



**City of New Buffalo**  
**224 W. Buffalo Street**  
**New Buffalo MI 49117**  
**REGULAR COUNCIL MEETING AGENDA**  
**March 15<sup>th</sup> 2021, 6:30 PM**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
  - a. City Council Minutes: February 16, 2021, March 2, 2021- Closed Session, March 2, 2021- Public Portion
  - b. Receive Monthly Reports: Police, Fire, Water, Park, Building Dept., Streets, Treasurer
  - c. Special Event Application- New Buffalo Business Association, Farmer's Market
  - d. Receive Monthly Minutes: February Library Minutes
  - e. Pay Bills for the Month
5. Public Comment
6. New Business
  - a. Resolution # 21.07 Restaurant Month
  - b. Proposal for additional Full-Time Police Officer
  - c. Engineers of record
  - d. Fire Escrow Resolution #21.08
  - e. Michigan Street Storm Drain Construction
  - f. Nature's Way Contract
  - g. Master City Fee Schedule
  - h. Subway Landscaping
  - i. Concession Approval Hot Dog Cart
  - j. Ciardelli Letter
  - k. Michigan Department Natural Resources, Recreation Passport Grant Program Resolution #21.09
  - l. Budget Amendments 2020-21 Resolution #21.10
7. Correspondence
  - a. Letter to Council Lynch
8. Council Comments
9. Adjournment

**Call to Order at 6:30 p.m.**

**Roll Call. Present:** Flanagan, New Buffalo, MI, Berrien County; O'Donnell, Michigan City, IN LaPorte County; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

**Approval of Agenda:** Motion by Robertson, seconded by, Lijewski to approve the agenda.  
Roll Call Vote, motion carried, 5-0

**Approval of Consent Agenda – January 19, 2021 minutes only:** Motion by Humphrey, seconded by Robertson to approve the consent agenda – January 19, 2021 minutes only: roll call vote, motion carried, 4-0. O'Donnell abstained, not at meeting.

**Approval of Consent Agenda - January 27, 2021 minutes only:** Motion by Humphrey, seconded by Flanagan to approve the consent agenda - January 27, 2021 minutes only: roll call vote, motion carried, 3-0. O'Donnell and Robertson abstained, not required to attend the training for new council members.

**Approval of Consent Agenda - January 28, 2021 minutes only:** Motion by Humphrey, seconded by Flanagan to approve the remaining consent agenda with the January 28, 2021 minutes: roll call vote, motion carried, 5-0.

**Public Comment:**

None

**Presentation: 1 North Whittaker Street, Bill McCollum**

Bill McCollum reviewed two options for 1 North Whittaker St.

**Presentation: Waterfront Master Plan, Abonmarche**

Mike Huber reviewed the Waterfront Master Plan.

**New Business**

**Resolution 21.02 to Set an Alternate Date for the December Board of Review:** Motion by Robertson, seconded by Lijewski, to approve resolution 21.02 to set an alternate date for the December Board of Review 2021: roll call vote, motion carried, 5-0.

**Resolution 21.03 to Set an Alternate Date for the July Board of Review 2021:** Motion by Flanagan, seconded by Robertson to approve resolution 21.03 to set an alternate date for the July Board of Review: roll call vote, motion carried, 5-0.

**Resolution 21.04 to Allow Local Residents to Protest in Writing to Board of Review:** Motion by Robertson, seconded by Flanagan to approve resolution 21.04 to allow local residents to protest in writing to Board of Review: roll call vote, motion carried, 5-0.

**Resolution 21.05 Poverty Exemption Income Guidelines and Asset Level Test:** Motion by Robertson, seconded by Lijewski to approve resolution 21.05 poverty exemption income guidelines and asset level test: roll call vote, motion carried, 5-0.

**Mayhew Street Storm Drain Project:** Motion by Flanagan, seconded by Lijewski to approve the preliminary engineering costs in the amount of \$21,700.00 for the Mayhew Street Storm Drain Project: roll call vote, motion carried, 5-0.

**USDA Grant Application:** Motion by Flanagan, seconded by Robertson to approve applying for the USDA RBDG program. If awarded and project is undertaken, the estimate total cost is \$7900.00: roll call vote, motion carried, 5-0.

**Resolution 21-06 A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING PRELIMINARY ENGINEERING DESIGN FOR THE CITY OF NEW BUFFALO MARINA EXPANSION & SHORELINE PROTECTION PROJECT FUNDED BY THE RURAL BUSINESS DEVELOPMENT GRANT (RBDG) PROGRAM.**

Motion by Flanagan, seconded by Robertson to approve the Resolution 21-06: roll call vote, motion carried, 5-0.

**Enterprise Managed Fleet Services Agreement:** Motion by Humphrey, seconded by Flanagan to approve the Enterprise Managed Fleet Services Agreement for 6 vehicles for an approximate total cost of \$54,047.72 budgeted in 2021-2022: roll call vote, motion carried, 3-2.

Flanagan: Yes  
Humphrey: Yes  
Lijewski: Yes  
O'Donnell: No  
Robertson: No

**Dredge Fund:** Motion by Flanagan, seconded by Lijewski to approve moving to suspend the 2019 private contributions to the dredge fund and apply the 2019 payments made to the 2020 invoicing: roll call vote, motion carried, 5-0.

**Parks and Recreation Authority:** No action necessary, informational only.

**CESF Grant Acceptance:** Motion by Flanagan, seconded by Robertson to approve the CESF Grant from the Michigan State Police and Federal Government the reimbursement amount is \$8,976.00: roll call vote, motion carried, 5-0.

**STR Update:** The City staff and City Attorney are working on revisions of the proposed STR regulatory ordinance taking into consideration public comments on the original draft revisions. The Planning Commission will simultaneously begin discussion of a possible zoning amendment to restrict new STRs at a soon-to-be scheduled special meeting. Proposed changes would then be brought up at a public hearing and then to City Council.

**Council Comments:**

Mayor Humphrey wanted to acknowledge the passing of William Sinclair, a former Interim City Manager at the City of New Buffalo. Condolences to the family for their loss.

Robertson, Flanagan and Lijewski thanked the Streets Dept. for doing a great job on snow removal.

Mayor Humphrey acknowledged a complaint against the City and stated a need for a closed meeting to discuss legal issues with Short-term rentals and the reasonableness of past Council decisions.

**Adjournment:** Motion by Humphrey, seconded by, Robertson to adjourn the meeting at 8:08 p.m. roll call vote, motion carried,5-0.

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**John Humphrey, Mayor**

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**Ann M. Fidler, City Clerk**

**Call to Order at 6:30 p.m.**

**Roll Call. Present:** Flanagan, New Buffalo, MI, Berrien County; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

**Absent:** Lou O'Donnell

Motion by Humphrey, seconded by Lijewski to excuse Council Member Lou O' Donnell.

**Roll Call Vote:**

Yeas: Robertson, Lijewski, Flanagan, Humphrey

Nays: None

Absent: O'Donnell

Motion Carried: 4-0.

**Staff Present:** Interim City Manager: Rich Killips, City Attorney: Nick Curcio, City Clerk: Amy Fidler

**Approval of Agenda:** Motion by Robertson seconded by, Lijewski to approve the agenda.

**Roll Call Vote:**

Yeas: Robertson, Lijewski, Flanagan, Humphrey

Nays: None

Absent: O'Donnell

Motion Carried: 4-0.

**Public Comment:**

Bill Lenga

Laura Murray

Michael Davis

**New Business**

Motion by Robertson, seconded by Flanagan at 6:56 pm to meet in closed session under MCL 15.268(e) and (h) to discuss confidential attorney-client privileged materials and to discuss strategy in Moskovic v. City of New Buffalo, Case No. 1:21-cv-00144 (W.D. Mich.)

**Roll Call Vote:**

Yeas: Flanagan, Lijewski, Robertson, Humphrey

Nays: None

Absent: O'Donnell

Motion Carried: 4-0.

Motion by Robertson, seconded by Flanagan at 8:34 pm to resume the public meeting.

**Roll Call Vote:**

Yeas: Robertson, Lijewski, Flanagan, Humphrey

Nays: None

Absent: O'Donnell

Motion Carried: 4-0.

**Council Comments:** None

**Adjournment:** Motion by Humphrey, seconded by Robertson to adjourn the meeting at 8:37 p.m.

**Roll Call Vote:**

Yeas: Robertson, Lijewski, Flanagan, Humphrey

Nays: None

Absent: O'Donnell

Motion Carried: 4-0.

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**John Humphrey, Mayor**

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**Ann M. Fidler, City Clerk**

CHIEF OF POLICE  
RICHARD KILLIPS



OFFICE: (269) 469-1593  
DISPATCH: (866) 630-7679  
FAX: (269) 469-2110

City Council,

It is my pleasure to report some of the highlights from the last month of the Police Department's Operations. If you would like any additional information on any of these items, please let me know.

- In the past 30 days, the New Buffalo Police Department has taken 55 complaints. Those include 1 damage to property, 1 retail fraud, 2 warrant arrests, 1 traffic accident, 1 loud music complaint not related to STR, and 1 disturbance.
- One complaint of interest is a warrant arrest that Officer Voytovick handled on midnight shift. A subject walking into New Buffalo City on Buffalo St. had a warrant for aggravated assault on a police officer out of Kalamazoo, MI. Officer Voytovick was able to take the subject into custody, and lodged him at the Berrien County Jail.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jason Grimmett", written in a cursive style.

Lt. Jason Grimmett

**NEW BUFFALO POLICE DEPARTMENT**  
CITY HALL, 224 WEST BUFFALO STREET  
NEW BUFFALO, MICHIGAN 49117



# MEMORANDUM

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To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: March 11, 2021

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Last month the Fire Department held a training meeting on February 18, 2021 and business meeting on March 4, 2021. The Department had a total of 4 fire calls.





March 4, 2021

### MONTHLY WATER REPORT FOR FEBRUARY 2021

Total amount of water treated in month	12,237,000 gals
Average daily pumpage in month	437,000 gals.
Maximum treated for one day	549,000 gals.
Minimum treated for one day	359,000 gals.
Backwash water used in month	192,000 gals.

### COMPARISON BY MONTH AND YEAR

February	2021 (this year) consumption	12,237,000 gals.
February	2020 (last year) consumption	11,287,000 gals.

### CHEMICAL COSTS AND DATA

Chlorine used in month: 295 lbs. @ 0.925 /lb.	\$ 272.88
Fluoride used in month: 364 lbs. @ 0.467/lb.	\$ 169.99
Aluminum sulfate used in month: 4,439 lbs @ \$0.1615 lb.	\$ 716.90
Total amount spent on chemicals	\$ 1,159.77
Total amount per million gallons	\$ 94.78

### MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Maintenance Department replaced lighting at Water Treatment Plant.
3. All-Pro Plumbing flushed and cleaned water heater installed during this past year as a warranty item @ Water Treatment Plant.

### DISTRIBUTION REPORT

1. Raised 2" blow-off hydrant to proper grade at 214 Whidbey Lane.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Replaced old 3/4" meter pit assembly @ 1180 Shore Drive.
7. Worked with Nies Engineering on HNA & Reliability Study for EGLE.
8. Started water let-run procedures during month.
9. Performed required Proficiency Testing (P.T. 294 Study) for laboratory certification with EGLE-Passed!
10. Checked on numerous water leaks during month.
11. Handled water quality complaints & investigated leaks during month.
12. Repaired 4" watermain leak on 100 block of South Townsend Street.

**WATER FILTRATION PLANT • 300 MARX DR • NEW BUFFALO, MICHIGAN 49117 •  
269/469-0381 • FAX 269/469-7397**

13. Performed Cross Connection Inspections during month.
14. Removed snow from around fire hydrants and at Water Department Facilities.
15. Helped Street Department remove snow during month.
16. Thawed frozen water service @ 910 Lake drive and worked with Braden Plumbing replacing 12 damaged water meters @ Lighthouse Landings due to freezing issues.
17. Worked on 2021/2022 Budget information.
18. Collected Quarterly Chromium 6 and Cyanide samples & delivered to Microbac Laboratory for analysis.

**FUEL REPORT**

1. Gasoline consumed	124.5 gals.
2. Diesel fuel consumed	12.0 gals.
3. Total fuel consumed	136.5 gals.
4. Average per day	4.9 gals.

**EQUIPMENT USAGE**

Water Department backhoe	6.0 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	6.0 hrs.
Other	0.0 hrs.

**BENEFIT MAN HOURS USED DURING MONTH**

*	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson	0.0 T.M. 0.0 YTD	0.0 T.M. 12.0 YTD	16.0 T.M. 16.0 YTD	16.0 T.M. 28.0 YTD
Chris Huston	0.0 T.M. 0.0 YTD	0.0 T.M. 0.0 YTD	12.5 T.M. 12.5 YTD	12.5 T.M. 12.5 YTD
Robert Gruener	0.0 T.M. 0.0 YTD	3.0 T.M. 11.0 YTD	0.0 T.M. 0.0 YTD	3.0 T.M. 11.0 YTD
Jeff Johnson	0.0 T.M. 8.0 YTD	8.0 T.M. 8.0 YTD	0.0 T.M. 5.5 YTD	8.0 T.M. 21.5 YTD

\* (T.M. = This Month      YTD = Year-to-date)

**Proposed Work For Month of March 2021**

1. Installing new meter pit assemblies.
2. Continuing COVID-19 Governor Mandates.
3. Preparing & checking facilities during winter season.
4. Started water let runs during the month to help prevent frozen meter pit assemblies and water service lines.
5. Prepsring for Clearwell Rehabilitation Project.

Respectfully submitted,

*Kenneth A. Anderson*

Kenneth A. Anderson  
City of New Buffalo  
Water Superintendent

# CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for

**WS-294**

**City of New Buffalo**

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 781 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

MicrobE™ (Coliforms)



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Matthew Seebeck  
Quality Officer



March 9, 2021

To: Mayor and City Council

Spring is on the horizon! It's hard to believe that summer is just around the corner.

The Parks department has begun getting ready for what looks to be a very busy summer season. Last week we did the demo work on the bathrooms at the marina, and now we are just waiting on the bids from the contractors to come in so we can get started with the repairs. This year the marina will have a manager. I have hired Audrey Tuszyński to help me manage the marina. We have some big plans to make it great so stay tuned to see what's in store.

The boat ramp is set to open on March 15<sup>th</sup>, pending good weather. I know we are in for another very busy season down there between the boaters and kayakers. We are all set to have the parking lot sealed and restriped. Hopefully this will help with some of the confusion and congestion between the boaters, kayakers and the cars just driving through.

I have been out on the beach, and so far it looks like we've gained back some very valuable real-estate! Thankfully we had an ice shelf this year which kept both erosion and debris down to a minimum. Clean up has begun! The tree stumps were pulled from the river area, and much of the debris removed. The bulk of the sand around the concession stand has been cleaned up, debris removed from the beach, and a lot of trash has been picked up as well.

Spring sports will be taking place this year, and we will be working on getting the ball fields ready for play. Getting them ready requires us to till and drag the fields, hang the dugout screening, clean up the dugouts, fix and damage to the infields and outfields, and just make sure everything is safe for them to play ball.

Continual trash pick and maintenance continues at Oselka Park and the Dog park. Looking forward to another busy year.

Respectfully submitted,

Kristen D'Amico  
Parks Director

# Monthly Permit List

03/12/2021

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB20-0120	Palenskie Seth R & Karen	22 S Berrien ST	\$315.00	\$0
<b>Work Description:</b> Re-Build existing garage damaged by decay.				
PB21-0015	215 Buffalo LLC	215 E Buffalo ST	\$551.25	\$0
<b>Work Description:</b> Truss Repairs, Perimeter Walls, Floor Polishing.				
PB21-0016	225 N Whittaker Street LLC	116 Whittaker N	\$551.50	\$0
<b>Work Description:</b> Foundation Permit only Final Plans to Follow				
PB21-0018	Hancz, Timothy	910 Lake DR	\$315.00	\$0
<b>Work Description:</b> INground Pool				
PB21-0019	FIDLER, EDWARD & ANN M	200 S Chicago ST	\$210.00	\$0
<b>Work Description:</b> Using existing space create new bathroom and laundry room, replace windows on house with energy code compliant windows.				
PB21-0020	O'Meara, Heather	103 N Smith ST	\$315.00	\$0
<b>Work Description:</b> Demo existing house for new house.				
PB21-0017	Kelly Sharon	1020 W Water ST	\$446.25	\$0
<b>Work Description:</b> Foundation stablelization				
PB21-0014	Liston Brendan	315 Clay E	\$630.00	\$0
<b>Work Description:</b> Adding addition of 14x30 to back of existing house				
PB21-0011	OLDIS, EDWARD & NANCY E, T	1510 Shore Drive	\$315.00	\$0
<b>Work Description:</b> New Inground Pool				
PB21-0012	HINER, JAMES & BARBARA A	430 Lake DR Unit 114	\$315.00	\$0
<b>Work Description:</b> Interior kitchen alterations				
PB21-0013	Elizabeth Hansen Rev Trust	430 Lake Drive #124	\$315.00	\$0
<b>Work Description:</b> Interior Kitchen alterations				
<b>Total Permits For Type:</b>				<b>11</b>
<b>Total Fees For Type:</b>				<b>\$4,279.00</b>
<b>Total Const. Value For Type:</b>				<b>\$0</b>

## Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PE21-0005	FIDLER, EDWARD & ANN M	200 S Chicago ST	\$257.25	\$0
<b>Work Description:</b> Electrical work for added bathroom				
PE20-0074	Roberto Armendariz & Joan Schenk	420 S Harrison ST	\$431.55	\$0
<b>Work Description:</b> Service Circuits Lighting fixtures				

**Total Permits For Type: 2**  
**Total Fees For Type: \$688.80**  
**Total Const. Value For Type: \$0**

## Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM21-0016	CAMPBELL, PROP LLC	715 Whittaker S	\$267.75	\$0
<b>Work Description:</b> Commercial Hood				
PM21-0008	TEN THOMPSON, STREET LLC	10 Thompson N	\$189.00	\$0
<b>Work Description:</b> Furnace Replacement				
PM21-0013	TSAMIS, ANDREW & FRANCES	21 E Indiana ST	\$262.50	\$0
<b>Work Description:</b> New Duct work for new addition to existing house				
PM21-0014	WEISHAAPT-JONES, JOAN	28 N Smith ST	\$220.50	\$0
<b>Work Description:</b> Furnace and A/C replacement				
PM21-0018	NEW BUFFALO, CITY OF	204 E Jefferson	\$173.25	\$0
<b>Work Description:</b> One Unit Heater				
PM21-0019	Dan & Sheila Radochonski	1501 Water Street #5	\$189.00	\$0
<b>Work Description:</b> Heat Pump				
PM21-0012	Bucolt James Durham & Tiffany Chr	234 Townsend S	\$189.00	\$0
<b>Work Description:</b> Furnace Replacement				
PM21-0011	PETERS, SCOTT & SUZANNE TC	1501 W Water ST # 14	\$210.00	\$0
<b>Work Description:</b> Heat Pump				
PM21-0015	215 Buffalo LLC	219 E Buffalo ST	\$215.25	\$0
<b>Work Description:</b> Gas Burning Equipment				

**Total Permits For Type: 9**  
**Total Fees For Type: \$1,916.25**  
**Total Const. Value For Type: \$0**

# Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP21-0007	FIDLER, EDWARD & ANN M	200 S Chicago ST	\$260.40	\$0
<b>Work Description:</b> New Bathroom				

**Total Permits For Type:** 1  
**Total Fees For Type:** \$260.40  
**Total Const. Value For Type:** \$0

## Report Summary

Population: All Records

Permit.AmountBalanceDue <=  
700,000,000

AND

TransactionItem.DateTimeCreated  
Between 02/01/2021 AND  
02/28/2021

**Grand Total Fees:** \$7,144.45

**Grand Total Permits:** 23

**Grand Total Const. Value:** \$0





Street Department Monthly Report  
For February 2021

Mayor Humphrey and  
City Council Members,

February was a VERY SNOWY month!

The City of New Buffalo Street Department employees logged nearly 500 hours dealing with the snow – plowing, shoveling, loading salt, refueling trucks and equipment, keeping equipment prepared for operation, plowing, and more plowing. You may have even witnessed street department employees on the roof of City Hall shoveling snow to keep the roof safe from leaking or collapse!

Our department also managed the following tasks:

- Maintenance, relocation, and upkeep of street department vehicles was managed when time allowed of the following: backhoe, truck 102, truck 103, gray F250, and a fire truck.
- Christmas lights were taken down and stored. Street signs were organized and cleaned.
- Routine checking of streetlights, garbage cans, and storm drains for attention of any nature.
- Employees tore down the Marina bathrooms and prepared the location for the rebuild.



An employee was trained on equipment to provide better cross-training within the street department. With sick time, personal time, and vacation time, the department is sometimes put in a situation of not enough employees to cover the required tasks so cross training is an ongoing process.

Time was also spent draining the beach lot of flooding caused by the block wall.

The street department in the last month, as in every month, has saved the City of New Buffalo by utilizing the many talents of its employees which prevents the need to hire higher priced third parties.

Several meetings were attended, and necessary paperwork was provided as required.

Respectfully Submitted,

Josh Bolton  
Crew Leader



To: Mayor Humphrey and Council  
Re: Treasurer's Monthly Report  
Date: March 11, 2021

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
  - Abonmarche
  - The Curcio Law Firm
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

*Kate Vyskocil*

Kate Vyskocil  
Treasurer

BANK CODE: POOL CHECK DATE: 03/09/2021 INVOICE PAY DATE FROM 03/09/2021 TO 03/09/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
03/09/2021	POOL	00000041207	4538	150 NEWS-DISPATCH	750.00	2
03/09/2021	POOL	00000041208	2862	ABONMARCHE CONSULTANTS INC	20,800.00	2
03/09/2021	POOL	00000041209	1004	ALEXANDER CHEMICAL CORP	162.50	1
03/09/2021	POOL	00000041210	3458	ALL PHASE ELECTRIC SUPPLY CO	208.89	2
03/09/2021	POOL	00000041211	3490	AMERICAN SAFETY & FIRST AID	110.20	3
03/09/2021	POOL	00000041212	2038	ANDERSON, KENNETH	50.00	1
03/09/2021	POOL	00000041213	3608	ART & IMAGE	456.00	2
03/09/2021	POOL	00000041214	3414	BEAVER RESEARCH CO	1,546.06	2
03/09/2021	POOL	00000041215	1013	BERRIEN COUNTY TREASURER	61.50	1
03/09/2021	POOL	00000041216	4464	BILLINGSLEA, PAUL	150.00	1
03/09/2021	POOL	00000041217	4515	BLOSSOMLAND ACCOUTNING	1,250.00	2
03/09/2021	POOL	00000041218	4298	BOLTON, JOSHUA	50.00	1
03/09/2021	POOL	00000041219	4091	BURIAN, RENALD	2,370.00	1
03/09/2021	POOL	00000041220	3370	BURKHOLDER EXCAVATING INC	1,750.00	1
03/09/2021	POOL	00000041221	4712	CHARLES NICHOLAS CURCIO	5,976.90	1
03/09/2021	POOL	00000041222	3469	CLUSTER, MICHAEL	50.00	1
03/09/2021	POOL	00000041223	4964	COMMERCIAL SITE FURNISHINGS	2,290.40	1
03/09/2021	POOL	00000041224	4928	D&D MECHANICAL	157.00	1
03/09/2021	POOL	00000041225	4462	D'AMICO KRISTEN	50.00	1
03/09/2021	POOL	00000041226	4782	DOMESTIC UNIFORM RENTALS	1,183.18	13
03/09/2021	POOL	00000041227	4782	DOMESTIC UNIFORM RENTALS	70.08	1
03/09/2021	POOL	00000041228	3595	DON HATFIELD HEATING & COOLING	2,280.00	1
03/09/2021	POOL	00000041229	4785	DOUBLEDAY OFFICE PRODUCTS	4,248.68	1
03/09/2021	POOL	00000041230	3206	ENVIRONMENTAL RESOURCE ASSOC	1,125.30	3
03/09/2021	POOL	00000041231	1047	ETNA SUPPLY COMPANY	1,971.51	2
03/09/2021	POOL	00000041232	4429	FERGUSON WATER WORKS	109.54	1
03/09/2021	POOL	00000041233	1055	FRANKLIN PEST CONTROL	156.00	1
03/09/2021	POOL	00000041234	4689	GABRYSZEWSKI, MARK	27.00	1
03/09/2021	POOL	00000041235	4377	GENERAL CODE	625.56	1
03/09/2021	POOL	00000041236	3726	GRIM-VAUGHN, LIZ	50.00	1
03/09/2021	POOL	00000041237	1058	GRSD SEWER AUTHORITY	42,870.30	6
03/09/2021	POOL	00000041238	3529	GRUENER, ROBERT	50.00	1
03/09/2021	POOL	00000041239	3678	HUSTON, CHRISTOPHER	50.00	1
03/09/2021	POOL	00000041240	3737	ID NETWORKS	2,145.00	1
03/09/2021	POOL	00000041241	1073	INDIANA MICHIGAN POWER	1,822.38	1
03/09/2021	POOL	00000041242	4173	INTEGRA CERT. DOCUMENT DESTRUCTION	20.00	1
03/09/2021	POOL	00000041243	4693	J. P. GILLEN & ASSOCIATES/EDGE IT	4,175.00	1
03/09/2021	POOL	00000041244	3531	JOHNSON, JEFFREY	50.00	1
03/09/2021	POOL	00000041245	4554	JOSEPH, MARK	162.00	1
03/09/2021	POOL	00000041246	4487	KATE VYSKOCIL	60.00	2
03/09/2021	POOL	00000041247	2769	KNOLL BROS INC	24.01	1
03/09/2021	POOL	00000041248	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,147.28	2
03/09/2021	POOL	00000041249	3806	LAND INFORMATION ACCESS ASSN	70.00	1
03/09/2021	POOL	00000041250	4603	LAUER, ROXANNE	81.00	1
03/09/2021	POOL	00000041251	4444	MCCOLLUM, WILLIAM	54.00	1
03/09/2021	POOL	00000041252	4762	MCSMITH, BRANDON	54.00	1
03/09/2021	POOL	00000041253	3382	MEDIC 1	9,013.00	1
03/09/2021	POOL	00000041254	3524	MENARDS	477.87	3
03/09/2021	POOL	00000041255	4736	MICHAEL TODD & COMPANY INC	205.85	1
03/09/2021	POOL	00000041256	4543	MICROBAC LABORATORIES, INC.	150.00	1
03/09/2021	POOL	00000041257	1085	MODEL COVERALL	3,093.12	1
03/09/2021	POOL	00000041258	4619	MOST DEPENDABLE FOUNTAINS, INC.	4,455.00	1
03/09/2021	POOL	00000041259	4646	NATURE'S WAY LANDSCAPING	5,658.06	1
03/09/2021	POOL	00000041260	1113	NEW BUFFALO AREA SCHOOLS	1,293.87	1
03/09/2021	POOL	00000041261	4498	NEW BUFFALO HARDWARE	385.07	13
03/09/2021	POOL	00000041262	4498	NEW BUFFALO HARDWARE	97.42	6
03/09/2021	POOL	00000041263	2032	NEW BUFFALO TOWNSHIP	2,000.00	1
03/09/2021	POOL	00000041264	4550	OCCUSCREEN, LLC	70.00	1

BANK CODE: POOL CHECK DATE: 03/09/2021 INVOICE PAY DATE FROM 03/09/2021 TO 03/09/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
03/09/2021	POOL	00000041265	3635	OSCAR'S PRINTING & COPY CENTER	162.37	1
03/09/2021	POOL	00000041266	1100	PARRETT COMPANY	66.07	1
03/09/2021	POOL	00000041267	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
03/09/2021	POOL	00000041268	3724	POKUTA, ARLENE	81.00	1
03/09/2021	POOL	00000041269	3739	PRAXAIR DISTRIBUTION INC	91.63	1
03/09/2021	POOL	00000041270	4684	PRIDE THE PORTABLE TOILET COMPANY	520.00	4
03/09/2021	POOL	00000041271	3875	RICHARD W COOPER JR.	81.00	1
03/09/2021	POOL	00000041272	2065	RIDGE AUTO PARTS	209.11	5
03/09/2021	POOL	00000041273	1062	RIETH RILEY CONSTRUCTION	2,104.30	1
03/09/2021	POOL	00000041274	4965	ROTARY MULTIFORMS INC	93.51	1
03/09/2021	POOL	00000041275	3061	RS TECHNICAL SERVICES INC	2,521.73	1
03/09/2021	POOL	00000041276	3501	RUNKLE ELECTRIC	225.00	1
03/09/2021	POOL	00000041277	4703	SAFEBUILT LLC	12,579.21	1
03/09/2021	POOL	00000041278	3868	SBF ENTERPRISES	400.06	1
03/09/2021	POOL	00000041279	1084	SEMCO ENERGY GAS CO.	3,673.80	4
03/09/2021	POOL	00000041280	3199	SITTIG ASSESSMENT SERVICES LLC	2,142.50	1
03/09/2021	POOL	00000041281	4565	SMITH, THOMAS	150.00	1
03/09/2021	POOL	00000041282	3156	STAPLES	469.54	1
03/09/2021	POOL	00000041283	4186	STAR UNIFORMS	189.95	2
03/09/2021	POOL	00000041284	4725	STONEBURNER, DONALD H.	81.00	1
03/09/2021	POOL	00000041285	4699	TCF EQUIPMENT FINANCE	14,139.00	1
03/09/2021	POOL	00000041286	2467	TELE-RAD INC	50.00	1
03/09/2021	POOL	00000041287	2599	TWIN CITY AWARDS & TROPHIES	139.50	1
03/09/2021	POOL	00000041288	2969	USA BLUEBOOK	464.10	2
03/09/2021	POOL	00000041289	4966	WAYNE BORG	27.00	1
03/09/2021	POOL	00000041290	4420	WEST SIDE TRACTOR SALES	409.53	1
03/09/2021	POOL	00000041291	3614	WORKING WELL	70.00	1

Num Checks: 85

Num Stubs: 0

Num Invoices: 146

Total Amount: 194,461.44



THE CURCIO LAW FIRM

16905 Birchview Drive  
Nunica, Michigan 49448

## INVOICE

Invoice # 297  
Date: 03/01/2021  
Due Upon Receipt

City of New Buffalo  
224 West Buffalo Street New  
Buffalo, MI 49117

7-00001-NB - General

Invoice Number	Services Commencing	Services Through	Service Fee
297	2/1/21	2/28/21	\$5,976.90



Engineering • Architecture • Land Surveying

**CITY OF NEW BUFFALO**

Attn: Kate Vyskocil  
City Hall  
224 W. Buffalo Street  
New Buffalo, MI 49117


**INVOICE**

No. 133879  
02/08/2021

**20-1445                      New Buffalo Dune Walk**

Project Manager: Thomas R Runkle

Work in progress on final drawings and specifications. Preliminary review submittal to DNR. Professional services completed through 1/31/2021.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Design	\$22,300.00	\$22,300.00	\$0.00	\$0.00
500 Final Design	\$24,500.00	\$0.00	\$16,000.00	\$8,500.00
540 Bidding & Negotiation	\$3,000.00	\$0.00	\$0.00	\$3,000.00
600 Construction Administration	\$7,500.00	\$0.00	\$0.00	\$7,500.00
 Totals:	\$57,300.00	\$22,300.00	\$16,000.00	\$19,000.00
			<b>Invoice Amount</b>	<b>\$16,000.00</b>

*All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.*

*If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.*

Please remit to **Abonmarche Consultants, Inc.**  
**PO Box 1088**  
**Benton Harbor, MI 49023**

**CITY OF NEW BUFFALO**

Attn: Rich Killips  
 City Hall  
 224 W. Buffalo Street  
 New Buffalo, MI 49117

**INVOICE**

No. 133959  
 02/15/2021

**21-0069 Sediment Control Feasibility Study**

Project Manager: Michael C Morphey

Engineering Services through 1/31/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Initial Feasibility Study	\$4,800.00	\$0.00	\$4,800.00	\$0.00
Totals:	\$4,800.00	\$0.00	\$4,800.00	\$0.00
<b>Invoice Amount</b>			<b>\$4,800.00</b>	



*All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.*

*If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.*

Please remit to **Abonmarche Consultants, Inc.**  
**PO Box 1088**  
**Benton Harbor, MI 49023**

101-208-818.2



INVOICE GL DISTRIBUTION REPORT  
 POST DATES 02/10/2021 - 03/09/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 LEGISLATIVE							
101-101-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-101-756.000	01/29/21	TWIN CITY AWARDS & TROPHIES	NAME PLATES/COUNCIL/DATE STAMP/GEN	31515	03/09/21	28.00	41287
Total For Dept 101 LEGISLATIVE						183.60	
Dept 172 EXECUTIVE							
101-172-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-172-934.000	01/29/21	DOUBLEDAY OFFICE PRODUCTS	OFFICE FURNITURE CITY MANAGER OFFIC	46954	03/09/21	4,248.68	41229
Total For Dept 172 EXECUTIVE						4,404.28	
Dept 215 CLERK							
101-215-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	1,480.02	41198
101-215-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-215-756.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	11.85	41187
101-215-818.000	02/18/21	WORKING WELL	COVID TESTS CLERKS	021821	03/09/21	819.00	41200
Total For Dept 215 CLERK						2,466.47	
Dept 253 TREASURER							
101-253-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	1,290.06	41198
101-253-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-253-756.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	44.33	41187
101-253-818.000	01/31/21	BLOSSOMLAND ACCOUTNING	PROFESSIONAL SERVICES	013121	03/09/21	968.75	41217
101-253-818.000	02/08/21	BLOSSOMLAND ACCOUTNING	PROFESSIONAL SERVICES	2/8/2021	03/09/21	281.25	41217
101-253-818.000	03/08/21	KATE VYSKOCIL	REIMB FOR HARD DRIVE DOCUMENT RETRI	030821	03/09/21	10.00	41246
101-253-831.000	02/11/21	BERRIEN COUNTY TREASURER	GIS PLAT MAPPING/TREASURER	10683	03/09/21	61.50	41215
101-253-853.000	03/01/21	KATE VYSKOCIL	PHONE STIPEND/03/2021	03/01/21	03/09/21	50.00	41246
Total For Dept 253 TREASURER						2,861.49	
Dept 257 ASSESSOR							
101-257-730.000	02/11/21	BERRIEN COUNTY TREASURER	PERSONAL PROPERTY MAILINGS	10644	03/09/21	32.55	41190
101-257-730.000	03/05/21	SBF ENTERPRISES	ASSESSMENT NOTICES	0134918	03/09/21	400.06	41278
101-257-818.000	02/01/21	SITTIG ASSESSMENT SERVICES LLC	ASSESSMENT SERVICES	02/01/21	03/09/21	2,142.50	41280
Total For Dept 257 ASSESSOR						2,575.11	
Dept 266 ATTORNEY							
101-266-826.300	02/18/21	CHARLES NICHOLAS CURCIO	LEGAL SERVICES FEBRUARY 2021	297	03/09/21	5,976.90	41221
Total For Dept 266 ATTORNEY						5,976.90	
Dept 276 CEMETERY							
101-276-969.000	03/01/21	PINE GROVE CEMETERY AUTHORITY	CEMETARY/03/2021	03/01/21	03/09/21	2,500.00	41267
Total For Dept 276 CEMETERY						2,500.00	
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	2,924.70	41198
101-298-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-298-728.000	03/03/21	OSCAR'S PRINTING & COPY CENTE	OFFICE SUPPLIES/GEN GOV	123032	03/09/21	162.37	41265
101-298-728.000	02/01/21	STAPLES	OFFICE SUPPLIES/GEN GOV/PARKS	6035517820074317	03/09/21	456.55	41282
101-298-730.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	25.40	41187
101-298-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525	03/09/21	3.34	41260
101-298-756.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	49.91	41187
101-298-756.000	02/18/21	AMERICAN SAFETY & FIRST AID	SAFETY SUPPLIES/GEN GOV/2/18/21	7.11185-IN	03/09/21	61.01	41211
101-298-756.000	01/29/21	TWIN CITY AWARDS & TROPHIES	NAME PLATES/COUNCIL/DATE STAMP/GEN	31515	03/09/21	111.50	41287
101-298-818.000	02/11/21	INTEGRA CERT. DOCUMENT DESTRU	DOCUMENT DESTRUCTION/GEN GOV	0026623668	03/09/21	20.00	41242
101-298-818.000	02/19/21	GENERAL CODE	SUPP TEXT PAGES/GEN GOV	PG000024382	03/09/21	625.56	41235
101-298-818.200	03/08/21	ABONMARCHE CONSULTANTS INC	SEDIMENT CONTROL FEASIBILITY STUDY	133959	03/09/21	4,800.00	41208

INVOICE GL DISTRIBUTION REPORT  
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 298 GENERAL GOVERNMENT							
101-298-854.000	03/08/21	J. P. GILLEN & ASSOCIATES/EDGE	IT SERVICES JANUARY 2021	1462	03/09/21	4,175.00	41243
101-298-854.100	03/05/21	LAND INFORMATION ACCESS ASSN	WEBSITE/SOCIAL MEDIA	7277	03/09/21	70.00	41249
101-298-920.000	02/11/21	COMCAST	COMCAST CITY HALL/POLICE DEPT	020921	02/11/21	258.01	41185
101-298-920.000	01/07/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE01/07/21-02/	04342433929-02	03/09/21	635.95	41192
101-298-920.000	03/05/21	COMCAST	COMCAST CITY HALL/POLICE	0106452	03/09/21	258.01	41203
101-298-920.000	03/08/21	SEMCO ENERGY GAS CO.	CITY HALL/POLICE	030821	03/09/21	270.14	41279
101-298-920.000	03/08/21	SEMCO ENERGY GAS CO.	CITY HALL/POLICE	030721	03/09/21	270.14	41279
101-298-931.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	130.48	41187
101-298-931.000	02/11/21	D&D MECHANICAL	BUILDING REPAIR/GEN GOV	02/11/21	03/09/21	157.00	41224
101-298-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/2/10/21	0210219505	03/09/21	158.35	41226
101-298-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	EXTRA TOILET TISSUE/GEN GOV/2/10/21	2/10/21	03/09/21	139.90	41226
101-298-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/02/24/21	0224219505	03/09/21	158.35	41226
101-298-931.000	02/22/21	MENARDS	BUILDING REPAIR/GEN GOV	71733	03/09/21	303.00	41254
101-298-931.000	03/08/21	FRANKLIN PEST CONTROL	PEST CONTROL/GEN GOV	2731050	03/09/21	156.00	41233
101-298-943.000	02/11/21	US BANK EQUIPMENT FINANCE	EQUIPMENT RENTAL/GEN GOV	435283643	03/09/21	251.66	41193
Total For Dept 298 GENERAL GOVERNMENT						16,787.93	
Dept 305 POLICE							
101-305-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN MAR	021721	03/09/21	2,390.44	41197
101-305-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	7,198.56	41198
101-305-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-305-728.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	57.40	41187
101-305-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525	03/09/21	622.24	41260
101-305-768.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	80.67	41187
101-305-768.000	01/26/21	STAR UNIFORMS	UNIFORMS/POLICE	16585-1	03/09/21	165.00	41283
101-305-768.000	12/30/20	STAR UNIFORMS	UNIFORMS/POLICE	15370-1	03/09/21	24.95	41283
101-305-831.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	179.00	41187
101-305-851.000	03/01/21	ID NETWORKS	ANNUAL SERVICE MAINTENANCE FEE/POLI	277323	03/09/21	2,145.00	41240
101-305-853.000	03/01/21	CLUSTER, MICHAEL	PHONE STIPEND/03/01/2021	03/01/2021	03/09/21	50.00	41222
101-305-853.000	03/05/21	VERIZON WIRELESS	VERIZON CHARGES JAN 24- FEB 23	030521	03/09/21	423.92	41206
101-305-903.000	02/09/21	ROTARY MULTIFORMS INC	PRINTING/POLICE	0185782	03/09/21	93.51	41274
101-305-920.000	02/11/21	COMCAST	COMCAST CITY HALL/POLICE DEPT	020921	02/11/21	258.01	41185
101-305-920.000	01/07/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE01/07/21-02/	04342433929-02	03/09/21	635.96	41192
101-305-920.000	03/05/21	COMCAST	COMCAST CITY HALL/POLICE	0106452	03/09/21	258.01	41203
101-305-920.000	03/08/21	SEMCO ENERGY GAS CO.	CITY HALL/POLICE	030821	03/09/21	270.14	41279
101-305-920.000	03/08/21	SEMCO ENERGY GAS CO.	CITY HALL/POLICE	030721	03/09/21	270.14	41279
101-305-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/2/10/21	0210219705	03/09/21	120.00	41226
101-305-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/02/24/21	0224219705	03/09/21	120.00	41226
101-305-934.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	126.09	41187
101-305-939.000	02/04/21	TELE-RAD INC	VEHICLE REPAIR/POLICE	900835	03/09/21	50.00	41286
101-305-939.000	02/15/21	RIDGE AUTO PARTS	VEHICLE REPAIR/POLICE	430231	03/09/21	36.32	41272
101-305-943.000	02/16/21	PARRETT COMPANY	EQUIPMENT RENTAL/POLICE	57087	03/09/21	66.07	41266
Total For Dept 305 POLICE						15,797.03	
Dept 336 FIRE							
101-336-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-336-751.000	02/17/21	KNOLL BROS INC	GASOLINE/FIRE/02/17/21	02/17/21	03/09/21	24.01	41247
101-336-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525	03/09/21	3.34	41260
101-336-818.000	03/01/21	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/03/01/21	03/01/21	03/09/21	2,000.00	41263
101-336-818.000	02/06/21	WORKING WELL	DRUG TESTING/FIRE	00350005-00-02	03/09/21	70.00	41291
101-336-853.000	03/01/21	HUSTON, CHRISTOPHER	PHONE STIPEND/3/2021	3/01/21	03/09/21	50.00	41239
101-336-920.000	02/11/21	COMCAST	COMCAST FIRE DEPT	02112021	02/11/21	270.40	41186
101-336-920.000	01/07/21	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/01/07/21-02/04/21	04031410105-02	03/09/21	184.53	41192

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 336 FIRE							
101-336-920.000	03/08/21	SEMCO ENERGY GAS CO.	SEMCO/01/25/21-02/22/21	01/25/21	03/09/21	354.91	41279
101-336-933.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	15.85	41187
101-336-979.000	02/18/21	NEW BUFFALO HARDWARE	EQUIPMENT/FIRE/02/18/21	A179954	03/09/21	40.43	41261
						3,169.07	
Total For Dept 336 FIRE							
Dept 371 INSPECTION SERVICES							
101-371-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	1,559.76	41198
101-371-756.000	02/12/21	ART & IMAGE	OPERATING SUPPLIES/CODE ENFORCEMENT	3078	03/09/21	40.00	41213
101-371-819.000	02/01/21	SAFEBUILT LLC	NSPECTION SERVICES	0075386-IN	03/09/21	1,960.71	41277
101-371-819.100	02/01/21	SAFEBUILT LLC	NSPECTION SERVICES	0075386-IN	03/09/21	1,539.00	41277
101-371-819.200	02/01/21	SAFEBUILT LLC	NSPECTION SERVICES	0075386-IN	03/09/21	1,186.20	41277
101-371-819.300	02/01/21	SAFEBUILT LLC	NSPECTION SERVICES	0075386-IN	03/09/21	955.80	41277
101-371-819.400	02/01/21	SAFEBUILT LLC	NSPECTION SERVICES	0075386-IN	03/09/21	4,117.50	41277
						11,358.97	
Total For Dept 371 INSPECTION SERVICES							
Dept 442 STREET OPERATING							
101-442-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	6,336.75	41198
101-442-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
101-442-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525	03/09/21	248.84	41260
101-442-756.000	02/09/21	BEAVER RESEARCH CO	ICE MELT/STREET	0324558-IN	03/09/21	773.03	41214
101-442-756.000	02/18/21	AMERICAN SAFETY & FIRST AID	SAFETY SUPPLIES/STREET/2/18/21	7.11186-IN	03/09/21	21.32	41211
101-442-756.000	02/16/21	BEAVER RESEARCH CO	ICE MELT/STREET	0324842-IN	03/09/21	773.03	41214
101-442-756.000	02/22/21	PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL/STREET	61947719	03/09/21	91.63	41269
101-442-756.000	03/03/21	RIETH RILEY CONSTRUCTION	COLD PATCH/STREET	6603587	03/09/21	2,104.30	41273
101-442-756.000	02/19/21	RIDGE AUTO PARTS	OPERATING SUPPLIES/STREET	430500	03/09/21	22.42	41272
101-442-756.000	02/22/21	MODEL COVERALL	TRASH BAGS FOR BEACH AND TOWN	S0947757	03/09/21	1,031.04	41257
101-442-767.000	02/04/21	MICHAEL TODD & COMPANY INC	EQUIPMENT/STREET	200367	03/09/21	205.85	41255
101-442-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/4/2021	121002APR	03/09/21	116.00	41248
101-442-853.000	03/01/21	BOLTON, JOSHUA	PHONE STIPEND/03/01/2021	03/01/2021	03/09/21	50.00	41218
101-442-853.000	03/05/21	VERIZON WIRELESS	VERIZON CHARGES JAN 24- FEB 23	030521	03/09/21	48.37	41206
101-442-903.000	01/03/21	150 NEWS-DISPATCH	EMPLOYMENT AD/STREETS/PARK	60047749-1/3/21	03/09/21	150.00	41207
101-442-920.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	184.08	41187
101-442-920.000	02/18/21	COMCAST		021821	03/09/21	204.86	41194
101-442-920.000	02/18/21	COMCAST	COMCAST WATER DEPT	022321	03/09/21	235.92	41195
101-442-920.000	02/18/21	COMCAST	COMCAST STREETS DEPT	022121	03/09/21	204.86	41196
101-442-920.000	02/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREETS/CONSOLIDATED BILL/	04706607555-02	03/09/21	503.41	41201
101-442-920.000	02/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/02/01/21-0	04023785704-02	03/09/21	1,822.38	41241
101-442-920.000	03/08/21	SEMCO ENERGY GAS CO.	SEMCO/01/25/21-02/22/21	01/25/21	03/09/21	577.16	41279
101-442-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/2/10/21	0210210105	03/09/21	67.15	41226
101-442-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GARAGE/02/24/21	0224210105	03/09/21	67.40	41226
101-442-931.000	02/25/21	DON HATFIELD HEATING & COOLING	HEATER FOR GARAGE SHOP/PARK/STREET	70135	03/09/21	1,140.00	41228
101-442-932.000	02/25/21	NATURE'S WAY LANDSCAPING	DOWNTOWN STREETSCAPE MAINTENANCE	02/25/21	03/09/21	5,658.06	41259
101-442-933.000	02/10/21	WEST SIDE TRACTOR SALES	EQUIPMENT MAINTENANCE/STREET	B10559	03/09/21	409.53	41290
101-442-939.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	132.13	41187
101-442-939.000	02/16/21	RIDGE AUTO PARTS	VEHICLE REPAIR/STREET	430323	03/09/21	73.88	41272
						23,409.00	
Total For Dept 442 STREET OPERATING							
Dept 448 STREET LIGHTING							
101-448-926.000	02/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/CONSOLIDAT	04459418614-02	03/09/21	185.40	41201
						185.40	
Total For Dept 448 STREET LIGHTING							
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/4/2021	121002APR	03/09/21	188.00	41248

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Fund 101 GENERAL FUND							
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	WEEKLY CURBESIDE PICKUP/04/2021	121003APRIL	03/09/21	21,120.28	41248
						Total For Dept 523 SOLID WASTE COLLECTION	21,308.28
Dept 651 AMBULANCE SERVICE							
101-651-818.000	02/01/21	MEDIC 1	AMBULANCE SERVICE/2/1/21	02/01/21	03/09/21	9,013.00	41253
						Total For Dept 651 AMBULANCE SERVICE	9,013.00
Dept 721 PLANNING COMMISSION							
101-721-818.000	03/08/21	BILLINGSLEA, PAUL	PLANNING COMMISSION MEETINGS/01/07/2	03/08/21	03/09/21	150.00	41216
101-721-818.000	03/08/21	JOSEPH, MARK	ZBA MEETINGS/01/07/2020/05/22/2020/	03/08/21	03/09/21	81.00	41245
101-721-818.000	03/08/21	LAUER, ROXANNE	PLANNING COMMISSION MEETINGS/01/07/2	03/08/21	03/09/21	81.00	41250
101-721-818.000	03/08/21	MCCOLLUM, WILLIAM	PLANNING COMMISSION MEETINGS/06/15/2	03/08/21	03/09/21	54.00	41251
101-721-818.000	03/08/21	STONEBURNER, DONALD H.	PLANNING COMMISSION MEETINGS/01/07/2	03/08/21	03/09/21	81.00	41284
						Total For Dept 721 PLANNING COMMISSION	447.00
Dept 722 ZONING							
101-722-818.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	395.00	41187
101-722-818.000	02/01/21	SAFEBUILT LLC	NSPECTION SERVICES	0075386-IN	03/09/21	2,820.00	41277
101-722-818.000	03/08/21	GABRYSZEWSKI, MARK	ZBA MEETING/11/19/20	03/08/21	03/09/21	27.00	41234
101-722-818.000	03/08/21	GRIM-VAUGHN, LIZ	ZBA MEETING/01/07/2020	03/08/21	03/09/21	50.00	41236
101-722-818.000	03/08/21	JOSEPH, MARK	ZBA MEETINGS/01/07/2020/05/22/2020/	03/08/21	03/09/21	81.00	41245
101-722-818.000	03/08/21	MCSMITH, BRANDON	ZBA MEETING/01/07/20/05/22/20	03/08/21	03/09/21	54.00	41252
101-722-818.000	03/08/21	POKUTA, ARLENE	ZBA MEETINGS/11/19/20/05/22/20/01/0	03/08/21	03/09/21	81.00	41268
101-722-818.000	03/08/21	RICHARD W COOPER JR.	ZBA MEETINGS/11/19/20/05/22/2020/01	03/08/21	03/09/21	81.00	41271
101-722-818.000	03/08/21	SMITH, THOMAS	ZBA MEETINGS/11/19/2020/05/22/2020/	03/08/21	03/09/21	150.00	41281
101-722-818.000	03/08/21	WAYNE BORG	ZBA MEETING/01/07/20	03/08/21	03/09/21	27.00	41289
						Total For Dept 722 ZONING	3,766.00
						Total For Fund 101 GENERAL FUND	126,209.53
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525-2	03/09/21	1,841.35	
						Total For Dept 463 ROUTINE MAINTENANCE	1,841.35
Dept 474 TRAFFIC SERVICES							
202-474-784.000	02/24/21	CARGILL INC	DEICER SALT/TRAFFIC SERVICES/02/24/	2906043786	03/09/21	7,180.13	
202-474-784.000	02/25/21	CARGILL INC	DEICER SALT/TRAFFIC SERVICES/02/25/	2906047642	03/09/21	7,084.36	
202-474-818.000	03/08/21	STATE OF MICHIGAN DOT	TRAFFIC SIGNAL MODERNIZATION WHITTA	MDOT00256 2/8/21	03/09/21	8,843.15	
						Total For Dept 474 TRAFFIC SERVICES	23,107.64
						Total For Fund 202 MAJOR STREET FUND	24,948.99
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525-2	03/09/21	368.26	
						Total For Dept 463 ROUTINE MAINTENANCE	368.26
						Total For Fund 203 LOCAL STREET FUND	368.26
Fund 208 PARK FUND							
Dept 691 PARK							
208-691-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	715.10	41198
208-691-720.000	03/08/21	MML - WORKERS COMPENSATION FUN	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	

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Fund 208 PARK FUND							
Dept 691 PARK							
208-691-728.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	6.88	41187
208-691-728.000	02/11/21	NEW BUFFALO HARDWARE	OFFICE SUPPLIES/PARK	A179247	03/09/21	5.99	41261
208-691-728.000	02/01/21	STAPLES	OFFICE SUPPLIES/GEN GOV/PARKS	6035517820074317	03/09/21	12.99	41282
208-691-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525	03/09/21	91.63	41260
208-691-756.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	297.83	41187
208-691-756.000	02/08/21	MENARDS	OPERATING SUPPLIES/PARK	70764	03/09/21	115.97	41254
208-691-756.000	02/05/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A178553	03/09/21	25.15	41261
208-691-756.000	02/10/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	B67667	03/09/21	33.98	41261
208-691-756.000	02/25/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A180674	03/09/21	21.07	41262
208-691-756.000	02/24/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A180545	03/09/21	29.99	41262
208-691-756.000	02/04/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A178472	03/09/21	7.00	41262
208-691-756.000	02/22/21	MODEL COVERALL	TRASH BAGS FOR BEACH AND TOWN	S0947757	03/09/21	2,062.08	41257
208-691-756.000	02/17/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A179810	03/09/21	2.79	41262
208-691-767.000	02/16/21	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A179711	03/09/21	16.80	41261
208-691-818.000	02/16/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/PARK/01/1/21-2/17/21	22736	03/09/21	250.00	41270
208-691-818.000	02/11/21	BURIAN, RENALD	ICE RINK/OSELKA PARK/12/5/20-02/11/	02/24/21	03/09/21	2,370.00	41219
208-691-818.000	02/05/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/2/5/21-3/	22889	03/09/21	90.00	41270
208-691-818.000	02/05/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/2/5/21-3/4/2	22888	03/09/21	90.00	41270
208-691-818.000	02/05/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA/PARK/2/5/21-3/	22890	03/09/21	90.00	41270
208-691-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/4/2021	121002APR	03/09/21	629.00	41248
208-691-818.000	02/28/21	OCCUSCREEN, LLC	EMPLOYMENT COMPREHENSIVE SCREENING/	165166	03/09/21	70.00	41264
208-691-853.000	03/01/21	D'AMICO KRISTEN	PHONE STIPEND/03/2021	03/01/2021	03/09/21	50.00	41225
208-691-853.000	03/05/21	VERIZON WIRELESS	VERIZON CHARGES JAN 24- FEB 23	030521	03/09/21	155.48	41206
208-691-903.000	01/03/21	150 NEWS-DISPATCH	EMPLOYMENT AD/STREETS/PARK	60047749-1/3/21	03/09/21	150.00	41207
208-691-903.000	02/10/21	ART & IMAGE	PRINTING/BANNERS AND YARD SIGNS/PAR	3077	03/09/21	416.00	41213
208-691-903.000	02/27/21	150 NEWS-DISPATCH	EMPLOYMENT ADS PARKS DEPT	02/27/21	03/09/21	450.00	41207
208-691-920.000	01/07/21	INDIANA MICHIGAN POWER	ELECTRIC/CONCESSION/PARK/01/07/21-0	04523676007-02	03/09/21	48.26	41192
208-691-920.000	02/01/21	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/CONSOLIDATED BILL/02	04546766223-02	03/09/21	1,118.66	41201
208-691-920.000	03/08/21	SEMCO ENERGY GAS CO.	SEMCO--OSELKA PARK	030821 OSELKA	03/09/21	167.95	41279
208-691-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/02/10/	0210210505	03/09/21	70.08	41226
208-691-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/PARK/2/10/	0210210515	03/09/21	75.35	41226
208-691-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/2/10/	0210210525	03/09/21	77.40	41226
208-691-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/PARK/2/	0210210535	03/09/21	46.20	41226
208-691-931.000	02/05/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	B67476	03/09/21	81.98	41261
208-691-931.000	02/02/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A178243	03/09/21	29.63	41261
208-691-931.000	02/01/21	NEW BUFFALO HARDWARE	BUILDING SUPPLIES/PARK	A178139	03/09/21	26.99	41261
208-691-931.000	02/05/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	B67484	03/09/21	92.47	41261
208-691-931.000	02/12/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A179301	03/09/21	21.99	41261
208-691-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/02/24/	0224210505	03/09/21	70.08	41227
208-691-931.000	02/25/21	DON HATFIELD HEATING & COOLING	HEATER FOR GARAGE SHOP/PARK/STREET	70135	03/09/21	1,140.00	41228
208-691-931.000	02/17/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A179782	03/09/21	6.58	41262
208-691-932.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	19.60	41187
208-691-932.000	02/23/21	ALL PHASE ELECTRIC SUPPLY CO	GROUNDS REPAIR/PARK	4610-713044	03/09/21	59.49	41210
208-691-933.000	02/12/21	NEW BUFFALO HARDWARE	EQUIPMENT/PARK	A179296	03/09/21	29.99	41262
208-691-933.200	02/20/21	JOHN DEERE FINANCIAL	EQUIPMENT LEASE/JD UTILITY/PARK	2462785	03/09/21	940.66	41204
208-691-933.200	02/20/21	JOHN DEERE FINANCIAL	EQUIPMENT LEASE/JD LOADER/PARK	2462786	03/09/21	142.94	41205
208-691-939.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	1,459.46	41187
208-691-967.000	01/31/21	COMMERCIAL SITE FURNISHINGS	TRASH CANS WITH LIDS AND PICNIC TAB	CF0129213VC	03/09/21	2,290.40	41223
208-691-970.000	01/28/21	MOST DEPENDABLE FOUNTAINS, INC	ADA SHOWER FOR BEACH/PARKS/REQUESTE	INV62504	03/09/21	4,455.00	41258
Total For Dept 691 PARK						20,882.49	
Total For Fund 208 PARK FUND						20,882.49	

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Fund 209 PARK IMPROVEMENT FUND							
Dept 751							
209-751-974.000	03/08/21	ABONMARCHE CONSULTANTS INC	DUNE WALK ENGINEERING	133879	03/09/21	16,000.00	41208
Total For Dept 751						16,000.00	
Total For Fund 209 PARK IMPROVEMENT FUND						16,000.00	
Fund 402 EQUIPMENT PURCHASE FUND							
Dept 902 CAPITAL							
402-902-981.200	02/13/21	WELLS FARGO VENDOR FIN SERV	TOOL CAT/SWEEPER/STREET/PARK/02/13/	5013893891	03/09/21	714.95	41202
402-902-981.200	03/08/21	TCF EQUIPMENT FINANCE	LEAF VAC PAYMENT	6898057	03/09/21	14,139.00	41285
402-902-981.300	02/13/21	WELLS FARGO VENDOR FIN SERV	TOOL CAT/SWEEPER/STREET/PARK/02/13/	5013893891	03/09/21	476.63	41202
Total For Dept 902 CAPITAL						15,330.58	
Total For Fund 402 EQUIPMENT PURCHASE FUND						15,330.58	
Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-836.000	03/08/21	GRSD SEWER AUTHORITY	DECEMBER 2020 OPERATING RESERVE	0000011864	03/09/21	41,346.36	41237
590-537-836.100	03/08/21	GRSD SEWER AUTHORITY	LIFT STATION #72 INSTALLED HIGHWET	0000011895	03/09/21	281.94	41237
590-537-836.100	03/08/21	GRSD SEWER AUTHORITY	MISS DIG EMERGENCY	GRSD	03/09/21	159.00	41237
590-537-836.100	01/31/21	GRSD SEWER AUTHORITY	GRSD/MAINTENANCE/SEWER	0000011872	03/09/21	528.00	41237
590-537-836.100	03/08/21	GRSD SEWER AUTHORITY	LAGOON TESTING	0000011893	03/09/21	205.00	41237
590-537-836.500	01/31/21	GRSD SEWER AUTHORITY	GRSD/CONNECTION FEE/SEWER	0000011873	03/09/21	350.00	41237
590-537-920.000	01/07/21	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/01/07/21-02/04/21	04002186031-02	03/09/21	17.44	41192
590-537-920.000	02/01/21	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/CONSOLIDATED BILL/02	04598645309-02	03/09/21	2,347.55	41201
Total For Dept 537 SEWER						45,235.29	
Total For Fund 590 SEWER FUND						45,235.29	
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-716.000	02/18/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 MAR 2021	021821	03/09/21	6,531.56	41198
591-536-720.000	03/08/21	MML - WORKERS COMPENSATION FUND	WORKER'S COMP PAYROLL AUDIT	1432206	03/08/21	155.60	
591-536-730.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	46.20	41187
591-536-751.000	02/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GAS/02/01/21-02/28/21	525	03/09/21	324.48	41260
591-536-753.000	02/24/21	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	36081	03/09/21	162.50	41209
591-536-756.000	02/18/21	AMERICAN SAFETY & FIRST AID	SAFETY SUPPLIES/WATER/2/18/21	7.11182-IN	03/09/21	27.87	41211
591-536-756.000	02/17/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A179864	03/09/21	3.98	41261
591-536-756.000	02/10/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A179124	03/09/21	2.32	41261
591-536-756.000	02/10/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	B67673	03/09/21	3.36	41261
591-536-756.000	02/22/21	MENARDS	OPERATING SUPPLIES/WATER	71747	03/09/21	58.90	41254
591-536-756.200	02/19/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S103903055.001	03/09/21	980.00	41231
591-536-756.200	02/19/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S103903061.001	03/09/21	991.51	41231
591-536-756.300	02/22/21	ENVIRONMENTAL RESOURCE ASSOC	TESTING SUPPLIES/WATER/INVOICE DATE	922713	03/09/21	486.10	41230
591-536-756.300	02/22/21	ENVIRONMENTAL RESOURCE ASSOC	TESTING SUPPLIES/WATER/INVOICE DATE	932880	03/09/21	334.10	41230
591-536-756.300	02/22/21	ENVIRONMENTAL RESOURCE ASSOC	TESTING SUPPLIES/WATER/INVOICE DATE	936440	03/09/21	305.10	41230
591-536-756.300	02/25/21	MICROBAC LABORATORIES, INC.	TESTING SUPPLIES/WATER	LA1B00772	03/09/21	150.00	41256
591-536-756.400	03/01/21	USA BLUEBOOK	LAB SUPPLIES/WATER	517752	03/09/21	260.81	41288
591-536-768.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	145.33	41187
591-536-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/4/2021	121002APR	03/09/21	94.00	41248
591-536-853.000	03/01/21	ANDERSON, KENNETH	PHONE STIPEND/03/01/2021	03/01/2021	03/09/21	50.00	41212
591-536-853.000	03/01/21	GRUENER, ROBERT	PHONE STIPEND/03/2021	3/01/2021	03/09/21	50.00	41238
591-536-853.000	03/01/21	JOHNSON, JEFFREY	PHONE STIPEND/3/2021	03/01/21	03/09/21	50.00	41244
591-536-853.000	01/05/21	AT&T	TELEPHONE/WATER/01/05/21-02/04/21	269469853102	03/09/21	51.86	41191

INVOICE GL DISTRIBUTION REPORT  
 POST DATES 02/10/2021 - 03/09/2021  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-920.000	02/11/21	COMCAST	COMCAST WATER DEPT	021021	02/11/21	161.20	41185
591-536-920.000	02/11/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES JANUARY 2021	021121	02/11/21	234.44	41187
591-536-920.000	01/07/21	INDIANA MICHIGAN POWER	ELECTRIC/INTAKE/WATER/01/07/21-02/0	04909113708-02	03/09/21	21.56	41192
591-536-920.000	02/18/21	COMCAST		021821	03/09/21	235.92	41194
591-536-920.000	03/08/21	SEMCO ENERGY GAS CO.	SEMCO/01/25/21-02/22/21	01/25/21	03/09/21	1,493.22	41279
591-536-930.000	03/07/21	RUNKLE ELECTRIC	PLANT REPAIR/WATER	210303	03/09/21	225.00	41276
591-536-931.000	02/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/2/10/21	0210210005	03/09/21	41.50	41226
591-536-931.000	02/23/21	ALL PHASE ELECTRIC SUPPLY CO	BUILDING REPAIR/WATER	4610-1001831	03/09/21	149.40	41210
591-536-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/02/24/21	0224210005	03/09/21	41.50	41226
591-536-933.000	01/04/21	RS TECHNICAL SERVICES INC	PARTS AND LABOR TO SERVICE AND REP	DB-1664	03/09/21	2,521.73	41275
591-536-939.000	02/05/21	RIDGE AUTO PARTS	VEHICLE REPAIR/WATER	429812	03/09/21	56.07	41272
591-536-939.000	02/04/21	RIDGE AUTO PARTS	VEHICLE REPAIR/WATER	429761	03/09/21	20.42	41272
591-536-979.500	01/30/21	BURKHOLDER EXCAVATING INC	HYDRANT REPLACEMENT/WATER	30347-P	03/09/21	1,750.00	41220
591-536-979.500	02/01/21	FERGUSON WATER WORKS	HYDRANT REPLACEMENT/WATER	0228284	03/09/21	109.54	41232
591-536-979.500	02/09/21	USA BLUEBOOK	HYDRANT REPLACEMENT/WATER	498947	03/09/21	203.29	41288
591-536-991.600	02/18/21	BERRIEN COUNTY PUBLIC WORKS	2010 WATER BOND INTEREST PAYMENT	021821	03/09/21	10,936.55	41199
Total For Dept 536 WATER						29,466.92	
Total For Fund 591 WATER FUND						29,466.92	
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-722.000	03/09/21	WORKING WELL	EMPLOYMENT/HARBIR OPERATIONS/DRUG S	00350005-00	03/09/21	140.00	
594-597-920.000	03/05/21	COMCAST	COMCAST MARINA	0106866 MARINA	03/09/21	478.46	5000
Total For Dept 597 HARBOR OPERATIONS						618.46	
Total For Fund 594 HARBOR OPERATIONS						618.46	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	02/11/21	AMERICAN ELECTRIC POWER	DEC BOARD OF REVIEW REFUND 62-99999	021121	02/11/21	5,714.94	
703-000-214.000	02/11/21	AEP IN MI TRANSMISSION CO	TAX REFUND 62-9999-0006-00-0	02162021	02/18/21	5,714.94	2232
703-000-214.000	02/11/21	AMERIFIRST HOME MORTGAGE	REFUND FOR 11-62-7185-0031-00-3 PAI	021821	02/18/21	2,967.61	2234
703-000-214.000	02/18/21	SCHULZE, RICHARD & MARGARET	TAX OVERPAYMENT 11-62-7240-0022-00-	021821	02/18/21	10.99	2233
703-000-230.100	02/18/21	BERRIEN COUNTY TREASURER	COUNTY 911 1/25 THRU 2/16	021821 CTY 911	02/18/21	41,523.09	2226
703-000-230.100	02/18/21	BERRIEN COUNTY TREASURER	COUNTY LAW 1/25 THRU 2/16	021821 CO LAW	02/18/21	32,295.06	2226
703-000-230.100	02/18/21	BERRIEN COUNTY TREASURER	COUNTY SENIOR CENTER 1/25 THRU 2/16	021821 CO SR CTR	02/18/21	27,681.74	2226
703-000-230.100	02/18/21	BERRIEN COUNTY TREASURER	COUNTY PARKS 1/25 THRU 2/16	021821 CTY PARKS	02/18/21	9,224.92	2226
703-000-230.200	02/18/21	NEW BUFFALO AREA SCHOOLS	WINTER: SCHOOL OPERATING TAXES	021821	02/18/21	635,841.43	2229
703-000-230.300	02/18/21	LAKE MICHIGAN COLLEGE	LMC TAX COLLECTION 1/25 THRU 2/16	021821	02/18/21	209,055.96	2228
703-000-230.400	02/18/21	NEW BUFFALO LIBRARY JOINT BLDG	LIBRARY BOND 1/25 THRU 2/16	021821	02/18/21	32,295.06	2230
703-000-230.400	02/18/21	NEW BUFFALO PUBLIC LIBRARY	LIBRARY TAXES COLLECTED 1/25 THRU 2	021821	02/18/21	30,827.24	2231
703-000-230.500	02/18/21	BERRIEN RESA	RESA GEN & SPEC ED TAXES1/25 THRU 2	021821	02/18/21	218,694.67	2227
703-000-230.700	02/18/21	BERRIEN COUNTY TREASURER	COUNTY DRAIN 835 1/25 THRU 2/16	021821 DRAIN	02/18/21	4,445.68	2226
Total For Dept 000						1,256,293.33	
Total For Fund 703 CURRENT TAX FUND						1,256,293.33	

INVOICE GL DISTRIBUTION REPORT  
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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			126,209.53	
			Fund 202 MAJOR STREET FUND			24,948.99	
			Fund 203 LOCAL STREET FUND			368.26	
			Fund 208 PARK FUND			20,882.49	
			Fund 209 PARK IMPROVEMENT FUND			16,000.00	
			Fund 402 EQUIPMENT PURCHASE FUND			15,330.58	
			Fund 590 SEWER FUND			45,235.29	
			Fund 591 WATER FUND			29,466.92	
			Fund 594 HARBOR OPERATIONS			618.46	
			Fund 703 CURRENT TAX FUND			1,256,293.33	
Total For All Funds:						<u>1,535,353.85</u>	



REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

% Fiscal Year Completed: 66.58

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Dept 000								
101-000-404.000	PROPERTY TAXES	2,501,055.00	2,501,055.00	2,501,055.00	2,438,063.29	0.00	0.00	100.00
101-000-417.000	DELINQUENT TAX PERSONAL	0.00	0.00	0.00	1.02	0.00	0.00	0.00
101-000-445.000	PENALTY & INTEREST	7,000.00	7,000.00	9,671.29	8,432.67	0.00	(2,671.29)	138.16
101-000-477.000	BUILDING PERMITS	35,000.00	35,000.00	35,091.92	29,357.41	3,964.00	(91.92)	100.26
101-000-478.000	ELECTRICAL PERMITS	10,000.00	10,000.00	12,332.90	9,959.90	493.50	(2,332.90)	123.33
101-000-479.000	MECHANICAL PERMITS	10,000.00	10,000.00	13,933.92	9,836.70	2,115.75	(3,933.92)	139.34
101-000-480.000	PLUMBING PERMITS	6,500.00	6,500.00	5,488.30	4,747.60	260.40	1,011.70	84.44
101-000-481.000	ZONING DEPOSITS	500.00	500.00	850.00	0.00	0.00	(350.00)	170.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	66,164.00	0.00	0.00	(66,164.00)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	5,000.00	5,000.00	5,637.97	5,637.97	0.00	(637.97)	112.76
101-000-574.000	CVTRS	10,095.00	10,095.00	5,940.00	9,900.00	0.00	4,155.00	58.84
101-000-576.000	STATE REVENUE SALES TAX	105,000.00	105,000.00	112,194.00	138,761.00	0.00	(7,194.00)	106.85
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	10,000.00	10,003.95	10,847.10	0.00	(3.95)	100.04
101-000-606.000	COURT CHARGES	1,000.00	1,000.00	176.90	521.83	0.00	823.10	17.69
101-000-615.000	SPECIAL USE FEE	1,600.00	1,600.00	5.00	991.50	0.00	1,595.00	0.31
101-000-617.000	FRANCHISE FEE	56,000.00	56,000.00	44,466.52	47,803.83	14,862.25	11,533.48	79.40
101-000-618.000	ADMINISTRATION FEE	95,000.00	95,000.00	94,823.10	101,278.18	12,369.36	176.90	99.81
101-000-619.000	VARIANCE FEE	2,500.00	2,500.00	3,825.00	3,100.00	0.00	(1,325.00)	153.00
101-000-627.000	SHORT TERM RENTAL FEES	30,000.00	30,000.00	33,225.00	49,225.00	10,900.00	(3,225.00)	110.75
101-000-628.000	SERVICE CHARGE	1,500.00	1,500.00	0.00	180.00	0.00	1,500.00	0.00
101-000-629.000	WASTE	272,834.00	272,834.00	179,345.56	268,023.59	26,546.62	93,488.44	65.73
101-000-629.100	PENALTY WASTE	3,000.00	3,000.00	2,212.06	3,176.82	604.76	787.94	73.74
101-000-654.100	OVERNIGHT PARKING PERMITS	20.00	20.00	0.00	7.00	0.00	20.00	0.00
101-000-656.000	TOWING SERVICE	1,500.00	1,500.00	0.00	1,950.00	0.00	1,500.00	0.00
101-000-657.000	PARKING FINES	500.00	500.00	46.00	224.00	23.00	454.00	9.20
101-000-665.000	INTEREST EARNED	6,000.00	6,000.00	1,282.58	12,117.24	0.00	4,717.42	21.38
101-000-670.000	RENTAL/LEASE	1,000.00	1,000.00	0.00	400.00	0.00	1,000.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	58,182.00	10.00	0.00	(58,182.00)	100.00
101-000-675.000	DONATIONS	500.00	500.00	0.00	50.00	0.00	500.00	0.00
101-000-678.000	REIMBURSEMENTS	20,000.00	20,000.00	11,254.22	36,433.48	(40.24)	8,745.78	56.27
101-000-678.200	REIMBURSEMENTS-POLICE	73,341.00	73,341.00	29,058.28	63,728.47	70.00	44,282.72	39.62
Net - Dept 000		3,266,445.00	3,266,445.00	3,236,265.47	3,254,765.60	72,169.40	30,179.53	
Dept 101 - LEGISLATIVE								
101-101-703.000	SALARIES APPOINTED	11,500.00	11,500.00	5,082.54	11,926.25	0.00	6,417.46	44.20
101-101-714.000	MEDICARE	200.00	200.00	73.69	172.92	0.00	126.31	36.85
101-101-720.000	WORKER'S COMPENSATION INS	65.00	65.00	28.24	47.04	0.00	36.76	43.45
101-101-721.000	UNEMPLOYMENT COMPENSATION	550.00	550.00	109.47	297.18	0.00	440.53	19.90
101-101-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-101-801.000	EDUCATION & TRAINING	0.00	0.00	195.00	0.00	0.00	(195.00)	100.00
101-101-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-831.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	85.00	0.00	100.00	0.00
101-101-885.000	PUBLIC RELATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-903.000	PRINTING & PUBLISHING	250.00	250.00	402.00	548.00	0.00	(152.00)	160.80
101-101-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 101 - LEGISLATIVE		(14,665.00)	(14,665.00)	(5,890.94)	(13,076.39)	0.00	(8,774.06)	
Dept 172 - EXECUTIVE								



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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Net - Dept 247 - BOARD OF REVIEW		(2,000.00)	(2,000.00)	(559.00)	(360.00)	(180.00)	(1,441.00)	
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	46,995.00	46,995.00	32,872.71	45,292.46	3,703.82	14,122.29	69.95
101-253-706.000	SALARIES PERMANENT	29,615.00	29,615.00	26,292.62	33,797.53	2,897.32	3,322.38	88.78
101-253-706.100	SALARIES-OVERTIME	600.00	600.00	2,033.28	245.02	106.76	(1,433.28)	338.88
101-253-714.000	MEDICARE	1,226.00	1,226.00	863.22	1,153.02	94.00	362.78	70.41
101-253-715.000	SOCIAL SECURITY TAX	4,164.00	4,164.00	3,691.15	4,929.84	401.93	472.85	88.64
101-253-716.000	HEALTH INSURANCE	16,500.00	16,500.00	11,067.00	14,580.93	1,290.06	5,433.00	67.07
101-253-717.000	LIFE & DISABILITY INSURANCE	3,823.00	3,823.00	2,602.48	3,893.88	331.05	1,220.52	68.07
101-253-718.000	RETIREMENT	9,522.00	9,522.00	6,780.08	9,449.33	754.56	2,741.92	71.20
101-253-720.000	WORKER'S COMPENSATION INS	550.00	550.00	199.08	390.30	0.00	350.92	36.20
101-253-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	33.51	533.49	0.00	1,166.49	2.79
101-253-728.000	OFFICE SUPPLIES	250.00	250.00	51.89	74.97	0.00	198.11	20.76
101-253-730.000	POSTAGE	2,000.00	2,000.00	938.22	115.26	0.00	1,061.78	46.91
101-253-751.000	GASOLINE	375.00	375.00	33.71	357.62	0.00	341.29	8.99
101-253-756.000	OPERATING SUPPLIES	250.00	250.00	352.43	474.55	44.33	(102.43)	140.97
101-253-801.000	EDUCATION & TRAINING	1,200.00	1,200.00	0.00	1,274.30	0.00	1,200.00	0.00
101-253-818.000	PROFESSIONAL & CONTRACTUAL	8,500.00	8,500.00	3,625.00	6,202.67	968.75	4,875.00	42.65
101-253-831.000	MEMBERSHIPS & DUES	300.00	300.00	75.00	364.00	0.00	225.00	25.00
101-253-853.000	TELEPHONE	0.00	0.00	400.00	0.00	50.00	(400.00)	100.00
101-253-903.000	PRINTING & PUBLISHING	600.00	600.00	1,657.35	274.00	0.00	(1,057.35)	276.23
101-253-934.000	OTHER REPAIRS & MAINT	150.00	150.00	0.00	470.67	0.00	150.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 253 - TREASURER		(127,820.00)	(127,820.00)	(93,568.73)	(123,873.84)	(10,642.58)	(34,251.27)	
Dept 257 - ASSESSOR								
101-257-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-720.000	WORKER'S COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-728.000	OFFICE SUPPLIES	125.00	125.00	0.00	43.45	0.00	125.00	0.00
101-257-730.000	POSTAGE	2,300.00	2,300.00	1,510.37	2,216.35	32.55	789.63	65.67
101-257-756.000	OPERATING SUPPLIES	100.00	100.00	0.00	1,195.64	0.00	100.00	0.00
101-257-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-818.000	PROFESSIONAL & CONTRACTUAL	24,960.00	24,960.00	13,090.00	27,587.50	2,142.50	11,870.00	52.44
101-257-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-854.200	SOFTWARE EXPENSE	900.00	900.00	0.00	0.00	0.00	900.00	0.00
101-257-903.000	PRINTING & PUBLISHING	100.00	100.00	0.00	516.00	0.00	100.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	100.00	100.00	0.00	166.00	0.00	100.00	0.00
101-257-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 257 - ASSESSOR		(28,585.00)	(28,585.00)	(14,600.37)	(31,724.94)	(2,175.05)	(13,984.63)	
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	2,000.05	0.00	2,000.00	0.00
101-262-714.000	MEDICARE	30.00	30.00	0.00	29.00	0.00	30.00	0.00
101-262-715.000	SOCIAL SECURITY TAX	110.00	110.00	0.00	124.01	0.00	110.00	0.00
101-262-730.000	POSTAGE	500.00	500.00	200.00	200.00	200.00	300.00	40.00
101-262-751.000	GASOLINE	250.00	250.00	0.00	153.52	0.00	250.00	0.00

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-262-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	812.52	2,454.80	0.00	687.48	54.17
101-262-801.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-262-818.000	PROFESSIONAL & CONTRACTUAL	6,000.00	6,000.00	5,555.45	2,916.50	956.60	444.55	92.59
101-262-903.000	PRINTING & PUBLISHING	700.00	700.00	2,902.08	816.10	0.00	(2,202.08)	414.58
101-262-934.000	OTHER REPAIRS & MAINT	400.00	400.00	440.00	0.00	0.00	(40.00)	110.00
101-262-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 262 - ELECTIONS		(11,690.00)	(11,690.00)	(9,910.05)	(8,693.98)	(1,156.60)	(1,779.95)	
Dept 266 - ATTORNEY								
101-266-826.100	LABOR MATTERS	5,000.00	5,000.00	540.00	8,440.50	0.00	4,460.00	10.80
101-266-826.300	COURT/ORDINANCE	15,000.00	15,000.00	15,976.87	9,384.00	5,976.90	(976.87)	106.51
101-266-826.400	OTHER LEGAL MATTERS	40,000.00	40,000.00	15,696.00	36,484.38	4,710.00	24,304.00	39.24
101-266-826.500	FOIA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Net - Dept 266 - ATTORNEY		(65,000.00)	(65,000.00)	(32,212.87)	(54,308.88)	(10,686.90)	(32,787.13)	
Dept 276 - CEMETERY								
101-276-969.000	CONTRIBUTIONS TO OTHERS	30,000.00	30,000.00	22,500.00	29,500.00	2,500.00	7,500.00	75.00
Net - Dept 276 - CEMETERY		(30,000.00)	(30,000.00)	(22,500.00)	(29,500.00)	(2,500.00)	(7,500.00)	
Dept 298 - GENERAL GOVERNMENT								
101-298-706.000	SALARIES PERMANENT	67,060.00	67,060.00	44,869.25	63,250.81	5,196.88	22,190.75	66.91
101-298-706.100	SALARIES-OVERTIME	0.00	0.00	62.70	0.00	62.70	(62.70)	100.00
101-298-714.000	MEDICARE	1,018.00	1,018.00	572.79	861.08	65.67	445.21	56.27
101-298-715.000	SOCIAL SECURITY TAX	4,354.00	4,354.00	2,449.15	3,681.81	280.77	1,904.85	56.25
101-298-716.000	HEALTH INSURANCE	35,740.00	35,740.00	27,165.26	24,426.94	2,924.70	8,574.74	76.01
101-298-717.000	LIFE & DISABILITY INSURANCE	1,280.00	1,280.00	1,689.44	1,886.28	211.18	(409.44)	131.99
101-298-718.000	RETIREMENT	5,618.00	5,618.00	3,731.14	4,980.50	415.75	1,886.86	66.41
101-298-720.000	WORKER'S COMPENSATION INS	1,500.00	1,500.00	682.96	1,100.91	0.00	817.04	45.53
101-298-721.000	UNEMPLOYMENT COMPENSATION	1,000.00	1,000.00	0.11	466.41	0.00	999.89	0.01
101-298-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	5,718.95	3,606.16	463.05	(1,718.95)	142.97
101-298-730.000	POSTAGE	4,700.00	4,700.00	3,178.86	4,317.19	1,094.90	1,521.14	67.64
101-298-751.000	GASOLINE	600.00	600.00	23.38	203.04	3.34	576.62	3.90
101-298-756.000	OPERATING SUPPLIES	3,500.00	3,500.00	1,999.07	2,282.80	110.92	1,500.93	57.12
101-298-818.000	PROFESSIONAL & CONTRACTUAL	7,000.00	7,000.00	10,219.01	7,344.34	20.00	(3,219.01)	145.99
101-298-818.200	ENGINEERING	20,000.00	20,000.00	10,750.00	19,500.00	0.00	9,250.00	53.75
101-298-831.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	1,800.00	2,310.50	(200.00)	700.00	72.00
101-298-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-298-854.000	TECH SUPPORT/MAINTENANCE	27,000.00	27,000.00	10,258.51	30,302.16	350.62	16,741.49	37.99
101-298-854.100	WEBSITE/SOCIAL MEDIA	7,300.00	7,300.00	4,506.17	5,768.54	1,835.00	2,793.83	61.73
101-298-854.200	SOFTWARE EXPENSE	20,000.00	20,000.00	18,116.42	17,314.59	0.00	1,883.58	90.58
101-298-903.000	PRINTING & PUBLISHING	6,000.00	6,000.00	3,113.47	6,913.98	0.00	2,886.53	51.89
101-298-920.000	UTILITIES	14,000.00	14,000.00	6,936.88	10,803.51	1,342.30	7,063.12	49.55
101-298-931.000	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	15,341.30	24,841.28	1,838.64	9,658.70	61.37
101-298-932.000	GROUNDS REPAIR & MAINT	4,500.00	4,500.00	938.47	3,077.65	0.00	3,561.53	20.85
101-298-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	0.00	1,461.33	0.00	5,000.00	0.00
101-298-939.000	VEHICLE REPAIR & MAINTENANCE	0.00	0.00	0.00	110.02	0.00	0.00	0.00
101-298-942.000	EQUIPMENT	1,500.00	1,500.00	787.45	2,555.83	0.00	712.55	52.50
101-298-943.000	EQUIPMENT RENTAL	12,500.00	12,500.00	3,314.20	5,972.99	251.66	9,185.80	26.51

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

% Fiscal Year Completed: 66.58

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-298-956.200	REFUNDS	3,500.00	3,500.00	735.85	39.89	0.00	2,764.15	21.02
101-298-962.000	MISCELLANEOUS	0.00	0.00	25.75	11,009.53	0.00	(25.75)	100.00
101-298-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 298 - GENERAL GOVERNMENT		(286,170.00)	(286,170.00)	(178,986.54)	(260,390.07)	(16,268.08)	(107,183.46)	
Dept 305 - POLICE								
101-305-705.000	SALARIES SUPERVISION	82,792.00	82,792.00	60,604.03	57,242.35	6,368.56	22,187.97	73.20
101-305-706.000	SALARIES PERMANENT	386,250.00	386,250.00	260,806.97	382,456.49	29,602.37	125,443.03	67.52
101-305-706.100	SALARIES-OVERTIME	60,000.00	60,000.00	30,364.90	54,635.52	2,675.22	29,635.10	50.61
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	38,731.33	57,742.56	1,199.25	19,268.67	66.78
101-305-714.000	MEDICARE	7,688.00	7,688.00	5,408.49	7,973.19	544.41	2,279.51	70.35
101-305-715.000	SOCIAL SECURITY TAX	32,875.00	32,875.00	23,126.01	34,092.40	2,327.83	9,748.99	70.35
101-305-716.000	HEALTH INSURANCE	142,000.00	142,000.00	79,999.50	103,947.48	9,589.00	62,000.50	56.34
101-305-717.000	LIFE & DISABILITY INSURANCE	14,218.00	14,218.00	8,971.44	11,761.56	1,121.43	5,246.56	63.10
101-305-718.000	RETIREMENT	37,384.00	37,384.00	23,890.61	32,398.72	2,791.08	13,493.39	63.91
101-305-720.000	WORKER'S COMPENSATION INS	14,000.00	14,000.00	6,807.58	11,127.75	0.00	7,192.42	48.63
101-305-721.000	UNEMPLOYMENT COMPENSATION	5,558.00	5,558.00	707.82	3,025.28	0.00	4,850.18	12.74
101-305-722.000	MEDICAL EXPENSE	1,600.00	1,600.00	6,722.80	1,263.61	0.00	(5,122.80)	420.18
101-305-728.000	OFFICE SUPPLIES	1,600.00	1,600.00	292.40	537.62	57.40	1,307.60	18.28
101-305-730.000	POSTAGE	150.00	150.00	0.00	72.95	0.00	150.00	0.00
101-305-751.000	GASOLINE	17,000.00	17,000.00	4,257.92	9,130.90	671.64	12,742.08	25.05
101-305-756.000	OPERATING SUPPLIES	2,100.00	2,100.00	1,760.25	1,894.55	0.00	339.75	83.82
101-305-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	2,556.77	2,166.89	0.00	1,443.23	63.92
101-305-768.000	UNIFORMS	12,000.00	12,000.00	6,655.70	13,870.07	248.67	5,344.30	55.46
101-305-768.100	AMMO	4,500.00	4,500.00	1,582.80	2,641.02	0.00	2,917.20	35.17
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	1,600.00	1,600.00	0.00	424.59	0.00	1,600.00	0.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,355.00	5,355.00	1,745.29	4,032.30	0.00	3,609.71	32.59
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	4,774.25	3,508.65	43.25	425.75	91.81
101-305-831.000	MEMBERSHIPS & DUES	600.00	600.00	844.00	619.64	179.00	(244.00)	140.67
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,200.00	5,200.00	3,511.62	4,471.30	2,145.00	1,688.38	67.53
101-305-853.000	TELEPHONE	6,200.00	6,200.00	2,773.29	5,468.42	296.02	3,426.71	44.73
101-305-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	445.98	735.73	93.51	554.02	44.60
101-305-913.000	INSURANCE	11,000.00	11,000.00	5,174.22	7,189.43	0.00	5,825.78	47.04
101-305-916.000	LIABILITY INSURANCE	58,000.00	58,000.00	34,177.28	46,137.21	0.00	23,822.72	58.93
101-305-920.000	UTILITIES	10,000.00	10,000.00	6,498.73	9,848.64	1,232.45	3,501.27	64.99
101-305-931.000	BUILDING REPAIR & MAINTENANCE	9,000.00	9,000.00	1,819.50	12,709.08	240.00	7,180.50	20.22
101-305-933.000	EQUIPMENT & MAINTENANCE	2,500.00	2,500.00	4,923.90	7,945.61	0.00	(2,423.90)	196.96
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	2,050.00	2,050.00	3,196.91	0.00	0.00	(1,146.91)	155.95
101-305-934.000	OTHER REPAIRS & MAINT	4,000.00	4,000.00	370.18	2,137.30	126.09	3,629.82	9.25
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	11,000.00	11,000.00	3,533.43	15,537.44	50.00	7,466.57	32.12
101-305-943.000	EQUIPMENT RENTAL	300.00	300.00	538.79	1,230.32	66.07	(238.79)	179.60
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	27,000.00	27,000.00	25,960.57	25,931.71	0.00	1,039.43	96.15
Net - Dept 305 - POLICE		(1,043,720.00)	(1,043,720.00)	(663,535.26)	(935,908.28)	(61,668.25)	(380,184.74)	
Dept 336 - FIRE								
101-336-705.000	SALARIES SUPERVISION	21,211.00	21,211.00	14,868.94	20,534.74	1,631.64	6,342.06	70.10
101-336-708.000	VOLUNTEER SALARIES	15,000.00	15,000.00	7,016.00	7,358.00	0.00	7,984.00	46.77
101-336-714.000	MEDICARE	574.00	574.00	317.35	416.45	23.66	256.65	55.29
101-336-715.000	SOCIAL SECURITY TAX	1,400.00	1,400.00	921.87	1,324.48	101.16	478.13	65.85

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-336-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	1,000.00	1,000.00	0.00	500.00	66.67
101-336-720.000	WORKER'S COMPENSATION INS	2,000.00	2,000.00	1,012.76	1,654.17	0.00	987.24	50.64
101-336-721.000	UNEMPLOYMENT COMPENSATION	1,671.00	1,671.00	174.74	181.69	0.00	1,496.26	10.46
101-336-728.000	OFFICE SUPPLIES	800.00	800.00	0.00	32.99	0.00	800.00	0.00
101-336-730.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-751.000	GASOLINE	2,000.00	2,000.00	364.13	345.15	48.71	1,635.87	18.21
101-336-756.000	OPERATING SUPPLIES	1,700.00	1,700.00	41.78	96.06	0.00	1,658.22	2.46
101-336-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	20.75	0.00	0.00	3,979.25	0.52
101-336-768.000	UNIFORMS	1,200.00	1,200.00	0.00	396.42	0.00	1,200.00	0.00
101-336-801.000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
101-336-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	25,000.00	16,680.00	670.00	2,000.00	8,320.00	66.72
101-336-831.000	MEMBERSHIPS & DUES	200.00	200.00	75.00	125.00	0.00	125.00	37.50
101-336-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	0.00	101.50	0.00	5,000.00	0.00
101-336-853.000	TELEPHONE	2,700.00	2,700.00	947.00	600.00	50.00	1,753.00	35.07
101-336-903.000	PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336-913.000	INSURANCE	20,000.00	20,000.00	13,085.75	17,776.00	0.00	6,914.25	65.43
101-336-920.000	UTILITIES	7,000.00	7,000.00	5,051.58	8,252.81	1,063.78	1,948.42	72.17
101-336-931.000	BUILDING REPAIR & MAINTENANCE	7,000.00	7,000.00	2,214.16	8,258.40	0.00	4,785.84	31.63
101-336-932.000	GROUNDS REPAIR & MAINT	2,000.00	2,000.00	0.00	1,047.26	0.00	2,000.00	0.00
101-336-933.000	EQUIPMENT & MAINTENANCE	12,000.00	12,000.00	2,660.38	3,103.13	15.85	9,339.62	22.17
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-939.000	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	99.55	1,435.73	0.00	9,900.45	1.00
101-336-962.000	MISCELLANEOUS	0.00	0.00	0.00	4.89	0.00	0.00	0.00
101-336-979.000	EQUIPMENT	18,000.00	18,000.00	4,360.51	2,964.57	40.43	13,639.49	24.23
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Net - Dept 336 - FIRE		(147,756.00)	(171,756.00)	(70,912.25)	(77,679.44)	(4,975.23)	(100,843.75)	
Dept 371 - INSPECTION SERVICES								
101-371-706.000	SALARIES PERMANENT	0.00	0.00	3,309.98	0.00	2,634.30	(3,309.98)	100.00
101-371-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-714.000	MEDICARE	0.00	0.00	42.34	0.00	32.54	(42.34)	100.00
101-371-715.000	SOCIAL SECURITY TAX	0.00	0.00	181.04	0.00	139.15	(181.04)	100.00
101-371-716.000	HEALTH INSURANCE	0.00	0.00	1,559.76	0.00	1,559.76	(1,559.76)	100.00
101-371-717.000	LIFE & DISABILITY INSURANCE	0.00	0.00	130.53	0.00	130.53	(130.53)	100.00
101-371-718.000	RETIREMENT	0.00	0.00	201.24	0.00	201.24	(201.24)	100.00
101-371-728.000	OFFICE SUPPLIES	200.00	200.00	0.00	50.79	0.00	200.00	0.00
101-371-756.000	OPERATING SUPPLIES	700.00	700.00	40.00	2,173.78	40.00	660.00	5.71
101-371-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	655.00	0.00	1,000.00	0.00
101-371-819.000	INSPECTION FEE	65,000.00	65,000.00	26,544.48	44,490.71	1,960.71	38,455.52	40.84
101-371-819.100	MECHANICAL INSPEC FEE	17,000.00	17,000.00	12,754.85	5,450.14	1,539.00	4,245.15	75.03
101-371-819.200	ELECTRICAL INSPECTION FEE	16,000.00	16,000.00	10,995.20	8,021.60	1,186.20	5,004.80	68.72
101-371-819.300	PLUMBING INSPECTOR	6,500.00	6,500.00	4,700.55	3,758.50	955.80	1,799.45	72.32
101-371-819.400	RENTAL INSPECTIONS	35,000.00	35,000.00	16,042.50	37,545.00	4,117.50	18,957.50	45.84
101-371-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	118.00	0.00	0.00	0.00
101-371-934.000	OTHER REPAIRS & MAINT	0.00	0.00	0.00	252.50	0.00	0.00	0.00
101-371-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 371 - INSPECTION SERVICES		(141,400.00)	(141,400.00)	(76,502.47)	(102,516.02)	(14,496.73)	(64,897.53)	
Dept 442 - STREET OPERATING								
101-442-705.000	SALARIES SUPERVISION	35,000.00	35,000.00	22,424.99	32,859.76	3,503.85	12,575.01	64.07

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
101-442-706.000	SALARIES PERMANENT	59,272.00	59,272.00	24,587.10	32,344.05	2,949.32	34,684.90	41.48
101-442-706.100	SALARIES-OVERTIME	15,000.00	15,000.00	7,948.06	6,700.32	4,060.30	7,051.94	52.99
101-442-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-442-714.000	MEDICARE	1,401.00	1,401.00	758.28	1,028.62	143.09	642.72	54.12
101-442-715.000	SOCIAL SECURITY TAX	6,920.00	6,920.00	3,243.11	4,398.33	611.99	3,676.89	46.87
101-442-716.000	HEALTH INSURANCE	70,354.00	70,354.00	33,858.25	53,774.10	6,336.75	36,495.75	48.13
101-442-717.000	LIFE & DISABILITY INSURANCE	7,587.00	7,587.00	3,974.65	4,564.94	585.88	3,612.35	52.39
101-442-718.000	RETIREMENT	17,917.00	17,917.00	9,511.49	11,286.25	1,058.69	8,405.51	53.09
101-442-720.000	WORKER'S COMPENSATION INS	15,000.00	15,000.00	7,539.42	12,449.64	0.00	7,460.58	50.26
101-442-721.000	UNEMPLOYMENT COMPENSATION	3,000.00	3,000.00	0.77	859.03	0.00	2,999.23	0.03
101-442-723.000	STIPENDS	500.00	500.00	200.00	700.00	0.00	300.00	40.00
101-442-728.000	OFFICE SUPPLIES	575.00	575.00	208.78	801.33	9.79	366.22	36.31
101-442-751.000	GASOLINE	2,200.00	2,200.00	695.34	699.87	90.49	1,504.66	31.61
101-442-756.000	OPERATING SUPPLIES	7,500.00	7,500.00	2,939.92	7,109.40	1,865.40	4,560.08	39.20
101-442-767.000	EQUIPMENT/SMALL TOOLS	5,000.00	5,000.00	2,255.93	7,402.85	108.18	2,744.07	45.12
101-442-768.000	UNIFORMS	2,400.00	2,400.00	810.67	1,350.61	0.00	1,589.33	33.78
101-442-801.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-442-818.000	PROFESSIONAL & CONTRACTUAL	7,000.00	7,000.00	7,586.50	14,050.77	0.00	(586.50)	108.38
101-442-818.120	TREE REMOVALS	15,000.00	30,000.00	27,000.00	8,250.00	0.00	3,000.00	90.00
101-442-831.000	MEMBERSHIPS & DUES	600.00	600.00	949.58	580.49	175.00	(349.58)	158.26
101-442-853.000	TELEPHONE	1,200.00	1,200.00	730.07	1,000.10	90.01	469.93	60.84
101-442-903.000	PRINTING & PUBLISHING	300.00	300.00	664.00	935.84	150.00	(364.00)	221.33
101-442-913.000	INSURANCE	5,000.00	5,000.00	3,024.82	4,612.14	0.00	1,975.18	60.50
101-442-920.000	UTILITIES	16,000.00	16,000.00	11,935.76	15,228.97	2,448.62	4,064.24	74.60
101-442-931.000	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	6,255.11	25,069.87	134.30	13,744.89	31.28
101-442-932.000	GROUNDS REPAIR & MAINT	20,000.00	20,000.00	6,095.72	14,336.03	0.00	13,904.28	30.48
101-442-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	9,672.38	5,241.50	855.31	(4,672.38)	193.45
101-442-935.100	STORM SEWER REPAIR & MAINT	10,000.00	10,000.00	312.50	1,805.00	0.00	9,687.50	3.13
101-442-939.000	VEHICLE REPAIR & MAINTENANCE	12,000.00	12,000.00	6,635.80	14,053.88	464.66	5,364.20	55.30
101-442-943.000	EQUIPMENT RENTAL	3,000.00	3,000.00	495.00	20,970.73	0.00	2,505.00	16.50
101-442-962.000	MISCELLANEOUS	0.00	0.00	(183.49)	0.00	1.29	183.49	100.00
101-442-962.200	MISC PROJECT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		(365,226.00)	(380,226.00)	(202,130.51)	(304,464.42)	(25,642.92)	(178,095.49)	
Dept 448 - STREET LIGHTING								
101-448-926.000	STREET LIGHTING	37,000.00	37,000.00	13,981.50	33,402.76	2,266.16	23,018.50	37.79
Net - Dept 448 - STREET LIGHTING		(37,000.00)	(37,000.00)	(13,981.50)	(33,402.76)	(2,266.16)	(23,018.50)	
Dept 523 - SOLID WASTE COLLECTION								
101-523-818.000	PROFESSIONAL & CONTRACTUAL	272,256.00	272,256.00	190,187.58	229,868.60	21,120.28	82,068.42	69.86
101-523-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 523 - SOLID WASTE COLLECTION		(272,256.00)	(272,256.00)	(190,187.58)	(229,868.60)	(21,120.28)	(82,068.42)	
Dept 651 - AMBULANCE SERVICE								
101-651-818.000	PROFESSIONAL & CONTRACTUAL	110,817.00	110,817.00	72,104.00	106,056.00	9,013.00	38,713.00	65.07
Net - Dept 651 - AMBULANCE SERVICE		(110,817.00)	(110,817.00)	(72,104.00)	(106,056.00)	(9,013.00)	(38,713.00)	

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Dept 721 - PLANNING COMMISSION								
101-721-801.000	EDUCATION & TRAINING	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	0.00
101-721-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	0.00	578.00	0.00	3,000.00	0.00
101-721-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-903.000	PRINTING & PUBLISHING	200.00	200.00	0.00	676.00	0.00	200.00	0.00
101-721-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 721 - PLANNING COMMISSION		(4,600.00)	(4,600.00)	0.00	(1,254.00)	0.00	(4,600.00)	
Dept 722 - ZONING								
101-722-818.000	PROFESSIONAL & CONTRACTUAL	700.00	700.00	3,215.00	324.00	3,215.00	(2,515.00)	459.29
101-722-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-722-903.000	PRINTING & PUBLISHING	200.00	200.00	352.00	994.00	0.00	(152.00)	176.00
101-722-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 722 - ZONING		(900.00)	(900.00)	(3,567.00)	(1,318.00)	(3,215.00)	2,667.00	
Dept 872 - OTHER FUNCTIONS								
101-872-807.000	AUDIT	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-872-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	20,000.00	14,960.35	19,056.00	0.00	5,039.65	74.80
101-872-818.200	ENGINEERING	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
101-872-854.000	TECH SUPPORT/MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-881.000	MISCELLANEOUS PROJECT COST	15,000.00	15,000.00	6,799.38	7,030.47	0.00	8,200.62	45.33
101-872-912.000	FIRE INSURANCE	5,000.00	5,000.00	2,941.53	4,296.76	0.00	2,058.47	58.83
101-872-913.000	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-916.000	LIABILITY INSURANCE	9,000.00	9,000.00	4,859.12	6,752.43	0.00	4,140.88	53.99
101-872-932.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-872-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-963.000	BANK FEES	7,000.00	7,000.00	3,893.66	8,267.97	0.00	3,106.34	55.62
Net - Dept 872 - OTHER FUNCTIONS		(65,800.00)	(65,800.00)	(36,454.04)	(48,403.63)	0.00	(29,345.96)	
Dept 965 - TRANSFERS								
101-965-898.000	TRANSFER TO PARK	75,000.00	75,000.00	75,000.00	110,000.00	75,000.00	0.00	100.00
101-965-980.000	TRANSFER TO EQUIP PURCHASE	30,000.00	30,000.00	30,000.00	29,000.00	0.00	0.00	100.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-965-999.130	TRANSFER TO DEBT SERVICE	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
Net - Dept 965 - TRANSFERS		(232,543.00)	(232,543.00)	(232,543.00)	(267,313.00)	(75,000.00)	0.00	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,266,445.00	3,266,445.00	3,236,265.47	3,254,765.60	72,169.40	30,179.53	99.08
TOTAL EXPENDITURES		3,218,952.00	3,257,952.00	2,047,663.90	2,820,490.07	271,197.99	1,210,288.10	62.85
NET OF REVENUES & EXPENDITURES		47,493.00	8,493.00	1,188,601.57	434,275.53	(199,028.59)	(1,180,108.57)	.3,995.07
Fund 105 - PNBALRSB								



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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 105 - PNBALRSB								
Dept 000								
105-000-589.000	CONTRIBUTIONS	51,000.00	0.00	0.00	89,299.75	0.00	0.00	0.00
105-000-665.000	INTEREST EARNED	800.00	800.00	0.00	851.79	0.00	800.00	0.00
105-000-674.000	GRANTS	0.00	51,000.00	49,155.00	15,000.00	0.00	1,845.00	96.38
105-000-698.740	LRSB DISBURSEMENTS	215,000.00	215,000.00	220,879.80	290,673.54	0.00	(5,879.80)	102.73
105-000-807.000	AUDIT	3,920.00	3,920.00	3,920.00	3,920.00	0.00	0.00	100.00
Net - Dept 000		262,880.00	262,880.00	266,114.80	391,905.08	0.00	(3,234.80)	
Dept 442 - STREET OPERATING								
105-442-976.100	N. WHITTAKER ST. REVDEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 670								
105-670-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	60,000.00	56,750.00	106,305.00	0.00	3,250.00	94.58
105-670-818.200	ENGINEERING	20,000.00	20,000.00	0.00	56,218.16	0.00	20,000.00	0.00
105-670-881.110	CAPITAL PROJECTS	30,000.00	30,000.00	6,482.55	0.00	0.00	23,517.45	21.61
105-670-881.500	BUSINESS IMP DISTRICT PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.120	TRANSFER TO SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.150	TRANSFER TO DEBT SERVICE (MT)	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
105-670-999.200	TRANSFER TO MAJOR/LOCAL	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
105-670-999.300	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 670		(110,000.00)	(150,000.00)	(103,232.55)	(553,586.16)	0.00	(46,767.45)	
Fund 105 - PNBALRSB:								
TOTAL REVENUES		266,800.00	266,800.00	270,034.80	395,825.08	0.00	(3,234.80)	101.21
TOTAL EXPENDITURES		113,920.00	153,920.00	107,152.55	557,506.16	0.00	46,767.45	69.62
NET OF REVENUES & EXPENDITURES		152,880.00	112,880.00	162,882.25	(161,681.08)	0.00	(50,002.25)	144.30
Fund 202 - MAJOR STREET FUND								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	145,000.00	145,000.00	143,257.40	208,676.70	18,413.22	1,742.60	98.80
202-000-566.000	OTHER STATE GRANTS (ACT 207)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-000-665.000	INTEREST EARNED	1,200.00	1,200.00	110.01	3,026.64	0.00	1,089.99	9.17
202-000-699.100	TRANSFER IN	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
Net - Dept 000		146,200.00	146,200.00	143,367.41	511,703.34	18,413.22	2,832.59	
Dept 463 - ROUTINE MAINTENANCE								
202-463-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	4,218.33	756.64	614.86	(468.33)	112.49
202-463-706.000	SALARIES PERMANENT	17,000.00	17,000.00	13,666.46	16,501.38	1,720.50	3,333.54	80.39

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 202 - MAJOR STREET FUND								
202-463-714.000	MEDICARE	230.00	230.00	242.77	243.50	31.63	(12.77)	105.55
202-463-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	1,038.24	1,040.96	135.27	61.76	94.39
202-463-751.000	GASOLINE	7,000.00	7,000.00	3,566.43	4,949.13	653.69	3,433.57	50.95
202-463-756.000	OPERATING SUPPLIES	8,500.00	8,500.00	609.00	3,741.89	0.00	7,891.00	7.16
202-463-767.000	EQUIPMENT/SMALL TOOLS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
202-463-818.000	PROFESSIONAL & CONTRACTUAL	45,000.00	45,000.00	225.39	8,502.46	225.39	44,774.61	0.50
202-463-933.000	EQUIPMENT & MAINTENANCE	7,000.00	7,000.00	0.00	2,457.17	0.00	7,000.00	0.00
202-463-939.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-962.100	TOOLS & EQUIP	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(99,580.00)	(99,580.00)	(23,566.62)	(38,193.13)	(3,381.34)	(76,013.38)	
Dept 474 - TRAFFIC SERVICES								
202-474-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	4,217.95	1,992.52	614.83	(467.95)	112.48
202-474-706.000	SALARIES PERMANENT	17,000.00	17,000.00	13,666.31	16,501.40	1,720.55	3,333.69	80.39
202-474-714.000	MEDICARE	230.00	230.00	242.72	243.46	31.65	(12.72)	105.53
202-474-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	1,038.09	1,040.93	135.27	61.91	94.37
202-474-756.000	OPERATING SUPPLIES	3,000.00	3,000.00	456.22	3,942.19	0.00	2,543.78	15.21
202-474-767.000	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	10,882.21	19,301.13	0.00	9,117.79	54.41
202-474-818.000	PROFESSIONAL & CONTRACTUAL	105,000.00	105,000.00	17,156.74	15,514.00	0.00	87,843.26	16.34
202-474-933.000	EQUIPMENT & MAINTENANCE	500.00	500.00	2,711.82	0.00	0.00	(2,211.82)	542.36
Net - Dept 474 - TRAFFIC SERVICES		(151,580.00)	(151,580.00)	(50,372.06)	(58,535.63)	(2,502.30)	(101,207.94)	
Dept 482 - ADMINISTRATIVE								
202-482-705.000	SALARIES SUPERVISION	4,500.00	4,500.00	2,662.27	4,725.59	0.00	1,837.73	59.16
202-482-714.000	MEDICARE	70.00	70.00	38.58	68.51	0.00	31.42	55.11
202-482-715.000	SOCIAL SECURITY TAX	300.00	300.00	165.03	293.00	0.00	134.97	55.01
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
202-482-962.000	MISCELLANEOUS	200.00	200.00	65.88	260.80	0.00	134.12	32.94
Net - Dept 482 - ADMINISTRATIVE		(6,070.00)	(6,070.00)	(3,931.76)	(6,347.90)	0.00	(2,138.24)	
Dept 483 - ENGINEERING								
202-483-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
202-483-818.100	BRIDGE REHABILITATION	70,000.00	70,000.00	3,850.00	520,170.98	0.00	66,150.00	5.50
202-483-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 483 - ENGINEERING		(100,000.00)	(100,000.00)	(3,850.00)	(520,170.98)	0.00	(96,150.00)	
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		146,200.00	146,200.00	143,367.41	511,703.34	18,413.22	2,832.59	98.06
TOTAL EXPENDITURES		357,230.00	357,230.00	81,720.44	623,247.64	5,883.64	275,509.56	22.88
NET OF REVENUES & EXPENDITURES		(211,030.00)	(211,030.00)	61,646.97	(111,544.30)	12,529.58	(272,676.97)	29.21

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 203 - LOCAL STREET FUND								
Dept 000								
203-000-546.000	MOTOR VEHICLE FUND TAX	60,000.00	60,000.00	72,484.32	105,652.34	9,314.76	(12,484.32)	120.81
203-000-566.000	OTHER STATE GRANTS (ACT 207)	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
203-000-578.000	STATE REVENUE METRO ACT	0.00	0.00	0.00	11,115.37	0.00	0.00	0.00
203-000-665.000	INTEREST EARNED	200.00	200.00	97.23	1,885.84	0.00	102.77	48.62
203-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-000-699.400	TRANSFER FROM MAJOR STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		70,200.00	70,200.00	72,581.55	118,653.55	9,314.76	(2,381.55)	
Dept 463 - ROUTINE MAINTENANCE								
203-463-705.000	SALARIES SUPERVISION	3,900.00	3,900.00	4,218.16	1,992.60	614.84	(318.16)	108.16
203-463-706.000	SALARIES PERMANENT	6,000.00	6,000.00	5,857.14	6,847.31	737.36	142.86	97.62
203-463-714.000	MEDICARE	135.00	135.00	138.36	120.39	18.56	(3.36)	102.49
203-463-715.000	SOCIAL SECURITY TAX	850.00	850.00	591.31	515.03	79.35	258.69	69.57
203-463-751.000	GASOLINE	1,600.00	1,600.00	713.29	989.81	130.74	886.71	44.58
203-463-756.000	OPERATING SUPPLIES	5,000.00	5,000.00	609.00	3,992.50	0.00	4,391.00	12.18
203-463-767.000	EQUIPMENT/SMALL TOOLS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-818.000	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	47,170.00	0.00	5,000.00	0.00
203-463-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	1,655.62	0.00	5,000.00	0.00
203-463-939.000	VEHICLE REPAIR & MAINTENANCE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-962.100	TOOLS & EQUIP	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(31,985.00)	(31,985.00)	(12,127.26)	(63,283.26)	(1,580.85)	(19,857.74)	
Dept 474 - TRAFFIC SERVICES								
203-474-705.000	SALARIES SUPERVISION	3,700.00	3,700.00	4,218.84	1,992.96	614.96	(518.84)	114.02
203-474-706.000	SALARIES PERMANENT	5,200.00	5,200.00	5,857.01	6,846.78	737.39	(657.01)	112.63
203-474-714.000	MEDICARE	200.00	200.00	138.47	120.46	18.58	61.53	69.24
203-474-715.000	SOCIAL SECURITY TAX	750.00	750.00	591.31	515.04	79.37	158.69	78.84
203-474-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	1,343.07	0.00	2,000.00	0.00
203-474-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	15,000.00	15,000.00	9,336.13	19,301.12	0.00	5,663.87	62.24
203-474-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	4,668.24	0.00	0.00	0.00
203-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 474 - TRAFFIC SERVICES		(26,850.00)	(26,850.00)	(20,141.76)	(34,787.67)	(1,450.30)	(6,708.24)	
Dept 478								
203-478-784.000	OPER SUPP SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 478		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 482 - ADMINISTRATIVE								
203-482-703.000	SALARIES APPOINTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-482-705.000	SALARIES SUPERVISION	2,600.00	2,600.00	1,597.41	2,723.68	0.00	1,002.59	61.44
203-482-714.000	MEDICARE	50.00	50.00	23.19	41.16	0.00	26.81	46.38
203-482-715.000	SOCIAL SECURITY TAX	200.00	200.00	99.04	175.83	0.00	100.96	49.52
203-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
203-482-962.000	MISCELLANEOUS	200.00	200.00	38.70	153.17	0.00	161.30	19.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

% Fiscal Year Completed: 66.58

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BGD USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 203 - LOCAL STREET FUND								
203-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 482 - ADMINISTRATIVE		(4,050.00)	(4,050.00)	(2,758.34)	(4,093.84)	0.00	(1,291.66)	
Dept 483 - ENGINEERING								
203-483-818.000	PROFESSIONAL & CONTRACTUAL	124,321.00	124,321.00	0.00	5,125.00	0.00	124,321.00	0.00
Net - Dept 483 - ENGINEERING		(124,321.00)	(124,321.00)	0.00	(5,125.00)	0.00	(124,321.00)	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		70,200.00	70,200.00	72,581.55	118,653.55	9,314.76	(2,381.55)	103.39
TOTAL EXPENDITURES		187,206.00	187,206.00	35,027.36	107,289.77	3,031.15	152,178.64	18.71
NET OF REVENUES & EXPENDITURES		(117,006.00)	(117,006.00)	37,554.19	11,363.78	6,283.61	(154,560.19)	32.10
Fund 208 - PARK FUND								
Dept 000								
208-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-587.000	DONATIONS	0.00	0.00	0.00	275.00	0.00	0.00	0.00
208-000-628.000	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	0.44	32,213.20	(28,715.96)	44,999.56	0.00
208-000-652.000	BOAT LAUNCHING FEES	50,000.00	50,000.00	0.31	52,033.00	(34,050.00)	49,999.69	0.00
208-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	0.00	22,475.00	(13,464.00)	28,000.00	0.00
208-000-653.000	CONCESSION	12,000.00	12,000.00	0.00	9,500.00	0.00	12,000.00	0.00
208-000-653.100	VENDING MACHINE REVENUE	0.00	0.00	0.00	13.00	0.00	0.00	0.00
208-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	0.00	1,372.00	(420.00)	1,200.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	6,500.00	6,500.00	48,352.10	16,495.90	0.00	(41,852.10)	743.88
208-000-654.000	BEACH PARKING FEES	255,000.00	255,000.00	261,368.17	282,966.68	357.50	(6,368.17)	102.50
208-000-655.100	PAVILION RENTAL	500.00	500.00	400.00	575.00	0.00	100.00	80.00
208-000-657.000	PARKING FINES	2,500.00	2,500.00	83.00	2,178.46	0.00	2,417.00	3.32
208-000-665.000	INTEREST EARNED	600.00	600.00	25.20	593.91	0.00	574.80	4.20
208-000-678.000	REIMBURSEMENTS	0.00	0.00	20,254.06	0.00	0.00	(20,254.06)	100.00
208-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-699.000	TRANSFER FROM GENERAL	75,000.00	75,000.00	75,000.00	110,000.00	75,000.00	0.00	100.00
Net - Dept 000		476,300.00	476,300.00	405,483.28	530,691.15	(1,292.46)	70,816.72	
Dept 691 - PARK								
208-691-705.000	SALARIES SUPERVISION	80,001.00	80,001.00	44,256.98	50,793.06	4,337.49	35,744.02	55.32
208-691-706.000	SALARIES PERMANENT	56,436.00	56,436.00	31,570.18	15,958.38	3,393.27	24,865.82	55.94
208-691-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	2,628.88	162.72	1,159.10	(1,628.88)	262.89
208-691-706.160	SALARIES-BOAT LAUNCH	34,000.00	34,000.00	0.21	25,149.21	(17,530.00)	33,999.79	0.00
208-691-706.200	SALARIES- MARINA	23,000.00	23,000.00	(0.50)	13,764.33	(9,885.00)	23,000.50	0.00
208-691-706.300	SALARIES-BEACH	50,000.00	50,000.00	28,095.63	64,386.78	0.00	21,904.37	56.19
208-691-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-707.100	PT - LIFEGUARDS	41,500.00	41,500.00	30,146.08	48,647.96	0.00	11,353.92	72.64
208-691-714.000	MEDICARE	4,252.00	4,252.00	2,357.32	3,404.59	125.84	1,894.68	55.44
208-691-715.000	SOCIAL SECURITY TAX	15,938.00	15,938.00	10,079.20	14,557.45	538.08	5,858.80	63.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 208 - PARK FUND								
208-691-716.000	HEALTH INSURANCE	12,000.00	12,000.00	6,069.96	7,432.88	715.10	5,930.04	50.58
208-691-717.000	LIFE & DISABILITY INSURANCE	3,164.00	3,164.00	1,688.04	1,669.56	146.68	1,475.96	53.35
208-691-718.000	RETIREMENT	7,679.00	7,679.00	4,633.05	3,647.54	528.47	3,045.95	60.33
208-691-720.000	WORKER'S COMPENSATION INS	5,000.00	5,000.00	2,601.32	4,228.26	0.00	2,398.68	52.03
208-691-721.000	UNEMPLOYMENT COMPENSATION	8,000.00	8,000.00	1,915.58	4,283.97	0.00	6,084.42	23.94
208-691-722.000	DRUG TESTING/MEDICAL EXPENSE	2,000.00	2,000.00	0.00	490.00	0.00	2,000.00	0.00
208-691-723.000	STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-728.000	OFFICE SUPPLIES	800.00	800.00	498.89	1,481.85	12.87	301.11	62.36
208-691-751.000	GASOLINE	6,000.00	6,000.00	842.28	2,282.88	72.54	5,157.72	14.04
208-691-756.000	OPERATING SUPPLIES	9,000.00	9,000.00	5,934.83	10,828.87	526.97	3,065.17	65.94
208-691-756.500	MERCHANDISE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
208-691-767.000	EQUIPMENT/SMALL TOOLS	6,500.00	6,500.00	1,362.62	5,039.06	16.80	5,137.38	20.96
208-691-768.000	UNIFORMS	2,500.00	2,500.00	1,279.92	3,224.43	0.00	1,220.08	51.20
208-691-801.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
208-691-818.000	PROFESSIONAL & CONTRACTUAL	35,000.00	55,000.00	51,094.00	41,903.23	2,890.00	3,906.00	92.90
208-691-818.200	ENGINEERING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
208-691-831.000	MEMBERSHIPS & DUES	400.00	400.00	175.00	0.00	175.00	225.00	43.75
208-691-853.000	TELEPHONE	2,500.00	2,500.00	1,525.16	2,086.07	180.41	974.84	61.01
208-691-854.200	SOFTWARE EXPENSE	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
208-691-903.000	PRINTING & PUBLISHING	1,500.00	1,500.00	1,404.43	3,096.03	566.00	95.57	93.63
208-691-912.000	FIRE INSURANCE	1,700.00	1,700.00	1,278.93	1,868.15	0.00	421.07	75.23
208-691-913.000	INSURANCE	3,000.00	3,000.00	3,024.80	3,704.64	0.00	(24.80)	100.83
208-691-916.000	LIABILITY INSURANCE	8,500.00	8,500.00	5,399.03	7,502.71	0.00	3,100.97	63.52
208-691-920.000	UTILITIES	35,000.00	35,000.00	21,151.93	30,254.10	2,067.22	13,848.07	60.43
208-691-931.000	BUILDING REPAIR & MAINTENANCE	15,000.00	15,000.00	12,647.84	28,281.83	1,050.74	2,352.16	84.32
208-691-932.000	GROUNDS REPAIR & MAINT	15,000.00	15,000.00	10,661.05	37,469.73	105.84	4,338.95	71.07
208-691-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	11,106.53	2,482.06	144.53	(6,106.53)	222.13
208-691-933.100	EQUIPMENT MAINT--PARKING SYSTE	2,760.00	2,760.00	4,369.00	2,925.12	0.00	(1,609.00)	158.30
208-691-933.200	EQUIPMENT LEASES	10,767.00	10,767.00	8,701.32	11,194.06	1,083.60	2,065.68	80.81
208-691-939.000	VEHICLE REPAIR & MAINTENANCE	4,000.00	4,000.00	2,113.98	2,902.46	1,459.46	1,886.02	52.85
208-691-943.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-956.200	REFUNDS	350.00	350.00	1,197.88	0.00	0.00	(847.88)	342.25
208-691-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-963.000	BANK FEES	8,000.00	8,000.00	9,284.42	7,446.49	0.00	(1,284.42)	116.06
208-691-967.000	MISC PROJECTS	5,000.00	5,000.00	1,563.95	7,779.19	0.00	3,436.05	31.28
208-691-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	4,455.00	6,000.00	4,455.00	545.00	89.10
208-691-979.000	EQUIPMENT	5,000.00	5,000.00	349.99	66.88	0.00	4,650.01	7.00
208-691-979.200	LIFEGUARD EQUIPMENT	2,164.00	2,164.00	497.62	4,775.61	0.00	1,666.38	23.00
208-691-979.300	LIFEGUARD RECRUITMENT & TRAINI	4,250.00	4,250.00	0.00	1,330.91	0.00	4,250.00	0.00
208-691-999.000	TRANSFERS OUT	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
208-691-999.500	TRANSFER TO DREDGE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 691 - PARK		(547,211.00)	(567,211.00)	(328,962.33)	(552,230.45)	1,663.99	(238,248.67)	
Fund 208 - PARK FUND:								
TOTAL REVENUES		476,300.00	476,300.00	405,483.28	530,691.15	(1,292.46)	70,816.72	85.13
TOTAL EXPENDITURES		547,211.00	567,211.00	328,962.33	552,230.45	(1,663.99)	238,248.67	58.00
NET OF REVENUES & EXPENDITURES		(70,911.00)	(90,911.00)	76,520.95	(21,539.30)	371.53	(167,431.95)	84.17

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 209 - PARK IMPROVEMENT FUND								
Dept 000								
209-000-404.000	PROPERTY TAXES	111,925.00	111,925.00	111,925.00	109,092.95	0.00	0.00	100.00
209-000-445.000	PENALTY & INTEREST	200.00	200.00	209.08	248.23	0.00	(9.08)	104.54
209-000-587.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-665.000	INTEREST EARNED	100.00	100.00	20.42	183.89	0.00	79.58	20.42
209-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699.100	TRANSFER IN	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
209-000-981.300	PARK VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		112,225.00	112,225.00	112,154.50	176,252.47	0.00	70.50	
Dept 691 - PARK								
209-691-999.500	TRANSFER TO DREDGE FUND	36,288.00	36,288.00	36,288.00	35,800.00	36,288.00	0.00	100.00
Net - Dept 691 - PARK		(36,288.00)	(36,288.00)	(36,288.00)	(35,800.00)	(36,288.00)	0.00	
Dept 751								
209-751-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-974.000	CAPITAL IMPROVEMENTS	110,000.00	110,000.00	22,300.00	15,350.00	0.00	87,700.00	20.27
Net - Dept 751		(110,000.00)	(110,000.00)	(22,300.00)	(15,350.00)	0.00	(87,700.00)	
Fund 209 - PARK IMPROVEMENT FUND:								
TOTAL REVENUES		112,225.00	112,225.00	112,154.50	176,252.47	0.00	70.50	99.94
TOTAL EXPENDITURES		146,288.00	146,288.00	58,588.00	51,150.00	36,288.00	87,700.00	40.05
NET OF REVENUES & EXPENDITURES		(34,063.00)	(34,063.00)	53,566.50	125,102.47	(36,288.00)	(87,629.50)	157.26
Fund 225 - DREDGE FUND								
Dept 000								
225-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
225-000-589.000	CONTRIBUTIONS	36,288.00	36,288.00	28,116.00	9,182.00	28,116.00	8,172.00	77.48
225-000-665.000	INTEREST EARNED	600.00	600.00	118.51	1,210.02	0.00	481.49	19.75
225-000-699.100	TRANSFER IN	36,288.00	36,288.00	36,288.00	35,800.00	36,288.00	0.00	100.00
Net - Dept 000		73,176.00	73,176.00	64,522.51	46,192.02	64,404.00	8,653.49	
Dept 806 - HARBOR DREDGING								
225-806-818.000	PROFESSIONAL & CONTRACTUAL	200,000.00	200,000.00	0.00	3,410.00	0.00	200,000.00	0.00
Net - Dept 806 - HARBOR DREDGING		(200,000.00)	(200,000.00)	0.00	(3,410.00)	0.00	(200,000.00)	

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 225 - DREDGE FUND								
Fund 225 - DREDGE FUND:								
TOTAL REVENUES		73,176.00	73,176.00	64,522.51	46,192.02	64,404.00	8,653.49	88.17
TOTAL EXPENDITURES		200,000.00	200,000.00	0.00	3,410.00	0.00	200,000.00	0.00
NET OF REVENUES & EXPENDITURES		(126,824.00)	(126,824.00)	64,522.51	42,782.02	64,404.00	(191,346.51)	50.88
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Dept 000								
248-000-404.000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-405.000	PROPERTY TAXES - COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-445.000	PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED	5.00	5.00	0.07	0.90	0.00	4.93	1.40
248-000-675.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-699.100	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		5.00	5.00	0.07	0.90	0.00	4.93	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		5.00	5.00	0.07	0.90	0.00	4.93	1.40
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		5.00	5.00	0.07	0.90	0.00	4.93	1.40
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Dept 000								
265-000-655.000	FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
265-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.02	0.10	0.00	(0.02)	
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

% Fiscal Year Completed: 66.58

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Dept 000								
266-000-580.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	447.76	1,290.24	0.00	852.24	34.44
266-000-665.000	INTEREST EARNED	0.00	0.00	0.07	1.51	0.00	(0.07)	100.00
266-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
266-000-961.000	CRIMINAL JUSTICE TRAINING	0.00	0.00	0.00	451.58	0.00	0.00	0.00
Net - Dept 000		1,300.00	1,300.00	447.83	840.17	0.00	852.17	
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,300.00	1,300.00	447.83	1,291.75	0.00	852.17	34.45
TOTAL EXPENDITURES		0.00	0.00	0.00	451.58	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,300.00	1,300.00	447.83	840.17	0.00	852.17	34.45
Fund 351 - DEBT SERVICE								
Dept 000								
351-000-665.000	INTEREST EARNED	800.00	800.00	53.27	745.84	0.00	746.73	6.66
351-000-699.000	TRANSFER FROM GENERAL	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
351-000-699.312	TRANSFER FROM LRSB FOR 2010 SE	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
Net - Dept 000		340,100.00	340,100.00	339,353.27	393,158.84	0.00	746.73	
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	240,000.00	240,000.00	0.00	235,000.00	0.00	240,000.00	0.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	99,300.00	99,300.00	49,650.00	106,350.00	0.00	49,650.00	50.00
351-906-993.700	2010 SEAWALL - PRINCIPAL	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00
351-906-993.800	2010 SEAWALL - INTEREST	0.00	0.00	0.00	1,087.50	0.00	0.00	0.00
351-906-998.000	FEES	800.00	800.00	0.00	0.00	0.00	800.00	0.00
Net - Dept 906 - DEBT SERVICE		(340,100.00)	(340,100.00)	(49,650.00)	(392,437.50)	0.00	(290,450.00)	
Fund 351 - DEBT SERVICE:								
TOTAL REVENUES		340,100.00	340,100.00	339,353.27	393,158.84	0.00	746.73	99.78
TOTAL EXPENDITURES		340,100.00	340,100.00	49,650.00	392,437.50	0.00	290,450.00	14.60
NET OF REVENUES & EXPENDITURES		0.00	0.00	289,703.27	721.34	0.00	(289,703.27)	100.00
Fund 402 - EQUIPMENT PURCHASE FUND								
Dept 000								
402-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-665.000	INTEREST EARNED	100.00	100.00	13.23	268.23	0.00	86.77	13.23
402-000-678.000	REIMBURSEMENTS	25,000.00	25,000.00	30,441.00	30,518.00	30,441.00	(5,441.00)	121.76







REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 590 - SEWER FUND								
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	1,000.00	1,000.00	4,400.00	11,400.00	0.00	(3,400.00)	440.00
590-537-943.000	EQUIPMENT RENTAL	400.00	400.00	0.00	0.00	0.00	400.00	0.00
590-537-956.200	REFUNDS	250.00	250.00	0.00	0.00	0.00	250.00	0.00
590-537-962.000	MISCELLANEOUS	250.00	250.00	106.83	(231.58)	0.00	143.17	42.73
590-537-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.00	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	24,690.00	24,690.00	12,883.00	26,237.09	0.00	11,807.00	52.18
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
Net - Dept 537 - SEWER		(1,165,115.00)	(1,165,115.00)	(442,209.93)	(1,288,030.35)	(80,490.53)	(722,905.07)	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,075,250.00	1,075,250.00	749,436.98	1,068,469.79	91,919.32	325,813.02	69.70
TOTAL EXPENDITURES		1,165,115.00	1,165,115.00	442,209.93	1,288,030.35	80,490.53	722,905.07	37.95
NET OF REVENUES & EXPENDITURES		(89,865.00)	(89,865.00)	307,227.05	(219,560.56)	11,428.79	(397,092.05)	341.88
Fund 591 - WATER FUND								
Dept 000								
591-000-626.000	SERVICES RENDERED	500.00	500.00	1,256.00	125.00	1,256.00	(756.00)	251.20
591-000-641.000	TAP IN FEES	23,000.00	23,000.00	13,978.05	13,422.07	2,335.00	9,021.95	60.77
591-000-641.100	TAP BUY INS	10,000.00	10,000.00	8,995.23	7,966.00	991.00	1,004.77	89.95
591-000-641.200	WATER TAP SUPPLY REIM	0.00	0.00	0.00	6,122.55	0.00	0.00	0.00
591-000-648.000	USAGE - CASINO	340,000.00	340,000.00	250,554.51	365,814.49	31,798.25	89,445.49	73.69
591-000-649.000	USAGE-TWP	10,000.00	10,000.00	9,359.16	9,761.42	160.39	640.84	93.59
591-000-650.000	USAGE	330,000.00	330,000.00	246,091.01	297,926.11	16,223.99	83,908.99	74.57
591-000-650.100	READY TO SERVE	400,000.00	400,000.00	281,656.04	420,547.68	43,959.07	118,343.96	70.41
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	15,590.72	25,334.92	1,948.84	7,409.28	67.79
591-000-651.000	ON/OFF FEES	1,500.00	1,500.00	4,401.50	3,365.00	375.00	(2,901.50)	293.43
591-000-662.000	PENALTIES	6,500.00	6,500.00	3,994.52	6,733.56	305.55	2,505.48	61.45
591-000-665.000	INTEREST EARNED	12,000.00	12,000.00	356.62	18,044.74	0.00	11,643.38	2.97
591-000-670.000	RENTAL/LEASE	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
591-000-680.000	HYDRANT RENTAL	100.00	100.00	266.00	130.50	0.00	(166.00)	266.00
591-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	670.00	(1,256.00)	0.00	0.00
Net - Dept 000		1,156,600.00	1,156,600.00	836,499.36	1,190,964.04	98,097.09	320,100.64	
Dept 536 - WATER								
591-536-705.000	SALARIES SUPERVISION	126,233.00	126,233.00	77,844.97	94,657.96	7,521.65	48,388.03	61.67
591-536-706.000	SALARIES PERMANENT	177,846.00	177,846.00	121,594.51	184,501.10	13,567.98	56,251.49	68.37
591-536-706.100	SALARIES-OVERTIME	22,000.00	22,000.00	11,689.22	15,622.26	2,128.50	10,310.78	53.13
591-536-714.000	MEDICARE	4,728.00	4,728.00	2,956.01	4,432.17	312.88	1,771.99	62.52
591-536-715.000	SOCIAL SECURITY TAX	20,217.00	20,217.00	12,639.60	18,951.60	1,337.91	7,577.40	62.52
591-536-716.000	HEALTH INSURANCE	79,100.00	79,100.00	56,367.05	71,333.95	6,531.56	22,732.95	71.26
591-536-717.000	LIFE & DISABILITY INSURANCE	7,290.00	7,290.00	5,209.68	7,814.52	651.21	2,080.32	71.46
591-536-718.000	RETIREMENT	19,799.00	19,799.00	14,027.29	3,303.37	1,562.02	5,771.71	70.85
591-536-720.000	WORKER'S COMPENSATION INS	9,400.00	9,400.00	4,708.18	7,770.96	0.00	4,691.82	50.09
591-536-721.000	UNEMPLOYMENT COMPENSATION	1,950.00	1,950.00	0.00	750.74	0.00	1,950.00	0.00
591-536-723.000	STIPENDS	4,900.00	4,900.00	5,050.00	5,300.00	0.00	(150.00)	103.06
591-536-728.000	OFFICE SUPPLIES	800.00	800.00	40.02	765.52	0.00	759.98	5.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 591 - WATER FUND								
591-536-730.000	POSTAGE	2,800.00	2,800.00	1,164.10	2,095.94	1,046.20	1,635.90	41.58
591-536-743.000	CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-751.000	GASOLINE	5,500.00	5,500.00	1,576.85	3,568.04	398.63	3,923.15	28.67
591-536-753.000	PROCESS CHEMICALS	25,000.00	25,000.00	13,470.30	15,097.17	215.00	11,529.70	53.88
591-536-756.000	OPERATING SUPPLIES	23,000.00	23,000.00	10,312.85	19,389.76	119.20	12,687.15	44.84
591-536-756.100	SUPPLIES - WATER TAPS	7,500.00	7,500.00	3,794.32	5,864.42	0.00	3,705.68	50.59
591-536-756.200	METER REPLACEMENT	17,000.00	17,000.00	4,405.50	13,108.05	980.00	12,594.50	25.91
591-536-756.300	MISC TESTING SUPPLIES&TESTING	7,500.00	7,500.00	5,009.96	4,476.88	1,125.30	2,490.04	66.80
591-536-756.400	LAB SUPPLIES	22,000.00	22,000.00	12,860.70	13,898.30	1,529.11	9,139.30	58.46
591-536-767.000	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	434.16	2,870.22	30.95	5,065.84	7.89
591-536-768.000	UNIFORMS	1,600.00	1,600.00	454.40	850.67	145.33	1,145.60	28.40
591-536-801.000	EDUCATION & TRAINING	3,800.00	3,800.00	445.00	1,951.66	0.00	3,355.00	11.71
591-536-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
591-536-818.000	PROFESSIONAL & CONTRACTUAL	28,000.00	28,000.00	26,184.24	16,795.35	(7,417.50)	1,815.76	93.52
591-536-818.200	ENGINEERING	60,000.00	60,000.00	19,756.50	3,861.02	0.00	40,243.50	32.93
591-536-818.600	CONTRACTUAL-WATER TAPS	7,500.00	7,500.00	0.00	9,760.96	0.00	7,500.00	0.00
591-536-818.700	SLUDGE REMOVAL	0.00	0.00	0.00	27,483.66	0.00	0.00	0.00
591-536-818.800	WATER INTAKE SERVICE	12,000.00	12,000.00	0.00	11,500.00	0.00	12,000.00	0.00
591-536-819.500	PERMIT FEE	150.00	150.00	150.00	226.50	0.00	0.00	100.00
591-536-824.000	LAB CERTIFICATION FEE	4,000.00	4,000.00	1,300.05	4,076.42	0.00	2,699.95	32.50
591-536-831.000	MEMBERSHIPS & DUES	1,500.00	1,500.00	1,769.58	1,444.49	175.00	(269.58)	117.97
591-536-853.000	TELEPHONE	12,000.00	12,000.00	5,630.51	10,064.36	676.37	6,369.49	46.92
591-536-873.000	TRAVEL/MILEAGE REIMB	450.00	450.00	0.00	0.00	0.00	450.00	0.00
591-536-903.000	PRINTING & PUBLISHING	800.00	800.00	0.00	1,254.09	0.00	800.00	0.00
591-536-912.000	FIRE INSURANCE	13,000.00	13,000.00	8,568.80	12,516.62	0.00	4,431.20	65.91
591-536-913.000	INSURANCE	3,000.00	3,000.00	1,814.89	2,041.27	0.00	1,185.11	60.50
591-536-916.000	LIABILITY INSURANCE	3,500.00	3,500.00	1,799.68	2,500.91	0.00	1,700.32	51.42
591-536-920.000	UTILITIES	55,000.00	55,000.00	29,210.01	49,938.75	1,943.61	25,789.99	53.11
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	15,000.00	14.95	1,235.68	0.00	14,985.05	0.10
591-536-931.000	BUILDING REPAIR & MAINTENANCE	210,000.00	210,000.00	7,032.89	16,388.63	232.40	202,967.11	3.35
591-536-933.000	EQUIPMENT & MAINTENANCE	40,000.00	40,000.00	6,041.17	26,286.77	1,966.08	33,958.83	15.10
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	10,000.00	2.53	700.00	0.00	9,997.47	0.03
591-536-939.000	VEHICLE REPAIR & MAINTENANCE	6,500.00	6,500.00	212.37	1,173.06	0.00	6,287.63	3.27
591-536-943.000	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	0.00	250.00	0.00
591-536-955.000	CUSTOMER DEPOSIT REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-956.200	REFUNDS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
591-536-962.000	MISCELLANEOUS	0.00	0.00	0.00	(83.00)	0.00	0.00	0.00
591-536-963.000	BANK FEES	3,000.00	3,000.00	421.95	2,000.96	0.00	2,578.05	14.07
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	2,500.00	1,010.00	430.00	0.00	1,490.00	40.40
591-536-979.000	EQUIPMENT	10,000.00	10,000.00	0.00	6,257.42	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	7,500.00	(9.46)	1,120.00	(9.46)	7,509.46	(0.13)
591-536-987.000	WATER MAIN EXTENSIONS	65,000.00	65,000.00	0.00	50,225.29	0.00	65,000.00	0.00
591-536-987.100	WATER MAIN REPLACEMENT--MECHAN	0.00	0.00	0.00	0.54	0.00	0.00	0.00
591-536-987.200	WATER MAINS N. WHITTAKER PROJE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	168,100.31	0.00	0.00	0.00
591-536-991.600	2010 WATER SYS IMPR-INTEREST	23,811.00	23,811.00	22,810.60	23,898.60	10,936.55	1,000.40	95.80
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	76,495.00	76,495.00	76,594.14	29,849.06	0.00	(99.14)	100.13
591-536-995.000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-995.100	TRANSFER TO DEBT SERVICE 2017	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00
Net - Dept 536 - WATER		(1,354,744.00)	(1,354,744.00)	(663,195.07)	(1,066,760.98)	(47,706.48)	(691,548.93)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 591 - WATER FUND								
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,156,600.00	1,156,600.00	836,499.36	1,190,964.04	98,097.09	320,100.64	72.32
TOTAL EXPENDITURES		1,354,744.00	1,354,744.00	663,195.07	1,066,760.98	47,706.48	691,548.93	48.95
NET OF REVENUES & EXPENDITURES		(198,144.00)	(198,144.00)	173,304.29	124,203.06	50,390.61	(371,448.29)	87.46
Fund 594 - HARBOR OPERATIONS								
Dept 000								
594-000-651.100	TRANSIENT MARINA FEES	0.00	0.00	32,070.30	0.00	32,070.30	(32,070.30)	100.00
594-000-652.000	BOAT LAUNCHING FEES	0.00	0.00	34,050.00	0.00	34,050.00	(34,050.00)	100.00
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	0.00	0.00	13,464.00	0.00	13,464.00	(13,464.00)	100.00
594-000-653.200	ICE/MECHANDISE SALES	0.00	0.00	420.00	0.00	420.00	(420.00)	100.00
594-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-000-699.600	TRANSFER FROM PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	80,004.30	0.00	80,004.30	(80,004.30)	
Dept 597 - HARBOR OPERATIONS								
594-597-705.000	SALARIES SUPERVISION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-706.160	SALARIES-BOAT LAUNCH	0.00	0.00	17,530.00	0.00	17,530.00	(17,530.00)	100.00
594-597-706.200	SALARIES- PT MARINA	0.00	0.00	9,885.00	0.00	9,885.00	(9,885.00)	100.00
594-597-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-715.000	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-720.000	WORKER'S COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-722.000	DRUG TESTING/MEDICAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-728.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-756.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-756.500	MERCHANDISE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-807.000	AUDIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-916.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-920.000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-931.000	BUILDING REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-932.000	GROUNDS REPAIR & MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-963.000	BANK FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 597 - HARBOR OPERATIONS		0.00	0.00	(27,415.00)	0.00	(27,415.00)	27,415.00	
Fund 594 - HARBOR OPERATIONS:								



REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2021

% Fiscal Year Completed: 66.58

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 02/28/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 02/28/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 704 - TRUST & AGENCY								
Dept 000								
704-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.000	ESCROW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.035	ESCROW - GIERCZYK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.036	ESCROW-NB ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.037	ESCROW- GIERCZYK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.038	ESCROW-DUNESCAPE @ NB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.039	ESCROW-LAKESHORE FOODS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.040	ESCROW-LAKE MICH VIEW TOWNHOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.041	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.042	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.043	ESCROW - RUBINKAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.044	ESCROW-BARTER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.045	ESCROW-REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.046	ESCROW-LAKE MICH VIEW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 896 - ESCROW								
704-896-730.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-821.000	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-827.000	PLANNING CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-964.100	ESCROW REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 896 - ESCROW		0.00	0.00	0.00	0.00	0.00	0.00	
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		7,079,701.00	7,079,701.00	6,410,958.84	7,812,452.36	463,470.63	668,742.16	90.55
TOTAL EXPENDITURES - ALL FUNDS		7,808,223.00	8,013,535.00	3,925,810.34	8,191,835.65	471,540.38	4,087,724.66	48.99
NET OF REVENUES & EXPENDITURES		(728,522.00)	(933,834.00)	2,485,148.50	(379,383.29)	(8,069.75)	(3,418,982.50)	266.12

# Special Event Application Form



224 W. Buffalo St.  
New Buffalo, MI 49117  
Phone: 269-469-1500  
Fax: 269-469-7917

**Important:** Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

## Applicant Information

Name of Special Event: New Buffalo Farmers Market

Sponsoring Organization (if applicable): New Buffalo Business Association

Mailing/billing Address: \_\_\_\_\_

City/State/ZIP Code: \_\_\_\_\_

TIN: \_\_\_\_\_

Contact Person(s): Audrey Tuszynski \_\_\_\_\_ Abby Voss \_\_\_\_\_ Traci Lauricella \_\_\_\_\_

Business Phone: 888-660-6222 Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

info@newbuffalofarmersmarket.com,

E-mail Address(es): \_\_\_\_\_

## Event Information

*\*A separate event schedule and/or description may be attached in response to questions 1 through 5.*

*\*\*For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: WEEKLY 3-8p  
Thursday: 5/27,6/3, 6/10,6/17, 6/24, 7/1,7/8,7/15, 7/22,7/29, 8/5,8/12,8/19,8/26,9/2

2. Is there a requested alternative date(s)? [YES] [NO] NO

• If yes, please provide the alternative date(s): \_\_\_\_\_

3. Please describe the event(s): In person/on foot market specializing in sales and consumption of farm/food consumables (70%) and sales of other small business goods (30%) FREE EVENT for all visitors

4. What is the requested location(s) of the event(s): Whittaker st from East Merchant North, to East Mechanic Street



5. Provide estimate number of people attending this event: \_\_\_\_\_ mandates \_\_\_\_\_

Please complete the following checklist regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

- 6. Is this event expected to be a reoccurring event in a future calendar year? Yes  No   
Normal Annual Date? \_\_\_\_\_ End of May-Labor Day \_\_\_\_\_
- 7. Have you included a map indicating the location of your event and schedule? Yes  No
- 8. Will this event include the use of signs? Yes  No 
  - Directional \_\_\_\_\_ Road Closed & Restricted \_\_\_\_\_ Yes  No
  - Other \_\_\_\_\_ Farmers Market Parking \_\_\_\_\_ Banners on barricades and flags \_\_\_\_\_ Yes  No
- 9. Is the applicant seeking special parking arrangements, such as reserved parking? Yes  No
- 10. Is the applicant requiring utility connections, such as electric or water services? Yes  No
- 11. Does the applicant require other public services? Yes  No 
  - Barricades Date Installed: Thursday 1pm Date Removed: Same Day 9pm Yes  No
  - Fencing Date Installed: \_\_\_\_\_ Date Removed: \_\_\_\_\_ Yes  No
  - Street Sweeping and/or Mowing Yes  No
  - Rubbish Containers Date Installed: \_\_\_\_\_ Date Removed: \_\_\_\_\_ Yes  No
  - Recycling Containers Date Installed: \_\_\_\_\_ Date Removed: \_\_\_\_\_ Yes  No
  - Police Yes  No
  - Other: \_\_\_\_\_ Yes  No
  - Map included indicating locations of these services/facilities? Yes  No
- 12. Does the applicant have any security or safety concerns/requirements? Yes  No
- 13. Are you requesting assistance from the Police Department? \*\*Yes  No
- 14. Are you requesting assistance from the Fire Department? \*\*Yes  No
- 15. Are you requesting assistance from the Park/Streets? \*\*Yes  No
- 16. Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities? Yes  No
- 17. Will the event include loud or unusual sounds? Yes  No 
  - Musicians Yes  No
  - Singers Yes  No
  - Amplified Announcers Yes  No
  - Carnival Rides Yes  No
  - Motor Vehicle Noises Yes  No
  - Generators Yes  No
  - Other \_\_\_\_\_ Yes  No
- 18. Will the event include food/vendors? Yes  No
- 19. Will the event require sanitation services? Yes  No
- 20. Will the event require transportation services? Yes  No
- 21. Will the event include unusual lighting beyond what is normal at that location? Yes  No
- 22. Are alcoholic beverages proposed to be served as part of the event? Yes  No 
  - Have all necessary liquor licenses been obtained or applied for? Yes  No
- 23. Does the applicant have any other requests that are not listed in this form? Yes  No
- 24. The applicant is required to provide general liability insurance coverage with respect to the event as follows:

\* Indicates attachments required

\*\*Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.  
\*\*\*DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to 1/2 hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes X No     

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)
8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.
10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

11. **Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
12. **Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
13. **Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services.\*\*
14. **Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. \*\*
15. **Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services.\*\*\*
16. **Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities polices and has named you or your organization as a rider of a special event.
17. **Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
18. **Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
  - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
  - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

**\*\*Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**

**\*\*\*DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

**19. Will the event require Sanitation Services?** If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.

**20. Will the event require transportation services?** If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.

**21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?** If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.

**22. Will alcoholic beverages be served as part of the event?** If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.

**MI Liquor Control Commission:** [www.michigan.gov/lara/0,4601,7-154-10570---,00.html](http://www.michigan.gov/lara/0,4601,7-154-10570---,00.html)

You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.

**23. Please attach a separate sheet detailing** any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.

**24. The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.**

**The City of New Buffalo PROHIBITS any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo PROHIBITS tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.**

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

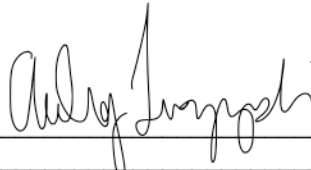
To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

**Applicant Signature**

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature:  \_\_\_\_\_  
Date 02/04/21 \_\_\_\_\_  
Applicant printed Name: Audrey Tuszynski Date: 02/04/21

**MAPS/LOCATION – mark event items on map(s)**

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Please note, **map(s) must be submitted with the Special Events & Festivals Application.**

- City property or city park use. **Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s).** To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available.**

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure \_\_\_\_\_

Entertainment, dance, tent or stage. Mark locations on maps.

Event Command Post. Mark location on maps.

Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info

Portable toilet facilities. Mark locations on maps.

The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.

Parade. Mark beginning area, the route\* (with arrows) and finish area on maps

Relay event. Indicate “hand-off” points and areas of participant equipment impact.

Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info

Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)  
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

**City of New Buffalo Review**

<b>Department</b>	<b>Reviewed – Recommend Approval</b>	<b>Reviewed – Recommend Denial</b>	<b>Reviewed – See Comments</b>
<b>City Manager</b>			
<b>City Clerk</b>			
<b>Park Superintendent</b>			
<b>Street Superintendent</b>			
<b>Police Chief</b>			
<b>Fire Chief</b>			
<b>Other</b>			

Comments

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**Post – Approval Follow-up**

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ \_\_\_\_\_

Park fees received [YES] [NO] Amount \$ \_\_\_\_\_

Fees waived [YES] [NO] Reason: \_\_\_\_\_

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) \_\_\_\_\_

Date Insurance Policy Received \_\_\_\_\_ By \_\_\_\_\_

Additional Insurance endorsement provided, or policy language included [YES] [NO]



**New Buffalo City Council Approval/Denial**

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: \_\_\_\_\_

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: \_\_\_\_\_

Date: \_\_\_\_\_

If denied by City Council, reason for denial: \_\_\_\_\_

\_\_\_\_\_

Conditions or changes from application: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Copy to:**

**City Manager** \_\_\_\_\_

**City Clerk** \_\_\_\_\_

**Street Superintendent** \_\_\_\_\_

**Park Superintendent** \_\_\_\_\_

**Police Chief** \_\_\_\_\_

**Fire Chief** \_\_\_\_\_

**Other** \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/03/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Harbor Country Insurance Agency Inc 11 N. Elm St. P.O. Box 35 Three Oaks MI 49128		<b>CONTACT NAME</b> Karen Iazzetto <b>PHONE (A/C, No, Ext)</b> (269) 756-9564 <b>E-MAIL ADDRESS</b> kiazzetto@hcwi.net <b>FAX (A/C, No)</b> (269) 756-6005	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A</b> Auto-Owners Insurance Co.	<b>NAIC #</b> 18988
		<b>INSURER B</b>	
		<b>INSURER C</b>	
		<b>INSURER D</b>	
		<b>INSURER E</b>	
		<b>INSURER F</b>	
<b>INSURED</b> New Buffalo Business & Community PO Box 453 New Buffalo MI 49117-0453			

**COVERAGES**

CERTIFICATE NUMBER: CL213302066

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLA MS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPL ES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			16300641	02/04/2021	02/04/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV NJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 1,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
							Premises/Operations	\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY NJURY (Per person)	\$
							BODILY NJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLA MS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E L EACH ACC DENT	\$
							E L DISEASE - EA EMPLOYEE	\$
							E L DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of New Buffalo 224 W. Buffalo St. New Buffalo MI 49117	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Gregory A. Bubba</i>
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# New Buffalo Farmers Market

## Vendor Booth Map - Summer 2021





## **Board Minutes February 9, 2021 Zoom Meeting**

### **1. Call to Order-Roll Call**

President Sandra Sporleder called the meeting to order at 4:15.

Present: Sandy Sporleder, Nancy Mrozek, Kathie Butler, Mary McPherson, Paul Ciccarelli, Becky Borglin, Donna Salerno, and Janie Campbell.

Absent: Mary Donnelly

### **2. Approval of the Agenda**

Motion made by Janie Campbell and seconded by Donna Salerno to approve the February agenda. All ayes, motion carried.

### **3. Approval of the January Minutes**

Motion made by Kathie Butler to approve January minutes, seconded by Becky Borglin. All ayes, motion carried.

### **4. Treasurer's Report**

Kathie Butler reported the balances for the end of January. We ended the month with \$213,347.52 in the general fund, and \$844,331.13 in the capital fund.

Kathie said that since it was only the first month of the year, she had nothing further. Mary McPherson questioned why Julie still 9 employees had working, even though the board directed her to cut staff, and the library is closed. She felt that how Julie was staffing the library was not in line with what the board had told her to do. Julie explained that last year she had 14 people working, this year she has 9 people working, including herself. Out of 8 staff people 6 have reduced hours. Kathie pointed out that compared to last year's payroll at this time, the cost is down significantly. Julie felt she could not cut staff anymore if she wanted to still provide library services to the community and move forward to opening the library.

Janie Campbell made a motion to accept the January treasurer's report, Mary McPherson seconded. All ayes, motion passed.

### **5. Privilege of the Audience:**

### **6. Business:**

**Banking Options:** Kathie gave the report from the committee. It was the consensus of the committee to move the CD, which will mature in March, at TCU, to a TCF money market. Then in April when the CDARS program ends at TCU we will put those funds, plus the new money market funds into a CDARS program with TCF. For protection TCF offers \$250,000 insurance on checking and \$250,000 on savings, plus CDARS is unlimited protection. So, there are lots of options available as we invest funds and have some money available should we need it. Mary



33 N. Thompson St  
New Buffalo, MI 49117  
269-469-2933

asked about branches. TCF is in Baroda, Stevensville, and St. Joseph. However, TCF is getting bought out by Huntington Bank, so more branches will most likely be available. Kathie was impressed with Aimee Kornowicz since she is a Municipal Banking Relationship Manager and seemed to have a lot more information and options for us. After this money market is opened in March, and the CDARS is opened in April, the board can talk about moving Fifth Third money to TCF. We would keep TCU as a tracking bank and Horizon as our checking account. The Board discussed our banking procedures and getting away from CDs for now.

**Library update:** The field work for the audit is complete and it went very well. Alex Schaeffer and Adam Burns from Kruggel Lawton spent last Monday at the library. Julie sent them required documents and reports before and after the fieldwork. Alex will attend our March 9th library meeting to explain the audit.

The library received \$5000 from the estate of Sandy Ross. Julie would like to get a plaque made in her memory.

There is another patron who wants to donate \$2500 for a plaque. She would like us to purchase a collection of civics books.

**7. Director Report:** No report

**8. Board Comments:** No comments.

**9. Adjournment:** Donna Salerno made a motion to adjourn, Mary McPherson supported. All ayes: motion passed. The meeting ended at 5:15 pm.

Respectfully submitted,  
Nancy Mrozek, Secretary



## **Manager's Report**

**3/15/2021**

**Agenda Item A**

**Resolution 21.07 Restaurant Month**

### **Summary:**

In a show of support for local restaurants, we would like to proclaim the remainder of March Restaurant Month is the City of New Buffalo. Many other communities across the state have passed similar measures to support the businesses and employees alike. The Covid pandemic has been especially difficult on businesses in our area and this is only a small token.

Approximate total cost: \$0

Budgeted: N/A

Recommendation: Approve resolution 21.07 declaring the remainder of March Restaurant month in the city of New Buffalo.

Respectfully submitted,

Rich Killips, Interim City Manager



City of New Buffalo  
Resolution 21.07

Resolution to declare March of 2021 as “Restaurant Month”

**WHEREAS**, in March of 2020, Berrien County became one of the Counties in Michigan affected by the global COVID-19 pandemic; and

**WHEREAS**, the Governor subsequently declared a state of emergency and issued numerous orders that implemented statewide mitigation efforts affecting citizens and entire industries in unprecedented ways; and

**WHEREAS**, the restaurant industry is among those hardest hit as they are still currently restricted to 25% capacity and limited hours of operation, following a second dine-in closure which lasted 75 days; and

**WHEREAS**, many businesses have been unable to obtain state or federal financial aid, or the financial aid they received was insufficient in the face of additional unanticipated state-mandated closures and restrictions; and

**WHEREAS**, these closures have inevitably led countless consumers to seek respite in less restrictive marketplaces like Northern Indiana, resulting in additional significant revenue losses for Michigan businesses in border counties like Berrien; and

**WHEREAS**, the Michigan Restaurant & Lodging Association has released hospitality industry economic impact data that showed some 3,000 restaurants in the state have already permanently closed, representing over 200,000 lost jobs and 33% of Michigan restaurant operators say it is unlikely their restaurant will still be in business six months from now; and

**WHEREAS**, the Governor just extended the time frame for restaurant restrictions through March 29; and

**WHEREAS**, the New Buffalo City Council would like to advocate for additional support from its citizens for struggling restaurants, ultimately helping the overall economy as well as providing a direct infusion of funds to our local workforce.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the City of New Buffalo City Council declares March of 2021 as “Restaurant Month” and encourages its citizens to frequent area restaurants with dine-in or take-out business.



The foregoing resolution offered by Councilmember \_\_\_\_\_, second offered by councilmember \_\_\_\_\_.

Upon roll call vote the following voted:

AYES:

NAYES:

ABSTAIN:

ABSENT:

The City Clerk declared the resolution:

\_\_\_\_\_  
Ann M. Fidler, City Clerk

\_\_\_\_\_  
Date





## **Manager's Report**

**3/15/2021**

**Agenda Item B**

**Proposal for Full-Time Police Officer**

### **Summary:**

Over the last few years, multiple factors have affected the size and budget of the Police Department. With the size of the crowds during the summer months and transferring a full time officer to the School to serve as an SRO, the need has arisen to hire an additional officer. If an additional officer were to be hired, it would allow two police officers to be on patrol between the hours of 3p and 3a daily during the busiest times, with one being a supervisor. Currently due to the odd number of officers, we are only able to have two officers on patrol between the hours of 2p-10p five days a week. With vacations, combined with a lack of part-time officers to fill shifts, and an increasing work load due to the proliferation of STRs, staffing issues are a continued concern. Funds for this position would come from the reimbursements from the school for the SRO, increased STR fees, and a decrease in per-officer overtime.

Approximate total cost: \$75,000 per year (inclusive of wages and benefits)

Budgeted: Will be accounted for in the 2021-2022 budget

Recommendation: Approve the hiring of an additional FT Police officer.

Respectfully submitted,

Rich Killips, Interim City Manager



## **Manager's Report**

**3/15/2021**

**Agenda Item C**

**Engineers of Record**

### **Summary:**

The City has two proposals for general engineering, one from NIES and another from Abonmarche. NIES has historically provided engineering services to the Water Department which staff would like to continue. Abonmarche has proposed to continue general engineering services to the other departments as provided for the last three years. \$20,000 was budgeted in 2018, 2019, and 2020 split between the two firms, and neither has exceeded the approved budget.

Approximate total cost: < \$20,000

Budgeted: Yes

Recommendation: Approve engineer of record for NIES and Abonmarche.

Respectfully submitted,

Rich Killips, Interim City Manager



March 11, 2021

Mr. Richard Killips, Acting City Manager  
City of New Buffalo  
224 W. Buffalo Street  
New Buffalo, MI 49117

RE: City of New Buffalo, Michigan  
Proposal for Professional Engineering Services  
Acting as City Engineer

Dear Mr. Killips:

Thank you for the opportunity to present this proposal to provide engineering services to the City of New Buffalo, acting as City Engineer, for the period of January 1, 2021 through December 31, 2021. The work will only include assignments made and approved by the City Manager and may encompass attendance at City Council or other meetings when requested, subdivision plan reviews, providing general technical advice, preparation of grant applications, and similar tasks. It is anticipated that generally small scope assignments will be accomplished under this agreement and that larger projects, if any are assigned, would be accomplished under separate agreements.

We are suggesting that a \$10,000 budget be set up for 2021 under general engineering services to perform these routine scope City Engineer assignments. However, the City may set that budget wherever it deems most appropriate. We will only proceed with tasks authorized by the City Manager and all invoices will be identifiable to specific tasks under this budget.

Our billing will not exceed the authorized annual budget without prior approval. Professional engineering services will be provided based on billing rates presented in the attached Table 1. Direct costs will be invoiced at cost. Services of others, if required and authorized, will be invoiced at cost. The attached "Standard Conditions for Professional Engineering Services" is made part of our proposal.

We are excited about the opportunity to continue providing professional engineering services as the City Engineer and look forward to working with the City and Departmental Staff. Your signature below and return of one copy of this proposal to our office will constitute your acceptance and our notice to proceed.

Yours very truly,  
NIES Engineering, Inc.

Derek R. Snyder, P.E.  
Principal

CITY OF NEW BUFFALO, MICHIGAN

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized Annual Budget Limit: \$ \_\_\_\_\_

mail@niesengineering.com

www.niesengineering.com

**Table 1**

**2021 NIES Engineering Personnel Hourly Rates**

<b>Classification</b>	<b>Hourly Rate</b>	
	<b>From</b>	<b>To</b>
Intern	\$39.00	\$46.00
Clerical	\$49.00	\$57.00
Senior Clerical	\$58.00	\$67.00
Administrative Assistant	\$67.00	\$78.00
Senior Administrative Assistant	\$77.00	\$90.00
Technician Level 1	\$65.00	\$76.00
Technician Level 2	\$77.00	\$90.00
Technician Level 3	\$89.00	\$105.00
Technician Level 4	\$100.00	\$118.00
Technician Level 5	\$108.00	\$126.00
Technician Level 6	\$118.00	\$138.00
Engineer Level 1	\$87.00	\$102.00
Engineer Level 2	\$102.00	\$120.00
Engineer Level 3	\$121.00	\$121.00
Engineer Level 4	\$133.00	\$133.00
Engineer Level 5	\$148.00	\$148.00
Project Manager	\$128.00	\$128.00
Senior Project Manager	\$200.00	\$200.00
Principal Level 1	\$145.00	\$145.00
Principal Level 2	\$149.00	\$149.00
Senior Principal	\$202.00	\$202.00

## STANDARD CONDITIONS FOR PROFESSIONAL ENGINEERING SERVICES

The term "NIES Engineering" used in these terms and conditions is defined as: NIES Engineering, Incorporated of 2421 173<sup>rd</sup> Street, Hammond, Indiana 46323; its officers, partners, employees, sub-consultants and sub-contractors.

### 1. REIMBURSABLE EXPENSES:

1.1 Reimbursable expenses are defined as follows and shall be invoiced at direct cost:

- Reproduction of documents.
- Shipping and mailing expenses.
- Any other disbursements, application fees, etc., made on behalf of the Owner.

### 2. INDEMNIFICATION:

- 2.1 The OWNER agrees to hold harmless and indemnify NIES Engineering for and against all claims, damages, awards and costs of defense arising out of delays in NIES Engineering's performance resulting from events beyond the NIES Engineering's control.
- 2.2 Whereas construction job-site safety conditions are the sole responsibility of the Construction Contractor, the OWNER agrees to hold harmless and indemnify NIES Engineering for and against all claims, damages, awards and costs of defense arising out of claims related to Construction job-site safety.
- 2.3 The OWNER agrees to stipulate within the Contract Documents that the Contractor shall purchase and maintain, during the course of construction, "all-risk" builder's risk insurance which names the Contractor, the Owner's agents, and NIES Engineering as additional insureds.
- 2.4 It is understood and agreed that if NIES Engineering's Basic Services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, that such services will be provided for by the Client. If said services are provided for by the Client, then the Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and supervision and waives any claims against NIES Engineering that may be in any way connected thereto. In addition, the Client agrees, to the fullest extent permitted by law, to indemnify and hold NIES Engineering harmless from any loss, claim or cost, including reasonable attorneys' fees and costs of defense, arising or resulting from the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of NIES Engineering.

### 3. TERMINATION:

- 3.1 This agreement between OWNER and NIES Engineering may be terminated by either party upon seven days, written notice in the event of substantial failure of performance of the material terms and conditions of this agreement by the other party through no fault of the terminating party.
- 3.2 If this agreement is terminated during the course of performance of the services, NIES Engineering shall be paid for the services performed during the period prior to the effective date of termination of the agreement.
- 3.3 If, prior to termination of this agreement, any services designed or specified by NIES Engineering during any phase of the service is suspended in whole or in part for more than three months or abandoned after written notice from the OWNER, NIES Engineering shall be paid for such services performed prior to receipt of such notice.

### 4. BILLING/PAYMENTS:

- 4.1 NIES Engineering reserves the right to adjust billing rates periodically as salary rates are adjusted and to use the most up-to-date billing rates in preparing project invoicing.

### 5. REUSE OF DOCUMENTS:

- 5.1 All reports, schedules, drawings, specifications of services of NIES Engineering for this project are instruments of services for this project only and shall remain the property of NIES Engineering until the OWNER has compensated NIES Engineering in full for services rendered pursuant to the AGREEMENT. Upon final payment for services and for each separately accepted and authorized proposal for additional services, ownership of instruments of service shall be vested in the OWNER. NIES Engineering, however, may retain record copies of all such instruments of service and may use such for NIES Engineering's exclusive purposes.
- 5.2 Any reuse of reports, schedules, drawings, specifications of services of NIES Engineering for this project without written verification or adaptation by NIES Engineering for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to NIES Engineering, or to NIES Engineering 's independent professional associates or consultants, and OWNER shall indemnify and hold harmless NIES Engineering and NIES Engineering 's independent professional associates and consultants from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle NIES Engineering to further compensation at rates to be agreed upon by OWNER and NIES Engineering.

**6. OPINIONS OF PROJECT COST, CONSTRUCTION AND OPERATION AND MAINTENANCE:**

6.1 Since NIES Engineering has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor methods of determining prices, or over competitive bidding or market conditions, NIES Engineering's opinions of probable Construction Cost are to be made on the basis of NIES Engineering's experience and qualifications and represent NIES Engineering's best judgment as an experienced and qualified professional engineer, familiar with the construction industry; but NIES Engineering cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from opinions of probable cost prepared by NIES Engineering. Similarly, opinions of Project Cost and Annual Operation and Maintenance Cost cannot be guaranteed because they depend upon numerous factors beyond NIES Engineering's control.

**7. MEDIATION:**

7.1 In addition to and prior to arbitration, the parties shall endeavor to settle disputes by mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect unless the parties mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. A demand for mediation shall be made within a reasonable time after the claim; dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.

**8. FIDUCIARY RESPONSIBILITY:**

8.1 CLIENT confirms that NIES Engineering has not offered any fiduciary service to client and no fiduciary responsibility shall be owed to client by NIES Engineering as a consequence of NIES Engineering's entering into this agreement with client.

**9. HAZARDOUS MATERIALS:**

- 9.1 As used in this Agreement, the term hazardous materials shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as such of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.
- 9.2 Both parties acknowledge that the NIES Engineering's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event NIES Engineering or any other party encounters any hazardous or toxic materials, or should it become known to NIES Engineering that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of NIES Engineering's services, NIES Engineering may, at its option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate engineers or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations.
- 9.3 The Client agrees, notwithstanding any other provision of this Agreement, to the fullest extent by law, to indemnify and hold harmless NIES Engineering from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of NIES Engineering.

**10. CONSEQUENTIAL DAMAGES**

10.1 Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Owner or NIES Engineering, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Owner and NIES Engineering shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

**11. SEVERABILITY:**

11.1 If any clause or provision of this Agreement shall be held to be invalid in whole or in part, then the remaining clauses and provisions or portions thereof shall nevertheless be and remain in full force and effect.

END OF TERMS AND CONDITIONS

NIES-2021-B-IN

March 11, 2021

Rich Killips, Chief of Police/Acting City Manager  
City of New Buffalo  
224 W. Buffalo Street  
New Buffalo, Michigan 49117

**RE: Proposal for Professional Services  
City of New Buffalo - Engineer of Record Services Proposal**

Dear Mr. Killips:

Abonmarche is pleased to present this proposal to provide Engineer of Record services to the City of New Buffalo for the period of January 1, 2021 through December 31, 2021. This is a role and service which Abonmarche provides to several lakefront communities in West Michigan and for the last two years for the City of New Buffalo. Our range of skills, decades of experience in municipal engineering, and track record of innovation makes us an ideal partner. We believe the strong relationship we have built with the City of New Buffalo encourages collaboration, drives efficiency, and creates better outcomes.

Cities and towns are forced to manage the infrastructure that supports a community's way of life, with ever-shrinking funding, a constantly changing political climate, and competing municipal challenges that adversely impact investments in that infrastructure. Our engineers, architects, planners, permitting experts and development specialists work with communities to maintain critical assets, from utility infrastructure to streetscapes, facilities, buildings, parks, trails and more. Regardless of the task we are undertaking, we focus on meeting the current and future needs of the community through a value driven approach.

The work will only include assignments made and approved by the City Manager or other department heads and may encompass plan reviews, providing general technical advice, opinions of probable cost, and similar tasks. It is anticipated that generally small scope assignments will be accomplished under this agreement and that larger projects, if any are assigned, would be accomplished under separate agreements. An additional benefit to communities we serve beyond the high level of service we provide, is free access to our grant writing services to secure outside funding for physical development projects in the community. We have a strong track record in this area having secured outside project funding on behalf of our clients.

Based on our experience with similar lakefront communities, we are recommending a budget of \$10,000 be established for the 2020 calendar year to perform these routine scope engineering and planning assignments. Abonmarche will not incur any costs under its Engineer of Record status without prior approval of the City Manager as to the scope of the work to be undertaken and cost. Abonmarche will provide a report of the balance from the fund remaining with any invoicing submitted to the City. Abonmarche's billing will not exceed the authorized budget without prior approval.

We are excited about the opportunity to continuing the strong relationship we have developed with the City staff and community over the past three years. If you have any questions or need further information, please do not hesitate to contact me at (269) 252-8980 or [tmcghee@abonmarche.com](mailto:tmcghee@abonmarche.com)

Sincerely,  
ABONMARCHE



Tony McGhee  
Vice President of Development Services







## **Manager's Report**

**3/15/2021**

**Agenda Item D**

**Fire Escrow Resolution**

### **Summary:**

Michigan legislation allows for municipalities to request escrow funds from the insurance companies of homeowners whose homes are a total loss due to fire. In order to do this, the attached resolution needs to be passed by Council. The reason we want to do this, is if a home were to burn, the city would withhold a percentage of the insurance claim to ensure that the property is cleaned up timely and properly. If the homeowner does everything properly and within code, the escrowed funds are returned to the insurance company or the homeowner.

Approximate total cost: 0

Budgeted: NA

Recommendation: Approve resolution to enroll in the Fire Insurance Withholding Program.

Respectfully submitted,

Rich Killips, Interim City Manager



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF INSURANCE AND FINANCIAL SERVICES  
LANSING

ANITA G. FOX  
DIRECTOR

## FIRE INSURANCE WITHHOLDING PROGRAM

On the following pages are an Enrollment and Notification Form and a sample resolution for the Fire Insurance Withholding Program. You should review Sections [500.2227](#) and [500.2845](#) of the Michigan Insurance Code to determine under which section your municipality is eligible to participate in the program.

Section 2845 of the Insurance Code includes municipalities of less than 50,000 in population located in counties of less than 425,000 in population. Municipalities that meet this population criteria which have passed resolutions establishing escrow accounts will be allowed to escrow 25% of a fire insurance settlement for fire and explosion losses to real property within the boundaries of the municipality.

Section 2227 to the Insurance Code includes municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more. These municipalities will be allowed to establish escrow accounts to escrow 25% of a fire insurance settlement for losses to real property caused by fire or explosion, as well as losses caused by the perils of vandalism, malicious mischief, wind, hail, riot, or civil commotion.

Under both of the above sections of the Insurance Code, a final settlement which exceeds 49% of the insurance on the real property will serve as prima facie evidence that the municipality has cause for escrowing of the withheld amount. For residential property, the 25% settlement shall not exceed the amount adjusted annually in accordance with the consumer price index with the adjusted amount reflected in the upper right corner of the published list of participating municipalities. Both sections of the Insurance Code also establish a method for the policyholder to object to the municipality's retention of the withheld amount.

While there is no standard format for the resolution, we suggest that municipalities use the format of other resolutions adopted by their governing body. **The only legal requirement is that the resolution contain specific wording concerning the establishment of an escrow account.** The attached sample resolution contains sufficient language to that effect.

Once the resolution is passed, you need to provide the Department of Insurance and Financial Services (DIFS) with a copy, along with the enrollment form including the name and address of the person designated as the contact person for insurance companies. Your municipality and the contact person's name, address and telephone number would then be added to the list of municipalities currently participating in the program.

Updated lists are issued periodically by DIFS and distributed to licensed insurance companies. Because municipalities are prohibited from implementing the law sooner than thirty (30) days after insurers have been notified, each amended list contains an effective date for each municipality. Only **fire losses occurring after that date** are subject to the withholding provisions.

Should you have any further questions about this program, please contact DIFS toll free at 877-999-6442.

## Fire Insurance Withholding Program Enrollment and Notification

Please type or print clearly

Name of Municipality  <b>City of New Buffalo</b>	Type of Municipality (choose one)  <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township	Located in the Michigan County of:  <b>Berrien</b>
Name and title of Contact Person  <b>Ann M. (Amy) Fidler</b>	<p style="text-align: center;"><b><i>Please return completed form to:</i></b></p> <p style="text-align: center;"><b>Department of Insurance and Financial Services Office of Consumer Services PO Box 30220 Lansing MI 48909-7720</b></p>	
Contact Person complete address <b>224 W. Buffalo St. New Buffalo, MI 49117</b>		
Contact Person phone number (with area code) <b>( 269 ) 469-1500</b>		
Contact Person email address <b>afidler@cityofnewbuffalo.org</b>		

Municipality will be participating under the following section of the Michigan Insurance Code (choose one):

- Section 2845 - Municipalities of less than 50,000 in population located in counties of less than 425,000 in population.
- Section 2227 - Municipalities with a population of 50,000 or more, or those municipalities with a population less than 50,000 but in a county with a population of 425,000 or more.

Please enroll this municipality in the Fire Insurance Withholding Program.

Authorized signature	Date signed	Signer's name and title, typed or printed  <b>Ann M. Fidler, City Clerk</b>
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P.A. 216 and 217 of 1998 require submission of this information by municipalities that wish to enroll in the Fire Insurance Withholding Program.



**Michigan Department of Insurance and Financial Services**

DIFS is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

**Visit DIFS online at: [www.michigan.gov/difs](http://www.michigan.gov/difs) Phone DIFS toll-free at: 877-999-6442**



RESOLUTION #21.08  
CITY OF NEW BUFFALO

**Resolution to adopt a Fire Insurance Withholding Program**

WHEREAS, the provisions of Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, and the provisions of Act 217 of the Public Acts of 1998, provide that a portion of certain casualty losses for fire or explosion otherwise payable by insurers may be withheld in escrow by participating municipalities in order to secure repair, replacement or removal of damaged structures which violate the City of New Buffalo health or safety standards; and

WHEREAS, the City of New Buffalo has determined that participation in said program would protect and promote the public health, safety and welfare and wishes to be included in the list of participating municipalities published by the Commissioner of Insurance; and,

WHEREAS, the City of New Buffalo desires to implement all procedures necessary to administer said program by designating the City official responsible for administration of the program and establish an escrow account for said purpose.

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. That the City of New Buffalo does hereby become a participating municipality in the program providing for the escrow of fire insurance as established by Act 495 of the Public Acts of 1980; as amended by Act 216 of the Public Acts of 1998, or as established by Act 217 of the Public Acts of 1998, and does declare its intention to uniformly apply the provisions of Section 2845 or Section 2227 to all property within the City of New Buffalo.
2. That the City of New Buffalo official responsible for the administration of Section 2845 or 2227 of said Acts and any rules promulgated by the Commissioner of Financial and Insurance Services is hereby designated as follows:
3. That the City of New Buffalo Official shall establish an escrow account with Horizon Bank for the purpose of receiving and holding deposits of money received from insurers pursuant to Section 2845 or 2227 of said Acts, which account shall be separately maintained from all other accounts and may be an interest-bearing account.

The foregoing resolution offered by Councilmember \_\_\_\_\_, seconded offered by Councilmember \_\_\_\_\_.



Upon roll call vote the following voted:

AYES:

NAYES:

ABSTAIN:

ABSENT:

The City Clerk declared the resolution:

\_\_\_\_\_  
Ann M. Fidler, City Clerk

\_\_\_\_\_  
Date



## Manager's Report

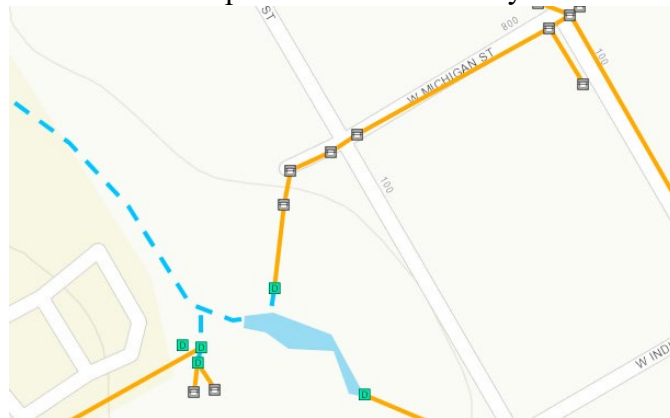
3/15/2021

Agenda Item E

### Michigan Street Storm Drain Construction/Repair

#### Summary:

Recently the council approved a settlement claim regarding an improperly constructed city storm drain malfunctioning and causing a home to flood. When constructed ions ago, the City drain ties into a private homeowner's drain system for some unknown reason. Currently the drain is collapsing and an immediate fix is required before the situation becomes worse. City staff created a drain plan to fix the problem, Abonmarche completed the drawings, and PAJAY construction is set to fix this situation once and for all. The solution entails replacing/adding three storm water structures, and directional boring a 14inch drain line into the ravine...where the storm water should have gone in the first place. Below is the GIS map of our storm water system that shows the area.



Approximate total cost: \$45,955

Budgeted: No, but funds are available 101-442-935.1

Recommendation: Approve the PAJAY proposal to fix the problem.

Respectfully submitted,

Rich Killips, Interim City Manager

PAJAY, INC.  
 19167 ROSE CITY RD  
 NEW BUFFALO, MI 49117

# PROPOSAL

Date	Estimate #
3/7/2021	203

Name / Address
CITY OF NEW BUFFALO 224 W. BUFFALO STREET NEW BUFFALO, MI 49117

MICHIGAN STREET STORM DRAIN REPAIR. INSTALL 300 LFT OF 14" HDPE STORM BY DIRECTIONAL BORE. INSTALL 3 EACH 48" CATCH BASINS. ABANDON OLD STORM PIPES WITH FLOWABLE FILL.. REMOVE AND REPLACE ASPHALT AS NECESSARY FOR CATCH BASIN INSTALLATION AND INSTALL ASPHALT CURB.

Item	Description	Qty	Rate	Total
MOBILIZATION	MOBILIZE EQUIPMENT FOR THE JOB	1	250.00	250.00
PIPE MATERIALS	PIPE COST FOR 14" HDPE (\$31.90/FT + TAX OF \$612.50)	320	34.00	10,880.00
DIRECTIONAL B...	DIRECTIONAL BORE CREW	300	71.00	21,300.00
48" CATCH BASIN	INSTALL 48" CATCH BASIN	3	1,500.00	4,500.00
ASPHALT PAVL...	HAND PATCHING	10	300.00	3,000.00
RIP RAP	INSTALL STONE RIP RAP FOR EROSION PROTECTION (10' X 20' = 200 SFT OR 23 SYD)	23	75.00	1,725.00
FLOWABLE FILL	INSTALL FLOWABLE FILL TO ABANDON PIPE	20	150.00	3,000.00
ASPHALT PAVL...	INSTALL ASPHALT CURB	80	10.00	800.00
RESTORATION	RESTORATION FOR GRASS AREAS WITH TOPSOIL, SEED, AND MULCH	1	500.00	500.00
			<b>Total</b>	<b>\$45,955.00</b>

Phone #
616-292-4462

E-mail
pdoselka@aol.com



## **Manager's Report**

**3/15/2021**

**Agenda Item F**

**Natures Way Contract**

### **Summary:**

Nature's Way landscaping has provided maintenance to the flower beds along Whittaker street since they have been installed and have proven to do an excellent job. The yearly contract has expired and needs renewed. The total cost of this contract is \$11,316.11 due in two payments.

Approximate total cost: \$11,316

Budgeted: Yes

Recommendation: Approve the contract with Nature's Way for 2021

Respectfully submitted,

Rich Killips, Interim City Manager





New Buffalo City Hall  
 224 W. Buffalo St.  
 New Buffalo, MI 49117

February 25, 2021

**RE:** Maintenance contract for the 2021 season for the City of New Buffalo, Whittaker Street landscape.

Projects:	Price:
Price for spring clean up to include cutting back needed plants, fertilizing plants, applying pre-emergent to bed areas, and re-mulching bed areas.  Price also includes start up and shut down of the irrigation system.	\$5,696.25
Price for monthly maintenance for the City of New Buffalo, Whittaker Street landscape. Price includes maintaining plant beds for the 2021 season. Landscape beds to be kept free of weeds and debris for the months of April through November.	\$5,094.86
Price allowance for irrigation repairs for 2021 if needed.	\$525.00
<b>Project Total:</b>	<b>\$11,316.11</b>
<b>First Payment Due March 15<sup>th</sup>:</b>	<b>\$5,658.06</b>

**GUARANTEE:** All plants are guaranteed for one year, one time only, from the date of installation with the exception of any existing plants that have been transplanted or those purchased elsewhere by homeowner. Homeowner will be responsible for all plant care once Nature's Way has completed the project. Please note: plant varieties may differ from plants listed on the plan based on availability at the time of installation.

**Please Note:** Nature's Way Landscaping is not responsible for any irrigation lines or repair. Damage and/or re-work to existing systems will be kept to a minimum and all needed irrigation work is an additional charge. Unless specified above, all downspouts, drains, irrigation, electrician, plumber, gas, tree work, or any other sub contract work or work beyond and above the contract listed above, is an additional charge if needed. Any wires or utilities that are not located by miss dig (private ownership) are not the responsibility of Nature's Way Landscaping to locate and/or repair. Once down payment is received, this will secure a place on our schedule.

**TERMS:** 50% March 15<sup>st</sup>, 25% July 1<sup>st</sup>, 25% October 31<sup>st</sup>

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New Buffalo City Hall

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Nature's Way Landscaping



## **Manager's Report**

**3/16/2021**

**Agenda Item G**

**Resolution 21.11**

**Fee Adjustments for STR, Beach and Boat Ramp.**

### **Summary:**

The City has never had a single master fee schedule which causes confusion when tracking fee changes which happen often. With the creation of a master fee schedule, we will be able to review the fee schedule regularly and make any appropriate changes all in one action. To accomplish this, we should address immediate changes which include the addition of a City service fee for Short Term Rentals and a proposed change in fees for the beach and boat ramp.

The STR fee increase is necessary to support the STR program, currently 90% of all fees collected, go to Safebuilt which leaves little for the City which places the financial burden of managing the program on the City General Fund and ultimately the tax payers. After reviewing the expenses, the city fee should be set at \$300 for homestead homes and \$1300 for non-homestead.

Yearly, funds from the general fund are transferred to the Parks fund to subsidize the operations of the City Parks. These operations also should be as self-supporting as possible. The following fee adjustments are proposed and recommended by the Parks and Harbor Commission.



### City of New Buffalo Fee Schedule

	Fee (\$)	Unit	Add'l City Fee	Notes	Ordinance	Resolution
<b>Beach Parking - Full Day</b>						
From April 1 - June 30	\$15			Changed from \$12-\$15		
From July 1 – August 16	\$20			Changed from \$12-\$20		
From August 17 – October 30	\$15			Changed from \$12-\$15		
<b>Beach Parking - 3-Hour</b>						
From April 1 – October 31	\$7.50			Changed from \$6		
<b>Boat Launch</b>						
Daily Rates for <b>Michigan Residents</b> with Boats Having Michigan Registrations						
Vessels 27' and under	\$10			Changed from \$7-\$10		
Vessels 27'1" and over	\$30			Changed from \$25-\$30		
Daily Rates for <b>Non-Michigan Residents/Boats</b> without Michigan Registrations						
Vessels 27' and under	\$20			Changed from \$12-\$20		
Vessels 27'1" and over	\$40			Changed from \$35-\$40		
Season Passes for <b>Michigan Residents</b> with Boats Having Michigan Registrations						
Vessels 27' and under	\$75			Changed from \$40-\$75		
Vessels 27'1" and over	\$100			Changed from \$60-\$100		
Season Passes for <b>Non-Michigan Residents/Boats</b> without Michigan Registrations						
Vessels 27' and under	\$100			Changed from \$80-\$100		
Vessels 27'1" and over	\$125			Changed from \$100-\$125		

Recommendation: Approve fee adjustments for STR and Beach and Boat Ramp

Respectfully submitted,

Rich Killips, Interim City Manager

**CITY OF NEW BUFFALO  
BERRIEN COUNTY, MICHIGAN**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, moved adoption of the following resolution:

**RESOLUTION NO. 21.11**

**RESOLUTION APPOINTING APPROVE A FEE SCHEDULE FOR THE CITY'S  
SHORT-TERM RENTAL PROGRAM**

WHEREAS, Chapter 11 of the City's Code of Ordinances authorizes the City Council to set fees for participation in the City's short-term rental program; and

WHEREAS, the City has reviewed the revenues and expenditures from its short-term rental program and determined that amendments to the fee schedule are needed in order to ensure that the revenues received adequately cover the cost of the program; and

WHEREAS, the City has further determined that a significantly higher percentage of City staff time and other resources are spent in connection with dwelling units that are used predominately for short-term rentals, as opposed to those that are occupied as principal residences, and that the applicable fees should be adjusted accordingly.

Now, it is therefore resolved that:

1. The City of New Buffalo adopts the short-term rental fee attached as Exhibit A to this resolution, effective upon adoption of this resolution.
2. All prior resolutions, or parts thereof, are rescinded to the extent of any conflict with this resolution.

YEAS: Council Members \_\_\_\_\_

NAYS: Council Members \_\_\_\_\_

ABSTAIN: Council Members \_\_\_\_\_

ABSENT: Council Members \_\_\_\_\_

**CERTIFICATION**

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a regular meeting held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Ann M. Fidler, City Clerk

EXHIBIT A

Short-Term Rental Registration Fee Schedule

<b>Description:</b>	<b>Fee:</b>
City service fee for principal residences	\$300 per dwelling unit
City service fee for non-principal residences	\$1,300 per dwelling unit

For purposes of this fee schedule, the term principal residence means a dwelling unit for which a valid Principal Residence Exemption (PRE) Affidavit, Michigan Department of Treasury Form 2368, has been filed with and certified by the City Assessor prior to the submission of the permit application.



## **Manager's Report**

**3/15/2021**

**Agenda Item H**

**Additional Landscaping on Whittaker Street**

### **Summary:**

The last lonely looking area on N Whittaker Street is the area across the street from the Pokagon Statue, near Subway. This was a project that Mr. Richards wanted to see happen and thought it would be a nice finish to the Whittaker Street and Streetscape project. Abonmarche completed a plan back in July and Nature's Way provided a proposal for that landscaping at a cost of \$17,294 (quote is now outdated).

Approximate total cost: \$18,000

Budgeted: Yes

Recommendation: Approve the contract with Nature's Way to complete landscaping near Subway at a cost not to exceed \$18,000

Respectfully submitted,

Rich Killips, Interim City Manager



City of New Buffalo  
 224 W. Buffalo  
 New Buffalo, MI 49117

July 17, 2020

**RE:** Summary of landscape projects near the Subway restaurant in New Buffalo, MI as per landscape plan provided by Abonmarche. Please note: prices do not include maintenance, but we'd be happy to provide a bid for the 2021 season. It is known that the City of New Buffalo is a municipality and therefore is tax exempt. These prices reflect tax exemption.

Estimate #:	Projects:	Price:
24065	Price for removal of existing landscape and installation of lawn, plants, boulders, and edging for the Subway restaurant in New Buffalo as per landscape plan provided by Abonmarche.	\$11,879.00
24066	Price for installation of irrigation system for the lawn areas and plant bed areas at the Subway restaurant project as per landscape plan. Please note: price is contingent on sleeving being present and within 24-36" of surface.	\$5,415.00

**GUARANTEE:** All plants are guaranteed for one year, one time only, from the date of installation with the exception of any existing plants that have been transplanted or those purchased elsewhere by homeowner. Homeowner will be responsible for all plant care once Nature's Way has completed the project. Please note: plant varieties may differ from plants listed on the plan based on availability at the time of installation.

**Please Note:** Unless specified above, all downspouts, drains, irrigation, electrician, plumber, gas, tree work, or any other sub contract work or work beyond and above the contract listed above, is an additional charge if needed. Any wires or utilities that are not located by miss dig (private ownership) are not the responsibility of Nature's Way Landscaping to locate and/or repair. Once down payment is received, this will secure a place on our schedule.

**TERMS:** 50% down, 25%, 25% upon completion

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City of New Buffalo

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Nature's Way Landscaping



## **Manager's Report**

**3/15/2021**

**Agenda Item I**

**Concession agreement**

### **Summary:**

The City was approached by a vendor that has operated in downtown St. Joseph for years about operating a hot dog concession in the Downtown New Buffalo area. Discussions with staff determined that the addition of a food vendor to the park area of the Municipal Marina was a popular idea. The vendor wished to be in a high foot traffic area and this area is exactly that. This will give additional food options to our downtown and parks area making it increasingly desirable. If this year is a success, we can re-negotiate fees for the following year.

Approximate total cost: \$500.00 revenue

Budgeted: N/A

Recommendation: Approve the concession agreement with

Respectfully submitted,

Rich Killips, Interim City Manager



**CONCESSION LICENSE AGREEMENT  
THE HOT DOG KART**

This Marina Concession License Agreement (the “Agreement”) is made as of \_\_\_\_\_, 2021, between the City of New Buffalo, a Michigan municipal corporation the principal business address of which is 224 W. Buffalo Street, New Buffalo, Michigan 49117 (the “City”), and **Andrew G. Pavlopoulos**, an individual residing at **3089 Lakeshore Dr, Saint Joseph, MI 49085** (the “Licensee”), doing business as “The Hot Dog Kart.” (the City and Licensee together referred to as the “Parties”).

RECITALS

- A. The City owns the property commonly referred to as New Buffalo Municipal Marina.
- B. The Licensee wishes to use space near the entrance of the Marina property, as shown on the attached **Exhibit A** (the “Concession Area”), to operate a concession business (the “Concession”).
- C. The City is willing to accommodate that request pursuant to the terms and conditions of this Agreement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

- 1. **License.** The City licenses to Licensee use of the Concession Area for the sale of food as provided below. At Licensee’s expense, Licensee shall be permitted to furnish the Concession Area with equipment and furnishings necessary to conduct its operation, which will include a food vending kart. Licensee shall not block any walkway adjacent to or within the Concession Area. At the end of the term of this Agreement, Licensee shall remove all equipment and furnishings furnished by Licensee.
- 2. **Term and Termination.** **This Agreement shall commence upon the date of this Agreement and end on December 31, 2022**, unless extended by mutual written agreement of the parties. This Agreement may be terminated by either party for breach pursuant to Section 8 below. Upon the termination of this Agreement, Licensee shall restore the Concession Area to the condition it was in: (i) prior to the date of this Agreement.
- 3. **License Fee.** In addition to its other obligations under this Agreement, Licensee shall pay to the City an annual fee (the “Annual License Fee”) in the amount of \$500, which shall be due on or before May 1, 2021.
- 3. **Property Rights.** This Agreement does not grant or convey to Licensee any property rights, title, or interest in in the Concession Area.
- 4. **Requirements.** This Agreement shall include the following requirements:
  - a. **Signage.** Licensee may post advertising signs in the Concession Area in a location and with specifications acceptable to the City Manager.
  - b. **Property Maintenance.** Licensee shall be responsible for properly disposing of its own trash during the Concession Season, in accordance with any applicable City ordinances. Licensee shall also clean the immediately adjacent area within 25 feet of the Concession Area of all trash, including paper, cans, bottles, and other refuse.
  - c. **Hours of Operation.**
    - i. **Concession Season.** The Licensee may open for business May 1 and may remain open through September 3 (the “Concession Season”). The Licensee may, at its discretion, choose to operate for only a portion of this permissible Concession Season.
    - ii. **Daily hours.** Licensee may open the Concession for service to Customers between the hours of 11:00 a.m. and 3:00 p.m. each day. The Licensee may, at its discretion, choose to have more limited hours during parts of the Concession Season.
  - d. **Sales and Rental Activity.**

**i. Approved Items.** Licensee shall have the right to sell food items and non-alcoholic beverages. Menu items will include Vienna beef hot dogs. Licensee shall not sell, distribute, lend, rent, or otherwise disseminate any items other than food or beverages.

**e. Utilities.** The Licensee has indicated that utility service is not needed to operate the Concession.

**5. Insurance.** Licensee shall carry General Liability Insurance as required by the City liability insurance carrier in the amount of \$1,000,000.00 and list the City (defined for purposes of this section to include the City's officers and employees) as an additional insured and certificate holder. Licensee shall provide the City a copy of a certificate of insurance showing the insurance to be fully in effect and stating that the insurance may not be terminated or modified without providing the City at least 30 days prior to written notice. Upon request, Licensee shall provide the City a copy of the complete policy, including all endorsements. The policy shall provide coverage for all occurrences during the term of this Agreement.

**6. Indemnification.** Licensee shall hold the City (defined for purposes of this section to include the City's officers and employees) harmless from, indemnify it for and defend it (with legal counsel reasonably acceptable to the City) against any demands, claims, or causes of action arising from the negligent acts or wrongdoing of Licensee or Licensee's members, employees, or agents in the operation or use of the Concession Area, except to the extent such loss is caused solely by the negligence or wrongdoing of the City.

**7. Compliance with Laws.** Licensee shall operate in accordance with generally accepted operating practices and maintain compliance with applicable laws, rules, regulations, ordinances, orders, permits, and licenses required by any governmental agency of competent jurisdiction. In addition, Licensee shall obtain and maintain all required permits, licenses, and other approvals.

**8. Breach and Remedy.**

**a. Written notice.** If a party fails to comply with any of the terms and conditions of this Agreement, a written notice of failure to comply, stating the specific breach shall be delivered to the allegedly breaching party. The recipient of any such written notice shall have 10 days to take any corrective actions required to cure the breach so as to be in compliance with this license. In the event it is impossible to remedy the breach within 10 days due to inclement weather, fire or other act of God, the recipient of a written notice shall be given a reasonable time to comply with the terms and conditions of this license. During the 10-day cure period the notice recipient shall inform the notice sending party in writing of the actions taken to remedy the breach. If the breach is not corrected within the 10-day cure period, the non-breaching party shall have the right to terminate this Agreement.

**b. Suspension.** In addition or in the alternative to the remedies in subsection (a), the City Manager may, upon a reasonable belief that a breach of this Agreement has occurred and has not been corrected after 24 hour's written notice, suspend the license granted by this Agreement, effective immediately.

**c. Perform the notice-recipient's obligations.** In addition or in the alternative to terminating this Agreement, if the notice-recipient fails to take reasonable steps to remedy the breach within 10 days of receiving notice of the same, the notice-sending party may perform the notice-recipient's obligations so as to remedy the breach and recover from the notice recipient all of the costs, including, without limitation, costs paid to those providing services or materials and its own wages if performing the work itself.

**d. Prevailing Party.** To the extent not prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, its actual reasonable attorney fees, filing fees, expert fees, and other expenses incurred to bring, maintain, or defend any such action from its first accrual or first notice thereof through any appellate and collection proceedings. A party is a prevailing party if it improves its position from any offer made by the other party prior to filing the lawsuit. This provision shall not alter or affect any remedies under applicable court rules governing sanctions for rejected offers of judgment or case evaluation awards.

**9. Assignment to Business Entity.** The parties anticipate that the Licensee may assign this agreement to a limited liability company, partnership, or corporation in which the Licensee is a principal stakeholder. Such assignment shall require the written approval of the City Manager, which shall not be unreasonably withheld.

**10. Interpretation.** This is the entire agreement between the parties as to its subject matter. This Agreement shall supersede and void any existing lease or other agreement between the parties. This agreement may not be modified except in writing signed by the Parties (in the case of the City, such modification shall require City Council approval). Its interpretation shall not be affected by any course of dealing. The captions are for convenience and form no part of this Agreement, but the recitals are an integral part of this Agreement. This Agreement shall be construed as if it were mutually drafted.

**11. Miscellaneous.**

**a. Addresses.** Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three business days after mailing.

**b. Waiver.** The waiver of or failure to enforce any part of this Agreement shall not prevent its subsequent enforcement. To be effective any waiver must be in writing signed by the waiving party.

**12. Binding Effect.** This Agreement shall be binding upon the parties to this Agreement as well as their successors, heirs, executors, administrators, personal representatives, and permitted assigns.

The Parties have signed this Agreement as of the date first above written.

CITY OF NEW BUFFALO

LICENSEE

By: \_\_\_\_\_  
John Humphrey, Mayor

By: \_\_\_\_\_  
Andrew G. Pavlopoulos

By: \_\_\_\_\_  
Ann M. Fidler, Clerk

Its: \_\_\_\_\_



## **Manager's Report**

**3/15/2021**

**Agenda Item J**

**Ciardelli Letter**

### **Summary:**

The attached letter was drafted by the Mayor at the Council's request. Upon final approval, staff will collect final signatures and send it too to the property owner.

Approximate total cost: \$.75

Budgeted: N/A

Recommendation: Approve letter and complete process.

Respectfully submitted,

Rich Killips, Interim City Manager



3/15/21

Mr. Victor Ciardelli



Re: 7 Parcels in Downtown New Buffalo

Mr. Ciardelli

I am writing to you in reference to your 7 empty parcels that comprise approximately 25% of our downtown central business district. As you are well aware these parcels have sat undeveloped for over a decade. The resulting economic stasis that has occurred thru the lack of development of these properties has caught up to the City. We find ourselves in the predicament where the City's capacity to offer the amenities needed to handle its tourism load is in a worrisome deficit. We have reached a point of diminishing returns, where the long term lack of development is now stifling interest in new development. Other factors such as ecological damage to our waterfront, our housing crisis and City's limited options for new revenue all contribute to a situation that requires the practical input from all its property owners if we are going to move this City forward.

New Buffalo has a diverse population with wide range of varying opinions on how it should be run. The one issue that has almost universal agreement amongst our citizens is that the development of your parcels would be a huge boon to this City and one that could pave the way for our future success.

We would like to invite you to engage with our City Council and other Commission leaders to discuss strategies to develop these properties. We'd like an understanding of your goals and hope to find a way we can contribute to a path that helps us all. I believe this level of direct engagement can only be a positive step for both yourself and City of New Buffalo.

If you share our concerns and agree with this request, please have your representative contact our City Manager to schedule a meeting at your earliest convenience.



Sincerely,

John Humphrey  
Mayor

Roger Lijewski  
Mayor Pro Tem

Brian Flanagan  
Councilman

Mark Robertson  
Councilman

Lou O'Donnell IV  
Councilman

Robert Kemper  
DDA Chairperson

Paul Billingslea  
Planning Commission Chairperson



## **Manager's Report**

**3/15/2021**

**Agenda Item K**

**Recreational Passport Application**

### **Summary:**

In our continued attempt to develop funding to assist with projects, we need to apply for this year's Recreational Passport Grant Program. This application would allow us to completely finish the dune walk project that ended up exceeding original cost estimates because of worse than expected footings and foundations on the existing dune walk. This application is for \$150,000 and requires a 25% match of \$50,000.

Approximate total cost: \$50,000

Budgeted: 21/22 budget yet to be completed

Recommendation: Approve the resolution and application for the 2021 Recreational Passport Grant.

Respectfully submitted,

Rich Killips, Interim City Manager



Resolution #21.09  
Recreation Passport Grant Program  
Resolution of Authorization-Local Unit of Government Match Without Donated Funds

WHEREAS, City of New Buffalo supports the submission of an application titled, “Dunewalk Renovation” to the Recreation Passport Grant Program for development of phase 2 Dunewalk renovation at City Beach; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of New Buffalo is hereby making a financial commitment to the project in the amount of \$50,000.00 matching funds, in cash and/or force account; and,

NOW THEREFORE, BE IT RESOLVED that the City Council hereby authorizes submission of a Recreation Passport Grant Program Application for \$150,000.00, and further resolves to make available its financial obligation amount of \$50,000.00 (25%) of a total \$200,000.00 project cost, during the 2021-2022 fiscal year.

AYES:

NAYES:

ABSENT:

ABSTAIN:

Motion Approved.

Certificate

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on the 15<sup>th</sup> day of March, 2021.

\_\_\_\_\_  
Ann M. Fidler, City Clerk



**2020-21 Budget Amendments March 2021**

***Revenues:***

<b>GL#</b>	<b>Fund</b>	<b>Account</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Net</b>	<b>Explanation</b>
594-000-651.1	Harbor Operations	Transient Marina Fees	\$0	\$ 48,000	\$48,000	Budgeted revenues moved from Park Fund to new Harbor Operations Fund
594-000-652.0	Harbor Operations	Boat Launch Fees	\$0	\$ 49,000	\$49,000	Budgeted revenues moved from Park Fund to new Harbor Operations Fund
594-000-652.1	Harbor Operations	Boat Launch Fees-- Commercial	\$0	\$ 28,000	\$28,000	Budgeted revenues moved from Park Fund to new Harbor Operations Fund
594-000-653.2	Harbor Operations	Ice/Merchandise Sales	\$0	\$ 1,000	\$1,000	Budgeted revenues moved from Park Fund to new Harbor Operations Fund
				<b>Net Revenue</b>	<b>\$126,000</b>	

***Expenditures:***

<b>GL#</b>	<b>Fund</b>	<b>Account</b>	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Net</b>	<b>Explanation</b>
101-172-934	General	Executive: Other repairs &	\$200	\$4,300	\$4,100	Office furniture for city manager's office
101-215-706	General	Clerk: Salaries Permanent	\$35,000	\$40,500	\$5,500	original amout was part of two year budget that did not account for current employee
101-215-706.1	General	Clerk:Salaries Overtime	\$5,000	\$6,500	\$1,500	Additional overtime due to elections
101-253-706	General	Treasurer: Salaries Permanent	\$29,615	\$42,000	\$12,385	Social Security costs new code enforcement position through end of fiscal year
101-253-706.1	General	Treasurer: Salaries Overtime	\$600	\$3,500	\$2,900	Additional overtime costs
101-253-756	General	Treasurer: Operating Supplies	\$250	\$4,200	\$3,950	Computers for treasurer and payroll/utility billing clerk
101-262-903	Elections	Printing & Publishing	\$700	\$3,000	\$2,300	Increase public notices for elections in 2020
101-298-728	General	General Gov't: Office Supplies	\$4,000	\$7,000	\$3,000	Increase in office supplies
101-371-706	General	Inspection Services: Salaries Permanent	\$0	\$18,000	\$18,000	New Position: Code Enforcement Officer salary through end of fiscal year
101-371-714	General	Inspection Services: Medicare Inspection Services: Social	\$0	\$175	\$175	Medicare costs new code enforcement position through end of fiscal year
101-371-715	General	Security	\$0	\$865	\$865	Social Security costs new code enforcement position through end of fiscal year
101371-716	General	Insurance	\$0	\$4,500	\$4,500	Health insurance costs new code enforcement position through end of fiscal year
101-371-717	General	Inspection Services: Life & Disability	\$0	\$650	\$650	Life Ins/Disability costs for code enforcement position through end of fiscal year
101-371-718	General	Inspection Services: Retirement	\$0	\$1,440	\$1,440	Retirement benefits for new code enforcement position through end of fiscal year

101-371-983	General	Inspections Services: Vehicle Lease	\$0	\$1,300	\$1,300	Lease payments on new vehicle for code enforcement officer
101-722-818	General	Zoning: Professional & Contractual	\$700	\$12,000	\$11,300	Paying Safebuilt to do zoning in absence of city manager
<b>Total General Fund:</b>					<b>\$73,865</b>	
402-902-981	Equipment Purchase	Police Vehicles & Equipment	\$19,097	\$32,500	\$13,403	Original two year budget did not include recent police truck purchase
<b>Total Equipment Purchase Fund:</b>					<b>\$13,403</b>	

**\*\*\*Costs below to be moved from Parks Fund to new Harbor Operations Fund**

594-597-705	Harbor Operations	Salaries--Permanent	\$0	\$3,500.00	\$3,500	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-706.16	Harbor Operations	Salaries--Boat Launch	\$0	\$29,000	\$29,000	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-706.2	Harbor Operations	Salaries--PT Marina	\$0	\$20,000	\$20,000	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-714	Harbor Operations	Medicare	\$0	\$1,096	\$1,096	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-715	Harbor Operations	Social Security Tax	\$0	\$4,685	\$4,685	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-720	Harbor Operations	Worker's Compensation Insura	\$0	\$1,574	\$1,574	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-721	Harbor Operations	Unemployment Compensation	\$0	\$1,200	\$1,200	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-722	Harbor Operations	Drug Testing/Medical Expense	\$0	\$500	\$500	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-728	Harbor Operations	Office Supplies	\$0	\$500	\$500	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-756	Harbor Operations	Operating Supplies	\$0	\$500	\$500	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-756.5	Harbor Operations	Merchandise	\$0	\$2,000	\$2,000	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-767	Harbor Operations	Equipment/Small Tools	\$0	\$500	\$500	Budgeted costs moved from Park Fund to new Harbor Operations Fund
594-597-818	Harbor Operations	Professional & Contractual	\$0	\$2,000	2000	Budgeted costs moved from Park Fund to new Harbor Operations Fund

	Harbor				
594-597-818.2	Operations	Engineering	\$0	\$13,000	\$13,000 Engineering for Marina rebuild
	Harbor				
594-597-920	Operations	Utilities	\$0	\$0	\$3,000 Budgeted costs moved from Park Fund to new Harbor Operations Fund
	Harbor	Grounds Repair and			
594-597-932	Operations	Maintenance	\$0	\$5,000	\$5,000 Budgeted costs moved from Park Fund to new Harbor Operations Fund
	Harbor				
594-597-970	Operations	Capital Improvements	\$0	\$20,000	\$20,000 Marina rebuild from fire (received insurance money)
	<b>Total Harbor Operations</b>				
				<b>Fund:</b>	<b>\$108,055</b>



**CITY OF NEW BUFFALO  
RESOLUTION 20.10**

***Authorizing Budget Adjustments***

**WHEREAS**, the 2020-21 Budget Amendments are hereby presented to City Council;  
and

**WHEREAS**, in order to ensure all budgeted fund and activities for the 2020-21 budgets  
are within budget parameters; and

**WHEREAS**, the City of New Buffalo Treasurer is authorized to make the necessary  
adjustments to complete this action; and

**BE IT RESOLVED**, the following attached budget recommendations are authorized for  
adjustment and shall reflect in the 2020-21 adopted budgets;

DATED: March 15, 2021

YEAS:

NAYS:

ABSENT:

ABSTAIN:

**RESOLUTION DECLARED: ADOPTED**

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Ann M. Fidler, City Clerk

**CERTIFICATION**

**I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, do hereby  
certify that the above is a true and correct copy of a resolution adopted by the City  
Council of the City of New Buffalo, Michigan, on this 15<sup>th</sup> day of March, 2021.**

---

Ann M. Fidler, City Clerk

Michael Patrick and Cheryl Marie, Lynch  
c/o 19409 US 12, New Buffalo, MI 49117  
(269) 815-8776; mpandcm@gmail.com

Clerk of the City of New Buffalo  
For attention of: Mayor Humphrey and Council Members  
224 West Buffalo Street, New Buffalo, MI 49117

Concerning: **Elimination of public safety hazard at US 12 and Grand Beach Road intersection**

March 1, 2021

Mayor Humphrey and Council Members:

Greetings. This concerns your official role as representatives of the residents of the City of New Buffalo (City). We are giving you notice of an existing, but simply correctable, condition affecting the safety of all motorists at and near the intersection of Grand Beach Road and US 12. The US 12 entrance to the City from the Indiana state-line is likely just as utilized as the other two entrances.

The condition is a hazard caused by the current Board members of the Township of New Buffalo, per their illegal act of having approved the use of the driveway at that intersection currently being used by the golf cart business *Carts on 12* in conjunction with its "open air business" (its selling and renting of golf carts). The Board violated their duty, mandated in their Special Land Use Ordinance, to have prohibited the business's use of that driveway, and, it should be noted that the business has a separate, legal, driveway for its US 12 egress and ingress. The Board at one point revoked the business's Permit and then reinstated it, but refused to correct their previous action pertaining to this driveway matter. Beyond their continuance of the illegal driveway, it is our experience that Board members have a habit of making decisions that they clearly lack the legal authority to make; for instance, this same business is being allowed to maintain an illegal salvage operation (increasing accumulation and storage of brought-in junked items).

There have been many traffic accidents at this intersection, and while the business's vehicles have not been involved yet, maintaining this unnecessary and hazardous condition obviously increases the odds. As a single contributing factor, the mere length of the business's largest truck-trailer (that routinely transports 10 golf carts) spans the width of all four lanes of US 12. There is no existing highway-entry space within which any of the business's transport equipment can avoid engaging with oncoming traffic or the vehicles waiting to access the highway from Grand Beach Road. The Ordinance provision prohibiting that driveway's use by an open air business, and especially this business, has a logical basis. The addition of the Marquette Greenway Trail will add cyclist traffic to the competing movements of summer-season vehicular traffic.

Because this correctable condition affects your residents, we're providing you with the particulars about the Board's duty that is still being violated, so you can assess your correlated position.

The Special Land Use Permit (SLUP) issued by the Township Board includes reference to the business's approved use of the subject driveway. The SLUP is recorded in the Berrien County property records pertaining to the two abutting parcels of property that this business utilizes in conjunction; the driveway is on 11-13-0019-0002-10-0 (19415 US 12). The reinstated approval of the original SLUP

was recorded in 2018. Note that the Special Land Use Ordinance provision number pertaining to the subject driveway was 15.7 U 1, and is now 15.7 X 1.

The Board's illegal act is simple to comprehend. We are attaching to this communication printouts of the pertinent Special Land Use Ordinance provisions for your convenient reference.

Township Supervisor Michelle Heit allowed Zoning Administrator Brinkman to initially proclaim that the business's use of the subject driveway was a non-conforming use. But there had never been an open air business using that driveway. *Carts on 12* was required to apply for a SLUP in arrears, so its prior use of the subject driveway was illegal. The mere physical existence of that driveway to the previous occupant's land and building could not provide the legal basis for deeming it a non-conforming use.

The Special Land Use Chapter states in its "Purpose" Section 15.1 that the standards for the use of land concern the welfare of the community as a whole, and specifically concern maintaining the protection of safety.

The Board's role is detailed at Section 15.3 D. The Board makes the final SLUP approval determination, and "shall review the application and site plan ... in accordance with the standards of Section 15.4 A". That Section states (our emphasis added) that the Board "shall approve a permit *only* upon a finding that *all* of the following general standards for approval *are complied with*". Standard number five [5.] referred to is the one pertaining to an open air business, per Section 15.7 X 1. That states "access driveways shall be located at least 100 feet from the nearest right-of-way line of any intersecting street". The Township Board knew that the use of the subject driveway is prohibited to the business *Carts on 12*, because the driveway is only 50 feet from the Grand Beach Road and US 12 intersection.

There is no ambiguity in the wording of 15.7 X 1. Nor in the word "shall" throughout this Ordinance. Township officers were without discretionary decision-making power as to 15.7 X 1. The Township's Zoning Ordinance expresses in 19.1 "Definitions" at A: "The particular shall control the general."; and at C: "The word "shall" is always mandatory and not discretionary".

The Michigan Zoning Enabling Act, which passes on the state's duty to protect the public's safety, states at MCL 41.181 "Township Ordinances" Sec. 1: "The township shall enforce the ordinances [that it adopts]", and states at MCL 125.3504 Special land uses; regulations and standards, Sec. 2: "The standards [for approval] shall ... insure that the land use or activity is consistent with the public safety".

In conclusion, you Council members of the City of New Buffalo have a power-sharing right and duty, per the State's directives, to take action to protect your residents' safety as to the elimination of this illegal driveway use that endangers them, their visitors, and your employees who do not live in the City.

Respectfully offered,

By: *Michael Patrick and Cheryl Marie, Lynch.*