



City of New Buffalo
224 W. Buffalo Street
New Buffalo MI 49117
REGULAR COUNCIL MEETING AGENDA
September 21, 2020 at 6:30 p.m.

1. Call Meeting to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. City Council Minutes: August 17, 2020, September 2, 2020
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Building Dept., Streets, Treasurer
 - c. Receive Monthly Minutes: Joint Recreational Authority Board, August 31, 2020; August Library Board
 - d. Pay Bills for the Month
5. Public Comment
6. Presentation- Mayor O'Donnell
7. Old Business
 - a. Proposal to Create a Code Enforcement Officer Position
8. New Business
 - a. Replacement of Police Radios and Taser
 - b. Appointment of Joint Recreational Authority Members
 - c. North Whittaker Street Temporary Repairs Quote
 - d. Replenishment of Whittaker Street Landscaping Quote
 - e. Water Plant Tank Repair Engineering
 - f. POLC Tentative Agreement Terms
 - g. Short-term Rental Workshop Discussion
9. Updates
10. Correspondence
11. Council Comments
12. Adjournment

Call to Order at 6:31 p.m.

Roll Call. Members Present: Mayor O'Donnell, Kroll, Spirito. Members Absent: Ennis, Robertson: Motion by Mayor O'Donnell, seconded by Kroll to excuse both Council Members Ennis and Robertson due to medical issues: roll call vote, motion carried, 3-0.

Approval of Agenda. Motion by Mayor O'Donnell, seconded by Kroll to approve the agenda with the removal of items 9.g., Quotes for landscaping proposal for Subway Boulevard and 9.h., Proposal to Create a Code Enforcement Officer: roll call vote, motion carried, 3-0.

Consent Agenda. Motion by Spirito seconded by Kroll to approve the Consent agenda: roll call vote, motion carried, 3-0.

Public Comment- None

Presentation: Tony McGhee Abonmarche High Water Update – N. Whittaker Street Improvements and Boat Launch Drainage Plan

Motion by Mayor O'Donnell, seconded by Kroll to open the Public Hearing Resolution 20.20 Final Reading to Vacate a portion of Detroit Street for the Township Memorial Park: roll call vote, motion carried, 3-0.

Motion by Kroll, seconded by Spirito to close the Public Hearing Resolution 20.20 Final Reading to Vacate a portion of Detroit Street for the Township Memorial Park: roll call vote, motion carried, 3-0.

Old Business

Resolution 20.20 Final Reading to Vacate a Portion of Detroit Street for the Township Memorial Park: Motion by Kroll seconded by, Spirito to approve the final reading to vacate a portion of Detroit Street for the Township Memorial Park: roll call vote, motion carried, 3-0.

Final Reading of Ordinance #247 to Amend Section 15-7 and 15-9 of the New Buffalo Code to Regulate the preparation and Collection of Solid Waste: Motion by Kroll seconded by Spirito to approve the final reading of Ordinance #247 to Amend Section 15-7 and 15-9 of the New Buffalo Code to regulate the preparation and collection of solid waste: roll call vote, motion carried, 3-0.

New Business

Contract for Planning and Engineering Services with Abonmarche for the Dune Walk Renovation and Expansion Project: Motion by Kroll, seconded by, Spirito to approve the contract for planning and engineering services with Abonmarche for the Dune Walk Renovation and Expansion Project in the amount of \$57,300.00 pending approval of grant request to Pokagon Fund: roll call vote, motion carried, 3-0.

Proposal for Professional Services Smith Street Pocket Park: Motion by Kroll, seconded by Spirito to approve the proposal for professional services Smith Street Pocket Park: roll call vote, motion carried, 3-0.

North Whittaker Street Sewer and Potential Parking Improvements: Motion by Kroll, seconded by Spirito to approve North Whittaker Street Sewer and Potential Parking Improvements: roll call vote, motion carried, 3-0.

Resolution 20.26 Constitution Week September 17-23: Motion by Kroll seconded by Spirito to approve Resolution #20.26 Constitution Week September 17-23: roll call vote, motion carried, 3-0.

Designation of Voting Delegates for the Michigan Municipal League Annual Meeting: Motion by Spirito seconded by, Kroll to approve Mayor O'Donnell as the designated voting delegate for the Michigan Municipal League Annual Meeting and back up designated voting delegate is Dave Richards: roll call vote, motion carried, 3-0.

Professional Service for the Bridge Inspection: Motion by Spirito, seconded by, O'Donnell to approve professional service for the bridge inspection with Abonmarche in the amount \$3850.00: roll call vote, motion carried, 3-0.

AFSCME Negotiations: Motion by Kroll, seconded by Spirito to approve the AFSCME Negotiations as negotiated roll call vote, motion carried, 3-0.

Grand River Construction Final Payment for Whittaker Street Repairs: Motion by Kroll, seconded by, Spirito to approve the Grand River Construction Final Payment #4 in the amount of \$22,488.00 for Whittaker Street Repairs: roll call vote, motion carried, 3-0.

Nies Engineering Engagement Letter: Motion by Kroll, seconded by, Spirito to approve Nies Engineering Engagement Letter not to exceed \$45,000.00: roll call vote, motion carried 3-0.

Blanket Purchase Order for Water Treatment Chemicals: Motion by Spirito, seconded by, Kroll to approve the blanket purchase order for water treatment chemicals not to exceed \$18,000.00: roll call vote, motion carried, 3-0.

Council Comments: Mayor O'Donnell stated that towards the end of September or October there will be a joint Planning Commission and City Council Meeting to discuss the Short - Term Rental Ordinance. Mayor O'Donnell also added that there will be a major announcement at the next City Council Meeting.

Motion by Kroll, seconded by Spirito to adjourn the meeting at 7:29 p.m.

Adjournment at 7:29 p.m.

amf

Lou O'Donnell IV, Mayor

Ann M. Fidler, City Clerk

Call to Order at 8:03 a.m.

Roll Call. Present: Mayor O'Donnell, Kroll, Robertson, Spirito

Absent: Ennis

Approval of Agenda. Motion by O'Donnell seconded by Spirito to approve the agenda with removal of the consent agenda and council comments: Roll call vote, motion carried, 4-0

Public Comment: None

New Business

Temporary Marina Portable Restrooms and Office Quotes. Motion by O'Donnell seconded by Spirito to approve the Temporary Marina Portable Restrooms and Office provided by either United Rental or Joys Johns (whoever can provide service by this weekend, Labor Day) pending insurance eligibility: roll call vote, motion carried, 4-0

Motion by O'Donnell seconded by Kroll to adjourn the meeting at 8:16 a.m.

Adjournment at 8:16 a.m.

amf

Lou O'Donnell IV, Mayor

Ann M. Fidler, City Clerk



Mr. Richards,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 124 complaints. Those include 7 accidents, 2 traffic arrests, 5 theft/larceny/fraud, 5 assaults, and 7 ordinance violation complaints.
- The summer is starting to wind down as reflected in the downward trend of complaints. We have noticed that there is still a large amount of homes that are normally empty this time of year, still occupied. We expect it will be a busy rental season.
- Our agency is doing our best to enforce all mandates related to the Covid Pandemic. Please remember to wear a mask in public when other people are around.

Sincerely,

Rich Killips

Richard L Killips

Chief of Police

MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: September 14, 2020

Last month the Fire Department did not hold a Training meeting or a business meeting, however Chief Huston is keeping in touch with the firefighters. The Department had a total of 7 fire calls.

September 3, 2020



MONTHLY WATER REPORT FOR AUGUST 2020

Total amount of water treated in month	23,479,000 gals.
Average daily pumpage in month	757,000 gals.
Maximum treated for one day	872,000 gals.
Minimum treated for one day	630,000 gals.
Backwash water used in month	381,000 gals.

COMPARISON BY MONTH AND YEAR

August	2020 (this year) consumption	23,479,000 gals.
August	2019 (last year) consumption	24,031,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 650 lbs. @ \$0.91/lb.	\$ 591.50
Fluoride used in month: 772 lbs. @ \$0.44/lb.	\$ 339.68
Aluminum sulfate used in month: 6,980 @ \$0.163/lb.	\$ 1,137.74
Total amount spent on chemicals	\$ 2,068.92
Total amount per million gallons	\$ 88.12

MAINTENANCE REPORT

1. Exercised generators and checked Cathodic Protection Systems.
2. Maintenance Department worked on air compressor @ Water Plant & made repairs.
3. Cut grass @ Water Department Facilities.
4. Power failure @ Intake Plant caused pump control issues – resolved.

DISTRIBUTION REPORT

1. Finished top soil work @ 123 South Thompson Street.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did on /offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Made one new 1" water tap during month.

7. Worked on quarterly quality control for laboratory certification.
8. Continuing implementation of plan for COVID 19 Order.
9. Set new sprinkling meter assembly @ 310 North Eagle Street.
10. Repaired damaged valve box lids.
11. Continued voluntary Cyanotoxin testing for EGLE.
12. Had EGLE operator training during month.
13. Investigated suspect water leaks during month.
14. Had random drug testing completed during month.
15. Adjusted meter pit assemblies to proper grade.
16. Water related meetings during month for projects & union negotiations.

FUEL REPORT

1. Gasoline consumed	108.5 gals.
2. Diesel fuel consumed	3.0 gals.
3. Total fuel consumed	111.5 gals.
4. Average per day	3.6 gals.

EQUIPMENT USAGE

Water Department Backhoe	3.0 hrs.
Street Department Backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

	*	<u>Vacation</u>	<u>Personal</u>	<u>Sick</u>	<u>Total Hrs.</u>
Ken Anderson		8.0 T.M.	6.5 T.M.	0.0 T.M.	14.5 T.M.
		57.5 YTD	34.5 YTD	22.0 YTD	114.0 YTD
Chris Huston		40.0 T.M.	0.0 T.M.	8.0 T.M.	48.0 T.M.
		88.0 YTD	0.0 YTD	38.5 YTD	126.5 YTD
Robert Gruener		48.0 T.M.	0.0 T.M.	0.0 T.M.	48.0 T.M.
		96.0 YTD	0.0 YTD	16.0 YTD	112.0 YTD
Jeff Johnson		40.0 T.M.	0.0 T.M.	8.0 T.M.	48.0 T.M.
		136.0 YTD	11.5 YTD	24.0 YTD	171.5 YTD

*(T.M. = This Month YTD = Year-to-date)

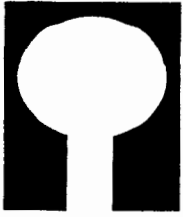
Proposed Work For Month Of September 2020

1. Starting Annual Fire Hydrant Flushing Program.
2. Making new water taps.
3. Preparing for required Upcoming EGLE Studies.
4. Preparing for Clearwell painting & Repair Project.

Respectfully submitted,



Kenneth A. Anderson
City of New Buffalo
Water Superintendent



DIXON

ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

July 28, 2020

Mr. Ken Anderson, Water Superintendent
City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

Subject: 500,000 Spheroid Warranty Inspection

Dear Mr. Anderson:

On June 12, 2020, Dixon Engineering Inc. performed a warranty ROV inspection on the 500,000 gallon spheroid elevated water storage tank owned by the City of New Buffalo, Michigan. The inspection was performed by Chris Evans, Staff Technician. The inspector was assisted by Paul Moore, ROV Operator, and Trevor Jessup, Staff Technician. The wet interior inspection was completed with a remotely operated vehicle (ROV). Video of the inspection and still photos are included with this report. No cleaning was performed in the wet interior during the ROV inspection.

PROJECT SUMMARY:

The tank was recoated by L.C. United from May to June of 2019. DIXON performed inspections during the coating and repair work.

The exterior was high pressure water cleaned, spot power tool cleaned to a SSPC-SP11 standard, and coated with a three-coat epoxy urethane system.

The wet interior was abrasive blast cleaned to a SSPC-SP10 near-white metal standard and coated with a three-coat zinc epoxy system. The cathodic protection system was removed prior to blasting and reinstalled after the topcoat was applied.

The dry interior was spot abrasive blast cleaned to a SSPC-SP6 commercial standard. Blasting included the platform tops, the riser stiffeners, the transition cone, the access tube, and spots throughout. The surfaces were spot coated with a three-coat epoxy system in the access tube and bowl and a two-coat epoxy system to all of the other prepared surfaces.

The foundation was coated with a two-coat epoxy system.

As part of the project miscellaneous repairs performed included the following:

- 1) Grout Repair.
- 2) Replace manway gasket.
- 3) Install handholds.
- 4) Install mud valve.
- 5) Install access tube air gap seal.
- 6) Install roof handrail with painter's rail.
- 7) Replace dry interior and aviation light bulbs.
- 8) Weld rigging lug on the bowl.

WARRANTY INSPECTION:

The exterior coating is in good condition overall. The exterior coating has excellent gloss and color retention throughout indicating complete topcoat coverage. A difference in gloss would indicate exposed undercoats that are affected by ultraviolet rays to a greater degree than the topcoat. There is one nick on the access tube cover plate on the roof. There is also a minor amount of spent steel grit on the roof that presumably fell out of the roof vent.

The wet interior coating is completely intact with only two minor spot failures below the water level. There is some surface mineral staining below the water level which does not affect the performance of the coating.

The dry interior coating was inspected for coverage, skips, and voids. The coating has good coverage with no failures. There is steel abrasive rusting on the topside of the platforms. The abrasive likely got stuck in the fill/draw pipe insulation and gradually fell onto the surface throughout the last year.

The coating on the foundation is in good condition with no failures.

Although it was not a line item during the project it is worth noting that both of the roof vent's pressure plate screens are torn with numerous holes through them. The screens were likely damaged by abrasive blast cleaning during the project.

RECOMMENDATIONS:

The cathodic protection system should be turned on. Continue operation and maintenance of the system by the supplier.

Dixon Engineering does not believe the cost of draining the tank and having it out-of-service to repair the two minor failures versus benefits of the repairs is worth it. The cathodic protection system will protect the substrate at the small failures.

The rusting steel abrasive on the exterior roof (and nick on the access tube cover plate) and on the dry interior platforms should be removed by scraping and hand sanding. Apply one coat of urethane epoxy over the surface on the roof and apply one coat of epoxy on the platform tops.

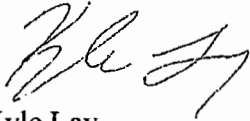
This work can be performed without removing the tank from service.

While on site to remove the spent abrasive, the Contractor should replace the damaged vent screens to return the vent to the pre-project condition. The screen should be a non-corrosive 24 mesh to meet EGLE requirements.

Your water storage tank was coated last year under the contract between The City of New Buffalo and L.C United, the Contractor. This warranty inspection was completed under a contract between Dixon Engineering, Inc., and you, the owner. After completing the warranty inspection, we noted the above list of items that did not meet warranty requirements and may require repair. We have no authority under our contract to require the Contractor to complete any of the repairs. If you would like us to notify the Contractor, please let us know and we would be glad to forward a copy of this report to the Contractor and make arrangements with them as to how to complete the repairs. It is logical for us to talk directly with the Contractor, and we are willing to do so upon your authorization. If you wish to proceed directly with the Contractor, normally a copy of this letter report is sufficient. The Contractor may still call us to discuss the repairs, again with your authorization. Scheduling the Contractor and your ability to remove the tank from service may delay repairs well beyond the warranty period, in which case it would be necessary to serve notice to the bonding company. Contacting the Contractor would be completed by us at no charge, however if you would like additional inspection to verify the work, we would complete this at the per-visit price quoted in last year's contract. The Contractor should reimburse the Owner for this additional inspection.

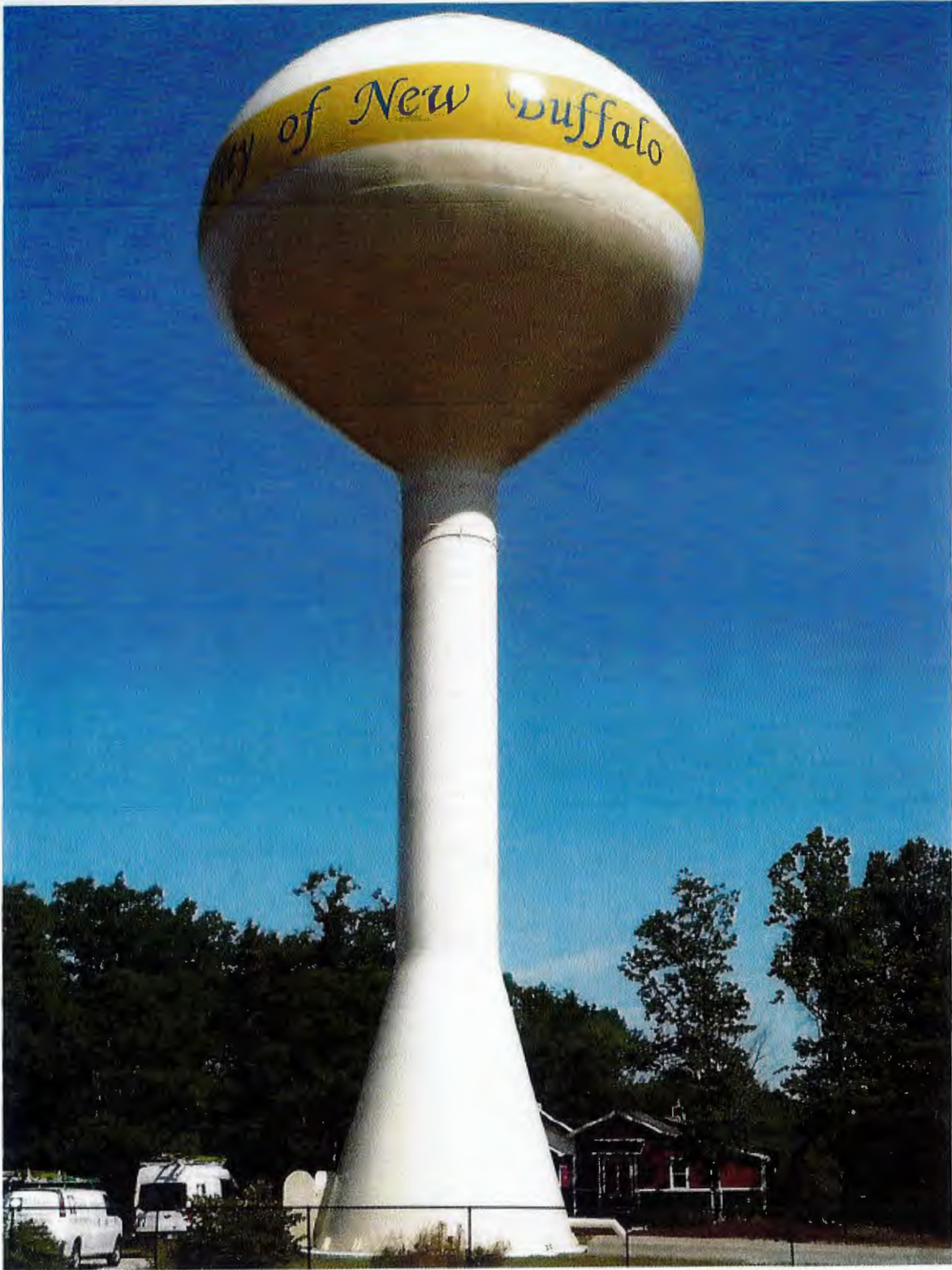
If you have any questions regarding this report, please contact project manager, Eric Binkowski at 616-374-3221 ext. 309.

FOR DIXON ENGINEERING, INC.,



Kyle Lay
Engineering Technician

Cc: Eric Binkowski



500,000 gallon spheroid owned by the City of New Buffalo, Michigan.

Dixon Engineering, Inc.

Maintenance Inspection
300,000 Gallon Reservoir
(Clearwell)

New Buffalo, Michigan

Inspection Performed: June 12, 2020
Reviewed by Joseph T. Hoban, P.E.: August 3, 2020

Phone (616) 374-3221
Fax (616) 374-7116
<http://www.dixonengineering.net>
dixon@dixonengineering.net

Dixon Engineering Inc.

1104 Third Ave. Lake Odessa, MI 48849

CONCLUSIONS:

1. The exterior coating is a urethane system. The coating is in good condition overall. Coating deterioration includes spot failures to the substrate. There are only a few coating failures on the sidewall.
2. The wet interior coating is presumed to be an epoxy system. The coating is in fair condition overall. Below the high-water level coating deterioration includes spot failures to the substrate with rust undercutting, rust bleedthrough, and micro-cracking on the floor and sidewall. Above the high-water level coating is deteriorating at the roof panels, on the roof stiffeners, and the gap between the roof stiffeners and roof panels.

RECOMMENDATIONS (IMMEDIATE WORK):

EGLE may allow some of the required changes to be delayed until the next paint project. These items are listed as immediate work since they are currently out of compliance.

1. Continue to maintain the cathodic protection system. The cost would be dependent on your contract with your cathodic vendor.
2. Install handrail sections at the edge of the roof on both sides of the ladder to meet current EGLE requirements. The estimated cost is \$5,000.
3. Modify the overflow pipe discharge to bring it into compliance with current EGLE requirements. There needs to be a screen, duck bill check valve, or a screened flap gate at the discharge. The estimated cost is \$2,000.
4. Install a gasket on the wet interior roof hatch to meet current EGLE requirements. The cost would be incidental to the next painting project or could be performed by in-house personnel.
5. Replace the roof vent screens. The outer screen should be replaced with a non-corrosive material and the pressure plate screen and inner screen should be 24 mesh to meet current EGLE requirements. The work could be performed by in-house personnel.
6. Current EGLE requirements state that the ladder be 12 feet above the ground. With the installation of a vandal guard it may be possible that a waiver may be granted for this non-compliance item.
7. Install a sample tap on the fill/draw pipe as required by the EGLE. The estimated cost is \$1,000.

RECOMMENDATIONS (WITH THE NEXT PAINT PROJECT):

Annually inspect the roof vent, hatches, and any other health or security items on the structure. The work could be performed by in-house personnel or contracted as part of a regular maintenance program.

Schedule regular cleanings and inspections of the tank by an independent third party once every five years as recommended by AWWA.

Complete the recommended work in five years. The repairs and upgrades should be completed during the next major tank rehabilitation project when coating repairs are made.

1. High pressure water clean and overcoat the exterior with a urethane system. The estimated cost is \$50,000.
2. Abrasive blast clean the entire wet interior and repaint with an epoxy system. The estimated cost is \$110,000.
3. Abrasive blast clean the pit piping and repaint with an epoxy system. The estimated cost is \$6,000.
4. Recoat the foundation to help prevent further deterioration. The cost would be incidental to exterior painting.
5. Repair areas of missing or damaged grout between the steel baseplate and the concrete foundation. The cost would be incidental to the next painting project.
6. Install rigging couplings on the roof for temporary fall prevention of workers in the wet interior. The cost would be incidental to the next painting project.
7. Install a 30 inch diameter sidewall manway. The estimated cost is \$9,000.
8. Install a fall prevention device on the exterior ladder. The estimated cost is \$2,000.
9. Install a vandal guard on the exterior ladder. The estimated cost is \$2,000.
10. Repair and replace the detached roof stiffeners and weld all of the remaining roof stiffener connections. The estimated cost is \$10,000.

COST SUMMARY:

Exterior overcoat	\$50,000
Wet interior repaint	110,000
Pit piping repaint	6,000
Roof handrail sections	5,000
Overflow discharge modification	2,000
30 inch sidewall manway	9,000
Fall prevention device	2,000
Vandal guard	2,000
Sample tap	1,000
Roof stiffener repair	<u>10,000</u>
Sub Total	\$197,000
Engineering and Contingencies	<u>\$39,000</u>
Total	\$236,000

Notes: Safety improvements are optional and can be delayed. Best price for safety improvements would be obtained by including them with the next painting project.



September 9, 2020

To: Mayor and City Council,

Another summer season has come and gone. This summer has proven to be one of the craziest and most challenging summers I have seen so far.

As you may already know, the Marina suffered an electrical fire on August 27th. The fire destroyed the men's bathroom in the building. There is some structural damage, electrical damage, and smoke damage throughout the roof systems. Currently we have shore power and water, and portable bathroom trailers. The staff is allowed in the office to make reservations, answer phone calls, and do other administrative tasks. At this time, we are waiting to hear from the insurance company as to our next steps.

The beach continues to see a record number of visitors for this time of year. This in turn has made our parking revenue's skyrocket! Our revenues from Memorial Day to Labor Day are as follows; Beach lot \$256,674 up from last year's \$195,645, Over flow lot (boat ramp) \$15,478 up from last year's \$5,830, much of this is attributed to Third Coast utilizing the parking for kayakers. Ticketing revenue was also way up for the season, this year's paid tickets \$56,901.00, last year's paid tickets \$33,554. Third Coast Kayaking has also proven to be a great asset to the city! They are also showing record revenues! Their payment total to the City for this season is \$43,691.43 opposed to last season, which was \$6,386.75.

However, at times at the beach we have had to close down the parking lot in order control the crowds. So far this year we have shut down the lot at least 6 times, mostly on weekends. By closing off the parking lot and not allowing drop off or parking we have been able to keep the crowds on the beach at a manageable level. In order to monitor crowds, Nate keeps on eye on the crowds and lets me know when we are getting close to capacity. Once that call is made, the lot is closed off to vehicular traffic and people are advised that the beach is at capacity. This really seems to help.

Both the beach staff and the Lifeguards did a remarkable job this summer! We had a lot of interesting circumstances to deal with, and everyone handled them very professionally and always with a smile.

Routine maintenance counties at the rest of the city parks. It's hard to believe that soon we will be preparing for the winter months.

Respectfully submitted,

Kristen D'Amico
Parks Director



September 14, 2020

To: Mayor and City Council

LIFEGUARD END OF SEASON SUMMARY 2020

Throughout this season, the lifeguard program has continued to prove its renewed strength compared to previous years, all guards have made it through the entire season. We have had a few minor hiccups, that we were able to overcome.

During this season we have accumulated 2 major injuries, 15 minor incidents, 5 missing persons found, and over 200 preventative actions. I am very pleased with my staff's work ethic and job performance this season. Not once have they failed to get the job done, regardless of the situation.

Looking towards the 2021 season, I hope to bring back at minimum half of my staff, to continue building the program. With hindsight as my aide, before the next season, we will be reviewing our policies and procedures to update them with discoveries we have made throughout the 2020 season. These will include slight modification to our Standard Operating Procedure and Emergency Action Plans.

On behalf of the lifeguard staff, I would like to thank you all for your support, without you guys, we and the program would not be here today.

Sincerely,

Nate Carlson
Head Lifeguard

Monthly Permit List

09/17/2020

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0064	Mueller Mary Jane	620 W Washington ST	\$315.00	\$0
Work Description: RE-Roof				
PB20-0065	Abarquich Aileen	114 S Willard ST	\$315.00	\$0
Work Description: New rear yard deck				
PB20-0062	Roberts Melanie A	521 E Michigan ST	\$525.00	\$0
Work Description: 10x12 addition to existing house				
PB20-0063	FISHER, PAT & CYNTHIA A	115 S Eagle ST	\$420.00	\$0
Work Description:				
PB20-0056	Big Brother Real Estate Holdings	36 S Whittaker ST	\$420.00	\$0
Work Description: 360 Sq ft Mezzanine Project within existing space.				
PB20-0061	CEA RE, INVSTMNTS SUITE 263	310 W Buffalo ST	\$446.25	\$0
Work Description: New Temp building for outside bar				

Total Permits For Type:	6
Total Fees For Type:	\$2,441.25
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE20-0041	Carter & Terry Vravis	605 W Detroit ST	\$251.00	\$0
Work Description: Upgrade existing Service				
PE20-0044	Cheryl Mandel	32 Walden WAY	\$165.00	\$0
Work Description: Temp Service for New Home Construction				
PE20-0046	Cheryl Mandel	32 Walden WAY	\$539.70	\$0
Work Description: New Single Family Home				
PE20-0048	Bender, Timothy M Living Trust	820 W Indiana ST	\$264.60	\$0
Work Description: Electrical Permit for inground pool				
PE20-0052	JOHNSON, STEVEN & JOAN	7 Preserve WAY	\$174.30	\$0
Work Description: Service Only for New House				

PE20-0050	Oberman Nicholas J	50 Peninsula DR	\$163.80	\$0
Work Description: Item #19 Units up to 20 K.V.A. or H.P./PV Module				
PE20-0039	WARREN, THOMAS & ROSE MA	309 Willard S	\$240.00	\$0
Work Description:				
PE20-0043	Whittaker Suites LLC	19 N Whitaker ST	\$246.75	\$0
Work Description:				
PE20-0049	ALANDEEN, MARINAS LLC #20	41 Harbor Isle Drive	\$173.25	\$0
Work Description: Electrical Service and Circuit				
PE20-0051	ALANDEEN, MARINAS LLC #20	41 Harbor Isle Drive	\$330.00	\$0
Work Description: Service				
PE20-0045	BUFALINO, NANCY	107 S Mayhew ST	\$169.05	\$0
Work Description: Electrical work for three season porch addition				
PE20-0026	Ciardelli Vicgtor III	121 N Monroe	\$330.00	\$0
Work Description: Electric for New Inground pool				
PE20-0047	ONEX PROP LLC	120 Water W	\$168.00	\$0
Work Description: Service				

Total Permits For Type:	13
Total Fees For Type:	\$3,215.45
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM20-0070	Piechocki Eileen D Trust	12 Oselka DR	\$189.00	\$0
Work Description: A/C Unit Replacement				
PM20-0074	ONEX PROP LLC	120 Water W	\$82.50	\$0
Work Description: Gas Fuel Piping				
PM20-0071	LESHINSKI, BRUCE	6 Oselka DR	\$220.50	\$0
Work Description: A/C Unit Replacement				
PM20-0073	Barbara O'loughlin	1414 Shore DR	\$220.50	\$0
Work Description: Furnace and A/C replacement				
PM20-0072	Philip Frans	103 S Taylor ST	\$341.25	\$0
Work Description: Renovations to existing home.				

Total Permits For Type:

Total Fees For Type: \$1,053.75
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP20-0020	JOHNSON, STEVEN & JOAN	7 Preserve WAY	\$488.25	\$0
Work Description:				
PP20-0021	CEA RE, INVSTMNTS SUITE 263	310 W Buffalo ST	\$162.75	\$0
Work Description: Drains for outdoor bar				
PP20-0019	Patrick Kennedy & Wendy Kennedy-	429 S Chicago ST	\$281.40	\$0
Work Description: Plumbing Alterations				

Total Permits For Type: 3
Total Fees For Type: \$932.40
Total Const. Value For Type: \$0

Report Summary

Population: All Records
 Permit.AmountBalanceDue <= 700,000,000
 AND
 TransactionItem.DateTimeCreated
 Between 08/01/2020 AND
 08/31/2020

Grand Total Fees: \$7,642.85
Grand Total Permits: 27
Grand Total Const. Value: \$0

To: City Manager, Mayor, City council

Date: 9-14-2020

- Regrading N Whittaker as needed
- Patching pot holes
- Monthly brush pickup per ordinance
- Replaced multiple faded, defaced and missing street signs
- Installed hardware and wiring for new door security
- Getting equipment ready for the winter months
- Installed new drop box at N entrance of city hall
- Repaired 1 police vehicle
- Serviced and repaired water dept air compressor
- Installed new air compressor to replace worn out one at the fire station

From

City of new buffalo street dept



To: Mayor O'Donnell and Council
Re: Treasurer's Monthly Report
Date: September 17, 2020

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report
- E. Bond Usage Summary as of 9/14/2020

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil
Treasurer

BANK CODE: POOL CHECK DATE: 09/15/2020 INVOICE PAY DATE FROM 09/14/2020 TO 09/14/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
09/15/2020	POOL	00000040617	4695	FERRELL, ROBERT	238.45	1
09/15/2020	POOL	00000040618	4713	M.A.A.C. PROPERTY SERVICE	467.50	1
09/15/2020	POOL	00000040619	2862	ABONMARCHE CONSULTANTS INC	7,500.00	3
09/15/2020	POOL	00000040620	1001	ADAMS REMCO INC	386.94	1
09/15/2020	POOL	00000040621	1004	ALEXANDER CHEMICAL CORP	6,312.15	6
09/15/2020	POOL	00000040622	3490	AMERICAN SAFETY & FIRST AID	308.06	5
09/15/2020	POOL	00000040623	2038	ANDERSON, KENNETH	150.00	2
09/15/2020	POOL	00000040624	3608	ART & IMAGE	142.50	1
09/15/2020	POOL	00000040625	1083	AT&T	524.86	4
09/15/2020	POOL	00000040626	2162	BERRIEN COUNTY CLERKS ASSN	956.60	1
09/15/2020	POOL	00000040627	4515	BLOSSOMLAND ACCOUTNING	1,781.25	2
09/15/2020	POOL	00000040628	4298	BOLTON, JOSHUA	50.00	1
09/15/2020	POOL	00000040629	3370	BURKHOLDER EXCAVATING INC	8,700.00	1
09/15/2020	POOL	00000040630	4534	CDW GOVERNMENT	1,437.72	4
09/15/2020	POOL	00000040631	4712	CHARLES NICHOLAS CURCIO	5,697.97	1
09/15/2020	POOL	00000040632	1036	CITYS PURE ICE	253.30	5
09/15/2020	POOL	00000040633	4935	CLEAT-MATE	900.00	1
09/15/2020	POOL	00000040634	3469	CLUSTER, MICHAEL	50.00	1
09/15/2020	POOL	00000040635	3552	COMCAST	170.65	1
09/15/2020	POOL	00000040636	4804	COMMUNICATION COMPANY	11,692.85	2
09/15/2020	POOL	00000040637	4661	COUNTRY LANE REMODELING/MIKE PLIS	4,065.00	4
09/15/2020	POOL	00000040638	4462	D'AMICO KRISTEN	50.00	1
09/15/2020	POOL	00000040639	1150	DARLEY & CO, WS	539.40	1
09/15/2020	POOL	00000040640	4806	DE LAGE LANDEN PUBLIC FINANCE	11,971.83	1
09/15/2020	POOL	00000040641	4782	DOMESTIC UNIFORM RENTALS	1,152.05	13
09/15/2020	POOL	00000040642	4782	DOMESTIC UNIFORM RENTALS	597.70	4
09/15/2020	POOL	00000040643	4785	DOUBLEDAY OFFICE PRODUCTS	725.92	1
09/15/2020	POOL	00000040644	4911	DUNELAND CUSTOM REPAIR CENTER	3,799.82	1
09/15/2020	POOL	00000040645	4068	ELAN CORP. PAYMENT SYSTEMS	2,199.65	1
09/15/2020	POOL	00000040646	3822	ELECTION SOURCE	440.00	1
09/15/2020	POOL	00000040647	4640	EMC-ELECTRICAL MAINTENANCE & CONST	200.00	1
09/15/2020	POOL	00000040648	4936	ESRI INC	1,500.00	1
09/15/2020	POOL	00000040649	1047	ETNA SUPPLY COMPANY	863.42	2
09/15/2020	POOL	00000040650	3451	FASTENAL COMPANY	278.36	1
09/15/2020	POOL	00000040651	4429	FERGUSON WATER WORKS	1,560.00	1
09/15/2020	POOL	00000040652	3137	FIRST TELECOMMUNICATIONS	401.63	1
09/15/2020	POOL	00000040653	1058	GRSD SEWER AUTHORITY	91,209.46	13
09/15/2020	POOL	00000040654	3529	GRUENER, ROBERT	50.00	1
09/15/2020	POOL	00000040655	1059	HACH COMPANY	95.19	1
09/15/2020	POOL	00000040656	3039	HARBOR COUNTRY CHAMBER OF	200.00	2
09/15/2020	POOL	00000040657	3678	HUSTON, CHRISTOPHER	50.00	1
09/15/2020	POOL	00000040658	2963	IDEXX DISTRIBUTION CORP	634.85	1
09/15/2020	POOL	00000040659	1073	INDIANA MICHIGAN POWER	306.25	2
09/15/2020	POOL	00000040660	4173	INTEGRA CERT. DOCUMENT DESTRUCTION	35.19	1
09/15/2020	POOL	00000040661	4693	J. P. GILLEN & ASSOCIATES/EDGE IT	1,375.00	1
09/15/2020	POOL	00000040662	4475	JOHN DEERE FINANCIAL	285.88	1
09/15/2020	POOL	00000040663	3531	JOHNSON, JEFFREY	50.00	1
09/15/2020	POOL	00000040664	4487	KATE VYSKOCIL	100.00	2
09/15/2020	POOL	00000040665	3661	KENNETH L KORP	400.00	1
09/15/2020	POOL	00000040666	3297	KNOLL BROTHERS OF MICH INC	570.56	11
09/15/2020	POOL	00000040667	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,271.60	3
09/15/2020	POOL	00000040668	3312	MEAD & WHITE ELECTRICAL	330.00	1
09/15/2020	POOL	00000040669	3382	MEDIC 1	9,013.00	1
09/15/2020	POOL	00000040670	3524	MENARDS	305.94	6
09/15/2020	POOL	00000040671	4062	MICHIGAN STATE POLICE	57.00	1
09/15/2020	POOL	00000040672	4062	MICHIGAN STATE POLICE	173.00	1
09/15/2020	POOL	00000040673	1085	MODEL COVERALL	106.53	1
09/15/2020	POOL	00000040674	4495	MUTT MITT	386.61	1

BANK CODE: POOL CHECK DATE: 09/15/2020 INVOICE PAY DATE FROM 09/14/2020 TO 09/14/2020

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
09/15/2020	POOL	00000040675	MISC	NANCY VAN NIELEN	25.00	1
09/15/2020	POOL	00000040676	1113	NEW BUFFALO AREA SCHOOLS	869.46	1
09/15/2020	POOL	00000040677	4498	NEW BUFFALO HARDWARE	402.04	13
09/15/2020	POOL	00000040678	4498	NEW BUFFALO HARDWARE	238.75	13
09/15/2020	POOL	00000040679	4498	NEW BUFFALO HARDWARE	236.66	9
09/15/2020	POOL	00000040680	4411	NEW BUFFALO LIBRARY JOINT BLDG AUTH	0.69	1
09/15/2020	POOL	00000040681	1063	NEW BUFFALO MEDICAL CENTER PC	200.00	2
09/15/2020	POOL	00000040682	1112	NEW BUFFALO PUBLIC LIBRARY	2.15	1
09/15/2020	POOL	00000040683	3094	NEW BUFFALO TOWNSHIP	2,038.32	2
09/15/2020	POOL	00000040684	3044	NYE UNIFORM COMPANY	277.50	1
09/15/2020	POOL	00000040685	4550	OCCUSCREEN, LLC	70.00	1
09/15/2020	POOL	00000040686	1100	PARRETT COMPANY	76.02	1
09/15/2020	POOL	00000040687	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
09/15/2020	POOL	00000040688	3739	PRAXAIR DISTRIBUTION INC	86.03	1
09/15/2020	POOL	00000040689	4684	PRIDE THE PORTABLE TOILET COMPANY	915.00	7
09/15/2020	POOL	00000040690	2065	RIDGE AUTO PARTS	219.78	4
09/15/2020	POOL	00000040691	4703	SAFEBUILT LLC	5,740.85	3
09/15/2020	POOL	00000040692	3489	SCHRADER'S DRAIN CLEANING	395.00	2
09/15/2020	POOL	00000040693	3302	SHAFFNER TIRE	470.50	1
09/15/2020	POOL	00000040694	3199	SITTIG ASSESSMENT SERVICES LLC	2,142.50	1
09/15/2020	POOL	00000040695	3156	STAPLES	622.52	1
09/15/2020	POOL	00000040696	4186	STAR UNIFORMS	128.97	1
09/15/2020	POOL	00000040697	3497	STATE OF MICHIGAN DEQ	655.00	1
09/15/2020	POOL	00000040698	4938	SUMMIT COMPANIES	300.00	1
09/15/2020	POOL	00000040699	2975	SWEETWATER BOATING SUPPLIES	349.99	1
09/15/2020	POOL	00000040700	4699	TCF NATIONAL BANK/EQUIPMENT FINANCE	14,139.00	1
09/15/2020	POOL	00000040701	2467	TELE-RAD INC	78.61	1
09/15/2020	POOL	00000040702	4223	TOWN & COUNTRY ELECTRIC	950.00	1
09/15/2020	POOL	00000040703	4453	TRUGREEN PROCESSING CENTER	1,363.00	4
09/15/2020	POOL	00000040704	4698	US BANK EQUIPMENT FINANCE	239.68	1
09/15/2020	POOL	00000040705	2969	USA BLUEBOOK	455.61	1
09/15/2020	POOL	00000040706	2615	VERMEER OF MICHIGAN	346.70	1
09/15/2020	POOL	00000040707	4505	WELLS FARGO VENDOR FIN SERV	1,191.58	1
Num Checks: 91		Num Stubs: 0		Num Invoices: 215		Total Amount: 243,798.55



Engineering • Architecture • Land Surveying



CITY OF NEW BUFFALO
Attn: David Richards, City Manager
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 131661
08/14/2020

19-0636 As-needed Public Works and Parks Technical Assistance

Project Manager: Anthony C. McGhee

Public Works & Parks Assistance on Various Items, services through 7/31/2020:

Invoice Amount \$750.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

OK
[Signature]
8/19/2020

RECV'D

AUG 19 2020

CITY OF NEW BUFFALO



THE CURCIO LAW FIRM

710 Liberty Street, Suite C
Spring Lake, Michigan 49456

INVOICE

Invoice # 215
Date: 09/02/2020
Due Upon Receipt

City of New Buffalo
224 West Buffalo Street
New Buffalo, MI 49117

7-00001-NB - General
7-00078-NB - Jobs For New
Buffalo v Fidler

Invoice Number	Services Commencing	Services Through	Balance Due
215	8/1/20	8/31/20	\$5,697.97

INVOICE GL DISTRIBUTION REPORT
 POST DATES 08/12/2020 - 09/14/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000							
101-000-033.000	08/14/20	RUSSIAN FERRO-ALLOYS INC	UB refund for account: 0000001603	08/14/2020	08/21/20	20.99	40585
101-000-214.000	09/02/20	NEW BUFFALO LIBRARY JOINT BLDG	PERSONAL PROPERTY PAID IN JULY 2019	090220	09/14/20	0.69	40680
101-000-214.000	09/02/20	NEW BUFFALO PUBLIC LIBRARY	PERSONAL PROPERTY PAID IN JULY 2020	090220	09/14/20	2.15	40682
101-000-478.000	09/04/20	MEAD & WHITE ELECTRICAL	REFUND ON PERMIT PE20-0051	091020	09/14/20	330.00	40668
Total For Dept 000						353.83	
Dept 101 LEGISLATIVE							
101-101-903.000	07/30/20	NEW BUFFALO TIMES	NEWS PAPER NOTICES/07/02/2020-07/30	8697-2	09/14/20	224.00	40604
Total For Dept 101 LEGISLATIVE						224.00	
Dept 215 CLERK							
101-215-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	1,413.52	40598
101-215-818.000	08/31/20	BERRIEN COUNTY CLERKS ASSN	ELECTION BALLOT/TABULATOR/ELECTION/	2020080462	09/14/20	956.60	40626
Total For Dept 215 CLERK						2,370.12	
Dept 253 TREASURER							
101-253-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	1,243.53	40598
101-253-756.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	247.20	40543
101-253-818.000	07/31/20	BLOSSOMLAND ACCOUNTNING	AUDIT REVIEW & PREP	07/30/20	09/14/20	937.50	40627
101-253-818.000	08/26/20	BLOSSOMLAND ACCOUNTNING	PROFESSIONAL SERVICES	08/26/20	09/14/20	843.75	40627
101-253-853.000	08/26/20	KATE VYSKOCIL	PHONE STIPEND AUGUST 2020	082620	09/14/20	50.00	40664
101-253-853.000	08/26/20	KATE VYSKOCIL	PHONE STIPEND SEPTEMBER 2020	08252020	09/14/20	50.00	40664
Total For Dept 253 TREASURER						3,371.98	
Dept 257 ASSESSOR							
101-257-818.000	08/25/20	SITTIG ASSESSMENT SERVICES LLC	ASSESSMENT SERVICES JULY 2020	082620	09/14/20	2,142.50	40601
101-257-818.000	08/01/20	SITTIG ASSESSMENT SERVICES LLC	ASSESSOR/08/2020	08/2020	09/14/20	2,142.50	40694
Total For Dept 257 ASSESSOR						4,285.00	
Dept 262 ELECTIONS							
101-262-756.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	87.73	40543
101-262-818.000	08/04/20	CLUSTER, MICHAEL	ELECTION TRAINING/ELECTION/MILAGE	08/04/20	09/14/20	240.94	40555
101-262-818.000	07/30/20	DONNELLY, MARY	ELECTION TRAINING/07/30/20	07/30/20	09/14/20	28.00	40560
101-262-818.000	08/04/20	ED FIDLER	ELECTION TRAINING/ELECTION	08/04/20	09/14/20	262.50	40561
101-262-818.000	08/04/20	FREEHLING, GAIL	ELECTION & MILEAGE	08/04/20	09/14/20	245.14	40563
101-262-818.000	08/04/20	GEDERT, PATRICIA	ELECTION	08/04/20	09/14/20	234.50	40565
101-262-818.000	08/04/20	GROSSE, GAIL	ELECTION CHAIR	08/04/20	09/14/20	360.00	40566
101-262-818.000	08/04/20	SHAWVER, SHANNON	ELECTION TRAINING / ELECTION/MILEAG	08/04/20	09/14/20	271.46	40588
101-262-818.000	08/04/20	TRISH BOWDEN	ELECTION TRAINING/ELECTION	08/04/20	09/14/20	262.50	40590
Total For Dept 262 ELECTIONS						1,992.77	
Dept 266 ATTORNEY							
101-266-826.300	09/03/20	CHARLES NICHOLAS CURCIO	GENERAL LEGAL SERVICES	215	09/14/20	5,697.97	40631
Total For Dept 266 ATTORNEY						5,697.97	
Dept 276 CEMETERY							
101-276-969.000	09/01/20	PINE GROVE CEMETERY AUTHORITY	CEMETERY CONTRIBUTION 09/01/20	09/01/20	09/14/20	2,500.00	40687
Total For Dept 276 CEMETERY						2,500.00	
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	2,862.94	40598
101-298-728.000	08/06/20	STAPLES	OFFICE SUPPLIES/GEN GOV	08/06/20	09/14/20	622.52	40695
101-298-751.000	08/01/20	NEW BUFFALO AREA SCHOOLS	NBAS GAS/08/01/20	08/01/20	09/14/20	3.34	40676
101-298-756.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	404.25	40543

INVOICE GL DISTRIBUTION REPORT
 POST DATES 08/12/2020 - 09/14/2020
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 298 GENERAL GOVERNMENT							
101-298-756.000	08/21/20	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/CITY HALL	709928IN	09/14/20	56.61	40622
101-298-756.000	08/13/20	CDW GOVERNMENT	WALL MOUNT/GEN GOV	ZSL6162	09/14/20	45.48	40630
101-298-756.000	08/24/20	DOUBLEDAY OFFICE PRODUCTS	OFFICE CHAIRS/POLICE/GEN GOV	43105	09/14/20	347.92	40643
101-298-756.000	09/03/20	MENARDS	DOOR CONTROL/CITY HALL	59205	09/14/20	69.95	40670
101-298-818.000	09/04/20	INTEGRA CERT. DOCUMENT DESTRU	DOCUMENT SHREDDING	0025826554	09/14/20	35.19	40660
101-298-818.000	08/20/20	COUNTRY LANE REMODELING/MIKE I	CITY LAWN MOWING	1636	09/14/20	420.00	40637
101-298-818.200	08/26/20	ABONMARCHE CONSULTANTS INC	PUBLIC WORKS AND PARKS TECH ASSISTA	131661	09/14/20	750.00	40619
101-298-818.200	08/26/20	ABONMARCHE CONSULTANTS INC	ENG OF RECORD, HIGH WATER MITIGATIO	131662	09/14/20	6,000.00	40619
101-298-831.000	09/02/20	HARBOR COUNTRY CHAMBER OF	HARBOR COUNTRY CHAMBER/MEMBERSHIP D	83	09/14/20	100.00	40656
101-298-831.000	09/01/20	HARBOR COUNTRY CHAMBER OF	ANNUAL HARBOR COUNTRY CHAMBER MEMBE	83-1	09/14/20	100.00	40656
101-298-854.000	09/04/20	J. P. GILLEN & ASSOCIATES/EDGE	TECH SUPPORT AUGUST 2020	1457	09/14/20	1,375.00	40661
101-298-854.100	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	21.17	40543
101-298-920.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	111.24	40543
101-298-920.000	08/04/20	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/08/04/20-09	04342433929-16	09/14/20	595.53	40615
101-298-920.000	07/27/20	SEMCO ENERGY GAS CO.	SEMCO/07/27/20-08/25/20	07/27/20	09/14/20	16.24	40616
101-298-931.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	59.70	40543
101-298-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/08/12/20	0812209505	09/14/20	160.25	40641
101-298-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/08/26/2	0826209505	09/14/20	160.25	40641
101-298-932.000	08/20/20	TRUGREEN PROCESSING CENTER	LAWN SERVICE/POLICE STATION	127367460	09/14/20	43.00	40703
101-298-942.000	08/17/20	CDW GOVERNMENT	COMPUTER CABLE/GEN GOV	ZTF0138	09/14/20	31.26	40630
101-298-942.000	09/02/20	FIRST TELECOMMUNICATIONS	PHONE FOR CITY HALL OFFICE AREA	260716	09/14/20	401.63	40652
101-298-943.000	08/13/20	US BANK EQUIPMENT FINANCE	EQUPMENT RENTAL/GEN GOV	420907313	09/14/20	239.68	40602
Total For Dept 298 GENERAL GOVERNMENT						15,033.15	
Dept 305 POLICE							
101-305-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	6,777.63	40598
101-305-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN SEP	08242020	08/25/20	2,382.79	40599
101-305-751.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	252.60	40543
101-305-751.000	08/13/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/POLICE	029179	09/14/20	27.26	40666
101-305-751.000	08/11/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/POLICE	029005	09/14/20	20.71	40666
101-305-751.000	08/11/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/POLICE	029004	09/14/20	21.00	40666
101-305-751.000	08/13/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/POLICE	029178	09/14/20	17.54	40666
101-305-751.000	08/01/20	NEW BUFFALO AREA SCHOOLS	NBAS GAS/08/01/20	08/01/20	09/14/20	521.46	40676
101-305-756.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	163.91	40543
101-305-756.000	08/21/20	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/POLICE	709927-IN	09/14/20	60.71	40622
101-305-756.000	08/24/20	DOUBLEDAY OFFICE PRODUCTS	OFFICE CHAIRS/POLICE/GEN GOV	43105	09/14/20	378.00	40643
101-305-767.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	375.50	40543
101-305-767.000	08/11/20	CDW GOVERNMENT	KEY BOARD AND MOUSE	ZRW1518	09/14/20	64.42	40630
101-305-767.000	08/26/20	CDW GOVERNMENT	REPLACEMENT OF PC AT POLICE DEPARTM	ZVS9712	09/14/20	1,296.56	40630
101-305-768.000	07/16/20	NYE UNIFORM COMPANY	UNIFORMS/POLICE	742282	09/14/20	277.50	40684
101-305-768.000	08/26/20	STAR UNIFORMS	UNIFORM/POLICE	10500-1	09/14/20	128.97	40696
101-305-801.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	552.70	40543
101-305-818.000	08/06/20	MICHIGAN STATE POLICE	LIVE SCAN/POLICE	551-564689	09/14/20	86.50	40575
101-305-818.000	09/01/20	OCCUSCREEN, LLC	COMPREHENSIVE SCREENING AND CRIMINA	156452	09/14/20	70.00	40685
101-305-818.000	09/06/20	MICHIGAN STATE POLICE	LIVESCAN/POLICE	551566758	09/14/20	173.00	40672
101-305-851.000	08/27/20	TELE-RAD INC	RADIO MAINTENANCE/POLICE	08/27/20	09/14/20	78.61	40701
101-305-853.000	09/01/20	CLUSTER, MICHAEL	PHONE STIPEND/CLUSTER/09/01/20	09/01/20	09/14/20	50.00	40634
101-305-920.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	111.25	40543
101-305-920.000	08/04/20	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/08/04/20-09	04342433929-16	09/14/20	595.54	40615
101-305-920.000	07/27/20	SEMCO ENERGY GAS CO.	SEMCO/07/27/20-08/25/20	07/27/20	09/14/20	16.25	40616
101-305-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/08/12/20	0812209705	09/14/20	116.95	40641
101-305-931.000	08/19/20	ART & IMAGE	BUILDING REPAIR/POLICE	2926	09/14/20	142.50	40624
101-305-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/08/26/20	0826209705	09/14/20	116.95	40642

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Fund 101 GENERAL FUND							
Dept 305 POLICE							
101-305-934.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	109.55	40543
101-305-939.000	07/13/20	LAPORTE CHRYSLER	VEHICLE REPAIR/POLICE	15688	09/14/20	72.10	40572
101-305-943.000	08/15/20	PARRETT COMPANY	PRINTER RENTAL/POLICE	53989	09/14/20	76.02	40686
101-305-979.000	07/30/20	PRO SAFETY INNOVATONS	FIRE EXTINGUISHER MAINTENANCE/POLI	1399	09/14/20	25.00	40582
101-305-979.000	07/23/20	CLEAT-MATE	EQUIPMENT/POLICE	353	09/14/20	900.00	40633
Total For Dept 305 POLICE						16,059.48	
Dept 336 FIRE							
101-336-751.000	08/16/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/FIRE	029194	09/14/20	88.43	40666
101-336-751.000	08/01/20	NEW BUFFALO AREA SCHOOLS	NBAS GAS/08/01/20	08/01/20	09/14/20	33.98	40676
101-336-818.000	08/01/20	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICE/09/01/20	09/01/20	09/14/20	2,000.00	40683
101-336-818.000	09/14/20	COUNTRY LANE REMODELING/MIKE I	LAWN MOWING/FIRE STATION	1634	09/14/20	120.00	40637
101-336-853.000	09/01/20	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/09/01/20	09/01/20	09/14/20	50.00	40657
101-336-920.000	08/15/20	SEMCO ENERGY GAS CO.	NATURAL GAS--FIRE STATION	081520	09/14/20	23.49	40594
101-336-920.000	07/27/20	SEMCO ENERGY GAS CO.	SEMCO/07/27/20-08/25/20	07/27/20	09/14/20	19.77	40616
101-336-931.000	08/28/20	TOWN & COUNTRY ELECTRIC	BUILDING MAINTNENANCE/FIRE	33985	09/14/20	950.00	40702
101-336-933.000	08/31/20	NEW BUFFALO HARDWARE	EQUIPMENT/FIRE	4498	09/14/20	5.99	40678
101-336-933.000	08/26/20	NEW BUFFALO HARDWARE	EQUIPMENT/FIRE	A156953	09/14/20	70.50	40679
101-336-933.000	08/26/20	SUMMIT COMPANIES	EQUIPMENT/FIRE	1553623	09/14/20	300.00	40698
101-336-979.000	08/08/20	DARLEY & CO, WS	EQUIPMENT/FIRE	17406357	09/14/20	539.40	40639
Total For Dept 336 FIRE						4,201.56	
Dept 371 INSPECTION SERVICES							
101-371-819.000	08/01/20	SAFEBUILT LLC	BUILDING INSPECTIONS/ELECTRICAL/MEC	3937	09/14/20	1,367.77	40586
101-371-819.000	09/01/20	SAFEBUILT LLC	INSPECTION FEES	4005	09/14/20	2,092.50	40691
101-371-819.100	08/01/20	SAFEBUILT LLC	BUILDING INSPECTIONS/ELECTRICAL/MEC	3937	09/14/20	1,157.25	40586
101-371-819.100	09/01/20	SAFEBUILT LLC	INSPECTION FEE/MECHANICAL/ELECTRICA	3996	09/14/20	344.45	40691
101-371-819.100	09/01/20	SAFEBUILT LLC	INSPECTION FEES	4005	09/14/20	1,021.50	40691
101-371-819.200	08/01/20	SAFEBUILT LLC	BUILDING INSPECTIONS/ELECTRICAL/MEC	3937	09/14/20	1,515.00	40586
101-371-819.200	09/01/20	SAFEBUILT LLC	INSPECTION FEE/MECHANICAL/ELECTRICA	3996	09/14/20	150.00	40691
101-371-819.200	09/01/20	SAFEBUILT LLC	INSPECTION FEES	4005	09/14/20	1,621.20	40691
101-371-819.300	09/01/20	SAFEBUILT LLC	INSPECTION FEES	4005	09/14/20	241.20	40691
101-371-819.400	08/01/20	SAFEBUILT LLC	ANNUAL REG INSPECTION/ANNUAL REGIST	3977	09/14/20	4,387.50	40586
101-371-819.400	09/01/20	SAFEBUILT LLC	RENTAL INSPECTIONS	4023	09/14/20	270.00	40691
Total For Dept 371 INSPECTION SERVICES						14,168.37	
Dept 442 STREET OPERATING							
101-442-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	3,785.04	40598
101-442-751.000	08/11/20	KNOLL BROTHERS OF MICH INC	GASOLINE/STREET	029001	09/14/20	54.93	40666
101-442-751.000	08/12/20	KNOLL BROTHERS OF MICH INC	GASOLINE/STREET	029006	09/14/20	141.57	40666
101-442-751.000	08/01/20	NEW BUFFALO AREA SCHOOLS	NBAS GAS/08/01/20	08/01/20	09/14/20	50.11	40676
101-442-756.000	08/21/20	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/STREET	709919IN	09/14/20	23.37	40622
101-442-756.000	08/20/20	PRAXAIR DISTRIBUTION INC	OPERATING SUPPLIES/STREET	98492431	09/14/20	86.03	40688
101-442-756.000	08/19/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A155681	09/14/20	3.42	40678
101-442-756.000	08/17/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A155347	09/14/20	0.72	40678
101-442-756.000	08/25/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A156732	09/14/20	4.99	40679
101-442-756.000	08/03/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	B57523	09/14/20	30.36	40679
101-442-767.000	08/10/20	NEW BUFFALO HARDWARE	EQUIPMENT/STREET	B58093	09/14/20	51.92	40679
101-442-767.000	08/07/20	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	420322	09/14/20	3.72	40690
101-442-768.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	432.35	40543
101-442-768.000	08/03/20	FERRELL, ROBERT	UNIFORM REIMBURSEMENT/FERRELL/STREET	09/03/20	09/14/20	238.45	40617
101-442-818.000	07/11/20	COUNTRY LANE REMODELING/MIKE I	MOWING/STREET/07/11/20 & 07/30/20	1602	09/14/20	420.00	40557
101-442-818.000	07/27/20	A&A TREE SERVICE	TREE REMOVALS ALONG RIVER, SCULPTUR	08/13/20	09/14/20	1,700.00	40549

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Fund 101 GENERAL FUND							
Dept 442 STREET OPERATING							
101-442-818.000	09/01/20	LAKESHORE RECYCLING & DISPOSAL	YARD DUMPSTER/10/2020	109809OCT	09/14/20	116.00	40667
101-442-818.000	09/10/20	NEW BUFFALO MEDICAL CENTER PC	DOT PHYSICAL/STREET/FERRELL	09/10/20	09/14/20	100.00	40681
101-442-818.120	08/13/20	A&A TREE SERVICE	TREE REMOVALS THROUGHOUT THE CITY	08/13/20-2	09/14/20	25,000.00	40549
101-442-853.000	09/01/20	BOLTON, JOSHUA	PHONE STIPEND/BOLTON/09/01/20	09/01/20	09/14/20	50.00	40628
101-442-903.000	07/30/20	NEW BUFFALO TIMES	NEWS PAPER NOTICES/07/02/2020-07/30	8697-2	09/14/20	88.00	40604
101-442-920.000	08/01/20	INDIANA MICHIGAN POWER	ELECTRIC/STREETS/08/2020	04706607555-22	09/14/20	421.09	40608
101-442-920.000	08/25/20	COMCAST	SERVICE STREETS DEPT & WATER	082620	09/14/20	174.00	40600
101-442-920.000	09/09/20	COMCAST	COMCAST/STREET/09/09/20-10/08/20	8771402550106452	09/14/20	512.71	40614
101-442-920.000	07/27/20	SEMCO ENERGY GAS CO.	SEMCO/07/27/20-08/25/20	07/27/20	09/14/20	15.00	40616
101-442-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GARAGE/08/12/20	0812200105	09/14/20	63.50	40641
101-442-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GARAGE/08/26/20	0826200105	09/14/20	63.50	40642
101-442-932.000	08/25/20	NEW BUFFALO HARDWARE	GROUNDS REPAIR/STREET	A156767	09/14/20	27.99	40678
101-442-932.000	08/12/20	NEW BUFFALO HARDWARE	GROUNDS REPAIR/STREET	B58203	09/14/20	26.72	40679
101-442-933.000	08/05/20	VERMEER OF MICHIGAN	EQUIPMENT/STREET	T69019	09/14/20	346.70	40706
101-442-933.000	08/24/20	RIDGE AUTO PARTS	EQUIPMENT/STREET	421340	09/14/20	114.48	40690
101-442-933.000	08/18/20	SHAFNER TIRE	TIRES/STREET	0009751	09/14/20	470.50	40693
101-442-939.000	09/01/20	DUNELAND CUSTOM REPAIR CENTER	REPAIR OIL PAN ON DUMP TRUCK	284	09/14/20	3,799.82	40644
101-442-962.000	09/09/20	NEW BUFFALO HARDWARE	FINANCE CHARGE/06/01/2020	FCH13196	09/14/20	18.84	40679
Total For Dept 442 STREET OPERATING						38,435.83	
Dept 448 STREET LIGHTING							
101-448-926.000	08/01/20	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/08/20	04459418614-22	09/14/20	169.34	40608
101-448-926.000	08/01/20	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/08/01/20-0	04023785704-15	09/14/20	1,747.94	40615
Total For Dept 448 STREET LIGHTING						1,917.28	
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	09/01/20	LAKESHORE RECYCLING & DISPOSAL	YARD DUMPSTER/10/2020	109809OCT	09/14/20	188.00	40667
101-523-818.000	09/01/20	LAKESHORE RECYCLING & DISPOSAL	CURBSIDE WEEKLY GARBAGE PICKUP/OCTO	109810 OCT	09/14/20	20,674.60	40667
101-523-818.000	09/11/20	LAKESHORE RECYCLING & DISPOSAL	SPECIAL GARBAGE PICKUP	111560BULK	09/14/20	570.00	40667
Total For Dept 523 SOLID WASTE COLLECTION						21,432.60	
Dept 651 AMBULANCE SERVICE							
101-651-818.000	08/01/20	MEDIC 1	AMBULANCE/08/01/20-08/08/31/20	08/01/20	09/14/20	9,013.00	40669
Total For Dept 651 AMBULANCE SERVICE						9,013.00	
Dept 872 OTHER FUNCTIONS							
101-872-818.000	08/26/20	COMMUNICATION COMPANY	2 DOORS OF DOOR CONTROL FOR EMPLOYEE	11376	09/14/20	6,717.47	40636
101-872-818.000	08/26/20	COMMUNICATION COMPANY	SINGLE DOOR CONTROL ACCESS FOR CITY	11377	09/14/20	4,975.38	40636
101-872-818.000	07/24/20	M.A.A.C. PROPERTY SERVICE	VEGETATION CONTROL/GEN GOV	49921	09/14/20	467.50	40618
101-872-881.000	08/27/20	NEW BUFFALO TOWNSHIP	PRESERVES PAYMENT 2020	082720	09/14/20	6,799.38	40603
Total For Dept 872 OTHER FUNCTIONS						18,959.73	
Total For Fund 101 GENERAL FUND						160,016.67	
Fund 105 PNBALRSB							
Dept 670							
105-670-818.000	08/14/20	THE KING CO., INC.	REMOVAL OR MARINA DOCKS TO ADD EXTE	10633	09/14/20	56,750.00	40548
Total For Dept 670						56,750.00	
Total For Fund 105 PNBALRSB						56,750.00	
Fund 202 MAJOR STREET FUND							
Dept 474 TRAFFIC SERVICES							
202-474-818.000	08/14/20	CSX PROPERTY SERVICES	CSX CROSSING SIGNAL MAINTENANCE	8394776	09/14/20	2,257.00	

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Fund 202 MAJOR STREET FUND							
Dept 474 TRAFFIC SERVICES							
202-474-933.000	08/14/20	BERRIEN COUNTY ROAD DEPT	PAVEMENT MARKING	2591	09/14/20	2,711.82	5157
						<u>4,968.82</u>	
Total For Dept 474 TRAFFIC SERVICES							
Total For Fund 202 MAJOR STREET FUND						<u>4,968.82</u>	
Fund 208 PARK FUND							
Dept 000							
208-000-255.000	09/04/20	BERGER, CARIE	OSELKA PARK PAVILION RENTAL DEPOSIT	09082020	09/14/20	25.00	40613
						<u>25.00</u>	
Total For Dept 000							
Dept 691 PARK							
208-691-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	675.71	40598
208-691-728.000	08/31/20	NEW BUFFALO HARDWARE	OFFICE SUPPLIES/PARK	208691728	09/14/20	12.99	40679
208-691-751.000	08/14/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/PARK	029185	09/14/20	52.37	40666
208-691-751.000	08/01/20	NEW BUFFALO AREA SCHOOLS	NBAS GAS/08/01/20	08/01/20	09/14/20	178.18	40676
208-691-756.000	07/01/20	CITYS PURE ICE	ICE DELIVERY/MARINA/PARK	0136329	09/14/20	64.60	40554
208-691-756.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	314.76	40543
208-691-756.000	08/10/20	MENARDS	OPERATING SUPPLIES/PARK	57392	09/14/20	24.34	40670
208-691-756.000	08/03/20	MUTT MITT	OPERATING SUPPLIES/PARK	357964	09/14/20	386.61	40674
208-691-756.000	08/18/20	MENARDS	OPERATING SUPPLIES/PARK	58041	09/14/20	83.94	40670
208-691-756.000	08/14/20	MENARDS	OPERATING SUPPLIES/PARK	57748	09/14/20	30.65	40670
208-691-756.000	08/12/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A154454	09/14/20	3.42	40677
208-691-756.000	08/07/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A153537	09/14/20	8.11	40677
208-691-756.000	08/01/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A152425	09/14/20	17.61	40677
208-691-756.000	08/09/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	B58000	09/14/20	8.81	40677
208-691-756.000	08/22/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A157311	09/14/20	10.78	40678
208-691-756.000	08/22/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A156296	09/14/20	31.31	40678
208-691-756.000	08/27/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	B59231	09/14/20	11.99	40678
208-691-756.000	08/26/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A156911	09/14/20	11.63	40678
208-691-756.000	07/02/20	AMERICAN SAFETY & FIRST AID	SURGICAL MASKS/PARKS/05/14/20/PAST	0972452-IN	09/14/20	138.44	40622
208-691-756.000	08/22/20	CITYS PURE ICE	ICE/BOAT RAMP/08/22/20	0147564	09/14/20	25.50	40632
208-691-756.000	07/25/20	CITYS PURE ICE	ICE/MARINA/07/25/20	0142575	09/14/20	68.00	40632
208-691-756.000	08/06/20	CITYS PURE ICE	ICE/MARINA/08/06/20	0144669	09/14/20	62.90	40632
208-691-756.000	08/14/20	CITYS PURE ICE	ICE/MARINA/08/14/20	0146034	09/14/20	62.90	40632
208-691-756.000	08/20/20	CITYS PURE ICE	ICE/MARINA/08/20/20	0146997	09/14/20	34.00	40632
208-691-756.000	08/05/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A153179	09/14/20	9.86	40679
208-691-767.000	07/31/20	FRONTIER LAWN & REC INC	EQUIPMENT/PARK	280743	09/14/20	459.95	40564
208-691-767.000	08/17/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A155419	09/14/20	33.24	40677
208-691-767.000	08/14/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A154909	09/14/20	4.89	40678
208-691-767.000	08/19/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A155746	09/14/20	6.36	40678
208-691-767.000	08/17/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A155330	09/14/20	64.90	40678
208-691-767.000	08/17/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A155373	09/14/20	46.04	40678
208-691-768.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	117.64	40543
208-691-818.000	07/30/20	OZINGA READY MIX CONCRETE INC	BARRIER BLOCKS/PARK	1483048	09/14/20	5,760.00	40580
208-691-818.000	08/15/20	BURKHOLDER EXCAVATING INC	BLOCKS ALONG BEACH FOR EROSION PREV.	303394-P	09/14/20	8,700.00	40629
208-691-818.000	07/24/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/PARK/07/2	20649	09/14/20	90.00	40689
208-691-818.000	07/24/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/07/24/20-0/2	20648	09/14/20	90.00	40689
208-691-818.000	07/24/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/07/24/20-	20650	09/14/20	90.00	40689
208-691-818.000	08/21/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/08/21/20-	21029	09/14/20	90.00	40689
208-691-818.000	08/21/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/08/21/20-09/	21027	09/14/20	90.00	40689
208-691-818.000	08/06/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/PARK/08/06/20-09/02/2	20827	09/14/20	375.00	40689
208-691-818.000	09/01/20	LAKESHORE RECYCLING & DISPOSAL	YARD DUMPSTER/10/2020	109809OCT	09/14/20	629.00	40667
208-691-818.000	09/04/20	JOY'S JOHNS	RESTROOM TRAILER/MARINA/6 WEEKS	139770	09/14/20	8,800.00	40612

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Fund 208 PARK FUND							
Dept 691 PARK							
208-691-818.000	09/14/20	COUNTRY LANE REMODELING/MIKE I	PARKS LAWN MOWING/WEED CONTROL	1635	09/14/20	3,420.00	40637
208-691-818.000	08/21/20	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/08/21/20-	21028	09/14/20	90.00	40689
208-691-853.000	09/01/20	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/09/01/20	09/01/20	09/14/20	50.00	40638
208-691-920.000	08/08/20	COMCAST	COMCAST/BOAT RAMP/PARK/08/15/2020-0	8771402250106726	09/14/20	160.65	40600
208-691-920.000	08/01/20	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/08/20	04546766223-22	09/14/20	1,911.74	40608
208-691-920.000	09/07/20	COMCAST	COMCAST/MARINA/PARK/09/07/20-10/06/	08/15/20	09/14/20	470.75	40614
208-691-920.000	08/04/20	INDIANA MICHIGAN POWER	ELECTRIC/PARK/08/04/20-09/01/20	04523676007-16	09/14/20	21.08	40615
208-691-920.000	07/27/20	SEMCO ENERGY GAS CO.	SEMCO/07/27/20-08/25/20	07/27/20	09/14/20	15.00	40616
208-691-920.000	08/31/20	NEW BUFFALO TOWNSHIP	WATER DOG PARK/07/01/20-08/31/20	08/31/20	09/14/20	38.32	40683
208-691-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/08/12/	0812200505	09/14/20	95.90	40641
208-691-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/PARK/08	0812200535	09/14/20	47.95	40641
208-691-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/PARK/08/12/	0812200515	09/14/20	78.45	40641
208-691-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/08/12	0812200525	09/14/20	82.95	40641
208-691-931.000	08/03/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A152740	09/14/20	25.46	40677
208-691-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/08/26/2	0826200535	09/14/20	47.95	40641
208-691-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/08/26/20	0826200525	09/14/20	82.95	40641
208-691-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/08/26/20	0826200515	09/14/20	78.45	40641
208-691-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/08/26/20	0826200505	09/14/20	95.00	40641
208-691-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	TOILET PAPER/HAND TOWELS/PARK/8/26/	08/26/20	09/14/20	375.75	40642
208-691-931.000	08/24/20	MODEL COVERALL	BUILDING MAINTENANCE/PARK	S0913999	09/14/20	106.53	40673
208-691-931.000	08/31/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A157879	09/14/20	10.48	40679
208-691-932.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	222.86	40543
208-691-932.000	08/07/20	TRUGREEN PROCESSING CENTER	BASEBALL FIELDS/PARK/08/07/20	126554417	09/14/20	240.00	40703
208-691-932.000	08/19/20	NEW BUFFALO HARDWARE	GROUNDS REPAIR/PARK	B58698	09/14/20	107.27	40677
208-691-932.000	08/19/20	TRUGREEN PROCESSING CENTER	FALL AREATION/AND SEEDING/BASEBALL	127274587	09/14/20	840.00	40703
208-691-932.000	09/01/20	TRUGREEN PROCESSING CENTER	LAWN SERVICE/BASEBALL FIELDS/PARK/0	128088339	09/14/20	240.00	40703
208-691-933.000	08/10/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A154100	09/14/20	17.91	40677
208-691-933.000	08/11/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A154194	09/14/20	68.58	40677
208-691-933.000	08/13/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A154597	09/14/20	12.73	40678
208-691-933.000	08/17/20	RIDGE AUTO PARTS	VEHICLE REPAIR/PARK	420925	09/14/20	95.94	40690
208-691-933.200	08/23/20	JOHN DEERE FINANCIAL	JD UTILITY/PARK	2379479	09/14/20	1,881.32	40609
208-691-933.200	08/23/20	JOHN DEERE FINANCIAL	JD LOADER/PARK	2379480	09/14/20	285.88	40662
208-691-979.000	09/02/20	SWEETWATER BOATING SUPPLIES	EQUIPMENT/PARK	7245	09/14/20	349.99	40699
208-691-979.200	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	493.00	40543
Total For Dept 691 PARK						39,937.27	
Total For Fund 208 PARK FUND						39,962.27	
Fund 351 DEBT SERVICE							
Dept 906 DEBT SERVICE							
351-906-992.100	09/14/20	U.S. BANK	BOND PAYMENT: 2017 CAPITAL IMPROVME	1651030	09/14/20	49,650.00	
Total For Dept 906 DEBT SERVICE						49,650.00	
Total For Fund 351 DEBT SERVICE						49,650.00	
Fund 402 EQUIPMENT PURCHASE FUND							
Dept 902 CAPITAL							
402-902-981.000	09/04/20	DE LAGE LANDEN PUBLIC FINANCE	CHEVY SILVERADO LEASE PAYMENT #2 PO:	69334692	09/14/20	11,971.83	40640
402-902-981.200	08/25/20	TCF NATIONAL BANK/EQUIPMENT F	LEAF VAC PAYMENT	6648117	09/14/20	14,139.00	40700
402-902-981.200	08/14/20	WELLS FARGO VENDOR FIN SERV	TOOLCAT/STREET/SWEEPER/PARK	5011600189	09/14/20	714.95	40707
402-902-981.300	08/14/20	WELLS FARGO VENDOR FIN SERV	TOOLCAT/STREET/SWEEPER/PARK	5011600189	09/14/20	476.63	40707
Total For Dept 902 CAPITAL						27,302.41	

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Fund 402 EQUIPMENT PURCHASE FUND							
Total For Fund 402 EQUIPMENT PURCHASE FUND						27,302.41	
Fund 590 SEWER FUND							
Dept 000							
590-000-033.000	08/14/20	BURNHAM, THOMAS	UB refund for account: 0000001320	08/14/2020	08/21/20	37.35	40552
590-000-033.000	08/14/20	PUSKUNIGIS, BENEDIKTAS	UB refund for account: 0000002855	08/14/2020	08/21/20	2.66	40583
590-000-033.000	08/14/20	RUSSIAN FERRO-ALLOYS INC	UB refund for account: 0000001603	08/14/2020	08/21/20	40.91	40585
Total For Dept 000						80.92	
Dept 537 SEWER							
590-537-818.000	06/29/20	SCHRADER'S DRAIN CLEANING	SEWER RODDING/303 MAYHEW	53061	09/14/20	185.00	40692
590-537-818.000	07/28/20	SCHRADER'S DRAIN CLEANING	SEWER RODDING/303 MAYHEW	986613	09/14/20	210.00	40692
590-537-836.100	09/03/20	GRSD SEWER AUTHORITY	SERVICE LIFT SATION #78	0000011656	09/14/20	649.00	40653
590-537-836.100	09/03/20	GRSD SEWER AUTHORITY	SERVICE LIFT STATION #77	0000011657	09/14/20	159.00	40653
590-537-836.100	09/03/20	GRSD SEWER AUTHORITY	SERVICE LIFT STATION 75 HARBOR POINT	0000011658	09/14/20	1,550.70	40653
590-537-836.100	09/03/20	GRSD SEWER AUTHORITY	LIFT STATION 75 INSTALLED NEW PUMP	0000011659	09/14/20	6,189.53	40653
590-537-836.100	09/03/20	GRSD SEWER AUTHORITY	INSPECTION 109 N. HARRISON	0000011661	09/14/20	79.00	40653
590-537-836.100	09/03/20	GRSD SEWER AUTHORITY	SERVICE RODDED BARTON ST.	0000011662	09/14/20	422.00	40653
590-537-836.100	09/04/20	GRSD SEWER AUTHORITY	SERVICE 1000 W. BEACON POINTE	0000011688	09/14/20	422.00	40653
590-537-836.100	09/04/20	GRSD SEWER AUTHORITY	SERCIE LIFT STATION 73 GASKET REPA	0000011689	09/14/20	280.00	40653
590-537-836.100	09/14/20	GRSD SEWER AUTHORITY	LIFT ST# 75 INSTALLED NEW PUMP #2	0000011660	09/14/20	5,917.98	40653
590-537-836.500	09/03/20	GRSD SEWER AUTHORITY	BOWKAMP BUILDERS 120 PENINSULA CONN	081020	09/14/20	350.00	40653
590-537-920.000	08/01/20	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/08/20	04598645309-22	09/14/20	412.56	40608
Total For Dept 537 SEWER						16,826.77	
Total For Fund 590 SEWER FUND						16,907.69	
Fund 591 WATER FUND							
Dept 000							
591-000-033.000	08/14/20	BURNHAM, THOMAS	UB refund for account: 0000001320	08/14/2020	08/21/20	42.90	40552
591-000-033.000	08/14/20	PUSKUNIGIS, BENEDIKTAS	UB refund for account: 0000002855	08/14/2020	08/21/20	8.05	40583
591-000-033.000	08/14/20	RUSSIAN FERRO-ALLOYS INC	UB refund for account: 0000001603	08/14/2020	08/21/20	46.99	40585
591-000-033.000	08/14/20	WILKINS, JOSH	UB refund for account: 0000002697	08/14/2020	08/21/20	83.12	40591
591-000-208.000	09/04/20	BERRIEN COUNTY PUBLIC WORKS	2010 WATER BOND INTEREST & PRINCIPAL	09042020	09/14/20	75,000.00	40611
Total For Dept 000						75,181.06	
Dept 536 WATER							
591-536-716.000	08/25/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 SEPT 2020	082420	08/25/20	6,366.62	40598
591-536-728.000	08/04/20	NEW BUFFALO HARDWARE	OFFICE SUPPLIES/WATER	A152934	09/14/20	21.54	40677
591-536-730.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES ALL DEPTS	081220	09/14/20	117.90	40543
591-536-751.000	08/12/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/WATER	029012	09/14/20	63.01	40666
591-536-751.000	08/12/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/WATER	029014	09/14/20	26.56	40666
591-536-751.000	08/14/20	KNOLL BROTHERS OF MICH INC	KNOLL BROTHERS/GASOLINE/WATER	029182	09/14/20	57.18	40666
591-536-751.000	08/01/20	NEW BUFFALO AREA SCHOOLS	NBAS GAS/08/01/20	08/01/20	09/14/20	82.39	40676
591-536-753.000	08/31/20	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	29093	09/14/20	72.25	40621
591-536-753.000	07/30/20	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	26426	09/14/20	80.00	40621
591-536-753.000	07/31/20	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	27784	09/14/20	31.00	40621
591-536-753.000	08/03/20	ALEXANDER CHEMICAL CORP	CYLINDERS/CHLORINE GAS/DRUM 30 GALL	27961	09/14/20	1,581.25	40621
591-536-753.000	07/30/20	ALEXANDER CHEMICAL CORP	ALUMINUM SULFATE/WATER/USED CREDIT	27903	09/14/20	2,687.65	40621
591-536-753.000	06/09/20	ALEXANDER CHEMICAL CORP	CHEMICALS FOR WATER TREATMENT/CONTA	25713	09/14/20	1,860.00	40621
591-536-756.000	08/06/20	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S103634861.001	09/14/20	900.00	40562
591-536-756.000	08/04/20	FERGUSON WATER WORKS	MATERIALS FOR UPCOMING PROJECTS & I	0209313	09/14/20	1,560.00	40651
591-536-756.000	08/05/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A153134	09/14/20	21.52	40677
591-536-756.000	08/21/20	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/WATER	709926-IN	09/14/20	28.93	40622
591-536-756.000	08/13/20	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER/USED CREDI	S103644221.001	09/14/20	547.07	40649

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Fund 591 WATER FUND							
Dept 536 WATER							
591-536-756.000	08/20/20	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S103653116.001	09/14/20	316.35	40649
591-536-756.300	08/07/20	PARAGON LABORATORIES INC	TESTING SUPPLIES/WATER	42540-213962	09/14/20	75.00	40581
591-536-756.300	08/14/20	STATE OF MICHIGAN DEQ	DEQ TESTING/WATER	761-10516001	09/14/20	655.00	40697
591-536-756.300	09/03/20	GRSD SEWER AUTHORITY	ANNUAL TELEMETRY FEES	0000011663	09/14/20	439.99	40653
591-536-756.300	09/03/20	GRSD SEWER AUTHORITY	LAB TESTS LAGOON SAMPLES	0000011677	09/14/20	164.00	40653
591-536-756.400	08/10/20	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3069381402	09/14/20	748.83	40567
591-536-756.400	08/10/20	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3069381414	09/14/20	229.33	40567
591-536-756.400	08/18/20	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3069803088	09/14/20	634.85	40658
591-536-756.400	08/31/20	MENARDS	LAB SUPPLIES/WATER	58975	09/14/20	46.23	40670
591-536-756.400	09/01/20	HACH COMPANY	PETRI DISHES/WATER	12103551	09/14/20	95.19	40655
591-536-756.400	08/31/20	USA BLUEBOOK	LAB SUPPLIES	344475	09/14/20	455.61	40705
591-536-767.000	08/05/20	NEW BUFFALO HARDWARE	EQUIPMENT/WATER	A153098	09/14/20	64.67	40677
591-536-818.000	07/09/20	COUNTRY LANE REMODELING/MIKE I	MOWING WATER TOWER/07/09/20 & 07/23	1603	09/14/20	70.00	40557
591-536-818.000	08/07/20	DIXON ENGINEERING INC	GROUND STORAGE TANK INSPECTION/WATE	20-6954	09/14/20	3,550.00	40559
591-536-818.000	08/12/20	ANDERSON, KENNETH	DOT PHYSICAL/REIMBURSEMENT	350839	09/14/20	100.00	40623
591-536-818.000	08/18/20	NEW BUFFALO MEDICAL CENTER PC	DOT PHYSICAL/WATER/HUSTON	08/18/20	09/14/20	100.00	40681
591-536-818.000	07/30/20	ESRI INC	RENEWAL FOR CITY'S GIS MAPPING SERV	93891124	09/14/20	1,500.00	40648
591-536-818.000	09/01/20	LAKESHORE RECYCLING & DISPOSAL	YARD DUMPSTER/10/2020	1098090CT	09/14/20	94.00	40667
591-536-818.000	09/03/20	KENNETH L KORP	WILDLIFE INSPECTION/WATER PLANT	09/03/20	09/14/20	400.00	40665
591-536-818.000	08/13/20	COUNTRY LANE REMODELING/MIKE I	MOWING/WATER TOWER/08/13/20/08/27/2	1637	09/14/20	105.00	40637
591-536-853.000	08/15/20	AT&T	PHONE SERVICE WATER DEPT	081520	09/14/20	285.66	40593
591-536-853.000	09/01/20	GRUENER, ROBERT	PHONE STIPEND/GRUENER/09/01/20	09/01/20	09/14/20	50.00	40654
591-536-853.000	09/01/20	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/09/01/20	09/01/20	09/14/20	50.00	40663
591-536-853.000	09/01/20	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/09/01/20	09/01/20	09/14/20	50.00	40623
591-536-853.000	09/01/20	AT&T	AT&T/WATER	906R18086809-16	09/14/20	70.55	40625
591-536-853.000	09/01/20	AT&T	AT&T/WATER/09/01/20-09/30/20	269R01267209-16	09/14/20	118.30	40625
591-536-853.000	09/01/20	AT&T	AT&T/WATER/09/01/20-09/30/20	269R07012109-16	09/14/20	285.66	40625
591-536-853.000	08/05/20	AT&T	PHONE/WATER/08/05/20-09/04/20	269469034309-16	09/14/20	50.35	40625
591-536-920.000	08/01/20	INDIANA MICHIGAN POWER	ELECTRIC/WATER/08/2020	04354696801-22	09/14/20	3,968.07	40608
591-536-920.000	08/25/20	COMCAST	SERVICE STREETS DEPT & WATER	082620	09/14/20	234.29	40600
591-536-920.000	08/04/20	INDIANA MICHIGAN POWER	ELECTRIC/WATER/08/04/20-09/01/20	04909113708-16	09/14/20	25.95	40615
591-536-920.000	07/27/20	SEMCO ENERGY GAS CO.	SEMCO/07/27/20-08/25/20	07/27/20	09/14/20	174.08	40616
591-536-930.000	08/16/20	NEW BUFFALO HARDWARE	PLANT REPAIR/WATER	A155195	09/14/20	3.90	40677
591-536-931.000	08/12/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/08/12/20	0812200005	09/14/20	41.50	40641
591-536-931.000	08/26/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/08/26/20	0826200005	09/14/20	41.50	40642
591-536-931.000	09/08/20	MENARDS	MAINTENANCE/WATER	59557	09/14/20	50.83	40670
591-536-933.000	08/14/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PUCHASES ALL DEPTS	081220	09/14/20	167.77	40543
591-536-991.600	09/04/20	BERRIEN COUNTY PUBLIC WORKS	2010 WATER BOND INTEREST & PRINCIPL	09042020	09/14/20	11,874.05	40611
Total For Dept 536 WATER						43,491.38	
Total For Fund 591 WATER FUND						118,672.44	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-230.100	08/31/20	BERRIEN COUNTY TREASURER	COUNTY GENERAL 8/03/20 THRU 8/30/20	083120	08/31/20	95,538.92	2168
703-000-230.100	08/31/20	BERRIEN COUNTY TREASURER	COUNTY SET 8/03/20 THRU 8/30/20	083120 SET	08/31/20	120,117.56	2168
703-000-230.200	08/31/20	NEW BUFFALO AREA SCHOOLS	SUMMER: SCHOOL OPERATING 8/3 THRU 8	08312020	08/31/20	121,825.95	2169
Total For Dept 000						337,482.43	
Total For Fund 703 CURRENT TAX FUND						337,482.43	

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Fund Totals:							
			Fund 101 GENERAL FUND			160,016.67	
			Fund 105 PNBALRSB			56,750.00	
			Fund 202 MAJOR STREET FUND			4,968.82	
			Fund 208 PARK FUND			39,962.27	
			Fund 351 DEBT SERVICE			49,650.00	
			Fund 402 EQUIPMENT PURCHASE FUND			27,302.41	
			Fund 590 SEWER FUND			16,907.69	
			Fund 591 WATER FUND			118,672.44	
			Fund 703 CURRENT TAX FUND			337,482.43	
Total For All Funds:						<u>811,712.73</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2020

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 09/30/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 09/30/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Dept 215 - CLERK								
101-215-703.000	SALARIES APPOINTED	63,280.00	63,280.00	8,591.36	52,243.78	1,741.35	54,688.64	13.58
101-215-706.000	SALARIES PERMANENT	35,000.00	35,000.00	9,461.15	31,411.61	2,065.10	25,538.85	27.03
101-215-706.100	SALARIES-OVERTIME	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
101-215-714.000	MEDICARE	1,344.00	1,344.00	251.51	1,138.15	52.63	1,092.49	18.71
101-215-715.000	SOCIAL SECURITY TAX	6,040.00	6,040.00	1,075.43	4,866.68	225.04	4,964.57	17.81
101-215-716.000	HEALTH INSURANCE	31,186.00	31,186.00	3,887.05	19,263.20	0.00	27,298.95	12.46
101-215-717.000	LIFE & DISABILITY INSURANCE	1,874.00	1,874.00	368.94	1,560.78	0.00	1,505.06	19.69
101-215-718.000	RETIREMENT	5,222.00	5,222.00	1,283.64	6,029.08	525.66	3,938.36	24.58
101-215-720.000	WORKER'S COMPENSATION INS	550.00	550.00	99.54	390.30	0.00	450.46	18.10
101-215-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	0.00	545.19	0.00	1,200.00	0.00
101-215-728.000	OFFICE SUPPLIES	350.00	350.00	0.00	431.48	0.00	350.00	0.00
101-215-751.000	GASOLINE	100.00	100.00	0.00	277.76	0.00	100.00	0.00
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	0.00	128.60	0.00	200.00	0.00
101-215-801.000	EDUCATION & TRAINING	250.00	250.00	0.00	1,300.00	0.00	250.00	0.00
101-215-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	956.60	673.93	956.60	(456.60)	191.32
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	0.00	262.86	0.00	300.00	0.00
101-215-903.000	PRINTING & PUBLISHING	600.00	600.00	0.00	146.00	0.00	600.00	0.00
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-942.000	EQUIPMENT	0.00	0.00	0.00	1,320.53	0.00	0.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 215 - CLERK		(153,296.00)	(153,296.00)	(25,975.22)	(121,989.93)	(5,566.38)	(127,320.78)	
Dept 305 - POLICE								
101-305-705.000	SALARIES SUPERVISION	82,792.00	82,792.00	15,921.41	81,612.49	3,184.28	66,870.59	19.23
101-305-706.000	SALARIES PERMANENT	386,250.00	386,250.00	71,476.38	382,456.49	14,210.92	314,773.62	18.51
101-305-706.100	SALARIES-OVERTIME	60,000.00	60,000.00	5,396.06	54,635.52	1,390.29	54,603.94	8.99
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	21,258.54	57,742.56	4,793.18	36,741.46	36.65
101-305-714.000	MEDICARE	7,688.00	7,688.00	1,587.32	7,973.19	325.25	6,100.68	20.65
101-305-715.000	SOCIAL SECURITY TAX	32,875.00	32,875.00	6,787.28	34,092.40	1,390.92	26,087.72	20.65
101-305-716.000	HEALTH INSURANCE	142,000.00	142,000.00	23,322.63	103,947.48	0.00	118,677.37	16.42
101-305-717.000	LIFE & DISABILITY INSURANCE	14,218.00	14,218.00	3,364.29	11,761.56	0.00	10,853.71	23.66
101-305-718.000	RETIREMENT	37,384.00	37,384.00	6,345.01	32,398.72	2,540.97	31,038.99	16.97
101-305-720.000	WORKER'S COMPENSATION INS	14,000.00	14,000.00	3,403.79	11,127.75	0.00	10,596.21	24.31
101-305-721.000	UNEMPLOYMENT COMPENSATION	5,558.00	5,558.00	0.00	3,025.28	0.00	5,558.00	0.00
101-305-722.000	MEDICAL EXPENSE	1,600.00	1,600.00	200.46	1,263.61	0.00	1,399.54	12.53
101-305-728.000	OFFICE SUPPLIES	1,600.00	1,600.00	76.28	537.62	76.28	1,523.72	4.77
101-305-730.000	POSTAGE	150.00	150.00	0.00	72.95	0.00	150.00	0.00
101-305-751.000	GASOLINE	17,000.00	17,000.00	1,541.99	9,130.90	611.95	15,458.01	9.07
101-305-756.000	OPERATING SUPPLIES	2,100.00	2,100.00	1,038.53	1,894.55	378.00	1,061.47	49.45
101-305-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	1,736.48	2,166.89	0.00	2,263.52	43.41
101-305-768.000	UNIFORMS	12,000.00	12,000.00	406.47	13,870.07	128.97	11,593.53	3.39
101-305-768.100	AMMO	4,500.00	4,500.00	0.00	2,641.02	0.00	4,500.00	0.00
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	1,600.00	1,600.00	0.00	424.59	0.00	1,600.00	0.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,355.00	5,355.00	552.70	4,032.30	0.00	4,802.30	10.32
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	329.50	3,508.65	243.00	4,870.50	6.34
101-305-831.000	MEMBERSHIPS & DUES	600.00	600.00	60.00	619.64	0.00	540.00	10.00
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,200.00	5,200.00	221.71	4,471.30	78.61	4,978.29	4.26
101-305-853.000	TELEPHONE	6,200.00	6,200.00	806.84	5,468.42	57.00	5,393.16	13.01
101-305-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	32.55	735.73	0.00	967.45	3.26
101-305-913.000	INSURANCE	11,000.00	11,000.00	1,762.72	4,006.13	0.00	9,237.28	16.02
101-305-916.000	LIABILITY INSURANCE	58,000.00	58,000.00	11,660.38	34,981.13	0.00	46,339.62	20.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2020

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 09/30/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 09/30/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-305-920.000	UTILITIES	10,000.00	10,000.00	1,832.77	9,848.64	611.79	8,167.23	18.33
101-305-931.000	BUILDING REPAIR & MAINTENANCE	9,000.00	9,000.00	2,619.71	12,709.08	0.00	6,380.29	29.11
101-305-933.000	EQUIPMENT & MAINTENANCE	2,500.00	2,500.00	0.00	7,945.61	0.00	2,500.00	0.00
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	2,050.00	2,050.00	1,171.91	0.00	0.00	878.09	57.17
101-305-934.000	OTHER REPAIRS & MAINT	4,000.00	4,000.00	109.55	2,137.30	0.00	3,890.45	2.74
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	11,000.00	11,000.00	1,322.66	15,537.44	0.00	9,677.34	12.02
101-305-943.000	EQUIPMENT RENTAL	300.00	300.00	124.59	1,230.32	0.00	175.41	41.53
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	27,000.00	27,000.00	5,946.58	25,931.71	0.00	21,053.42	22.02
Net - Dept 305 - POLICE		(1,043,720.00)	(1,043,720.00)	(192,417.09)	(945,939.04)	(30,021.41)	(851,302.91)	
Dept 336 - FIRE								
101-336-705.000	SALARIES SUPERVISION	21,211.00	21,211.00	4,079.10	21,362.55	815.82	17,131.90	19.23
101-336-708.000	VOLUNTEER SALARIES	15,000.00	15,000.00	0.00	7,358.00	0.00	15,000.00	0.00
101-336-714.000	MEDICARE	574.00	574.00	59.15	416.45	11.83	514.85	10.30
101-336-715.000	SOCIAL SECURITY TAX	1,400.00	1,400.00	252.90	1,324.48	50.58	1,147.10	18.06
101-336-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	0.00	1,000.00	0.00	1,500.00	0.00
101-336-720.000	WORKER'S COMPENSATION INS	2,000.00	2,000.00	506.38	1,654.17	0.00	1,493.62	25.32
101-336-721.000	UNEMPLOYMENT COMPENSATION	1,671.00	1,671.00	0.00	181.69	0.00	1,671.00	0.00
101-336-728.000	OFFICE SUPPLIES	800.00	800.00	0.00	32.99	0.00	800.00	0.00
101-336-730.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-751.000	GASOLINE	2,000.00	2,000.00	151.31	345.15	33.98	1,848.69	7.57
101-336-756.000	OPERATING SUPPLIES	1,700.00	1,700.00	0.00	96.06	0.00	1,700.00	0.00
101-336-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
101-336-768.000	UNIFORMS	1,200.00	1,200.00	0.00	396.42	0.00	1,200.00	0.00
101-336-801.000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
101-336-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	6,120.00	670.00	2,120.00	(5,120.00)	612.00
101-336-831.000	MEMBERSHIPS & DUES	200.00	200.00	0.00	125.00	0.00	200.00	0.00
101-336-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	0.00	101.50	0.00	5,000.00	0.00
101-336-853.000	TELEPHONE	2,700.00	2,700.00	150.00	600.00	0.00	2,550.00	5.56
101-336-903.000	PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336-913.000	INSURANCE	20,000.00	20,000.00	3,954.25	13,522.75	0.00	16,045.75	19.77
101-336-920.000	UTILITIES	7,000.00	7,000.00	1,311.33	8,252.81	299.24	5,688.67	18.73
101-336-931.000	BUILDING REPAIR & MAINTENANCE	7,000.00	7,000.00	950.00	8,258.40	950.00	6,050.00	13.57
101-336-932.000	GROUNDS REPAIR & MAINT	2,000.00	2,000.00	0.00	1,047.26	0.00	2,000.00	0.00
101-336-933.000	EQUIPMENT & MAINTENANCE	12,000.00	12,000.00	1,011.40	3,103.13	408.28	10,988.60	8.43
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-939.000	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	99.55	1,435.73	0.00	9,900.45	1.00
101-336-962.000	MISCELLANEOUS	0.00	0.00	0.00	4.89	0.00	0.00	0.00
101-336-979.000	EQUIPMENT	18,000.00	18,000.00	1,292.62	2,964.57	0.00	16,707.38	7.18
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Net - Dept 336 - FIRE		(147,756.00)	(147,756.00)	(19,937.99)	(74,254.00)	(4,689.73)	(127,818.01)	
Dept 442 - STREET OPERATING								
101-442-705.000	SALARIES SUPERVISION	35,000.00	35,000.00	5,923.45	32,859.76	1,084.08	29,076.55	16.92
101-442-706.000	SALARIES PERMANENT	59,272.00	59,272.00	7,128.77	34,959.13	1,340.62	52,143.23	12.03
101-442-706.100	SALARIES-OVERTIME	15,000.00	15,000.00	1,471.78	6,700.32	251.38	13,528.22	9.81
101-442-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-442-714.000	MEDICARE	1,401.00	1,401.00	203.97	1,028.62	39.26	1,197.03	14.56
101-442-715.000	SOCIAL SECURITY TAX	6,920.00	6,920.00	872.50	4,398.33	168.03	6,047.50	12.61
101-442-716.000	HEALTH INSURANCE	70,354.00	70,354.00	8,281.84	53,774.10	0.00	62,072.16	11.77

09/15/2020 11:20 AM

User: KATE

DB: New Buffalo

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2020

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
TOTAL REVENUES - ALL FUNDS		0.00	0.00	0.00	0.00	0.00	0.00	100.00
TOTAL EXPENDITURES - ALL FUNDS		<u>1,709,998.00</u>	<u>1,709,998.00</u>	<u>315,517.49</u>	<u>1,447,089.79</u>	<u>50,676.23</u>	<u>1,394,480.51</u>	<u>18.45</u>
NET OF REVENUES & EXPENDITURES		(1,709,998.00)	(1,709,998.00)	(315,517.49)	(1,447,089.79)	(50,676.23)	(1,394,480.51)	18.45

Presentation of Joint Recreational Authority Board
City of New Buffalo
New Buffalo Township
New Buffalo Area School Board
Monday, August 31, 2020

Meeting called to order at 7:00 p.m. by Lou O'Donnell.

Roll Call:

New Buffalo Township: **Present:** Heit, Iazetto, Rogers, Zabicki **Absent:** Rahm

City of New Buffalo: **Present:** O'Donnell, Kroll **Absent:** Ennis, Spirito, Robertson

NB School Board: **Present:** Heit, Black, Lijewski, Werner, Newton **Absent:** Magro, Haskins

Public Comment: None

Presentation: Tony McGhee from Abonmarche gave a presentation on what the Joint Recreational Authority Board could accomplish for the City, Township and New Buffalo Area Schools regarding funding and grants.

Presentation: Berrien County Finance Director, Brian Dissette gave a presentation. He explained in detail how a Joint Recreational Authority Board could be a great advantage to the three government bodies of New Buffalo. Brian Dissette was the City Manager of South Haven prior to working for the county, where they had a Joint Recreational Authority Board and it helped the community of South Haven immensely. They found grant money was available and there are some grants the schools alone cannot apply for, but municipalities can.

Public Comment: None

Comments:

There were many positive comments from all three boards. City Manager, David Richards commented what a great idea and would give us a great sense of community by working together. Mayor O'Donnell also stated he thought this was a great idea and thought it would be very beneficial to our community. O'Donnell also stated the City would appoint members at the next City Council Meeting. Township Supervisor, Michelle Heit added this would be a great opportunity for the community, and they will appoint members at their next Township Meeting. Lisa Werner of the New Buffalo School Board said she thought this is a fantastic idea. Patty Iazetto, from the New Buffalo School Board stated that working together would improve our whole community.

Next steps will be provided by Tony McGhee.

Adjournment: Motion by O'Donnell, seconded by Zabicki to adjourn the meeting at 7:35 p.m.

All Ayes Motion Carried.

amf



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

Board Minutes August 11, 2020

1. Call to Order-Roll Call

Vice President Sandra Sporleder called the meeting to order at 4:15.

Present: Sandy Sporleder, Nancy Mrozek, Kathie Butler, Mary Donnelly, Mary McPherson, Becky Borglin, Donna Salerno and Janie Campbell.

Absent: Paul Ciccarelli

2. Approval of the Agenda

Motion made by Mary Donnelly and seconded by Becky Borglin to approve the August agenda. All ayes, motion carried.

3. Approval of the July Minutes

Motion made by Kathie Butler and seconded by Becky Borglin to approve the July minutes. All ayes, motion carried.

4. Treasurer's Report

Kathie Butler reported the balances for the end of July. We ended the month with \$230,301.15 in the general fund, and \$840,707.53 in the capital fund. Kathie reported that the last of the Township tax money from the revolving fund will arrive soon, and Julie reported that the library received \$11,945 from the sale of New Buffalo Savings Bank. Julie said that we should receive penal fines soon and estimated the loss to be around \$5000.

Jane Campbell made a motion to accept the July treasurer's report, Nancy Mrozek seconded. All ayes, motion passed.

5. Privilege of the Audience:

6. Business

Library update: Chad Butler reported that the spray test performed on the basement door, resulted in water coming in through the door. He will contact the commercial door person and get recommendation on how to fix this issue. Julie has been trying to contact someone at the Skillman office to obtain the documentation for the spray test that was completed several years ago.

Opening Evaluation: Julie presented the board with current circulation statistics, the number of curbside orders and scheduled appointments, and online programming. The Board discussed how well the library is serving the community at this time and felt that we are providing library service to our cardholders in a safe way at this time. The Board decided to re-evaluate library opening and services at the September meeting.



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

8. Board Comments: Sandy asked staff members present at the meeting if they had anything to add. They mentioned how well curbside and appointments were going, as well as some concerns they had about opening at this time.

9. Adjournment: Donna Salerno made a motion to adjourn, Janie Campbell supported. All ayes; motion passed. The meeting ended at 5:43 pm.

Respectfully submitted,
Nancy Mrozek, Secretary



MANAGER'S REPORT

September 21, 2020

AGENDA ITEM: Proposal to Create a Code Enforcement Officer

SUMMARY: The City is experiencing growth and situations that require routine attention like yards full of debris, sign and fence construction, and enforcement of violations. In addition, short term rentals present difficulties with noise, trash and over parking. Currently existing staff is doing its best to stretch their duties and enforce the ordinances but it appears the effort is not satisfying the needs of the community.

The part time parking enforcement officer is currently dividing hours to allow for investigating complaints along with the City Manager and Police Chief, neither of whom has the administrative assistance required to follow through on record keeping or the authority to issue citations. Code enforcement was attempted unsuccessfully in the past by the Building Official who was paid \$17,000 to address complaints. Enforcement has always been a problem but never a priority.

One option is to add code enforcement duties to the part time parking enforcement person and increase those work hours to full time. The Police Chief would provide direct supervision and the City Manager would continue to provide advice and assistance. This position would continue parking enforcement and provide administrative assistance in the police department and to City staff in general. In addition, this position would provide continued assistance to Safebuilt with Short Term Rental issues, a duty that has proven invaluable and will only increase in importance.

Another option is to add a part time employee who will perform code enforcement duties as described above, as well as short term rental enforcement at a cost yet to be determined but would not include benefits required for a full time employee. In either case code enforcement issues would become a priority and addressed routinely. Other part time employees are earning about \$15 an hour.

COST: TBD

BUDGETED: Yes No

RECOMMENDATION: Consider the creation of a code enforcement officer.

Respectfully submitted,

David Richards, City Manager



MANAGER'S REPORT

September 21, 2020

AGENDA ITEM: Replacement of Police Radios and Taser

SUMMARY: Recent rescue efforts for a missing swimmer resulted in damage to two portable radios and a Taser at a cost of \$9,765.00. A claim has been filed with MMRMA but the City has a \$1,000 deductible. The General Fund can cover the cost of the equipment until reimbursed by MMRMA.

COST: \$9,765.06

BUDGETED: Yes No NA

RECOMMENDATION: Approve the replacement of two portable radios and a Taser with a reimbursable cost of \$9,765.06.

Respectfully submitted,

David Richards, City Manager

Billing Address:
 NEW BUFFALO POLICE DEPT
 224 W BUFFALO ST
 NEW BUFFALO, MI 49117
 US

Quote Date:09/01/2020
 Expiration Date:11/30/2020
 Quote Created By:
 Tom Gillespie
 tom_gillespie@tele-rad.com
 End Customer:
 NEW BUFFALO POLICE DEPT
 Rich Killips
 rkillips@cityofnewbuffalo.org

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	2	\$3,026.00	\$2,269.50	\$4,539.00
1a	Q667BB	ADD: ADP ONLY (NON-P25 CAP COMPLIANT)	2	\$0.00	\$0.00	\$0.00
1b	QA05570AA	ALT: LI-ION IMPRES 2 IP68 3400 MAH	2	\$100.00	\$75.00	\$150.00
1c	Q361AR	ADD: P25 9600 BAUD TRUNKING	2	\$300.00	\$225.00	\$450.00
1d	H38BT	ADD: SMARTZONE OPERATION	2	\$1,200.00	\$900.00	\$1,800.00
1e	Q58AL	ADD: 3Y ESSENTIAL SERVICE	2	\$115.00	\$115.00	\$230.00
1f	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	2	\$515.00	\$386.25	\$772.50
2	LSV00Q00202A	DEVICE PROGRAMMING	2	\$50.00	\$50.00	\$100.00
3	PMMN4062AL	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,IMPRES RSM, NOISE CANC. EMERGENCY BUTTON 3.5MM JACK IP54	2	\$117.70	\$88.28	\$176.56
4	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	2	\$165.00	\$123.75	\$247.50



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
5	PMLN7904A	CARRY ACCESSORY- CASE,APX6000 CC 2.75 SWLBL TIA BATTERY	2	\$79.00	\$59.25	\$118.50

Grand Total**\$8,584.06(USD)****Notes:**

- **PLEASE BE ADVISED:** Motorola Solutions is moving towards being more environmentally green and emailing invoices. You may receive an email invoice instead of a mailed invoice, depending on the purchase. In addition, the invoice may have a new address for submitting payments. If you have any questions or would like to change where your electronic invoices will be delivered, please contact your credit analyst or dial 800-422-4210.



Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of use and Purchase Terms and Conditions govern the purchase of the Products.



MANAGER'S REPORT
September 21, 2020

AGENDA ITEM: Black Top Specialists Paving Contract for roadway improvements to North Whittaker Street between the bridge and beach parking lot.

SUMMARY: The City has been working systematically and incrementally to address flooding issues related to high water levels along north Whittaker Street between the bridge and the public waterfront area. Previous actions included the installation of a temporary concrete barrier to prevent water from topping the banks of the Galien River as well as stopping the backflow of the Galien River through storm sewer outlets into the roadway. This proposed action will address the damage done to the roadway from previous standing water and create a means to shed stormwater from the roadway to the adjoining park area.

Abonmarche developed a plan for the proposed work and sent bid packages to ten (10) contractors requesting bids. Two bids were received for the work including one from Reith –Riley Construction for \$65,116.25 and one from Blacktop Specialists for \$35,000. Funds are available in the 2016 Bond proceeds and work is planned to be completed before the end of the 2020 paving season.

COST: \$35,000

BUDGETED: Yes No NA

RECOMMENDATION: Approval the contract with Blacktop Specialists in the amount of \$35,000 to address the roadway damage and improve stormwater drainage on North Whittaker Street.

Respectfully submitted,
David Richards, City Manager

Blacktop Specialists,LLC

Business Number 219-552-4997
709 plaza dr suite#2
Chesterton,IN 46304
219-552-4997
blacktopspecialists@yahoo.com

ESTIMATE

EST0278

DATE

Aug 31, 2020

TOTAL

USD \$35,000.00

TO

City of new buffalo

Lkeener@Abonmarche.com

DESCRIPTION	RATE	QTY	AMOUNT
North Whittaker patch work	\$35,000.00	1	\$35,000.00
	SUBTOTAL		\$35,000.00
	TAX (0%)		\$0.00
	TOTAL		USD \$35,000.00



MANAGER'S REPORT

September 21, 2020

AGENDA ITEM: Quote for Landscaping Replenishment

SUMMARY: The landscaping downtown has suffered the ravages of tourism. A recent inspection of the downtown revealed planters with large empty spaces resulting from foot traffic that now need replenishment and other areas that need stone to allow for passage. Abonmarche and Nature's Way have prepared a quote to repair the planters and prepare them for next season's traffic. The cost for the project is \$9,384.41 which includes plants, boulders, stone, flagstone, and mulch and new plastic edging. Funds are available in the Professional and Contractual Line General Fund line item.

COST: \$9,384.41

BUDGETED: Yes No NA

RECOMMENDATION: Accept the low bid from Nature's Way to landscape the Subway boulevard and add the area to the maintenance contract.

Respectfully submitted,

David Richards, City Manager



City of New Buffalo
 224 W. Buffalo
 New Buffalo, MI 49117

8/28/2020

Qty	Description
	Scope: Price for installation of landscaping to fill in areas as per discussion between Gene and Kathy Burczak. All plants and materials are listed below. Clean up and remove debris accumulated as a result of our work.
14	Spiraea Double Play Big Bang, 3 gal.
5	Miscanthus Giganthus, 5 gal.
3	Pennisetum Karley Rose, 1 gal
3	Schizachyrium Little Blue Stem, 1 gal.
5	Calamagrostis Karl Foerster, 1 gal.
39	Rudbeckia Goldsturm, 1 gal.
12	Gaura Whirling Butterflies, 1 gal.
10	Echinacea Pow Wow Wild Berry, 1 gal.
3	Hibiscus Ballet Slippers, 1 gal.
42	Centranthus Coccineus, 1 gal.
8	Sedum Autumn Joy, 1 gal.
30	Allium Blue Eddy, 1 gal.
20	Calamintha Nepeta, 1 gal.
15	Vernonia Iron Butterfly, 1 gal
10	Penstemon Pristine Blue, 1 gal.
0.5	Boulders 12-30", ton
1	Edging Plastic, 20' sec.
0.25	Flagstone, ton
0.25	4-6" Stone, ton
1	Topsoil, cyds.
3	Mulch, cyds.
	Labor & Equipment
	Sales Tax

Terms	50% down 50% upon completion	Estimate #	25314	Total	\$9,384.41
<small>GUARANTEE: All plants are guaranteed for one year, one time only, from the date of installation with the exception of any existing plants that have been transplanted or those purchased elsewhere by homeowner. Homeowner will be responsible for all plant care once Nature's Way has completed the project. Please note: plant varieties may differ from plants listed on the plan based on availability at the time of installation. Please Note: Nature's Way Landscaping is not responsible for any irrigation lines or repair. Damage and/or re-work to existing systems will be kept to a minimum and all needed irrigation work is an additional charge. Unless specified above, all downspouts, drains, irrigation, electrician, plumber, gas, tree work, or any other sub contract work or work beyond and above the contract listed above, is an additional charge if needed. Any wires or utilities that are not located by miss dig (private ownership) are not the responsibility of Nature's Way Landscaping to locate and/or repair. Once down payment is received, this will secure a place on our schedule.</small>					

Signature _____

1113 W. John Beers Rd.
 Stevensville, MI 49127
 (269) 429-1694



City of New Buffalo
 224 W. Buffalo
 New Buffalo, MI 49117

August 28, 2020

RE: Summary of landscape projects as per discussion. Please refer to separate corresponding estimate numbers for a total plant and materials list. Please note: project allowances are based on an average and will vary upon selection of materials. They are a general indication of expected costs based upon current site conditions. Nature's Way reserves the right to revise these allowances as the project progresses.

Estimate #:	Projects:	Price:
25314	Price for installation of landscaping to fill in areas as per discussion between Gene and Kathy Burczak. Price includes shrubs, perennials, flagstone stepping stones, 4-6" stone, edging, topsoil and mulch.	\$9,384.41
25315	Price for planting 20 Nepeta Walker's Low.	No Charge

GUARANTEE: All plants are guaranteed for one year, one time only, from the date of installation with the exception of any existing plants that have been transplanted or those purchased elsewhere by homeowner. Homeowner will be responsible for all plant care once Nature's Way has completed the project. Please note: plant varieties may differ from plants listed on the plan based on availability at the time of installation.

Please Note: Nature's Way Landscaping is not responsible for any irrigation lines or repair. Damage and/or re-work to existing systems will be kept to a minimum and all needed irrigation work is an additional charge.

Unless specified above, all downspouts, drains, irrigation, electrician, plumber, gas, tree work, or any other sub contract work or work beyond and above the contract listed above, is an additional charge if needed.

Any wires or utilities that are not located by miss dig (private ownership) are not the responsibility of Nature's Way Landscaping to locate and/or repair.

Once down payment is received, this will secure a place on our schedule.

TERMS: 50% down, 25%, 25% upon completion

City of New Buffalo

Nature's Way Landscaping



MANAGER'S REPORT
September 21, 2020

AGENDA ITEM: Water Plant Tank Repairs Engineering Proposal

SUMMARY: The 300,000 gallon water tank at the water plant is in need of rehabilitation as noted in the Dixon Engineering report. The comments note the interior coating has exceeded its expected service life and the Cathodic protection system is failing. In fact, some of the roof beams have fallen and need replacement while others need reinforcement. The report also recommends rehabilitation of the exterior coating which will put all future repairs on the same schedule. An explanation of the project and a cost estimate is attached for the various options.

Dixon Engineering has proposed to facilitate the project which includes the three phases noted in their proposal; design, construction coordination, and post construction. The cost for these services is estimated at \$31,325.00 and is dependent on the option selected after bidding. The Water Superintendent recommends engaging Dixon Engineering for these services and funds are available in the Building and Repair Maintenance account of the Water Fund.

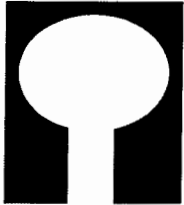
COST: \$31,325.00

BUDGETED: Yes No NA

RECOMMENDATION: Approval the Water Plant Tank Repairs Engineering Proposal from Dixon Engineering and advertising for bids.

Respectfully submitted,

David Richards, City Manager



DIXON
ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

September 18, 2020

Mr. Dave Richards
City Manager
City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

Subject: 300,000 Gallon Reservoir Rehabilitation

Dear Mr. Richards:

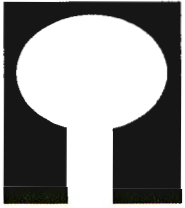
I appreciate the opportunity to submit the information concerning the services that we would provide the City to assist in the completion of the tank rehabilitation project. This is a general list of services to define our role in the project along with the estimated cost of those services. A general list of our Scope of Services would be included the following three project phases to complete the project.

Phase 1 Design Phase \$6,900

1. Develop the Specifications for the project to include the Project Summary, Bid Documents, General Conditions and detailed Technical information and Drawings.
2. Advertise the specifications for bidding.
 - Review the bids with the City and provide a Letter of Recommendation and Notice of Award.
3. Provide the Contract Documents for signatures between the City and Contractor
4. Provide the 399 permit for the City to send to EGLE for approval of the construction project.
5. Review project submittals prior to scheduling a preconstruction meeting.
6. Coordinate and conduct a preconstruction meeting prior to the start of the project.

Phase 2 Construction Phase \$21,725

1. Provide project administrative functions during the project;
 - Review contractor's pay requests and submit payment recommendations to the City for review.
 - Review request for Change Orders during the project and provide required bulletins and document reviews.
 - Review contractors' requests for project substitutions or clarifications of requirements.
 - Provide project closeout documents to include final pay request, waivers of lien. and verification that punchlist items are completed.



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

2. Provide quality assurance site observation services for all specification requirements. The anticipated Scope of Work for this project includes the metal repairs, and interior and exterior coating rehabilitation. I have estimated the number of site observation visits conservatively as we do not know how the contractor will complete the work. My approach is estimating the number of site observations inspections as if the contractor will have an average size crew and work at an average pace. If the contractor that is awarded the project has a large crew, multiple observation hold point items would be inspected during single site visit. This would lessen the number of site visits completed to provide adequate quality assurance observations.
3. Provide project closeout services including final pay request recommendation letter

Phase 3 Post Construction Phase \$2,200-2,700

1. Provide a ROV or drained cleanout warranty inspection to be performed within the 13-month warranty period.

I have had positive response including the warranty inspection services in a project proposal so the process of submitting a warranty proposal does not have to be repeated the following year. The construction and post construction fees will be dependent upon the actual scope of services completed during the project. The number of construction site observation visits estimated above is based on rehabilitating the interior and exterior coatings which would put the total cost of our services for the project at \$31,325 dollars. A detailed list of our scope of services, fees, summary of compensation, and insurance information would be provided to the City if the project is approved.

We appreciate the opportunity to submit this letter. If you have any questions, please feel free to contact me at (616) 374-3221 X 309.

FOR DIXON ENGINEERING, INC.,

Eric Binkowski
Project Manager

Enclosure



DIXON

ENGINEERING & INSPECTION SERVICES

FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

September 4, 2020

Mr. Ken Anderson, Water Superintendent
City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

Subject: Wet Interior Repaint Recommendations for 300,000 Gallon Steel Reservoir

Dear Ken:

Following up on the options and recommended scope of work for completing a coatings rehabilitation project to steel surfaces of the tank, I offer the following option for consideration.

The estimated service life of an epoxy coating applied to the wet interior of a potable water tank has an anticipated service life of 20-25 years. Based on the information that the coating on the sidewalls and floor was applied in the 1990's, the coating has exceeded 20 years and is nearing the end of the expected service life. The roof beams and plates were repainted in 2010 by Fedewa Inc and have reached 9-10 years of service. The tank does have a cathodic protection system and the use of the cathodic protection has had an effect on extending the service life of the submerged coating film but the number and size of the coating failures are increasing in size and severity. As request I have added the replacement of the current system with a new upgraded unit that was recommend by your service vendor.

The 2020 maintenance report recommends the rehabilitation of all wet interior coatings. This recommendation includes the painting of the roof surfaces that were applied in 2010. The recommendation to complete all of the painting during the same project would put the interior coatings on an identical maintenance schedule from a long term perspective. Roof surfaces have been exposed from the fallen beams and with the completion of the reinforcement to the remaining beam connections that would be spot painted, the option to perform spot repainting to the roofs surfaces would offer a potential cost savings. This could be included in the project specifications as an alternate to see if the savings would be substantial enough to forego the repaint of all roof surfaces.

The maintenance report also recommends that the rehab of the exterior coatings should be considered. The typical exterior urethane coating has an estimated 12-15 year service life which the existing coating is drawing near. The actual service life of a coating system is determined by its current condition. The maintenance photos indicate that the deterioration of the exterior coatings is minimal. Delaying the coatings rehabilitation for another 5-10 years could be considered based on its condition.

The following options for completing a coating maintenance project could be considered for the long term maintenance of your tank asset.

Option 1	COST SUMMARY
Wet interior repaint; (spot roof repair)	\$90,000
Pit piping repaint	6,000
Roof handrail sections	5,000
Overflow discharge modification	2,000
30 inch sidewall manway	9,000
Fall prevention device	2,000
Vandal guard	2,000
Sample tap	1,000
Install cathodic protection system	20,000
Roof stiffener repair	<u>10,000</u>
Sub Total	\$147,000
Engineering and contingencies	<u>39,000</u>
Total	\$186,000

Option 2	COST SUMMARY
Wet interior repaint; (all surfaces)	\$110,000
Pit piping repaint	6,000
Roof handrail sections	5,000
Overflow discharge modification	2,000
30 inch sidewall manway	9,000
Fall prevention device	2,000
Vandal guard	2,000
Sample tap	1,000
Install cathodic protection system	20,000
Roof stiffener repair	<u>10,000</u>
Sub Total	\$167,000
Engineering and contingencies	<u>39,000</u>
Total	\$206,000

Option 3 would include the exterior painting to the project which would bring all coated surfaces up to date and reset the start of their service lives.

Option 1 w/exterior painting (add \$50,000)	\$236,000
Option 2 w/exterior painting (add \$50,000)	\$256,000

As stated in the maintenance report, repair of the roof beams and painting of the wet interior coatings should be completed as soon as practical. The painting of the rest of the roof surfaces and exterior could be delayed for the next 5-10 year period. The advantage of completing the rehabilitation of all the coatings at one time would be to provide the tank with coating protection for the next 15-20 years.

If you have any questions, please feel free to contact me at (616) 292-1288 or eric.binkowski@dixonengineering.net.

FOR DIXON ENGINEERING, INC.,

Eric Binkowski
Project Manager



MANAGER'S REPORT

September 21, 2020

AGENDA ITEM: POLC Labor Agreement with Police

SUMMARY: A tentative agreement has been reached with the Police Department employees represented by the POLC and the new terms have approval from the bargaining unit. The terms are noted in the material attached which includes both the POLC proposal and the City's response. They are confidential until approved by the Council. 3% wage increases are anticipated each year of the agreement. The increased wage cost the first year is \$10,594 with commensurate increases in benefits, retroactive to July 1, 2020 as a result of delays caused by the COVID virus.

COST: As noted

BUDGETED: Yes No NA

RECOMMENDATION: Approve the POLC Labor Agreement with the Police

Respectfully submitted,

David Richards, City Manager



to
my
9/4/2020

CITY OF NEW BUFFALO EMPLOYER PROPOSAL TO CITY OF NEW BUFFALO POLC

9/4/2020 @ 9 :00 am

- TA 1. Article 4 - Representation agree to language in 6/30/2020 LOU.
- WD 2. Article 12 - Employer rejects to add bereavement language changes.
- TA 3. Article 15 – Employee language proposed to modify Work Schedules Wages and Overtime is *Agreed to* ~~rejected~~. Section 2. Employer will pay travel time when travel is beyond 50 miles. TA
- WD 4. Article 15 – Employee language to add “Compensatory Time” to Work Schedules Wages and Overtime is rejected.
- TA 5. Article 22 - Employer agrees to a contract ^d duration proposed by Employee from July 1, 2020 until June 30th of 2023.
- TA 6. Appendix A – “Regular Hourly Wages”; Employer agrees to Employee’s request for 3% increases for all classifications as well as new employee step increases effective each year of the agreement.
- TA * 7. Article 12 Section 1 - Remove the 960 hour cap on sick time for retirement calculations. Employees will still only be able to use 960 hours max of sick time for employee illness.
- TA 8. Article 15 section 5 – Language change – Employees may be allowed to trade shifts within the same *pay period*. Instead of work week
- TA 9. Article 15 section 9 – Language Clarification, already doing what is proposed - Certified Field Training officers will be paid a 10% premium when actively working with a trainee in the FTO program

DR

TA MLK Day Low added to agreement

* Employee will add clarification

Police Officers Labor Council
City of New Buffalo Police Department

September 4, 2020

MMO VZJ
9/4/2020
[Signature]

1. Article 4-Representation.

Modify

Employee Request: Incorporate language agreed to in LOU dated 6/30/2020 extension letter.

T/A

2. Article 12-Leaves.

Add

Section 3: Bereavement Leave. All full-time employees, with the approval of the City Manager, may take (5) days bereavement, with pay, for husband, wife, child, step-child, mother, father, step-mother, or step-father or (3) days bereavement for sister, brother (**including step sibling**), sister-in-law, brother-in-law, mother-in-law, father-in-law, grandmother, grandfather, **uncle**, spouse's grandparents or grandchild.

If a bargaining unit member is required to travel a distance greater than (300) miles in one direction, an additional (2) day leave may be granted at the discretion of the City Manager or Supervisor. The employee shall use vacation, personal leave time or sick time for these two (2) days.

Employee Request: Employees are requesting to add Employee's aunt, uncle, and step sibling to the bereavement list. *withdraw*

3. Article 15-Work Schedules Wages and Overtime.

Modify

Section 2: Approved paid absences, including ~~but not limited to sick leave, vacation leave, holiday leave, personal leave, military leave, jury and witness duty and funeral/bereavement leave~~ are paid at the employee's regular rate of pay, but are not counted as time worked for the purposes of computing overtime. **All other paid hours shall be counted as hours worked for computation of overtime premium.** The Employer agrees to pay time and one half (~~1 1/2~~) (1 1/2) for all hours a bargaining unit member is required to work in excess of forty (40) time worked hours per week. This section shall not apply to excess hours worked during the week due to regularly scheduled shift coverage or rotation, or to voluntary shift trades with other employees. All training will be paid at one and one half (1 1/2) of the employee's straight time rate, if the training causes the employee to work more than 40 hours in the work week schedule. The Employer will ~~not~~ pay for travel time to and from the training location, **to the Police Department or Employee's residence, whichever is closer.** *(50 miles)*

Employee Request: Employees are requesting a change in paid hours that are used in computation of overtime hours as well as travel time between the training location and Department or Employee residence whichever is closer. *T/A*

4. Article 15-Work Schedules Wages and Overtime.

Add

Section 11-Compensatory Time. In lieu of pay for overtime, an Employee may elect to take

compensatory time off in an amount equal to one and one-half times the overtime actually worked. An Employee shall not be allowed to accumulate more than forty (40) hours of compensatory time. All compensatory time off used by an Employee shall be approved in advance by the Employer.

Employee Request: Employees are requesting that the use of compensatory time be implemented in lieu of overtime if the Employer chooses.

withdraw

5. Article 22-Duration.

Modify

This Agreement shall become effective as of ~~August, 2017~~ **July 1, 2020** and shall remain in full force and effect until the thirtieth (30th) day of June, ~~2020~~ **2023**, and from year-to-year thereafter, unless either party hereto serves written notice upon the other at least sixty (60) calendar days prior to the expiration of any subsequent automatic renewal period of its intent to amend, modify, or terminate this Agreement>

The parties agree that either party may re-open this agreement regarding Article 13 Insurance during the length of this agreement, provided that the party gives written notice at least thirty (30) calendar days prior to any meeting requested for such matter.

Employee's Request: Employees are requesting a three year agreement to be dated back to July 1, 2020.

T/A


6. Appendix A-Regular Hourly Wages.

Modify

Employee Request: Employees are requesting a 3% wage adjustment effective July 1, 2020. A 3% wage adjustment effective July 1, 2021. A 3% wage adjustment effective July 1, 2022. These wage adjustments are to apply across all classifications and current as well as new employees step increases.

T/A

Due to the nature of the bargaining process the Union reserves the right to alter, amend or modify this proposal as needed.

 *9/4/2020*

EMPLOYEE PROPOSAL FOR TENTATIVE AGREEMENT

Approval

September 18, 2020

Unjon

Employer

ARTICLE 12 - LEAVES

Section 1: Paid Sick Leave. All bargaining unit members covered by this agreement shall receive paid sick leave according to the following schedule:

Eight (8) hours per month.

Ninety-six (96) hours per year.

Nine hundred sixty (960) hours maximum accumulation of unused sick leave., **shall be accumulated to use towards the following paragraph.**

Sick leave may be used for personal injury or illness of the bargaining unit member or his/her immediate family (spouse, children or parent) provided, however, no bargaining unit member shall be eligible to receive sick leave for time lost because of a work-related injury while employed or self-employed for any employer or work other than the City of New Buffalo. A bargaining unit member shall not receive payment for accrued sick time should he/she ~~terminate service with the City for any reason. resign~~ **with less than two weeks notice or is terminated for just cause.**

A bargaining unit member must notify his/her supervisor when he/she is sick in order to receive sick leave benefits. If a bargaining unit member is sick for three (3) or more consecutive days, he/she shall be required to submit a doctor's certificate before receiving sick leave benefits and returning to work. Any employee determined to be abusing the privileges set forth in this section may be subject to discipline, up to and including discharge. Any discipline issued under this condition shall be subject to the grievance procedure.

An employee with twenty (20) years or more service, shall have fifty percent (50) of the value of their unused sick time hours that have accumulated be credited towards medical insurance coverage or twenty five percent (25) of the value can be cashed out with cash payments to be paid in full within one (1) year by the City of New Buffalo; or an employee with ten (10) years or more service, up to twenty (20) years, twenty five percent (25) of the value of unused accumulated sick hours can be credited toward medical insurance or twelve point five percent (12.5) of the value can be cashed out with cash payments to be paid in full within one (1) year by the City of New Buffalo. ~~This shall apply to those that leave the Employer under normal retirement.~~ **Employees shall be allowed to accumulate sick leave hours above the 960 hours cap to apply to this paragraph.**