



**MINUTES of REGULAR CITY COUNCIL MEETING  
April 20, 2020 6:30 PM**

**Call to Order at 6:38 PM**

**Roll Call.** Present Mark Kroll, Mayor O'Donnell, Mark Robertson, and Robert Spirito. Elizabeth Ennis absent, motion to excuse by Mayor O'Donnell, second by Kroll: roll call vote, motion passed, 4/0.

**Approval of Agenda.** Motion by Mayor O'Donnell, second by Robertson to approve agenda moving NBBA Special Events to New Business: roll call vote, motion passed, 4/0.

**Approval of Procedures for Public Participation and Conduct of the Meeting Via Video Conference.** Motion by Mayor O'Donnell, second by Spirito to approve procedures for public participation and conduct of the meeting via video: roll call vote, motion passed, 4/0.

**Consent Agenda.** Motion by Spirito, second by Kroll to approve the Consent Agenda as amended: roll call vote, motion passed, 4/0.

**Public Comment:** Peg Kohring of "Work Force Housing Task Force" spoke in favor of a work force housing project behind the Hardware Store and wanted to gauge the Council's support. Mayor O'Donnell spoke in favor of the project and invited Ms. Kohring to view the City's plans.

**New Business**

**NBBA Special Event Applications.** Motion by Mayor O'Donnell, second by Robertson to approve the NBBA Special Event Applications contingent on cancelling sidewalk sales and the Independence Day celebration, with the date of "Ship n Shore" to be determined, and City Hall to be advised of any COVID 19 updates coupled with the addendum submitted by the NBBA: roll call vote, motion passed, 4/0.

**Police Security Improvements.** Motion by Robertson, seconded by Mayor O'Donnell to table the item for more information and take action at the May regular meeting: roll call vote, Spirito voted nay, motion passed, 3/1.

**Little Free Library Box Agreement.** Motion by Kroll, second by Robertson to approve the Little Free Library Box Agreement: roll call vote, motion passed 4/0.

**Hardware Store Sale Procedure and Deadline:** Motion by Mayor O'Donnell, second by Kroll to advertise the sale of the hardware store alone at 435 S. Whittaker Street for 60 days, contact everyone who has made an offer, require a written proposal for the intended use, include a deed restriction and must obtain an occupancy permit within one year of purchase: roll call vote, motion passed 4/0.

**Wage Increase for City Manager.** Motion by Kroll, second by Spirito to approve one 3% wage increase retroactive to May 1, 2019 and another 3% increase effective May 1, 2020: roll call vote, motion passed 4/0. Robertson and Kroll thanked the City Manager for his work on the City's behalf.



**Boat Launch Storm Sewer Agreement.** Motion by Kroll, second by Robertson to approve the Boat Launch Storm Sewer Agreement with Harbor Pointe at a cost of \$3,500.00 for a storm sewer grinder pump and \$7,800.00 for blocks and installation of the temporary S. Whittaker Street sea wall: roll call vote, motion passed 4/0.

**City Hall Server Replacement.** Motion by Mayor O'Donnell, second by Robertson to table the item for more information: roll call vote, motion passed 4/0.

**Change Order to 2019 Street Surfacing Project – Drainage:** Motion by Robertson, second by Kroll to approve a change order to the Rieth Riley 2019 Street Surfacing Project for additional drainage on Mechanic Street at a cost of \$14,600.00 for the improvements and \$2,200.00 to Abonmarche for engineering services: roll call vote, motion passed 4/0.

**Change Order #1 for Rieth Riley 2019 Street Surfacing:** Motion by Kroll, second by Robertson to approve Change Order #1 to the 2019 Street Resurfacing project reducing the cost by \$70,323.63: roll call vote, motion passed 4/0.

**US 12 Road Diet Discussion:** Mayor O'Donnell acknowledged the City Council voted in favor and also rejected the Road Diet Resolution leaving it open for further consideration. The Mayor noted MDOT stated the initial Road Diet is temporary and has been approved by New Buffalo Township. Robertson emphasized he favored a bike lane but not at the loss of a vehicle travel lane.

LRSB and Cemetery Boards had no updates. There was no Pokagon Fund update due to the absence of Liz Ennis.

Mayor O'Donnell commented there were no bids for painting the marina boat slips and Tony McGhee noted he expected bids in mid May to allow King Company to reinstall the slips for the 2020 season. The Mayor reported rail road repairs are almost complete and N. Eagle should be open April 21, 2020. The Mayor revealed the City's Attorney is preparing amendments to the Short Term Rental Ordinance to create a cap on the number of allowable rentals. The amendments are anticipated to be a May agenda item along with the Roger's Wrecker Agreement. The Mayor announced everyone should watch for the City Newsletter being mailed April 24, 2020.

Motion by Mayor O'Donnell to adjourn, second by Robertson roll call vote, motion passed 4/0.

Adjournment at 7:35 PM.

dpr