



City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117
REGULAR COUNCIL MEETING AGENDA
October 18, 2021 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
 - a. City Council Minutes: October 4, 2021 (Special Meeting), Library Board: September 14, 2021, LRSB: July 13, 2021
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets, Code Enforcement and Treasurer
 - c. Monthly Account Payable
6. Public Comment
7. New Business
 - a. Water and Sewer Rate Study
 - b. Resolution 2020-11 Amendment (Short-Term Rental Moratorium)
 - c. City of New Buffalo Code of Ordinances Amendment (Chapter 16) – Second Reading
 - d. City of New Buffalo Code of Ordinances Amendment (Chapter 23) – Second Reading
8. Closed Session (City Manager's Evaluation)
9. Council Comments
10. Adjournment

Call to Order at 6:35 p.m.

Pledge of Allegiance

Roll Call: Council member Flanagan, Robertson, Lijewski, Mayor Humphrey

Absent: Council member O'Donnell

Staff Present: City Manager, Darwin Watson; City Clerk, Amy Fidler

Approval of Agenda: Motion by Flanagan, seconded by Robertson to approve the agenda:

Voice Vote. Motion Carried.

Approval of Consent Agenda: Motion by Robertson, seconded by Lijewski to approve the consent agenda with September 20, 2021 Regular City Council meeting minutes:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

City Manager Presentation: Summarized dates of how the City has got to this point with the short-term rental issue. Manager Watson announced that he will be holding a town hall meeting on Tuesday, October 12, 2021 at City Hall to give more information and data regarding rentals.

Public Comment:

Mary Rose Denton

Ron Watson

Bart Goldberg

Diane Pyshos

Sharon Kelly

Edan Gelt

Bill Logothetis

Laura Murray

Ryan Nofziger

Adam Tynowski

Justin Kochs

Old Business

Review and discussion of proposed Zoning Amendment Ordinances:

City Attorney, Nick Curcio went over Proposal A and B and answered questions for the City Council.

City Manager Watson re-iterated that the City is doing now what should have occurred three years ago. He also stated that rentals are not being banned, the current 148 rentals will still be allowed to operate, the City is regulating as we move forward.

New Business

Retaining of Special Counsel (Straub, Seaman & Allen): Motion by Robertson, seconded by Lijewski to approve engagement of Straub, Seaman & Allen for special legal counsel for the City of New Buffalo:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

City of New Buffalo Proposed Zoning Ordinance Amendment (Proposals A and B) – First Reading:

Motion by Humphrey, seconded by Robertson to introduce STR Zoning Ordinance Proposal A for its first reading, and to direct staff to make the two modifications outlined in the staff memo prior to the Council's consideration of the proposal for final adoption:

Roll Call Vote:

AYES: Flanagan, Lijewski, Robertson, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Adjournment:

Motion by Flanagan, seconded by Robertson to adjourn the meeting at 7:42 p.m.

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

af

John Humphrey, Mayor

Ann M. Fidler, City Clerk



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

Board Minutes September 14, 2021

1. Call to Order-Roll Call

President Sandra Sporleder called the meeting to order at 4:15.

Present: Sandy Sporleder, Nancy Mrozek, Kathie Butler, Paul Ciccarelli, Mary McPherson, Becky Borglin, Janie Campbell, and Mary Donnelly.

Absent: Donna Salerno.

2. Approval of the Agenda

Motion made by Kathie Butler to approve the September agenda, seconded by Jane Campbell.

All ayes, motion carried.

3. Approval of the August Minutes

Motion made by Mary McPherson to approve the August minutes, seconded by Becky Borglin.

All ayes, motion carried.

4. Treasurer's Report

Kathie Butler reported the balances for the end of August. We ended the month with \$296,645.54 in the general fund, and \$845,670.05 in the capital fund. Penal fines continue to drop each year, this year down by \$1000.00. We still do not know what the LRSB will be, but it should be dispersed in October. We are still below budget in wages even with the hazard pay and pay raise. We are over budget in communications but will receive reimbursement from e-rate. We are also over budget in repairs and maintenance. This is due to the work on the HVAC and lobby repair. We have submitted all invoices to the insurance company and hope for some reimbursement.

Julie found a typo in the July minutes treasurer's report and corrected the capital fund to say a balance of \$845,657.54, not \$845,762.74.

Becky Borglin made a motion to approve the August Treasurer's report, Mary Donnelly seconded. All ayes, motion passed.

5. Privilege of the Audience: None



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6. Business:

Library update:

Julie submitted two insurance claims, one for the initial damage to the drywall in the lobby, and a second one for the major damage in the lobby and the failure of a HVAC sensor. All repairs are completed, and the sensor has been replaced.

Julie said her computer needs to be replaced and would like the okay to order it. The Board agreed. This can be paid for with current donations.

Chikaming: Kathie read the response to her letter from David Bunte, the Chikaming Township Supervisor. David brought the requested changes to his Township Board which are:

- Review the current contract with all 3 libraries and create a new agreement that all have signed off on
- Increase the current commitment from Chikaming Township to \$31,500 - \$10,500 per each library for the 3-year term
- Penal fines to remain the same as current contract
- Add the \$25 fee for New Buffalo Township Library users from Chikaming Township
- Include an annual review and report to Chikaming Township of the number of Chikaming Township residents that have paid the fee and are current users at NBT Library.

Kathie will contact David to draw up the new contract.

Policy changes: The Board would like Julie to submit the Employee handbook to our lawyer to review before approval.

7. Director Report

Julie said that the library has had several requests for notary public services. She would like to pursue becoming a notary, and another staff member is interested. The liability would be solely on the notary public and not the library. Julie will do more research before initiating this.

Julie had a request for an individual to offer paid tutoring classes. The Board did not feel that this would be appropriate as the person would be running a business from the library.



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8. **Board Comments:** Sandy updated the Board on the JBA meeting. The JBA Board approved the bond payment for \$234,462.50. The tax rate was approved at .3400 and the debt will be paid off in 2034.

9. **Adjournment:** Jane Campbell made a motion to adjourn, Becky Borglin supported. All ayes: motion passed. The meeting ended at 5:27 pm.

Respectfully submitted,
Nancy Mrozek, Secretary

Pokagon-New Buffalo Local Revenue Sharing Board
July 13, 2021 Regular Meeting Minutes
APPROVED OCTOBER 12, 2021

Chairman Rahm called the regular meeting of the Pokagon-New Buffalo Area Local Revenue Sharing Board to order at 8:30 A.M. A quorum was established with the following members present: James Bracewell, Mark Robertson, Pete Rahm, Ezra Scott and Steve Winchester.

Bracewell moved to approve agenda as presented. Scott seconded. Roll call unanimous. Motion carried.

Robertson moved to approve the April 13, 2021 Regular Meeting minutes. Scott supported. Roll call unanimous yes. Motion carried.

Rahm moved, Winchester supported to approve the financial report for the month of July, 2021 presented by James Bracewell, Treasurer. Roll call unanimous. Motion carried.

After discussion regarding re-visiting the LRSB By-Laws and establishing an annual budget for the LRSB, it was decided to form a committee to review both and report back to the Board at the October meeting. Rahm moved to appoint Board members: Rahm, Bracewell, Schmidt. Scott seconded, Roll call unanimous. Motion carried.

There being no further business to come before the Board, Rahm moved to adjourn, Scott supported, Roll call unanimous. Motion carried at 8:45 a.m.



Mr. Watson,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 89 complaints. Those include 6 accidents, 4 assaults, and 4 ordinance related incidents.
- One incident of interest involved the theft of a catalytic converter from a DPW vehicle parked at the DPW garage. The suspect was able to crawl under the vehicle and completely cut the converter away. The damage will be forwarded onto MML for an insurance claim. This type of crime has been happening all over our area for the last few years.
- The PD supplied extra officers for the Wine and Harvest festival last weekend. The event went exceptionally well and the location was very popular. Our officers were asked by security to assist with the removing of a disorderly subject near the end of the event and that subject, although not happy, left the event.

Sincerely,

Rich Killips

Richard L Killips

Chief of Police



MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: October 15, 2021

Last month the Fire Department held a training meeting on September 16, 2021 and business meeting on October 7, 2021. The Department had a total of 6 fire calls.

October 7, 2021



MONTHLY WATER REPORT FOR SEPTEMBER 2021

Total amount of water treated in month	20,629,000 gals
Average daily pumpage in month	688,000 gals.
Maximum treated for one day	855,000 gals.
Minimum treated for one day	523,000 gals.
Backwash water used in month	572,000 gals.

COMPARISON BY MONTH AND YEAR

September 2021 (this year) consumption	20,629,000 gals.
September 2020 (last year) consumption	21,002,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 534 lbs. @1.165 / lb.	\$ 622.11
Fluoride used in month: 608 lbs. @ 0.4867 / lb.	\$ 295.91
Aluminum sulfate used in month: 5,934 lbs @ \$0.1615/lb.	\$ 958.34
Total amount spent on chemicals	\$ 1,876.36
Total amount per million gallons	\$ 90.96

MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Cut grass @ Water Department Facilities.
3. Maintenance Department repairing laboratory autoclave.
4. **Air Compressor serviced in Pump and Filter Room.**

DISTRIBUTION REPORT

1. Notified customers of lead and copper results during month.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offers and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Worked on data acquisition for HNA Analysis - Nies Engineering.
7. Adjusted meter pits to proper grade.
8. Finished Lead & Copper Monitoring and sent report to EGLE.
9. Continuing to collect Cyanotoxin Samples for EGLE.
10. Operator training during month.

FUEL REPORT

1. Gasoline consumed	54.8 gals.
2. Diesel fuel consumed	0.0 gals.
3. Total fuel consumed	54.8 gals.
4. Average per day	1.8 gals.

EQUIPMENT USAGE

Water Department backhoe	1.0 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

*	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson	4.0 T.M. 100.0 YTD	0.0 T.M. 27.0 YTD	8.0 T.M. 24.0 YTD	12.0 T.M. 151.0 YTD
Chris Huston	8.0 T.M. 112.0 YTD	8.0 T.M. 8.0 YTD	34.0 T.M. 74.5 YTD	50.0 T.M. 194.5 YTD
Robert Gruener	48.0 T.M. 132.0 YTD	4.0 T.M. 16.0 YTD	8.0 T.M. 25.5 YTD	60.0 T.M. 173.5 YTD
Jeff Johnson	0.0 T.M. 120.0 YTD	2.0 T.M. 10.0 YTD	0.0 T.M. 11.75 YTD	2.0 T.M. 141.75 YTD

*(T.M. = This Month YTD = Year-to-date)

Proposed Work For Month of October 2021

1. Making new water taps.
- 2 Annual Fire Hydrant Flushing Program
3. Continuing volutary Cyanotoxin sampling for EGLE.
4. Installing New High Service Meter @ Water Treatment Plant.

Respectfully submitted,

Kenneth A. Anderson
City of New Buffalo
Water Superintendent



October 4, 2021

To: Mayor and City Council;

Fall is upon us! Things have really slowed down since Labor Day.

The Parks department has been busy getting things ready for winter. The boardwalk, lifeguard stands, trash cans and no swimming signs have all been removed from the beach and stored for winter. On October 1st the beach bathrooms were locked for the season, and the covers put over the kiosks. We had a fantastic season this year with parking revenues from April 1-October 1 coming in at \$288,895. By far the best season I've seen. Winterization is scheduled for the beach, boat ramp and marina the week of October 18th.

The municipal marina had a fantastic season this year! To date we are showing \$70,766 in revenue. Audrey did a great job keeping it clean and organized and it really shows. We've had numerous compliments on how nice the place looks and how helpful the staff is. The canopies are scheduled to be removed mid to late October, and our last day open will be October 19th.

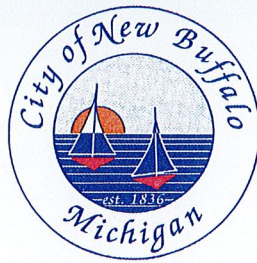
The boat ramp also had a great season! To date revenues are at \$72,468! The process of removing boats has begun, and the boat ramp will be open until mid-November or until all the boats are out of the harbor.

The baseball fields were reconditioned the week of September 13th, and I am very happy with how they turned out! The one problem we keep having in the Oselka Park bathrooms is repeated vandalism. On more than one occasion the bathrooms have been trashed. The bathrooms have now been locked. However, both the school and New Buffalo Sports have keys and are using and cleaning the bathrooms. Hopefully this will put a stop to the vandalism.

It's hard to believe summer has ended and we are getting ready for winter.

Respectfully submitted,

Kristen D'Amico
Parks Director



Street Department Monthly Report
September 2021

Mayor Humphrey and City Council Members,

The following are some of the many things we have accomplished during the month of September.

- ✓ Daily office – Worked on Miss Digs, Invoicing, Weekly & Monthly Reports, Emails, Timesheets. Picked up Inverter, worked on Auto Clave. Rebuild F250 shifter. Lights and Light Bars on F150. Various projects at Pocket Park Downtown. Cleaned Storm Drains. Mowed both sides of road by School. Attached Plow and Salt Spreader on 4 Wheeler. Mowed and Weed whacked various locations. Dug Posts and Attached Panels for Fencing. Trimmed Trees, Chipped and picked up bags. Patched Roads.
- ✓ Police Dept. – Cleaned Walls & Ceiling Tiles. Shiplap, Cameras Etc. New Decals on Vehicles Doors. Latch on Squad #13. Reinstalled Desks and Cabinets.
- ✓ Parks Dept – Worked on Pump and Fill Tanks. Took pontoon to retrieve lifeguard bouys. Winterized pontoon boat and ATV for sidewalks. Picked up 4 Wheeler from beach. Put up Gate Panel, removed Beach Board Walk. Pulled Guard Towers from Beach. Shut off Showers. Serviced Motor Boat. Set up trucks
- ✓ Water Dept. – Serviced gear boxes. Attached light bar on Ken's Truck. Set up Trucks.
- ✓ Shop – Weed whacked. Cleaned Shop.
- ✓ Fire Dept. – Worked on Seagrave.

Respectfully Submitted

Josh Bolton
Crew Leader.



10/15/2021

Dear City Manager Watson,

Code Enforcement Monthly Department Update:

Although this is not an all-inclusive list, please see the following items attended to over this past month.

- **Short-Term Rental Program** – Creating a new STR application and forms to introduce with the expiration of the Moratorium. Recommendation all STR units complete the updated application and not wait for renewal. Implementation will verify the terms of the STR ordinance are acknowledged by all owners and Local Agents. Structured for education and accountability. Suggestion, STR application process is returned to the city and SAFEbuilt maintains the inspection component.
- **Granicus** – Help Desk work orders submitted to correct errors in implementation of the compliance records with Granicus. Issues related to identification when it comes to condo/townhouse locations. Must utilize unit numbers to identify as compliant. Submitted samples of errors. Working with Granicus to implement a program to submit corrections and updates to be acted upon.
- **Passport Parking** – High season for system and appeal process has passed. Follow up contacts with past due notices. System is utilized for parking violations throughout the city, to include enforcement of the UTC orders regarding no 2-6AM city street parking, now in effect.
- **Communication** - Developing Mailers, Forms, and Marketing materials. To utilize Berrien County Printing. Evaluating fee structure of mailings and business reply mail via USPS. Goal to hold community conversations regarding City Ordinances and enforcement. Meetings to verify accurate information is being disseminated, provide an avenue for feedback, and rectify community concerns information is “unknown”. City website remains the best format to access city policies, updates, etc. Website remains difficult to maneuver.
- **BS&A** - Assessing/Building Department updates are still under review. Assessor in the process of verifying and updating the lead database.

Thank you!

Respectfully, Gail Grosse

CODE ENFORCEMENT OFFICER

Meeting, Ordinance, and Zoning Information available: www.cityofnewbuffalo.org



To: Mayor Humphrey and Council
Re: Treasurer's Monthly Report
Date: October 14, 2021

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil, MBA, MiCPT
Treasurer

BANK CODE: POOL CHECK DATE: 10/12/2021 INVOICE PAY DATE FROM 10/12/2021 TO 10/12/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
10/12/2021	POOL	00000041975	2862	ABONMARCHE CONSULTANTS INC	1,975.50	1
10/12/2021	POOL	00000041976	1004	ALEXANDER CHEMICAL CORP	51.00	1
10/12/2021	POOL	00000041977	3490	AMERICAN SAFETY & FIRST AID	69.82	2
10/12/2021	POOL	00000041978	MISC	AMPTMEYER, KIRK	139.12	1
10/12/2021	POOL	00000041979	2038	ANDERSON, KENNETH	50.00	1
10/12/2021	POOL	00000041980	3608	ART & IMAGE	254.40	2
10/12/2021	POOL	00000041981	4298	BOLTON, JOSHUA	50.00	1
10/12/2021	POOL	00000041982	4988	BRADY STAMBAUGH	54.14	1
10/12/2021	POOL	00000041983	4534	CDW GOVERNMENT	2,829.43	5
10/12/2021	POOL	00000041984	4712	CHARLES NICHOLAS CURCIO	3,192.96	1
10/12/2021	POOL	00000041985	2029	CITY OF NEW BUFFALO	3,955.01	1
10/12/2021	POOL	00000041986	3469	CLUSTER, MICHAEL	50.00	1
10/12/2021	POOL	00000041987	4462	D'AMICO KRISTEN	115.61	2
10/12/2021	POOL	00000041988	4782	DOMESTIC UNIFORM RENTALS	1,292.24	13
10/12/2021	POOL	00000041989	4944	DONNA SCHULTZ	26.45	1
10/12/2021	POOL	00000041990	4068	ELAN CORP. PAYMENT SYSTEMS	4,157.06	1
10/12/2021	POOL	00000041991	4779	EMERGENCY VEHICLES PLUS	563.55	1
10/12/2021	POOL	00000041992	4812	ENTERPRISE FM TRUST	2,621.62	1
10/12/2021	POOL	00000041993	1047	ETNA SUPPLY COMPANY	4,272.93	5
10/12/2021	POOL	00000041994	MISC	FIELDS, PAUL	20.09	1
10/12/2021	POOL	00000041995	4990	GOVERNMENT FINANCE OFFICERS ASSOC	160.00	1
10/12/2021	POOL	00000041996	1058	GRSD SEWER AUTHORITY	1,226.40	4
10/12/2021	POOL	00000041997	3529	GRUENER, ROBERT	50.00	1
10/12/2021	POOL	00000041998	1059	HACH COMPANY	650.69	1
10/12/2021	POOL	00000041999	1065	HERALD PALLADIUM	165.75	1
10/12/2021	POOL	00000042000	3678	HUSTON, CHRISTOPHER	50.00	1
10/12/2021	POOL	00000042001	2963	IDEXX DISTRIBUTION CORP	853.74	1
10/12/2021	POOL	00000042002	4173	INTEGRA CERT. DOCUMENT DESTRUCTION	42.81	1
10/12/2021	POOL	00000042003	4693	J. P. GILLEN & ASSOCIATES/EDGE IT	5,875.00	1
10/12/2021	POOL	00000042004	3531	JOHNSON, JEFFREY	50.00	1
10/12/2021	POOL	00000042005	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,147.28	2
10/12/2021	POOL	00000042006	4978	LAPORTE CO HERALD DISPATCH	443.27	2
10/12/2021	POOL	00000042007	3382	MEDIC 1	9,283.42	1
10/12/2021	POOL	00000042008	3524	MENARDS	1,199.11	5
10/12/2021	POOL	00000042009	3439	MICHIGAN MUNICIPAL LEAGUE	599.00	1
10/12/2021	POOL	00000042010	4062	MICHIGAN STATE POLICE	129.75	1
10/12/2021	POOL	00000042011	2072	MMTA	75.00	1
10/12/2021	POOL	00000042012	4495	MUTT MITT	229.93	1
10/12/2021	POOL	00000042013	1113	NEW BUFFALO AREA SCHOOLS	1,717.52	1
10/12/2021	POOL	00000042014	4498	NEW BUFFALO HARDWARE	418.17	13
10/12/2021	POOL	00000042015	4498	NEW BUFFALO HARDWARE	188.85	6
10/12/2021	POOL	00000042016	2032	NEW BUFFALO TOWNSHIP	2,000.00	1
10/12/2021	POOL	00000042017	1100	PARRETT COMPANY	86.08	1
10/12/2021	POOL	00000042018	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
10/12/2021	POOL	00000042019	3739	PRAXAIR DISTRIBUTION INC	98.86	1
10/12/2021	POOL	00000042020	4684	PRIDE THE PORTABLE TOILET COMPANY	1,140.00	3
10/12/2021	POOL	00000042021	2065	RIDGE AUTO PARTS	256.11	9
10/12/2021	POOL	00000042022	4965	ROTARY MULTIFORMS INC	173.41	1
10/12/2021	POOL	00000042023	4703	SAFEBUILT LLC	9,781.13	1
10/12/2021	POOL	00000042024	1084	SEMCO ENERGY GAS CO.	365.78	1
10/12/2021	POOL	00000042025	4153	TILLERY, RUSSELL	72.01	2
10/12/2021	POOL	00000042026	2969	USA BLUEBOOK	526.23	3
10/12/2021	POOL	00000042027	4487	VYSKOCIL, KATHRYN	50.00	1
10/12/2021	POOL	00000042028	4468	WEBB JUDITH	82.46	1
10/12/2021	POOL	00000042029	3614	WORKING WELL	75.00	1

Num Checks: 55

Num Stubs: 0

Num Invoices: 117

Total Amount: 88,503.69



CITY OF NEW BUFFALO

City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 136922
09/14/2021

21-0751 **2021 Streets Resurfacing Project**

Project Manager: Jason W. Marquardt

Compiling of construction contracts and completing a pre-construction meeting. Professional services completed through 8/31/2021.

Invoice Amount \$1,199.40

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

403-903-976.2

*Deaton
10/13/2021*

RECEIVED
SEP 20 2021
CITY OF NEW BUFFALO



Watson
10/4/2021

Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Rich Killips
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

RECEIVED

SEP 29 2021

CITY OF NEW BUFFALO

INVOICE

No. 137034
09/22/2021

21-0069 Sediment Control Feasibility Study

Project Manager: Michael C Morphey

101-298-818.2

Engineering Services through 8/31/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Initial Feasibility Study	\$4,800.00	\$4,800.00	\$0.00	\$0.00
250 Topographic & Boundary Survey	\$2,500.00	\$2,500.00	\$0.00	\$0.00
450 Pre-Application Mtg & EGLE Coord.	\$1,400.00	\$1,400.00	\$0.00	\$0.00
455 SESC Permitting	\$2,300.00	\$2,300.00	\$0.00	\$0.00
500 Final Design & Bid Package	\$7,500.00	\$5,487.00	\$1,475.50	\$537.50
540 Bidding & Contracting Assistance	\$2,600.00	\$0.00	\$0.00	\$2,600.00
700 Construction Admin (Part Time) and Staking	\$5,400.00	\$0.00	\$0.00	\$5,400.00
950 Reimbursables	\$750.00	\$250.00	\$500.00	\$0.00
State of MI - Joint Permit Application Fee - \$500.00				
Totals:	\$27,250.00	\$16,737.00	\$1,975.50	\$8,537.50

Invoice Amount

\$1,975.50

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 Grand Haven, MI 616.847.4070 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913

C|L|F

THE CURCIO LAW FIRM

16905 Birchview Drive
Nunica, Michigan 49448

City of New Buffalo
224 West Buffalo Street New
Buffalo, MI 49117

7-00001-NB - General



INVOICE

Invoice # 382
Date: 10/01/2021
Due Upon Receipt

Invoice Number	Services Commencing	Services Through	Service Fee
382	9/1/21	9/30/21	\$3,192.96

De Watson
10/4/2021

INVOICE GL DISTRIBUTION REPORT
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000							
101-000-033.000	10/08/21	AMPTMEYER, KIRK	UB refund for account: 0000001198	10/08/2021	10/12/21	25.06	41978
						<u>25.06</u>	
Total For Dept 000							
Dept 172 EXECUTIVE							
101-172-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	1,214.26	41964
101-172-801.000	10/01/21	MICHIGAN MUNICIPAL LEAGUE	MML CONVENTION REG D. WATSON	23256	10/12/21	599.00	42009
						<u>1,813.26</u>	
Total For Dept 172 EXECUTIVE							
Dept 215 CLERK							
101-215-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	1,480.02	41964
						<u>1,480.02</u>	
Total For Dept 215 CLERK							
Dept 253 TREASURER							
101-253-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	1,290.04	41964
101-253-728.000	10/04/21	DONNA SCHULTZ	INK/05/2021-09/2021/SCHULTZ	10/04/21	10/12/21	26.45	41989
101-253-831.000	09/23/21	GOVERNMENT FINANCE OFFICERS A	MEMBERSHIP DUES--TREASURER	0242001	10/12/21	160.00	41995
101-253-831.000	10/01/21	MMTA	MEMBERSHIP RENEWAL TREASURER'S ASSO	4882	10/12/21	75.00	42011
101-253-853.000	10/01/21	VYSKOCIL, KATHRYN	PHONE STIPEND/9/01/21/VYSKOCIL	10/01/21	10/12/21	50.00	42027
						<u>1,601.49</u>	
Total For Dept 253 TREASURER							
Dept 266 ATTORNEY							
101-266-826.400	10/01/21	CHARLES NICHOLAS CURCIO	LEGAL SERVICES SEPT 2021	382	10/12/21	3,192.96	41984
						<u>3,192.96</u>	
Total For Dept 266 ATTORNEY							
Dept 276 CEMETERY							
101-276-969.000	10/01/21	PINE GROVE CEMETERY AUTHORITY	CEMETERY CONTRIBUTION OCTOBER	10/01/21	10/12/21	2,500.00	42018
						<u>2,500.00</u>	
Total For Dept 276 CEMETERY							
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	1,912.35	41964
101-298-728.000	08/01/21	STAPLES	OFFICE SUPPLIES/GEN GOV/SHORT TERM	6035517820074317	10/12/21	72.68	41973
101-298-728.000	09/01/21	STAPLES	OFFICE SUPPLIES/WATER/GEN GOV	6035517820074317	10/12/21	270.86	41973
101-298-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	2.86	42013
101-298-756.000	09/22/21	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/GEN GOV	712800-IN	10/12/21	38.28	41977
101-298-818.000	09/16/21	INTEGRA CERT. DOCUMENT DESTRU	DOCUMENT DESTRUCTION/GEN GOV	0027753675	10/12/21	42.81	42002
101-298-818.200	10/01/21	ABONMARCHE CONSULTANTS INC	SEDIMENT CONTROL FEASIBILITY STUDY	137034	10/12/21	1,975.50	41975
101-298-854.000	08/01/21	J. P. GILLEN & ASSOCIATES/EDGE	TECH SUPPORT/MAINTENANCE/AUGUST/202	1469	10/12/21	5,875.00	42003
101-298-854.200	08/24/21	VERIZON WIRELESS	VERIZON/08/24/21-09/23/21	9889080602	10/12/21	185.03	41974
101-298-854.300	09/21/21	CDW GOVERNMENT	IT HARDWARE/GEN GOV	L071440	10/12/21	332.49	41983
101-298-854.300	09/28/21	CDW GOVERNMENT	IT HARDWARE/CITY MANAGER COMPUTER	L402424	10/12/21	821.58	41983
101-298-903.000	09/02/21	LAPORTE CO HERALD DISPATCH	PUBLISHING/GEN GOV	00002873	10/12/21	387.90	42006
101-298-903.000	10/06/21	ART & IMAGE	NAME PLATES/1 ZONING BOARD/1 PLANNI	3393	10/12/21	6.00	41980
101-298-920.000	07/27/21	SEMCO ENERGY GAS CO.	SEMCO CITY HALL & POLICE	0152517.500-08	09/14/21	20.56	41947
101-298-920.000	10/05/21	COMCAST	COMCAST CITY HALL	100521	10/12/21	255.69	41970
101-298-920.000	08/02/21	CITY OF NEW BUFFALO	WATER UTILITIES/08/02/21-09/30/21	08/02/21	10/12/21	326.43	41985
101-298-920.000	08/25/21	SEMCO ENERGY GAS CO.	SEMCO/08/25/21-9/24/21	08/25/21	10/12/21	21.12	42024
101-298-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/09/08/21	0908219505	10/12/21	155.35	41988
101-298-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/3 CASES OF JUMBO	09/08/21	10/12/21	209.85	41988
101-298-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/09/22/2	0922219505	10/12/21	155.35	41988
101-298-943.000	09/09/21	ADAMS REMCO INC	EQUIPMENT RENTAL/GEN GOV	INV255559	10/12/21	368.66	41966
101-298-943.000	09/10/21	PITNEY BOWES INC	EQUIPMENT SERVICE /GEN GOV/04/01/21	1018951639	10/12/21	46.02	41969
101-298-943.000	09/11/21	PITNEY BOWES INC	EQUIPMENT RENTAL/METER/GEN GOV	1018978813	10/12/21	180.00	41969
						<u>13,662.37</u>	
Total For Dept 298 GENERAL GOVERNMENT							

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Fund 101 GENERAL FUND							
Dept 305 POLICE							
101-305-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN OCT	091421	10/12/21	6,327.95	41963
101-305-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	3,199.63	41964
101-305-751.000	09/28/21	TILLERY, RUSSELL	GASOLINE REIMBURSEMENT/TRAINING/TILL	09/28/21	10/12/21	22.01	42025
101-305-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	1,166.03	42013
101-305-756.000	09/22/21	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/POLICE	712799-IN	10/12/21	31.54	41977
101-305-818.000	10/01/21	MICHIGAN STATE POLICE	LIVESCAN/POLICE	551591523	10/12/21	129.75	42010
101-305-853.000	10/01/21	CLUSTER, MICHAEL	PHONE STIPEND/CLUSTER/10/01/21	10/01/21	10/12/21	50.00	41986
101-305-853.000	10/01/21	TILLERY, RUSSELL	PHONE STIPEND/10/01/21/TILLERY	10/01/21	10/12/21	50.00	42025
101-305-853.000	08/24/21	VERIZON WIRELESS	VERIZON/08/24/21-09/23/21	9889080602	10/12/21	279.42	41974
101-305-903.000	09/13/21	ROTARY MULTIFORMS INC	CITATION BOOK/POLICE	0186727	10/12/21	173.41	42022
101-305-920.000	07/27/21	SEMCO ENERGY GAS CO.	SEMCO CITY HALL & POLICE	0152517.500-08	09/14/21	20.57	41947
101-305-920.000	10/05/21	COMCAST	COMCAST CITY HALL	100521	10/12/21	255.69	41970
101-305-920.000	08/02/21	CITY OF NEW BUFFALO	WATER UTILITIES/08/02/21-09/30/21	08/02/21	10/12/21	170.90	41985
101-305-920.000	08/25/21	SEMCO ENERGY GAS CO.	SEMCO/08/25/21-9/24/21	08/25/21	10/12/21	21.12	42024
101-305-931.000	09/03/21	MENARDS	STONE HURST/PRINTABLE SHIPLAP/POLIC	83992	10/12/21	420.84	42008
101-305-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/09/08/21	0908219705	10/12/21	117.53	41988
101-305-931.000	09/03/21	NEW BUFFALO HARDWARE	PAINT/POLICE	A211060	10/12/21	77.98	42014
101-305-931.000	09/03/21	NEW BUFFALO HARDWARE	DROP CLOTH/POLICE	A211155	10/12/21	28.99	42014
101-305-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/09/22/21	0922219705	10/12/21	117.53	41988
101-305-931.000	09/09/21	RIDGE AUTO PARTS	COUPLERS AND AIRHOSE/POLICE	441675	10/12/21	54.94	42021
101-305-931.000	09/09/21	RIDGE AUTO PARTS	REGULATOR/POLICE	441687	10/12/21	44.99	42021
101-305-933.100	09/07/21	NEW BUFFALO HARDWARE	EQUIPMENT/POLICE	A211513	10/12/21	14.98	42015
101-305-939.000	09/07/21	RIDGE AUTO PARTS	CHARGER/POLICE	441512	10/12/21	75.99	42021
101-305-939.000	09/07/21	RIDGE AUTO PARTS	POWER STEERING FLUID/POLICE	441540	10/12/21	11.78	42021
101-305-943.000	09/16/21	PARRETT COMPANY	EQUIPMENT RENTAL/POLICE	60567	10/12/21	86.08	42017
101-305-979.000	09/10/21	CDW GOVERNMENT	COMPUTER EQUIPMENT/POLICE	K570748	10/12/21	890.76	41983
101-305-979.000	09/27/21	CDW GOVERNMENT	EQUIPMENT/POLICE	L340158	10/12/21	392.30	41983
101-305-979.000	09/27/21	CDW GOVERNMENT	EQUIPMENT/POLICE	L338824	10/12/21	392.30	41983
101-305-983.000	10/05/21	ENTERPRISE FM TRUST	VEHICLE LEASES OCTOBER 2021	FBN4309610	10/12/21	558.97	41992
Total For Dept 305 POLICE						15,183.98	
Dept 336 FIRE							
101-336-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	42.49	42013
101-336-756.000	08/19/21	MENARDS	OPERATING SUPPLIES/FIRE	83147	10/12/21	45.87	42008
101-336-853.000	10/01/21	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/10/01/21	10/01/21	10/12/21	50.00	42000
101-336-920.000	10/05/21	COMCAST	COMCAST FIRE DEPT	100721	10/12/21	268.69	41971
101-336-920.000	08/02/21	CITY OF NEW BUFFALO	WATER UTILITIES/08/02/21-09/30/21	08/02/21	10/12/21	312.85	41985
101-336-933.000	09/02/21	RIDGE AUTO PARTS	JB WELD/FIRE	441348	10/12/21	6.82	42021
101-336-933.000	09/22/21	RIDGE AUTO PARTS	SWITCH DOOR JAM/FIRE	442311	10/12/21	8.68	42021
101-336-933.000	09/23/21	NEW BUFFALO HARDWARE	EQUIPMENT/FIRE	A213780	10/12/21	90.93	42014
101-336-933.000	09/09/21	NEW BUFFALO HARDWARE	FENDER WASH/FIRE	A211846	10/12/21	12.99	42015
101-336-933.000	09/13/21	NEW BUFFALO HARDWARE	RUBBER STOPPERS/FIRE	A212463	10/12/21	14.97	42015
101-336-939.000	07/21/21	EMERGENCY VEHICLES PLUS	VEHICLE REPAIR/FIRE	11095	10/12/21	563.55	41991
101-336-979.000	09/27/21	BERRIEN SPRINGS ORONOKO FIRE	IMATCH FOR RADIOS	127	10/12/21	1,041.36	41967
Total For Dept 336 FIRE						2,459.20	
Dept 371 INSPECTION SERVICES							
101-371-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	779.84	41964
101-371-728.000	08/01/21	STAPLES	OFFICE SUPPLIES/GEN GOV/SHORT TERM	6035517820074317	10/12/21	304.67	41973
101-371-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	21.21	42013
101-371-819.000	09/01/21	SAFEBUILT LLC	INSPECTION SERVICES/09/01/21-9/30/2	0079995-IN	10/12/21	3,049.20	42023
101-371-819.100	09/01/21	SAFEBUILT LLC	INSPECTION SERVICES/09/01/21-9/30/2	0079995-IN	10/12/21	2,331.00	42023
101-371-819.200	09/01/21	SAFEBUILT LLC	INSPECTION SERVICES/09/01/21-9/30/2	0079995-IN	10/12/21	476.10	42023

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Fund 101 GENERAL FUND							
Dept 371 INSPECTION SERVICES							
101-371-819.400	09/01/21	SAFEBUILT LLC	INSPECTION SERVICES/09/01/21-9/30/2	0079995-IN	10/12/21	3,924.83	42023
101-371-983.000	10/05/21	ENTERPRISE FM TRUST	VEHICLE LEASES OCTOBER 2021	FBN4309610	10/12/21	437.06	41992
Total For Dept 371 INSPECTION SERVICES						11,323.91	
Dept 442 STREET OPERATING							
101-442-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	6,951.65	41964
101-442-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	50.93	42013
101-442-756.000	09/28/21	NEW BUFFALO HARDWARE	PAINT/STREET	B82954	10/12/21	13.58	42014
101-442-756.000	09/15/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A212679	10/12/21	18.96	42015
101-442-756.000	09/21/21	PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL/STREET	661129211	10/12/21	98.86	42019
101-442-767.000	09/02/21	RIDGE AUTO PARTS	SOCKET/STREET	441354	10/12/21	3.56	42021
101-442-767.000	09/13/21	NEW BUFFALO HARDWARE	UTILITY KNIFE/STREET	A212363	10/12/21	14.99	42014
101-442-767.000	09/13/21	NEW BUFFALO HARDWARE	SMALL TOOLS/STREET	A212368	10/12/21	12.99	42014
101-442-767.000	09/28/21	NEW BUFFALO HARDWARE	EQUIPMENT/STREET	B83030	10/12/21	56.97	42014
101-442-768.000	09/26/21	BRADY STAMBAUGH	CLOTHING ALLOWANCE REIMBURSEMENT/STR	09/26/21	10/12/21	54.14	41982
101-442-853.000	10/01/21	BOLTON, JOSHUA	PHONE STIPEND/BOLTON/10/01/21	10/01/21	10/12/21	50.00	41981
101-442-853.000	08/24/21	VERIZON WIRELESS	VERIZON/08/24/21-09/23/21	9889080602	10/12/21	40.01	41974
101-442-920.000	09/20/21	COMCAST	COMCAST--STREETS DEPARTMENT	092021	10/12/21	199.81	41965
101-442-920.000	09/01/21	INDIANA MICHIGAN POWER	ELECTRIC/09/01/21/STREETS/COSOLIDAT	04706607555-09	10/12/21	308.05	41968
101-442-920.000	09/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/09/01/21/C	04459418614-09	10/12/21	111.58	41968
101-442-920.000	08/02/21	CITY OF NEW BUFFALO	WATER UTILITIES/08/02/21-09/30/21	08/02/21	10/12/21	724.40	41985
101-442-920.000	08/25/21	SEMCO ENERGY GAS CO.	SEMCO/08/25/21-9/24/21	08/25/21	10/12/21	22.96	42024
101-442-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GARAGE/09/08/21	0908210105	10/12/21	72.45	41988
101-442-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/09/22/21	0922210105	10/12/21	72.70	41988
Total For Dept 442 STREET OPERATING						8,878.59	
Dept 448 STREET LIGHTING							
101-448-926.000	09/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/09/01/21-0	04023785704-09	10/12/21	1,803.27	41972
Total For Dept 448 STREET LIGHTING						1,803.27	
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	10/01/21	LAKESHORE RECYCLING & DISPOSAL	WEEKLY CURBSIDE GARBAGE PICKUP/10//	131301NOV	10/12/21	21,120.28	42005
101-523-818.000	10/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER PICKUP/10/2021	131300NOV	10/12/21	1,027.00	42005
Total For Dept 523 SOLID WASTE COLLECTION						22,147.28	
Dept 651 AMBULANCE SERVICE							
101-651-818.000	09/01/21	MEDIC 1	AMBULANCE SERVICE/09/01/21	09/01/21	10/12/21	9,283.42	42007
Total For Dept 651 AMBULANCE SERVICE						9,283.42	
Dept 721 PLANNING COMMISSION							
101-721-903.000	09/02/21	LAPORTE CO HERALD DISPATCH	PUBLIC HEARING/PLANNING COMMISSION	70019196-09	10/12/21	55.37	42006
101-721-903.000	09/01/21	HERALD PALLADIUM	PLANNING COMMISSION SPECIAL MEETING	300375711	10/12/21	165.75	41999
Total For Dept 721 PLANNING COMMISSION						221.12	
Total For Fund 101 GENERAL FUND						95,575.93	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/09/01/21-09/30/21	561-2	10/12/21	360.56	
Total For Dept 463 ROUTINE MAINTENANCE						360.56	
Total For Fund 202 MAJOR STREET FUND						360.56	

Fund 203 LOCAL STREET FUND

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Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/09/01/21-09/30/21	561-2	10/12/21	72.11	
Total For Dept 463 ROUTINE MAINTENANCE						72.11	
Total For Fund 203 LOCAL STREET FUND						72.11	
Fund 208 PARK FUND							
Dept 691 PARK							
208-691-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	1,157.82	41964
208-691-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	231.60	42013
208-691-756.000	09/13/21	NEW BUFFALO HARDWARE	BUG KILLER/PARK	A212374	10/12/21	15.98	42014
208-691-756.000	09/27/21	MUTT MITT	DOGGIE WASTE BAGS/DOG PARK	437763	10/12/21	229.93	42012
208-691-756.000	09/21/21	NEW BUFFALO HARDWARE	DECK SCRUB/PARK	A213520	10/12/21	19.48	42014
208-691-767.000	09/24/21	WEBB JUDITH	SMALL TOOLS/PARK	A213943	10/12/21	82.46	42028
208-691-767.000	10/01/21	D'AMICO KRISTEN	REIM FOR PARKS PARTS	100421	10/12/21	65.61	41987
208-691-767.000	09/23/21	RIDGE AUTO PARTS	THREADLOCKER GEL/PARK	442378	10/12/21	13.55	42021
208-691-767.000	09/29/21	RIDGE AUTO PARTS	SPARK PLUG/PARK	442657	10/12/21	35.80	42021
208-691-767.000	09/15/21	NEW BUFFALO HARDWARE	HAMMER/CEMENT/PARK	A212743	10/12/21	42.97	42015
208-691-767.000	09/15/21	NEW BUFFALO HARDWARE	SCREW/PARK	A212666	10/12/21	83.98	42015
208-691-818.000	09/07/21	PRIDE THE PORTABLE TOILET COM	AUGUST/2021 EXTRA TOILET SERVICES/8	25724	10/12/21	960.00	42020
208-691-818.000	09/17/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/09/17/21-	26180	10/12/21	90.00	42020
208-691-818.000	09/17/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/09/17/21-10/	26178	10/12/21	90.00	42020
208-691-853.000	10/01/21	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/10/01/21	10/01/21	10/12/21	50.00	41987
208-691-853.000	08/24/21	VERIZON WIRELESS	VERIZON/08/24/21-09/23/21	9889080602	10/12/21	167.15	41974
208-691-920.000	09/01/21	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/09/01/21/CONSOLIDATE	04546766223-09	10/12/21	2,210.08	41968
208-691-920.000	08/02/21	CITY OF NEW BUFFALO	WATER UTILITIES/08/02/21-09/30/21	08/02/21	10/12/21	2,420.43	41985
208-691-920.000	10/01/21	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/10/01/21	10/01/21	10/12/21	2,000.00	42016
208-691-920.000	08/25/21	SEMCO ENERGY GAS CO.	SEMCO/08/25/21-9/24/21	08/25/21	10/12/21	15.47	42024
208-691-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/09/08	0908210525	10/12/21	76.70	41988
208-691-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/09/08/	0908210505	10/12/21	69.18	41988
208-691-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA /PARK/09/2	0922210525	10/12/21	76.70	41988
208-691-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/09/22/	0922210505	10/12/21	69.18	41988
208-691-932.000	09/09/21	NEW BUFFALO HARDWARE	GROUNDS REPAIR/PARK	A211911	10/12/21	7.47	42014
208-691-932.000	09/02/21	NEW BUFFALO HARDWARE	PAINTING SUPPLIES/PARK	A210852	10/12/21	35.44	42014
208-691-932.000	09/23/21	MENARDS	CONCRETE/PARK	83326	10/12/21	252.48	42008
208-691-932.000	09/15/21	MENARDS	GROUNDS REPAIR/PARK	84660	10/12/21	134.00	42008
208-691-939.000	09/27/21	ART & IMAGE	CITY LOGO MAGNETS/PARK	3380	10/12/21	124.20	41980
208-691-983.000	10/05/21	ENTERPRISE FM TRUST	VEHICLE LEASES OCTOBER 2021	FBN4309610	10/12/21	803.35	41992
Total For Dept 691 PARK						11,631.01	
Total For Fund 208 PARK FUND						11,631.01	
Fund 403 CAPITAL IMPROV CONSTRUCTION							
Dept 903							
403-903-976.200	09/30/21	ABONMARCHE CONSULTANTS INC	CONSTRUCTION CONTRACTS & PRE CONST	136922	10/12/21	1,199.40	
Total For Dept 903						1,199.40	
Total For Fund 403 CAPITAL IMPROV CONSTRUCTION						1,199.40	
Fund 590 SEWER FUND							
Dept 000							
590-000-033.000	10/08/21	AMPTMEYER, KIRK	UB refund for account: 0000001198	10/08/2021	10/12/21	63.36	41978
590-000-033.000	10/08/21	FIELDS, PAUL	UB refund for account: 0000001243	10/08/2021	10/12/21	12.71	41994
Total For Dept 000						76.07	

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Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-836.100	10/01/21	GRSD SEWER AUTHORITY	PUMP REPAIR LIFT STATION #72	0000012145	10/12/21	271.40	41996
590-537-836.100	10/05/21	GRSD SEWER AUTHORITY	VAC TRUCK TO CLEAN LS#78	0000012144	10/12/21	369.00	41996
590-537-836.100	10/05/21	GRSD SEWER AUTHORITY	VAC ROD MICHIGAN & INDIANA STREEET	0000012146	10/12/21	422.00	41996
590-537-920.000	09/01/21	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/09/01/21/CONSOLIDATE	04598645309-09	10/12/21	2,864.35	41968
590-537-920.000	08/25/21	SEMCO ENERGY GAS CO.	SEMCO/08/25/21-9/24/21	08/25/21	10/12/21	71.54	42024
Total For Dept 537 SEWER						3,998.29	
Total For Fund 590 SEWER FUND						4,074.36	
Fund 591 WATER FUND							
Dept 000							
591-000-033.000	10/08/21	AMPTMEYER, KIRK	UB refund for account: 0000001198	10/08/2021	10/12/21	50.70	41978
591-000-033.000	10/08/21	FIELDS, PAUL	UB refund for account: 0000001243	10/08/2021	10/12/21	7.38	41994
Total For Dept 000						58.08	
Dept 536 WATER							
591-536-716.000	09/17/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN OCT 2021	091821	10/12/21	6,531.56	41964
591-536-728.000	09/01/21	STAPLES	OFFICE SUPPLIES/WATER/GEN GOV	6035517820074317	10/12/21	204.86	41973
591-536-751.000	09/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/09/01/21-09/30/21	561	10/12/21	202.40	42013
591-536-753.000	09/29/21	ALEXANDER CHEMICAL CORP	BLANKET PO FOR TREATMENT CHEMICALS	45381	10/12/21	51.00	41976
591-536-756.000	09/15/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A212736	10/12/21	13.38	42014
591-536-756.000	09/23/21	ETNA SUPPLY COMPANY	OPERATNG SUPPLIES/WATER	S104171113.002	10/12/21	265.66	41993
591-536-756.000	09/29/21	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S104149769.001	10/12/21	196.76	41993
591-536-756.100	08/23/21	ETNA SUPPLY COMPANY	WATER TAP SUPPLIES/WATER	S104178392.001	10/12/21	510.51	41993
591-536-756.200	08/07/21	ETNA SUPPLY COMPANY	METER REPLACEMENT PARTS/WATER	S104114658.001	10/12/21	300.00	41993
591-536-756.300	10/05/21	GRSD SEWER AUTHORITY	LAB TESTING SERVICE SEPTEMBER 2021	0000012147	10/12/21	164.00	41996
591-536-756.400	09/03/21	USA BLUEBOOK	LAB SUPPLIES/WATER	718108	10/12/21	207.69	42026
591-536-756.400	09/01/21	USA BLUEBOOK	LAB SUPPLIES/WATER	715473	10/12/21	255.00	42026
591-536-756.400	09/28/21	IDEXX DISTRIBUTION CORP	BLANKET PO FOR LAB REAGENTS 2021-20	3093029555	10/12/21	853.74	42001
591-536-756.400	09/30/21	HACH COMPANY	LAB SUPPLIES/WATER	12663074	10/12/21	650.69	41998
591-536-756.400	09/28/21	USA BLUEBOOK	LAB SUPPLIES/WATER	741791	10/12/21	63.54	42026
591-536-818.000	09/14/21	WORKING WELL	DOT RECERTIFICATION/GRUENER/WATER	00365941	10/12/21	75.00	42029
591-536-818.000	09/29/21	ETNA SUPPLY COMPANY	SENSUS ANNUAL SUPPORT/WATER	S104234693.001	10/12/21	3,000.00	41993
591-536-853.000	10/01/21	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/10/01/21	10/01/21	10/12/21	50.00	41979
591-536-853.000	10/01/21	GRUENER, ROBERT	PHONE STIPEND/GRUENER/10/01/21	10/01/21	10/12/21	50.00	41997
591-536-853.000	10/01/21	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/10/01/21	10/01/21	10/12/21	50.00	42004
591-536-920.000	09/20/21	COMCAST	COMCAST--WATER PLANT	091921	10/12/21	238.36	41965
591-536-920.000	09/22/21	INDIANA MICHIGAN POWER	ELECTRIC/WATER/09/2021/CONSOLIDATED	04354696801-09	10/12/21	789.35	41968
591-536-920.000	08/25/21	SEMCO ENERGY GAS CO.	SEMCO/08/25/21-9/24/21	08/25/21	10/12/21	213.57	42024
591-536-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/09/08/21	0908210005	10/12/21	49.86	41988
591-536-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/09/22/21	0922210005	10/12/21	49.86	41988
591-536-939.000	09/27/21	ART & IMAGE	CITY LOGO MAGNETS/PARK	3380	10/12/21	124.20	41980
591-536-974.700	09/02/21	NEW BUFFALO HARDWARE	SECURITY LIGHT/WATER	A210836	10/12/21	29.99	42014
591-536-983.000	10/05/21	ENTERPRISE FM TRUST	VEHICLE LEASES OCTOBER 2021	FBN4309610	10/12/21	822.24	41992
Total For Dept 536 WATER						16,013.22	
Total For Fund 591 WATER FUND						16,071.30	
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-756.000	09/25/21	CITYS PURE ICE	ICE/BOAT RAMP/HARB	0196849	10/12/21	28.71	
594-597-818.000	09/17/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/HARB/09/1	26179	10/12/21	90.00	
594-597-920.000	10/05/21	COMCAST	COMCAST MARINA	100421	10/12/21	498.83	5104

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Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-920.000	10/12/21	COMCAST	COMCAST BOAT RAMP	101221	09/14/21	164.20	
594-597-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/HARB/09/08	0908210515	10/12/21	74.47	
594-597-931.000	09/08/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/09	0908210535	10/12/21	45.20	
594-597-931.000	09/07/21	NEW BUFFALO HARDWARE	WALL CLOCK/BOAT LAUNCH/HARB	A211644	10/12/21	8.99	
594-597-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/09/22/21	0922210515	10/12/21	74.47	
594-597-931.000	09/22/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/09	0922210535	10/12/21	45.20	
Total For Dept 597 HARBOR OPERATIONS						1,030.07	
Total For Fund 594 HARBOR OPERATIONS						1,030.07	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	09/16/21	LERETA	TAX OVERPAYMENT 11-62-4900-0115-00-	091621	09/17/21	178.07	2257
703-000-214.000	09/27/21	CORELOGIC	TAX BILL OVERPAYMENTS	092721	10/12/21	75,007.12	2258
703-000-230.100	09/17/21	BERRIEN COUNTY TREASURER	COUNTY GENERAL 8/27 THRU 9/15	091421 GEN	09/17/21	255,631.76	2255
703-000-230.100	09/17/21	BERRIEN COUNTY TREASURER	COUNTY SET 8/27 THRU 9/15	091721 SET	09/17/21	321,685.79	2255
703-000-230.200	09/17/21	NEW BUFFALO AREA SCHOOLS	SUMMER: SCHOOL OP 8/27 THRU 9/15	091421	09/17/21	315,677.59	2256
703-000-230.400	10/05/21	NEW BUFFALO LIBRARY JOINT BLDG	TAX INCREASES PAID IN AUG 2021	100521	10/12/21	29.82	2259
703-000-230.400	10/05/21	NEW BUFFALO PUBLIC LIBRARY	TAX ADJUSTMENT INCREASES PD IN AUGU	100521	10/12/21	28.46	2260
Total For Dept 000						968,238.61	
Total For Fund 703 CURRENT TAX FUND						968,238.61	

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Fund Totals:								
			Fund 101 GENERAL FUND			95,575.93		
			Fund 202 MAJOR STREET FUND			360.56		
			Fund 203 LOCAL STREET FUND			72.11		
			Fund 208 PARK FUND			11,631.01		
			Fund 403 CAPITAL IMPROV CONSTRUCTION			1,199.40		
			Fund 590 SEWER FUND			4,074.36		
			Fund 591 WATER FUND			16,071.30		
			Fund 594 HARBOR OPERATIONS			1,030.07		
			Fund 703 CURRENT TAX FUND			968,238.61		
Total For All Funds:							1,098,253.35	
--- TOTALS BY GL DISTRIBUTION ---								
		101-000-033.000	GARBAGE			25.06		
		101-172-716.000	HEALTH INSURANCE			1,214.26		
		101-172-801.000	EDUCATION & TRAINING			599.00		
		101-215-716.000	HEALTH INSURANCE			1,480.02		
		101-253-716.000	HEALTH INSURANCE			1,290.04		
		101-253-728.000	OFFICE SUPPLIES			26.45		
		101-253-831.000	MEMBERSHIPS & DUES			235.00		
		101-253-853.000	PHONE BILLS & STIPENDS			50.00		
		101-266-826.400	OTHER LEGAL MATTERS			3,192.96		
		101-276-969.000				2,500.00		
		101-298-716.000	HEALTH INSURANCE			1,912.35		
		101-298-728.000	OFFICE SUPPLIES			343.54		
		101-298-751.000	GASOLINE			2.86		
		101-298-756.000	OPERATING SUPPLIES			38.28		
		101-298-818.000	PROFESSIONAL & CONTRACTUAL			42.81		
		101-298-818.200	ENGINEERING			1,975.50		
		101-298-854.000	TECH SUPPORT/MAINTENANCE			5,875.00		
		101-298-854.200	SOFTWARE EXPENSE			185.03		
		101-298-854.300	IT HARDWARE & EQUIPMENT			1,154.07		
		101-298-903.000	PRINTING & PUBLISHING			393.90		
		101-298-920.000	UTILITIES			623.80		
		101-298-931.000	BUILDING REPAIR & MAINTENANCE			520.55		
		101-298-943.000	EQUIPMENT RENTAL			594.68		
		101-305-716.000	HEALTH INSURANCE			9,527.58		
		101-305-751.000	GASOLINE			1,188.04		
		101-305-756.000	OPERATING SUPPLIES			31.54		
		101-305-818.000	PROFESSIONAL & CONTRACTUAL			129.75		
		101-305-853.000	TELEPHONE			379.42		
		101-305-903.000	PRINTING & PUBLISHING			173.41		
		101-305-920.000	UTILITIES			468.28		
		101-305-931.000	BUILDING REPAIR & MAINTENANCE			862.80		
		101-305-933.100	EQUIPMENT MAINT--PARKING ENFORCEMENT			14.98		
		101-305-939.000	VEHICLE REPAIR & MAINTENANCE			87.77		
		101-305-943.000	EQUIPMENT RENTAL			86.08		
		101-305-979.000	EQUIPMENT			1,675.36		
		101-305-983.000	VEHICLE LEASES			558.97		
		101-336-751.000	GASOLINE			42.49		
		101-336-756.000	OPERATING SUPPLIES			45.87		
		101-336-853.000	MONTHLY STIPEND			50.00		
		101-336-920.000	UTILITIES			581.54		
		101-336-933.000	EQUIPMENT & MAINTENANCE			134.39		
		101-336-939.000	VEHICLE REPAIR & MAINTENANCE			563.55		
		101-336-979.000	EQUIPMENT			1,041.36		
		101-371-716.000	HEALTH INSURANCE			779.84		
		101-371-728.000	OFFICE SUPPLIES			304.67		

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		101-371-751.000	GASOLINE			21.21
		101-371-819.000	BUILDING INSPECTION FEE			3,049.20
		101-371-819.100	MECHANICAL INSPEC FEE			2,331.00
		101-371-819.200	ELECTRICAL INSPECTION FEE			476.10
		101-371-819.400	RENTAL INSPECTIONS			3,924.83
		101-371-983.000	VEHICLE LEASES			437.06
		101-442-716.000	HEALTH INSURANCE			6,951.65
		101-442-751.000	GASOLINE			50.93
		101-442-756.000	OPERATING SUPPLIES			131.40
		101-442-767.000	EQUIPMENT/SMALL TOOLS			88.51
		101-442-768.000	UNIFORMS			54.14
		101-442-853.000	TELEPHONE			90.01
		101-442-920.000	UTILITIES			1,366.80
		101-442-931.000	BUILDING REPAIR & MAINTENANCE			145.15
		101-448-926.000	STREET LIGHTING			1,803.27
		101-523-818.000	PROFESSIONAL & CONTRACTUAL			22,147.28
		101-651-818.000				9,283.42
		101-721-903.000	PRINTING & PUBLISHING			221.12
		202-463-751.000	GASOLINE			360.56
		203-463-751.000	GASOLINE			72.11
		208-691-716.000	HEALTH INSURANCE			1,157.82
		208-691-751.000	GASOLINE			231.60
		208-691-756.000	OPERATING SUPPLIES			265.39
		208-691-767.000	EQUIPMENT/SMALL TOOLS			324.37
		208-691-818.000	PROFESSIONAL & CONTRACTUAL			1,140.00
		208-691-853.000	TELEPHONE			217.15
		208-691-920.000	UTILITIES			6,645.98
		208-691-931.000	BUILDING REPAIR & MAINTENANCE			291.76
		208-691-932.000	GROUNDS REPAIR & MAINT			429.39
		208-691-939.000	VEHICLE REPAIR & MAINTENANCE			124.20
		208-691-983.000	VEHICLE LEASES			803.35
		403-903-976.200	STREET PAVING PROGRAM			1,199.40
		590-000-033.000	SEWER R/S			76.07
		590-537-836.100	GRSD MAINTENANCE			1,062.40
		590-537-920.000	UTILITIES			2,935.89
		591-000-033.000	WATER USAGE			58.08
		591-536-716.000	HEALTH INSURANCE			6,531.56
		591-536-728.000	OFFICE SUPPLIES			204.86
		591-536-751.000	GASOLINE			202.40
		591-536-753.000	BLANKET PO FOR TX CHEMICALS 201-2022			51.00
		591-536-756.000	OPERATING SUPPLIES			475.80
		591-536-756.100	SUPPLIES - WATER TAPS			510.51
		591-536-756.200	METER REPLACEMENT			300.00
		591-536-756.300	MISC TESTING SUPPLIES&TESTING			164.00
		591-536-756.400	LAB SUPPLIES			2,030.66
		591-536-818.000	PROFESSIONAL & CONTRACTUAL			3,075.00
		591-536-853.000	TELEPHONE			150.00
		591-536-920.000	UTILITIES			1,241.28
		591-536-931.000	BUILDING REPAIR & MAINTENANCE			99.72
		591-536-939.000	VEHICLE REPAIR & MAINTENANCE			124.20
		591-536-974.700	PLANT SECURITY EXPENSE			29.99
		591-536-983.000	VEHICLE LEASES			822.24
		594-597-756.000	OPERATING SUPPLIES			28.71
		594-597-818.000	PROFESSIONAL & CONTRACTUAL			90.00
		594-597-920.000	UTILITIES			663.03
		594-597-931.000	BUILDING REPAIR & MAINTENANCE			248.33
		703-000-214.000	DUE TO OTHERS			75,185.19
		703-000-230.100	DUE TO BERRIEN COUNTY			577,317.55
		703-000-230.200	DUE TO NEW BUFFALO SCHOOLS			315,677.59

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		703-000-230.400	DUE TO NEW BUFFALO LIBRARY			58.28	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 101 - LEGISLATIVE		15,465.00	15,465.00	932.30	11,671.92	53.79	14,532.70	6.03
Dept 172 - EXECUTIVE								
101-172-703.000	SALARIES APPOINTED	48,000.00	48,000.00	8,604.58	39,968.34	3,073.06	39,395.42	17.93
101-172-706.000	SALARIES PERMANENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-712.000	CASH IN LIEU OF PAYMENTS	0.00	0.00	0.00	4,875.00	0.00	0.00	0.00
101-172-714.000	MEDICARE	800.00	800.00	120.00	639.05	42.49	680.00	15.00
101-172-715.000	SOCIAL SECURITY TAX	3,000.00	3,000.00	513.14	2,732.97	181.68	2,486.86	17.10
101-172-716.000	HEALTH INSURANCE	15,100.00	15,100.00	3,642.78	3,642.77	1,214.26	11,457.22	24.12
101-172-717.000	LIFE & DISABILITY INSURANCE	2,190.00	2,190.00	587.88	1,838.55	195.96	1,602.12	26.84
101-172-718.000	RETIREMENT	7,600.00	7,600.00	1,830.78	4,885.48	1,046.16	5,769.22	24.09
101-172-720.000	WORKER'S COMPENSATION INS	750.00	750.00	554.68	500.98	0.00	195.32	73.96
101-172-721.000	UNEMPLOYMENT COMPENSATION	189.00	189.00	199.50	0.00	0.00	(10.50)	105.56
101-172-728.000	OFFICE SUPPLIES	250.00	250.00	0.00	975.52	0.00	250.00	0.00
101-172-756.000	OPERATING SUPPLIES	500.00	500.00	0.00	1,246.98	0.00	500.00	0.00
101-172-801.000	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-172-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	1,311.00	0.00	1,000.00	0.00
101-172-831.000	MEMBERSHIPS & DUES	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-172-853.000	TELEPHONE	300.00	300.00	0.00	182.57	0.00	300.00	0.00
101-172-873.000	TRAVEL/MILEAGE REIMB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-903.000	PRINTING & PUBLISHING	200.00	200.00	0.00	221.27	0.00	200.00	0.00
101-172-934.000	OTHER REPAIRS & MAINT	500.00	500.00	0.00	4,248.68	0.00	500.00	0.00
101-172-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 172 - EXECUTIVE		82,079.00	82,079.00	16,053.34	67,269.16	5,753.61	66,025.66	19.56
Dept 215 - CLERK								
101-215-703.000	SALARIES APPOINTED	46,633.00	46,633.00	10,774.84	46,284.25	3,848.16	35,858.16	23.11
101-215-706.000	SALARIES PERMANENT	41,348.00	41,348.00	9,636.55	41,786.14	3,441.62	31,711.45	23.31
101-215-706.100	SALARIES-OVERTIME	4,000.00	4,000.00	0.00	6,425.15	0.00	4,000.00	0.00
101-215-714.000	MEDICARE	1,350.00	1,350.00	283.63	1,305.58	100.34	1,066.37	21.01
101-215-715.000	SOCIAL SECURITY TAX	6,000.00	6,000.00	1,212.75	5,582.45	429.03	4,787.25	20.21
101-215-716.000	HEALTH INSURANCE	18,900.00	18,900.00	4,440.06	17,074.23	1,480.02	14,459.94	23.49
101-215-717.000	LIFE & DISABILITY INSURANCE	3,224.00	3,224.00	916.79	2,571.93	347.01	2,307.21	28.44
101-215-718.000	RETIREMENT	7,100.00	7,100.00	2,012.37	6,803.06	1,166.36	5,087.63	28.34
101-215-720.000	WORKER'S COMPENSATION INS	425.00	425.00	320.56	354.68	0.00	104.44	75.43
101-215-721.000	UNEMPLOYMENT COMPENSATION	760.00	760.00	0.00	399.00	0.00	760.00	0.00
101-215-722.000	MEDICAL EXPENSE	100.00	100.00	0.00	60.00	0.00	100.00	0.00
101-215-728.000	OFFICE SUPPLIES	350.00	350.00	0.00	0.00	0.00	350.00	0.00
101-215-751.000	GASOLINE	100.00	100.00	31.46	216.16	31.46	68.54	31.46
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	64.19	372.83	64.19	135.81	32.10
101-215-801.000	EDUCATION & TRAINING	2,000.00	2,000.00	254.66	1,202.93	0.00	1,745.34	12.73
101-215-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	218.59	819.00	16.59	281.41	43.72
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	0.00	175.00	0.00	300.00	0.00
101-215-903.000	PRINTING & PUBLISHING	600.00	600.00	0.00	0.00	0.00	600.00	0.00
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-942.000	EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	13.24	0.00	0.00	0.00
Total Dept 215 - CLERK		134,690.00	134,690.00	30,166.45	131,445.63	10,924.78	104,523.55	22.40

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
Dept 247 - BOARD OF REVIEW								
101-247-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	180.00	1,279.00	0.00	1,820.00	9.00
101-247-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,000.00	2,000.00	180.00	1,279.00	0.00	1,820.00	9.00
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	49,800.00	49,800.00	10,681.80	50,303.07	3,814.99	39,118.20	21.45
101-253-706.000	SALARIES PERMANENT	40,000.00	40,000.00	8,343.95	39,748.63	2,951.88	31,656.05	20.86
101-253-706.100	SALARIES-OVERTIME	3,000.00	3,000.00	0.00	2,334.15	0.00	3,000.00	0.00
101-253-714.000	MEDICARE	1,300.00	1,300.00	268.35	1,300.06	94.85	1,031.65	20.64
101-253-715.000	SOCIAL SECURITY TAX	5,510.00	5,510.00	1,147.37	5,559.02	405.53	4,362.63	20.82
101-253-716.000	HEALTH INSURANCE	17,500.00	17,500.00	3,870.12	14,937.14	1,290.04	13,629.88	22.11
101-253-717.000	LIFE & DISABILITY INSURANCE	4,000.00	4,000.00	1,079.73	4,288.91	368.39	2,920.27	26.99
101-253-718.000	RETIREMENT	10,200.00	10,200.00	2,709.03	9,798.32	1,554.50	7,490.97	26.56
101-253-720.000	WORKER'S COMPENSATION INS	425.00	425.00	320.56	354.68	0.00	104.44	75.43
101-253-721.000	UNEMPLOYMENT COMPENSATION	850.00	850.00	73.00	510.02	0.00	777.00	8.59
101-253-728.000	OFFICE SUPPLIES	250.00	250.00	0.00	169.04	0.00	250.00	0.00
101-253-730.000	POSTAGE	2,000.00	2,000.00	0.00	938.22	0.00	2,000.00	0.00
101-253-751.000	GASOLINE	100.00	100.00	0.00	33.71	0.00	100.00	0.00
101-253-756.000	OPERATING SUPPLIES	250.00	250.00	143.69	5,153.70	143.69	106.31	57.48
101-253-801.000	EDUCATION & TRAINING	500.00	500.00	368.00	(150.00)	9.00	132.00	73.60
101-253-818.000	PROFESSIONAL & CONTRACTUAL	10,000.00	10,000.00	3,250.00	6,353.75	2,125.00	6,750.00	32.50
101-253-831.000	MEMBERSHIPS & DUES	300.00	300.00	319.00	295.50	160.00	(19.00)	106.33
101-253-853.000	PHONE BILLS & STIPENDS	600.00	600.00	200.00	550.00	50.00	400.00	33.33
101-253-903.000	PRINTING & PUBLISHING	2,000.00	2,000.00	2,181.75	2,595.57	0.00	(181.75)	109.09
101-253-934.000	OTHER REPAIRS & MAINT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 253 - TREASURER		149,085.00	149,085.00	34,956.35	145,073.49	12,967.87	114,128.65	23.45
Dept 257 - ASSESSOR								
101-257-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-720.000	WORKER'S COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-728.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-730.000	POSTAGE	2,500.00	2,500.00	0.00	1,910.43	0.00	2,500.00	0.00
101-257-756.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-257-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-818.000	PROFESSIONAL & CONTRACTUAL	24,960.00	24,960.00	4,285.00	29,127.50	2,142.50	20,675.00	17.17
101-257-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-854.200	SOFTWARE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-903.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-257-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		28,160.00	28,160.00	4,285.00	31,037.93	2,142.50	23,875.00	15.22

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
101-262-714.000	MEDICARE	30.00	30.00	0.00	29.00	0.00	30.00	0.00
101-262-715.000	SOCIAL SECURITY TAX	125.00	125.00	0.00	124.00	0.00	125.00	0.00
101-262-730.000	POSTAGE	500.00	500.00	0.00	200.00	0.00	500.00	0.00
101-262-751.000	GASOLINE	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-262-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	148.87	846.72	0.00	1,351.13	9.92
101-262-801.000	EDUCATION & TRAINING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-262-818.000	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	5,555.45	0.00	5,000.00	0.00
101-262-903.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	2,902.08	0.00	2,000.00	0.00
101-262-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	440.00	0.00	400.00	0.00
101-262-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 262 - ELECTIONS		12,105.00	12,105.00	148.87	12,097.25	0.00	11,956.13	1.23
Dept 266 - ATTORNEY								
101-266-826.100	LABOR MATTERS	5,000.00	5,000.00	0.00	540.00	0.00	5,000.00	0.00
101-266-826.300	COURT/ORDINANCE	40,000.00	40,000.00	0.00	16,807.87	0.00	40,000.00	0.00
101-266-826.400	OTHER LEGAL MATTERS	40,000.00	40,000.00	5,070.96	25,243.50	3,470.46	34,929.04	12.68
101-266-826.500	FOIA	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 266 - ATTORNEY		86,000.00	86,000.00	5,070.96	42,591.37	3,470.46	80,929.04	5.90
Dept 276 - CEMETERY								
101-276-969.000	CONTRIBUTIONS TO OTHERS	30,000.00	30,000.00	10,000.00	30,000.00	2,500.00	20,000.00	33.33
Total Dept 276 - CEMETERY		30,000.00	30,000.00	10,000.00	30,000.00	2,500.00	20,000.00	33.33
Dept 298 - GENERAL GOVERNMENT								
101-298-706.000	SALARIES PERMANENT	69,600.00	69,600.00	12,320.56	66,646.31	4,191.20	57,279.44	17.70
101-298-706.100	SALARIES-OVERTIME	100.00	100.00	71.03	81.51	71.03	28.97	71.03
101-298-707.000	SALARIES PART-TIME	0.00	0.00	85.82	84.28	21.58	(85.82)	100.00
101-298-714.000	MEDICARE	1,009.00	1,009.00	164.99	850.13	55.19	844.01	16.35
101-298-715.000	SOCIAL SECURITY TAX	4,314.00	4,314.00	705.43	3,635.02	235.96	3,608.57	16.35
101-298-716.000	HEALTH INSURANCE	37,000.00	37,000.00	5,737.05	35,939.36	1,912.35	31,262.95	15.51
101-298-717.000	LIFE & DISABILITY INSURANCE	2,800.00	2,800.00	454.20	2,761.26	0.00	2,345.80	16.22
101-298-718.000	RETIREMENT	5,800.00	5,800.00	768.26	4,956.01	440.84	5,031.74	13.25
101-298-720.000	WORKER'S COMPENSATION INS	1,500.00	1,500.00	1,109.26	838.56	0.00	390.74	73.95
101-298-721.000	UNEMPLOYMENT COMPENSATION	1,000.00	1,000.00	117.86	330.65	48.98	882.14	11.79
101-298-728.000	OFFICE SUPPLIES	6,000.00	6,000.00	315.54	8,441.74	86.58	5,684.46	5.26
101-298-730.000	POSTAGE	4,700.00	4,700.00	0.00	4,668.02	0.00	4,700.00	0.00
101-298-751.000	GASOLINE	300.00	300.00	5.70	71.27	2.86	294.30	1.90
101-298-756.000	OPERATING SUPPLIES	3,500.00	3,500.00	278.13	3,679.97	195.68	3,221.87	7.95
101-298-818.000	PROFESSIONAL & CONTRACTUAL	8,000.00	8,000.00	8,217.00	4,746.95	1,692.00	(217.00)	102.71
101-298-818.200	ENGINEERING	20,000.00	20,000.00	4,620.00	25,467.00	3,420.00	15,380.00	23.10
101-298-831.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	1,621.00	1,989.74	1,621.00	879.00	64.84
101-298-853.000	TELEPHONE	0.00	0.00	0.00	31.18	0.00	0.00	0.00
101-298-854.000	TECH SUPPORT/MAINTENANCE	25,000.00	25,000.00	13,225.00	25,781.64	5,875.00	11,775.00	52.90
101-298-854.100	WEBSITE/SOCIAL MEDIA	7,500.00	7,500.00	2,419.16	4,611.17	0.00	5,080.84	32.26
101-298-854.200	SOFTWARE EXPENSE	22,000.00	22,000.00	561.20	24,409.61	197.61	21,438.80	2.55

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PERIOD ENDING 09/30/2021

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-298-854.300	IT HARDWARE & EQUIPMENT	0.00	0.00	980.21	2,469.05	0.00	(980.21)	100.00
101-298-903.000	PRINTING & PUBLISHING	6,500.00	6,500.00	0.00	5,268.88	0.00	6,500.00	0.00
101-298-920.000	UTILITIES	14,000.00	14,000.00	3,010.62	10,730.62	902.52	10,989.38	21.50
101-298-931.000	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	2,477.43	21,791.76	1,790.55	22,522.57	9.91
101-298-932.000	GROUNDS REPAIR & MAINT	4,000.00	4,000.00	0.00	2,560.32	0.00	4,000.00	0.00
101-298-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	2,811.09	0.00	2,811.09	2,188.91	56.22
101-298-939.000	VEHICLE REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-298-942.000	EQUIPMENT	2,000.00	2,000.00	0.00	787.45	0.00	2,000.00	0.00
101-298-943.000	EQUIPMENT RENTAL	5,000.00	5,000.00	1,026.34	6,452.23	594.68	3,973.66	20.53
101-298-956.200	REFUNDS	3,000.00	3,000.00	0.00	735.85	0.00	3,000.00	0.00
101-298-962.000	MISCELLANEOUS	0.00	0.00	700.00	12,025.75	0.00	(700.00)	100.00
101-298-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 298 - GENERAL GOVERNMENT		287,123.00	287,123.00	63,802.88	282,843.29	26,166.70	223,320.12	22.22
Dept 305 - POLICE								
101-305-705.000	SALARIES SUPERVISION	85,276.00	85,276.00	18,366.94	90,574.47	6,559.62	66,909.06	21.54
101-305-706.000	SALARIES PERMANENT	443,000.00	443,000.00	96,376.95	405,875.09	34,939.19	346,623.05	21.76
101-305-706.100	SALARIES-OVERTIME	45,000.00	45,000.00	8,172.44	49,540.70	4,398.60	36,827.56	18.16
101-305-706.400	SALARIES--PARKING ENF	0.00	0.00	1,859.24	1,410.75	202.49	(1,859.24)	100.00
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	13,919.65	56,964.92	3,647.02	44,080.35	24.00
101-305-714.000	MEDICARE	9,269.00	9,269.00	1,932.55	8,346.26	686.79	7,336.45	20.85
101-305-715.000	SOCIAL SECURITY TAX	39,631.00	39,631.00	8,263.41	35,687.34	2,936.68	31,367.59	20.85
101-305-716.000	HEALTH INSURANCE	140,000.00	140,000.00	31,454.01	108,766.49	9,527.58	108,545.99	22.47
101-305-717.000	LIFE & DISABILITY INSURANCE	15,345.00	15,345.00	4,178.36	14,834.64	1,423.40	11,166.64	27.23
101-305-718.000	RETIREMENT	40,600.00	40,600.00	10,619.33	35,110.49	6,090.70	29,980.67	26.16
101-305-720.000	WORKER'S COMPENSATION INS	14,000.00	14,000.00	11,037.18	6,963.18	0.00	2,962.82	78.84
101-305-721.000	UNEMPLOYMENT COMPENSATION	6,500.00	6,500.00	1,029.03	2,450.73	560.26	5,470.97	15.83
101-305-722.000	MEDICAL EXPENSE	4,000.00	4,000.00	105.24	7,995.80	0.00	3,894.76	2.63
101-305-728.000	OFFICE SUPPLIES	1,600.00	1,600.00	275.12	775.03	261.13	1,324.88	17.20
101-305-730.000	POSTAGE	150.00	150.00	104.41	26.65	30.62	45.59	69.61
101-305-751.000	GASOLINE	15,000.00	15,000.00	2,545.36	9,159.15	1,259.25	12,454.64	16.97
101-305-756.000	OPERATING SUPPLIES	2,500.00	2,500.00	128.47	1,770.65	128.47	2,371.53	5.14
101-305-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	0.00	2,968.70	0.00	4,000.00	0.00
101-305-768.000	UNIFORMS	12,000.00	12,000.00	586.85	12,955.66	26.00	11,413.15	4.89
101-305-768.100	AMMO	4,000.00	4,000.00	221.01	3,236.97	221.01	3,778.99	5.53
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	0.00	0.00	279.95	1,087.81	0.00	(279.95)	100.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,000.00	5,000.00	387.80	3,118.92	0.00	4,612.20	7.76
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	2,525.29	6,798.50	173.00	2,674.71	48.56
101-305-831.000	MEMBERSHIPS & DUES	650.00	650.00	30.00	874.00	30.00	620.00	4.62
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	531.16	4,287.06	0.00	4,468.84	10.62
101-305-853.000	TELEPHONE	6,200.00	6,200.00	938.88	4,553.16	379.44	5,261.12	15.14
101-305-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	352.78	1,045.98	173.41	647.22	35.28
101-305-913.000	INSURANCE	8,000.00	8,000.00	0.00	7,360.67	0.00	8,000.00	0.00
101-305-916.000	LIABILITY INSURANCE	58,000.00	58,000.00	0.00	57,096.11	0.00	58,000.00	0.00
101-305-920.000	UTILITIES	12,000.00	12,000.00	2,848.70	10,236.41	902.53	9,151.30	23.74
101-305-931.000	BUILDING REPAIR & MAINTENANCE	10,000.00	10,000.00	2,678.91	3,229.84	2,208.79	7,321.09	26.79
101-305-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	305.98	6,602.61	0.00	4,694.02	6.12
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	2,050.00	2,050.00	2,025.00	3,196.91	2,025.00	25.00	98.78
101-305-934.000	OTHER REPAIRS & MAINT	3,000.00	3,000.00	272.76	673.03	193.28	2,727.24	9.09
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	7,000.00	7,000.00	1,788.47	6,980.28	683.62	5,211.53	25.55
101-305-943.000	EQUIPMENT RENTAL	800.00	800.00	256.77	969.09	86.08	543.23	32.10

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	20,000.00	20,000.00	1,111.77	22,781.72	890.76	18,888.23	5.56
101-305-983.000	VEHICLE LEASES	6,683.00	6,683.00	1,676.91	1,060.81	558.97	5,006.09	25.09
Total Dept 305 - POLICE		1,095,454.00	1,095,454.00	229,186.68	997,366.58	81,203.69	866,267.32	20.92
Dept 336 - FIRE								
101-336-705.000	SALARIES SUPERVISION	21,848.00	21,848.00	4,705.62	22,547.44	1,680.58	17,142.38	21.54
101-336-707.000	SALARIES PART-TIME	0.00	0.00	171.58	168.50	43.12	(171.58)	100.00
101-336-708.000	VOLUNTEER SALARIES	10,000.00	10,000.00	0.00	10,191.50	0.00	10,000.00	0.00
101-336-714.000	MEDICARE	665.00	665.00	70.71	477.16	24.99	594.29	10.63
101-336-715.000	SOCIAL SECURITY TAX	1,355.00	1,355.00	302.39	1,408.38	106.88	1,052.61	22.32
101-336-717.000	LIFE & DISABILITY INSURANCE	1,100.00	1,100.00	0.00	1,000.00	0.00	1,100.00	0.00
101-336-720.000	WORKER'S COMPENSATION INS	2,500.00	2,500.00	1,650.70	1,168.36	0.00	849.30	66.03
101-336-721.000	UNEMPLOYMENT COMPENSATION	400.00	400.00	42.84	255.20	23.03	357.16	10.71
101-336-728.000	OFFICE SUPPLIES	400.00	400.00	0.00	516.59	0.00	400.00	0.00
101-336-730.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-751.000	GASOLINE	1,000.00	1,000.00	134.59	525.83	40.09	865.41	13.46
101-336-756.000	OPERATING SUPPLIES	1,000.00	1,000.00	234.27	98.54	45.87	765.73	23.43
101-336-767.000	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	20.75	0.00	1,000.00	0.00
101-336-768.000	UNIFORMS	500.00	500.00	0.00	324.06	0.00	500.00	0.00
101-336-801.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-336-818.000	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	6,000.00	24,887.97	2,000.00	19,000.00	24.00
101-336-831.000	MEMBERSHIPS & DUES	150.00	150.00	0.00	125.00	0.00	150.00	0.00
101-336-851.000	RADIO/VIDEO MAINTENANCE	2,500.00	2,500.00	0.00	156.00	0.00	2,500.00	0.00
101-336-853.000	TELEPHONE	1,000.00	1,000.00	200.00	1,097.00	50.00	800.00	20.00
101-336-903.000	PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336-913.000	INSURANCE	20,000.00	20,000.00	465.00	21,555.75	0.00	19,535.00	2.33
101-336-920.000	UTILITIES	10,000.00	10,000.00	2,096.94	8,321.75	597.58	7,903.06	20.97
101-336-931.000	BUILDING REPAIR & MAINTENANCE	10,000.00	10,000.00	116.15	4,530.32	116.15	9,883.85	1.16
101-336-932.000	GROUNDS REPAIR & MAINT	1,000.00	1,000.00	0.00	1,689.75	0.00	1,000.00	0.00
101-336-933.000	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	22.77	8,571.67	22.77	9,977.23	0.23
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-939.000	VEHICLE REPAIR & MAINTENANCE	3,000.00	3,000.00	563.55	1,245.02	563.55	2,436.45	18.79
101-336-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-979.000	EQUIPMENT	10,000.00	10,000.00	1,400.93	13,329.44	1,398.24	8,599.07	14.01
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Dept 336 - FIRE		141,718.00	141,718.00	18,178.04	124,211.98	6,712.85	123,539.96	12.83
Dept 371 - INSPECTION SERVICES								
101-371-706.000	SALARIES PERMANENT	41,780.00	41,780.00	9,000.32	17,895.36	3,214.40	32,779.68	21.54
101-371-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	0.00	468.00	0.00	1,000.00	0.00
101-371-714.000	MEDICARE	588.00	588.00	124.00	247.33	43.78	464.00	21.09
101-371-715.000	SOCIAL SECURITY TAX	2,515.00	2,515.00	530.22	1,057.53	187.20	1,984.78	21.08
101-371-716.000	HEALTH INSURANCE	9,500.00	9,500.00	2,339.60	3,899.39	779.84	7,160.40	24.63
101-371-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	427.11	662.49	146.37	1,072.89	28.47
101-371-718.000	RETIREMENT	3,345.00	3,345.00	896.25	1,199.64	514.30	2,448.75	26.79
101-371-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	64.47	0.00	0.00	(64.47)	100.00
101-371-728.000	OFFICE SUPPLIES	200.00	200.00	317.16	43.45	304.67	(117.16)	158.58
101-371-751.000	GASOLINE	0.00	0.00	248.18	100.70	134.94	(248.18)	100.00

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-442-983.000	VEHICLE LEASES	29,876.00	29,876.00	0.00	0.00	0.00	29,876.00	0.00
Total Dept 442 - STREET OPERATING		529,093.00	529,093.00	139,748.49	345,530.47	27,323.39	389,344.51	26.41
Dept 448 - STREET LIGHTING								
101-448-926.000	STREET LIGHTING	35,000.00	35,000.00	3,867.87	21,849.58	1,805.89	31,132.13	11.05
Total Dept 448 - STREET LIGHTING		35,000.00	35,000.00	3,867.87	21,849.58	1,805.89	31,132.13	11.05
Dept 523 - SOLID WASTE COLLECTION								
101-523-818.000	PROFESSIONAL & CONTRACTUAL	272,256.00	272,256.00	65,602.84	276,259.70	22,147.28	206,653.16	24.10
101-523-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 523 - SOLID WASTE COLLECTION		272,256.00	272,256.00	65,602.84	276,259.70	22,147.28	206,653.16	24.10
Dept 651 - AMBULANCE SERVICE								
101-651-818.000	PROFESSIONAL & CONTRACTUAL	114,142.00	114,142.00	27,850.26	109,237.68	9,283.42	86,291.74	24.40
Total Dept 651 - AMBULANCE SERVICE		114,142.00	114,142.00	27,850.26	109,237.68	9,283.42	86,291.74	24.40
Dept 721 - PLANNING COMMISSION								
101-721-801.000	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-721-818.000	PROFESSIONAL & CONTRACTUAL	2,500.00	2,500.00	790.00	447.00	790.00	1,710.00	31.60
101-721-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-903.000	PRINTING & PUBLISHING	300.00	300.00	241.37	150.00	55.37	58.63	80.46
101-721-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 721 - PLANNING COMMISSION		4,300.00	4,300.00	1,031.37	597.00	845.37	3,268.63	23.99
Dept 722 - ZONING								
101-722-818.000	PROFESSIONAL & CONTRACTUAL	12,000.00	12,000.00	821.00	3,766.00	821.00	11,179.00	6.84
101-722-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-722-903.000	PRINTING & PUBLISHING	500.00	500.00	2,045.02	472.82	1,143.02	(1,545.02)	409.00
101-722-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 722 - ZONING		12,500.00	12,500.00	2,866.02	4,238.82	1,964.02	9,633.98	22.93
Dept 872 - OTHER FUNCTIONS								
101-872-807.000	AUDIT	3,000.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00
101-872-818.000	PROFESSIONAL & CONTRACTUAL	22,000.00	22,000.00	4,010.00	14,960.35	0.00	17,990.00	18.23
101-872-818.200	ENGINEERING	5,500.00	5,500.00	0.00	4,800.00	0.00	5,500.00	0.00
101-872-854.000	TECH SUPPORT/MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-881.000	MISCELLANEOUS PROJECT COST	10,000.00	10,000.00	7,299.56	6,799.38	0.00	2,700.44	73.00
101-872-912.000	FIRE INSURANCE	5,000.00	5,000.00	0.00	4,963.29	0.00	5,000.00	0.00
101-872-913.000	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-916.000	LIABILITY INSURANCE	9,000.00	9,000.00	0.00	8,112.69	0.00	9,000.00	0.00
101-872-932.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00

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		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-872-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-963.000	BANK FEES	8,000.00	8,000.00	663.05	5,670.97	0.00	7,336.95	8.29
Total Dept 872 - OTHER FUNCTIONS		63,300.00	63,300.00	11,972.61	48,306.68	0.00	51,327.39	18.91
Dept 965 - TRANSFERS								
101-965-898.000	TRANSFER TO PARK	100,000.00	100,000.00	100,000.00	75,000.00	100,000.00	0.00	100.00
101-965-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	30,000.00	40,000.00	0.00	100.00
101-965-995.594	TRANSFER TO HARBOR OPERATIONS	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-965-999.130	TRANSFER TO DEBT SERVICE	126,716.00	126,716.00	126,716.00	127,543.00	126,716.00	0.00	100.00
Total Dept 965 - TRANSFERS		266,716.00	266,716.00	266,716.00	257,543.00	266,716.00	0.00	100.00
TOTAL EXPENDITURES		3,561,300.00	3,561,300.00	987,174.19	3,122,702.61	497,528.97	2,574,125.81	27.72
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,462,608.00	3,462,608.00	2,803,580.36	3,585,943.50	105,424.23	659,027.64	80.97
TOTAL EXPENDITURES		3,561,300.00	3,561,300.00	987,174.19	3,122,702.61	497,528.97	2,574,125.81	27.72
NET OF REVENUES & EXPENDITURES		(98,692.00)	(98,692.00)	1,816,406.17	463,240.89	(392,104.74)	(1,915,098.17)	1,840.48
Fund 105 - PNBALRSB								
Revenues								
Dept 000								
105-000-589.000	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.05	0.00	(0.02)	100.00
105-000-674.000	GRANTS	821,000.00	821,000.00	0.00	51,000.00	0.00	821,000.00	0.00
105-000-698.740	LRSB DISBURSEMENTS	275,000.00	275,000.00	0.00	220,879.80	0.00	275,000.00	0.00
Total Dept 000		1,096,000.00	1,096,000.00	0.02	271,879.85	0.00	1,095,999.98	0.00
TOTAL REVENUES		1,096,000.00	1,096,000.00	0.02	271,879.85	0.00	1,095,999.98	0.00
Expenditures								
Dept 000								
105-000-807.000	AUDIT	2,920.00	2,920.00	0.00	3,920.00	0.00	2,920.00	0.00
Total Dept 000		2,920.00	2,920.00	0.00	3,920.00	0.00	2,920.00	0.00
Dept 442 - STREET OPERATING								
105-442-976.100	N. WHITTAKER ST. REVDEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 442 - STREET OPERATING		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 670								

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		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 105 - PNBALRSB								
Expenditures								
105-670-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	56,750.00	0.00	30,000.00	0.00
105-670-818.200	ENGINEERING	30,000.00	30,000.00	0.00	2,000.00	0.00	30,000.00	0.00
105-670-881.110	CAPITAL PROJECTS	30,000.00	30,000.00	2,000.00	6,482.55	0.00	28,000.00	6.67
105-670-881.500	BUSINESS IMP DISTRICT PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	969,000.00	969,000.00	0.00	0.00	0.00	969,000.00	0.00
105-670-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	0.00	100.00
105-670-999.120	TRANSFER TO SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.150	TRANSFER TO DEBT SERVICE (MT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.200	TRANSFER TO MAJOR/LOCAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.300	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 670		1,099,000.00	1,099,000.00	42,000.00	105,232.55	40,000.00	1,057,000.00	3.82
TOTAL EXPENDITURES		1,101,920.00	1,101,920.00	42,000.00	109,152.55	40,000.00	1,059,920.00	3.81
Fund 105 - PNBALRSB:								
TOTAL REVENUES		1,096,000.00	1,096,000.00	0.02	271,879.85	0.00	1,095,999.98	0.00
TOTAL EXPENDITURES		1,101,920.00	1,101,920.00	42,000.00	109,152.55	40,000.00	1,059,920.00	3.81
NET OF REVENUES & EXPENDITURES		(5,920.00)	(5,920.00)	(41,999.98)	162,727.30	(40,000.00)	36,079.98	709.46
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	190,000.00	190,000.00	63,210.78	229,563.34	43,546.18	126,789.22	33.27
202-000-566.000	OTHER STATE GRANTS (ACT 207)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-000-665.000	INTEREST EARNED	150.00	150.00	33.23	174.98	9.05	116.77	22.15
202-000-699.100	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		190,150.00	190,150.00	63,244.01	229,738.32	43,555.23	126,905.99	33.26
TOTAL REVENUES		190,150.00	190,150.00	63,244.01	229,738.32	43,555.23	126,905.99	33.26
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
202-463-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	1,239.20	6,240.15	442.56	5,260.80	19.06
202-463-706.000	SALARIES PERMANENT	20,500.00	20,500.00	5,632.12	23,357.16	2,148.19	14,867.88	27.47
202-463-714.000	MEDICARE	300.00	300.00	92.17	398.63	33.70	207.83	30.72
202-463-715.000	SOCIAL SECURITY TAX	1,600.00	1,600.00	394.11	1,704.43	144.08	1,205.89	24.63
202-463-751.000	GASOLINE	7,000.00	7,000.00	1,211.06	7,185.26	632.49	5,788.94	17.30
202-463-756.000	OPERATING SUPPLIES	6,500.00	6,500.00	0.00	1,009.00	0.00	6,500.00	0.00
202-463-767.000	EQUIPMENT/SMALL TOOLS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
202-463-818.000	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	0.00	6,237.16	0.00	25,000.00	0.00
202-463-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-939.000	VEHICLE REPAIR & MAINTENANCE	2,000.00	2,000.00	0.00	983.50	0.00	2,000.00	0.00
202-463-962.100	TOOLS & EQUIP	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 203 - LOCAL STREET FUND								
Revenues								
Total Dept 000		100,150.00	100,150.00	32,013.52	127,855.06	22,039.99	68,136.48	31.97
TOTAL REVENUES		100,150.00	100,150.00	32,013.52	127,855.06	22,039.99	68,136.48	31.97
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
203-463-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	1,239.17	6,239.83	442.55	5,260.83	19.06
203-463-706.000	SALARIES PERMANENT	10,000.00	10,000.00	2,413.62	10,010.31	920.55	7,586.38	24.14
203-463-714.000	MEDICARE	200.00	200.00	49.52	221.40	18.00	150.48	24.76
203-463-715.000	SOCIAL SECURITY TAX	850.00	850.00	211.80	946.58	76.98	638.20	24.92
203-463-751.000	GASOLINE	1,600.00	1,600.00	242.21	2,210.02	126.50	1,357.79	15.14
203-463-756.000	OPERATING SUPPLIES	4,000.00	4,000.00	0.00	609.00	0.00	4,000.00	0.00
203-463-767.000	EQUIPMENT/SMALL TOOLS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-818.000	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	944.00	0.00	5,000.00	0.00
203-463-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
203-463-939.000	VEHICLE REPAIR & MAINTENANCE	1,500.00	1,500.00	0.00	983.50	0.00	1,500.00	0.00
203-463-962.100	TOOLS & EQUIP	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		37,650.00	37,650.00	4,156.32	22,164.64	1,584.58	33,493.68	11.04
Dept 474 - TRAFFIC SERVICES								
203-474-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	1,239.29	6,240.85	442.58	5,260.71	19.07
203-474-706.000	SALARIES PERMANENT	10,000.00	10,000.00	2,413.59	10,010.08	920.55	7,586.41	24.14
203-474-714.000	MEDICARE	200.00	200.00	49.54	221.58	18.00	150.46	24.77
203-474-715.000	SOCIAL SECURITY TAX	850.00	850.00	211.86	946.61	77.01	638.14	24.92
203-474-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	1,505.31	0.00	2,000.00	0.00
203-474-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	0.00	9,336.13	0.00	20,000.00	0.00
203-474-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	1,587.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		39,550.00	39,550.00	3,914.28	29,847.56	1,458.14	35,635.72	9.90
Dept 478								
203-478-784.000	OPER SUPP SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 478		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 482 - ADMINISTRATIVE								
203-482-703.000	SALARIES APPOINTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-482-705.000	SALARIES SUPERVISION	2,600.00	2,600.00	549.26	2,244.66	196.16	2,050.74	21.13
203-482-714.000	MEDICARE	50.00	50.00	7.68	32.08	2.72	42.32	15.36
203-482-715.000	SOCIAL SECURITY TAX	200.00	200.00	32.76	137.08	11.60	167.24	16.38
203-482-807.000	AUDIT	1,000.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
203-482-962.000	MISCELLANEOUS	60.00	60.00	0.00	76.55	0.00	60.00	0.00
203-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 482 - ADMINISTRATIVE		3,910.00	3,910.00	589.70	3,490.37	210.48	3,320.30	15.08

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% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 209 - PARK IMPROVEMENT FUND								
Expenditures								
209-751-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-974.000	CAPITAL IMPROVEMENTS	155,000.00	155,000.00	0.00	82,350.00	0.00	155,000.00	0.00
Total Dept 751		155,000.00	155,000.00	0.00	82,350.00	0.00	155,000.00	0.00
TOTAL EXPENDITURES		195,000.00	195,000.00	0.00	118,638.00	0.00	195,000.00	0.00
Fund 209 - PARK IMPROVEMENT FUND:								
TOTAL REVENUES		112,245.00	112,245.00	115,293.67	112,067.20	0.00	(3,048.67)	102.72
TOTAL EXPENDITURES		195,000.00	195,000.00	0.00	118,638.00	0.00	195,000.00	0.00
NET OF REVENUES & EXPENDITURES		(82,755.00)	(82,755.00)	115,293.67	(6,570.80)	0.00	(198,048.67)	139.32
Fund 225 - DREDGE FUND								
Revenues								
Dept 000								
225-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
225-000-589.000	CONTRIBUTIONS	40,000.00	40,000.00	0.00	28,116.00	0.00	40,000.00	0.00
225-000-665.000	INTEREST EARNED	125.00	125.00	37.34	204.13	0.00	87.66	29.87
225-000-699.100	TRANSFER IN	40,000.00	40,000.00	0.00	36,288.00	0.00	40,000.00	0.00
Total Dept 000		80,125.00	80,125.00	37.34	64,608.13	0.00	80,087.66	0.05
TOTAL REVENUES		80,125.00	80,125.00	37.34	64,608.13	0.00	80,087.66	0.05
Expenditures								
Dept 806 - HARBOR DREDGING								
225-806-818.000	PROFESSIONAL & CONTRACTUAL	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.00
Total Dept 806 - HARBOR DREDGING		300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.00
TOTAL EXPENDITURES		300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.00
Fund 225 - DREDGE FUND:								
TOTAL REVENUES		80,125.00	80,125.00	37.34	64,608.13	0.00	80,087.66	0.05
TOTAL EXPENDITURES		300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.00
NET OF REVENUES & EXPENDITURES		(219,875.00)	(219,875.00)	37.34	64,608.13	0.00	(219,912.34)	0.02
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-404.000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-405.000	PROPERTY TAXES - COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-445.000	PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.12	0.00	(0.02)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
	TOTAL REVENUES	0.00	0.00	0.00	0.02	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.02	0.00	0.00	0.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Revenues								
Dept 000								
266-000-580.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	0.00	892.08	0.00	1,300.00	0.00
266-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.12	0.00	(0.02)	100.00
266-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,300.00	1,300.00	0.02	892.20	0.00	1,299.98	0.00
TOTAL REVENUES		1,300.00	1,300.00	0.02	892.20	0.00	1,299.98	0.00
Expenditures								
Dept 000								
266-000-961.000	CRIMINAL JUSTICE TRAINING	0.00	0.00	0.00	155.51	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	155.51	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	155.51	0.00	0.00	0.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,300.00	1,300.00	0.02	892.20	0.00	1,299.98	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	155.51	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,300.00	1,300.00	0.02	736.69	0.00	1,299.98	0.00
Fund 351 - DEBT SERVICE								
Revenues								
Dept 000								
351-000-665.000	INTEREST EARNED	100.00	100.00	2.72	74.94	2.46	97.28	2.72
351-000-699.000	TRANSFER FROM GENERAL	126,716.00	126,716.00	126,716.00	127,543.00	126,716.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,275.00	84,275.00	84,275.00	84,825.00	84,275.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	126,109.00	126,109.00	126,109.00	126,932.00	126,109.00	0.00	100.00
351-000-699.312	TRANSFER FROM LRSB FOR 2010 SE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		337,200.00	337,200.00	337,102.72	339,374.94	337,102.46	97.28	99.97
TOTAL REVENUES		337,200.00	337,200.00	337,102.72	339,374.94	337,102.46	97.28	99.97
Expenditures								
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	245,000.00	245,000.00	0.00	240,000.00	0.00	245,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 402 - EQUIPMENT PURCHASE FUND								
Expenditures								
Total Dept 902 - CAPITAL		67,220.00	67,220.00	29,685.57	114,124.51	11,971.83	37,534.43	44.16
TOTAL EXPENDITURES		67,220.00	67,220.00	29,685.57	114,124.51	11,971.83	37,534.43	44.16
Fund 402 - EQUIPMENT PURCHASE FUND:								
TOTAL REVENUES		95,000.00	95,000.00	80,005.84	100,476.15	80,000.00	14,994.16	84.22
TOTAL EXPENDITURES		67,220.00	67,220.00	29,685.57	114,124.51	11,971.83	37,534.43	44.16
NET OF REVENUES & EXPENDITURES		27,780.00	27,780.00	50,320.27	(13,648.36)	68,028.17	(22,540.27)	181.14
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
Revenues								
Dept 000								
403-000-665.000	INTEREST EARNED	0.00	0.00	5.26	43.63	0.00	(5.26)	100.00
403-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-000-695.100	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-000-698.400	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	5.26	43.63	0.00	(5.26)	100.00
TOTAL REVENUES		0.00	0.00	5.26	43.63	0.00	(5.26)	100.00
Expenditures								
Dept 903								
403-903-976.000	N. WHITTAKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-976.100	STROMER & SHORE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-976.200	STREET PAVING PROGRAM	65,000.00	65,000.00	7,149.80	44,969.60	1,199.40	57,850.20	11.00
403-903-976.300	CLAY STREET RECONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-998.000	FEES	950.00	950.00	0.00	1,250.00	0.00	950.00	0.00
Total Dept 903		65,950.00	65,950.00	7,149.80	46,219.60	1,199.40	58,800.20	10.84
TOTAL EXPENDITURES		65,950.00	65,950.00	7,149.80	46,219.60	1,199.40	58,800.20	10.84
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	5.26	43.63	0.00	(5.26)	100.00
TOTAL EXPENDITURES		65,950.00	65,950.00	7,149.80	46,219.60	1,199.40	58,800.20	10.84
NET OF REVENUES & EXPENDITURES		(65,950.00)	(65,950.00)	(7,144.54)	(46,175.97)	(1,199.40)	(58,805.46)	10.83
Fund 590 - SEWER FUND								
Revenues								
Dept 000								
590-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-641.000	TAP IN FEES	8,000.00	8,000.00	2,056.82	9,705.73	0.00	5,943.18	25.71
590-000-641.100	TAP BUY INS	20,000.00	20,000.00	2,935.00	20,770.77	0.00	17,065.00	14.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 590 - SEWER FUND								
Revenues								
590-000-641.300	INSPECTION FEES	500.00	500.00	79.00	237.00	0.00	421.00	15.80
590-000-641.400	CONNECTION FEE	1,500.00	1,500.00	350.00	1,050.00	0.00	1,150.00	23.33
590-000-650.000	USAGE	482,812.00	482,812.00	167,108.66	450,316.94	54,368.93	315,703.34	34.61
590-000-650.100	READY TO SERVE	575,000.00	575,000.00	136,926.66	574,777.86	39,494.23	438,073.34	23.81
590-000-662.000	PENALTIES	10,000.00	10,000.00	2,690.24	8,472.62	1,052.70	7,309.76	26.90
590-000-665.000	INTEREST EARNED	150.00	150.00	17.16	167.82	0.00	132.84	11.44
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-683.000	CHANGE IN ESTIMATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	740.58	0.00	0.00	0.00
590-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,097,962.00	1,097,962.00	312,163.54	1,066,239.32	94,915.86	785,798.46	28.43
TOTAL REVENUES		1,097,962.00	1,097,962.00	312,163.54	1,066,239.32	94,915.86	785,798.46	28.43
Expenditures								
Dept 537 - SEWER								
590-537-705.000	SALARIES SUPERVISION	27,500.00	27,500.00	4,595.97	20,908.92	1,641.37	22,904.03	16.71
590-537-706.000	SALARIES PERMANENT	40,000.00	40,000.00	9,422.67	41,240.75	3,521.49	30,577.33	23.56
590-537-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-714.000	MEDICARE	800.00	800.00	192.69	859.50	69.54	607.31	24.09
590-537-715.000	SOCIAL SECURITY TAX	4,000.00	4,000.00	823.94	3,674.30	297.40	3,176.06	20.60
590-537-730.000	POSTAGE	1,800.00	1,800.00	0.00	800.00	0.00	1,800.00	0.00
590-537-751.000	GASOLINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00	0.00
590-537-807.000	AUDIT	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
590-537-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
590-537-818.200	ENGINEERING	30,000.00	30,000.00	0.00	750.00	0.00	30,000.00	0.00
590-537-836.000	GALIEN RIVER SANITARY DISTRICT	900,000.00	900,000.00	59,885.00	524,330.34	0.00	840,115.00	6.65
590-537-836.100	GRSD MAINTENANCE	40,000.00	40,000.00	3,731.38	29,521.25	2,689.18	36,268.62	9.33
590-537-836.300	GRSD - CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-836.500	GRSD-CONNECTION FEES	2,000.00	2,000.00	350.00	700.00	350.00	1,650.00	17.50
590-537-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	155.41	0.00	0.00	0.00
590-537-916.000	LIABILITY INSURANCE	2,800.00	2,800.00	0.00	3,201.41	0.00	2,800.00	0.00
590-537-920.000	UTILITIES	13,000.00	13,000.00	9,414.86	16,948.93	2,901.26	3,585.14	72.42
590-537-933.000	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
590-537-935.000	SEWER REPAIR & MAINTENANCE	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
590-537-935.200	N. WHITTKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	7,000.00	7,000.00	0.00	5,200.00	0.00	7,000.00	0.00
590-537-943.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-962.000	MISCELLANEOUS	0.00	0.00	0.00	181.75	0.00	0.00	0.00
590-537-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	22,878.00	22,878.00	11,807.27	24,690.27	11,807.27	11,070.73	51.61
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,716.00	126,716.00	126,109.00	126,932.00	126,109.00	607.00	99.52
Total Dept 537 - SEWER		1,257,794.00	1,257,794.00	226,332.78	802,094.83	149,386.51	1,031,461.22	17.99
TOTAL EXPENDITURES		1,257,794.00	1,257,794.00	226,332.78	802,094.83	149,386.51	1,031,461.22	17.99

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 590 - SEWER FUND								
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,097,962.00	1,097,962.00	312,163.54	1,066,239.32	94,915.86	785,798.46	28.43
TOTAL EXPENDITURES		1,257,794.00	1,257,794.00	226,332.78	802,094.83	149,386.51	1,031,461.22	17.99
NET OF REVENUES & EXPENDITURES		(159,832.00)	(159,832.00)	85,830.76	264,144.49	(54,470.65)	(245,662.76)	53.70
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-626.000	SERVICES RENDERED	500.00	500.00	1,050.00	1,914.00	875.00	(550.00)	210.00
591-000-641.000	TAP IN FEES	20,000.00	20,000.00	3,886.50	17,978.05	0.00	16,113.50	19.43
591-000-641.100	TAP BUY INS	10,000.00	10,000.00	991.00	10,977.23	0.00	9,009.00	9.91
591-000-641.200	WATER TAP SUPPLY REIM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000-648.000	USAGE - CASINO	360,000.00	360,000.00	96,228.52	338,002.97	33,012.48	263,771.48	26.73
591-000-649.000	USAGE-TWP	9,700.00	9,700.00	4,230.42	13,163.11	1,959.19	5,469.58	43.61
591-000-650.000	USAGE	370,000.00	370,000.00	123,389.35	326,052.62	38,321.66	246,610.65	33.35
591-000-650.100	READY TO SERVE	430,000.00	430,000.00	97,282.25	422,985.23	26,644.65	332,717.75	22.62
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	5,846.52	23,386.08	1,948.84	17,153.48	25.42
591-000-651.000	ON/OFF FEES	3,000.00	3,000.00	1,200.00	5,916.50	270.00	1,800.00	40.00
591-000-662.000	PENALTIES	6,500.00	6,500.00	1,779.08	5,699.01	629.55	4,720.92	27.37
591-000-665.000	INTEREST EARNED	400.00	400.00	35.10	513.41	0.00	364.90	8.78
591-000-670.000	RENTAL/LEASE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000-680.000	HYDRANT RENTAL	150.00	150.00	25.00	416.00	0.00	125.00	16.67
591-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,233,250.00	1,233,250.00	335,943.74	1,167,004.21	103,661.37	897,306.26	27.24
TOTAL REVENUES		1,233,250.00	1,233,250.00	335,943.74	1,167,004.21	103,661.37	897,306.26	27.24
Expenditures								
Dept 536 - WATER								
591-536-705.000	SALARIES SUPERVISION	133,575.00	133,575.00	25,570.07	117,701.18	9,055.00	108,004.93	19.14
591-536-706.000	SALARIES PERMANENT	186,864.00	186,864.00	39,901.93	185,730.43	13,976.80	146,962.07	21.35
591-536-706.100	SALARIES-OVERTIME	22,000.00	22,000.00	4,368.32	17,384.45	1,737.93	17,631.68	19.86
591-536-714.000	MEDICARE	5,000.00	5,000.00	1,032.60	4,431.27	404.46	3,967.40	20.65
591-536-715.000	SOCIAL SECURITY TAX	19,500.00	19,500.00	4,415.21	18,947.75	1,729.43	15,084.79	22.64
591-536-716.000	HEALTH INSURANCE	81,258.00	81,258.00	19,594.68	75,961.73	6,531.56	61,663.32	24.11
591-536-717.000	LIFE & DISABILITY INSURANCE	7,881.00	7,881.00	2,107.77	8,514.25	741.70	5,773.23	26.74
591-536-718.000	RETIREMENT	21,500.00	21,500.00	5,608.04	20,275.37	3,218.02	15,891.96	26.08
591-536-720.000	WORKER'S COMPENSATION INS	9,500.00	9,500.00	7,645.38	4,863.78	0.00	1,854.62	80.48
591-536-721.000	UNEMPLOYMENT COMPENSATION	1,700.00	1,700.00	0.00	736.64	0.00	1,700.00	0.00
591-536-723.000	STIPENDS	5,050.00	5,050.00	5,341.72	5,158.28	4,850.00	(291.72)	105.78
591-536-728.000	OFFICE SUPPLIES	800.00	800.00	12.99	122.22	0.00	787.01	1.62
591-536-730.000	POSTAGE	2,500.00	2,500.00	169.52	1,352.85	169.52	2,330.48	6.78
591-536-743.000	CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-751.000	GASOLINE	5,500.00	5,500.00	1,516.21	3,133.26	444.11	3,983.79	27.57
591-536-753.000	PROCESS CHEMICALS	26,500.00	26,500.00	2,503.39	24,427.90	2,178.00	23,996.61	9.45
591-536-756.000	OPERATING SUPPLIES	25,000.00	25,000.00	(1,753.12)	14,828.04	378.78	26,753.12	(7.01)
591-536-756.100	SUPPLIES - WATER TAPS	7,500.00	7,500.00	2,020.51	4,987.32	510.51	5,479.49	26.94
591-536-756.200	METER REPLACEMENT	17,000.00	17,000.00	4,024.07	7,478.40	300.00	12,975.93	23.67
591-536-756.300	MISC TESTING SUPPLIES&TESTING	8,000.00	8,000.00	669.00	8,221.66	505.00	7,331.00	8.36
591-536-756.400	LAB SUPPLIES	23,500.00	23,500.00	3,213.20	20,578.69	1,542.19	20,286.80	13.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 591 - WATER FUND								
Expenditures								
591-536-767.000	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	983.18	646.24	423.52	4,516.82	17.88
591-536-768.000	UNIFORMS	1,600.00	1,600.00	308.75	1,004.20	308.75	1,291.25	19.30
591-536-801.000	EDUCATION & TRAINING	3,800.00	3,800.00	1,605.06	855.00	320.00	2,194.94	42.24
591-536-807.000	AUDIT	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
591-536-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	15,144.00	27,511.24	110.00	14,856.00	50.48
591-536-818.200	ENGINEERING	25,000.00	25,000.00	7,974.50	19,756.50	7,974.50	17,025.50	31.90
591-536-818.600	CONTRACTUAL-WATER TAPS	7,500.00	7,500.00	954.00	4,473.50	0.00	6,546.00	12.72
591-536-818.700	SLUDGE REMOVAL	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.00
591-536-818.800	WATER INTAKE SERVICE	15,000.00	15,000.00	17,400.00	0.00	17,400.00	(2,400.00)	116.00
591-536-819.500	PERMIT FEE	150.00	150.00	0.00	245.00	0.00	150.00	0.00
591-536-824.000	LAB CERTIFICATION FEE	1,500.00	1,500.00	0.00	1,300.05	0.00	1,500.00	0.00
591-536-831.000	MEMBERSHIPS & DUES	2,000.00	2,000.00	0.00	1,769.58	0.00	2,000.00	0.00
591-536-853.000	TELEPHONE	12,000.00	12,000.00	2,329.40	8,189.17	729.77	9,670.60	19.41
591-536-873.000	TRAVEL/MILEAGE REIMB	500.00	500.00	40.00	0.00	0.00	460.00	8.00
591-536-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	632.00	155.41	0.00	368.00	63.20
591-536-912.000	FIRE INSURANCE	12,000.00	12,000.00	0.00	14,458.27	0.00	12,000.00	0.00
591-536-913.000	INSURANCE	2,500.00	2,500.00	0.00	3,005.78	0.00	2,500.00	0.00
591-536-916.000	LIABILITY INSURANCE	3,000.00	3,000.00	0.00	3,004.71	0.00	3,000.00	0.00
591-536-920.000	UTILITIES	55,000.00	55,000.00	3,917.72	39,255.69	1,027.71	51,082.28	7.12
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	15,000.00	0.00	977.45	0.00	15,000.00	0.00
591-536-931.000	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	286.56	178,013.73	99.72	19,713.44	1.43
591-536-933.000	EQUIPMENT & MAINTENANCE	40,000.00	40,000.00	7,874.90	24,153.08	5,535.22	32,125.10	19.69
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	10,000.00	0.00	5,637.30	0.00	10,000.00	0.00
591-536-939.000	VEHICLE REPAIR & MAINTENANCE	6,500.00	6,500.00	580.78	1,463.61	473.83	5,919.22	8.94
591-536-943.000	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	0.00	250.00	0.00
591-536-955.000	CUSTOMER DEPOSIT REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-962.000	MISCELLANEOUS	0.00	0.00	0.00	(2,312.50)	0.00	0.00	0.00
591-536-963.000	BANK FEES	3,000.00	3,000.00	0.00	682.88	0.00	3,000.00	0.00
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	2,500.00	29.99	1,010.00	29.99	2,470.01	1.20
591-536-979.000	EQUIPMENT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	7,500.00	0.00	(9.46)	0.00	7,500.00	0.00
591-536-983.000	VEHICLE LEASES	6,277.00	6,277.00	0.00	0.00	0.00	6,277.00	0.00
591-536-987.000	WATER MAIN EXTENSIONS	70,000.00	70,000.00	853.00	0.00	0.00	69,147.00	1.22
591-536-987.100	WATER MAIN REPLACEMENT--MECHAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-987.200	WATER MAINS N. WHITTAKER PROJE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-991.600	2010 WATER SYS IMPR-INTEREST	20,874.00	20,874.00	10,936.55	22,810.60	0.00	9,937.45	52.39
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	75,541.00	75,541.00	0.00	76,594.14	0.00	75,541.00	0.00
591-536-995.000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-995.100	TRANSFER TO DEBT SERVICE 2017	84,275.00	84,275.00	84,275.00	84,825.00	84,275.00	0.00	100.00
Total Dept 536 - WATER		1,196,895.00	1,196,895.00	284,086.88	1,066,311.64	166,981.02	912,808.12	23.74
TOTAL EXPENDITURES		1,196,895.00	1,196,895.00	284,086.88	1,066,311.64	166,981.02	912,808.12	23.74
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,233,250.00	1,233,250.00	335,943.74	1,167,004.21	103,661.37	897,306.26	27.24
TOTAL EXPENDITURES		1,196,895.00	1,196,895.00	284,086.88	1,066,311.64	166,981.02	912,808.12	23.74

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE 09/30/2021	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 09/30/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 591 - WATER FUND								
NET OF REVENUES & EXPENDITURES		36,355.00	36,355.00	51,856.86	100,692.57	(63,319.65)	(15,501.86)	142.64
Fund 594 - HARBOR OPERATIONS								
Revenues								
Dept 000								
594-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	29,819.62	70,766.66	6,765.78	15,180.38	66.27
594-000-652.000	BOAT LAUNCHING FEES	53,000.00	53,000.00	48,740.50	72,468.00	6,882.00	4,259.50	91.96
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	2,306.00	23,946.00	854.00	25,694.00	8.24
594-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	340.00	491.00	44.00	860.00	28.33
594-000-665.000	INTEREST EARNED	0.00	0.00	4.58	6.77	0.00	(4.58)	100.00
594-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	11,670.00	0.00	0.00	0.00
594-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
594-000-699.600	TRANSFER FROM PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		127,200.00	127,200.00	81,210.70	204,348.43	14,545.78	45,989.30	63.84
TOTAL REVENUES		127,200.00	127,200.00	81,210.70	204,348.43	14,545.78	45,989.30	63.84
Expenditures								
Dept 597 - HARBOR OPERATIONS								
594-597-705.000	SALARIES SUPERVISION	15,000.00	15,000.00	3,227.67	4,653.46	1,176.76	11,772.33	21.52
594-597-706.100	SALARIES-OVERTIME	500.00	500.00	162.00	108.00	0.00	338.00	32.40
594-597-706.160	SALARIES-BOAT LAUNCH	36,000.00	36,000.00	11,790.86	31,946.49	4,164.23	24,209.14	32.75
594-597-706.200	SALARIES- PT MARINA	25,000.00	25,000.00	9,579.05	17,588.70	2,399.75	15,420.95	38.32
594-597-706.400	SALARIES--PARKING ENF	0.00	0.00	929.59	705.37	101.24	(929.59)	100.00
594-597-707.000	SALARIES PART-TIME	0.00	0.00	343.20	337.05	86.25	(343.20)	100.00
594-597-714.000	MEDICARE	885.00	885.00	375.70	401.61	114.19	509.30	42.45
594-597-715.000	SOCIAL SECURITY TAX	3,500.00	3,500.00	1,606.35	1,717.31	488.22	1,893.65	45.90
594-597-720.000	WORKER'S COMPENSATION INS	500.00	500.00	118.34	118.34	0.00	381.66	23.67
594-597-721.000	UNEMPLOYMENT COMPENSATION	1,500.00	1,500.00	222.97	0.00	222.97	1,277.03	14.86
594-597-722.000	DRUG TESTING/MEDICAL EXPENSE	500.00	500.00	35.00	210.00	35.00	465.00	7.00
594-597-728.000	OFFICE SUPPLIES	500.00	500.00	112.05	706.28	0.00	387.95	22.41
594-597-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	1,232.98	941.31	532.53	767.02	61.65
594-597-756.500	MERCHANDISE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-767.000	EQUIPMENT/SMALL TOOLS	500.00	500.00	0.00	482.50	0.00	500.00	0.00
594-597-768.000	UNIFORMS	0.00	0.00	0.00	412.79	0.00	0.00	0.00
594-597-807.000	AUDIT	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
594-597-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	19,025.42	65,780.42	18,510.25	(16,025.42)	634.18
594-597-818.200	ENGINEERING	2,000.00	2,000.00	0.00	8,850.00	0.00	2,000.00	0.00
594-597-903.000	PRINTING & PUBLISHING	0.00	0.00	1,035.91	0.00	875.50	(1,035.91)	100.00
594-597-916.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-920.000	UTILITIES	7,500.00	7,500.00	2,089.73	9,605.49	661.31	5,410.27	27.86
594-597-931.000	BUILDING REPAIR & MAINTENANCE	5,000.00	5,000.00	2,318.09	3,624.99	248.33	2,681.91	46.36
594-597-932.000	GROUNDS REPAIR & MAINT	5,500.00	5,500.00	7,556.36	10,719.77	51.26	(2,056.36)	137.39
594-597-933.000	EQUIPMENT & MAINTENANCE	1,000.00	1,000.00	0.00	410.02	0.00	1,000.00	0.00
594-597-956.200	REFUNDS	1,500.00	1,500.00	0.00	1,197.88	0.00	1,500.00	0.00
594-597-963.000	BANK FEES	500.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	0.00	852.39	0.00	5,000.00	0.00
Total Dept 597 - HARBOR OPERATIONS		120,385.00	120,385.00	61,761.27	161,370.17	29,667.79	58,623.73	51.30

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 09/30/2021

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
Fund 704 - TRUST & AGENCY								
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
TOTAL REVENUES - ALL FUNDS		8,438,740.00	8,438,740.00	4,584,094.10	7,770,975.76	928,194.28	3,854,645.90	54.32
TOTAL EXPENDITURES - ALL FUNDS		9,009,330.00	9,009,330.00	1,843,903.64	6,555,130.18	988,443.96	7,165,426.36	20.47
NET OF REVENUES & EXPENDITURES		(570,590.00)	(570,590.00)	2,740,190.46	1,215,845.58	(60,249.68)	(3,310,780.46)	480.24



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: October 18, 2021

RE: Water & Sewer Rate Study

ITEM BEFORE THE COUNCIL:

Awarding of the water & sewer rate study to Baker Tilly

DISCUSSION:

In July 2021, the City of New Buffalo issued a Request for Proposal (RFP) for a utility rate study. The RFP was distributed to qualified firms as well as posted on the web sites of the city and the Grand Rapids' Builders' Exchange. The proposals were due by September 1, 2021, and three (3) submissions were received.

The three (3) submissions received were from Alpha Engineering and Utility Services, LLC, Baker Tilly and Utility Financial Solutions, LLC. All of the firms are well established in the industry and qualified to do the work. All of the firms took a similar approach to developing rate recommendations for the City. The cost submitted for the project by each company is as follows: Alpha Engineering and Utility Services, LLC - \$24,000; Baker Tilly – \$29,500; and Utility Financial Solutions, LLC - \$28,000. Based on the cost, timeframe and references and familiarity with the city and surrounding areas, city staff recommends awarding the bid to Baker Tilly.

Funding for this undertaking is available in the 2021-2022 Utility's budget.

RECOMMENDATION:

That the New Buffalo City Council approves awarding the engagement of Baker Tilly to perform the water & sewer rate study in the amount of \$29,500.

MEMORANDUM

DATE: September 25, 2021

TO: Darwin Watson, City of New Buffalo

FROM: Tony McGhee

RE: Water and Sewer Rate Study RFP

Background

In July 2021, it was requested that Abonmarche develop an RFP for a utility rate study on behalf of the City of New Buffalo. The RFP was distributed directly to four (4) qualified firms as well as posted to the web sites of the City of New Buffalo and the Grand Rapids' Builders' Exchange. The proposals were due of September 1st and three submissions were received.

Submissions Received

The three submissions received were from Baker Tilly, Alpha Engineering and Utility Services, LLC and Utility Financial Solutions, LLC.

Cost

Baker Tilly:	\$29,500
Alpha Engineering and Utility Services, LLC:	\$24,000
Utility Financial Solutions:	\$28,000

Timeframe

Baker Tilly:	16 Weeks
Alpha Engineering and Utility Services, LLC:	11 Weeks
Utility Financial Solutions:	12 Weeks

References

Baker Tilly:	New Buffalo Township, Chikaming Township, Lake Charter Township, City of Jackson, and City of Bridgman
Alpha Engineering:	South Carolina Office of Regulatory Staff Elliot and Elliot P.A The Beaufort Group, LLC
Utility Financial Solutions:	Holland Board of Public Works, Grand Haven Charter Township, Kalamazoo Regional Water & Wastewater Commissions, City of Naperville, IL

Alpha Engineering and Utility Services, LLC (AEUS) was the least responsive of the three RFPs received. References provided were for regulatory assistance and testimony, not utility rate studies. The company has no website or internet presence to verify their work or to try and verify if utility rate studies are a service provided. Additionally, the project manager listed in the proposal has no "company" email for the firm. The two emails found in the proposal were for a Gmail account and for a non-profit community advocacy group based in Virginia. Finally, AEUS has no listed experience in Michigan and provided the weakest approach and no examples of what the City can expect in terms of a deliverable when the utility study is complete. Based on these items, it is recommended that the proposal from AEUS be not considered for contract award. In short, there are too many unknowns and lack of available information to address the questions raised during the review of the proposal to consider it responsive.

The two remaining firms, Baker Tilly and Utility Financial Solutions, are well established in the industry and qualified to do the work. Both firms took a similar approach to developing rate recommendations for the City. The reference checks for both firms were positive.

Recommendation

Utility Financial Services has an experienced staff and is well qualified to do the work. Baker Tilly has worked with the City several times on past projects and is familiar with the City's operations. In addition, Baker Tilly provides similar work for the GRSD Sewer Authority of which New Buffalo is a member.

Both firms are qualified to do the work. If the City wishes to go low "responsive" price, it is recommended to use Utility Financial Services for the engagement as they are qualified to do the work. If the City desires to work with a firm that is familiar with the City operations and ensure that rates established align with the future plans of the GRSD it is recommended to proceed with Baker Tilly for this engagement for an additional \$1,500.

If you have any questions or need additional information, please do not hesitate to contact me at 269.252.8980 or via email at tmcghee@abonmarche.com





**CITY COUNCIL
CITY OF NEW BUFFALO
Berrien County, Michigan**

Council member _____, supported by Council member _____, moved the adoption of the following resolution:

RESOLUTION 2021-_____

**A RESOLUTION TO EXTEND THE EXISTING MORATORIUM ON THE
REGISTRATION OF SHORT-TERM RENTAL UNITS IN THE CITY OF NEW
BUFFALO THROUGH DECEMBER 13, 2021**

WHEREAS, on May 18, 2020, the City Council adopted a resolution imposing a temporary moratorium on the acceptance of new short-term rental registrations in certain areas of the city in order to allow further study and development of possible ordinance amendments; and

WHEREAS, on June 25, 2020, the City Council amended the moratorium to provide several exceptions to protect the investment-backed expectations of property owners who made substantial investments in prospective rental properties prior to the moratorium's effective date; and

WHEREAS, on August 31, 2021, the City Council extended the length of the moratorium so that it is now set to expire on November 1, 2021; and

WHEREAS, since the moratorium has been in effect, the City has made substantial progress in studying the various issues relating to short-term rentals and developing a new package of proposed regulations; and

WHEREAS, the city has already adopted substantial amendments to the City Code to better regulate short-term rentals, and is in the process of considering a related amendment to the zoning ordinance; and

WHEREAS, the City Council's consideration of final approval for the proposed ordinance was originally scheduled for October 18, 2021, must be postponed until a special meeting scheduled for November 23, 2021 in order to conduct a public hearing on the ordinance requested by numerous property owners pursuant to MCL 125.3401(4); and

WHEREAS, the City Council wishes to allow sufficient time for the proposed amendment to the zoning ordinance (if approved by the Council on November 23, 2021) to take effect before the moratorium expires.

NOW, THEREFORE, the City Council resolves as follows:

- A. The moratorium imposed on May 18, 2020, as amended thereafter, is hereby extended through 11:59 p.m. on December 13, 2021.
- B. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Yeas: Council member: _____

Nays: Council member: _____

Abstain: Council member: _____

Absent: Council member: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the New Buffalo City Council in Berrien County, Michigan, at a regularly scheduled meeting held on _____, 2021.

Date: _____, 2021

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: October 18, 2021

RE: Second Reading of Ordinance Amendment to Chapter 16

ITEM BEFORE THE COUNCIL:

Second reading of amendment to Chapter 16; Section 16-1 of the City of New Buffalo Code of Ordinances - Sewers and Sewage Disposal

DISCUSSION:

In 2020, the City Council passed an ordinance that made the property owner responsible for all costs associated with sewer blocking, backups and any repairs. In review of the ordinance, it was discovered that there was a conflict that existed between the definitions and the intent of the ordinance.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the ordinance to amend Chapter 16; Section 16-1 of the New Buffalo Code of Ordinances - Sewers and Sewage Disposal

**CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN**

ORDINANCE NO. ____

**ORDINANCE TO AMEND CHAPTER 16; ARTICLE I; SECTION 16-1 OF THE NEW BUFFALO
CITY CODE OF ORDINANCES FOR SEWER AND SEWER DISPOSAL**

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Amendment. Section 16-1 of the New Buffalo City Code is amended to amend the definition of "Public Sewer" so that it reads in its entirety as indicated below. Except as expressly modified herein, the remainder of Section 16-1 is reenacted in full:

PUBLIC SEWER

A sewer main located in a public street or right-of-way in which all owners of abutting properties have equal rights and is controlled by a public authority and includes all sewers in the City, but shall not include a building sewer or any connection thereto which serves only one building or owner. ~~unless it is in the public streets or rights of way.~~

Section 5. Publication and Effective Date. The City Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This is a true and complete copy of Ordinance No. ____ adopted at a regular meeting of the New Buffalo City Council held on _____, 2021.

John Humphrey, Mayor

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: October 18, 2021

RE: Second Reading of Ordinance Amendment – Chapter 23 (Rental Housing)

ITEM BEFORE THE COUNCIL:

Second reading of amendment to the City of New Buffalo Code of Ordinances – Addition of Chapter 23 (Rental Housing)

DISCUSSION:

Currently, the city does not have an ordinance that regulates general rental units. The city has found that the establishment and enforcement of minimum housing standards are necessary. Additionally, the proposed ordinance amendment attempts to correct and prevent the existence of any adverse conditions, and to achieve and maintain such levels of residential environmental quality that will protect and promote public health, safety, and general welfare.

RECOMMENDATION:

That the New Buffalo City Council approve the addition to the New Buffalo Code of Ordinances – Chapter 23 (Rental Housing)

**CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN**

ORDINANCE NO. ____

**ORDINANCE TO ADD CHAPTER 23 TO THE NEW BUFFALO CITY CODE OF ORDINANCES
FOR RENTAL HOUSING ORDINANCE**

WHEREAS, it is hereby found that there exist and may in the future exist, within the City of New Buffalo premises, dwellings, dwelling units, rooming units, or parts thereof, which by reason of their structure, equipment, sanitation, maintenance, use, or occupancy affect or are likely to affect adversely the public health (including the physical, mental and social well-being of persons and families), safety, and general welfare; and

WHEREAS, to correct and prevent the existence of such adverse conditions, and to achieve and maintain such levels of residential environmental quality as will protect and promote public health, safety, and general welfare, it is further found that the establishment and enforcement of minimum housing standards are required.

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Addition. Chapter 23 of the New Buffalo City Code is added to read in its entirety as follows:

Chapter 23 RENTAL HOUSING

ARTICLE I. IN GENERAL

Section 23-1 Definitions.

All words and phrases used in this Chapter shall be given their common and normal meaning unless defined in this Chapter. The words and phrases defined hereinafter shall be given the meaning indicated in the interpretation and enforcement of this Chapter. Unless the context clearly indicates otherwise, when words are used in this Chapter, the following shall apply:

1. The singular includes and shall apply to the plural, and the plural applies to and includes the singular.
2. The masculine gender shall include the feminine and neuter, and the feminine and neuter shall include the masculine.
3. Where the text uses the negative of a defined word, the negative of the definition shall be applied.
4. The definition of a verb or a noun shall be used in an appropriate fashion where the adverbial or adjectival form of the word is used.

The following words and phrases, when used in this article, shall have the meanings ascribed to them in this section:

ACTION

Recoupment, counterclaim, setoff, suit in equity, and any other proceeding in which rights are determined, including an action for possession.

APARTMENT BUILDING

Any structure containing one or more dwelling units except:

- A. A single-family residence;
- B. A structure in which all tenants are roomers or boarders.

APPROPRIATE AUTHORITY

That person with the governmental structure of the corporate unit who is charged with the administration of the appropriate code.

APPROVED

Actions approved by the local or state authority having such administrative authority.

BED AND BREAKFAST

A use which is subordinate to the principal use of a dwelling unit as a single- family dwelling unit and a use in which transient guests are provided a sleeping room. In addition, in return for payment, a continental breakfast, limited to only coffee, juice, tea, milk and commercially prepared sweet rolls, may be provided.

CITY

The City of New Buffalo and includes all authorized agents of the City of New Buffalo, when acting within the scope of their authority.

CODE ENFORCEMENT OFFICER

Any employee of the city whose responsibilities include enforcement of the provisions of this Chapter.

COMMON AREA

A part or area of the premises not within any dwelling unit.

DWELLING OR DWELLING UNIT

Any house, building, structure, tent, shelter, trailer, or vehicle, or portion thereof, or a combination of related structures and permanent fixtures, operated as a single entity, which is occupied in whole or part as the home, residence, living or sleeping place of one or more human beings, either permanently or transiently.

GUEST

An individual who shares a dwelling unit in a nonpermanent status for not more than thirty (30) days.

HOUSING AND PROPERTY MAINTENANCE CODE

The International Property Maintenance Code, as adopted by the City Council.

IMMEDIATE FAMILY

Spouses, children, stepchildren, brothers and sisters, half-brothers and half-sisters, parents and stepparents.

LANDLORD

The owner, the owner's agent lessor or sub lessor of the dwelling unity or the property of which

it is a part and, in addition, means any person authorized to exercise any aspect of the management of the premises except those persons engaged solely in custodial and maintenance functions.

LEASE OR RENTAL AGREEMENT

Any and all agreements, written or oral, which establish or modify the terms, conditions, rules, regulations, or any other provisions concerning the use and occupancy of dwelling unit.

MULTIPLE DWELLING

Any dwelling containing more than two (2) dwelling units.

OCCUPANT

An individual who is living in, sleeping in, or otherwise having possession of a space. An individual present in a rental unit during the term of a lease agreement shall be presumed to be an occupant unless circumstances clearly indicate that the individual is visiting between the hours of 8:00 a.m. and 10:00 p.m. and will not stay overnight. Any person, other than a legal or equitable title holder, occupying or possessing all or part of a rental unit.

OWNER

Any person who, along or jointly or severally with others:

- A. Shall have legal title to any premises, dwelling or dwelling unit, without accompanying actual possession thereof; or
- B. Shall have charge, care, or control of any premises, dwelling or dwelling unit, as owner or agent of the owner, or an executor, administrator, trustee, or guardian of the estate of the owner. Any such person representing the actual owner shall be bound to comply with the provisions of this article and of rules and regulations adopted pursuant thereto, to the same extent as if he were the owners.

PERMISSIBLE OCCUPANCY

The maximum number of individuals permitted to reside in a dwelling unit or rooming unit.

PERSON

Any individual, corporation, government, or government agency, business trust, estate, trust, partnership or association, two or more persons having a joint account interest, or any other legal or commercial undertaking

RENTAL PROPERTY OR RENTAL UNIT

Any residential rental which is in whole or in part occupied by one or more persons pursuant to an oral or written agreement for monetary or any other consideration, but which persons are not acquiring an ownership interest in the dwelling. The term "rental unit" includes single-family, two-family and multiple-family dwellings, and rooming houses or boarding houses. The term "rental unit" shall not include transient rental structures such as hotels, motels, short-term rentals or bed-and-breakfasts, and shall not include dwellings that are occupied only by members of the owner's immediate family.

ROOMER/BOADER

Tenant occupying a dwelling unit:

- A. Which lacks at least one major bathroom or kitchen facility, such as a toilet, refrigerator, or stove;
- B. In a building:
 - 1. Where one or more such major facilities are supplied to be used in common by the occupants of the roomer's or boarder's dwelling unit and one or more other dwelling units; and
 - 2. In which the landlord resides.

SINGLE FAMILY RESIDENCE

A structure maintained and used as a single dwelling unit. Notwithstanding that a dwelling unit shares one or more walls with another dwelling unit, it shall be deemed a single-family residence if it has direct access to a street or thoroughfare and shares neither heating facilities nor hot water equipment, nor any other essential facility of service, with any other dwelling unit.

STRUCTURE

Any single or multiple dwelling unit which is rented, leased, or used or offered for use as a place for people to reside.

TENANT

Any person who occupies a dwelling unit for living or dwelling purposes with the landlord's consent.

Section 23-2 Service of notice and order; method.

Service of notice and order shall be made upon all persons entitled thereto either personally, by mailing a copy of such notice and order either by regular mail or by certified mail, postage prepaid, return receipt requested, to each person at this address as it appears on the last equalized assessment roll of the county or as known to the city, or by posting of a notice in a conspicuous location on the premises. If no address of any such person so appears or is known to the city, then a copy of notice and order shall be so mailed, addressed to such person at the address of the building involved in the proceedings. The failure of any such person to receive such notice shall not affect the validity of any proceedings taken under this chapter.

Service by posting in a conspicuous location on the premises, regular mail, certified mail or hand-delivered document in the manner herein provided shall be effective on the date of mailing, posting, or delivery.

Sections 23-3 – 23-15. Reserved.

Section 23-16 Certificate of occupancy for rental properties, inspection requirement

No owner, agent or person in charge of a dwelling or dwelling unit shall allow any person to occupy the same as a tenant or lessee or for consideration unless the dwelling or dwelling unit shall have been inspected subsequent to its most recent occupancy and determined to follow the provisions of this article as evidenced by a certificate of occupancy issued by the city as provided by this article.

Section 23-17 Certificate of occupancy and reinspection.

- A. Upon request of the owner, agent or other person authorized to rent a dwelling or dwelling unit, herein after referred to as applicant, the city will schedule an inspection at the earliest possible date. A current tenant may also request an inspection which will be scheduled upon completion of a Rental Housing Complaint Form. If such inspection establishes that

the dwelling or dwelling unit complies with the requirements of this article, so that the dwelling or dwelling unit is fit for occupancy without endangering human life, safety or welfare, the department shall issue a Rental Certificate of Compliance for the dwelling or dwelling unit, indicating the date of such inspection, and that such dwelling or dwelling unit complies with the requirements of this article. A temporary Rental Certificate of Compliance may be issued if required repairs are of such a nature that they do not impose immediate danger to the occupants of the premises or the general public. All smoke detector violations shall be corrected within twenty-four (24) hours of the inspection. If more than fifty (50%) of the required smoke detectors are missing or inoperable, the inspector shall immediately identify the premises as unsafe and unfit for human occupancy and shall post the structure as condemned in compliance with the International Property Maintenance Code.

- B. If the dwelling or dwelling unit does not comply with the requirements of this article, the city shall furnish the applicant with a written list of the specific violations which would have to be corrected before a certificate of occupancy could be issued for the dwelling or dwelling unit. Upon the representation of the applicant that the listed violations have been corrected the city shall reinspect the dwelling or dwelling unit and issue a certificate of occupancy or a list of violations as provided.

Section 23-18 Certificate of compliance.

Upon inspection the city shall furnish the applicant with a written list of specific violations which although not rendering the dwelling or dwelling unit unfit for occupancy by reason of danger to human life, safety or welfare, are of the nature which if not corrected could result in further deterioration and subsequent danger to human life, safety or welfare. Upon the representation that the listed violations have been corrected the city shall reinspect the dwelling or dwelling unit and if the same complies with all provisions of this article the city shall issue a Rental Certificate of Compliance for the dwelling or dwelling unit. Upon receipt of a certificate of compliance for a dwelling or dwelling unit, the owner, agent or person in charge of the dwelling or dwelling unit shall not be subject to the provisions of section 23-16 hereof as to the dwelling or dwelling unit for the following fiscal year provided, however, that this provision shall not prohibit inspection by the city upon receipt of a complaint, request for inspection, or any other reason and if upon such inspection any violations of this article are found to exist all provisions of this article shall immediately become applicable to the dwelling or dwelling unit. Upon request the department will provide to the tenant one (1) copy of the inspection report. Any additional copies will be provided at a fee of \$10.00 each.

Section 23-19 Limitation on number of occupants.

No applicant, tenant or occupant shall permit the occupancy of any dwelling or dwelling unit by a greater number of persons than that specified in the Certificate of Occupancy.

Section 23-20 Waivers.

Any applicant who is delayed in correcting violations necessary to entitle him to a certificate of occupancy and who has a valid contract with a qualified person for the performance of work and the furnishing of the materials to correct such violation may petition the city in writing for a temporary waiver of compliance. No fee shall be required. The petition shall state the reasons for the delay in correcting violations and the date on which the applicant anticipates that the violations will be corrected. If the city shall determine that (1) the delay in the correction of the violation is reasonable, taking into consideration the availability of qualified persons to do the work and the current work load; and (2) the work can reasonably be undertaken and completed while the premises are occupied or that appropriate provision has been made for housing the tenant elsewhere during the necessary period

when the dwelling or dwelling unit will not be habitable because of the work correcting the violation; the city shall issue a temporary waiver of compliance expiring on the date when the corrective work should be completed. Applicant shall, on or before the date, request a reinspection and pay the reinspection fee. The city shall reinspect the dwelling or dwelling unit and issue the certificate of occupancy, or list any remaining violations, as provided above.

Section 23-21 Requirement to leave vacated premises in sanitary condition.

Each person vacating or removing from any dwelling, apartment house or other building within forty-eight (48) hours after vacating or removing from the same, shall remove or cause to be removed from the dwelling, apartment house or other building, including the grounds and appurtenances thereto, all ashes, garbage, rubbish, dirt, bottles, glass, paper and refuse of every kind and nature.

Sections 23-22 – 23-31. Reserved.

Sec. 23-32. Legislative finding.

It is hereby found that there exist and may in the future exist, within the city premises, dwellings, dwelling units, rooming units, or parts thereof, which by reason of their structure, equipment, sanitation, maintenance, use, or occupancy affect or are likely to affect adversely the public health (including the physical, mental and social well-being of persons and families), safety, and general welfare. To correct and prevent the existence of such adverse conditions, and to achieve and maintain such levels of residential environmental quality as will protect and promote public health, safety, and general welfare, it is further found that the establishment and enforcement of minimum housing standards are required.

Sec. 23-33. Purposes.

- A. This article shall be liberally construed and applied to promote its underlying purposes and policies as set forth in section 23-32.
- B. The underlying purposes and policies of this article are:
 - 1. To simplify and clarify the law governing the rental of dwelling units;
 - 2. To encourage landlords and tenants to maintain and improve the quality of housing in the city; and
 - 3. To revise and modernize the law of landlord and tenant to serve more realistically the needs of the city.

Section 23-34 Scope.

The provisions of this article shall apply uniformly to the construction, maintenance, use and occupancy of all residential buildings and structures, where applicable, and shall apply uniformly to the alteration, repair, equipment, use, occupancy and maintenance of all existing residential buildings and structures, within the jurisdiction of the city irrespective of when or under what code or codes such buildings or structures were originally constructed or rehabilitated. It shall regulate and determine all legal rights, remedies, and obligations of the parties and beneficiaries of any rental agreement of a dwelling unit within this city wherever executed.

Any agreement, whether written or oral, shall be unenforceable insofar as the agreement or any provision thereof conflicts with any provision of this article and is not expressly authorized herein. Such unenforceability shall not affect other provisions of the agreement which can be given effect without such void provision.

Section 23-35 Independent obligations.

Except as specifically provided in this article all obligations of landlords and tenants under this article shall be interpreted as independent obligations and the duty of a tenant or landlord to meet his obligations under this article shall not be conditioned upon the performance by the other party in the rental agreement of his obligations.

Sections 23-36 – 23-43. Reserved.

ARTICLE II. ANNUAL REGISTRATION OF RENTAL PROPERTIES

Section 23-44 Purpose and intent.

The purpose of this article is to protect the public health, safety, and welfare of people in residential buildings, to be occupied under rent or lease agreements, by the inspection and certification of rental properties as set forth below.

Section 23-45 Registration required.

- A. Every single unit dwelling, multiple unit dwelling, boarding house, and lodging house offered for let or hire shall be registered annually, on or before July 1 of each year, including full payment of all fees and penalties due, with the city. The annual registration shall be in the name of the owner or his designated responsible party. The registration shall contain the name and address of the registrant, the address of the unit(s) being registered, and the number of units to be offered for let or hire. It is a civil violation for any property owner to rent, let or lease any residential property or premises if the annual rental registration fee is not paid. Said property or premises shall be posted as unfit for occupancy until all registration fees and penalties are paid. A penalty of two hundred fifty (\$250.00) dollars shall be applied for any violation of this section.
- B. Any individual who acquires partial or complete ownership of a unit(s) subject to this Article shall give written notice of the type of ownership and address(es) within thirty (30) days of acquisition to the city. Failure to provide such ownership information shall subject the party to the penalty provisions of Section 23-54.
- C. Close family members limited to father, mother, sister, brother, son, or daughter may occupy a dwelling unit without payment of registration fee by the owner. Such occupancy shall be certified in writing by the owner and the close family member, and the family member shall not compensate the owner in any manner. Such dwelling unit shall still be registered and is subject to the inspection requirements of the city.

Section 23-46 Annual certificate of occupancy required.

- A. No single dwelling, multiple unit dwelling, boarding house or lodging house offered to let or hire shall be occupied unless the city has issued a Certificate of Occupancy for the single unit dwelling, multiple unit dwelling, boarding house or lodging house in the name of the owner or his designated responsible party.
- B. Each Certificate of Occupancy shall be a certification that the rental unit is registered from July 1st of the year of issuance and expires June 30th of the following year.

Section 20-47 Application for rental certification of occupancy; inspection; fees.

- A. The application shall be made on a structure-by-structure basis. All units in the same structure must be registered at the same time. Upon written certification from the owner, delivered to the city a minimum of fifteen (15) days prior to due date of registration fees, dwelling or dwelling units that are vacant and not available for rent shall not have registration fees due until the unit is available for rent, upon which time the owner shall obtain an inspection and

Certificate of Rental Compliance prior to occupancy of the structure, dwelling unit, or premises. The owner of any unit that is represented as not available for rent that is subsequently found to be rented without payment of all registration and late fees shall be assessed a minimum fine of two hundred fifty (\$250.00) dollars for each occurrence.

- B. The applicant/owner or his designated responsible party by filing an application, shall be deemed to have given consent to the city to enter each rental unit as well as any other portion of the structure at reasonable times and upon a reasonable notice, to inspect the premises at any time after the application is made or a Certificate of Occupancy is issued.
- C. No Certificate of Rental Compliance shall be issued unless the fully completed application form is accompanied by payment of an annual registration fee as determined by resolution.
- D. No certificate of occupancy shall be issued to a non-resident applicant unless such applicant designates in writing the name, address, and telephone number of his agent within the State of Michigan for the receipt of service of notice of violation under the provisions of this article. Non-residents shall be interpreted as any owner of rental property residing outside the State of Michigan.
- E. Any fee, fine, or penalty unpaid as of October 15 of any year shall be levied against the property and shall be added to the property taxes of said property.

Section 23-48 Initial inspection; orders; power to vacate.

- A. Before issuing a Temporary Certificate of Occupancy, Provisional Certificate of Occupancy or Certificate of Occupancy, personnel of the city shall inspect the rental unit.
- B. There will be an administrative fee charged for the initial inspection. Such initial inspection fee shall be in an amount as established by City Council resolution and subject to change. If it is determined by the city that an inspection by the electrical, mechanical, and/or plumbing inspector is required, the resultant electrical, mechanical and/or plumbing inspection fee shall be charged in an amount as established by City Council Resolution and subject to change.
- C. No Temporary Certificate of Occupancy, Provisional Certificate of Occupancy or Certificate of Occupancy shall be valid until all administrative fees are paid.
- D. After completion of the initial inspection of the rental unit(s), if the single unit dwelling, multiple unit dwelling, boarding or lodging house is not in compliance with the rules, regulations, laws, or technical housing codes of the city and/or State of Michigan, the code enforcement official shall furnish the applicant with a written list of specific violations which shall be corrected within 30 days before the annual rental Certificate of Occupancy is issued, provided further that the violation does not render the unit(s) unfit for occupancy or is of a nature which if not corrected would result in further deterioration and subsequent danger to human life, safety or welfare. However, if occupancy can continue safely, the city shall issue a temporary Certificate of Occupancy allowing occupancy to continue while the violations are corrected. No Certificate of Occupancy shall be granted if occupancy will endanger the health, safety, or welfare of the public. In such cases, an order to vacate shall be issued.

Section 23-49 Issuance of certificate of Rental Compliance.

If after the initial inspection conducted pursuant to this ordinance, the single unit dwelling, multiple unit dwelling, boarding or lodging house is found to be following the rules, regulations, laws and technical housing codes of the city and the State of Michigan, the city shall issue an electronic Certificate of Rental Compliance for the unit(s) in the name of the owner or designated responsible party. One paper copy shall be provided to the owner or designated representative upon request.

Section 23-50 Reinspection; revocation.

- A. No later than sixty (60) days after the initial inspection, a re-inspection may be conducted, to verify that all the violations listed pursuant to Section 23-48 of this article have been corrected. If corrected, a Certificate of Rental Compliance shall be issued pursuant to Section 23-49 of this article. If not corrected, the Temporary Certificate of Rental Compliance shall be revoked, and the unit(s) must be vacated.
- B. There will be an administrative fee charged for the re-inspection in an amount as established by City Council Resolution and subject to change.
- C. The city will respond to citizen complaints of deficient structures by authorizing complaint-based inspections. Legitimate complaints shall result in an inspection fee in an amount as established by City Council Resolution and subject to change.

Section 23-51 Right of appeal.

Any person who is grieved by a decision of the city or whose Certificate of Occupancy has been revoked or if the unit(s) are found to be unfit for occupancy, shall be entitled to reconsideration by appealing the decision as provided in Section 11-13 of this Code.

Section 23-52 Transferability.

A Certificate of Compliance shall not be transferred to any other dwelling or unit.

Section 23-53. Tenant responsibility.

In the event a violation exists which prevents the issuance of a Certificate of Compliance due to the actions or failure to act by the tenant, then the tenant may also be cited for the violation and subject to punishment under section 23-54 of this Article for the violation.

Section 23-54. Penalties; separate offense.

Unless stated otherwise in this ordinance, any person, owner or designated responsible party convicted of violating any provision of this article shall be punished by a fine having a maximum of \$500 (five hundred dollars) and having a minimum fine of \$100 (one hundred dollars) for the first conviction and a minimum fine of \$200 (two hundred dollars) for the second conviction and a minimum fine of \$300 (three hundred dollars) for the third and each additional conviction and/or imprisonment for a term of up to ninety (90) days in jail or both. Additionally, it shall be asked of the court to order the immediate correction of all violations of the provisions of this article, which were the basis for the citation and issuance of a ticket and/or warrant. Each violation of the provisions of this article shall be deemed a separate offense.

Section 23-55. Severability.

The sections and portions of this Article are declared to be severable and if any section or party is declared to be illegal, unenforceable, or void for any reason, such illegality or un-enforceability shall not affect the remaining sections or parts of this article.

Section 23-56. Unpaid fees

Any unpaid fees, as required by this article, which remain unpaid and delinquent for thirty (30) days or more, shall become a debt to the city from the owner or person otherwise to be assessed as provided by law. Such unpaid fees shall become a lien on the respective real property, and the lien, interest and penalties shall continue until paid. All such amounts shall be collected in the same manner as real property taxes.

Section 2. Publication and Effective Date. The City Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This is a true and complete copy of Ordinance No. ____ adopted at a regular meeting of the New Buffalo City Council held on _____, 2021.

John Humphrey, Mayor

Ann M. Fidler, City Clerk

DRAFT