



**City of New Buffalo
224 W. Buffalo Street
New Buffalo MI 49117
REGULAR COUNCIL MEETING AGENDA
June 22, 2021 6:30 PM**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Consent Agenda
 - a. City Council Minutes: May 17, 2021, June 2, 2021 (Special Meeting)
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets and Treasurer
 - c. Special Events Application Approval – Apple Cider Century Bicycle Tour
 - d. Pay Bills for the Month
5. Public Comment
6. New Business
 - a. Fiscal Year 2020-2021 Budget Amendments
 - b. Sale of Property to New Buffalo Area Schools
 - c. Establishment of Mobile Concession Vending Fee
 - d. Outpost Sports Concession Agreement
 - e. Special Use Permit Approval – 1 N. Whittaker
 - f. Downtown Development Authority Appointment
 - g. Marina Repairs Pay Request (Mead & White)
 - h. Property Leasing from New Buffalo Development Partners, LLC
 - i. Traffic Control Order Resolution
 - j. Veteran and Senior Citizen Discount (Boat Launch Pass)
 - k. City of New Buffalo Code of Ordinances Amendment – Chapter 9 (First Reading)
 - l. City of New Buffalo Code of Ordinances Amendment – Chapter 15; Article II (First Reading)
7. Discussions
 - a. Dates for City Council Workshop
8. Council Comments
9. Adjournment

Call to Order at 6:30 p.m.

Roll Call. Present: Flanagan, New Buffalo, MI, Berrien County; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

Absent: Lou O'Donnell

Staff Present: City Manager, Darwin Watson; City Clerk, Amy Fidler; Parks Director, Kristen D'Amico; City Treasurer, Kate Vyskocil

Approval of Agenda: Motion by Flanagan, seconded by Lijewski to approve the agenda:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of Consent Agenda: Motion by Humphrey, seconded by Flanagan to approve the consent agenda excluding item a, the City Council Minutes of April 15, 2021 Special Meeting; April 19, 2021 Regular Meeting and May 3, 2021 Special Meeting:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of City Council Minutes of April 15, 2021 Special Meeting: Motion by Flanagan, seconded by Lijewski to approve the Special City Council Minutes of April 15, 2021:

Roll Call Vote:

AYES: Flanagan, Lijewski, Robertson, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of City Council Minutes of April 19, 2021 Regular Meeting, May 3, 2021 Special Meeting: Motion by Flanagan, seconded by Lijewski to approve the City Council Minutes of April 19, 2021 Regular Meeting and May 3, 2021 Special Meeting:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Public Comment:

Ron Watson

John Natsis

Bart Goldberg

Jason Milovich

Chris Yonker

Sharon Kelly

Heather Gradowski

Public Hearing: 2021-2022 Budget and 2021-2022 Truth-in-Taxation Millage Rate

Open Public Hearing: Motion by Flanagan, seconded by Lijewski to open the public Hearing for the 2021-2022 Budget and 2021-2022 Truth-in-Taxation Millage Rate:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Bill Lenga

Close Public Hearing: Motion by Flanagan, seconded by Lijewski to close the public hearing for the 2021-2022 Budget and 2021-2022 Truth-in-Taxation Millage Rate:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Old Business

Concession Approval Hot Dog Cart: Motion by Flanagan, seconded by Lijewski to approve the concession license agreement with Andrew Pavlopoulos dba "Hot Dog Kart" at the transient marina with the annual fee of \$2250.00:

Roll Call Vote:

AYES: Flanagan, Lijewski, Humphrey

NAYES: Robertson

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 3-1.

Untable Site Plan Approval – 36 S. Whittaker St: Motion by Lijewski, seconded by Flanagan to untable the site plan approval for 36 S. Whittaker Street:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Site Plan Approval – 36 S. Whittaker St: Motion by Lijewski, seconded by Flanagan to approve the Site Plan Approval – 36 S. Whittaker St.:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

New Business

2021-2022 Budget and 2021-2022 Truth-in-Taxation Millage Rate: Motion by Flanagan, seconded by Lijewski to approve the 2021-2022 Budget and 2021-2022 Truth-in-Taxation Millage Rate:

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Parks Authority: Motion by Flanagan, seconded by Robertson to table the Parks Authority:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Dispute Resolution for Tax Parcel I.D. #11-62-7155-0042-00-3: Motion by Flanagan, seconded by Lijewski to approve the proposed dispute resolution for the tax property I.D. 11-62-7155-0042-00-3. The City Manager and City Attorney are authorized to formalize the agreement, which will be presented to the Council for their approval:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

New On-Premise Tasting Room Permit (910 W. Buffalo St.): Motion by Flanagan, seconded by Robertson to approve the New On-Premise Tasting Room Permit (910 W. Buffalo St.):

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Board Appointments: Motion by Robertson, seconded by Lijewski to approve the Board Appointments as follows: Zoning Board of Appeals- Wayne Borg, Rich Cooper, and Jennifer Parello; Planning Commission- Paul Billingslea, Donald Stoneburner, Roxanne Lauer:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

New Buffalo Beach Club, LLC Agreement Amendment: Motion by Robertson, seconded by Flanagan to approve the New Buffalo Beach Club, LLC agreement Amendment to fulfill the last year of the contract:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

North Berrien Street Fire Hydrant Installation & 4" Watermain Deactivation: Motion by Robertson, seconded by Lijewski to approve the North Berrien Street Fire Hydrant Installation & 4" Watermain Deactivation in the amount of \$14,650.00:

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Lawnmower Purchase: Motion by Robertson, seconded by Flanagan to approve the Lawnmower Purchase of the Gravely Pro-Stance Mower model #994149 in the amount of \$6500.00:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Granicus Host Compliance Purchase: Motion by Robertson, seconded by Lijewski to approve Granicus Host Compliance Purchase in the amount of \$14,723.10 for the first year or service and \$16,854.48 thereafter:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Marina Repairs Pay Request (Mead & White; City Plumbing & Heating): Motion by Flanagan, seconded by Robertson to approve marina repairs pay request to Mead & White in the amount of \$10,426.50 and to City Plumbing & Heating in the amount of \$23,048.20:

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

The New Buffalo City Code of Ordinances Amendment-Chapter 11 (Second Reading): Motion by Robertson, seconded by Lijewski to approve the New Buffalo City Code of Ordinances Amendment-Chapter 11 (Second Reading):

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

Discussion:

Sale of City Owned Property (11-62-8200-0244-00-0; 11-62-8200-0245-00-6; 11-62-8200-0246-00-2)

City Manager, Darwin Watson was contacted by Steven Cimino regarding three City owned parcels (11-62-8200-0244-00-0; 11-62-8200-0245-00-6; 11-62-8200-0246-00-2). Mr. Cimino is interested in purchasing all three parcels in the amount of \$2500.00. The City Council discussed the offer. The Council decided that was not an option.

Council Comments: Mayor Humphrey mentioned House Bill 4722. House Bill 4722 is proposing that the state would allow rentals to exist in any district and the City could not restrict it through zoning. There is significant county participation to oppose the bill in the community. Humphrey would like to pass a resolution against House Bill 4722 in the near future.

Adjournment:

Motion by Flanagan, seconded by Robertson to adjourn the meeting at 8:38 p.m.

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

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John Humphrey, Mayor

Nancy Griffin, Deputy Clerk

Call to Order at 6:30 p.m.

Roll Call. Present: Flanagan, New Buffalo, MI, Berrien County; Robertson, New Buffalo, MI, Berrien County; Lijewski, New Buffalo, MI, Berrien County; Mayor Humphrey, New Buffalo, MI, Berrien County.

Absent: O'Donnell

Staff Present: City Manager, Darwin Watson; City Clerk, Amy Fidler; Parks Director, Kristen D'Amico; Chief of Police; Rich Killips

Approval of Agenda: Motion by Flanagan, seconded by Lijewski to approve the agenda with addition of New Business C. and D. (Discussion of Property Leasing agreement and Discussion of Boat Launch Licensing Agreement with Outpost Sports).

Roll Call Vote:

AYES: Lijewski, Flanagan, Humphrey

NAYS: Robertson

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 3-1.

Public Comment:

Dan Skoczylas

John Natsis

Melissa Piorkowski

Bart Goldberg

John Grant

Laura Murray

Old Business

Motion by Lijewski, seconded by Flanagan to remove from the table the approval of the New Buffalo Area Recreation Authority Articles of Incorporation:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Approval of the New Buffalo Area Recreation Authority Articles of Incorporation: Motion by Lijewski, seconded by Flanagan to approve the New Buffalo Area Recreation Authority Articles of Incorporation:

Roll Call Vote:

AYES: Flanagan, Lijewski, Robertson, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

New Business

Purchase of Beach Rake: Motion by Robertson, seconded by Lijewski to approve the purchase of the Beach Tech 2000 in the amount of \$50,500.00:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Resolution in Opposition of HB 4722 and SB 446: Motion by Robertson, seconded by Lijewski to approve the resolution in opposition of HB 4722 and SB 446:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAINED:

Motion Carried, 4-0.

Discussion of Leasing of Properties from New Buffalo Development Partners, LLC: Council discussed the proposal of leasing properties from New Buffalo Development Partners, LLC. City Council agreed to allow City Manager Watson and City Attorney Curcio to explore the feasibility of the lease. City Manager Watson will present the proposed findings to council at the next regular City Council Meeting, June 22, 2021.

Discussion of Boat Launch Licensing Agreement with JV Peacock, Outpost Sports: Council discussed a proposal from Outpost Sports. It was agreed that City Manager Watson, Councilman Flanagan, and Parks Director, Kristen D'Amico would find a workable solution for location at the boat launch. Council will revisit this topic at the next regular City Council Meeting, June 22, 2021.

Council Comments: Councilman Robertson expressed that the derogatory comment made was not from any City Council Member.

Adjournment:

Motion by Flanagan, seconded by Robertson to adjourn the meeting at 7:40 p.m.

Roll Call Vote:

AYES: Flanagan, Robertson, Lijewski, Humphrey

NAYES:

ABSENT: O'Donnell

ABSTAIN:

Motion Carried, 4-0.

af

John Humphrey, Mayor

Ann M. Fidler, City Clerk

DRAFT



Mr. Watson,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 107 complaints. Those include 4 accidents, 6 traffic arrests, 5 assaults, and 15 ordinance related incidents.
- One incident of interest involved the arrest of a Sovereign Citizen who resisted arrest and forced an officer from an assisting agency to deploy a taser to subdue the subject. The same suspect had previously been arrested by other agencies for similar misconduct, and this was not the first time a taser had to be used to subdue her.
- Two new employees have joined the City PD. Liz Ender is our new parking enforcement officer. Liz has been an intern with St Joseph PD and is doing a wonderful job taking over for Gail who has moved to doing ordinance enforcement most of her days. Renee Gallagher has joined us as a part time police officer. Renee came to us from the Pokagon Tribal Police and will be working largely at the beach and downtown doing foot patrol this summer. We are lucky to be able to continue to draw quality employees like Renee and Liz, it is a testament to the City providing a positive work environment and being a good employer.

Sincerely,

Rich Killips

Richard L Killips

Chief of Police



MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: June 10, 2021

Last month the Fire Department held a training meeting on May 20, 2021 and business meeting on June 5, 2021. The Department had a total of 8 fire calls.



June 5, 2021

MONTHLY WATER REPORT FOR May 2021

Total amount of water treated in month	16,904,000 gals
Average daily pumpage in month	545,000 gals.
Maximum treated for one day	748,000 gals.
Minimum treated for one day	240,000 gals.
Backwash water used in month	250,000 gals.

COMPARISON BY MONTH AND YEAR

May	2021 (this year) consumption	16,904,000 gals.
May	2020 (last year) consumption	16,234,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 416 lbs. @ 0.925 /lb.	\$ 384.80
Fluoride used in month: 485 lbs. @ 0.4867 / lb.	\$ 236.05
Aluminum sulfate used in month: 5,056 lbs @ \$0.1615 lb.	\$ 816.54
Total amount spent on chemicals	\$ 1,437.39
Total amount per million gallons	\$ 85.03

MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Replaced Chlorine Scale @ Water Treatment Plant.
3. Installed new Filter Control Panel @ Water Treatment Plant.
4. Placed 3000,000 Gallon Ground Storage Tank back in service after testing.

DISTRIBUTION REPORT

1. Set new 1" meter pit assembly @ 15 South Franklin Street.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offers and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Corr- Pro Inc. inspected our Cathodic Protection Systems for both Water Storage Tanks during during month.
7. EGLE had their outside contractor (AECOM) collect & test Raw PFAS Samples during month.

8. Performed quarterly Q.C. For laboratory Certification.
9. Chorba Construction Inc. did asphalt patching on water projects.
10. We had our Microbiology Laboratory recertified during month.
11. Flushed dead – end fire hydrants during month.
12. Had operator training during month.
13. Performed Proficiency Testing PT 297 Study – Passed.
14. Collected Quarterly Chromium 6 and Cyanide Testing during month. No detects.

FUEL REPORT

1. Gasoline consumed	67.3 gals.
2. Diesel fuel consumed	0.0 gals.
3. Total fuel consumed	67.3 gals.
4. Average per day	2.2 gals.

EQUIPMENT USAGE

Water Department backhoe	0.0 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

	*	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson		0.0 T.M. 40.0 YTD	5.0 T.M. 27.0 YTD	0.0 T.M. 16.0 YTD	5.0 T.M. 83.0 YTD
Chris Huston		32.0 T.M. 32.0 YTD	0.0 T.M. 0.0 YTD	4.0 T.M. 32.5 YTD	36.0 T.M. 64.5 YTD
Robert Gruener		32.0 T.M. 52.0 YTD	0.0 T.M. 11.0 YTD	0.0 T.M. 16.0 YTD	32.0 T.M. 79.0 YTD
Jeff Johnson		32.0 T.M. 40.0 YTD	0.0 T.M. 8.0 YTD	0.0 T.M. 11.75 YTD	32.0 T.M. 59.75 YTD

* (T.M. = This Month YTD = Year-to-date)

Proposed Work For Month of June 2021

1. Installing new meter pit assemblies.
2. Continuing COVID-19 Governor Mandates.
3. Top soil work for Projects.
4. Starting to collect EGLE Compliance Lead And Copper Samples.

Respectfully submitted,



Kenneth A. Anderson
City of New Buffalo
Water Superintendent

CERTIFICATE OF EXCELLENCE

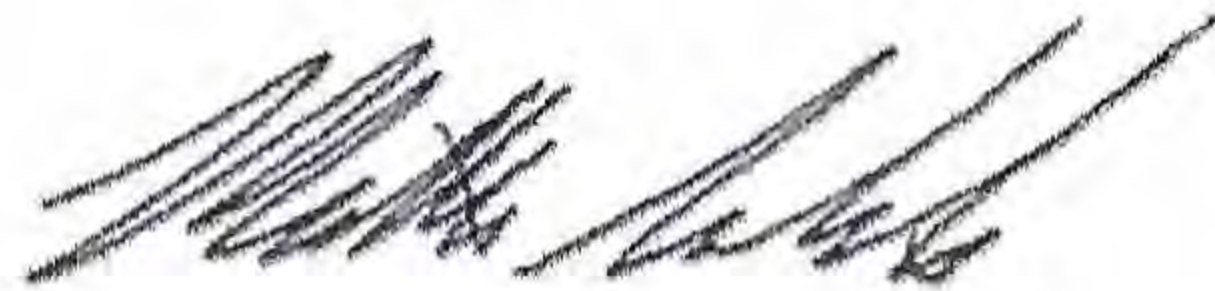
In recognition of the quality of your laboratory in proficiency testing for

WS-297

City of New Buffalo

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 744 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

WS SourceWatR™
MicrobE™



Matthew Seebeck
Quality Officer



June 10, 2021

To: Mayor and City Council;

The first big weekend has come and gone, and we have gotten off to a great start to the summer season.

The beach has been seeing it's fair share of visitors. Bathrooms were officially opened on May 21st, and the beach has been in full swing. So far we have collected \$22,396 in revenue since April 1st, which is a great start to the summer season. Things have been going smoothly at the beach. Dan opened the concession stand on Memorial Day weekend, Kona Ice started, and I am slowly getting my staff back to work. This year I have mostly high school kids, which has made scheduling a challenge, but they seem to be doing a great job so far.

The Lifeguards started on Friday May 28th. They will be working Thursday- Sundays until mid-June, as the beach isn't that busy during the week and we still have some of them in school. This year we have 6 guards, and looks like we will only be able to guard the beach 5 days a week, as we just don't have the staff to do 7 days. We have made an addition for the guards this season, we have a first aid tent which will be located next to the end of the boardwalk. This will allow the down guards to be visible at all times and be able to help visitors as needed. So far it seems to be working out well, as people are going to this area with questions rather than the tower.

Marina bathrooms were open for the Memorial Day weekend. While there are still a few minor things left to finish, I have been assured they will be fully complete by June 12th. The marina also received some new concrete. We have added a new patio area to the back of the marina and it was very well received by the boaters. Some other additions to the marina this season are, new picnic tables on the patio, lights under both canopies, and grills.

Baseball season is winding down at Oselka park. Once the season is over I am hoping to have all three fields redone with new ball mix. Field 1 is in the best shape, but needs new mix, fields 2 & 4 are both in need of ball mix and new bases as all the bases are really starting to show a lot of wear and tear.

Routine maintenance and trash pick-up continues at the remainder of the city parks, and I am looking forward to a very busy summer season.

Respectfully submitted,

Kristen D'Amico
Parks Director

Monthly Permit List

06/07/2021

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB21-0054	Berk, Brad & Jingming	318 S Marshall ST	\$315.00	\$0
Work Description: New Inground Pool				
PB21-0059	JK Propety Holdings LLC	915 W Merchant ST	\$315.00	\$0
Work Description: New Front Porch to existing house				
PB21-0061	FIDLER, EDWARD & ANN M	200 S Chicago ST	\$420.00	\$0
Work Description: New 32x24 Garage				
PB21-0062	Suggett Gary L & Elizabeth	213 S Berrien ST	\$210.00	\$0
Work Description: 15 foot diameter by 52 inches deep above ground pool				
PB21-0066	Bogwill Joint Rev Trust	417 E Merchant ST	\$210.00	\$0
Work Description: Remove Door and Create an opening to join two units into one.				
PB21-0060	Gerald & Diane Gajos	231 Water CT	\$210.00	\$0
Work Description: New Egress Basement window				
PB21-0058	Tyson & Natalie Stricker	405 E Merchant ST	\$210.00	\$0
Work Description: 8 Replacement Windows				
PB21-0065	HANKUS, LINDA TRUSTEE UNI	1315 Shore DR	\$420.00	\$0
Work Description: ReRoof existing house and Insulation				
PB21-0056	BEDNAR, CHRISTOPH & CHNTI	121 N Berrien ST	\$315.00	\$0
Work Description: Re-Roof				
PB21-0063	MARCUSSEN, CLIFFORD & SUS/	216 S Marshall ST	\$315.00	\$0
Work Description: Re-Roofing existing house				
PB21-0067	JEDLOE, DANIEL & CYNTHIA A	625 S Jameson ST	\$315.00	\$0
Work Description: Re-Roof House, Garage, and Sheds				

Total Permits For Type:	11
Total Fees For Type:	\$3,255.00
Total Const. Value For Type:	\$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PE21-0029	FIDLER, EDWARD & ANN M	200 S Chicago ST	\$274.05	\$0
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Work Description: Electrical Work for detached Garage

PE21-0031	Janulis Joseph T & Kelly A	105 S Berrien ST	\$402.15	\$0
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Work Description: Remodel of existing house

PE21-0032	MOORINGS ASSOC, THE	310 Oselka DR 256	\$210.00	\$0
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Work Description: Service 800 thru 1200 Amps

PE21-0030	MURRAY, KEVIN & MARGARET	315 W Mechanic ST	\$168.00	\$0
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Work Description: Service

PE21-0028	Davis Michael & Holevas Nicholas E	133 S Willard ST	\$285.60	\$0
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Work Description: Alterations to existing house

Total Permits For Type:	5
Total Fees For Type:	\$1,339.80
Total Const. Value For Type:	\$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
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PM21-0044	Davis Michael & Holevas Nicholas E	133 S Willard ST	\$321.56	\$0
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Work Description: Accessory Building

PM21-0046	Berk Jingming Li	318 S Marshall ST	\$158.28	\$0
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Work Description: Gas connection for Pool

PM21-0047	ILESCAS-OSORIO, ALBERTO	208 S Clinton ST	\$162.75	\$0
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Work Description: New gas line for new outside kitchen and Grill and Oven

PM21-0039	MURRAY, KEVIN & MARGARET	315 W Mechanic ST	\$189.00	\$0
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Work Description: A/C Replacement

PM21-0048	Ciardelli III Victor F	130 Eagle N	\$283.50	\$0
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Work Description: Alterations to Existing house with addition.

PM21-0045	City of New Buffalo	100 Water Street	\$236.25	\$0
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Work Description: Repair to fire damage existing building

PM21-0040	Wolfe, Kara & Niemberg, Allan	420 W Clay ST	\$241.50	\$0
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Work Description: New Furnace and A/C

PM21-0041	Raketich Vineeta D	11 Pond PATH	\$189.00	\$0
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Work Description: gas piping
Underground

PM21-0043	Monte John S	17 Pond PATH	\$162.75	\$0
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Work Description: Gas piping for outdoor fire pit

PM21-0042	Caitlin Mullen	41 Landings Blvd	\$220.50	\$0
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Work Description: New Furnace and A/C

Total Permits For Type:	10
Total Fees For Type:	\$2,165.09
Total Const. Value For Type:	\$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP21-0029	Janulis Joseph T & Kelly A	105 S Berrien ST	\$349.65	\$0
Work Description: Alterations to existing house				
PP21-0030	ILESCAS-OSORIO, ALBERTO	208 S Clinton ST	\$168.00	\$0
Work Description: Water And Drain for new outside kitchen sink				
PP21-0028	City of New Buffalo	100 Water Street	\$168.00	\$0
Work Description: Repair to fire damage building				
PP21-0027	GATZ, DAVID & WILLIAMS, DIA	800 Clay St	\$168.00	\$0
Work Description: Water and Sewer Connection for new Single family house				

Total Permits For Type:	4
Total Fees For Type:	\$853.65
Total Const. Value For Type:	\$0

Zoning

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ21-0004	Connor Colton & Cecilia	102 S Willard ST	\$350.00	\$0
Work Description: Seeking a variance for a 6ft privacy fence located in the front yard of a corner lot				

Total Permits For Type:	1
Total Fees For Type:	\$350.00
Total Const. Value For Type:	\$0

Report Summary

Population: All Records
Permit.DateIssued Between
5/1/2021 12:00:00 AM AND
5/31/2021 11:59:59 PM

Grand Total Fees: **\$7,963.54**

Grand Total Permits: **31**

Grand Total Const. Value: **\$0**



Street Department Monthly Report
May 2021

Mayor Humphrey and City Council Members,

The fluctuating weather temperatures and rain dictate what the street department can accomplish along with unforeseen situations that may arise. The following are some of many things we have accomplished during the month of May.

- ✓ Installing new digital radar sign at South Whittaker and Clay Street per Police Chief's request, installing and repairing multiple street signs, post and hardware throughout the city.
- ✓ Continuing to address roads with cold patch repairs, cleaning curb and gutters in needed areas, picking up brush and debris from previous weather changes and storms, cleaning storm drains to maintain sufficient flow for storm waste water and clearing for right-of-way visibility safety.
- ✓ Streets crew has started mowing and weed eating at multiple right-of-way's, edging sidewalks in the downtown area and welcome signs.
- ✓ Marked storm drains per Miss Dig request throughout the city for multiple contractors.
- ✓ The City garage has serviced equipment from all park mowers and weed eaters, police vehicles and side by side, beach equipment life guard ATV and streets backhoe, dynapac roller, and other small equipment all requiring time for parts to be ordered from all different suppliers and time spent in the shop to make the repairs.
- ✓ Worked with the GRSD on two separate occasions on sewer main issues that were resolved without any major repairs or interruptions to the sewer system.
- ✓ Installed new guard rail at the city transit marina on the newly poured concrete patio area to improve function and safety along with spreading topsoil and grass seed in needed areas to further improve the facility.
- ✓ Removed the concrete blocks along the West side of the beach parking lot. Blocks are stored at the city boat launch in case need to reinstall prior to fall/winter storms to help lessen damages during heavy storms.
- ✓ Cleaned up the drifted sand to open up walking area next to river.



- ✓ Regarded and added stone to damaged gravel roads and dog parking area that were in need of repair post winter months.
- ✓ Set up in preparation of road closures for Thursdays weekly Farmers Market, closed roads with police assistance at 1:00 p.m.
- ✓ In our work area we are still working to improve, clean and organize the stock yard for better storage and more efficient placement of equipment tools and materials, cleaning the shop, returning calls and emails to the residents, and perform daily weekly paperwork.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Josh Bolton", with a long horizontal line extending to the right.

Josh Bolton
Crew Leader



To: Mayor Humphrey and Council
Re: Treasurer's Monthly Report
Date: June 9, 2021

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
 - Dixon Engineering
 - L & T Painting
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil, MBA, MiCPT
Treasurer

BANK CODE: POOL CHECK DATE: 06/08/2021 INVOICE PAY DATE FROM 06/08/2021 TO 06/08/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
06/08/2021	POOL	00000041510	2862	ABONMARCHE CONSULTANTS INC	4,676.50	3
06/08/2021	POOL	00000041511	3490	AMERICAN SAFETY & FIRST AID	161.71	5
06/08/2021	POOL	00000041512	2038	ANDERSON, KENNETH	50.00	1
06/08/2021	POOL	00000041513	4795	ARCHIVESOCIAL	2,388.00	1
06/08/2021	POOL	00000041514	3608	ART & IMAGE	3,070.68	5
06/08/2021	POOL	00000041515	3723	AXON ENTERPRISE, INC.	1,305.21	1
06/08/2021	POOL	00000041516	4974	BEACON ATHLETICS	574.00	1
06/08/2021	POOL	00000041517	2162	BERRIEN COUNTY CLERKS ASSN	25.00	1
06/08/2021	POOL	00000041518	1013	BERRIEN COUNTY TREASURER	4,010.00	1
06/08/2021	POOL	00000041519	4515	BLOSSOMLAND ACCOUTNING	1,531.25	1
06/08/2021	POOL	00000041520	4298	BOLTON, JOSHUA	50.00	1
06/08/2021	POOL	00000041521	3370	BURKHOLDER EXCAVATING INC	1,500.00	2
06/08/2021	POOL	00000041522	4534	CDW GOVERNMENT	179.08	2
06/08/2021	POOL	00000041523	4712	CHARLES NICHOLAS CURCIO	2,739.00	1
06/08/2021	POOL	00000041524	4163	CHORBRA CONSTRUCTION	4,836.00	1
06/08/2021	POOL	00000041525	2029	CITY OF NEW BUFFALO	2,431.38	1
06/08/2021	POOL	00000041526	3469	CLUSTER, MICHAEL	50.00	1
06/08/2021	POOL	00000041527	3552	COMCAST	270.57	1
06/08/2021	POOL	00000041528	3552	COMCAST	518.47	1
06/08/2021	POOL	00000041529	3898	CORE TECHNOLOGY CORPORATION	4,367.00	1
06/08/2021	POOL	00000041530	4928	D&D MECHANICAL	400.00	1
06/08/2021	POOL	00000041531	4462	D'AMICO KRISTEN	50.00	1
06/08/2021	POOL	00000041532	3855	DIXON ENGINEERING INC	12,675.00	1
06/08/2021	POOL	00000041533	4782	DOMESTIC UNIFORM RENTALS	1,077.06	12
06/08/2021	POOL	00000041534	4812	ENTERPRISE FM TRUST	1,501.53	1
06/08/2021	POOL	00000041535	4936	ESRI INC	1,500.00	1
06/08/2021	POOL	00000041536	1047	ETNA SUPPLY COMPANY	2,587.00	3
06/08/2021	POOL	00000041537	1055	FRANKLIN PEST CONTROL	286.00	2
06/08/2021	POOL	00000041538	4377	GENERAL CODE	995.00	1
06/08/2021	POOL	00000041539	4458	GREAT LAKES SURF RESCUE PROJECT INC	500.00	1
06/08/2021	POOL	00000041540	4484	GREENMARK EQUIPMENT	180.16	1
06/08/2021	POOL	00000041541	1058	GRSD SEWER AUTHORITY	96,670.18	5
06/08/2021	POOL	00000041542	3529	GRUENER, ROBERT	50.00	1
06/08/2021	POOL	00000041543	3678	HUSTON, CHRISTOPHER	50.00	1
06/08/2021	POOL	00000041544	2963	IDEXX DISTRIBUTION CORP	1,197.43	2
06/08/2021	POOL	00000041545	1073	INDIANA MICHIGAN POWER	1,801.47	1
06/08/2021	POOL	00000041546	4983	INDIANA POWER PLAN	1,462.09	3
06/08/2021	POOL	00000041547	4475	JOHN DEERE FINANCIAL	1,083.60	2
06/08/2021	POOL	00000041548	3531	JOHNSON, JEFFREY	50.00	1
06/08/2021	POOL	00000041549	4487	KATE VYSKOCIL	50.00	1
06/08/2021	POOL	00000041550	4982	KELSIE ROBINSON	106.26	1
06/08/2021	POOL	00000041551	4816	L AND T PAINTING INC.	151,800.00	1
06/08/2021	POOL	00000041552	4948	LAKELAND CARE, INC.	636.82	1
06/08/2021	POOL	00000041553	2944	LAKELAND HEALTHCARE	1,077.00	1
06/08/2021	POOL	00000041554	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,147.28	2
06/08/2021	POOL	00000041555	4978	LAPORTE CO HERALD DISPATCH	2,000.00	1
06/08/2021	POOL	00000041556	4961	LEXIPOL LLC	3,334.50	2
06/08/2021	POOL	00000041557	4809	MC DOORS	575.00	1
06/08/2021	POOL	00000041558	3382	MEDIC 1	9,283.42	1
06/08/2021	POOL	00000041559	3524	MENARDS	66.42	1
06/08/2021	POOL	00000041560	4062	MICHIGAN STATE POLICE	43.25	1
06/08/2021	POOL	00000041561	4543	MICROBAC LABORATORIES, INC.	200.00	1
06/08/2021	POOL	00000041562	4061	MMRMA	28,855.50	1
06/08/2021	POOL	00000041563	4336	NATIONAL HOSE TESTING SPECIALTIES	2,385.00	1
06/08/2021	POOL	00000041564	1113	NEW BUFFALO AREA SCHOOLS	2,156.17	1
06/08/2021	POOL	00000041565	4498	NEW BUFFALO HARDWARE	404.35	13
06/08/2021	POOL	00000041566	4498	NEW BUFFALO HARDWARE	502.04	13
06/08/2021	POOL	00000041567	4498	NEW BUFFALO HARDWARE	175.63	6

BANK CODE: POOL CHECK DATE: 06/08/2021 INVOICE PAY DATE FROM 06/08/2021 TO 06/08/2021

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
06/08/2021	POOL	00000041568	1092	NEW BUFFALO TIMES	355.00	1
06/08/2021	POOL	00000041569	2032	NEW BUFFALO TOWNSHIP	2,000.00	1
06/08/2021	POOL	00000041570	3635	OSCAR'S PRINTING & COPY CENTER	174.15	1
06/08/2021	POOL	00000041571	1100	PARRETT COMPANY	117.31	1
06/08/2021	POOL	00000041572	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
06/08/2021	POOL	00000041573	3739	PRAXAIR DISTRIBUTION INC	95.70	1
06/08/2021	POOL	00000041574	4684	PRIDE THE PORTABLE TOILET COMPANY	1,040.00	4
06/08/2021	POOL	00000041575	2806	PRINTING SYSTEMS	466.23	1
06/08/2021	POOL	00000041576	4650	PRO SAFETY INNOVATONS	1,713.50	1
06/08/2021	POOL	00000041577	4133	RED ARROW FIRE EXTINGUISHER SERVICE	572.00	4
06/08/2021	POOL	00000041578	3698	RIGGS OUTDOOR POWER	135.72	1
06/08/2021	POOL	00000041579	3274	ROGERS WRECKER SERVICE	900.00	1
06/08/2021	POOL	00000041580	4703	SAFEBUILT LLC	16,712.70	1
06/08/2021	POOL	00000041581	3489	SCHRADER'S DRAIN CLEANING	185.00	1
06/08/2021	POOL	00000041582	1084	SEMCO ENERGY GAS CO.	1,567.59	1
06/08/2021	POOL	00000041583	4709	STARK SOLID CONCRETE	18,358.75	2
06/08/2021	POOL	00000041584	3497	STATE OF MICHIGAN DEQ	600.00	1
06/08/2021	POOL	00000041585	4815	STURGEONS TREE SURGEONS	1,600.00	1
06/08/2021	POOL	00000041586	4938	SUMMIT COMPANIES	480.00	1
06/08/2021	POOL	00000041587	4453	TRUGREEN PROCESSING CENTER	705.00	2
06/08/2021	POOL	00000041588	2969	USA BLUEBOOK	916.46	2
06/08/2021	POOL	00000041589	4505	WELLS FARGO VENDOR FIN SERV	1,191.58	1
06/08/2021	POOL	00000041590	4958	WES TECH	6,954.00	1
06/08/2021	POOL	00000041591	4420	WEST SIDE TRACTOR SALES	1,553.95	1

Num Checks: 82

Num Stubs: 0

Num Invoices: 156

Total Amount: 445,543.65



✓
D. Watson
5/27/2021

Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Rich Killips
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

RECEIVED

MAY 21 2021

CITY OF NEW BUFFALO

INVOICE

No. 135143
05/14/2021

21-0069 Sediment Control Feasibility Study

Project Manager: Michael C Morphey

Engineering Services through 4/30/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Initial Feasibility Study	\$4,800.00	\$4,800.00	\$0.00	\$0.00
250 Topographic & Boundary Survey	\$2,500.00	\$2,500.00	\$0.00	\$0.00
450 Pre-Application Mtg & EGLE Coord.	\$1,400.00	\$0.00	\$714.00	\$686.00
455 SESC Permitting	\$2,300.00	\$0.00	\$0.00	\$2,300.00
500 Final Design & Bid Package	\$7,500.00	\$4,144.50	\$1,162.50	\$2,193.00
540 Bidding & Contracting Assistance	\$2,600.00	\$0.00	\$0.00	\$2,600.00
700 Construction Admin (Part Time) and Staking	\$5,400.00	\$0.00	\$0.00	\$5,400.00
Totals:	\$26,500.00	\$11,444.50	\$1,876.50	\$13,179.00

Invoice Amount

\$1,876.50

101-222-222
Benton Harbor

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO
Attn: Kate Vyskocil
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

RECEIVED
JUN 01 2021
CITY OF NEW BUFFALO

INVOICE
No. 135301
05/28/2021

19-0636 As-Needed Public Works and Parks Technical Assistance
Project Manager: Anthony C. McGhee

Design work for Michigan Street Drainage Improvements

Invoice Amount \$2,250.00

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

*101-298-818.2
101-442-935.1
Storm sewer repair + maint*

CLF

THE CURCIO LAW FIRM

16905 Birchview Drive
Nunica, Michigan 49448

City of New Buffalo
224 West Buffalo Street New
Buffalo, MI 49117

7-00001-NB - General

INVOICE

Invoice # 329
Date: 06/01/2021
Due Upon Receipt

Invoice Number	Services Commencing	Services Through	Service Fee
329	5/1/21	5/31/21	\$2,739.00

DIXON ENGINEERING, INC.

1104 Third Avenue, Lake Odessa, MI 48849 • Tel: 616-374-3221 • Fax: 616-374-7116

City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117

Invoice number 21-8015
Date 05/18/2021

Project MI2020EVB-2860 NEW BUFFALO MI

Description	Contract Amount	Prior Billed	Current Billed
300,000 Gallon Reservoir #22 14 01 02			
Specifications & Contract Documents	6,000.00	6,000.00	0.00
Project Administration	2,000.00	2,000.00	0.00
Preconstruction Meeting	900.00	900.00	0.00
Weld Services	2,150.00	1,075.00	0.00
Critical Phase Coating	17,550.00	1,950.00	12,675.00
Warranty Observation	2,700.00	0.00	0.00
Subtotal	31,300.00	11,925.00	12,675.00
Total	31,300.00	11,925.00	12,675.00

Invoice total 12,675.00

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed
300,000 Gallon Reservoir #22 14 01 02			
Specifications & Contract Documents	6,000.00	6,000.00	0.00
Project Administration	2,000.00	2,000.00	0.00
Preconstruction Meeting	900.00	900.00	0.00
Weld Services	2,150.00	1,075.00	0.00
Critical Phase Coating	17,550.00	1,950.00	12,675.00
Warranty Observation	2,700.00	0.00	0.00
Subtotal	31,300.00	11,925.00	12,675.00
Total	31,300.00	11,925.00	12,675.00

591-536-931

DIXON ENGINEERING, INC.

1104 Third Avenue, Lake Odessa, MI 48849 • Tel: 616-374-3221 • Fax: 616-374-7116

City of New Buffalo

Project MI2020EVB-2860 NEW BUFFALO MI

Invoice number

21-8015

Date

05/18/2021

PLEASE MAKE PAYMENT TO OUR CORPORATE OFFICE: DIXON ENGINEERING, INC., 1104 THIRD AVENUE, LAKE ODESSA MI 48849

ALL INVOICES DUE NET 30 - INTEREST OF 1.5% PER MONTH AFTER 30 DAYS

PAYMENT BY CREDIT CARD --- PLEASE VISIT OUR WEB SITE AT --- www.dixonengineering.net/invoice-payment/.

Enter the password: InvoiceAcce\$\$



DIXON

**ENGINEERING & INSPECTION SERVICES
FOR THE COATING INDUSTRY**

1104 Third Avenue
Lake Odessa, MI 48849
Telephone: (616) 374-3221
Fax: (616) 374-7116

May 18, 2021

Mr. Ken Anderson, Water Superintendent
City of New Buffalo
224 W. Buffalo St.
New Buffalo, MI 49117

Subject: 300,000 Gallon Reservoir Tank Repainting Project – Final Payment Recommendation

Dear Ken:

Attached is L&T Painting's Application for Payment in the amount of \$151,800 for the exterior overcoat, wet interior repainting, and miscellaneous repairs on the City's 300,000-gallon reservoir tank. Our final site observation visit documented that all specified painting and repairs had been completed and the sidewall manways were sealed for the start of the chlorination process. There was one change order to replace the aluminum roof vent in exchange for not painting the pit piping in the pipe gallery. The change order did not change the total cost of the project.

L&T Painting has previously provided the Maintenance Bond and has provided required paint and cathodic protection supplier's waivers of lien to close out the project. The Maintenance Bond covers the warranty period, which extends thirteen months from the May 7, 2021 substantial completion date. Please sign and forward the attached substantial completion form to L&T Painting.

Based on this information and our observation reports, we recommend a final payment be made to L&T Painting in the amount of \$151,800.

If you have any questions regarding our recommendation, please contact me at (616) 374-3221, Ext. 309.

FOR DIXON ENGINEERING, INC.,

Eric Binkowski
Project Manager

591-536-931

**Members: Society of Protective Coatings • American Water Works Association
Consulting Engineers Council**

Contractor's Application for Payment No. 1

Application Period	April	Application Date	5/6/21
To (Owner)	NEW BUFFALO, MI	Contractor	L AND T PAINTING INC 50502 HUNTERS CREEK TRL SHELBY TOWNSHIP MI 48317
Project	300,000 GALLON RESERVOIR	Via (Engineer)	DIXON ENGINEERING
Owner's Contract No		Contractor's Project No.	300,000 GALLON RESERVOIR
		Engineer's Project No	22-14-02-01-20

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	
Number	Additions	Deductions	\$	\$151,800.00
1		\$0.00	2. Net change by Change Orders.....	\$ 0.00
			3. Current Contract Price (Line 1 ± 2).....	\$ 151,800.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F on Progress Estimate).....	\$ 151,800.00
			5. RETAINAGE:	
			10% X Work Completed.....	\$ 0.00
			b. 0% X Stored Material.....	\$ 0.00
			c. Total Retainage (Line 5a + Line 5b).....	\$ 0.00
TOTALS	\$0.00	\$0.00	6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 151,800.00
NET CHANGE BY		\$0.00	7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 0.00
CHANGE ORDERS			8. AMOUNT DUE THIS APPLICATION.....	\$ 151,800.00
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G on Progress Estimate + Line 5 above).....	\$ 0.00

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner in account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment, (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances), and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *[Signature]* Date: 5/6/21

Payment of \$ 151,800.00
(Line 8 or other - attach explanation of the other amount)

is recommended by *[Signature]* 5/19/2021
(Engineer) (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by _____
(Owner) (Date)

Approved by _____
Funding Agency (if applicable) (Date)

228716

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract) 300 000 GALLON RESERVOIR							Application Number 1			
Application Period April							Application Date 05/06/2021			
A				B	C	D	E	F		(B)
Item		Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish - F
Bid Item No	Description									
1	SIDEWALL MANWAY	1	\$8,000.00	\$8,000.00	1	\$8,000.00		\$8,000.00	100.0%	\$0.00
2	OVERFLOW PIPE DISCHARGE	1	\$4,850.00	\$4,850.00	1	\$4,850.00		\$4,850.00	100.0%	\$0.00
3	FALL PREVENTION DEVICE	1	\$1,800.00	\$1,800.00	1	\$1,800.00		\$1,800.00	100.0%	\$0.00
4	VANDAL GUARD	1	\$3,900.00	\$3,900.00	1	\$3,900.00		\$3,900.00	100.0%	\$0.00
5	ROOF RAILING SECTIONS	1	\$3,600.00	\$3,600.00	1	\$3,600.00		\$3,600.00	100.0%	\$0.00
6	ROOF STIFFENER REPAIR	1	\$7,000.00	\$7,000.00	1	\$7,000.00		\$7,000.00	100.0%	\$0.00
7	SAMPLE TOP	1	\$450.00	\$450.00	1	\$450.00		\$450.00	100.0%	\$0.00
8	ROOF VENT RAIN SHIELD	1	\$2,000.00	\$2,000.00	1	\$2,000.00		\$2,000.00	100.0%	\$0.00
9	WET INTERIOR REPAINT	1	\$89,800.00	\$89,800.00	1	\$89,800.00		\$89,800.00	100.0%	\$0.00
10	PIT PIPING REPAINT/CO# 1	1	\$4,800.00	\$4,800.00	1	\$4,800.00		\$4,800.00	100.0%	\$0.00
11	EXTERIOR OVERCOAT	1	\$25,600.00	\$25,600.00	1	\$25,600.00		\$25,600.00	100.0%	\$0.00
Totals						\$151,899.00	\$0.00	\$151,899.00	100.0%	\$0.00



UNCONDITIONAL WAIVER OF LIEN
UPON FINAL PAYMENT

TO ALL WHOM IT MAY CONCERN:

Whereas, the undersigned, T N E M E C COMPANY, INC., has furnished material to L&T PAINTING for the job described as:

NEW BUFFALO2021-300,000 RESERVOIR MARX DR. MI TANK
NEW BUFFALO, MI

Now, therefore, the undersigned, for valuable consideration paid invoices thru April 30, 2021, in the amount of \$ 10,742.80 does hereby waive and release any and all lien, claim of or right to lien, any state or federal statutory bond right, or any private bond right, with respect to and on the above material, fixtures, apparatus, or machinery furnished, and on the monies or other consideration due or to become due from the owner.

Dated: May 19, 2021

Tnemec Company, Inc.

A handwritten signature in cursive script that reads "Sandy Scott".

Sandy Scott
Credit Analyst

UNCONDITIONAL WAIVER AND RELEASE FORM

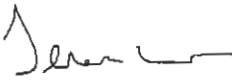
FINAL PAYMENT

The undersigned has been paid in full for all labor, services, equipment or materials furnished to L&T Painting Company, Inc. on the job of City of New Bufflao, MI located at New Buffalo, MI and does hereby waive and release any right to a mechanic's lien, stop notice, or any right against a labor and material bond on the job, except for disputed claims for extra work in the amount of \$ "None".

May 18, 2021

DATE

CORRPRO COMPANIES, INC.

BY: 

Teresa Cover
Administrative Supervisor

NOTICE TO PERSON SIGNING THIS WAIVER: THIS DOCUMENT WAIVES RIGHTS UNCONDITIONALLY AND STATES THAT YOU HAVE BEEN PAID FOR GIVING UP THOSE RIGHTS. THIS DOCUMENT IS ENFORCEABLE AGAINST YOU IF YOU SIGN IT, EVEN IF YOU HAVE NOT BEEN PAID. IF YOU HAVE NOT BEEN PAID, USE A CONDITIONAL RELEASE FORM.

INVOICE GL DISTRIBUTION REPORT
 POST DATES 05/12/2021 - 06/08/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 172 EXECUTIVE							
101-172-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	1,214.26	41492
						<u>1,214.26</u>	
Total For Dept 172 EXECUTIVE						1,214.26	
Dept 215 CLERK							
101-215-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	1,480.02	41492
101-215-801.000	05/24/21	COMFORT INN	CLERKS INSTITUTE LODGING A. FIDLER	052421	06/08/21	446.25	41499
101-215-801.000	05/25/21	COMFORT INN	CLERKS INSTITUTE LODGING N. GRIFFIN	052521	06/08/21	446.25	41500
101-215-831.000	05/28/21	BERRIEN COUNTY CLERKS ASSN	CLERKS ASSOCIATION ANNUAL DUES	052821	06/08/21	25.00	41517
						<u>2,397.52</u>	
Total For Dept 215 CLERK						2,397.52	
Dept 247 BOARD OF REVIEW							
101-247-818.000	05/27/21	JACK KENNEDY	BOARD OF REVIEW/KENNEDY/MARCH 2021	052621	05/27/21	300.00	41502
101-247-818.000	05/27/21	THUN VANESSA	BOARD OF REVIEW/KENNEDY/MARCH 2021	052721	05/27/21	300.00	41503
101-247-818.000	05/27/21	WESTERGREN, JULIE	BOARD OF REVIEW/MARCH 2021	052621	05/27/21	120.00	41505
						<u>720.00</u>	
Total For Dept 247 BOARD OF REVIEW						720.00	
Dept 253 TREASURER							
101-253-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	1,290.04	41492
101-253-818.000	05/27/21	BLOSSOMLAND ACCOUTNING	ACCOIUNTING SERVICES/TREASURER	05/31/21	06/08/21	1,531.25	41519
101-253-853.000	06/01/21	KATE VYSKOCIL	PHONE STIPEND/VYSKOCIL/TREASURER/06	06/01/21	06/08/21	50.00	41549
						<u>2,871.29</u>	
Total For Dept 253 TREASURER						2,871.29	
Dept 266 ATTORNEY							
101-266-826.400	05/28/21	CHARLES NICHOLAS CURCIO	LEGAL SERVICES MAY 2021	329	06/08/21	2,739.00	41523
						<u>2,739.00</u>	
Total For Dept 266 ATTORNEY						2,739.00	
Dept 276 CEMETERY							
101-276-969.000	06/01/21	PINE GROVE CEMETERY AUTHORITY	CEMETETERY/06/01/21	06/01/21	06/08/21	2,500.00	41572
						<u>2,500.00</u>	
Total For Dept 276 CEMETERY						2,500.00	
Dept 298 GENERAL GOVERNMENT							
101-298-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	2,924.70	41492
101-298-728.000	05/11/21	OSCAR'S PRINTING & COPY CENTEF	ENVELOPES FOR CITY HALL	123826	06/08/21	174.15	41570
101-298-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543	06/08/21	3.34	41564
101-298-756.000	05/26/21	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/GEN GOV	0.02968IN	06/08/21	18.98	41511
101-298-818.200	05/27/21	ABONMARCHE CONSULTANTS INC	SEDIMENT CONTROL FEASIBILITY STUDY	135143	06/08/21	1,876.50	41510
101-298-818.200	06/08/21	ABONMARCHE CONSULTANTS INC	MORTGAGE OFFICE STORMWATER REVIEW	135302	07/13/21	550.00	41510
101-298-854.200	05/24/21	CORE TECHNOLOGY CORPORATION	ANNUAL CORE TALON SOFTWARE RENEWAL-	CORMN0000154	06/08/21	4,367.00	41529
101-298-854.200	05/28/21	CDW GOVERNMENT	ADO GOV ACROBAT PRO L1 MOS-6	C730439	06/08/21	100.44	41522
101-298-903.000	05/18/21	NEW BUFFALO TIMES	NEW BUFFALO TIMES/COUNCIL MEETING S	5338-05/2021	06/08/21	355.00	41568
101-298-903.000	05/21/21	LAPORTE CO HERALD DISPATCH	ORDINANCE PUBLISHING/GEN GOV	05/2021	06/08/21	2,000.00	41555
101-298-903.000	06/04/21	PRINTING SYSTEMS	UTILITY BILL PRINTING	219211	06/08/21	155.41	41575
101-298-920.000	04/06/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/04/06/21-05	04342433929-04	06/08/21	398.40	41496
101-298-920.000	04/02/21	CITY OF NEW BUFFALO	WATER/04/02/21-05/31/21	04/02/21	06/08/21	193.95	41525
101-298-931.000	04/13/21	FRANKLIN PEST CONTROL	PEST CONTROL/GEN GOV/POLICE/04/13/2	2751017	06/08/21	78.00	41537
101-298-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/05/19/21	0519219505	06/08/21	165.35	41533
101-298-931.000	05/19/21	NEW BUFFALO HARDWARE	BUILDING SUPPLIES/GNE GOV	A192648	06/08/21	47.97	41566
101-298-932.000	11/30/20	FRONTIER LAWN & REC INC	MOWER--GRAVELY PROSTANCE 36	287761	06/08/21	1,300.00	41501
						<u>14,709.19</u>	
Total For Dept 298 GENERAL GOVERNMENT						14,709.19	
Dept 305 POLICE							
101-305-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN JUN	051821	06/08/21	2,390.44	41491
101-305-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	7,198.55	41492
101-305-722.000	05/28/21	LAKELAND HEALTHCARE	EMERG/RADIOLOGY PARMLEY	052821	06/08/21	1,077.00	41553

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Fund 101 GENERAL FUND							
Dept 305 POLICE							
101-305-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543	06/08/21	1,195.64	41564
101-305-801.000	05/06/21	LAKELAND CARE, INC.	LIFE SAVING CPR CERTIFICATION COURSE	CINV-12365	06/08/21	636.82	41552
101-305-818.000	05/06/21	MICHIGAN STATE POLICE	SIUDA/POLICE/05/06/21	551586424	06/08/21	43.25	41560
101-305-818.000	05/28/21	D&D MECHANICAL	CLAEAN AND SERVICE AC UNITS/POLICE	05/28/21	06/08/21	400.00	41530
101-305-818.000	06/07/21	LEXIPOL LLC	RENEWAL POLICE MANUALS 1-1-21 THRU	INVLEX2873	06/08/21	1,111.50	41556
101-305-851.000	05/28/21	CDW GOVERNMENT	POLICE--RADIO/VIDEO PART	C6765173	06/08/21	78.64	41522
101-305-853.000	06/01/21	CLUSTER, MICHAEL	PHONE STIPEND/JUNE 2021/CLUSTER/POL	06/01/21	06/08/21	50.00	41526
101-305-913.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	1,705.75	41562
101-305-916.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	11,258.45	41562
101-305-920.000	04/06/21	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/04/06/21-05	04342433929-04	06/08/21	398.41	41496
101-305-920.000	04/02/21	CITY OF NEW BUFFALO	WATER/04/02/21-05/31/21	04/02/21	06/08/21	165.91	41525
101-305-931.000	04/13/21	FRANKLIN PEST CONTROL	PEST CONTROL/GEN GOV/POLICE/04/13/2	2751017	06/08/21	78.00	41537
101-305-931.000	05/05/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/05/05/21	05052199705	06/08/21	117.53	41533
101-305-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/05/19/21	0519219705	06/08/21	117.53	41533
101-305-931.000	05/21/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/POLICE	B72989	06/08/21	6.99	41566
101-305-933.000	11/30/20	FRONTIER LAWN & REC INC	MOWER--GRAVELY PROSTANCE 36	287761	06/08/21	1,300.00	41501
101-305-933.000	04/29/21	RED ARROW FIRE EXTINGUISHER SUPPLY	ANNUAL INSPECTION/FIRE EXTINGUISHER	14382	06/08/21	132.00	41577
101-305-939.000	05/18/21	RIDGE AUTO PARTS	AIR FILTER/SPARK PLUGS/POLICE	435086	07/13/21	70.47	
101-305-939.000	05/24/21	RIDGE AUTO PARTS	GATOR REPAIR/POLICE	435407	07/13/21	125.99	
101-305-939.000	05/20/21	RIDGE AUTO PARTS	GATOR REPAIR/POLICE	435215	07/13/21	3.94	
101-305-939.000	05/19/21	RIDGE AUTO PARTS	GATOR REPAIR/POLICE	435136	07/13/21	74.69	
101-305-943.000	05/28/21	PARRETT COMPANY	COPIER RENTAL--POLICE	58557	06/08/21	117.31	41571
101-305-979.000	05/28/21	AXON ENTERPRISE, INC.	TASER AND BATTERIES FOR POLICE	S11738083	06/08/21	1,305.21	41515
101-305-983.000	06/04/21	ENTERPRISE FM TRUST	INSP SERVICES & POLICE VEHICLE LEAS	FBN4224111	06/08/21	1,060.81	41534
Total For Dept 305 POLICE						32,220.83	
Dept 336 FIRE							
101-336-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543	06/08/21	44.31	41564
101-336-756.000	05/26/21	AMERICAN SAFETY & FIRST AID	FIRST AID/FIRE DEPT	0.02974IN	06/08/21	56.76	41511
101-336-818.000	06/01/21	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICE/06/01/21	06/01/21	06/08/21	2,000.00	41569
101-336-831.000	05/28/21	BERRIEN CO FIRE CHIEFS ASSN	FIRE CHIEF'S ASSOCIATION ANNUAL DUE	052121	06/08/21	50.00	41506
101-336-853.000	05/01/21	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/FIRE/JUNE 2021	06/01/21	06/08/21	50.00	41543
101-336-913.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	4,565.75	41562
101-336-920.000	04/07/21	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/04/07/21-05/05/21	04031410105-04	06/08/21	158.79	41496
101-336-920.000	04/02/21	CITY OF NEW BUFFALO	WATER/04/02/21-05/31/21	04/02/21	06/08/21	322.28	41525
101-336-920.000	06/08/21	COMCAST	COMCAST FIRE DEPT	060621	06/08/21	270.57	41527
101-336-920.000	04/26/21	SEMCO ENERGY GAS CO.	SEMCO/04/26/21-05/25/21	04/26/21	06/08/21	103.48	41582
101-336-931.000	05/03/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/FIRE/05/03/21	A189906	06/08/21	7.98	41565
101-336-931.000	05/28/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/FIRE	A194396	06/08/21	101.47	41567
101-336-932.000	04/06/21	FRANKLIN PEST CONTROL	PEST CONTROL/FIRE/04/06/21	2751115	06/08/21	130.00	41537
101-336-932.000	11/30/20	FRONTIER LAWN & REC INC	MOWER--GRAVELY PROSTANCE 36	287761	06/08/21	1,300.00	41501
101-336-933.000	05/26/21	NATIONAL HOSE TESTING SPECIALTY	HOSE FOR TESTING/FIRE	00109	06/08/21	2,385.00	41563
101-336-979.000	05/07/21	NEW BUFFALO HARDWARE	EQUIPMENT/FIRE/05/07/21	A190554	06/08/21	7.49	41565
101-336-979.000	04/29/21	RED ARROW FIRE EXTINGUISHER SUPPLY	ANNUAL INSPECTION/STREET	14380	06/08/21	174.25	41577
101-336-979.000	05/24/21	SUMMIT COMPANIES	SCABA HYDROS/FIRE	1410011451	06/08/21	480.00	41586
Total For Dept 336 FIRE						12,208.13	
Dept 371 INSPECTION SERVICES							
101-371-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	779.88	41492
101-371-819.000	04/30/21	SAFEBUILT LLC	SAFEBUILT/BUILDING/PLUMBING/MECHANICAL	0077051-IN	06/08/21	10,125.83	41580
101-371-819.100	04/30/21	SAFEBUILT LLC	SAFEBUILT/BUILDING/PLUMBING/MECHANICAL	0077051-IN	06/08/21	2,652.97	41580
101-371-819.200	04/30/21	SAFEBUILT LLC	SAFEBUILT/BUILDING/PLUMBING/MECHANICAL	0077051-IN	06/08/21	2,069.10	41580
101-371-819.300	04/30/21	SAFEBUILT LLC	SAFEBUILT/BUILDING/PLUMBING/MECHANICAL	0077051-IN	06/08/21	1,864.80	41580

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Fund 101 GENERAL FUND							
Dept 371 INSPECTION SERVICES							
101-371-854.200	05/28/21	GRANICUS, INC.	SHORT TERM RENTAL HOST COMPLIANCE S	140019	06/08/21	14,723.10	41507
101-371-983.000	06/04/21	ENTERPRISE FM TRUST	INSP SERVICES & POLICE VEHICLE LEAS	FBN4224111	06/08/21	440.72	41534
Total For Dept 371 INSPECTION SERVICES						32,656.40	
Dept 442 STREET OPERATING							
101-442-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	4,677.94	41492
101-442-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543	06/08/21	73.61	41564
101-442-756.000	05/26/21	AMERICAN SAFETY & FIRST AID	FIRST AID/STREET	0.0297070IN	06/08/21	35.28	41511
101-442-756.000	05/07/21	RIDGE AUTO PARTS	ENGINE DEGREASER/STREET	434507	07/13/21	13.69	
101-442-756.000	05/12/21	RIDGE AUTO PARTS	COUPLERS/STREET	434789	07/13/21	20.58	
101-442-756.000	04/22/21	PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL/STREET/04/22/21-05/	63758627	06/08/21	95.70	41573
101-442-756.000	05/19/21	RIDGE AUTO PARTS	OIL/STREET	435144	07/13/21	40.44	
101-442-756.000	05/30/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A194406	06/08/21	16.11	41567
101-442-767.000	11/30/20	FRONTIER LAWN & REC INC	MOWER--GRAVELY PROSTANCE 36	287761	06/08/21	1,300.00	41501
101-442-767.000	05/10/21	RIDGE AUTO PARTS	DIGITAL RETPCKTGAUG/STREET	434607	07/13/21	13.04	
101-442-767.000	05/12/21	NEW BUFFALO HARDWARE	AIR HOSE/STREET	A191326	06/08/21	8.43	41565
101-442-818.120	05/17/21	STURGEONS TREE SURGEONS	REMOVAL OF LIMBS OVER HOME ON MICH	1005	06/08/21	1,600.00	41585
101-442-853.000	06/01/21	BOLTON, JOSHUA	PHONE STIPEND/JUNE 2021/BOLTON/STRE	06/01/21	06/08/21	50.00	41520
101-442-913.000	06/04/21	MMRMA	MMRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	1,040.00	41562
101-442-920.000	05/19/21	COMCAST	COMCAST STREETS DEPT	051821	06/08/21	202.05	41493
101-442-920.000	05/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREETS/05/01/21/CONSOLIDA	04706607555-05	06/08/21	390.66	41496
101-442-920.000	04/02/21	CITY OF NEW BUFFALO	WATER/04/02/21-05/31/21	04/02/21	06/08/21	669.66	41525
101-442-920.000	06/08/21	COMCAST	COMCAST STREET DEPT	060821	06/08/21	518.47	41528
101-442-920.000	04/26/21	SEMCO ENERGY GAS CO.	SEMCO/04/26/21-05/25/21	04/26/21	06/08/21	144.67	41582
101-442-931.000	05/05/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/05/05/21	0505210105	06/08/21	66.21	41533
101-442-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GARAGE/05/19/21	0519210105	06/08/21	66.21	41533
101-442-933.000	05/03/21	RIDGE AUTO PARTS	BATTERY/STREET	434222	07/13/21	128.69	
101-442-933.000	04/29/21	RED ARROW FIRE EXTINGUISHER S	ANNUAL INSPECTION/FIRE EXTINGUISHER	14384	06/08/21	153.25	41577
101-442-933.000	05/06/21	INDIANA POWER PLAN	TRACTOR REPAIR PARTS/STREET	U51466	06/08/21	501.45	41546
101-442-933.000	05/18/21	INDIANA POWER PLAN	TRACTOR REPAIR PARTS/STREET	U51616	06/08/21	852.80	41546
101-442-933.000	05/14/21	INDIANA POWER PLAN	TRACTOR REPAIR PARTS/STREET	U51560	06/08/21	107.84	41546
101-442-933.000	06/01/21	WEST SIDE TRACTOR SALES	JD BACKHOE FRONT WHEEL AND AXLE RE	U51552	06/08/21	1,553.95	41591
101-442-935.100	05/17/21	STARK SOLID CONCRETE	CONCRETE REPAIR AFTER STORM SEWER W	INV0752	06/08/21	4,008.75	41583
101-442-935.100	06/08/21	ABONMARCHE CONSULTANTS INC	DESIGN WORK MICHIGAN ST DRAINAGE	135301	06/08/21	2,250.00	41510
101-442-962.000	05/30/21	NEW BUFFALO HARDWARE	MISSED PAYMENT ON INVOICE/STREET	A187256-2	06/08/21	16.07	41567
Total For Dept 442 STREET OPERATING						20,615.55	
Dept 448 STREET LIGHTING							
101-448-926.000	05/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/05/01/21/C	04459418614-05	06/08/21	155.10	41496
101-448-926.000	05/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/05/01/21-0	04023785704-05	06/08/21	1,801.47	41545
Total For Dept 448 STREET LIGHTING						1,956.57	
Dept 651 AMBULANCE SERVICE							
101-651-818.000	05/01/21	MEDIC 1	AMBULANCE/05/01/21	05/011/21	06/08/21	9,283.42	41558
Total For Dept 651 AMBULANCE SERVICE						9,283.42	
Dept 872 OTHER FUNCTIONS							
101-872-912.000	06/04/21	MMRMA	MMRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	919.77	41562
101-872-916.000	06/04/21	MMRMA	MMRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	1,605.56	41562
Total For Dept 872 OTHER FUNCTIONS						2,525.33	
Total For Fund 101 GENERAL FUND						138,617.49	

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Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543-2	06/08/21	527.10	
202-463-818.000	05/28/21	NRPC-AMTRAK	CPI ADJUSTMENT	079999	06/08/21	77.77	
						604.87	
Total For Dept 463 ROUTINE MAINTENANCE							
Dept 474 TRAFFIC SERVICES							
202-474-756.000	05/25/21	ECONO SIGN & BARRICADE	SIGN MOUNTS AND POSTS	1421	06/08/21	1,505.31	
202-474-933.000	05/28/21	ELAN CITY	RADAR SPEED SIGN/POLICE	20-2089	06/08/21	1,587.00	
						3,092.31	
Total For Dept 474 TRAFFIC SERVICES							
						3,697.18	
Total For Fund 202 MAJOR STREET FUND							
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543-2	06/08/21	105.42	
203-463-818.000	05/12/21	CSX PROPERTY SERVICES	LAND ASSIGNMENTS/CSX/07/01/21-6/30/	8407898	06/08/21	120.00	
						225.42	
Total For Dept 463 ROUTINE MAINTENANCE							
Dept 474 TRAFFIC SERVICES							
203-474-756.000	05/25/21	ECONO SIGN & BARRICADE	SIGN MOUNTS AND POSTS	1421	06/08/21	1,505.31	
203-474-933.000	05/28/21	ELAN CITY	RADAR SPEED SIGN/POLICE	20-2089	06/08/21	1,587.00	
						3,092.31	
Total For Dept 474 TRAFFIC SERVICES							
						3,317.73	
Total For Fund 203 LOCAL STREET FUND							
Fund 208 PARK FUND							
Dept 691 PARK							
208-691-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	1,600.53	41492
208-691-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543	06/08/21	488.56	41564
208-691-756.000	05/06/21	MENARDS	OPERATING SUPPLIES/PARK	76190	06/08/21	66.42	41559
208-691-756.000	05/26/21	AMERICAN SAFETY & FIRST AID	FIRST AID/LIFE GIUARD	0.02972IN	06/08/21	28.15	41511
208-691-756.000	05/05/21	NEW BUFFALO HARDWARE	WRENCH/PARK	A190232	06/08/21	77.98	41565
208-691-756.000	05/19/21	NEW BUFFALO HARDWARE	BATTERY/PARK	A192658	06/08/21	49.47	41566
208-691-756.000	05/19/21	NEW BUFFALO HARDWARE	TRIMMER LINE/PARK	A192557	06/08/21	21.99	41566
208-691-756.000	05/24/21	NEW BUFFALO HARDWARE	CHAALK REEL/PARK	A193585	06/08/21	10.99	41566
208-691-756.000	05/25/21	NEW BUFFALO HARDWARE	SELF DRILL/PARK	A193795	06/08/21	52.43	41566
208-691-756.000	05/25/21	NEW BUFFALO HARDWARE	EYEGASSES/PARK	A193734	06/08/21	12.00	41567
208-691-756.000	05/27/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A194178	06/08/21	26.99	41567
208-691-767.000	11/30/20	FRONTIER LAWN & REC INC	MOWER--GRAVELY PROSTANCE 36	287761	06/08/21	1,300.00	41501
208-691-767.000	05/12/21	NEW BUFFALO HARDWARE	CHAIN/PARK	A191310	06/08/21	26.41	41565
208-691-767.000	05/03/21	NEW BUFFALO HARDWARE	CLAMP/PARK	B71662	06/08/21	3.58	41565
208-691-767.000	05/05/21	NEW BUFFALO HARDWARE	BOLT/PARK	A190227	06/08/21	10.58	41565
208-691-768.000	05/28/21	ART & IMAGE	SWEATSHIRTS BEACH EMPLOYEES	3204	06/08/21	317.05	41514
208-691-768.000	05/28/21	ART & IMAGE	UNIFORMS--PARKS DEPT	3199	06/08/21	1,510.48	41514
208-691-768.000	05/27/21	KELSIE ROBINSON	REIMBURSEMENT FOR CLOTHING ALLOWANC	05/27/21	06/08/21	106.26	41550
208-691-768.000	06/07/21	ART & IMAGE	PRINTED SWEATSHIRTS--REIMB BY EMPLO	3200	06/08/21	384.50	41514
208-691-801.000	06/08/21	GREAT LAKES SURF RESCUE PROJEK	LIFEGUARD TRAINING	060821	06/08/21	500.00	41539
208-691-818.000	05/28/21	PRIDE THE PORTABLE TOILET COM	PORTABLE TOILET RENTAL--BEACH	23895	06/08/21	225.00	41574
208-691-818.000	05/28/21	SCHRADER'S DRAIN CLEANING	ADDING OF TOILET LINES AND MAIN LIN	480216	06/08/21	185.00	41581
208-691-818.000	05/27/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/04/30/21-05/	23868	06/08/21	90.00	41574
208-691-818.000	05/27/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/04/30/21-	23870	06/08/21	90.00	41574
208-691-818.000	05/02/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/MAY EXTRA SERVICES/BE	24070	06/08/21	635.00	41574
208-691-853.000	06/01/21	D'AMICO KRISTEN	PHONE STIPEND/JUNE 2021/D'AMICO/PAR	06/01/21	06/08/21	50.00	41531
208-691-903.000	05/18/21	ART & IMAGE	SIGNS FOR BEACH/PARK	3209	06/08/21	481.00	41514

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Fund 208 PARK FUND							
Dept 691 PARK							
208-691-912.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	399.90	41562
208-691-913.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	1,040.00	41562
208-691-916.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	1,783.94	41562
208-691-920.000	04/06/21	INDIANA MICHIGAN POWER	ELECTRIC/N WHITTAKER ST./PARK/04/06	04523676007-04	06/08/21	13.44	41496
208-691-920.000	04/30/21	NEW BUFFALO TOWNSHIP	WATER/DOG PARK/03/01/21-04/30/21	04/30/21	06/08/21	42.80	41498
208-691-920.000	05/01/21	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/05/01/21/CONSOLIDATE	04546766223-05	06/08/21	807.44	41496
208-691-920.000	04/02/21	CITY OF NEW BUFFALO	WATER/04/02/21-05/31/21	04/02/21	06/08/21	1,079.58	41525
208-691-931.000	05/05/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/05/05/	0505210505	06/08/21	69.18	41533
208-691-931.000	05/05/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA PARK/05/05	0505210525	06/08/21	76.70	41533
208-691-931.000	06/13/21	NEW BUFFALO HARDWARE	BUILDING REPAIR/PARK	A191460	06/08/21	23.48	41565
208-691-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/05/19	0519210525	06/08/21	76.70	41533
208-691-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/05/19/	0519210505	06/08/21	69.18	41533
208-691-931.000	04/30/21	MC DOORS	REPAIR GARAGE DOOR/PARK	2833	06/08/21	575.00	41557
208-691-931.000	05/12/21	NEW BUFFALO HARDWARE	PLUG/PARK	A191409	06/08/21	4.49	41565
208-691-931.000	05/12/21	NEW BUFFALO HARDWARE	CLEANING SUPPLIES/PARK	A19395	06/08/21	40.24	41566
208-691-931.000	05/19/21	NEW BUFFALO HARDWARE	DEADBOLT/PARK	A192565	06/08/21	39.99	41566
208-691-931.000	05/25/21	NEW BUFFALO HARDWARE	CAULK/PARK	A193846	06/08/21	2.99	41567
208-691-932.000	05/17/21	BEACON ATHLETICS	DRAG MAT WITH BAR AND STEEL MAT MOP	0530726-IN	06/08/21	574.00	41516
208-691-932.000	04/17/21	NEW BUFFALO HARDWARE	GROUNDS REPAIR/PARK/04/17/21	A187452	06/08/21	14.99	41497
208-691-932.000	05/06/21	NEW BUFFALO HARDWARE	GROUNDS REPAIR/PARK	A190434	06/08/21	64.98	41565
208-691-932.000	05/08/21	TRUGREEN PROCESSING CENTER	VEGETATION CONTROL BASEBALL FIELDS/	138113089	06/08/21	225.00	41587
208-691-932.000	05/28/21	TRUGREEN PROCESSING CENTER	SERVICE--BASEBALL FIELDS AT OSELKA	138904239	06/08/21	480.00	41587
208-691-932.000	05/12/21	NEW BUFFALO HARDWARE	GRASS SEED/PARK	A191275	06/08/21	129.98	41565
208-691-932.000	05/14/21	NEW BUFFALO HARDWARE	LANDSCAPE SEED/PARK	A191661	06/08/21	107.98	41566
208-691-932.000	05/17/21	NEW BUFFALO HARDWARE	SCOREBOARD BULB/PARK	A192193	06/08/21	13.95	41566
208-691-932.000	05/20/21	NEW BUFFALO HARDWARE	STEEL ROD/PARK	A192755	06/08/21	17.99	41566
208-691-932.000	05/20/21	NEW BUFFALO HARDWARE	LINES BY BEACH/BEACH	B72934	06/08/21	40.92	41566
208-691-932.000	05/26/21	ROGERS WRECKER SERVICE	REMOVED BLOCKS/BEACH	22883	06/08/21	900.00	41579
208-691-933.000	05/05/21	RIGGS OUTDOOR POWER	SWITCH AND AUTOCUT/PARK	1199645	06/08/21	135.72	41578
208-691-933.000	05/24/21	RIDGE AUTO PARTS	BEACH RAKE REPAIR/PARK	435400	07/13/21	164.24	
208-691-933.000	05/24/21	GREENMARK EQUIPMENT	UTILITY TRACTO REPAIR/PARK	S36204	06/08/21	180.16	41540
208-691-933.200	05/23/21	JOHN DEERE FINANCIAL	EQUIPMENT RENTAL/JD UTTR/PARK	2501041	06/08/21	940.66	41547
208-691-933.200	05/23/21	JOHN DEERE FINANCIAL	EQUIPMENT LEASE/JD LOADER/PARK	2501042	06/08/21	142.94	41547
208-691-979.200	05/28/21	ART & IMAGE	LIFEGUARD UNIFORMS	3201	06/08/21	377.65	41514
208-691-979.200	05/28/21	PRO SAFETY INNOVATONS	AED FOR BEACH	1685	06/08/21	1,713.50	41576
Total For Dept 691 PARK						20,720.08	
Total For Fund 208 PARK FUND						20,720.08	
Fund 209 PARK IMPROVEMENT FUND							
Dept 751							
209-751-974.000	05/24/21	STARK SOLID CONCRETE	CONCRETE FOR TRANSIT MARINA	INV0729	06/08/21	14,350.00	41583
Total For Dept 751						14,350.00	
Total For Fund 209 PARK IMPROVEMENT FUND						14,350.00	
Fund 402 EQUIPMENT PURCHASE FUND							
Dept 902 CAPITAL							
402-902-981.200	05/28/21	WELLS FARGO VENDOR FIN SERV	TOOLCAT & SWEEPER LEASE	5015150078	06/08/21	714.95	41589
402-902-981.300	05/28/21	WELLS FARGO VENDOR FIN SERV	TOOLCAT & SWEEPER LEASE	5015150078	06/08/21	476.63	41589
Total For Dept 902 CAPITAL						1,191.58	
Total For Fund 402 EQUIPMENT PURCHASE FUND						1,191.58	

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Fund 403 CAPITAL IMPROV CONSTRUCTION							
Dept 903							
403-903-976.200	05/24/21	ABONMARCHE CONSULTANTS INC	STREET RESURFACING PROJ--PASER RATTI	135102	06/08/21	2,000.00	
403-903-998.000	06/08/21	U.S. BANK	2017 BOND PAYING AGENT FEE	6135555	06/08/21	500.00	
						2,500.00	
Total For Dept 903							
Total For Fund 403 CAPITAL IMPROV CONSTRUCTION						2,500.00	
Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-836.000	05/19/21	GRSD SEWER AUTHORITY	OPERATING RESERVE APRIL 2021	0000011987	06/08/21	43,701.84	41541
590-537-836.000	05/24/21	GRSD SEWER AUTHORITY	GRSD OPERATING RESERVE MARCH 2021	0000011955	06/08/21	52,329.34	41541
590-537-836.100	05/24/21	GRSD SEWER AUTHORITY	GRSD MAINT--CLEANED MANHOLE	0000011973	06/08/21	316.00	41541
590-537-903.000	06/04/21	PRINTING SYSTEMS	UTILITY BILL PRINTING	219211	06/08/21	155.41	41575
590-537-916.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	638.40	41562
590-537-920.000	04/07/21	INDIANA MICHIGAN POWER	ELECTRIC/HARBOR ISLE DR. LIFT/04/07	04002186031-04	06/08/21	16.43	41496
590-537-920.000	05/01/21	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/05/01/21/CONSOLIDATE	04598645309-05	06/08/21	1,629.82	41496
590-537-937.000	05/27/21	CHORBRA CONSTRUCTION	BLACK TOPPING FOR WATER AND SEWER T	52021	06/08/21	800.00	41524
						99,587.24	
Total For Dept 537 SEWER							
Total For Fund 590 SEWER FUND						99,587.24	
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-716.000	05/19/21	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN JUNE 2021	051921	06/08/21	6,531.56	41492
591-536-751.000	05/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/05/01/21-05/31/21	543	06/08/21	350.71	41564
591-536-756.000	05/26/21	AMERICAN SAFETY & FIRST AID	FIRST AID/WATER	0.02969IN	06/08/21	22.54	41511
591-536-756.100	05/06/21	ETNA SUPPLY COMPANY	WATER TAP SUPPLIES/WATER	S104003509.001	06/08/21	1,087.00	41536
591-536-756.200	05/11/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S104022646	06/08/21	940.00	41536
591-536-756.200	05/19/21	ETNA SUPPLY COMPANY	METER REPLACEMENT/WATER	S104022653.001	06/08/21	560.00	41536
591-536-756.200	05/20/21	USA BLUEBOOK	METER REPLACEMENT/WATER	610216	06/08/21	339.99	41588
591-536-756.300	05/24/21	GRSD SEWER AUTHORITY	LAB TESTING BOD LAGOON	0000011972	06/08/21	164.00	41541
591-536-756.300	05/17/21	STATE OF MICHIGAN DEQ	LAB TESTING/WATER	76110621917	06/08/21	600.00	41584
591-536-756.300	06/02/21	MICROBAC LABORATORIES, INC.	TESTING/WATER	LA1F00071	06/08/21	200.00	41561
591-536-756.400	05/11/21	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3084575442	06/08/21	118.93	41544
591-536-756.400	05/27/21	IDEXX DISTRIBUTION CORP	LAB SUPPLIES/WATER	3085582941	06/08/21	1,078.50	41544
591-536-756.400	05/18/21	USA BLUEBOOK	LAB SUPPLIES/WATER	607400	06/08/21	576.47	41588
591-536-767.000	05/03/21	NEW BUFFALO HARDWARE	EQUIPMENT/WATER/05/03/21	B71702	06/08/21	13.99	41565
591-536-767.000	05/20/21	NEW BUFFALO HARDWARE	SMALL TOOLS/WATER	B72885	06/08/21	51.13	41566
591-536-818.600	05/19/21	BURKHOLDER EXCAVATING INC	REPAIRING WATER PIT IN WALDEN WOODS	303478-P	06/08/21	875.00	41521
591-536-818.600	05/27/21	CHORBRA CONSTRUCTION	BLACK TOPPING FOR WATER AND SEWER T	52021	06/08/21	4,036.00	41524
591-536-853.000	05/01/21	GRUENER, ROBERT	PHONE STIPEND/GRUENER/MAY 2021/WATE	05/01/21	06/08/21	50.00	41495
591-536-853.000	06/01/21	ANDERSON, KENNETH	PHONE STIPEND/JUNE 2021/ANDERSON/WA	06/01/21	06/08/21	50.00	41512
591-536-853.000	06/01/21	GRUENER, ROBERT	PHONE STIPEND/JUNE 2021/GRUENER/WAT	06/01/21	06/08/21	50.00	41542
591-536-853.000	05/01/21	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/WATER/06/01/2	06/01/21	06/08/21	50.00	41548
591-536-903.000	06/04/21	PRINTING SYSTEMS	UTILITY BILL PRINTING	219211	06/08/21	155.41	41575
591-536-912.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	2,679.33	41562
591-536-913.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	624.00	41562
591-536-916.000	06/04/21	MRRMA	MRRMA INSURANCE 3RD INSTALLMENT	060421	06/08/21	594.65	41562
591-536-920.000	04/06/21	INDIANA MICHIGAN POWER	ELECTRIC/WATER INTAKE/04/06/21-05/0	04909113708-04	06/08/21	19.06	41496
591-536-920.000	05/19/21	COMCAST	COMCAST WATER PLANT	051921	06/08/21	237.84	41494
591-536-920.000	05/01/21	INDIANA MICHIGAN POWER	ELECTRIC/WATER/05/01/21/CONSOLIDATE	04354696801-05	06/08/21	419.66	41496
591-536-920.000	04/26/21	SEMCO ENERGY GAS CO.	SEMCO/04/26/21-05/25/21	04/26/21	06/08/21	1,319.44	41582
591-536-930.000	05/19/21	BURKHOLDER EXCAVATING INC	VAC STORM MAN HOLE AT WATER PLANT	303480P	06/08/21	625.00	41521
591-536-930.000	04/29/21	RED ARROW FIRE EXTINGUISHER S	FIRE EXTINGUISHER SERVICE/WATER	14381	06/08/21	112.50	41577

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Fund 591 WATER FUND							
Dept 536 WATER							
591-536-931.000	05/05/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/05/05/21	0505210005	06/08/21	43.56	41533
591-536-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/05/19/21	0519210005	06/08/21	43.56	41533
591-536-931.000	06/04/21	DIXON ENGINEERING INC	RESERVOIR TANK REPAINTING PROJECT	21-8015	06/08/21	12,675.00	41532
591-536-931.000	06/04/21	L AND T PAINTING INC.	CLEARWELL TANK PAINTING	060421	06/08/21	151,800.00	41551
591-536-933.000	05/27/21	WES TECH	REPLACEMENT OF FILTER CONTROL HMI P	81508	06/08/21	6,954.00	41590
Total For Dept 536 WATER						196,048.83	
Total For Fund 591 WATER FUND						196,048.83	
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-720.000	05/28/21	MML - WORKERS COMPENSATION FUND	WORKERS COMP 7/1/21 THRU 6/30/22 HA	3260206 B	06/08/21	118.34	5031
594-597-756.000	05/03/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/HARB	A189871	06/08/21	9.98	
594-597-756.000	05/26/21	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/MARINA/HARB	0.02971IN	06/08/21	6.14	
594-597-756.000	05/30/21	CITYS PURE ICE	ICE DELIVERY/MARINA/HARB/05/30/21	0177080	06/08/21	136.00	
594-597-768.000	05/28/21	ART & IMAGE	UNIFORMS--MARINA EMPLOYEES	3202	06/08/21	412.79	
594-597-818.000	05/27/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/HARB	23869	06/08/21	90.00	
594-597-920.000	06/08/21	COMCAST	COMCAST MARINA	060721	06/08/21	499.11	
594-597-931.000	05/05/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/05	0505210535	06/08/21	45.20	
594-597-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/05/19/21/H	0519210515	06/08/21	74.47	
594-597-931.000	05/19/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/05/19/2	0519210535	06/08/21	45.20	
594-597-931.000	05/17/21	NEW BUFFALO HARDWARE	TOILET REPAIR/BOAT LAUNCH	A192245	06/08/21	77.97	
594-597-931.000	05/29/21	NEW BUFFALO HARDWARE	BUILDING MAINTENANCE/HARB	B73760	06/08/21	41.78	
594-597-931.000	05/30/21	NEW BUFFALO HARDWARE	BUILDING MAINTENANCE/HARB	A194849	06/08/21	85.51	
594-597-932.000	05/14/21	VERSAW EARTHWORKS LLC	TOP SOIL/MARINA	1277	06/08/21	375.00	
594-597-932.000	05/21/21	NEW BUFFALO HARDWARE	GROUNDS REPAIR/MARINA	A193529	06/08/21	9.99	
594-597-932.000	05/25/21	MENARDS	RAILING BRACKETS/MARINA	77463	06/08/21	155.72	
594-597-932.000	05/28/21	VERSAW EARTHWORKS LLC	HAULED DEBRIS FROM BOAT LAUNCH/05/2	1299	06/08/21	625.00	
594-597-932.000	05/24/21	MENARDS	STAIR BRACKETS/MARINA	77363	06/08/21	37.98	
594-597-932.000	05/25/21	MENARDS	STAIR BRACKETS/MARINA	77464	06/08/21	18.99	
594-597-932.000	05/24/21	MENARDS	RAIL POST/MARINA	77354	06/08/21	494.91	
594-597-932.000	05/24/21	MENARDS	STAIR RAILS AND BRACKETS/MARINA	77349	06/08/21	963.61	
594-597-932.000	05/26/21	NEW BUFFALO HARDWARE	CONCRETE/MARINA	B73523	06/08/21	10.98	
Total For Dept 597 HARBOR OPERATIONS						4,334.67	
Total For Fund 594 HARBOR OPERATIONS						4,334.67	

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Fund Totals:							
			Fund 101 GENERAL FUND			138,617.49	
			Fund 202 MAJOR STREET FUND			3,697.18	
			Fund 203 LOCAL STREET FUND			3,317.73	
			Fund 208 PARK FUND			20,720.08	
			Fund 209 PARK IMPROVEMENT FUND			14,350.00	
			Fund 402 EQUIPMENT PURCHASE FUND			1,191.58	
			Fund 403 CAPITAL IMPROV CONSTRUCTION			2,500.00	
			Fund 590 SEWER FUND			99,587.24	
			Fund 591 WATER FUND			196,048.83	
			Fund 594 HARBOR OPERATIONS			4,334.67	
Total For All Funds:						<u>484,364.80</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Revenues								
101-000-404.000	PROPERTY TAXES	2,501,055.00	2,501,055.00	2,501,055.00	2,438,063.29	0.00	0.00	100.00
101-000-417.000	DELINQUENT TAX PERSONAL	0.00	0.00	0.00	1.02	0.00	0.00	0.00
101-000-445.000	PENALTY & INTEREST	7,000.00	7,000.00	9,671.29	8,432.67	0.00	(2,671.29)	138.16
101-000-477.000	BUILDING PERMITS	35,000.00	35,000.00	54,516.92	29,357.41	3,605.00	(19,516.92)	155.76
101-000-478.000	ELECTRICAL PERMITS	10,000.00	10,000.00	20,687.35	9,959.90	2,175.10	(10,687.35)	206.87
101-000-479.000	MECHANICAL PERMITS	10,000.00	10,000.00	22,225.91	9,836.70	2,400.34	(12,225.91)	222.26
101-000-480.000	PLUMBING PERMITS	6,500.00	6,500.00	12,239.44	4,747.60	1,011.15	(5,739.44)	188.30
101-000-481.000	ZONING DEPOSITS	500.00	500.00	850.00	0.00	0.00	(350.00)	170.00
101-000-482.000	MISC LICENSES & PERMITS	0.00	0.00	300.00	0.00	0.00	(300.00)	100.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	82,655.45	0.00	16,491.45	(82,655.45)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	5,000.00	5,000.00	5,637.97	5,637.97	0.00	(637.97)	112.76
101-000-574.000	CVTRS	10,095.00	10,095.00	9,900.00	9,900.00	1,980.00	195.00	98.07
101-000-576.000	STATE REVENUE SALES TAX	105,000.00	105,000.00	167,823.00	138,761.00	28,331.00	(62,823.00)	159.83
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	10,000.00	10,003.95	10,847.10	0.00	(3.95)	100.04
101-000-606.000	COURT CHARGES	1,000.00	1,000.00	224.75	521.83	0.00	775.25	22.48
101-000-615.000	SPECIAL USE FEE	1,600.00	1,600.00	1,408.00	991.50	402.00	192.00	88.00
101-000-617.000	FRANCHISE FEE	56,000.00	56,000.00	59,016.59	47,803.83	14,454.92	(3,016.59)	105.39
101-000-618.000	ADMINISTRATION FEE	95,000.00	95,000.00	94,823.10	101,278.18	0.00	176.90	99.81
101-000-619.000	VARIANCE FEE	2,500.00	2,500.00	4,350.00	3,100.00	0.00	(1,850.00)	174.00
101-000-627.000	SHORT TERM RENTAL FEES	30,000.00	30,000.00	67,500.00	49,225.00	16,875.00	(37,500.00)	225.00
101-000-628.000	SERVICE CHARGE	1,500.00	1,500.00	73.71	180.00	0.00	1,426.29	4.91
101-000-629.000	WASTE	272,834.00	272,834.00	243,100.31	268,023.59	18,585.35	29,733.69	89.10
101-000-629.100	PENALTY WASTE	3,000.00	3,000.00	2,823.27	3,176.82	148.77	176.73	94.11
101-000-654.100	OVERNIGHT PARKING PERMITS	20.00	20.00	0.00	7.00	0.00	20.00	0.00
101-000-656.000	TOWING SERVICE	1,500.00	1,500.00	0.00	1,950.00	0.00	1,500.00	0.00
101-000-657.000	PARKING FINES	500.00	500.00	138.00	224.00	0.00	362.00	27.60
101-000-665.000	INTEREST EARNED	6,000.00	6,000.00	1,840.75	12,117.24	115.85	4,159.25	30.68
101-000-670.000	RENTAL/LEASE	1,000.00	1,000.00	0.00	400.00	0.00	1,000.00	0.00
101-000-673.000	SALE OF ASSETS	0.00	0.00	58,182.00	10.00	0.00	(58,182.00)	100.00
101-000-675.000	DONATIONS	500.00	500.00	0.00	50.00	0.00	500.00	0.00
101-000-678.000	REIMBURSEMENTS	20,000.00	20,000.00	11,124.24	36,433.48	0.00	8,875.76	55.62
101-000-678.200	REIMBURSEMENTS-POLICE	73,341.00	73,341.00	52,365.64	63,728.47	251.17	20,975.36	71.40
TOTAL REVENUES		3,266,445.00	3,266,445.00	3,494,536.64	3,254,765.60	106,827.10	(228,091.64)	106.98
Expenditures								
101-101-703.000	SALARIES APPOINTED	11,500.00	11,500.00	7,983.79	11,926.25	0.00	3,516.21	69.42
101-101-714.000	MEDICARE	200.00	200.00	115.76	172.92	0.00	84.24	57.88
101-101-720.000	WORKER'S COMPENSATION INS	65.00	65.00	183.84	47.04	0.00	(118.84)	282.83
101-101-721.000	UNEMPLOYMENT COMPENSATION	550.00	550.00	165.15	297.18	0.00	384.85	30.03
101-101-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	28.00	0.00	0.00	1,472.00	1.87
101-101-801.000	EDUCATION & TRAINING	0.00	0.00	195.00	0.00	0.00	(195.00)	100.00
101-101-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-826.000	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-831.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	85.00	0.00	100.00	0.00
101-101-885.000	PUBLIC RELATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101-903.000	PRINTING & PUBLISHING	250.00	250.00	402.00	548.00	0.00	(152.00)	160.80
101-101-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-703.000	SALARIES APPOINTED	47,741.00	47,741.00	34,744.13	42,213.29	3,073.10	12,996.87	72.78
101-172-706.000	SALARIES PERMANENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-712.000	CASH IN LIEU OF PAYMENTS	10,200.00	10,200.00	4,875.00	13,525.00	0.00	5,325.00	47.79
101-172-714.000	MEDICARE	742.00	742.00	566.82	840.16	41.80	175.18	76.39
101-172-715.000	SOCIAL SECURITY TAX	3,175.00	3,175.00	2,424.10	3,592.70	178.74	750.90	76.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-172-716.000	HEALTH INSURANCE	0.00	0.00	3,642.77	0.00	1,214.26	(3,642.77)	100.00
101-172-717.000	LIFE & DISABILITY INSURANCE	2,800.00	2,800.00	1,642.59	2,190.12	182.51	1,157.41	58.66
101-172-718.000	RETIREMENT	7,200.00	7,200.00	4,362.40	7,483.50	523.08	2,837.60	60.59
101-172-720.000	WORKER'S COMPENSATION INS	750.00	750.00	500.98	602.67	0.00	249.02	66.80
101-172-721.000	UNEMPLOYMENT COMPENSATION	800.00	800.00	0.00	189.00	0.00	800.00	0.00
101-172-728.000	OFFICE SUPPLIES	200.00	200.00	975.52	184.24	0.00	(775.52)	487.76
101-172-756.000	OPERATING SUPPLIES	300.00	300.00	1,246.98	47.05	0.00	(946.98)	415.66
101-172-801.000	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	539.18	0.00	1,500.00	0.00
101-172-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	1,311.00	0.00	0.00	689.00	65.55
101-172-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-853.000	TELEPHONE	0.00	0.00	182.57	0.00	0.00	(182.57)	100.00
101-172-873.000	TRAVEL/MILEAGE REIMB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-172-903.000	PRINTING & PUBLISHING	100.00	100.00	221.27	0.00	0.00	(121.27)	221.27
101-172-934.000	OTHER REPAIRS & MAINT	200.00	4,300.00	4,248.68	0.00	0.00	51.32	98.81
101-172-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-703.000	SALARIES APPOINTED	63,280.00	63,280.00	40,290.56	49,224.76	3,482.70	22,989.44	63.67
101-215-706.000	SALARIES PERMANENT	35,000.00	40,500.00	36,465.83	31,411.61	3,088.00	4,034.17	90.04
101-215-706.100	SALARIES-OVERTIME	5,000.00	6,500.00	6,425.15	0.00	788.89	74.85	98.85
101-215-714.000	MEDICARE	1,344.00	1,344.00	1,150.64	1,138.15	101.35	193.36	85.61
101-215-715.000	SOCIAL SECURITY TAX	6,040.00	6,040.00	4,919.98	4,866.68	433.36	1,120.02	81.46
101-215-716.000	HEALTH INSURANCE	31,186.00	31,186.00	17,074.23	19,263.20	1,480.02	14,111.77	54.75
101-215-717.000	LIFE & DISABILITY INSURANCE	1,874.00	1,874.00	2,287.04	1,560.78	264.95	(413.04)	122.04
101-215-718.000	RETIREMENT	5,222.00	5,222.00	6,277.40	6,029.08	525.66	(1,055.40)	120.21
101-215-720.000	WORKER'S COMPENSATION INS	550.00	550.00	354.68	390.30	0.00	195.32	64.49
101-215-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	399.00	545.19	0.00	801.00	33.25
101-215-722.000	MEDICAL EXPENSE	0.00	0.00	60.00	0.00	0.00	(60.00)	100.00
101-215-728.000	OFFICE SUPPLIES	350.00	350.00	0.00	431.48	0.00	350.00	0.00
101-215-751.000	GASOLINE	100.00	100.00	0.00	277.76	0.00	100.00	0.00
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	372.83	128.60	0.00	(172.83)	186.42
101-215-801.000	EDUCATION & TRAINING	250.00	250.00	892.50	1,300.00	892.50	(642.50)	357.00
101-215-818.000	PROFESSIONAL & CONTRACTUAL	500.00	500.00	819.00	673.93	0.00	(319.00)	163.80
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	25.00	262.86	25.00	275.00	8.33
101-215-903.000	PRINTING & PUBLISHING	600.00	600.00	0.00	146.00	0.00	600.00	0.00
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-942.000	EQUIPMENT	0.00	0.00	0.00	1,320.53	0.00	0.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-247-818.000	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	1,279.00	360.00	720.00	721.00	63.95
101-247-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-703.000	SALARIES APPOINTED	46,995.00	46,995.00	43,984.31	45,292.46	3,703.88	3,010.69	93.59
101-253-706.000	SALARIES PERMANENT	29,615.00	42,000.00	35,119.74	33,797.53	3,000.67	6,880.26	83.62
101-253-706.100	SALARIES-OVERTIME	600.00	3,500.00	2,246.80	245.02	0.00	1,253.20	64.19
101-253-714.000	MEDICARE	1,226.00	1,226.00	1,145.63	1,153.02	93.96	80.37	93.44
101-253-715.000	SOCIAL SECURITY TAX	4,164.00	4,164.00	4,898.64	4,929.84	401.70	(734.64)	117.64
101-253-716.000	HEALTH INSURANCE	16,500.00	16,500.00	14,937.14	14,580.93	1,290.04	1,562.86	90.53
101-253-717.000	LIFE & DISABILITY INSURANCE	3,823.00	3,823.00	3,933.24	3,893.88	331.05	(110.24)	102.88
101-253-718.000	RETIREMENT	9,522.00	9,522.00	9,043.76	9,449.33	754.56	478.24	94.98
101-253-720.000	WORKER'S COMPENSATION INS	550.00	550.00	354.68	390.30	0.00	195.32	64.49
101-253-721.000	UNEMPLOYMENT COMPENSATION	1,200.00	1,200.00	510.02	533.49	0.00	689.98	42.50
101-253-728.000	OFFICE SUPPLIES	250.00	250.00	155.61	74.97	22.22	94.39	62.24
101-253-730.000	POSTAGE	2,000.00	2,000.00	938.22	115.26	0.00	1,061.78	46.91
101-253-751.000	GASOLINE	375.00	375.00	33.71	357.62	0.00	341.29	8.99
101-253-756.000	OPERATING SUPPLIES	250.00	4,200.00	3,652.82	474.55	0.00	547.18	86.97
101-253-801.000	EDUCATION & TRAINING	1,200.00	1,200.00	(150.00)	1,274.30	0.00	1,350.00	(12.50)
101-253-818.000	PROFESSIONAL & CONTRACTUAL	8,500.00	8,500.00	3,916.25	6,202.67	0.00	4,583.75	46.07

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-298-854.000	TECH SUPPORT/MAINTENANCE	27,000.00	27,000.00	19,033.51	30,302.16	0.00	7,966.49	70.49
101-298-854.100	WEBSITE/SOCIAL MEDIA	7,300.00	7,300.00	4,611.17	5,768.54	35.00	2,688.83	63.17
101-298-854.200	SOFTWARE EXPENSE	20,000.00	20,000.00	23,794.57	17,314.59	5,449.75	(3,794.57)	118.97
101-298-854.300	IT HARDWARE & EQUIPMENT	0.00	0.00	2,469.05	0.00	0.00	(2,469.05)	100.00
101-298-903.000	PRINTING & PUBLISHING	6,000.00	6,000.00	3,468.47	6,913.98	355.00	2,531.53	57.81
101-298-920.000	UTILITIES	14,000.00	14,000.00	9,979.67	10,803.51	657.64	4,020.33	71.28
101-298-931.000	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	17,239.10	24,841.28	287.10	7,760.90	68.96
101-298-932.000	GROUNDING REPAIR & MAINT	4,500.00	4,500.00	2,498.22	3,077.65	1,559.75	2,001.78	55.52
101-298-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	0.00	1,461.33	0.00	5,000.00	0.00
101-298-939.000	VEHICLE REPAIR & MAINTENANCE	0.00	0.00	0.00	110.02	0.00	0.00	0.00
101-298-942.000	EQUIPMENT	1,500.00	1,500.00	787.45	2,555.83	0.00	712.55	52.50
101-298-943.000	EQUIPMENT RENTAL	12,500.00	12,500.00	5,849.04	5,972.99	239.68	6,650.96	46.79
101-298-956.200	REFUNDS	3,500.00	3,500.00	735.85	39.89	0.00	2,764.15	21.02
101-298-962.000	MISCELLANEOUS	0.00	0.00	25.75	11,009.53	0.00	(25.75)	100.00
101-298-971.000	CASH SHORT/OVER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-705.000	SALARIES SUPERVISION	82,792.00	82,792.00	79,709.71	57,242.35	6,368.56	3,082.29	96.28
101-305-706.000	SALARIES PERMANENT	386,250.00	386,250.00	348,629.52	382,456.49	30,526.55	37,620.48	90.26
101-305-706.100	SALARIES-OVERTIME	60,000.00	60,000.00	43,257.32	54,635.52	4,324.58	16,742.68	72.10
101-305-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-707.000	SALARIES PART-TIME	58,000.00	58,000.00	44,673.49	57,742.56	2,510.45	13,326.51	77.02
101-305-714.000	MEDICARE	7,688.00	7,688.00	7,129.17	7,973.19	598.73	558.83	92.73
101-305-715.000	SOCIAL SECURITY TAX	32,875.00	32,875.00	30,483.40	34,092.40	2,560.07	2,391.60	92.73
101-305-716.000	HEALTH INSURANCE	142,000.00	142,000.00	108,766.49	103,947.48	9,588.99	33,233.51	76.60
101-305-717.000	LIFE & DISABILITY INSURANCE	14,218.00	14,218.00	13,457.16	11,761.56	1,121.43	760.84	94.65
101-305-718.000	RETIREMENT	37,384.00	37,384.00	32,165.04	32,398.72	2,788.27	5,218.96	86.04
101-305-720.000	WORKER'S COMPENSATION INS	14,000.00	14,000.00	6,963.18	11,127.75	0.00	7,036.82	49.74
101-305-721.000	UNEMPLOYMENT COMPENSATION	5,558.00	5,558.00	2,450.73	3,025.28	0.00	3,107.27	44.09
101-305-722.000	MEDICAL EXPENSE	1,600.00	1,600.00	7,799.80	1,263.61	1,077.00	(6,199.80)	487.49
101-305-728.000	OFFICE SUPPLIES	1,600.00	1,600.00	606.49	537.62	209.94	993.51	37.91
101-305-730.000	POSTAGE	150.00	150.00	26.65	72.95	26.65	123.35	17.77
101-305-751.000	GASOLINE	17,000.00	17,000.00	6,468.82	9,130.90	800.93	10,531.18	38.05
101-305-756.000	OPERATING SUPPLIES	2,100.00	2,100.00	1,770.65	1,894.55	0.00	329.35	84.32
101-305-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	2,809.51	2,166.89	0.00	1,190.49	70.24
101-305-768.000	UNIFORMS	12,000.00	12,000.00	9,845.45	13,870.07	0.00	2,154.55	82.05
101-305-768.100	AMMO	4,500.00	4,500.00	1,582.80	2,641.02	0.00	2,917.20	35.17
101-305-768.200	UNIFORM ALLOW-RESERVE/CERT	1,600.00	1,600.00	0.00	424.59	0.00	1,600.00	0.00
101-305-769.000	K-9	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-801.000	EDUCATION & TRAINING	5,355.00	5,355.00	3,018.66	4,032.30	636.82	2,336.34	56.37
101-305-818.000	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	4,817.50	3,508.65	43.25	382.50	92.64
101-305-831.000	MEMBERSHIPS & DUES	600.00	600.00	874.00	619.64	0.00	(274.00)	145.67
101-305-851.000	RADIO/VIDEO MAINTENANCE	5,200.00	5,200.00	3,943.26	4,471.30	431.64	1,256.74	75.83
101-305-853.000	TELEPHONE	6,200.00	6,200.00	3,962.17	5,468.42	381.40	2,237.83	63.91
101-305-903.000	PRINTING & PUBLISHING	1,000.00	1,000.00	745.98	735.73	300.00	254.02	74.60
101-305-913.000	INSURANCE	11,000.00	11,000.00	6,879.97	7,189.43	0.00	4,120.03	62.55
101-305-916.000	LIABILITY INSURANCE	58,000.00	58,000.00	45,435.73	46,137.21	0.00	12,564.27	78.34
101-305-920.000	UTILITIES	10,000.00	10,000.00	9,513.49	9,848.64	657.64	486.51	95.13
101-305-931.000	BUILDING REPAIR & MAINTENANCE	9,000.00	9,000.00	2,752.73	12,709.08	343.11	6,247.27	30.59
101-305-933.000	EQUIPMENT & MAINTENANCE	2,500.00	2,500.00	6,470.61	7,945.61	1,546.71	(3,970.61)	258.82
101-305-933.100	EQUIPMENT MAINT--PARKING ENFOR	2,050.00	2,050.00	3,196.91	0.00	0.00	(1,146.91)	155.95
101-305-934.000	OTHER REPAIRS & MAINT	4,000.00	4,000.00	370.18	2,137.30	0.00	3,629.82	9.25
101-305-939.000	VEHICLE REPAIR & MAINTENANCE	11,000.00	11,000.00	3,331.32	15,537.44	35.76	7,668.68	30.28
101-305-943.000	EQUIPMENT RENTAL	300.00	300.00	867.37	1,230.32	117.31	(567.37)	289.12
101-305-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-305-979.000	EQUIPMENT	27,000.00	27,000.00	22,781.72	25,931.71	1,305.21	4,218.28	84.38

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-305-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-705.000	SALARIES SUPERVISION	21,211.00	21,211.00	19,763.86	20,534.74	1,631.64	1,447.14	93.18
101-336-707.000	SALARIES PART-TIME	0.00	0.00	39.37	0.00	39.37	(39.37)	100.00
101-336-708.000	VOLUNTEER SALARIES	15,000.00	15,000.00	8,523.00	7,358.00	0.00	6,477.00	56.82
101-336-714.000	MEDICARE	574.00	574.00	410.74	416.45	24.22	163.26	71.56
101-336-715.000	SOCIAL SECURITY TAX	1,400.00	1,400.00	1,227.80	1,324.48	103.60	172.20	87.70
101-336-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	1,000.00	1,000.00	0.00	500.00	66.67
101-336-720.000	WORKER'S COMPENSATION INS	2,000.00	2,000.00	1,168.36	1,654.17	0.00	831.64	58.42
101-336-721.000	UNEMPLOYMENT COMPENSATION	1,671.00	1,671.00	255.20	181.69	0.00	1,415.80	15.27
101-336-728.000	OFFICE SUPPLIES	800.00	800.00	516.59	32.99	0.00	283.41	64.57
101-336-730.000	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-751.000	GASOLINE	2,000.00	2,000.00	426.85	345.15	3.35	1,573.15	21.34
101-336-756.000	OPERATING SUPPLIES	1,700.00	1,700.00	41.78	96.06	0.00	1,658.22	2.46
101-336-767.000	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	20.75	0.00	0.00	3,979.25	0.52
101-336-768.000	UNIFORMS	1,200.00	1,200.00	150.47	396.42	150.47	1,049.53	12.54
101-336-801.000	EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
101-336-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	25,000.00	22,817.97	670.00	2,000.00	2,182.03	91.27
101-336-831.000	MEMBERSHIPS & DUES	200.00	200.00	125.00	125.00	50.00	75.00	62.50
101-336-851.000	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	156.00	101.50	0.00	4,844.00	3.12
101-336-853.000	TELEPHONE	2,700.00	2,700.00	1,097.00	600.00	50.00	1,603.00	40.63
101-336-903.000	PRINTING & PUBLISHING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-336-913.000	INSURANCE	20,000.00	20,000.00	17,651.50	17,776.00	0.00	2,348.50	88.26
101-336-920.000	UTILITIES	7,000.00	7,000.00	7,424.47	8,252.81	532.52	(424.47)	106.06
101-336-931.000	BUILDING REPAIR & MAINTENANCE	7,000.00	7,000.00	2,228.85	8,258.40	7.98	4,771.15	31.84
101-336-932.000	GROUNDS REPAIR & MAINT	2,000.00	2,000.00	1,689.75	1,047.26	1,689.75	310.25	84.49
101-336-933.000	EQUIPMENT & MAINTENANCE	12,000.00	12,000.00	2,660.38	3,103.13	0.00	9,339.62	22.17
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-939.000	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	1,245.02	1,435.73	0.00	8,754.98	12.45
101-336-962.000	MISCELLANEOUS	0.00	0.00	0.00	4.89	0.00	0.00	0.00
101-336-979.000	EQUIPMENT	18,000.00	18,000.00	8,933.19	2,964.57	1,095.21	9,066.81	49.63
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
101-371-706.000	SALARIES PERMANENT	0.00	18,000.00	12,669.98	0.00	3,120.00	5,330.02	70.39
101-371-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-714.000	MEDICARE	0.00	175.00	169.58	0.00	42.41	5.42	96.90
101-371-715.000	SOCIAL SECURITY TAX	0.00	865.00	725.10	0.00	181.36	139.90	83.83
101-371-716.000	HEALTH INSURANCE	0.00	4,500.00	3,899.39	0.00	779.88	600.61	86.65
101-371-717.000	LIFE & DISABILITY INSURANCE	0.00	650.00	522.12	0.00	130.53	127.88	80.33
101-371-718.000	RETIREMENT	0.00	1,440.00	950.04	0.00	249.60	489.96	65.98
101-371-728.000	OFFICE SUPPLIES	200.00	200.00	0.00	50.79	0.00	200.00	0.00
101-371-756.000	OPERATING SUPPLIES	700.00	700.00	40.00	2,173.78	0.00	660.00	5.71
101-371-801.000	EDUCATION & TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-818.000	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	655.00	0.00	1,000.00	0.00
101-371-819.000	INSPECTION FEE	65,000.00	65,000.00	47,582.81	44,490.71	10,125.83	17,417.19	73.20
101-371-819.100	MECHANICAL INSPEC FEE	17,000.00	17,000.00	19,613.82	5,450.14	2,652.97	(2,613.82)	115.38
101-371-819.200	ELECTRICAL INSPECTION FEE	16,000.00	16,000.00	16,455.50	8,021.60	2,069.10	(455.50)	102.85
101-371-819.300	PLUMBING INSPECTOR	6,500.00	6,500.00	9,480.45	3,758.50	1,864.80	(2,980.45)	145.85
101-371-819.400	RENTAL INSPECTIONS	35,000.00	35,000.00	33,964.16	37,545.00	0.00	1,035.84	97.04
101-371-831.000	MEMBERSHIPS & DUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-854.200	SOFTWARE EXPENSE	0.00	0.00	14,723.10	0.00	14,723.10	(14,723.10)	100.00
101-371-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	118.00	0.00	0.00	0.00
101-371-934.000	OTHER REPAIRS & MAINT	0.00	0.00	0.00	252.50	0.00	0.00	0.00
101-371-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-983.000	VEHICLE LEASES	0.00	1,300.00	1,351.09	0.00	440.72	(51.09)	103.93
101-442-705.000	SALARIES SUPERVISION	35,000.00	35,000.00	28,868.72	32,859.76	2,147.93	6,131.28	82.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 101 - GENERAL FUND								
Expenditures								
101-872-916.000	LIABILITY INSURANCE	9,000.00	9,000.00	6,464.68	6,752.43	0.00	2,535.32	71.83
101-872-932.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-872-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-872-963.000	BANK FEES	7,000.00	7,000.00	5,377.96	8,267.97	305.65	1,622.04	76.83
101-965-898.000	TRANSFER TO PARK	75,000.00	75,000.00	75,000.00	110,000.00	0.00	0.00	100.00
101-965-980.000	TRANSFER TO EQUIP PURCHASE	30,000.00	30,000.00	30,000.00	29,000.00	0.00	0.00	100.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-965-999.130	TRANSFER TO DEBT SERVICE	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
TOTAL EXPENDITURES		3,218,952.00	3,331,817.00	2,757,559.15	2,820,490.07	224,328.15	574,257.85	82.76
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,266,445.00	3,266,445.00	3,494,536.64	3,254,765.60	106,827.10	(228,091.64)	106.98
TOTAL EXPENDITURES		3,218,952.00	3,331,817.00	2,757,559.15	2,820,490.07	224,328.15	574,257.85	82.76
NET OF REVENUES & EXPENDITURES		47,493.00	(65,372.00)	736,977.49	434,275.53	(117,501.05)	(802,349.49)	1,127.36
Fund 105 - PNBALRSB								
Revenues								
105-000-589.000	CONTRIBUTIONS	51,000.00	0.00	0.00	89,299.75	0.00	0.00	0.00
105-000-665.000	INTEREST EARNED	800.00	800.00	0.04	851.79	0.01	799.96	0.01
105-000-674.000	GRANTS	0.00	51,000.00	49,155.00	15,000.00	0.00	1,845.00	96.38
105-000-698.740	LRSB DISBURSEMENTS	215,000.00	215,000.00	220,879.80	290,673.54	0.00	(5,879.80)	102.73
TOTAL REVENUES		266,800.00	266,800.00	270,034.84	395,825.08	0.01	(3,234.84)	101.21
Expenditures								
105-000-807.000	AUDIT	3,920.00	3,920.00	3,920.00	3,920.00	0.00	0.00	100.00
105-442-976.100	N. WHITTAKER ST. REVDEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-818.000	PROFESSIONAL & CONTRACTUAL	20,000.00	60,000.00	56,750.00	106,305.00	0.00	3,250.00	94.58
105-670-818.200	ENGINEERING	20,000.00	20,000.00	2,000.00	56,218.16	0.00	18,000.00	10.00
105-670-881.110	CAPITAL PROJECTS	30,000.00	30,000.00	6,482.55	0.00	0.00	23,517.45	21.61
105-670-881.500	BUSINESS IMP DISTRICT PLAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-980.000	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.120	TRANSFER TO SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-670-999.150	TRANSFER TO DEBT SERVICE (MT)	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
105-670-999.200	TRANSFER TO MAJOR/LOCAL	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
105-670-999.300	TRANSFER TO GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		113,920.00	153,920.00	109,152.55	557,506.16	0.00	44,767.45	70.92
Fund 105 - PNBALRSB:								
TOTAL REVENUES		266,800.00	266,800.00	270,034.84	395,825.08	0.01	(3,234.84)	101.21
TOTAL EXPENDITURES		113,920.00	153,920.00	109,152.55	557,506.16	0.00	44,767.45	70.92
NET OF REVENUES & EXPENDITURES		152,880.00	112,880.00	160,882.29	(161,681.08)	0.01	(48,002.29)	142.53

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 202 - MAJOR STREET FUND								
Revenues								
202-000-546.000	MOTOR VEHICLE FUND TAX	145,000.00	145,000.00	200,930.62	208,676.70	18,944.48	(55,930.62)	138.57
202-000-566.000	OTHER STATE GRANTS (ACT 207)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-000-665.000	INTEREST EARNED	1,200.00	1,200.00	154.48	3,026.64	9.46	1,045.52	12.87
202-000-699.100	TRANSFER IN	0.00	0.00	0.00	300,000.00	0.00	0.00	0.00
TOTAL REVENUES		146,200.00	146,200.00	201,085.10	511,703.34	18,953.94	(54,885.10)	137.54
Expenditures								
202-463-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	5,507.21	756.64	429.61	(1,757.21)	146.86
202-463-706.000	SALARIES PERMANENT	17,000.00	17,000.00	19,792.48	16,501.38	2,085.43	(2,792.48)	116.43
202-463-714.000	MEDICARE	230.00	230.00	341.00	243.50	33.64	(111.00)	148.26
202-463-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	1,458.10	1,040.96	143.84	(358.10)	132.55
202-463-751.000	GASOLINE	7,000.00	7,000.00	6,033.21	4,949.13	625.43	966.79	86.19
202-463-756.000	OPERATING SUPPLIES	8,500.00	8,500.00	1,009.00	3,741.89	0.00	7,491.00	11.87
202-463-767.000	EQUIPMENT/SMALL TOOLS	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
202-463-818.000	PROFESSIONAL & CONTRACTUAL	45,000.00	45,000.00	6,237.16	8,502.46	77.77	38,762.84	13.86
202-463-933.000	EQUIPMENT & MAINTENANCE	7,000.00	7,000.00	0.00	2,457.17	0.00	7,000.00	0.00
202-463-939.000	VEHICLE REPAIR & MAINTENANCE	5,000.00	5,000.00	983.50	0.00	983.50	4,016.50	19.67
202-463-962.100	TOOLS & EQUIP	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
202-474-705.000	SALARIES SUPERVISION	3,750.00	3,750.00	5,506.68	1,992.52	429.61	(1,756.68)	146.84
202-474-706.000	SALARIES PERMANENT	17,000.00	17,000.00	19,792.25	16,501.40	2,085.44	(2,792.25)	116.43
202-474-714.000	MEDICARE	230.00	230.00	340.89	243.46	33.65	(110.89)	148.21
202-474-715.000	SOCIAL SECURITY TAX	1,100.00	1,100.00	1,457.95	1,040.93	143.86	(357.95)	132.54
202-474-756.000	OPERATING SUPPLIES	3,000.00	3,000.00	1,961.53	3,942.19	1,505.31	1,038.47	65.38
202-474-767.000	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	25,146.70	19,301.13	0.00	(5,146.70)	125.73
202-474-818.000	PROFESSIONAL & CONTRACTUAL	105,000.00	105,000.00	31,989.76	15,514.00	0.00	73,010.24	30.47
202-474-933.000	EQUIPMENT & MAINTENANCE	500.00	500.00	2,711.82	0.00	0.00	(2,211.82)	542.36
202-482-705.000	SALARIES SUPERVISION	4,500.00	4,500.00	3,185.38	4,725.59	326.94	1,314.62	70.79
202-482-714.000	MEDICARE	70.00	70.00	45.71	68.51	4.44	24.29	65.30
202-482-715.000	SOCIAL SECURITY TAX	300.00	300.00	195.59	293.00	19.02	104.41	65.20
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
202-482-962.000	MISCELLANEOUS	200.00	200.00	130.30	260.80	0.00	69.70	65.15
202-483-818.000	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
202-483-818.100	BRIDGE REHABILITATION	70,000.00	70,000.00	3,850.00	520,170.98	0.00	66,150.00	5.50
202-483-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		357,230.00	357,230.00	138,676.22	623,247.64	8,927.49	218,553.78	38.82
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		146,200.00	146,200.00	201,085.10	511,703.34	18,953.94	(54,885.10)	137.54
TOTAL EXPENDITURES		357,230.00	357,230.00	138,676.22	623,247.64	8,927.49	218,553.78	38.82
NET OF REVENUES & EXPENDITURES		(211,030.00)	(211,030.00)	62,408.88	(111,544.30)	10,026.45	(273,438.88)	29.57
Fund 203 - LOCAL STREET FUND								
Revenues								
203-000-546.000	MOTOR VEHICLE FUND TAX	60,000.00	60,000.00	101,659.68	105,652.34	9,583.51	(41,659.68)	169.43
203-000-566.000	OTHER STATE GRANTS (ACT 207)	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
203-000-578.000	STATE REVENUE METRO ACT	0.00	0.00	0.00	11,115.37	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 208 - PARK FUND								
Revenues								
208-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	0.44	32,213.20	0.00	44,999.56	0.00
208-000-652.000	BOAT LAUNCHING FEES	50,000.00	50,000.00	0.31	52,033.00	0.00	49,999.69	0.00
208-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	0.00	22,475.00	0.00	28,000.00	0.00
208-000-653.000	CONCESSION	12,000.00	12,000.00	8,500.00	9,500.00	8,500.00	3,500.00	70.83
208-000-653.100	VENDING MACHINE REVENUE	0.00	0.00	0.00	13.00	0.00	0.00	0.00
208-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	0.00	1,372.00	0.00	1,200.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	6,500.00	6,500.00	48,352.10	16,495.90	0.00	(41,852.10)	743.88
208-000-654.000	BEACH PARKING FEES	255,000.00	255,000.00	228,305.89	282,966.68	12,816.25	26,694.11	89.53
208-000-655.100	PAVILION RENTAL	500.00	500.00	625.00	575.00	25.00	(125.00)	125.00
208-000-657.000	PARKING FINES	2,500.00	2,500.00	49,815.00	2,178.46	0.00	(47,315.00)	1,992.60
208-000-665.000	INTEREST EARNED	600.00	600.00	31.60	593.91	2.63	568.40	5.27
208-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000-699.000	TRANSFER FROM GENERAL	75,000.00	75,000.00	75,000.00	110,000.00	0.00	0.00	100.00
TOTAL REVENUES		476,300.00	476,300.00	412,680.34	530,691.15	21,343.88	63,619.66	86.64
Expenditures								
208-691-705.000	SALARIES SUPERVISION	80,001.00	80,001.00	55,574.19	50,793.06	4,048.73	24,426.81	69.47
208-691-706.000	SALARIES PERMANENT	56,436.00	56,436.00	37,281.29	15,958.38	3,393.33	19,154.71	66.06
208-691-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	2,628.88	162.72	0.00	(1,628.88)	262.89
208-691-706.160	SALARIES-BOAT LAUNCH	34,000.00	34,000.00	0.21	25,149.21	0.00	33,999.79	0.00
208-691-706.200	SALARIES- MARINA	23,000.00	23,000.00	0.00	13,764.33	0.00	23,000.00	0.00
208-691-706.300	SALARIES-BEACH	50,000.00	50,000.00	32,095.63	64,386.78	3,213.00	17,904.37	64.19
208-691-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-707.000	SALARIES PART-TIME	0.00	0.00	630.00	0.00	630.00	(630.00)	100.00
208-691-707.100	SALARIES-LIFEGUARDS	41,500.00	41,500.00	30,146.08	48,647.96	0.00	11,353.92	72.64
208-691-714.000	MEDICARE	4,252.00	4,252.00	2,659.53	3,404.59	158.82	1,592.47	62.55
208-691-715.000	SOCIAL SECURITY TAX	15,938.00	15,938.00	11,371.42	14,557.45	679.15	4,566.58	71.35
208-691-716.000	HEALTH INSURANCE	12,000.00	12,000.00	9,100.69	7,432.88	1,600.53	2,899.31	75.84
208-691-717.000	LIFE & DISABILITY INSURANCE	3,164.00	3,164.00	2,502.56	1,669.56	272.31	661.44	79.09
208-691-718.000	RETIREMENT	7,679.00	7,679.00	6,039.78	3,647.54	528.49	1,639.22	78.65
208-691-720.000	WORKER'S COMPENSATION INS	5,000.00	5,000.00	2,756.92	4,228.26	0.00	2,243.08	55.14
208-691-721.000	UNEMPLOYMENT COMPENSATION	8,000.00	8,000.00	2,332.84	4,283.97	0.00	5,667.16	29.16
208-691-722.000	DRUG TESTING/MEDICAL EXPENSE	2,000.00	2,000.00	140.00	490.00	0.00	1,860.00	7.00
208-691-723.000	STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-728.000	OFFICE SUPPLIES	800.00	800.00	597.35	1,481.85	9.43	202.65	74.67
208-691-751.000	GASOLINE	6,000.00	6,000.00	1,491.01	2,282.88	395.95	4,508.99	24.85
208-691-756.000	OPERATING SUPPLIES	9,000.00	9,000.00	10,135.22	10,828.87	345.80	(1,135.22)	112.61
208-691-756.500	MERCHANDISE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
208-691-767.000	EQUIPMENT/SMALL TOOLS	6,500.00	6,500.00	5,494.63	5,039.06	1,343.97	1,005.37	84.53
208-691-768.000	UNIFORMS	2,500.00	2,500.00	3,343.61	3,224.43	1,827.53	(843.61)	133.74
208-691-801.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
208-691-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
208-691-818.000	PROFESSIONAL & CONTRACTUAL	35,000.00	55,000.00	57,779.00	41,903.23	2,813.00	(2,779.00)	105.05
208-691-818.200	ENGINEERING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
208-691-831.000	MEMBERSHIPS & DUES	400.00	400.00	175.00	0.00	0.00	225.00	43.75
208-691-853.000	TELEPHONE	2,500.00	2,500.00	2,091.50	2,086.07	180.45	408.50	83.66
208-691-854.200	SOFTWARE EXPENSE	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
208-691-903.000	PRINTING & PUBLISHING	1,500.00	1,500.00	3,188.51	3,096.03	175.00	(1,688.51)	212.57
208-691-912.000	FIRE INSURANCE	1,700.00	1,700.00	1,678.83	1,868.15	0.00	21.17	98.75
208-691-913.000	INSURANCE	3,000.00	3,000.00	4,064.80	3,704.64	0.00	(1,064.80)	135.49
208-691-916.000	LIABILITY INSURANCE	8,500.00	8,500.00	7,182.97	7,502.71	0.00	1,317.03	84.51

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 208 - PARK FUND								
Expenditures								
208-691-920.000	UTILITIES	35,000.00	35,000.00	24,183.34	30,254.10	863.68	10,816.66	69.10
208-691-931.000	BUILDING REPAIR & MAINTENANCE	15,000.00	15,000.00	16,813.37	28,281.83	221.43	(1,813.37)	112.09
208-691-932.000	GROUNDS REPAIR & MAINT	15,000.00	15,000.00	14,882.42	37,469.73	3,040.65	117.58	99.22
208-691-933.000	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	15,569.64	2,482.06	4,185.29	(10,569.64)	311.39
208-691-933.100	EQUIPMENT MAINT--PARKING SYSTE	2,760.00	2,760.00	4,369.00	2,925.12	0.00	(1,609.00)	158.30
208-691-933.200	EQUIPMENT LEASES	10,767.00	10,767.00	11,952.12	11,194.06	0.00	(1,185.12)	111.01
208-691-939.000	VEHICLE REPAIR & MAINTENANCE	4,000.00	4,000.00	3,526.52	2,902.46	0.00	473.48	88.16
208-691-943.000	EQUIPMENT RENTAL	1,000.00	1,000.00	1,050.00	0.00	1,050.00	(50.00)	105.00
208-691-956.200	REFUNDS	350.00	350.00	0.00	0.00	0.00	350.00	0.00
208-691-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-963.000	BANK FEES	8,000.00	8,000.00	9,401.25	7,446.49	116.83	(1,401.25)	117.52
208-691-967.000	MISC PROJECTS	5,000.00	5,000.00	3,854.35	7,779.19	0.00	1,145.65	77.09
208-691-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	4,455.00	6,000.00	0.00	545.00	89.10
208-691-979.000	EQUIPMENT	5,000.00	5,000.00	349.99	66.88	0.00	4,650.01	7.00
208-691-979.200	LIFEGUARD EQUIPMENT	2,164.00	2,164.00	2,779.52	4,775.61	2,091.15	(615.52)	128.44
208-691-979.300	LIFEGUARD RECRUITMENT & TRAINI	4,250.00	4,250.00	1,500.00	1,330.91	0.00	2,750.00	35.29
208-691-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-691-999.000	TRANSFERS OUT	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
208-691-999.500	TRANSFER TO DREDGE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		547,211.00	567,211.00	408,168.97	552,230.45	33,184.52	159,042.03	71.96
Fund 208 - PARK FUND:								
TOTAL REVENUES		476,300.00	476,300.00	412,680.34	530,691.15	21,343.88	63,619.66	86.64
TOTAL EXPENDITURES		547,211.00	567,211.00	408,168.97	552,230.45	33,184.52	159,042.03	71.96
NET OF REVENUES & EXPENDITURES		(70,911.00)	(90,911.00)	4,511.37	(21,539.30)	(11,840.64)	(95,422.37)	4.96
Fund 209 - PARK IMPROVEMENT FUND								
Revenues								
209-000-404.000	PROPERTY TAXES	111,925.00	111,925.00	111,925.00	109,092.95	0.00	0.00	100.00
209-000-445.000	PENALTY & INTEREST	200.00	200.00	209.08	248.23	0.00	(9.08)	104.54
209-000-587.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-665.000	INTEREST EARNED	100.00	100.00	30.30	183.89	2.51	69.70	30.30
209-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-000-699.100	TRANSFER IN	0.00	0.00	0.00	66,727.40	0.00	0.00	0.00
TOTAL REVENUES		112,225.00	112,225.00	112,164.38	176,252.47	2.51	60.62	99.95
Expenditures								
209-000-981.300	PARK VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-691-999.500	TRANSFER TO DREDGE FUND	36,288.00	36,288.00	36,288.00	35,800.00	0.00	0.00	100.00
209-751-818.200	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
209-751-974.000	CAPITAL IMPROVEMENTS	110,000.00	110,000.00	82,350.00	15,350.00	39,550.00	27,650.00	74.86
TOTAL EXPENDITURES		146,288.00	146,288.00	118,638.00	51,150.00	39,550.00	27,650.00	81.10

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
NET OF REVENUES & EXPENDITURES		5.00	5.00	0.11	0.90	0.01	4.89	2.20
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
265-000-655.000	FORFEITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-665.000	INTEREST EARNED	0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
265-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
Expenditures								
265-000-767.000	EQUIPMENT/SMALL TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-962.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
265-000-979.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.02	0.10	0.00	(0.02)	100.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Revenues								
266-000-580.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	892.08	1,290.24	0.00	407.92	68.62
266-000-665.000	INTEREST EARNED	0.00	0.00	0.11	1.51	0.01	(0.11)	100.00
266-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,300.00	1,300.00	892.19	1,291.75	0.01	407.81	68.63
Expenditures								
266-000-961.000	CRIMINAL JUSTICE TRAINING	0.00	0.00	155.51	451.58	155.51	(155.51)	100.00
TOTAL EXPENDITURES		0.00	0.00	155.51	451.58	155.51	(155.51)	100.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,300.00	1,300.00	892.19	1,291.75	0.01	407.81	68.63
TOTAL EXPENDITURES		0.00	0.00	155.51	451.58	155.51	(155.51)	100.00
NET OF REVENUES & EXPENDITURES		1,300.00	1,300.00	736.68	840.17	(155.50)	563.32	56.67
Fund 351 - DEBT SERVICE								
Revenues								
351-000-665.000	INTEREST EARNED	800.00	800.00	74.81	745.84	0.13	725.19	9.35
351-000-699.000	TRANSFER FROM GENERAL	127,543.00	127,543.00	127,543.00	128,313.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00

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PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BGD USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 351 - DEBT SERVICE								
Revenues								
351-000-699.200	TRANSFER IN FROM SEWER	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
351-000-699.312	TRANSFER FROM LRSB FOR 2010 SE	0.00	0.00	0.00	51,063.00	0.00	0.00	0.00
TOTAL REVENUES		340,100.00	340,100.00	339,374.81	393,158.84	0.13	725.19	99.79
Expenditures								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	240,000.00	240,000.00	240,000.00	235,000.00	0.00	0.00	100.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	99,300.00	99,300.00	99,300.00	106,350.00	0.00	0.00	100.00
351-906-993.700	2010 SEAWALL - PRINCIPAL	0.00	0.00	0.00	50,000.00	0.00	0.00	0.00
351-906-993.800	2010 SEAWALL - INTEREST	0.00	0.00	0.00	1,087.50	0.00	0.00	0.00
351-906-998.000	FEES	800.00	800.00	0.00	0.00	0.00	800.00	0.00
TOTAL EXPENDITURES		340,100.00	340,100.00	339,300.00	392,437.50	0.00	800.00	99.76
Fund 351 - DEBT SERVICE:								
TOTAL REVENUES		340,100.00	340,100.00	339,374.81	393,158.84	0.13	725.19	99.79
TOTAL EXPENDITURES		340,100.00	340,100.00	339,300.00	392,437.50	0.00	800.00	99.76
NET OF REVENUES & EXPENDITURES		0.00	0.00	74.81	721.34	0.13	(74.81)	100.00
Fund 402 - EQUIPMENT PURCHASE FUND								
Revenues								
402-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-665.000	INTEREST EARNED	100.00	100.00	30.12	268.23	4.90	69.88	30.12
402-000-678.000	REIMBURSEMENTS	25,000.00	25,000.00	30,441.00	30,518.00	0.00	(5,441.00)	121.76
402-000-695.000	TRANSFER FROM GENERAL	30,000.00	30,000.00	30,000.00	29,000.00	0.00	0.00	100.00
402-000-695.200	TRANSFER FROM WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-695.300	TRANSFER FROM LRSB	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
402-000-695.400	TRANSFER IN GRANTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-000-697.300	POLICE PROCEEDS	0.00	0.00	0.00	10,750.00	0.00	0.00	0.00
402-000-698.100	LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		95,100.00	95,100.00	100,471.12	110,536.23	4.90	(5,371.12)	105.65
Expenditures								
402-872-942.000	EQUIPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
402-902-974.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-981.000	POLICE VEHICLES&EQUIPMENT	19,097.00	32,500.00	21,047.55	32,437.40	0.00	11,452.45	64.76
402-902-981.100	FIRE VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-981.200	STREET VEHICLES & EQUIPMENT	37,278.00	37,278.00	36,857.40	35,308.34	714.95	420.60	98.87
402-902-981.300	PARK VEHICLES & EQUIPMENT	5,720.00	5,720.00	5,719.56	4,885.46	476.63	0.44	99.99
402-902-981.400	WATER VEHICLES & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-981.500	CITY HALL OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	1,035.18	0.00	5,000.00	0.00
402-902-998.000	FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-902-999.910	UNDESIGNATED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		72,095.00	85,498.00	63,624.51	73,666.38	1,191.58	21,873.49	74.42

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		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 402 - EQUIPMENT PURCHASE FUND								
Fund 402 - EQUIPMENT PURCHASE FUND:								
TOTAL REVENUES		95,100.00	95,100.00	100,471.12	110,536.23	4.90	(5,371.12)	105.65
TOTAL EXPENDITURES		72,095.00	85,498.00	63,624.51	73,666.38	1,191.58	21,873.49	74.42
NET OF REVENUES & EXPENDITURES		23,005.00	9,602.00	36,846.61	36,869.85	(1,186.68)	(27,244.61)	383.74
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
Revenues								
403-000-665.000	INTEREST EARNED	0.00	0.00	40.85	2,051.81	2.88	(40.85)	100.00
403-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-000-695.100	TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-000-698.400	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	40.85	2,051.81	2.88	(40.85)	100.00
Expenditures								
403-903-976.000	N. WHITTAKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-976.100	STROMER & SHORE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-976.200	STREET PAVING PROGRAM	105,362.00	210,724.00	39,920.00	606,000.72	2,000.00	170,804.00	18.94
403-903-976.300	CLAY STREET RECONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
403-903-998.000	FEES	0.00	950.00	750.00	950.00	0.00	200.00	78.95
TOTAL EXPENDITURES		105,362.00	211,674.00	40,670.00	606,950.72	2,000.00	171,004.00	19.21
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	40.85	2,051.81	2.88	(40.85)	100.00
TOTAL EXPENDITURES		105,362.00	211,674.00	40,670.00	606,950.72	2,000.00	171,004.00	19.21
NET OF REVENUES & EXPENDITURES		(105,362.00)	(211,674.00)	(40,629.15)	(604,898.91)	(1,997.12)	(171,044.85)	19.19
Fund 590 - SEWER FUND								
Revenues								
590-000-566.000	GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000-641.000	TAP IN FEES	6,000.00	6,000.00	9,705.73	5,462.43	0.00	(3,705.73)	161.76
590-000-641.100	TAP BUY INS	25,000.00	25,000.00	20,770.77	28,788.00	0.00	4,229.23	83.08
590-000-641.300	INSPECTION FEES	500.00	500.00	237.00	316.00	0.00	263.00	47.40
590-000-641.400	CONNECTION FEE	1,500.00	1,500.00	1,050.00	1,400.00	0.00	450.00	70.00
590-000-650.000	USAGE	468,750.00	468,750.00	409,222.05	419,817.39	23,800.93	59,527.95	87.30
590-000-650.100	READY TO SERVE	562,500.00	562,500.00	516,729.43	562,893.47	39,528.33	45,770.57	91.86
590-000-662.000	PENALTIES	9,000.00	9,000.00	7,917.51	10,285.25	639.40	1,082.49	87.97
590-000-665.000	INTEREST EARNED	2,000.00	2,000.00	145.91	3,879.95	6.71	1,854.09	7.30
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	(90,607.00)	0.00	0.00	0.00
590-000-683.000	CHANGE IN ESTIMATE	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00
590-000-698.000	MISCELLANEOUS	0.00	0.00	740.58	1,234.30	0.00	(740.58)	100.00
590-000-699.000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,075,250.00	1,075,250.00	966,518.98	1,068,469.79	63,975.37	108,731.02	89.89
Expenditures								
590-537-705.000	SALARIES SUPERVISION	27,500.00	27,500.00	18,161.80	16,560.50	1,612.56	9,338.20	66.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 590 - SEWER FUND								
Expenditures								
590-537-706.000	SALARIES PERMANENT	34,893.00	34,893.00	35,400.74	32,499.62	3,418.57	(507.74)	101.46
590-537-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-714.000	MEDICARE	800.00	800.00	741.83	703.26	68.70	58.17	92.73
590-537-715.000	SOCIAL SECURITY TAX	3,300.00	3,300.00	3,171.26	3,006.84	293.72	128.74	96.10
590-537-730.000	POSTAGE	1,800.00	1,800.00	800.00	1,800.00	0.00	1,000.00	44.44
590-537-751.000	GASOLINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	152.09	0.00	300.00	0.00
590-537-807.000	AUDIT	1,000.00	1,000.00	2,000.00	2,000.00	0.00	(1,000.00)	200.00
590-537-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	3,000.00	0.00	321.48	0.00	3,000.00	0.00
590-537-818.200	ENGINEERING	40,000.00	40,000.00	750.00	36,933.70	0.00	39,250.00	1.88
590-537-836.000	GALIEN RIVER SANITARY DISTRICT	825,000.00	825,000.00	436,569.38	933,490.94	96,031.18	388,430.62	52.92
590-537-836.100	GRSD MAINTENANCE	40,000.00	40,000.00	27,320.27	19,008.75	316.00	12,679.73	68.30
590-537-836.300	GRSD - CAPITAL IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-836.500	GRSD-CONNECTION FEES	3,500.00	3,500.00	700.00	1,400.00	0.00	2,800.00	20.00
590-537-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-916.000	LIABILITY INSURANCE	3,000.00	3,000.00	2,558.30	2,590.27	0.00	441.70	85.28
590-537-920.000	UTILITIES	6,500.00	6,500.00	14,224.85	12,292.58	1,646.25	(7,724.85)	218.84
590-537-933.000	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	0.00	13.71	0.00	4,000.00	0.00
590-537-935.000	SEWER REPAIR & MAINTENANCE	17,000.00	17,000.00	0.00	13,047.10	0.00	17,000.00	0.00
590-537-935.200	N. WHITTKER REDEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	1,000.00	1,000.00	5,200.00	11,400.00	800.00	(4,200.00)	520.00
590-537-943.000	EQUIPMENT RENTAL	400.00	400.00	0.00	0.00	0.00	400.00	0.00
590-537-956.200	REFUNDS	250.00	250.00	0.00	0.00	0.00	250.00	0.00
590-537-962.000	MISCELLANEOUS	250.00	250.00	181.75	(231.58)	0.00	68.25	72.70
590-537-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.00	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	24,690.00	24,690.00	24,690.27	26,237.09	0.00	(0.27)	100.00
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,932.00	126,932.00	126,932.00	127,699.00	0.00	0.00	100.00
TOTAL EXPENDITURES		1,165,115.00	1,165,115.00	699,402.45	1,288,030.35	104,186.98	465,712.55	60.03
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,075,250.00	1,075,250.00	966,518.98	1,068,469.79	63,975.37	108,731.02	89.89
TOTAL EXPENDITURES		1,165,115.00	1,165,115.00	699,402.45	1,288,030.35	104,186.98	465,712.55	60.03
NET OF REVENUES & EXPENDITURES		(89,865.00)	(89,865.00)	267,116.53	(219,560.56)	(40,211.61)	(356,981.53)	297.24
Fund 591 - WATER FUND								
Revenues								
591-000-626.000	SERVICES RENDERED	500.00	500.00	1,256.00	125.00	0.00	(756.00)	251.20
591-000-641.000	TAP IN FEES	23,000.00	23,000.00	17,978.05	13,422.07	2,000.00	5,021.95	78.17
591-000-641.100	TAP BUY INS	10,000.00	10,000.00	10,977.23	7,966.00	991.00	(977.23)	109.77
591-000-641.200	WATER TAP SUPPLY REIM	0.00	0.00	0.00	6,122.55	0.00	0.00	0.00
591-000-648.000	USAGE - CASINO	340,000.00	340,000.00	315,587.06	365,814.49	4,513.30	24,412.94	92.82
591-000-649.000	USAGE-TWP	10,000.00	10,000.00	12,913.20	9,761.42	1,768.06	(2,913.20)	129.13
591-000-650.000	USAGE	330,000.00	330,000.00	297,080.90	297,926.11	15,581.23	32,919.10	90.02
591-000-650.100	READY TO SERVE	400,000.00	400,000.00	379,051.86	420,547.68	26,775.25	20,948.14	94.76
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	21,437.24	25,334.92	1,948.84	1,562.76	93.21
591-000-651.000	ON/OFF FEES	1,500.00	1,500.00	5,166.50	3,365.00	300.00	(3,666.50)	344.43
591-000-662.000	PENALTIES	6,500.00	6,500.00	5,334.83	6,733.56	401.97	1,165.17	82.07
591-000-665.000	INTEREST EARNED	12,000.00	12,000.00	437.34	18,044.74	7.87	11,562.66	3.64
591-000-670.000	RENTAL/LEASE	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 591 - WATER FUND								
Expenditures								
591-536-956.200	REFUNDS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
591-536-962.000	MISCELLANEOUS	0.00	0.00	(2,537.50)	(83.00)	(2,537.50)	2,537.50	100.00
591-536-963.000	BANK FEES	3,000.00	3,000.00	682.88	2,000.96	0.00	2,317.12	22.76
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	2,500.00	1,010.00	430.00	0.00	1,490.00	40.40
591-536-979.000	EQUIPMENT	10,000.00	10,000.00	0.00	6,257.42	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	7,500.00	(9.46)	1,120.00	0.00	7,509.46	(0.13)
591-536-983.000	VEHICLE LEASES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-987.000	WATER MAIN EXTENSIONS	65,000.00	65,000.00	0.00	50,225.29	0.00	65,000.00	0.00
591-536-987.100	WATER MAIN REPLACEMENT--MECHAN	0.00	0.00	0.00	0.54	0.00	0.00	0.00
591-536-987.200	WATER MAINS N. WHITTAKER PROJE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	168,100.31	0.00	0.00	0.00
591-536-991.600	2010 WATER SYS IMPR-INTEREST	23,811.00	23,811.00	22,810.60	23,898.60	0.00	1,000.40	95.80
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	76,495.00	76,495.00	76,594.14	29,849.06	0.00	(99.14)	100.13
591-536-995.000	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-536-995.100	TRANSFER TO DEBT SERVICE 2017	84,825.00	84,825.00	84,825.00	85,338.00	0.00	0.00	100.00
TOTAL EXPENDITURES		1,354,744.00	1,354,744.00	823,896.74	1,066,760.98	50,595.44	530,847.26	60.82
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,156,600.00	1,156,600.00	1,067,636.21	1,190,964.04	54,437.52	88,963.79	92.31
TOTAL EXPENDITURES		1,354,744.00	1,354,744.00	823,896.74	1,066,760.98	50,595.44	530,847.26	60.82
NET OF REVENUES & EXPENDITURES		(198,144.00)	(198,144.00)	243,739.47	124,203.06	3,842.08	(441,883.47)	123.01
Fund 594 - HARBOR OPERATIONS								
Revenues								
594-000-651.100	TRANSIENT MARINA FEES	0.00	48,000.00	55,676.46	0.00	10,382.82	(7,676.46)	115.99
594-000-652.000	BOAT LAUNCHING FEES	0.00	49,000.00	53,444.00	0.00	8,402.00	(4,444.00)	109.07
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	0.00	28,000.00	21,592.00	0.00	5,282.00	6,408.00	77.11
594-000-653.200	ICE/MECHANDISE SALES	0.00	1,000.00	449.00	0.00	17.00	551.00	44.90
594-000-665.000	INTEREST EARNED	0.00	0.00	5.33	0.00	1.58	(5.33)	100.00
594-000-678.000	REIMBURSEMENTS	0.00	0.00	11,670.00	0.00	0.00	(11,670.00)	100.00
594-000-699.600	TRANSFER FROM PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	126,000.00	142,836.79	0.00	24,085.40	(16,836.79)	113.36
Expenditures								
594-597-705.000	SALARIES SUPERVISION	0.00	3,500.00	2,720.30	0.00	1,088.12	779.70	77.72
594-597-706.100	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-706.160	SALARIES-BOAT LAUNCH	0.00	29,000.00	24,959.48	0.00	3,392.68	4,040.52	86.07
594-597-706.200	SALARIES- PT MARINA	0.00	20,000.00	12,477.00	0.00	1,586.50	7,523.00	62.39
594-597-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-707.000	SALARIES PART-TIME	0.00	0.00	78.75	0.00	78.75	(78.75)	100.00
594-597-714.000	MEDICARE	0.00	1,096.00	183.95	0.00	88.34	912.05	16.78
594-597-715.000	SOCIAL SECURITY TAX	0.00	4,685.00	786.55	0.00	377.74	3,898.45	16.79
594-597-720.000	WORKER'S COMPENSATION INS	0.00	1,574.00	118.34	0.00	118.34	1,455.66	7.52
594-597-721.000	UNEMPLOYMENT COMPENSATION	0.00	1,200.00	0.00	0.00	0.00	1,200.00	0.00
594-597-722.000	DRUG TESTING/MEDICAL EXPENSE	0.00	500.00	210.00	0.00	0.00	290.00	42.00
594-597-728.000	OFFICE SUPPLIES	0.00	500.00	694.99	0.00	265.65	(194.99)	139.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

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GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BGD USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 594 - HARBOR OPERATIONS								
Expenditures								
594-597-756.000	OPERATING SUPPLIES	0.00	500.00	612.32	0.00	9.98	(112.32)	122.46
594-597-756.500	MERCHANDISE	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-767.000	EQUIPMENT/SMALL TOOLS	0.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-768.000	UNIFORMS	0.00	0.00	412.79	0.00	412.79	(412.79)	100.00
594-597-807.000	AUDIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-818.000	PROFESSIONAL & CONTRACTUAL	0.00	2,000.00	34,038.70	0.00	33,615.70	(32,038.70)	1,701.94
594-597-818.200	ENGINEERING	0.00	13,000.00	0.00	0.00	0.00	13,000.00	0.00
594-597-916.000	LIABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-920.000	UTILITIES	0.00	3,000.00	3,273.24	0.00	660.95	(273.24)	109.11
594-597-931.000	BUILDING REPAIR & MAINTENANCE	0.00	0.00	898.12	0.00	194.14	(898.12)	100.00
594-597-932.000	GROUNDS REPAIR & MAINT	0.00	5,000.00	4,328.17	0.00	737.02	671.83	86.56
594-597-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	410.02	0.00	91.63	(410.02)	100.00
594-597-956.200	REFUNDS	0.00	0.00	1,197.88	0.00	0.00	(1,197.88)	100.00
594-597-963.000	BANK FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-970.000	CAPITAL IMPROVEMENTS	0.00	20,000.00	6,352.39	0.00	0.00	13,647.61	31.76
TOTAL EXPENDITURES		0.00	108,055.00	93,752.99	0.00	42,718.33	14,302.01	86.76
Fund 594 - HARBOR OPERATIONS:								
TOTAL REVENUES		0.00	126,000.00	142,836.79	0.00	24,085.40	(16,836.79)	113.36
TOTAL EXPENDITURES		0.00	108,055.00	93,752.99	0.00	42,718.33	14,302.01	86.76
NET OF REVENUES & EXPENDITURES		0.00	17,945.00	49,083.80	0.00	(18,632.93)	(31,138.80)	273.52
Fund 599 - WATER MAINT RESERVE FUND								
Revenues								
599-000-589.100	CONTRIBUTIONS-CASINO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-000-641.100	TAP BUY INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-000-665.000	INTEREST EARNED	0.00	0.00	386.34	11,895.69	3.26	(386.34)	100.00
599-000-678.100	REIMB-COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-000-695.200	TRANSFER FROM WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-000-698.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	386.34	11,895.69	3.26	(386.34)	100.00
Expenditures								
599-539-962.000	MISCELLANEOUS	0.00	0.00	642.44	1,424.05	0.00	(642.44)	100.00
599-539-970.000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-539-987.100	WATER MAIN REPLACEMENT--MECHAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-539-989.000	PLANT EXPANSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
599-539-991.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	46,790.00	0.00	0.00	0.00
599-539-999.100	TRANSFER TO WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	642.44	48,214.05	0.00	(642.44)	100.00
Fund 599 - WATER MAINT RESERVE FUND:								
TOTAL REVENUES		0.00	0.00	386.34	11,895.69	3.26	(386.34)	100.00
TOTAL EXPENDITURES		0.00	0.00	642.44	48,214.05	0.00	(642.44)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 05/31/2021

% Fiscal Year Completed: 91.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21		YTD BALANCE 05/31/2021	END BALANCE 06/30/2020	ACTIVITY FOR MONTH 05/31/21	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2020-21 AMENDED BUDGET					
Fund 704 - TRUST & AGENCY								
NET OF REVENUES & EXPENDITURES		0.00	0.00	33,117.00	0.00	5,000.00	(33,117.00)	100.00
TOTAL REVENUES - ALL FUNDS		7,079,701.00	7,205,701.00	7,308,169.95	7,812,452.36	304,250.03	(102,468.95)	101.42
TOTAL EXPENDITURES - ALL FUNDS		7,808,223.00	8,208,858.00	5,642,122.74	8,191,835.65	513,441.49	2,566,735.26	68.73
NET OF REVENUES & EXPENDITURES		(728,522.00)	(1,003,157.00)	1,666,047.21	(379,383.29)	(209,191.46)	(2,669,204.21)	166.08

100.00 NG.

Special Event Application Form



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a **\$100.00 non-refundable application fee**, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: APPLE CIDER CENTURY BICYCLE TOUR

Sponsoring Organization (if applicable): THREE OAK SPOKES BICYCLE CLUB

Mailing/billing Address: [REDACTED]

City/State/ZIP Code: [REDACTED]

TIN: [REDACTED]

Contact Person(s): BRYAN VOLSTORF

Business Phone: [REDACTED] Cell Phone: [REDACTED] Fax: ---

E-mail Address(es): [REDACTED]

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: SAT SEPT 25 SET UP SUNDAY SEPT 26 (EVENT) 7AM-7PM

2. Is there a requested alternative date(s)? [YES] [NO]

• If yes, please provide the alternative date(s): _____

3. Please describe the event(s): 49th ANNUAL BICYCLE TOUR WITH 3000-4000 PARTICIPANTS

4. What is the requested location(s) of the event(s): OSELKA PARK PAVILION

RECEIVED
APR 28 2021
CITY OF NEW BUFFALO

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

After June 1, 2021 Yes No

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note:* Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)
8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.
10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

11. **Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
12. **Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
13. **Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services.**
14. **Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. **
15. **Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services.***
16. **Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities polices and has named you or your organization as a rider of a special event.
17. **Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
18. **Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
 - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
 - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

**** Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.**
*****DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to ½ hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.**

- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

19. Will the event require Sanitation Services? If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.

20. Will the event require transportation services? If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.

21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties? If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.

22. Will alcoholic beverages be served as part of the event? If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.

MI Liquor Control Commission: www.michigan.gov/lara/0,4601,7-154-10570---,00.html
You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.

23. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.

24. The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.

The City of New Buffalo **PROHIBITS** any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo **PROHIBITS** tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature: _____

Date _____

Applicant printed Name: _____

Date: _____

Bryan Volstorf

April 26, 2021

BRYAN VOLSTORF

4-26-2021

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the MAP(S). Please note, map(s) must be submitted with the Special Events & Festivals Application.

- City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available.**

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure _____

Entertainment, dance, tent or stage. Mark locations on maps.

Event Command Post. Mark location on maps.

Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info

Portable toilet facilities. Mark locations on maps. *Jay's Jons (2 permits)*
The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.

Parade. Mark beginning area, the route* (with arrows) and finish area on maps

Relay event. Indicate "hand-off" points and areas of participant equipment impact.

Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info

Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name:

Boyan Vajc

Telephone:



Page 8 of 10

City of New Buffalo Review

Department	Reviewed – Recommend Approval	Reviewed – Recommend Denial	Reviewed – See Comments
City Manager			
City Clerk			
Park Superintendent			
Street Superintendent			
Police Chief			
Fire Chief			
Other			

Comments

Post – Approval Follow-up

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ _____

Park fees received [YES] [NO] Amount \$ _____

Fees waived [YES] [NO] Reason: _____

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) _____

Date Insurance Policy Received _____ By _____

Additional Insurance endorsement provided, or policy language included [YES] [NO]

New Buffalo City Council Approval/Denial

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: _____

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: _____

Date: _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

Copy to:

City Manager _____

City Clerk _____

Street Superintendent _____

Park Superintendent _____

Police Chief _____

Fire Chief _____

Other _____



**CITY OF NEW BUFFALO
RESOLUTION 21-_____**

Fiscal Year 2021 Budget Amendments

AMENDMENTS FOR THE 2020-2021 CITY OF NEW BUFFALO FISCAL YEAR BUDGET IN ACCORDANCE WITH THE STATE OF MICHIGAN UNIFORM BUDGETING AND ACCOUNTING ACT - ACT 2 OF 1968

WHEREAS, in May 2020, the New Buffalo City Council adopted its budget for Fiscal Year 2021; and

WHEREAS, actual year to date activities within the city's various funds have differed from the adopted budgets for the fiscal year ending June 30, 2021; and

WHEREAS, these activities require the city to make amendments to its adopted budget to ensure all budgeted fund and activities for the 2020-2021 budgets are within budget parameters; and

WHEREAS, budget amendments are necessary to comply with the State of Michigan Uniform Budgeting and Accounting Act.

NOW, THEREFORE BE IT RESOLVED that the New Buffalo City Council hereby approves the final budget amendments to its Fiscal Year 2021 budget.

Dated: June 22, 2021

Ayes:

Nays:

Abstain:

Absent:

RESOLUTION DECALRED:

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: Sale of City Owned Property

ITEM BEFORE THE COUNCIL:

Sale of a portion of City Owned Property #11-62-8200-0239-00-6 to the New Buffalo Area School District

DISCUSSION:

The City and the School District have a common goal which is to create “workforce affordable” housing. While the desire is to erect the housing within the school district, it is also the desire to retain as much, as is possible, within the city limits. There have been ongoing discussions to determine the best location and was decided that the best location would be on Jefferson Street at Norton.

This location has been lightly used by the city’s Department of Public Works as a material storage. The location needs cleaning and sprucing up. Undertaking of this project would allow the City funding towards the site cleanup and allow the school’s Building Trades Program to build 3 homes on the property.

The proposal is to sell a portion of the lot at a cost of \$15,000. Keeping the overall cost low helps ensure the homes can be built and subsequently sold at a lower price point. Moreover, it helps in the overall goal of obtaining “workforce affordable” housing.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the sale of a portion of City Owned Property #11-62-8200-0239-00-6 to the New Buffalo Area School District. Additionally, the City Council authorizes the City Manager and City Attorney to prepare the legal documents needed to complete the sale of the property.



11-62-8200-0238-00-0
NEW BUFFALO CITY OF
204 E JEFFERSON ST

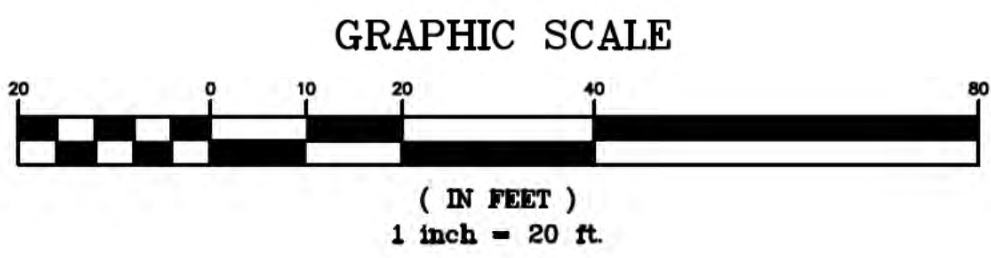
11-62-8200-0239-00-6
NEW BUFFALO CITY OF
204 E JEFFERSON ST

PROPOSED SINGLE
FAMILY LOT
74 X 130 = 9620 SFT
TYP. OF 3

PROPOSED
BUFFER
PLANTINGS

11-62-4920-0001-00-7
LAGO ANDREW
& MAROS ANASTASIOS
402 E JEFFERSON ST

11-62-8200-0265-01-5
MC GILL MARY LOU
604 S NORTON ST



PROJECT:
 AFFORDABLE HOUSING
 JEFFERSON STREET
 NEW BUFFALO, MICHIGAN

SHEET TITLE:
 SCHEMATIC SITE PLAN

DRAWN BY:
 Kb
DESIGNED BY:

PM REVIEW:

QA/QC REVIEW:

DATE:
 MARCH 2021
SEAL:

SIGNATURE:

DATE:

SCALE:
 HORZ: 1"=20'
 VERT: _____
ACI JOB #
 P21-0020

SHEET NO.
 1 of 1

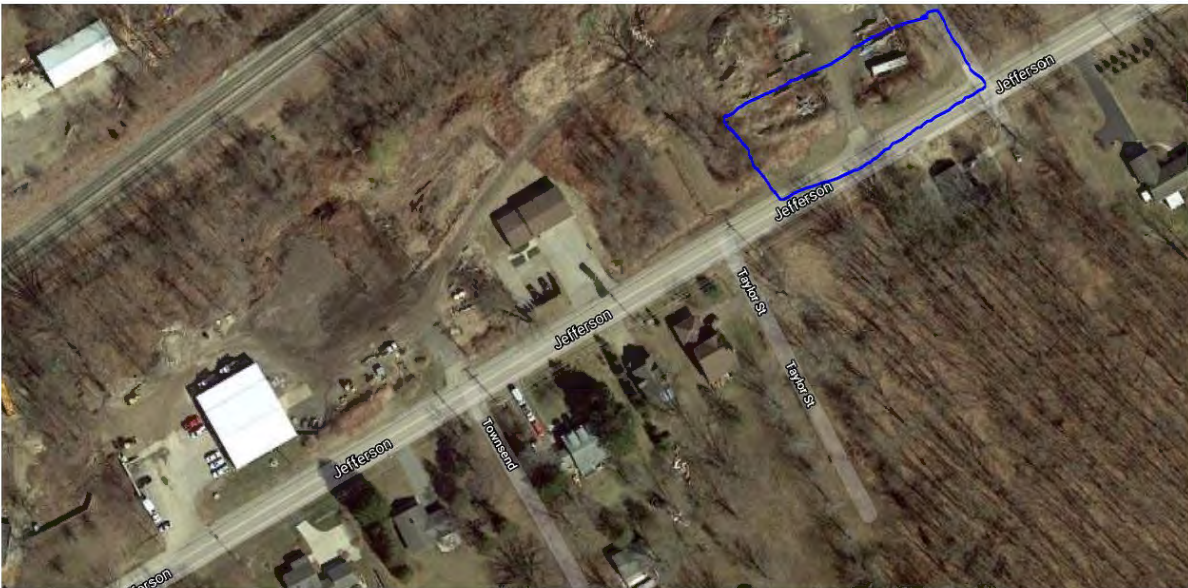
PROJECT REV BLOCK		BY:	DATE:
NO.	REVISION DESCRIPTION		

O:\Projects\Michigan\Governmental\City of New Buffalo\2021\21-0020 Affordable Housing\Drawings\21-0020 Schematic.dwg, 2/24/21 11:42 AM, NewBuff, 1:1

From: [Rich Killips](#)
To: [John Humphrey](#); [Mark Robertson](#); [Lou O'Donnell IV](#); [Roger Lijewski](#); [Brian Flanagan](#)
Cc: [Amy Fidler](#); [Tony McGhee](#); [Darwin Watson](#)
Subject: Building Trades Houses
Date: Tuesday, March 30, 2021 8:46:00 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)

Good morning,

There had been discussions between City staff and NBAS regarding the feasibility of using the old lumberyard property as a new development of workforce affordable housing built by NBAS building trades. During the investigation in to this, the school paid for and completed a Phase 1 and 2 environmental on the property since its past uses were a rail yard and lumber processing facility. Unfortunately the environmental studies did not come back favorable to building residential housing without serious contaminant mitigation measures. The school still has a need to find some areas to build their building trades houses starting as early as this year and we have worked together to find an alternate site that would allow three workforce affordable homes to be built. The area that has been discussed is just to the East of the Medic Garage along Jefferson St. and can be seen in the illustration below.



This parcel can be divided into three buildable lots and already has water and sewer at the street, eliminating the need for expensive infrastructure additions. There will need to be some site work, and our storage bins will have to be moved to accommodate the housing. The discussions involved selling this portion of property to the School for \$15,000 which would help us offset the cost of moving around the dirt, fixing drainage, and arranging all of our DPW space in that area. This price would also help ensure that the houses could be re-sold and stay “affordable”. The school, as well as the City, plans to have measures in place to help control the price of these houses long-term, such as deed restrictions and or rights-of-first-refusal. The houses would be arranged as shown below.



Please let me know what questions you have on this.
Thanks
Rich

Rich Killips
Interim City Manager/Chief of Police
269-469-1500 office
269-469-7917 fax





TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: Establishment of Mobile Concession Vending Fee

ITEM BEFORE THE COUNCIL:

Approve the establishment of a mobile concession vending fee for the City of New Buffalo

DISCUSSION:

In recent months, the City of New Buffalo has received several inquiries from vendors that would like to be in the city.

At the April 19, 2021, City Council meeting, there was discussion about establishing a mobile concession vending fee. The discussion ensued and it was agreed upon, unofficially, that the mobile vending fee would be established at \$2,250.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the establishment of the mobile concession vending fee at \$2,250. Additionally, this fee will be reviewed annually with the other fees of the city.



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: Concession Agreement - Outpost Sports

ITEM BEFORE THE COUNCIL:

Approval of a concession agreement with Outpost Sports for kayak launching

DISCUSSION:

Outpost Sports has long been renting kayaks for recreational use in the city. Most of the rentals require them to transport their customers to allow for launching.

In June 2020, the City of New Buffalo granted Outpost Sports a kayak concession agreement that expired on December 31, 2020. Outpost Sports has approached the city to request the renewal of the agreement. The request is that the terms remain the same, except for being for 2 years instead of a 1-year agreement (see attached document).

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the concession agreement with Outpost Sports for a 2-year period.

BOAT LAUNCH LICENSE AGREEMENT

This Boat Launch License Agreement (the "Agreement") is made as of June 10, 2020, between the City of New Buffalo, a Michigan municipal corporation the principal business address of which is 224 W. Buffalo Street, New Buffalo, Michigan 49117 (the "City"), and JVSJP, LLC, a Michigan limited liability company with a registered address of 32794 Cayugat Hights Court, Niles, MI 49120 ("Licensee") (City and Licensee together referred to as the "Parties").

RECITALS

A. The City wishes to grant Licensee a license to use the area shown on the attached Exhibit A (the "Concession Area") and the [ramp number 8] adjacent boat launch ramps (the "Ramps") to operate a kayaking and paddleboarding rental service.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. **License.** The grants to Licensee an exclusive license to use the Concession Area and a non-exclusive license to use the Ramps to operate a kayaking and baddleboarding rental service (the "Concession"), and for no other purpose. Lessee may install temporary structures as needed in the Concession Area but shall not install permanent structures or fixtures without the written consent of the City. Licensee expressly acknowledges that its right to use the Ramps is non-exclusive, and that members of the general public and other businesses (including other kayaking and/or paddleboarding businesses) may have similar rights. Licensee agrees to cooperate and not interfere with such persons and and businesses.
2. **Term and Termination.** This Agreement shall expire on December 31, 2020, unless extended by mutual written agreement of the parties. This Agreement may be terminated by either party for breach pursuant to Section 8 below. Upon the termination of this Agreement, Licensee shall restore the Concession Area to the condition it was in: (i) prior to the date of this Agreement. The Licensee's obligation to restore the Concession Area pursuant to this paragraph may be waived by resolution of the City Council, at the City Council's sole discretion.
3. **License Fee.** In addition to its other obligations under this Agreement, Licensee shall pay to the City a license fee in an amount equal to 20% of its gross income from the Concession. The license fee shall be paid in two installments as follows:
 - a. On or before August 15, 2020, the Licenssee shall pay to the City an amount equal to 20% of its gross income from the Concession through August 1.
 - b. On or before September 15, 2020, the Licensee shall pay to the City an amount equal to 20% of its gross income from the Concession from August 1 to the end of the Concession Season (as defined below).

For purposes of this section, "gross income" shall mean the total amount of all receipts in cash, credits, property or interest of whatever kind received by Licensee from all business done in the Concession Area during the Concession Season (as defined below), excepting internal sales, sales tax receipts or other taxes). Licensee shall keep or cause to be kept accurate books, records and accounts of its operations under this License separate and apart from other operations. Licensee shall make all reports concerning the operation available to the City at such times as the City may require. The Licensee shall provide a report at each payment period showing rentals during that period and the amount owed for each rental under the provisions of the agreement.

3. **Property Rights.** This Agreement does not grant or convey to Licensee any rights, title, or interest in the Concession Area or the Ramps.
4. **Rights and Responsibilities.** The Licensee shall have the following rights and responsibilities:
 - a. **Contact Person.** As part of its responsibilities under this Agreement, Licensee shall provide

the City with the name, address, and telephone number of a contact person residing within 15 minutes of the Concession who will be available to respond to issues and emergencies regarding the Concession.

b. Property Maintenance. Licensee shall be responsible for properly disposing of its own trash during the Concession Season, in accordance with any applicable City ordinances. Licensee shall also clean the Concession area all trash, including paper, cans, bottles, and other refuse, within 25 feet of the Concession Area.

c. Hours of Operation.

i. Concession Season. Licensee may open the Concession on or at any time after Memorial Day and may continue operation through Labor Day. The time in which the Concession is open is referred to in this Agreement as the "Concession Season."

ii. Daily hours. Once Licensee begins operation, Licensee shall operate the Concessions at least 8 hours per day, whether permitting. The Concession shall close no later than 10:00 p.m. each day. Deviations from this schedule shall require written approval by the City Manager, except as provided in subsection (iii) below.

iii. Option to close. Licensee may close the Concessions at times on days when the temperature, wind conditions, undertows or rip currents, or other conditions make use of the water hazardous or substantially reduce the number of potential patrons.

iv. Schedule posted. The operating schedule of the Concession shall be posted in a highly visible location in the Concession Area.

d. Sales and Rental Activity. The Concession granted under the provisions of this License is as follows: The Concession will offer the general public an opportunity to rent kayaks and paddleboards at a reasonable price approved by the City. The sale, rental, or offering of any other product or service shall require the written approval of the City Manager.

e. Rates, Charges, and Prices. Licensee shall submit a list of prices, rates, and charges proposed to be used in the operation of the Concession. All prices charged are subject to the approval of the City. Licensee shall maintain on public display a neat and legible sign showing the approved prices, rates and charges located on the rental racks.

f. Signage. In addition to the signs required in the subsections above, Licensee may post a single advertising sign with dimensions no greater than 24" by 36" in the location(s) shown on the attached **Exhibit B**. This shall be the exclusive advertising signage for the Concession within the City.

g. Quality of Service. Licensee, by continuous personal supervision, shall provide for the establishment, operation and maintenance of the business so as to make available quality services for the public. All standards and rules for sanitation and safety must be followed.

h. Safety Plan. Licensee shall submit and follow a safety plan approved by the City. An approved safety plan is required prior to the beginning of the License. The purpose of the safety plan is to establish a plan of action to promote the highest level of public safety possible with respect to the Licensee's operations. Licensee shall not operate when Red Flags are posted by the City.

i. Equipment & Site Furnishings. Licensee shall equip the Concession with all needed equipment. All equipment and site furnishings to be kept in the Concession Area in connection with the Concession and shall be supplied at Licensee's cost and expense.

j. Parking. Licensee shall be permitted to allow employees to park in the designated seasonal employee parking area which is located in the boat launch parking area. Employees will be required to have a decal indicating this so as to not be ticketed or towed.

k. Conduct of Employees. Licensee shall prohibit gambling, drinking, discourtesy to guests and other immoral or unethical acts by employees. Employees of Licensee coming in contact with the public

shall be identifiable by the public. Nothing contained herein shall be deemed or construed by the parties hereto, nor by any third party, as creating an agency relationship, or a partnership or joint venture between the City and the Licensee.

l. Utilities. During the term of this Agreement, Licensee shall be responsible for any and all utilities needed to conduct the Concession.

m. Taxes. Licensee shall pay any federal, state and local taxes, assessments, or fees which are or which may become legally chargeable to the business operated under the terms of this License.

5. Insurance. Licensee shall carry General Liability Insurance as required by the City liability insurance carrier in the amount of \$1,000,000.00 and list the City (defined for purposes of this section to include the City's officers and employees) as an additional insured and certificate holder. Licensee shall provide the City a copy of a certificate of insurance showing the insurance to be fully in effect and stating that the insurance may not be terminated or modified without providing the City at least 30 days prior to written notice. Upon request, Licensee shall provide the City a copy of the complete policy, including all endorsements. The policy shall provide coverage for all occurrences during the term of this Agreement.

6. Indemnification. Licensee shall hold the City (defined for purposes of this section to include the City's officers and employees) harmless from, indemnify it for and defend it (with legal counsel reasonably acceptable to the City) against any demands, claims, or causes of action arising from the negligent acts or wrongdoing of Licensee or Licensee's members, employees, or agents in the operation of the Concession, except to the extent such loss is caused solely by the negligence or wrongdoing of the City.

7. Compliance with Laws. Licensee shall operate in accordance with generally accepted operating practices and maintain compliance with applicable laws, rules, regulations, ordinances, orders, permits, and licenses required by any governmental agency of competent jurisdiction. In addition, Licensee shall obtain and maintain all required permits, licenses, and other approvals.

8. Breach and Remedy.

a. Written notice. If a party fails to comply with any of the terms and conditions of this Agreement, a written notice of failure to comply, stating the specific breach shall be delivered to the allegedly breaching party. The recipient of any such written notice shall have 10 days to take any corrective actions required to cure the breach so as to be in compliance with this license. In the event it is impossible to remedy the breach within 10 days due to inclement weather, fire or other act of God, the recipient of a written notice shall be given a reasonable time to comply with the terms and conditions of this license. During the 10-day cure period the notice recipient shall inform the notice sending party in writing of the actions taken to remedy the breach. If the breach is not corrected within the 10-day cure period, the non-breaching party shall have the right to terminate this Agreement.

b. Suspension. In addition or in the alternative to the remedies in subsection (a), the City Manager may, upon a reasonable belief that a breach of this Agreement has occurred and has not been corrected after 24 hour's written notice, suspend the license granted by this Agreement, effective immediately.

c. Perform the notice-recipient's obligations. In addition or in the alternative to terminating this Agreement, if the notice-recipient fails to take reasonable steps to remedy the breach within 10 days of receiving notice of the same, the notice-sending party may perform the notice-recipient's obligations so as to remedy the breach and recover from the notice recipient all of the costs, including, without limitation, costs paid to those providing services or materials and its own wages if performing the work itself.

d. Prevailing Party. To the extent not prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, its actual reasonable attorney fees, filing fees, expert fees, and other expenses incurred to bring, maintain, or defend any such action from its first accrual or first notice thereof through any appellate and collection proceedings. A party is a prevailing party

if it improves its position from any offer made by the other party prior to filing the lawsuit. This provision shall not alter or affect any remedies under applicable court rules governing sanctions for rejected offers of judgment or case evaluation awards.

9. Assignment Prohibited. Licensee may not assign this Agreement or its rights, privileges, duties, or obligations without the City's prior written approval, which shall not be unreasonably denied.

10. Interpretation. This is the entire agreement between the parties as to its subject matter. This Agreement shall supersede and void any existing lease or other agreement between the parties. This agreement may not be modified except in writing signed by the Parties (in the case of the City, such modification shall require City Council approval). Its interpretation shall not be affected by any course of dealing. The captions are for convenience and form no part of this Agreement, but the recitals are an integral part of this Agreement. This Agreement shall be construed as if it were mutually drafted.

11. Miscellaneous.

a. Addresses. Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three business days after mailing.

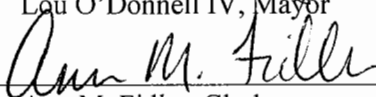
b. Waiver. The waiver of or failure to enforce any part of this Agreement shall not prevent its subsequent enforcement. To be effective any waiver must be in writing signed by the waiving party.

12. Binding Effect. This Agreement shall be binding upon the parties to this Agreement as well as their successors, heirs, executors, administrators, personal representatives, and permitted assigns.

The Parties have signed this Agreement as of the date first above written.

CITY OF NEW BUFFALO,

By: 
Lou O'Donnell IV, Mayor

By: 
Ann M. Fidler, Clerk

LICENSEE

By: 

Its: J.V. Peacock OWNER /
OUTPOST SPORTS

Licensee Outpost Sports:

1. Store phone- [REDACTED]
2. Owners phone-J.V. Peacock, [REDACTED]
3. Safety Plan:
 - a. Our safety plan is to supply all renters a lifejacket. If they have any problem, they are to contact the store. Since we are not located on the beach, this plan is simple.



STAFF REPORT

1 N. Whittaker

Meeting Date: June 22, 2021

Project Number: PZ21-0002

Project Name: 1 N. Whittaker

Applicant: Damon Marano, 1 N. Whittaker, New Buffalo, MI 49117

Property Location: 1 N. Whittaker Street, New Buffalo, MI 49117, 11- 62-0340-0233-01-8

Owner: 1 North Whittaker LLC, 3000 S. Ashland Ave Ste 100, Chocago, IL 60608

Dimensions: 14'6"x72'8" (1,054 sq. ft)

Proposed Use: Outdoor seating

Zoning: Central Business District (CBD)

Action Requested: Special Use Permit – Outdoor Seating

OVERVIEW

The applicant requests a special use permit for outdoor seating.

Section 19-6, A, General Information

The applications submitted are complete.

Section 19-6, B, Site Analysis/Project Impact

The drawings as submitted satisfy the requirements of this section in every respect.

Section 19-6, C and 19-9, Site Plan Information and Approval Standards

The drawings as submitted satisfy the requirements of this section in all respects.

Section 17-2 Standards for Approval

A. Basic Approval Standards. Prior to approving a special land use application, the following general standards, in addition to any specific standards required for an individual special use shall be satisfied. The proposed use or activity shall:

1. Be compatible and in accordance with the City of New Buffalo Master Plan.
2. Be designed, constructed, operated, and maintained to be compatible with the existing or intended character of the general vicinity and so as not to change the essential character of the area in which it is proposed.
3. Be adequately served by public facilities and services such as streets, police, fire protection, drainage structures, water and sewage facilities recreation facilities, and primary and secondary schools.

4. Not involve uses, activities, processes, materials and equipment or conditions of operation that will be detrimental to the natural environment, public health, safety or welfare by reason of excessive production of traffic, noise, smoke, odors or other such nuisance.
5. Promote the public interest through provision of a service, facility, or use determined to be non-detrimental to the residents of the City.
6. Be in compliance with all City ordinances, and state and federal statutes, and licensing provisions as applicable.
7. Not create safety concerns for pedestrian or vehicular circulation

FINDINGS/RECOMMENDATION

After review of the application materials, confirmation of the facts reported, site inspections, evaluation of the site plan review criteria by the City's Building Department, and the recommendation of the Planning Commission, it is recommended that the Special Use Permit for Project # PZ21-0002, referred to as 1 N. Whittaker be approved as submitted.

Respectfully,
Darwin Watson, City Manager



City of New Buffalo

Special Use Permit Staff Report

Hearing Date: February 17, 2021

Project Number: PZ21-0002

Applicant: Damon Marano

Subject Property Address: N. Whittaker Street, New Buffalo, MI 49117

Nature of the Request: Site Plan & Special Use request for Restaurant outdoor seating area.

Zoning District: CBD "Central Business District "

OVERVIEW

The applicant is Damon Marano, of 1 N. Whittaker, New Buffalo, MI 49117. The applicant requests a special use permit for eating establishment outdoor seating. Article 10 Sec. 10-2 "Uses permitted by right and special use permit". Allows (item 20) "Outdoor seating/service with special use permit.

This location, 1 N Whittaker Street current tenant is Pharmacy. Building to be renovated for several future tenants. All appropriate construction permits would be required.

Recommendation: Upon review of the application materials, validation of the facts reported, site inspection and evaluation of each of the criteria required for review and noted in this staff report, it is the recommendation of the Zoning Administrator to approve the special use request for outside seating establishment at 1 N Whittaker Street with any requested stipulations from Planning Commission.

Respectfully submitted,

Ted Hanson
Building Official
City of New Buffalo

Section 10-1 Intent and purpose.

This district is intended to provide convenience retail and services, specialty retail, tourist-oriented retail and services, entertainment establishments, and professional offices in a concentrated, but well-designed manner. This district is intended to serve the local residents as well as the vacationing or visiting public.

Section 10-2 Uses permitted by right and special use permit.

[Amended 2-19-2008 by Ord. No. 175; 9-22-2008 by Ord. No. 177; 2-2-2012 by Ord. No. 184]

Land or buildings in the CBD District may be used for the following uses "by right " or by "special use permit " as identified. Those uses permitted by special use permit shall be reviewed in accordance with provisions contained in Article 17.

Land Use	Permitted by Right	Special Use
GROCERY, FOOD STUFFS, PHARMACIES AND RELATED USES		
1. Grocery store	X	
2. Convenience store selling foods, without gasoline sales	X	
3. Specialty food stores including: meat market, bakery, produce, candy/nuts, and health food store	X	
4. Bulk food sales (retail)	X	
5. Pharmacy (without drive-through service)	X	
6. Pharmacy (with drive-through service)		X
7. Medical supplies	X	
8. Liquor sales	X	
AUTOMOTIVE, GASOLINE, AND MARINE SALES AND SERVICE		
9. Automotive parts		X
10. Marine supplies (not including watercraft sales and service)	X	
11. Marine supplies (including watercraft sales and service)		X
OFFICES		
12. Executive, professional, and administrative offices	X	
Medical offices, out-patient clinics, and emergency medical center		X
14. Real estate and insurance	X	
Veterinary office (but not including outdoor kennels, run, or exercise facilities)	X	
16. Government and community service facility (but not including penal institutions, halfway houses, work release facilities, or facilities of a similar character)	X	
17. Financial institutions including: banks, credit unions, savings and loan, mortgage, stock brokerage, and investments, but without drive-through facilities	X	
18. Financial institutions including: banks, credit unions, savings and loan, mortgage, stock brokerage, and investments, with drive-through facilities		X
RESTAURANTS, LOUNGES, BARS, AND PUBS		
19. Restaurants, cafes, coffee shops and ice cream shops (without drive-through service)	X	
20. <u>Outdoor seating/service</u>		<u>X</u>
21. Bars, lounges, or pubs (not including adult entertainment)	X	
GENERAL AND SPECIALITY RETAIL AND PERSONAL SERVICES		
22. Sporting goods (not including recreational vehicle sales and service)	X	
Bait shops	X	
General merchandise stores limited to new merchandise and entirely within an enclosed building (includes department and variety stores)	X	
Used retail merchandise sales conducted entirely within an enclosed building and handling product lines classified as antiques, used, second hand, surplus or factory seconds.		X
26. Stores selling small appliances, computers/software, office equipment, camera/photo supplies, and electronics	X	
27. Personal services including: hair salons, beauty/barber shops, florists, health and fitness clubs, photographic studios, travel agencies, locksmith, tax services, video rental (non-adult), dry cleaners (non-industrial), pet grooming and commercial day care	X	
28. Massage services		X

CERTIFICATE OF SURVEY

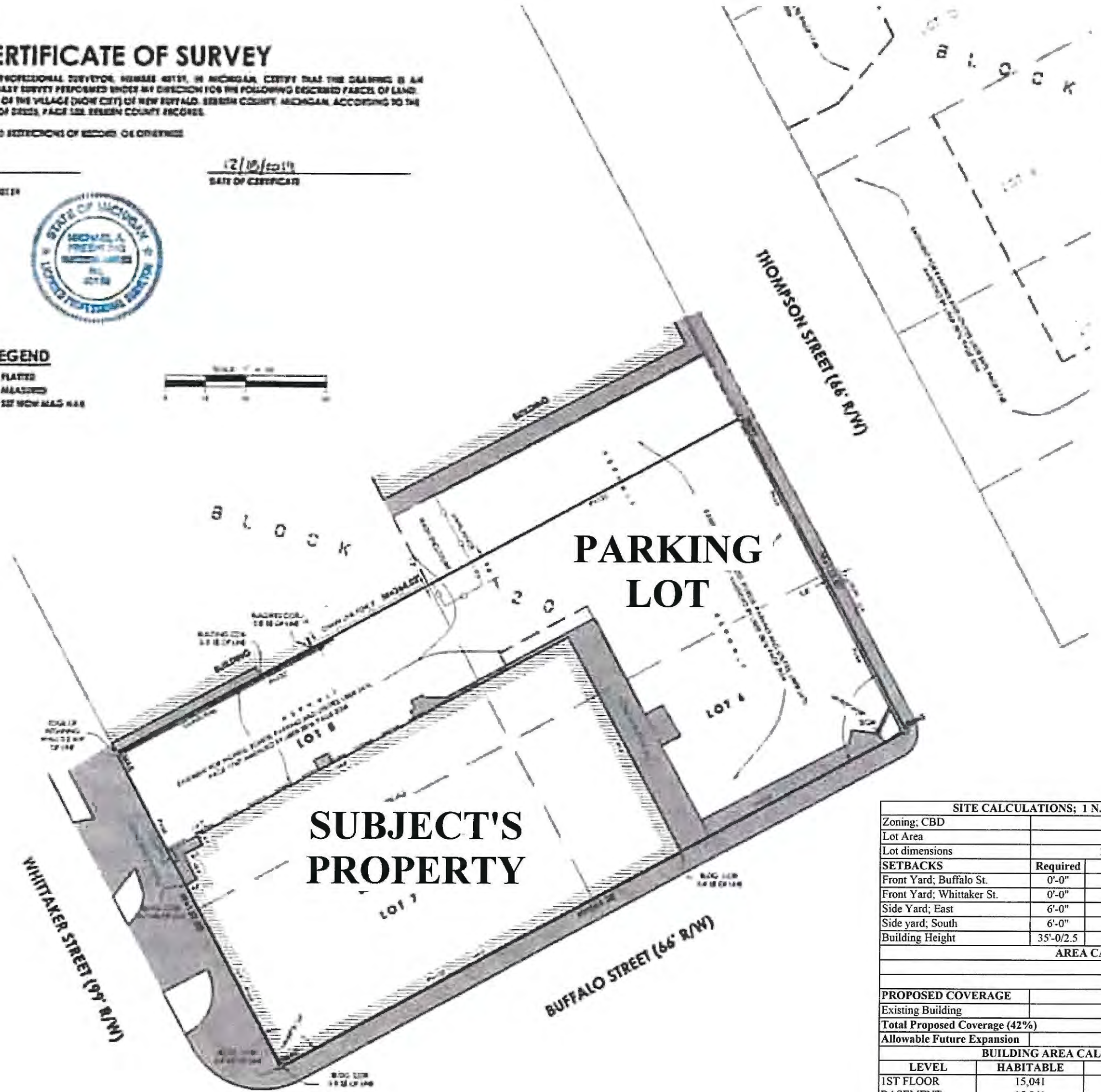
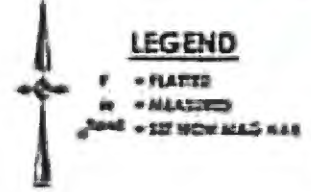
I, MICHAEL A. FREDRICK, A LICENSED PROFESSIONAL SURVEYOR, NUMBER 40124, IN MICHIGAN, CERTIFY THAT THE DRAWING IS AN ACCURATE REPRESENTATION OF A BOUNDARY SURVEY PERFORMED UNDER MY DIRECTION FOR THE FOLLOWING DESCRIBED PARCEL OF LAND: LOTS A, B, F & G, BLKCE 25, ORIGINAL PLAN OF THE VILLAGE (DOWNTOWN) OF NEW BUFFALO, ERIE COUNTY, MICHIGAN, ACCORDING TO THE PLAN THEREOF AS RECORDED IN LOTS "C" OF DEED, PAGE 122, ERIE COUNTY RECORDS.

SUBJECT TO ANY AND ALL EASEMENTS AND EXCEPTIONS OF RECORD, OR OTHERWISE

Michael A. Fredrick
 MICHAEL A. FREDRICK
 LICENSED PROFESSIONAL SURVEYOR NO. 40124

12/15/2011
 DATE OF CERTIFICATE

CERTIFIED BY:
 DARRIN LLC
 CHICAGO OFFICE OF MICHIGAN, INC.



ARCHITECTURAL	
A-0	SITE SURVEY
A-1	SITE PLAN
A-2	ENLARGED SITE PLAN
A-3	DRAINAGE DESIGN
A-4	1ST FLOOR PLAN
A-5	ENLARGED 1ST FLOOR PLAN
A-6	EXTERIOR ELEVATIONS
A-7	PARKING ANALYSIS
A-8	3-D VIEWS

Architect
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 bill@mccollumarchitects.com

1 NORTH WHITTAKER ST.
 NEW BUFFALO, MI 49117

SUBJECT'S PROPERTY

PARKING LOT

SITE CALCULATIONS; 1 N. Whittaker St. New Buffalo, MI 49117			
Zoning; CBD	Lot		Comments
Lot Area	34,924 sf		
Lot dimensions	264.38' X 132'		
SETBACKS	Required	Existing	
Front Yard; Buffalo St.	0'-0"	0.4'	
Front Yard; Whittaker St.	0'-0"	0.2'	
Side Yard; East	6'-0"	43'-5"	
Side yard; South	6'-0"	94'-5"	
Building Height	35'-0/2.5	23'-6"	
AREA CALCULATIONS			
		ALLOWABLE SF COV.	
		70%	24,446
PROPOSED COVERAGE		ACTUAL COVERAGE	
Existing Building			15,041
Total Proposed Coverage (42%)			15,041
Allowable Future Expansion			9,405
BUILDING AREA CALCULATIONS; GROSS SQ. FT.			
LEVEL	HABITABLE		TOTAL
1ST FLOOR	15,041		15,041
BASEMENT	15,041		15,041
GRAND TOTAL	30,082		30,082

REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

Job Number: # 2073
 Drawn by: Mateja Horonic-Kidder

SITE SURVEY

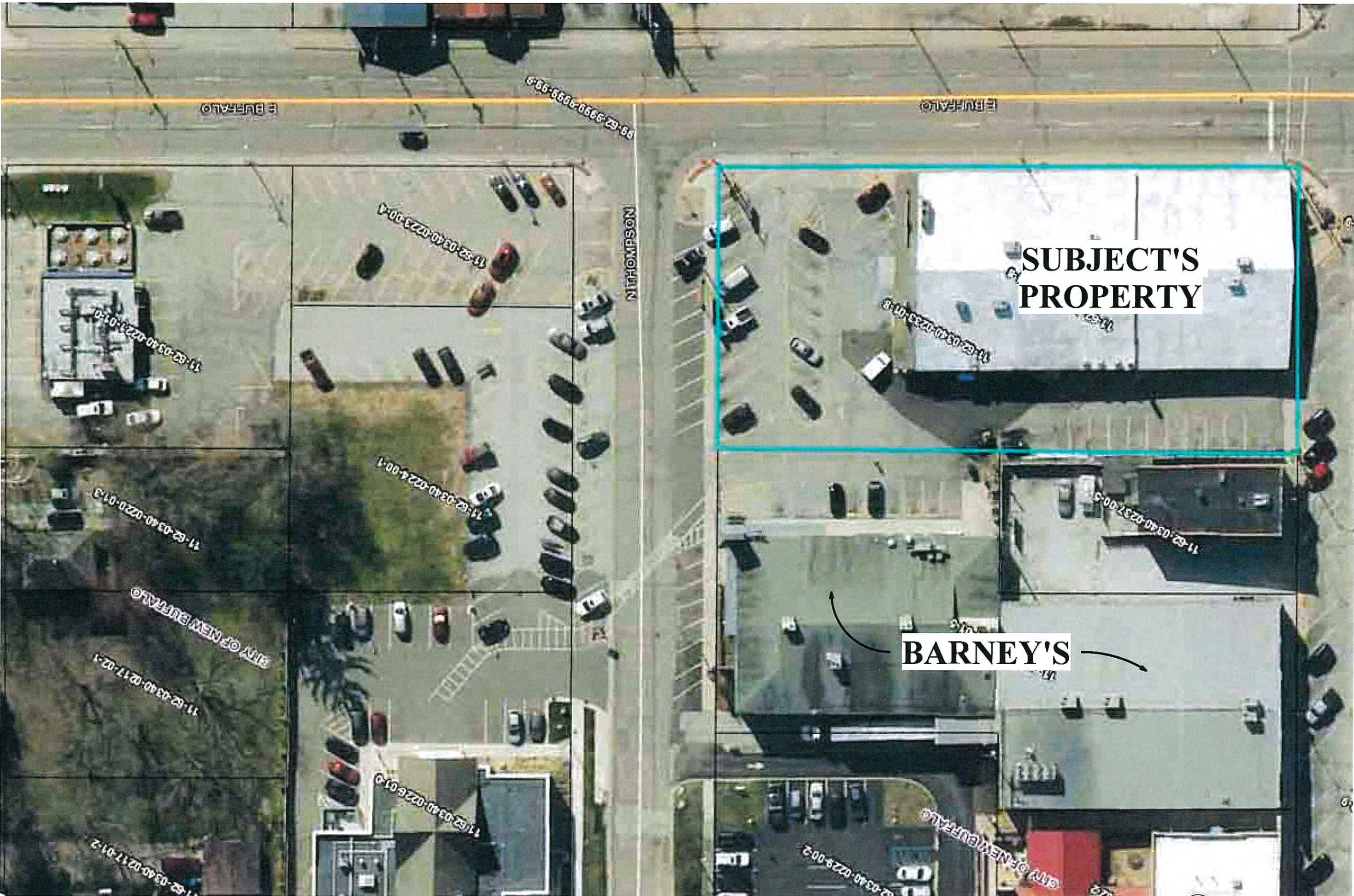
A-0

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1 NORTH WHITTAKER ST.
 NEW BUFFALO, MI 49117



**SUBJECT'S
 PROPERTY**

BARNEY'S

REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

Job Number: # 2073
 Drawn by: Mateja Horonic-Kidder

SITE PLAN

A-1



SITE PLAN
 20'-0" = 1'-0"
 0' 5' 10' 20' 30'

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1 NORTH WHITTAKER ST.
 NEW BUFFALO, MI 49117

REVISIONS	
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CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

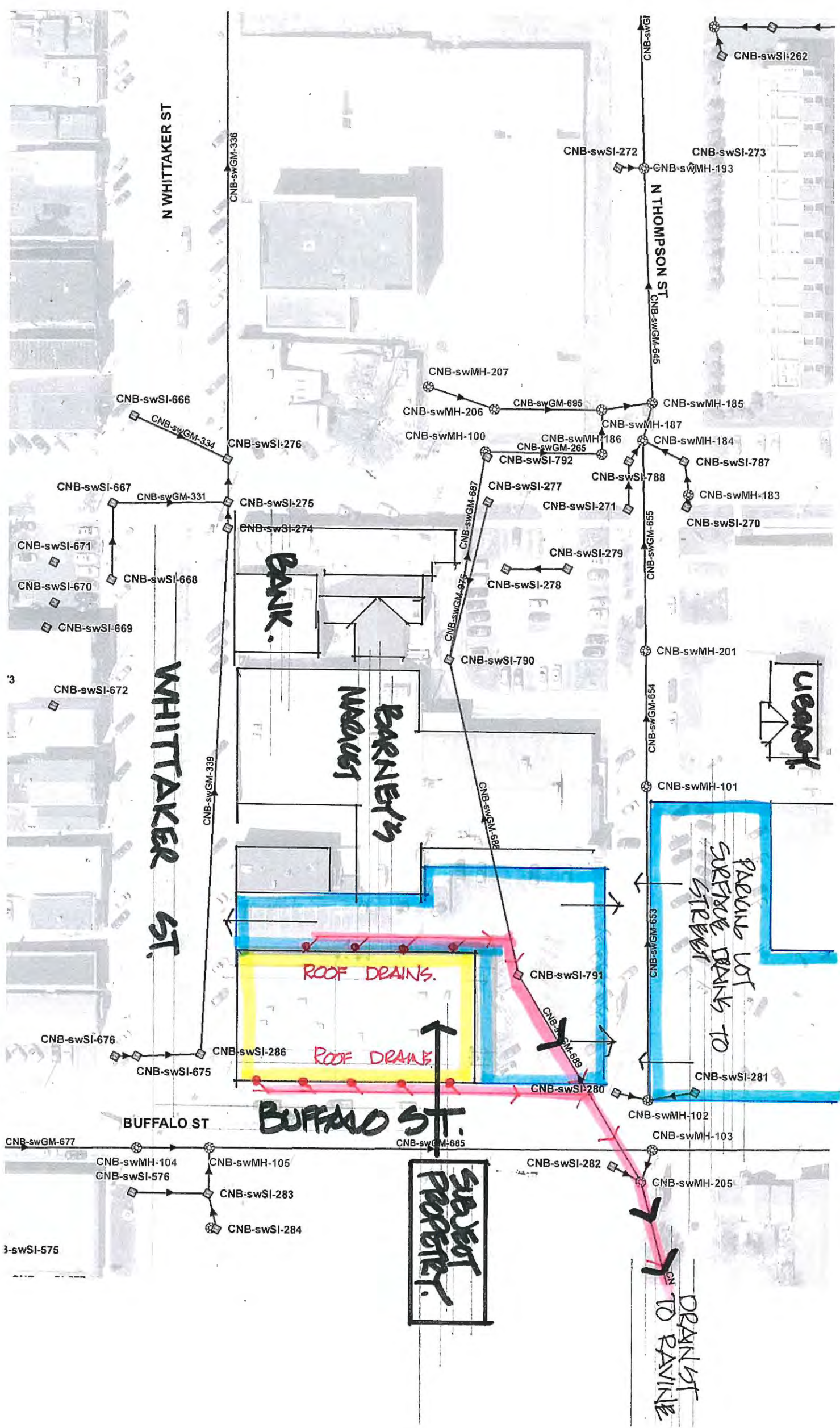
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 Drawn by: Mateja Horonic-Kidder

ENLARGED SITE PLAN

A-2

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○ **ENLARGED SITE PLAN**
 1/16" = 1'-0"
 0' 2' 4' 8' 16' 32'



SITE DRAINAGE



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REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL PLAN	03/12/21
COMMISSION	04/19/21

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 Drawn by: Masaja Hironic-Klader
DRAINAGE DESIGN

A-3

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1 NORTH WHITTAKER ST.
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REVISIONS	
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CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

Job Number: # 2073
 Drawn by: Mateja Horovic-Kidder

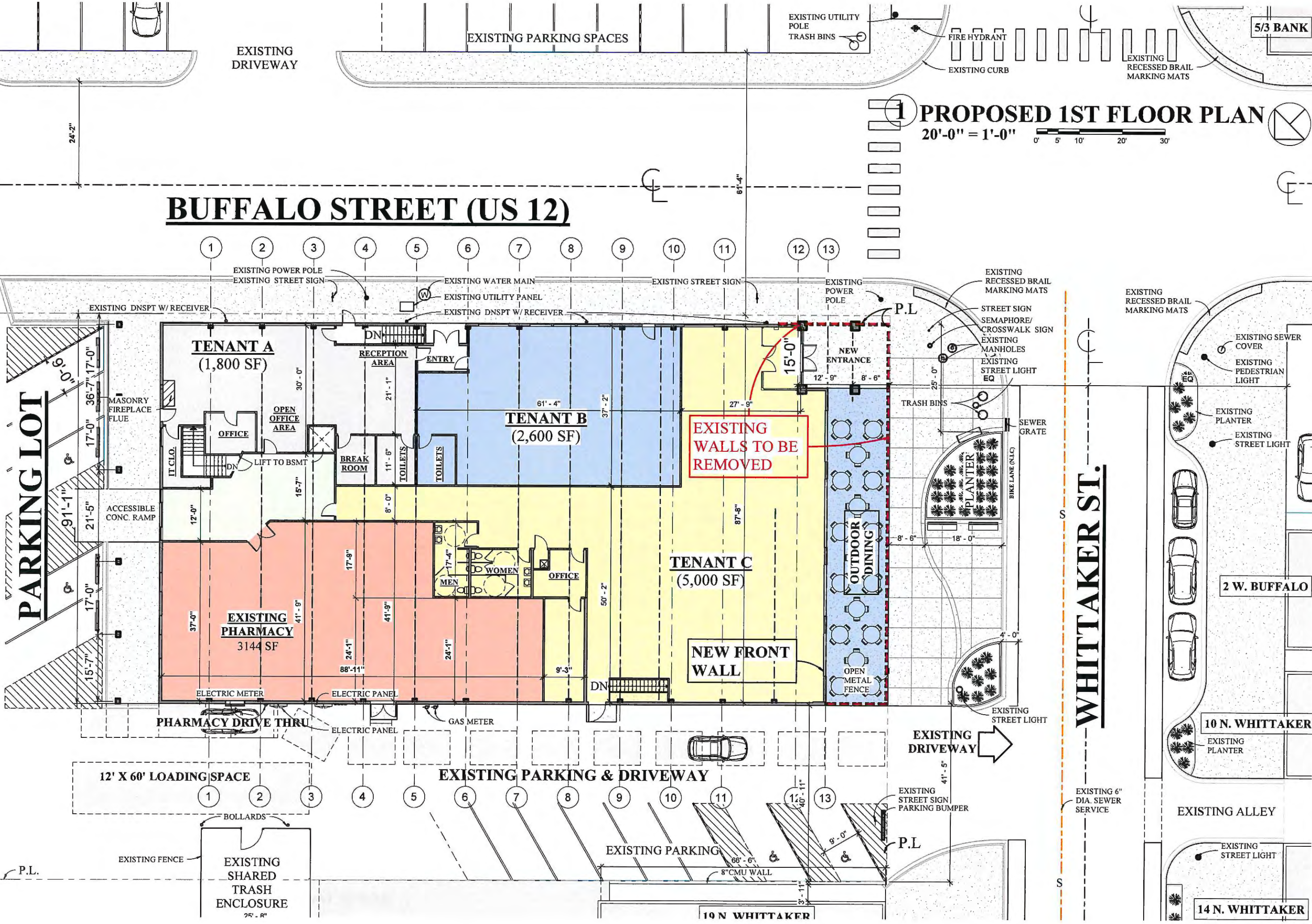
1ST FLOOR PLAN

A-4

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PROPOSED 1ST FLOOR PLAN

20'-0" = 1'-0" 0' 5' 10' 20' 30'



BUFFALO STREET (US 12)

WHITTAKER ST.

PARKING LOT

EXISTING SHARED TRASH ENCLOSURE
 25' - 8"

10 N WHITTAKER

14 N. WHITTAKER

2 W. BUFFALO

10 N. WHITTAKER

EXISTING DRIVEWAY

PHARMACY DRIVE THRU

EXISTING PARKING

EXISTING PARKING & DRIVEWAY

12' X 60' LOADING SPACE

EXISTING PARKING

8" CMU WALL

EXISTING STREET SIGN
 PARKING BUMPER

EXISTING 6" DIA. SEWER SERVICE

EXISTING PLANTER

EXISTING ALLEY

EXISTING STREET LIGHT

EXISTING STREET LIGHT

EXISTING STREET LIGHT EQ

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1 NORTH WHITTAKER ST.
 NEW BUFFALO, MI 49117

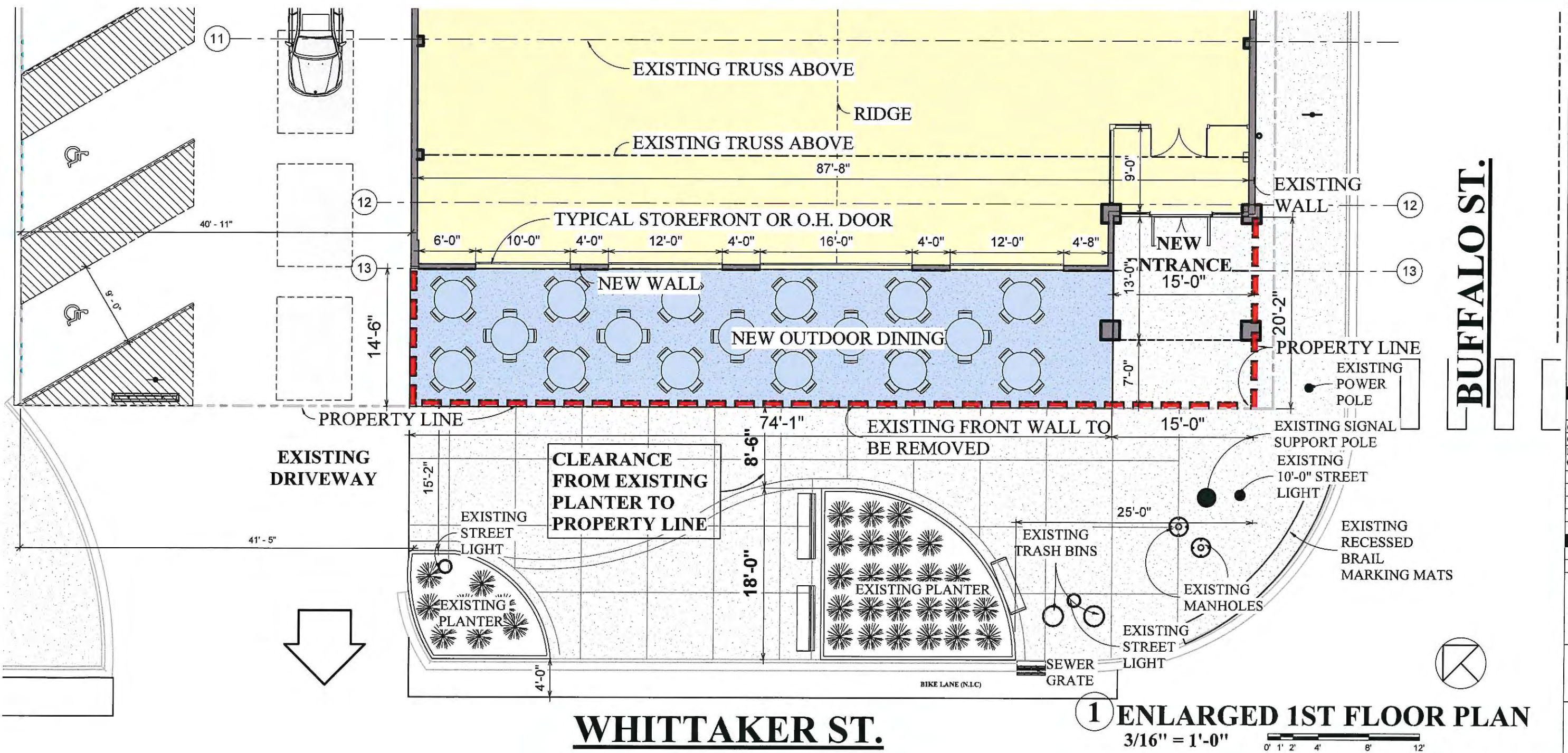
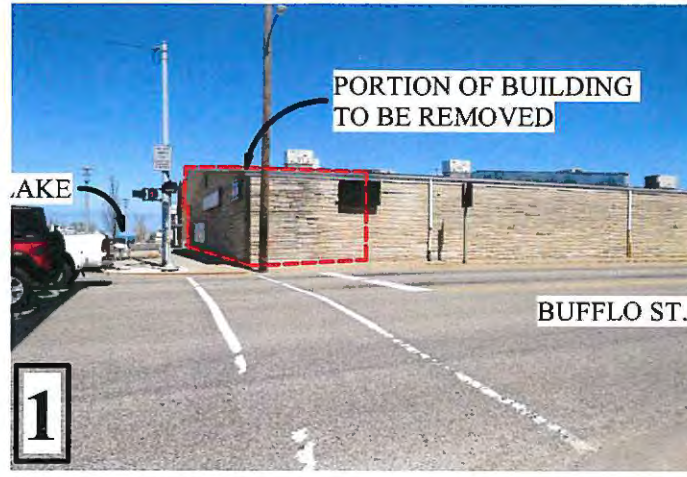
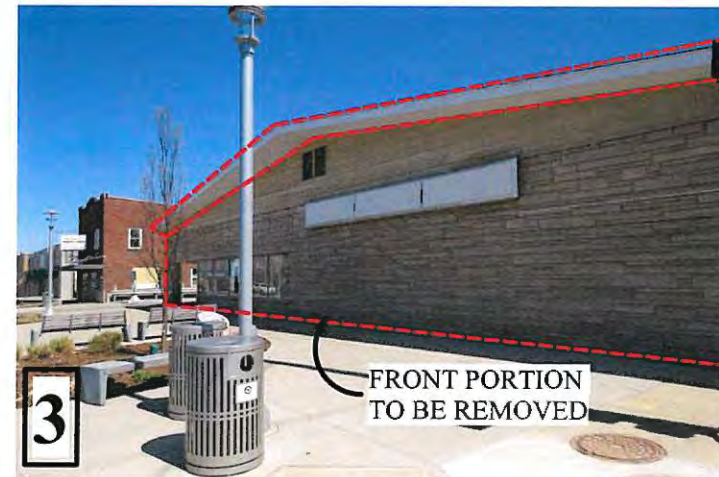
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COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
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Job Number: # 2073
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ENLARGED 1ST FLOOR PLAN

A-5

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1 ENLARGED 1ST FLOOR PLAN
 3/16" = 1'-0"
 0' 1' 2' 4' 8' 12'

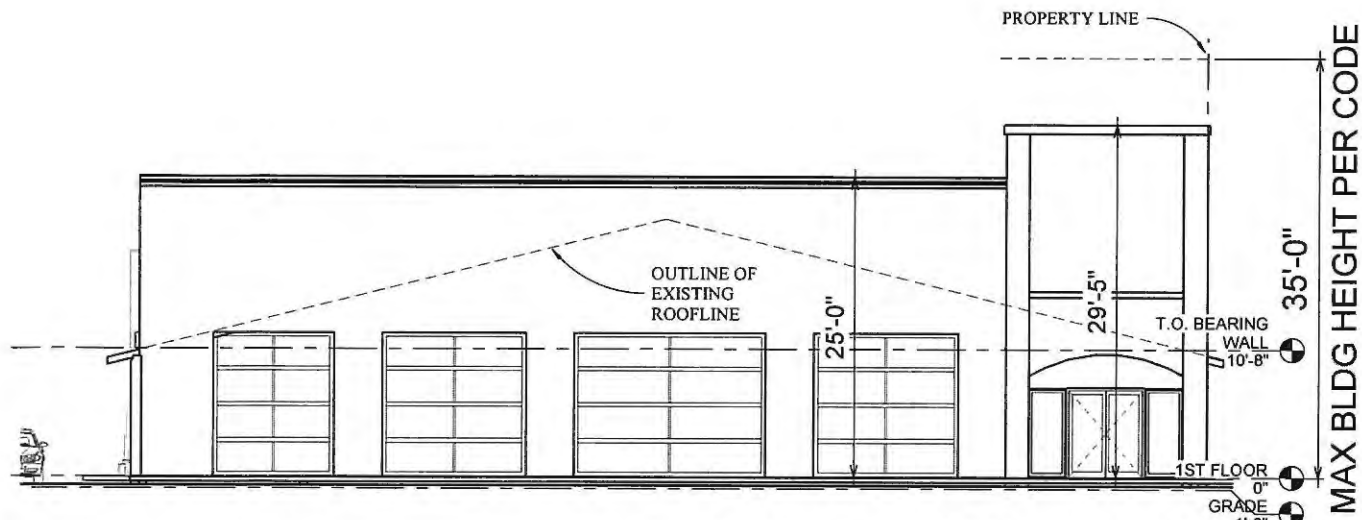
WHITTAKER ST.

BUFFALO ST.

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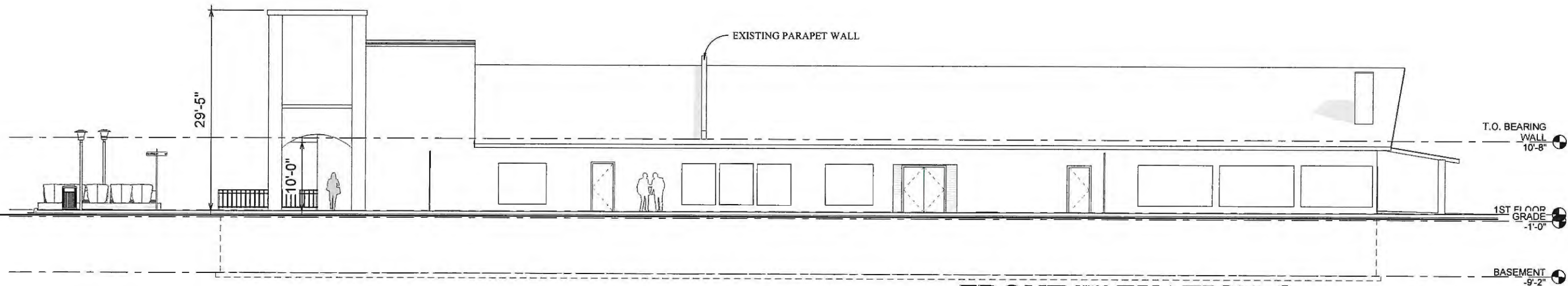
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 NEW BUFFALO, MI 49117



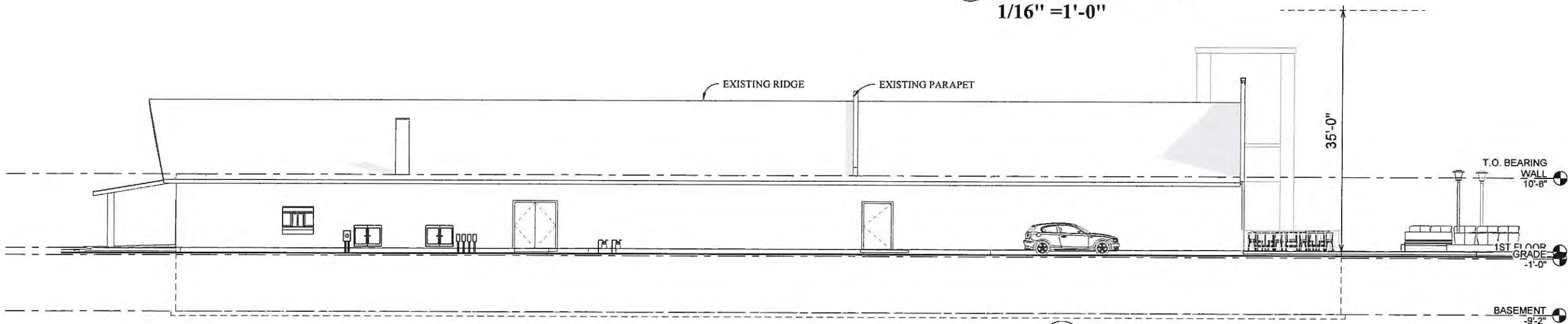
2 FRONT ELEVATION @ WHITTAKER ST.
 1/16" = 1'-0"



4 SIDE ELEVATION @ PARKING LOT
 1/16" = 1'-0"



1 FRONT ELEVATION @ BUFFALO ST.
 1/16" = 1'-0"



3 SIDE ELEVATION @ ALLEY
 1/16" = 1'-0"

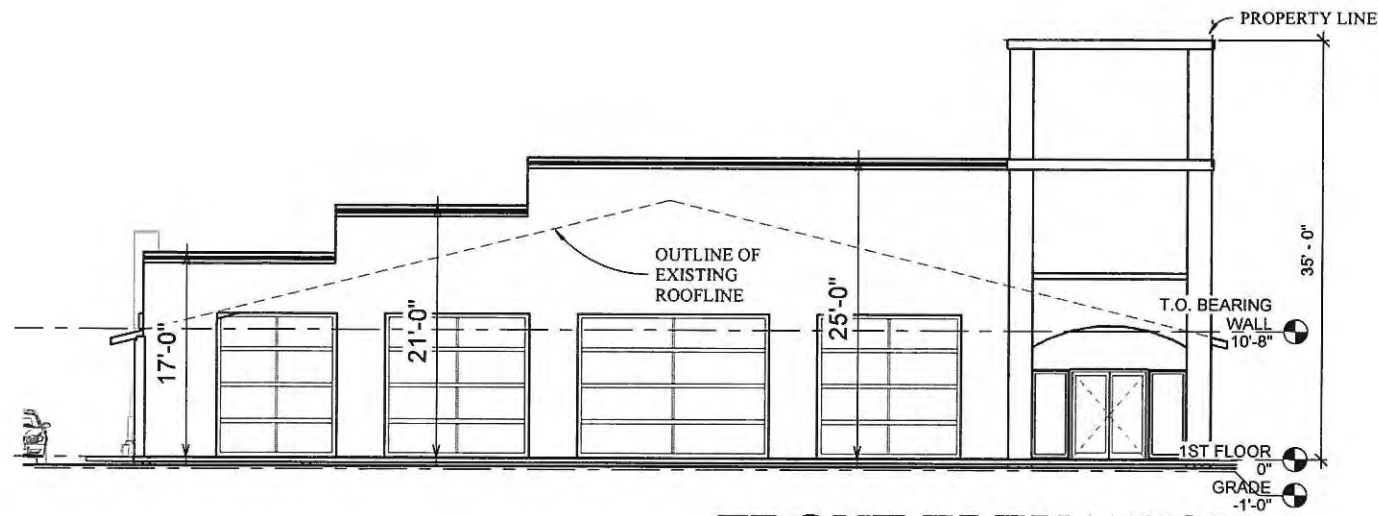
REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

Job Number: # 2073
 Drawn by: Mateja Horonic-Kidder

EXTERIOR ELEVATIONS

A-6

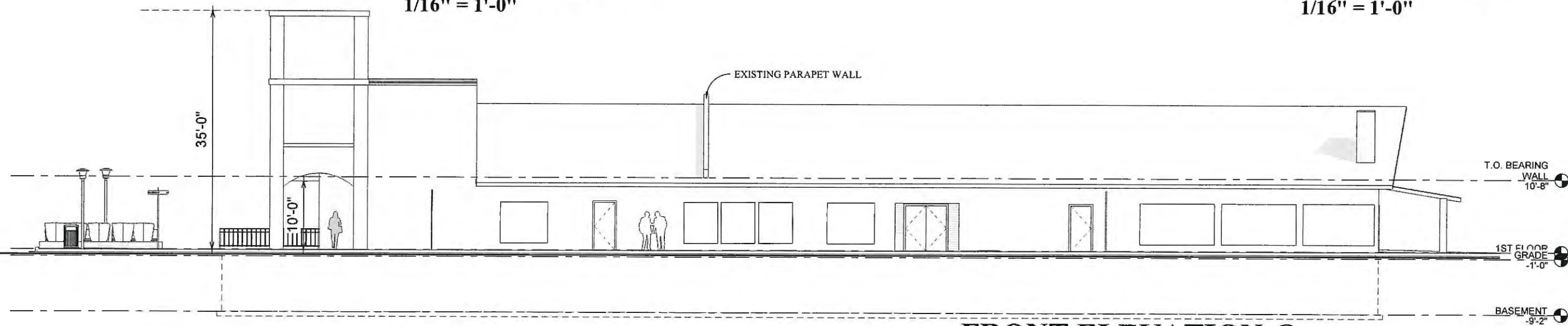
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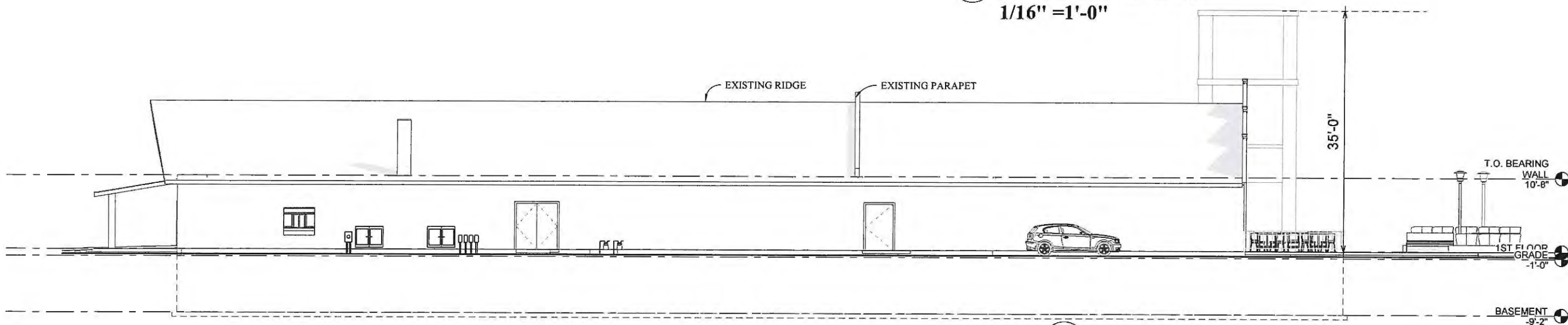
2 FRONT ELEVATION @ WHITTAKER ST.
 1/16" = 1'-0"



4 SIDE ELEVATION @ PARKING LOT
 1/16" = 1'-0"



1 FRONT ELEVATION @ BUFFALO ST.
 1/16" = 1'-0"



3 SIDE ELEVATION @ ALLEY
 1/16" = 1'-0"

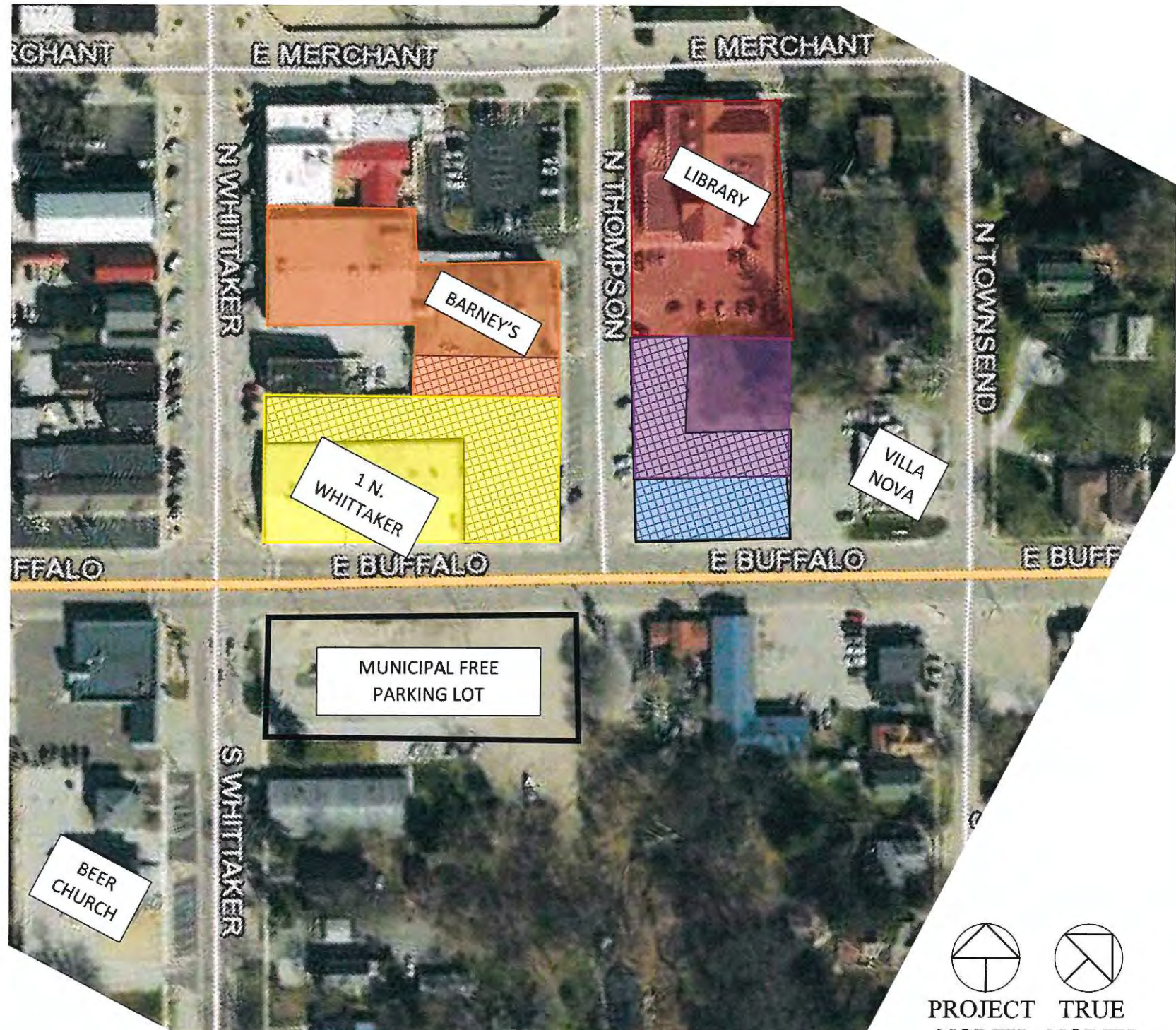
REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

Job Number: # 2073
 Drawn by: Mateja Horonic-Kidder

EXTERIOR ELEVATIONS

A-6

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PROJECT TRUE NORTH NORTH

PARKING ANALYSIS PLAN
NTS

PARKING ANALYSIS

PARCEL OWNERSHIP:

- PARCEL A: TWO THOMPSON LLC AKA BARNEY'S (EZRA SCOTT, LLC)
- PARCEL B: 1 NORTH WHITTAKER LLC (FORMERLY BUFFALO TRADING/ GRAND VARIETY)
- PARCEL C: EZRA RAY, LLC
- PARCEL D: NEW BUFFALO LIBRARY (FORMERLY EZRA SCOTT, LLC)
- PARCEL E: FREIDANDERSON, LLC

EASEMENTS IN PLACE:

PARCELS A & B HAVE PARKING RIGHTS TO PARCELS D & E, AS WELL AS WITH EACH OTHER.

PARCEL A:	21,300 BUILDING AREA	<u>ON-STREET W/ IN 1 BLOCK</u>
	9 PARKING SPACES	THOMPSON STREET: 9 SPACES
PARCEL B:	12,900 SF BUILDING AREA	WHITTAKER STREET: 20 SPACES
	30 PARKING SPACES	<u>MERCHANT STREET: 20 SPACES</u>
		49 SPACES
PARCEL C:	0 SF BUILDING AREA	MUNICIPAL LOT: 85(+/-)
	38 PARKING SPACES	
PARCEL D:	N/A	
PARCEL E:	0 SF BUILDING AREA	TOTAL AVAILABLE PARKING SPACES
	49 PARKING SPACES	ADJACENT TO PARCELS A & B:
		<u>260 SPACES</u>
	126 PARKING SPACES	

PARKING REQUIRED:

NONE PER ARTICLE 15-3 IN CBD DISTRICT WHEN ADEQUATE PARKING IS AVAILABLE SURROUNDING USE.

SUGGESTED PARKING REQUIREMENTS PER SECTION 15-6

RESTAURANT:	16 PER 1,000 SF = 16x5 =	80 SPACES
OFFICE/ RETAIL:	3 PER 1,000 SF = 3x8 =	24 SPACES
GROCERY:	4 PER 1,000 SF = 4x21 =	82 SPACES
		186 SPACES

Architect
William O. McCollum
16109 Red Arrow Hwy.
Union Pier, MI 49129
phone: (312) 550-7008
fax: (269) 469-9219
bill@mccollumarchitects.com

1 NORTH WHITTAKER ST.
NEW BUFFALO, MI 49117

REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
PLAN COMMISSION	04/19/21

Job Number: # 2073
Drawn by: Mateja Horonic-Kidder

PARKING ANALYSIS

A-7

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**William O.
 McCollum**
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 phone: (312) 550-7008
 fax: (269) 469-9219

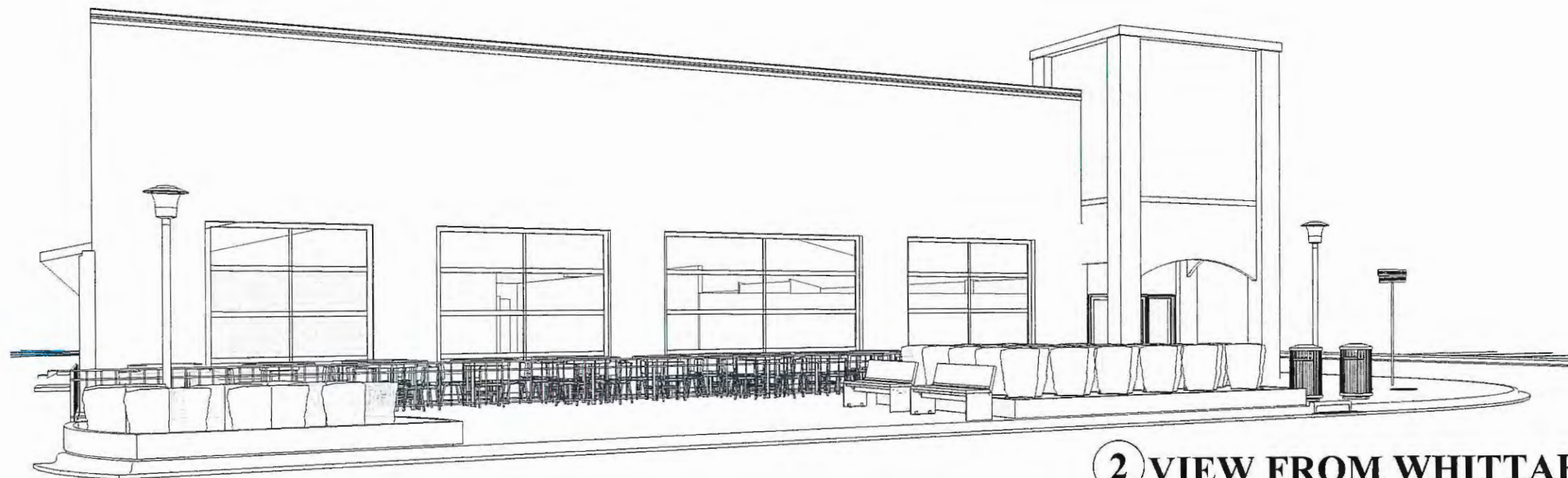
bill@mccollumarchitects.com

1 NORTH WHITTAKER ST.

NEW BUFFALO, MI 49117



**VIEW FROM CORNER OF
 ① WHITTAKER/BUFFALO ST.**



② VIEW FROM WHITTAKER ST.

REVISIONS	
COUNCIL MTG	02/16/21
CITY COUNCIL	03/12/21
PLAN	04/19/21
COMMISSION	

Job Number: # 2073
 Drawn by: Mateja Horonic-Kidder

3-D VIEWS

A-8

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TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: Board Appointment – Downtown Development Authority

ITEM BEFORE THE COUNCIL:

Approval of Board Appointment to the Downtown Development Authority

DISCUSSION:

Per the New Buffalo City Charter and Code of Ordinances, the Mayor makes recommendations to fill expired or vacancies on boards with the approval of the Council. Currently, there is a term that expired in May 2021 on the Downtown Development Authority.

The city has received an application from Mr. J.V. Peacock, who currently is serving on the board, and wants to be reappointed.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the reappointment of Mr. J.V. Peacock to the Downtown Development Authority.



Application for Appointment
City of New Buffalo Boards and Commissions

RECEIVED

MAY 26 2021

Note: All board members must live within the City limits for at least a year CITY OF NEW BUFFALO

Name: J.V. Peacock

Home Address: [REDACTED]

Home Phone: [REDACTED] Cell Phone: [REDACTED]

Email: [REDACTED]

Education: Colorado State University - BA

Occupation: Retailer

Board or Commission for which you are applying:
DDA

Are you re-applying for a position that you currently hold? YES NO

If yes, when does your term expire? May, 2021

Why would you like to be appointed or re-appointed to this board or commission?
Yes!

What skills could you bring to this position? (i.e., education, certifications, life skills)
Experienced Retailer

List membership, participation, or other governmental committees, boards, or community organizations on which you have served.
PRESIDENT South Bend Rotary, JA, PRESIDENT

Signature J.V. Peacock Date 5/24/21

By signing this application, you acknowledge that most of this information will be public information and subject to the Freedom of Information Act 442 of 1976.

Please complete this form in its entirety and return to the City of New Buffalo, 224 W. Buffalo St., New Buffalo, MI 49117, Fax: (269)469-7917, or email: afidler@cityofnewbuffalo.org. If additional space is necessary, please attach additional sheets. If you have any questions, please call (269)469-1500.



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: Pay Request for Municipal Marina Rebuild

ITEM BEFORE THE COUNCIL:

Approval of pay request for Municipal Marina Rebuild (Mead & White)

DISCUSSION:

The work involved on the Municipal Marina Rebuild is wrapping up and near completion. As a result, the electrical contractor work has completed their portion and is requesting final payment. The work was accepted as complete by city staff along with the engineer.

Mead & White is requesting \$11,971.50 for their completed work.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve payments to Mead & White in the amount of \$11,971.50.



Mead & White Electric, Inc.

9895 Red Arrow Hwy
P.O. Box 535
Bridgman, MI 49106

Invoice #

10735-3

CUST CITY OF NEW BUFFALO
224 W BUFFALO
NEW BUFFALO, MI 49117

PROJ NB PUBLIC MARINA RESTROOMS
100 Water St
New Buffalo MI 49117

ACCOUNT NO	PROJ NUMBER	APPLICATION	INVOICE DATE	TERMS		PAGE
NEWBUC10	21-0137	3	6/9/2021	Net 30		1

ORIGINAL CONTRACT SUM.....20,853.00
NET CHANGE BY CHANGE ORDERS.....1,545.00
CONTRACT SUM TO DATE22,398.00
TOTAL COMPLETED AND STORED TO DATE22,398.00
RETAINAGE0.00
TOTAL EARNED LESS RETAINAGE22,398.00
LESS PREVIOUS CERTIFICATES FOR PAYMENT18,767.70
SALES TAX.....0.00
CURRENT PAYMENT DUE3,630.30

BALANCE TO FINISH, PLUS RETAINAGE0.00



Mead & White Electric, Inc.

9895 Red Arrow Hwy
P.O. Box 535
Bridgman, MI 49106

Invoice #

10735-2

CUST CITY OF NEW BUFFALO
224 W BUFFALO
NEW BUFFALO, MI 49117

PROJ NB PUBLIC MARINA RESTROOMS
100 Water St
New Buffalo MI 49117

ACCOUNT NO	PROJ NUMBER	APPLICATION	INVOICE DATE	TERMS		PAGE
NEWBUC10	21-0137	2	5/31/2021	Net 30		1

ORIGINAL CONTRACT SUM.....20,853.00
NET CHANGE BY CHANGE ORDERS.....0.00
CONTRACT SUM TO DATE20,853.00
TOTAL COMPLETED AND STORED TO DATE 18,767.70
RETAINAGE0.00
TOTAL EARNED LESS RETAINAGE 18,767.70
LESS PREVIOUS CERTIFICATES FOR PAYMENT 10,426.50
SALES TAX.....0.00
CURRENT PAYMENT DUE8,341.20

BALANCE TO FINISH, PLUS RETAINAGE2,085.30



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 2, 2021

RE: Leasing of Properties from New Buffalo Development Partners, LLC

ITEM BEFORE THE COUNCIL:

Approval of the leasing of properties from New Buffalo Development Partners, LLC (11-62-0340-0149-03-3; 11-62-0340-0146-04-2; 11-62-0340-0145-01-1; 11-62-0340-0145-00-3; 11-62-0340-0042-02-6; and 11-62-0340-0030-01-0)

DISCUSSION:

Several months ago, Interim City Manager Killips contacted the owner of several parcels located in the downtown area. When contacted, the owner expressed that, at the present time, there were no immediate plans to develop any of the properties. The owner further explained that the current market has evolved enough to make development a possibility. Interim Manager Killips asked if, in the short term, he would consider leasing some of the useable parcels to the city (short term) to allow for the City to address parking and lack of public open space on North Whittaker. The owner was amenable to the idea and several possibilities were discussed.

Initially, the owner of the property offered to allow the city to lease the parcels for \$5,000. Recently, the owner has offered to allow the city to lease the properties at no cost until at a minimum, the end of 2021 (see map of properties). The city would need to change existing parking on E. Mechanic Street to 3 HR parking.

The proposed uses are as follows:

1. **Parcel 1**
 - Light improvements to the area of the parcel nearest the sidewalk to create a pocket park (grass mowing, picnic tables and trash cans).
2. **Parcel 2**
 - Stand up pay parking lot using our existing passport parking system.
3. **Parcel 3**
 - Grade lot and solicit bids as a private parking lot for downtown employees.
4. **Parcel 4**
 - Move fence to potentially create a downtown park and/or solicit food vendors (one or two at or \$2,250 vendor fee), add tables and temporary lighting.



Additionally, the city would need to change existing parking on E. Mechanic Street to 3 HR parking.

The expense of leasing these properties was not budgeted in the current fiscal year budget; however, it is anticipated that the revenue generated would offset the lease cost (see attached cost estimates). This would be accomplished by creating an estimated 45 newly paid parking spaces (Parcel 2). Additionally, there may be an opportunity to garner revenue from additional vendors (Parcels 3 & 4).

These are ideas on how the city can gain some use and revitalization from properties that are currently unused and unattractive.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve authorizing the City Manager and City Attorney to formalize a lease agreement with the owner of the identified parcels. Additionally, the agreement will be presented to the City Council for final approval at its June 21, 2021 meeting.

PARKING LOT LEASE AGREEMENT

This Parking Lot Lease Agreement (this "Lease") is made as of the ____ day of _____, 2021, between New Buffalo Development Partners, LLC, a Michigan limited liability company, with an address of 3940 N. Ravenswood Ave., Chicago, IL 60613 ("Landlord"), and the City of New Buffalo, a Michigan municipal corporation, with offices at 224 W. Buffalo Street, New Buffalo, MI 49117 (the "Tenant").

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Lease, the parties agree as follows:

1. Premises. Landlord, for the consideration of \$10.00, the receipt and sufficiency of which is acknowledged, leases unto the Tenant, and the Tenant rents and leases from Landlord, according to the terms and provisions herein, the real estate commonly known as Tax Parcel I.D. Nos. 11-62-0340-0030-01-0, 11-62-0340-0145-01-1, and 11-62-0340-0145-00-3, together with all improvements located thereon (the "Premises").
2. Term. This Lease shall commence on the date first stated above and shall run until December 31, 2021 (the "Term").
3. Improvements. Tenant may, at its discretion, undertake the following Improvements at its sole cost and expense:
 - A. Relocating the gate on the lot known as Tax Parcel I.D. No. 11-62-0340-0030-01-0.
 - B. Installing signage in a manner consistent with Section 4.B below.
 - C. Installing parking bumpers, access gates, or other easily removable improvements customary within a parking lot.
 - D. Grading and leveling land within the lots known as Tax Parcel I.D. Nos. 11-62-0340-0145-01-1 and 11-62-0340-0145-00-3.
 - E. Relocating the privacy fence on the lots known as Tax Parcel I.D. Nos. 11-62-0340-0145-01-1 and 11-62-0340-0145-00-3.

Any other Improvements Tenant wishes to undertake shall require Landlord's prior written consent.

4. Use of Premises
 - A. Tenant shall use the Premises, or any portions thereof, as a parking lot (the "Intended Use") and for no other purposes without Landlord's prior consent. Tenant may charge fees for parking on an hourly, daily, seasonal, or other basis, at Tenant's discretion.
 - B. Tenant shall be permitted to post and display up to 8 directional signs and up to 4 signs indicating that the Premises is a parking lot. Such signs shall comply with the placement and dimensional regulations of the City of New Buffalo zoning ordinance pertaining to freestanding signs.
 - C. Tenant, at Tenant's sole cost and expense, shall maintain the Premises in clean and orderly condition and shall repair any damage to the Premises caused by Tenant.
 - D. Parking of camping trailers and semi-trailers is prohibited on the Premises.
5. Possession and Surrender. Upon expiration of this Lease, the Landlord shall take possession of the Premises, including any Improvements installed by the City.
6. Utilities. If utilities are needed, Tenant shall open accounts with utility providers in its own name and shall pay all charges incurred.
7. Assignment and Subletting. Tenant shall not assign or sublet the Premises without the prior written consent of the Landlord, which may be granted or withheld in Landlord's sole and absolute discretion.

8. Real Estate Taxes. Landlord shall pay and discharge any ad valorem real property taxes and assessments which may be levied against all the Premises which become due and payable during the term of this Lease prior to the same becoming subject to interest or penalties.

9. Indemnification and Insurance. To the fullest extent permissible by law, Tenant shall indemnify and defend Landlord and save it harmless from any claims, actions, damages, liability and expense in connection with the loss of life, personal injury and/or damage to property arising out of the use of the Premises by Tenant or Tenant's invitees (including those parking in the parking lot offered by the City) during the term of the Lease. At its own expense, Tenant shall provide, prior to the commencement of the term of this Lease and keep in force during the term of this Lease, comprehensive general liability coverage protecting against any liability for injury to persons and/or property and death of any persons occurring on or about the Premises. The coverage shall be written by a responsible municipal self-insurance association satisfactory to Landlord, and shall protect Landlord for liability assumed under a covered contract. The limits of liability under such coverage shall not be less than \$10,000,000 single limit combined coverage. The documentation showing the coverage shall be similar to that which might be received under a commercial insurance policy showing the single limit combined coverage amount that insures the City of New Buffalo and adding the Landlord as an insured covered party regarding the City's involvement in this Lease. The self-insurance association shall provide a binder or certificate type document reflecting that coverage, naming the Landlord as an insured party, and the insurance association's agreement not to remove the coverage unless and until the Landlord has been given 30 days advance notice of the termination. Tenant shall furnish Landlord with evidence of such protection indicating that the protection is in effect and providing that Landlord shall be notified in writing at least thirty 30 days prior to cancellation of or reduction in coverage. In the event the Tenant receives notice that the insurance protection is being terminated prior to the end of the Lease term the Tenant shall promptly put in place, as of the date of termination of the insurance coverage or sooner, equal alternative insurance coverage for the Landlord as provided for under the language stated above.

10. Tenant Default. Upon default by the City, Landlord shall have all the remedies available under Michigan law.

11. Quiet Enjoyment. Landlord covenants that so long as no default has occurred and is continuing, Tenant may peacefully and quietly hold and enjoy the Premises for the Term without interference by Landlord or any person claiming by, through or under Landlord.

12. Miscellaneous.

a. Any notice, demand, or communication required, permitted, or desired to be given under this Lease shall be deemed effectively given when personally delivered (which may include delivery by FedEx, UPS or other courier) to those addresses first provided above. The parties may, by written notice, designate any further or different address to which subsequent notices, demands, or communications may be given.

b. The headings in this Lease are for reference purposes only and shall not affect its interpretation.

c. This Lease is the entire agreement between the parties regarding its subject matter. It supersedes and replaces all previous or contemporaneous, express or implied, written or oral statements, covenants, representations or agreements. This Lease may not be amended except in writing signed by the parties following an approving resolution adopted by the City Council.

d. No party shall be entitled to benefits other than those specified herein. No other party is intended to be a beneficiary of this Agreement.

e. This Lease was made in Berrien County, Michigan. The jurisdiction and venue for any action brought pursuant to or to enforce this Lease shall be solely in the state courts in Berrien County, Michigan. The prevailing party in any such action shall, in addition to any other remedies, be entitled

to recover any costs and fees incurred to investigate, bring, maintain or defend any such action from its first accrual or first notice thereof through all appellate and collection proceedings.

The parties have signed this Lease as of the date first written above.

CITY OF NEW BUFFALO

**NEW BUFFALO DEVELOPMENT
PARTNERS, LLC**

By: _____
John Humphrey, Mayor

By: _____

By: _____
Ann M. Fidler, City Clerk

Date signed: _____, 2021

Date signed: _____, 2021

CLF006167

POCKET PARK / FOOD COURT LEASE AGREEMENT

This Pocket Park / Food Court Lease Agreement (this "Lease") is made as of the ____ day of _____, 2021, between New Buffalo Development Partners, LLC, a Michigan limited liability company, with an address of 3940 N. Ravenswood Ave., Chicago, IL 60613 ("Landlord"), and the City of New Buffalo, a Michigan municipal corporation, with offices at 224 W. Buffalo Street, New Buffalo, MI 49117 (the "Tenant").

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Lease, the parties agree as follows:

1. Premises. Landlord, for the consideration of \$10.00, the receipt and sufficiency of which is acknowledged, leases unto the Tenant, and the Tenant rents and leases from Landlord, according to the terms and provisions herein, the real estate commonly known as Tax Parcel I.D. No. 11-62-0340-0149-03-3.

2. Term. This Lease shall commence on the date first stated above and shall run until December 31, 2021 (the "Term").

3. Improvements. Tenant may, at its discretion, undertake the following Improvements at its sole cost and expense:

- A. Installing easily removable picnic tables.
- B. Installing easily removable trashcans.
- C. Installing easily removable temporary lighting.
- D. Relocating the existing fence on the Premises.

Any other Improvements Tenant wishes to undertake shall require Landlord's prior written consent.

4. Use of Premises

- A. Tenant shall use the Premises, or any portions thereof, as a "pocket park" and picnic area open to the general public, and potentially as an area where food trucks or other food vendors selected by the Tenant may vend food items (the "Intended Use"), and for no other purposes without Landlord's prior consent. Tenant may contract separately with any such food vendors and collect any fees negotiated with such vendors in accordance with the terms they agree to.
- B. Tenant shall be permitted to post and display up to 2 signs identifying the use of the Premises. Such signs shall comply with the placement and dimensional regulations of the City of New Buffalo zoning ordinance pertaining to freestanding signs.
- C. Tenant, at Tenant's sole cost and expense, shall maintain the Premises in clean and orderly condition and shall repair any damage to the Premises caused by Tenant.
- D. This lease shall not be construed as the perpetual dedication of the Premises as a park. Rather, the parties anticipate the Premises will cease to be used for park purposes upon the expiration of this lease.

5. Possession and Surrender. Upon expiration of this Lease, the Landlord shall take possession of the Premises, including any Improvements installed by the City.

6. Utilities. If utilities are needed, Tenant shall open accounts with utility providers in its own name and shall pay all charges incurred.

7. Assignment and Subletting. Tenant shall not assign or sublet the Premises without the prior written consent of the Landlord, which may be granted or withheld in Landlord's sole and absolute discretion.

8. Real Estate Taxes. Landlord shall pay and discharge any ad valorem real property taxes and assessments which may be levied against all the Premises which become due and payable during the term of this Lease prior to the same becoming subject to interest or penalties.

9. Indemnification and Insurance. To the fullest extent permissible by law, Tenant shall indemnify and defend Landlord and save it harmless from any claims, actions, damages, liability and expense in connection with the loss of life, personal injury and/or damage to property arising out of the use of the Premises by Tenant or Tenant's invitees during the term of the Lease. At its own expense, Tenant shall provide, prior to the commencement of the term of this Lease and keep in force during the term of this Lease, comprehensive general liability coverage protecting against any liability for injury to persons and/or property and death of any persons occurring on or about the Premises. The coverage shall be written by a responsible municipal self-insurance association satisfactory to Landlord, and shall protect Landlord for liability assumed under a covered contract. The limits of liability under such coverage shall not be less than \$10,000,000 single limit combined coverage. The documentation showing the coverage shall be similar to that which might be received under a commercial insurance policy showing the single limit combined coverage amount that insures the City of New Buffalo and adding the Landlord as an insured covered party regarding the City's involvement in this Lease. The self-insurance association shall provide a binder or certificate type document reflecting that coverage, naming the Landlord as an insured party, and the insurance association's agreement not to remove the coverage unless and until the Landlord has been given 30 days advance notice of the termination. Tenant shall furnish Landlord with evidence of such protection indicating that the protection is in effect and providing that Landlord shall be notified in writing at least thirty 30 days prior to cancellation of or reduction in coverage. In the event the Tenant receives notice that the insurance protection is being terminated prior to the end of the Lease term the Tenant shall promptly put in place, as of the date of termination of the insurance coverage or sooner, equal alternative insurance coverage for the Landlord as provided for under the language stated above.

10. Tenant Default. Upon default by the City, Landlord shall have all the remedies available under Michigan law.

11. Quiet Enjoyment. Landlord covenants that so long as no default has occurred and is continuing, Tenant may peacefully and quietly hold and enjoy the Premises for the Term without interference by Landlord or any person claiming by, through or under Landlord.

12. Miscellaneous.

a. Any notice, demand, or communication required, permitted, or desired to be given under this Lease shall be deemed effectively given when personally delivered (which may include delivery by FedEx, UPS or other courier) to those addresses first provided above. The parties may, by written notice, designate any further or different address to which subsequent notices, demands, or communications may be given.

b. The headings in this Lease are for reference purposes only and shall not affect its interpretation.

c. This Lease is the entire agreement between the parties regarding its subject matter. It supersedes and replaces all previous or contemporaneous, express or implied, written or oral statements, covenants, representations or agreements. This Lease may not be amended except in writing signed by the parties following an approving resolution adopted by the City Council.

d. No party shall be entitled to benefits other than those specified herein. No other party is intended to be a beneficiary of this Agreement.

e. This Lease was made in Berrien County, Michigan. The jurisdiction and venue for any action brought pursuant to or to enforce this Lease shall be solely in the state courts in Berrien County, Michigan. The prevailing party in any such action shall, in addition to any other remedies, be entitled

to recover any costs and fees incurred to investigate, bring, maintain or defend any such action from its first accrual or first notice thereof through all appellate and collection proceedings.

The parties have signed this Lease as of the date first written above.

CITY OF NEW BUFFALO

**NEW BUFFALO DEVELOPMENT
PARTNERS, LLC**

By: _____
John Humphrey, Mayor

By: _____

By: _____
Ann M. Fidler, City Clerk

Date signed: _____, 2021

Date signed: _____, 2021

CLF006173

POCKET PARK LEASE AGREEMENT

This Pocket Park Lease Agreement (this "Lease") is made as of the ____ day of _____, 2021, between New Buffalo Development Partners, LLC, a Michigan limited liability company, with an address of 3940 N. Ravenswood Ave., Chicago, IL 60613 ("Landlord"), and the City of New Buffalo, a Michigan municipal corporation, with offices at 224 W. Buffalo Street, New Buffalo, MI 49117 (the "Tenant").

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Lease, the parties agree as follows:

1. Premises. Landlord, for the consideration of \$10.00, the receipt and sufficiency of which is acknowledged, leases unto the Tenant, and the Tenant rents and leases from Landlord, according to the terms and provisions herein, the real estate commonly known as Tax Parcel I.D. No. 11-62-0340-0042-02-6.
2. Term. This Lease shall commence on the date first stated above and shall run until December 31, 2021 (the "Term").
3. Improvements. Tenant may, at its discretion, undertake the following Improvements at its sole cost and expense:
 - A. Installing easily removable picnic tables.
 - B. Installing easily removable trashcans.

Any other Improvements Tenant wishes to undertake shall require Landlord's prior written consent.

4. Use of Premises

- A. Tenant shall use the Premises, or any portions thereof, as a "pocket park" and picnic area open to the general public (the "Intended Use") and for no other purposes without Landlord's prior consent.
 - B. Tenant shall be permitted to post and display up to 2 signs identifying the use of the Premises. Such signs shall comply with the placement and dimensional regulations of the City of New Buffalo zoning ordinance pertaining to freestanding signs.
 - C. Tenant, at Tenant's sole cost and expense, shall maintain the Premises in clean and orderly condition and shall repair any damage to the Premises caused by Tenant.
 - D. This lease shall not be construed as the perpetual dedication of the Premises as a park. Rather, the parties anticipate the Premises will cease to be used for park purposes upon the expiration of this lease.
5. Possession and Surrender. Upon expiration of this Lease, the Landlord shall take possession of the Premises, including any Improvements installed by the City.
 6. Utilities. If utilities are needed, Tenant shall open accounts with utility providers in its own name and shall pay all charges incurred.
 7. Assignment and Subletting. Tenant shall not assign or sublet the Premises without the prior written consent of the Landlord, which may be granted or withheld in Landlord's sole and absolute discretion.
 8. Real Estate Taxes. Landlord shall pay and discharge any ad valorem real property taxes and assessments which may be levied against all the Premises which become due and payable during the term of this Lease prior to the same becoming subject to interest or penalties.
 9. Indemnification and Insurance. To the fullest extent permissible by law, Tenant shall indemnify and defend Landlord and save it harmless from any claims, actions, damages, liability and expense in connection with the loss of life, personal injury and/or damage to property arising out of the use of the

Premises by Tenant or Tenant's invitees during the term of the Lease. At its own expense, Tenant shall provide, prior to the commencement of the term of this Lease and keep in force during the term of this Lease, comprehensive general liability coverage protecting against any liability for injury to persons and/or property and death of any persons occurring on or about the Premises. The coverage shall be written by a responsible municipal self-insurance association satisfactory to Landlord, and shall protect Landlord for liability assumed under a covered contract. The limits of liability under such coverage shall not be less than \$10,000,000 single limit combined coverage. The documentation showing the coverage shall be similar to that which might be received under a commercial insurance policy showing the single limit combined coverage amount that insures the City of New Buffalo and adding the Landlord as an insured covered party regarding the City's involvement in this Lease. The self-insurance association shall provide a binder or certificate type document reflecting that coverage, naming the Landlord as an insured party, and the insurance association's agreement not to remove the coverage unless and until the Landlord has been given 30 days advance notice of the termination. Tenant shall furnish Landlord with evidence of such protection indicating that the protection is in effect and providing that Landlord shall be notified in writing at least thirty 30 days prior to cancellation of or reduction in coverage. In the event the Tenant receives notice that the insurance protection is being terminated prior to the end of the Lease term the Tenant shall promptly put in place, as of the date of termination of the insurance coverage or sooner, equal alternative insurance coverage for the Landlord as provided for under the language stated above.

10. Tenant Default. Upon default by the City, Landlord shall have all the remedies available under Michigan law.

11. Quiet Enjoyment. Landlord covenants that so long as no default has occurred and is continuing, Tenant may peacefully and quietly hold and enjoy the Premises for the Term without interference by Landlord or any person claiming by, through or under Landlord.

12. Miscellaneous.

a. Any notice, demand, or communication required, permitted, or desired to be given under this Lease shall be deemed effectively given when personally delivered (which may include delivery by FedEx, UPS or other courier) to those addresses first provided above. The parties may, by written notice, designate any further or different address to which subsequent notices, demands, or communications may be given.

b. The headings in this Lease are for reference purposes only and shall not affect its interpretation.

c. This Lease is the entire agreement between the parties regarding its subject matter. It supersedes and replaces all previous or contemporaneous, express or implied, written or oral statements, covenants, representations or agreements. This Lease may not be amended except in writing signed by the parties following an approving resolution adopted by the City Council.

d. No party shall be entitled to benefits other than those specified herein. No other party is intended to be a beneficiary of this Agreement.

e. This Lease was made in Berrien County, Michigan. The jurisdiction and venue for any action brought pursuant to or to enforce this Lease shall be solely in the state courts in Berrien County, Michigan. The prevailing party in any such action shall, in addition to any other remedies, be entitled to recover any costs and fees incurred to investigate, bring, maintain or defend any such action from its first accrual or first notice thereof through all appellate and collection proceedings.

The parties have signed this Lease as of the date first written above.

CITY OF NEW BUFFALO

**NEW BUFFALO DEVELOPMENT
PARTNERS, LLC**

By: _____
John Humphrey, Mayor

By: _____

By: _____
Ann M. Fidler, City Clerk

Date signed: _____, 2021

Date signed: _____, 2021

CLF006172



**CITY OF NEW BUFFALO
RESOLUTION 21-_____
Traffic Control Order #47**

DESIGNATE AREAS OF EAST MECHANIC STREET AND NORTH BERRIEN STREET AS THREE-HOUR PARKING AND ESTABLISH AREAS OF NORTH THOMPSON AND NORTH TOWNSEND AS PAY PARKING LOTS

WHEREAS, the City of New Buffalo desires to have parking be limited to three hours on East Mechanic Street between Thompson and Townsend, and North Barton Street, between East Mechanic and Amtrak Right-of-Way; and

WHEREAS, North Thompson between Mechanic and Amtrak ROW, and North Townsend between East Mechanic and Amtrak ROW shall become pay parking lots; and

WHEREAS, this restriction is in place from Memorial Day through Labor Day; and

WHEREAS, the City of New Buffalo Police Department has completed an investigation and determined that this restriction is needed to allow for additional short-term parking in the downtown region.

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby adopts this Traffic Control Order for expanded three-hour parking in areas of East Mechanic Street, North Barton and establish pay parking lots on North Thompson and North Townsend.

Dated: June 22, 2021

Ayes:

Nays:

Abstain:

Absent:

RESOLUTION DECALRED:

Ann M. Fidler, City Clerk

CERTIFICATION

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, do hereby certify that the above is a true and correct copy of a resolution adopted by the City Council of the City of New Buffalo, Michigan, on this 22nd day of June, 2021.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: Senior Citizen and Veteran Discount (Boat Launch)

ITEM BEFORE THE COUNCIL:

Approval of a senior citizen and veteran discount for seasonal boat launch passes

DISCUSSION:

In most communities, military veterans and senior citizens are the pillars of society. Throughout our history, they have achieved much for our families, our communities, and our country.

Typically, they are the citizens that “take root” in a municipality and strive to make it better. They are the ones who, through their life experiences, provide and share wisdom to people they encounter. Also, they provide stability within the community they live in by volunteering their time and talents.

For all they these stalwarts of the community have achieved in their life and all they continue to accomplish, society owe these citizens our thanks and a deepest acknowledgement. We can best demonstrate this by ensuring that our communities are good places in which to live, work, mature, and play.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve a discount of 50% on the fee for seasonal boat launch passes for veterans and senior citizens (65 and older).



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: First Reading of Ordinance Amendment to Chapter 9

ITEM BEFORE THE COUNCIL:

First reading of amendment to Chapter 9 of the City of New Buffalo Code of Ordinances – General Business Registration

DISCUSSION:

In most cities, basic business registrations usually enable a company and its owner to start collecting receipts for work conducted within city limits. There are some instances that certain businesses may require additional city approval. In some cities becoming registered may qualify businesses to bid on government contracts.

More importantly, business registrations allow for the city to ensure the overall welfare of the community. The annual renewal of the business registrations allows for confirmation of the proper safety protocols, American with Disabilities (ADA) compliance, and operational functionality (HVAC, electrical, etc.).

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the first reading of the ordinance to amend Chapter 9 of the New Buffalo Code of Ordinances to establish General Business Registrations

**CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN**

ORDINANCE NO. ____

**ORDINANCE TO AMEND CHAPTER 9; ARTICLE II; SECTIONS 9-5 THROUGH 9-16 OF THE NEW
BUFFALO CITY CODE OF ORDINANCES FOR GENERAL BUSINESS REGISTRATION ORDINANCE**

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Amendment. Sections 9-5 through 9-15 of the New Buffalo City Code is amended to read in its entirety as follows:

Section 9-5 Short title.

This article shall be known and may be cited as the “General Business Registration Ordinance.”

Section 9-6 Definitions.

For the purposes of this article, the following terms, phrases, words, and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

Business

All kinds of vocations, occupations, professions, enterprises, establishments and all other kinds of activities and matters, together with all devices, machines, vehicles and appurtenances used therein, any of which are conducted for private profit, or benefit, either directly or indirectly, on any premises in this city or anywhere else within its jurisdiction.

City

The City of New Buffalo, Michigan and its departments, officers or individuals designated by the City Manager or City Council to administer all or any part of the permitting and inspection programs under this chapter.

City Council

The City Council of the City of New Buffalo, Michigan.

City Manager

The City Manager of the City of New Buffalo, Michigan.

Insignia (or its singular number insigne)

Any tag, plate, badge, emblem, sticker, or any other kind of device which may be required for any use in connection with any license.

Registration or registrant licensee

As used generally herein shall include respectively the words “permit” or “permittee,” or the holder for any use or period of any similar privilege, wherever relevant to any provision of this article or other law or ordinance.

Person

Include individual natural persons, partnerships, joint adventures, societies, associations, clubs, trustees, trusts, or corporations; or any officers, agents, employees, factors, or any kind of personal

representatives of any thereof, in any capacity, acting either for himself or for any other person, under either personal appointment or pursuant to law.

Premises

Includes all land structures, places, and the equipment and appurtenances connected or used in any business, and any personal property which is either affixed to or is otherwise use in connection with any such business conducted on such premises.

Public Safety and Code Enforcement

Includes the Police Department, Fire Department, Building Department and Code Enforcement Department of the City of New Buffalo, Michigan.

Section 9-7 Application of regulations.

- A. *Compliance required.* It shall be unlawful for any person, either directly or indirectly to conduct any business or nonprofit enterprise or to use in connection therewith any vehicle, premises, machine, or device, in whole or in part, for which registration or a permit is required by any law or ordinance of this city, without registration of that business with the city as required by this article or other law or ordinance of the city. This article applies to all businesses and nonprofit enterprises which occupy any premises located in the city which is owned by, leased by, licensed for the use of or otherwise the responsibility of or under the direction of that business or nonprofit enterprise. It shall also apply to any business and nonprofit enterprises which, repeatedly though intermittently occupy any premises in the city. It shall also apply to transient sellers of goods or nonprofessional services.
- B. *Exceptions.* This article does not apply to individuals with permanent business or nonprofit enterprise establishment outside the city who meet in the city with previously arranged appointments in a restaurant, motel or hotel or the premises of a registered business or nonprofit enterprise located in the city. It also shall not apply to any person if its application to such person would render this article or any portion of it unconstitutional or unlawful.
- C. *Single act.* Except as otherwise provided in this section, for the purpose of this article, any person shall be deemed to be in business or engaging in a nonprofit enterprise and thus subject to the requirements of this article when that person does one act of:
 - (1) Selling any goods or services;
 - (2) Soliciting business or offering goods or services for sale or hire;
 - (3) Using any vehicle or any premises in the city for business purposes;
 - (4) Provides any services for any type of remuneration or consideration.
- D. *Agents responsible for registering.* The agents or other representatives of nonresidents who are doing business in this city shall be personally responsible for the compliance of their principals and of the business they represent with the provisions of this article.
- E. *Joint registration.* A person engaged in two (2) or more businesses at the same location shall not be required to obtain separate registrations for conducting each business but, when eligible, shall be issued one registration which shall specify on its face all such businesses.
- F. *No license required for mere delivery.* [Nonprofit, charitable, and religious purposes] The City Manager shall issue special permits, without the payment of any license fee or other charges, to any person or organization for the conduct or operation of a nonprofit enterprise, either regularly or temporarily when he finds that the applicant operates without private profit for a public, charitable, educational, literary, fraternal or religious purpose.

Section 9-8 Duties of city.

- (a) The city shall collect all registration fees and shall register the name of all persons qualified under the provisions of this article and shall:
 - (1) Promulgate and enforce all reasonable rules and regulations necessary to the operation and enforcement of this article;
 - (2) Submit all applications to interested city officials for their endorsements thereon as to compliance by the applicant with all city regulations which they have the duty of enforcing;
 - (3) Investigate and determine the eligibility of any applicant for registration as prescribed herein;
 - (4) Notify any applicant of the acceptance or rejection of an application and shall, upon refusal of any registration or permit, at the applicant's request, state in writing the reasons and deliver them to the applicant by first class mail to an address provided by the applicant.

Section 9-9 Issuance of license.

- (a) *Application required.* Every person required to register under the provisions of this article shall apply for such registration to the city. The application shall:
 - (1) Be in writing upon forms provided by the city;
 - (2) Require the disclosure of all information which the city shall find to be reasonably necessary to the fair administration of this article;
 - (3) Be accompanied by the full amount of the fees chargeable for such registration.
- (b) *Issuance of receipts.* Whenever a registration cannot be issued at the time the application for the same is made, the city shall issue a receipt to the applicant for the money paid in advance. Such receipt shall not be construed as the approval of the city for registration; nor shall it entitle or authorize the applicant to open or maintain any business contrary to the provisions of this article.
- (c) *Annual renewal procedures.* The applicant for the renewal of a registration previously approved shall apply for such registration to the city annually. The application shall disclose the conduct and operation of the applicant's business during the preceding registration period as it is reasonably necessary to the determination by the city of the applicant's eligibility for continued registration.
 - (1) The term of the business registration issued under this Article is twelve months (January 1- December 31).
 - (2) Applicants for renewal of business registration shall apply to the city 45 days prior to the date of expiration of the license.
 - (3) An application for renewal of a license shall be considered in the same manner as the original application.
- (d) *Duplicate registration.* A duplicate registration certificate shall be issued for one which has been lost, stolen, defaced or destroyed. There shall be no additional fee charged for duplicate issuance.
- (e) *Denial of registration.* The city shall disapprove any application where the applicant's business premises fail to comply with any applicable law, rule, regulation, ordinance provision or lawful order or directive. Upon disapproving any application submitted under the provisions of this article, the city shall refund all fees paid in advance by the applicant provided the applicant is not otherwise indebted to the city.
- (f) *Compliance pending legal action.* When registration is denied and any action is instituted by the applicant to appeal its denial or to compel its issuance, such applicant shall not engage in a business for which the registration was refused unless a registration certificate be issued pursuant to a judgment ordering the same.

Section 9-10 Fee rate.

- (a) The annual general business registration fee shall be in the amount of thirty-five dollars (\$35.00).
- (b) Fees shall be reviewed annually and adjusted, as deemed necessary, by the City Council.
- (c) Fees shall be prorated for partial years.
- (d) Except as provided in this ordinance, no rebate or refund of any fee or part shall be made by reason of the nonuse of such registration or by reason of a change of location or business rendering the use of such registration ineffective.

Section 9-11 Registration certificate.

Each registration issued hereunder shall state upon its face the name of the registrant and any other name under which such business is to be conducted, business address, the dates of issuance and expiration.

Section 9-12 Duties of registrant licensee.

- (a) *General standards of conduct.* Every registrant under this article shall:
 - (1) Ascertain and always comply with all laws, ordinances and regulations applicable to such business;
 - (2) Avoid all forbidden, improper or unnecessary practices or conditions which do or may affect the public health, safety and general welfare.
- (b) *Display of registration.* Every registrant shall display the registration certificate at the business premises. If the registrant does not have an actual physical business premises or utilize such premises on an intermittent basis, the registrant shall carry such registration on their person.
- (c) *Inoperative registration.* No registrant shall allow any registration to remain posted or displayed or used after the period for which it was issued has expired, or when it has been suspended or revoked or for any other reason become ineffective.
- (d) *Unlawful possession.* No registrant shall loan, sell, give or assign to any person, or allow any other person to use or display, or destroy, damage or remove, or to have in his possession, except as authorized by the city or by law, any registration which has been issued to said registrant.
- (e) *New location desired.* A registrant shall have the right to change the location of the registered business; provided the registrant shall obtain written permission from the city for such change of location and promptly report the completed act of such transfer to the city and surrender the original registration certificate.
- (f) *New registration issued.* Upon the completion of a transfer of registration in compliance with subsection (e) above, the city shall issue a new registration certificate to the transferee for the unexpired term of the old registration.

Section 9-13 Enforcement

- (a) *Inspection of premises.*
 - (1) *Persons authorized.* The following city official(s) are authorized to conduct inspections in the manner prescribed herein:
 - a. Public Safety and Code Enforcement shall make all investigations reasonably necessary to the enforcement of this article;
 - b. Public safety and Code Enforcement shall have the authority to inspect and examine businesses within the City of New Buffalo to enforce compliance with this article.

- (2) *Authority to inspect.* All persons authorized to inspect businesses shall have the authority to enter pursuant to law, with or without search warrant, at all reasonable times, the following premises:
 - a. Those for which registration is required;
 - b. Those for which registration certificates were issued and which, at the time of inspection, are operating under such registration;
 - c. Those for which the registration has been revoked or suspended.
- (3) *Inspection Reports.* Persons inspecting registrants, their businesses or premises as authorized shall report all violations of this article or of other laws or ordinances through the chain of command to the city manager and shall submit such other reports as the city manager shall order.

- (b) *Provisional order.* When an official authorized with the enforcement of this article determines that a violation of this article has occurred, the city shall issue to the affected person a provisional order to comply. The provisional order shall be in writing and shall be personally served and shall apprise the person affected of the specific violation(s). In the absence of the person affected or his agent or employee, a copy of such notice shall be affixed to some structure or posted in a conspicuous location on the premises. Depositing such notice in the United States mail shall also constitute service. The provisional order shall require compliance within ten (10) business days of service on the affected person.
- (c) *Citation.* Upon the failure or refusal of the violator to comply with the provisional order, the enforcement official shall issue a citation for the violation.

Section 9-14 Penalty.

Any person and/or business convicted of violating any provision of this general business registration article shall be guilty of a misdemeanor and subject to the penalties of Chapter 1, Section 1-7 of the Code of Ordinances of the City of New Buffalo, Michigan, except that there shall be a minimum fine of one hundred dollars (\$100.00) for each violation.

Section 9-15 Liability of violator.

The amount of any unpaid fee, the payment of which is required as provided for under the terms of this article, shall constitute a debt to the city which may be collected by an action at law or may be certified on the delinquent tax rolls of the city as prescribed by law.

Section 2. Publication and Effective Date. The City Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This is a true and complete copy of Ordinance No. ____ adopted at a regular meeting of the New Buffalo City Council held on _____, 2021.

John Humphrey, Mayor

Ann M. Fidler, Clerk

DRAFT



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: June 22, 2021

RE: First Reading of Ordinance Amendment to Chapter 15; Article II

ITEM BEFORE THE COUNCIL:

First reading of amendment to Chapter 15; Article II of the City of New Buffalo Code of Ordinances to Regulate the Preparation and Collection of Solid Waste

DISCUSSION:

This ordinance addresses the manner in which solid waste is disposed of, times, and placement of solid waste containers for collection. It also identifies the procedures for remedying violations that occur if items are left in the right-of-way.

In August 2020, amendments were made to the ordinance and recently, there have been some challenges with enforcement. After being advised of the challenges that exist, additional amendments were necessary.

RECOMMENDATION:

That Mayor Humphrey and the New Buffalo City Council approve the first reading of the ordinance to amend Chapter 15; Article II of the New Buffalo Code of Ordinances to regulate the preparation and collection of solid waste

CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN

ORDINANCE NO. ____

ORDINANCE TO AMEND CHAPTER 15; ARTICLES II; SECTIONS 15-7 AND 15-9 OF THE
NEW BUFFALO CITY CODE OF ORDINANCES TO REGULATE THE PREPARATION AND
COLLECTION OF SOLID WASTE

The City of New Buffalo ordains:

Section 1. Amendment. Article II; Sections 15-2, 15-7 and 15-9 of the New Buffalo City Code is amended to read in its entirety as follows:

Sec. 15-2 Definitions

RUBBISH

Garbage and nonputrescible solid wastes (excluding ashes), consisting of both combustible and noncombustible wastes, such as paper, cardboard, metal cans, wood, glass, bedding, crockery, and similar materials; but not to include body waste, automobile frames or debris resulting from construction, reconstruction, or repair of premises.

Sec. 15-7 Responsibilities of property owner and occupants

- A. All property owners and occupants who receive refuse collection services contracted by the City pursuant to Section 15.3 shall comply with the terms and conditions of the applicable contract, which shall be available for public inspection in the office of the City Clerk. Such contracts may address topics, including:
 1. Size and other specifications for refuse bins;
 2. Appropriate locations for placing refuse bins prior to pick up;
 3. Size limitations for the curbside pickup of bulk items and yard waste; and
 4. Appropriate separation of refuse and recyclable materials.
- B. Refuse and recycling receptacles shall not be set out for collection prior to ~~8:00 a.m.~~ **7:00 PM** preceding the day of collection. After such receptacles are emptied, they shall, on the same day collections are made, be removed from the street right-of-way and stored in an appropriate location in the side or rear yard of the property no later than ~~8:00 p.m.~~ **7:00 PM**. Receptacles shall not be stored in the front yard.
- C. Downed trees and tree limbs exceeding two cubic yards in volume or four feet in length do not constitute "yard waste" for purposes of this chapter and therefore are not eligible for regular curbside pickup by the City or its contractors. Property owners and occupants shall be responsible for disposing of such items.
- D. Grass, brush, leaves, and limbs up to four inches in diameter are considered yard waste, but brush and limbs must be cut to a length of four feet or less. These items must be placed in a thirty-two (32) gallon container, or biodegradable paper bag of not more than *thirty-two* (32) gallons and tied in a bundle not to exceed 50 pounds.
- E. *The owner or occupant of any lands and premises within the city upon which any building or structure is being constructed, remodeled, altered or repaired shall cause all debris or construction waste material resulting from such work to be removed and disposed of, and no*

such debris or construction waste material shall be deposited or placed on any street, public right-of-way, alley or other public place within the city.

Sec. 15-9 Authority to remove unauthorized items from right-of-way and recover costs.

In addition to any other available remedy, the City may remove unauthorized items from the street right-of-way and recover costs from the property owner in accordance with the following procedures:

- A. For purposes of this section, unauthorized items in the right-of-way include:
1. **Refuse Rubbish** receptacles placed at the street in violation of Section 15-7B above;
 2. Trees or tree limbs too large for curbside pickup; and
 3. Other items not suitable for curbside pickup.
- B. Upon observing an unauthorized item in the right-of-way, the City Manager or designee is authorized to notify, in writing, the owner of the adjoining premises that the City intends to remove such item at the owner's expense. Such notice shall be served by hand delivery or posted in a conspicuous location on the premises.
- C. After service of the notice, the owner shall remove the unauthorized item from the right-of-way within *twenty-four* (24) hours. If he or she fails to do so, the city may remove the item violation at the owner's expense. ~~as follows:~~
1. If the item is a refuse or recycling receptacle, the City shall ~~contract to collect and store the receptacle and release it back to the owner or occupant upon payment of a fee in the amount of \$75,~~ remediate and *serve notice to the owner or occupants of the premises upon which, or adjacent to which, a violation of this section occurred.*
 - a. *The first violation in a calendar year the property owner or occupant shall receive a written warning (via first class mail or hand delivery), as well as a copy of the ordinance from which this section derived; and*
 - b. *Any subsequent violations shall be served by hand delivery to or posted in a conspicuous location on the premises and result in a fifty-dollar (\$50.00) fine.*

Such charges shall be billed, collected, and, in all cases, there shall be an additional late charge (consistent with the penalty assessed in Section 19-13 Bills and billing; penalty for late payment) if the fee is not paid within thirty (30) days of the notice date, or in the event an appeal is filed and denied, within thirty (30) days of the mailing of the denial notice.

Notice of the existence of and reason for such a lien shall be mailed to the property owner's last known address. If payment is not received, the city may levy a single-lot special assessment to recover such costs pursuant to Chapter 17, Article V, of the City Code.
 2. If the item is not a refuse or recycling receptacle, the City may dispose of the item or contract to do so and send the owner an invoice for the actual cost of removal and disposal plus a \$50 administration fee. Such invoice shall be paid within 30 days. If payment is not received, the city may levy a single-lot special assessment to recover such costs pursuant to Chapter 17, Article V, of the City Code.
 3. If the item is a refuse or recycling receptacle containing waste, the City shall ~~contract to collect the receptacle, store it and release it back to the owner or occupant upon~~

~~payment of a fee in the amount of \$100.~~ *take the necessary measures to dispose of the waste or contract to do so and send the owner an invoice for the actual cost of the disposal and an additional \$50.00 administration fee. Such invoice shall be paid within 30 days.*

- 4. *If payment is not received in any of the cases identified in 1-3 above, the city may levy a single-lot special assessment to recover such costs pursuant to Chapter 17, Article V, of the City Code.*

D. This section shall not be construed to limit the authority of the City to relocate or remove unauthorized items from the right-of-way at the City's own cost without prior notice to the adjoining owner.

Section 2. Publication and Effective Date. The City Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This is a true and complete copy of Ordinance No. ____ adopted at a regular meeting of the New Buffalo City Council held on _____, 2021.

John Humphrey, Mayor

Ann M. Fidler, Clerk