

**Call to Order at 6:30 p.m.**

**Pledge of Allegiance**

**Roll Call:** Councilmembers O'Donnell, Robertson, Lijewski, Mayor Humphrey

**Absent:** Councilmembers Flanagan

**Staff Present:** City Manager; Darwin Watson, City Clerk; Amy Fidler, City Treasurer; Kate Vyskocil

**Approval of Agenda:** Motion by Robertson, seconded by Lijewski to approve the agenda:

Voice Vote. Motion Carried.

**Removal of Council Minutes from the Consent Agenda:** Motion by Lijewski, seconded by Robertson to remove the City Council minutes from the consent agenda and November 23, 2021 (Special Council Meeting) will be approved at January, 2022 (Regular Council Meeting):

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried 4-0.

**Approval of Consent Agenda:** Motion by Lijewski, seconded by Robertson to approve the consent agenda:

Roll Call Vote:

AYES: Robertson, Lijewski, O'Donnell, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried 4-0.

**Approval of November 15, 2021 City Council Minutes:** Motion by O'Donnell, seconded by Lijewski to approve the November 15, 2021 minutes:

Roll Call Vote:

AYES: O'Donnell, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED: Robertson

Motion Carried 3-0.

**Public Comment: None**

**Presentation-** Joe Verlin from Gabridge & Company, PLC presented the 2021 Year End Audit.

**New Business**

**Fiscal Year 2022 Budget Amendments:** Motion by Robertson, seconded by Lijewski to approve the recommended amendments to the 2022 City of New Buffalo Fiscal Year budget:

Roll Call Vote:

AYES: Lijewski, Robertson, O'Donnell, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Public Works Truck Repair:** Motion by Lijewski, seconded by Robertson to approve the payment to Duneland Custom Repair Center in the amount of \$6,704.49:

Roll Call Vote:

AYES: Robertson, O'Donnell, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**317 North Whittaker Easement:** Motion by Humphrey seconded by Lijewski to table the granting of the easement for 317 North Whittaker Street (11-62-0340-0452-03-4). Additionally, the city accepts consideration for the easement in the amount of \$2500.00 (owner will pay any additional costs to create and file the necessary legal documents) until the City receives the City Attorneys recommendation.:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Boat Launch Kiosk:** Motion by Robertson, seconded by Lijewski to approve the purchase of a Boat Launch Parking Kiosk from Total Parking Solutions, in the amount of \$7,945.00:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Fire Agreement (New Buffalo Township):** Motion by Robertson, seconded by Lijewski to approve entering into a Fire Service Agreement with the New Buffalo Township in the amount of \$60,000.00 annually with the option for either party to terminate the agreement with a 30-day notice.

Roll Call Vote:

AYES: Robertson, Lijewski, O'Donnell, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Vacation Payout:** Motion by Lijewski, seconded by Robertson to approve the vacation payout for Officer Nate Voytovick to be paid on the December 31, 2021 payroll:

Roll Call Vote:

AYES: Lijewski, Robertson, O'Donnell, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Business License and Long-Term Rental Registration Fees:** Motion by Robertson, seconded by Lijewski to approve the fee schedule for Business Licenses and the Long-Term Rental Ordinance Fee Schedule. In the Long-Term Rental Ordinance Fee Schedule strike the City Administrative fee of \$1000.00 and replace it with a \$100.00 City Administrative fee:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Rezoning Request Suspension:** Motion by Robertson, seconded by Lijewski to approve suspension of rezoning requests until the completion of the zoning ordinance review and update:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Board of Review Appointments:** Motion by O'Donnell, seconded by Robertson to approve the appointments of Vanessa Thun, Juli Westergren and Jack Kennedy to the Board of Review:

Roll Call Vote:

AYES: Lijewski, Robertson, O'Donnell, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**2022 City of New Buffalo Meeting Calendar:** Motion by Robertson, seconded by O'Donnell to approve the 2022 City of New Buffalo Meeting Calendar:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAINED:

Motion Carried, 4-0.

**Adjournment:**

Motion by Robertson, seconded by Lijewski to adjourn the meeting at 7:37 p.m.:

Roll Call Vote:

AYES: Robertson, Lijewski, O'Donnell, Mayor Humphrey

NAYES:

ABSENT: Flanagan

ABSTAIN:

Motion Carried, 4-0.

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**John Humphrey, Mayor**

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**Ann M. Fidler, City Clerk**