



Park/Harbor Commission
Regular Meeting Agenda
June 3, 2021
6:30 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/89504179414?pwd=SS9iVDI1RzFXNFgvZ0FZK0tkOGZodz09>

Meeting ID: 895 0417 9414
Passcode: 257026

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – April 1, 2021
4. Public Comment
5. Parks Director Report
6. Old Business
 - a. Dredge Fund Update
 - b. Community Garden 2022
7. New Business
 - a. Bathymetric Survey Results
 - b. Lifeguard Program and Budget
 - c. Access to Break Wall Discussion
 - d. Marina Restrooms Update
 - e. Vendor Process for 2022
 - f. Park Equipment Status
8. Commission Comments
9. Adjournment

Zoom Meeting

Call to Order at 6:37 pm.

Roll Call. All Present in New Buffalo, MI, Berrien County:

Chair, Don Stoneburner, Linda Henderson (partial), Mark Gabryszewski, Susan Stoneburner.

Present from Savannah, Georgia, Chatham County: Tom Smith

Absent: Linda Henderson partial attendance.

Motion by Chair D. Stoneburner seconded by Commissioner S. Stoneburner to excuse Commissioner Linda Henderson from meeting: roll call vote, motion carried, 4-0.

Approval of Agenda. Motion by Commissioner Smith seconded by Commissioner Gabryszewski to approve the agenda: roll call vote, motion carried, 4-0.

Approval of Previous Minutes, March 4, 2021. Motion by Chair D. Stoneburner, seconded by Commissioner Gabryszewski to approve March 4, 2021 minutes: roll call vote, motion carried, 4-0.

Commissioner Henderson was absent and therefore abstained.

Public Comment

None

Old Business

a. Parks Director Report

Park Director summarized report submitted to the Commission.

b. Dredge Fund Update

Associations did not respond to the letter and invoices sent out to collect Dredge Fund contributions. Commission discussed possible ways to get the associations to contribute.

New Business

- a. Discussion topics included Oselka Park, the beach areas, community activities and a community garden spot.

Commissioner Henderson joined the meeting.

Motion by Commissioner S. Stoneburner seconded by Commissioner Gabryszewski to approach the City Council with the suggestion of a community garden spot: roll call vote, motion carried, 5-0.

Zoom Meeting

Motion by Chair D. Stoneburner seconded by Commissioner Smith for Commissioner Linda Henderson to join the meeting: roll call vote, motion carried, 5-0.

b. Jetty Responsibility

A warning sign placed on the jetty by the Army Corps of Engineers and lifeguards were discussed.

Motion by Commissioner Henderson seconded by Chair D. Stoneburner to suggest to the City Council for the City to explore options of putting a fence on the jetty for the safety of the public: roll call vote, motion carried, 5-0.

Commission Comments:

Chair D. Stoneburner – Thank you to Rich Killips for stepping in as Interim City Manager and welcome to Darwin Watson as City Manager.

Adjournment. Motion by Commissioner Gabryszewski, seconded by Commissioner Smith to adjourn the meeting at 7:32 p.m.: roll call vote, motion carried, 5-0.

Adjournment at 7:32 p.m.

ng.

Donald Stoneburner, Chairperson

Nancy Griffin, Deputy Clerk



June 1 2021

To: Parks/Harbor members

The first big weekend has come and gone, and we have gotten off to a great start to the summer season.

The beach has been seeing it's fair share of visitors. Bathrooms were officially opened on May 21st, and the beach has been in full swing. So far we have collected \$22,396 in revenue since April 1st, which is a great start to the summer season. Things have been going smoothly at the beach. Dan opened the concession stand on Memorial Day weekend, Kona Ice started, and I am slowly getting my staff back to work. This year I have mostly high school kids, which has made scheduling a challenge, but they seem to be doing a great job so far.

The Lifeguards started on Friday May 28th. They will be working Thursday- Sundays until mid-June, as the beach isn't that busy during the week and we still have some of them in school. This year we have 6 guards, and looks like we will only be able to guard the beach 5 days a week, as we just don't have the staff to do 7 days. We have made an addition for the guards this season, we have a first aid tent which will be located next to the end of the boardwalk. This will allow the down guards to be visible at all times and be able to help visitors as needed. So far it seems to be working out well, as people are going to this area with questions rather than the tower.

Marina bathrooms were open for the Memorial Day weekend. While there are still a few minor things left to finish, I have been assured they will be fully complete by June 12th. The marina also received some new concrete. We have added a new patio area to the back of the marina and it was very well received by the boaters. Some other additions to the marina this season are, new picnic tables on the patio, lights under both canopy's, and grills.

Baseball season is winding down at Oselka park. Once the season is over I am hoping to have all three fields redone with new ball mix. Field 1 is in the best shape, but needs new mix, fields 2 & 4 are both in need of ball mix and new bases as all the bases are really starting to show a lot of wear and tear.

Routine maintenance and trash pick-up continues at the remainder of the city parks, and I am looking forward to a very busy summer season.

Respectfully submitted,

Kristen D'Amico
Parks Director