



**City of New Buffalo  
224 W. Buffalo Street  
New Buffalo MI 49117  
SPECIAL CITY COUNCIL MEETING AGENDA  
September 2, 2020 at 8:00 a.m.**

1. Call Meeting to Order & Pledge of Allegiance
2. Roll Call
3. Approval of Agenda
4. Consent Agenda- August 17, 2020
5. Public Comment
6. Old Business
7. New Business
  - a. Temporary Marina Portable Restrooms and Office Quotes
8. Updates
9. Correspondence
10. Council Comments
11. Adjournment

**Call to Order at 6:31 p.m.**

**Roll Call. Members Present: Mayor O'Donnell, Kroll, Spirito. Members Absent: Ennis, Robertson:** Motion by Mayor O'Donnell, seconded by Kroll to excuse both Council Members Ennis and Robertson due to medical issues: roll call vote, motion carried, 3-0.

**Approval of Agenda.** Motion by Mayor O'Donnell, seconded by Kroll to approve the agenda with the removal of items 9.g., Quotes for landscaping proposal for Subway Boulevard and 9.h., Proposal to Create a Code Enforcement Officer: roll call vote, motion carried, 3-0.

**Consent Agenda.** Motion by Spirito seconded by Kroll to approve the Consent agenda: roll call vote, motion carried, 3-0.

**Public Comment-** None

**Presentation:** Tony McGhee Abonmarche High Water Update – N. Whittaker Street Improvements and Boat Launch Drainage Plan

Motion by Mayor O'Donnell, seconded by Kroll to open the Public Hearing Resolution 20.20 Final Reading to Vacate a portion of Detroit Street for the Township Memorial Park: roll call vote, motion carried, 3-0.

Motion by Kroll, seconded by Spirito to close the Public Hearing Resolution 20.20 Final Reading to Vacate a portion of Detroit Street for the Township Memorial Park: roll call vote, motion carried, 3-0.

**Old Business**

**Resolution 20.20 Final Reading to Vacate a Portion of Detroit Street for the Township Memorial Park:** Motion by Kroll seconded by, Spirito to approve the final reading to vacate a portion of Detroit Street for the Township Memorial Park: roll call vote, motion carried, 3-0.

**Final Reading of Ordinance #247 to Amend Section 15-7 and 15-9 of the New Buffalo Code to Regulate the preparation and Collection of Solid Waste:** Motion by Kroll seconded by Spirito to approve the final reading of Ordinance #247 to Amend Section 15-7 and 15-9 of the New Buffalo Code to regulate the preparation and collection of solid waste: roll call vote, motion carried, 3-0.

**New Business**

**Contract for Planning and Engineering Services with Abonmarche for the Dune Walk Renovation and Expansion Project:** Motion by Kroll, seconded by, Spirito to approve the contract for planning and engineering services with Abonmarche for the Dune Walk Renovation and Expansion Project in the amount of \$57,300.00 pending approval of grant request to Pokagon Fund: roll call vote, motion carried, 3-0.

**Proposal for Professional Services Smith Street Pocket Park:** Motion by Kroll, seconded by Spirito to approve the proposal for professional services Smith Street Pocket Park: roll call vote, motion carried, 3-0.

**North Whittaker Street Sewer and Potential Parking Improvements:** Motion by Kroll, seconded by Spirito to approve North Whittaker Street Sewer and Potential Parking Improvements: roll call vote, motion carried, 3-0.

**Resolution 20.26 Constitution Week September 17-23:** Motion by Kroll seconded by Spirito to approve Resolution #20.26 Constitution Week September 17-23: roll call vote, motion carried, 3-0.

**Designation of Voting Delegates for the Michigan Municipal League Annual Meeting:** Motion by Spirito seconded by, Kroll to approve Mayor O'Donnell as the designated voting delegate for the Michigan Municipal League Annual Meeting and back up designated voting delegate is Dave Richards: roll call vote, motion carried, 3-0.

**Professional Service for the Bridge Inspection:** Motion by Spirito, seconded by, O'Donnell to approve professional service for the bridge inspection with Abonmarche in the amount \$3850.00: roll call vote, motion carried, 3-0.

**AFSCME Negotiations:** Motion by Kroll, seconded by Spirito to approve the AFSCME Negotiations as negotiated roll call vote, motion carried, 3-0.

**Grand River Construction Final Payment for Whittaker Street Repairs:** Motion by Kroll, seconded by, Spirito to approve the Grand River Construction Final Payment #4 in the amount of \$22,488.00 for Whittaker Street Repairs: roll call vote, motion carried, 3-0.

**Nies Engineering Engagement Letter:** Motion by Kroll, seconded by, Spirito to approve Nies Engineering Engagement Letter not to exceed \$45,000.00: roll call vote, motion carried 3-0.

**Blanket Purchase Order for Water Treatment Chemicals:** Motion by Spirito, seconded by, Kroll to approve the blanket purchase order for water treatment chemicals not to exceed \$18,000.00: roll call vote, motion carried, 3-0.

Council Comments: Mayor O'Donnell stated that towards the end of September or October there will be a joint Planning Commission and City Council Meeting to discuss the Short - Term Rental Ordinance. Mayor O'Donnell also added that there will be a major announcement at the next City Council Meeting.

Motion by Kroll, seconded by Spirito to adjourn the meeting at 7:29 p.m.

Adjournment at 7:29 p.m.

amf

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**Lou O'Donnell IV, Mayor**

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**Ann M. Fidler, City Clerk**



MANAGER'S REPORT

September 2, 2020

**AGENDA ITEM:** Quotes for Temporary Marina Restrooms and Office

**SUMMARY:** MMRMA has agreed to provide temporary restrooms and an office trailer at the marina to facilitate operations until October 15, 2020. The cost is reimbursable through MMRMA. At this time quotes have been obtained in short order and include maintenance as noted. Tony McGhee will be available to explain the quotes.

Unite Rentals	\$11,670/Six weeks	Weekly Service	
Joy's Johns	\$2,200/weekly	Weekly Service	
Imperial Restrooms	\$5,900/month	Mens and Womens	\$375 @ Service
	\$6,500/month	ADA	\$375 @ Service
	\$5,400/month	Restroom/shower combo	\$375 @ Service

**COST:** TBD/Reimbursable

**BUDGETED:** Yes No

NA

**RECOMMENDATION:** Accept the bid recommended by Abonmarche.

Respectfully submitted,

David Richards, City Manager

## Dave Richards

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**From:** Tony McGhee <tmcghee@abonmarche.com>  
**Sent:** Monday, August 31, 2020 6:44 PM  
**To:** Lou O'Donnell IV; Dave Richards; Parks  
**Subject:** FW: NB Restrooms

And one more to pick from. Let me know how you want to handle this. If you want one this weekend, somebody at City needs to make call tomorrow morning so insurance company can sign off.

**From:** Katie Saintz <ksaintz@abonmarche.com>  
**Sent:** Monday, August 31, 2020 6:40 PM  
**To:** Tony McGhee <tmcghee@abonmarche.com>  
**Subject:** NB Restrooms

Another quote – this one from Unite Rentals for NB restrooms:

Standard restrooms + ADA restroom trailer:

- 4 women's
- 2 men's + 3 urinals
- Sinks
- ADA restroom

Total: \$11,670 for 6 weeks (weekly maintenance included)

They will let us know tomorrow if they can get it delivered by Wednesday.

Stay tuned,

**Katie Saintz**  
Business Development Assistant  
**Abonmarche**  
D 269.605.4598  
C 269.873.2378  
O 269.927.2295 Ext. 149  
F 269.605.4067  
W [www.abonmarche.com](http://www.abonmarche.com)



**From:** Suzanne McCall [<mailto:smccall1@ur.com>]  
**Sent:** Monday, August 31, 2020 6:25 PM  
**To:** Katie Saintz <[ksaintz@abonmarche.com](mailto:ksaintz@abonmarche.com)>  
**Cc:** Thomas Brunt <[tbrunt@ur.com](mailto:tbrunt@ur.com)>  
**Subject:** Abon Marche

Suzanne McCall 317-531-8274

If you make a decision contact Thomas Brunt

*Suzanne McCall*

Suzanne McCall

<https://apply.ur.com/apply>

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- ❖ Charlotte, NC
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- ❖ Akron, Cleveland, & Columbus OH
- ❖ Enid, Oklahoma City, & Ponca City, OK
- ❖ Pittsburgh, PA
- ❖ Knoxville, TN
- ❖ Beaumont, Dallas, Fort Worth, Houston, San Antonio & Texas City, TX
- ❖ Manassas & Richmond, VA

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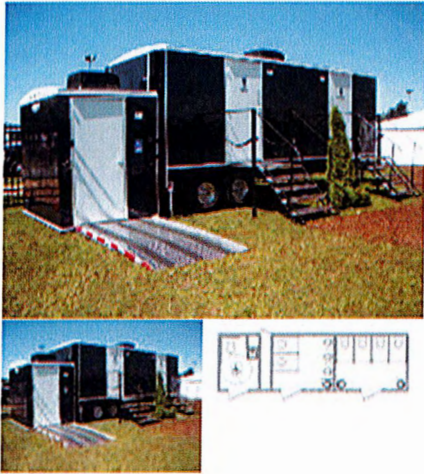
## Restroom Trailers for City of New Buffalo

### 1. Joy's John

(800) 219-8911

<http://www.joysjohns.com/restrooms/luxury-trailers/828ada-restroom-trailer>

#### 828/ADA Restroom Trailer



#### Includes:

- Private Stalls
- Central Air Conditioning & Heating
- AM/FM Radio with CD/MP3
- Skylights
- China Flushing Water Saver Stools
- Formica Vanity with Stainless Steel Sinks
- Built-in Trash Receptacles
- 875 gallon waste tank
- Women's Accommodations: 4 private stalls
- Men's Accommodations: 2 private stalls and 3 urinals
- ADA Private Suite: ADA Flushing Toilet, ADA Sink, ADA Wall Rails and Wall Recessed Towel Dispenser & Waste Receptacle
- Weekly servicing

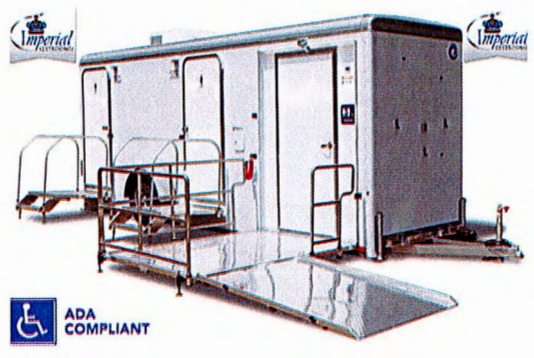
Total: \$2,200 per week (includes weekly maintenance)

## 2. Imperial Restrooms

1 (800) 756-4038

<http://www.portabletoiletsandshowers.com/luxury-restroom-trailer-rentals.html>

### Wells Cargo Ultra-Lav ADA 2

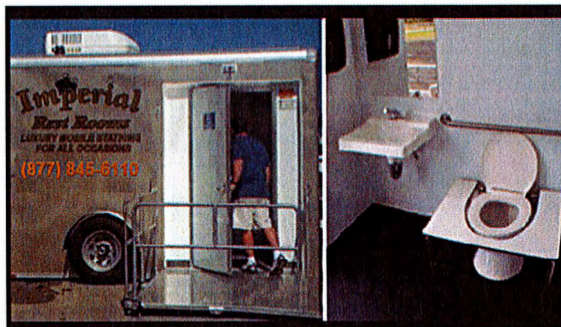


Includes:

- 1 ADA restroom
- 1 women's restroom
- 1 men's restroom
- Sink in all restrooms

Total: \$5,900 per month (+ \$375 for each maintenance visit)

### Wells Cargo Single ADA Trailer



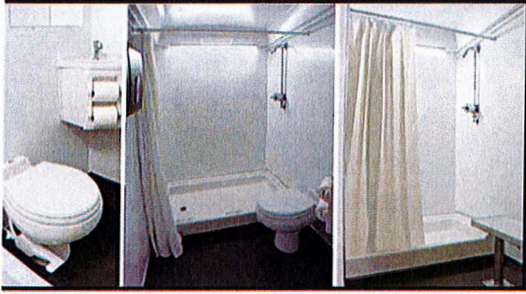
Includes:

- 1 ADA restroom
- 1 sink



Total: \$6,500 per month (+ \$375 for each maintenance visit)

### **Wells Cargo Restroom/Shower Combo**



Includes:

- 3 shower stalls (each with 1 toilet and 1 sink)

Total: \$5,400 per month (+ \$375 for each maintenance visit)

\*\* all units require electric connection and water connection

## PROPERTY CLAIM / INCIDENT REPORT

### Member's Property Damage Only

Note: Use this form 1) to report any claim involving damage to Member's Property or 2) Property in Member's Care, Custody, and Control.

(1) Name of MMRMA Member: City of New Buffalo	(2) Member Department: Parks	(3) Member Department Phone #: 269-469-1593	(4) Reported By: R Killips
(5) Exact Location of Claim/Incident: 100 w Water St New Buffalo Mi 49117	(6) Date of Claim/Incident: 8/27/20	(7) Time of Incident: A.M. <input checked="" type="checkbox"/> P.M. <input type="checkbox"/>	(8) Date Reported By Department: 8/27/20

**MEMBER PROPERTY DAMAGE** Claim  Notice Only

(9) Property Damaged (Building):  
**Marina building at 100 W Water St.**

(10) Property Damage (Contents):

(11) Property Damage (Other):

(12) Cause of Damage:  
**Fire in ceiling and attic of building and water damage from Fire Department putting fire out.**

(13) Describe Damage:  
**Ceiling of bathroom burned/destroyed, burnt roof trusses, smoke damage**

(14) Estimate of Repair Cost: \$ >30,000	(15) Actual Repair Cost: \$ TBD	(16) Contractor's Name and Telephone #: TBD
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(17) Subrogation Potential? Yes  No   
Who Caused Damage?

Name or Company Name:	Address:	Telephone #:
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(18) Name of Witness:	Witness Address:	Witness Telephone #:
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1)		
2)		
3)		

(19) Photographs Taken? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Photographs Attached? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	(20) Other Supporting Documents? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Supporting Documents Attached? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	(21) Police Report #: 20-817 Police Report Attached? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
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(22) Please describe in detail how the claim/incident occurred (attach any supporting data):  
**Witnesses noticed smoke coming from the roof vents of the marina building at approx 0800 hrs on 8/27/20. The called 911 and when Fire Dept arrived, the found an active fire in the ceiling/attic of the building. They extinguished the fire and controlled damage to the property. PD witnessed an obvious burnt ceiling exhaust fan in the mens bathroom that was the cause of the fire.**

(23) Submitted By: Rich Killips	(24) Title: Chief of Police	(25) Date: 8/28/20
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