



**City of New Buffalo
224 W. Buffalo Street
New Buffalo MI 49117
REGULAR COUNCIL MEETING AGENDA
April 19th 2021, 6:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/82061274260?pwd=SlA5TUlCZlRQTHMwdGQzYzNMUHhsQT09>

*Meeting ID: 820 6127 4260
Passcode: 092481*

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. City Council Minutes: March 15, 2021; March 22, 2021; March 31, 2021
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Streets, Treasurer
 - c. Special Event Application- High School Graduation, Le tour de Shore
 - d. Receive Monthly Minutes: LRSB January 2021
 - e. Pay Bills for the Month
5. Public Comment
6. New Business
 - a. Re-assessment of commercial properties
 - b. Concession agreement with Lakeside Dogs
 - c. Concession agreement with Kona Ice
 - d. Sale of Jefferson St Property to NBAS for building trades program
 - e. Liquor License reclassification for Michigan Pizza Hut and David Workman
 - f. Concrete repairs and replacement at Municipal Marina
 - g. 2021 Road Project
7. Correspondence
8. Council Comments
9. Adjournment

Call to Order at 6:30 p.m.

Roll Call. Present: Flanagan, New Buffalo, MI, Berrien County; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

Absent: Lou O'Donnell

Motion by Robertson, seconded by Flanagan to excuse Councilmember Lou O'Donnell:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of Additional Item to the Agenda: Motion by Flanagan, seconded by, Lijewski to approve adding an additional item to New Business, Shoreline Alliance:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of Agenda: Motion by Robertson, seconded by, Lijewski to approve the agenda:

Roll Call Vote:

AYES: Flanagan, Lijewski, Robertson, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of Consent Agenda: Motion by Robertson, seconded by, Flanagan to approve the consent agenda:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Public Comment:

Dan Peterson

New Business

Shoreline Alliance: Motion by Humphrey, seconded by Lijewski to table this item until a later date.

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Resolution #21.07 Restaurant Month: Motion by Flanagan, seconded by Robertson to approve resolution 21.07 declaring the remainder of March Restaurant month in the City of New Buffalo:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Proposal for additional Full-Time Police Officer: Motion by Flanagan, seconded by Lijewski to approve the hiring of an additional full-time Police officer in the amount of 75,000.00 (inclusive of wages and benefits):

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Engineers of record: Motion by Robertson, seconded by Flanagan to approve Nies and Abonmarche as the City's engineer of record:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Fire Escrow Resolution #21.08: Motion by Robertson, seconded by Flanagan to approve resolution #21.08 to enroll in the Fire Insurance Withholding Program:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Michigan Street Storm Drain Construction: Motion by Robertson, seconded by Flanagan to approve PAJAY to repair Michigan Street Storm Drain in the amount of \$45,955.00:

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Nature's Way Contract: Motion by Flanagan, seconded by Robertson to approve the contract with Nature's Way for 2021, in the amount of \$11,316.11 due in two payments:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Master City Fee Schedule: Motion by Flanagan, seconded by Lijewski to approve resolution 21.11 fee adjustments for Short-term rentals, beach, and boat ramp:

Roll Call Vote:

AYES: Lijewski, Flanagan, Humphrey

NAYES: Robertson

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 3-1.

Subway Landscaping: Motion by Robertson, seconded by Flanagan to table this item until next meeting:

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Concession Approval Hot Dog Cart: Motion by Humphrey seconded by Lijewski to table the concession agreement with Andrew G. Pavlopoulos.

Roll Call Vote:

AYES: Lijewski, Flanagan, Humphrey

NAYES: Robertson

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 3-1.

Ciardelli Letter: Motion by Flanagan, seconded by Lijewski to approve the Ciardelli letter and mail the letter:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Michigan Department Natural Resources, Recreation Passport Grant Program Resolution #21.09:

Motion by Flanagan, seconded by Robertson to approve resolution #21.09 and application for the 2021 Recreational Passport Grant the approximate cost for the City of New Buffalo is \$50,000.00:

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Budget Amendments 2020-21 Resolution #21.10: Motion by Flanagan, seconded by Robertson to approve resolution #21.10 budget amendments for 2020-21.

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Correspondence:

Letter to council- Lynch.

Mayor Humphrey wanted to read the letter publicly purely as public notice and for residents to be careful around the Grand Beach and US 12 intersection.

Council Comments:

Councilmember Flanagan went over the Pokagon Fund Report and said its an absolute honor to be on the Pokagon Fund.

Mayor Humphrey stated that the City has three great candidates for the City Manager position. The final interviews will be held at a special City Council Meeting on Monday, March 22nd.

Motion by Robertson, seconded by Flanagan to adjourn the meeting at 7:51 p.m.

Roll Call Vote:

Ayes: Lijewski, Robertson, Flanagan, Humphrey

Nayes:

Absent: O'Donnell

Abstain:

Motion Carried, 4-0.

amf

John Humphrey, Mayor

Ann M. Fidler, City Clerk

Call to Order at 6:33 p.m.

Roll Call. Present: Flanagan, New Buffalo, MI, Berrien County; O'Donnell, Michigan City, IN LaPorte County; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

Approval of Agenda: Motion by Flanagan, seconded by, Robertson to approve the agenda:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

New Business

The City Council asked each candidate various questions regarding the City Manager position.

City Manager Interview, Darwin Watson.

City Manager Interview, Jeffrey Sheridan.

City Manager Interview, Martin Shanahan.

Motion by Robertson, seconded by O'Donnell to hire Darwin Watson as next City Manager of New Buffalo pending background check and salary negotiations by Council Member Robertson, the Mayor and City Attorney, Nick Curcio:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, O'Donnell, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Motion by Humphrey, seconded by Flanagan if negotiations do not work out with Darwin Watson that the City will hire Martin Shanahan:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Lijewski, Robertson, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Rural Development Block Grant application and resolution 21.12: The City Council did not make a motion on this item.

Marina fire rebuild bid awards: Motion by Humphrey, seconded by, Lijewski to approve McGuires Construction, Mead & White Electric and City Plumbing for the fire rebuild of the Marina in the amount of \$73,333.00.

Roll Call Vote:

AYES: Robertson, O'Donnell, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAIN:

Motion Carried, 5-0.

Letter to Corps of Engineers: Motion by Flanagan, seconded by, Lijewski to approve the letter to the Corps of Engineers:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAIN:

Motion Carried, 5-0

Correspondence: Mayor Humphrey read Michelle Niespodziany's letter to the council regarding her water bill issue. The council decided to not take any more action than the City has already taken.

Public Comment:

Audrey Tuszynski

Council Comments:

Councilmember Robertson asked Interim City Manager, Rich Killips to get ahold of Darwin Watson and let him know he was being offered the job and start the hiring process.

Mayor Humphrey thanked everyone for their participation.

Motion by Flanagan, seconded by, Lijewski to adjourn the meeting at 8:32p.m.:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Robertson, Lijewski, Humphrey

NAYES:

ABSENT:

ABSTAIN:

Motion Carried, 5-0.

amf

John Humphrey, Mayor

Ann M. Fidler, City Clerk

Call to Order at 4:30 p.m.

Roll Call. Present: Flanagan, New Buffalo, MI, Berrien County; O'Donnell, Michigan City, IN LaPorte County; Robertson, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

Motion by Humphrey, seconded by Flanagan to excuse Lijewski, because he is out of town and O'Donnell, who is having technical difficulties and is trying to join the meeting:

Roll Call Vote:

AYES: Robertson, Flanagan, Humphrey

NAYES:

ABSENT: Flanagan, O'Donnell

ABSTAINED:

Motion Carried, 3-0.

Approval of Agenda: Motion by Robertson, seconded by Flanagan to approve the agenda:

Roll Call Vote:

AYES: Robertson, Flanagan, Humphrey

NAYES:

ABSENT: Lijewski, O'Donnell

ABSTAINED:

Motion Carried, 3-0.

Public Comment: None

Lou O'Donnell joined the meeting at 4:33 p.m.

New Business

Approval of City Manager Contract: Motion by O'Donnell, seconded by Flanagan to approve the City Manager Contract with Darwin Watson as presented with typos corrected:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Robertson, Humphrey

NAYES:

ABSENT: Lijewski

ABSTAINED:

Motion Carried, 4-0.

Council Comments:

Council Member Flanagan stated he is looking forward to working with City Manager Watson.

Mayor Humphrey stated he is happy to have Watson on board and thanked Chief Killips for an excellent job of being Interim City Manager.

Motion by Flanagan, seconded by Robertson to adjourn the meeting at 4:40 p.m.:

Roll Call Vote:

AYES: Robertson, Flanagan, O'Donnell, Humphrey

NAYES:

ABSENT:

ABSTAIN: Lijewski

Motion Carried, 4-0.

amf

John Humphrey, Mayor

Ann M. Fidler, City Clerk



City Council,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the New Buffalo Police Department has taken 81 complaints. Those include 1 open burn violation, 1 assault, 2 OWI's, 1 recovered stolen vehicle on a traffic stop, and 3 vehicle accidents.
- One complaint of interest; recovered stolen vehicle, Officer Voytovick conducted a traffic stop on a vehicle for speeding, and that vehicle was reported stolen out of Michigan City Indiana. The juvenile driving the vehicle was picked up by a family friend and will be petitioned to the court for numerous charges.
- We have hired a new full time police officer, Officer Courtney Severn, who will start on May 3rd 2021. Courtney is currently a part time officer at our department, and has been for a year. Also, Officer Russell Tillery will be promoted to the rank of Sergeant. Please congratulate them on their new positions when you see them next.

Sincerely,

A handwritten signature in black ink, appearing to read "Jason Grimmett".

Jason Grimmett
Lieutenant

NEW BUFFALO POLICE DEPARTMENT
CITY HALL, 224 WEST BUFFALO STREET
NEW BUFFALO, MICHIGAN 49117



MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: April 13, 2021

Last month the Fire Department held a training meeting on March 18, 2021 and a business meeting on April 1, 2021. The Department had a total of 5 fire calls.

April 6, 2021



MONTHLY WATER REPORT FOR MARCH 2021

Total amount of water treated in month	13,673,000 gals
Average daily pumpage in month	441,000 gals.
Maximum treated for one day	544,000 gals.
Minimum treated for one day	299,000 gals.
Backwash water used in month	195,000 gals.

COMPARISON BY MONTH AND YEAR

March	2021 (this year) consumption	13,673,000 gals.
March	2020 (last year) consumption	11,497,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 333 lbs. @ 0.925 /lb.	\$ 308.03
Fluoride used in month: 422 lbs. @ 0.467/lb.	\$ 197.07
Aluminum sulfate used in month: 4,703 lbs @ \$0.1615 lb.	\$ 759.53
Total amount spent on chemicals	\$ 1,264.63
Total amount per million gallons	\$ 92.49

MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Josh & Rob repaired failed Filter Effluent Pump at Water Treatment Plant.
3. Runkle Electric worked on wiring for heater in Chmical Feed Room & did trouble shooting on High Service #3 Pump Failure.
4. Removed tree branches off of security fence from storm at Water Treatment Plant.

DISTRIBUTION REPORT

1. Replaced old meter pit assembly at 114 North Willard Street.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Locating documents for FOIA Request.
7. Worked with Nies Engineering on HNA & Reliability Study for EGLE.
8. Finished up remote Lab Inspection by EGLE for Laboratory Certification.

**WATER FILTRATION PLANT • 300 MARX DR • NEW BUFFALO, MICHIGAN 49117 •
269/469-0381 • FAX 269/469-7397**

9. Performed quarterly Q.C. For laboratory Certification.
10. Locating valves in Warwick Shores during month.
11. Handled water quality complaints during month.
12. Had Pre-construction Meeting about upcoming Clearwell Rehab Project.
13. Performed Cross Connection Inspections during month.
14. Worked on upcoming budget and had meetings about such.
15. Adjusted valve boxes to proper grade.
16. Exercised valves in pump galley getting ready for start of Clearwell Project.
18. Collected Quarterly and yearly samples for EGLE System Compliance.

FUEL REPORT

1. Gasoline consumed	49.1 gals.
2. Diesel fuel consumed	8.0 gals.
3. Total fuel consumed	57.1 gals.
4. Average per day	1.8 gals.

EQUIPMENT USAGE

Water Department backhoe	4.0 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

*	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson	0.0 T.M. 0.0 YTD	10.0 T.M. 22.0 YTD	0.0 T.M. 16.0 YTD	10.0 T.M. 38.0 YTD
Chris Huston	0.0 T.M. 0.0 YTD	0.0 T.M. 0.0 YTD	8.0 T.M. 20.5 YTD	8.0 T.M. 20.5 YTD
Robert Gruener	20.0 T.M. 20.0 YTD	0.0 T.M. 11.0 YTD	8.0 T.M. 8.0 YTD	28.0 T.M. 39.0 YTD
Jeff Johnson	0.0 T.M. 8.0 YTD	0.0 T.M. 8.0 YTD	3.25 T.M. 8.75 YTD	3.25 T.M. 24.75 YTD

* (T.M. = This Month YTD = Year-to-date)

Proposed Work For Month of April 2021

1. Installing new meter pit assemblies.
2. Continuing COVID-19 Governor Mandates.
3. Top soil work from winter repairs.
4. Discontinuing winter let water run accounts.
5. Starting Clearwell Rehabilitation Project.

Respectfully submitted,



Kenneth A. Anderson
City of New Buffalo
Water Superintendent



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ROBERT GORDON
DIRECTOR

November 23, 2020

Greetings,

The Michigan Department of Health and Human Services Oral Health Program would like to congratulate your water system for achieving the CDC's Water Fluoridation Quality Award for 2019. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. The Water Fluoridation Quality Awards were initiated in 2002 to recognize outstanding performance in fluoridation management by public water systems. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2019, there were 1,523 adjusted systems in 29 states recognized by the CDC. In Michigan, 72 public water systems received the award.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, BSDH, MPA
Oral Health Program Director

Sandy Sutton, RDH, BS
Community Water Fluoridation Coordinator



2019

Water Fluoridation Quality Award

NEW BUFFALO

Michigan

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the fluoride content to the recommended level for oral health for 12 consecutive months in 2019. High quality water fluoridation, as demonstrated by this water system, is a safe and effective method to prevent tooth decay and improve the oral health of all community residents.

A handwritten signature in blue ink that reads "Casey Hannan".

Casey Hannan, MPH
Director, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention

A handwritten signature in blue ink that reads "Theresa J. Boehmer".

Theresa "Tracy" J. Boehmer, P.E.
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention



April 13, 2021

To: Mayor and City Council

Warmer weather is upon us and summer is just around the corner.

The Parks department has begun getting ready for what looks to be a very busy summer season. We have begun getting the beach ready for the season. The beach is being leveled off this week so we can install the boardwalk. It looks like we will be able to put the entire boardwalk in this season as the water level has gone down considerably and we have gotten much of our beach back. The Kiosks are up and running and the new rates are installed. We have a new feature this year, boaters can now pay daily and season launch fees on the kiosk at the boat ramp. I am hoping this will help with some of the congestion both at the office and at the ramp.

The boat ramp is set to open and has been seeing a record number of users. The parking area is set to get patched on April 20th and the seal coated and striped on April 27th & 28th. We will be creating new parking spaces for the kayak parking and a thru lane near the ramps in hopes that this will help with some of the confusion from last season.

The Marina is set to open on April 19th. Currently the bathrooms are still under construction, but normally we don't see boaters until Memorial Day weekend. Hopefully things will be completed by then, if not I will get temporary bathrooms. Audrey has been doing an amazing job of getting things organized and cleaned up. The marina now has it's own Facebook page and Google listing, something we have never had before.

Spring sports will be taking place this year, and we have been working on getting the ball fields ready for play. Getting them ready requires us to till and drag the fields, hang the dugout screening, clean up the dugouts, fix and damage to the infields and outfields, and just make sure everything is safe for them to play ball.

Continual trash pick-up and maintenance continues at Oselka Park and the Dog park. Looking forward to another busy year.

Respectfully submitted,

Kristen D'Amico
Parks Director



Street Department Monthly Report
For March 2021

Mayor Humphrey, New City Manager Watson,
And City Council Members,

Let me start out by giving a big thank you to Rich Killips for all his assistance in his role as Interim City Manager. He helped the City and the City staff through what could have been a very difficult transition. Also I would like to say welcome to Darwin. I think he offers valuable knowledge to help the New Buffalo DPW improve its services to the City by working as a team to prioritize our projects, and improve and maintain our resources.

Here are some of the ways your loyal street department employees served the City of New Buffalo during the long month of March 2021.

- ✓ Leaves! From last year! Can you believe it?! We spent 6 different days picking up leaves and brush from areas throughout the City which then led to spending time in the stockyard chipping leaves and brush. (No snow plowing, though!)
- ✓ Hot patching! Last month's weather led to this month's hot patching. Street department employees could be seen patching around town, but that particular task also leads to servicing, maintaining, and loading the hot patcher.
- ✓ The following vehicles were serviced, repaired, or enhanced during the month of March:
 - Water Department Truck
 - Beach ATV and Bobcat
 - Street Department Truck 102 and Truck 103
 - Police Department units 4710, 4713, and 4759
 - Code Enforcement Vehicle
- ✓ Street Department input was requested at the following meetings:
 - Michigan Street – to discuss storm repairs
 - Budget – year end and future preparations
 - RPE – drain pipe issue in stockyard
 - Firehouse – regarding addition and pricing
 - Pine Grove Cemetery – with Vic
 - Hein Electric – Oselka Park
 - Pay Jay
 - MDOT



- ✓ Time was spent training a new employee on the safe operations of the equipment and tools used by the Street department including the Tool Cat Sweeper.
- ✓ It's the time of year when we start working in the stockyard putting away winterization materials and equipment and prepare materials and equipment for "Summer in the City".
- ✓ The following streets and concerns were addressed:
 - River Walk – removed tree stumps
 - S. Berrien – worked with GRSD to locate sewer at 328
 - Stromer Road – picked up debris and patched (still slightly frozen)
 - Norton and Jefferson Streets – placed stop sign
 - Mayhew Street – pulled signs
 - Taylor Street – repaired manhole lid
 - Thompson Street – put up new light and install light pole top
 - Merchant Street – install box on exposed wires
 - Whittaker Street at US Hwy 12 – picked up trash and roadkill
 - Michigan Street – brought in stone for backfill
 - Various Streets – swept, signs repaired, summer signs put in place, and lights replaced
- ✓ Spring has sprung! On 14 occasions our Street department worked with Miss Dig at various locations in the City.
- ✓ Repairs and maintenance were addressed for various City departments:
 - Water Plant – worked on lights, effluent pump; twice cleaned out pit in stockyard
 - City Garage – met with MC Doors for quote, repairs, and install of new overhead
 - Boat Launch – dock repairs
 - Pond at Beach – relocate drain pipe, regrade soil, clear weeds, prep for mulch, install fabric and mulch, pumped out 3 times, installed new parking sign

Of course there were plenty of small chores, repairs, and maintenance issues to keep us busy in between the major projects. Let's not forget the paperwork. Lots and lots of paperwork!

Respectfully Submitted,

X

Josh Bolton
Crew Leader



To: Mayor Humphrey and Council
Re: Treasurer's Monthly Report
Date: April 15, 2021

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil
Treasurer

BANK CODE: POOL CHECK DATE: 04/13/2021 INVOICE PAY DATE FROM 04/13/2021 TO 04/13/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
04/13/2021	POOL	00000041313	4973	5 ALARM	1,100.00	1
04/13/2021	POOL	00000041314	2862	ABONMARCHE CONSULTANTS INC	10,500.00	5
04/13/2021	POOL	00000041315	1004	ALEXANDER CHEMICAL CORP	193.75	1
04/13/2021	POOL	00000041316	2038	ANDERSON, KENNETH	50.00	1
04/13/2021	POOL	00000041317	3608	ART & IMAGE	879.47	3
04/13/2021	POOL	00000041318	1083	AT&T	475.18	4
04/13/2021	POOL	00000041319	4974	BEACON ATHLETICS	967.78	1
04/13/2021	POOL	00000041320	4298	BOLTON, JOSHUA	50.00	1
04/13/2021	POOL	00000041321	4970	BOW WOW WASTE	922.65	1
04/13/2021	POOL	00000041322	4656	BRIDGMAN AQUATIC CENTER	1,500.00	1
04/13/2021	POOL	00000041323	4534	CDW GOVERNMENT	2,478.90	3
04/13/2021	POOL	00000041324	4712	CHARLES NICHOLAS CURCIO	4,533.00	1
04/13/2021	POOL	00000041325	2029	CITY OF NEW BUFFALO	1,667.87	1
04/13/2021	POOL	00000041326	3469	CLUSTER, MICHAEL	50.00	1
04/13/2021	POOL	00000041327	3552	COMCAST	788.98	1
04/13/2021	POOL	00000041328	4462	D'AMICO KRISTEN	50.00	1
04/13/2021	POOL	00000041329	4782	DOMESTIC UNIFORM RENTALS	1,399.66	12
04/13/2021	POOL	00000041330	3595	DON HATFIELD HEATING & COOLING	89.00	1
04/13/2021	POOL	00000041331	4785	DOUBLEDAY OFFICE PRODUCTS	1,192.66	4
04/13/2021	POOL	00000041332	4068	ELAN CORP. PAYMENT SYSTEMS	2,221.74	1
04/13/2021	POOL	00000041333	4640	EMC-ELECTRICAL MAINTENANCE & CONST	316.47	1
04/13/2021	POOL	00000041334	4812	ENTERPRISE FM TRUST	910.37	1
04/13/2021	POOL	00000041335	1047	ETNA SUPPLY COMPANY	2,501.40	6
04/13/2021	POOL	00000041336	3537	EXIT 4 STORAGE	213.71	2
04/13/2021	POOL	00000041337	4032	GEMINI LAWN & LANDSCAPING	280.00	1
04/13/2021	POOL	00000041338	1119	GRAINGER	292.75	2
04/13/2021	POOL	00000041339	1058	GRSD SEWER AUTHORITY	43,727.84	1
04/13/2021	POOL	00000041340	3529	GRUENER, ROBERT	50.00	1
04/13/2021	POOL	00000041341	2089	HEI WIRELESS	3,427.00	1
04/13/2021	POOL	00000041342	4500	HULL LIFT TRUCK	1,412.54	1
04/13/2021	POOL	00000041343	3678	HUSTON, CHRISTOPHER	117.97	2
04/13/2021	POOL	00000041344	2963	IDEXX DISTRIBUTION CORP	2,191.47	2
04/13/2021	POOL	00000041345	1073	INDIANA MICHIGAN POWER	3,038.38	6
04/13/2021	POOL	00000041346	4173	INTEGRA CERT. DOCUMENT DESTRUCTION	20.00	1
04/13/2021	POOL	00000041347	4693	J. P. GILLEN & ASSOCIATES/EDGE IT	2,700.00	1
04/13/2021	POOL	00000041348	4811	JOHN JONES POLICE PURSUIT VEHICLES	3,803.00	1
04/13/2021	POOL	00000041349	3531	JOHNSON, JEFFREY	50.00	1
04/13/2021	POOL	00000041350	4487	KATE VYSKOCIL	50.00	1
04/13/2021	POOL	00000041351	3297	KNOLL BROTHERS OF MICH INC	7.75	1
04/13/2021	POOL	00000041352	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,147.28	2
04/13/2021	POOL	00000041353	4809	MC DOORS	2,948.00	1
04/13/2021	POOL	00000041354	4809	MC DOORS	762.00	1
04/13/2021	POOL	00000041355	3382	MEDIC 1	9,013.00	1
04/13/2021	POOL	00000041356	3524	MENARDS	1,464.21	4
04/13/2021	POOL	00000041357	4736	MICHAEL TODD & COMPANY INC	462.50	1
04/13/2021	POOL	00000041358	3511	MICHIGAN ELECTION RESOURCES	34.20	1
04/13/2021	POOL	00000041359	3439	MICHIGAN MUNICIPAL LEAGUE	206.52	1
04/13/2021	POOL	00000041360	1085	MODEL COVERALL	384.64	1
04/13/2021	POOL	00000041361	4498	NEW BUFFALO HARDWARE	237.68	13
04/13/2021	POOL	00000041362	4498	NEW BUFFALO HARDWARE	81.96	7
04/13/2021	POOL	00000041363	2032	NEW BUFFALO TOWNSHIP	36.15	1
04/13/2021	POOL	00000041364	2032	NEW BUFFALO TOWNSHIP	2,000.00	1
04/13/2021	POOL	00000041365	4550	OCCUSCREEN, LLC	250.00	1
04/13/2021	POOL	00000041366	1100	PARRETT COMPANY	89.79	1
04/13/2021	POOL	00000041367	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
04/13/2021	POOL	00000041368	3739	PRAXAIR DISTRIBUTION INC	89.41	1
04/13/2021	POOL	00000041369	4684	PRIDE THE PORTABLE TOILET COMPANY	760.00	4
04/13/2021	POOL	00000041370	4972	RANGEROID	250.00	1

CHECK PROOF

Page: 2/2

BANK CODE: POOL CHECK DATE: 04/13/2021 INVOICE PAY DATE FROM 04/13/2021 TO 04/13/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
04/13/2021	POOL	00000041371	2065	RIDGE AUTO PARTS	686.20	13
04/13/2021	POOL	00000041372	3944	ROLLING PRAIRIE EXCAVATING	150.00	1
04/13/2021	POOL	00000041373	4703	SAFEBUILT LLC	18,565.23	1
04/13/2021	POOL	00000041374	1084	SEMCO ENERGY GAS CO.	2,999.46	2
04/13/2021	POOL	00000041375	3302	SHAFFNER TIRE	50.99	1
04/13/2021	POOL	00000041376	2846	SHERWIN WILLIAMS	247.95	1
04/13/2021	POOL	00000041377	3156	STAPLES	736.18	1
04/13/2021	POOL	00000041378	4186	STAR UNIFORMS	294.85	3
04/13/2021	POOL	00000041379	1110	TRI-STATE ELECTRICAL	26.60	1
04/13/2021	POOL	00000041380	2599	TWIN CITY AWARDS & TROPHIES	19.00	1
04/13/2021	POOL	00000041381	2969	USA BLUEBOOK	699.80	3
04/13/2021	POOL	00000041382	3922	VERIZON WIRELESS	545.88	1
04/13/2021	POOL	00000041383	4544	VIEVU,LLC	478.00	2
04/13/2021	POOL	00000041384	4505	WELLS FARGO VENDOR FIN SERV	1,191.58	1
04/13/2021	POOL	00000041385	4441	WETLANDS EXCAVATING & TRUCKING	425.00	1
04/13/2021	POOL	00000041386	3614	WORKING WELL	140.00	1

Num Checks: 74

Num Stubs: 0

Num Invoices: 156

Total Amount: 167,195.35



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Kate Vyskocil
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 134119
02/25/2021

19-1216 Waterfront Master Plan

Project Manager: Michael J Huber

Professional services completed through 2/15/2021, including completion of preliminary engineering

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Engineering Design	\$23,500.00	\$22,500.00	\$1,000.00	\$0.00
420 Master Planning & Community Engagement	\$35,000.00	\$34,000.00	\$0.00	\$1,000.00
Totals:	\$58,500.00	\$56,500.00	\$1,000.00	\$1,000.00

Invoice Amount

\$1,000.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to: Abonmarche Consultants, Inc.

315 W. Jefferson Blvd.

South Bend, IN 46601

Our South Bend office has moved.
Please note new remit to address.

105-670-818.2

Huber
Waterfront Master Plan



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Kate Vyskocil
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 134410
03/26/2021

19-1216 Waterfront Master Plan

Project Manager: Michael J Huber

Professional services completed through 3/15/2021, including completion of planning process and delivery of final plan document

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Engineering Design	\$23,500.00	\$23,500.00	\$0.00	\$0.00
420 Master Planning & Community Engagement	\$35,000.00	\$34,000.00	\$1,000.00	\$0.00
Totals:	\$58,500.00	\$57,500.00	\$1,000.00	\$0.00

Invoice Amount

\$1,000.00

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Please remit to: Abonmarche Consultants, Inc.

315 W. Jefferson Blvd.

South Bend, IN 46601

Our South Bend office has moved.
Please note new remit to address.

DeWaltson
4/13/2021

RECEIVED

APR 01 2021

CITY OF NEW BUFFALO



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Kate Vyskocil
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 134226
03/05/2021

20-1445 New Buffalo Dune Walk

Project Manager: Thomas R Runkle

95% completion of construction drawings and specifications. Professional services completed through 2/28/2021.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Design	\$22,300.00	\$22,300.00	\$0.00	\$0.00
500 Final Design	\$24,500.00	\$16,000.00	\$4,500.00	\$4,000.00
540 Bidding & Negotiation	\$3,000.00	\$0.00	\$0.00	\$3,000.00
600 Construction Administration	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Totals:	\$57,300.00	\$38,300.00	\$4,500.00	\$14,500.00

Invoice Amount

\$4,500.00

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

209-751-974
DeJatzen
4/13/2021

WY OK

CITY OF NEW BUFFALO

Attn: Rich Killips
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 134251
03/09/2021

21-0137 New Buffalo Marina Repairs

Project Manager: Evan M LeDuc

Coordination and planning of repairs to municipal marina building. Professional services completed through 2/28/2021.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
410 Roof Assessment	\$1,200.00	\$0.00	\$1,200.00	\$0.00
520 Construction Docs	\$4,300.00	\$0.00	\$4,300.00	\$0.00
540 Bidding	\$3,350.00	\$0.00	\$0.00	\$3,350.00
Totals:	\$8,850.00	\$0.00	\$5,500.00	\$3,350.00

Invoice Amount**\$5,500.00**

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

Rich Killips
4/13/2021

REMITTANCE
COPY

*Marion Fire
Rebailo*
2/16
594-597-970



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Kate Vyskocil
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 134294
03/15/2021

19-0636 As-needed Public Works and Parks Technical Assistance

Project Manager: Anthony C. McGhee

Review of stormwater management plan for new Mortgage Office on Buffalo Street and initial planning for Michigan Street drainage improvements.

Invoice Amount

\$1,500.00

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

DeJatson
4/13/2021

101-298-818.2

RECEIVED

MAR 19 2021

CITY OF NEW BUFFALO

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 South Haven, MI 269.637.1293 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Rich Killips
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

RECEIVED
APR 12 2021
CITY OF NEW BUFFALO

INVOICE

No. 134588
03/31/2021

21-0069 Sediment Control Feasibility Study

Project Manager: Michael C Morphey

Engineering Services through 3/15/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Initial Feasibility Study	\$4,800.00	\$4,800.00	\$0.00	\$0.00
250 Topographic & Boundary Survey	\$2,500.00	\$0.00	\$2,500.00	\$0.00
450 Pre-Application Mtg & EGLE Coord.	\$1,400.00	\$0.00	\$0.00	\$1,400.00
455 SESC Permitting	\$2,300.00	\$0.00	\$0.00	\$2,300.00
500 Final Design & Bid Package	\$7,500.00	\$0.00	\$0.00	\$7,500.00
540 Bidding & Contracting Assistance	\$2,600.00	\$0.00	\$0.00	\$2,600.00
700 Construction Admin (Part Time) and Staking	\$5,400.00	\$0.00	\$0.00	\$5,400.00
Totals:	\$26,500.00	\$4,800.00	\$2,500.00	\$19,200.00

Invoice Amount

\$2,500.00

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

101-298-818.2

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 South Haven, MI 269.637.1293 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913



THE CURCIO LAW FIRM

16905 Birchview Drive
Nunica, Michigan 49448

INVOICE

Invoice # 313
Date: 04/01/2021
Due Upon Receipt

City of New Buffalo
224 West Buffalo Street New
Buffalo, MI 49117

7-00001-NB - General

Invoice Number	Services Commencing	Services Through	Service Fee
313	3/1/21	3/31/21	\$4,533.00

101-266-826.4

Dee Watson
4/5/2021

INVOICE GL DISTRIBUTION REPORT
 POST DATES 03/10/2021 - 04/13/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 1/9

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 172 EXECUTIVE							
101-172-728.000	03/08/21	DOUBLEDAY OFFICE PRODUCTS	OFFICE CHAIR/WIRE TRAY/CITY MANAGER	47035	04/13/21	622.00	41331
101-172-728.000	03/08/21	DOUBLEDAY OFFICE PRODUCTS	TASK CHAIR/CITY MANAGER OFFICE	47056	04/13/21	353.52	41331
101-172-756.000	03/31/21	TWIN CITY AWARDS & TROPHIES	CITY MANAGER SIGN	31579	04/13/21	19.00	41380
101-172-756.000	03/29/21	CDW GOVERNMENT	REPLACEMENT LAPTOP AND DOCK	988375	04/13/21	750.99	41323
101-172-818.000	03/31/21	OCCUSCREEN, LLC	EMPLOYMENT COMPREHENSIVE SCREENING/	166645	04/13/21	81.00	41365
101-172-903.000	02/04/21	MICHIGAN MUNICIPAL LEAGUE	WEBSITE CLASSIFIED ADS/EXECUTIVE	22319	04/13/21	206.52	41359
101-172-903.000	03/31/21	ART & IMAGE	CITY MANAGER WALL SIGN	3147	04/13/21	14.75	41317
Total For Dept 172 EXECUTIVE						2,047.78	
Dept 215 CLERK							
101-215-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	1,480.02	41301
101-215-756.000	03/15/21	CDW GOVERNMENT	REPLACEMENT MONITOR FOR DEPUTY CLERK	9346294	04/13/21	360.98	41323
Total For Dept 215 CLERK						1,841.00	
Dept 253 TREASURER							
101-253-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	1,290.06	41301
101-253-728.000	04/07/21	STAPLES	OFFICE SUPPLIES/TREASURER/FIRE/STRE	04/07/21	04/13/21	81.50	41377
101-253-756.000	03/29/21	CDW GOVERNMENT	REPLACEMENT LAPTOP AND DOCK	988375	04/13/21	1,130.03	41323
101-253-853.000	04/01/21	KATE VYSKOCIL	PHONE STIPEND/VYSKOCIL/04/01/21	04/01/21	04/13/21	50.00	41350
Total For Dept 253 TREASURER						2,551.59	
Dept 262 ELECTIONS							
101-262-756.000	03/16/21	MICHIGAN ELECTION RESOURCES	MASTER VOTER CARD-BLANK/ELECTIONS	14037	04/13/21	34.20	41358
Total For Dept 262 ELECTIONS						34.20	
Dept 266 ATTORNEY							
101-266-826.400	04/13/21	CHARLES NICHOLAS CURCIO	LEGAL SERVICES MARCH 2021	313	04/13/21	4,533.00	41324
Total For Dept 266 ATTORNEY						4,533.00	
Dept 276 CEMETERY							
101-276-969.000	04/01/21	PINE GROVE CEMETERY AUTHORITY	CEMETARY/04/01/21	04/01/21	04/13/21	2,500.00	41367
Total For Dept 276 CEMETERY						2,500.00	
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	2,924.70	41301
101-298-728.000	03/15/21	DOUBLEDAY OFFICE PRODUCTS	OFFICE SUPPLIES/INK/GLOVES/MASKS/EC	47218	04/13/21	80.17	41331
101-298-728.000	04/07/21	STAPLES	OFFICE SUPPLIES/TREASURER/FIRE/STRE	04/07/21	04/13/21	211.96	41377
101-298-728.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	158.70	41332
101-298-730.000	03/14/21	PURCHASE POWER	POSTAGE/GEN GOV/03/12/21	8000-9000-1111-0	04/13/21	445.99	41311
101-298-756.000	03/11/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/GEN GOV	A182376	04/13/21	13.48	41361
101-298-756.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	27.49	41304
101-298-756.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	446.98	41332
101-298-818.000	04/07/21	INTEGRA CERT. DOCUMENT DESTRU	DOCUMENT DESTRUCTION/POLICE	0026938898	04/13/21	20.00	41346
101-298-818.200	03/23/21	ABONMARCHE CONSULTANTS INC	ENG OF RECORD PUBLIC WORKS/PARKS AS	134294	04/13/21	1,500.00	41314
101-298-818.200	04/13/21	ABONMARCHE CONSULTANTS INC	SEDIMENT CONTROL FEASIBILITY STUDY	134588	04/13/21	2,500.00	41314
101-298-831.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	189.74	41304
101-298-854.000	03/10/21	J. P. GILLEN & ASSOCIATES/EDGE	SYSTEM UPDATES/GEN GOV	1463	04/13/21	2,700.00	41347
101-298-854.200	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	136.50	41304
101-298-854.200	02/24/21	VERIZON WIRELESS	VERIZON/02/24/21-03/23/21	9876135022	04/13/21	91.90	41382
101-298-920.000	02/04/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/02/04/21-03	04342433929-002	04/13/21	678.03	41294
101-298-920.000	02/23/21	SEMCO ENERGY GAS CO.	SEMCO/GEN GOV/POLICE/FIRE/OSELKA PA	02/23/21	04/13/21	157.39	41374
101-298-920.000	04/13/21	COMCAST	COMAST FIRE DEPT & CITY HALL	041321	04/13/21	259.21	41327
101-298-920.000	03/05/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/03/05/21-04	04342433929-03	04/13/21	495.52	41345

INVOICE GL DISTRIBUTION REPORT
 POST DATES 03/10/2021 - 04/13/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Page: 2/9

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 298 GENERAL GOVERNMENT							
101-298-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/3/10/21	0310219505	04/13/21	155.35	41329
101-298-931.000	03/18/21	SHERWIN WILLIAMS	PAINT/CITY HALL	0208-8	04/13/21	247.95	41376
101-298-931.000	03/15/21	DON HATFIELD HEATING & COOLING	FURNANCE REPAIR/CITY HALL	70237	04/13/21	89.00	41330
101-298-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/03/24/21	0324219505	04/13/21	155.35	41329
101-298-943.000	03/09/21	ADAMS REMCO INC	COPIER RENTAL/GEN GOV	SJ1085	04/13/21	330.80	41303
101-298-943.000	03/05/21	US BANK EQUIPMENT FINANCE	COPIER RENTAL/GEN GOV	437856966	04/13/21	239.68	41306
101-298-943.000	03/11/21	PITNEY BOWES INC	EQUIPMENT SERVICE RENTAL/03/11/21	1017661027	04/13/21	46.02	41305
101-298-943.000	04/01/21	PITNEY BOWES INC	PITNEY BOWES/EQUIPMENT RENTAL/GEN GOV	1017697413	04/13/21	180.00	41310
101-298-943.000	03/19/21	PITNEY BOWES INC	RED INK CARTRIDGES X 2/GEN GOV	1017763467	04/13/21	237.98	41310
Total For Dept 298 GENERAL GOVERNMENT						14,719.89	
Dept 305 POLICE							
101-305-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE--PPO 1000 PLAN APR 2021	031721	04/13/21	2,390.44	41300
101-305-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	7,198.56	41301
101-305-728.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	104.15	41304
101-305-767.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	212.79	41304
101-305-767.000	04/10/21	STAR UNIFORMS	HANDCUFFS/POLICE	19771-1	04/13/21	39.95	41378
101-305-768.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	119.90	41304
101-305-768.000	03/16/21	STAR UNIFORMS	UNIFORMS FOR SEASONAL POLICE OFFICE	9054-2	04/13/21	57.00	41378
101-305-768.000	03/26/21	STAR UNIFORMS	UNIFORMS/SEASONAL/POLICE	9339-2	04/13/21	197.90	41378
101-305-801.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	250.00	41304
101-305-801.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/2021	4715110301872797	04/13/21	386.55	41332
101-305-853.000	04/01/21	CLUSTER, MICHAEL	PHONE STIPEND/CLUSTER/04/01/21	04/01/21	04/13/21	50.00	41326
101-305-853.000	02/24/21	VERIZON WIRELESS	VERIZON/02/24/21-03/23/21	9876135022	04/13/21	283.56	41382
101-305-913.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	1,705.75	41302
101-305-916.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	11,258.45	41302
101-305-920.000	02/04/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/02/04/21-03/03/21	04342433929-002	04/13/21	678.03	41294
101-305-920.000	02/23/21	SEMCO ENERGY GAS CO.	SEMCO/GEN GOV/POLICE/FIRE/OSELKA PA	02/23/21	04/13/21	157.40	41374
101-305-920.000	04/13/21	COMCAST	COMAST FIRE DEPT & CITY HALL	041321	04/13/21	259.21	41327
101-305-920.000	03/05/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/03/05/21-04/04/21	04342433929-03	04/13/21	495.52	41345
101-305-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/3/10/21	0310219705	04/13/21	117.53	41329
101-305-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/03/24/21	0324219705	04/13/21	117.53	41329
101-305-939.000	03/10/21	RIDGE AUTO PARTS	VEHICLES AIR FILTERS/STREET	431409	04/13/21	159.47	41371
101-305-939.000	03/10/21	RIDGE AUTO PARTS	VEHICLE CONTROL ARM/POLICE	431417	04/13/21	149.87	41371
101-305-939.000	03/12/21	RIDGE AUTO PARTS	WINDSHEILD WASH/STREET	431605	04/13/21	17.76	41371
101-305-939.000	03/12/21	RIDGE AUTO PARTS	OIL FILTER/POLICE	431604	04/13/21	47.83	41371
101-305-939.000	03/22/21	NEW BUFFALO HARDWARE	AUTO/MARINE SEAL/POLICE	A183680	04/13/21	8.98	41362
101-305-939.000	03/29/21	CDW GOVERNMENT	ANTENNA/POLICE	B000774	04/13/21	236.90	41323
101-305-943.000	03/16/21	PARRETT COMPANY	PRINTER RENTAL/POLICE	57525	04/13/21	89.79	41366
101-305-979.000	03/03/21	JOHN JONES POLICE PURSUIT VEHICLE	CAR SIRENS AND LIGHTS/POLICE	03/03/2021	04/13/21	3,803.00	41348
101-305-979.000	04/13/21	VIEVU,LLC	CLIP LOCK SPRING CLIPS//POLICE	VVSI-1001852	04/13/21	80.00	41383
101-305-979.000	04/13/21	VIEVU,LLC	BODY VIDEO CAMERAS X 2/POLICE	VVSI1002153	04/13/21	398.00	41383
Total For Dept 305 POLICE						31,071.82	
Dept 336 FIRE							
101-336-728.000	03/15/21	DOUBLEDAY OFFICE PRODUCTS	INK CARTRIDGES/FIRE	47203	04/13/21	136.97	41331
101-336-728.000	04/07/21	STAPLES	OFFICE SUPPLIES/TREASURER/FIRE/STREET	04/07/21	04/13/21	379.62	41377
101-336-751.000	04/01/21	KNOLL BROTHERS OF MICH INC	GASOLINE/FIRE	04/01/21	04/13/21	7.75	41351
101-336-818.000	04/01/21	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/APRIL/2021	04/01/21	04/13/21	2,000.00	41364
101-336-818.000	04/06/21	HUSTON, CHRISTOPHER	REIMBURSEMENT FOR DRIVERS LICENSE R	04/06/21	04/13/21	67.97	41343
101-336-851.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/2021	4715110301872797	04/13/21	156.00	41332
101-336-853.000	04/01/21	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/04/01/21	04/01/21	04/13/21	50.00	41343
101-336-913.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	4,565.75	41302

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Fund 101 GENERAL FUND							
Dept 336 FIRE							
101-336-920.000	02/05/21	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/02/05/21-03/05/21	04031410105-002	04/13/21	189.83	41294
101-336-920.000	03/23/21	COMCAST	COMCAST FIRE STATION PLUS SERVER	032421	03/23/21	270.40	41307
101-336-920.000	02/23/21	SEMCO ENERGY GAS CO.	SEMCO/GEN GOV/POLICE/FIRE/OSELKA PA	02/23/21	04/13/21	252.69	41374
101-336-920.000	04/13/21	COMCAST	COMAST FIRE DEPT & CITY HALL	041321	04/13/21	270.56	41327
101-336-920.000	03/06/21	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/03/06/21-04/06/21	04031410105-03	04/13/21	179.70	41345
101-336-931.000	03/20/21	NEW BUFFALO HARDWARE	STARTING FLUID/FIRE	A183478	04/13/21	6.71	41361
101-336-939.000	03/10/21	RIDGE AUTO PARTS	HALOGEN BEAMS/FIRE	431158	04/13/21	9.47	41371
101-336-939.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	36.00	41304
101-336-939.000	04/02/21	5 ALARM	MAINTNENACE ON HURST TOOLS/POWER PU	205583-1	04/13/21	1,100.00	41313
101-336-979.000	03/24/21	HEI WIRELESS	NEW 800 MOBILES FOR FIRE TRUCKS	102160	04/13/21	3,427.00	41341
101-336-979.000	03/25/21	USA BLUEBOOK	STORZ BLIND CAP/ADAPTER/EQUIPMENT/F	554064	04/13/21	50.47	41381
Total For Dept 336 FIRE						13,156.89	
Dept 371 INSPECTION SERVICES							
101-371-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	779.87	41301
101-371-819.000	03/01/21	SAFEBUILT LLC	SAFEBUILT INSPECTIONS/03/01/21	0076155-IN	04/13/21	4,684.50	41373
101-371-819.100	03/01/21	SAFEBUILT LLC	SAFEBUILT INSPECTIONS/03/01/21	0076155-IN	04/13/21	1,633.50	41373
101-371-819.200	03/01/21	SAFEBUILT LLC	SAFEBUILT INSPECTIONS/03/01/21	0076155-IN	04/13/21	631.80	41373
101-371-819.300	03/01/21	SAFEBUILT LLC	SAFEBUILT INSPECTIONS/03/01/21	0076155-IN	04/13/21	453.60	41373
101-371-819.400	03/01/21	SAFEBUILT LLC	SAFEBUILT INSPECTIONS/03/01/21	0076155-IN	04/13/21	11,161.83	41373
101-371-983.000	04/13/21	ENTERPRISE FM TRUST	INSPECTIONS SERVICES CAR LEASE + MA	FBN4 80127	04/13/21	910.37	41334
Total For Dept 371 INSPECTION SERVICES						20,255.47	
Dept 442 STREET OPERATING							
101-442-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	4,677.94	41301
101-442-728.000	04/07/21	STAPLES	OFFICE SUPPLIES/TREASURER/FIRE/STRE	04/07/21	04/13/21	63.10	41377
101-442-756.000	03/01/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A181109	04/13/21	25.98	41361
101-442-756.000	03/03/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A181382	04/13/21	30.48	41361
101-442-756.000	03/23/21	PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL/STREET	62526060	04/13/21	89.41	41368
101-442-756.000	03/10/21	RIDGE AUTO PARTS	MECHANICS STETHOSCOPE/STREET	431406	04/13/21	8.57	41371
101-442-756.000	03/31/21	RIDGE AUTO PARTS	PRIMARY WIRE/STREET	432569	04/13/21	79.00	41371
101-442-756.000	03/08/21	ROLLING PRAIRIE EXCAVATING	COLD PATCH DELIVERY/STREET	3642	04/13/21	150.00	41372
101-442-756.000	03/11/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A182332	04/13/21	19.99	41361
101-442-756.000	03/17/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A183077	04/13/21	4.79	41362
101-442-756.000	03/24/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A183979	04/13/21	1.99	41362
101-442-768.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	63.59	41304
101-442-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/MAY/2021	122410MAY	04/13/21	116.00	41352
101-442-818.120	03/25/21	WETLANDS EXCAVATING & TRUCKING	TREE REMOVAL/STREET	876	04/13/21	425.00	41385
101-442-853.000	04/01/21	BOLTON, JOSHUA	PHONE STIPEND/BOLTON/04/01/21	04/01/21	04/13/21	50.00	41320
101-442-853.000	02/24/21	VERIZON WIRELESS	VERIZON/02/24/21-03/23/21	9876135022	04/13/21	40.01	41382
101-442-903.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	175.00	41304
101-442-913.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	1,040.00	41302
101-442-920.000	03/15/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET/03/2021/CONSOLIDATE	04706607555-03	04/13/21	577.14	41308
101-442-920.000	02/22/21	SEMCO ENERGY GAS CO.	SEMCO/WATER/GARAGE/02/22/21-03/25/2	02/22/21	04/13/21	420.37	41374
101-442-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/03/10/21	0310210105	04/13/21	66.46	41329
101-442-931.000	03/10/21	EMC-ELECTRICAL MAINTENANCE & C	WIRE FURNANCE/GARAGE	7975	04/13/21	316.47	41333
101-442-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GARAGE/03/24/21	0324210105	04/13/21	66.21	41329
101-442-931.000	03/31/21	DOMESTIC UNIFORM RENTALS	TOILET TISSUE & HAND SOAP CASES/STR	03/31/21	04/13/21	411.53	41329
101-442-931.000	03/19/21	MC DOORS	BUILDING REPAIR GARAGE DOOR PARTS A	2545	04/13/21	762.00	41354
101-442-931.000	03/22/21	MENARDS	REFRIGERATOR/STREET/PARK	73636	04/13/21	374.50	41356
101-442-931.000	03/01/21	MC DOORS	GARAGE DOORS REPLACEMENT/2ND AND LA	2084-1	04/13/21	1,474.00	41353
101-442-932.000	03/17/21	ART & IMAGE	DECAL/STREET	3119	04/13/21	9.72	41317
101-442-932.000	03/09/21	NEW BUFFALO HARDWARE	GROUNDS REPAIR/STREET	B68706	04/13/21	15.99	41361

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Fund 101 GENERAL FUND							
Dept 442 STREET OPERATING							
101-442-932.000	03/17/21	NEW BUFFALO HARDWARE	GROUNDS REPAIR/STREET	A183106	04/13/21	26.07	41361
101-442-933.000	02/10/21	POWERPLAN	TRACTOR/MAINTENANCE/STREET	B10559	04/13/21	409.53	41295
101-442-933.000	02/18/21	SHAFFNER TIRE	LOADER TIRE/STREET	0001186	04/13/21	50.99	41298
101-442-933.000	03/11/21	RIDGE AUTO PARTS	VEHICLE MAINTENANCE/STREET	431494	04/13/21	75.65	41371
101-442-933.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	110.24	41304
101-442-933.000	03/01/21	EXIT 4 STORAGE	LP REFILL/STREET	44283	04/13/21	75.97	41336
101-442-933.000	03/24/21	EXIT 4 STORAGE	LP REFILL/STREET	44408	04/13/21	137.74	41336
101-442-933.000	03/11/21	RIDGE AUTO PARTS	OIL FILTER/TOOL CAT/STREET	431495	04/13/21	16.43	41371
101-442-933.000	03/11/21	RIDGE AUTO PARTS	VEHICLE AIR FILTERS/STREET	431500	04/13/21	28.92	41371
101-442-933.000	02/08/21	SHAFFNER TIRE	LOADER TIRE REPAIR/STREET	1186	04/13/21	50.99	41375
101-442-939.000	03/10/21	RIDGE AUTO PARTS	VEHICLE BATTERY/STREET	430914	04/13/21	53.55	41371
101-442-939.000	03/09/21	MICHAEL TODD & COMPANY INC	VEHICLE PARTS/STREET	200589	04/13/21	462.50	41357
101-442-939.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	77.84	41304
101-442-943.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	151.85	41304
Total For Dept 442 STREET OPERATING						13,283.51	
Dept 448 STREET LIGHTING							
101-448-926.000	03/15/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/CONSOLIDAT	04459418614-03	04/13/21	178.63	41308
101-448-926.000	03/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/03/01/21-0	04023785704-03	04/13/21	1,817.43	41345
Total For Dept 448 STREET LIGHTING						1,996.06	
Dept 523 SOLID WASTE COLLECTION							
101-523-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/MAY/2021	122410MAY	04/13/21	188.00	41352
101-523-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	WEEKLY CURBSIDE GARBAGE PICK-UP/MAY	122411MAY	04/13/21	21,120.28	41352
Total For Dept 523 SOLID WASTE COLLECTION						21,308.28	
Dept 651 AMBULANCE SERVICE							
101-651-818.000	03/01/21	MEDIC 1	AMBULANCE/03/01/21	03/01/21	04/13/21	9,013.00	41355
Total For Dept 651 AMBULANCE SERVICE						9,013.00	
Dept 872 OTHER FUNCTIONS							
101-872-912.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	919.77	41302
101-872-916.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	1,605.56	41302
Total For Dept 872 OTHER FUNCTIONS						2,525.33	
Total For Fund 101 GENERAL FUND						140,837.82	
Fund 105 PNBALRSB							
Dept 670							
105-670-818.200	03/23/21	ABONMARCHE CONSULTANTS INC	WATERFRONT MASTER PLAN	134119	04/13/21	1,000.00	41314
105-670-818.200	04/13/21	ABONMARCHE CONSULTANTS INC	WATERFRONT MASTER PLAN	134410	04/13/21	1,000.00	41314
Total For Dept 670						2,000.00	
Total For Fund 105 PNBALRSB						2,000.00	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-756.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	MULCH FOR MERCHANT STREET/STREET	4715110301872797	04/13/21	400.00	5183
202-463-818.000	01/01/21	NRPC-AMTRAK	MAINTENANCE OF GRADE CROSSING WARNI	077721	04/13/21	5,934.00	5184
Total For Dept 463 ROUTINE MAINTENANCE						6,334.00	
Dept 474 TRAFFIC SERVICES							
202-474-818.000	03/10/21	CSX PROPERTY SERVICES	ANNUAL CROSSING SIGNAL SERVICES/05/	8404053	04/13/21	2,257.00	5182

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Fund 202 MAJOR STREET FUND Dept 474 TRAFFIC SERVICES							
Total For Dept 474 TRAFFIC SERVICES						2,257.00	
Total For Fund 202 MAJOR STREET FUND						8,591.00	
Fund 208 PARK FUND							
Dept 691 PARK							
208-691-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	715.10	41301
208-691-722.000	03/31/21	WORKING WELL	DRUG SCREENINGS/PARK	00352306-00	04/13/21	140.00	41386
208-691-728.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	76.04	41304
208-691-756.000	03/22/21	MENARDS	GLACIER WATER/PARKS	73637	04/13/21	430.08	41356
208-691-756.000	03/18/21	MENARDS	WATER/OFFICE SUPPLIES/PARK	73407	04/13/21	248.15	41356
208-691-756.000	03/23/21	NEW BUFFALO HARDWARE	WORK GLOVES/PARK	A18385	04/13/21	12.99	41362
208-691-756.000	03/15/21	NEW BUFFALO HARDWARE	SELF DRILL WITH WINGS/PARK	A182815	04/13/21	14.48	41362
208-691-756.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	105.89	41332
208-691-756.000	04/09/21	MODEL COVERALL	GLOVES AND URINAL DEODORIZERS	S0956218	04/13/21	384.64	41360
208-691-767.000	03/09/21	GRAINGER	WATER HOSE ASSEMBLY/PARKS	9829978569	04/13/21	221.35	41338
208-691-767.000	04/12/21	BEACON ATHLETICS	NEW DRAG FOR BASEBALL FIELDS/PARK	0527976-IN	04/13/21	967.78	41319
208-691-768.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	236.16	41304
208-691-818.000	03/10/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BEACH/PARK/02/18/21-0	22989	04/13/21	250.00	41369
208-691-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/MAY/2021	122410MAY	04/13/21	629.00	41352
208-691-818.000	03/05/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/03/05/21-04/	23148	04/13/21	90.00	41369
208-691-818.000	03/05/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/03/05/21-	23150	04/13/21	90.00	41369
208-691-818.000	03/16/21	RANGERBID	BEACH SCREENER SALES ADD/PARK	209863	04/13/21	250.00	41370
208-691-818.000	03/31/21	OCCUSCREEN, LLC	EMPLOYMENT COMPREHENSIVE SCREENING/	166645	04/13/21	169.00	41365
208-691-818.000	03/18/21	PRIDE THE PORTABLE TOILET COM	TOILET/PARK/03/18/21-04/14/21	23261	04/13/21	330.00	41369
208-691-853.000	04/01/21	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/04/01/21	04/01/21	04/13/21	50.00	41328
208-691-853.000	02/24/21	VERIZON WIRELESS	VERIZON/02/24/21-03/23/21	9876135022	04/13/21	130.41	41382
208-691-903.000	03/10/21	ART & IMAGE	BOAT LAUNCH PASSES/PARK	3106	04/13/21	855.00	41317
208-691-903.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	216.00	41332
208-691-912.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	399.90	41302
208-691-913.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	1,040.00	41302
208-691-916.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	1,783.94	41302
208-691-920.000	02/04/21	INDIANA MICHIGAN POWER	ELECTRIC/CONCESSION/PARK/02/04/21-0	04523676007-002	04/13/21	39.55	41294
208-691-920.000	01/01/21	NEW BUFFALO TOWNSHIP	WATER/DOG PARK/01/01/21-02/28/21	WASH-001420-2	04/13/21	36.15	41363
208-691-920.000	03/15/21	INDIANA MICHIGAN POWER	ELECTRIC/BEACH/OSELKA/PARKS/CONSOLI	04546766223-03	04/13/21	721.03	41308
208-691-920.000	02/23/21	SEMCO ENERGY GAS CO.	SEMCO/GEN GOV/POLICE/FIRE/OSELKA PA	02/23/21	04/13/21	155.20	41374
208-691-920.000	03/05/21	INDIANA MICHIGAN POWER	ELECTRIC/PARK/03/05/21-04/05/21/N W	04523676007-03	04/13/21	13.33	41345
208-691-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/02/24	0224210525	04/13/21	77.40	41293
208-691-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/03/10/21	0310210505	04/12/21	69.18	
208-691-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/3/10/	0310210525	04/13/21	76.70	41329
208-691-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK	0324210525	04/13/21	76.70	41329
208-691-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARKS/03/24	0324210505	04/13/21	69.18	41329
208-691-931.000	03/22/21	MENARDS	REFRIGERATOR/STREET/PARK	73636	04/13/21	374.50	41356
208-691-931.000	03/02/21	NEW BUFFALO HARDWARE	BUILDING MAINTENANCE/PARK	A18220	04/13/21	5.56	41361
208-691-931.000	03/16/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A182905	04/13/21	47.98	41361
208-691-931.000	03/17/21	NEW BUFFALO HARDWARE	MAINTNENANCE/PARK	B69038	04/13/21	3.49	41362
208-691-931.000	03/30/21	NEW BUFFALO HARDWARE	MAINTENANCE/PARK	A184806	04/13/21	35.24	41362
208-691-931.000	03/01/21	MC DOORS	GARAGE DOORS REPLACEMENT/2ND AND LA	2084-1	04/13/21	1,474.00	41353
208-691-931.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	39.77	41332
208-691-932.000	03/22/21	NEW BUFFALO HARDWARE	SMALL TOOLS/PARK	A183671	04/13/21	22.98	41361
208-691-932.000	03/22/21	NEW BUFFALO HARDWARE	SMALL TOOL/PARK	A183675	04/13/21	10.98	41361
208-691-932.000	03/24/21	BOW WOW WASTE	DOG WASTE BAGS/DOG PARK	399641	04/13/21	922.65	41321
208-691-933.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	184.82	41304

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Fund 208 PARK FUND							
Dept 691 PARK							
208-691-933.000	03/25/21	RIDGE AUTO PARTS	BOB CAT OIL FILTER/PARK	432225	04/13/21	34.19	41371
208-691-933.000	03/25/21	RIDGE AUTO PARTS	BOB CAT MAINTENANCE/PARK	432234	04/13/21	5.49	41371
208-691-933.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	23.33	41332
208-691-933.200	03/23/21	JOHN DEERE FINANCIAL	JD UTTR/PARK/03/23/21	2476174	04/13/21	940.66	41309
208-691-933.200	03/23/21	JOHN DEERE FINANCIAL	JD LOADER/PARK/03/23/21	2476175	04/13/21	142.94	41309
208-691-939.000	04/09/21	HULL LIFT TRUCK	PARTS FOR BOBCAT/BEACH	PSI-0228013	04/13/21	1,412.54	41342
208-691-979.200	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	190.75	41332
208-691-979.300	04/13/21	BRIDGMAN AQUATIC CENTER	LIFEGUARD TRAINING	041321	04/13/21	1,500.00	41322
Total For Dept 691 PARK						18,542.20	
Total For Fund 208 PARK FUND						18,542.20	
Fund 209 PARK IMPROVEMENT FUND							
Dept 751							
209-751-974.000	03/23/21	ABONMARCHE CONSULTANTS INC	DUNE WALK ENGINEERING FINAL DESIGN	134226	04/13/21	4,500.00	41314
Total For Dept 751						4,500.00	
Total For Fund 209 PARK IMPROVEMENT FUND						4,500.00	
Fund 351 DEBT SERVICE							
Dept 906 DEBT SERVICE							
351-906-991.100	03/17/21	U.S. BANK	BOND PAYMENT: PRINCIPLE 2017 CAPIT	739310	04/13/21	240,000.00	595
351-906-992.100	03/17/21	U.S. BANK	BOND PAYMENT: 2017 CAPITAL IMPROVME	17393 0-B	04/13/21	49,650.00	595
Total For Dept 906 DEBT SERVICE						289,650.00	
Total For Fund 351 DEBT SERVICE						289,650.00	
Fund 402 EQUIPMENT PURCHASE FUND							
Dept 902 CAPITAL							
402-902-981.200	04/01/21	WELLS FARGO VENDOR FIN SERV	TOOL CAT AND SWEEPER /PARKS/STREET/	5014309294	04/13/21	714.95	41384
402-902-981.300	04/01/21	WELLS FARGO VENDOR FIN SERV	TOOL CAT AND SWEEPER /PARKS/STREET/	5014309294	04/13/21	476.63	41384
Total For Dept 902 CAPITAL						1,191.58	
Total For Fund 402 EQUIPMENT PURCHASE FUND						1,191.58	
Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-836.000	03/23/21	GRSD SEWER AUTHORITY	JANUARY OPERATING RESERVE BILLED	0000011890	04/13/21	43,727.84	41339
590-537-916.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	638.40	41302
590-537-920.000	02/05/21	INDIANA MICHIGAN POWER	ELECTRIC/HARBOR ISLE DR./SEWER/02/0	04002186031-002	04/13/21	16.69	41294
590-537-920.000	03/15/21	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/CONSOLIDATED BILL/03	04598645309-03	04/13/21	2,004.16	41308
590-537-920.000	02/22/21	SEMCO ENERGY GAS CO.	SEMCO/WATER/GARAGE/02/22/21-03/25/2	02/22/21	04/13/21	134.71	41374
590-537-920.000	03/06/21	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/0/06/21-04/06/21	04002186031-03	04/13/21	16.69	41345
Total For Dept 537 SEWER						46,538.49	
Total For Fund 590 SEWER FUND						46,538.49	
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-716.000	03/17/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE PPO 500 APR 2021	031621	04/13/21	6,531.56	41301
591-536-730.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	46.41	41332
591-536-753.000	04/01/21	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	37687	04/13/21	3,420.57	
591-536-753.000	03/30/21	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	37438	04/13/21	193.75	41315
591-536-753.000	04/01/21	ALEXANDER CHEMICAL CORP	BLANKET WATER CHEMICAL PURCHASES	37686	04/13/21	1,861.50	

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Fund 591 WATER FUND							
Dept 536 WATER							
591-536-756.000	03/11/21	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/METER REPLACEMEN	S103932185 002	04/13/21	530.00	41335
591-536-756.000	03/16/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/WATER	A182936	04/13/21	7.99	41361
591-536-756.000	04/02/21	GEMINI LAWN & LANDSCAPING	DELIVER 8 YARS TOP SOIL/WATER	36465	04/13/21	280.00	41337
591-536-756.200	03/10/21	ETNA SUPPLY COMPANY	METER REPLACEMENT PARTS/WATER	S103904361.001	04/13/21	50.22	41335
591-536-756.200	03/01/21	ETNA SUPPLY COMPANY	METER REPLACEMENT PARTS/WATER	S103932185.001	04/13/21	168.00	41335
591-536-756.200	03/11/21	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/METER REPLACEMEN	S103932185 002	04/13/21	180.00	41335
591-536-756.200	03/24/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S103950956.001	04/13/21	381.59	41335
591-536-756.200	03/24/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S103949967.001	04/13/21	211.59	41335
591-536-756.200	04/04/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S103962569.001	04/13/21	980.00	41335
591-536-756.300	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	150.00	41332
591-536-756.400	03/13/21	MENARDS	BATTERIES/WATER	73096	04/13/21	36.98	41356
591-536-756.400	03/17/21	USA BLUEBOOK	LAB SUPPLIES/WATER	535294	04/13/21	295.15	41381
591-536-756.400	03/29/21	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3081922794	04/13/21	1,112.97	41344
591-536-756.400	03/30/21	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3081989576	04/13/21	1,078.50	41344
591-536-756.400	03/30/21	USA BLUEBOOK	LAB SUPPLIES/WATER	558294	04/13/21	354.18	41381
591-536-768.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	241.36	41332
591-536-801.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD PAYMENTS/MARCH/202	4715110301872797	04/13/21	60.00	41332
591-536-818.000	04/01/21	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/MAY/2021	122410MAY	04/13/21	94.00	41352
591-536-853.000	02/05/21	AT&T	TELEPHONE/WATER/02/05/21-03/04/21	269469853103-2	04/13/21	104.91	41296
591-536-853.000	02/02/21	AT&T	TELEPHONE/WATER/02/05/21-03/01/21	269R01267203-2	04/13/21	118.30	41296
591-536-853.000	02/02/21	AT&T	TELEPHONE/WATER/02/01/21-03/01/21	906R18086803-2	04/13/21	70.55	41296
591-536-853.000	02/02/21	AT&T	TELEPHONE/WATER/02/2/21-03/01/21	269R07012103-2	04/13/21	285.66	41296
591-536-853.000	04/01/21	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/04/01/21	04/01/21	04/13/21	50.00	41316
591-536-853.000	04/01/21	GRUENER, ROBERT	PHONE STIPEND/GRUENER/04/01/21	04/01/21	04/13/21	50.00	41340
591-536-853.000	04/01/21	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/04/01/21	04/01/21	04/13/21	50.00	41349
591-536-853.000	03/02/21	AT&T	PHONE/WATER/03/02/21-04/01/21	269R07012104-03	04/13/21	285.91	41318
591-536-853.000	03/02/21	AT&T	PHONE/WATER/03/02/21-04/01/21	269R01267204-03	04/13/21	118.42	41318
591-536-853.000	03/02/21	AT&T	PHONE/WATER/03/02/21-04/01/21	906R18086804-03	04/13/21	70.67	41318
591-536-853.000	03/05/21	AT&T	PHONE/WATER/03/05/21-04/04/21	269469853104-03	04/13/21	0.18	41318
591-536-912.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	2,679.33	41302
591-536-913.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	624.00	41302
591-536-916.000	03/17/21	MMRMA	MMRMA INSURANCE 2ND INSTALLMENT	030921	04/13/21	594.65	41302
591-536-920.000	02/04/21	INDIANA MICHIGAN POWER	ELECTRIC/INTAKE/WATER/02/04/21-03/0	04909113708-002	04/13/21	20.30	41294
591-536-920.000	03/15/21	INDIANA MICHIGAN POWER	ELECTRIC/WATER/CONSOLIDATED/03/2021	0435469680 -03	04/13/21	1,631.98	41308
591-536-920.000	02/22/21	SEMCO ENERGY GAS CO.	SEMCO/WATER/GARAGE/02/22/21-03/25/2	02/22/21	04/13/21	1,721.70	41374
591-536-920.000	03/05/21	INDIANA MICHIGAN POWER	ELECTRIC/WATER INTAKE/E WATER ST/03	04909113708-03	04/13/21	20.19	41345
591-536-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/03/10/21	0310210005	04/13/21	43.56	41329
591-536-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/3/24/21	0324210005	04/13/21	43.56	41329
591-536-933.000	03/19/21	ELAN CORP. PAYMENT SYSTEMS	CREDIT CARD PURCHASES FEB 2021	031921	04/13/21	169.00	41304
591-536-933.000	03/09/21	TRI-STATE ELECTRICAL	FNM-3 BUSSMAN/EQUIPMENT	03/09/21	04/13/21	26.60	41379
591-536-933.000	03/29/21	GRAINGER	SPRING CHECK VALVE/WATER	9850787822	04/13/21	71.40	41338
Total For Dept 536 WATER						27,117.19	
Total For Fund 591 WATER FUND						27,117.19	
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-722.000	03/31/21	WORKING WELL	DRUG SCREENING/MARINA/BOAT RAMP/03/	00352306-00-2	04/13/21	70.00	5016
594-597-728.000	03/01/21	ELAN CORP. PAYMENT SYSTEMS	ELAN/OFFICE SUPPLIES/HARBOR OPERATI	4715110301872797	04/13/21	262.18	5012
594-597-728.000	03/29/21	FEDEX	FEDEX/BOAT RAMP TICKETS	095916579-03	04/13/21	167.16	5013
594-597-756.000	03/23/21	CITYS PURE ICE	ICE/BOAT RAMP/3/23/21	0168407	04/13/21	67.15	5009
594-597-818.000	03/05/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/03/05/21-	23149	04/13/21	90.00	5015
594-597-818.000	03/31/21	OCCUSCREEN, LLC	EMPLOYMENT CONPREHENSIVE SCREENING/	166645-2	04/13/21	243.00	5014

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Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-920.000	03/15/21	INDIANA MICHIGAN POWER	ELECTRIC/BOAT RAMP/MARINA/CONSOLIDA	04546766223-003	04/13/21	926.71	5005
594-597-920.000	02/01/21	CITY OF NEW BUFFALO	WATER/MARINA/BOAT RAMP/02/01/21-04/	04/07/21	04/13/21	385.02	5008
594-597-920.000	04/13/21	COMCAST	COMCAST MARINA & BOAT RAMP	041221	04/13/21	660.90	5010
594-597-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/02/24/21	0224210515	04/13/21	75.35	5004
594-597-931.000	02/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/02/24/2	0224210535	04/13/21	46.20	5004
594-597-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/03/10/21	0310210515	04/13/21	74.47	5011
594-597-931.000	03/10/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/3/10/21	0310210535	04/13/21	45.20	5011
594-597-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/03/24/21	0324210515	04/13/21	74.47	5011
594-597-931.000	03/24/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/03/24/2	0324210535	04/13/21	45.20	5011
594-597-933.000	03/25/21	CDW GOVERNMENT	COMPUTER PART/MARINA/HARBOR	9891110	04/13/21	318.39	5007
594-597-970.000	03/23/21	ABONMARCHE CONSULTANTS INC	MARINA REPAIRS--BIDDING	134251	04/13/21	5,500.00	5006
			Total For Dept 597 HARBOR OPERATIONS			9,051.40	
			Total For Fund 594 HARBOR OPERATIONS			9,051.40	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	03/19/21	DENTON, MARY ROSE	TAX OVERPAYMENT	031921	03/19/21	508.32	2235
703-000-214.000	03/19/21	KREIS, KEVEN L.	DUPLICATE ONLINE PAYMENT	031921	03/19/21	2,103.64	2236
703-000-214.000	03/19/21	STEPHANY, KATHRYN G.	OVERPAYMENT ON TAX BILL	031921	03/19/21	150.00	2237
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: COUNTY GENERAL PLUS PE	032321 CTY GEN	03/23/21	10,291.32	2238
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: COUNTY SET PLUS PENALT	023221 SET	03/23/21	12,938.98	2238
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: COUNTY 911	032321 911	03/23/21	2,502.29	2238
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: COUNTY LAW ENFORCEMENT	032321 CTY LAW	03/23/21	1,946.20	2238
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: COUNTY SENIOR CENTER	032321 SR CTR	03/23/21	1,668.21	2238
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: COUNTY PARKS	032321 PARKS	03/23/21	555.92	2238
703-000-230.100	03/23/21	BERRIEN COUNTY TREASURER	SETTLEMENT: DRAIN 835	032321	03/23/21	399.06	2238
			Total For Dept 000			33,063.94	
			Total For Fund 703 CURRENT TAX FUND			33,063.94	

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Fund Totals:							
			Fund 101 GENERAL FUND			140,837.82	
			Fund 105 PNBALRSB			2,000.00	
			Fund 202 MAJOR STREET FUND			8,591.00	
			Fund 208 PARK FUND			18,542.20	
			Fund 209 PARK IMPROVEMENT FUND			4,500.00	
			Fund 351 DEBT SERVICE			289,650.00	
			Fund 402 EQUIPMENT PURCHASE FUND			1,191.58	
			Fund 590 SEWER FUND			46,538.49	
			Fund 591 WATER FUND			27,117.19	
			Fund 594 HARBOR OPERATIONS			9,051.40	
			Fund 703 CURRENT TAX FUND			33,063.94	
Total For All Funds:						581,083.62	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

User: KATE

PERIOD ENDING 03/31/2021

DB: New Buffalo

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2020-21				ACTIVITY FOR		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	END BALANCE 06/30/2020	MONTH 03/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Dept 000								
101-000-404.000	PROPERTY TAXES	2,501,055.00	2,501,055.00	2,501,055.00	2,438,063.29	0.00	0.00	100.00
101-000-417.000	DELINQUENT TAX PERSONAL	0.00	0.00	0.00	1.02	0.00	0.00	0.00
101-000-445.000	PENALTY & INTEREST	7,000.00	7,000.00	9,671.29	8,432.67	0.00	(2,671.29)	138.16
101-000-477.000	BUILDING PERMITS	35,000.00	35,000.00	44,326.92	29,357.41	9,235.00	(9,326.92)	126.65
101-000-478.000	ELECTRICAL PERMITS	10,000.00	10,000.00	16,050.00	9,959.90	3,717.10	(6,050.00)	160.50
101-000-479.000	MECHANICAL PERMITS	10,000.00	10,000.00	16,926.17	9,836.70	2,992.25	(6,926.17)	169.26
101-000-480.000	PLUMBING PERMITS	6,500.00	6,500.00	8,856.70	4,747.60	3,368.40	(2,356.70)	136.26
101-000-481.000	ZONING DEPOSITS	500.00	500.00	850.00	0.00	0.00	(350.00)	170.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	66,164.00	0.00	0.00	(66,164.00)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	5,000.00	5,000.00	5,637.97	5,637.97	0.00	(637.97)	112.76
101-000-574.000	CVTRS	10,095.00	10,095.00	7,920.00	9,900.00	1,980.00	2,175.00	78.45
101-000-576.000	STATE REVENUE SALES TAX	105,000.00	105,000.00	139,492.00	138,761.00	27,298.00	(34,492.00)	132.85
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	10,000.00	10,003.95	10,847.10	0.00	(3.95)	100.04
101-000-606.000	COURT CHARGES	1,000.00	1,000.00	176.90	521.83	0.00	823.10	17.69
101-000-615.000	SPECIAL USE FEE	1,600.00	1,600.00	5.00	991.50	0.00	1,595.00	0.31
101-000-617.000	FRANCHISE FEE	56,000.00	56,000.00	44,466.52	47,803.83	0.00	11,533.48	79.40
101-000-618.000	ADMINISTRATION FEE	95,000.00	95,000.00	94,823.10	101,278.18	0.00	176.90	99.81
101-000-619.000	VARIANCE FEE	2,500.00	2,500.00	4,350.00	3,100.00	525.00	(1,850.00)	174.00
101-000-627.000	SHORT TERM RENTAL FEES	30,000.00	30,000.00	46,200.00	49,225.00	12,975.00	(16,200.00)	154.00
101-000-628.000	SERVICE CHARGE	1,500.00	1,500.00	73.71	180.00	73.71	1,426.29	4.91
101-000-629.000	WASTE	272,834.00	272,834.00	197,949.20	268,023.59	18,603.64	74,884.80	72.55
101-000-629.100	PENALTY WASTE	3,000.00	3,000.00	2,474.89	3,176.82	262.83	525.11	82.50
101-000-654.100	OVERNIGHT PARKING PERMITS	20.00	20.00	0.00	7.00	0.00	20.00	0.00
101-000-656.000	TOWING SERVICE	1,500.00	1,500.00	0.00	1,950.00	0.00	1,500.00	0.00
101-000-657.000	PARKING FINES	500.00	500.00	115.00	224.00	69.00	385.00	23.00
101-000-665.000	INTEREST EARNED	6,000.00	6,000.00	1,314.43	12,117.24	0.00	4,685.57	21.91
101-000-670.000	RENTAL/LEASE	1,000.00	1,000.00	0.00	400.00	0.00	1,000.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	58,182.00	10.00	0.00	(58,182.00)	100.00
101-000-675.000	DONATIONS	500.00	500.00	0.00	50.00	0.00	500.00	0.00
101-000-678.000	REIMBURSEMENTS	20,000.00	20,000.00	11,124.24	36,433.48	(129.98)	8,875.76	55.62
101-000-678.200	REIMBURSEMENTS-POLICE	73,341.00	73,341.00	52,057.97	63,728.47	22,999.69	21,283.03	70.98
Net - Dept 000		3,266,445.00	3,266,445.00	3,340,266.96	3,254,765.60	103,969.64	(73,821.96)	
Dept 101 - LEGISLATIVE								
101-101-703.000	SALARIES APPOINTED	11,500.00	11,500.00	5,082.54	11,926.25	0.00	6,417.46	44.20
101-101-714.000	MEDICARE	200.00	200.00	73.69	172.92	0.00	126.31	36.85
101-101-720.000	WORKER'S COMPENSATION INS	65.00	65.00	183.84	47.04	155.60	(118.84)	282.83
101-101-721.000	UNEMPLOYMENT COMPENSATION	550.00	550.00	109.47	297.18	0.00	440.53	19.90
101-101-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	28.00	0.00	28.00	1,472.00	1.87
101-101-801.000	EDUCATION & TRAINING	0.00	0.00	195.00	0.00	0.00	(195.00)	100.00
101-101-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-831.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	85.00	0.00	100.00	0.00
101-101-885.000	PUBLIC RELATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-903.000	PRINTING & PUBLISHING	250.00	250.00	402.00	548.00	0.00	(152.00)	160.80
101-101-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 101 - LEGISLATIVE		(14,665.00)	(14,665.00)	(6,074.54)	(13,076.39)	(183.60)	(8,590.46)	

Dept 172 - EXECUTIVE

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

User: KATE

PERIOD ENDING 03/31/2021

DB: New Buffalo

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2020-21				ACTIVITY FOR		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	END BALANCE 06/30/2020	MONTH 03/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
101-172-703.000	SALARIES APPOINTED	47,741.00	47,741.00	29,027.17	42,213.29	2,000.00	18,713.83	60.80
101-172-706.000	SALARIES PERMANENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-712.000	CASH IN LIEU OF PAYMENTS	10,200.00	10,200.00	4,875.00	13,525.00	0.00	5,325.00	47.79
101-172-714.000	MEDICARE	742.00	742.00	488.65	840.16	27.58	253.35	65.86
101-172-715.000	SOCIAL SECURITY TAX	3,175.00	3,175.00	2,089.88	3,592.70	117.96	1,085.12	65.82
101-172-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-717.000	LIFE & DISABILITY INSURANCE	2,800.00	2,800.00	1,277.57	2,190.12	0.00	1,522.43	45.63
101-172-718.000	RETIREMENT	7,200.00	7,200.00	3,525.47	7,483.50	0.00	3,674.53	48.96
101-172-720.000	WORKER'S COMPENSATION INS	750.00	750.00	500.98	602.67	155.60	249.02	66.80
101-172-721.000	UNEMPLOYMENT COMPENSATION	800.00	800.00	0.00	189.00	0.00	800.00	0.00
101-172-728.000	OFFICE SUPPLIES	200.00	200.00	975.52	184.24	975.52	(775.52)	487.76
101-172-756.000	OPERATING SUPPLIES	300.00	300.00	476.99	47.05	0.00	(176.99)	159.00
101-172-801.000	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	539.18	0.00	1,500.00	0.00
101-172-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	1,230.00	0.00	0.00	770.00	61.50
101-172-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-853.000	TELEPHONE	0.00	0.00	182.57	0.00	0.00	(182.57)	100.00
101-172-873.000	TRAVEL/MILEAGE REIMB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-903.000	PRINTING & PUBLISHING	100.00	100.00	206.52	0.00	206.52	(106.52)	206.52
101-172-934.000	OTHER REPAIRS & MAINT	200.00	4,300.00	4,248.68	0.00	4,248.68	51.32	98.81
101-172-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 172 - EXECUTIVE		(77,708.00)	(81,808.00)	(49,105.00)	(71,406.91)	(7,731.86)	(32,703.00)	
Dept 215 - CLERK								
101-215-703.000	SALARIES APPOINTED	63,280.00	63,280.00	33,325.16	49,224.76	1,482.69	29,954.84	52.66
101-215-706.000	SALARIES PERMANENT	35,000.00	40,500.00	30,260.87	31,411.61	3,088.01	10,239.13	74.72
101-215-706.100	SALARIES-OVERTIME	5,000.00	6,500.00	5,527.69	0.00	246.08	972.31	85.04
101-215-714.000	MEDICARE	1,344.00	1,344.00	957.39	1,138.15	64.48	386.61	71.23
101-215-715.000	SOCIAL SECURITY TAX	6,040.00	6,040.00	4,093.66	4,866.68	275.70	1,946.34	67.78
101-215-716.000	HEALTH INSURANCE	31,186.00	31,186.00	14,114.19	19,263.20	1,480.02	17,071.81	45.26
101-215-717.000	LIFE & DISABILITY INSURANCE	1,874.00	1,874.00	(1,022.73)	1,560.78	264.95	2,896.73	(54.57)
101-215-718.000	RETIREMENT	5,222.00	5,222.00	5,226.08	6,029.08	525.66	(4.08)	100.08
101-215-720.000	WORKER'S COMPENSATION INS	550.00	550.00	354.68	390.30	155.60	195.32	64.49
101-215-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	0.00	545.19	0.00	1,200.00	0.00
101-215-722.000	MEDICAL EXPENSE	0.00	0.00	60.00	0.00	0.00	(60.00)	100.00
101-215-728.000	OFFICE SUPPLIES	350.00	350.00	0.00	431.48	0.00	350.00	0.00
101-215-751.000	GASOLINE	100.00	100.00	0.00	277.76	0.00	100.00	0.00
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	372.83	128.60	360.98	(172.83)	186.42
101-215-801.000	EDUCATION & TRAINING	250.00	250.00	0.00	1,300.00	0.00	250.00	0.00
101-215-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	819.00	673.93	0.00	(319.00)	163.80
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	0.00	262.86	0.00	300.00	0.00
101-215-903.000	PRINTING & PUBLISHING	600.00	600.00	0.00	146.00	0.00	600.00	0.00
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-942.000	EQUIPMENT	0.00	0.00	0.00	1,320.53	0.00	0.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 215 - CLERK		(153,296.00)	(160,296.00)	(94,088.82)	(118,970.91)	(7,944.17)	(66,207.18)	
Dept 247 - BOARD OF REVIEW								
101-247-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	559.00	360.00	0.00	1,441.00	27.95
101-247-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			MONTH 03/31/21		
Fund 101 - GENERAL FUND								
Net - Dept 247 - BOARD OF REVIEW		(2,000.00)	(2,000.00)	(559.00)	(360.00)	0.00	(1,441.00)	
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	46,995.00	46,995.00	36,576.59	45,292.46	3,703.88	10,418.41	77.83
101-253-706.000	SALARIES PERMANENT	29,615.00	42,000.00	29,253.59	33,797.53	2,960.97	12,746.41	69.65
101-253-706.100	SALARIES-OVERTIME	600.00	3,500.00	2,140.04	245.02	106.76	1,359.96	61.14
101-253-714.000	MEDICARE	1,226.00	1,226.00	958.15	1,153.02	94.93	267.85	78.15
101-253-715.000	SOCIAL SECURITY TAX	4,164.00	4,164.00	4,097.01	4,929.84	405.86	66.99	98.39
101-253-716.000	HEALTH INSURANCE	16,500.00	16,500.00	12,357.06	14,580.93	1,290.06	4,142.94	74.89
101-253-717.000	LIFE & DISABILITY INSURANCE	3,823.00	3,823.00	2,933.53	3,893.88	331.05	889.47	76.73
101-253-718.000	RETIREMENT	9,522.00	9,522.00	7,534.64	9,449.33	754.56	1,987.36	79.13
101-253-720.000	WORKER'S COMPENSATION INS	550.00	550.00	354.68	390.30	155.60	195.32	64.49
101-253-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	33.51	533.49	0.00	1,166.49	2.79
101-253-728.000	OFFICE SUPPLIES	250.00	250.00	51.89	74.97	0.00	198.11	20.76
101-253-730.000	POSTAGE	2,000.00	2,000.00	938.22	115.26	0.00	1,061.78	46.91
101-253-751.000	GASOLINE	375.00	375.00	33.71	357.62	0.00	341.29	8.99
101-253-756.000	OPERATING SUPPLIES	250.00	4,200.00	2,522.79	474.55	2,170.36	1,677.21	60.07
101-253-801.000	EDUCATION & TRAINING	1,200.00	1,200.00	(150.00)	1,274.30	(150.00)	1,350.00	(12.50)
101-253-818.000	PROFESSIONAL & CONTRACTUAL	8,500.00	8,500.00	3,916.25	6,202.67	291.25	4,583.75	46.07
101-253-831.000	MEMBERSHIPS & DUES	300.00	300.00	136.50	364.00	61.50	163.50	45.50
101-253-853.000	PHONE BILLS & STIPENDS	0.00	0.00	450.00	0.00	50.00	(450.00)	100.00
101-253-903.000	PRINTING & PUBLISHING	600.00	600.00	1,657.35	274.00	0.00	(1,057.35)	276.23
101-253-934.000	OTHER REPAIRS & MAINT	150.00	150.00	0.00	470.67	0.00	150.00	0.00
101-253-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 253 - TREASURER		(127,820.00)	(147,055.00)	(105,795.51)	(123,873.84)	(12,226.78)	(41,259.49)	
Dept 257 - ASSESSOR								
101-257-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-714.000	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-720.000	WORKER'S COMPENSATION INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-728.000	OFFICE SUPPLIES	125.00	125.00	0.00	43.45	0.00	125.00	0.00
101-257-730.000	POSTAGE	2,300.00	2,300.00	1,910.43	2,216.35	400.06	389.57	83.06
101-257-756.000	OPERATING SUPPLIES	100.00	100.00	0.00	1,195.64	0.00	100.00	0.00
101-257-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-818.000	PROFESSIONAL & CONTRACTUAL	24,960.00	24,960.00	15,232.50	27,587.50	2,142.50	9,727.50	61.03
101-257-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-257-854.200	SOFTWARE EXPENSE	900.00	900.00	0.00	0.00	0.00	900.00	0.00
101-257-903.000	PRINTING & PUBLISHING	100.00	100.00	0.00	516.00	0.00	100.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	100.00	100.00	0.00	166.00	0.00	100.00	0.00
101-257-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 257 - ASSESSOR		(28,585.00)	(28,585.00)	(17,142.93)	(31,724.94)	(2,542.56)	(11,442.07)	
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	2,000.00	2,000.05	2,000.00	0.00	100.00
101-262-714.000	MEDICARE	30.00	30.00	29.00	29.00	29.00	1.00	96.67
101-262-715.000	SOCIAL SECURITY TAX	110.00	110.00	124.00	124.01	124.00	(14.00)	112.73
101-262-730.000	POSTAGE	500.00	500.00	200.00	200.00	0.00	300.00	40.00
101-262-751.000	GASOLINE	250.00	250.00	0.00	153.52	0.00	250.00	0.00

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PERIOD ENDING 03/31/2021

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		03/31/2021	06/30/2020	03/31/21		
Fund 101 - GENERAL FUND								
101-262-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	846.72	2,454.80	34.20	653.28	56.45
101-262-801.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-262-818.000	PROFESSIONAL & CONTRACTUAL	6,000.00	6,000.00	5,555.45	2,916.50	0.00	444.55	92.59
101-262-903.000	PRINTING & PUBLISHING	700.00	3,000.00	2,902.08	816.10	0.00	97.92	96.74
101-262-934.000	OTHER REPAIRS & MAINT	400.00	400.00	440.00	0.00	0.00	(40.00)	110.00
101-262-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 262 - ELECTIONS		(11,690.00)	(13,990.00)	(12,097.25)	(8,693.98)	(2,187.20)	(1,892.75)	
Dept 266 - ATTORNEY								
101-266-826.100	LABOR MATTERS	5,000.00	5,000.00	540.00	8,440.50	0.00	4,460.00	10.80
101-266-826.300	COURT/ORDINANCE	15,000.00	15,000.00	15,976.87	9,384.00	0.00	(976.87)	106.51
101-266-826.400	OTHER LEGAL MATTERS	40,000.00	40,000.00	15,696.00	36,484.38	0.00	24,304.00	39.24
101-266-826.500	FOIA	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Net - Dept 266 - ATTORNEY		(65,000.00)	(65,000.00)	(32,212.87)	(54,308.88)	0.00	(32,787.13)	
Dept 276 - CEMETERY								
101-276-969.000	CONTRIBUTIONS TO OTHERS	30,000.00	30,000.00	25,000.00	29,500.00	2,500.00	5,000.00	83.33
Net - Dept 276 - CEMETERY		(30,000.00)	(30,000.00)	(25,000.00)	(29,500.00)	(2,500.00)	(5,000.00)	
Dept 298 - GENERAL GOVERNMENT								
101-298-706.000	SALARIES PERMANENT	67,060.00	67,060.00	50,066.13	63,250.81	5,196.88	16,993.87	74.66
101-298-706.100	SALARIES-OVERTIME	0.00	0.00	62.70	0.00	0.00	(62.70)	100.00
101-298-714.000	MEDICARE	1,018.00	1,018.00	637.53	861.08	64.74	380.47	62.63
101-298-715.000	SOCIAL SECURITY TAX	4,354.00	4,354.00	2,726.02	3,681.81	276.87	1,627.98	62.61
101-298-716.000	HEALTH INSURANCE	35,740.00	35,740.00	30,089.96	24,426.94	2,924.70	5,650.04	84.19
101-298-717.000	LIFE & DISABILITY INSURANCE	1,280.00	1,280.00	1,900.62	1,886.28	211.18	(620.62)	148.49
101-298-718.000	RETIREMENT	5,618.00	5,618.00	4,146.89	4,980.50	415.75	1,471.11	73.81
101-298-720.000	WORKER'S COMPENSATION INS	1,500.00	1,500.00	838.56	1,100.91	155.60	661.44	55.90
101-298-721.000	UNEMPLOYMENT COMPENSATION	1,000.00	1,000.00	0.11	466.41	0.00	999.89	0.01
101-298-728.000	OFFICE SUPPLIES	4,000.00	7,000.00	6,418.04	3,606.16	699.09	581.96	91.69
101-298-730.000	POSTAGE	4,700.00	4,700.00	3,178.86	4,317.19	0.00	1,521.14	67.64
101-298-751.000	GASOLINE	600.00	600.00	26.72	203.04	3.34	573.28	4.45
101-298-756.000	OPERATING SUPPLIES	3,500.00	3,500.00	2,151.54	2,282.80	152.47	1,348.46	61.47
101-298-818.000	PROFESSIONAL & CONTRACTUAL	7,000.00	7,000.00	4,674.21	7,344.34	(5,544.80)	2,325.79	66.77
101-298-818.200	ENGINEERING	20,000.00	20,000.00	16,250.00	19,500.00	5,500.00	3,750.00	81.25
101-298-831.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	1,989.74	2,310.50	189.74	510.26	79.59
101-298-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-298-854.000	TECH SUPPORT/MAINTENANCE	27,000.00	27,000.00	17,133.51	30,302.16	6,875.00	9,866.49	63.46
101-298-854.100	WEBSITE/SOCIAL MEDIA	7,300.00	7,300.00	4,576.17	5,768.54	70.00	2,723.83	62.69
101-298-854.200	SOFTWARE EXPENSE	20,000.00	20,000.00	18,252.92	17,314.59	136.50	1,747.08	91.26
101-298-903.000	PRINTING & PUBLISHING	6,000.00	6,000.00	3,113.47	6,913.98	0.00	2,886.53	51.89
101-298-920.000	UTILITIES	14,000.00	14,000.00	8,337.01	10,803.51	1,206.18	5,662.99	59.55
101-298-931.000	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	16,606.30	24,841.28	1,265.00	8,393.70	66.43
101-298-932.000	GROUNDS REPAIR & MAINT	4,500.00	4,500.00	938.47	3,077.65	0.00	3,561.53	20.85
101-298-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	0.00	1,461.33	0.00	5,000.00	0.00
101-298-939.000	VEHICLE REPAIR & MAINTENANCE	0.00	0.00	0.00	110.02	0.00	0.00	0.00
101-298-942.000	EQUIPMENT	1,500.00	1,500.00	787.45	2,555.83	0.00	712.55	52.50
101-298-943.000	EQUIPMENT RENTAL	12,500.00	12,500.00	4,348.68	5,972.99	1,034.48	8,151.32	34.79

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		03/31/2021	06/30/2020	03/31/21		
Fund 101 - GENERAL FUND								
101-298-956.200	REFUNDS	3,500.00	3,500.00	735.85	39.89	0.00	2,764.15	21.02
101-298-962.000	MISCELLANEOUS	0.00	0.00	25.75	11,009.53	0.00	(25.75)	100.00
101-298-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 298 - GENERAL GOVERNMENT		(286,170.00)	(289,170.00)	(200,013.21)	(260,390.07)	(20,832.72)	(89,156.79)	
Dept 305 - POLICE								
101-305-705.000	SALARIES SUPERVISION	82,792.00	82,792.00	66,972.59	57,242.35	6,368.56	15,819.41	80.89
101-305-706.000	SALARIES PERMANENT	386,250.00	386,250.00	289,358.97	382,456.49	28,552.00	96,891.03	74.91
101-305-706.100	SALARIES-OVERTIME	60,000.00	60,000.00	33,897.96	54,635.52	3,533.06	26,102.04	56.50
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	39,746.08	57,742.56	1,014.75	18,253.92	68.53
101-305-714.000	MEDICARE	7,688.00	7,688.00	5,947.45	7,973.19	538.96	1,740.55	77.36
101-305-715.000	SOCIAL SECURITY TAX	32,875.00	32,875.00	25,430.46	34,092.40	2,304.45	7,444.54	77.36
101-305-716.000	HEALTH INSURANCE	142,000.00	142,000.00	89,588.50	103,947.48	9,589.00	52,411.50	63.09
101-305-717.000	LIFE & DISABILITY INSURANCE	14,218.00	14,218.00	10,092.87	11,761.56	1,121.43	4,125.13	70.99
101-305-718.000	RETIREMENT	37,384.00	37,384.00	26,681.69	32,398.72	2,791.08	10,702.31	71.37
101-305-720.000	WORKER'S COMPENSATION INS	14,000.00	14,000.00	6,963.18	11,127.75	155.60	7,036.82	49.74
101-305-721.000	UNEMPLOYMENT COMPENSATION	5,558.00	5,558.00	707.82	3,025.28	0.00	4,850.18	12.74
101-305-722.000	MEDICAL EXPENSE	1,600.00	1,600.00	6,722.80	1,263.61	0.00	(5,122.80)	420.18
101-305-728.000	OFFICE SUPPLIES	1,600.00	1,600.00	396.55	537.62	104.15	1,203.45	24.78
101-305-730.000	POSTAGE	150.00	150.00	0.00	72.95	0.00	150.00	0.00
101-305-751.000	GASOLINE	17,000.00	17,000.00	4,880.16	9,130.90	622.24	12,119.84	28.71
101-305-756.000	OPERATING SUPPLIES	2,100.00	2,100.00	1,760.25	1,894.55	0.00	339.75	83.82
101-305-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	2,769.56	2,166.89	212.79	1,230.44	69.24
101-305-768.000	UNIFORMS	12,000.00	12,000.00	7,220.45	13,870.07	564.75	4,779.55	60.17
101-305-768.100	AMMO	4,500.00	4,500.00	1,582.80	2,641.02	0.00	2,917.20	35.17
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	1,600.00	1,600.00	0.00	424.59	0.00	1,600.00	0.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,355.00	5,355.00	1,995.29	4,032.30	250.00	3,359.71	37.26
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	4,774.25	3,508.65	0.00	425.75	91.81
101-305-831.000	MEMBERSHIPS & DUES	600.00	600.00	844.00	619.64	0.00	(244.00)	140.67
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,200.00	5,200.00	3,511.62	4,471.30	0.00	1,688.38	67.53
101-305-853.000	TELEPHONE	6,200.00	6,200.00	3,247.21	5,468.42	473.92	2,952.79	52.37
101-305-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	445.98	735.73	0.00	554.02	44.60
101-305-913.000	INSURANCE	11,000.00	11,000.00	6,879.97	7,189.43	1,705.75	4,120.03	62.55
101-305-916.000	LIABILITY INSURANCE	58,000.00	58,000.00	45,435.73	46,137.21	11,258.45	12,564.27	78.34
101-305-920.000	UTILITIES	10,000.00	10,000.00	7,870.82	9,848.64	1,206.18	2,129.18	78.71
101-305-931.000	BUILDING REPAIR & MAINTENANCE	9,000.00	9,000.00	2,174.56	12,709.08	355.06	6,825.44	24.16
101-305-933.000	EQUIPMENT & MAINTENANCE	2,500.00	2,500.00	4,923.90	7,945.61	0.00	(2,423.90)	196.96
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	2,050.00	2,050.00	3,196.91	0.00	0.00	(1,146.91)	155.95
101-305-934.000	OTHER REPAIRS & MAINT	4,000.00	4,000.00	370.18	2,137.30	0.00	3,629.82	9.25
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	11,000.00	11,000.00	3,569.75	15,537.44	36.32	7,430.25	32.45
101-305-943.000	EQUIPMENT RENTAL	300.00	300.00	628.58	1,230.32	89.79	(328.58)	209.53
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	27,000.00	27,000.00	20,998.51	25,931.71	(4,962.06)	6,001.49	77.77
101-305-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 305 - POLICE		(1,043,720.00)	(1,043,720.00)	(731,587.40)	(935,908.28)	(67,886.23)	(312,132.60)	
Dept 336 - FIRE								
101-336-705.000	SALARIES SUPERVISION	21,211.00	21,211.00	16,500.58	20,534.74	1,631.64	4,710.42	77.79
101-336-708.000	VOLUNTEER SALARIES	15,000.00	15,000.00	7,016.00	7,358.00	0.00	7,984.00	46.77
101-336-714.000	MEDICARE	574.00	574.00	341.01	416.45	23.66	232.99	59.41

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				03/31/2021	06/30/2020	03/31/21	BALANCE	USED
Fund 101 - GENERAL FUND								
101-336-715.000	SOCIAL SECURITY TAX	1,400.00	1,400.00	1,023.04	1,324.48	101.17	376.96	73.07
101-336-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	1,000.00	1,000.00	0.00	500.00	66.67
101-336-720.000	WORKER'S COMPENSATION INS	2,000.00	2,000.00	1,168.36	1,654.17	155.60	831.64	58.42
101-336-721.000	UNEMPLOYMENT COMPENSATION	1,671.00	1,671.00	174.74	181.69	0.00	1,496.26	10.46
101-336-728.000	OFFICE SUPPLIES	800.00	800.00	136.97	32.99	136.97	663.03	17.12
101-336-730.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-751.000	GASOLINE	2,000.00	2,000.00	367.47	345.15	3.34	1,632.53	18.37
101-336-756.000	OPERATING SUPPLIES	1,700.00	1,700.00	41.78	96.06	0.00	1,658.22	2.46
101-336-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	20.75	0.00	0.00	3,979.25	0.52
101-336-768.000	UNIFORMS	1,200.00	1,200.00	0.00	396.42	0.00	1,200.00	0.00
101-336-801.000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
101-336-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	25,000.00	18,750.00	670.00	2,070.00	6,250.00	75.00
101-336-831.000	MEMBERSHIPS & DUES	200.00	200.00	75.00	125.00	0.00	125.00	37.50
101-336-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	0.00	101.50	0.00	5,000.00	0.00
101-336-853.000	TELEPHONE	2,700.00	2,700.00	997.00	600.00	50.00	1,703.00	36.93
101-336-903.000	PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336-913.000	INSURANCE	20,000.00	20,000.00	17,651.50	17,776.00	4,565.75	2,348.50	88.26
101-336-920.000	UTILITIES	7,000.00	7,000.00	6,189.00	8,252.81	815.14	811.00	88.41
101-336-931.000	BUILDING REPAIR & MAINTENANCE	7,000.00	7,000.00	2,220.87	8,258.40	6.71	4,779.13	31.73
101-336-932.000	GROUNDS REPAIR & MAINT	2,000.00	2,000.00	0.00	1,047.26	0.00	2,000.00	0.00
101-336-933.000	EQUIPMENT & MAINTENANCE	12,000.00	12,000.00	2,660.38	3,103.13	0.00	9,339.62	22.17
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-939.000	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	145.02	1,435.73	45.47	9,854.98	1.45
101-336-962.000	MISCELLANEOUS	0.00	0.00	0.00	4.89	0.00	0.00	0.00
101-336-979.000	EQUIPMENT	18,000.00	18,000.00	7,787.51	2,964.57	3,427.00	10,212.49	43.26
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Net - Dept 336 - FIRE		(147,756.00)	(171,756.00)	(84,266.98)	(77,679.44)	(13,032.45)	(87,489.02)	
Dept 371 - INSPECTION SERVICES								
101-371-706.000	SALARIES PERMANENT	0.00	18,000.00	6,429.98	0.00	3,120.00	11,570.02	35.72
101-371-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-714.000	MEDICARE	0.00	175.00	84.75	0.00	42.41	90.25	48.43
101-371-715.000	SOCIAL SECURITY TAX	0.00	865.00	362.39	0.00	181.35	502.61	41.89
101-371-716.000	HEALTH INSURANCE	0.00	4,500.00	2,339.63	0.00	779.87	2,160.37	51.99
101-371-717.000	LIFE & DISABILITY INSURANCE	0.00	650.00	261.06	0.00	130.53	388.94	40.16
101-371-718.000	RETIREMENT	0.00	1,440.00	450.84	0.00	249.60	989.16	31.31
101-371-728.000	OFFICE SUPPLIES	200.00	200.00	0.00	50.79	0.00	200.00	0.00
101-371-756.000	OPERATING SUPPLIES	700.00	700.00	40.00	2,173.78	0.00	660.00	5.71
101-371-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	655.00	0.00	1,000.00	0.00
101-371-819.000	INSPECTION FEE	65,000.00	65,000.00	31,228.98	44,490.71	4,684.50	33,771.02	48.04
101-371-819.100	MECHANICAL INSPEC FEE	17,000.00	17,000.00	14,388.35	5,450.14	1,633.50	2,611.65	84.64
101-371-819.200	ELECTRICAL INSPECTION FEE	16,000.00	16,000.00	11,627.00	8,021.60	631.80	4,373.00	72.67
101-371-819.300	PLUMBING INSPECTOR	6,500.00	6,500.00	5,154.15	3,758.50	453.60	1,345.85	79.29
101-371-819.400	RENTAL INSPECTIONS	35,000.00	35,000.00	27,204.33	37,545.00	11,161.83	7,795.67	77.73
101-371-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	118.00	0.00	0.00	0.00
101-371-934.000	OTHER REPAIRS & MAINT	0.00	0.00	0.00	252.50	0.00	0.00	0.00
101-371-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-983.000	VEHICLE LEASES	0.00	1,300.00	0.00	0.00	0.00	1,300.00	0.00
Net - Dept 371 - INSPECTION SERVICES		(141,400.00)	(168,330.00)	(99,571.46)	(102,516.02)	(23,068.99)	(68,758.54)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

User: KATE

PERIOD ENDING 03/31/2021

DB: New Buffalo

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 101 - GENERAL FUND								
Dept 442 - STREET OPERATING								
101-442-705.000	SALARIES SUPERVISION	35,000.00	35,000.00	24,572.85	32,859.76	2,147.86	10,427.15	70.21
101-442-706.000	SALARIES PERMANENT	59,272.00	59,272.00	27,938.69	32,344.05	3,351.59	31,333.31	47.14
101-442-706.100	SALARIES-OVERTIME	15,000.00	15,000.00	7,996.13	6,700.32	48.07	7,003.87	53.31
101-442-707.000	SALARIES PART-TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-442-714.000	MEDICARE	1,401.00	1,401.00	831.76	1,028.62	73.48	569.24	59.37
101-442-715.000	SOCIAL SECURITY TAX	6,920.00	6,920.00	3,557.39	4,398.33	314.28	3,362.61	51.41
101-442-716.000	HEALTH INSURANCE	70,354.00	70,354.00	38,536.19	53,774.10	4,677.94	31,817.81	54.77
101-442-717.000	LIFE & DISABILITY INSURANCE	7,587.00	7,587.00	4,560.53	4,564.94	585.88	3,026.47	60.11
101-442-718.000	RETIREMENT	17,917.00	17,917.00	10,570.18	11,286.25	1,058.69	7,346.82	59.00
101-442-720.000	WORKER'S COMPENSATION INS	15,000.00	15,000.00	7,695.02	12,449.64	155.60	7,304.98	51.30
101-442-721.000	UNEMPLOYMENT COMPENSATION	3,000.00	3,000.00	0.77	859.03	0.00	2,999.23	0.03
101-442-723.000	STIPENDS	500.00	500.00	200.00	700.00	0.00	300.00	40.00
101-442-728.000	OFFICE SUPPLIES	575.00	575.00	208.78	801.33	0.00	366.22	36.31
101-442-751.000	GASOLINE	2,200.00	2,200.00	944.18	699.87	248.84	1,255.82	42.92
101-442-756.000	OPERATING SUPPLIES	7,500.00	7,500.00	6,245.77	7,109.40	3,305.85	1,254.23	83.28
101-442-767.000	EQUIPMENT/SMALL TOOLS	5,000.00	5,000.00	2,461.78	7,402.85	205.85	2,538.22	49.24
101-442-768.000	UNIFORMS	2,400.00	2,400.00	874.26	1,350.61	63.59	1,525.74	36.43
101-442-801.000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-442-818.000	PROFESSIONAL & CONTRACTUAL	7,000.00	7,000.00	7,818.50	14,050.77	232.00	(818.50)	111.69
101-442-818.120	TREE REMOVALS	15,000.00	30,000.00	27,000.00	8,250.00	0.00	3,000.00	90.00
101-442-831.000	MEMBERSHIPS & DUES	600.00	600.00	949.58	580.49	0.00	(349.58)	158.26
101-442-853.000	TELEPHONE	1,200.00	1,200.00	828.44	1,000.10	98.37	371.56	69.04
101-442-903.000	PRINTING & PUBLISHING	300.00	300.00	839.00	935.84	175.00	(539.00)	279.67
101-442-913.000	INSURANCE	5,000.00	5,000.00	4,064.82	4,612.14	1,040.00	935.18	81.30
101-442-920.000	UTILITIES	16,000.00	16,000.00	15,618.61	15,228.97	2,976.68	381.39	97.62
101-442-931.000	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	7,911.65	25,069.87	1,656.54	12,088.35	39.56
101-442-932.000	GROUPS REPAIR & MAINT	20,000.00	20,000.00	11,753.78	14,336.03	5,658.06	8,246.22	58.77
101-442-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	10,122.97	5,241.50	450.59	(5,122.97)	202.46
101-442-935.100	STORM SEWER REPAIR & MAINT	10,000.00	10,000.00	312.50	1,805.00	0.00	9,687.50	3.13
101-442-939.000	VEHICLE REPAIR & MAINTENANCE	12,000.00	12,000.00	7,303.57	14,053.88	667.77	4,696.43	60.86
101-442-943.000	EQUIPMENT RENTAL	3,000.00	3,000.00	646.85	20,970.73	151.85	2,353.15	21.56
101-442-962.000	MISCELLANEOUS	0.00	0.00	(183.49)	0.00	0.00	183.49	100.00
101-442-962.200	MISC PROJECT COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-442-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-442-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		(365,226.00)	(380,226.00)	(232,181.06)	(304,464.42)	(29,344.38)	(148,044.94)	
Dept 448 - STREET LIGHTING								
101-448-926.000	STREET LIGHTING	37,000.00	37,000.00	14,160.13	33,402.76	178.63	22,839.87	38.27
Net - Dept 448 - STREET LIGHTING		(37,000.00)	(37,000.00)	(14,160.13)	(33,402.76)	(178.63)	(22,839.87)	
Dept 523 - SOLID WASTE COLLECTION								
101-523-818.000	PROFESSIONAL & CONTRACTUAL	272,256.00	272,256.00	232,804.14	229,868.60	42,616.56	39,451.86	85.51
101-523-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 523 - SOLID WASTE COLLECTION		(272,256.00)	(272,256.00)	(232,804.14)	(229,868.60)	(42,616.56)	(39,451.86)	
Dept 651 - AMBULANCE SERVICE								

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 101 - GENERAL FUND								
101-651-818.000	PROFESSIONAL & CONTRACTUAL	110,817.00	110,817.00	81,117.00	106,056.00	9,013.00	29,700.00	73.20
Net - Dept 651 - AMBULANCE SERVICE		(110,817.00)	(110,817.00)	(81,117.00)	(106,056.00)	(9,013.00)	(29,700.00)	
Dept 721 - PLANNING COMMISSION								
101-721-801.000	EDUCATION & TRAINING	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	0.00
101-721-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	447.00	578.00	447.00	2,553.00	14.90
101-721-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-721-903.000	PRINTING & PUBLISHING	200.00	200.00	0.00	676.00	0.00	200.00	0.00
101-721-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 721 - PLANNING COMMISSION		(4,600.00)	(4,600.00)	(447.00)	(1,254.00)	(447.00)	(4,153.00)	
Dept 722 - ZONING								
101-722-818.000	PROFESSIONAL & CONTRACTUAL	700.00	12,000.00	3,766.00	324.00	551.00	8,234.00	31.38
101-722-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-722-903.000	PRINTING & PUBLISHING	200.00	200.00	352.00	994.00	0.00	(152.00)	176.00
101-722-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 722 - ZONING		(900.00)	(12,200.00)	(4,118.00)	(1,318.00)	(551.00)	(8,082.00)	
Dept 872 - OTHER FUNCTIONS								
101-872-807.000	AUDIT	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-872-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	20,000.00	14,960.35	19,056.00	0.00	5,039.65	74.80
101-872-818.200	ENGINEERING	6,000.00	6,000.00	4,800.00	0.00	4,800.00	1,200.00	80.00
101-872-854.000	TECH SUPPORT/MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-881.000	MISCELLANEOUS PROJECT COST	15,000.00	15,000.00	6,799.38	7,030.47	0.00	8,200.62	45.33
101-872-912.000	FIRE INSURANCE	5,000.00	5,000.00	3,861.30	4,296.76	919.77	1,138.70	77.23
101-872-913.000	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-916.000	LIABILITY INSURANCE	9,000.00	9,000.00	6,464.68	6,752.43	1,605.56	2,535.32	71.83
101-872-932.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-872-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-963.000	BANK FEES	7,000.00	7,000.00	4,021.26	8,267.97	0.00	2,978.74	57.45
Net - Dept 872 - OTHER FUNCTIONS		(65,800.00)	(65,800.00)	(43,906.97)	(48,403.63)	(7,325.33)	(21,893.03)	
Dept 965 - TRANSFERS								
101-965-898.000	TRANSFER TO PARK	75,000.00	75,000.00	75,000.00	110,000.00	0.00	0.00	100.00
101-965-980.000	TRANSFER TO EQUIP PURCHASE	30,000.00	30,000.00	30,000.00	29,000.00	0.00	0.00	100.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-965-999.130	TRANSFER TO DEBT SERVICE	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
Net - Dept 965 - TRANSFERS		(232,543.00)	(232,543.00)	(232,543.00)	(267,313.00)	0.00	0.00	
Fund 101 - GENERAL FUND:								

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 101 - GENERAL FUND								
TOTAL REVENUES		3,266,445.00	3,266,445.00	3,340,266.96	3,254,765.60	103,969.64	(73,821.96)	102.26
TOTAL EXPENDITURES		3,218,952.00	3,331,817.00	2,298,792.27	2,820,490.07	249,612.46	1,033,024.73	69.00
NET OF REVENUES & EXPENDITURES		47,493.00	(65,372.00)	1,041,474.69	434,275.53	(145,642.82)	(1,106,846.69)	1,593.15
Fund 105 - PNBALRSB								
Dept 000								
105-000-589.000	CONTRIBUTIONS	51,000.00	0.00	0.00	89,299.75	0.00	0.00	0.00
105-000-665.000	INTEREST EARNED	800.00	800.00	0.00	851.79	0.00	800.00	0.00
105-000-674.000	GRANTS	0.00	51,000.00	49,155.00	15,000.00	0.00	1,845.00	96.38
105-000-698.740	LRSB DISBURSEMENTS	215,000.00	215,000.00	220,879.80	290,673.54	0.00	(5,879.80)	102.73
105-000-807.000	AUDIT	3,920.00	3,920.00	3,920.00	3,920.00	0.00	0.00	100.00
Net - Dept 000		262,880.00	262,880.00	266,114.80	391,905.08	0.00	(3,234.80)	
Dept 442 - STREET OPERATING								
105-442-976.100	N. WHITTAKER ST. REVDEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 442 - STREET OPERATING		0.00	0.00	0.00	0.00	0.00	0.00	
Dept 670								
105-670-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	60,000.00	56,750.00	106,305.00	0.00	3,250.00	94.58
105-670-818.200	ENGINEERING	20,000.00	20,000.00	1,000.00	56,218.16	1,000.00	19,000.00	5.00
105-670-881.110	CAPITAL PROJECTS	30,000.00	30,000.00	6,482.55	0.00	0.00	23,517.45	21.61
105-670-881.500	BUSINESS IMP DISTRICT PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.120	TRANSFER TO SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.150	TRANSFER TO DEBT SERVICE (MT)	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
105-670-999.200	TRANSFER TO MAJOR/LOCAL	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
105-670-999.300	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 670		(110,000.00)	(150,000.00)	(104,232.55)	(553,586.16)	(1,000.00)	(45,767.45)	
Fund 105 - PNBALRSB:								
TOTAL REVENUES		266,800.00	266,800.00	270,034.80	395,825.08	0.00	(3,234.80)	101.21
TOTAL EXPENDITURES		113,920.00	153,920.00	108,152.55	557,506.16	1,000.00	45,767.45	70.27
NET OF REVENUES & EXPENDITURES		152,880.00	112,880.00	161,882.25	(161,681.08)	(1,000.00)	(49,002.25)	143.41
Fund 202 - MAJOR STREET FUND								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	145,000.00	145,000.00	162,001.03	208,676.70	18,743.63	(17,001.03)	111.72
202-000-566.000	OTHER STATE GRANTS (ACT 207)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-000-665.000	INTEREST EARNED	1,200.00	1,200.00	115.34	3,026.64	0.00	1,084.66	9.61
202-000-699.100	TRANSFER IN	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				03/31/2021	06/30/2020	03/31/21	BALANCE	USED
Fund 202 - MAJOR STREET FUND								
Net - Dept 000		146,200.00	146,200.00	162,116.37	511,703.34	18,743.63	(15,916.37)	
Dept 463 - ROUTINE MAINTENANCE								
202-463-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	4,647.97	756.64	429.64	(897.97)	123.95
202-463-706.000	SALARIES PERMANENT	17,000.00	17,000.00	15,621.57	16,501.38	1,955.11	1,378.43	91.89
202-463-714.000	MEDICARE	230.00	230.00	273.66	243.50	30.89	(43.66)	118.98
202-463-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	1,170.27	1,040.96	132.03	(70.27)	106.39
202-463-751.000	GASOLINE	7,000.00	7,000.00	5,407.78	4,949.13	1,841.35	1,592.22	77.25
202-463-756.000	OPERATING SUPPLIES	8,500.00	8,500.00	609.00	3,741.89	0.00	7,891.00	7.16
202-463-767.000	EQUIPMENT/SMALL TOOLS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
202-463-818.000	PROFESSIONAL & CONTRACTUAL	45,000.00	45,000.00	6,159.39	8,502.46	5,934.00	38,840.61	13.69
202-463-933.000	EQUIPMENT & MAINTENANCE	7,000.00	7,000.00	0.00	2,457.17	0.00	7,000.00	0.00
202-463-939.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-962.100	TOOLS & EQUIP	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(99,580.00)	(99,580.00)	(33,889.64)	(38,193.13)	(10,323.02)	(65,690.36)	
Dept 474 - TRAFFIC SERVICES								
202-474-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	4,647.50	1,992.52	429.55	(897.50)	123.93
202-474-706.000	SALARIES PERMANENT	17,000.00	17,000.00	15,621.39	16,501.40	1,955.08	1,378.61	91.89
202-474-714.000	MEDICARE	230.00	230.00	273.59	243.46	30.87	(43.59)	118.95
202-474-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	1,170.09	1,040.93	132.00	(70.09)	106.37
202-474-756.000	OPERATING SUPPLIES	3,000.00	3,000.00	456.22	3,942.19	0.00	2,543.78	15.21
202-474-767.000	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	25,146.70	19,301.13	14,264.49	(5,146.70)	125.73
202-474-818.000	PROFESSIONAL & CONTRACTUAL	105,000.00	105,000.00	28,256.89	15,514.00	11,100.15	76,743.11	26.91
202-474-933.000	EQUIPMENT & MAINTENANCE	500.00	500.00	2,711.82	0.00	0.00	(2,211.82)	542.36
Net - Dept 474 - TRAFFIC SERVICES		(151,580.00)	(151,580.00)	(78,284.20)	(58,535.63)	(27,912.14)	(73,295.80)	
Dept 482 - ADMINISTRATIVE								
202-482-705.000	SALARIES SUPERVISION	4,500.00	4,500.00	2,662.27	4,725.59	0.00	1,837.73	59.16
202-482-714.000	MEDICARE	70.00	70.00	38.58	68.51	0.00	31.42	55.11
202-482-715.000	SOCIAL SECURITY TAX	300.00	300.00	165.03	293.00	0.00	134.97	55.01
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
202-482-962.000	MISCELLANEOUS	200.00	200.00	87.83	260.80	0.00	112.17	43.92
Net - Dept 482 - ADMINISTRATIVE		(6,070.00)	(6,070.00)	(3,953.71)	(6,347.90)	0.00	(2,116.29)	
Dept 483 - ENGINEERING								
202-483-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
202-483-818.100	BRIDGE REHABILITATION	70,000.00	70,000.00	3,850.00	520,170.98	0.00	66,150.00	5.50
202-483-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 483 - ENGINEERING		(100,000.00)	(100,000.00)	(3,850.00)	(520,170.98)	0.00	(96,150.00)	

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PERIOD ENDING 03/31/2021

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				03/31/2021	06/30/2020	03/31/21	BALANCE	USED
Fund 202 - MAJOR STREET FUND								
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		146,200.00	146,200.00	162,116.37	511,703.34	18,743.63	(15,916.37)	110.89
TOTAL EXPENDITURES		357,230.00	357,230.00	119,977.55	623,247.64	38,235.16	237,252.45	33.59
NET OF REVENUES & EXPENDITURES		(211,030.00)	(211,030.00)	42,138.82	(111,544.30)	(19,491.53)	(253,168.82)	19.97
Fund 203 - LOCAL STREET FUND								
Dept 000								
203-000-546.000	MOTOR VEHICLE FUND TAX	60,000.00	60,000.00	81,966.23	105,652.34	9,481.91	(21,966.23)	136.61
203-000-566.000	OTHER STATE GRANTS (ACT 207)	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
203-000-578.000	STATE REVENUE METRO ACT	0.00	0.00	0.00	11,115.37	0.00	0.00	0.00
203-000-665.000	INTEREST EARNED	200.00	200.00	100.37	1,885.84	0.00	99.63	50.19
203-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-000-699.400	TRANSFER FROM MAJOR STREET	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		70,200.00	70,200.00	82,066.60	118,653.55	9,481.91	(11,866.60)	
Dept 463 - ROUTINE MAINTENANCE								
203-463-705.000	SALARIES SUPERVISION	3,900.00	3,900.00	4,647.72	1,992.60	429.56	(747.72)	119.17
203-463-706.000	SALARIES PERMANENT	6,000.00	6,000.00	6,695.04	6,847.31	837.90	(695.04)	111.58
203-463-714.000	MEDICARE	135.00	135.00	155.04	120.39	16.68	(20.04)	114.84
203-463-715.000	SOCIAL SECURITY TAX	850.00	850.00	662.68	515.03	71.37	187.32	77.96
203-463-751.000	GASOLINE	1,600.00	1,600.00	1,081.55	989.81	368.26	518.45	67.60
203-463-756.000	OPERATING SUPPLIES	5,000.00	5,000.00	609.00	3,992.50	0.00	4,391.00	12.18
203-463-767.000	EQUIPMENT/SMALL TOOLS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-818.000	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	47,170.00	0.00	5,000.00	0.00
203-463-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	1,655.62	0.00	5,000.00	0.00
203-463-939.000	VEHICLE REPAIR & MAINTENANCE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-962.100	TOOLS & EQUIP	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Net - Dept 463 - ROUTINE MAINTENANCE		(31,985.00)	(31,985.00)	(13,851.03)	(63,283.26)	(1,723.77)	(18,133.97)	
Dept 474 - TRAFFIC SERVICES								
203-474-705.000	SALARIES SUPERVISION	3,700.00	3,700.00	4,648.56	1,992.96	429.72	(948.56)	125.64
203-474-706.000	SALARIES PERMANENT	5,200.00	5,200.00	6,694.92	6,846.78	837.91	(1,494.92)	128.75
203-474-714.000	MEDICARE	200.00	200.00	155.19	120.46	16.72	44.81	77.60
203-474-715.000	SOCIAL SECURITY TAX	750.00	750.00	662.71	515.04	71.40	87.29	88.36
203-474-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	0.00	1,343.07	0.00	2,000.00	0.00
203-474-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	15,000.00	15,000.00	9,336.13	19,301.12	0.00	5,663.87	62.24
203-474-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	4,668.24	0.00	0.00	0.00
203-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 474 - TRAFFIC SERVICES		(26,850.00)	(26,850.00)	(21,497.51)	(34,787.67)	(1,355.75)	(5,352.49)	
Dept 478								
203-478-784.000	OPER SUPP SNOW & ICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 478		0.00	0.00	0.00	0.00	0.00	0.00	

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 203 - LOCAL STREET FUND								
Dept 482 - ADMINISTRATIVE								
203-482-703.000	SALARIES APPOINTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
203-482-705.000	SALARIES SUPERVISION	2,600.00	2,600.00	1,597.41	2,723.68	0.00	1,002.59	61.44
203-482-714.000	MEDICARE	50.00	50.00	23.19	41.16	0.00	26.81	46.38
203-482-715.000	SOCIAL SECURITY TAX	200.00	200.00	99.04	175.83	0.00	100.96	49.52
203-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
203-482-962.000	MISCELLANEOUS	200.00	200.00	51.60	153.17	0.00	148.40	25.80
203-482-999.130	TRANSFER TO DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 482 - ADMINISTRATIVE		(4,050.00)	(4,050.00)	(2,771.24)	(4,093.84)	0.00	(1,278.76)	
Dept 483 - ENGINEERING								
203-483-818.000	PROFESSIONAL & CONTRACTUAL	124,321.00	124,321.00	0.00	5,125.00	0.00	124,321.00	0.00
Net - Dept 483 - ENGINEERING		(124,321.00)	(124,321.00)	0.00	(5,125.00)	0.00	(124,321.00)	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		70,200.00	70,200.00	82,066.60	118,653.55	9,481.91	(11,866.60)	116.90
TOTAL EXPENDITURES		187,206.00	187,206.00	38,119.78	107,289.77	3,079.52	149,086.22	20.36
NET OF REVENUES & EXPENDITURES		(117,006.00)	(117,006.00)	43,946.82	11,363.78	6,402.39	(160,952.82)	37.56
Fund 208 - PARK FUND								
Dept 000								
208-000-566.000	GRANT	0.00	0.00	2,000.00	0.00	2,000.00	(2,000.00)	100.00
208-000-587.000	DONATIONS	0.00	0.00	50.00	275.00	50.00	(50.00)	100.00
208-000-628.000	SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	0.44	32,213.20	0.00	44,999.56	0.00
208-000-652.000	BOAT LAUNCHING FEES	50,000.00	50,000.00	0.31	52,033.00	0.00	49,999.69	0.00
208-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	0.00	22,475.00	0.00	28,000.00	0.00
208-000-653.000	CONCESSION	12,000.00	12,000.00	0.00	9,500.00	0.00	12,000.00	0.00
208-000-653.100	VENDING MACHINE REVENUE	0.00	0.00	0.00	13.00	0.00	0.00	0.00
208-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	0.00	1,372.00	0.00	1,200.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	6,500.00	6,500.00	48,352.10	16,495.90	0.00	(41,852.10)	743.88
208-000-654.000	BEACH PARKING FEES	255,000.00	255,000.00	261,624.78	282,966.68	256.61	(6,624.78)	102.60
208-000-655.100	PAVILION RENTAL	500.00	500.00	400.00	575.00	0.00	100.00	80.00
208-000-657.000	PARKING FINES	2,500.00	2,500.00	83.00	2,178.46	0.00	2,417.00	3.32
208-000-665.000	INTEREST EARNED	600.00	600.00	25.20	593.91	0.00	574.80	4.20
208-000-678.000	REIMBURSEMENTS	0.00	0.00	11,670.00	0.00	(8,584.06)	(11,670.00)	100.00
208-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-699.000	TRANSFER FROM GENERAL	75,000.00	75,000.00	75,000.00	110,000.00	0.00	0.00	100.00
Net - Dept 000		476,300.00	476,300.00	399,205.83	530,691.15	(6,277.45)	77,094.17	
Dept 691 - PARK								
208-691-705.000	SALARIES SUPERVISION	80,001.00	80,001.00	47,869.02	50,793.06	3,612.04	32,131.98	59.84
208-691-706.000	SALARIES PERMANENT	56,436.00	56,436.00	32,729.08	15,958.38	1,158.90	23,706.92	57.99
208-691-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	2,628.88	162.72	0.00	(1,628.88)	262.89

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		03/31/2021	06/30/2020	03/31/21	BALANCE	USED
Fund 208 - PARK FUND								
208-691-706.160	SALARIES-BOAT LAUNCH	34,000.00	34,000.00	0.21	25,149.21	0.00	33,999.79	0.00
208-691-706.200	SALARIES- MARINA	23,000.00	23,000.00	0.00	13,764.33	0.50	23,000.00	0.00
208-691-706.300	SALARIES-BEACH	50,000.00	50,000.00	28,095.63	64,386.78	0.00	21,904.37	56.19
208-691-707.100	SALARIES-LIFEGUARDS	41,500.00	41,500.00	30,146.08	48,647.96	0.00	11,353.92	72.64
208-691-714.000	MEDICARE	4,252.00	4,252.00	2,423.83	3,404.59	66.51	1,828.17	57.00
208-691-715.000	SOCIAL SECURITY TAX	15,938.00	15,938.00	10,363.58	14,557.45	284.38	5,574.42	65.02
208-691-716.000	HEALTH INSURANCE	12,000.00	12,000.00	6,785.06	7,432.88	715.10	5,214.94	56.54
208-691-717.000	LIFE & DISABILITY INSURANCE	3,164.00	3,164.00	1,834.72	1,669.56	146.68	1,329.28	57.99
208-691-718.000	RETIREMENT	7,679.00	7,679.00	5,161.55	3,647.54	528.50	2,517.45	67.22
208-691-720.000	WORKER'S COMPENSATION INS	5,000.00	5,000.00	2,756.92	4,228.26	155.60	2,243.08	55.14
208-691-721.000	UNEMPLOYMENT COMPENSATION	8,000.00	8,000.00	1,915.58	4,283.97	0.00	6,084.42	23.94
208-691-722.000	DRUG TESTING/MEDICAL EXPENSE	2,000.00	2,000.00	0.00	490.00	0.00	2,000.00	0.00
208-691-723.000	STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-728.000	OFFICE SUPPLIES	800.00	800.00	587.92	1,481.85	89.03	212.08	73.49
208-691-751.000	GASOLINE	6,000.00	6,000.00	933.91	2,282.88	91.63	5,066.09	15.57
208-691-756.000	OPERATING SUPPLIES	9,000.00	9,000.00	8,491.33	10,828.87	2,556.50	508.67	94.35
208-691-756.500	MERCHANDISE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
208-691-767.000	EQUIPMENT/SMALL TOOLS	6,500.00	6,500.00	1,583.97	5,039.06	221.35	4,916.03	24.37
208-691-768.000	UNIFORMS	2,500.00	2,500.00	1,516.08	3,224.43	236.16	983.92	60.64
208-691-801.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
208-691-818.000	PROFESSIONAL & CONTRACTUAL	35,000.00	55,000.00	52,852.00	41,903.23	1,758.00	2,148.00	96.09
208-691-818.200	ENGINEERING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
208-691-831.000	MEMBERSHIPS & DUES	400.00	400.00	175.00	0.00	0.00	225.00	43.75
208-691-853.000	TELEPHONE	2,500.00	2,500.00	1,730.64	2,086.07	205.48	769.36	69.23
208-691-854.200	SOFTWARE EXPENSE	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
208-691-903.000	PRINTING & PUBLISHING	1,500.00	1,500.00	2,709.43	3,096.03	1,305.00	(1,209.43)	180.63
208-691-912.000	FIRE INSURANCE	1,700.00	1,700.00	1,678.83	1,868.15	399.90	21.17	98.75
208-691-913.000	INSURANCE	3,000.00	3,000.00	4,064.80	3,704.64	1,040.00	(1,064.80)	135.49
208-691-916.000	LIABILITY INSURANCE	8,500.00	8,500.00	7,182.97	7,502.71	1,783.94	1,317.03	84.51
208-691-920.000	UTILITIES	35,000.00	35,000.00	22,396.17	30,254.10	964.68	12,603.83	63.99
208-691-931.000	BUILDING REPAIR & MAINTENANCE	15,000.00	15,000.00	14,233.66	28,281.83	1,585.82	766.34	94.89
208-691-932.000	GROUNDS REPAIR & MAINT	15,000.00	15,000.00	11,617.66	37,469.73	956.61	3,382.34	77.45
208-691-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	11,321.34	2,482.06	214.81	(6,321.34)	226.43
208-691-933.100	EQUIPMENT MAINT--PARKING SYSTE	2,760.00	2,760.00	4,369.00	2,925.12	0.00	(1,609.00)	158.30
208-691-933.200	EQUIPMENT LEASES	10,767.00	10,767.00	10,868.52	11,194.06	2,167.20	(101.52)	100.94
208-691-939.000	VEHICLE REPAIR & MAINTENANCE	4,000.00	4,000.00	2,113.98	2,902.46	0.00	1,886.02	52.85
208-691-943.000	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-956.200	REFUNDS	350.00	350.00	0.00	0.00	(1,197.88)	350.00	0.00
208-691-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-963.000	BANK FEES	8,000.00	8,000.00	9,284.42	7,446.49	0.00	(1,284.42)	116.06
208-691-967.000	MISC PROJECTS	5,000.00	5,000.00	3,854.35	7,779.19	2,290.40	1,145.65	77.09
208-691-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	4,455.00	6,000.00	0.00	545.00	89.10
208-691-979.000	EQUIPMENT	5,000.00	5,000.00	349.99	66.88	0.00	4,650.01	7.00
208-691-979.200	LIFEGUARD EQUIPMENT	2,164.00	2,164.00	497.62	4,775.61	0.00	1,666.38	23.00
208-691-979.300	LIFEGUARD RECRUITMENT & TRAINI	4,250.00	4,250.00	0.00	1,330.91	0.00	4,250.00	0.00
208-691-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-999.000	TRANSFERS OUT	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
208-691-999.500	TRANSFER TO DREDGE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 691 - PARK		(547,211.00)	(567,211.00)	(352,578.73)	(552,230.45)	(23,336.84)	(214,632.27)	

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		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 208 - PARK FUND								
Fund 208 - PARK FUND:								
TOTAL REVENUES		476,300.00	476,300.00	399,205.83	530,691.15	(6,277.45)	77,094.17	83.81
TOTAL EXPENDITURES		547,211.00	567,211.00	352,578.73	552,230.45	23,336.84	214,632.27	62.16
NET OF REVENUES & EXPENDITURES		(70,911.00)	(90,911.00)	46,627.10	(21,539.30)	(29,614.29)	(137,538.10)	51.29
Fund 209 - PARK IMPROVEMENT FUND								
Dept 000								
209-000-404.000	PROPERTY TAXES	111,925.00	111,925.00	111,925.00	109,092.95	0.00	0.00	100.00
209-000-445.000	PENALTY & INTEREST	200.00	200.00	209.08	248.23	0.00	(9.08)	104.54
209-000-587.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-665.000	INTEREST EARNED	100.00	100.00	20.42	183.89	0.00	79.58	20.42
209-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699.100	TRANSFER IN	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
209-000-981.300	PARK VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		112,225.00	112,225.00	112,154.50	176,252.47	0.00	70.50	
Dept 691 - PARK								
209-691-999.500	TRANSFER TO DREDGE FUND	36,288.00	36,288.00	36,288.00	35,800.00	0.00	0.00	100.00
Net - Dept 691 - PARK		(36,288.00)	(36,288.00)	(36,288.00)	(35,800.00)	0.00	0.00	
Dept 751								
209-751-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-974.000	CAPITAL IMPROVEMENTS	110,000.00	110,000.00	42,800.00	15,350.00	20,500.00	67,200.00	38.91
Net - Dept 751		(110,000.00)	(110,000.00)	(42,800.00)	(15,350.00)	(20,500.00)	(67,200.00)	
Fund 209 - PARK IMPROVEMENT FUND:								
TOTAL REVENUES		112,225.00	112,225.00	112,154.50	176,252.47	0.00	70.50	99.94
TOTAL EXPENDITURES		146,288.00	146,288.00	79,088.00	51,150.00	20,500.00	67,200.00	54.06
NET OF REVENUES & EXPENDITURES		(34,063.00)	(34,063.00)	33,066.50	125,102.47	(20,500.00)	(67,129.50)	97.07
Fund 225 - DREDGE FUND								
Dept 000								
225-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
225-000-589.000	CONTRIBUTIONS	36,288.00	36,288.00	28,116.00	9,182.00	0.00	8,172.00	77.48
225-000-665.000	INTEREST EARNED	600.00	600.00	118.51	1,210.02	0.00	481.49	19.75
225-000-699.100	TRANSFER IN	36,288.00	36,288.00	36,288.00	35,800.00	0.00	0.00	100.00
Net - Dept 000		73,176.00	73,176.00	64,522.51	46,192.02	0.00	8,653.49	

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		ORIGINAL BUDGET	AMENDED BUDGET					
				03/31/2021	06/30/2020	03/31/21	BALANCE	USED
Fund 225 - DREDGE FUND								
Dept 806 - HARBOR DREDGING								
225-806-818.000	PROFESSIONAL & CONTRACTUAL	200,000.00	200,000.00	0.00	3,410.00	0.00	200,000.00	0.00
Net - Dept 806 - HARBOR DREDGING		(200,000.00)	(200,000.00)	0.00	(3,410.00)	0.00	(200,000.00)	
Fund 225 - DREDGE FUND:								
TOTAL REVENUES								
		73,176.00	73,176.00	64,522.51	46,192.02	0.00	8,653.49	88.17
TOTAL EXPENDITURES								
		200,000.00	200,000.00	0.00	3,410.00	0.00	200,000.00	0.00
NET OF REVENUES & EXPENDITURES								
		(126,824.00)	(126,824.00)	64,522.51	42,782.02	0.00	(191,346.51)	50.88
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Dept 000								
248-000-404.000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-405.000	PROPERTY TAXES - COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-445.000	PENALTY & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-665.000	INTEREST EARNED	5.00	5.00	0.08	0.90	0.00	4.92	1.60
248-000-675.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-699.100	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
248-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		5.00	5.00	0.08	0.90	0.00	4.92	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES								
		5.00	5.00	0.08	0.90	0.00	4.92	1.60
TOTAL EXPENDITURES								
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES								
		5.00	5.00	0.08	0.90	0.00	4.92	1.60
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Dept 000								
265-000-655.000	FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
265-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	0.02	0.10	0.00	(0.02)	

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		2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Dept 000								
266-000-580.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	447.76	1,290.24	0.00	852.24	34.44
266-000-665.000	INTEREST EARNED	0.00	0.00	0.07	1.51	0.00	(0.07)	100.00
266-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
266-000-961.000	CRIMINAL JUSTICE TRAINING	0.00	0.00	0.00	451.58	0.00	0.00	0.00
Net - Dept 000		1,300.00	1,300.00	447.83	840.17	0.00	852.17	
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,300.00	1,300.00	447.83	1,291.75	0.00	852.17	34.45
TOTAL EXPENDITURES		0.00	0.00	0.00	451.58	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,300.00	1,300.00	447.83	840.17	0.00	852.17	34.45
Fund 351 - DEBT SERVICE								
Dept 000								
351-000-665.000	INTEREST EARNED	800.00	800.00	75.73	745.84	22.46	724.27	9.47
351-000-699.000	TRANSFER FROM GENERAL	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
351-000-699.312	TRANSFER FROM LRSB FOR 2010 SE	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
Net - Dept 000		340,100.00	340,100.00	339,375.73	393,158.84	22.46	724.27	
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	240,000.00	240,000.00	240,000.00	235,000.00	240,000.00	0.00	100.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	99,300.00	99,300.00	99,300.00	106,350.00	49,650.00	0.00	100.00
351-906-993.700	2010 SEAWALL - PRINCIPAL	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00
351-906-993.800	2010 SEAWALL - INTEREST	0.00	0.00	0.00	1,087.50	0.00	0.00	0.00
351-906-998.000	FEES	800.00	800.00	0.00	0.00	0.00	800.00	0.00
Net - Dept 906 - DEBT SERVICE		(340,100.00)	(340,100.00)	(339,300.00)	(392,437.50)	(289,650.00)	(800.00)	
Fund 351 - DEBT SERVICE:								

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
403-000-698.400	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	32.26	2,051.81	0.00	(32.26)	
Dept 903								
403-903-976.000	N. WHITTAKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-976.100	STROMER & SHORE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-976.200	STREET PAVING PROGRAM	105,362.00	210,724.00	37,920.00	606,000.72	0.00	172,804.00	18.00
403-903-976.300	CLAY STREET RECONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-998.000	FEES	0.00	950.00	0.00	950.00	0.00	950.00	0.00
Net - Dept 903		(105,362.00)	(211,674.00)	(37,920.00)	(606,950.72)	0.00	(173,754.00)	
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	32.26	2,051.81	0.00	(32.26)	100.00
TOTAL EXPENDITURES		105,362.00	211,674.00	37,920.00	606,950.72	0.00	173,754.00	17.91
NET OF REVENUES & EXPENDITURES		(105,362.00)	(211,674.00)	(37,887.74)	(604,898.91)	0.00	(173,786.26)	17.90
Fund 590 - SEWER FUND								
Dept 000								
590-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-641.000	TAP IN FEES	6,000.00	6,000.00	9,705.73	5,462.43	0.00	(3,705.73)	161.76
590-000-641.100	TAP BUY INS	25,000.00	25,000.00	20,770.77	28,788.00	0.00	4,229.23	83.08
590-000-641.300	INSPECTION FEES	500.00	500.00	237.00	316.00	0.00	263.00	47.40
590-000-641.400	CONNECTION FEE	1,500.00	1,500.00	1,050.00	1,400.00	0.00	450.00	70.00
590-000-650.000	USAGE	468,750.00	468,750.00	356,996.00	419,817.39	25,637.47	111,754.00	76.16
590-000-650.100	READY TO SERVE	562,500.00	562,500.00	419,172.48	562,893.47	39,565.08	143,327.52	74.52
590-000-662.000	PENALTIES	9,000.00	9,000.00	6,656.98	10,285.25	801.70	2,343.02	73.97
590-000-665.000	INTEREST EARNED	2,000.00	2,000.00	120.33	3,879.95	0.00	1,879.67	6.02
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	(90,607.00)	0.00	0.00	0.00
590-000-683.000	CHANGE IN ESTIMATE	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00
590-000-698.000	MISCELLANEOUS	0.00	0.00	740.58	1,234.30	0.00	(740.58)	100.00
590-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		1,075,250.00	1,075,250.00	815,449.87	1,068,469.79	66,004.25	259,800.13	
Dept 537 - SEWER								
590-537-705.000	SALARIES SUPERVISION	27,500.00	27,500.00	15,198.19	16,560.50	958.79	12,301.81	55.27
590-537-706.000	SALARIES PERMANENT	34,893.00	34,893.00	28,563.60	32,499.62	3,269.60	6,329.40	81.86
590-537-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-714.000	MEDICARE	800.00	800.00	607.86	703.26	56.65	192.14	75.98
590-537-715.000	SOCIAL SECURITY TAX	3,300.00	3,300.00	2,598.59	3,006.84	242.18	701.41	78.75
590-537-730.000	POSTAGE	1,800.00	1,800.00	800.00	1,800.00	0.00	1,000.00	44.44
590-537-751.000	GASOLINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	152.09	0.00	300.00	0.00
590-537-807.000	AUDIT	1,000.00	1,000.00	2,000.00	2,000.00	0.00	(1,000.00)	200.00
590-537-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	0.00	321.48	0.00	3,000.00	0.00

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				03/31/2021	06/30/2020	03/31/21	BALANCE	USED
Fund 590 - SEWER FUND								
590-537-818.200	ENGINEERING	40,000.00	40,000.00	750.00	36,933.70	0.00	39,250.00	1.88
590-537-836.000	GALIEN RIVER SANITARY DISTRICT	825,000.00	825,000.00	303,669.34	933,490.94	85,074.20	521,330.66	36.81
590-537-836.100	GRSD MAINTENANCE	40,000.00	40,000.00	24,781.63	19,008.75	1,173.94	15,218.37	61.95
590-537-836.300	GRSD - CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-836.500	GRSD-CONNECTION FEES	3,500.00	3,500.00	700.00	1,400.00	350.00	2,800.00	20.00
590-537-916.000	LIABILITY INSURANCE	3,000.00	3,000.00	2,558.30	2,590.27	638.40	441.70	85.28
590-537-920.000	UTILITIES	6,500.00	6,500.00	9,445.20	12,292.58	2,020.85	(2,945.20)	145.31
590-537-933.000	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	0.00	13.71	0.00	4,000.00	0.00
590-537-935.000	SEWER REPAIR & MAINTENANCE	17,000.00	17,000.00	0.00	13,047.10	0.00	17,000.00	0.00
590-537-935.200	N. WHITTKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	1,000.00	1,000.00	4,400.00	11,400.00	0.00	(3,400.00)	440.00
590-537-943.000	EQUIPMENT RENTAL	400.00	400.00	0.00	0.00	0.00	400.00	0.00
590-537-956.200	REFUNDS	250.00	250.00	0.00	0.00	0.00	250.00	0.00
590-537-962.000	MISCELLANEOUS	250.00	250.00	128.19	(231.58)	0.00	121.81	51.28
590-537-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.00	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	24,690.00	24,690.00	12,883.00	26,237.09	0.00	11,807.00	52.18
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
Net - Dept 537 - SEWER		(1,165,115.00)	(1,165,115.00)	(536,015.90)	(1,288,030.35)	(93,784.61)	(629,099.10)	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,075,250.00	1,075,250.00	815,449.87	1,068,469.79	66,004.25	259,800.13	75.84
TOTAL EXPENDITURES		1,165,115.00	1,165,115.00	536,015.90	1,288,030.35	93,784.61	629,099.10	46.01
NET OF REVENUES & EXPENDITURES		(89,865.00)	(89,865.00)	279,433.97	(219,560.56)	(27,780.36)	(369,298.97)	310.95
Fund 591 - WATER FUND								
Dept 000								
591-000-626.000	SERVICES RENDERED	500.00	500.00	1,256.00	125.00	0.00	(756.00)	251.20
591-000-641.000	TAP IN FEES	23,000.00	23,000.00	15,978.05	13,422.07	2,000.00	7,021.95	69.47
591-000-641.100	TAP BUY INS	10,000.00	10,000.00	9,986.23	7,966.00	991.00	13.77	99.86
591-000-641.200	WATER TAP SUPPLY REIM	0.00	0.00	0.00	6,122.55	0.00	0.00	0.00
591-000-648.000	USAGE - CASINO	340,000.00	340,000.00	279,275.51	365,814.49	28,721.00	60,724.49	82.14
591-000-649.000	USAGE-TWP	10,000.00	10,000.00	10,951.18	9,761.42	1,592.02	(951.18)	109.51
591-000-650.000	USAGE	330,000.00	330,000.00	263,110.77	297,926.11	17,019.76	66,889.23	79.73
591-000-650.100	READY TO SERVE	400,000.00	400,000.00	308,325.46	420,547.68	26,669.42	91,674.54	77.08
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	17,539.56	25,334.92	1,948.84	5,460.44	76.26
591-000-651.000	ON/OFF FEES	1,500.00	1,500.00	4,611.50	3,365.00	210.00	(3,111.50)	307.43
591-000-662.000	PENALTIES	6,500.00	6,500.00	4,528.14	6,733.56	533.62	1,971.86	69.66
591-000-665.000	INTEREST EARNED	12,000.00	12,000.00	390.79	18,044.74	0.00	11,609.21	3.26
591-000-670.000	RENTAL/LEASE	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
591-000-680.000	HYDRANT RENTAL	100.00	100.00	266.00	130.50	0.00	(166.00)	266.00
591-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	670.00	0.00	0.00	0.00
Net - Dept 000		1,156,600.00	1,156,600.00	916,219.19	1,190,964.04	79,685.66	240,380.81	
Dept 536 - WATER								
591-536-705.000	SALARIES SUPERVISION	126,233.00	126,233.00	85,366.57	94,657.96	7,521.60	40,866.43	67.63
591-536-706.000	SALARIES PERMANENT	177,846.00	177,846.00	135,162.47	184,501.10	13,567.96	42,683.53	76.00

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GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			MONTH 03/31/21		
Fund 591 - WATER FUND								
591-536-706.100	SALARIES-OVERTIME	22,000.00	22,000.00	12,513.59	15,622.26	824.37	9,486.41	56.88
591-536-714.000	MEDICARE	4,728.00	4,728.00	3,249.60	4,432.17	293.59	1,478.40	68.73
591-536-715.000	SOCIAL SECURITY TAX	20,217.00	20,217.00	13,895.02	18,951.60	1,255.42	6,321.98	68.73
591-536-716.000	HEALTH INSURANCE	79,100.00	79,100.00	62,898.61	71,333.95	6,531.56	16,201.39	79.52
591-536-717.000	LIFE & DISABILITY INSURANCE	7,290.00	7,290.00	5,860.89	7,814.52	651.21	1,429.11	80.40
591-536-718.000	RETIREMENT	19,799.00	19,799.00	15,589.31	3,303.37	1,562.02	4,209.69	78.74
591-536-720.000	WORKER'S COMPENSATION INS	9,400.00	9,400.00	4,863.78	7,770.96	155.60	4,536.22	51.74
591-536-721.000	UNEMPLOYMENT COMPENSATION	1,950.00	1,950.00	0.00	750.74	0.00	1,950.00	0.00
591-536-723.000	STIPENDS	4,900.00	4,900.00	5,050.00	5,300.00	0.00	(150.00)	103.06
591-536-728.000	OFFICE SUPPLIES	800.00	800.00	40.02	765.52	0.00	759.98	5.00
591-536-730.000	POSTAGE	2,800.00	2,800.00	1,164.10	2,095.94	0.00	1,635.90	41.58
591-536-743.000	CHEMICALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-751.000	GASOLINE	5,500.00	5,500.00	1,901.33	3,568.04	324.48	3,598.67	34.57
591-536-753.000	PROCESS CHEMICALS	25,000.00	25,000.00	13,470.30	15,097.17	0.00	11,529.70	53.88
591-536-756.000	OPERATING SUPPLIES	23,000.00	23,000.00	10,842.85	19,389.76	530.00	12,157.15	47.14
591-536-756.100	SUPPLIES - WATER TAPS	7,500.00	7,500.00	3,794.32	5,864.42	0.00	3,705.68	50.59
591-536-756.200	METER REPLACEMENT	17,000.00	17,000.00	6,388.41	13,108.05	1,982.91	10,611.59	37.58
591-536-756.300	MISC TESTING SUPPLIES&TESTING	7,500.00	7,500.00	5,159.96	4,476.88	150.00	2,340.04	68.80
591-536-756.400	LAB SUPPLIES	22,000.00	22,000.00	13,453.64	13,898.30	592.94	8,546.36	61.15
591-536-767.000	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	434.16	2,870.22	0.00	5,065.84	7.89
591-536-768.000	UNIFORMS	1,600.00	1,600.00	454.40	850.67	0.00	1,145.60	28.40
591-536-801.000	EDUCATION & TRAINING	3,800.00	3,800.00	445.00	1,951.66	0.00	3,355.00	11.71
591-536-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
591-536-818.000	PROFESSIONAL & CONTRACTUAL	28,000.00	28,000.00	26,372.24	16,795.35	188.00	1,627.76	94.19
591-536-818.200	ENGINEERING	60,000.00	60,000.00	19,756.50	3,861.02	0.00	40,243.50	32.93
591-536-818.600	CONTRACTUAL-WATER TAPS	7,500.00	7,500.00	0.00	9,760.96	0.00	7,500.00	0.00
591-536-818.700	SLUDGE REMOVAL	0.00	0.00	0.00	27,483.66	0.00	0.00	0.00
591-536-818.800	WATER INTAKE SERVICE	12,000.00	12,000.00	0.00	11,500.00	0.00	12,000.00	0.00
591-536-819.500	PERMIT FEE	150.00	150.00	150.00	226.50	0.00	0.00	100.00
591-536-824.000	LAB CERTIFICATION FEE	4,000.00	4,000.00	1,300.05	4,076.42	0.00	2,699.95	32.50
591-536-831.000	MEMBERSHIPS & DUES	1,500.00	1,500.00	1,769.58	1,444.49	0.00	(269.58)	117.97
591-536-853.000	TELEPHONE	12,000.00	12,000.00	6,359.93	10,064.36	729.42	5,640.07	53.00
591-536-873.000	TRAVEL/MILEAGE REIMB	450.00	450.00	0.00	0.00	0.00	450.00	0.00
591-536-903.000	PRINTING & PUBLISHING	800.00	800.00	0.00	1,254.09	0.00	800.00	0.00
591-536-912.000	FIRE INSURANCE	13,000.00	13,000.00	11,248.13	12,516.62	2,679.33	1,751.87	86.52
591-536-913.000	INSURANCE	3,000.00	3,000.00	2,438.89	2,041.27	624.00	561.11	81.30
591-536-916.000	LIABILITY INSURANCE	3,500.00	3,500.00	2,394.33	2,500.91	594.65	1,105.67	68.41
591-536-920.000	UTILITIES	55,000.00	55,000.00	32,355.51	49,938.75	3,145.50	22,644.49	58.83
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	15,000.00	239.95	1,235.68	225.00	14,760.05	1.60
591-536-931.000	BUILDING REPAIR & MAINTENANCE	210,000.00	210,000.00	7,161.51	16,388.63	128.62	202,838.49	3.41
591-536-933.000	EQUIPMENT & MAINTENANCE	40,000.00	40,000.00	8,731.90	26,286.77	2,690.73	31,268.10	21.83
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	10,000.00	2.53	700.00	0.00	9,997.47	0.03
591-536-939.000	VEHICLE REPAIR & MAINTENANCE	6,500.00	6,500.00	288.86	1,173.06	76.49	6,211.14	4.44
591-536-943.000	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	0.00	250.00	0.00
591-536-955.000	CUSTOMER DEPOSIT REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-956.200	REFUNDS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
591-536-962.000	MISCELLANEOUS	0.00	0.00	0.00	(83.00)	0.00	0.00	0.00
591-536-963.000	BANK FEES	3,000.00	3,000.00	562.57	2,000.96	0.00	2,437.43	18.75
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	2,500.00	1,010.00	430.00	0.00	1,490.00	40.40
591-536-979.000	EQUIPMENT	10,000.00	10,000.00	0.00	6,257.42	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	7,500.00	(9.46)	1,120.00	0.00	7,509.46	(0.13)
591-536-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-987.000	WATER MAIN EXTENSIONS	65,000.00	65,000.00	0.00	50,225.29	0.00	65,000.00	0.00
591-536-987.100	WATER MAIN REPLACEMENT--MECHAN	0.00	0.00	0.00	0.54	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

User: KATE

PERIOD ENDING 03/31/2021

DB: New Buffalo

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2020-21				ACTIVITY FOR		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2020-21 AMENDED BUDGET	YTD BALANCE 03/31/2021	END BALANCE 06/30/2020	MONTH 03/31/21	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND								
591-536-987.200	WATER MAINS N. WHITTAKER PROJE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	168,100.31	0.00	0.00	0.00
591-536-991.600	2010 WATER SYS IMPR-INTEREST	23,811.00	23,811.00	22,810.60	23,898.60	0.00	1,000.40	95.80
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	76,495.00	76,495.00	76,594.14	29,849.06	0.00	(99.14)	100.13
591-536-995.000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-995.100	TRANSFER TO DEBT SERVICE 2017	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00
Net - Dept 536 - WATER		(1,354,744.00)	(1,354,744.00)	(710,361.09)	(1,066,760.98)	(47,025.40)	(644,382.91)	
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,156,600.00	1,156,600.00	916,219.19	1,190,964.04	79,685.66	240,380.81	79.22
TOTAL EXPENDITURES		1,354,744.00	1,354,744.00	710,361.09	1,066,760.98	47,025.40	644,382.91	52.44
NET OF REVENUES & EXPENDITURES		(198,144.00)	(198,144.00)	205,858.10	124,203.06	32,660.26	(404,002.10)	103.89
Fund 594 - HARBOR OPERATIONS								
Dept 000								
594-000-651.100	TRANSIENT MARINA FEES	0.00	48,000.00	40,737.34	0.00	8,667.04	7,262.66	84.87
594-000-652.000	BOAT LAUNCHING FEES	0.00	49,000.00	39,635.00	0.00	5,585.00	9,365.00	80.89
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	0.00	28,000.00	13,714.00	0.00	250.00	14,286.00	48.98
594-000-653.200	ICE/MECHANDISE SALES	0.00	1,000.00	422.00	0.00	2.00	578.00	42.20
594-000-665.000	INTEREST EARNED	0.00	0.00	0.17	0.00	0.00	(0.17)	100.00
594-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-000-699.600	TRANSFER FROM PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	126,000.00	94,508.51	0.00	14,504.04	31,491.49	
Dept 597 - HARBOR OPERATIONS								
594-597-705.000	SALARIES SUPERVISION	0.00	3,500.00	544.06	0.00	544.06	2,955.94	15.54
594-597-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-706.160	SALARIES-BOAT LAUNCH	0.00	29,000.00	18,126.55	0.00	596.55	10,873.45	62.51
594-597-706.200	SALARIES- PT MARINA	0.00	20,000.00	10,110.50	0.00	225.50	9,889.50	50.55
594-597-714.000	MEDICARE	0.00	1,096.00	19.42	0.00	19.42	1,076.58	1.77
594-597-715.000	SOCIAL SECURITY TAX	0.00	4,685.00	83.01	0.00	83.01	4,601.99	1.77
594-597-720.000	WORKER'S COMPENSATION INS	0.00	1,574.00	0.00	0.00	0.00	1,574.00	0.00
594-597-721.000	UNEMPLOYMENT COMPENSATION	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
594-597-722.000	DRUG TESTING/MEDICAL EXPENSE	0.00	500.00	140.00	0.00	140.00	360.00	28.00
594-597-728.000	OFFICE SUPPLIES	0.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-756.000	OPERATING SUPPLIES	0.00	500.00	219.78	0.00	219.78	280.22	43.96
594-597-756.500	MERCHANDISE	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-767.000	EQUIPMENT/SMALL TOOLS	0.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-807.000	AUDIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-818.000	PROFESSIONAL & CONTRACTUAL	0.00	2,000.00	90.00	0.00	90.00	1,910.00	4.50
594-597-818.200	ENGINEERING	0.00	13,000.00	0.00	0.00	0.00	13,000.00	0.00
594-597-916.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-920.000	UTILITIES	0.00	3,000.00	1,566.37	0.00	1,566.37	1,433.63	52.21
594-597-931.000	BUILDING REPAIR & MAINTENANCE	0.00	0.00	360.89	0.00	360.89	(360.89)	100.00
594-597-932.000	GROUNDS REPAIR & MAINT	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
594-597-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 03/31/2021

% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	2020-21	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	MONTH 03/31/21	BALANCE	USED
Fund 703 - CURRENT TAX FUND								
Net - Dept 000		0.00	0.00	0.00	0.00	0.00	0.00	
Fund 703 - CURRENT TAX FUND:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 704 - TRUST & AGENCY								
Dept 000								
704-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.000	ESCROW	0.00	0.00	10,000.00	0.00	10,000.00	(10,000.00)	100.00
704-000-671.035	ESCROW - GIERCZYK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.036	ESCROW-NB ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.037	ESCROW- GIERCZYK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.038	ESCROW-DUNESCAPE @ NB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.039	ESCROW-LAKESHORE FOODS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.040	ESCROW-LAKE MICH VIEW TOWNHOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.041	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.042	ESCROW - A REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.043	ESCROW - RUBINKAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.044	ESCROW-BARTER CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.045	ESCROW-REICHERT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.046	ESCROW-LAKE MICH VIEW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-000-671.200	FIRE INSURANCE WITHHOLDING ESC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 000		0.00	0.00	10,000.00	0.00	10,000.00	(10,000.00)	
Dept 896 - ESCROW								
704-896-730.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-821.000	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-827.000	PLANNING CONSULTANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-956.200	REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704-896-964.100	ESCROW REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net - Dept 896 - ESCROW		0.00	0.00	0.00	0.00	0.00	0.00	
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	10,000.00	0.00	10,000.00	(10,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	10,000.00	0.00	10,000.00	(10,000.00)	100.00

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DB: New Buffalo

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO
PERIOD ENDING 03/31/2021
% Fiscal Year Completed: 75.07

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2020-21					
		BUDGET	AMENDED BUDGET	03/31/2021	06/30/2020	03/31/21		
TOTAL REVENUES - ALL FUNDS		7,079,701.00	7,205,701.00	6,707,210.90	7,812,452.36	296,134.14	498,490.10	93.08
TOTAL EXPENDITURES - ALL FUNDS		7,808,223.00	8,208,858.00	4,720,032.31	8,191,835.65	792,098.03	3,488,825.69	57.50
NET OF REVENUES & EXPENDITURES		(728,522.00)	(1,003,157.00)	1,987,178.59	(379,383.29)	(495,963.89)	(2,990,335.59)	198.09

Special Event Application Form



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: High School Graduation

Sponsoring Organization (if applicable): New Buffalo Area Schools

Mailing/billing Address: PO Box 280

City/State/ZIP Code: New Buffalo, MI 49117

TIN: _____

Contact Person(s): Dr. Jeffrey Leslie

Business Phone: 269-469-6013 Cell Phone: [REDACTED] Fax: [REDACTED]

E-mail Address(es): jleslie@nbas.org

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: Saturday, June 5th, 2021
from 6:30 pm to 10:00 pm

2. Is there a requested alternative date(s)? [YES] [NO]

- If yes, please provide the alternative date(s): Sunday, June 6th (rain date)

3. Please describe the event(s): New Buffalo High School Graduation

4. What is the requested location(s) of the event(s): Football Field

5. Provide estimate number of people attending this event: 500

Please complete the following checklist regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

6. Is this event expected to be a reoccurring event in a future calendar year?
Normal Annual Date? First Saturday in June Yes ☒ No ☐
7. Have you included a map indicating the location of your event and **schedule**?* Yes ☒ No ☐
8. Will this event include the use of signs?
• Directional _____ Yes ☒ No ☐
• Other Road Closed Yes ☒ No ☐
9. Is the applicant seeking special parking arrangements, such as reserved parking?* Yes ☐ No ☒
10. Is the applicant requiring utility connections, such as electric or water services? Yes ☐ No ☒
11. Does the applicant require other public services?
• Barricades Date Installed: 6/5/21 Date Removed: 6/5/21 Yes ☒ No ☐
• Fencing Date Installed: _____ Date Removed: _____ Yes ☐ No ☒
• Street Sweeping and/or Mowing Yes ☐ No ☒
• Rubbish Containers Date Installed: _____ Date Removed: _____ Yes ☐ No ☒
• Recycling Containers Date Installed: _____ Date Removed: _____ Yes ☐ No ☒
• Police Yes ☒ No ☐
• Other: Fire Department for fireworks Yes ☒ No ☐
• Map included indicating locations of these services/facilities?* Yes ☒ No ☐
12. Does the applicant have any security or safety concerns/requirements? Yes ☒ No ☐
13. Are you requesting assistance from the Police Department? **Yes ☒ No ☐
14. Are you requesting assistance from the Fire Department? **Yes ☒ No ☐
15. Are you requesting assistance from the Park/Streets? **Yes ☐ No ☒
16. Is the applicant requesting assistance from an outside agency or contractor
For providing services and/or facilities? Yes ☒ No ☐
17. Will the event include loud or unusual sounds?*
- Musicians Yes ☒ No ☐
• Singers Yes ☒ No ☐
• Amplified Announcers Yes ☒ No ☐
• Carnival Rides Yes ☐ No ☒
• Motor Vehicle Noises Yes ☐ No ☒
• Generators Yes ☐ No ☒
• Other Fireworks Yes ☒ No ☐
18. Will the event include food/vendors?* Yes ☐ No ☒
19. Will the event require sanitation services?* Yes ☐ No ☒
20. Will the event require transportation services?* Yes ☐ No ☒
21. Will the event include unusual lighting beyond what is normal at that location? Yes ☐ No ☒
22. Are alcoholic beverages proposed to be served as part of the event?*
- Have all necessary liquor licenses been obtained or applied for? Yes ☐ No ☒
23. Does the applicant have any other requests that are not listed in this form? Yes ☐ No ☒
24. The applicant is required to provide general liability insurance coverage with
respect to the event as follows:
- * Indicates attachments required**

****Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**

*****DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes ___ No ___

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. **Note:** Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)
8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.
10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

11. **Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
12. **Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
13. **Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services. **
14. **Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. **
15. **Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services. ***
16. **Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities policies and has named you or your organization as a rider of a special event.
17. **Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
18. **Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
 - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
 - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

**** Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**

*****DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

- 19. Will the event require Sanitation Services?** If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.
- 20. Will the event require transportation services?** If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.
- 21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties?** If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.
- 22. Will alcoholic beverages be served as part of the event?** If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.
MI Liquor Control Commission: www.michigan.gov/lara/0,4601,7-154-10570---,00.html
You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.
- 23. Please attach a separate sheet detailing** any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.
- 24. The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.**

The City of New Buffalo **PROHIBITS** any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo **PROHIBITS** tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature

Date 3/15/21

Applicant printed Name: Dr. Jeffrey M. Leslie

Date: 3/15/21

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Please note, **map(s) must be submitted with the Special Events & Festivals Application.**

- ☒ **City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s).** To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available.**

- ☒ **Barricade Request:** Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.
- ☐ **Cone Request:** Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

We do not want traffic on Clay Street during the ceremony
Explain closure _____

- ☐ Entertainment, dance, tent or stage. Mark locations on maps.
- ☐ Event Command Post. Mark location on maps.
- ☐ Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info
- ☐ Portable toilet facilities. Mark locations on maps.
The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.
- ☐ Parade. Mark beginning area, the route* (with arrows) and finish area on maps
- ☐ Relay event. Indicate "hand-off" points and areas of participant equipment impact.
- ☒ Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info
- ☐ Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name: **Wayne Butler**

Telephone: 

City of New Buffalo Review

Department	Reviewed – Recommend Approval	Reviewed – Recommend Denial	Reviewed – See Comments
City Manager			
City Clerk	AF		
Park Superintendent	KD		
Street Superintendent			
Police Chief	BLK		
Fire Chief	CH		
Other			

Comments

Post – Approval Follow-up

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ _____

Park fees received [YES] [NO] Amount \$ _____

Fees waived [YES] [NO] Reason: _____

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) _____

Date Insurance Policy Received _____ By _____

Additional Insurance endorsement provided, or policy language included [YES] [NO]

New Buffalo City Council Approval/Denial

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: _____

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: _____

Date: _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

Copy to:
City Manager _____
City Clerk _____
Street Superintendent _____
Park Superintendent _____
Police Chief _____
Fire Chief _____
Other _____

Melrose Pyrotechnics

800-771-7976

Fireworks in
Parking Lot

Barricade



Barricade

Ceremony
Location



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/30/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT

NAME:

PHONE

(A/C, No, Ex)

FAX

(A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Everest Indemnity Insurance Co.

10851

INSURER B : Travelers Indemnity Co

25658

INSURER C : Everest Denali Insurance Company

16044

INSURER D : Arch Specialty Insurance Company

INSURER E :

INSURER F :

INSURED
Melrose Pyrotechnics, Inc.
Kingsbury Industrial Parkway
Heinold Complex
Kingsbury IN 46345

COVERAGES

CERTIFICATE NUMBER: 1163603169

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	Y		SI8ML00042-211	1/15/2021	1/15/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/>
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						
C	AUTOMOBILE LIABILITY			SI8CA00025-211	1/15/2021	1/15/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS						
	<input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						
D	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB			UXP1035209-01	1/15/2021	1/15/2022	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>
	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			0323N491 (MI)	4/1/2021	4/1/2022	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: June 5, 2021

LOCATION: New Buffalo High School, New Buffalo, Michigan

ADDITIONAL INSURED: New Buffalo Area Schools; City of New Buffalo

CERTIFICATE HOLDER

New Buffalo Area Schools
1112 East Clay St.
New Buffalo MI 49117

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

APPLICATION FOR FIREWORKS DISPLAY PERMIT
Michigan Department of Energy, Labor, & Economic Growth
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

2021

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
---	--

<input checked="" type="checkbox"/> PUBLIC DISPLAY	<input type="checkbox"/> AGRICULTURAL PEST CONTROL	Date of Application <i>3/31/2021</i>
Name of Applicant <i>Melrose Pyrotechnics, Inc.</i>	Address [REDACTED]	Age (18 or over)
If a Corporation, Name of President <i>Michael Cartolano</i>	Address [REDACTED]	
If a Non-resident Applicant: Name of MI Attorney or Resident Agent <i>Michael Falk</i>	Address [REDACTED]	Phone No. [REDACTED]
Name of Pyrotechnic Operator <i>Michael Falk</i>	Address [REDACTED]	Age (18 or over) [REDACTED]
No. Years Experience / No. Displays <i>31 yrs / 400+ displays</i>	Where <i>Michigan, Indiana, Illinois, Missouri, Texas, Florida</i>	
Name of Assistant: <i>Matthew Falk</i>	Address [REDACTED]	Age [REDACTED]
Name of Other Assistant: <i>Jeff Yakes</i>	Address [REDACTED]	Age [REDACTED]
Exact Location of Proposed Display <i>New Buffalo High School, 1112 E Clay St, New Buffalo MI 49117</i>		
Date of Proposed Display <i>June 3, 2021</i> Time of Proposed Display <i>Approx 10:00 PM</i>		
No. Of Fireworks	Kind of Fireworks to be Displayed	
<i>Approximately 750</i>	<i>Aerial display shells ranging in size from 1 1/4 inches to 4 inches in diameter.</i>	
Manner & Place of Storage Prior to Display (Subject to Approval of Local Fire Authorities) <i>No storage necessary, delivered on date of display</i>		
Amount of Bond of Insurance (to be set by local gov't) <i>\$5,000,000.00</i>	Name of Bonding Corporation or Insurance Company <i>Britton-Gallagher & Associates</i>	
Address of Bonding Corporation or Insurance Company <i>One Cleveland Center, Floor 30; 1375 East 9th Street, Cleveland, Ohio 44114</i>		
Signature of Applicant <i>Michael Falk</i>		
For Melrose Pyrotechnics, Inc.		

FIREWORKS DISPLAY PERMIT
Michigan Department of Energy, Labor, & Economic Growth
Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

2021

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
---	--

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued To <i>Melrose Pyrotechnics, Inc.</i>		Age (18 or over)
Address <i>4369 E Summit Woods Dr NE, Rockford, MI 49341</i>		
Name of Organization, Group, Firm, or Corporation <i>New Buffalo Area Schools</i>		
Address <i>1112 E Clay St., New Buffalo MI 49117</i>		
Number and Types of Fireworks <i>Approximately 750 aerial display shells ranging in size from 1 1/4 inches to 4 inches in diameter.</i>		
Exact Location of Display <i>New Buffalo High School, 1112 E Clay St., New Buffalo MI 49117</i>		
City, Village, Township <i>New Buffalo</i>		Date <i>June 5, 2021</i>
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Time <i>Approx 10:00 PM</i>
		Amount <i>\$5,000,000.00</i>

Issued by action of : ☐ council ☐ commission ☐ board of the

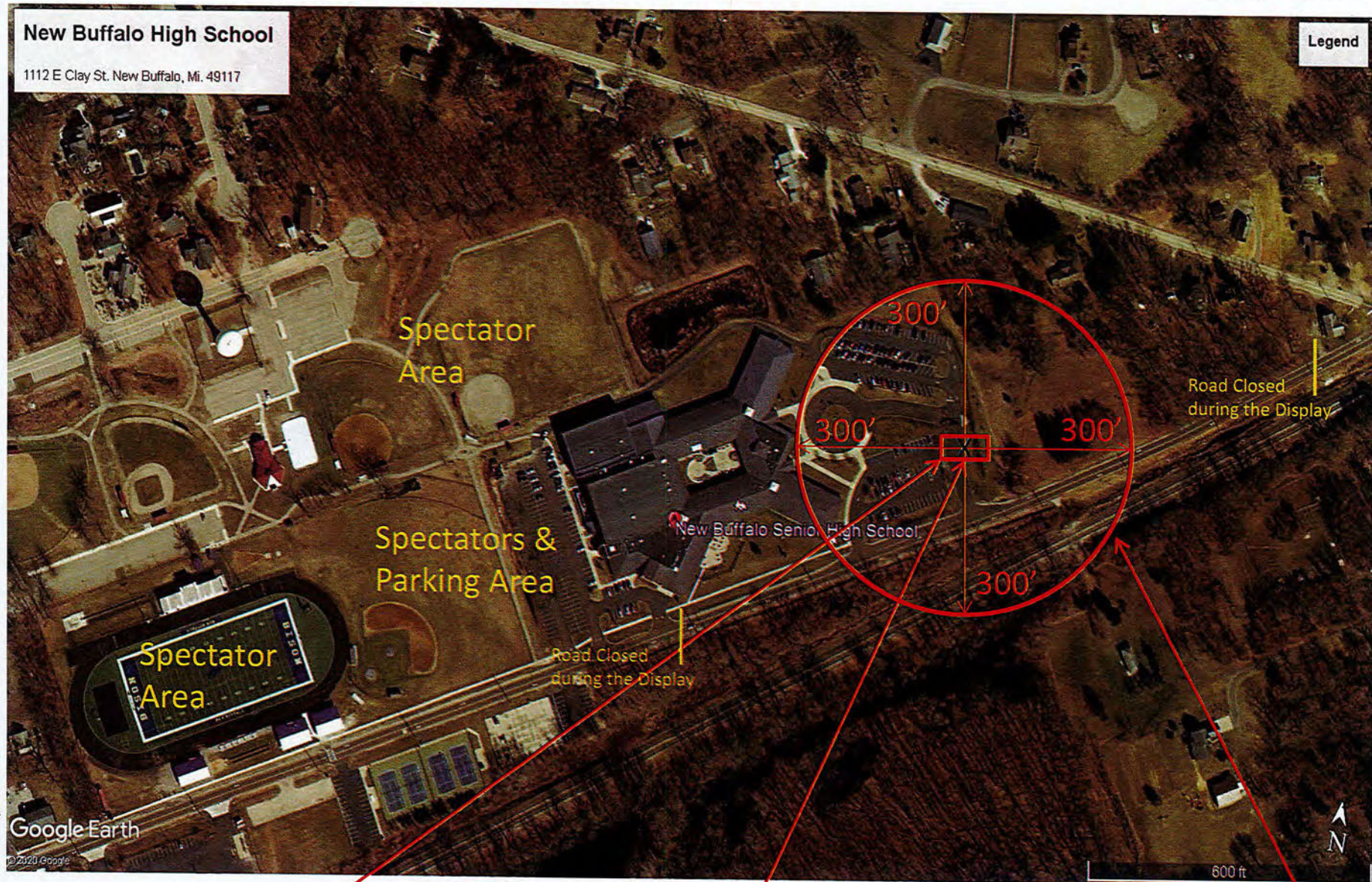
☐ city ☐ village ☐ township of _____
(Name of City, Village, Township)

on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

New Buffalo High School
1112 East Clay St. New Buffalo, Mi. 49117

4" Limit 300'
6/10/2020



Launch Location: X

Setup area: 20'X 50'

Radius from setup area: 300'

Re: High School Graduation

Jeff Leslie <jleslie@nbas.org>

Tue 3/30/2021 11:07 AM

To: Amy Fidler <afidler@cityofnewbuffalo.org>

Amy,

I just got your voicemail. We would like to do a parade for the graduates immediately following the fireworks, if that is allowed. Last year, we started at the high school and went west down Clay Street. We turned right on Whitaker and proceeded down to the city beach parking lot. We then re-traced that route back to the high school.

We would like the city to block off the parade route and join in with police cars/fire trucks, if possible.

Thank you,

Dr. Jeff Leslie

Superintendent of New Buffalo Area Schools

Phone (269) 469-6013

1112 East Clay Street

PO Box 280

New Buffalo, MI 49117

Exceptional schools, exceptional community - building success together!

On Tue, Mar 30, 2021 at 10:53 AM Amy Fidler <afidler@cityofnewbuffalo.org> wrote:

Good Morning Dr. Leslie,

We are having our Department Head meeting today and I plan to present your special event application for graduation . I noticed that on the application that there is no mention of the parade. If you are still planning on having the parade, could you please send me an email with details of the route and what you would like the City to provide.

Also, just a friendly reminder I still need the certificate of liability for the firework company. I know you might not have that yet but when you do receive it, please forward it on to me.

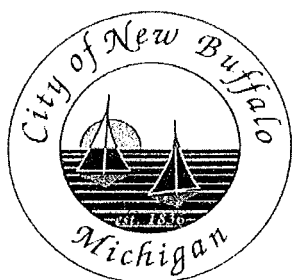
Thank you,

Amy Fidler

City Clerk

269-469-1500 office

269-469-7917 fax



This e-mail is covered under the Electronic Communications Privacy Act, 18 USC 2510-2521 and is legally privileged. The information contained in this e-mail is intended only for use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the original message.



April 2, 2021

New Buffalo City Hall
224 W. New Buffalo Street
New Buffalo, MI 49117
Attn: Nancy Griffin

Subject: Le Tour de Shore Charity Bike Ride June 19, 2021

Enclosed is our 2021 Special Events Application for City of New Buffalo review and approval.

Included in the application is a Certificate of Insurance, and maps.

Group Name: Le Tour de Shore Cycling Club

Event Date: June 19, 2021

Time: 10:00am -4:00 pm

Purpose: Water, food, and rest stop for cyclist riding from Chicago-to-Michigan

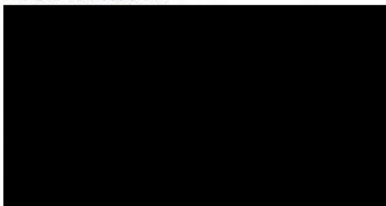
We will hire Redamaks Food Truck to cook and service hamburger to our cyclists; and Michiana Rentals (Plymouth, IN) to provide tables, chairs, and tent.

Thank you for the opportunity to use the Lions Pavilion Park Shelter, again. We have used it for many years, and it is a perfect location.

Please call me, or my colleague, Mr. Steve Coughlin [REDACTED] with questions.

Best regards,


Jeff Sodaro



RECEIVED

APR 05 2021

CITY OF NEW BUFFALO

Special Event Application Form



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: Le Tour de Shore

Sponsoring Organization (if applicable): Le Tour de Shore Cycling Club

Mailing/billing Address: [REDACTED]

City/State/ZIP Code: New Buffalo, MI 49117

TIN: [REDACTED]

Contact Person(s): Jeff Sodaro and Steve Coughlin [REDACTED]

Business Phone: [REDACTED] Cell Phone: [REDACTED] Fax: [REDACTED]

E-mail Address(es): [REDACTED] letourdeshore@yahoo.com

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: June 19, 2021 10am-4pm

2. Is there a requested alternative date(s)? [YES] [NO]

- If yes, please provide the alternative date(s): No

3. Please describe the event(s): Water, food, and rest stop for cyclists riding from Chicago to Michigan.

4. What is the requested location(s) of the event(s): Lions Pavilion Park

RECEIVED

350

Please complete the following checklist regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

6. Is this event expected to be a reoccurring event in a future calendar year?
Normal Annual Date? Saturday before Fathers Day Sunday.
7. Have you included a map indicating the location of your event and schedule?*
8. Will this event include the use of signs?
- Directional _____
 - Other Event yard Signs at Lions Pavillion Park. _____
9. Is the applicant seeking special parking arrangements, such as reserved parking?*
10. Is the applicant requiring utility connections, such as electric or water services?
11. Does the applicant require other public services?
- Barricades Date Installed: _____ Date Removed: _____
 - Fencing Date Installed: _____ Date Removed: _____
 - Street Sweeping and/or Mowing
 - Rubbish Containers Date Installed: _____ Date Removed: _____
 - Recycling Containers Date Installed: _____ Date Removed: _____
 - Police
 - Other: _____
 - Map included indicating locations of these services/facilities?*
12. Does the applicant have any security or safety concerns/requirements?
13. Are you requesting assistance from the Police Department?
14. Are you requesting assistance from the Fire Department?
15. Are you requesting assistance from the Park/Streets?
16. Is the applicant requesting assistance from an outside agency or contractor
For providing services and/or facilities?
17. Will the event include loud or unusual sounds?*
- Musicians
 - Singers
 - Amplified Announcers
 - Carnival Rides
 - Motor Vehicle Noises
 - Generators
 - Other Redamak's Food Truck
18. Will the event include food/vendors?*
19. Will the event require sanitation services?*
20. Will the event require transportation services?*
21. Will the event include unusual lighting beyond what is normal at that location?
22. Are alcoholic beverages proposed to be served as part of the event?*
- Have all necessary liquor licenses been obtained or applied for?
23. Does the applicant have any other requests that are not listed in this form?
24. The applicant is required to provide general liability insurance coverage with respect to the event as follows:
- * Indicates attachments required

*****Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.
***DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½
hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant
shall pay \$65.00 per hour, on an available basis.***

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes ___ No ___

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. **Note:** Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)
8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.
10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

11. **Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
12. **Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
13. **Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services.**
14. **Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. **
15. **Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services.***
16. **Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities policies and has named you or your organization as a rider of a special event.
17. **Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
18. **Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
 - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
 - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

****Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**

*****DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

19. Will the event require Sanitation Services? If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.

20. Will the event require transportation services? If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.

21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties? If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.

22. Will alcoholic beverages be served as part of the event? If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.

MI Liquor Control Commission: www.michigan.gov/lara/0,4601,7-154-10570---,00.html
You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.

23. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.

24. The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.

The City of New Buffalo PROHIBITS any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo PROHIBITS tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature: _____

Date _____

Applicant printed Name: Jeff Sodaro

Date: 4/2/21

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the MAP(S). Please note, map(s) must be submitted with the Special Events & Festivals Application.

- ☒ City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available.**

- ☐ Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.
- ☐ Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure _____

- ☐ Entertainment, dance, tent or stage. Mark locations on maps.
- ☐ Event Command Post. Mark location on maps.
- ☐ Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info
- ☐ Portable toilet facilities. Mark locations on maps.
The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.
- ☐ Parade. Mark beginning area, the route* (with arrows) and finish area on maps
- ☐ Relay event. Indicate “hand-off” points and areas of participant equipment impact.
- ☐ Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info
- ☒ Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name: Jeff Sodaro Telephone: [REDACTED]

City of New Buffalo Review

Department	Reviewed – Recommend Approval	Reviewed – Recommend Denial	Reviewed – See Comments
City Manager			
City Clerk	AF		
Park Superintendent	KD.		
Street Superintendent			
Police Chief	BH		
Fire Chief	CH		
Other			

Comments

Post – Approval Follow-up

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ _____

Park fees received [YES] [NO] Amount \$ _____

Fees waived [YES] [NO] Reason: _____

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) _____

Date Insurance Policy Received _____ By _____

Additional Insurance endorsement provided, or policy language included [YES] [NO]

New Buffalo City Council Approval/Denial

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: _____

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: _____

Date: _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

Copy to:

City Manager _____

City Clerk _____

Street Superintendent _____

Park Superintendent _____

Police Chief RLK _____

Fire Chief _____

Other _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/02/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

American Specialty Insurance & Risk Services, Inc.
dba American Specialty Insurance & Risk Services Agency
7609 W. Jefferson Blvd., Suite 100
Fort Wayne IN 46804

CONTACT**NAME:**

PHONE

(A/C, No, Ext):

FAX

(A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE**NAIC #**

INSURER A: Arch Insurance Company

11150

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

League of American Wheelmen dba League of American Bicyclists
1612 K Street NW, Suite 1102

Washington

DC 20006

COVERAGES**CERTIFICATE NUMBER:** 1001839422**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		SBCGL0054504	02/01/2021	02/01/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> OTHER: CLUB						PRODUCTS - COMP/OP AGG \$ 5,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> OCCUR						
	<input type="checkbox"/> CLAIMS-MADE						
	DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Coverage applies to LE TOUR DE SHORE CYCLING CLUB, 3 HUTCHINSON AVE # 832, BEVERLY SHORES, IN 46301.

- The Certificate Holder shall be an Additional Insured, but only with respect to the operations of the Named Insured, and subject to the provisions and limitations of Form CG 2026 Additional Insured - Designated Person or Organization, but only with respect to LE TOUR DE SHORE from June 18, 2021 through June 19, 2021.

CERTIFICATE HOLDER

City of New Buffalo, Michigan US

4 West Buffalo Street

New Buffalo

RECEIVED

APR 05 2021

CITY OF NEW BUFFALO

MI 49117

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

"Summer Favorite"
Chicago Magazine



JUNE 18-19, 2021

- **RIDE FEE \$120**
Two-day. Gear check, SAG support, and Saturday beach barbeque. Hotel options.
- **RIDE AND CAMP \$130**
Two-day. Camp at the Indiana Dunes State Park and enjoy a Friday night fireside dinner.
- **FRIDAY ONLY RIDE \$80**
One-day only. Chicago to Chesterton, IN. South Shore Train back to Chicago available.
- **SATURDAY BUS \$30**
Back to Chicago/Forest Park, IL

Le Tour de Shore

CHARITY BIKE RIDE
2-DAYS, 100 MILES

Explore dedicated lakefront and duneland bike paths, rails-to-trails, and scenic back roads.

Day 1 – Chicago to Indiana Dunes

Day 2 – Indiana Dunes to New Buffalo, MI

SAG Supported

Register at letourdeshore.com



Proceeds to Benefit **MAYWOOD FINE ARTS ASSOCIATION** a not-for-profit 501(c)3.



Le Tour de Shore
Site Map
Sat June 19, 2021
10:00 am – 4:00 pm

Day 2

Bike 45 mi, 3 hours, 42 minutes

Breakfast 7 am - 8 am



Indiana Dunes State Park, Chesterton, IN 46304, USA

15.0 mi, 1 hour, 15 minutes

Head north on Indiana Dunes State Park toward Trail 2

390 ft



Turn left onto Trail 2

545 ft



Turn left onto County Rd 100 E

0.303 mi

Continue onto N 25 E/N State Rd 49

656 ft



At the traffic circle, take the 3rd exit onto Indiana Dunes State Park

0.326 mi



Slight left onto Dunes-Kankakee Trail

0.270 mi



Turn right onto State Park Rd

0.251 mi












Turn left onto Waverly Rd

0.719 mi



Turn left onto US-12 E

1.64 mi

-  Slight right onto E 1500 N/Furnessville RdContinue to follow E 1500 N
1.55 mi
-  Turn left onto N 300 E/Kemil RdContinue to follow N 300 E
1.37 mi
- Continue onto E State Park Boundary Rd
0.662 mi
- E State Park Boundary Rd turns slightly right and becomes W Lake Front Dr
0.888 mi
-  Turn right onto Broadway
0.549 mi
-  Turn left onto Beverly Dr
3.57 mi
- Continue onto US-12 E
0.357 mi
-  Turn left at Calumet Trail
1.56 mi
-  Turn left onto Water St
892 ft
-  Turn right onto Franklin St
361 ft
-  Turn left to stay on Franklin St
1,007 ft
-  Turn right onto Lake Shore Dr
0.269 mi


SAG Stop Washington Park 9 am - 11 am

B 115 Lake Shore Dr, Michigan City, IN 46360, USA


20.2 mi, 1 hour, 40 minutes

Head **northeast** on **Lake Shore Dr** toward **Amptheater Dr/Marine Dr**


4.66 mi

 Slight right onto **Michiana Dr**

0.382 mi

 Turn right onto **El Portal Dr**


0.672 mi

 Turn left onto **Corymbe Rd/Grand Beach Rd**Continue to follow **Corymbe Rd**


0.960 mi

Continue onto **Grand Beach Rd**Entering **Michigan**


0.879 mi

 Turn right to stay on **Grand Beach Rd**


167 ft

 Turn left onto **US-12 E**


0.450 mi

 Turn right onto **Wilson Rd**


1.10 mi

 Turn left onto **Stromer Rd**

0.326 mi

 Turn left onto **Sand Rd**


0.274 mi

 Turn right onto **Lubke Rd**

0.679 mi

Continue onto **W Detroit St**

0.345 mi

 Turn right onto **S Chicago St**

955 ft

🔙 Turn left onto **W Washington St**
0.497 mi

➡ Turn right onto **S Whittaker St**
472 ft

🔙 Turn left onto **Jefferson**
0.419 mi

Continue onto **Maudlin Rd**
3.45 mi

Continue onto **W Forest Lawn Rd**
3.10 mi

🔙 Turn left onto **Three Oaks Rd**
1.01 mi

Continue onto **S Elm St**
0.643 mi

➡ Turn right onto **E Central St**
440 ft

SAG Stop Dewey Cannon Park 11 am - 1 pm
📍 3 Dewey Cannon Ave, Three Oaks, MI 49128,
USA

9.80 mi, 46 minutes

Head **north** on **E Central St** toward **Maple St**
194 ft

🔙 Turn left onto **Maple St**
259 ft

➡ Turn right onto **N Elm St**
0.526 mi

Continue onto **Three Oaks Rd**
1.25 mi

🔙 Turn left onto **Elm Valley Rd**

Continue onto Union Pier Rd 3.09 mi

Continue onto Union Pier Rd

Continue onto Town Line Ave 1.27 mi

Continue onto Town Line Ave

Continue onto Lakeshore Rd 1,165 ft

↩ Turn left onto Lakeshore Rd

Continue onto Marquette Dr/Riviera Rd 0.665 mi

➡ Turn right onto Marquette Dr/Riviera RdContinue to follow Marquette Dr

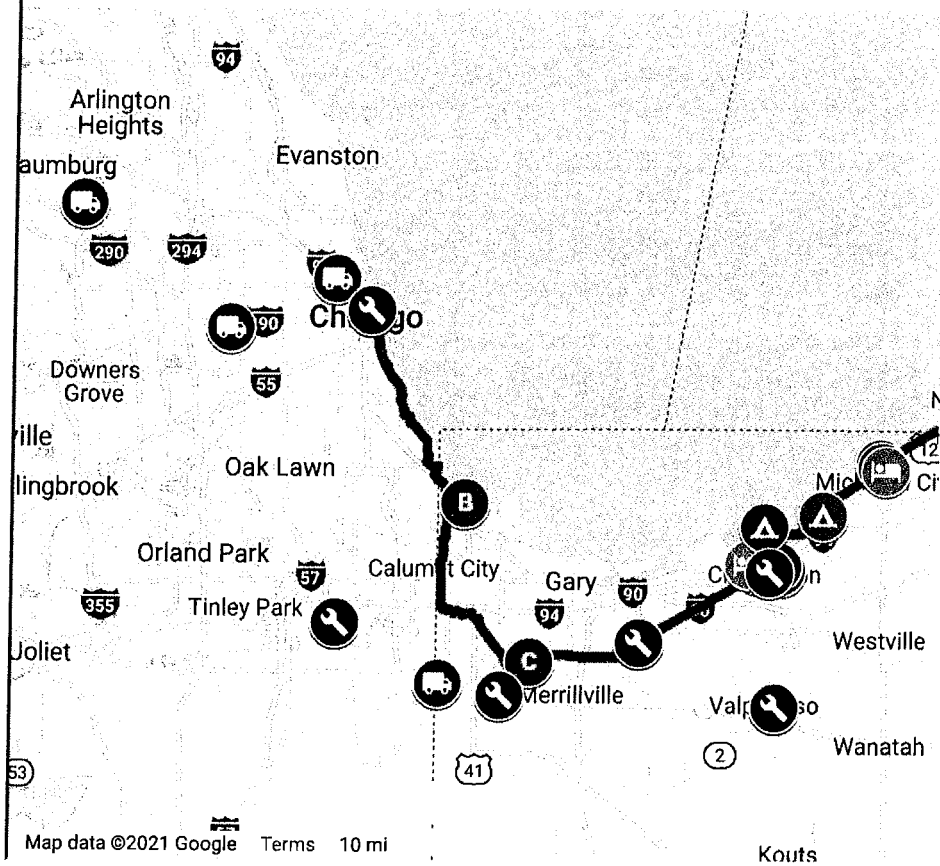
Continue onto Marquette Dr 2.70 mi

SAG Stop Noon - 4 pm

D Lions Pavilion Park, 612 Marquette Dr, New Buffalo, MI 49117, USA

Buses back to Chicago/Forest Park, IL 3 pm CT

Le Tour de Shore 2021 (Indiana Dunes State Park)



Redamaks

Just another WordPress site





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The Patty Wagon

4/1/2021

Greetings from the Redamak's Patty Wagon Team!

We thank you for your understanding as we continue to navigate these uncharted waters. We are excited to announce that we are opening the restaurant for our 2021 Season on **Thursday, April 1st at 12pm EDT**. We plan to reach out to any previous inquiries once we re-open the restaurant, thank you again for your patience.

With much consideration and recommendations from State and Local Health Departments we have been advised to not take our Patty Wagon Truck off-site until further notice. Our truck operations include setting up Buffet Stations, which are currently not permissible in the State of Michigan. We are also faced with varying COVID-19 restrictions between the surrounding States that we normally have our events. This poses a large risk to our Staff, and their health and safety is of the utmost importance.

This is truly an unprecedented time for us all, and we thank you for your patience and understanding. Please accept our most sincere apologies with the timing of this letter. With that being said we unfortunately are unable to book any off-site events with our Patty Wagon until further notice, please stay tuned for updates as things keep changing.

While we know this is not the most optimal news, we would still of course love to be a part of your event however possible and we appreciate your consideration.

May we suggest the option of a Curb-Side Pick-Up here in New Buffalo. We are happy to label and pack everything up, including all of the toppings and sides.

Contact Us

Redamak's
 616 East Buffalo St.
 New Buffalo, MI 49117



Voice: (269) 469-4522

Fax: (269) 469-5794

E-Mail | [Directions](#)

[Click here for hours and complete contact information.](#)

Customer Comments

“ Redamak's is the best fast food restaurant ever! With a nice relaxing atmosphere and friendly people there's no other place like it! From great burgers and fries to cool delicious milkshakes Redamak's is surely the place to go.

Chelsea - New Buffalo, MI

If this is something that you would consider for your event please e-mail us back at info@redamaks.com at your earliest convenience. We will then put together a personalized Menu and Quote.

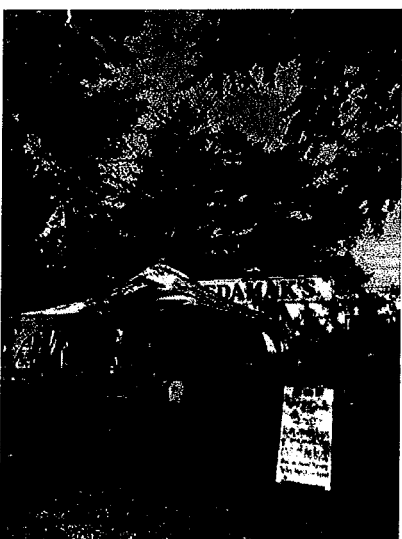
[Click here to read more customer comments!](#)

Please let us know if you have any questions, thank you again for your time and patience!

Be Safe, Stay Healthy!

Sincerely,

Redamak's Patty Wagon Team
616 E Buffalo Street
New Buffalo, MI 49117
www.redamaks.com
redamakspattywagon@gmail.com



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Website by Catalyst Marketing / Worryfree Websites

[Select Page](#)[Home](#) / 20X40 FRAME TENT SEATS 64

20X40 FRAME TENT SEATS 64

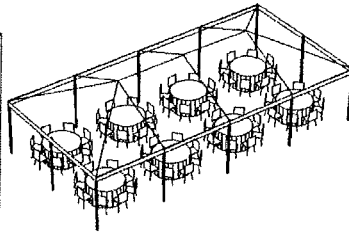
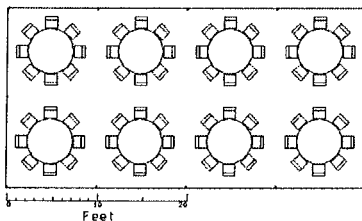
Pricing



20 x 40 FIESTA FRAME
(64) CHAIRS
(8) 60" ROUND TABLES

Weekend \$660

Contact Us to
Rent it!



Description

20X40 FRAME TENT SEATS 64

FRAME TENT PACKAGES HAVE BEEN DISCOUNTED FOR PACKAGE PURPOSES AND THEREFORE CANNOT BE MODIFIED. ALL FRAME TENT PACKAGES INCLUDE A WHITE TOP FRAME TENT WITH TABLES, CHAIRS, CARDBOARD TRASH CANS AND 2 SIDES.

Frame tents are the preferred type of tent when setting up on asphalt or concrete. When setup requires this type of tent it needs to be properly weighted to prevent wind from suddenly shifting the tent and possibly causing damage to tent or bodily injury. All proper weighting needed will be supplied by us at NO Additional cost to the customer. Frame tents can be used in grass without any weighting but will still need some stakes to hold the tent in place.

This tent package includes our 20×40 fiesta frame tent, (8) 60" **round tables**, (64) **black chairs**, 60' of solid white tent sides and 2 cardboard trash cans. Setup and removal of the tent are included in the pricing. Tables, chairs and accessories will be put under the tent in stacks. Customer is responsible for setup and breakdown of tables and chairs. Any additional items will be at regular price.

Tent will be set up by Michiana Rental at no additional cost.

Delivery fee will be determined based off of location.

See **delivery map** to calculate delivery rates.

Ready to rent? Contact us today!

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Pokagon-New Buffalo Local Revenue Sharing Board
January, 13, 2021 Regular Meeting Minutes VIA ZOOM
APPROVED Via Zoom Meeting, April 13, 2021

Chairman Rahm called the regular meeting of the Pokagon-New Buffalo Area Local Revenue Sharing Board to order at 9:08 A.M. A quorum was established with the following members present: James Bracewell, Mark Robertson, Pete Rahm, Ezra Scott and Steve Winchester.

Rahm introduced and welcomed the newly installed City of New Buffalo representative, Mark Robertson.

Scott moved to add Election of Members to the agenda. Winchester supported to approve the proposed the agenda with addition. Roll call unanimous. Motion carried.

Scott nominated Pete Rahm for Chair. Winchester supported. Nominations closed.

Roll call unanimous yes.

Scott nominated Mark Robertson for Vice-Chair. Rahm supported. Nominations closed. Roll call unanimous yes.

Scott nominated James Bracewell for Treasurer. Rahm supported. Nominations closed. Roll call unanimous yes.

Scott moved to approve the October 13, 2020 minutes. Rahm supported. Roll call unanimous yes. Motion carried.

Scott moved, Rahm supported to approve the August 11, 2020 minutes. Roll call unanimous. Motion carried.

Winchester moved, Rahm supported to approve the financial report for the month of December, 2020 presented by James Bracewell, Treasurer. Roll call unanimous. Motion carried.

Scott congratulated Mark on his election and stated a change in his alternate. He will send the contact information to Secretary.

There being no further business to come before the Board, Bracewell moved to adjourn, Scott supported, Roll call unanimous. Motion carried at 9:35 a.m.



Manager's Report

4/19/21

Agenda Item A

Re-Assessing of Commercial Property

Summary:

City Staff has been noticing that there are some severe inconsistencies in the assessed values of commercial property in the City, with the assessments being unreasonably low. When commercial properties are not properly assessed, the tax capture for the City and DDA is adversely affected. We wish to engage the services of our current assessing company to re-assess all the commercial properties in town and report these numbers to the County to be used in their tax rolls. This will not cause an immediate tax increase for property owners because of Proposal A but will ensure that a proper dollar value would be used when there is a change in ownership of a commercial parcel.

Approximate total cost: \$21,300

Budgeted: No

Recommendation: Approve the contract with Northrop Assessing.

Respectfully submitted,
Rich Killips/Darwin Watson

**CONTRACT FOR THE REAPPRAISAL OF COMMERCIAL PROPERTIES LOCATING IN
THE CITY OF NEW BUFFALO**

THIS PROPOSAL, made this 29TH day of March 2021, is by and between the CITY OF NEW BUFFALO, COUNTY OF BERRIEN, STATE OF MICHIGAN, hereinafter referred to as the **City**.

AND

Northrop Assessing Inc, hereinafter referred to as the **Contractor**.

WHEREAS, the Unit needs a reappraisal of all Commercial real property; and

WHEREAS, Northrop Assessing Inc provides such services, the Contractor has employee(s) that are a MAAO (3), MCAO (2) and MCAT Assessment Certification and is also a Certified Personal Property Examiner.

NOW THEREFORE, let it be stipulated and agreed as follows:

TERM

The term of this Agreement shall be from the date of signing and to be completed by March 15th, 2022.

DUTIES

All work and services rendered in connection with this Contract shall be performed in accordance with the Constitution and laws of the State of Michigan, the rules and regulations established by the State Tax Commission and published in its three (3) volume Assessor's Manual.

Upon signing of the Contract, the Contractor will perform the following tasks:

- Notify all commercial property owners of the reappraisal.
- Send questionnaires to each property owner to obtain crucial information that is needed to properly value the property.
- A physical inspection of each commercial property will be made. Measurements of all improvements that affect valuation will be made, the Contractor will attempt to interview the property owner, and pictures will be taken of the property and attached to BS&A Software.
- Land value and ECF studies will be made for the Commercial class in the City of New Buffalo. Once these studies are completed, they will be submitted to the Berrien County Equalization Department for review and approval.
- All information from the collection of data will be input into the BS&A Assessing Software to complete the valuation of each Commercial parcel.

- A detailed sketch will be input into the APEX Software of the Commercial improvement.
- Upon the completion of the valuation process of each Commercial parcel, a copy of this data will be submitted to the Berrien County Equalization Department for review and approval.
- The Contractor will work with the Berrien County Equalization Department to utilize this reappraisal as the starting basis of value for the 2022 commercial class in the City of New Buffalo.

COMPENSATION

The Contractor shall receive a fee for the reappraisal of the commercial property class in the amount of \$21,300. Payment shall be 25% upon signing of the contract, 50% upon completion of all field work, and the balance upon the acceptance of the reappraisal by the Berrien County Equalization Department.

TERMINATION

The Agreement may be terminated for just cause at any time during its existence by either party upon ninety (90) days written notice sent certified mail to the other party.

PROPOSAL VALIDITY

This proposal is valid until April 30, 2021.

APPROVED BY:

New Buffalo City Manager

Northrop Assessing Inc, Contractor

Dated: _____



Manager's Report

4/19/21

Agenda Item B

Concession Agreement with Lakeside Dogs

Summary:

Lakeside Dog LLC is a new vendor that has submitted a proposal to provide a hot dog cart concession stand at the City Beach. We have had a hot dog cart concessioner in the past that has done well but proved to be less than reliable. There continues to be a need for additional concession options to handle the crowds at the beach during the summer. Lakeside Dogs wishes to build a relationship with the City to someday expand its operations.

Approximate total cost: \$2,000 yearly revenue

Budgeted: No

Recommendation: Approve the contract with Lakeside Dog

Respectfully submitted,
Rich Killips/Darwin Watson

Lakeside Dog LLC.
Business Plan Proposal

Lakeside Dog

200 Marquette Dr,
New Buffalo, MI 49117
(269) 759-3342

Hot Dog Cart

26th February 2021

OVERVIEW

An overall successful and tasteful Hot Dog cart that will start by building relationships with the community, I will always be dedicated to my business and the community it is involved in. As a resident of New Buffalo I will strive to only see positive growth for both my community and business.

GOALS

1. Being apart of City held events
 - Parades
 - Fairs
2. Holding Fundraisers
 - School District
 - Veterinarian Clinic of New Buffalo
3. Involved with New Buffalo's School District

SPECIFICATIONS

Our cart will be self-sufficient with any and all equipment being paid in full, not looking to have loans or payments. Our business will be structured as an Limited Liability Company (LLC). We are in the beginning stages of building a business sector in the food and accommodation services.

PRODUCT

A lakeside Hot Dog cart that has sizzling dogs for sale as you walk down to the beach of New Buffalo, Michigan. Our main target market is any and all beach tourism! Our stand will have both great taste and price!

OWNERSHIP BACKGROUND

Brianna Elizabeth Fonseca-Perkins (member):

Transportation Supervisor Four Winds Casino

1111 Wilson Road

New Buffalo, Michigan 49117

Contact: (269) 845-5848

12-18-2018 - Present

Kathleen Ann Heckmann-Groves (member):

Owned and operated Hills Limousine Service Inc.

8805 W. 93rd Place

Hickory Hills, IL 60647

1 (800) 816-LIMO

08-30-1985- 2015

Harley Davidson: Rider Coach

17801 South La Grange Road

Tinley Park, IL 60487

SuAnne Tragos

Contact: (708) 623-6000

07-12-2012-Present

Bedding Experts General Manager

102 Locations

8-15-2015-2018

US Coast Guard Auxiliary

2015-Present

COMPANY MANAGEMENT STRUCTURE

All decisions will be made by Brianna E Fonseca-Perkins along with Kathleen A Heckmann-Groves as this business will be a partnership.

MARKETING

Our main target group would be any beach tourism, I will have several ads in popular areas within our city as tourists visit on vacation. Not only marketing for tourism, but for locals as well.

- Business Cards
- Flyers
- Fundraisers
- Internet
- Newspaper
- Radio
- Repeat Customers
- Website

COMPETITOR ANALYSIS

Nancy and Redamak's are two local restaurant competitors that are both well established within the community. Our stand will be compatible with our local restaurants. Any Chicago style Hot Dog competitor in the New Buffalo area would concur you can't beat taste and price!

COMPANY ASSETS

- Clover System Cash Register: \$1,400.00
- Cooler: (4) \$200.00 Each
- Commercial Garbage Can: (2) \$120.00 Each
- Hot Dog Cart: \$4,500.00
- Fire Extinguisher: (2) \$100.00 Each

DAILY OPERATIONS

A mobile food cart that will be operating on a trailer. Our trailer will be fully equipped, every 24-hours it will be returned to a licensed commissary along with any servicing or maintenance needed.

Hours: Wednesday-Sunday

11AM-7PM

SWOT: (STRENGTHS/WEAKNESS/OPPORTUNITY/THREATS) ANALYSIS

Strength

Self-sufficient

Beach front, lakeside.

Reliable, trustworthy.

Weakness

Weather

Opportunity

Tourists

Threats

Beach closings

I am striving for positive outcomes while working with the city on this project, along with building a well rounded relationship with the community. Thank you, for taking the time to read through this proposal. I appreciate the opportunity I was given. I am looking forward to beginning the next steps in this process! Looking forward to hearing from you!

LICENSE AGREEMENT FOR BEACH FOOD TRUCK

This License Agreement for Beach Concessions (this "Agreement") is made as of _____, 2021, between the City of New Buffalo, a Michigan municipal corporation, the principal business address of which is 224 West Buffalo, New Buffalo, Michigan 49117 (the "City"), and Lakeside Dog LLC, an Indiana limited liability company, the principal business address of which is 550 N. Union Place, Gary, IN, 46403 (the "Licensee"). The City and the Licensee are together referred to as the "Parties".

RECITALS

- A. The City owns the property commonly referred to as the New Buffalo City Beach.
- B. The Licensee operates a food truck that sells Hot Dogs and other refreshments (the "Concession Business").
- C. The City wishes to grant Licensee a license to operate the Concession Business at the City Beach under the terms of this Agreement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. **License.** The City grants Licensee a license to occupy the premises shown on the attached Exhibit A (the "Premises") in order to operate the Concession Business from the Saturday immediately preceding Memorial Day to Labor Day of each year that this Agreement remains in effect (the "Concession Season"). The "season" may be extended before or after the Concession Season by the licensee at a rate of \$75.00 per day paid to the City. This Agreement does not grant or convey to Licensee any rights, title, or interest in any fixtures, structures, equipment or furnishings, provided by the City with respect to the Beach.
2. **Term and Renewal.** This Agreement shall be in effect through the end of calendar year 2023 unless terminated early pursuant to Section 9.
3. **License Agreement.** Licensee shall pay to the City an annual license fee of \$2,000 on or before May 15 of each year that this Agreement is in effect. Additional fees outlined in Section 1 or 4 shall be paid in the week following the addition of concession days.
4. **Hours of Operation.** Except as otherwise provided below, Licensee may, at its discretion, operate the Concession Business during the following times during the Concession season:
 - 11:00 a.m. to 7:00 p.m. – Wednesday-Sunday, and federal holidays
 - 11:00 a.m. to 7:00 p.m. – Additional days will be at a rate of \$75.00 per day.
5. **Sales.** Licensee may sell Hawaiian shaved ice and bottled water (at a price of no more than \$2.00 per bottle) during the hours of operation described above. Licensee may sell other food items or non-alcoholic beverages, so long as such items are sold from the same truck and as so long as the Licensee complies with all applicable licensing and food-safety requirements. The sale of any other item requires written approval by the City Manager.
6. **Maintenance of Premises.** Licensee shall maintain the Premises in a clean and orderly condition, regularly removing trash and other debris. Licensee shall not store its food truck unit on the Premises overnight.
7. **Assigned Parking Space Sign.** During the term of this Agreement, the City shall reserve a parking space in the City Beach parking lot by allowing the Licensee to mark it with a sign stating: "Authorized Vendor Parking Only," or another similar message. The Licensee shall be responsible ordering and posting the sign at Licensee's expense. The location and design of the sign shall be subject to review and approve by the City Manager.
8. **Utilities.** Licensee shall pay for all utility services (electricity, gas, water, etc.) provided to the

Concession Operation, if any, during the term of this Agreement.

9. Insurance. Licensee shall carry General Liability Insurance as required by the City liability insurance carrier in the amount of \$1,000,000.00 and list the City (defined for purposes of this section to include the City's officers and employees) as an additional insured and certificate holder. Licensee shall provide the City a copy of a certificate of insurance showing the insurance to be fully in effect and stating that the insurance may not be terminated or modified without providing the City at least 30 days prior written notice. Upon request, Licensee shall provide the City a copy of the complete policy, including all endorsements. The policy shall provide coverage for all occurrences during the term of this Agreement.

10. Indemnification. Licensee shall hold the City (defined for purposes of this section to include the City's officers and employees) harmless from, indemnify it for and defend it (with legal counsel reasonably acceptable to the City) against any demands, claims or causes of action arising from the negligent acts or wrongdoing of Licensee or Licensee's members, employees or agents in the operation of the Concession Business or use of the Premises, except to the extent such loss is caused solely by the negligence or wrongdoing of the City.

11. Compliance with Laws. Licensee shall operate in accordance with generally accepted operating practices and maintain compliance with applicable laws, rules, regulations, ordinances, orders, permits, and licenses required by any governmental agency of competent jurisdiction. In addition, Licensee shall obtain and maintain all required permits, licenses, and other approvals.

12. Breach and Remedy.

a. If either party fails to comply with any of the terms and conditions of this Agreement, a written notice of failure to comply stating the specific breach shall be delivered to the allegedly breaching party. The recipient of any such written notice shall have 3 days to take any corrective actions required to cure the breach so as to be in compliance with this license. In the event it is impossible to remedy the breach within 3 days due to inclement weather, fire or other act of God, the recipient of a written notice shall be given a reasonable time to comply with the terms and conditions of this license. During the 3-day cure period the notice recipient shall inform the notice sending party in writing of the actions taken to remedy the breach.

b. The City Manager may, upon a reasonable belief that a breach of this Agreement has occurred and has not been corrected after 3 days' written notice, suspend the license granted by this Agreement or terminate this Agreement, effective immediately.

c. In addition or in the alternative to suspending the license or terminating this Agreement, if the notice-recipient fails to take reasonable steps to remedy the breach within 3 days of receiving notice of the same, the notice-sending party may perform the notice recipient's obligations so as to remedy the breach and recover from the notice-recipient all of the costs, including, without limitation, costs paid to those providing services or materials and its own wages if performing the work itself.

d. To the extent not prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, its actual reasonable attorney fees, filing fees, expert fees and other expenses incurred to bring, maintain or defend any such action from its first accrual or first notice thereof through any appellate and collection proceedings. A party is a prevailing party if it improves its position from any offer made by the other party prior to filing the lawsuit. This provision shall not alter or affect any remedies under applicable court rules governing sanctions for rejected offers of judgment or case evaluation awards.

13. Assignment. Licensee may assign this Agreement to a subsidiary, parent company, or any similar affiliated entity with written consent of the City Manager, which shall not be unreasonably withheld.

14. Interpretation. This is the entire agreement between the parties as to its subject matter. This Agreement shall supersede and void any existing lease or other agreement between the parties. This agreement may not be modified except in writing signed by the Parties (in the case of the City, such modification shall require City Council approval). Its interpretation shall not be affected by any course of dealing. The captions

are for convenience and form no part of this Agreement, but the recitals are an integral part of this Agreement. This Agreement shall be construed as if it were mutually drafted.

15. Miscellaneous.

a. Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three business days after mailing.

b. The waiver of or failure to enforce any part of this Agreement shall not prevent its subsequent enforcement. To be effective any waiver must be in writing signed by the waiving party.

c. This Agreement shall be binding upon the parties to this Agreement as well as their successors, heirs, executors, administrators, personal representatives, and permitted assigns.

The Parties have signed this Agreement as of the date first above written.

CITY OF NEW BUFFALO

LICENSEE

By: _____
John Humphrey, Mayor

By: _____
Brianna Fonseca-Perkins

By: _____
Ann Fidler, Clerk

Its: _____

**EXHIBIT A
CONCESSION AREA**



Kona Ice Blue
Lakeside Dog Red



Manager's Report

4/19/21

Agenda Item C

Concession Agreement with Kona Ice

Summary:

Kona Ice has been a concessions vendor at the City Beach now for a few years and it is time to renew their contract. Kona Ice has proposed to operate with reduced hours this year (weekends and Holidays) because they have been having a tough time getting employees. This agreement seems acceptable, and we are asking for Council approval to move forward and continuing to do business with this vendor. Their proposal and the proposed contract are attached.

Approximate total cost: \$1,667.00 yearly revenue

Budgeted: No

Recommendation: Approve the contract with Kona Ice

Respectfully submitted,
Rich Killips/Darwin Watson

Bid proposal for Public Beach Part-Time Food Truck Concessions for the City of New Buffalo

Kona Ice of the Dunes would like to bid the following:

- Bid for a Part Time Contract with a One Year contract with option to renew in Years 2 & 3. \$1,667 each year. Total of \$5,001 for all three years.
- We would like option to re-negotiate the 2nd & 3rd year option based on our sales the first year.
- Mobile Shaved Ice Food Truck Vendor
- Hours of operation approx. 12 to 6 pm. Unless weather is threatening.
- Weekends and holidays only starting Memorial Day Weekend; Saturday, May 29, 2021 to Labor Day Weekend; September 6, 2021.
- At our discretion, we will open some weekdays based on our availability and weather. No more then 50% of total number of days in the 2021 season.
- First year fee of \$1,667 payable on or before May 28, 2021.
- Attached is a copy of our menu.
- Proof of Insurance will be provided once bid is accepted.
- If awarded, we would like an assigned parking spot with a parking sign stating "Authorized Vendor Parking Only".

**KONA ICE OF THE DUNES LLC | 550 N UNION PLACE, GARY, IN 46403
|dcole@kona-ice.com | (574)383-3383**

LICENSE AGREEMENT FOR BEACH FOOD TRUCK

This License Agreement for Beach Concessions (this “Agreement”) is made as of _____, 2021, between the City of New Buffalo, a Michigan municipal corporation, the principal business address of which is 224 West Buffalo, New Buffalo, Michigan 49117 (the “City”), and Kona Ice of the Dunes LLC, an Indiana limited liability company, the principal business address of which is 550 N. Union Place, Gary, IN, 46403 (the “Licensee”). The City and the Licensee are together referred to as the “Parties”.

RECITALS

- A. The City owns the property commonly referred to as the New Buffalo City Beach.
- B. The Licensee operates a food truck that sells Hawaiian shaved ice and other refreshments (the “Concession Business”).
- C. The City wishes to grant Licensee a license to operate the Concession Business at the City Beach under the terms of this Agreement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

- 1. License.** The City grants Licensee a license to occupy the premises shown on the attached Exhibit A (the “Premises”) in order to operate the Concession Business from the Saturday immediately preceding Memorial Day to Labor Day of each year that this Agreement remains in effect (the “Concession Season”). The “season” may be extended before or after the Concession Season by the licensee at a rate of \$75.00 per day paid to the City. This Agreement does not grant or convey to Licensee any rights, title, or interest in any fixtures, structures, equipment or furnishings, provided by the City with respect to the Beach.
- 2. Term and Renewal.** This Agreement shall be in effect through the end of calendar year 2022 unless terminated early pursuant to Section 9. The licensee may renew this agreement for up to 2 additional 1 year terms by providing written notice to the City Manager of its intent to renew on or before October 30.
- 3. License Agreement.** Licensee shall pay to the City an annual license fee of \$1,667.00 on or before May 15 of each year that this Agreement is in effect. Additional fees outlined in Section 1 or 4 shall be paid in the week following the addition of concession days.
- 4. Hours of Operation.** Except as otherwise provided below, Licensee may, at its discretion, operate the Concession Business during the following times during the Concession season:
 - 7:00 a.m. to 11:00 p.m. – Saturdays, Sundays, and federal holidays
 - 7:00 a.m. to 11:00 p.m. – On weekdays at the discretion of the Licensee, not to exceed 50% of the weekdays during the Concession Season. Days more than the 50% limit shall be billed to licensee at a rate of \$75.00 per day.
- 5. Sales.** Licensee may sell Hawaiian shaved ice and bottled water (at a price of no more than \$2.00 per bottle) during the hours of operation described above. Licensee may sell other food items or non-alcoholic beverages, so long as such items are sold from the same truck and as so long as the Licensee complies with all applicable licensing and food-safety requirements. The sale of any other item requires written approval by the City Manager.
- 6. Maintenance of Premises.** Licensee shall maintain the Premises in a clean and orderly condition, regularly removing trash and other debris. Licensee shall not store its food truck unit on the Premises overnight.
- 7. Assigned Parking Space Sign.** During the term of this Agreement, the City shall reserve a parking space in the City Beach parking lot by allowing the Licensee to mark it with a sign stating: “Authorized Vendor Parking Only,” or another similar message. The Licensee shall be responsible ordering and posting the sign at Licensee’s expense. The location and design of the sign shall be subject to review and approve by

the City Manager.

8. Utilities. Licensee shall pay for all utility services (electricity, gas, water, etc.) provided to the Concession Operation, if any, during the term of this Agreement.

9. Insurance. Licensee shall carry General Liability Insurance as required by the City liability insurance carrier in the amount of \$1,000,000.00 and list the City (defined for purposes of this section to include the City's officers and employees) as an additional insured and certificate holder. Licensee shall provide the City a copy of a certificate of insurance showing the insurance to be fully in effect and stating that the insurance may not be terminated or modified without providing the City at least 30 days prior written notice. Upon request, Licensee shall provide the City a copy of the complete policy, including all endorsements. The policy shall provide coverage for all occurrences during the term of this Agreement.

10. Indemnification. Licensee shall hold the City (defined for purposes of this section to include the City's officers and employees) harmless from, indemnify it for and defend it (with legal counsel reasonably acceptable to the City) against any demands, claims or causes of action arising from the negligent acts or wrongdoing of Licensee or Licensee's members, employees or agents in the operation of the Concession Business or use of the Premises, except to the extent such loss is caused solely by the negligence or wrongdoing of the City.

11. Compliance with Laws. Licensee shall operate in accordance with generally accepted operating practices and maintain compliance with applicable laws, rules, regulations, ordinances, orders, permits, and licenses required by any governmental agency of competent jurisdiction. In addition, Licensee shall obtain and maintain all required permits, licenses, and other approvals.

12. Breach and Remedy.

a. If either party fails to comply with any of the terms and conditions of this Agreement, a written notice of failure to comply stating the specific breach shall be delivered to the allegedly breaching party. The recipient of any such written notice shall have 3 days to take any corrective actions required to cure the breach so as to be in compliance with this license. In the event it is impossible to remedy the breach within 3 days due to inclement weather, fire or other act of God, the recipient of a written notice shall be given a reasonable time to comply with the terms and conditions of this license. During the 3-day cure period the notice recipient shall inform the notice sending party in writing of the actions taken to remedy the breach.

b. The City Manager may, upon a reasonable belief that a breach of this Agreement has occurred and has not been corrected after 3 days' written notice, suspend the license granted by this Agreement or terminate this Agreement, effective immediately.

c. In addition or in the alternative to suspending the license or terminating this Agreement, if the notice-recipient fails to take reasonable steps to remedy the breach within 3 days of receiving notice of the same, the notice-sending party may perform the notice recipient's obligations so as to remedy the breach and recover from the notice-recipient all of the costs, including, without limitation, costs paid to those providing services or materials and its own wages if performing the work itself.

d. To the extent not prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, its actual reasonable attorney fees, filing fees, expert fees and other expenses incurred to bring, maintain or defend any such action from its first accrual or first notice thereof through any appellate and collection proceedings. A party is a prevailing party if it improves its position from any offer made by the other party prior to filing the lawsuit. This provision shall not alter or affect any remedies under applicable court rules governing sanctions for rejected offers of judgment or case evaluation awards.

13. Assignment. Licensee may assign this Agreement to a subsidiary, parent company, or any similar affiliated entity with written consent of the City Manager, which shall not be unreasonably withheld.

14. Interpretation. This is the entire agreement between the parties as to its subject matter. This

Agreement shall supersede and void any existing lease or other agreement between the parties. This agreement may not be modified except in writing signed by the Parties (in the case of the City, such modification shall require City Council approval). Its interpretation shall not be affected by any course of dealing. The captions are for convenience and form no part of this Agreement, but the recitals are an integral part of this Agreement. This Agreement shall be construed as if it were mutually drafted.

15. Miscellaneous.

a. Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three business days after mailing.

b. The waiver of or failure to enforce any part of this Agreement shall not prevent its subsequent enforcement. To be effective any waiver must be in writing signed by the waiving party.

c. This Agreement shall be binding upon the parties to this Agreement as well as their successors, heirs, executors, administrators, personal representatives, and permitted assigns.

The Parties have signed this Agreement as of the date first above written.

CITY OF NEW BUFFALO

LICENSEE

By: _____
John Humphrey, Mayor

By: _____
Dawn Cole

By: _____
Ann Fidler, Clerk

Its: _____

**EXHIBIT A
CONCESSION AREA**



Kona Ice Blue
Lakeside Dog Red



Manager's Report

4/19/21

Agenda Item D

Proposed Sale of Property to NBAS

Summary:

The City and the School have a common goal to create as much “workforce affordable” housing as possible within the school district and we would like to see as much of it as possible inside in the City. We have been in discussions with the school regarding different locations and have concluded that the best location for some new housing would be on Jefferson St at Norton. This location historically been used lightly by City DPW as a material storage area and needs sprucing up. This project would allow the City the funds to clean up this area and allow the School Building trades program to build three homes on the property. The proposal on the table is to sell the three lots to the School for a cost of \$15,000.00. Keeping the cost low helps ensure that the homes can be built and subsequently sold at a lower price to help obtain the goal of “workforce affordable” housing. The proceeds would be used for the city’s site work to improve the looks of the existing “yard”.

Approximate total cost: \$15,000

Budgeted: No

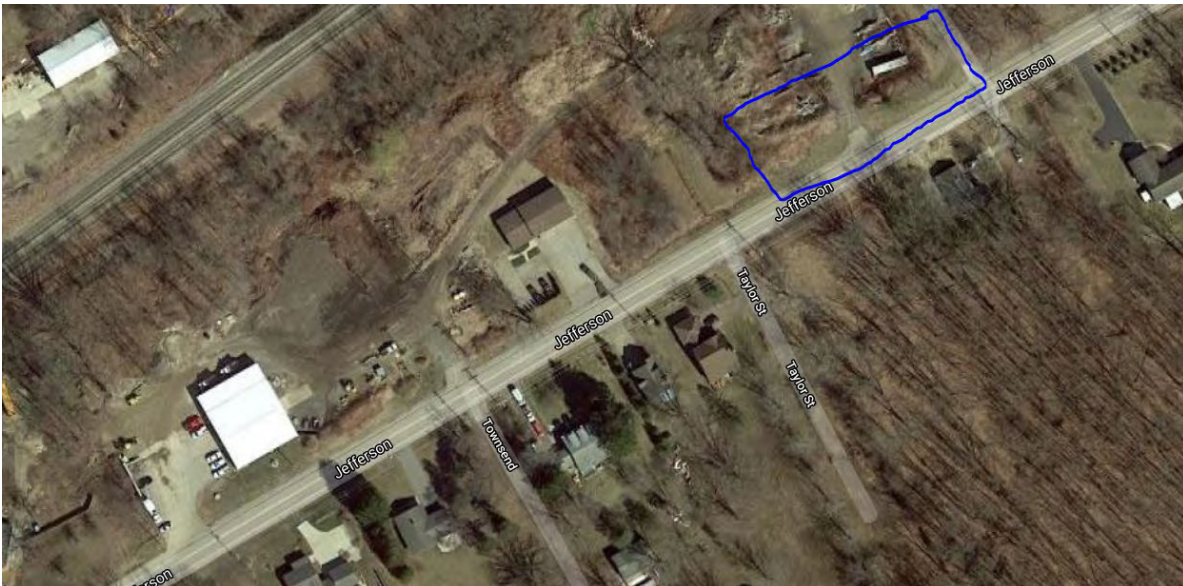
Recommendation: Authorize the City Manager and City Attorney to prepare the legal documents needed to complete the sale of the property.

Respectfully submitted,
Rich Killips/Darwin Watson

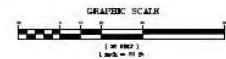
From: [Rich Killips](#)
To: [John Humphrey](#); [Mark Robertson](#); [Lou O'Donnell IV](#); [Roger Lijewski](#); [Brian Flanagan](#)
Cc: [Amy Fidler](#); [Tony McGhee](#); [Darwin Watson](#)
Subject: Building Trades Houses
Date: Tuesday, March 30, 2021 8:46:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Good morning,

There had been discussions between City staff and NBAS regarding the feasibility of using the old lumberyard property as a new development of workforce affordable housing built by NBAS building trades. During the investigation in to this, the school paid for and completed a Phase 1 and 2 environmental on the property since its past uses were a rail yard and lumber processing facility. Unfortunately the environmental studies did not come back favorable to building residential housing without serious contaminant mitigation measures. The school still has a need to find some areas to build their building trades houses starting as early as this year and we have worked together to find an alternate site that would allow three workforce affordable homes to be built. The area that has been discussed is just to the East of the Medic Garage along Jefferson St. and can be seen in the illustration below.



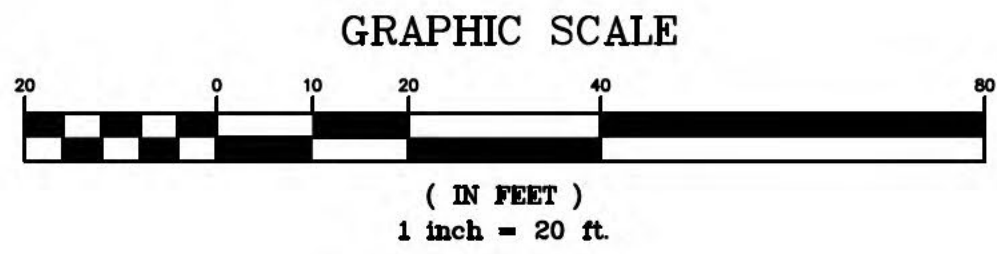
This parcel can be divided into three buildable lots and already has water and sewer at the street, eliminating the need for expensive infrastructure additions. There will need to be some site work, and our storage bins will have to be moved to accommodate the housing. The discussions involved selling this portion of property to the School for \$15,000 which would help us offset the cost of moving around the dirt, fixing drainage, and arranging all of our DPW space in that area. This price would also help ensure that the houses could be re-sold and stay "affordable". The school, as well as the City, plans to have measures in place to help control the price of these houses long-term, such as deed restrictions and or rights-of-first-refusal. The houses would be arranged as shown below.



Please let me know what questions you have on this.
 Thanks
 Rich

Rich Killips
 Interim City Manager/Chief of Police
 269-469-1500 office
 269-469-7917 fax





Xref PROJECT REV BLOCK.dwg		BY:	DATE:
NO.	REVISION DESCRIPTION:		



ABONMARCHÉ

35 West Main Street
Benton Harbor MI 49023
T 269.927.2295
F 269.927.2295
abonmarche.com

Portage
Benton Harbor
Fort Wayne
Goleten
Lafayette
South Haven
Valparaiso

Engineering - Architecture - Land Surveying

PROJECT:
**AFFORDABLE HOUSING
JEFFERSON STREET
NEW BUFFALO, MICHIGAN**

SHEET TITLE:
SCHEMATIC SITE PLAN

DRAWN BY:
KB

DESIGNED BY:

PM REVIEW:

GA/QC REVIEW:

DATE:
MARCH 2021

SEAL:

SIGNATURE:

DATE:

SCALE:
HORZ: 1"=20'
VERT:

ACI JOB #
P21-0020

SHEET NO.
1 of 1



Manager's Report

4/19/21

Agenda Item E

Liquor License reclassification for Michigan Pizza Hut and David Workman

Summary:

The City has been approached by Pizza Hut of Southwest Michigan requesting a reclassification of their liquor license at 700 E Buffalo from Beer-Wine only to a Class C full license. Pizza Hut has sold the building and license and needs to complete this classification change to in turn complete the sale of the building.

Approximate total cost: 0

Budgeted: No

Recommendation: Resolve to allow the reclassification of the Liquor License from Beer-Wine to Class C.

Respectfully submitted,
Rich Killips/Darwin Watson



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ City New Buffalo _____ council/board
(regular or special) (township, city, village)

called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)

Moved by _____ and supported by _____

that the application from Michigan Pizza Hut, Inc.
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Reclassify a Tavern license to a Class C liquor license
(list specific licenses requested)

to be located at: 700 E Buffalo, New Buffalo

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



Manager's Report

4/19/21

Agenda Item F

Concrete repairs and replacement at Municipal Marina

Summary:

The condition of the concrete sidewalks and wooden deck on the lake side of the Municipal Marina have deteriorated (mainly settled) to the point where walking on them has become dangerous. These sidewalks and deck need to be replaced as soon as possible to avoid trip and fall accidents. City staff had contacted multiple contractors for bids on the project and to-date has only received an actual bid from one. Stark Solid Concrete is a local contractor who has done quality work at a reasonable price for the City in the past.

Approximate total cost: \$13,165.00

Budgeted: No but funds are available.

Recommendation: Approve bid of Stark Solid Concrete for repairs and replacement of concrete.

Respectfully submitted,
Rich Killips/Darwin Watson



Stark Solid Concrete

Chris Stark P.O. box # 511
 325 W. Buffalo St.
 New Buffalo, MI 49117
 269-426-0824
 constructionstark@gmail.com

INVOICE

INV0729

DATE

03/31/2021

DUE DATE

04/09/2021

BALANCE DUE

USD \$13,165.00

BILL TO

~~KRISTEN~~ (Transit Marina)

(269) 464-2781

streets@cityofnewbuffalo.org

DESCRIPTION	RATE	QTY	AMOUNT
Labor Tear out specified concrete and haul away. 800 square feet of concrete sidewalk/pad 4"-depth will be formed for area specified. 2 steps will be formed along with a 28' x 2' wall. It will then be compacted with a machine. Concrete will be added via ready mix truck. Wire mesh will be used in concrete. Concrete will be screeded, bull floated, edged with control joints with a broom finish	\$10,800.00	1	\$10,800.00
Concrete Concrete will be brought in via ready mix truck and will be an outside air entrained limestone mix	\$160.00	13	\$2,080.00
Wire mesh Wire mesh will be used and pulled to center of concrete for added structural stability	\$225.00	1	\$225.00
Rebar 3-20' #4 rebar will be used for project of footings and wall	\$20.00	3	\$60.00
*Landscaping *Landscaping is not part of bid	\$0.00	1	\$0.00
*Attention	\$0.00	1	\$0.00

Concrete does crack and will crack. We take all measures possible for subgrade and control joints to give concrete the best stability for minimal to no cracks in face of concrete.

Payment Instructions**BY CHECK**

Stark Solid Concrete

OTHER

Payment

Half down

Half complete

TOTAL**\$13,165.00****BALANCE DUE****USD \$13,165.00**



Manager's Report
4/19/21
Agenda Item G
2021 Road Project

Summary:

The City has funds available currently to move forward with a smaller road repair project. Sections of streets that are in the worst state of repair have been noted by city staff and Abonmarche has put together a project to deal with these hot-spots. The City has approximately \$200,000 available, \$125,000 that was budgeted for a different section of street repair that has proven to be less urgent and the remaining funds from a capital improvement bond. These sections of streets noted are by far the worst in the City and have been a problem for quite some time.

Approximate total cost: \$26,000

Budgeted: No but funds are available

Recommendation: Approve engineering and construction management contract with Abonmarche for \$26,000 to move the project forward.

Respectfully submitted,
Rich Killips/Darwin Watson

March 30, 2021

Mr. Rich Killips, Interim City Manager
City of New Buffalo
224 W Buffalo Street
New Buffalo, Michigan 49117

RE: Proposal for Professional Services – 2021 New Buffalo Paving Project

Dear Mr. Killips:

Abonmarche is pleased to present this proposal for Engineering Services related to the 2021 Street Resurfacing Program. We have reviewed the preliminary scope of work identified for the proposed 2021 streets and understand that the project will be completed with local funds and will include asphalt resurfacing. The project will not include any underground work (water main, sanitary sewer, storm sewer, etc.). Abonmarche has recently completed similar resurfacing projects and is familiar with the design and construction administration efforts needed to successfully complete this project. The following will detail our understanding of the project, scope of services and fees.

SCOPE OF SERVICES

The New Buffalo paving project will include milling and resurfacing the existing asphalt pavement on the following streets:

Street Segment	Beginning Street	Ending Street
Indiana Street	Whittaker Street	Norton Street
Indiana Street	Willard Street	Mayhew Street
Michigan Street	Griffith Street	Franklin Street
Griffith Street	Buffalo Street	Michigan Street

The budget for construction has been established at \$174,000. The work is planned to be completed in the summer of 2021. We expect that the timeframe for construction will be flexible to include a window of available time to complete the work. This should lead to more favorable pricing. The following information details our approach to assisting the City with the successful completion of the project.

Preliminary/Final Design

1. A pavement coring will be completed to supplement existing coring data for each street in the project area to determine the existing pavement sections and to help guide design of the improvements.
2. Development of recommended pavement rehabilitation cross-sections. This will include meeting with the City to review alternatives for each street.

3. Log plan sheets including title sheet, details, cross-sections, removal and plan sheets, and traffic maintenance plan(s).
4. Specifications and Special Provisions
5. Utility coordination including gathering information from utility companies and resolving conflicts as necessary.
6. Quantities and Cost Estimates
7. Project meetings with city staff, as necessary.

Bidding Phase

Support for city staff for one (1) local bid letting, including:

1. Distribution of plans to contractors and plan rooms.
2. Maintaining a bid register.
3. Attendance at a pre-bid meeting, if necessary.
4. Answering questions and providing clarifications and/or addenda, as necessary.
5. Attendance at the bid opening
6. Compiling a bid tabulation and recommendation for award of the contract.
7. Compiling and distribution of contracts for execution by the city and contractor.

Construction Phase

We anticipate that there will be one contract awarded to one contractor for the entire project. Our construction phase services will consist of the following items listed below:

1. Administering a Pre-Construction Meeting with the Contractor, City staff, and utility companies. Meeting minutes will be compiled and distributed to all attendees and other interested parties.
2. Full time construction observation will be provided during the critical phases of the project. Services will include inspecting and reviewing traffic control items, cold milling operations, HMA paving operations, density testing by use of a Troxler Nuclear Gauge, and reviewing drainage structure adjustments. Construction field services will be completed with one full time technician on site while work is progressing.
3. Completion of one asphalt extraction test to verify mix design conformance.
4. Completion of weekly progress meetings during construction to review schedule, upcoming work, and progress.

5. Construction administration including measuring and verifying quantities, creating contractor construction pay estimates and any necessary change orders.
6. Construction closeout including a final walk-through once the project is complete, development of a punchlist, and closeout paperwork necessary per City requirements.

Fees

Our fees to complete this project are proposed as follows:

<u>Phase</u>	<u>Fee</u>
Preliminary/Final Design	\$10,000
Bidding Phase	\$ 3,000
Construction Phase	<u>\$13,000</u>
TOTAL	<u>\$26,000</u>

Exclusions

The following items are excluded for this project:

1. Completion of Maintenance of Traffic plans and provisions beyond typical details and notes
2. Permanent sign replacement design or administration.
3. Changes in selected streets for paving, after submittal of draft plans.

Schedule

The following schedule is anticipated for this project:

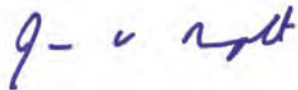
Engineering Authorization	April, 2021
Design	April-May, 2021
Advertise for bidding	May, 2021
Construction Contract Award	June, 2021
Construction Start	July, 2021
Construction Complete	September, 2021

Thank you again for the opportunity to submit this proposal. If you have any questions, please feel free to contact me at (269) 926-4565 or Tony McGhee at (269) 252-8980 if you have any questions or need additional information.

Your signature on the provided Professional Services Agreement will serve as authorization to proceed as outlined above.

Sincerely,

ABONMARCHE

A handwritten signature in blue ink, appearing to read "J. Marquardt".

Jason Marquardt, PE
Senior Project Manager

Abonmarche Project Number: _____

AGREEMENT between (Client name) City of New Buffalo (Date) 03/30/2021(Client address) 224 W. Buffalo Street, New Buffalo, Michigan 49117 (Phone) _____

(Cell) _____ (Fax) _____ (Email) _____ hereinafter referred

to as the Client and Abonmarche Consultants Inc. referred to as Abonmarche located at: 95 W Main Street, Benton Harbor, MI 49022

The Client contracts with Abonmarche to perform professional services regarding the Client's project generally referred to as:

(Project Name) 2021 New Buffalo Paving Project (Location) City of New Buffalo

The professional services to be provided by Abonmarche collectively referred to as the Work Plan are as follows:

(Scope of work) See proposal dated March 30, 2021(Project schedule) See proposal dated March 30, 2021

(Special Provisions) _____

Abonmarche's proposal/work plan dated 3/30/2021 is incorporated into this Agreement by reference and is limited to the services described therein. Abonmarche's Terms and Conditions for Professional Services are incorporated by client's Authorization signature below.

The Client agrees to promptly pay for services provided by Abonmarche for the Scope of Work according to the following:

(Fee/Type) \$26,000

Prior to commencement of services the Client will specify any and all documentation that the Client requires for submission with the invoice for services provided by Abonmarche. Absent any special request from the Client Abonmarche will send its standard form of invoice.

If after receipt of an invoice from Abonmarche the Client has any questions objections or if there are any discrepancies in the invoice the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period any such objection shall be deemed waived.

Abonmarche invoices are due upon receipt and shall be considered past due if not paid within 30 calendar days of the invoice date. The parties agree that interest of 1.5% per month will be added to any unpaid balance after 30 days. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

The Client has designated Rich Killips as its Representative. The Representative shall have the authority to execute any documents pertaining to this Agreement or amendments thereto and for the approval of all change orders addenda and additional services to be performed by Abonmarche. The representative shall be the contact person for submission of all documents invoices or communications.

Authorization to Proceed and Guarantee of Payment: By signing this Agreement the Client authorizes Abonmarche to provide services described above and that the Client is the responsible party for making payment to Abonmarche. By signing below, I acknowledge that I have received and agree to the Terms and Conditions on Pages 2-4 of this Agreement, and I understand that the Terms and Conditions take precedence over all prior oral and written understandings. These Terms and Conditions can only be amended supplemented modified or canceled by a written instrument signed by both parties. Any notice or other communications shall be in writing and shall be considered to have been duly given when personally delivered or upon the third day after being deposited into first class certified mail postage prepaid return receipt requested.

Authorized Client Representative	If Individual	Authorized Abonmarche Representative
Client: <u>City of New Buffalo</u>	Signature: _____	Signature: _____
Signature: _____	Printed Name: _____	Printed Name: <u>Jason Marquardt</u>
Printed Name: <u>Rich Killips</u>	Date of Birth: _____	Title: <u>Senior Project Manager</u>
Date Signed: _____	Driver's License #: _____	Originating Office: <u>Abonmarche Consultants Inc.</u>
Federal Tax ID: _____	Employed by: _____	<u>95 W Main Street</u>
	Address: _____	<u>Benton Harbor, MI 49022</u>
	City/State: _____	Date Signed: <u>March 30, 2021</u>
	Date Signed: _____	

TERMS AND CONDITIONS OF PROFESSIONAL SERVICES

AGREEMENT

1. **Agreement.** These Terms and Conditions shall be incorporated by reference and shall prevail as the basis of the Client's Agreement to Abonmarche. Any Client document or communication in addition to or in conflict with these Terms and Conditions shall be subordinate and subject to these provisions.
2. **Execution.** Abonmarche has the option to render this Agreement null and void, if it is not executed within thirty (30) days of delivery.
3. **Client Responsibilities.** The Client will provide all criteria and information concerning the requirements of the Project. Abonmarche shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client, including services and information provided by design professionals or consultants directly to the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information. The Client will assume responsibility for interpretation of contract documents and for construction observation and will waive all claims against Abonmarche that may be in any way connected, unless Abonmarche's services under this Agreement include full-time construction observation or review of contractor's performance. The Client shall designate in writing a person with authority to act on Client's behalf on all matters related to Abonmarche's services.
4. **Performance.** The standard of care for services performed by or provided by Abonmarche will be the care and skill ordinarily used by Abonmarche's profession practicing under similar circumstances at the same time and in the same locality. Abonmarche makes no warranty, expressed or implied, with respect to any services provided by Abonmarche. Abonmarche may be liable for claims, damages, cost, loss or expense (including reasonable attorney's fees) to the extent caused by the negligent acts, errors, or omissions of Abonmarche.
5. **Billing and Payment.** The client shall make an initial payment of \$ n/a (retainer) upon execution of this Agreement. The retainer shall be held by Abonmarche and applied against the final invoice. If the Client fails to make payments when due and Abonmarche incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to Abonmarche. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Abonmarche staff costs at standard billing rates for Abonmarche's time spent in efforts to collect. This obligation of the Client to pay Abonmarche's collection costs shall survive the term of this Agreement or any earlier termination by either party.
6. **Hourly Billing Rates.** If payment is on an hourly rate, Client will pay Abonmarche at the current hourly billing rates. The hourly rates are adjusted annually or as deemed appropriate.
7. **Reimbursable Expenses.** Reimbursable expenses, the actual costs incurred directly or indirectly for the Client's Project, will be charged at Abonmarche's current rates. Examples of reimbursable expenses include, but are not limited to: mileage, tests and analyses, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing, and binding charges, commercial transportation, meals, lodging, special fees, licenses, and permits. Subconsultant and outside technical or professional services will be charged on the basis of the actual costs times a factor of 1.15.
8. **Additional Services.** Additional services that may be provided pursuant to the Agreement or any subsequent modification of the Agreement will be authorized by written amendment signed on behalf of the Client and Abonmarche. Additional services performed by

Abonmarche are subject to all Terms and Conditions and the Client will be responsible for payment. Should the Client, regulatory agency, or any public body or inspector direct modification or addition to services covered by this Agreement, including costs relating to the relationship between the Client and a third party i.e. punch lists, change orders, and disputes, the cost will be added to the agreed price. Requests for extra services should be made in writing via a change order, but nonetheless, Abonmarche is entitled to be paid for extra services provided whether or not it is in writing.

9. **Underground Structures or Buried Utilities.** The Client is responsible for identification and location of all public and private buried structures on the Client's property and the Project site, such as, but not limited to, storage tanks and lines, or gas, water, sewer, electrical, phone, cable, or any other public or private utilities. It is agreed that Abonmarche is not responsible for accidental damage to utilities or underground structures, whether known, unknown or improperly located. The client shall be responsible for design fees if changes are necessary. Utility locating or marking services provided by Abonmarche are not substitutes for complying with the utility owner notification requirements or the locating services (811 systems) required prior to an excavation. Utilities shown as located by ground penetrating radar are approximate only. No excavation took place to verify the positions shown or to verify the type of utility (except as noted). Careful excavation is required for verification of the buried utility. The owner or customer assumes the risk of error and the actual location of the underground utility. Abonmarche is not providing any certification or guarantee regarding the exact location of any underground utility.
10. **Hazardous or Contaminated Materials/Conditions.** Abonmarche does not provide environmental services. As such, Client will advise Abonmarche, in writing and prior to the commencement of services, of all known or suspected hazardous or contaminated materials/conditions present at the site(s). Abonmarche and the Client agree that the discovery of unknown or unconfirmed hazardous or contaminated materials/conditions constitutes a changed condition that may require Abonmarche to renegotiate the scope of work or terminate its services. Abonmarche and Client also agree that the discovery of said materials/conditions may make it necessary for Abonmarche to take immediate measures to protect health, safety, and welfare of those performing services. Client agrees to compensate Abonmarche for any costs incident to the discovery of said materials/conditions. Client acknowledges that Abonmarche cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Abonmarche's surface or subsurface exploration may later, due to natural phenomenon or human intervention, become contaminated. Client waives any claim against Abonmarche, and agrees to defend, indemnify and hold Abonmarche harmless from any claims or liability for injury or loss in the event that Abonmarche does not detect the presence of contaminants through techniques commonly applied in the provision of their services.
11. **Underground Conditions.** Abonmarche shall have no responsibility for the identification of existing or unforeseen/differing underground conditions. The Contractor shall have sole responsibility for determining the nature of underground conditions and the means and methods of dealing with those conditions. Abonmarche is entitled to rely upon the information provided by geotechnical consultants and shall have no responsibility for the accuracy or correctness of the data contained in the geotechnical reports.
12. **Site Access and Security.** With the exception of access rights that land surveyors are afforded by law, the Client will provide Abonmarche access to the Project site and the Client will be responsible for obtaining any necessary

permission from any affected third-party property owners for use of their lands. The Client is solely responsible for site security.

13. **Consultants.** Abonmarche may engage Consultants at the request of the Client to perform services which are typically the Client's responsibility, such as surveys, geotechnical and environmental assessments. The Client agrees that Abonmarche will not be responsible for, or in any manner guarantee, the performance of services by the Consultants. The Client further agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Abonmarche, its officers, directors, employees and subconsultants (collectively, Abonmarche) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from subsurface penetrations in locations authorized by the Client or from the inaccuracy or incompleteness of information provided to Abonmarche by the Client, except for damages caused by the sole negligence or willful misconduct of Abonmarche.
14. **Opinions of Cost.** Any opinions of probable construction cost and/or total project cost provided by Abonmarche will be on the basis of experience and judgment, but these are only estimates. Abonmarche has no control over market or contracting conditions and does not warrant that bids or ultimate construction or total project costs will not vary from such estimates.
15. **Ownership of Instruments of Service.** Abonmarche will remain the owner of all original drawings, reports, and other materials provided to the Client, whether in hard copy or electronic media form. The Client is authorized to use the copies provided by Abonmarche only in connection with the Project. Any other use or reuse by the Client for any purposes whatever will be at the Client's risk and full legal responsibility, without liability to Abonmarche and the Client will defend, indemnify, and hold Abonmarche harmless from all claims, damages, losses, and expenses, including attorney fees arising out of or resulting there from.
16. **Electronic Media.** Copies of data, reports, drawings, specifications, and other materials furnished by Abonmarche that may be relied upon by the Client are limited to the printed copies (also known as hard copies) that are delivered to the Client pursuant to the services under this Agreement. Computer files of text, data, graphics, or of other types of electronic media are the sole possession of Abonmarche, unless specifically stated otherwise in an amendment to this Agreement. Any electronic media provided under this Agreement to the Client are only for the convenience of the Client. Any conclusions or information obtained or derived from such electronic files will be at the user's sole risk.
17. **Bonds and Permits.** The Client will be responsible for the adoption of any site access or right of way bonds that may be initiated on their behalf. At completion of Abonmarche's services, the Client will take responsibility and pay any ongoing bond or permit costs for any bonded or permitted services.
18. **Insurance.** The Client will cause Abonmarche and Abonmarche's employees to be listed as additional insured on the general liability policies carried by the Client that are applicable to the Project. Upon request, the Client and Abonmarche will each deliver to the other certificates of insurance evidencing their coverage. The Client will require the Contractor to purchase and maintain general liability, automobile liability, workers compensation and other insurance as specified in the Contract Documents and to cause Abonmarche and Abonmarche's employees to be listed as additional insured with on a primary and non-contributory basis under the general liability and automobile insurance policies as respect to such liability and other insurance purchased and maintained by the Contractor for the Project. A certificate of insurance evidencing the additional insured and primary coverage status of Abonmarche under the General and Automobile liability from the Contractor shall be provided to Abonmarche.
19. **Third Party Invoicing.** If the Client directs Abonmarche to invoice third party payers, Abonmarche will do so, but the Client agrees to be ultimately responsible for Abonmarche's compensation until the Client provides Abonmarche with the third party's written acceptance of all terms of this Agreement and until Abonmarche agrees to the substitution.
20. **Third Party Beneficiaries.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Abonmarche. Abonmarche's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Abonmarche because of this Agreement or performance or nonperformance of services hereunder. The Client and Abonmarche agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.
21. **Suspension of Services.** In the event of non-payment or other breach by Client, Abonmarche will have the absolute right and without any liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Abonmarche shall resume services under this Agreement, and the schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Abonmarche to resume performance.
22. **Contractor's Work.** Abonmarche shall have no authority to direct or control the Work of the Contractor or to stop the Work of the Contractor. Abonmarche shall not be liable to any party for the failure of the Contractor to perform the Work consistent with the Plans and Specifications and applicable Codes and Regulations. Neither the performance of the services by Abonmarche, nor the presence of Abonmarche at a project construction site, shall impose any duty on Abonmarche, nor relieve the construction contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the plans and specifications and any health or safety precautions required by any regulatory agencies or applicable law. Abonmarche and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the construction contractor shall be solely responsible for jobsite and worker safety.
23. **ADA and Code Compliance.** The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are accessible to persons with disabilities. The Client acknowledges that the requirements of ADA will be subject to various and possibly contradictory interpretations. To the extent applicable, Abonmarche will use its reasonable professional efforts and judgement to interpret ADA requirements and other federal, state, and local laws, rules, codes, ordinances, and regulations as they may apply on the Project. Abonmarche does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local codes, rules, laws, ordinances, and regulations as they may apply to the Project. Client shall pay Abonmarche its customary hourly fees plus reimbursable expenses for any design changes made necessary by newly enacted laws, codes and regulations, or changes to existing laws, codes, or regulations after the date that this Agreement is executed.
24. **Notice of Lien Rights.** Abonmarche hereby notifies, and the Client acknowledges that Abonmarche has lien rights on the Client's land and property when Abonmarche provides labor and materials for Projects on the Client's land and the Client

does not pay for those services except when the Client is a governmental agency and lien rights do not apply.

25. **Legal Expenses.** If Abonmarche brings a lawsuit against the Client to collect invoiced fees and expenses, the Client shall be legally liable to pay Abonmarche's expenses, including its actual attorney fees and costs.
26. **Liability Limitation.** In recognition of the relative risks and benefits of the Project to both the Client and Abonmarche, the risks have been allocated such that Client agrees, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, to limit the total liability, in the aggregate, of Abonmarche and Abonmarche's officers, directors, partners, employees, shareholders, owners and subconsultants, for any and all claims, losses, costs, or damages of any nature whatsoever, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims and expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by Abonmarche under this Agreement, or the total amount of \$50,000, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall Abonmarche's liability exceed the amount of available insurance proceeds. Client acknowledges that Abonmarche is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Abonmarche, in execution or performance of this Agreement, shall be made against Abonmarche and not against such director, officer, or employee.
27. **Contractor and Subcontractor Claims** The Client further agrees, to the fullest extent permitted by law, to limit the liability of Abonmarche and Abonmarche's officers, directors, partners, employees, shareholders, owners and subconsultants to all construction contractors and subcontractors on the Project for any and all claims, losses, costs, damages of any nature whatsoever or claims and expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Abonmarche and Abonmarche's subconsultants to all those named shall not exceed \$50,000, or Abonmarche's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.
28. **Consequential Damages.** The Client and Abonmarche waive consequential damages for claims, disputes, or other matters in question relating to services provided as a part of this Agreement, including for example, but not limited to, loss of business.
29. **Governing Law.** This Agreement will be deemed to have been made in the location where the services are performed, and shall be governed by and construed in accordance with the laws of that state.
30. **Exclusive Choice of Forum.** Each party irrevocably and unconditionally agrees that it will not bring any action, litigation, or proceeding against any other party in any way

arising from or relating to this Agreement in any forum other than the courts of the state and county where the work is performed. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of those courts and agrees to bring any such action, litigation, or proceeding only in those courts. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

31. **Considerations.** The successors, executors, administrators, and legal representatives of the Client and Abonmarche are hereby bound onto the other with respect to the covenants, Agreements, and obligations of this Agreement.
32. **Acts of God.** Neither the Client nor Abonmarche will have any liability for nonperformance caused in whole or in part by causes beyond Abonmarche's reasonable control. Such causes include, but are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.
33. **Termination.** Either the Client or Abonmarche may terminate this Agreement by giving ten (10) days written notice to the other party. In such an event, the Client will pay Abonmarche in full for all services previously authorized and performed prior to the effective date of the termination, plus (at the discretion of Abonmarche) a termination charge to cover finalization of services necessary to bring ongoing services to a logical conclusion. Such charge will not exceed thirty (30) percent of all charges previously incurred. Upon receipt of such payment, Abonmarche will return to the Client all documents and information that are the property of the Client. If the Client fails to make payment to Abonmarche in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by Abonmarche.
34. **Severability.** In the event that one or more provisions contained in this Agreement are declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of the Agreement shall not be affected or impaired.
35. **Dispute Resolution.** Any claims or disputes made during design, construction or post-construction between the Client and Abonmarche shall be submitted to non-binding mediation. The Client and Abonmarche agree to include a similar mediation agreement with all contractors, sub-contractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The mediation shall be governed by the then current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.
36. **Entire Agreement.** This Agreement contains the entire agreement between the parties and there are no agreements, representations, statements, or understandings which have been relied on by the parties which are not stated in this Agreement.

End of Agreement

Notice: potential of a Taking as to R-1 zoning Property interest if STR-operation is allowed

Fri 3/26/2021 9:01 AM

To: Amy Fidler <afidler@cityofnewbuffalo.org>; John Humphrey <jhumphrey@cityofnewbuffalo.org>; Roger Lijewski <rljowski@cityofnewbuffalo.org>; Brian Flanagan <bflanagan@cityofnewbuffalo.org>; Lou O'Donnell IV <lodonnell@cityofnewbuffalo.org>; Mark Robertson <mrobertson@cityofnewbuffalo.org>

Attention Clerk: Please timely forward this, or otherwise provide it, to the five Planning Commissioners, since the City does not publish their email addresses.

City Council Members and Planning Commissioners:

This Notice concerns the exercise of my interest in my certain Property right existing in the City's R-1 Zoning District pertaining to your upcoming final decision about the two Ordinances discussed on March 17, 2021 at your joint workshop. Per this communication, I include my wife. Both of your Ordinances being considered relate back to regulatory Ordinance No. 237 adopted by the previous Council on April 12, 2019. I'm exercising my duty to strive to live in accordance with natural law, which pertains to the City's R-1 Zoning District from the standpoint of it having been established to protect peoples' right to benefit from a "single-family neighborhood". I believe that the existence of such neighborhoods not only protects my interest, but also benefits all people in the City and surrounding communities.

I rely on the fact that natural law and statute law (natural law overstanding man-made law) vests in me the Property right to be free from any Short Term Rental (STR) operation being allowed to a Property owner within the R-1 District. Your limiting of the number of STR operators therein, regardless of a set quantity, and your allowance of a restricted number of them under the regulatory ordinance you have written, will both be a violation of my established Property right and interest. The City's R-1 Zoning District Ordinance defines that STR-operation does not meet the clear definition of the purpose and intent to provide that purpose as the benefit.

Should either scheme be adopted per the City Council's final vote, this is notice to you Council members of my right to directly pursue a federal self-executing Fifth Amendment "Takings claim" against the City, unless I am compensated for the loss of my Property right and interest. As I comprehend, should a Taking occur, the City will pay me 125% of the fair market value of my Property interest taken by the City as the regular eminent domain procedure. I base my notice about the direct federal-level proceeding on, but without accepting benefit from, your recognition of the statute-law-based case outcome of Knick v. Township of Scott, Pennsylvania, No. 17-647 (2019). Under the Uniform Condemnation Procedures Act, MCL 213.51 et seq., that you recognize, a government unit condemns private property for public use and pays the property owner just compensation, and, the government's actions can have the effect of taking the property even if the government does not intend to take private property.

The following reasons support the cause of a Takings claim of this nature:

(1) *I intentionally rely on the societal benefit acquired from a single-family neighborhood*, meaning the particular and protected life-style that such neighborhood provides. Such benefit includes knowing people, developing social friendships, having mutual concern for each other's physical property and the safety of everyone's children and pets, and the like bonding that forms the specific culture of any neighborhood by the people living there. The City is divided into districts that offer different benefits.

While the previous Council members may have believed that allowing STR-operation in the R-1 District--whether new or continued operations--was lawful, the definition of "single family" in the City's Zoning Ordinance Appendix Article 6: "R-1 Single Family District" makes clear that such belief was not grounded by the existing Zoning Ordinance itself. A mistake was made. Section 6-1: "Intent and purpose" describes providing a "single-family neighborhood" district. Ordinance No. 237 actually should have specifically excluded STR operation by any Property owner in the R-1 District, and the existing ones should have been regulated while they are completely phased out within a single rental season. Instead, that Ordinance included no express negation of STR operations in R-1. That has caused strife between people in R-1.

And Article 2, Section 2-3 "Definitions and Interpretations" provides this unambiguous description of the "single-family dwelling" benefit: "A detached building, designed for or occupied exclusively by one family". The word "family" is also unambiguously identified at subsection A: "An individual or group of two or more persons related by blood, marriage, or adoption, together with foster children and servants of the principal occupants who are domiciled together as a single housekeeping unit in a dwelling unit". Subsection B specifically excludes occupation if the "domestic relationship is of a transient or seasonal nature", and, adds the further interpretation of disallowed occupancy: "or is otherwise not intended to be of a permanent nature". That couldn't be clearer, and certainly STR-operation falls under the disallowed occupancy category.

Per the March 17, 2021 workshop "Summary" of the two proposed new Ordinances amending the City's Zoning Ordinance, and my reading of them, STR operations would not be excluded in the R-1 Zoning District. The enabling paragraphs of the regulatory Ordinance pertaining to amending Sec. 2-3 and adding Sec. 6-5 states that "it is in the best interest of the City" to "clarify the permissibility of short term rental uses throughout the City and to cap the total number of units in R-1 to 65 units". And, in the other proposed Ordinance, amending Chapter 11, at its "Purpose" 11-1, subsection D states that there are: "lawfully existing short term rentals in the R-1 zoning district", and, Sec. 11-2 at subsection I states that the rental of a dwelling unit for compensation for a term of less than one month is the designation of a short term rental.

(2) I give notice that the City's permitting of STR-operation in the R-1 Zoning District, which operation has in-fact never been allowed / lawful, would be a severe alteration of the cultural character of R-1. The Council's adoption of the proposed Ordinances as written would constitute the Council's enactment of a Taking, in that the City would deprive me completely of my Property right and interest.

The City would in effect eliminate / repeal / rezone the R-1 Zoning District Ordinance by means of enacting another and definitely-conflicting not to mention inferior Ordinance, instead of per the approval by vote of R-1 residents.

I offer that, per your recognition of the case *United States v. Dickinson*, 331 U.S. 745 (1947), the Supreme Court held that "when inroads are made upon an owner's use of it [the Property] to an extent that, as between private parties, a servitude has been acquired either by agreement or in course of time, the action is a taking".

It is irrelevant that the City's zoning enforcement personnel did not choose to enforce the published intent and purpose of the R-1 District (which may or may not have been a discretionary power), should the City claim reliance on the nature of such non-permitted rentals being 'customarily allowed' as having established a vested 'non-conforming use' Property right in the STR operator. Ordinances are interpreted by courts in the same manner as statutes; if the language of the ordinance is clear and unambiguous, it is applied as written.

There is no means per which the City can preserve the "single-family neighborhood" intent and purpose of the R-1 Zoning District per a regulatory scheme if including STR-operation therein, and, the number of allowed STR operations in R-1 would not be diminished to zero within this rental season ending on December 31, 2021. The City's formal allowance of STR-operation in R-1 would cause permanent intrusion or the constant threat of intrusion by the STR operator's customers that has been already acknowledged by the City Council as intrusion upon other peoples' right to enjoy their home and yard, aside from the intrusion upon the single-family neighborhood culture, thereby destroying all the value of the Property right upon which I rely.

(3) My Taking claim would be valid because the City has defined that the permitting of STR-operation in the R-1 Zoning District is for the public use of the District as a business marketplace.

The Council's statements made about STR-operation in R-1 have caused me to believe that the City may force me to essentially dedicate my private Property interest to the advancement of a public goal or benefit that is detrimental to me. The Council's original Ordinance No. 237 identifies that the public use intended is the boosting of the tourism industry's *marketplace*. It states at 11-1 A: "The City recognizes that one of our largest industries is tourism; and the tourism market supports many different types of businesses (which are listed)". And at B: "The City recognizes that a major part of the tourism industry is the short-term rental or vacation rental marketplace".

But the City's economic development is not of extreme necessity, so the City's taking of my Property right and interest for creation of a marketplace for STR operators to advance the City's economic development has no reasonable foundation. There are plenty of other zoning districts in the City that can accommodate the expanding tourism industry if that is believed to be of general community benefit.

The Council's intentional inclusion of STR-operation in R-1 would be directly aimed as the taking of my established Property right and interest.

By: Michael Patrick Lynch
