION.

13. NO HOLES ARE TO BE LEFT OPEN IN THE PAVEMENT OR PARKWAY OVER A HOLIDAY, WEEKEND OR AFTER 5:00 P.M. ON THE DAY PRECEDING A HOLIDAY OR A WEEKEND.

14. ALL EXISTING PAVEMENT OR CONCRETE TO BE REMOVED SHALL BE SAWCUT ALONG LIMITS OF PROPOSED REMOVAL BEFORE COMMENCEMENT OF PAVEMENT REPAIRS.

15. REMOVED PAVEMENT, SIDEWALK, CURB AND GUTTER, SHALL BE LEGALLY DISPOSED OF BY THE CONTRACTOR AS PART OF THE BASE CONTRACT.

16. NO BURNING OR INCINERATION OF RUBBISH SHALL BE PERMITTED ON SITE.

17. FOR REGULATED UTILITY LOCATIONS, THE CONTRACTOR SHALL CONTACT THE JOINT UTILITY LOCATION INFORMATION FOR EXCAVATORS, MISSISSIPPI AT 811, 248-3606, OR 800-487-7111. LOCAL GOVERNMENT AGENCIES SHOULD BE CONTACTED BY THE CONTRACTOR FOR LOCATION OF ALL NONREGULATED UTILITY LOCATIONS. CALL FOR LOCATES AT LEAST 48 HOURS IN ADVANCE OF CONSTRUCTION.

18. BEFORE EXCAVATING OVER OR ADJACENT TO ANY EXISTING UTILITIES, CONTRACTOR SHALL NOTIFY THE OWNER OF SUCH UTILITIES TO ENSURE THAT PROTECTIVE WORK WILL BE COORDINATED AND PERFORMED BY THE CONTRACTOR IN ACCORDANCE WITH THE REQUIREMENTS OF THE OWNER OF THE UTILITY AND VED IF ANY EXISTING SERVICE LINES, UTILITIES AND UTILITY STRUCTURES WHICH ARE TO REMAIN IN SERVICE ARE UNCOVERED OR ENCOUNTERED DURING THIS OPERATION, THEY SHALL BE SAFEGUARDED, PROTECTED FROM DAMAGE AND SUPPORTED IF NECESSARY.

19. THE CONTRACTOR IS RESPONSIBLE FOR HAVING A SET OF APPROVED ENGINEERING PLANS WITH THE LATEST REVISION DATE ON THE JOB SITE PRIOR TO THE START OF CONSTRUCTION.

20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR EROSION AND SEDIMENTATION CONTROL PER EROSION AND SEDIMENTATION CONTROL PLAN.

21. ALL CURB RADIUS REFER TO BACK OF CURB.

22. ANY AREAS THAT ARE DISTURBED DURING CONSTRUCTION SHALL BE RESTORED TO CONFORMANCE WITH THE REQUIREMENTS OF THE AUTHORITY HAVING JURISDICTION AND SHALL BE INCIDENTAL TO THE CONTRACT.

23. STREET PAVING AND CURBS TO REMAIN SHALL BE PROTECTED FROM DAMAGE AND IF DAMAGED, SHALL BE REPLACED PROMPTLY IN CONFORMANCE WITH THE CITY OF NEW BUFFALO MDOT STANDARD SPECIFICATIONS IN MATERIALS AND WORKMANSHIP.

24. PROPOSED ELEVATIONS INDICATE FINISHED CONDITIONS. FOR ROAD GRADING ELEVATIONS ALLOW FOR THICKNESS OF PROPOSED PAVING (ROADS, WALKS, DRIVES, ETC.) FOR TPO/SOL AS INDICATED ON DRAWINGS.

25. CAD FILES ARE AVAILABLE FOR CONSTRUCTION LAYOUT UPON REQUEST.

26. WHEN AN EXISTING DRAINAGE ROUTE, EITHER A STORM SEWER OR WATERWAY, IS INTERRUPTED DUE TO CONSTRUCTION, THE DRAINAGE ROUTE SHALL BE REESTABLISHED TO ORIGINAL CONDITIONS BY THE END OF THE SAME WORK DAY. POSITIVE DRAINAGE MUST BE MAINTAINED AT ALL TIMES DURING CONSTRUCTION.

27. PROVIDE SMOOTH VERTICAL CURVES THROUGH HIGH AND LOW POINTS INDICATED BY SPOT ELEVATIONS. PROVIDE UNIFORM SLOPES BETWEEN NEW AND EXISTING GRADES. AVOID RIDGES AND DEPRESSIONS.

28. ANY EXISTING UTILITY STRUCTURES REQUIRING ADJUSTMENT ARE TO BE ADJUSTED OR RECONSTRUCTED BY THE CONTRACTOR TO THE UTILITY OWNER'S SATISFACTION. ADJUSTMENTS OR RECONSTRUCTIONS NOT CALLED FOR ON THE PLANS SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.

29. ALL UTILITY CONNECTIONS TO EXISTING LINES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE REGULATIONS AND TO THE SATISFACTION OF THE UTILITY OWNER.

30. PROVIDE TRENCH BACKFILL IN ACCORDANCE WITH THE DETAILS OF THE PLANS FOR ALL UTILITY LINES (OR AS OTHERWISE NOTED ON PLANS). BACKFILL SHALL BE PLACED AND COMPACTED PER CITY OF NEW BUFFALO AND MDOT SPECIFICATIONS. COST OF BACKFILL IS TO BE CONSIDERED INCIDENTAL TO THE UTILITY WORK.

31. ANY DAMAGE TO EXISTING UTILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.

32. PRIOR TO DEMOLITION, ALL WORK SHALL BE CLEANED AND INSPECTED TO THE SATISFACTION OF THE AUTHORITY HAVING JURISDICTION. THE COST OF THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.

33. THE GENERAL CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES TO PROVIDE ELECTRIC, GAS AND TELEPHONE SERVICES. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR SECURING SITE LAYOUTS FOR THESE UTILITIES AND SHALL COORDINATE AND PROVIDE CONDUIT CROSSINGS AS REQUIRED. THIS COORDINATION SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT. ANY CONFLICTS IN UTILITIES SHALL BE COORDINATED BY THE GENERAL CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.

34. CONTRACTOR SHALL MAINTAIN ACCURATE RECORDS OF ALL CONSTRUCTION IN CONFORMANCE WITH ALL MUNICIPAL AND CLIENT REQUIREMENTS FOR USE IN PREPARING RECORD DRAWINGS.

35. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DEMONSTRATING ANY EXCAVATION. ANY CENTERING REQUIRED SHALL BE INCIDENTAL TO THE CONTRACT.

36. ALL FIELD TIE ENCOUNTERED DURING CONSTRUCTION OPERATIONS SHALL BE CONNECTED TO THE PROPOSED STORM SEWER OR EXTENDED TO OUTLET INTO A PROPOSED DRAINAGE WAY AS DETERMINED BY THE ENGINEER. IF THIS CANNOT BE ACCOMPLISHED, THEN IT SHALL BE REPAIRED WITH NEW PIPE OF SIMILAR SIZE AND MATERIAL TO THE ORIGINAL LINE AND PUT IN ACCEPTABLE OPERATIONAL CONDITION. A RECORD OF THE LOCATION OF ALL FIELD TIE FOR EXISTING DRAIN PIPE ENCOUNTERED SHALL BE KEPT BY THE SUBCONTRACTOR AND SUBMITTED TO THE ENGINEER UPON COMPLETION OF THE PROJECT. ALL FIELD TIE WORK SHALL BE CONSIDERED AS INCIDENTAL TO THE CONTRACT AND NO ADDITIONAL COMPENSATION WILL BE PROVIDED.

37. THE ENGINEER AND OWNER ARE NOT RESPONSIBLE FOR THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES OR PROCEDURES, TIME OF PERFORMANCE, PROGRAMS OR FOR ANY SAFETY PRECAUTIONS USED BY THE CONTRACTOR. THE CONTRACTOR IS SOLELY RESPONSIBLE FOR EXECUTION OF HIS/HER WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS AND SPECIFICATIONS.

EARTHWORK

1. THE GRADING OPERATIONS ARE TO BE INSPECTED BY A THIRD PARTY SOILS ENGINEER. THE CONTRACTORS REPRESENTATIVE MUST BE ADVISED PRIOR TO ANY UNSUITABLE SOIL REMOVAL AND MUST APPROVE, IN WRITING, ANY REMEDIATION, BOTH THE CONTRACTOR AND SOILS ENGINEER MUST BE PRESENT DURING REMEDIATION.

2. THE PROPOSED GRADING ELEVATIONS SHOWN ON THE PLANS ARE FINISH GRADE. A MINIMUM OF 6 INCHES OF TOPSOIL IS TO BE PLACED BEFORE FINISH GRADE ELEVATIONS ARE ACHIEVED, UNLESS OTHERWISE NOTED. REFER TO PLANTING PLANS TO VERIFY TOPSOIL THICKNESS REQUIREMENTS.

3. THE SURFACE VEGETATION, TOPSOIL, TRANSITIONAL MATERIAL, AND ANY OBVIOUSLY SOFT UNDERLYING SOIL SHALL BE STRIPPED FROM ALL AREAS TO RECEIVE STRUCTURAL FILL. IF THE UNDERLYING SURGRADE IS FOUND TO BE UNSUITABLE OR PROPER COMPACTED, CONTRACTOR TO CONSULT WITH SOILS ENGINEER PRIOR TO REDEMATION.

4. EMBANKMENT MATERIAL WITHIN ROADWAY, DRIVEWAY, BUILDING AND OTHER STRUCTURAL CLAY FILL AREAS SHALL BE COMPACTED TO A MINIMUM OF 95% OF MAXIMUM DENSITY IN ACCORDANCE WITH ASTM SPECIFICATION D1557 (MODIFIED PROCTOR METHOD), OR TO SUCH OTHER DENSITY AS MAY BE DETERMINED APPROPRIATE BY THE SOILS ENGINEER, THE AUTHORITY HAVING JURISDICTION, AND THE CONTRACTOR.

5. ALL PAVEMENT SURGRADE SHALL MEET THE REQUIREMENTS DETERMINED BY THE SOILS ENGINEER AND DOCUMENTED IN THE GEOTECHNICAL REPORT. IF AREAS OF PAVEMENT SURGRADE ARE ENCOUNTERED WHICH DO NOT MEET THESE REQUIREMENTS, SUBGRADE READJUSTMENT OR PAVEMENT DESIGN REVISIONS SHALL BE PROVIDED WHICH ARE ADEQUATE TO OBTAIN EQUIVALENT PAVEMENT STRENGTHS AS DETERMINED BY THE ENGINEER, SOILS ENGINEER, AND THE AUTHORITY HAVING JURISDICTION.

6. COMPLETED GRADING (FINISHED FINE GRADE) FOR PROPOSED PAVEMENT SURGRADE AREAS, BUILDING PADS, AND OPEN SPACE AREAS SHALL BE WITHIN A 0.1" TOLERANCE OF DESIGN SURGRADE.

7. THE SURGRADE FOR PROPOSED STREET AND PAVEMENT AREAS SHALL BE PROOF ROLLED BY THE SUBCONTRACTOR IN THE PRESENCE OF THE JURISDICTIONAL INSPECTOR, CONTRACTOR, AND SOILS ENGINEER.

8. BARRIUM P/T LOCATIONS SHALL BE APPROVED BY THE OWNER, ENGINEER, AND GEOTECHNICAL ENGINEER.

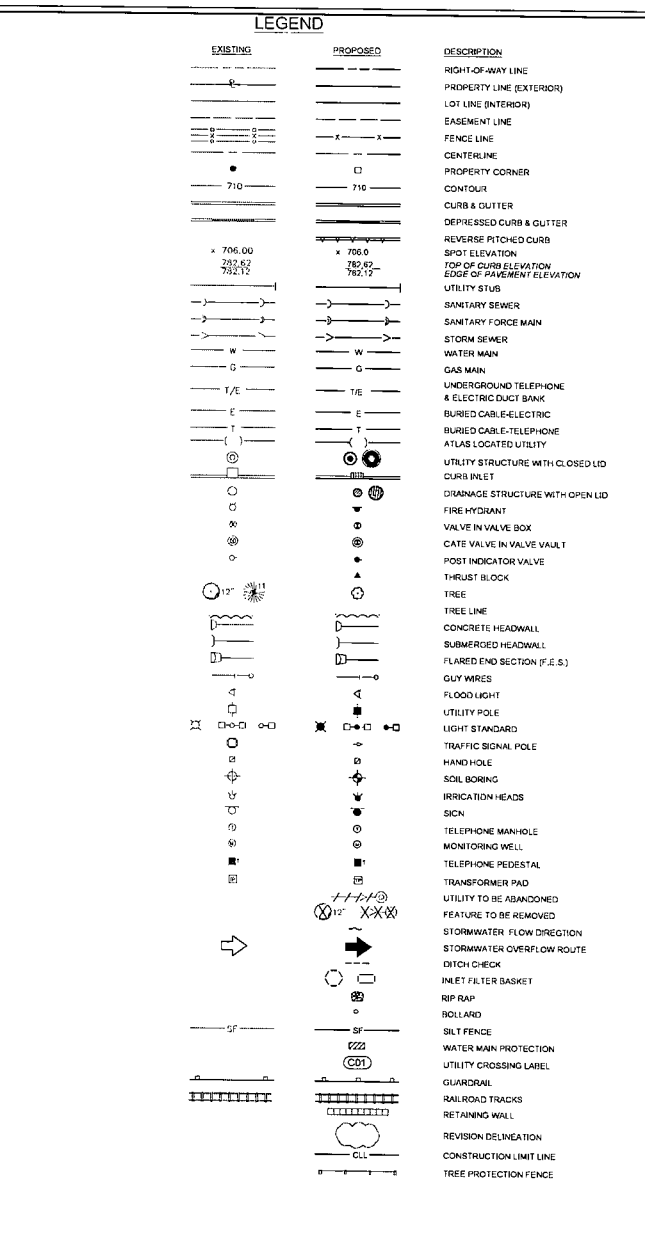
PAVING

1. SEE LAYOUT AND PAVING PLANS FOR PAVEMENT MATERIAL AND SECTIONS.

2. SURGRADE SHALL BE FINISHED TO BE WITHIN 0.1 FEET OF DESIGN SURGRADE ELEVATIONS BY THE EARTHWORK CONTRACTOR. FINE GRADING FOR PAVEMENTS AND SIDEWALKS SHALL BE THE RESPONSIBILITY OF THE PAVING CONTRACTOR.

3. PAVEMENT SHALL BE CONSTRUCTED ON A THOROUGHLY COMPACTED SURGRADE MEETING THE REQUIREMENTS OF THE STANDARD SPECIFICATIONS AND RECOMMENDATIONS OF THE GEOTECHNICAL CONSULTANT. PRIOR TO LAYMENT OF THE NEW PAVEMENT, THE SURGRADE SHALL BE PROOF ROLLED WITH A FULLY LOADED TANDEM AXLE 20 TON TRUCK (MINIMUM 20 TONS). PROOF ROLLING SHALL BE WITNESSED BY THE GEOTECHNICAL CONSULTANT.

4. TESTING OF THE SUBBASE, BASE COURSE, BINDER COURSE, SURFACE COURSE, AND CONCRETE WORK SHALL BE REQUIRED IN ACCORDANCE WITH MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION AND IN ACCORDANCE WITH THE SPECIFIC REQUIREMENTS OF THE AUTHORITY HAVING JURISDICTION. A QUALIFIED TESTING FIRM SHALL BE EMPLOYED TO PERFORM THE REQUIRED TESTS.



ABBREVIATIONS

A	ARC LENGTH
B	BACK TO BACK OF CURB
B/C	BACK OF CURB
BLG	BUILDING
B/M	BENCHMARK
BM	BOTTOM OF PIPE
BWP	BUTTERFLY VALVE IN VALVE VAULT
C	CURB AND GUTTER
C/B	CATCH BASIN
CL	CENTERLINE
CLD	CLOSED LID
CO	CLEAN-OUT
CP	DUCTILE IRON PIPE
DA	DIAMETER
DWM	DUCTILE IRON WATER MAIN
DRW	DRAWING
E	EAST OR ELECTRIC OR EDGE
EJ	EXPANSION JOINT
ELEV	ELEVATION
EP	EDGE OF PAVEMENT
EX	EXISTING
F & CL	FRAME & CLOSED LID
F & G	FRAME & GRATE
F & O	FRAME & OPEN LID
FES	FLARED END SECTION
FF	FACE TO FACE OF CURB
FF	FINISHED FLOOR
FG	FINISHED GRADE
FH	FIRE HYDRANT
FE	FACE TO FACE OF CURB
FL	FLOW LINE
G	GAS LINE
GWB	GATE VALVE IN VALVE BOX
GWH	GATE VALVE IN VALVE VAULT
H	HANDICAP
HDP	HIGH DENSITY POLYETHYLENE PIPE
HD	HEADWALL
HR	HORIZONTAL
HWP	HIGH POINT
HWR	HIGH WATER LEVEL
IE	INVERT ELEVATION
INLET	INLET
LF	LINEAL FEET
LP	LOW POINT OR LIGHT POLE
L	LEFT
ME	MATCH EXISTING
MH	MANHOLE
MW	MONITORING WELL
N	NORTH
NC	NOT IN CONTRACT / NOT INCLUDED
NWL	NORMAL WATER LEVEL
OC	OPEN CENTER
OL	OPEN LID
PC	POINT OF CURVATURE
PCC	PORTLAND CEMENT CONCRETE
PCP	ON POINT OF COMPOUND CURVE
PG	PROFILE GRADE LINE
PI	POINT OF INTERSECTION
PL	PROPERTY LINE
PP	POWER POLE
PVC	POINT OF REVERSE CURVATURE
PVT	POINT OF TANGENCY
PUE	PUBLIC UTILITY EASEMENT
PVC	POINT OF VERTICAL CURVATURE
ORP	OR POLYVINYL CHLORIDE PIPE
PVI	POINT OF VERTICAL INTERSECTION
PVT	POINT OF VERTICAL TANGENCY
R	RADIUS OR RIGHT
RCP	REINFORCED CONCRETE PIPE
ROW	RIGHT OF WAY
S	SLOPE OR SOUTH
SAN	SANITARY
SF	SILTATION FENCE
SFM	SANITARY FORCE MAIN
SH	SHEET
SHW	SUBMERGED HEADWALL
SM	SANITARY MANHOLE
STA	STATION
ST	STRUCTURE OR STORM SEWER
SMH	STORM MANHOLE
T	TANGENT LENGTH OR TELEPHONE
TC	TOP OF CURB
TOP	TOP OF PIPE
TP	TOP OF WALL
TY	TYPE
TPY	TYPICAL
UP	UTILITY POLE
VC	VERTICAL CURVE
VERT	VERTICAL
VCP	VERTIFIED CLAY PIPE
W	WEST
WM	WATER MAIN

GENERAL NOTES, LEGEND AND ABBREVIATIONS

NEW BUFFALO CNG FACILITY

MICHIGAN
NEW BUFFALO

PROJECT NO. 11-1-0789
ORIGINAL ISSUE DATE: 11-1-0789

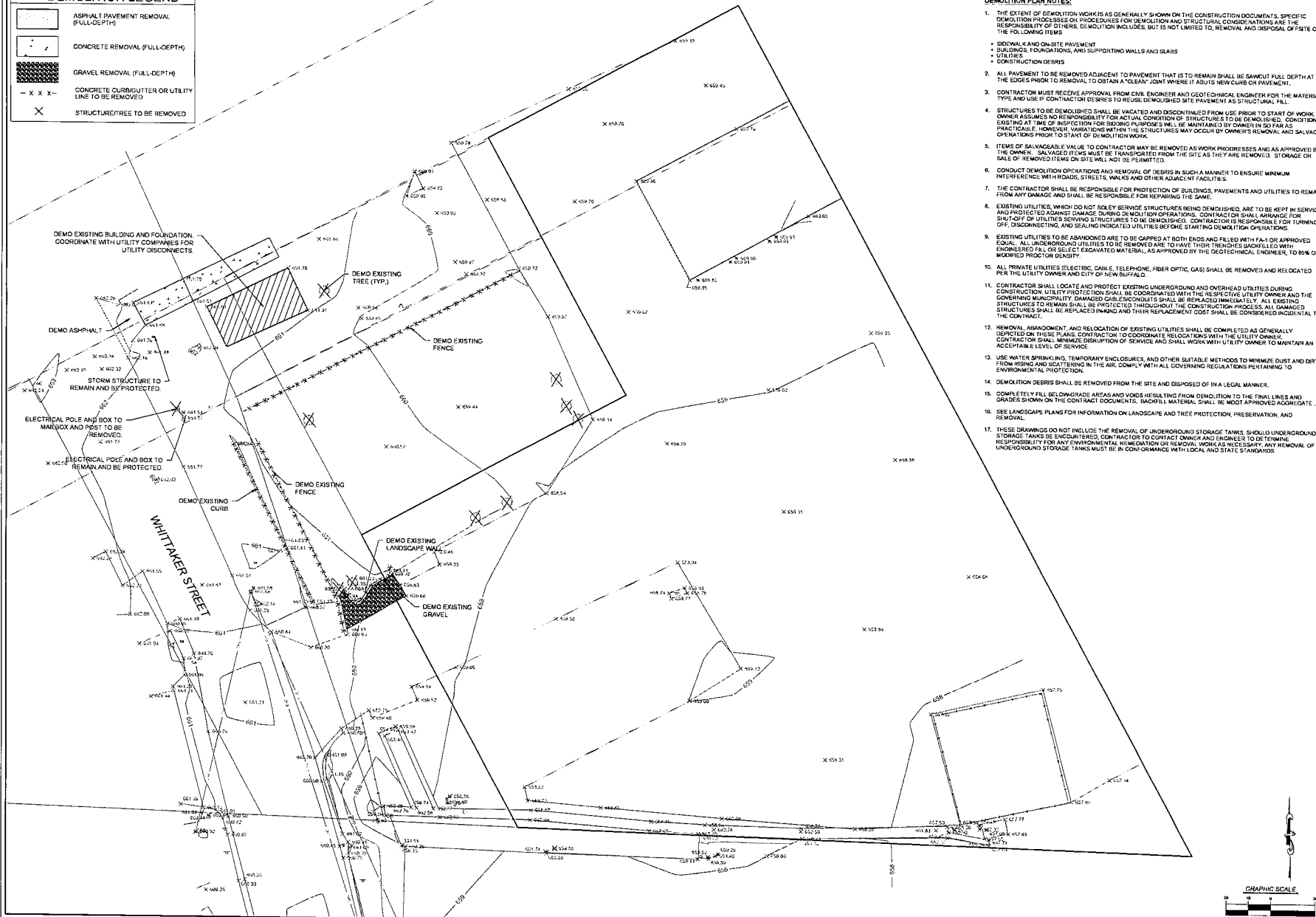
NO.	DATE	DESCRIPTION	BY	CHKD BY	DATE
1		FOR CITY REVIEW			
2		ELECTRIC CHANGING STATION			

DESIGNED BY: [Signature]
CHECKED BY: [Signature]
DATE: 11/1/0789

DRAWING NO. **C1.0**

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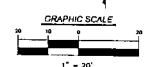
DEMOLITION LEGEND	
	ASPHALT PAVEMENT REMOVAL (FULL-DEPTH)
	CONCRETE REMOVAL (FULL-DEPTH)
	GRAVEL REMOVAL (FULL-DEPTH)
	CONCRETE CURB/GUTTER OR UTILITY LINE TO BE REMOVED
	STRUCTURE/TREE TO BE REMOVED

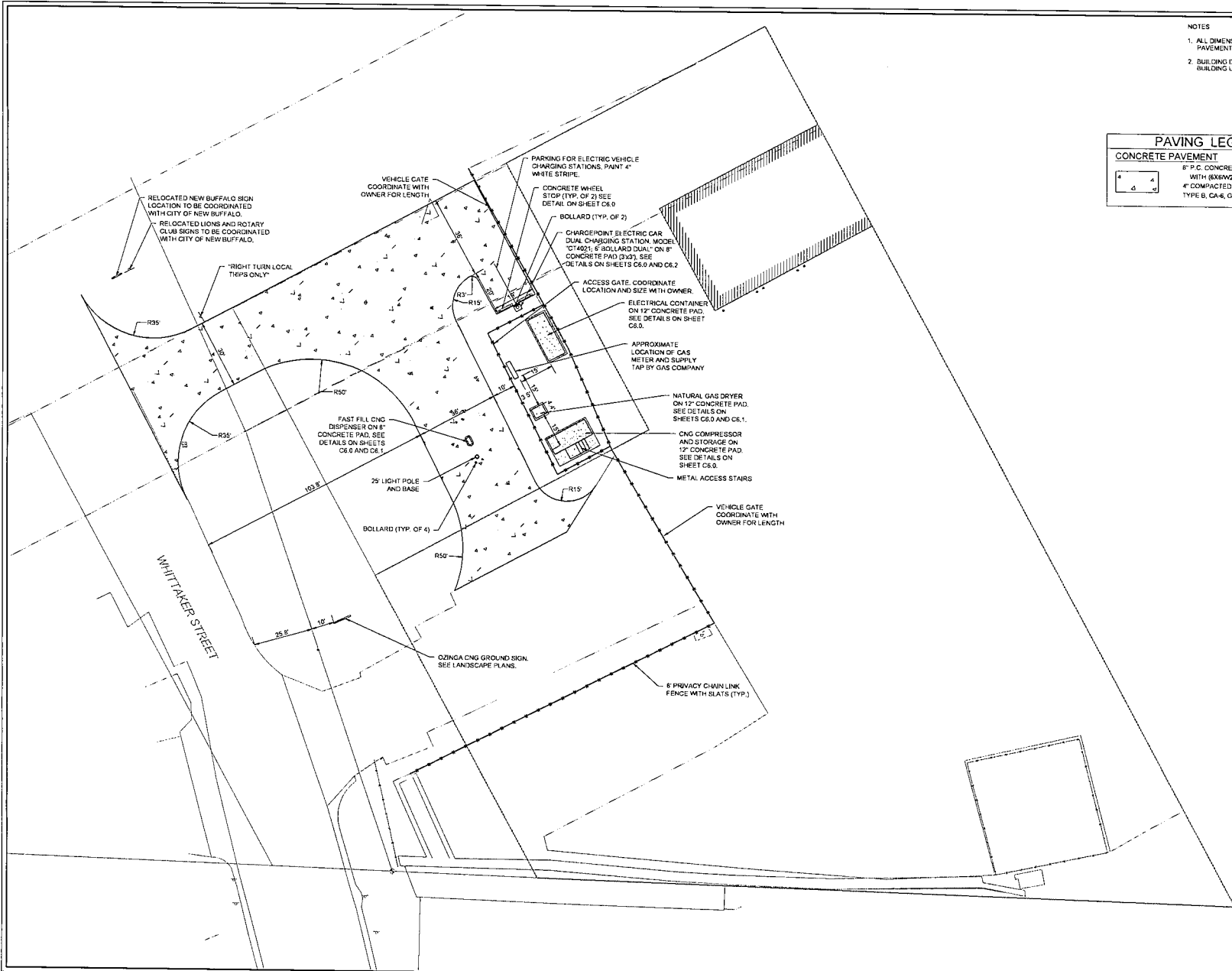


DEMOLITION PLAN NOTES:

- THE EXTENT OF DEMOLITION WORKS AS GENERALLY SHOWN ON THE CONSTRUCTION DOCUMENTS, SPECIFIC DEMOLITION PROCESSES OR PROCEDURES FOR DEMOLITION AND STRUCTURAL CONSIDERATIONS ARE THE RESPONSIBILITY OF OTHERS. DEMOLITION INCLUDES, BUT IS NOT LIMITED TO, REMOVAL AND DISPOSAL OF SITE OF THE FOLLOWING ITEMS:
 - SIDEWALK AND ON-SITE PAVEMENT
 - BUILDINGS, FOUNDATIONS, AND SUPPORTING WALLS AND SLABS
 - UTILITIES
 - CONSTRUCTION DEBRIS
- ALL PAVEMENT TO BE REMOVED ADJACENT TO PAVEMENT THAT IS TO REMAIN SHALL BE SAWCUT FULL DEPTH AT THE EDGES PRIOR TO REMOVAL TO OBTAIN A "CLEAN" JOINT WHERE IT ADJUS NEW CURB OR PAVEMENT.
- CONTRACTOR MUST RECEIVE APPROVAL FROM CIVIL ENGINEER AND GEOTECHNICAL ENGINEER FOR THE MATERIAL TYPE AND USE IF CONTRACTOR DESIRES TO REUSE DEMOLISHED SITE PAVEMENT AS STRUCTURAL FILL.
- STRUCTURES TO BE DEMOLISHED SHALL BE VACATED AND DISCONTINUED FROM USE PRIOR TO START OF WORK. OWNER ASSUMES NO RESPONSIBILITY FOR ACTUAL CONDITION OF STRUCTURES TO BE DEMOLISHED. CONDITIONS EXISTING AT TIME OF INSPECTION FOR THIS PURPOSES WILL BE MAINTAINED BY OWNER IN SO FAR AS PRACTICABLE. HOWEVER, VARIATIONS WITHIN THE STRUCTURES MAY OCCUR BY OWNER'S REMOVAL AND SALVAGE OPERATIONS PRIOR TO START OF DEMOLITION WORK.
- ITEMS OF SALVAGEABLE VALUE TO CONTRACTOR MAY BE REMOVED AS WORK PROGRESSES AND AS APPROVED BY THE OWNER. SALVAGED ITEMS MUST BE TRANSPORTED FROM THE SITE AS THEY ARE REMOVED. STORAGE ON INTERFERENCE WITH ROADS, STREETS, WALKS AND OTHER ADJACENT FACILITIES.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION OF BUILDINGS, PAVEMENTS AND UTILITIES TO REMAIN FROM ANY DAMAGE AND SHALL BE RESPONSIBLE FOR REPAIRING THE SAME.
- EXISTING UTILITIES, WHICH DO NOT SERVE STRUCTURES BEING DEMOLISHED, ARE TO BE KEPT IN SERVICE AND PROTECTED AGAINST DAMAGE DURING DEMOLITION OPERATIONS. CONTRACTOR SHALL ARRANGE FOR SHUT-OFF OF UTILITIES SERVING STRUCTURES TO BE DEMOLISHED. CONTRACTOR IS RESPONSIBLE FOR TURNING OFF, DISCONNECTING, AND SEALING INDICATED UTILITIES BEFORE STARTING DEMOLITION OPERATIONS.
- EXISTING UTILITIES TO BE ABANDONED ARE TO BE CAPPED AT BOTH ENDS AND FILLED WITH F-4 OR APPROVED EQUAL. ALL UNDERGROUND UTILITIES TO BE REMOVED ARE TO HAVE THEIR TRENCHES BACKFILLED WITH ENHANCED FILL OR SELECT EXCAVATED MATERIAL, AS APPROVED BY THE GEOTECHNICAL ENGINEER, TO 80% OF MODIFIED PROCTOR DENSITY.
- ALL PRIVATE UTILITIES (ELECTRIC, CABLE, TELEPHONE, FIBER OPTIC, GAS) SHALL BE REMOVED AND RELOCATED PER THE UTILITY OWNER AND CITY OF NEW BUFFALO.
- CONTRACTOR SHALL LOCATE AND PROTECT EXISTING UNDERGROUND AND OVERHEAD UTILITIES DURING CONSTRUCTION. UTILITY PROTECTION SHALL BE COORDINATED WITH THE RESPECTIVE UTILITY OWNER AND THE GOVERNING MUNICIPALITY. DAMAGED CABLES/CONDUITS SHALL BE REPLACED IN-SITU. ALL EXISTING STRUCTURES TO REMAIN SHALL BE PROTECTED THROUGHOUT THE CONSTRUCTION PROCESS. ALL DAMAGED STRUCTURES SHALL BE REPLACED IN-SITU AND THEIR REPLACEMENT COST SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.
- REMOVAL, ABANDONMENT, AND RELOCATION OF EXISTING UTILITIES SHALL BE COMPLETED AS GENERALLY SPECIFIED ON THESE PLANS. CONTRACTOR TO COORDINATE RELOCATIONS WITH THE UTILITY OWNERS. CONTRACTOR SHALL MINIMIZE DISRUPTION OF SERVICE AND SHALL WORK WITH UTILITY OWNER TO MAINTAIN AN ACCEPTABLE LEVEL OF SERVICE.
- USE WATER SPRINKLING, TEMPORARY ENCLOSURES, AND OTHER SUITABLE METHODS TO MINIMIZE DUST AND DIRT FROM WINDING AND SCATTERING IN THE AIR. COMPLY WITH ALL GOVERNING REGULATIONS PERTAINING TO ENVIRONMENTAL PROTECTION.
- DEMOLITION DEBRIS SHALL BE REMOVED FROM THE SITE AND DISPOSED OF IN A LEGAL MANNER.
- COMPLETELY FILL BELOW-GRADE AREAS AND VOIDES RESULTING FROM DEMOLITION TO THE FINAL LINES AND GRADER SHOWN ON THE CONTRACT DOCUMENTS. BACKFILL MATERIAL SHALL BE ADOPT APPROVED ADEQUATE.
- SEE LANDSCAPE PLANS FOR INFORMATION ON LANDSCAPE AND TREE PROTECTION, PRESERVATION, AND REMOVAL.
- THESE DRAWINGS DO NOT INCLUDE THE REMOVAL OF UNDERGROUND STORAGE TANKS. SHOULD UNDERGROUND STORAGE TANKS BE ENCOUNTERED, CONTRACTOR TO CONTACT OWNER AND ENGINEER TO DETERMINE RESPONSIBILITY FOR ANY ENVIRONMENTAL REMEDIATION BY OTHER WORKS NECESSARY. ANY REMOVAL OF UNDERGROUND STORAGE TANKS MUST BE IN CONFORMANCE WITH LOCAL AND STATE STANDARDS.

PROJECT NO. 11-11-2019		DATE	11-11-2019
PROJECT NAME		DESCRIPTION	EXISTING CONDITIONS AND DEMOLITION PLAN
1	UTILITIES	FOR CITY REVIEW	
2	UTILITIES	ELECTRIC CHANGING STATION	
3	DESIGNER	PCIP	
4	DRAWN BY	PCIP	
PROJECT LOCATION		NEW BUFFALO CNG FACILITY	
PROJECT ADDRESS		NEW BUFFALO, MICHIGAN	
PROJECT CONTACT		7155 Anna Marie Way Westchester, IL 60151 630.744.9200 ext.100 www.v3b.com	
DRAWING NO.		C2.0	





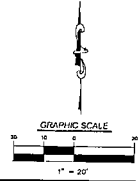
- NOTES
1. ALL DIMENSIONS SHOWN ARE TO EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
 2. BUILDING DIMENSIONS ARE TO OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.

PAVING LEGEND

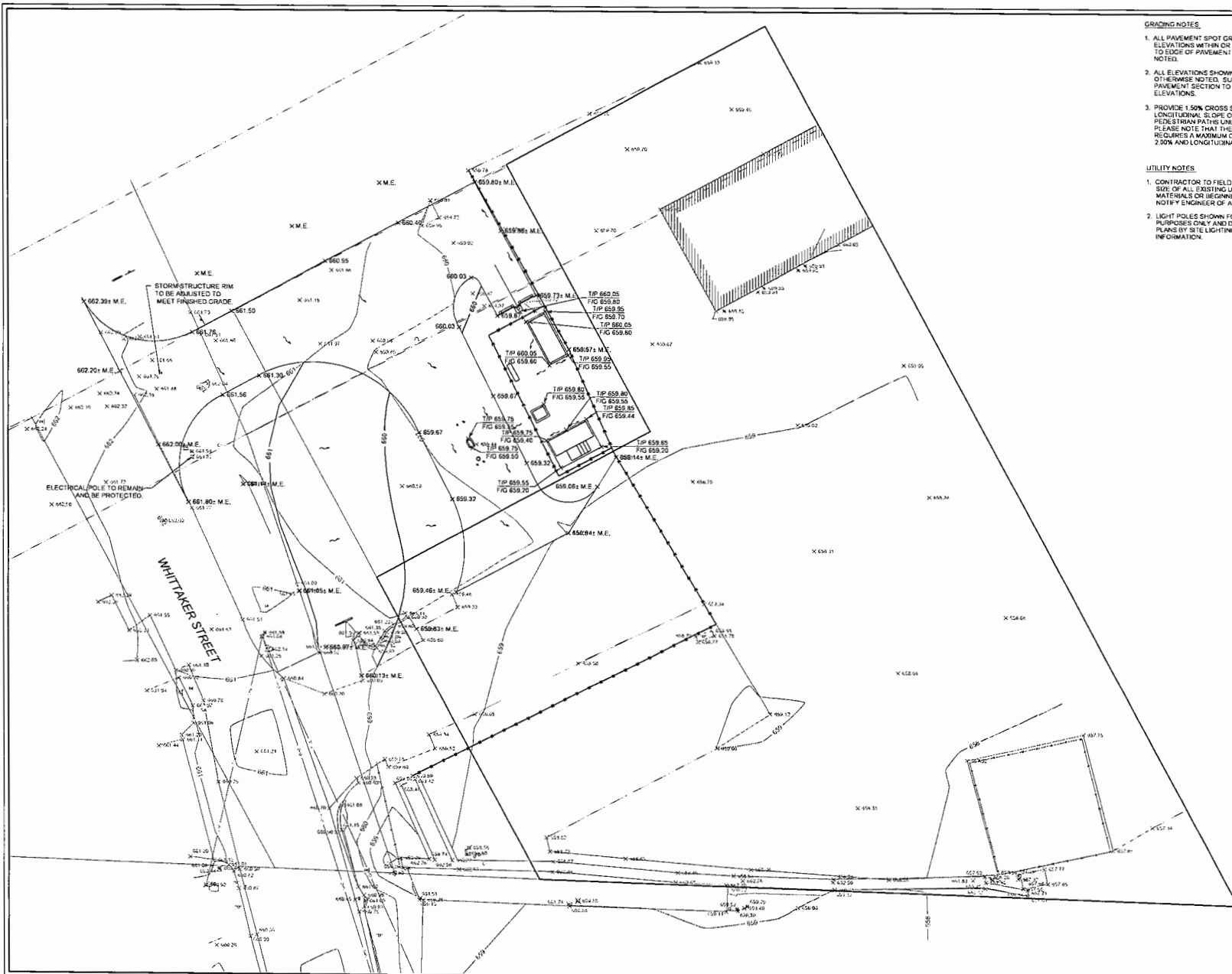
CONCRETE PAVEMENT

4	4
4	4

8" P.C. CONCRETE PAVEMENT WITH (6X6)W2.8-W2.9 W.W.F.
 4" COMPACTED AGGREGATE BASE COURSE, TYPE 6, C-46, GRADE 8 OR 9



PROJECT NO.		DATE		ORIGINAL ISSUE DATE	11-11-2019
PROJECT NAME		DESCRIPTION		REVISIONS	
1	11/11/2019	FOR CITY REVIEW			
2	10/17/2020	ELECTRIC CHARGING STATION			
DRAWN BY		PCB		DATE	
CHECKED BY		MSE		DATE	
LAYOUT AND PAVING PLAN					
NEW BUFFALO CNG FACILITY					
NEW BUFFALO, MICHIGAN					
S04					
7235 Sand Avenue New Buffalo, MI 48165 616.774.5200 office www.v3p.com					
DRAWING NO.					
C3.0					



- GRADING NOTES:**
1. ALL PAVEMENT SPOT GRADE ELEVATIONS AND RIM ELEVATIONS WITHIN OR ALONG CURB AND GUTTER REFER TO EDGE OF PAVEMENT ELEVATIONS UNLESS OTHERWISE NOTED.
 2. ALL ELEVATIONS SHOWN DEPICT FINISHED GRADE UNLESS OTHERWISE NOTED. SUBTRACT 1" (0.01) THICKNESS OR PAVEMENT SECTION TO ESTABLISH SUBGRADE ELEVATIONS.
 3. PROVIDE 1.50% CROSS SLOPE AND 4.00% MAXIMUM LONGITUDINAL SLOPE ON ALL SIDEWALKS AND PEDESTRIAN PATHS UNLESS OTHERWISE INDICATED. PLEASE NOTE THAT THE ILLINOIS ACCESSIBILITY CODE REQUIRES A MAXIMUM CONSTRICTED CROSS SLOPE OF 2.00% AND LONGITUDINAL SLOPE OF 5.00%.

- UTILITY NOTES:**
1. CONTRACTOR TO FIELD VERIFY LOCATION, INVERT, AND SIZE OF ALL EXISTING UTILITIES PRIOR TO ORDERING MATERIALS OR BEGINNING UTILITY WORK. CONTRACTOR TO NOTIFY ENGINEER OF ANY DISCREPANCIES IMMEDIATELY.
 2. LIGHT POLES SHOWN FOR COORDINATION OR LOCATION PURPOSES ONLY AND DO NOT REPRESENT ACTUAL SIZE. SEE PLANS BY SITE LIGHTING CONSULTANT FOR SITE LIGHTING INFORMATION.

REVISIONS		NO.	DATE	DESCRIPTION
1	11/11/18	1	11/11/18	EDS CITY REVIEW
2	10/13/18	2	10/13/18	ELECTRIC CHARGING STATION

PROJECT NO.	DATE	ISSUE DATE	DATE
		11-11-2018	

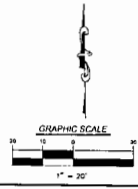
GRADING AND UTILITY PLAN
NEW BUFFALO CNG FACILITY

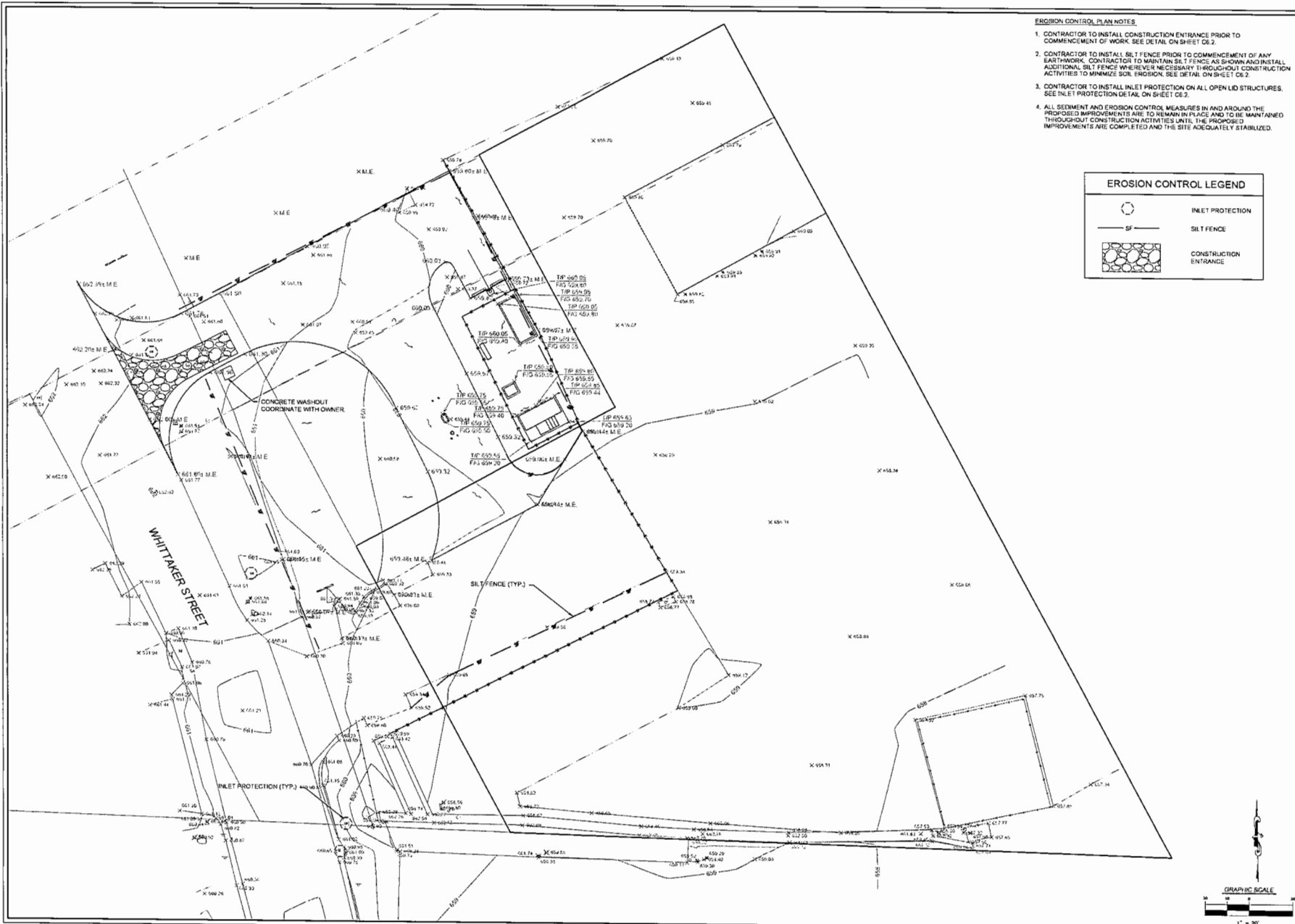
NEW BUFFALO MICHIGAN

7325 JEFFER AVENUE
 BUFFALO, MICHIGAN 48206
 WWW.AJCG.COM

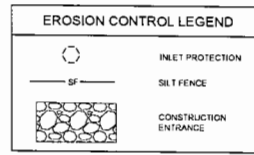


DRAWING NO
C4.0





- EROSION CONTROL PLAN NOTES**
1. CONTRACTOR TO INSTALL CONSTRUCTION ENTRANCE PRIOR TO COMMENCEMENT OF WORK. SEE DETAIL ON SHEET C6.2.
 2. CONTRACTOR TO INSTALL SILT FENCE PRIOR TO COMMENCEMENT OF ANY EARTHWORK. CONTRACTOR TO MAINTAIN SILT FENCE AS SHOWN AND INSTALL ADDITIONAL SILT FENCE WHEREVER NECESSARY THROUGHOUT CONSTRUCTION ACTIVITIES TO MINIMIZE SOIL EROSION. SEE DETAIL ON SHEET C6.2.
 3. CONTRACTOR TO INSTALL INLET PROTECTION ON ALL OPEN LID STRUCTURES. SEE INLET PROTECTION DETAIL ON SHEET C6.2.
 4. ALL SEDIMENT AND EROSION CONTROL MEASURES IN AND AROUND THE PROPOSED IMPROVEMENTS ARE TO REMAIN IN PLACE AND TO BE MAINTAINED THROUGHOUT CONSTRUCTION ACTIVITIES UNTIL THE PROPOSED IMPROVEMENTS ARE COMPLETED AND THE SITE ADEQUATELY STABILIZED.



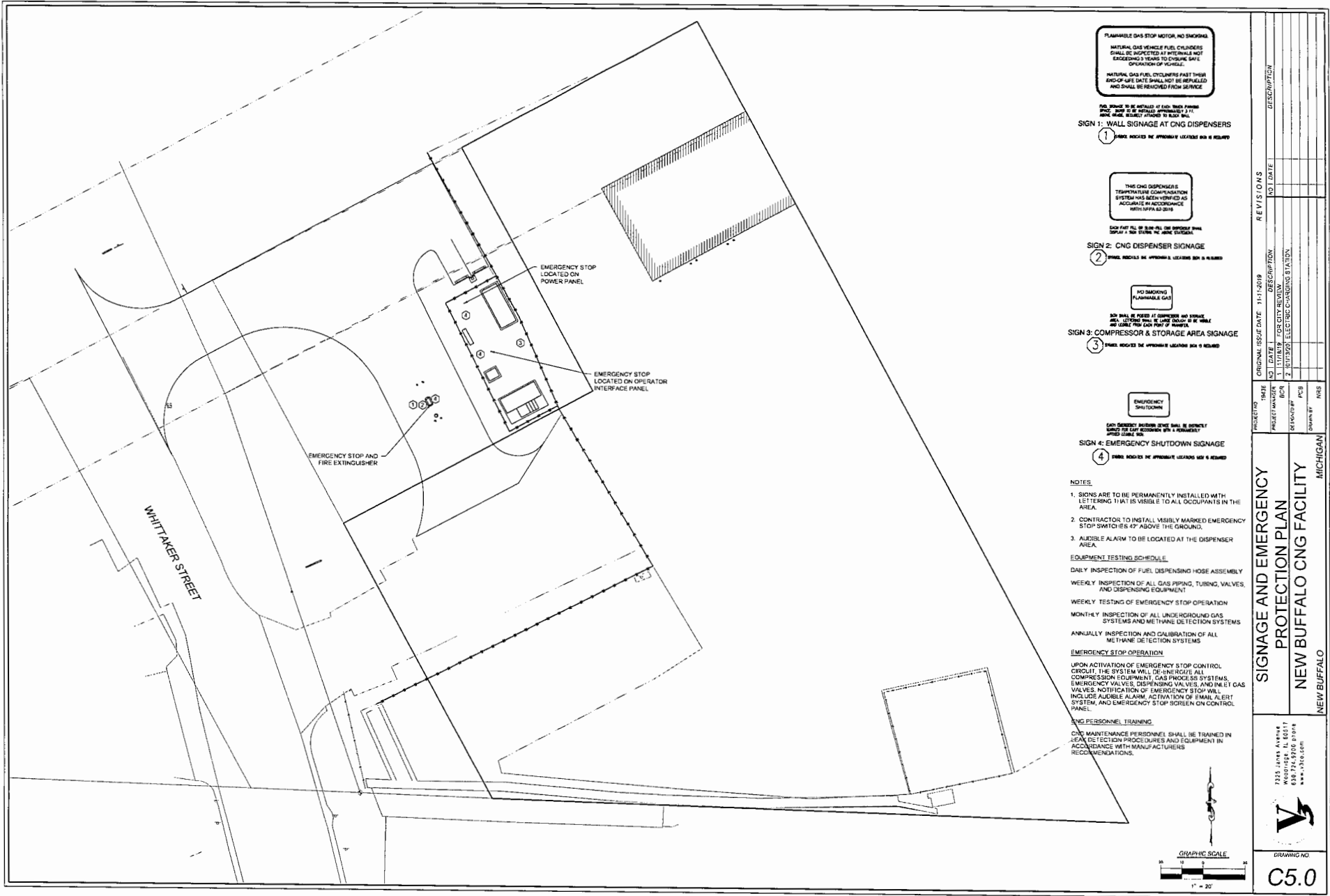
PROJECT NO.		DATE		DESCRIPTION	
1	11/11/2019	FOR CITY REVIEW			
2		BUTSON ELECTRIC CHANGING STATION			
DESIGNED BY	PCB				
DRAWN BY	JRS				

NO.	DATE	DESCRIPTION
1	11/11/2019	FOR CITY REVIEW
2		BUTSON ELECTRIC CHANGING STATION

EROSION CONTROL PLAN		REVISIONS
NEW BUFFALO CNG FACILITY		
NEW BUFFALO		MICHIGAN

3229 JAMES AVENUE NEW BUFFALO, MI 48157 517.744.9200 PHONE WWW.HASC.COM	
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DRAWING NO. C4.1



FLAMMABLE GAS STOP MOTOR, NO SMOKING.
 NATURAL GAS VEHICLE FUEL CYLINDERS SHALL BE INSPECTED BY PERSONNEL NOT EXCEEDING 3 YEARS TO CYCLINE DATE OF EXPIRATION OF PERMITS.
 NATURAL GAS FUEL CYLINDERS PAST THEIR EXPIRED DATE SHALL NOT BE REPAIRED AND SHALL BE REMOVED FROM SERVICE.

DO NOT BE INSTALLED AT FAIR WEIR FARMING SPEC. STOP TO BE INSTALLED PERMANENTLY AT 11' ABOVE GRADE, SECURELY ATTACHED TO BRICK WALL.
SIGN 1: WALL SIGNAGE AT CNG DISPENSERS
 1. THESE SIGNS BE APPROXIMATE LOCATIONS SHOWN & REQUIRED

THIS CNG DISPENSER'S TEMPERATURE COMPENSATION SYSTEM HAS BEEN VERIFIED AS ACCURATE IN ACCORDANCE WITH 49 CFR 192.1018.

DO NOT PUT ALL OF SIGNAGE ON DISPENSER AREA SIGNIFY A STOP TO THE WORK OUTSIDE.
SIGN 2: CNG DISPENSER SIGNAGE
 2. THESE SIGNS BE APPROXIMATE LOCATIONS SHOWN & REQUIRED

NO SMOKING FLAMMABLE GAS

DO NOT BE INSTALLED AT COMPRESSOR AND STORAGE AREA. ALL SIGNS MUST BE PLACED ABOVE THE WALL.
SIGN 3: COMPRESSOR & STORAGE AREA SIGNAGE
 3. THESE SIGNS BE APPROXIMATE LOCATIONS SHOWN & REQUIRED

EMERGENCY SHUTDOWN

DO NOT BE INSTALLED AT COMPRESSOR AND STORAGE AREA. ALL SIGNS MUST BE PLACED ABOVE THE WALL.
SIGN 4: EMERGENCY SHUTDOWN SIGNAGE
 4. THESE SIGNS BE APPROXIMATE LOCATIONS SHOWN & REQUIRED

- NOTES:**
1. SIGNS ARE TO BE PERMANENTLY INSTALLED WITH LETTERING THAT IS VISIBLE TO ALL OCCUPANTS IN THE AREA.
 2. CONTRACTOR TO INSTALL VISIBLY MARKED EMERGENCY STOP SWITCHES 4" ABOVE THE GROUND.
 3. AUDIBLE ALARM TO BE LOCATED AT THE DISPENSER AREA.

EQUIPMENT TESTING SCHEDULE

DAILY INSPECTION OF FUEL DISPENSING HOSE ASSEMBLY

WEEKLY INSPECTION OF ALL GAS PIPING, TURNING, VALVES, AND DISPENSING EQUIPMENT

WEEKLY TESTING OF EMERGENCY STOP OPERATION

MONTHLY INSPECTION OF ALL UNDERGROUND GAS SYSTEMS AND METHANE DETECTION SYSTEMS

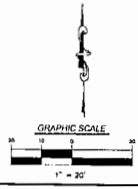
ANNUALLY INSPECTION AND CALIBRATION OF ALL METHANE DETECTION SYSTEMS

EMERGENCY STOP OPERATION

UPON ACTIVATION OF EMERGENCY STOP CONTROL CIRCUIT, THE SYSTEM WILL DE-ENERGIZE ALL COMPRESSION EQUIPMENT, GAS PROCESSING SYSTEMS, EMERGENCY VALVES, DISPENSING VALVES, AND INLET GAS VALVES. NOTIFICATION OF EMERGENCY STOP WILL INCLUDE AUDIBLE ALARM, ACTIVATION OF EMAIL ALERT SYSTEM, AND EMERGENCY STOP SCREEN ON CONTROL PANEL.

CNG PERSONNEL TRAINING

CNG MAINTENANCE PERSONNEL SHALL BE TRAINED IN LEAK DETECTION PROCEDURES AND EQUIPMENT IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS.

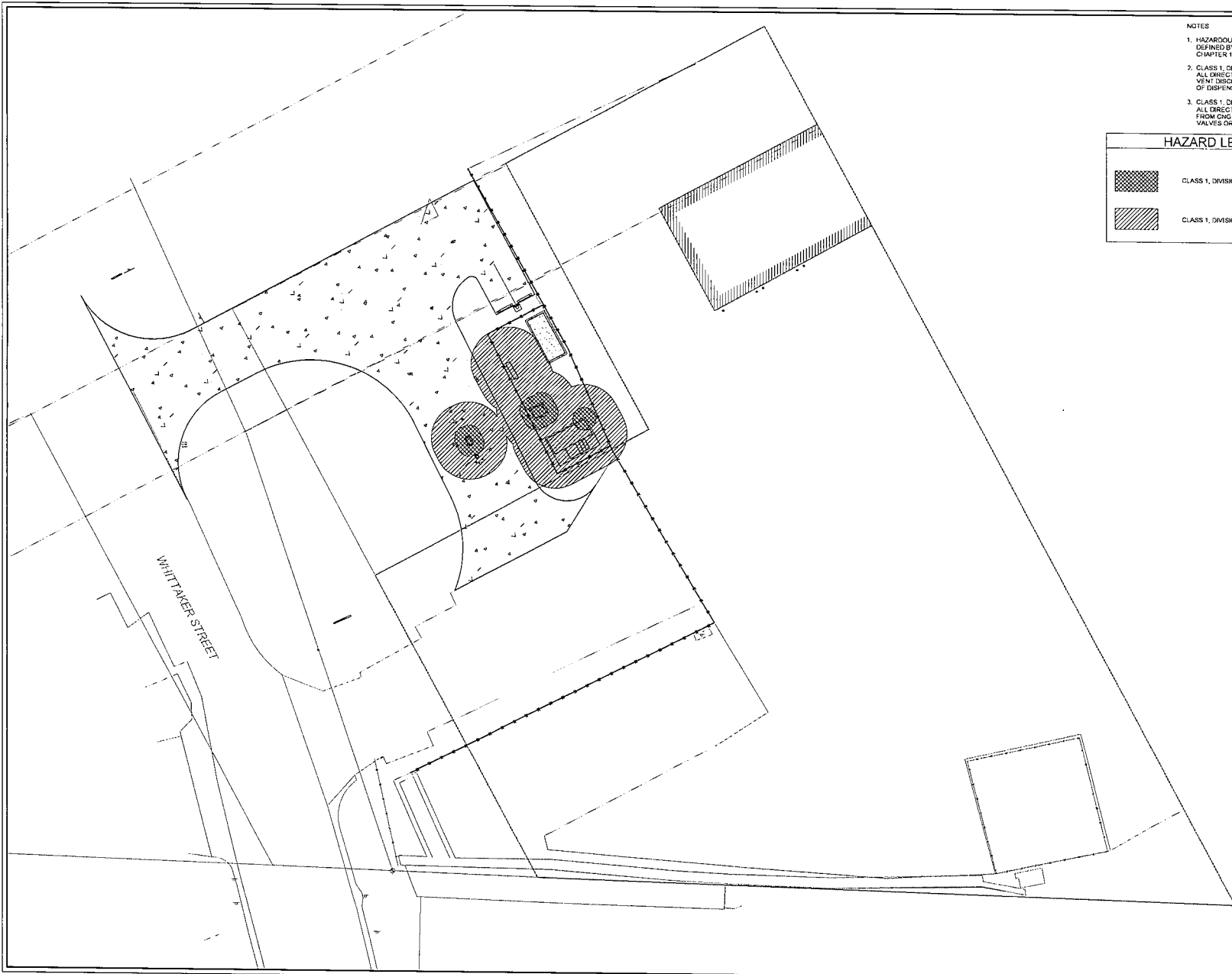


REVISIONS		DESCRIPTION
NO.	DATE	
1	11/11/2019	FOR CITY REVIEW
2	01/23/2020	ELECTRIC CHANGING STATION

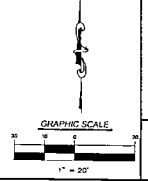
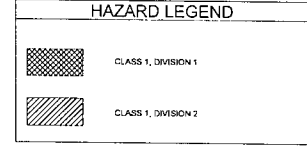
PROJECT NO.	11-1-2019
PROJECT NAME	NEW BUFFALO CNG FACILITY
PROJECT LOCATION	NEW BUFFALO, MICHIGAN
DESIGNER	PCB
DRAWN BY	MSB

SIGNAGE AND EMERGENCY PROTECTION PLAN	
NEW BUFFALO CNG FACILITY	
NEW BUFFALO, MICHIGAN	

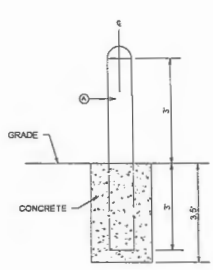
7335 JENES AVENUE 600 724 8300 WWW.V3C.COM	V3
DRAWING NO.	C5.0



- NOTES
- HAZARDOUS AREAS & ALL EQUIPMENT SHALL BE DESIGNED BY AND COMPLY WITH NFPA 52-2016, CHAPTER 11
 - CLASS 1, DIVISION 1 AREA SHALL EXTEND 5 FT IN ALL DIRECTIONS FROM CNG RELIEF VALVE OR VENT DISCHARGE AND/OR WITHIN THE CONFINES OF DISPENSER ENCLOSURE
 - CLASS 1, DIVISION 2 AREA SHALL EXTEND 15 FT IN ALL DIRECTIONS FROM CNG EQUIPMENT, 5 FT FROM CNG DISPENSERS AND 15 FT FROM RELIEF VALVES OR VENTS

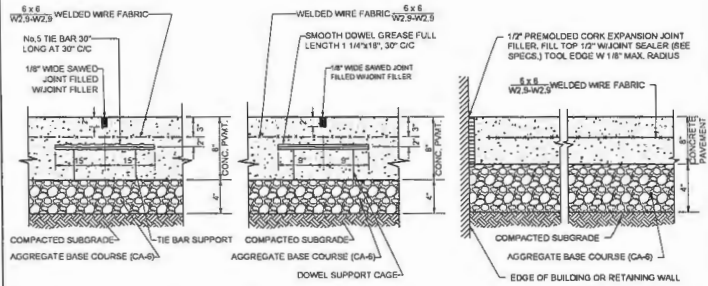


PROJECT NO. _____ SUBJECT _____		ORIGINAL ISSUE DATE: 11-11-2019 NO. DATE DESCRIPTION	
1	11/11/2019	FOR CITY REVIEW	
2		FOR EPCOR ELECTRIC CHARGING STATION	
DESIGNER	PCB		
DRAWN BY	MSB		
HAZARD ZONES NEW BUFFALO CNG FACILITY		MICHIGAN SD4	
1375 Lake Avenue Buffalo, MI 48202 810.774.9700 phone www.v3bo.com			
DRAWING NO.		C5.1	



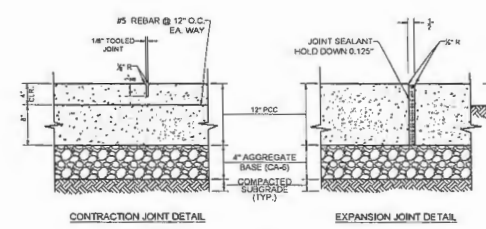
CONSTRUCT BOLLARD USING 6" DIAMETER CONCRETE FILLED DUCTILE IRON PIPE WITH STEEL PLATE CAP. THE BOLLARD IS TO BE PAINTED YELLOW AFTER COMPLETION OF CONSTRUCTION.

CONCRETE BOLLARD



LONGITUDINAL CENTER JOINT TRANSVERSE CONTRACTION JOINT EXPANSION JOINT

CONCRETE PAVEMENT JOINTS



CONTRACTION JOINT DETAIL EXPANSION JOINT DETAIL

NOTE: UNLESS OTHERWISE NOTED ON PLANS, CONTRACTION JOINTS TO BE 5'-0\"/>

12" CONCRETE PAD W/ REINFORCEMENT

FEATURES

COMPRESSOR
Featuring BAUER's latest state-of-the-art CSD series high silent pressure, water cooled compressor at the heart of the system.
Direct drive allows for shaft-hub drive and increased efficiency.



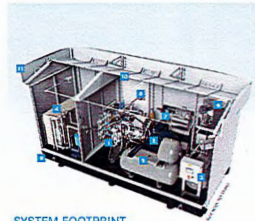
COST OF OWNERSHIP
Designed for long service between maintenance intervals and very low cost of ownership, 8000 hrs between oil changes, 30,000 hrs before major overhaul, 170,000 BAUER support.



CONTROL SYSTEM
Control the oil, control system, automatic maintenance, remote monitoring, controlling the well service.
1. Exhausted diagnostics
2. Flexible interface via multiple line options
3. Online manual and operating / maintenance instructions standard

BENEFITS

- Powerful, totally integrated system in a compact footprint with available on-board storage.
- BAUER's legendary performance, quality, and reliability guaranteed, backed by the best warranty in the industry.
- Standard, pre-engineered system with customizable options such as integrated storage, priority fill, and custom-based inlet SCADA system.
- Attractive design in a super-quiet package (75 dB standard) / 65 dB option means that the unit is suitable for public use and placement in densely populated areas.
- Extremely weather-tolerant design to operate reliably in -4°F (-20°C) to 135°F (50°C) climates. Auto-ventilates like pressure of 100 - 275 PSIG.
- Low maintenance, with negligible oil changes (1000).



SYSTEM FOOTPRINT

18' L x 7.2' W x 4.75' H
Designed for compliance with NFPA 55 and NFPA 70 for Class 1, Division 2, Group D.

- BAUER CSD WATER-COOLED COMPRESSOR
- HIGH EFFICIENCY TEC MOTOR
- ANAL & CONTROL PANEL WITH INTEGRATED HMI
- SEPARATE COMPARTMENT FOR COMPRESSOR COOLING WATER HEAT EXCHANGER
- INLET BUFFER/WAXER RECOVERY TANKS
- COMPRESSOR COMPARTMENT EXHAUST FAN
- ELECTRONIC PRIORITY FILL PANEL (OPTIONAL)
- INTERIOR LIGHTING AND SAFETY GAS DETECTOR
- PRECISION FORGED AND WELDED STEEL SKID
- PROTECTED METAL ROOF DISCLOSED BY LOGS AND SIGNS
- CUSTOMIZABLE LOGO BRANDING

- WEATHERPROOF AND RUSTPROOF POWDER-COATED GALVALUMENAL ENCLOSURE (70 YEAR WARRANTY)
- HEAT EXCHANGER COOLING FANS
- INTEGRATED 13 INCH ABOVE STORAGE (UNDER SKID (OPTIONAL))
- COOLING AIR INTAKE LOUVERS
- HEAVY-DUTY ZINC-BATED PRINGENDEL SKID
- REAR-ACCESS ELECTRICAL STARTER PANEL

OPTIONAL FEATURES

- Priority Fill Panel
- Cell Phone Station with Bluetooth and other SCADA
- Compressor Overhaul Header
- 3rd Exhaust Spans Header
- Audible Alarm
- Integrated Storage Options: Fully integrated under-slab high capacity, 3-pinch AGAS, storage-in-place, and skid & optional double wheel configurations



OPTIONAL STORAGE CAPACITY

Model	Inlet pressure	Final pressure	Capacity	Number of Skips	Running time	Station								
C24.2	10	15	9.7	1	1000	345	205	345	36	150	4	1900	735	530
C24.19	15	15	13.1	4.5	1000	245	245	435	135	180	6	1900	175	120
C24.12	10	15	4.2	10	1000	305	425	775	185	210	4	1900	145	132
C24.13	15	15	10.3	15	1000	345	445	845	185	210	4	1900	175	122

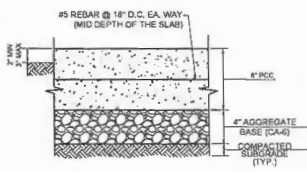
CUSTOMER SUPPORT

- GLOBAL SUPPORT
- SINGLE SOURCE RESPONSIBILITY
- LOW COST OF OWNERSHIP
- LIFETIME PERFORMANCE
- PROFESSIONAL TRAINING AND SUPPORT
- www.BauerCustomerSupport.com

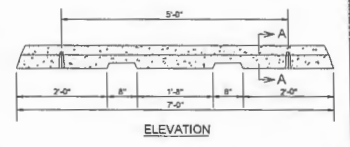
TECHNICAL DATA

Model	Inlet pressure	Final pressure	Capacity	Number of Skips	Running time	Station								
C24.2	10	15	9.7	1	1000	345	205	345	36	150	4	1900	735	530
C24.19	15	15	13.1	4.5	1000	245	245	435	135	180	6	1900	175	120
C24.12	10	15	4.2	10	1000	305	425	775	185	210	4	1900	145	132
C24.13	15	15	10.3	15	1000	345	445	845	185	210	4	1900	175	122

Notes: All capacities are based on 100% gas purity and are subject to change based on inlet gas composition and inlet gas pressure. All capacities are based on 100% gas purity and are subject to change based on inlet gas composition and inlet gas pressure.



8" CONCRETE PAD W/ REINFORCEMENT



NOTES:
1. WHEEL STOPS TO BE CENTERED IN WIDTH OF PARKING STALLS.
2. STEEL PIN TO BE PROVIDED AS REQUIRED TO SECURE WHEEL STOPS.
3. WHEEL STOPS TO BE PLACED 1' OFFSET OF E.P.

CONCRETE WHEEL STOP

CNG COMPRESSOR AND STORAGE

REVISIONS		NO.	DATE	DESCRIPTION

PROJECT NO.	11-11-2019
DATE	11-11-2019
FOR CITY REVIEW	BCR
FOR ELECTRIC CHANGING STATION	2
DESIGNED BY	PCB
DRAWN BY	MBS

CONSTRUCTION DETAILS	MICHIGAN
NEW BUFFALO CNG FACILITY	NEW BUFFALO

1325 JERRY AVENUE PO BOX 524 NEW BUFFALO MI 48157 www.v3to.com

DRAWING NO.	C6.0
-------------	------



STVNGX Natural Gas Dryers - Single Tower

- Features:**
- Low cost, low capacity basic package
 - External regeneration or increased replacement required
 - AutoDew is a highly recommended option

- Applications:**
- Low to medium flows
 - Low to high pressure designs
 - Recommended for low budget (water control) heating needs



AutoDew option: AutoDew is a precision dew point monitor with digital read panel (LCD or LED) installed at the dryer control panel. The AutoDew regulator displays the dew point data on a monitor on a 20x24 4 exciters. The relative sensor is matched to the dryer outlet to continuously verify the dew point. Two AutoDew Regulators can serve any factory designed 10 to 150 gpm capacity dryer. The AutoDew Regulator is designed to be installed at the inlet of each 10" dry capacity. The AutoDew Regulator is designed to be installed at the inlet of each 10" dry capacity. The AutoDew Regulator is designed to be installed at the inlet of each 10" dry capacity.

Model No.	Capacity (MGD)	Pressure (PSI)	Flow (GPM)	Height (ft)	Weight (lbs)
STVNGX-0.5	0.5	100	100	10	100
STVNGX-1	1	100	200	10	200
STVNGX-1.5	1.5	100	300	10	300
STVNGX-2	2	100	400	10	400
STVNGX-3	3	100	600	10	600
STVNGX-4	4	100	800	10	800
STVNGX-5	5	100	1000	10	1000
STVNGX-6	6	100	1200	10	1200
STVNGX-8	8	100	1600	10	1600
STVNGX-10	10	100	2000	10	2000
STVNGX-12	12	100	2400	10	2400
STVNGX-15	15	100	3000	10	3000
STVNGX-20	20	100	4000	10	4000
STVNGX-25	25	100	5000	10	5000
STVNGX-30	30	100	6000	10	6000
STVNGX-40	40	100	8000	10	8000
STVNGX-50	50	100	10000	10	10000
STVNGX-60	60	100	12000	10	12000
STVNGX-80	80	100	16000	10	16000
STVNGX-100	100	100	20000	10	20000

Standard operating pressure is 100 PSI. All units are designed for standard operating pressure. The AutoDew Regulator is designed to be installed at the inlet of each 10" dry capacity. The AutoDew Regulator is designed to be installed at the inlet of each 10" dry capacity. The AutoDew Regulator is designed to be installed at the inlet of each 10" dry capacity.

NATURAL GAS DRYER



BUILT-IN PLC CONTROL
Includes the primary control system for the dryer. The PLC is designed for easy installation and maintenance. It includes a built-in PLC control and electronic solenoid valves.

ELECTRONIC SOLENOID VALVES
Standard on all units. These valves are designed for easy installation and maintenance. They are made of stainless steel and are suitable for use with compressed air.

COST OF OWNERSHIP & INSTALLATION
The STVNGX is designed for easy installation and maintenance. It includes a built-in PLC control and electronic solenoid valves. The cost of ownership is low due to its simple design and easy maintenance.



- 1. PROTECTIVE COVERING
- 2. WELD REPAIRS TO BE MADE TO ALL WELDS
- 3. WELD REPAIRS TO BE MADE TO ALL WELDS
- 4. WELD REPAIRS TO BE MADE TO ALL WELDS
- 5. WELD REPAIRS TO BE MADE TO ALL WELDS
- 6. WELD REPAIRS TO BE MADE TO ALL WELDS
- 7. WELD REPAIRS TO BE MADE TO ALL WELDS
- 8. WELD REPAIRS TO BE MADE TO ALL WELDS
- 9. WELD REPAIRS TO BE MADE TO ALL WELDS
- 10. WELD REPAIRS TO BE MADE TO ALL WELDS

TECHNICAL DATA

Model No.	Capacity (MGD)	Pressure (PSI)	Flow (GPM)	Height (ft)	Weight (lbs)
STVNGX-0.5	0.5	100	100	10	100
STVNGX-1	1	100	200	10	200
STVNGX-1.5	1.5	100	300	10	300
STVNGX-2	2	100	400	10	400
STVNGX-3	3	100	600	10	600
STVNGX-4	4	100	800	10	800
STVNGX-5	5	100	1000	10	1000
STVNGX-6	6	100	1200	10	1200
STVNGX-8	8	100	1600	10	1600
STVNGX-10	10	100	2000	10	2000
STVNGX-12	12	100	2400	10	2400
STVNGX-15	15	100	3000	10	3000
STVNGX-20	20	100	4000	10	4000
STVNGX-25	25	100	5000	10	5000
STVNGX-30	30	100	6000	10	6000
STVNGX-40	40	100	8000	10	8000
STVNGX-50	50	100	10000	10	10000
STVNGX-60	60	100	12000	10	12000
STVNGX-80	80	100	16000	10	16000
STVNGX-100	100	100	20000	10	20000

BENEFITS

- 1. Facilitates installation, trouble-free plug & play on-site integration with the compressor(s) resulting in hassle-free commissioning and no downtime associated with integrating the priority panel to the compressor.
- 2. Provides inherent redundancy for increased online reliability for the long term.
- 3. Causes no compressor load / fuel control, thus adding to total system redundancy.
- 4. Seamless integration of additional compressor(s) in the future.
- 5. Allows for remote monitoring of priority panel operation including processes.
- 6. Because of the electronic solenoid valves, no separate air compressor is required. This reduces capital costs, installation costs and total cost.

FEATURES

- 1. Manages flow from compressor(s) to storage.
- 2. Available in two sizes: Large and Extra-Large (see table).
- 3. Capable of exact flow from two compressors.
- 4. Smoothing pressure gauges on each inlet and outlet connections.
- 5. Built-in emergency shut-off valves and early detection of station (EED).
- 6. Automatic storage system for direct filling.

OPTIONAL FEATURES

- 1. Kit to hook (2) compressors.
- 2. Pressure regulator to control transfer flow.
- 3. Remote monitoring.



SYSTEM FOOTPRINT

Model No.	Capacity (MGD)	Pressure (PSI)	Flow (GPM)	Height (ft)	Weight (lbs)
STVNGX-0.5	0.5	100	100	10	100
STVNGX-1	1	100	200	10	200
STVNGX-1.5	1.5	100	300	10	300
STVNGX-2	2	100	400	10	400
STVNGX-3	3	100	600	10	600
STVNGX-4	4	100	800	10	800
STVNGX-5	5	100	1000	10	1000
STVNGX-6	6	100	1200	10	1200
STVNGX-8	8	100	1600	10	1600
STVNGX-10	10	100	2000	10	2000
STVNGX-12	12	100	2400	10	2400
STVNGX-15	15	100	3000	10	3000
STVNGX-20	20	100	4000	10	4000
STVNGX-25	25	100	5000	10	5000
STVNGX-30	30	100	6000	10	6000
STVNGX-40	40	100	8000	10	8000
STVNGX-50	50	100	10000	10	10000
STVNGX-60	60	100	12000	10	12000
STVNGX-80	80	100	16000	10	16000
STVNGX-100	100	100	20000	10	20000

CUSTOMER SUPPORT

- 1. REMOTE SUPPORT
- 2. SPECIAL SERVICE RESPONSIBILITY
- 3. LOW COST OF OWNERSHIP
- 4. LIFETIME PERFORMANCE

BUDEC Electric Priority Valve Panels with integrated PLC Control Class 1, Division 2, Group D

PRIORITY VALVE PANEL

Wayne Vista CNG Dispenser Specifications

Model: Vista CNG Dispenser
Capacity: 1000 SCFH
Pressure: 2000 PSI
Flow: 1000 SCFH
Height: 100" (8' 4")
Weight: 1000 lbs

Features:

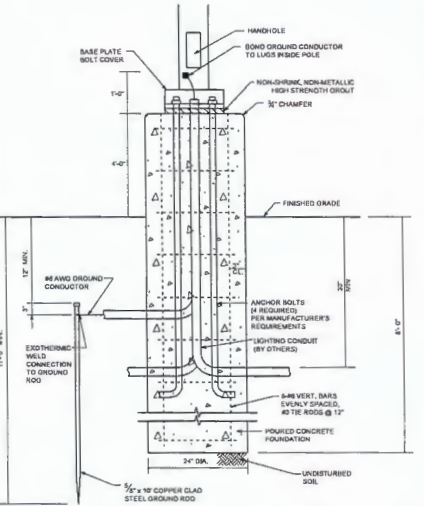
- 400+ Capable Luminaires
- 1000 SCFH Capacity
- 2000 PSI Pressure
- 1000 SCFH Flow
- 100" (8' 4") Height
- 1000 lbs Weight

Specifications:

- 1000 SCFH Capacity
- 2000 PSI Pressure
- 1000 SCFH Flow
- 100" (8' 4") Height
- 1000 lbs Weight



CNG DISPENSER



PARKING LOT LIGHT POLE FOUNDATION NOTES

1. CONTRACTOR TO VERIFY ALL ELEVATIONS, DIMENSIONS, LOCATIONS AND PRODUCTS FROM TO STARTING CONSTRUCTION AND/OR ORDERING MATERIALS.
2. CONCRETE TO BE CLASS A MIN. STRENGTH TO BE F4250 PSL WITH 4% CONCRETE FIBER BY VOLUME.
3. ALL REINFORCEMENT STEEL TO BE ASTM A618, GR. 60.
4. ALL FOOTINGS MUST BE POURED ON UNDISTURBED SOIL WITH A MINIMUM SAFE BEARING CAPACITY OF 2000 P.S.F. WITH NO ORGANIC. THE FOUNDATION SHALL NOT BE POURED ON FROZEN GROUND.
5. FOUNDATION DETAIL IS BASED ON MEDIUM CLAY (SILTY TO SANDY FINE) SOIL CONDITIONS.
6. THE CONTRACTOR SHALL HAVE THE EXISTING SOIL CONDITIONS FIELD VERIFIED BY A QUALIFIED TESTING AGENCY AND SUBMIT TO SOIL CALCULATIONS AND SHIP DIMENSIONS IF EXISTING SOIL CONDITIONS ARE OUTSIDE THE PARAMETERS ASSUMED FOR THE TYPICAL FOUNDATION DESIGN.
7. ANCHOR BOLT SIZE, TYPE AND LOCATION SHALL BE TO MANUFACTURER'S SPECIFICATIONS TO ENSURE EASY MOUNTING OF LIGHT POLE.



D-Series Size 1 LED Area Luminaire

400+ Capable Luminaires

• 1000 SCFH Capacity

• 2000 PSI Pressure

• 1000 SCFH Flow

• 100" (8' 4") Height

• 1000 lbs Weight

Model No.	Capacity (MGD)	Pressure (PSI)	Flow (GPM)	Height (ft)	Weight (lbs)
STVNGX-0.5	0.5	100	100	10	100
STVNGX-1	1	100	200	10	200
STVNGX-1.5	1.5	100	300	10	300
STVNGX-2	2	100	400	10	400
STVNGX-3	3	100	600	10	600
STVNGX-4	4	100	800	10	800
STVNGX-5	5	100	1000	10	1000
STVNGX-6	6	100	1200	10	1200
STVNGX-8	8	100	1600	10	1600
STVNGX-10	10	100	2000	10	2000
STVNGX-12	12	100	2400	10	2400
STVNGX-15	15	100	3000	10	3000
STVNGX-20	20	100	4000	10	4000
STVNGX-25	25	100	5000	10	5000
STVNGX-30	30	100	6000	10	6000
STVNGX-40	40	100	8000	10	8000
STVNGX-50	50	100	10000	10	10000
STVNGX-60	60	100	12000	10	12000
STVNGX-80	80	100	16000	10	16000
STVNGX-100	100	100	20000	10	20000

LIGHTING SPECIFICATION SHEET

CONSTRUCTION DETAILS

NEW BUFFALO CNG FACILITY

MICHIGAN

7322 JENSE AVENUE
ROCHESTER, MI 48067
734-233-1100
www.vista.com

C6.1

CT4000 Level 2 Commercial Charging Station

Specifications and Ordering Information

Ordering Information

Specify model number followed by the applicable code(s). The order code structure is Model-Options, Software, Services and Misc are ordered as separate line items.

Hardware	Order Code
Model	
150 mm (6") Single Port Bolted Mount	CT4000-GM1
150 mm (6") Dual Port Bolted Mount	CT4000-GM2
150 mm (6") Single Port Wall Mount	CT4000-GM3
150 mm (6") Dual Port Wall Mount	CT4000-GM4
240 mm (9.5") Dual Port Bolted Mount	CT4000-GM5
240 mm (9.5") Dual Port Wall Mount	CT4000-GM6

Included	Integer Modes - North America	GM1
Misc	Power Management Kit	CT4000-PMKIT
	Bolted Concrete Mounting Kit	CT4000-CM1
Misc	All CT4000 models include standard Power-Grip	

Software & Services	Order Code
ChargePoint Commercial Service Plan	CT4000-COMMSP1
ChargePoint Enterprise Plan	CT4000-ENTRSP1
ChargePoint Secure	CT4000-ASISRP1
Station Activation and Configuration	CT4000-ASISRP1-CTV1
ChargePoint Station Installation and Validation	CT4000-ASISRP1-CTV2

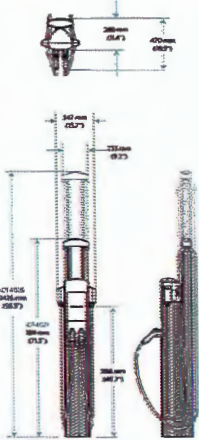
Note: All CT4000 systems require a support power source. *Standard for all models (U.S. & Canada).

Order Code Examples	Item Description
150 mm (6") Dual Port Bolted Mount Station with Concrete Mounting Kit	CT4000-GM2 CT4000-CM1
ChargePoint Commercial Service Plan	CT4000-COMMSP1
3 Year Subscription	CT4000-ASISRP1-CTV1
ChargePoint Station Installation and Validation	CT4000-ASISRP1-CTV2
3 Year of Asset Coverage	CT4000-ASISRP1-CTV3
150 mm (6") Single Port Wall Mount In-Wall Station	CT4000-GM3
ChargePoint Commercial Service Plan	CT4000-COMMSP1
3 Year Subscription	CT4000-ASISRP1-CTV1
3 Year of Asset Coverage	CT4000-ASISRP1-CTV3
Station Activation and Configuration	CT4000-ASISRP1-CTV4



ChargePoint CT4000 Series

CT4021 150 mm (6")
CT4025 240 mm (9.5")
Bollard



ChargePoint Features

CT4000 Family Specifications

Electrical Input	Single Port (AC Voltage 208/240VAC)		Dual Port (AC Voltage 208/240V AC)	
	Input Current (Max)	Input Power (Max)	Input Current (Max)	Input Power (Max)
Standard	25A (One-Phase)	48A (Two-Phase)	25A (One-Phase)	48A (Two-Phase)
Standard Power Shore	15A (One-Phase)	30A (Two-Phase)	15A (One-Phase)	30A (Two-Phase)
Power Shore 240V	24A (One-Phase)	48A (Two-Phase)	24A (One-Phase)	48A (Two-Phase)
Power Shore 240V Power Shore	15A	30A	15A	30A
Power Shore 15A	15A (One-Phase)	30A (Two-Phase)	15A (One-Phase)	30A (Two-Phase)
Power Shore 15A Power Shore	15A	30A	15A	30A
Service Panel GPO	120V (One-Phase)	240V (Two-Phase)	120V (One-Phase)	240V (Two-Phase)
Wiring - Standard	3-wire (120/240V)	3-wire (120/240V)	3-wire (120/240V)	3-wire (120/240V)
Wiring - Power Shore	3-wire (120/240V)	3-wire (120/240V)	3-wire (120/240V)	3-wire (120/240V)
Station Power	NEMA 1-15P (120VAC), NEMA 1-20P (240VAC)			

Electrical Output	Single Port (AC Voltage 208/240VAC)		Dual Port (AC Voltage 208/240V AC)	
	Output Current (Max)	Output Power (Max)	Output Current (Max)	Output Power (Max)
Standard	12.5A (One-Phase)	24A (Two-Phase)	12.5A (One-Phase)	24A (Two-Phase)
Standard Power Shore	7.5A (One-Phase)	15A (Two-Phase)	7.5A (One-Phase)	15A (Two-Phase)
Power Shore 240V	15A (One-Phase)	30A (Two-Phase)	15A (One-Phase)	30A (Two-Phase)
Power Shore 240V Power Shore	7.5A	15A	7.5A	15A
Power Shore 15A	15A (One-Phase)	30A (Two-Phase)	15A (One-Phase)	30A (Two-Phase)
Power Shore 15A Power Shore	7.5A	15A	7.5A	15A

Functional Interfaces	Single Port (AC Voltage 208/240VAC)		Dual Port (AC Voltage 208/240V AC)	
	Input	Output	Input	Output
Communication	RS-485	RS-485	RS-485	RS-485
Control	120V (One-Phase)	240V (Two-Phase)	120V (One-Phase)	240V (Two-Phase)
Control Management System	Yes	Yes	Yes	Yes
Device	120V (One-Phase)	240V (Two-Phase)	120V (One-Phase)	240V (Two-Phase)
Device	120V (One-Phase)	240V (Two-Phase)	120V (One-Phase)	240V (Two-Phase)
Device	120V (One-Phase)	240V (Two-Phase)	120V (One-Phase)	240V (Two-Phase)

Safety and Connectivity Features	Details
Ground Fault Protection	20mA GFI with auto-reset
Short-Circuit Ground Detection	Continuously monitors connection of safety ground wires against connection
Arc-Of-Exhaustion	Power disconnected per IEEE 1582-2012
Power Management	4-7.5A per 15A (120VAC) (15A)
Power Shore/Power Shore	15A (120VAC) (15A)
Lock/Unlock Network	7.4 GHz WPA2-PSK (128-bit)
Web/Access Network	IEEE 802.11n

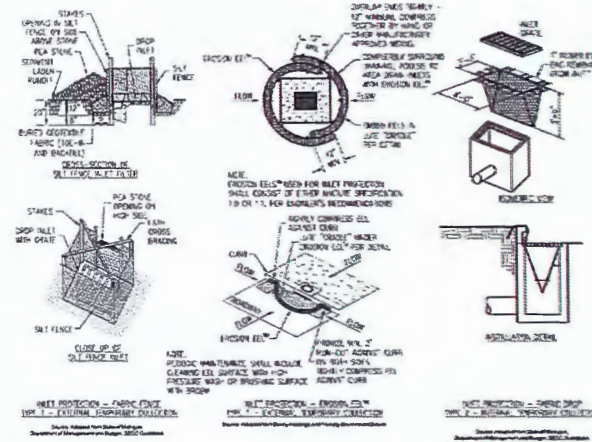
Safety and Operational Ratings	Details
Endurance	500,000 cycles
Safety Compliance	UL 2594 and UL 2594-1, UL 2594-2, UL 2594-3, and NEC Article 625
Surge Protection	IEEE 1582-2012, IEEE 1582-2012-1, IEEE 1582-2012-2, and IEEE 1582-2012-3
MEC Compliance	IEEE 1582-2012-1, IEEE 1582-2012-2, IEEE 1582-2012-3, and IEEE 1582-2012-4
Operating Temperature	0°C to 40°C (32°F to 104°F)
Storage Temperature	-40°C to 60°C (-40°F to 140°F)
Non-Operating Temperature	-40°C to 60°C (-40°F to 140°F)
Operating Humidity	10 to 90% (30°C/86°F) non-condensing
Storage Humidity	10 to 90% (30°C/86°F) non-condensing
Temperature/ Humidity	0°C to 40°C (32°F to 104°F)
Shock	All models include impact GFI, motion and tilt, and automatically configured to operate in primary or non-primary mode

Contact Us
 • Visit chargepoint.com
 • Call 1-888-765-6832
 • Email sales@chargepoint.com

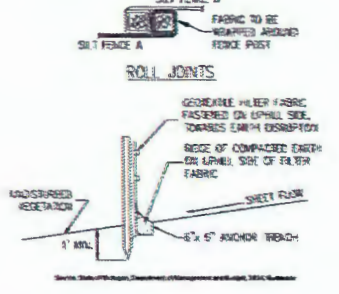
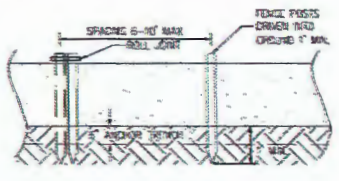


ChargePoint Inc.
 2700 Van Ness Avenue
 Emeryville, CA 94608-2000
 USA
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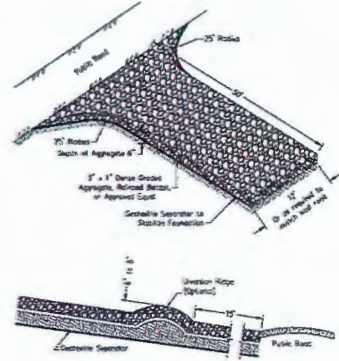
Excavation Control Measures



INLET PROTECTION



SILT FENCE



NOTE: Construct per dimensions and materials as designed by engineer.
 Source: Adapted from Michigan Department of Transportation

CONSTRUCTION ENTRANCE

CONSTRUCTION DETAILS
 NEW BUFFALO CNG FACILITY
 NEW BUFFALO

7322 JERRY AVENUE
 BLOOMSBURG, MS 38917
 (662) 835-7000
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DRAWING NO
C6.2



MANAGER'S REPORT

January 27, 2020

AGENDA ITEM: 7. g., Discussion of US 12 Road Diet Resolution

SUMMARY: MDOT has suggested their proposed "Road Diet" of US 12 will require a resolution of support or rejection by the effected local units of government. This agenda item was proposed by the Mayor as an opportunity to discuss the project prior to the introduction of any future resolution.

COST: None

BUDGETED: Yes No NA

RECOMMENDATION: Discuss the "Road Diet."

Respectfully submitted,

David Richards, City Manager



MANAGER'S REPORT

January 27, 2020

AGENDA ITEM: 7. h., General Engineering Services Agreements

SUMMARY: The City has two (2) proposals for general engineering, one from NIES and another from Abonmarche. NIES has historically provided engineering to the Water Department which staff would like to continue. Abonmarche has proposed to continue general engineering services to the other departments as provided the last two (2) years. \$20,000 was budgeted in both 2018 and 2019, split between the two firms, and neither exceeded the approved budget.

COST: TBD

BUDGETED: Yes No NA

RECOMMENDATION: Approve the proposal from Abonmarche and NIES for general engineering services for 2020.

Respectfully submitted,

David Richards, City Manager

January 13, 2020

David Richards, City Manager
City of New Buffalo
224 W. Buffalo Street
New Buffalo, Michigan 49117

**RE: Proposal for Professional Services
City of New Buffalo - Engineer of Record Services Proposal**

Dear Mr. Richards:

Abonmarche is pleased to present this proposal to provide Engineer of Record services to the City of New Buffalo for the period of January 1, 2020 through December 31, 2020. This is a role and service which Abonmarche provides to several lakefront communities in West Michigan and for the last two years for the City of New Buffalo. Our range of skills, decades of experience in municipal engineering, and track record of innovation makes us an ideal partner. We believe the strong relationship we have built with the City of New Buffalo encourages collaboration, drives efficiency, and creates better outcomes.

Cities and towns are forced to manage the infrastructure that supports a community's way of life, with ever-shrinking funding, a constantly changing political climate, and competing municipal challenges that adversely impact investments in that infrastructure. Our engineers, architects, planners, permitting experts and development specialists work with communities to maintain critical assets, from utility infrastructure to streetscapes, facilities, buildings, parks, trails and more. Regardless of the task we are undertaking, we focus on meeting the current and future needs of the community through a value driven approach.

The work will only include assignments made and approved by the City Manager or other department heads and may encompass plan reviews, providing general technical advice, opinions of probable cost, and similar tasks. It is anticipated that generally small scope assignments will be accomplished under this agreement and that larger projects, if any are assigned, would be accomplished under separate agreements. An additional benefit to communities we serve beyond the high level of service we provide, is free access to our grant writing services to secure outside funding for physical development projects in the community. We have a strong track record in this area having secured millions of dollars on behalf of our clients.

Based on our experience with similar lakefront communities, we are recommending a budget of \$10,000 be established for the 2020 calendar year to perform these routine scope engineering and planning assignments. Abonmarche will not incur any costs under its Engineer of Record status without prior approval of the City Manager as to the scope of the work to be undertaken and cost. Abonmarche will provide a report of the balance from the fund remaining with any invoicing submitted to the City. Abonmarche's billing will not exceed the authorized budget without prior approval.

We are excited about the opportunity to continuing the strong relationship we have developed with the City staff and community over the past three years. If you have any questions or need further information, please do not hesitate to contact me at (269) 252-8980 or tmcghee@abonmarche.com

Sincerely,
ABONMARCHE



Tony McGhee
Vice President of Development Services





December 10, 2019

Mr. David Richards, City Manager
City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

RE: City of New Buffalo, Michigan
Proposal for Professional Engineering Services
Acting as City Engineer

Dear Mr. Richards:

Thank you for the opportunity to present this proposal to provide engineering services to the City of New Buffalo, acting as City Engineer, for the period of January 1, 2020 through December 31, 2020. The work will only include assignments made and approved by the City Manager and may encompass attendance at City Council or other meetings when requested, subdivision plan reviews, providing general technical advice, preparation of grant applications, and similar tasks. It is anticipated that generally small scope assignments will be accomplished under this agreement and that larger projects, if any are assigned, would be accomplished under separate agreements.

We are suggesting that a \$10,000 budget be set up for 2020 under general engineering services to perform these routine scope City Engineer assignments. However, the City may set that budget wherever it deems most appropriate. We will only proceed with tasks authorized by the City Manager and all invoices will be identifiable to specific tasks under this budget.

Our billing will not exceed the authorized annual budget without prior approval. Professional engineering services will be provided based on billing rates presented in the attached Table 1. Direct costs will be invoiced at cost. Services of others, if required and authorized, will be invoiced at cost. The attached "Standard Conditions for Professional Engineering Services" is made part of our proposal.

We are excited about the opportunity to continue providing professional engineering services as the City Engineer and look forward to working with the City and Departmental Staff. Your signature below and return of one copy of this proposal to our office will constitute your acceptance and our notice to proceed.

Yours very truly,
NIES Engineering, Inc.

Derek R. Snyder, P.E.
Principal

CITY OF NEW BUFFALO, MICHIGAN

Accepted By: _____

Date: _____

Authorized Annual Budget Limit: \$ _____

mail@niesengineering.com

www.niesengineering.com



MANAGER'S REPORT

January 27, 2020

AGENDA ITEM: 7. i, Resolution 20.01 Healthcare Cap

SUMMARY: This resolution proposes to continue the City's policy of paying 80% of the employee's healthcare premium costs. PA 152 of 2011 provides for three (3) options in providing healthcare: (1) an 80/20 split, (2) adopting a "hard cap" set by the State of Michigan, or (3) opting out of the program. Last year the 80/20 split was approved by the Council, consistent with the current practice and the policy has not changed.

COST: 80/20 Healthcare Premium

BUDGETED: Yes No NA

RECOMMENDATION: Approve Resolution 20.01

Respectfully submitted,

David Richards, City Manager



**City of New Buffalo
Resolution No. 20.01**

**RESOLUTION TO ADOPT THE ANNUAL 80/20 OPTION AS SET FORTH IN 2011
PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirement of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – “80/20” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the City Council has decided to adopt the annual 80/20 option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of New Buffalo elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual 80/20 option for the medical benefit plan coverage year January 1, 2020 through November 30, 2020.

Dated: January 27, 2020

Yeas:

Nays:

Absent:

Abstain:

RESOLUTION:

Ann M. Fidler, City Clerk



CERTIFICATION

I, the undersigned, Clerk of the City of New Buffalo, Berrien County, MI, does hereby certify that the foregoing is a true and complete copy of Resolution 20.01 adopted by the City Council of the City of New Buffalo at a special meeting held on January 27, 2020 the original of which is on file in the City Clerk's office and available to the public.

Ann M. Fidler, City Clerk



MANAGER'S REPORT

January 27, 2020

AGENDA ITEM: 7. j., Community Room Rental Contract Revision

SUMMARY: Recent mis-use of the community room has revealed the need to revise the rental contract. While the room is available 8:00 AM till noon for \$100.00, users have extended their use well beyond noon and without notice requiring repeated inspection to determine when the premises is vacated. These events occur mainly on Saturdays and require an employee to standby while the event takes place. While the employee is paid overtime the revision is proposed primarily to deter staying past noon and the proposal requires another \$100.00 for staying past noon as well as \$50.00 for each additional 30 minutes. It is our desire with the revision to encourage users to respect their reservations.

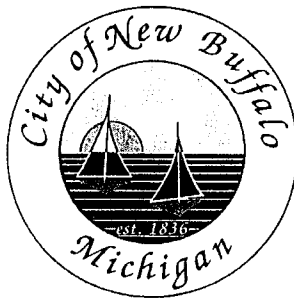
COST: None

BUDGETED: Yes No NA

RECOMMENDATION: Approve revision of the room rental contract

Respectfully submitted,

David Richards, City Manager



J

Community Room Rental Contract – MEETING ROOM
224 West Buffalo Street
New Buffalo, MI 49117
269-469-1500

- *Community room is available on Saturdays only from 8:00 am – 12:00 pm (noon) Eastern time.*
- *Rental Rate is \$100.00 per event. If event extends past 12:00 pm Eastern time, an additional \$100.00 will be billed to the applicant.*
- *Payment is due at time of reservation.*
- *Community room must be vacated by time indicated on the agreement below. If not, an additional charge of \$50 for each 30 minutes beyond the Rental End Time will be billed to the applicant.*
- *Please allow for clean-up in the reserved rental time indicated below.*
- *TV available for projection from a computer.*

Event Date: _____

EQUIPMENT REQUESTED

TABLES _____ MICROPHONES _____

Type of Event: _____

Rental Start Time: _____ **Rental End Time:** _____

THE SPONSOR AGREES TO THE FOLLOWING REGULATIONS:

It is fully understood that the sponsoring organization/individual has full responsibility for the care of the area being used and will leave the facility in clean condition with equipment in place. It is further understood that the sponsoring organization/individual assumes responsibility for the actions and damages of the organization/individual and/or its guests and that the City of New Buffalo is held harmless in any liability involving the above rental usage.

The Community Room must be vacated immediately after the reserved time. If not, a charge of \$50.00 PER ½ HOUR will be billed to the applicant.

I HAVE READ THE ABOVE REGULATIONS AND AGREE TO ABIDE BY THEM:

Name of Business or Organization: _____

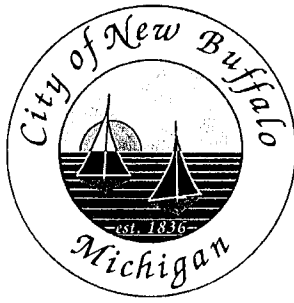
Client Name (Please Print): _____

Client Signature: _____ Date: _____

Mailing Address: _____ Phone: _____

City, State, Zip: _____ Phone (2nd): _____

Email Address: _____



Community Room Rental Contract – MEETING ROOM - Page 2

Additional Information (room configuration, etc.):

CREDIT CARD: *A convenience fee will be charged*

Name on Card: _____ Card Number: _____

Expiration Date: _____ CVV Number _____

FOR OFFICE USE ONLY

Payments Received: \$ _____ Date: / / \$ _____ Date: / /

City of New Buffalo Staff member: _____

Signature: _____



MANAGER'S REPORT

January 27, 2020

AGENDA ITEM: 7. m., Police Finger Printing Equipment Purchase

SUMMARY: The Police Department has obtained a quote to purchase FBI compliant finger printing equipment to replace equipment that cannot be updated. This request includes equipment, installation and training for fundamental law enforcement equipment that must on occasion be upgraded. This purchase is budgeted.

COST: \$5,403.00

BUDGETED: Yes No NA

RECOMMENDATION: Approve the purchase Police finger printing equipment, installation and training at a cost of \$5,403.

Respectfully submitted,

David Richards, City Manager

Dave Richards

From: Rich Killips
Sent: Thursday, January 16, 2020 12:19 PM
To: Dave Richards
Subject: For City Council agenda
Attachments: Scanned image from City of New Buffalo_20200116_115204.pdf

Mr Richards,

The Police Department is requesting to purchase a new electronic fingerprinting machine because our existing machine is no longer FBI compliant and cannot be updated. We use the machine to process background investigation fingerprints for occupations that require background checks for instance: nurses, teachers, police officers and to identify criminals who are attempting to withhold their identity from law enforcement. This is a valuable piece of equipment that we need to upgrade to be able to continue to supply this service. The cost of this is \$5403.00. Please let me know what additional information you need from me.

Thanks
Rich

Rich Killips
Chief of Police

New Buffalo City Police Department
224 W. Buffalo St. New Buffalo Mi. 49117
269-469-1593 Office
269-469-2110 Fax





Sales Quotation

December 16, 2019

Replacement System New System

QUOTE #: 19-1216-01

BILL TO:

SHIP TO:

ID Networks, Inc.
7720 Jefferson Road
Ashtabula, Ohio 44004

Company
Contact
Address

Company
Contact
Address

Phone 800-982-0751
Fax 440-992-1109

Phone
Fax

New Buffalo PD, MI
Rich Killips
269-469-1493
rich@cityofnewbuffalo.com

Phone
Fax

E-mail whelock@idnetworks.com

Email

Rep Name John Whelock

Website

Web Site www.idnetworks.com

E-mail
Method

Item	Part #	Description	Qty	Unit Price	Extended Price
1	FR-GUARDIAN200	LSCAN GUARDIAN 200 10-Print Scanner (w/ auto capture)	1	\$5,195	\$5,195
2	SUPPLYKIT-GUARDIAN	Guardian Scanner Supply Kit (5 silicone pads & 5 tape cleaner pads)	1	\$168	\$168
3	PC-WIN10	Windows 10 64-bit PC with (no charge - if current on maintenance)	1	\$0	\$0
4	Capture Card*	Camera Capture Card with USB Converter (no charge - if current on maintenance)	1	\$0	\$0
5	TS-IMPLEM-REMOTE	Remote Installation & Training (waived - if current on maintenance)	1	\$0	\$0
5	WARRANTY-1YR	1 Year Warranty and Maintenance on Scanner Only - Included in pricing	1	\$0	\$0

Subtotal: \$5,363

Pricing: State Federal Commercial Sales Tax: Non Exempt Exempt

Sales Tax:

Payment Terms:

Net Terms Contract 50% Down, Balance due upon installation

Shipping & Handling: \$40

Other:

TOTAL: \$5,403

Notes: Includes 1 year warranty on scanner only.
Future annual maintenance costs will be adjusted accordingly to reflect the 1 year warranty period. Once the warranty period is over, maintenance cost will go back to the previous amount. Please call for further details.
Price only valid for paying service customers.

Customer

Approval: _____
Name Title Signature Date

PO #: _____

OSELKA CONSTRUCTORS CO.

.....
SPECIALIZING IN GENERAL CONTRACTING, EXCAVATION & UNDERGROUND

January 19, 2020

City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

via e-mail: manager@cityofnewbuffalo.org

Att: David Richards, City Manager

Re: Erosion Repairs at Water System Inlet Structure

Dear David,

This letter is a follow-up to the January 14th on-site meeting we had & the January 17th meeting we had in your office regarding the above. During the January 14th meeting we discussed numerous repair approaches & I prepared a proposal for the work discussed. My January 14th proposal also mentioned alternate repair & improvement options that could be considered. During our January 17th meeting we discussed alternate repair options & I was asked to prepare this proposal with 2 options for the City Council to consider.

During our January 14th meeting we talked about the current elevation difference between Lake Michigan & the top of the revetment. As the Lake levels have increased the elevation differential decreased, this decreasing differential allows more energetic waves to get over the revetment. These more energetic waves have caused erosion immediately behind the revetment & some of the top revetment rocks to settle. We noted that there were several 100# limestone rocks that had been storm tossed several feet & many more 25# limestone rocks that had been storm tossed at least 40 feet. During our meeting we discussed several repair options & ways to improve the situation.

We discussed the use of filter cloth, what type of fill to be used in the eroded area, additional armor stones & types of replacement gravel for the vehicles that go to the inlet building. Attached are a few photos I took which show the existing conditions as well as a picture of the largest armor stones we are proposing to use.

There are 2 concrete structures west of the building immediately behind the existing revetment. South of these structures there is very little recent erosion, south of these structures there is also a row of limestone rocks that were added behind the Corps wall after the Corps wall was completed. These additional armor stones provide some additional height. North of the 2 concrete structures there were no additional limestone rocks added & approx. 50' of the soil was eroded behind the existing wall. The last armor stone rock in this area has settled & will need to be re-set.

Option #1 We are recommending the following be done.

- Replace the existing lost material behind the wall with concrete rip rap & mattress stone (north side only)
- Re-set & raise the last revetment rock that has settled because of the recent erosion (approx. 50' long, north side only)

- Provide & place a row of 8000# +/- armor stones behind the existing wall, north of the concrete structures (approx. 70' long, north side only)
- Provide & place a row of 15,000# +/- armor stones behind the entire structure to provide more additional height (approx. 140' long, north & south sides)
- Remove a portion of the washed lake rocks (approx. 3/4"-3" diameter) that have been washed up in to the parking area

Our proposed cost for the above items of work is: \$ 124,700.00

Option #2 We are recommending the following be done.

- Replace the existing lost material behind the wall with concrete rip rap & mattress stone (north side only)
- Re-set & raise the last revetment rock that has settled because of the recent erosion (approx. 50' long, north side only)
- Provide & place a row of 8000# +/- armor stones behind the existing wall, north of the concrete structures (approx. 70' long, north side only)
- Remove a portion of the washed lake rocks (approx. 3/4"-3" diameter) that have been washed up in to the parking area


Our proposed cost for the above items of work is: \$ 64,000.00

Your current revetment structure is well constructed and more than 20 years old and I think has performed well. Please also keep in mind that all structures will need maintenance over time. The most recent erosion that has happened I would describe as minor. Given the uncertainties if future lake levels, the uncertainties of future storm events & the physical limitations of the site determining the best solution (at this time) is impossible to determine. Obviously the second option involves less work, costs less & provides less protection then the first option. If the second option is selected and unacceptable erosion continues it is possible that the largest armor stones could be added at a future date. Ultimately you & your council will need to decide what level of protection do you want now & are you willing to return & complete option one if option 2 is selected.

While our work schedule is currently quite busy we understand the urgency associated with this work. We would propose to begin the repair of the eroded areas, re-set the existing rocks & place the 8000# armor stones within a week after notice to proceed. The larger (15,000#) armor stones (if chosen) would be placed within the following 30 days.

Thank you for contacting our firm regarding this project, if you have any questions or concerns please call.

Very Truly Yours,



David P. Wolf, PE









LIVE FOREST

CAUTION
KID
ZONE

OBJECTS IN MIRROR ARE
CLOSER THAN THEY APPEAR