



Park/Harbor Commission
Regular Meeting Agenda
October 1, 2020
6:30 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – September 3, 2020
4. Public Comment
5. New Business
 - a. Pleasure Isle Donation
6. Commission Comments
7. Adjournment

September 3, 2020

Parks/Harbor Commission Meeting

6:30 p.m.

Call to Order at 6:37 pm

Roll Call. All Present: Chair, Don Stoneburner; Linda Henderson, Tom Smith, Susan Stoneburner.

Absent: Mark Gabryszewski

City employees in attendance: City Manager, David Richards; Parks Director, Kristen D'Amico; Clerk, Amy Fidler; Deputy Clerk, Nancy Griffin.

Motion by _____, seconded by _____ to excuse Gabryszewski, roll call vote, motion carried,

Approval of Agenda. Motion by Smith, seconded by Henderson to approve the agenda: roll call vote, motion carried, 4-0.

Approval of Previous Minutes- July 2, 2020. Motion by S. Stoneburner, seconded by Smith to approve July 2, 2020 minutes: roll call vote, motion carried, 4-0.

Public Comment.

None

Old Business

Dredge Fund Contributions

No additional contributions.

Chair Stoneburner met with the Mayor to involve the City Council and define next steps.

City Manager Richards remarked the item will be on the City Council agenda in September or October. The issue may have to be handled by setting up a Special Assessment District which will involve legal fees and cost more in the end, if that route is taken.

Chair Stoneburner is disappointed all associations haven't paid and would like to reach out to the associations one more time to get them to participate.

Henderson expressed it is not fair for some associations to pay and others not and supports a special assessment, if necessary.

Motion by D. Stoneburner, seconded by Smith to discuss with the City Council on how to proceed with the Dredge Fund: roll call vote, motion carried, 4-0.

New Business

Parks Director Report

Parks Director D'Amico answered questions from the Commission regarding her report.
D'Amico reported record seasons for the beach and the boat launch.
Discussed the Transient Marina fire and the current available amenities.
S. Stoneburner is very pleased with kayak rentals.
The City Manager praised D'Amico and staff for a wonderful job in unusual and extreme circumstances during all seasons.

Recreational Authority Meeting

D. & S. Stoneburner attended the meeting and D. Stoneburner gave an overview of the meeting and provided his opinion of it being an excellent idea.
Henderson expressed her approval.

Transient Marina Fire

Details of the fire provided along with steps taken to get the marina up and running, including portable restrooms located at the west end of the marina building. The vendor chosen to provide the restrooms is Joy's Johns and the cost is reimbursable from the Risk Management Authority. The City Manager informed the Commission, the fire occurred in the morning and Fire Departments did a great job fighting the fire internally through the ceiling, although there was a good deal of smoke damage. The City Manager and D'Amico also mentioned the portable restrooms are an asset to the marina and will be locked when boaters are not present.

The boat slips are available and there is power on shore. There is no power to the existing building.

The City is waiting to hear word on the portable office.

The DNR site explains the limitations of the marina to customers.

Administrative Comments:

None

Commission Comments:

Smith informed the Tri-State Boat Race is this weekend and has been reduced to a 24-hour race instead of three days.

Henderson requested an update on the Pocket Park at Smith Street. The City Manager provided the update explaining the proposal went before the City Council and then the Planning Commission and will use the right-of-way to provide additional parking spaces and bike racks. The City Manager offered to provide drawings of the facility to the Commission. Henderson remarked additional parking is a great idea and that the State of Michigan will not allow parks in streets.

Members of the Commission voiced their concerns regarding a fence at the jetty for safety. D'Amico explained the fence at the jetty is required to have a gate, per the DNR. The City Manager offered the option for the Commission to decide to have the issues discussed at a City Council meeting.

Motion by Henderson, seconded by Smith to have the jetty fence with gate added to the next City Council meeting agenda. Roll call vote, motion carried, 3-0.

Adjournment. Motion by Henderson, seconded by Smith to adjourn the meeting at 7:25 p.m.

Adjournment at 7:25 p.m.

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September 29, 2020

To: Parks/Harbor members

Another summer season has come and gone. As we leave summer behind and move into fall, the parks department will be very busy getting ready for winter.

As many of you already know, the city received the incredible donation of Pleasure Island. All the details are still in process, but this is very exciting and I look forward to this amazing opportunity.

Beach traffic has considerably slowed down, but we had a record season! Parking revenues were the best I've ever seen them. Our revenues from Memorial Day to Labor Day are as follows; Beach lot \$256,674 up from last year's \$195,645, Over flow lot (boat ramp) \$15,478 up from last year's \$5,830, much of this is attributed to Third Coast utilizing the parking for kayakers. September proved to be a great month as well, with beach parking revenues being \$15,443, making this season's total \$272,117. Third Coast Kayaking has also proven to be a great asset to the city! They are also showing record revenues! Their payment total to the City for this season is \$43,691.43 opposed to last season, which was \$6,386.75.

We have begun putting everything away in preparation for winter. The lifeguard stands have been moved to the boat ramp, the board walk picked up, power washed and stored, the beach bathrooms will be locked for the season and portable toilets brought in on October 1st. Winterization of the beach, boat ramp and marina will be done the week of October 12th. The boat ramp office will remain open until mid-November to allow all the commercial haulers and fisherman to continue their use.

Routine trash pickup and maintenance continues at the rest of the city parks. It's hard to believe another summer has come and gone and we are getting ready for winter already.

Respectfully submitted,

Kristen D'Amico
Parks Director