



City of New Buffalo
224 W. Buffalo Street
New Buffalo MI 49117
REGULAR COUNCIL MEETING AGENDA
January 19, 2021 at 6:30 p.m.

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. City Council Minutes: December 21, 2020
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Building Dept., Streets, Treasurer
 - c. Receive Monthly Minutes: Dec. 2020 Library Board, Oct. 2020 LRSB
 - d. Pay Bills for the Month
5. Public Comment
6. Presentation- Enterprise Fleet Management, Christopher Tyner
7. Old Business
 - a. Dune Walk Grant - Abonmarche
 - b. Waterfront Master Plan Update- Abonmarche
8. New Business
 - a. Awarding Bid for Painting Ground Storage Tank/ Rehab at Water Treatment Plant
 - b. Contract Renewal of Gabridge & Company Financial Auditing Services
 - c. Water Department Control Purchase
 - d. City Manager Search
 - e. Beach Rake to Auction
 - f. Resolution #21.01 to Adopt the Annual 80/20 Option Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act
 - g. Discussion on Ciardelli Property
 - h. Edwards Settlement
 - i. Proposal for Professional Services Repairs to Transient Marina Facility
9. Appointments & Re-Appointments
 - a. Board of Review
 1. Jack Kennedy
 2. Vanessa Thun
 3. Juli Westergren
10. Correspondence
 - a. Recognition and Thank you to Water Donation Donors
11. Council Comments
12. Adjournment

Call to Order at 6:30 pm

Roll Call. Present: Flanagan, New Buffalo, MI, Berrien County; O'Donnell, Absent; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

Motion by Humphrey, seconded by, Flanagan to excuse Council Member O'Donnell: roll call vote, motion carried, 4-0.

Mayor Humphrey asked to have a moment of silence for David Richards, City Manager.

Approval of Agenda: Motion by Robertson, seconded by, Lijewski to approve the agenda: roll call vote, motion carried, 4-0.

Approval of Consent Agenda: Motion by Robertson, seconded by, Lijewski to approve the consent agenda: roll call vote, motion carried, 4-0.

Public Comment: None

New Business

Unused Employee Leave Time: Motion by Humphrey, seconded by, Robertson to approve the payout of all unused personal and vacation time to employees for the calendar year 2020: roll call vote, motion carried, 4-0.

2021 Board Meeting Calendar: Motion by Robertson seconded by, Lijewski to approve the 2021 Board Meeting Calendar: roll call vote, motion carried, 4-0.

Police Policy Purchase: Motion by Robertson, seconded by, Flanagan to approve the proposed contract with Lexipol to reduce the liability exposure to the City. The amount to purchase is \$1667.25 with a yearly fee of \$3334.50 thereafter: roll call vote, motion carried, 4-0.

Extension of Resolution of 2020-16 to Extend the Moratorium on the Registration of Short-Term rental units in the City of New Buffalo: Motion by Robertson, seconded by Lijewski to approve the extension of resolution #20.16 to extend the Moratorium on the registration of short-term rental units in the City of New Buffalo for an additional 8 months: roll call vote, motion carried, 4-0.

Extension of Fire Service Agreement with the Township: Motion by Robertson, seconded by, Lijewski to approve the Extension of the Fire Service Agreement with New Buffalo Township to provide supplemental fire services for 2021 in the amount of \$24,000.00: roll call vote, motion carried, 4-0.

Resolution 20.30 Emergency OMA: Motion by Robertson, seconded by, Flanagan to approve Resolution 20.30 the Emergency OMA Resolution: roll call vote, motion carried, 4-0.

Furnace for Public Works Garage: Motion by Humphrey, seconded by, Lijewski, to approve to install radiant heat in the DPW garage extension at a cost and not to exceed \$4570.00: roll call vote, motion carried, 4-0.

Garage Door Replacement for Public Works Garage: Motion by Robertson, seconded by, Lijewski to approve to replace both old overhead doors at the DPW garage for a total cost not to exceed \$6150.00: roll call vote, motion carried, 4-0.

Third Coast Kayak Agreement: Motion by Robertson, seconded by, Lijewski to approve the contract with Third Coast Surf Shop to provide kayak and paddle board service at the City Boat Ramp. This agreement is a 3-year contract with a 60 day out option, it also requires the storage container to be removed in the off season: roll call vote, motion carried, 4-0.

Appointments of Boards and Commissions: Motion by Robertson, seconded by, Lijewski to approve the appointment of Talia Edwards to the Short-Term Rental Appeal: roll call vote, motion carried, 4-0.

Correspondence: 10 Lighthouse Pointe- Have interim City Manager, Rich Killips talk to the homeowners and look into the issue. Mayor Humphrey said if we need to come back to the issue we will. Council Member Robertson stated that homeowners need to be responsible for their property even if they don't live here. Mayor Humphrey agreed.

Council Comments: Mayor Humphrey wished everyone a Merry Christmas and Happy New Year.

Motion by Robertson, seconded by, Flanagan to adjourn the meeting at 7:30 p.m. roll call vote, motion carried, 4-0.

amf

John Humphrey, Mayor

Ann M. Fidler, City Clerk



City Council,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

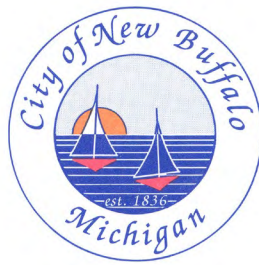
- In the last 30 days, the New Buffalo Police Department has taken 56 complaints. Those include 1 abandoned vehicle, 2 traffic crashes, 1 short term rental related complaint, 3 traffic arrests, and 1 recovered stolen vehicle.
- One complaint of interest; recovered stolen vehicle, Officer Hockenull conducted a traffic stop on a vehicle that was stolen out of Corunna Michigan, which is Northeast of Lansing. The driver was lodged at the Berrien County Jail for numerous reasons.
- I'd like to welcome our new council members, John Humphrey, Roger Lijewski, and Brian Flanagan. I look forward to working with all five members of the council. My office door is open to each and every one of you, so feel free to come speak to me about anything that's on your mind.

Sincerely,

A handwritten signature in black ink that reads "Jason Grimmett".

Jason Grimmett
Lieutenant

NEW BUFFALO POLICE DEPARTMENT
CITY HALL, 224 WEST BUFFALO STREET
NEW BUFFALO, MICHIGAN 49117



MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: January 13, 2021

Last month the Fire Department held a business meeting on January 7, 2021. The Department had a total of 5 fire calls.

January 5, 2021



MONTHLY WATER REPORT FOR DECEMBER 2020

Total amount of water treated in month	12,837,000 gals
Average daily pumpage in month	414,000 gals.
Maximum treated for one day	491,000 gals.
Minimum treated for one day	351,000 gals.
Backwash water used in month	261,000 gals.

COMPARISON BY MONTH AND YEAR

December	2020 (this year) consumption	12,837,000 gals.
December	2019 (last year) consumption	12,616,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 334 lbs. @ 0.925 /lb.	\$ 308.95
Fluoride used in month: 428 lbs. @ 0.467/lb.	\$ 199.88
Aluminum sulfate used in month: 4,792 lbs @ \$0.1615 lb.	\$ 773.91
Total amount spent on chemicals	\$ 1,282.74
Total amount per million gallons	\$ 99.93

MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Maintenance Department serviced #1 Flocculation Drive at Water Treatment Plant.
3. R.S.Technical serviced chlorinators and chlorine alarm system.
4. Runkle Electriss repaired and replaced a no. of outside lights @ Water Treatment Plant.

DISTRIBUTION REPORT

1. Drained fire hydrants preparing for upcoming winter season.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Installed 2-new meter pit assemblies over exiting 3/4" water service lines during month.
7. Worked with Nies Engineering on HNA & Reliability Study for EGLE.
8. Repaired 1 - 6" water main leak @ S. Clinton & West Michigan Sts.
9. Performed required EGLE testing & quarterly QC for Water System Compliance.

**WATER FILTRATION PLANT • 300 MARX DR • NEW BUFFALO, MICHIGAN 49117 •
269/469-0381 • FAX 269/469-7397**

10. Inspected 2-service line replacements by contractors.
11. Handled water quality complaints during month.
12. Preparing for Clearwell Painting Project @ Water Plant during month.
13. Had operator random CDL drug testing during month.

FUEL REPORT

1. Gasoline consumed	76.9 gals.
2. Diesel fuel consumed	21.0 gals.
3. Total fuel consumed	97.9 gals.
4. Average per day	3.2 gals.

EQUIPMENT USAGE

Water Department backhoe	9.0 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	5.0 hrs.
Other	0.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

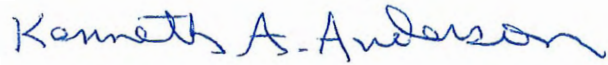
*	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson	39.5 T.M. 190.5 YTD	8.0 T.M. 48.0 YTD	0.0 T.M. 22.0 YTD	47.5 T.M. 260.5 YTD
Chris Huston	32.0 T.M. 176.0 YTD	0.0 T.M. 2.0 YTD	2.0 T.M. 58.5 YTD	34.0 T.M. 236.5 YTD
Robert Gruener	30.0 T.M. 174.0 YTD	13.0 T.M. 23.0 YTD	0.0 T.M. 16.0 YTD	43.0 T.M. 213.0 YTD
Jeff Johnson	0.0 T.M. 136.0 YTD	8.0 T.M. 31.5 YTD	0.0 T.M. 24.0 YTD	8.0 T.M. 191.5 YTD

* (T.M. = This Month YTD = Year-to-date)

Proposed Work For Month of January 2021

1. Installing new meter pit assemblies.
2. Continuing COVID-19 Governor Mandates.
3. Preparing facilities for upcoming winter season.
4. Bid openings for painting and rehab of Clearwell at Water Treatment Plant.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kenneth A. Anderson". The signature is written in a cursive style and is positioned above the typed name.

Kenneth A. Anderson
City of New Buffalo
Water Superintendent



January 11, 2021

To: Mayor and City Council

I hope everyone enjoyed their holidays! Now that the New Year is upon us, we have projects to get done.

This year the parks department has taken on the snow removal of the down town sidewalks. So far it seems to be going smoothly. We work well with the street department and have been able to get the walks cleaned before they clean the streets, leaving downtown as snow free as possible.

Planning continues on the Dune Walk project. Currently, we are still waiting on the final contract from LWCF. That is the grant funding the project, the bid package is ready and set to go out for bid. Once we have the final go ahead from LWCF we can go out for bid, get the contractor selected and commence work on the dune walk. As of now, we are anticipating the project to be fully completed by mid-June.

The transient marina repairs are being finalized. We are looking to have some additional work done on the marina. A HVAC system installed in the bathrooms, new sinks and counter tops in both bathrooms, as well as the necessary repairs to get the marina back up and running.

Other projects we have started are repainting of the Oselka Park bathrooms, getting the boat ramp seal coated and restriped, replacing and repainting the beach trash cans, getting the lifeguard budget redone in order to have lifeguards 7 days a week during the season, as well as routine maintenance of our equipment.

Routine maintenance as well as snow removal continue at the rest of the city parks.

Respectfully submitted,

Kristen D'Amico
Parks Director

Monthly Permit List

01/14/2021

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0113	Hancz, Timothy	910 Lake DR	\$525.00	\$0
Work Description: Interior & exterior alterations.				
PB20-0114	Jason R Lamorte	310 W Detroit ST	\$420.00	\$0
Work Description: Interior alterations to existing house				
PB20-0117	Wawak, Chris	315 Creek DR	\$315.00	\$0
Work Description: New inground pool for existing house.				
PB20-0119	VOBEN LLC	9 S Barton ST	\$210.00	\$0
Work Description: Demo Rear Patio and Re-Construct front Ramp				
PB20-0121	JK Propety Holdings LLC	915 W Merchant ST	\$210.00	\$0
Work Description: Interior demo work only				
PB20-0112	FERNANDEZ, CONRADO	427 S Mayhew ST	\$315.00	\$0
Work Description: Re-Roof				
PB20-0069	HISTORIC HORIZON, INC	205 W Mechanic ST	\$397.50	\$0
Work Description: New Doors and windows and siding.				
PB20-0124	Grady, Thomas & Kmoch, Carrie	524 Marquette DR	\$315.00	\$0
Work Description: 14x28 deck located under elevated existing deck				
PB20-0115	Gloria Santana Rev Trust	8 Oselka DR	\$420.00	\$0
Work Description: Interior alterations				
PB20-0122	BOUSLOG, JAMES & LOUANN	418 S Mayhew ST	\$315.00	\$0
Work Description: Re-Roof				
PB20-0116	TSAMIS, ANDREW & FRANCES	21 E Indiana ST	\$630.00	\$0
Work Description: 32x16 addition to existing house				
PB20-0118	Skora Thomas W & Lori J Trust	123 E Jefferson ST	\$210.00	\$0
Work Description: Egress Window				
PB20-0105	O'Shea William P & Bridget M Trust	1210 W Water ST	\$420.00	\$0
Work Description: New Sun Room				

Total Permits For Type: 13

Total Fees For Type: \$4,702.50

Total Const. Value For Type: \$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE20-0069	Hancz, Timothy	910 Lake DR	\$249.90	\$0
Work Description: Renovation to existing house				
PE20-0070	Jason R Lamorte	310 W Detroit ST	\$174.30	\$0
Work Description: Changing light fixtures				
PE20-0071	Joseph Thomas & Minerva Badar	202 S Whittaker ST	\$168.50	\$0
Work Description: Service Inspection for Power				
PE20-0066	LAKE MICHIGAN, YACHT CLUB	200 Lake DR	\$281.40	\$0
Work Description: Electric for detached accessory building				
PE20-0074	Roberto Armendariz & Joan Schenk	420 S Harrison ST	\$195.30	\$0
Work Description: Service Circuits Lighting fixtures				
PE20-0073	DORN, JOHN	126 N Smith ST	\$331.80	\$0
Work Description: Electrical work for new additions				
PE20-0075	DAKOTA RAINE, LLC	346 N Eagle ST	\$241.50	\$0
Work Description: Electrical work on water damaged house.				
PE20-0061	Roberts Melanie A	521 E Michigan ST	\$258.30	\$0
Work Description: small addition to house				
PE20-0072	Celia-Jane LLC	138 S Norton ST	\$168.00	\$0
Work Description: New Service				

Total Permits For Type: 9
Total Fees For Type: \$2,069.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM20-0099	Hancz, Timothy	910 Lake DR	\$439.42	\$0
Work Description: Renovation of existing home				
PM20-0102	MENDOZA, THOMAS & LYNN M	222 S Norton ST	\$346.50	\$0
Work Description: Addition to existing house				

PM20-0097	ART INSTITUTE, OF CHICAG	415 Marquette DR	\$288.75	\$0
Work Description: New Furnace, A/C, Water Heaters, Gas Piping				
PM20-0104	Mike Cantania	1501 Water W #8	\$267.75	\$0
Work Description: Solid Fuel Equipment				
PM20-0100	RED BICYCLE, LLC	30 N Whittaker ST	\$178.50	\$0
Work Description: Exhausts				
PM20-0095	Zhivko Zhekov	419 S Smith ST	\$220.50	\$0
Work Description: Furnace & A/C Replacement				
PM20-0103	LOOKOUT LANDING, LLC	311 W Buffalo ST	\$189.00	\$0
Work Description: Furnace Replacement				
PM20-0101	DORN, JOHN	126 N Smith ST	\$330.75	\$0
Work Description: New Addition work				

Total Permits For Type:	8
Total Fees For Type:	\$2,261.17
Total Const. Value For Type:	\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP20-0031	Hancz, Timothy	910 Lake DR	\$281.40	\$0
Work Description: Plumbing alterations to existing house				
PP20-0026	Roberts Melanie A	521 E Michigan ST	\$270.90	\$0
Work Description:				

Total Permits For Type:	2
Total Fees For Type:	\$552.30
Total Const. Value For Type:	\$0

Report Summary

Population: All Records

Grand Total Fees:	\$9,584.97
Grand Total Permits:	32

1/1/2020 12:00:00 AM AND
12/31/2020 11:59:59 PM AND
Permit.AmountBalanceDue <=
700,000,000
AND
TransactionItem.DateTimeCreated
Between 12/01/2020 AND
12/30/2020

Grand Total Const. Value:

\$0



City of New Buffalo
Department of Public Works

Weekly Summary & Forecast - Street Dept

Summary for week of 12/7/2020

- SUN** _____
- MON** picked up leafs patched west side of town. Refilled hot patcher
3 loads of leaves pushed back leaf pit
- TUE** patching east side of town meeting at 9 am with new mayor
and other staff. Reloaded hot patcher twice work on water plant flocculator
- WED** patched sunset. Reinstalled flocculator at water plant
worked on leaking axle on dump truck 102 poicked up tires for hot box
- THU** fixed out lights in beach lot. Marked miss digs. Meeting with grsd sewer issue
installed new tires on pd4713. picked up fire hse plumbing parts
- FRI** worked on hot box lights and installed tires. Repaired plumbing
at fire hse sinks and toilet leaking and new valves
- SAT** pump n whittaker pond from flooding rd

Forecast for week of 12/14/2020

- SUN** _____
- MON** brush bags leafs regrade stromer rd. time sheets office dutys
check for out lights around downtown and oselka park
- TUE** finish fire plumbing replace leaking hose on toilet.
continue brush bags and leaf pick up that remains
- WED** work on pd 4713 stalling engine issues install factory parts from
finish brush bags and leafs pick up
- THU** repair any found lights that are out around town
fill out repairs orders and yellows
- FRI** work on john deer cab machine and snow blower attachment
start sorting out old street signs for replacment covers for spring
- SAT** _____

Notes & Comments _____

Date ##### _____

Signature _____



City of New Buffalo

Department of Public Works

Weekly Summary & Forecast - Street Dept

Summary for week of 12/14/2020

SUN _____

MON chipped brush marked miss digs marked lights out around town
regrade stromer. worked on aep tree list meeting with rich john and mcghee

TUE leafing bag pick up moved piles closer to road for leaf vac to reach
marked miss digs replaced shop door handle install module in new charger

WED trimmed low hanging branches fire house leaking hose picked up material
for office, replaced belt at water plant, tore 4713 apart plugs coil intake

THU washed mini dump truck slag at post office replaced rear hydro fitting
on 102 check fire hse for roof leak picked up parts put 4713 back together

FRI marked miss digs prep city hall office for work replaced 2 lights n whittake
2 lights at beach lot and 1 on amtrak paltform moved statue from river to old hardware area

SAT _____

Forecast for week of 12/21/2020

✓ _____

✓ work on city hall office clean and organize shop clean catch basi
convert 3 lights on thompson st to led bulbs pick up cold patch

✓ work on city hall office build patch repair at water intake drive
finish aep tree list move blocks at beach

✓ prep all equipment fill fuel and be ready for snow/slating if nee
hoiladys finish any un done projects from previous days

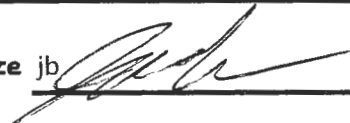
✓ christmas eve

✓ christmas

✓ _____

Notes & Comments _____

Date ##### 12-21-2020

Supervisor Signature jb 



City of New Buffalo
Department of Public Works

Weekly Summary & Forecast - Street Dept

<i>Summary</i> for week of <u>12/21/2020</u>	
SUN	
MON	mark miss digs clean shop order cutting edges pick up cold patch prep office wall picke dup leafs repaired f150 starter
TUE	work on office wall picke dup leafs repaired f150 starter patched pot hole
WED	patched pots holes built cold patch berm by water intake drive finished office wall in city hall
THU	christmas eve picked up down tree on sromer rd salt town
FRI	christmas day plowed and salted town
SAT	

<i>Forecast</i> for week of <u>12/28/2020</u>	
✓	
✓	<u>wash all trucks and equipment from salting and plowing</u> <u>refill fuel in all trucks and equipment and cans</u>
✓	<u>patching strom drain cleaning</u> <u>sign repairs</u>
✓	<u>work on getting shop orginazied</u> <u>making sure all equipment is ready for next round of snow</u>
✓	<u>new years eve</u>
✓	<u>new years day</u>
✓	

Notes & Comments _____

Date 12-28-20

Supervisor Signature jb



City of New Buffalo

Department of Public Works

Weekly Summary & Forecast - Street Dept

Summary for week of 12/28/2020

SUN _____

MON clean trucks and from previous plowing and salting
mark miss digs clean shop floor drain

TUE clean up around shop fix signs unload new cutting edges

WED plowing and salting wash trucks out re fuel trucks and equipment
change cutting edgeds on big truck

THU new years eve

FRI new years day salting

SAT plowing

Forecast for week of 1/4/2021

✓ _____

✓ _____

✓ _____

✓ _____

✓ _____

✓ _____

✓ _____

Notes & Comments _____

Date _____

Supervisor Signature jb



To: Mayor Humphrey and Council
Re: Treasurer's Monthly Report
Date: January 15, 2021

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
 - Dickinson Wright PLLC
 - Dixon Engineering
 - NIES Engineering
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil
Treasurer

BANK CODE: POOL CHECK DATE: 01/14/2021 INVOICE PAY DATE FROM 01/12/2021 TO 01/12/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
01/14/2021	POOL	00000041021	4538	150 NEWS-DISPATCH	225.00	1
01/14/2021	POOL	00000041022	3642	A&A TREE SERVICE	2,000.00	1
01/14/2021	POOL	00000041023	2862	ABONMARCHE CONSULTANTS INC	14,917.80	5
01/14/2021	POOL	00000041024	1004	ALEXANDER CHEMICAL CORP	1,805.50	2
01/14/2021	POOL	00000041025	3458	ALL PHASE ELECTRIC SUPPLY CO	6.61	1
01/14/2021	POOL	00000041026	3490	AMERICAN SAFETY & FIRST AID	18.88	1
01/14/2021	POOL	00000041027	2038	ANDERSON, KENNETH	176.63	2
01/14/2021	POOL	00000041028	4621	APEX SOFTWARE	235.00	1
01/14/2021	POOL	00000041029	3418	ARNT ASPHALT	300.00	1
01/14/2021	POOL	00000041030	1083	AT&T	526.40	4
01/14/2021	POOL	00000041031	1013	BERRIEN COUNTY TREASURER	836.35	2
01/14/2021	POOL	00000041032	4298	BOLTON, JOSHUA	50.00	1
01/14/2021	POOL	00000041033	3370	BURKHOLDER EXCAVATING INC	9,900.00	1
01/14/2021	POOL	00000041034	4534	CDW GOVERNMENT	2,431.89	3
01/14/2021	POOL	00000041035	4712	CHARLES NICHOLAS CURCIO	1,105.50	1
01/14/2021	POOL	00000041036	3469	CLUSTER, MICHAEL	50.00	1
01/14/2021	POOL	00000041037	4462	D'AMICO KRISTEN	50.00	1
01/14/2021	POOL	00000041038	4549	DICKINSON WRIGHT PLLC	540.00	1
01/14/2021	POOL	00000041039	3855	DIXON ENGINEERING INC	6,000.00	1
01/14/2021	POOL	00000041040	4782	DOMESTIC UNIFORM RENTALS	911.70	13
01/14/2021	POOL	00000041041	4782	DOMESTIC UNIFORM RENTALS	940.40	11
01/14/2021	POOL	00000041042	4944	DONNA SCHULTZ	20.11	1
01/14/2021	POOL	00000041043	4785	DOUBLEDAY OFFICE PRODUCTS	456.47	1
01/14/2021	POOL	00000041044	4068	ELAN CORP. PAYMENT SYSTEMS	2,105.00	1
01/14/2021	POOL	00000041045	1047	ETNA SUPPLY COMPANY	1,152.28	4
01/14/2021	POOL	00000041046	4781	GRIFFIN, NANCY	60.00	1
01/14/2021	POOL	00000041047	1058	GRSD SEWER AUTHORITY	50,841.76	1
01/14/2021	POOL	00000041048	3529	GRUENER, ROBERT	50.00	1
01/14/2021	POOL	00000041049	1059	HACH COMPANY	62.39	1
01/14/2021	POOL	00000041050	4682	HERITAGE NATIONAL MARKETING	641.84	1
01/14/2021	POOL	00000041051	2682	HOOSIER HYDRAULIC	130.46	1
01/14/2021	POOL	00000041052	3678	HUSTON, CHRISTOPHER	50.00	1
01/14/2021	POOL	00000041053	2963	IDEXX DISTRIBUTION CORP	1,773.89	3
01/14/2021	POOL	00000041054	1073	INDIANA MICHIGAN POWER	3,385.49	6
01/14/2021	POOL	00000041055	4173	INTEGRA CERT. DOCUMENT DESTRUCTION	20.00	1
01/14/2021	POOL	00000041056	3531	JOHNSON, JEFFREY	50.00	1
01/14/2021	POOL	00000041057	4487	KATE VYSKOCIL	50.00	1
01/14/2021	POOL	00000041058	3297	KNOLL BROTHERS OF MICH INC	16.00	1
01/14/2021	POOL	00000041059	4206	LAKESHORE RECYCLING & DISPOSAL LLC	21,701.60	2
01/14/2021	POOL	00000041060	4809	MC DOORS	2,948.00	1
01/14/2021	POOL	00000041061	3382	MEDIC 1	9,013.00	1
01/14/2021	POOL	00000041062	3524	MENARDS	394.09	1
01/14/2021	POOL	00000041063	4061	MMRMA	57,711.00	1
01/14/2021	POOL	00000041064	4946	MOTOROLA SOLUTIONS	8,900.53	1
01/14/2021	POOL	00000041065	4957	MTECH	840.70	1
01/14/2021	POOL	00000041066	4495	MUTT MITT	386.61	1
01/14/2021	POOL	00000041067	1113	NEW BUFFALO AREA SCHOOLS	837.77	1
01/14/2021	POOL	00000041068	4498	NEW BUFFALO HARDWARE	490.72	9
01/14/2021	POOL	00000041069	1092	NEW BUFFALO TIMES	746.00	1
01/14/2021	POOL	00000041070	2032	NEW BUFFALO TOWNSHIP	52.05	1
01/14/2021	POOL	00000041071	2032	NEW BUFFALO TOWNSHIP	2,000.00	1
01/14/2021	POOL	00000041072	2820	NIES ENGINEERING	7,538.00	1
01/14/2021	POOL	00000041073	1100	PARRETT COMPANY	50.64	1
01/14/2021	POOL	00000041074	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
01/14/2021	POOL	00000041075	3739	PRAXAIR DISTRIBUTION INC	88.70	1
01/14/2021	POOL	00000041076	4684	PRIDE THE PORTABLE TOILET COMPANY	950.00	5
01/14/2021	POOL	00000041077	4650	PRO SAFETY INNOVATONS	293.07	1
01/14/2021	POOL	00000041078	3435	PURCHASE POWER	520.99	1

CHECK PROOF

Page: 2/2

BANK CODE: POOL CHECK DATE: 01/14/2021 INVOICE PAY DATE FROM 01/12/2021 TO 01/12/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
01/14/2021	POOL	00000041079	2065	RIDGE AUTO PARTS	496.91	12
01/14/2021	POOL	00000041080	4703	SAFEBUILT LLC	5,846.00	1
01/14/2021	POOL	00000041081	1084	SEMCO ENERGY GAS CO.	2,908.58	1
01/14/2021	POOL	00000041082	4959	SERVICEMASTER RESTORATION	3,850.00	1
01/14/2021	POOL	00000041083	3302	SHAFFNER TIRE	523.00	1
01/14/2021	POOL	00000041084	2846	SHERWIN WILLIAMS	421.90	1
01/14/2021	POOL	00000041085	3156	STAPLES	620.10	1
01/14/2021	POOL	00000041086	4186	STAR UNIFORMS	905.82	2
01/14/2021	POOL	00000041087	3497	STATE OF MICHIGAN DEQ	351.00	1
01/14/2021	POOL	00000041088	2844	THREE OAKS FORD	391.61	1
01/14/2021	POOL	00000041089	3929	TRUCK & TRAILER SPECIALITIES	1,772.20	1
01/14/2021	POOL	00000041090	4698	US BANK EQUIPMENT FINANCE	239.68	1
01/14/2021	POOL	00000041091	2969	USA BLUEBOOK	1,461.33	4
01/14/2021	POOL	00000041092	3922	VERIZON WIRELESS	507.66	1
01/14/2021	POOL	00000041093	3049	VON EHR PLUMBING	725.00	1
01/14/2021	POOL	00000041094	4505	WELLS FARGO VENDOR FIN SERV	1,191.58	1
01/14/2021	POOL	00000041095	2564	WEST SHORE SERVICES INC	425.00	1
01/14/2021	POOL	00000041096	3614	WORKING WELL	135.00	1

Num Checks: 76

Num Stubs: 0

Num Invoices: 148

Total Amount: 244,629.19



CITY OF NEW BUFFALO
Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 132878
11/13/2020

20-0145 City of New Buffalo Engineer of Record Retainer, Berrien Co., New Buffalo, MI.
Project Manager: Anthony C. McGhee

Site plan review and comments for proposed 529 North Drive Development.

Invoice Amount \$1,500.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

101-298-818.2



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 132812
11/11/2020

20-1371 Whittaker Street Bridge Inspection

Project Manager: Christopher J. Cook

Completion of Bridge Inspection Services

Invoice Amount \$3,850.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

202-483-818.100 - Bridge

WJG
11/15/20



CITY OF NEW BUFFALO

Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 132790
11/11/2020

20-1445 New Buffalo Dune Walk

Project Manager: Thomas R Runkle

Preliminary board walk alignment design, preliminary plan sheet set-ups, preliminary grading design. Professional services completed through 10/31/2020.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Design	\$22,300.00	\$3,216.00	\$1,500.00	\$17,584.00
500 Final Design	\$24,500.00	\$0.00	\$0.00	\$24,500.00
540 Bidding & Negotiation	\$3,000.00	\$0.00	\$0.00	\$3,000.00
600 Construction Administration	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Totals:	\$57,300.00	\$3,216.00	\$1,500.00	\$52,584.00

Invoice Amount

\$1,500.00

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

*✓
12/15/20*

209-751-974

CITY OF NEW BUFFALO

Attn: Dave Richards
 City Hall
 224 W. Buffalo Street
 New Buffalo, MI 49117

INVOICE

No. 133045
 11/25/2020

20-1493 Smith Street Pocket Park

Project Manager: Charles W Thompson

Professional Services through 11/15/20.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
250 Topo	\$1,800.00	\$1,590.50	\$0.00	\$209.50
430 Landscaping Design	\$6,700.00	\$168.75	\$0.00	\$6,531.25
500 Final Design	\$9,000.00	\$3,639.50	\$1,083.80	\$4,276.70
540 Bidding	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Totals:	\$19,500.00	\$5,398.75	\$1,083.80	\$13,017.45

Invoice Amount

\$1,083.80

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Please remit to: **Abonmarche Consultants, Inc.**

315 W. Jefferson Blvd.

South Bend, IN 46601

**Our South Bend office has moved.
 Please note new remit to address.**

Handwritten signature and date: 12/15/20

Handwritten phone number: 105-670-881.710



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO
Attn: David Richards
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

RECVD
DEC 11 2020
CITY OF NEW BUFFALO

INVOICE

No. 133188
12/07/2020

20-1445 New Buffalo Dune Walk

Project Manager: Thomas R Runkle

Geotechnical engineering coordination, preliminary structural design and detailing, work in progress on drawing and specification advancement. Professional services completed through 11/30/2020.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Design	\$22,300.00	\$4,716.00	\$6,434.00	\$11,150.00
500 Final Design	\$24,500.00	\$0.00	\$0.00	\$24,500.00
540 Bidding & Negotiation	\$3,000.00	\$0.00	\$0.00	\$3,000.00
600 Construction Administration	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Totals:	\$57,300.00	\$4,716.00	\$6,434.00	\$46,150.00

Invoice Amount

\$6,434.00

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

MG
12/15/20

209-751-974

CITY OF NEW BUFFALO
 Attn: Kate Vyskocil
 City Hall
 224 W. Buffalo Street
 New Buffalo, MI 49117

INVOICE

No. 133503
 12/29/2020

590-527-937

19-1644 N. Whitaker Sanitary Service Extension

Project Manager: Charles W Thompson

Professional services completed through 12/15/20:

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Feasibility and Estimate	\$2,300.00	\$2,300.00	\$0.00	\$0.00
250 Topo	\$1,800.00	\$1,800.00	\$0.00	\$0.00
450 Permitting	\$2,000.00	\$0.00	\$0.00	\$2,000.00
500 Final Design	\$5,900.00	\$4,300.00	\$1,200.00	\$400.00
800 Plans & Specs	\$4,900.00	\$0.00	\$3,200.00	\$1,700.00
Totals:	\$16,900.00	\$8,400.00	\$4,400.00	\$4,100.00

Invoice Amount

\$4,400.00

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Please remit to: Abonmarche Consultants, Inc.

315 W. Jefferson Blvd.

South Bend, IN 46601

**Our South Bend office has moved.
 Please note new remit to address.**



C|L|F

THE CURCIO LAW FIRM

710 Liberty Street, Suite C
Spring Lake, Michigan 49456

INVOICE

Invoice # 281
Date: 01/04/2020
Due Upon Receipt

City of New Buffalo
224 West Buffalo Street
New Buffalo, MI 49117

7-00001-NB - General

Invoice Number	Services Commencing	Services Through	Service Fee
281	12/1/20	12/31/20	\$1,105.50

Handwritten signature and date: 1/4/20

INVOICE DATE: NOVEMBER 9, 2020
 INVOICE NO.: 1525331

CITY OF NEW BUFFALO
 224 W. BUFFALO STREET
 NEW BUFFALO, MI 49917

CLIENT/MATTER NO.: 074113-00027

RE: HANDBOOK REVISION

PRIVILEGED AND CONFIDENTIAL

FOR PROFESSIONAL SERVICES THROUGH OCTOBER 31, 2020

USD

TOTAL FEES CURRENT INVOICE	\$	540.00
COMPLIMENTARY DISCOUNT	\$	540.00
TOTAL CURRENT INVOICE	\$	0.00

Remittance Instructions		
Terms: Due and Payable Upon Receipt		
Mail To:	ACH Instructions:	Wire Instructions:
Dickinson Wright PLLC 2600 W. Big Beaver Suite 300 Troy, MI 48084	JP Morgan Chase Bank N.A. 28660 Northwestern Highway Southfield, MI 48034 ABA Number: 072 000 326 Account# 38852 (Please Reference Invoice Numbers)	JP Morgan Chase Bank N.A. 28660 Northwestern Highway Southfield, MI 48034 ABA Number: 021 000 021 Swift Code: CHASUS33 (International) Account# 38852 (Please Reference Invoice Numbers)

DIXON ENGINEERING, INC.

1104 Third Avenue, Lake Odessa, MI 48849 • Tel: 616-374-3221 • Fax: 616-374-7116



City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

Invoice number 20-7542
Date 12/29/2020

Project MI2020EVB-2860 NEW BUFFALO MI

Description	Contract Amount	Prior Billed	Current Billed
300,000 Gallon Reservoir #22 14 01 02			
Specifications & Contract Documents	6,000.00	0.00	6,000.00
Project Administration	2,000.00	0.00	0.00
Preconstruction Meeting	900.00	0.00	0.00
Weld Services	2,150.00	0.00	0.00
Critical Phase Coating	17,550.00	0.00	0.00
Warranty Observation	2,700.00	0.00	0.00
Subtotal	31,300.00	0.00	6,000.00
Total	31,300.00	0.00	6,000.00

Invoice total 6,000.00

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed
300,000 Gallon Reservoir #22 14 01 02			
Specifications & Contract Documents	6,000.00	0.00	6,000.00
Project Administration	2,000.00	0.00	0.00
Preconstruction Meeting	900.00	0.00	0.00
Weld Services	2,150.00	0.00	0.00
Critical Phase Coating	17,550.00	0.00	0.00
Warranty Observation	2,700.00	0.00	0.00
Subtotal	31,300.00	0.00	6,000.00
Total	31,300.00	0.00	6,000.00

S91-S36-931

DIXON ENGINEERING, INC.

1104 Third Avenue, Lake Odessa, MI 48849 • Tel: 616-374-3221 • Fax: 616-374-7116

City of New Buffalo
Project MI2020EVB-2860 NEW BUFFALO MI

Invoice number 20-7542
Date 12/29/2020

PLEASE MAKE PAYMENT TO OUR CORPORATE OFFICE: DIXON ENGINEERING, INC., 1104 THIRD AVENUE, LAKE ODESSA MI 48849

ALL INVOICES DUE NET 30 - INTEREST OF 1.5% PER MONTH AFTER 30 DAYS

PAYMENT BY CREDIT CARD --- PLEASE VISIT OUR WEB SITE AT --- www.dixonengineering.net/invoice-payment/.

Enter the password: InvoiceAcce\$\$



Invoice No.: 20-549-00-3

For: City of New Buffalo
 224 W. Buffalo St.
 New Buffalo, MI 49117

20-549

Service Period Through: Jan 01 2021

2020 General Plan Updates

Printed: Jan 06 2021

20-549-01 Design						
<i>Staff</i>	<i>Rate</i>	<i>Hours</i>	<i>Amount</i>			
Rebecca Gladstone	Basic: \$85.000	8	\$680.00			
	Overtime: \$100.000		\$0.00			
Tank Demand Calculations.						
Howard Jones	Basic: \$146.000	5	\$730.00			
	Overtime: \$146.000		\$0.00			
Derek Snyder	Basic: \$142.000	37.5	\$5,325.00			
	Overtime: \$142.000		\$0.00			
Howard Jones	Basic: \$146.000	5.5	\$803.00			
	Overtime: \$146.000		\$0.00			
Summary for : 20-549-01: Hourly:		\$7,538.00	Expenses:	\$0.00	Sub-Total:	\$7,538.00

Summary for Job Group: 20-549	
Please remit payment of: Seven Thousand Five Hundred Thirty Eight Dollars And No Cents	<i>Basic:</i> \$7,538.00
To: NIES Engineering, Inc. 2421 173rd Street, Hammond, IN 46323	<i>Overtime:</i> \$0.00
Payment Terms: Net 30 Days	<i>Sub-Total:</i> \$7,538.00
	<i>Total Expenses:</i> \$0.00
	Invoice Grand Total: \$7,538.00

Thank You for your Business

591-536-818.200

2820

INVOICE GL DISTRIBUTION REPORT
 POST DATES 12/09/2020 - 01/14/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000							
101-000-033.000	12/15/20	POKORNY, STEPHEN	UB refund for account: 0000001604	12/15/2020	12/08/20	20.63	40990
101-000-214.000	01/08/21	BERRIEN COUNTY TREASURER	MISC TAX PAYMENT APPLIED TO CITY DU	010521	01/12/21	100.50	41031
101-000-673.000	12/17/20	BERRIEN COUNTY TREASURER	PROCEEDS FROM SALE OF 435 S. WHITTA	121720	01/12/21	53,484.00	41015
Total For Dept 000						53,605.13	
Dept 101 LEGISLATIVE							
101-101-903.000	12/18/20	NEW BUFFALO TIMES	NEWS PAPER ADDS/11/01/20-12/17/20	9234	01/12/21	178.00	41069
Total For Dept 101 LEGISLATIVE						178.00	
Dept 172 EXECUTIVE							
101-172-756.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	476.99	41044
101-172-853.000	11/24/20	VERIZON WIRELESS	VERIZON/POLICE/EXECUTIVE/PARK/STREE'	9869766784	01/12/21	90.67	41092
Total For Dept 172 EXECUTIVE						567.66	
Dept 215 CLERK							
101-215-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	1,480.02	40942
101-215-722.000	01/03/21	GRIFFIN, NANCY	COVID TEST COPAY REIMB	010621	01/12/21	60.00	41046
Total For Dept 215 CLERK						1,540.02	
Dept 247 BOARD OF REVIEW							
101-247-818.000	12/17/20	JACK KENNEDY	BOARD OF REVIEW/KENNEDY/MARCH 2020	121720	01/12/21	60.00	41013
101-247-818.000	12/17/20	WESTERGREN, JULIE	BOARD OF REVIEW MARCH 2020	121720	01/12/21	60.00	41014
Total For Dept 247 BOARD OF REVIEW						120.00	
Dept 253 TREASURER							
101-253-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	1,290.04	40942
101-253-728.000	10/01/20	DONNA SCHULTZ	INK/10/2020/11/2020/12/2020	09/29/20	01/12/21	20.11	41042
101-253-756.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	60.90	40953
101-253-853.000	01/01/21	KATE VYSKOCIL	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41057
Total For Dept 253 TREASURER						1,421.05	
Dept 257 ASSESSOR							
101-257-818.000	12/14/20	SITTIG ASSESSMENT SERVICES LLC	ASSESSMENT SERVICES OCT & NOV 2020	120320	12/08/20	4,285.00	41000
101-257-818.000	12/28/20	APEX SOFTWARE	RENEW APEX SKETCHING SOFTWARE/02/01	312104	01/12/21	235.00	41028
Total For Dept 257 ASSESSOR						4,520.00	
Dept 262 ELECTIONS							
101-262-756.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	232.35	40953
101-262-903.000	12/18/20	NEW BUFFALO TIMES	NEWS PAPER ADDS/11/01/20-12/17/20	9234	01/12/21	128.00	41069
Total For Dept 262 ELECTIONS						360.35	
Dept 266 ATTORNEY							
101-266-826.100	12/17/20	DICKINSON WRIGHT PLLC	EMPLOYEE HANDBOOK REVISIONS	1525331	01/12/21	540.00	41038
101-266-826.400	01/03/21	CHARLES NICHOLAS CURCIO	LEGAL SERVICES DEC 2020	281	01/12/21	1,105.50	41035
Total For Dept 266 ATTORNEY						1,645.50	
Dept 276 CEMETERY							
101-276-969.000	01/01/21	PINE GROVE CEMETERY AUTHORITY	CEMETARY/01/01/2021	01/01/21	01/12/21	2,500.00	41074
Total For Dept 276 CEMETERY						2,500.00	
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	2,924.70	40942
101-298-728.000	11/23/20	CDW GOVERNMENT	BROTHER MONO LASER/MAST	4585869	12/08/20	151.99	40945
101-298-728.000	11/19/20	CDW GOVERNMENT	TEAMVIEWER BUS SUB/GEN GOV	4447122	12/08/20	444.27	40945

INVOICE GL DISTRIBUTION REPORT
 POST DATES 12/09/2020 - 01/14/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 298 GENERAL GOVERNMENT							
101-298-728.000	12/16/20	STAPLES	OFFICE SUPPLIES/GEN GOV/STREET/SAFE	6035517820074317	01/12/21	421.11	41085
101-298-728.000	12/17/20	CDW GOVERNMENT	OFFICE SUPPLIES/GEN GOV	5636805	01/12/21	72.01	41034
101-298-728.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	30.91	41044
101-298-730.000	12/16/20	PURCHASE POWER	POSTAGE/12/16/20	12/16/20	01/12/21	520.99	41078
101-298-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-1/31/2	515	01/12/21	3.34	41067
101-298-756.000	12/14/20	AMERICAN SAFETY & FIRST AID	SUPPLIES CITY HALL	121520	12/08/20	18.88	40937
101-298-756.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	79.88	40953
101-298-756.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	202.83	41044
101-298-818.000	12/17/20	INTEGRA CERT. DOCUMENT DESTRU	DOCUMENT DESTRUCTION/POLICE	0026311014	01/12/21	20.00	41055
101-298-818.000	10/02/20	CDW GOVERNMENT	LAPTOP AND DOCK FOR PAYROLL CLERK	5782157	01/12/21	2,170.36	41034
101-298-818.000	11/17/20	SERVICEMASTER RESTORATION	COVID--SANITIZING OF CITY HALL	112020-17NB	01/12/21	1,925.00	41082
101-298-818.200	12/17/20	ABONMARCHE CONSULTANTS INC	ENGINEER OF REC SIT PLAN REV 529 N.	132878	01/12/21	1,500.00	41023
101-298-854.000	12/14/20	J. P. GILLEN & ASSOCIATES/EDGE	IT SERVICES NOVEMBER 2020	1460	12/08/20	1,575.00	40969
101-298-854.200	11/30/20	SHI INTERNATIONAL CORP	SOFTWARE EXPENSE/GEN GOV	B12663992	12/08/20	3,326.64	40999
101-298-854.200	11/30/20	SHI INTERNATIONAL CORP	SOFTWARE EXPENSE/GEN GOV	B12662942	12/08/20	368.72	40999
101-298-920.000	11/03/20	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/11/03/20-12	04342433929-26	12/08/20	530.79	40967
101-298-920.000	01/03/21	COMCAST	SERVICE 224 W. BUFFALO CITY HALL	010621	01/12/21	258.01	41019
101-298-920.000	12/04/20	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/12/04/20-01	04342433929-01	01/12/21	684.77	41054
101-298-920.000	11/23/20	SEMCO ENERGY GAS CO.	SEMCO/11/23/20-12/28/20	01/13/21	01/12/21	191.61	41081
101-298-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/GEN GOV/12/02/	1202209505	01/12/21	147.75	41040
101-298-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/12/16/20	1216209505	01/12/21	147.75	41041
101-298-931.000	12/16/20	MENARDS	CITY MANAGER OFFICE UPDATE/GEN GOV	66905	01/12/21	394.09	41062
101-298-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/GEN GOV/12/30/	1230209505	01/12/21	147.75	41041
101-298-931.000	12/22/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/GEN GOV	A173971	01/12/21	2.29	41068
101-298-931.000	12/22/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/GEN GOV	A173903	01/12/21	43.82	41068
101-298-931.000	01/14/21	DOUBLEDAY OFFICE PRODUCTS	PANEL DIVIDER FOR ADMIN ASST WORK A	45869	01/12/21	456.47	41043
101-298-943.000	12/01/20	US BANK EQUIPMENT FINANCE	EQUIPMENT RENTAL/GEN GOV/12/01/20-1	430491654	12/08/20	239.68	41007
101-298-943.000	12/10/20	ADAMS REMCO INC	EQUIPMENT RENTAL/GEN GOV/12/19/20-3	INV214326	12/08/20	331.85	40935
101-298-943.000	12/12/20	PITNEY BOWES INC	EQUIPMENT RENTAL/GEN GOV	1017020049	01/12/21	180.00	41018
101-298-943.000	01/30/21	US BANK EQUIPMENT FINANCE	EQUIPMENT RENTAL/GEN GOV	.432971893	01/12/21	239.68	41090
101-298-956.200	01/08/21	BERRIEN COUNTY TREASURER	TAX ADJUSTMENTS	10470	01/12/21	735.85	41031
Total For Dept 298 GENERAL GOVERNMENT						20,488.79	
Dept 305 POLICE							
101-305-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN JAN	121520	12/08/20	2,390.44	40941
101-305-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	7,198.57	40942
101-305-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-1/31/2	515	01/12/21	524.37	41067
101-305-756.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	32.09	40953
101-305-756.000	12/14/20	AMERICAN SAFETY & FIRST AID	BUILDING SUPPLIES/POLICE	7.10745-IN	01/12/21	18.88	41026
101-305-767.000	12/31/20	PRO SAFETY INNOVATONS	EQUIPMENT/POLICE	1538	01/12/21	293.07	41077
101-305-768.000	12/11/20	STAR UNIFORMS	UNIFORM/POLICE	8039-1	12/08/20	191.98	41002
101-305-768.000	11/20/20	STAR UNIFORMS	INIFORMS/POLICE	013923-1	12/08/20	143.98	41002
101-305-768.000	11/23/20	STAR UNIFORMS	UNIFORMS/POLICE	014036-1	12/08/20	450.00	41002
101-305-768.000	11/30/20	STAR UNIFORMS	UNIFORMS/POLICE	014229-1	12/08/20	146.85	41002
101-305-768.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	276.73	40953
101-305-768.000	12/23/20	STAR UNIFORMS	UNIFORMS/POLICE	15188-1	01/12/21	450.00	41086
101-305-768.000	01/14/21	STAR UNIFORMS	UNIFORMS--GRIMMETT	15941-1	01/12/21	455.82	41086
101-305-768.100	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	366.80	41044
101-305-801.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	34.00	40953
101-305-818.000	11/17/20	SERVICEMASTER RESTORATION	COVID--SANITIZING OF CITY HALL	112020-17NB	01/12/21	1,925.00	41082
101-305-831.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	290.00	41044
101-305-851.000	12/02/20	ID NETWORKS	RADIO MAINTENANCE/POLICE	277010	12/08/20	495.00	40966
101-305-853.000	01/01/21	CLUSTER, MICHAEL	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41036

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Fund 101 GENERAL FUND							
Dept 305 POLICE							
101-305-853.000	11/24/20	VERIZON WIRELESS	VERIZON/POLICE/EXECUTIVE/PARK/STREE'	9869766784	01/12/21	246.65	41092
101-305-903.000	12/18/20	NEW BUFFALO TIMES	NEWS PAPER ADDS/11/01/20-12/17/20	9234	01/12/21	88.00	41069
101-305-913.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	3,411.50	41063
101-305-916.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	22,516.90	41063
101-305-920.000	11/03/20	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/11/03/20-12	04342433929-26	12/08/20	530.79	40967
101-305-920.000	01/03/21	COMCAST	SERVICE 224 W. BUFFALO CITY HALL	010621	01/12/21	258.01	41019
101-305-920.000	12/04/20	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/12/04/20-01	04342433929-01	01/12/21	684.77	41054
101-305-920.000	11/23/20	SEMCO ENERGY GAS CO.	SEMCO/11/23/20-12/28/20	01/13/21	01/12/21	191.61	41081
101-305-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/POLICE/12/02/2	1202209705	01/12/21	111.95	41040
101-305-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/12/16/20	1216209705	01/12/21	111.95	41041
101-305-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/POLICCE/12/30/	1230209705	01/12/21	111.95	41041
101-305-933.000	11/10/20	CDW GOVERNMENT	EQUIPMENT/POLICE	4017953	12/08/20	180.05	40945
101-305-939.000	12/01/20	HERITAGE NATIONAL MARKETING	VEHICLE REPAIR/POLICE	19743	12/08/20	641.84	40964
101-305-939.000	12/17/20	THREE OAKS FORD	VEHICLE REPAIR/POLICE/STREET	145307	01/12/21	270.17	41088
101-305-939.000	12/16/20	RIDGE AUTO PARTS	VEHICLE REPAIR/POLICE	427640	01/12/21	13.78	41079
101-305-939.000	01/14/21	HERITAGE NATIONAL MARKETING	TIRES FOR INVENTORY--POLICE	19754	01/12/21	641.84	41050
101-305-943.000	12/15/20	PARRETT COMPANY	EQUIPMENT RENTAL/POLICE/12/15/20	56164	01/12/21	50.64	41073
101-305-979.000	12/29/20	MOTOROLA SOLUTIONS	RADIOS/800 MHG RADIO/POLICE	1187045995/82810	01/12/21	8,900.53	41064
101-305-979.000	12/22/20	CDW GOVERNMENT	EQUIPMENT/POLICE	5818512	01/12/21	189.52	41034
Total For Dept 305 POLICE						54,886.03	
Dept 336 FIRE							
101-336-751.000	01/11/21	KNOLL BROTHERS OF MICH INC	GASOLINE/FIRE	01/11/21	01/12/21	16.00	41058
101-336-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-1/31/2	515	01/12/21	59.89	41067
101-336-756.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	9.99	41044
101-336-818.000	11/01/20	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/01/2021	01/2021	01/12/21	2,000.00	41071
101-336-853.000	01/01/21	HUSTON, CHRISTOPHER	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41052
101-336-913.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	9,131.50	41063
101-336-920.000	11/02/20	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/11/02/20-12/03/20	04031410105-26	12/14/20	155.22	40932
101-336-920.000	12/14/20	COMCAST	SERVICE FIRE STATION	121520	12/08/20	243.54	40949
101-336-920.000	12/04/20	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/12/04/20-01/06/21	04031410105-01	01/12/21	205.55	41054
101-336-920.000	11/23/20	SEMCO ENERGY GAS CO.	SEMCO/11/23/20-12/28/20	01/13/21	01/12/21	296.73	41081
101-336-931.000	12/09/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/FIRE	A172503	01/12/21	74.52	41068
101-336-931.000	12/16/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/FIRE	A173359	01/12/21	6.49	41068
101-336-931.000	12/11/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/FIRE	A172759	01/12/21	159.65	41068
101-336-933.000	12/09/20	BREATHING AIR SYSTEMS	EQUIPMENT/FIRE	INV-OH65-65	12/08/20	1,041.72	40944
101-336-933.000	12/16/20	RIDGE AUTO PARTS	EQUIPMENT/FIRE/12/11/20	427449	01/12/21	7.98	41079
101-336-933.000	10/02/20	WEST SHORE SERVICES INC	ANNUAL INSPECTION WARNING SIREN/FT	27971	01/12/21	425.00	41095
101-336-979.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	225.07	40953
101-336-979.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	233.90	41044
Total For Dept 336 FIRE						14,342.75	
Dept 371 INSPECTION SERVICES							
101-371-819.000	07/01/20	SAFEBUILT LLC	PERMITS/BUILDING/PLUMBING/MECHANICA	3910	01/12/21	1,848.00	41080
101-371-819.100	07/01/20	SAFEBUILT LLC	PERMITS/BUILDING/PLUMBING/MECHANICA	3910	01/12/21	2,273.00	41080
101-371-819.200	07/01/20	SAFEBUILT LLC	PERMITS/BUILDING/PLUMBING/MECHANICA	3910	01/12/21	1,050.00	41080
101-371-819.300	07/01/20	SAFEBUILT LLC	PERMITS/BUILDING/PLUMBING/MECHANICA	3910	01/12/21	675.00	41080
Total For Dept 371 INSPECTION SERVICES						5,846.00	
Dept 442 STREET OPERATING							
101-442-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	3,889.86	40942
101-442-728.000	12/16/20	STAPLES	OFFICE SUPPLIES/GEN GOV/STREET/SAFE	6035517820074317	01/12/21	198.99	41085
101-442-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-1/31/2	515	01/12/21	98.49	41067

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Fund 101 GENERAL FUND							
Dept 442 STREET OPERATING							
101-442-756.000	12/12/20	RIDGE AUTO PARTS	OPERATING SUPPLIES/STREET	426990	01/12/21	65.60	41079
101-442-756.000	12/01/20	RIDGE AUTO PARTS	OPERATING SUPPLIES/STREET	426886	01/12/21	4.08	41079
101-442-756.000	12/17/20	RIDGE AUTO PARTS	OPERATING SUPPLIES/STREET	427725	01/12/21	9.99	41079
101-442-756.000	11/20/20	PRAXAIR DISTRIBUTION INC	CYLINDER RENTALS/STREET/11/20/20-12	11/20/20	01/12/21	88.70	41075
101-442-756.000	12/17/20	RIDGE AUTO PARTS	MISCELLANEOUS/STREET	427726	01/12/21	11.69	41079
101-442-756.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	41.39	41044
101-442-818.000	01/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/FEB/2021	117417FEB	01/12/21	116.00	41059
101-442-818.000	12/31/20	WORKING WELL	DOT DRUG SCREEN/STREET/WATERX2	00346494	01/12/21	25.00	41096
101-442-818.120	12/23/20	A&A TREE SERVICE	REMOVE HAZARDOUS DEAD TREE FROM POW.	120	01/12/21	2,000.00	41022
101-442-853.000	01/01/21	BOLTON, JOSHUA	PHONE STIPEND 01/01/21	01/01/21	01/12/21	50.00	41032
101-442-853.000	11/24/20	VERIZON WIRELESS	VERIZON/POLICE/EXECUTIVE/PARK/STREE	9869766784	01/12/21	40.01	41092
101-442-903.000	12/24/20	150 NEWS-DISPATCH	NEWS PAPER ADDS/STREETS/12/2020	60047749	01/12/21	225.00	41021
101-442-913.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	2,080.00	41063
101-442-920.000	12/09/20	COMCAST	COMCAST/STREET/MARINA/PARK/12/01/20	12/01/20	12/08/20	512.99	40949
101-442-920.000	12/11/20	INDIANA MICHIGAN POWER	ELECTRIC/STREETS/12/11/20/CONSOLIDA	04706607555-24	01/12/21	353.29	41016
101-442-920.000	11/23/20	SEMCO ENERGY GAS CO.	SEMCO/11/23/20-12/28/20	01/13/21	01/12/21	497.23	41081
101-442-931.000	12/07/20	OVERHEAD DOOR	OVERHEAD DOOR REPAIR/STREET	0049929	12/08/20	482.46	40987
101-442-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTNANCE/STREET/12/02/20	1202200105	01/12/21	63.50	41040
101-442-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUIODING SUPPLIES/GARAGE/12/16/20	1216200105	01/12/21	63.50	41041
101-442-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/STREET/12/30/2	1230200105	01/12/21	63.25	41041
101-442-931.000	12/15/20	NEW BUFFALO HARDWARE	BUILDING REPAIR/STREET	A173213	01/12/21	149.00	41068
101-442-931.000	01/12/21	MC DOORS	GARAGE DOORS REPLACEMENT	678-2	01/12/21	1,474.00	41060
101-442-933.000	12/08/20	MTECH	EQUIPMENT/STREET	IN205511	01/12/21	840.70	41065
101-442-933.000	12/09/20	SHAFFNER TIRE	HOT BOX TIRES/STREET	0014261	01/12/21	523.00	41083
101-442-939.000	12/17/20	THREE OAKS FORD	VEHICLE REPAIR/POLICE/STREET	145307	01/12/21	121.44	41088
101-442-939.000	12/08/20	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	427249	01/12/21	33.29	41079
101-442-939.000	12/15/20	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	427584	01/12/21	104.63	41079
101-442-939.000	12/28/20	TRUCK & TRAILER SPECIALITIES	CUTTING EDGES FOR DUMP TRUCKS	DS0007391	01/12/21	1,772.20	41089
101-442-939.000	12/18/20	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	427813	01/12/21	138.32	41079
101-442-939.000	12/28/20	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET/DUMP TRUCK	428067	01/12/21	72.64	41079
Total For Dept 442 STREET OPERATING						16,210.24	
Dept 448 STREET LIGHTING							
101-448-926.000	12/11/20	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/12/11/20/C	04459418614-24	01/12/21	211.19	41016
101-448-926.000	12/31/20	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/12/31/20	04023785704-12/2	01/12/21	1,702.79	41054
Total For Dept 448 STREET LIGHTING						1,913.98	
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	01/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/FEB/2021	117417FEB	01/12/21	188.00	41059
101-523-818.000	01/01/21	LAKESHORE RECYCLING & DISPOSAL	CURBSIDE PICKUP/02/21	117418FEB	01/12/21	20,674.60	41059
Total For Dept 523 SOLID WASTE COLLECTION						20,862.60	
Dept 651 AMBULANCE SERVICE							
101-651-818.000	12/01/20	MEDIC 1	AMBULANCE SERVICE/1/01/20-12/31/20	12/01/20	01/12/21	9,013.00	41061
Total For Dept 651 AMBULANCE SERVICE						9,013.00	
Dept 722 ZONING BOARD OF APPEALS							
101-722-903.000	12/18/20	NEW BUFFALO TIMES	NEWS PAPER ADDS/11/01/20-12/17/20	9234	01/12/21	352.00	41069
Total For Dept 722 ZONING BOARD OF APPEALS						352.00	
Dept 872 OTHER FUNCTIONS							
101-872-912.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	1,839.54	41063
101-872-916.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	3,211.11	41063

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Fund 101 GENERAL FUND							
Dept 872 OTHER FUNCTIONS							
			Total For Dept 872 OTHER FUNCTIONS			5,050.65	
			Total For Fund 101 GENERAL FUND			215,423.75	
Fund 105 PNBALRSB							
Dept 670							
105-670-881.110	12/17/20	ABONMARCHE CONSULTANTS INC	SMITH STREET POCKET PARK	133045	01/12/21	1,083.80	41023
			Total For Dept 670			1,083.80	
			Total For Fund 105 PNBALRSB			1,083.80	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-12/31/20	515-2	01/12/21	713.67	5174
			Total For Dept 463 ROUTINE MAINTENANCE			713.67	
Dept 474 TRAFFIC SERVICES							
202-474-818.000	01/14/21	STATE OF MICHIGAN	TRAFFIC SIGNAL MODERNIZATION	123020	01/12/21	14,899.74	5175
			Total For Dept 474 TRAFFIC SERVICES			14,899.74	
Dept 483 ENGINEERING							
202-483-818.100-BRIDGE	12/17/20	ABONMARCHE CONSULTANTS INC	BRIDGE INSPECTION COMPLETION	132812	01/12/21	3,850.00	5173
			Total For Dept 483 ENGINEERING			3,850.00	
			Total For Fund 202 MAJOR STREET FUND			19,463.41	
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-12/31/20	515-2	01/12/21	142.73	5174
			Total For Dept 463 ROUTINE MAINTENANCE			142.73	
			Total For Fund 203 LOCAL STREET FUND			142.73	
Fund 208 PARK FUND							
Dept 691 PARK							
208-691-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	715.10	40942
208-691-728.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	107.04	40953
208-691-728.000	12/16/20	NEW BUFFALO HARDWARE	OFFICE SUPPLIES/PARK	A173349	01/12/21	1.99	41068
208-691-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-1/31/20	515	01/12/21	3.33	41067
208-691-756.000	12/01/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A171388	01/11/21	4.95	
208-691-756.000	12/11/20	MUTT MITT	OPERATING SUPPLIES/PARK	381152	01/12/21	386.61	41066
208-691-756.000	12/08/20	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A172363	01/12/21	5.99	41068
208-691-756.000	10/31/20	ARNT ASPHALT	OPERATING SUPPLIES/PARK	32336	01/12/21	300.00	41029
208-691-767.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	231.64	40953
208-691-767.000	12/21/20	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A173794	01/12/21	46.97	41068
208-691-768.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	178.07	41044
208-691-818.000	12/03/20	PRIDE THE PORTABLE TOILET COMPANY	TOILET RENTAL/BEACH/PARK/12/03/20	22143	12/08/20	205.00	40992
208-691-818.000	12/23/20	PRIDE THE PORTABLE TOILET COMPANY	TOILET RENTAL/11/26/20-12/23/20	22235	01/12/21	250.00	41076
208-691-818.000	01/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/FEB/2021	117417FEB	01/12/21	629.00	41059
208-691-818.000	12/28/20	PRIDE THE PORTABLE TOILET COMPANY	TOILET RENTAL/BOAT LAUNCH/COMPANY FEB	22392	01/12/21	270.00	41076
208-691-818.000	12/11/20	PRIDE THE PORTABLE TOILET COMPANY	TOILET RENTAL/OSELKA PARK/12/11/20-	22380	01/12/21	90.00	41076
208-691-818.000	12/11/20	PRIDE THE PORTABLE TOILET COMPANY	TOILET RENTAL/DOG PARK/12/11/20-01/	22379	01/12/21	90.00	41076
208-691-818.000	01/14/21	PRIDE THE PORTABLE TOILET COMPANY	TOILET RENTAL	22495	01/12/21	250.00	41076
208-691-853.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	160.65	40953
208-691-853.000	01/01/21	D'AMICO KRISTEN	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41037

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Fund 208 PARK FUND							
Dept 691 PARK							
208-691-853.000	11/24/20	VERIZON WIRELESS	VERIZON/POLICE/EXECUTIVE/PARK/STREE'	9869766784	01/12/21	130.33	41092
208-691-912.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	799.80	41063
208-691-913.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	2,080.00	41063
208-691-916.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	3,567.90	41063
208-691-920.000	11/03/20	INDIANA MICHIGAN POWER	ELECTRIC/PARK/11/03/20-12/03/20	04523676007-26	12/08/20	15.58	40967
208-691-920.000	12/09/20	COMCAST	COMCAST/STREET/MARINA/PARK/12/01/20	12/01/20	12/08/20	470.78	40949
208-691-920.000	12/11/20	INDIANA MICHIGAN POWER	ELECTRIC/PARK/12/11/20/CONSOLIDATED	04546766223-24	01/12/21	773.21	41016
208-691-920.000	01/03/21	COMCAST	100 W WATER BOAT RAMP SERVICE	010620	01/12/21	511.47	41020
208-691-920.000	11/01/20	NEW BUFFALO TOWNSHIP	WATER/DOG PARK/11/01/20-12/31/20	11/01/20	01/12/21	52.05	41070
208-691-920.000	12/04/20	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/12/04/20-01/06/21	04523676007-01	01/12/21	66.75	41054
208-691-920.000	11/23/20	SEMCO ENERGY GAS CO.	SEMCO/11/23/20-12/28/20	01/13/21	01/12/21	72.75	41081
208-691-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/BEACH/PARK/12/	1202200505	01/12/21	65.90	41040
208-691-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/MARINA/PARK/12	1202200515	01/12/21	70.95	41040
208-691-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/OSELKA PARK/12	1202200525	01/12/21	72.95	41040
208-691-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/BOAT RAMP/1/02	1202200535	01/12/21	42.95	41040
208-691-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/OSELKA PARK/12	1216200525	01/12/21	72.95	41040
208-691-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/MARINA/PARK/12	1216200515	01/12/21	70.95	41040
208-691-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/BOAT RAMP/PARK/	1216200535	01/12/21	42.95	41040
208-691-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/BEACH/PARK/12/	1216200505	01/12/21	65.90	41040
208-691-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/MARINA/PARK/12	1230200515	01/12/21	70.95	41041
208-691-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/OSELKA/PARK/12	1230200525	01/12/21	72.95	41041
208-691-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/BOAT RAMP/PARK	1230200535	01/12/21	42.95	41041
208-691-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/BEACH/PARK/12/	1230200505	01/12/21	65.90	41041
208-691-931.000	01/12/21	MC DOORS	GARAGE DOORS REPLACEMENT	678-2	01/12/21	1,474.00	41060
208-691-932.000	12/01/20	SEIFERT'S FARM SUPPLY	GROUNDS REPAIR/PARK	214685	12/08/20	33.00	40998
208-691-932.000	12/11/20	SHERWIN WILLIAMS	GROUNDS REPAIR/PARK	8383-1	01/12/21	421.90	41084
208-691-932.000	01/07/21	ALL PHASE ELECTRIC SUPPLY CO	GROUNDS MAINTENANCE/PARK	4610-713029	01/12/21	6.61	41025
208-691-932.000	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	204.54	41044
208-691-933.000	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	13.76	40953
208-691-933.000	12/01/20	RIDGE AUTO PARTS	EQUIPMENT/PARK	426862	01/12/21	11.72	41079
208-691-933.000	12/16/20	HOOSIER HYDRAULIC	EQUIPMENT/PARK	INV314700	01/12/21	130.46	41051
208-691-933.200	12/23/20	JOHN DEERE FINANCIAL	EQUIPMENT RENTAL/JD LOADER/PARK	2436038	01/12/21	142.94	41017
208-691-933.200	12/23/20	JOHN DEERE FINANCIAL	EQUIPMENT LEASE/JD UTILITY/PARK	2436037	01/12/21	940.66	41017
Total For Dept 691 PARK						16,654.80	
Total For Fund 208 PARK FUND						16,654.80	
Fund 209 PARK IMPROVEMENT FUND							
Dept 751							
209-751-974.000	12/17/20	ABONMARCHE CONSULTANTS INC	DUNE WALK PRELIM DESIGN	132790	01/12/21	1,500.00	41023
209-751-974.000	12/17/20	ABONMARCHE CONSULTANTS INC	DUNE WAL GEOTECH ENG, SPECIFICATION	133188	01/12/21	6,434.00	41023
Total For Dept 751						7,934.00	
Total For Fund 209 PARK IMPROVEMENT FUND						7,934.00	
Fund 402 EQUIPMENT PURCHASE FUND							
Dept 902 CAPITAL							
402-902-981.200	01/03/21	WELLS FARGO VENDOR FIN SERV	TOOLCAT & SWEEPER LEASE	5013140512	01/12/21	714.95	41094
402-902-981.300	01/03/21	WELLS FARGO VENDOR FIN SERV	TOOLCAT & SWEEPER LEASE	5013140512	01/12/21	476.63	41094
Total For Dept 902 CAPITAL						1,191.58	
Total For Fund 402 EQUIPMENT PURCHASE FUND						1,191.58	

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Fund 590 SEWER FUND							
Dept 000							
590-000-033.000	12/15/20	POKORNY, STEPHEN	UB refund for account: 0000001604	12/15/2020	12/08/20	40.21	40990
590-000-033.000	12/15/20	SCHMIEDELER, CARLA	UB refund for account: 0000002777	12/15/2020	12/08/20	17.45	40997
Total For Dept 000						57.66	
Dept 537 SEWER							
590-537-836.000	12/17/20	GRSD SEWER AUTHORITY	OPERATING RESERVE AUG 2020	0000011721	01/12/21	50,841.76	41047
590-537-916.000	01/08/21	MRRMA	MRRMA 1ST INSTALLMENT	12/29/20	01/12/21	1,276.79	41063
590-537-920.000	11/03/20	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/12/06/20-12/06/20	04002186031-26	12/08/20	17.65	40967
590-537-920.000	12/11/20	INDIANA MICHIGAN POWER	ELECTRIC/12/11/20/SEWER/CONSOLIDATE	04598645309-24	01/12/21	678.28	41016
590-537-920.000	12/07/20	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/15/07/20-01/06/21	04002186031-01	01/12/21	17.69	41054
590-537-937.000	01/08/21	ABONMARCHE CONSULTANTS INC	N. WHITTAKER SANITARY SEWER EXTENSI	133503	01/12/21	4,400.00	41023
Total For Dept 537 SEWER						57,232.17	
Total For Fund 590 SEWER FUND						57,289.83	
Fund 591 WATER FUND							
Dept 000							
591-000-033.000	12/15/20	HARMON, JOANNE	UB refund for account: 0000001510	12/15/2020	12/08/20	117.22	40962
591-000-033.000	12/15/20	POKORNY, STEPHEN	UB refund for account: 0000001604	12/15/2020	12/08/20	46.19	40990
591-000-033.000	12/15/20	SCHMIEDELER, CARLA	UB refund for account: 0000002777	12/15/2020	12/08/20	6.64	40997
Total For Dept 000						170.05	
Dept 536 WATER							
591-536-716.000	12/15/20	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500JAN 2021	121420	12/08/20	6,531.56	40942
591-536-751.000	12/01/20	NEW BUFFALO AREA SCHOOLS	GASOLINE/NB SCHOOLS/12/01/20-1/31/2	515	01/12/21	148.35	41067
591-536-753.000	12/22/20	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	33679	01/12/21	1,649.50	41024
591-536-753.000	12/30/20	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	34056	01/12/21	156.00	41024
591-536-756.000	12/10/20	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S103815969.001	01/12/21	467.28	41045
591-536-756.000	12/29/20	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S103837137.001	01/12/21	206.00	41045
591-536-756.100	12/28/20	ETNA SUPPLY COMPANY	SUPPLIES/WATER TAPS	S103815969.002	01/12/21	276.00	41045
591-536-756.300	11/01/20	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PMTS/11/01/20-11/30/20	4715110301872797	12/08/20	135.75	40953
591-536-756.300	12/15/20	STATE OF MICHIGAN DEQ	DEQ TESTING/WATER	761-10599764	01/12/21	351.00	41087
591-536-756.300	01/14/21	ELAN CORP. PAYMENT SYSTEMS	DECEMBER 2020 PURCHASES	011220	01/12/21	69.58	41044
591-536-756.400	12/07/20	HACH COMPANY	LAB SUPPLIES/WATER	12233439	12/08/20	455.36	40961
591-536-756.400	12/08/20	HACH COMPANY	LAB SUPPLIES/WATER	12235836	12/08/20	367.20	40961
591-536-756.400	12/10/20	HACH COMPANY	LAB SUPPLIES/WATER	12240156	01/12/21	62.39	41049
591-536-756.400	12/28/20	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3076746015	01/12/21	113.61	41053
591-536-756.400	12/29/20	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3076790229	01/12/21	1,025.06	41053
591-536-756.400	12/28/20	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3076775843	01/12/21	635.22	41053
591-536-756.400	12/09/20	USA BLUEBOOK	LAB SUPPLIES/WATER	441480	01/12/21	303.81	41091
591-536-756.400	12/18/20	USA BLUEBOOK	LAB SUPPLIES/WATER	451228	01/12/21	295.00	41091
591-536-756.400	01/04/21	USA BLUEBOOK	LAB SUPPLIES/WATER	460539	01/12/21	753.67	41091
591-536-756.400	01/04/21	USA BLUEBOOK	LAB SUPPLIES/WATER	460235	01/12/21	108.85	41091
591-536-767.000	01/07/21	ETNA SUPPLY COMPANY	EQUIPMENT/WATER	S103818942.001	01/12/21	203.00	41045
591-536-768.000	12/12/20	ANDERSON, KENNETH	CLOTHING ALLOWANCE/ANDERSON/WATER	12/12/20	01/12/21	126.63	41027
591-536-818.000	12/17/20	BURKHOLDER EXCAVATING INC	2" WATERLINE REPAIR	303421-P	01/12/21	9,900.00	41033
591-536-818.000	01/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/FEB/2021	117417FEB	01/12/21	94.00	41059
591-536-818.000	12/19/20	VON EHR PLUMBING	WATER MAIN BREAK/HARBOR POINTE/12/1	12/19/20	01/12/21	725.00	41093
591-536-818.000	12/31/20	WORKING WELL	DOT DRUG SCREEN/STREET/WATERX2	00346494	01/12/21	110.00	41096
591-536-818.200	12/14/20	NIES ENGINEERING	ENGINEERING TO UPDATE RELIABILITY S	20-549-00-2	12/08/20	6,550.00	40986
591-536-818.200	01/08/21	NIES ENGINEERING	ENGINEERING TO UPDATE RELIABILITY S	20-549-00-3	01/12/21	7,538.00	41072
591-536-853.000	11/05/20	AT&T	PHONE/WATER/11/5/20-12/4/20	269469853112-26	12/08/20	51.54	40939
591-536-853.000	11/02/20	AT&T	PHONE/WATER/11/02/20-12/01/20	906R18086812-26	12/08/20	70.55	40939

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Fund 591 WATER FUND							
Dept 536 WATER							
591-536-853.000	11/02/20	AT&T	PHONE/WATER/11/02/20-12/01/20	269R07012112-26	12/08/20	285.66	40939
591-536-853.000	11/02/20	AT&T	PHONE/WATER/11/02/20-12/01/20	269R01267212-26	12/08/20	118.30	40939
591-536-853.000	01/01/21	ANDERSON, KENNETH	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41027
591-536-853.000	01/01/21	GRUENER, ROBERT	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41048
591-536-853.000	01/01/21	JOHNSON, JEFFREY	PHONE STIPEND/01/01/21	01/01/21	01/12/21	50.00	41056
591-536-853.000	12/05/20	AT&T	TELEPHONE/WATER/12/5/20-01/04/21	26946985310317-0	01/12/21	51.89	41030
591-536-853.000	12/01/20	AT&T	TELEPHONE/WATER/12/02/20-01/01/21	269666R07012102-1	01/12/21	285.66	41030
591-536-853.000	12/02/20	AT&T	TELEPHONE/WATER/12/02/20-01/01/21	906R18086801-01	01/12/21	70.55	41030
591-536-853.000	12/01/20	AT&T	TELEPHONE/WATER/1/01/20-01/01/21	269R01267201-01	01/12/21	118.30	41030
591-536-912.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	5,358.66	41063
591-536-913.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	1,248.00	41063
591-536-916.000	01/08/21	MMRMA	MMRMA 1ST INSTALLMENT	12/29/20	01/12/21	1,189.30	41063
591-536-920.000	11/03/20	INDIANA MICHIGAN POWER	ELECTRIC/WATER INTAKE/11/03/20-12/0	04909113708-26	12/08/20	21.67	40967
591-536-920.000	12/11/20	INDIANA MICHIGAN POWER	ELECTRIC/WATER/12/11/20/CONSOLIDATE	04354696801-24	01/12/21	3,401.14	41016
591-536-920.000	12/04/20	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/12/04/20-01/06/21	04909113708-01	01/12/21	23.17	41054
591-536-920.000	11/23/20	SEMCO ENERGY GAS CO.	SEMCO/11/23/20-12/28/20	01/13/21	01/12/21	1,658.65	41081
591-536-931.000	12/02/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/WATER/12/02/20	1202200005	01/12/21	41.50	41040
591-536-931.000	12/16/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/WATER/12/16/20	1216200005	01/12/21	41.50	41040
591-536-931.000	12/30/20	DOMESTIC UNIFORM RENTALS	BUILDING MAINTENANCE/WATER/12/30/20	1230200005	01/12/21	41.50	41041
591-536-931.000	01/14/21	DIXON ENGINEERING INC	RESERVOIR PROJECT ENGINEERING	20-7542	01/12/21	6,000.00	41039
591-536-933.000	12/08/20	RIDGE AUTO PARTS	EQUIPMENT/WATER	427248	01/12/21	23.19	41079
Total For Dept 536 WATER						59,608.55	
Total For Fund 591 WATER FUND						59,778.60	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	12/23/20	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC TAX OVERPAYMENTS	122320	01/12/21	4,437.57	2206
703-000-214.000	12/23/20	KISHTA, AHMED & JOY	TAX OVERPMT 62-8650-0035-01-1	122320	01/12/21	79.24	2207
703-000-230.100	12/23/20	BERRIEN COUNTY TREASURER	COUNTY 911 12-01 THRU 12-23	122320 CTY 911	12/23/20	34,136.43	2200
703-000-230.100	12/23/20	BERRIEN COUNTY TREASURER	COUNTY LAW 12-01 THRU 12-23	122320 LAW	12/23/20	26,549.89	2200
703-000-230.100	12/23/20	BERRIEN COUNTY TREASURER	COUNTY SENIOR CENTER 12-01 THRU 12-	122320 SNR CTR	12/23/20	22,757.22	2200
703-000-230.100	12/23/20	BERRIEN COUNTY TREASURER	COUNTY PARKS 12-01 THRU 12-23	122320 PARKS	12/23/20	7,583.89	2200
703-000-230.200	12/23/20	NEW BUFFALO AREA SCHOOLS	WINTER: SCHOOL OPERATING TAXES	122320	12/23/20	428,992.84	2203
703-000-230.300	12/23/20	LAKE MICHIGAN COLLEGE	LMC TAX COLLECTION 12-1 THRU 12-23	122320	12/23/20	171,865.52	2202
703-000-230.400	12/23/20	NEW BUFFALO LIBRARY JOINT BLDG	LIBRARY BOND 12-1 THRU 12-23	122320	12/23/20	26,549.89	2204
703-000-230.400	12/23/20	NEW BUFFALO PUBLIC LIBRARY	LIBRARY TAXES COLLECTED 12-1 THRU 1	122320	12/23/20	25,343.18	2205
703-000-230.500	12/23/20	BERRIEN RESA	RESA GEN & SPEC ED TAXES 12-1 THRU	122320	12/23/20	179,789.15	2201
703-000-230.700	12/23/20	BERRIEN COUNTY TREASURER	COUNTY DRAIN 835 12-1 THRU 12-23	122320 DRAIN	12/23/20	5,202.20	2200
Total For Dept 000						933,287.02	
Total For Fund 703 CURRENT TAX FUND						933,287.02	

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Fund Totals:							
			Fund 101 GENERAL FUND			215,423.75	
			Fund 105 PNBALRSB			1,083.80	
			Fund 202 MAJOR STREET FUND			19,463.41	
			Fund 203 LOCAL STREET FUND			142.73	
			Fund 208 PARK FUND			16,654.80	
			Fund 209 PARK IMPROVEMENT FUND			7,934.00	
			Fund 402 EQUIPMENT PURCHASE FUND			1,191.58	
			Fund 590 SEWER FUND			57,289.83	
			Fund 591 WATER FUND			59,778.60	
			Fund 703 CURRENT TAX FUND			933,287.02	
Total For All Funds:						<u>1,312,249.52</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 12/31/2020

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Dept 000								
101-000-404.000	PROPERTY TAXES	2,501,055.00	2,501,055.00	2,501,055.00	2,438,063.29	0.00	0.00	100.00
101-000-417.000	DELINQUENT TAX PERSONAL	0.00	0.00	0.00	1.02	0.00	0.00	0.00
101-000-445.000	PENALTY & INTEREST	7,000.00	7,000.00	9,671.29	8,432.67	4,436.17	(2,671.29)	138.16
101-000-477.000	BUILDING PERMITS	35,000.00	35,000.00	26,862.92	29,357.41	26,862.92	8,137.08	76.75
101-000-478.000	ELECTRICAL PERMITS	10,000.00	10,000.00	10,511.50	9,959.90	10,841.50	(511.50)	105.12
101-000-479.000	MECHANICAL PERMITS	10,000.00	10,000.00	9,828.42	9,836.70	9,828.42	171.58	98.28
101-000-480.000	PLUMBING PERMITS	6,500.00	6,500.00	3,831.00	4,747.60	3,831.00	2,669.00	58.94
101-000-481.000	ZONING DEPOSITS	500.00	500.00	850.00	0.00	0.00	(350.00)	170.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	66,164.00	0.00	0.00	(66,164.00)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	5,000.00	5,000.00	5,637.97	5,637.97	0.00	(637.97)	112.76
101-000-574.000	CVTRS	10,095.00	10,095.00	3,960.00	9,900.00	0.00	6,135.00	39.23
101-000-576.000	STATE REVENUE SALES TAX	105,000.00	105,000.00	80,551.00	138,761.00	0.00	24,449.00	76.72
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	10,000.00	10,003.95	10,847.10	0.00	(3.95)	100.04
101-000-606.000	COURT CHARGES	1,000.00	1,000.00	176.90	521.83	15.95	823.10	17.69
101-000-615.000	SPECIAL USE FEE	1,600.00	1,600.00	5.00	991.50	0.00	1,595.00	0.31
101-000-617.000	FRANCHISE FEE	56,000.00	56,000.00	29,491.48	47,803.83	15,294.70	26,508.52	52.66
101-000-618.000	ADMINISTRATION FEE	95,000.00	95,000.00	75,073.46	101,278.18	10,010.33	19,926.54	79.02
101-000-619.000	VARIANCE FEE	2,500.00	2,500.00	3,475.00	3,100.00	1,050.00	(975.00)	139.00
101-000-627.000	SHORT TERM RENTAL FEES	30,000.00	30,000.00	19,850.00	49,225.00	3,125.00	10,150.00	66.17
101-000-628.000	SERVICE CHARGE	1,500.00	1,500.00	915.41	180.00	0.00	584.59	61.03
101-000-629.000	WASTE	272,834.00	272,834.00	134,407.72	268,023.59	26,447.53	138,426.28	49.26
101-000-629.100	PENALTY WASTE	3,000.00	3,000.00	1,373.03	3,176.82	241.86	1,626.97	45.77
101-000-654.100	OVERNIGHT PARKING PERMITS	20.00	20.00	0.00	7.00	0.00	20.00	0.00
101-000-656.000	TOWING SERVICE	1,500.00	1,500.00	0.00	1,950.00	0.00	1,500.00	0.00
101-000-657.000	PARKING FINES	500.00	500.00	0.00	224.00	0.00	500.00	0.00
101-000-665.000	INTEREST EARNED	6,000.00	6,000.00	1,101.40	12,117.24	165.05	4,898.60	18.36
101-000-670.000	RENTAL/LEASE	1,000.00	1,000.00	0.00	400.00	0.00	1,000.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	58,182.00	10.00	58,182.00	(58,182.00)	100.00
101-000-675.000	DONATIONS	500.00	500.00	0.00	50.00	0.00	500.00	0.00
101-000-678.000	REIMBURSEMENTS	20,000.00	20,000.00	6,115.32	36,433.48	241.00	13,884.68	30.58
101-000-678.200	REIMBURSEMENTS-POLICE	73,341.00	73,341.00	28,930.78	63,728.47	26,834.88	44,410.22	39.45
Net - Dept 000		3,266,445.00	3,266,445.00	3,088,024.55	3,254,765.60	197,408.31	178,420.45	
Dept 101 - LEGISLATIVE								
101-101-703.000	SALARIES APPOINTED	11,500.00	11,500.00	2,431.25	11,926.25	0.00	9,068.75	21.14
101-101-714.000	MEDICARE	200.00	200.00	35.25	172.92	0.00	164.75	17.63
101-101-720.000	WORKER'S COMPENSATION INS	65.00	65.00	28.24	47.04	0.00	36.76	43.45
101-101-721.000	UNEMPLOYMENT COMPENSATION	550.00	550.00	109.47	297.18	51.06	440.53	19.90
101-101-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-101-801.000	EDUCATION & TRAINING	0.00	0.00	195.00	0.00	195.00	(195.00)	100.00
101-101-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-831.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	85.00	0.00	100.00	0.00
101-101-885.000	PUBLIC RELATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-903.000	PRINTING & PUBLISHING	250.00	250.00	224.00	548.00	0.00	26.00	89.60
101-101-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 101 - LEGISLATIVE		(14,665.00)	(14,665.00)	(3,023.21)	(13,076.39)	(246.06)	(11,641.79)	
Dept 172 - EXECUTIVE								

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 12/31/2020

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Net - Dept 247 - BOARD OF REVIEW		(2,000.00)	(2,000.00)	(379.00)	(360.00)	(120.00)	(1,621.00)	
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	46,995.00	46,995.00	24,215.01	45,292.46	5,695.73	22,779.99	51.53
101-253-706.000	SALARIES PERMANENT	29,615.00	29,615.00	19,273.60	33,797.53	4,546.41	10,341.40	65.08
101-253-706.100	SALARIES-OVERTIME	600.00	600.00	1,790.65	245.02	689.06	(1,190.65)	298.44
101-253-714.000	MEDICARE	1,226.00	1,226.00	638.96	1,153.02	155.10	587.04	52.12
101-253-715.000	SOCIAL SECURITY TAX	4,164.00	4,164.00	2,732.08	4,929.84	663.22	1,431.92	65.61
101-253-716.000	HEALTH INSURANCE	16,500.00	16,500.00	8,486.90	14,580.93	1,290.04	8,013.10	51.44
101-253-717.000	LIFE & DISABILITY INSURANCE	3,823.00	3,823.00	2,271.43	3,893.88	324.49	1,551.57	59.41
101-253-718.000	RETIREMENT	9,522.00	9,522.00	4,139.12	9,449.33	754.56	5,382.88	43.47
101-253-720.000	WORKER'S COMPENSATION INS	550.00	550.00	199.08	390.30	0.00	350.92	36.20
101-253-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	33.51	533.49	0.00	1,166.49	2.79
101-253-728.000	OFFICE SUPPLIES	250.00	250.00	31.78	74.97	0.00	218.22	12.71
101-253-730.000	POSTAGE	2,000.00	2,000.00	938.22	115.26	0.00	1,061.78	46.91
101-253-751.000	GASOLINE	375.00	375.00	33.71	357.62	33.71	341.29	8.99
101-253-756.000	OPERATING SUPPLIES	250.00	250.00	308.10	474.55	60.90	(58.10)	123.24
101-253-801.000	EDUCATION & TRAINING	1,200.00	1,200.00	0.00	1,274.30	0.00	1,200.00	0.00
101-253-818.000	PROFESSIONAL & CONTRACTUAL	8,500.00	8,500.00	2,656.25	6,202.67	0.00	5,843.75	31.25
101-253-831.000	MEMBERSHIPS & DUES	300.00	300.00	75.00	364.00	0.00	225.00	25.00
101-253-853.000	TELEPHONE	0.00	0.00	300.00	0.00	50.00	(300.00)	100.00
101-253-903.000	PRINTING & PUBLISHING	600.00	600.00	1,657.35	274.00	0.00	(1,057.35)	276.23
101-253-934.000	OTHER REPAIRS & MAINT	150.00	150.00	0.00	470.67	0.00	150.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 253 - TREASURER		(127,820.00)	(127,820.00)	(69,780.75)	(123,873.84)	(14,263.22)	(58,039.25)	
Dept 257 - ASSESSOR								
101-257-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-720.000	WORKER'S COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-728.000	OFFICE SUPPLIES	125.00	125.00	0.00	43.45	0.00	125.00	0.00
101-257-730.000	POSTAGE	2,300.00	2,300.00	0.00	2,216.35	0.00	2,300.00	0.00
101-257-756.000	OPERATING SUPPLIES	100.00	100.00	0.00	1,195.64	0.00	100.00	0.00
101-257-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-818.000	PROFESSIONAL & CONTRACTUAL	24,960.00	24,960.00	10,712.50	27,587.50	4,285.00	14,247.50	42.92
101-257-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-854.200	SOFTWARE EXPENSE	900.00	900.00	0.00	0.00	0.00	900.00	0.00
101-257-903.000	PRINTING & PUBLISHING	100.00	100.00	0.00	516.00	0.00	100.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	100.00	100.00	0.00	166.00	0.00	100.00	0.00
101-257-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 257 - ASSESSOR		(28,585.00)	(28,585.00)	(10,712.50)	(31,724.94)	(4,285.00)	(17,872.50)	
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	2,000.05	0.00	2,000.00	0.00
101-262-714.000	MEDICARE	30.00	30.00	0.00	29.00	0.00	30.00	0.00
101-262-715.000	SOCIAL SECURITY TAX	110.00	110.00	0.00	124.01	0.00	110.00	0.00
101-262-730.000	POSTAGE	500.00	500.00	0.00	200.00	0.00	500.00	0.00
101-262-751.000	GASOLINE	250.00	250.00	0.00	153.52	0.00	250.00	0.00

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-262-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	812.52	2,454.80	232.35	687.48	54.17
101-262-801.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-262-818.000	PROFESSIONAL & CONTRACTUAL	6,000.00	6,000.00	4,598.85	2,916.50	440.00	1,401.15	76.65
101-262-903.000	PRINTING & PUBLISHING	700.00	700.00	843.50	816.10	0.00	(143.50)	120.50
101-262-934.000	OTHER REPAIRS & MAINT	400.00	400.00	440.00	0.00	0.00	(40.00)	110.00
101-262-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 262 - ELECTIONS		(11,690.00)	(11,690.00)	(6,694.87)	(8,693.98)	(672.35)	(4,995.13)	
Dept 266 - ATTORNEY								
101-266-826.100	LABOR MATTERS	5,000.00	5,000.00	540.00	8,440.50	540.00	4,460.00	10.80
101-266-826.300	COURT/ORDINANCE	15,000.00	15,000.00	9,999.97	9,384.00	0.00	5,000.03	66.67
101-266-826.400	OTHER LEGAL MATTERS	40,000.00	40,000.00	9,880.50	36,484.38	5,010.50	30,119.50	24.70
101-266-826.500	FOIA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Net - Dept 266 - ATTORNEY		(65,000.00)	(65,000.00)	(20,420.47)	(54,308.88)	(5,550.50)	(44,579.53)	
Dept 276 - CEMETERY								
101-276-969.000	CONTRIBUTIONS TO OTHERS	30,000.00	30,000.00	17,500.00	29,500.00	2,500.00	12,500.00	58.33
Net - Dept 276 - CEMETERY		(30,000.00)	(30,000.00)	(17,500.00)	(29,500.00)	(2,500.00)	(12,500.00)	
Dept 298 - GENERAL GOVERNMENT								
101-298-706.000	SALARIES PERMANENT	67,060.00	67,060.00	34,408.61	63,250.81	8,258.02	32,651.39	51.31
101-298-714.000	MEDICARE	1,018.00	1,018.00	441.40	861.08	108.92	576.60	43.36
101-298-715.000	SOCIAL SECURITY TAX	4,354.00	4,354.00	1,887.36	3,681.81	465.71	2,466.64	43.35
101-298-716.000	HEALTH INSURANCE	35,740.00	35,740.00	21,315.86	24,426.94	2,924.70	14,424.14	59.64
101-298-717.000	LIFE & DISABILITY INSURANCE	1,280.00	1,280.00	1,478.26	1,886.28	211.18	(198.26)	115.49
101-298-718.000	RETIREMENT	5,618.00	5,618.00	2,276.01	4,980.50	415.75	3,341.99	40.51
101-298-720.000	WORKER'S COMPENSATION INS	1,500.00	1,500.00	682.96	1,100.91	0.00	817.04	45.53
101-298-721.000	UNEMPLOYMENT COMPENSATION	1,000.00	1,000.00	0.11	466.41	0.00	999.89	0.01
101-298-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	4,731.87	3,606.16	1,681.22	(731.87)	118.30
101-298-730.000	POSTAGE	4,700.00	4,700.00	1,562.97	4,317.19	0.00	3,137.03	33.25
101-298-751.000	GASOLINE	600.00	600.00	16.70	203.04	3.34	583.30	2.78
101-298-756.000	OPERATING SUPPLIES	3,500.00	3,500.00	1,685.32	2,282.80	98.76	1,814.68	48.15
101-298-818.000	PROFESSIONAL & CONTRACTUAL	7,000.00	7,000.00	6,103.65	7,344.34	666.36	896.35	87.20
101-298-818.200	ENGINEERING	20,000.00	20,000.00	10,750.00	19,500.00	1,500.00	9,250.00	53.75
101-298-831.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	1,600.00	2,310.50	0.00	900.00	64.00
101-298-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-298-854.000	TECH SUPPORT/MAINTENANCE	27,000.00	27,000.00	6,907.89	30,302.16	1,673.33	20,092.11	25.58
101-298-854.100	WEBSITE/SOCIAL MEDIA	7,300.00	7,300.00	21.17	5,768.54	0.00	7,278.83	0.29
101-298-854.200	SOFTWARE EXPENSE	20,000.00	20,000.00	13,253.42	17,314.59	4,140.00	6,746.58	66.27
101-298-903.000	PRINTING & PUBLISHING	6,000.00	6,000.00	3,113.47	6,913.98	0.00	2,886.53	51.89
101-298-920.000	UTILITIES	14,000.00	14,000.00	4,460.19	10,803.51	894.16	9,539.81	31.86
101-298-931.000	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	12,693.98	24,841.28	689.59	12,306.02	50.78
101-298-932.000	GROUNDS REPAIR & MAINT	4,500.00	4,500.00	938.47	3,077.65	0.00	3,561.53	20.85
101-298-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	0.00	1,461.33	0.00	5,000.00	0.00
101-298-939.000	VEHICLE REPAIR & MAINTENANCE	0.00	0.00	0.00	110.02	0.00	0.00	0.00
101-298-942.000	EQUIPMENT	1,500.00	1,500.00	787.45	2,555.83	0.00	712.55	52.50
101-298-943.000	EQUIPMENT RENTAL	12,500.00	12,500.00	2,822.86	5,972.99	751.53	9,677.14	22.58
101-298-956.200	REFUNDS	3,500.00	3,500.00	0.00	39.89	0.00	3,500.00	0.00

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-298-962.000	MISCELLANEOUS	0.00	0.00	25.75	11,009.53	0.00	(25.75)	100.00
101-298-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 298 - GENERAL GOVERNMENT		(286,170.00)	(286,170.00)	(133,965.73)	(260,390.07)	(24,482.57)	(152,204.27)	
Dept 305 - POLICE								
101-305-705.000	SALARIES SUPERVISION	82,792.00	82,792.00	44,095.65	57,242.35	11,252.84	38,696.35	53.26
101-305-706.000	SALARIES PERMANENT	386,250.00	386,250.00	200,258.05	382,456.49	47,297.18	185,991.95	51.85
101-305-706.100	SALARIES-OVERTIME	60,000.00	60,000.00	23,259.32	54,635.52	6,580.50	36,740.68	38.77
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	36,092.98	57,742.56	4,430.86	21,907.02	62.23
101-305-714.000	MEDICARE	7,688.00	7,688.00	4,217.98	7,973.19	972.32	3,470.02	54.86
101-305-715.000	SOCIAL SECURITY TAX	32,875.00	32,875.00	18,035.54	34,092.40	4,157.54	14,839.46	54.86
101-305-716.000	HEALTH INSURANCE	142,000.00	142,000.00	60,821.49	103,947.48	9,589.01	81,178.51	42.83
101-305-717.000	LIFE & DISABILITY INSURANCE	14,218.00	14,218.00	7,850.01	11,761.56	1,121.43	6,367.99	55.21
101-305-718.000	RETIREMENT	37,384.00	37,384.00	14,273.21	32,398.72	2,602.03	23,110.79	38.18
101-305-720.000	WORKER'S COMPENSATION INS	14,000.00	14,000.00	6,807.58	11,127.75	0.00	7,192.42	48.63
101-305-721.000	UNEMPLOYMENT COMPENSATION	5,558.00	5,558.00	707.82	3,025.28	204.30	4,850.18	12.74
101-305-722.000	MEDICAL EXPENSE	1,600.00	1,600.00	6,722.80	1,263.61	0.00	(5,122.80)	420.18
101-305-728.000	OFFICE SUPPLIES	1,600.00	1,600.00	235.00	537.62	0.00	1,365.00	14.69
101-305-730.000	POSTAGE	150.00	150.00	0.00	72.95	0.00	150.00	0.00
101-305-751.000	GASOLINE	17,000.00	17,000.00	3,061.91	9,130.90	432.34	13,938.09	18.01
101-305-756.000	OPERATING SUPPLIES	2,100.00	2,100.00	1,760.25	1,894.55	50.97	339.75	83.82
101-305-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	2,234.03	2,166.89	0.00	1,765.97	55.85
101-305-768.000	UNIFORMS	12,000.00	12,000.00	5,951.21	13,870.07	1,659.54	6,048.79	49.59
101-305-768.100	AMMO	4,500.00	4,500.00	1,216.00	2,641.02	0.00	3,284.00	27.02
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	1,600.00	1,600.00	0.00	424.59	0.00	1,600.00	0.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,355.00	5,355.00	1,745.29	4,032.30	34.00	3,609.71	32.59
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	1,138.75	3,508.65	313.25	4,061.25	21.90
101-305-831.000	MEMBERSHIPS & DUES	600.00	600.00	375.00	619.64	200.00	225.00	62.50
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,200.00	5,200.00	1,344.12	4,471.30	495.00	3,855.88	25.85
101-305-853.000	TELEPHONE	6,200.00	6,200.00	2,180.62	5,468.42	436.85	4,019.38	35.17
101-305-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	264.47	735.73	0.00	735.53	26.45
101-305-913.000	INSURANCE	11,000.00	11,000.00	1,762.72	7,189.43	0.00	9,237.28	16.02
101-305-916.000	LIABILITY INSURANCE	58,000.00	58,000.00	11,660.38	46,137.21	0.00	46,339.62	20.10
101-305-920.000	UTILITIES	10,000.00	10,000.00	4,131.89	9,848.64	782.36	5,868.11	41.32
101-305-931.000	BUILDING REPAIR & MAINTENANCE	9,000.00	9,000.00	1,347.55	12,709.08	223.90	7,652.45	14.97
101-305-933.000	EQUIPMENT & MAINTENANCE	2,500.00	2,500.00	3,226.90	7,945.61	180.05	(726.90)	129.08
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	2,050.00	2,050.00	3,196.91	0.00	0.00	(1,146.91)	155.95
101-305-934.000	OTHER REPAIRS & MAINT	4,000.00	4,000.00	244.09	2,137.30	0.00	3,755.91	6.10
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	11,000.00	11,000.00	2,841.59	15,537.44	1,120.68	8,158.41	25.83
101-305-943.000	EQUIPMENT RENTAL	300.00	300.00	398.74	1,230.32	50.64	(98.74)	132.91
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	27,000.00	27,000.00	25,771.05	25,931.71	9,680.41	1,228.95	95.45
Net - Dept 305 - POLICE		(1,043,720.00)	(1,043,720.00)	(499,230.90)	(935,908.28)	(103,868.00)	(544,489.10)	
Dept 336 - FIRE								
101-336-705.000	SALARIES SUPERVISION	21,211.00	21,211.00	11,605.66	20,534.74	2,447.46	9,605.34	54.72
101-336-708.000	VOLUNTEER SALARIES	15,000.00	15,000.00	5,565.50	7,358.00	0.00	9,434.50	37.10
101-336-714.000	MEDICARE	574.00	574.00	248.99	416.45	35.49	325.01	43.38
101-336-715.000	SOCIAL SECURITY TAX	1,400.00	1,400.00	719.55	1,324.48	151.74	680.45	51.40
101-336-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	0.00	1,000.00	0.00	1,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 12/31/2020

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-336-720.000	WORKER'S COMPENSATION INS	2,000.00	2,000.00	1,012.76	1,654.17	0.00	987.24	50.64
101-336-721.000	UNEMPLOYMENT COMPENSATION	1,671.00	1,671.00	174.74	181.69	25.53	1,496.26	10.46
101-336-728.000	OFFICE SUPPLIES	800.00	800.00	0.00	32.99	0.00	800.00	0.00
101-336-730.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-751.000	GASOLINE	2,000.00	2,000.00	239.53	345.15	35.16	1,760.47	11.98
101-336-756.000	OPERATING SUPPLIES	1,700.00	1,700.00	31.79	96.06	0.00	1,668.21	1.87
101-336-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	20.75	0.00	0.00	3,979.25	0.52
101-336-768.000	UNIFORMS	1,200.00	1,200.00	0.00	396.42	0.00	1,200.00	0.00
101-336-801.000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
101-336-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	25,000.00	12,680.00	670.00	2,600.00	12,320.00	50.72
101-336-831.000	MEMBERSHIPS & DUES	200.00	200.00	75.00	125.00	0.00	125.00	37.50
101-336-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	0.00	101.50	0.00	5,000.00	0.00
101-336-853.000	TELEPHONE	2,700.00	2,700.00	847.00	600.00	50.00	1,853.00	31.37
101-336-903.000	PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336-913.000	INSURANCE	20,000.00	20,000.00	3,954.25	17,776.00	0.00	16,045.75	19.77
101-336-920.000	UTILITIES	7,000.00	7,000.00	3,215.12	8,252.81	829.12	3,784.88	45.93
101-336-931.000	BUILDING REPAIR & MAINTENANCE	7,000.00	7,000.00	1,973.50	8,258.40	0.00	5,026.50	28.19
101-336-932.000	GROUNDS REPAIR & MAINT	2,000.00	2,000.00	0.00	1,047.26	0.00	2,000.00	0.00
101-336-933.000	EQUIPMENT & MAINTENANCE	12,000.00	12,000.00	2,061.10	3,103.13	1,049.70	9,938.90	17.18
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-939.000	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	99.55	1,435.73	0.00	9,900.45	1.00
101-336-962.000	MISCELLANEOUS	0.00	0.00	0.00	4.89	0.00	0.00	0.00
101-336-979.000	EQUIPMENT	18,000.00	18,000.00	4,032.20	2,964.57	225.07	13,967.80	22.40
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Net - Dept 336 - FIRE		(147,756.00)	(171,756.00)	(48,556.99)	(77,679.44)	(7,449.27)	(123,199.01)	
Dept 371 - INSPECTION SERVICES								
101-371-728.000	OFFICE SUPPLIES	200.00	200.00	0.00	50.79	0.00	200.00	0.00
101-371-756.000	OPERATING SUPPLIES	700.00	700.00	0.00	2,173.78	0.00	700.00	0.00
101-371-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	655.00	0.00	1,000.00	0.00
101-371-819.000	INSPECTION FEE	65,000.00	65,000.00	17,245.77	44,490.71	25,850.42	47,754.23	26.53
101-371-819.100	MECHANICAL INSPEC FEE	17,000.00	17,000.00	6,658.20	5,450.14	9,359.00	10,341.80	39.17
101-371-819.200	ELECTRICAL INSPECTION FEE	16,000.00	16,000.00	6,735.80	8,021.60	9,893.15	9,264.20	42.10
101-371-819.300	PLUMBING INSPECTOR	6,500.00	6,500.00	2,187.75	3,758.50	3,470.85	4,312.25	33.66
101-371-819.400	RENTAL INSPECTIONS	35,000.00	35,000.00	10,507.50	37,545.00	300.00	24,492.50	30.02
101-371-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	118.00	0.00	0.00	0.00
101-371-934.000	OTHER REPAIRS & MAINT	0.00	0.00	0.00	252.50	0.00	0.00	0.00
101-371-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 371 - INSPECTION SERVICES		(141,400.00)	(141,400.00)	(43,335.02)	(102,516.02)	(48,873.42)	(98,064.98)	
Dept 442 - STREET OPERATING								
101-442-705.000	SALARIES SUPERVISION	35,000.00	35,000.00	15,924.08	32,859.76	4,399.31	19,075.92	45.50
101-442-706.000	SALARIES PERMANENT	59,272.00	59,272.00	18,671.70	32,344.05	4,839.77	40,600.30	31.50
101-442-706.100	SALARIES-OVERTIME	15,000.00	15,000.00	3,021.91	6,700.32	377.06	11,978.09	20.15
101-442-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-442-714.000	MEDICARE	1,401.00	1,401.00	521.70	1,028.62	134.33	879.30	37.24
101-442-715.000	SOCIAL SECURITY TAX	6,920.00	6,920.00	2,231.19	4,398.33	574.38	4,688.81	32.24
101-442-716.000	HEALTH INSURANCE	70,354.00	70,354.00	23,631.64	53,774.10	3,889.86	46,722.36	33.59
101-442-717.000	LIFE & DISABILITY INSURANCE	7,587.00	7,587.00	3,388.77	4,564.94	484.11	4,198.23	44.67
101-442-718.000	RETIREMENT	17,917.00	17,917.00	5,806.08	11,286.25	1,058.69	12,110.92	32.41

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PERIOD ENDING 12/31/2020

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Net - Dept 721 - PLANNING COMMISSION		(4,600.00)	(4,600.00)	0.00	(1,254.00)	0.00	(4,600.00)	
Dept 722 - ZONING BOARD OF APPEALS								
101-722-818.000	PROFESSIONAL & CONTRACTUAL	700.00	700.00	0.00	324.00	0.00	700.00	0.00
101-722-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-722-903.000	PRINTING & PUBLISHING	200.00	200.00	0.00	994.00	0.00	200.00	0.00
101-722-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 722 - ZONING BOARD OF APPEALS		(900.00)	(900.00)	0.00	(1,318.00)	0.00	(900.00)	
Dept 872 - OTHER FUNCTIONS								
101-872-807.000	AUDIT	3,000.00	3,000.00	3,000.00	3,000.00	1,500.00	0.00	100.00
101-872-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	20,000.00	14,960.35	19,056.00	0.00	5,039.65	74.80
101-872-818.200	ENGINEERING	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
101-872-854.000	TECH SUPPORT/MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-881.000	MISCELLANEOUS PROJECT COST	15,000.00	15,000.00	6,799.38	7,030.47	0.00	8,200.62	45.33
101-872-912.000	FIRE INSURANCE	5,000.00	5,000.00	1,101.99	4,296.76	0.00	3,898.01	22.04
101-872-913.000	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-916.000	LIABILITY INSURANCE	9,000.00	9,000.00	1,648.01	6,752.43	0.00	7,351.99	18.31
101-872-932.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-872-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-963.000	BANK FEES	7,000.00	7,000.00	3,514.66	8,267.97	333.43	3,485.34	50.21
Net - Dept 872 - OTHER FUNCTIONS		(65,800.00)	(65,800.00)	(31,024.39)	(48,403.63)	(1,833.43)	(34,775.61)	
Dept 965 - TRANSFERS								
101-965-898.000	TRANSFER TO PARK	75,000.00	75,000.00	0.00	110,000.00	0.00	75,000.00	0.00
101-965-980.000	TRANSFER TO EQUIP PURCHASE	30,000.00	30,000.00	30,000.00	29,000.00	0.00	0.00	100.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-965-999.130	TRANSFER TO DEBT SERVICE	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
Net - Dept 965 - TRANSFERS		(232,543.00)	(232,543.00)	(157,543.00)	(267,313.00)	0.00	(75,000.00)	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,266,445.00	3,266,445.00	3,088,024.55	3,254,765.60	197,408.31	178,420.45	94.54
TOTAL EXPENDITURES		3,218,952.00	3,257,952.00	1,510,240.22	2,820,490.07	294,066.57	1,747,711.78	46.36
NET OF REVENUES & EXPENDITURES		47,493.00	8,493.00	1,577,784.33	434,275.53	(96,658.26)	(1,569,291.33)	8,577.47
Fund 105 - PNBALRSB								
Dept 000								
105-000-589.000	CONTRIBUTIONS	51,000.00	0.00	0.00	89,299.75	0.00	0.00	0.00
105-000-665.000	INTEREST EARNED	800.00	800.00	0.00	851.79	0.00	800.00	0.00
105-000-674.000	GRANTS	0.00	51,000.00	49,155.00	15,000.00	0.00	1,845.00	96.38
105-000-698.740	LRSB DISBURSEMENTS	215,000.00	215,000.00	220,879.80	290,673.54	0.00	(5,879.80)	102.73
105-000-807.000	AUDIT	3,920.00	3,920.00	3,920.00	3,920.00	1,960.00	0.00	100.00

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 105 - PNBALRSB								
Net - Dept 000		262,880.00	262,880.00	266,114.80	391,905.08	(1,960.00)	(3,234.80)	
Dept 442 - STREET OPERATING								
105-442-976.100	N. WHITTAKER ST. REVDEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 670								
105-670-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	60,000.00	56,750.00	106,305.00	0.00	3,250.00	94.58
105-670-818.200	ENGINEERING	20,000.00	20,000.00	0.00	56,218.16	0.00	20,000.00	0.00
105-670-881.110	CAPITAL PROJECTS	30,000.00	30,000.00	6,482.55	0.00	1,083.80	23,517.45	21.61
105-670-881.500	BUSINESS IMP DISTRICT PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.120	TRANSFER TO SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.150	TRANSFER TO DEBT SERVICE (MT)	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
105-670-999.200	TRANSFER TO MAJOR/LOCAL	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
105-670-999.300	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 670		(110,000.00)	(150,000.00)	(103,232.55)	(553,586.16)	(1,083.80)	(46,767.45)	
Fund 105 - PNBALRSB:								
TOTAL REVENUES		266,800.00	266,800.00	270,034.80	395,825.08	0.00	(3,234.80)	101.21
TOTAL EXPENDITURES		113,920.00	153,920.00	107,152.55	557,506.16	3,043.80	46,767.45	69.62
NET OF REVENUES & EXPENDITURES		152,880.00	112,880.00	162,882.25	(161,681.08)	(3,043.80)	(50,002.25)	144.30
Fund 202 - MAJOR STREET FUND								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	145,000.00	145,000.00	108,658.32	208,676.70	17,956.62	36,341.68	74.94
202-000-566.000	OTHER STATE GRANTS (ACT 207)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-000-665.000	INTEREST EARNED	1,200.00	1,200.00	98.60	3,026.64	9.27	1,101.40	8.22
202-000-699.100	TRANSFER IN	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
Net - Dept 000		146,200.00	146,200.00	108,756.92	511,703.34	17,965.89	37,443.08	
Dept 463 - ROUTINE MAINTENANCE								
202-463-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	3,041.63	756.64	777.85	708.37	81.11
202-463-706.000	SALARIES PERMANENT	17,000.00	17,000.00	10,215.66	16,501.38	2,473.26	6,784.34	60.09
202-463-714.000	MEDICARE	230.00	230.00	180.06	243.50	44.85	49.94	78.29
202-463-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	769.86	1,040.96	191.74	330.14	69.99
202-463-751.000	GASOLINE	7,000.00	7,000.00	2,199.07	4,949.13	556.64	4,800.93	31.42
202-463-756.000	OPERATING SUPPLIES	8,500.00	8,500.00	609.00	3,741.89	0.00	7,891.00	7.16
202-463-767.000	EQUIPMENT/SMALL TOOLS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
202-463-818.000	PROFESSIONAL & CONTRACTUAL	45,000.00	45,000.00	0.00	8,502.46	0.00	45,000.00	0.00
202-463-933.000	EQUIPMENT & MAINTENANCE	7,000.00	7,000.00	0.00	2,457.17	0.00	7,000.00	0.00

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 202 - MAJOR STREET FUND								
202-463-939.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-962.100	TOOLS & EQUIP	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(99,580.00)	(99,580.00)	(17,015.28)	(38,193.13)	(4,044.34)	(82,564.72)	
Dept 474 - TRAFFIC SERVICES								
202-474-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	3,041.34	1,992.52	777.78	708.66	81.10
202-474-706.000	SALARIES PERMANENT	17,000.00	17,000.00	10,215.48	16,501.40	2,473.23	6,784.52	60.09
202-474-714.000	MEDICARE	230.00	230.00	179.98	243.46	44.83	50.02	78.25
202-474-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	769.76	1,040.93	191.73	330.24	69.98
202-474-756.000	OPERATING SUPPLIES	3,000.00	3,000.00	456.22	3,942.19	0.00	2,543.78	15.21
202-474-767.000	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	10,109.18	19,301.13	0.00	9,890.82	50.55
202-474-818.000	PROFESSIONAL & CONTRACTUAL	105,000.00	105,000.00	2,257.00	15,514.00	0.00	102,743.00	2.15
202-474-933.000	EQUIPMENT & MAINTENANCE	500.00	500.00	2,711.82	0.00	0.00	(2,211.82)	542.36
Net - Dept 474 - TRAFFIC SERVICES		(151,580.00)	(151,580.00)	(29,740.78)	(58,535.63)	(3,487.57)	(121,839.22)	
Dept 482 - ADMINISTRATIVE								
202-482-705.000	SALARIES SUPERVISION	4,500.00	4,500.00	2,662.27	4,725.59	826.26	1,837.73	59.16
202-482-714.000	MEDICARE	70.00	70.00	38.58	68.51	11.98	31.42	55.11
202-482-715.000	SOCIAL SECURITY TAX	300.00	300.00	165.03	293.00	51.23	134.97	55.01
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	500.00	0.00	100.00
202-482-962.000	MISCELLANEOUS	200.00	200.00	54.90	260.80	0.00	145.10	27.45
202-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 482 - ADMINISTRATIVE		(6,070.00)	(6,070.00)	(3,920.78)	(6,347.90)	(1,389.47)	(2,149.22)	
Dept 483 - ENGINEERING								
202-483-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
202-483-818.100	BRIDGE REHABILITATION	70,000.00	70,000.00	3,850.00	520,170.98	3,850.00	66,150.00	5.50
202-483-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 483 - ENGINEERING		(100,000.00)	(100,000.00)	(3,850.00)	(520,170.98)	(3,850.00)	(96,150.00)	
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		146,200.00	146,200.00	108,756.92	511,703.34	17,965.89	37,443.08	74.39
TOTAL EXPENDITURES		357,230.00	357,230.00	54,526.84	623,247.64	12,771.38	302,703.16	15.26
NET OF REVENUES & EXPENDITURES		(211,030.00)	(211,030.00)	54,230.08	(111,544.30)	5,194.51	(265,260.08)	25.70
Fund 203 - LOCAL STREET FUND								
Dept 000								
203-000-546.000	MOTOR VEHICLE FUND TAX	60,000.00	60,000.00	54,981.38	105,652.34	9,083.98	5,018.62	91.64
203-000-566.000	OTHER STATE GRANTS (ACT 207)	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
203-000-578.000	STATE REVENUE METRO ACT	0.00	0.00	0.00	11,115.37	0.00	0.00	0.00
203-000-665.000	INTEREST EARNED	200.00	200.00	85.46	1,885.84	9.92	114.54	42.73

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 203 - LOCAL STREET FUND								
203-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-000-699.400	TRANSFER FROM MAJOR STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		70,200.00	70,200.00	55,066.84	118,653.55	9,093.90	15,133.16	
Dept 463 - ROUTINE MAINTENANCE								
203-463-705.000	SALARIES SUPERVISION	3,900.00	3,900.00	3,041.51	1,992.60	777.80	858.49	77.99
203-463-706.000	SALARIES PERMANENT	6,000.00	6,000.00	4,378.17	6,847.31	1,059.91	1,621.83	72.97
203-463-714.000	MEDICARE	135.00	135.00	101.86	120.39	25.53	33.14	75.45
203-463-715.000	SOCIAL SECURITY TAX	850.00	850.00	435.41	515.03	109.28	414.59	51.22
203-463-751.000	GASOLINE	1,600.00	1,600.00	439.82	989.81	111.33	1,160.18	27.49
203-463-756.000	OPERATING SUPPLIES	5,000.00	5,000.00	609.00	3,992.50	0.00	4,391.00	12.18
203-463-767.000	EQUIPMENT/SMALL TOOLS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-818.000	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	47,170.00	0.00	5,000.00	0.00
203-463-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	1,655.62	0.00	5,000.00	0.00
203-463-939.000	VEHICLE REPAIR & MAINTENANCE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-962.100	TOOLS & EQUIP	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(31,985.00)	(31,985.00)	(9,005.77)	(63,283.26)	(2,083.85)	(22,979.23)	
Dept 474 - TRAFFIC SERVICES								
203-474-705.000	SALARIES SUPERVISION	3,700.00	3,700.00	3,041.93	1,992.96	777.95	658.07	82.21
203-474-706.000	SALARIES PERMANENT	5,200.00	5,200.00	4,378.06	6,846.78	1,059.95	821.94	84.19
203-474-714.000	MEDICARE	200.00	200.00	101.93	120.46	25.58	98.07	50.97
203-474-715.000	SOCIAL SECURITY TAX	750.00	750.00	435.41	515.04	109.29	314.59	58.05
203-474-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	1,343.07	0.00	2,000.00	0.00
203-474-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	15,000.00	15,000.00	9,336.13	19,301.12	0.00	5,663.87	62.24
203-474-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	4,668.24	0.00	0.00	0.00
203-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 474 - TRAFFIC SERVICES		(26,850.00)	(26,850.00)	(17,293.46)	(34,787.67)	(1,972.77)	(9,556.54)	
Dept 478								
203-478-784.000	OPER SUPP SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 478		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 482 - ADMINISTRATIVE								
203-482-703.000	SALARIES APPOINTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-482-705.000	SALARIES SUPERVISION	2,600.00	2,600.00	1,597.41	2,723.68	495.76	1,002.59	61.44
203-482-714.000	MEDICARE	50.00	50.00	23.19	41.16	7.19	26.81	46.38
203-482-715.000	SOCIAL SECURITY TAX	200.00	200.00	99.04	175.83	30.74	100.96	49.52
203-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	500.00	0.00	100.00
203-482-962.000	MISCELLANEOUS	200.00	200.00	32.25	153.17	0.00	167.75	16.13
203-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 482 - ADMINISTRATIVE		(4,050.00)	(4,050.00)	(2,751.89)	(4,093.84)	(1,033.69)	(1,298.11)	

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 203 - LOCAL STREET FUND								
Dept 483 - ENGINEERING								
203-483-818.000	PROFESSIONAL & CONTRACTUAL	124,321.00	124,321.00	0.00	5,125.00	0.00	124,321.00	0.00
Net - Dept 483 - ENGINEERING		(124,321.00)	(124,321.00)	0.00	(5,125.00)	0.00	(124,321.00)	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		70,200.00	70,200.00	55,066.84	118,653.55	9,093.90	15,133.16	78.44
TOTAL EXPENDITURES		187,206.00	187,206.00	29,051.12	107,289.77	5,090.31	158,154.88	15.52
NET OF REVENUES & EXPENDITURES		(117,006.00)	(117,006.00)	26,015.72	11,363.78	4,003.59	(143,021.72)	22.23
Fund 208 - PARK FUND								
Dept 000								
208-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-587.000	DONATIONS	0.00	0.00	0.00	275.00	0.00	0.00	0.00
208-000-628.000	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	23,624.86	32,213.20	37.28	21,375.14	52.50
208-000-652.000	BOAT LAUNCHING FEES	50,000.00	50,000.00	34,050.31	52,033.00	190.00	15,949.69	68.10
208-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	13,464.00	22,475.00	200.00	14,536.00	48.09
208-000-653.000	CONCESSION	12,000.00	12,000.00	0.00	9,500.00	0.00	12,000.00	0.00
208-000-653.100	VENDING MACHINE REVENUE	0.00	0.00	0.00	13.00	0.00	0.00	0.00
208-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	420.00	1,372.00	0.00	780.00	35.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	6,500.00	6,500.00	48,622.10	16,495.90	0.00	(42,122.10)	748.03
208-000-654.000	BEACH PARKING FEES	255,000.00	255,000.00	260,811.40	282,966.68	2,922.75	(5,811.40)	102.28
208-000-655.100	PAVILION RENTAL	500.00	500.00	400.00	575.00	0.00	100.00	80.00
208-000-657.000	PARKING FINES	2,500.00	2,500.00	83.00	2,178.46	0.00	2,417.00	3.32
208-000-665.000	INTEREST EARNED	600.00	600.00	23.07	593.91	0.53	576.93	3.85
208-000-678.000	REIMBURSEMENTS	0.00	0.00	20,254.06	0.00	20,254.06	(20,254.06)	100.00
208-000-698.000	MISCELLANEOUS	0.00	0.00	(270.00)	0.00	0.00	270.00	100.00
208-000-699.000	TRANSFER FROM GENERAL	75,000.00	75,000.00	0.00	110,000.00	0.00	75,000.00	0.00
Net - Dept 000		476,300.00	476,300.00	401,482.80	530,691.15	23,604.62	74,817.20	
Dept 691 - PARK								
208-691-705.000	SALARIES SUPERVISION	80,001.00	80,001.00	35,584.77	50,793.06	8,933.00	44,416.23	44.48
208-691-706.000	SALARIES PERMANENT	56,436.00	56,436.00	24,369.85	15,958.38	5,635.14	32,066.15	43.18
208-691-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	920.49	162.72	27.93	79.51	92.05
208-691-706.160	SALARIES-BOAT LAUNCH	34,000.00	34,000.00	17,530.21	25,149.21	26.00	16,469.79	51.56
208-691-706.200	SALARIES- MARINA	23,000.00	23,000.00	9,884.50	13,764.33	0.00	13,115.50	42.98
208-691-706.300	SALARIES-BEACH	50,000.00	50,000.00	28,095.63	64,386.78	0.00	21,904.37	56.19
208-691-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-707.100	PT - LIFEGUARDS	41,500.00	41,500.00	30,146.08	48,647.96	0.00	11,353.92	72.64
208-691-714.000	MEDICARE	4,252.00	4,252.00	2,108.49	3,404.59	208.80	2,143.51	49.59
208-691-715.000	SOCIAL SECURITY TAX	15,938.00	15,938.00	9,015.37	14,557.45	892.80	6,922.63	56.57
208-691-716.000	HEALTH INSURANCE	12,000.00	12,000.00	4,639.76	7,432.88	715.10	7,360.24	38.66
208-691-717.000	LIFE & DISABILITY INSURANCE	3,164.00	3,164.00	1,541.36	1,669.56	233.75	1,622.64	48.72
208-691-718.000	RETIREMENT	7,679.00	7,679.00	2,783.33	3,647.54	528.49	4,895.67	36.25
208-691-720.000	WORKER'S COMPENSATION INS	5,000.00	5,000.00	2,601.32	4,228.26	0.00	2,398.68	52.03
208-691-721.000	UNEMPLOYMENT COMPENSATION	8,000.00	8,000.00	1,915.58	4,283.97	180.11	6,084.42	23.94

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 208 - PARK FUND								
208-691-722.000	DRUG TESTING/MEDICAL EXPENSE	2,000.00	2,000.00	0.00	490.00	0.00	2,000.00	0.00
208-691-723.000	STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-728.000	OFFICE SUPPLIES	800.00	800.00	484.03	1,481.85	129.51	315.97	60.50
208-691-751.000	GASOLINE	6,000.00	6,000.00	766.41	2,282.88	58.59	5,233.59	12.77
208-691-756.000	OPERATING SUPPLIES	9,000.00	9,000.00	4,785.83	10,828.87	560.38	4,214.17	53.18
208-691-756.500	MERCHANDISE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
208-691-767.000	EQUIPMENT/SMALL TOOLS	6,500.00	6,500.00	1,262.11	5,039.06	234.72	5,237.89	19.42
208-691-768.000	UNIFORMS	2,500.00	2,500.00	996.91	3,224.43	0.00	1,503.09	39.88
208-691-801.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	500.00	0.00	100.00
208-691-818.000	PROFESSIONAL & CONTRACTUAL	35,000.00	55,000.00	45,976.00	41,903.23	1,864.00	9,024.00	83.59
208-691-818.200	ENGINEERING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
208-691-831.000	MEMBERSHIPS & DUES	400.00	400.00	0.00	0.00	0.00	400.00	0.00
208-691-853.000	TELEPHONE	2,500.00	2,500.00	1,164.42	2,086.07	390.98	1,335.58	46.58
208-691-854.200	SOFTWARE EXPENSE	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
208-691-903.000	PRINTING & PUBLISHING	1,500.00	1,500.00	838.43	3,096.03	0.00	661.57	55.90
208-691-912.000	FIRE INSURANCE	1,700.00	1,700.00	479.13	1,868.15	0.00	1,220.87	28.18
208-691-913.000	INSURANCE	3,000.00	3,000.00	944.80	3,704.64	0.00	2,055.20	31.49
208-691-916.000	LIABILITY INSURANCE	8,500.00	8,500.00	1,831.13	7,502.71	0.00	6,668.87	21.54
208-691-920.000	UTILITIES	35,000.00	35,000.00	16,806.02	30,254.10	2,296.61	18,193.98	48.02
208-691-931.000	BUILDING REPAIR & MAINTENANCE	15,000.00	15,000.00	6,277.05	28,281.83	505.50	8,722.95	41.85
208-691-932.000	GROUNDS REPAIR & MAINT	15,000.00	15,000.00	9,836.18	37,469.73	33.00	5,163.82	65.57
208-691-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	10,925.40	2,482.06	155.94	(5,925.40)	218.51
208-691-933.100	EQUIPMENT MAINT--PARKING SYSTE	2,760.00	2,760.00	4,369.00	2,925.12	0.00	(1,609.00)	158.30
208-691-933.200	EQUIPMENT LEASES	10,767.00	10,767.00	7,617.72	11,194.06	1,083.60	3,149.28	70.75
208-691-939.000	VEHICLE REPAIR & MAINTENANCE	4,000.00	4,000.00	650.80	2,902.46	280.51	3,349.20	16.27
208-691-943.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-956.200	REFUNDS	350.00	350.00	1,197.88	0.00	0.00	(847.88)	342.25
208-691-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-963.000	BANK FEES	8,000.00	8,000.00	9,284.42	7,446.49	0.00	(1,284.42)	116.06
208-691-967.000	MISC PROJECTS	5,000.00	5,000.00	1,563.95	7,779.19	1,563.95	3,436.05	31.28
208-691-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	0.00	6,000.00	0.00	5,000.00	0.00
208-691-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-979.000	EQUIPMENT	5,000.00	5,000.00	349.99	66.88	0.00	4,650.01	7.00
208-691-979.200	LIFEGUARD EQUIPMENT	2,164.00	2,164.00	497.62	4,775.61	0.00	1,666.38	23.00
208-691-979.300	LIFEGUARD RECRUITMENT & TRAINI	4,250.00	4,250.00	0.00	1,330.91	0.00	4,250.00	0.00
208-691-999.000	TRANSFERS OUT	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
208-691-999.500	TRANSFER TO DREDGE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 691 - PARK		(547,211.00)	(567,211.00)	(301,041.97)	(552,230.45)	(27,038.41)	(266,169.03)	
Fund 208 - PARK FUND:								
TOTAL REVENUES		476,300.00	476,300.00	401,482.80	530,691.15	23,604.62	74,817.20	84.29
TOTAL EXPENDITURES		547,211.00	567,211.00	301,041.97	552,230.45	27,038.41	266,169.03	53.07
NET OF REVENUES & EXPENDITURES		(70,911.00)	(90,911.00)	100,440.83	(21,539.30)	(3,433.79)	(191,351.83)	110.48
Fund 209 - PARK IMPROVEMENT FUND								
Dept 000								
209-000-404.000	PROPERTY TAXES	111,925.00	111,925.00	111,925.00	109,092.95	0.00	0.00	100.00

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 209 - PARK IMPROVEMENT FUND								
209-000-445.000	PENALTY & INTEREST	200.00	200.00	209.08	248.23	7.18	(9.08)	104.54
209-000-587.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-665.000	INTEREST EARNED	100.00	100.00	16.84	183.89	2.54	83.16	16.84
209-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699.100	TRANSFER IN	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
209-000-981.300	PARK VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		112,225.00	112,225.00	112,150.92	176,252.47	9.72	74.08	
Dept 691 - PARK								
209-691-999.500	TRANSFER TO DREDGE FUND	36,288.00	36,288.00	0.00	35,800.00	0.00	36,288.00	0.00
Net - Dept 691 - PARK		(36,288.00)	(36,288.00)	0.00	(35,800.00)	0.00	(36,288.00)	
Dept 751								
209-751-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-974.000	CAPITAL IMPROVEMENTS	110,000.00	110,000.00	11,150.00	15,350.00	7,934.00	98,850.00	10.14
Net - Dept 751		(110,000.00)	(110,000.00)	(11,150.00)	(15,350.00)	(7,934.00)	(98,850.00)	
Fund 209 - PARK IMPROVEMENT FUND:								
TOTAL REVENUES		112,225.00	112,225.00	112,150.92	176,252.47	9.72	74.08	99.93
TOTAL EXPENDITURES		146,288.00	146,288.00	11,150.00	51,150.00	7,934.00	135,138.00	7.62
NET OF REVENUES & EXPENDITURES		(34,063.00)	(34,063.00)	101,000.92	125,102.47	(7,924.28)	(135,063.92)	296.51
Fund 225 - DREDGE FUND								
Dept 000								
225-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
225-000-589.000	CONTRIBUTIONS	36,288.00	36,288.00	0.00	9,182.00	0.00	36,288.00	0.00
225-000-665.000	INTEREST EARNED	600.00	600.00	101.43	1,210.02	17.08	498.57	16.91
225-000-699.100	TRANSFER IN	36,288.00	36,288.00	0.00	35,800.00	0.00	36,288.00	0.00
Net - Dept 000		73,176.00	73,176.00	101.43	46,192.02	17.08	73,074.57	
Dept 806 - HARBOR DREDGING								
225-806-818.000	PROFESSIONAL & CONTRACTUAL	200,000.00	200,000.00	0.00	3,410.00	0.00	200,000.00	0.00
Net - Dept 806 - HARBOR DREDGING		(200,000.00)	(200,000.00)	0.00	(3,410.00)	0.00	(200,000.00)	
Fund 225 - DREDGE FUND:								

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 225 - DREDGE FUND								
TOTAL REVENUES		73,176.00	73,176.00	101.43	46,192.02	17.08	73,074.57	0.14
TOTAL EXPENDITURES		200,000.00	200,000.00	0.00	3,410.00	0.00	200,000.00	0.00
NET OF REVENUES & EXPENDITURES		(126,824.00)	(126,824.00)	101.43	42,782.02	17.08	(126,925.43)	0.08
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Dept 000								
248-000-404.000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-405.000	PROPERTY TAXES - COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-445.000	PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED	5.00	5.00	0.06	0.90	0.01	4.94	1.20
248-000-675.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-699.100	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		5.00	5.00	0.06	0.90	0.01	4.94	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		5.00	5.00	0.06	0.90	0.01	4.94	1.20
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5.00	5.00	0.06	0.90	0.01	4.94	1.20
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Dept 000								
265-000-655.000	FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.10	0.01	(0.02)	100.00
265-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.02	0.10	0.01	(0.02)	
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.02	0.10	0.01	(0.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.02	0.10	0.01	(0.02)	100.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Dept 000								
266-000-580.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	447.76	1,290.24	0.00	852.24	34.44
266-000-665.000	INTEREST EARNED	0.00	0.00	0.06	1.51	0.01	(0.06)	100.00
266-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
266-000-961.000	CRIMINAL JUSTICE TRAINING	0.00	0.00	56.72	451.58	0.00	(56.72)	100.00
Net - Dept 000		1,300.00	1,300.00	391.10	840.17	0.01	908.90	
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,300.00	1,300.00	447.82	1,291.75	0.01	852.18	34.45
TOTAL EXPENDITURES		0.00	0.00	56.72	451.58	0.00	(56.72)	100.00
NET OF REVENUES & EXPENDITURES		1,300.00	1,300.00	391.10	840.17	0.01	908.90	30.08
Fund 351 - DEBT SERVICE								
Dept 000								
351-000-665.000	INTEREST EARNED	800.00	800.00	40.84	745.84	12.43	759.16	5.11
351-000-699.000	TRANSFER FROM GENERAL	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
351-000-699.312	TRANSFER FROM LRSB FOR 2010 SE	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
Net - Dept 000		340,100.00	340,100.00	339,340.84	393,158.84	12.43	759.16	
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	240,000.00	240,000.00	0.00	235,000.00	0.00	240,000.00	0.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	99,300.00	99,300.00	49,650.00	106,350.00	0.00	49,650.00	50.00
351-906-993.700	2010 SEAWALL - PRINCIPAL	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00
351-906-993.800	2010 SEAWALL - INTEREST	0.00	0.00	0.00	1,087.50	0.00	0.00	0.00
351-906-998.000	FEES	800.00	800.00	0.00	0.00	0.00	800.00	0.00
Net - Dept 906 - DEBT SERVICE		(340,100.00)	(340,100.00)	(49,650.00)	(392,437.50)	0.00	(290,450.00)	
Fund 351 - DEBT SERVICE:								
TOTAL REVENUES		340,100.00	340,100.00	339,340.84	393,158.84	12.43	759.16	99.78
TOTAL EXPENDITURES		340,100.00	340,100.00	49,650.00	392,437.50	0.00	290,450.00	14.60
NET OF REVENUES & EXPENDITURES		0.00	0.00	289,690.84	721.34	12.43	(289,690.84)	100.00
Fund 402 - EQUIPMENT PURCHASE FUND								
Dept 000								
402-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-665.000	INTEREST EARNED	100.00	100.00	8.58	268.23	3.60	91.42	8.58
402-000-678.000	REIMBURSEMENTS	25,000.00	25,000.00	0.00	30,518.00	0.00	25,000.00	0.00

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
403-903-998.000	FEES	0.00	950.00	0.00	950.00	0.00	950.00	0.00
Net - Dept 903		(105,362.00)	(211,674.00)	(37,920.00)	(606,950.72)	0.00	(173,754.00)	
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	26.74	2,051.81	2.90	(26.74)	100.00
TOTAL EXPENDITURES		105,362.00	211,674.00	37,920.00	606,950.72	0.00	173,754.00	17.91
NET OF REVENUES & EXPENDITURES		(105,362.00)	(211,674.00)	(37,893.26)	(604,898.91)	2.90	(173,780.74)	17.90
Fund 590 - SEWER FUND								
Dept 000								
590-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-641.000	TAP IN FEES	6,000.00	6,000.00	5,990.73	5,462.43	1,996.91	9.27	99.85
590-000-641.100	TAP BUY INS	25,000.00	25,000.00	17,835.77	28,788.00	2,935.00	7,164.23	71.34
590-000-641.300	INSPECTION FEES	500.00	500.00	237.00	316.00	79.00	263.00	47.40
590-000-641.400	CONNECTION FEE	1,500.00	1,500.00	1,050.00	1,400.00	350.00	450.00	70.00
590-000-650.000	USAGE	468,750.00	468,750.00	286,267.05	419,817.39	31,203.69	182,482.95	61.07
590-000-650.100	READY TO SERVE	562,500.00	562,500.00	282,427.01	562,893.47	56,223.60	280,072.99	50.21
590-000-662.000	PENALTIES	9,000.00	9,000.00	4,809.69	10,285.25	913.41	4,190.31	53.44
590-000-665.000	INTEREST EARNED	2,000.00	2,000.00	102.71	3,879.95	4.58	1,897.29	5.14
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	(90,607.00)	0.00	0.00	0.00
590-000-683.000	CHANGE IN ESTIMATE	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00
590-000-695.100	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-698.000	MISCELLANEOUS	0.00	0.00	740.58	1,234.30	0.00	(740.58)	100.00
590-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		1,075,250.00	1,075,250.00	599,460.54	1,068,469.79	93,706.19	475,789.46	
Dept 537 - SEWER								
590-537-705.000	SALARIES SUPERVISION	27,500.00	27,500.00	11,825.87	16,560.50	3,244.11	15,674.13	43.00
590-537-706.000	SALARIES PERMANENT	34,893.00	34,893.00	18,455.03	32,499.62	4,429.26	16,437.97	52.89
590-537-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-714.000	MEDICARE	800.00	800.00	422.87	703.26	108.19	377.13	52.86
590-537-715.000	SOCIAL SECURITY TAX	3,300.00	3,300.00	1,807.78	3,006.84	462.56	1,492.22	54.78
590-537-730.000	POSTAGE	1,800.00	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
590-537-751.000	GASOLINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	152.09	0.00	300.00	0.00
590-537-807.000	AUDIT	1,000.00	1,000.00	2,000.00	2,000.00	1,000.00	(1,000.00)	200.00
590-537-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	0.00	321.48	0.00	3,000.00	0.00
590-537-818.200	ENGINEERING	40,000.00	40,000.00	750.00	36,933.70	0.00	39,250.00	1.88
590-537-836.000	GALIEN RIVER SANITARY DISTRICT	825,000.00	825,000.00	108,799.16	933,490.94	108,799.16	716,200.84	13.19
590-537-836.100	GRSD MAINTENANCE	40,000.00	40,000.00	23,501.69	19,008.75	2,428.00	16,498.31	58.75
590-537-836.300	GRSD - CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-836.500	GRSD-CONNECTION FEES	3,500.00	3,500.00	350.00	1,400.00	0.00	3,150.00	10.00
590-537-916.000	LIABILITY INSURANCE	3,000.00	3,000.00	643.11	2,590.27	0.00	2,356.89	21.44
590-537-920.000	UTILITIES	6,500.00	6,500.00	2,822.13	12,292.58	695.93	3,677.87	43.42
590-537-933.000	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	0.00	13.71	0.00	4,000.00	0.00
590-537-935.000	SEWER REPAIR & MAINTENANCE	17,000.00	17,000.00	0.00	13,047.10	0.00	17,000.00	0.00

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 590 - SEWER FUND								
590-537-935.200	N. WHITTKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	1,000.00	1,000.00	0.00	11,400.00	0.00	1,000.00	0.00
590-537-943.000	EQUIPMENT RENTAL	400.00	400.00	0.00	0.00	0.00	400.00	0.00
590-537-956.200	REFUNDS	250.00	250.00	0.00	0.00	0.00	250.00	0.00
590-537-962.000	MISCELLANEOUS	250.00	250.00	89.03	(231.58)	0.00	160.97	35.61
590-537-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.00	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	24,690.00	24,690.00	12,883.00	26,237.09	0.00	11,807.00	52.18
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
590-537-998.000	FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 537 - SEWER		(1,165,115.00)	(1,165,115.00)	(311,281.67)	(1,288,030.35)	(121,167.21)	(853,833.33)	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,075,250.00	1,075,250.00	599,460.54	1,068,469.79	93,706.19	475,789.46	55.75
TOTAL EXPENDITURES		1,165,115.00	1,165,115.00	311,281.67	1,288,030.35	121,167.21	853,833.33	26.72
NET OF REVENUES & EXPENDITURES		(89,865.00)	(89,865.00)	288,178.87	(219,560.56)	(27,461.02)	(378,043.87)	320.68
Fund 591 - WATER FUND								
Dept 000								
591-000-626.000	SERVICES RENDERED	500.00	500.00	0.00	125.00	0.00	500.00	0.00
591-000-641.000	TAP IN FEES	23,000.00	23,000.00	11,643.05	13,422.07	2,000.00	11,356.95	50.62
591-000-641.100	TAP BUY INS	10,000.00	10,000.00	8,004.23	7,966.00	991.00	1,995.77	80.04
591-000-641.200	WATER TAP SUPPLY REIM	0.00	0.00	0.00	6,122.55	0.00	0.00	0.00
591-000-648.000	USAGE - CASINO	340,000.00	340,000.00	186,958.01	365,814.49	32,626.55	153,041.99	54.99
591-000-649.000	USAGE-TWP	10,000.00	10,000.00	7,614.30	9,761.42	160.39	2,385.70	76.14
591-000-650.000	USAGE	330,000.00	330,000.00	217,695.06	297,926.11	22,754.78	112,304.94	65.97
591-000-650.100	READY TO SERVE	400,000.00	400,000.00	211,123.50	420,547.68	43,881.97	188,876.50	52.78
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	11,693.04	25,334.92	1,948.84	11,306.96	50.84
591-000-651.000	ON/OFF FEES	1,500.00	1,500.00	3,606.50	3,365.00	765.00	(2,106.50)	240.43
591-000-662.000	PENALTIES	6,500.00	6,500.00	3,257.60	6,733.56	613.92	3,242.40	50.12
591-000-665.000	INTEREST EARNED	12,000.00	12,000.00	342.38	18,044.74	6.59	11,657.62	2.85
591-000-670.000	RENTAL/LEASE	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
591-000-680.000	HYDRANT RENTAL	100.00	100.00	191.00	130.50	0.00	(91.00)	191.00
591-000-698.000	MISCELLANEOUS	0.00	0.00	675.00	670.00	0.00	(675.00)	100.00
Net - Dept 000		1,156,600.00	1,156,600.00	662,803.67	1,190,964.04	105,749.04	493,796.33	
Dept 536 - WATER								
591-536-705.000	SALARIES SUPERVISION	126,233.00	126,233.00	60,809.41	94,657.96	15,506.85	65,423.59	48.17
591-536-706.000	SALARIES PERMANENT	177,846.00	177,846.00	92,148.21	184,501.10	22,075.04	85,697.79	51.81
591-536-706.100	SALARIES-OVERTIME	22,000.00	22,000.00	8,192.85	15,622.26	1,610.05	13,807.15	37.24
591-536-714.000	MEDICARE	4,728.00	4,728.00	2,279.23	4,432.17	543.53	2,448.77	48.21
591-536-715.000	SOCIAL SECURITY TAX	20,217.00	20,217.00	9,745.83	18,951.60	2,324.05	10,471.17	48.21
591-536-716.000	HEALTH INSURANCE	79,100.00	79,100.00	43,303.93	71,333.95	6,531.56	35,796.07	54.75
591-536-717.000	LIFE & DISABILITY INSURANCE	7,290.00	7,290.00	4,558.47	7,814.52	651.21	2,731.53	62.53
591-536-718.000	RETIREMENT	19,799.00	19,799.00	8,560.22	3,303.37	1,562.02	11,238.78	43.24
591-536-720.000	WORKER'S COMPENSATION INS	9,400.00	9,400.00	4,708.18	7,770.96	0.00	4,691.82	50.09
591-536-721.000	UNEMPLOYMENT COMPENSATION	1,950.00	1,950.00	0.00	750.74	0.00	1,950.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 12/31/2020

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 12/31/2020	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 12/31/20	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 703 - CURRENT TAX FUND								
Fund 703 - CURRENT TAX FUND:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 704 - TRUST & AGENCY								
Dept 000								
704-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.000	ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.035	ESCROW - GIERCZYK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.036	ESCROW-NB ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.037	ESCROW- GIERCZYK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.038	ESCROW-DUNESCAPE @ NB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.039	ESCROW-LAKESHORE FOODS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.040	ESCROW-LAKE MICH VIEW TOWNHOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.041	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.042	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.043	ESCROW - RUBINKAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.044	ESCROW-BARTER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.045	ESCROW-REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.046	ESCROW-LAKE MICH VIEW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 896 - ESCROW								
704-896-730.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-821.000	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-827.000	PLANNING CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-964.100	ESCROW REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 896 - ESCROW		0.00	0.00	0.00	0.00	0.00	0.00	
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		7,079,701.00	7,079,701.00	5,708,013.55	7,812,452.36	447,576.93	1,371,687.45	80.63
TOTAL EXPENDITURES - ALL FUNDS		7,808,223.00	8,013,535.00	2,995,913.73	8,191,835.65	623,009.84	5,017,621.27	37.39
NET OF REVENUES & EXPENDITURES		(728,522.00)	(933,834.00)	2,712,099.82	(379,383.29)	(175,432.91)	(3,645,933.82)	290.43



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

Board Minutes December 8, 2020 Zoom Meeting

1. Call to Order-Roll Call

President Sandra Sporleder called the meeting to order at 4:25.

Present: Sandy Sporleder, Nancy Mrozek, Kathie Butler, Mary Donnelly, Mary McPherson, Paul Ciccarella, Becky Borglin, Donna Salerno and Janie Campbell.

Absent: None

2. Approval of the Agenda

Motion made by Kathie Butler and seconded by Becky Borglin to approve the December agenda. All ayes, motion carried.

3. Approval of the November Minutes

Motion made by Janie Campbell to approve corrected November minutes, seconded by Becky Borglin.

All ayes, motion carried.

4. Treasurer's Report

Kathie Butler reported the balances for the end of November. We ended the month with \$242,903.87 in the general fund, and \$843,237.03 in the capital fund.

Kathie pointed out that although our income was decreased by almost \$30,000, our expenses were decreased by \$114,672.90, leaving us in good shape for the end of the year.

Becky Borglin made a motion to accept the November treasurer's report, Nancy Mrozek seconded. All ayes, motion passed.

5. Privilege of the Audience:

6. Business

Library update: Julie got an okay from the board to proceed with the door repairs at a cost of \$2695. She is also getting a quote to have a wired doorbell installed. Kathie said she would send a link to purchase the doorbell they have at Township Hall, however Julie said she has tried 3 plug-in doorbells already. She will see what the quote is from the electrician.

Julie is getting a quote for a new phone system from a local communications company. This way the support person will be available.

There is some scraping and painting to be done in the lobby. It looks like a small amount of water damage that may have come from the humidifier in the mezzanine. Julie will investigate this.



2021 Election of Officers:

Mary McPherson nominated Sandy Sporleder as President, Janie Campbell seconded, all ayes. Roll call vote was taken to elect Sandy Sporleder as President, all ayes. Sandy is elected Library Board President.

Janie Campbell nominated Mary McPherson as Vice- President, Sandy Sporleder seconded, all ayes. Roll call vote was taken to elect Mary McPherson as Vice President, all ayes. Mary McPherson is elected as Library Board Vice President.

Sandy Sporleder nominated Nancy Mrozek as Secretary, Becky Borglin seconded, all ayes. Roll call vote was taken to elect Nancy Mrozek as Secretary, all ayes. Nancy Mrozek is elected as Library Board Secretary.

Sandy Sporleder nominated Kathie Butler for Treasurer, Janie Campbell seconded, all ayes. Roll call vote was taken, all ayes. Kathie Butler is elected as Library Board Treasurer.

Director Contract: Julie submitted her 2021 contract. There were no changes from last year, except the cost of her insurance went down. Kathie Butler made a motion to accept Julie's contract for 2021, Janie Campbell seconded. All ayes, motion carried.

Wages: The Board reviewed the 2020 pay scale and agreed no changes would be made. Julie does have the authority to move employees in the pay scale.

Amended 2020 Budget: The Board reviewed the amended 2020 budget. Mary McPherson made a motion to accept the amended 2020 budget, Janie Campbell seconded. All ayes, motion carried.

2021 proposed budget: The Board review the proposed 2021 budget. Kathie Butler made a motion to accept the 2021 budget, seconded by Janie Campbell. All ayes, motion carried.

COVID plan: Julie submitted the COVID Preparedness and Response Plan for approval. Donna Salerno questioned some of the wording in the document, which the board discussed. Mary McPherson voted to accept the plan as is, Becky Borglin seconded. All ayes, motion carried.

7. Director Report: Julie told the Board that the staff was staying very busy with curbside delivery, phone calls, emails and online offerings. Julie said that she hopes they can open the doors again very soon.

8. Board Comments: Sandy told the board she knew that this has been a very difficult time for everyone. She thanked the Board for their patience and hoped that by spring we would be back to normal.

9. Adjournment: Janie Campbell made a motion to adjourn, Donna Salerno supported. All ayes; motion passed. The meeting ended at 5:38 pm.



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

Respectfully submitted,
Nancy Mrozek, Secretary

Pokagon-New Buffalo Local Revenue Sharing Board
October 13, 2020 Regular Meeting Minute VIA ZOOM
Approved: January 12, 2021

Chairman Rahm called the regular meeting of the Pokagon-New Buffalo Area Local Revenue Sharing Board to order at 8:30 A.M. at the New Buffalo Township Hall. A quorum was established with the following members present: James Bracewell, Robert Spirito, Pete Rahm, Ezra Scott and Steve Winchester.

Scott moved, Spirito supported to approve the August 11, 2020 minutes. Roll call unanimous. Motion carried.

Scott moved, Spirito supported to approve the proposed agenda. Roll call unanimous. Motion carried.

Rahm moved, Spirito supported to approve the financial report for the month of August, 2020 presented by James Bracewell, Treasurer. Roll call unanimous. Motion carried.

NEW BUSINESS

Rahm moved to approve the 2021 meeting dates, Winchester supported. Rahm stated the meetings can be scheduled on a “as needed” basis in addition to the set dates as follows: January 12, April 13, July 13 and October 12, 2021. Roll call unanimous. Motion carried.

There being no further business to come before the Board, the meeting was adjourned at 8:45 A.M.

The next meeting will be held on April 13, 2021 at 8:30 a.m.



Manager's Report

12/21/20

Agenda Item A

Bid award for repainting of water tank at water plant.

Summary:

The freshwater storage tank at the water plant is in need of maintenance repainting. This tank was originally built in 1993 and needs preventative maintenance painting done approximately every 8-12 years, this was last done in 2011-2012. This is a budgeted repair and will help ensure the continued operation of our water plant. The bid specs were prepared by Dixon Engineering and eight bid packets were received. Dixon recommended accepting the lowest bid which was submitted by L&T Painting of Shelby Township Michigan which totaled \$151,800.

Approximate total cost: \$151,800

Budgeted: Yes

Recommendation: Approve contract with L&T Painting in the amount of \$151,800

Respectfully submitted,

Rich Killips, Interim City Manager

NOTICE of AWARD

To: **L & T Painting
50502 Hunters Creek Trail
Shelby Twp., MI 48317**

Contract: **City of New Buffalo, Michigan
300,000 Gallon Reservoir
Wet Interior Repaint
Exterior Overcoat - Alternate
and Miscellaneous Repairs**

Project Scope (selected line items):
**Sidewall Manway (\$8,000)
Overflow Pipe Discharge (\$4,850)
Fall Prevention Device (\$1,800)
Vandal Guard (\$3,900)
Roof Railing Sections (\$3,600)
Roof Stiffener Repair (\$7,000)
Sample Tap (\$450)
Roof Vent Rain Shield (\$2,000)
Wet Interior Repaint (\$89,800)
Pit Piping Repaint (\$4,800)
Exterior Overcoat (\$25,600)**

The Owner has considered the Bid submitted by you for the above described work in response to its Advertisement for Bids and Information for Bidders dated January 12, 2021.

You are hereby notified that your Bid has been accepted for the line items listed in the Project Scope in the amount of \$151,800.

You are required by the Information for Bidders to execute the Agreement and furnish the required Contractor’s Performance Bond, Payment Bond, Maintenance Bond, and Certificate(s) of Insurance within ten (10) calendar days from the date of this Notice to you. If you fail to execute said Agreement and to furnish said Bonds within ten days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner’s acceptance of your Bid as abandoned and as a forfeiture of your Bid Bond. The Owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE of AWARD to the Owner.

Dated this the _____ day of _____, 2021.

CITY OF NEW BUFFALO, MICHIGAN

By _____

Title _____

ACCEPTANCE of NOTICE

Receipt of the above NOTICE of AWARD is hereby acknowledged by L & T Painting, this the _____ day of _____, 2021.

L & T PAINTING

By _____

Title _____



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

January 14, 2021

Mr. Ken Anderson, Water Superintendent
City of New Buffalo
224 W. Buffalo St.
New Buffalo, MI 49117

Subject: 300,000 Gallon Reservoir Tank Repainting Project – Recommendation for Award

Dear Ken:

Dixon Engineering has reviewed the bids submitted for the Wet Interior Repaint, Exterior Overcoat – Alternate, and Miscellaneous Repairs of the City's 300,000 gallon reservoir water tank and recommends award to the low bidder, L&T Painting of Shelby Township, Michigan, for the bid amount of \$151,800. This includes all items in the base bid and the exterior overcoat alternate. This is below our project estimate of \$250,000. Bidding was competitive with 9 bids received and the lowest 3 bidders all within a 4% range. L&T Painting is a prequalified contractor with Dixon for projects of this scope and has completed many similar projects. Their recently completed projects include repainting a 300,000-gallon elevated tank for the Village of Shelby, a 1,250,000-gallon reservoir for the City of Zeeland, a 5,000,000-gallon reservoir for the City of Grand Rapids, and a 300,000-gallon elevated tank for Reed City.

Enclosed for your review and action is a copy of the Notice of Award. After City approval, please print, sign, and forward three copies to the contractor for signature. Instruct the contractor to return one copy to you, forward a copy to our office, and retain a copy for their files. Also, please notify the contractor that he is to forward to our office the required bonds and certificate(s) of insurance for inclusion in the contract documents.

If you have any questions regarding our recommendation, please contact me at (616) 374-3221, Ext. 309.

FOR DIXON ENGINEERING, INC.,

Eric Binkowski
Project Manager

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**

New Buffalo, Michigan - 300,000 Gallon Reservoir
 2021 Water Tank Painting Project - January 12, 2021 - 2:00 P.M.

	LC United	Seven Brothers	Dynamic Industrial	Fedewa, Inc.	L&T Painting	Civil Coatings & Con.
	Sterling Hgts,	Shelby Twp.,	Lansing,	Hastings,	Shelby Twp.,	Valparaiso,
	MI	MI	IL	MI	MI	IN
Section 05 00 00						
Sidewall Manway (1)						
Overflow Pipe Discharge (2)						
Fall Prevention Device (3)						
Vandal Guard (4)						
Roof Railing Sections (5)						
Roof Stiffener Repair (6)						
Sample Tap (7)						
Roof Vent Rain Shield (8)						
Total Section 05 (1-8)						
Section 09 97 13						
Wet Interior Repaint (1)						
Pit Piping (2)						
Exterior Overcoat (3)						
Total Section 09 (1-3)						
Project Total	\$135,000	\$129,800	\$238,000	\$180,000	\$126,200	
Bid Bond included	yes 10%	yes 10%	yes 10%	yes 10%	yes 10%	

New Buffalo, Michigan - 300,000 Gallon Reservoir
2021 Water Tank Painting Project - January 12, 2021 - 2:00 P.M.

	Viking Industrial	Kountoupes Painting	TMI Coatings	Osseo Construction	Southern Road & Bridge	
	Omaha,	Lincoln Park,	St. Paul,	Osseo,	Tarpon Springs,	
	NE	MI	MN	WI	FL	
Section 05 00 00						
Sidewall Manway (1)						
Overflow Pipe Discharge (2)						
Fall Prevention Device (3)						
Vandal Guard (4)						
Roof Railing Sections (5)						
Roof Stiffener Repair (6)						
Sample Tap (7)						
Roof Vent Rain Shield (8)						
Total Section 05 (1-8)						
Section 09 97 13						
Wet Interior Repaint (1)						
Pit Piping (2)						
Exterior Overcoat (3)						
Total Section 09 (1-3)						
Project Total	\$ 248,300		\$ 207,000		\$ 214,300	
Bid Bond included	yes 10%		yes 10%		yes 10%	



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

March 11, 2020

Mr. Ken Anderson, Water Superintendent
City of New Buffalo
224 W. Buffalo St.
New Buffalo, MI 49117

Subject: Wet Interior Repaint Budgeting Cost estimates for 300,000 Gallon Steel Reservoir

Dear Ken:

Following up on our phone conversation today about clarifying the budget costs and possible options for the wet interior rehabilitation of the tank. The estimated service life of an epoxy coating applied to the interior of a potable water tank has an anticipated service life of 20-25 years. The following options or scenarios are based on the information that the coating on the sidewalls and floor was from the original construction of the tank in 1993 and that the wet interior roof plates and beams were repainted in 2010 by Fedewa Inc. I also found photos of painting completed on the interior beams from 2012. I do not have any written information from the painting in 2012 but I believe it was part of completing the required warranty repairs recommended in the 2011 Warranty report.

This year the coating on the sidewalls and floor will have reached 27 years in service and nearing the end of the expected service life. The roof and beam coating have reached 9-10 years of service. The tank does have a cathodic protection system. The use of cathodic protection will have an affect on the service life of a coating film but there will be a point where the coating system will be unable to adequately protect the interior surfaces of the tank.

The first possibility for a rehabilitation project is a worst-case scenario. If the sidewalls, floor and roof require repainting the estimated cost of the project would be \$200,000. This includes a cost for beam repairs and caulking to seal the gaps between the beams and roof plates. The photos of the beam connections show a small area of attachment. With the wet conditions typically seen on the underside of the roof it would be conceivable for the corrosion to weaken the attachment plates and welds and cause the attachment to fail in a short amount of time. If one beam connection has failed, it is likely that all should be reinforced. I anticipate that the roof painting in 2010-12 has service life remaining but it may be prudent to include some level of repainting on the roof given the information about a fallen roof beam.

The second possibility is that the roof painting has 10-15 years of service life remaining, but the sidewall and floor coating requires rehabilitation along with the anticipated beam repairs. The estimated cost to repair/reinforce the beam attachments and repaint the sidewalls and floor would be \$140,000.

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**



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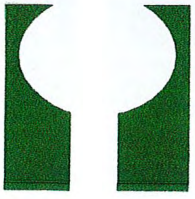
The last possibility for this discussion is that the roof painting has 10-15 years of service life remaining and the cathodic protection system is sustaining the sidewall and floor surfaces. In this scenario the only item requiring repair would be the roof beam connections. If this was the case, then I would estimate a \$40,000 project to complete the beam repairs and spot painting of failed/damaged coating.

As previously discussed the typical interior coating system will have a service life of 20-25 years so if the coating on the sidewalls and floor is nearing that time, it may be practical to rehabilitate the coatings while the tanks is out of service and the contractor is on site to repair the beams. The maintenance inspection will provide the answer to any recommended rehabilitation project, but the purpose of this review was to detail a few possible budgeting options to consider.

If you have any questions, please feel free to contact me at (616) 292-1288 or eric.binkowski@dixonengineering.net.

FOR DIXON ENGINEERING, INC.,

Eric Binkowski
Project Manager



DIXON
ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

September 18, 2020

Mr. Dave Richards
City Manager
City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

Subject: 300,000 Gallon Reservoir Rehabilitation

Dear Mr. Richards:

I appreciate the opportunity to submit the information concerning the services that we would provide the City to assist in the completion of the tank rehabilitation project. This is a general list of services to define our role in the project along with the estimated cost of those services. A general list of our Scope of Services would be included the following three project phases to complete the project.

Phase 1 Design Phase \$6,900

1. Develop the Specifications for the project to include the Project Summary, Bid Documents, General Conditions and detailed Technical information and Drawings.
2. Advertise the specifications for bidding.
 - Review the bids with the City and provide a Letter of Recommendation and Notice of Award.
3. Provide the Contract Documents for signatures between the City and Contractor
4. Provide the 399 permit for the City to send to EGLE for approval of the construction project.
5. Review project submittals prior to scheduling a preconstruction meeting.
6. Coordinate and conduct a preconstruction meeting prior to the start of the project.

Phase 2 Construction Phase \$21,725

1. Provide project administrative functions during the project;
 - Review contractor's pay requests and submit payment recommendations to the City for review.
 - Review request for Change Orders during the project and provide required bulletins and document reviews.
 - Review contractors' requests for project substitutions or clarifications of requirements.
 - Provide project closeout documents to include final pay request, waivers of lien. and verification that punchlist items are completed.



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

2. Provide quality assurance site observation services for all specification requirements. The anticipated Scope of Work for this project includes the metal repairs, and interior and exterior coating rehabilitation. I have estimated the number of site observation visits conservatively as we do not know how the contractor will complete the work. My approach is estimating the number of site observations inspections as if the contractor will have an average size crew and work at an average pace. If the contractor that is awarded the project has a large crew, multiple observation hold point items would be inspected during single site visit. This would lessen the number of site visits completed to provide adequate quality assurance observations.
3. Provide project closeout services including final pay request recommendation letter

Phase 3 Post Construction Phase \$2,200-2,700

1. Provide a ROV or drained cleanout warranty inspection to be performed within the 13-month warranty period.

I have had positive response including the warranty inspection services in a project proposal so the process of submitting a warranty proposal does not have to be repeated the following year. The construction and post construction fees will be dependent upon the actual scope of services completed during the project. The number of construction site observation visits estimated above is based on rehabilitating the interior and exterior coatings which would put the total cost of our services for the project at \$31,325 dollars. A detailed list of our scope of services, fees, summary of compensation, and insurance information would be provided to the City if the project is approved.

We appreciate the opportunity to submit this letter. If you have any questions, please feel free to contact me at (616) 374-3221 X 309.

FOR DIXON ENGINEERING, INC.,

Eric Binkowski
Project Manager

Enclosure



Manager's Report

12/21/20

Agenda Item B

Approval of contract with Gabridge and Company PC for audit services

Summary:

Over the last three years, Gabridge and Company served as the city's auditors and have completed the City's annual audit, doing an exceptionally thorough job. Above that fact, they were easy to work with, provided us a quality audit document, all at a reasonable price for their services. They have provided a three year proposal for \$14,600 yearly, with no escalation. We feel this is well worth the price and look forward to continuing with Gabridge and Company.

Approximate total cost: \$14,600.00 yearly for three years.

Budgeted: Yes

Recommendation: Approve three-year contract with Gabridge and Company.

Respectfully submitted,

Rich Killips, Interim City Manager

January 12, 2021

Dear Ms. Kate Vyskocil:

We are writing to extend our sincere thanks to the City of New Buffalo for the opportunity we have had to be of service as the City's auditors for the past three years. We have enjoyed working with you and your staff. We trust that you feel that the City has benefited from our professional relationship as well.

We are providing proposed fees for the next three fiscal year audit reports. It has been a pleasure working with the City and we would love to have another three years to look forward to with the City.

Following is a schedule showing the proposed fees:

<u>6/30/2021</u>	<u>6/30/2022</u>	<u>6/30/2023</u>
\$ 14,600	\$ 14,600	\$ 14,600

These fees are based on the presumption that the City's accounting records will be reasonably adjusted and auditable. The proposed fees include the City and its DDA, and the fees will be allocated accordingly. Any additional services required to assist the City in preparing a reasonably adjusted trial balance will be billed at our standard hourly rate. Further, a separate billing of \$3,000 would be charged for any year(s) requiring a separate federal single audit report engagement.

The fees quoted for subsequent years may be subject to renegotiation if changes in the scope of the City's operations or new professional requirements make our estimate of hours unrealistic. If any such changes occur, we will discuss the reasons with you, and arrive at a new fee arrangement prior to incurring any charges. However, the above fees do include the known accounting standards that will need to be implemented during the proposed years (including assistance with the implementation of GASB 84 *Fiduciary Activities* and GASB 87 *Leases*).

These fees are independent of any special projects for which a separate engagement is contracted. We will, of course, continue to be available throughout the year to answer general business questions, and to assist you or your staff with accounting for specific transactions without charge.

CERTIFIED PUBLIC ACCOUNTANTS

Again, we thank you for the continuing opportunity to be of service to the City, and we look forward to many more years of exceeding your expectations. If you have any questions regarding this extension, or if we can be of assistance to you in any, please do not hesitate to contact us.

Very truly yours,

A handwritten signature in cursive script that reads "Gabridge & Company".

Gabridge & Company, PLC

The above proposal is hereby accepted for an additional 3 years.

Signature

Date



Manager's Report

12/21/20

Agenda Item C

Water Department control head purchase.

Summary:

A vital piece of equipment at the Water Plant needs to be upgraded because of a failure due to old age. The computer controls that control the valves at the plant has a redundant control head and the display on the main head no longer works causing the backup control to be the only one that an operator can use. This causes a situation where if the backup were to fail the operation of the plant could be compromised. The cost of the replacement control board with programming is \$6954.00

Approximate total cost: \$6954.00.

Budgeted: Yes

Recommendation: Approve the purchase of the replacement part for \$6954.00

Respectfully submitted,

Rich Killips, Interim City Manager

WesTech purchase order

Rob Gruener <rgruener@cityofnewbuffalo.org>

Thu 12/31/2020 3:37 PM

To: Rich Killips <rkillips@cityofnewbuffalo.org>

Cc: Water Department <waterdept@cityofnewbuffalo.org>

Good afternoon Rich,

In regard to the Water Department's P.O. request for WesTech, this request is for the purchase of a new touch screen panel for the filter control system at the Water Filtration Plant.

This device is essentially the brain that controls all functions of the Water Plant's filter control system. The current controller was installed during the 2009 Water Plant expansion project and has exceeded its serviceable life and is beginning to show signs of failure.

We have spoken with service personnel at WesTech regarding the option of repair vs. replace and based on the issues we are experiencing; their opinion is to replace the current controller with a new version.

The new controller will be sent to us pre-programmed and ready to install with all the necessary accessories, mounting hardware, adapters, etc.

While this device is a critical part of the operation of the Water Filtration Plant, it is important to mention in the event our current controller does fail, we will be able to maintain production and keep the plant in service. However, this is a very tedious process and drastically complicates operations.

If you have any additional questions, please let me know.

Kind regards,

Rob Gruener
Lab Director
City of New Buffalo, MI
Water Filtration Plant
o: (269) 469-0381
m: (269) 449-4722



CITY OF NEW BUFFALO PURCHASE ORDER / REQUEST



224 West Buffalo
 New Buffalo, Michigan 49117
 269-469-1500

NUMBER: 20042

DATE: 12/23/20

TO:

VENDOR NO: _____

Name Westech

Address P.O. Box 65068

ORDER DATE: 12-16-2020

City / State / Zip Salt Lake City, Utah 84165 (Phone) Fax (801)265-1000

Quantity	Part / Unit	Description	Appropriation Account	Unit Price	Amount
			591-536-933-0		
1	L-S.	See Attached Quotation			\$6,954.00
		Shipping & Handling			\$
TOTAL					\$6,954.00

REASON FOR PURCHASE :

Replacement of Filter control
HMI Panelview Display
(Filter Control Main frame)

NOTE: _____

Water

Department

Ken Johnson

Supervisor Approval

Kate Vepko
 City Treasurer


12/23/20

SHIP TO:

CITY OF NEW BUFFALO
 224 W BUFFALO STREET
 NEW BUFFALO, MI 49117

 City Manager

WESTECH QUOTATION

	P.O. BOX 65068	Phone: 801-265-1000	Quotation No.
	SALT LAKE CITY, UTAH 84165-0068	Fax: 801-265-1080	Q34104-136694

Thank you for the opportunity to quote you with your equipment needs.
Please review the following and contact us to place an order or ask any question.

Date: 9/18/2020	Proj Manager: JEFFREY JOSLIN	Ship Via: BEST WAY
RFQ No.: Q34104-136694	Prime Job No: GF1013-000200A	Freight: FOB SHIPPING POINT, FREIGHT PREPAID & ADDED
Quoted by: AMBER BLAKE	Prime Name: NEW BUFFALO, MI	
Phone: 801-290-1517 or 801-265-1000	Equipment: GRAVITY FILTERS	Lead Time: 4 WEEKS
Email: ABLAKE@WESTECH-INC.COM	Tax Exemption No.:	Quote Valid: 15 days
For Group: 15	Payment Terms: NET 30 DAYS	

Bill 000	Ship NEW BUFFALO, MI WTP
To: ROB GRUENER	To: ROB GRUENER
CITY OF NEW BUFFALO	300 MARX DRIVE
000 224 WEST BUFFALO STREET	58469 New Buffalo, MI 49117
NEW BUFFALO, MI 49117	UNITED STATES OF AMERICA
UNITED STATES OF AMERICA	
Tel/Cell: 269-469-0381	Tel/Cell: 269-469-0381
WATERDEPT@CITYOFNEWBUFFALO.ORG	

Doc No.	Part/Desc Number	Description	Qty	Units	Unit Price	Net Price
62986 10		PARTS AND IN HOUSE SERVICE TO PROGRAM THE HMI. PARTS CONSIST OF:	1	LOT	\$6,954.00	\$6,954.00
62986 10.10		* HMI PANELVIEW PLUS DISPLAY, TOUCH SCREEN	1	EA		
62986 10.11		* HMI PANELVIEW ADAPTER PLATE	1	EA		

No sales, GST, PST, use, or other taxes have been included in our pricing. No discounts accepted.	Quoted in US Dollars	Grand Total	\$6,954.00
---	----------------------	-------------	------------

-Please see the attached General Terms and Conditions. All purchase orders for Aftermarket parts need to be in US dollars.

-Minimum Order amount is US\$100

-All information provided with and including this proposal is considered proprietary and is not for distribution without express written consent of Westech Engineering, Inc.

-Westech prefers that payments under \$3,000 are processed by Credit Card. Any orders over \$10,000 can not be accepted by Credit Card and will be invoiced at terms. This is to include freight and taxes. A processing fee of up to 4 percent on Credit Cards may be added where allowed by law.

This Quotation is subject to all specifications above as well as all attachments included with this document.

Thank you again for your quote request!

Best Regards,



Terms of Sales

Order No: Q34104-136694

Its option stop off in the yard and shipments until all paid due payments have prior to been made and/or require that our further deliveries be held for shipment.

If Purchaser requests prepayments of shipments, the purchase price shall be due on 1 payables per month from WestTech Engineering, Inc. that the equipment is ready for shipment, and thereafter any storage or other charge WestTech Engineering Inc. may incur on account of the equipment shall be for the Purchaser's account.

If delivery is requested at a point other than WestTech Engineering Inc. or its supplier's shipping point, and delivery is postponed or prevented, by strike accident, embargo, or other cause beyond WestTech Engineering Inc.'s reasonable control, and occurring at a location other than WestTech Engineering Inc. or its supplier's shipping point, WestTech Engineering Inc. assumes no liability in delivery delay. If Purchaser refuses such delivery, WestTech Engineering Inc. may store the equipment at Purchaser's expense. For all purposes of this contract such tender of delivery or storage shall constitute delivery.

WESTTECH ENGINEERING, INC. WARRANTS EQUIPMENT IT SUPPLIES ONLY TO BE DEFECT-FREE AND WITH THE WARRANTY EXPRESSED IN THE ATTACHED COPY OF THE LIMITED WARRANTY AGAINST DEFECTS IN WORKMANSHIP AND MATERIALS WHICH IS MADE A PART HEREOF. SUCH WARRANTY IN THE EVENT OF A DEFECTIVE WARRANTY, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES, WHETHER WRITTEN OR UNWRITTEN, IMPLIED OR STATUTORY, WESTTECH ENGINEERING, INC. SHALL NOT BE LIABLE ANY CONTINGENT, INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR ANY REASON WHATSOEVER.

WestTech Engineering Inc. agrees that it will, at its own expense, defend, fail suits or proceedings brought against Purchaser and pay any award of damages, assessment of costs, or both, or proceeding, so far as the same related in any way to the said equipment or any part thereof constitutes an infringement of any applicable patent of the United States issued at the date of this Agreement, provided WestTech Engineering Inc. is given prompt notice in writing of the same and is afforded an opportunity to defend or proceed and is given full control of the defense, settlement, or compromise of any such action, and Purchaser agrees to pay WestTech Engineering Inc. needed information, assistance, and authority to enable WestTech Engineering Inc. to take the necessary action to defend or proceed to enforce such a patent. WestTech Engineering Inc. shall have the right at its sole option and expense to acquire the copyright to be assigned to it or obtain for Purchaser the necessary permission to use said equipment or to accept retention of the equipment and related to the purchaser the purchase price plus a cost of a reasonable charge for the same. WestTech Engineering Inc. will reimburse Purchaser for a full cost of protection expenses, including of legal fees, incurred in preparing such information and rendering such assistance at WestTech Engineering Inc.'s expense. The foregoing places the sole responsibility of WestTech Engineering Inc. with respect to patent infringement, and except as otherwise agreed from writing, WestTech Engineering Inc. assumes no responsibility for prosecution of infringement.

If purchase is shop primer paint is intended to serve only as a final protective finish, WestTech Engineering Inc. will not be responsible for the condition of primed or finish painted surfaces after equipment has been shipped. Purchaser is notified to protect paint in shops for proper preparation and application prior to shipment. WestTech Engineering Inc. assumes no responsibility for field surface preparations or touch-up of shipping damage to paint. Priming of fasteners and other touch-up to painted surfaces will be by purchaser's painting contractor after receipt in installation.

Motors, gear motors, and other components not manufactured by WestTech Engineering Inc. will be primed with that manufacturer's standard paint system. If WestTech Engineering Inc. is notified to ship major gear components or other critical direct driven drive motor, and other manufactured heavy metal items, Purchaser is notified that shop primer steel shall be the standard finish. (P.N.T.) after arrival at the jobsite, WestTech Engineering Inc. will not guarantee the Purchaser's order of these components warranty items.

WestTech Engineering Inc. works are based on paint and primer preparations as mentioned in the body of this proposal. In the event that an alternate paint system is selected, WestTech Engineering Inc. requires that Purchaser's order specify the paint selection. WestTech Engineering Inc. will then either adjust the price or will be necessary to comply or ship the material unpainted if available. It will be liable due to application problems or environmental effects.

After acceptance by WestTech Engineering Inc. this proposal or Purchaser's order based on this proposal, shall be a firm agreement and is not subject to cancellation, suspension, or delay except upon payment by Purchaser of appropriate charges which shall include all costs incurred by WestTech Engineering Inc. to date of cancellation, suspension, or delay plus a reasonable profit. Additionally, all charges related to storage and/or resumption of work at WestTech Engineering Inc.'s plant or elsewhere, shall be for Purchaser's sole account, and all costs incurred to storage shall be assumed by purchaser.

No products may be returned to WestTech Engineering Inc. without WestTech Engineering Inc.'s prior written permission. Such permission may be withheld by WestTech Engineering Inc. at its sole discretion.

WestTech Engineering Inc. will not approve or accept backcharges for labor, materials, or other costs incurred by Purchaser or others in modification, adjustment, service, or repair of WestTech Engineering Inc. furnished materials unless such back charge has been authorized in advance in writing by a WestTech Engineering Inc. employee, by a WestTech Engineering Inc. purchase order, or work requisition signed by WestTech Engineering Inc.

Purchaser agrees to indemnify WestTech Engineering Inc. from all costs incurred, including but not limited to court costs and reasonable attorney fees, from enforcing any provisions of this contract, including but not limited to breach of contract or costs incurred in collecting monies owed on this contract.

This proposal expresses the entire agreement between the parties hereto superseding any prior understandings, and is not subject to modification except by a writing signed by an authorized officer of each party.

In order to avoid shipment delays of WestTech Engineering Inc. equipment, the motor driver may be sent directly to the jobsite for installation by the equipment installer. Minor fit up may be required.

Extended storage instructions will be part of information provided to shipment. If equipment installation and start up is delayed more than 30 days, the provisions of the storage instructions must be followed to keep WARRANTY in force.

Professional liability insurance, including but not limited to errors and omissions insurance, is not included. In any event, liability for errors and omissions shall be limited to the lesser of \$100,000.00 or the value of the particular piece of equipment (not the value of the entire order) supplied by WestTech Engineering Inc. against which a claim is sought.

Any controversy or claim arising out of or relating to the performance of any contract resulting from this proposal or contract issued, or the breach thereof, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered to any court having jurisdiction.

ACCEPTED BY PURCHASER

Customer Name: City of New Buffalo

Customer Address: 224 W. Buffalo

Contact Name:

Contact Phone:

Contact Email:

Signature:

Printed Name:

Title:

Date:



Manager's Report

12/21/20

Agenda Item D

City Manager Search.

Summary:

The search for a new city manager can be conducted in multiple ways and with multiple costs. There are three options before us with varying costs and they are outlined below.

1. Contract with a professional company to conduct the full hiring process side by side with the City. This includes all advertising, marketing, and screening of applicants. The cost of the full package is \$20,000.
2. Contract with a professional company to conduct a limited virtual search which includes advertisement, marketing, and a basic screening specifically for us. This cost is \$7500 plus advertising.
3. The third option would be to do the entire search in-house. The associated costs of marketing and advertising could be as much as \$3000.00

One of two companies normally provide these services in Michigan, GovHR from Chicago, or the Michigan Municipal League. I have reached out to both and you will find proposals from GovHR included. MML advised that they were too busy and not able to handle our business. GovHr is a reputable company and the representative that would be handling our account is already familiar with New Buffalo. He has previously served as the City Manager in Grand Haven and Holland.

Approximate total cost: \$8500.00

Budgeted: No

Recommendation: Move forward with the "limited Scope" search by GovHR as outlined in option 2.

Respectfully submitted,

Rich Killips, Interim City Manager



City of New Buffalo, Michigan

City Manager

Recruitment Proposal

January 7, 2021



GovHR USA
GovTEMPS USA

630 Dundee Road

Suite 130

Northbrook, IL 60062

847-380-3240

info@GovHRusa.com

About Us

A note about COVID-19 -- We are carefully monitoring recommendations from the federal, state and local governments and working with clients as they begin to reopen. Before COVID we made extensive use of technology for video interviews with candidates and meetings with clients. We have utilized these during COVID and can combine technology with appropriate in person meetings to assist clients in cost effective recruiting processes.

GovHR is a public management consulting firm serving local government clients and other public-sector entities across the country. Our headquarters are in Northbrook, Illinois. We are a certified Female Business Enterprise in the State of Illinois and work exclusively in the public and non-profit sectors. GovHR offers customized executive recruitment services, management studies and consulting projects for local government and organizations who work with local government. Please note the following key qualifications of our firm:

- Since our establishment in 2009, our consultants have conducted more than 700 recruitments in 38 states, with an increase in business of at least 30% each year. Twenty-eight (28%) of our clients are repeat clients, the best indicator of satisfaction with our services.
- Surveys of our clients show that 94% rate their overall experience with our firm as Outstanding and indicate they plan to use our services or highly recommend us in the future.
- Our state of the art processes, including extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensure a successful recruitment for your organization.
- Our high quality, thorough recruitment brochure reflects the knowledge we will have about your community and your organization and will provide important information to potential candidates.
- We are committed to providing you with a pool of candidates that reflects the diversity of your community. We support the following organizations with our time as well as provide financial resources: National Forum for Black Public Administrators, Local Government Hispanic Network, League of Women in Government and Engaging Local Government Leaders.

About the Owners

GovHR is led by Heidi Voorhees, President, and Joellen Cademartori, Chief Executive Officer.

Ms. Voorhees has conducted more than 250 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 17 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as the Village Manager for the Village of Wilmette, Illinois.

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services. She has worked in Massachusetts, North Carolina, and Illinois.

Our Team

Recruitment Consultant & Main Point of Contact:

Ryan Cotton
Vice President
224-282-8304
RCotton@GovHRusa.com

Proposal Inquiry:

Laurie Pederson
Administrative Services Director
847-380-3198
LPederson@GovHRusa.com

GovHR Owners:

Heidi J. Voorhees
President
847-380-3243
HVoorhees@GovHRusa.com

Joellen J. Cademartori
Chief Executive Officer
847-380-3239
JCademartori@GovHRusa.com

References

The following references can speak to the quality of service provided by GovHR.

Adrian, MI
(City Administrator, 2018)

(City Manager, 2020)

Nathan Burd, former City Administrator of Adrian
County Administrator

Livingston County

304 E. Grand River Ave., Suite 202

Howell, MI 48843

517-546-3669 x 4

nburd@livgov.com

Eastpointe, MI

(City Manager - 2019)

Sarah Lucido, former Mayor Pro Tem, current Council Member
City Hall,

City of Eastpointe

23200 Gratiot

Eastpointe, MI 48021

586-445-3661

slucido@eastpointecity.org

Elke Doom, City Manager

313-310-0482

edoom@eastpointecity.org

Portage, MI

(Development Services Director, 2020)

Joe LaMargo

City Manager

7900 S Westnedge Avenue

Portage, MI 49002

269-329-4400

lamargoj@portagemi.gov

Shannon Hertz

HR Director

hertzsh@portagemi.gov

Scope of Services – Full Scope Recruitment

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search. GovHR clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.

Phase I: Position Assessment, Position Announcement & Brochure

One-on-one or group interviews will be conducted with stakeholders identified by the client to develop the Recruitment Brochure. We have a variety of other options for gathering input:

- Dedicated email and surveys to obtain feedback from stakeholder groups
- Public Forums conducted by our consultants

A combination of the above items can be used to fully understand community and organizational needs and expectations for the position.

Development of a **Position Announcement** to be placed on websites and social media

Development of a thorough **Recruitment Brochure** for client review and approval



Agreement on a detailed **Recruitment Timetable** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to appointment of the finalist candidate.

Phase II: Advertising, Candidate Recruitment & Outreach

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. In addition, our website is well known in the local government industry – we typically have 6,000 visits to our website each month. Finally, we develop a database customized to your recruitment and can send an email blast to thousands of potential candidates.

Phase II will include the following:

- GovHR consultants will personally identify and contact potential candidates in person, via email, and also via telephone.
- Develop a database of potential candidates from across the country unique to the position and to the client, focusing on:
 - Leadership and management skills
 - Size of organization
 - Experience in addressing challenges and opportunities also outlined in Phase I
- The database will range from several hundred to thousands of names and an email blast will be sent to each potential candidate.



Scope of Services - Continued

- Placement of the Position Announcement in appropriate professional online publications:
 - Public sector publications & websites
 - Social media
 - LinkedIn (over 15,000 connections)
 - Facebook
 - Twitter
 - Instagram
- GovHR will provide you with a list of advertising options for approval



PHASE III: Candidate Evaluation & Screening

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure
- Candidates will be narrowed down to those candidates that meet the qualification criteria
- Candidate evaluation process:
 - Completion of a questionnaire explaining prior work experience
 - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate
 - References (at least 2 references per candidate will be contacted at this time)
 - Internet/Social Media search conducted on each finalist candidate



All résumés will be acknowledged and inquiries from candidates will be personally handled by GovHR, ensuring that the client's process is professional and well regarded by all who participate.

Phase IV: Presentation of Recommended Candidates

Phase IV will include the following steps:

- GovHR will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- GovHR will provide an electronic file which contains the candidates' materials along with a "mini" résumé for each candidate so that each candidate's credentials are presented in a uniform way.
- Client will receive a log of all applicants and may review résumés if requested.
- Report will arrive in advance of the Recruitment Report Presentation.



GovHR will spend approximately 2 hours with the client reviewing the recruitment report and providing additional information on the candidates.

Scope of Services - Continued

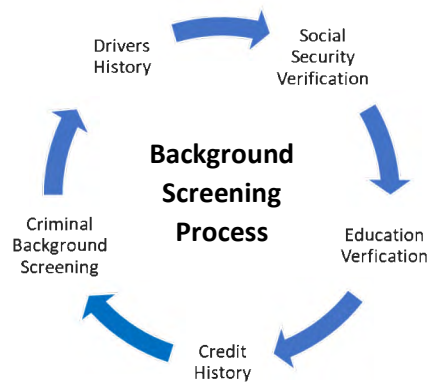
Phase V: Interviewing Process & Background Screening

Phase V will include the following steps:

GovHR will:

- Develop the interview questions for your review and comment
- Coordinate candidate travel and accommodations
- Provide you with interview books that include:
 - Candidates Credentials
 - Set of questions with room for interviewers to make notes
 - Evaluation sheets to assist interviewers in assessing the candidate’s skills and abilities

Background screening* will be conducted along with additional references contacted:



*Per state and federal regulations

GovHR will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. GovHR consultants, if requested, will be present for all the interviews, serving as a resource and facilitator.

GovHR will coordinate one round of interviews. Any additional or 2nd interviews will be the responsibility of the City. GovHR will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

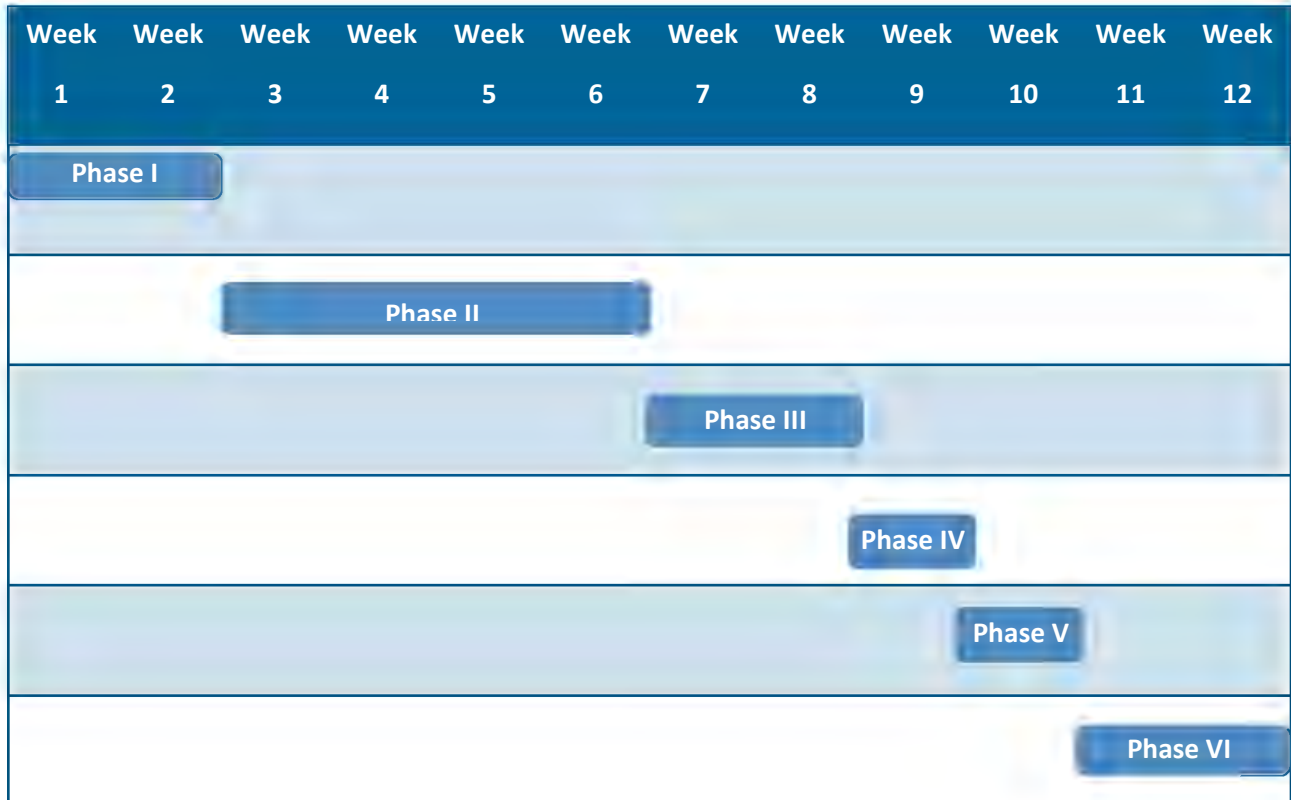
- Tour of client facilities
- Interviews with senior staff

Scope of Services - Continued

Phase VI: Appointment of Candidate

- GovHR will assist you as much as you request with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- GovHR will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Project Timeline



- Weeks 1 & 2 Phase 1: On Site Interviews & Brochure Development
- Weeks 3 thru 6 Phase 2: Advertising, Candidate Recruitment & Outreach
- Weeks 7 & 8 Phase 3: Candidate Evaluation & Background Screening
- Week 9 Phase 4: Presentation of Recommended Candidates
- Week 10 Phase 5: Interview Process & Additional Background Screening
- Weeks 11 & 12 Phase 6: Appointment of Candidate

Full Scope Recruitment – Price Proposal

Summary of Costs:

We are carefully monitoring recommendations from the federal, state and local governments and working with clients on alternatives to in person meetings. We are fully operational and can work with you via video and by utilizing electronic files. If at the time of recruitment, COVID-19 restrictions are lifted and travel is possible, we are happy to attend meetings in person. For this reason, we have priced travel as a separate expense.

**Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, \$100 per trip (up to 3 trips) for travel will be charged.

Possible in-person meetings could include:

1. Recruitment brochure interview process
2. Presentation of recommended candidates
3. Interview Process

Any additional consultant visits requested by the Client (beyond the three visits listed above) will be billed at \$125/hour; \$500 for a half day and \$950 for a full day. The additional visits may also result in an increase in the travel expenses and those expenses will be billed to the client.

Payments for Fees & Services:

Professional fees and expenses will be invoiced as follows:

1st Payment: 1/3 of the Recruitment Fee (invoice sent upon acceptance of our proposal).

2nd Payment: 1/3 of the Recruitment Fee and expenses incurred to date (invoice sent following the recommendation of candidates).

Final Payment: 1/3 of the Recruitment Fee and all remaining expenses (invoice sent after recruitment is completed).

Recruitment expenses will be itemized in detail. Payment of invoices is due within thirty (30) days of receipt (unless the client advises that its normal payment procedures require 60 days.)

Recruitment Fee:	\$16,000
Recruitment Expenses:	
Expenses include candidate due diligence efforts	\$1,500
Advertising:	
Advertising costs over \$2,500 will be placed only with client approval. Client is billed only for actual cost.	\$2,500
Total:	
	\$20,000**

**This fee does not include travel and accommodations for candidates interviewed.

Limited Scope Recruitment

Summary of Services:

GovHR offers Clients a "Limited Scope" recruitment process, designed for clients who require only partial assistance with a recruitment.

The first several components of a Limited Scope Recruitment Process and a Full Recruitment and Selection Process are similar. The consultant will:

- Meet with employees and other stakeholders
- Develop and place the position announcement on websites and on social media outlets
- Conduct outreach for candidates via personal and electronic contacts
- Review all resumes for fit for position
- Conduct video interviews.
- Complete two references for each finalist candidate
- Prepare an electronic Recruitment Portfolio that includes the information on the recommended candidates. This will be provided to the client a few days in advance of a candidate presentation meeting.

At this point in the Limited Scope Recruitment process, GovHR involvement will be complete.

The key differences between the Limited Scope Recruitment Process and the Full Recruitment and Selection Process are:

- A Recruitment Flyer, instead of a full Brochure, will be prepared for the Limited Scope Recruitment. This flyer will be distributed as a .pdf file.
- GovHR will not conduct background investigations (court, credit, motor vehicle records checks, etc.)
- GovHR will not offer any guarantee regarding the selection and tenure of the candidates. GovHR will bill the client immediately after presentation of candidates and will not redo the recruitment and selection process if the Client is unsuccessful in hiring someone from the group of recommended candidates.
- Development of interview questions, second interview questions, and assistance with contract negotiations will be the responsibility of the client.

Virtual Recruitment – Price Proposal

GovHR offers a condensed process called a “Virtual Recruitment”. GovHR services will include the following:

- Telephone conference regarding the position and the recruitment process.
- Review of position job description and any prior position announcements.
- Preparation of two-page position announcement for client review and approval.
- Posting of position announcement on GovHR’s website and social media sources (Twitter, Facebook, LinkedIn, Instagram).
- Distribution of position announcement to relevant professional network contacts via direct e-mail or telephone.
- Preparation of matrix for client review and approval that identifies key position requirements with which to evaluate candidates.
- Review of each candidate’s qualifications against key position requirements and presentation of candidate matrix.

Payments for Fees & Services

Professional fees and expenses will be invoiced at the conclusion of work from GovHR (invoice will be sent following the candidate matrix). Payment due within thirty (30) days.

Recruitment Fee:

\$7,500

Advertising:

*Advertising costs over \$1,500 will be placed only with client approval. Client is billed only for actual cost.

\$1,500*

Total:

\$9,000*

Optional Virtual Recruitment Services:

Candidate Background Check: \$250 per candidate plus \$30 per degree verification (per candidate, per degree)

Preparation of Interview Questions: \$250 flat fee per set of questions provided.

Reference Checks: 3 references on the finalist candidate, \$75 per reference.

Guarantee – Full Scope recruitment only

GovHR Guarantee

GovHR is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not make a selection from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond the Phase I advertising is requested, client will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to the Client.

Upon appointment of a candidate, GovHR provides the following guarantee: should the selected and appointed candidate, at the request of the client or the employee's own determination, leave the employ of the client within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and advertisements only. This request must be made within six months of the employee's departure.

Why Choose GovHR?

- We are a leader in the field of local government recruitment and selection with experience in more than 38 states, in communities ranging in population from 1,000 to 1,000,000. More than 28% of our clients are repeat clients showing a high level of satisfaction with our work. We encourage you to call any of our previous clients.
- We are committed to bringing a diverse pool of candidates to your recruitment process. We network extensively with state, city and county management associations, attending more than 20 state and national conferences each year. In addition, we support and attend the meetings of League of Women in Government, the Local Government Hispanic Network, National Forum for Black Public Administrators and Engaging Local Government Leaders.
- We conduct comprehensive due diligence on candidates. Before we recommend a candidate to you, we will have interview them via video, conducted reference calls, and media and social media searches. Our knowledge of local government ensures that we can ask probing questions that will verify their expertise.
- We are your partners in this important process. You are welcome to review all the resumes we receive and we will share our honest assessment of the candidates.
- Our goal is your complete satisfaction. We are committed to working with you until you find the candidate that is the best fit for your position.

Signature Page

We believe we have provided you with a comprehensive proposal; however, if you would like a service that you do not see in our proposal, please let us know. We can most likely accommodate your request.

This proposal will remain in effect for a period of six months from the date of the proposal. We look forward to working with you on this recruitment and selection process!

Client Name/Organization _____

Client Contact Name/Position _____

Signature _____

Date _____

Billing Contact _____

Billing Contact Email _____

Optional Services

GovTemps USA

Need an Interim? GovTempsUSA, a subsidiary of GovHR USA, specializes in the temporary placement of positions in local government. The firm offers short-term assignments, in addition to long-term and outsourced arrangements. Our placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their career.

Recorded One-Way Video Interview of Candidates

Candidates we recommend for your consideration can complete a one way video interview with 3 to 5 questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview. Cost \$100 per candidate.

Leadership/Personality Testing

GovHR has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the client is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC and others. Depending on the evaluation type selected fees can range between \$100 to \$500 per candidate.

360° Evaluation

As a service to the Client, we offer the option to provide you with a proposal for a 360° performance evaluation for the appointed position at six months into his or her employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the Client feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, GovHR will prepare a proposal for this service.



RYAN COTTON



Ryan Cotton is a Vice President with GovHR USA, and has over 35 years of experience as a local government management professional in four communities in two states including Montpelier, Vermont and Grand Haven, Spring Lake and Holland, Michigan. Mr. Cotton is an ICMA Credentialed Manager.

From 2012 to 2017, Mr. Cotton served as the City Manager of Holland, a progressive, vibrant, diverse community in West Michigan. During his tenure in Holland, Mr. Cotton was responsible for a \$36 million budget and 185 full-time employees. Consensus on \$28 million in capital asset redevelopment was accomplished. Mr. Cotton was known for his organizational planning and facilitation, strategic management, neighborhood redevelopment, fiscal management, multicultural human relations, intergovernmental collaboration, and grant outcomes.

Mr. Cotton served as the Village Manager in Spring Lake, Michigan from 2002 to 2012 and as City Manager in Grand Haven, Michigan from 1995 to 2002. Spring Lake and Grand Haven are full-service, waterfront communities with high service demands. In Spring Lake, new intergovernmental agreements resulted in shared and expanded services. Mr. Cotton facilitated multiple community consensus building opportunities including master plans and strategic plans.

Prior City Manager services were provided to Montpelier, Vermont from 1986 to 1994 where Mr. Cotton grew regional collaboration for improved ambulance services. He also assisted the Vermont League of Cities and Towns on municipal recruitment and team building. In each community, Mr. Cotton oversaw labor relations and conducted strategic planning and facilitation for multiple non-profits. Mr. Cotton also served in leadership roles for regional services and on statewide boards.

Ryan has extensive grant experience in Illinois, Michigan, and Vermont. He brought in more than \$20 million in grants and other non-local tax funding to communities he served-- achieving a 95% success rate.

PROFESSIONAL EDUCATION

- Master of Arts degree in Political Science, Western Michigan University
- Master of Public Administration degree, University of Kansas
- Bachelor of Arts degree in Public Administration, Miami University, OH

PROFESSIONAL DEVELOPMENT AND SPEAKING ENGAGEMENTS

- Adjunct Instructor, Grand Valley State University and Hope College
- West Michigan Green Infrastructure Conference, Michigan Department of Environmental Quality Grand Valley State University, Grand Rapids, Michigan, 2015
- Testimony to State of Michigan House and Senate Committees, On-Bill Energy Legislation, resulting in eventual adoption and Governor's signature, 2014
- Michigan Association of Municipal Attorneys, The ABCs for Municipal Attorneys, Lansing, Michigan, 2009
- Testimony to the State of Michigan House Committee on Land Use and the Environment, Impact Fees, 2013
- Michigan City Management Association, Community Information Systems, Ypsilanti, Michigan, 1999

- Michigan Municipal League, Building a Sense of Place Grants, Muskegon, Michigan, 1998
- Vermont Association of Realtors, Impact Fees and Cities, 1988
- National Caucus of New England Legislators, Growth in New England, in Manchester, New Hampshire, 1988
- International City Manager Association National Conference, Service Request Systems, San Antonio, Texas, 1984

MEMBERSHIPS AND AFFILIATIONS

- Michigan Local Government Managers Association, Former Board of Directors
- West Michigan Strategic Alliance, Former Board of Directors

PROFESSIONAL BACKGROUND

- City Manager, Holland, MI 2012-2017
- Village Manager, Spring Lake, MI 2002-2012
- City Manager, Grand Haven, MI 1995-2002
- City Manager, Montpelier, VT 1986-1994
- Assistant City Manager, Upper Arlington, OH 1984-1986
- Assistant to the City Manager, Lake Forest, IL 1982-1984





City Management Client List

TYPE	STATE	CLIENT	POSITION	POPULATION	YEAR	
City Management	Alaska	Bethel	City Manager	6,500	2019	
		Homer	City Manager (Professional Outreach)	5,300	2019	
		Seward	City Manager	2,693	2019	
			Unalaska	City Manager	4,768	2017
	Colorado	Eagle	Town Manager	6,739	2017	
			Englewood	City Manager	34,957	2019
	Connecticut	Cheshire	Town Manager	29,261	2017	
			East Hampton	Town Manager	13,000	2019
			Enfield	Town Manager	45,246	2015
						2018
						2020
			Meriden	City Manager	60,838	2018
	Delaware	Newark	City Manager	33,398	2018	
	Florida	Lakeland	City Manager	110,000	2020	
			Largo	Assistant City Manager	82,244	2018
	Georgia	Decatur	Assistant City Manager	25,000	2018	
				City Manager	25,000	2018
	Illinois	Algonquin	Village Manager	30,947	2012	
			Arlington Heights	Village Manager	75,525	2014
			Barrington	Village Manager	10,455	2018
			Bensenville	Village Manager	20,703	2015
			Bloomington	City Manager	78,005	2018
			Buffalo Grove	Village Manager	42,909	2010
			Carbondale	City Manager	25,092	2011
			Cary	Village Administrator	18,713	2011
			Centralia	City Manager	13,000	2020
			Clarendon Hills	Village Administrator	8,572	2014
				Village Manager	8,572	2010
			Crest Hill	City Administrator	20,837	2015
			Decatur	City Manager	76,178	2014
						2018
				Deputy City Manager	76,178	2019
			DeKalb	City Manager	44,862	2013
				43,849	2018	
		Dixon	City Manager	18,601	2015	
		East Moline	City Administrator	21,300	2011	
					2016	
		East Peoria	City Administrator	23,503	2016	
		Effingham	City Administrator	12,384	2010	
				12,577	2018	
		Elmhurst	City Manager	43,300	2010	
		Fox Lake	Village Administrator	10,550	2013	



City Management Client List

TYPE	STATE	CLIENT	POSITION	POPULATION	YEAR
City Management	Illinois	Freeport	City Manager	25,000	2017
		Galesburg	City Manager	33,706	2010
		Geneseo	City Administrator (Virtual)	6,500	2019
		Glen Ellyn	Assistant Village Manager	27,000	2013
			Village Manager	27,000	2010
		Glencoe	Assistant Village Manager	8,723	2015
			Village Manager	8,723	2013
		Hanover Park	Village Manager	38,510	2012
		Highland Park	City Manager	31,365	2011
		Hinsdale	Village Manager	16,816	2013
		Homer Glen	Village Manager	24,220	2011
		Homewood	Assistant Village Manager (Virtual)	19,464	2017
		Inverness	Village Administrator	7,400	2013
		Joliet	City Manager	147,500	2013
					2017
		Kenilworth	Village Manager	2,562	2012
		La Grange	Assistant Village Manager (Virtual)	15,732	2017
		La Grange	Village Manager	15,732	2017
		La Grange Park	Assistant Village Manager	13,579	2020
		Lake Bluff	Assistant to the Village Manager	5,700	2016
		Lake Forest	City Manager	19,375	2018
		Lake Villa	Village Administrator	8,774	2013
		Lake Zurich	Village Manager	19,631	2015
		Libertyville	Village Manager	20,431	2016
		Lincoln	City Administrator	14,500	2014
				Assistant Village Manager/Community Development Director	
		Lincolnshire	Director	7,500	2016
			Village Manager	7,500	2012
		Lindenhurst	Village Administrator	14,468	2017
		Lombard	Village Manager	43,165	2013
		Marengo	City Administrator	7,614	2011
		Mettawa	Part-time Village Administrator	500	2010
		Mokena	Village Administrator	19,042	2015
		Moline	City Administrator	43,100	2017
		Monmouth	City Administrator	9,444	2014
		Morton Grove	Village Administrator	23,500	2011
		Mt. Prospect	Village Manager	54,771	2015
		Mundelein	Village Administrator	31,385	2020
		New Lenox	Village Administrator	25,000	2011
		Normal	City Manager	54,264	2017
Oak Brook	Village Manager	7,883	2014		
		Assistant Village Manager/Human Resources Director			
Oak Park	Director	52,000	2019		



City Management Client List

TYPE	STATE	CLIENT	POSITION	POPULATION	YEAR		
City Management	Illinois	Orland Park	Village Manager	60,000	2016		
					2019		
		Pekin	City Manager	33,223	2016		
		Pingree Grove	Village Manager	10,000	2020		
		Princeton	City Manager	7,700	2011		
		Princeton	City Manager	7,700	2019		
		River Forest	Village Administrator	11,635	2010		
		Rock Island	City Manager	39,684	2011		
		Savoy	Village Administrator (Virtual)	8,607	2020		
		Schiller Park	Village Manager	11,870	2015		
		Shorewood	Village Administrator	17,495	2018		
		Skokie	Village Manager	65,000	2013		
		Tinley Park	Village Manager	58,000	2013		
		Volo	Village Administrator	3,300	2013		
		Washington	City Administrator	15,700	2015		
		Wauconda	Village Administrator	13,758	2013		
					2017		
				Willowbrook	Village Administrator	8,967	2019
				Winnetka	Assistant Village Manager	12,422	2019
				Woodridge	Village Administrator	32,971	2017
	Indiana	Munster	Town Manager	23,603	2014		
			Town Manager (Professional Outreach)	18,047	2020		
	Iowa	Bondurant	City Administrator	5,493	2017		
		Burlington	City Manager	25,663	2011		
		Muscatine	City Administrator	23,819	2020		
		Newton	City Administrator	15,000	2016		
		Washington	City Administrator	7,266	2011		
		Webster City	City Manager	8,000	2016		
		West Liberty	City Manager	3,736	2013		
		Windsor Heights	City Administrator	4,860	2019		
	Maryland	Greenbelt	City Manager	23,753	2016		
		Hagerstown	City Administrator	40,612	2015		
		Sykesville	Town Manager	3,941	2019		
	Massachusetts	Cambridge	City Manager	110,000	2016		
		Eastham	Town Administrator	4,956	2016		
		Provincetown	Town Manager	2,990	2015		
		Williamstown	Town Manager	8,400	2015		
	Michigan	Adrian	City Administrator	20,676	2018		
		Albion	City Manager	8,337	2018		
		Alpena	City Manager	10,410	2012		
		Caro	City Manager	4,208	2012		
		Charlotte	City Manager	9,100	2020		
		Delta Charter Township	Township Manager	32,400	2014		



City Management Client List

TYPE	STATE	CLIENT	POSITION	POPULATION	YEAR	
City Management	Michigan	Eastpointe	City Manager	32,673	2019	
			Economic Development Manager	32,673	2019	
		Ferndale	City Manager	20,428	2019	
		Hamtramck	City Manager	21,752	2017	
		Kalamazoo	City Manager	75,000	2013	
		Lincoln Park	City Manager	36,665	2019	
		Oakland Township	Township Manager	16,779	2013	
					19,132	2018
		Rochester	City Manager	13,000	2015	
		Royal Oak	City Manager	59,112	2019	
		Troy	Assistant City Manager	83,813	2019	
				City Manager	83,813	2018
		Minnesota	Woodbury	Assistant City Administrator	68,820	2017
		Missouri	Ballwin	City Administrator	30,181	2020
	Ferguson	City Manager	21,111	2015		
	Maryland Heights	City Administrator	27,436	2015		
	Republic	City Administrator	15,590	2016		
	South Lyon	City Manager	11,327	2018		
	University City	City Manager	35,172	2017		
		Assistant to the City Manager/Communications Director	35,172	2018		
		Assistant to the City Manager/Director of Human Resources	35,172	2020		
	Webster Groves	City Manager	22,800	2020		
	Wildwood	City Administrator	35,517	2014		
		City Manager	35,524	2019		
New Hampshire	Portsmouth	City Manager	21,796	2019		
New Jersey	Waldwick	Borough Administrator	9,800	2015		
New York	Mamaroneck	Village Manager	19,426	2018		
North Carolina	Fayetteville	Assistant City Manager	210,000	2012		
				2017		
				2018		
North Dakota	Minot	City Manager	45,700	2020		
Ohio	Oberlin	City Manager	8,390	2016		
Pennsylvania	Ferguson Township	Township Manager	18,300	2017		
	Mt. Lebanon	Municipal Manager	33,137	2015		
	South Fayette Township	Township Manager	14,416	2018		
Rhode Island	North Kingston	Town Manager	26,326	2015		
Texas	Burleson	City Manager	36,990	2011		
			43,960	2018		
	Garland	Assistant City Manager	233,206	2016		
	McKinney	Assistant City Manager	191,645	2019		
	Missouri City	Assistant City Manager	74,139	2019		



City Management Client List

TYPE	STATE	CLIENT	POSITION	POPULATION	YEAR	
City Management	Virginia	Chesapeake	City Manager	245,000	2019	
		Portsmouth	City Manager	96,000	2020	
		Salem	City Manager	25,643	2019	
		Virginia Beach	City Manager	442,707	2019	
	West Virginia	Bridgeport	City Manager	8,582	2019	
		Morgantown	City Manager	31,000	2016	
	Wisconsin	Baraboo	City Administrator	12,048	2019	
			Assistant Village Manager	4,400	2019	
		Bellevue	Village Administrator	15,524	2018	
			City Manager	36,966	2015	
		Finance & Administrative Services				
			Director	36,966	2014	
			Beloit (Town)	Town Administrator	7,083	2016
			Brown Deer	Village Manager	12,061	2012
			Burlington	City Administrator	10,511	2014
			Cedarburg	Town Administrator	11,475	2015
			Fon du Lac	City Manager	43,021	2012
			Fort Atkinson	City Manager	12,300	2012
			Franklin	Director of Administration	36,155	2019
			Glendale	City Administrator	12,920	2016
			Hartford	City Administrator	14,251	2015
			Hobart	Village Administrator	8,500	2016
			Janesville	City Manager	63,480	2013
			Lake Geneva	City Administrator	7,710	2015
			Lisbon	Town Administrator/Clerk	2,521	2014
			Monroe	City Administrator	10,827	2020
			Oak Creek	City Administrator	35,243	2016
			Plymouth	Director of City Services	8,540	2010
		City Administrator/Utilities Manager		8,540	2020	
		Prairie du Chien	City Administrator	5,900	2017	
		Princeton	City Administrator	1,504	2010	
		Racine	City Administrator	78,200	2016	
		Rhineland	City Administrator	7,800	2018	
	Richfield	Village Administrator	11,500	2009		
	Rome	Town Administrator	2,720	2016		
	Shorewood	Village Manager	13,331	2017		
	Waukesha	City Administrator	71,000	2012		
				2014		
	West Bend	City Administrator	31,000	2016		
	Whitewater	City Manager	14,300	2012		

Rich Killips

From: Mandy Reed <mreed@mml.org>
Sent: Thursday, January 7, 2021 9:35 PM
To: Rich Killips; Kathie Grinzinger
Subject: RE: Manager Search

Hello Mr. Killips,

I hope you and all of New Buffalo had a wonderful holiday season! Thank you for thinking of the League to assist the City with its search for their next Manager, and I apologize for the delay in getting back with. After closely looking at our project calendar and recruiter availability, unfortunately the League's capacity to take on new searches is completely full into to foreseeable future. We regretfully won't be able to provide a proposal for our services at this time. We wish the City great success in this important process and hope we'll be able to work with you all again in the future.

Thank You,
Mandy

Mandy M. Reed, PHR
Manager, Human Resources
Ph: 734-669-6361 | Fax: 734-669-4224 | Cell: 734-658-6210
1675 Green Road, Ann Arbor MI 48105
www.mml.org



The information contained in this email is provided solely for general informational purposes and should not be interpreted as legal advice. The League encourages municipal officials to consult with their legal counsel on questions of law.

From: Rich Killips <rkillips@cityofnewbuffalo.org>
Sent: Wednesday, December 30, 2020 10:25 AM
To: Mandy Reed <mreed@mml.org>; Kathie Grinzinger <kgrinzinger@mml.org>
Subject: Manager Search

Mandy or Kathie

We are about to engage in a City Manager search and I would like to briefly speak with you about your recruiting services and the associated costs. Do you have some information that you could forward to me regarding your services or have time for a short phone call?

Thank you, and I look forward to speaking with you

Rich

Rich Killips
Interim City Manager/Chief of Police
269-469-1500 office
269-469-7917 fax



Manager's Report

12/21/20

Agenda Item E

Beach Rake Project

Summary:

In 2016 a new John Deer Tractor and Charrington beach rake were purchased by the city to groom the city beach and remove debris. The parks department has used this equipment for the last 4 years and it has proven to not be the "right tool for the job". The combination of the large tractor pulling the large beach rake on our small beach has proven to be a challenge throughout the years commonly resulting in the tractor being stuck while attempting to make the tight turns that our real estate required. A different style of machine has been demo'ed by the city and works MUCH better. The new style of machine is an all-in-one machine that loosely resembles a Zamboni machine for the beach.

In order to fund the purchase of the new machine which has a sticker price of approximately \$120,000, the Parks Director is recommending that we auction off the existing equipment to recoup the majority of the costs of the new machine. If for some reason, there are not adequate bids to support this project, we will simply not accept the auction bid and move forward as we have been.

Approximate total cost: \$500.00 for advertising the machines for the online auction.

Budgeted: No

Recommendation: Place the machines on Ranger Bid Municipal Auctions and sell them if we get above \$70,000 for the set.

Respectfully submitted,

Rich Killips, Interim City Manager



Manager's Report

12/21/20

Agenda Item F

Resolution for PA 152

Summary:

Public Act 52 was passed in 2011 under Governor Snyder. This act caused local municipalities in Michigan who provided health care to their employees to yearly resolve their contribution to employee healthcare. There are three options, and the option that the City has historically passed is an 80% 20% split with employees. This option continues to align with our two collective bargaining units.

Approximate total cost:

Budgeted: Yes

Recommendation: Approve resolution to continue with 80-20 health care split with employees

Respectfully submitted,

Rich Killips, Interim City Manager



**City of New Buffalo
Resolution No. 21.01**

**RESOLUTION TO ADOPT THE ANNUAL 80/20 OPTION AS SET FORTH IN 2011
PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirement of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – “80/20” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the City Council has decided to adopt the annual 80/20 option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of New Buffalo elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual 80/20 option for the medical benefit plan coverage year January 1, 2021 through November 30, 2021.

Dated:

Yeas:

Nays:

Absent:

Abstain:

RESOLUTION:

Ann M. Fidler, City Clerk



CERTIFICATION

I, the undersigned, Clerk of the City of New Buffalo, Berrien County, MI, does hereby certify that the foregoing is a true and complete copy of Resolution 21.01 adopted by the City Council of the City of New Buffalo at a special meeting held on January 19, 2021 the original of which is on file in the City Clerk's office and available to the public.

Ann M. Fidler, City Clerk



Manager's Report

12/21/20

Agenda Item G

Discussion on Ciardelli Property

Summary:

I have been requested to draft a letter to seek engagement of the owners of the vacant once-construction site in the downtown area.

Approximate total cost: N/A

Budgeted: N/A

Recommendation:

Respectfully submitted,

Rich Killips, Interim City Manager



Manager's Report

12/21/20

Agenda Item H

Edwards Settlement update.

Summary:

Months ago, the City filed a property claim with its insurer, Michigan Municipal League regarding the flooding of the lower level of a residence on E Michigan Street. It was found that a city storm drain was inappropriately draining into a private drain system and when there was a failure last spring, it caused a private residence to be flooded. The City's insurance company is in the process of finalizing the claim which will cover the repairs to the drain and hold the City harmless moving forward. We have engaged the City Engineers to come up with the proper fix to this historic problem so it will be fixed once and for all.

Approximate total cost: N/A

Budgeted: N/A

Recommendation: None needed.

Respectfully submitted,

Rich Killips, Interim City Manager



Manager's Report

12/21/20

Agenda Item I Marina rebuild

Summary:

Last fall the municipal marina sustained moderate fire damage from a fire that started in a faulty exhaust fan. The marina suffered damage to roof trusses, devastation of the men's bathroom, suffered smoke damage throughout, and electrical damage. We wish to engage the services of Abonmarche to provide the pre-construction services as outlined in their proposal. The scope of work will include repairing the building to its condition at the time of the fire and add heat and AC to the restroom areas. This addition has been added because it is the most cost-effective time to make these improvements to the building. Many of these costs will be reimbursed by our insurance company when presented.

Approximate total cost: \$8,850.00

Budgeted: No

Recommendation: Approve contract with Abonmarche to get the repair project started on the marina.

Respectfully submitted,

Rich Killips, Interim City Manager

January 14, 2021

Mr. Rich Killips, Chief of Police/Acting City Manager
City of New Buffalo
224 W. Buffalo Street
New Buffalo, Michigan 49117

**RE: Proposal for Professional Services
Repairs to Transient Marina Facility**

Abonmarche is pleased to present this proposal for professional services to assist the City of New Buffalo with facilitating repairs and improvements to the City's building at the transient marina. With over 40 years working with communities along Lake Michigan on municipal marinas, we are very familiar with the operation and use of these facilities.

Scope of Services

Abonmarche staff will develop performance specifications and solicit bids for the following work within the building:

- Remove and replace insulation throughout the building
- Structurally evaluate roof damage and develop work scope to address
- Replace all fans, lights and outlets in the restroom and storage areas of the building
- Clean and paint all interior walls within the building
- Replace drywall as needed
- New sinks and countertop areas within the restrooms
- Fixture replacement as dictated by City staff
- Install air conditioning to service the two restroom areas (currently the restroom/shower areas do not have air conditioning).

Before work begins, Abonmarche will perform a code review to ensure the level of work anticipated will not result in additional improvements to the building being required to assist the City in managing spending on the project. Once contractors have completed the specified work, Abonmarche will review the work to ensure it complies with the specifications, develop a punch list for any necessary corrections and process payment requests for the City's review and consideration.

Schedule

Abonmarche can start on this project upon authorization. Our anticipated schedule with key milestone dates is proposed below:

Complete project planning and specifications: February 12, 2021
Project Bidding: February 12 – March 3, 2021

Contract Award: March 2021
Construction Completion: April 2021

Proposed Fee

Our fees to complete the work detailed above is \$8,850.

Thank you for the opportunity to provide this proposal. If you have any questions, please feel free to contact me at 269-252-8980 or via email at tmcghee@abonmarche.com.

Sincerely,
ABONMARCHE



Tony McGhee
Vice President of Development Services





Application for Appointment
City of New Buffalo Boards and Commissions

REC'D
Jan. 14 2021
CITY OF NEW BUFFALO

Name: Jack Kennedy
Home Address: [Redacted]
Home Phone: [Redacted] Cell Phone: _____
Email: _____
Education: _____
Occupation: _____

Board or Commission for which you are applying:
Board of Revenue

Are you re-applying for a position that you currently hold? YES NO

If yes, when does your term expire? each year

Why would you like to be appointed or re-appointed to this board or commission?
Yes

What skills could you bring to this position? (i.e., education, certifications, life skills)
9 years of Board of Revenue

List membership, participation, or other governmental committees, boards, or community organizations on which you have served.

Signature Jack Kennedy Date 1-14-21

By signing this application, you acknowledge that most of this information will be public information and subject to the Freedom of Information Act 442 of 1976.

Please complete this form in its entirety and return to the City of New Buffalo, 224 W. Buffalo St., New Buffalo, MI 49117, Fax: (269)469-7917, or email: clerk@cityofnewbuffalo.org. If additional space is necessary, please attach additional sheets. If you have any questions, please call (269)469-1500.



Application for Appointment
City of New Buffalo Boards and Commissions

Name: JULI WESTERGREN

Home Address: [Redacted]

Home Phone: [Redacted]

Email: [Redacted]

Education: BSBM - CARLOW COLLEGE

PITTSBURGH, PA

Occupation: PROPERTY MANAGER

Board or Commission for which you are applying: BOARD OF REVIEW

Are you re-applying for a position that you currently hold? YES NO

If yes, when does your term expire?

Why would you like to be appointed or re-appointed to this board or commission? I would like to continue contributing to the community in a positive manner.

What skills could you bring to this position? (i.e., education, certifications, life skills) I believe my education, work experience and analytical skills have been beneficial to the review process.

List membership, participation, or other governmental committees, boards, or community organizations on which you have served. NBBA, NB Halloween Committee

Signature: Julianne Westergren Date: 1-15-21

By signing this application, you acknowledge that most of this information will be public information and subject to the Freedom of Information Act 442 of 1976.

Please complete this form in its entirety and return to the City of New Buffalo, 224 W. Buffalo St., New Buffalo, MI 49117, Fax: (269)469-7917, or email: clerk@cityofnewbuffalo.org. If additional space is necessary, please attach additional sheets. If you have any questions, please call (269)469-1500.



RECV'D

Jan 15, 2021

CITY OF NEW BUFFALO

Application for Appointment
City of New Buffalo Boards and Commissions

Name: Vanessa Thun

Home Ad

Home Ph

Email:

Education: 3 yrs of College

Occupation: Own a local cleaning business

Board or Commission for which you are applying:

Board of Review

Are you re-applying for a position that you currently hold? YES NO

If yes, when does your term expire? 2021

Why would you like to be appointed or re-appointed to this board or commission?

I have enjoyed being part of this board and helping my community. I have a strong understanding of our community and our tax base

What skills could you bring to this position? (i.e., education, certifications, life skills)

I have lived here my whole life and have either cleaned, rented or helped in some way with most homes in the City so understand their value.

List membership, participation, or other governmental committees, boards, or community organizations on which you have served.

I sit on the board of elections and am president of The New Buffalo Railroad Museum

Signature Vanessa Thun Date 1/13/21

By signing this application, you acknowledge that most of this information will be public information and subject to the Freedom of Information Act 42 of 1976.

Please complete this form in its entirety and return to the City of New Buffalo, 224 W. Buffalo St., New Buffalo, MI 49117, Fax: (269)469-7917, or email: clerk@cityofnewbuffalo.org. If additional space is necessary, please attach additional sheets. If you have any questions, please call (269)469-1500.



January 12, 2021

To: Mayor Humphrey and Council Members

This is a request to please give recognition to the non-profit organizations that donate toward water/sewer accounts for New Buffalo City residents currently facing hardship situations. Their generous donations help avoid disconnection of utility services to the recipients. A big thank you to the following:

5:01 Club
Neighbor by Neighbor
Harbor County Emergency Food Pantry
Individual anonymous donors

Sincerely,

Nancy Mast
Utility Billing/Payroll Administrator