

#### SPECIAL MEETING ZONING BOARD OF APPEALS

Thursday, January 20, 2022 at 5:00 p.m. City of New Buffalo 224 W. Buffalo Street New Buffalo MI 49117

#### **AGENDA**

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Agenda
- 4. Approval of Previous Minutes- August 26, 2021
- 5. Public Comment
- 6. Public Hearing
  - a. Variance Request 207 N. Whittaker Street Allow variance to continue the existing 3-foot rear setback to the existing building and new addition; to continue the existing 1-foot west side setback to the property line, on existing building; and to allow for a 1-foot side yard setback on the east side of the new building.
- 7. Unfinished Business
- 8. New Business
  - a. Variance Request 207 N. Whittaker Street Allow variance to continue the existing 3-foot rear setback to the existing building and new addition; to continue the existing 1-foot west side setback to the property line, on existing building; and to allow for a 1-foot side yard setback on the east side of the new building.
- 9. Adjournment

Call to Order at 5:02 p.m.

Pledge of Allegiance – ZBA Board members led the Pledge of Allegiance.

Roll Call: Pokuta, Borg, Parello, Smith

Absent: Cooper, Gabryszewski, Joseph

City Staff Present: City Manager, Darwin Watson; City Clerk, Amy Fidler; Building Official, Ted Hanson.

**Approval of Agenda.** Motion by Borg, seconded by Pokuta to approve the agenda:

Roll call vote:

AYES: Pokuta, Borg, Parello, Smith

NAYES:

ABSENT: Gabryszewski, Joseph, Cooper

ABSTAINED:

Motion Carried, 4-0.

**Approval of Previous Minutes- June 23, 2021.** Motion by Borg, seconded by Parello to approve the previous minutes from June 23, 2021:

Roll call vote:

AYES: Pokuta, Borg, Parello, Smith

NAYES:

ABSENT: Joseph, Cooper, Gabryszewski

ABSTAINED:

Motion Carried, 4-0.

Public Comment: None

#### Public Hearing- Chair Smith opened the public hearing for 318 W. Mechanic Street

No public comment during the Public hearing.

#### 318 W. Mechanic Street -

Variance Request – Allow variance for the required front yard setback of 30 feet and the required side yard setback of 10 feet, and lot size of 15,000 sq. feet and lot width of 100 feet.

Chair Smith closed the public hearing for 318 W. Mechanic Street.

5:00 pm

#### August 26, 2021

**New Business** 

**Variance Request 318 W. Mechanic Street** – Allow variance for the required front yard setback of 30 feet and the required side yard setback of 10 feet, and lot size of 15,000 sq. feet and lot width of 100 feet.

Motion by Borg, seconded by Parello to approve the front yard setback as presented:

Roll call vote:

AYES: Borg, Parello, Pokuta

**NAYES: Smith** 

ABSENT: Cooper, Gabryszewski, Joseph

ABSTAINED:

Motion Carried, 3-1.

Motion by Smith, seconded by Borg to approve the required side yard setback as presented:

Roll call vote:

AYES: Parello, Pokuta, Borg, Smith

NAYES:

ABSENT: Cooper, Gabryszewski, Joseph

ABSTAINED:

Motion Carried, 4-0.

Motion by Borg, seconded by Parello to approve variance as current existing lot size of record:

Roll call vote:

AYES: Pokuta, Borg, Parello, Smith

NAYES:

ABSENT: Cooper, Gabryszewski, Joseph

ABSTAINED:

Motion Carried, 4-0.

Motion by Borg, seconded by Parello to approve current lot width of record.

Roll call vote:

AYES: Pokuta, Borg, Parello, Smith

NAYES:

ABSENT: Cooper, Gabryszewski, Joseph

ABSTAINED:

Motion Carried, 4-0.

<b>Board Members Comments:</b> None		
Motion by Smith, seconded by Parello at 5:45 p.m. to	adjourn the meeting:	
Roll call vote: AYES: Parello, Pokuta, Borg, Smith NAYES: ABSENT: Cooper, Gabryszewski, Joseph ABSTAINED:		
Motion Carried, 4-0.		
Adjournment at 5:45 PM.		
af		
Tom Smith, Chair	Ann M. Fidler, City Clerk	



## City of New Buffalo Zoning Board of Appeals Staff Report

**Hearing Date:** January 20<sup>th</sup> 2022 (Thursday 5pm)

Project Number: PZ21-0012

Applicant: Julie Fisher Rosenthal (Architect)

Owner: Benjamin Holland Zoning District: CBD

Current Zoning: Central Business District

Subject Property Address: 207 N Whittaker Street, New Buffalo, MI 49117

Nature of the Request: Variance Request for:

• To continue the existing 3 foot rear setback to the existing building and new addition.

• To continue the existing 1 foot west side setback to the property line, on existing building.

• To allow for a 1 foot side yard set back on the east side of the new building.

### **OVERVIEW**

The owner Benjamin Holland of 207 N Whittaker is looking to develop this property into a Restaurant with outdoor seating. This would include a re-purpose of current existing building with addition of new attached building. The applicant Julie Rosenthal of FC Studio Inc. has submitted a very complete and detailed application.

The Zoning administrator has included sections of the New Buffalo Zoning ordinance that pertain to the Variance request for this project.

Recommendation: Upon review of the application materials, validation of the facts reported, site inspection and evaluation of each of the criteria required for review and noted in this staff report, it is the recommendation of the Zoning Administrator that a proper amount of information has been provided to the Zoning Board of Appeals to render a decision on this appeal request.

Respectfully submitted,

Ted Hanson Building Official City of New Buffalo



Project Name Birdies Project Number P221-cola Review Fee Paid \$500 Escrow Fee Paid



**APPLICATION TO:** 

PLANNING COMMISSION ZONING BOARD OF APPEALS

224 W Buffalo St, New Buffalo, MI 49117

City Hall: 269-469-1500 Building Dept: 269-469-7144

Facsimile: 269-469-7917

Instructions: Fill-in all blanks and 'X' applicable boxes ( ). Incomplete applications cannot be processed.

I. Applicant and Owner Information CBO

A) Appli	cant(s) principal contact:	E) Prope	erty owner(s) principal contact:
Name	Benjamin Holland	Name	Benjamin Holland
Address		Address	
Telephon email	e	Telephon email	е
B) Applic	ant(s) secondary contact:	F) Archite	ct (if applicable):
Name	Julie Fisher Rosenthal	Name	Julie Rosenthal- FC Studio Inc.
Address		Address	
Telephone email		Telephone email	
C) Agent of	or Attorney (if applicable):	G) Enginee	er (ifapplicable):
Name		Name	Derk Walkotten - Abonmarche
Address		Address	
Telephone email		Telephone email	

H) Applicant is (circle one):
Property owner
Attorney
Agent
Engineer
Other: Architect

\* Trusts: Provide an attached statement from the trustee verifying the names of all the beneficial owners.

Proceed to Next Page

29.	Specialty retail stores including: books/news/magazine (non-adult), stationery, jewelry, hobby/toys, gift/novelty, luggage/leather, sewing/needlework, tobacco, music/compact discs/tapes, and musical instruments	X	
30.	Apparel, including shoes and clothing accessories	X	
31.	Hardware stores	X	
REC	REATION, LEISURE, HOTELS, AND MOTELS		
32.	Bowling alley, with or without the sale of food and alcoholic beverages		Х
33.	Miniature golf		X
34.	Indoor movie theater or performing arts theater (not including adult entertainment)		х
35.	Lodge halls, social clubs, fraternal organizations, banquet halls, and other similar uses not involving residential occupancy or adult entertainment		X
36.	Municipal parks	X	
37-	Hotels		X
38.	Motels		×
39.	Bed-and-breakfast		х
MISC	ELLANEOUS		
40.	Public utility buildings and uses, but not including storage yards		х
41.	Educational institution offices or facilities		X
42.	Open-air businesses		X
43.	Parking structures		×
44.	Residential dwellings		x
45.	Religious institutions		×

#### Section 10-3 Site development requirements.

All permitted uses and special land uses are subject to the following site development requirements:

- A. Site plan review is required in accordance with Article 19.
- B. Parking is required in accordance with Article 15.
- C. Signs are permitted in accordance with the requirements of Article 16.
- D. Setbacks, height, area, and lot dimensions are required as noted below. [Amended 3-18-2003 by Ord. No. 141]

#### CBD SETBACK, HEIGHT, AREA AND LOT REQUIREMENTS

Minimum lot size 8,000 square feet
Minimums lot width 66 feet

Maximum building height 35 feet
Front yard setback None required

Side yard setback When abutting nonresidentially used or zoned property: 10 feet, however, the Planning

Commission may approve up to a zero setback if it can be demonstrated that the lesser setback will not adversely affect adjoining properties, and specifically light availability to existing or proposed buildings. Where abutting lots have buildings employing a common party wall no side

yard shall be required.

When abutting residentially zoned property: 30 feet

Rear yard setback 25 feet

Maximum lot coverage 70% of the total lot area

### Section 21-1 Creation and membership.

There is hereby created a Zoning Board of Appeals, herein referred to as the "Board of Appeals," the membership, powers and duties of which are prescribed in this ordinance.

#### Section 21-2 Composition.

The Board of Appeals shall consist of seven members, one of whom shall be a citizen member of the Planning Commission with appointment by the City Council coinciding with that persons term on the Planning Commission, and six members who shall be appointed by the City Council. In the latter instance and for initial appointments, two of said members shall be appointed for a one-year term, and two of said members shall be appointed for a two-year term, and two members shall be appointed for a full three-year term. After initial appointments each member shall serve three-year terms. In addition, the City Council may appoint two alternate members who shall serve three-year terms. All of the regular and alternate members of the Board shall be citizens of the United States and primary residents of the City of New Buffalo. No elected officer or employee of the City of New Buffalo shall be a member of the Board. Any vacancy in the Board shall be filled by the City Council for the remainder of the unexpired term.

#### Section 21-3 Rules of procedure.

The Board shall annually elect its own Chairman, Vice Chairman and Secretary. Meetings of the Board shall be held at the call of the Chairman and at such times as the Board may determine by rule. All meetings of the Zoning Board of Appeals shall be open to the public.

#### Section 21-4 Meetings.

- A. Meetings. All meetings of the Zoning Board of Appeals shall be held at the call of the Chairman and at such times as such Board of Zoning Appeals may determine. All hearings conducted by the Board of Zoning Appeals shall be open to the public. The City Zoning Administrator or his/her representative, shall keep minutes of its proceedings showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact; and shall also keep records of its hearings and other official action. Four members of the Zoning Board of Appeals shall constitute a quorum for the conduct of its business. The Zoning Board of Appeals shall have the power to subpoena and require the attendance of witnesses, administer oaths, compel testimony and the production of books, papers, files and other evidence pertinent to the matters before it.
- B. Hearings. The Zoning Board of Appeals shall make no decision regarding a variance except after a public hearing is conducted by the Zoning Board of Appeals. Notification of hearings shall be in accordance with the following requirements:
  - 1. Public notice of the appeal shall be sent by regular mail or personally delivered at least 15 days prior to the scheduled hearing to all persons owning real property within 300 feet of the premises in question, and to the occupants of single and multiple-family dwellings within 300 feet.
  - 2. The public notice shall be addressed to the respective owners and tenants at the address given in the last assessment roll. If the tenant's name is not known, the term "occupant" may be used.
  - 3. An affidavit of mailing shall be maintained.
  - 4. The applicant shall be notified by certified mail at least 15 days prior to the scheduled hearing.

#### Section 21-5 Jurisdiction.

The Zoning Board of Appeals shall not have the power to make any change in the terms of this ordinance, but does have power to act on those matters where this ordinance provides for an administrative review, interpretation, and to authorize a variance as defined in this section and the laws of the State of Michigan. The Zoning Board of Appeals shall not have the authority to hear appeals from a decision made in respect to any special land use, planned unit development, or rezoning. The powers of the Zoning Board of Appeals include:

A. Hearing of appeals. To hear and decide appeals where it is alleged by the appellant that there is an error in any order, requirement, permit, decision or refusal made by the Zoning Administrator or any other administrative official in carrying

out or enforcing any provisions of this ordinance.

- B. Granting of variances. A variance from the specific requirements of this ordinance may be granted by the Zoning Board of Appeals in accordance with the requirements and procedures of this article.
- C. Zoning ordinance interpretation. The Zoning Board of Appeals may interpret the provisions of this ordinance to carry out the intent and purposes of the Zoning Ordinance where the meaning of the provisions is uncertain.
- D. Granting of temporary uses and buildings.
  - 1. The Zoning Board of Appeals may permit, upon proper application, temporary uses or buildings not otherwise permitted in the district, not to exceed 12 months and to provide up to a twelve-month extension when appropriate.
  - 2. The Zoning Board of Appeals, in granting permits for temporary uses and buildings, shall do so under the following conditions:
    - a. The granting of the temporary use or building shall in no way constitute a change in the basic uses permitted in the district nor on the property where the temporary use or building is permitted.
    - b. The granting of the temporary use or building shall be issued in writing, stipulating all conditions as to time, nature of development permitted and arrangements for removing the use at the termination of the temporary permit.
    - c. All setbacks, land coverage, off-street parking, lighting and other requirements shall be made at the discretion of the Zoning Board of Appeals.
    - d. The use or building shall be in harmony with the general character of the district.
    - e. No temporary permit shall be granted without first giving notice to owners of adjacent property of the time and place of a public hearing to be held as provided for in this ordinance.
    - f. Prior to granting a temporary permit the Board may seek the review and recommendation of the Planning Commission.

#### Section 21-6 Decisions.

- A. Procedure. An appeal may be taken by a person aggrieved, or by an officer, department, or board of the City. Such appeal shall be taken within 21 days, as prescribed by the rules of the Zoning Board of Appeals, by the filing with the officer or body from whom the appeal is taken and with the Zoning Board of Appeals of a notice of appeal specifying the grounds for the appeal.
- B. Filing. The party from whom the appeal is taken shall immediately transmit to the Zoning Board of Appeals all the papers constituting the record upon which the action appealed was taken. These papers shall include a completed application form and site plan along with staff review comments. Said site plan shall include the following information:
  - 1. Project Information, including:
    - The applicant's name;
    - b. North arrow;
    - c. Complete and current legal description and size of property in acres;
    - d. Size of property in acres or square feet;
    - e. A survey shall be required for dimensional variance.
  - Existing features.
    - a. Property lines and dimensions;
    - Zoning and current land use of applicant's property and all abutting properties and of properties across any public or private street from the site;

- c. Lot lines and all structures on the property;
- d. The Zoning Board of Appeals may require buildings and structures within 100 feet of the site's property lines to also be shown.
- 3. Proposed construction.
  - a. Building footprints, setbacks, and building height; and
  - b. Location and dimensions of parking spaces (if applicable).
- 4. Additional information may be required by the Zoning Board of Appeals, including, but not limited to:
  - a. Existing and proposed topography;
  - b. Location and method of screening waste dumpsters;
  - c. A landscaping plan;
  - d. Details of exterior lighting;
  - e. Details of site circulation and access design;
  - f. Any information specified in Section 19-6 which the Zoning Board of Appeals determines to be necessary in order to properly evaluate the request and render a decision.
- 5. A completed application form, supplied by the Zoning Administrator, and an application fee.
- C. Stay of proceedings. An appeal stays all proceedings in furtherance of the action appealed from unless the officer or body from whom the appeal is taken certifies to the Zoning Board of Appeals, after the notice of appeal is filed, that by reason of facts stated in the certificate, a stay would, in the opinion of the officer or body, cause imminent peril to life or property, in which case proceedings shall not be stayed otherwise than by a restraining order. This restraining order may be granted by the Zoning Board of Appeals or Circuit Court on application or notice to the officer or body from whom the appeal is taken and due cause shown.

#### D. Decisions.

- 1. The concurring vote of a majority of the membership of the Board shall be required to reverse an order, requirement, decision, or determination of an administrative official or body, or to decide in favor of the applicant a matter upon which the Board is required to pass, or to effect a variation in the ordinance; except that a concurring vote of 2/3 of the membership shall be necessary to grant a use variance.
- 2. The Zoning Board of Appeals shall render its decision upon any appeal or application submitted to it within 60 days after the hearing thereon.
- 3. All decisions of the Zoning Board of Appeals shall become final five days after the date of entry of an order, unless the Board shall find, and so certify on the record, that it is necessary to cause such order to have immediate effect, in order to preserve property or personal rights.
- 4. Any variance granted by the Board shall only be valid for a period of 12 months from the date of approval, unless substantial construction, as determined by the Board, has occurred and is progressing meaningfully toward completion. The Board may grant up to an additional twelve-month extension, if requested by the property owner in writing prior to the expiration of the original twelve-month period, upon showing that the expiration of the variance will cause an undue hardship on the owner.
- E. Record of actions. For each decision of the Zoning Board of Appeals, a record shall be prepared. Such record shall include, at a minimum, the following items:
  - Description of the applicant's request.
  - 2. The Zoning Board of Appeal's motion including an explanation of how the request meets each standard outlined in Section 21-8B, for non-use variances, or Section 21-8C, for use variances, or conversely, an explanation of how the request does not meet each said applicable standard.

- 3. The Board's vote on the motion.
- 4. A summary or transcription of all relevant material and evidence presented at hearing; and
- 5. Any conditions attached to an affirmative decision.
- F. Appeals to circuit court. The decision of the Zoning Board of Appeals shall be final. However, a person having an interest affected by the decision of the Zoning Board of Appeals may appeal to the Circuit Court. Upon appeal, the Circuit Court shall review the record in accordance with the requirements of the City/Village Zoning Act.<sup>[1]</sup> The court may affirm, reverse, or modify the decision of the Zoning Board of Appeals, or may remand the decision to the Zoning Board of Appeals for further hearings or action.
  - [1] Editor's Note: See now the Michigan Zoning Enabling Act, MCLA § 125.3101 et seq.
- **G.** Resubmission. No variance request which has been decided by the Zoning Board of Appeals shall be submitted for reconsideration within a one-year period from the date of the original application unless the Board finds that at least one of the following conditions exist:
  - 1. That the conditions involving all of the reasons for the original denial have been significantly altered.
  - 2. That new conditions or circumstances exist which change the nature of the original request.

#### Section 21-7 Conditions of approval.

- A. The Zoning Board of Appeals may impose reasonable conditions in conjunction with approval of an appeal, variance, or any other decision which they are required to make.
- B. Conditions shall be imposed in a manner in accordance with the City/Village Zoning Act<sup>[1]</sup> and related to the standards by which the decision is reached.
  - [1] Editor's Note: See now the Michigan Zoning Enabling Act, MCLA § 125.3101 et seq.
- C. The Zoning Administrator shall prepare within five days of the Board meeting, a written statement of each of the Board's actions, specifying the motion, vote, and conditions imposed. This statement shall be signed and dated by the applicant.
- D. The Board of Appeals may require that the applicant demonstrate compliance with all required conditions prior to the issuance of a building permit by the Building Official and/or require a performance guarantee in accordance with Section 22-3B.

## Section 21-8 Variance procedures.

- A. Authority for variances. The Zoning Board of Appeals, after public hearing, shall have the power to grant requests for variances from the provisions of this ordinance where it is proved by the applicant that there are practical difficulties or unnecessary hardship in the way of carrying out the strict letter of the ordinance relating to the construction, equipment, or alteration of buildings or structures so that the spirit of the ordinance shall be observed, public safety secured and substantial justice done.
- B. Granting of non-use variances. A non-use variance may be allowed by the Zoning Board of Appeals only in cases where there is reasonable evidence of practical difficulty in the official record of the hearing and that all of the following conditions are met:
  - 1. That there are exceptional or extraordinary circumstances or conditions applying to the property in question that do not apply generally to other properties in the same zoning district;
  - 2. That the condition or situation of the specific piece of property for which the variance is sought is not of so general or recurrent a nature as to make reasonably practical the formulation of a general regulation for such conditions or situations. Unique circumstances include: exceptional narrowness, shallowness or shape of a specific property on the effective date of this article, or by reason of exceptional topographic conditions or other extraordinary situation on the land, building or structure or by reason of the use or development of the property immediately adjoining the property in question, the literal enforcement of the requirements of this article would involve practical difficulties;
  - 3. That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity. The possibility of increased financial

return shall not of itself be deemed sufficient to warrant a variance;

- 4. The variance will not be significantly detrimental to adjacent property and the surrounding neighborhood;
- 5. The variance will not impair the intent and purpose of this ordinance;
- 6. The immediate practical difficulty causing the need for the variance request was not created by any action of the applicant.
- C. Granting of use variances. A use variance may be allowed by the Zoning Board of Appeals only in cases where there is reasonable evidence of unnecessary hardship in the official record of the hearing that all of the following conditions are met:
  - 1. That the building, structure, or land cannot be reasonably used for any of the uses permitted by right or special approval in the zone district in which it is located.
  - 2. That the condition or situation of the specific piece of property or the intended use of such property for which the variance is sought is not of so general or recurrent a nature as to make reasonably practical the formulation of a general regulation for such conditions or situations. Unique circumstances include: exceptional narrowness, shallowness or shape of a specific property on the effective date of this article, or by reason of exceptional topographic conditions or other extraordinary situation on the land, building or structure or by reason of the use or development of the property immediately adjoining the property in question, the literal enforcement of the requirements of this article would cause unnecessary hardship.
  - 3. That the proposed use will not alter the essential character of the neighborhood.
- D. Prior to Zoning Board of Appeals hearing on a request for a use variance, the Planning Commission shall consider such request and forward a report to the Zoning Board of Appeals. For this report the Planning Commission shall consider the Master Plan, the ability of the property owner to use the property for a use already permitted under the existing zoning classification, the effect of the request on the essential character of the neighborhood, and other such factors as the Planning Commission may deem relevant.

#### Section 21-9 Fees.

The City Council may prescribe and amend by resolution a reasonable schedule of fees to be charged to applicants for appeals to the Zoning Board of Appeals.

# Section 21-10 Appeals of special land uses and planned unit developments.

The Board of Appeals is not authorized to receive, hear, nor act on appeals of special land uses and planned unit developments.

# City of New Buffalo

224 W Buffalo St New Buffalo, MI 49117 (269) 469-1500

(269) 469-7917

Pay by Account In Full



\$ 500.00

Bright Pearl LLC

Invoice No Invoice Date Permit Number Address

Amount Due

00001666 12/13/21

PZ21-0012 207 N Whittaker ST

Invoice For Permit: PZ21-0012

Print Date: 12/13/2021

\$ 500.00

Fee Detaile: Quantity Description Amount Cost Balance

1.000

\$500.00 \$ 500.00

Total Amount Due

Variance - Commercial

## City of New Buffalo

224 W Buffalo St New Buffalo, MI 49117 (269) 469-1500

(269) 469-7917

Pay by Account In Full

Bright Pearl LLC

Invoice No Invoice Date Permit Number Address

Amount Due

\$ 0.00

Quantity Description

00001666 12/13/21 PZ21-0012 207 N Whittaker ST

Invoice For Permit: PZ21-0012

Print Date: 12/14/2021

1.000

Variance - Commercial

Amount Cost Balance

\$500.00

\$ 0.00

Total Amount Due

\$ 0.00

# PLANNING COMMISSION/ ZONING BOARD OF APPEALS APPLICATION

# II. Purpose of Application

A) This application is a request for	the following action:	
Rezoning of Property	Subdivision Approval	Site Plan Approval
Rezoning Amendment	Variance(s) Approval	Special Use Approva
Lot Split – Subdivision or Land D	Division Other:	
B) The reasons for the requested a	ction(s) are as follows:	
A site plan review is required in a	accordance with Article 19 for all pe	rmitted uses in the Cent
Business District.		
Specific approvals are being requ	uested for the following;	
- Accessory Structure (Outdoor E	Bar & Toilets) set back less than 6'	from the front lot line.
- Existing rear setback is 3'.		
- Existing side setback is 1'		
<ul> <li>Allowance for the off-street park</li> </ul>	ing requirement to be met through	existing community
parking lots.		
*Article 10, Section 10-3 (Site Dev *Article 3, Section 3-2 (Accessory	Building Structures and Uses)	
*Article 15, Section 15-3.4 (Gener	al Requirements - Parking Location	n Standards)
	18	
) The following two questions are only	for applications which contain a reques	st for a zoning variance:
<ol> <li>Are the conditions which prever</li> </ol>	nt the development of the property the perty interest in the subject property:	result of action by an Yes No
	sed (not hardship), explain why the va	

# III. Site and Surrounding Property Information

	ACTION OF THE PROPERTY OF THE				
B) Legal descri	ption (attach	an additional sheet if necessar	n/)·		
The Southweste	erly 100.00 fee	et of Lots 7 and 8, Block 4, Villa	y). ge Plat of New Buffalo, City of New Buffa		
Berrien County	, Michigan, a	according to the Plat thereof, i	recorded April 28, 1835, in Volume C		
Deed, Page 10	5, lying South	heasterly of the Amtrack Railro	pad right of way.		
	Control to the second section of the second	or designation of the state of	J		
The same of the sa					
) Permanent R	eal Estate Ta	ax Identification Number: 62-0	340-0043-01-4		
	0.000		Square feet		
) Parcel Size:	9,900	Square feet			
) Parcel Size:	.25	Square feet Acres			
Parcel Size:	.25 100'		f lot frontage		
) Parcel Size:	.25	Acres			
	.25 100' 99'	Acres  Dimension of Dimension of	f lot depth		
	.25 100' 99' current land u	Acres  Dimension of Dimension o	f lot depth		
	.25 100' 99' current land u	Acres  Dimension of Dimension of	f lot depth		
	.25 100' 99' current land u	Acres  Dimension of Dimension o	lot depth and the adjoining properties:		
What are the o	.25 100' 99' current land u	Acres  Dimension of Dimension o	f lot depth  y and the adjoining properties:  Current land use		
What are the o	.25 100' 99' current land u Cur Ce roperty:	Acres  Dimension of Dimension o	f lot depth  y and the adjoining properties:  Current land use		
What are the of	.25 100' 99' current land u Cur Ce roperty:	Acres  Dimension of Dimension o	lot depth y and the adjoining properties:  Current land use  Restaurant/ Office		
<ol> <li>On Site:</li> <li>Adjoining p         <ul> <li>North of</li> </ul> </li> </ol>	.25 100' 99' current land u Cur Ce roperty: Site Cer Site Cer	Acres  Dimension of Dimension o	of lot depth  y and the adjoining properties:  Current land use  Restaurant/ Office  Offices		

F) Describe any existing structures or other improvements and physical attributes of the site: The site includes an existing 2400 sf single-story structure, two existing curb cuts, and seven existing parking spaces. There is an existing 3' setback from the rear property line to the rear wall of the existing structure. There is a 1' setback from the side property line to the existing West wall of the existing structure.

# IV. Description of the Proposed Development

The existing structure will be real	ilet rooms. The	proposed add	ition connected to	o the existing s	tructure will include	new kitchen equipr
new mechanical, electrical and	plumbing work,	new BOH sto	rage, new stair a	nd mezzanine	level. The proposed	outdoor bar will be
free-standing 1-story building of	onsisting of nev	kitchen equip	ment, new mech	anical electrics	al and plumbing wor	k and new toilet ro
(o) new parallel parking spots v	viii be made ava	ailable directly	in front of the sit	0		
B) What is the proposed	time trame	e for the bu	ild-out of this	developm	ent: Spring 202	21 - Fall 2021
<ul> <li>For each intended us total square footage of the number and size</li> </ul>					e footage of ea of parking spa	ach building, th ces; as well as
Building Use	Number of	Building Area	Total Building	Required Parking	Water Connections	Sewer Connections
Single Family R-1	Buildings	(sq ft)	(sq ft)	Spaces	and Sizes	and Sizes
Two Family R-2						
Mufti-Family R-3						
Central Business CBD	2	(1):3,685 (2):327	(1):4,329 (2):327	*75	0" (D	40 /= 1 · · ·
Gen. Commercial GCD		. , ,	(1).4,023 (2).321	75	2" (Proposed)	4" (Existing)
Waterfront Marina WM						
General Industrial I-1						
ΓΟΤΑL	2	4,012	4,656	*75	2" (Proposed)	4" (F: - ti)
Exemption being requested for If this application is for and the proposed road  1) Average daily traffic  2) Peak traffic flow cour	a developm configuration count for the	nent please on it will ha	e provide info ve: d developme	rmation co	ncerning the ar	
<ul><li>2) Peak traffic flow cou</li><li>3) How many lineal fee</li></ul>						
4) How many cul-de-sa	cs will be c	onstructed	as part of th	isproject: _		
5) How many curb cuts	to City, Co	unty or Sta	te roads are	proposed:		
Does the request conten	nplated in th	nis applicat	ion concern	any hazard	lous materials: extra pages if	

# PLANNING COMMISSION/ ZONING BOARD OF APPEALS APPLICATION

# V. Attachments

A) X	Plat of Survey with legal description. (See Exhibit A, Attached)
B) <u>X</u>	Site plan of proposed use of project showing traffic patterns, parking locations and court, drainage patterns including detention areas, landscaping plans, exterior lighting locations and illumination pattern, building facade portrait and building size and location dimensions
c) <u>X</u>	Floodplain map (engineer's drawing or FEMA map showing location of subject property).
D) X	Application fee in the amount of \$\frac{350}{2} (Sent Via Mail)
E) <u>N/A</u>	High Risk Dune Area Designation and/or Soil Conservation Analysis (if applicable).
F) N/A	Application for permits (specify type):
1) Mich	igan DOT
2) Cour	nty Road Commission
3) Coun	ty Health Department
4) State	Dept. of Public Health
5) Michi	gan DEQ
6) Other	rs
G) N/A (	Sand Dune Permit for Construction (if applicable).
The proposed	al comments or pertinent information (attach additional pages if necessary): d addition (which will sit beyond the required rear and side yard setbacks) accommodates the en and storage square footage needed to allow for the proper functioning of the restaurant and
planned outdo	or seating.
Regarding the	rear setback requirements; the proposed design does not change the existing rear setback. The
proposed addi	tion continues along the existing 3' rear setback. As the rear property line abuts the Amtrak rail,
pedestrian and	d vehicle traffic will not be impacted. If the 25' rear setback guideline were to be implemented,
much of the sit	e would be unusable especially considering the negative impact the Amtrak rail has on the site.
Regarding the	side yard setback requirements; the proposed design of the addition and exterior cooler reduces
the existing eas	st side yard setback from 39' to 1'. This side of the property abuts an undeveloped parcel of land.
Regarding the	parking requirements; by allowing permission for the off-street parking requirment to be met
through existing	g community parking. The current parking area on site can be used to better accommodate other
programming fo	or residents and visitors such as exterior seating and an easily accessible event space that will
be utilized year	round.
The proposed o	utdoor bar structure will work to help activate a prominent corner in downtown New Buffalo as
outlined in the S	pecial Use Application.

### VII. Signature and Declaratory Statement

Zoning Board of Appeals (ZBA) have established a policy requiring the applicant or a designated

A) Required attendance at public hearing(s) and/or meeting(s): The Planning Commission and

	representati	ve of the app	licant to be p	present at any m	eeting or public hea it or designee of the Planning Commission	ring at which their applicant to appear
В	) Declaratory	Statement:				
	I, Julie Fishe	er Rosentha	1	, hereby o	ertify that all informa	tion contained in this
	further, I ack I furthermore	nowledge the grant permis	nying docum required at ssion for ider	entation is true a tendance of the atified members	and correct to the be applicant as set forth of the City of New Bu e(s) referenced in th	in paragraph A above. uffalo's Planning is application.
C	Applicant Sig	nature:	>	$\Rightarrow$	Dat	e: 1.10.2022
D)	Notary Public	Certification	Statement:			ILLINOIS
	1. Cindy	Henrique	Z	. Notary Pu	iblic in and for the St	ate of Michigan this
					122_the above	
				the state of the s		application are true.
	application and	nt approval o	VIIII  If Site and B  documentati	. City Staff Rev	cept for single family wed by the Fire Chie	
					Review Date:	
	Approval:	Yes	No	Signature:		
(	Conditions:	Attached	None	Title:		
٧	where the follow	wing signatur	es are requir	ed for verification	the Office of the Zon that this is a compl or the Zoning Board	ete and valid
Build	ling Inspector:	,			Date:	
Zonii	ng Administrato	or:			Date:	
Initia	meeting date:	-				

# MORTGAGEE'S INSPECTION

HEREBY CERTIFY TO

L HEREBY CERTIFY TO ALLIANCE BANK

THAT I HAVE EXAMINED THE PREMISES DESCRIBED BELOW AND THAT THE EXISTING BUILDINGS

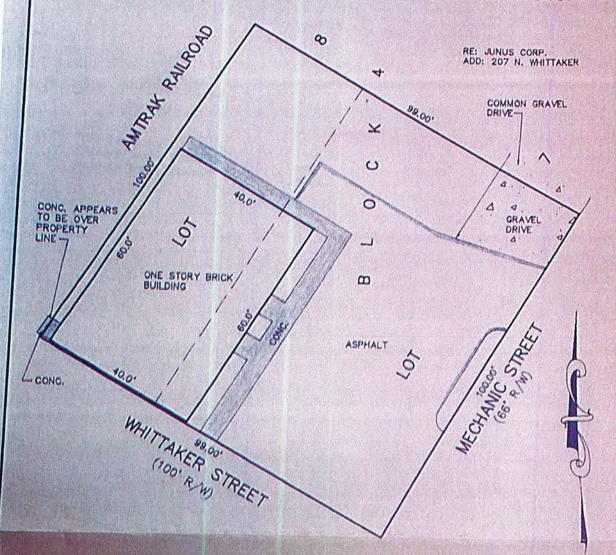
ARE LOCATED AS SHOWN HEREON. THAT THIS EXAMINATION WAS PREPARED FOR THE MORTGAGEE

IN CONNECTION WITH A NEW MORTGAGE AND IS NOT INTENDED OR REPRESENTED TO BE A LAND

OR PROPERTY LINE SURVEY; THAT NO PROPERTY CORNERS WERE SET; THAT IT IS NOT TO BE USED,

LINES. NO RESPONSIBILITY IS EXTENDED HEREWITH TO THE PRESENT OR FUTURE LAND OWNER

OR OCCUPANT.



THE SOUTHWESTERLY 100.00 FEET OF LOTS 7 AND 8, BLOCK 4, VILLAGE PLAT OF NEW BUFFALO, ACCORDING TO THE PLAT THEREOF, RECORDED APRIL 28, 1835 IN VOLUME "C" OF DEEDS PAGE 105, LYING SOUTHEASTERLY OF THE AMTRAK RAILROAD RIGHT OF WAY; CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN.

SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD, OR OTHERWISE.

**EXHIBIT** A

FOR: NEW BUFFALO REALTY

DATE: 8/12/95 (950916)

SCALE: 1" = 20

DRAWN BY: AIR

CHECKED BY: PJ MAR



MICHAEL A. FREEHLING PS 40159

MIGHTMAN & ASSOCIATES, INC.

920 BROAD STREET

ST. JOSEPH, MICHIGAN 49085

# **BIRDIES**

207 N WHITTAKER ST, NEW BUFFALO, MI 49117



ARCHITECT fc STUDIO inc

2545 W DIVERSEY AVE STE, 236 Chicago, IL 60647 (T) 312-850-0850

festudioine.com

FOOD SERVICE Trimark

6100 W 73rd ST BEDFORD PARK, IL 60638 (T) 708-496-1700

trimarkusa.com

ENGINEERS Abonmarche

95 W MAIN ST BENTON HARBOR, MI 49022 (T) 269-927-2295

abonmarche.com

OWNER Benjamin Holland

ARCHITECT: JULIE FISHER ROSENTHAL

2545 W DIVERSEY AVE STE, 236 Chicago, IL 60647 (T) 312-850-0850

fcstudioinc.com



4 EXTERIOR RENDERING - WEST FACADE N.T.S



3 EXTERIOR RENDERING - SOUTHWEST CORNER



2 EXTERIOR RENDERING - SOUTHEAST CORNER



1 EXTERIOR RENDERING - NORTHWEST CORNER

FC	trite	1
ST	5.4	E
UD	FC STUDIO INC. 2545 W. Directey Ave., Suite 236	-
IO	Cticago, IL 60647 312,850,0850	1 3

**BIRDIES** 207 N WHITTAKER ST, NEW BUFFALO, MI 49117

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4 EXTERIOR RENDERING - SOUTH FACADE N.T.S



3 EXTERIOR RENDERING - OUTDOOR BAR A401 N.T.S



2 EXTERIOR RENDERING - OUTDOOR PATIO (A401) N.T.S



**BIRDIES** 

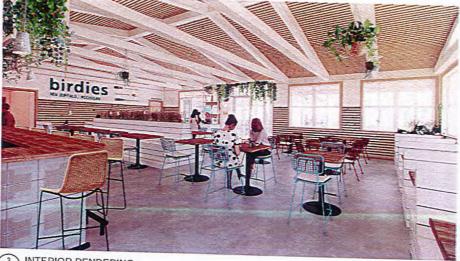
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1 EXTERIOR RENDERING - OUTDOOR BAR SEATING

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INTERIOR RENDERING N.T.S



3 INTERIOR RENDERING N.T.S



2 INTERIOR RENDERING A402 N.T.S



1 INTERIOR RENDERING
A402 N.T.S

**BIRDIES** 

207 N WHITTAKER ST, NEW BUFFALO, MI 49117

ME THE

INTERIOR RENDERINGS DATE DATE: 12/03/21 A402 DRAWN BY: PRINT SIZE: 36X24

# **BIRDIES**

# 207 N WHITTAKER ST, NEW BUFFALO, MI 49117



#### DESCRIPTION OF WORK

DESCRIPTION OF WORK

INTERIOR BUILD-DUT OF EXISTING STRUCTURE INCLUDING
NEW INTERIOR AND EXTERIOR FINISHES, NEW KITCHEN
REQUIRMENT, NEW MEETING FINISHES, NEW KITCHEN
EQUIRMENT, NEW MEETING FINISHES, NEW ADDITION
CONNECTED TO EXISTING STRUCTURE OF NEW ADDITION
CONNECTED TO EXISTING STRUCTURE OF NEW ADDITION
CONNECTED TO EXISTING STRUCTURE OF NEW ADDITION
FOR THE ADDITION OF THE ADDITION
INTERIOR AND EXTERIOR FINISHES NEW STAIR AND
PLUMBING WORK, NEW BOH STORAGE, NEW STAIR AND
NEW MEZANINE LEVEL NEW REESTANDING INSTORY
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#### GENERAL NOTES

- GC TO VERIFY IN FIELD ALL DIMENSIONS.
- GC TO VERLY'N FIELD ALL DIMENSIONS.
   ALL INTERPRENISHES TO BECKSONS.
   ALL DIMENSION TO BECKSONS.
   EGRESS DOORS SHALL NOT HAVE KEYED LOCKS ON THE INTERIOR SIDE. UNLESS NOTED OTHERWISE.
   ALL EXISTING STRUCTURAL ELEMENTS AND RELATED FIRE RATED CONSTRUCTION TO REMAIN.

ZONIN	G NOTES	
OCCUPANCY	ASSEMBLY GROUP A-2	
ZONING DISTRICT	CENTRAL BUSINESS DISTRICT	
TENANT LEASED AREA	4656 SF	
LOTAREA	9900 SF	
TOTAL BUILDING AREA	4656 SF	
BUILDING HEIGHT / NUMBER OF FLOORS	22' / 2 FLOORS	
OFF STREET LOADING	1 SPACE	
OFF STREET PARKING	3 SPACES - 90 COMMUNAL SPACES WITHIN 300' OF PROPERTY LINE	

CONSTRUCTION	TYPE & BUILDING CODES
BUILDING CLASS	IV-B
BUILDING CODE	MICHIGAN BUILDING CODE 2015
PLUMBING CODE	MICHIGAN PLUMBING CODE 2015
MECHANICAL CODE	MICHIGAN MECHANICAL CODE 2015
ELECTRICAL CODE	NATIONAL ELECTRIC CODE 2017
ENERGY CODE	ASHRAE 90.1 COMMERCIAL ENERGY CODE
ACCESSIBILITY CODE	MICHIGAN BUILDING CODE 2015, ICC/ ANSI A117,1 2009

#### DRAWING INDEX

- G000 COVERSHEET G001 PROJECT INFORMATION
- G003 FEMA FLOODPLAIN MAP G004 COMMUNAL PARKING COUNT DIAGRAM
- D100 DEMOLITION PLAN
- A000 EXISTING SITE PLAN
- A001 PROPOSED SITE PLAN
  A001 PROPOSED SITE PLAN
  A003 SITE LIGHTING PLAN
  A101 FIRST FLOOR ARCHITECTURAL PLAN
  A102 MEZZANINE FLOOR PLAN
  A306 EXTERIOR ELEVATIONS
  A301 EXTERIOR ELEVATIONS

- A302 EXTERIOR ELEVATIONS A303 EXTERIOR ELEVATIONS
- A304 EXTERIOR ELEVATIONS A400 EXTERIOR RENDERINGS
- A401 EXTERIOR RENDERINGS A402 INTERIOR RENDERINGS



(100)

**BIRDIES** 207 N WHITTAKER ST, NEW BUFFALO, MI 49117

NEW DOOR AND HARDY SEE DOOR SCHEDULE FOR MORE NICE

PROJECT INFORMATION NO. DATE DRAWN BY: G001 PRINT SIZE: 36X24



Distance @ 300 ft +

TOTAL COMMUNAL PARKING COUNT WITHIN 300' RADIUS FROM PROPERTY LINE: 33 ADA: 5 NON ADA: 24

1 COMMUNAL PARKING COUNT DIAGRAM
G004 N.T.S

S T C STATE ONE TO THE STATE OF THE STATE OF

BIRDIES 207 N WHITTAKER ST, NEW BUFFALO, MI 49117

TON RECROMENDED COMMUNAL PARKING COUNT DIAGRAM

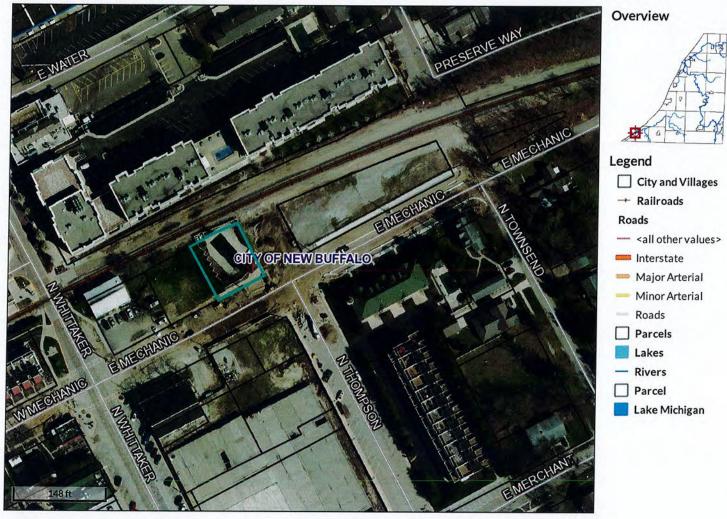
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DATE 120021

REVISION:

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REVISION:



Parcel ID

11-62-0340-0042-01-8

Sec/Twp/Rng

n/a

Property Address 20 E MECHANIC ST

**NEW BUFFALO** 

District

11200

**Brief Tax Description** 

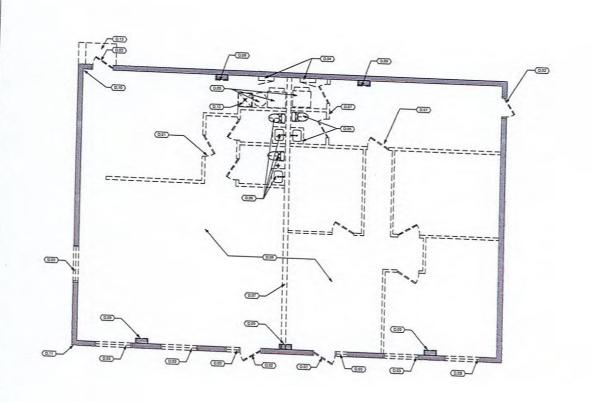
Alternate ID n/a Owner Address LAKEFRONT POOL INC Class 201 PO BOX 432 Acreage n/a

NEW BUFFALO, MI 49117

THE NELY 82'OF LOTS 5 & 6 BLK 4 ORIGINAL PLAT OF CITY OF NEW BUFFALO LYING SELY OF AMTRAK RR R/W (Note: Not to be used on legal documents)

Date created: 1/7/2022 Last Data Uploaded: 1/7/2022 1:39:27 AM

Developed by



DEMO GENERAL NOTES

REMOVE ALL DEMOLISHED MATERIALS FROM SITE IMMEDIATELY MAINTAIN EXIT AND ACCESS WAYS IN A CLEAK, UNDOSTRUCTED WANNER AT ALL TIMES PROVIDE TEMPORARY ENCLOSURES TO INSURE THAT NO WATER LEAKAGE OR DAMAGE OCCURS TO THE INTERIOR AREAS OR STRUCTURE.

STRUCTURE.

CONTRACTOR TO PROVIDE BRACING / SHORING AS BEARING WALLS ARE REMOVED OR ALTERED

KEYNOTES

D.01 | REMOVE ALL EXISTING INTERIOR DOORS, TYP.

D.02 | REMOVE ALL EXISTING STEPRIOR DOORS, TYP.

D.03 | REMOVE EXISTING STOREFRONT WINDOW

D.04 | REMOVE EXISTING STOREFRONT WINDOW

ARUSE.

D.05 | REMOVE EXISTING MECHANICAL PARELS, COORDINATE WI ARCHITECT ON ARCHITECT ON REUSE.

D.06 | REMOVE EXISTING MECHANICAL EQUIPMENT, COORDINATE WI ARCHITECT ON REUSE.

D.07 | REMOVE EXISTING RESTROOM PIXTURES, COORDINATE WI ARCHITECT ON REUSE.

D.07 | REMOVE ALL EXISTING INTERIOR PARTITIONS, TYP.

D.08 | REMOVE ALL EXISTING INTERIOR PARTITIONS, TYP.

D.09 | REMOVE EXISTING BUILD-OUT AT COLUMN

D.00 | REMOVE EXISTING BUILD-OUT AT COLUMN

D.01 | REMOVE EXISTING BOORDING AT ALL PERIMETER WALLS THAT ARE TO REMAIN

D.11 | REMOVE EXISTING MORE SINK.

D.12 | REMOVE EXISTING MORE SINK.

D.13 | DEMOLISH EXISTING MORE SINK.

D.14 | DEMOLISH EXISTING CONCRETE STATES.

DEMO PLAN GRAPHIC LEGEND

==== 

EXISTING WALL TO REMAIN.



1 FIRST FLOOR DEMO PLAN D100 1/4" = 1'-0"



BIRDIES 207 N WHITTAKER ST, NEW BUFFALO, MI 49117

TEX THE POYCH RECTURES

DEMOLITION PLAN DATE: 12/03/21

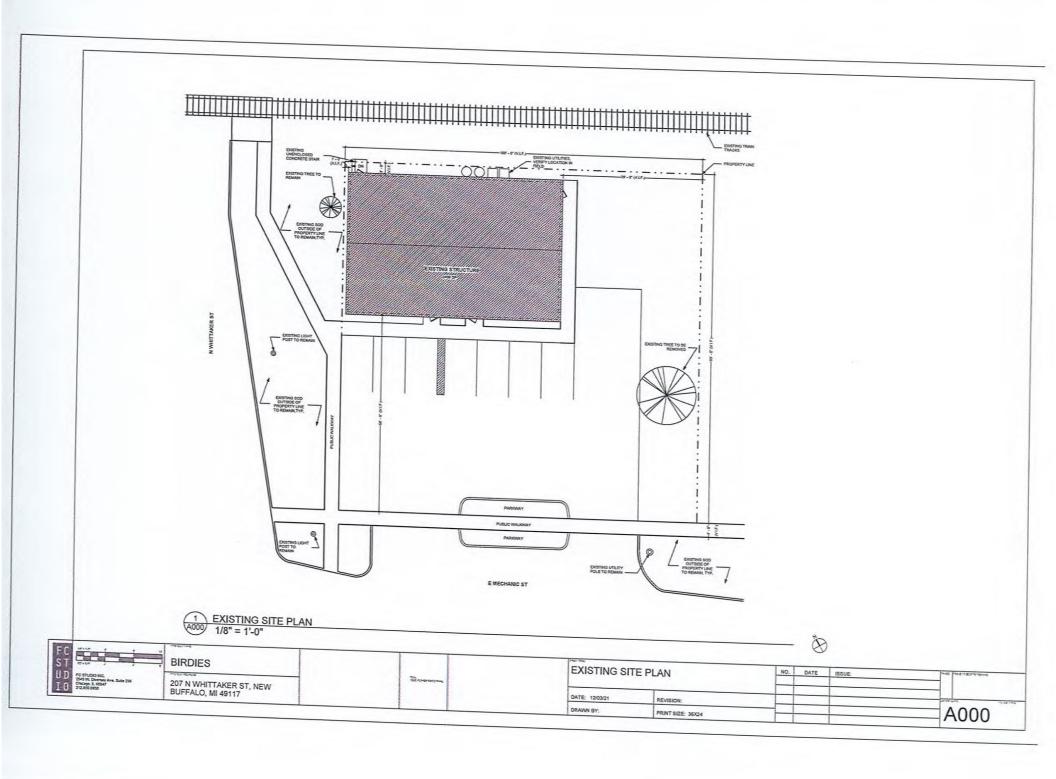
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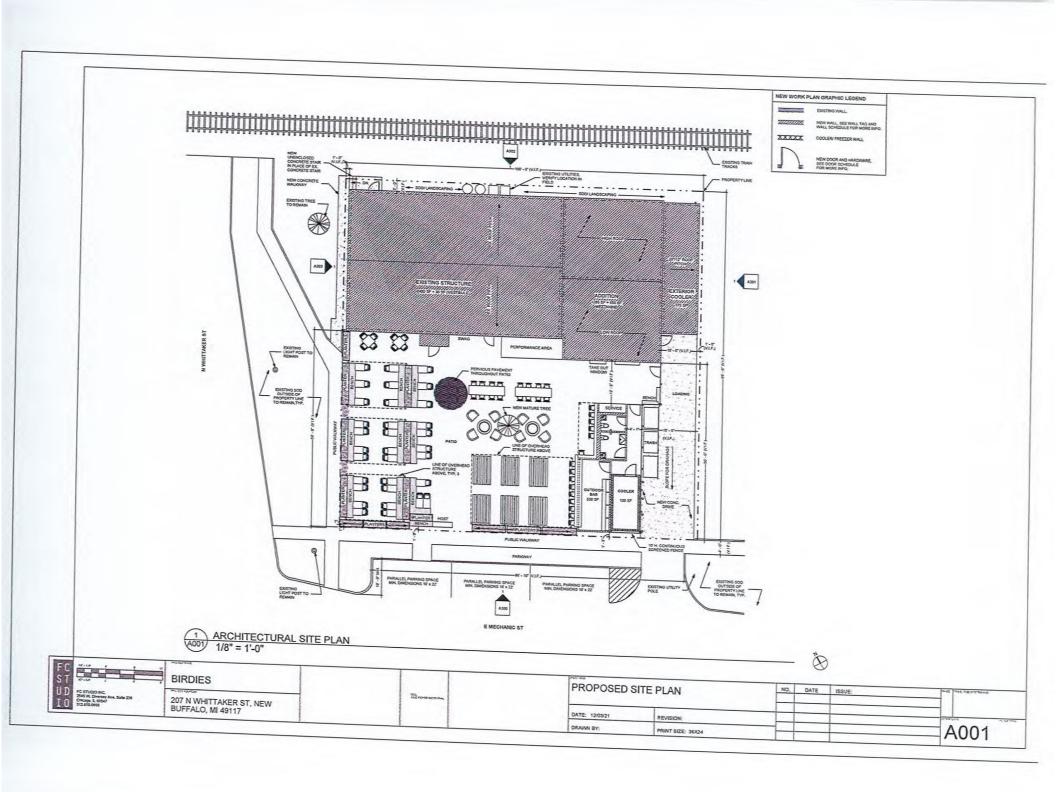
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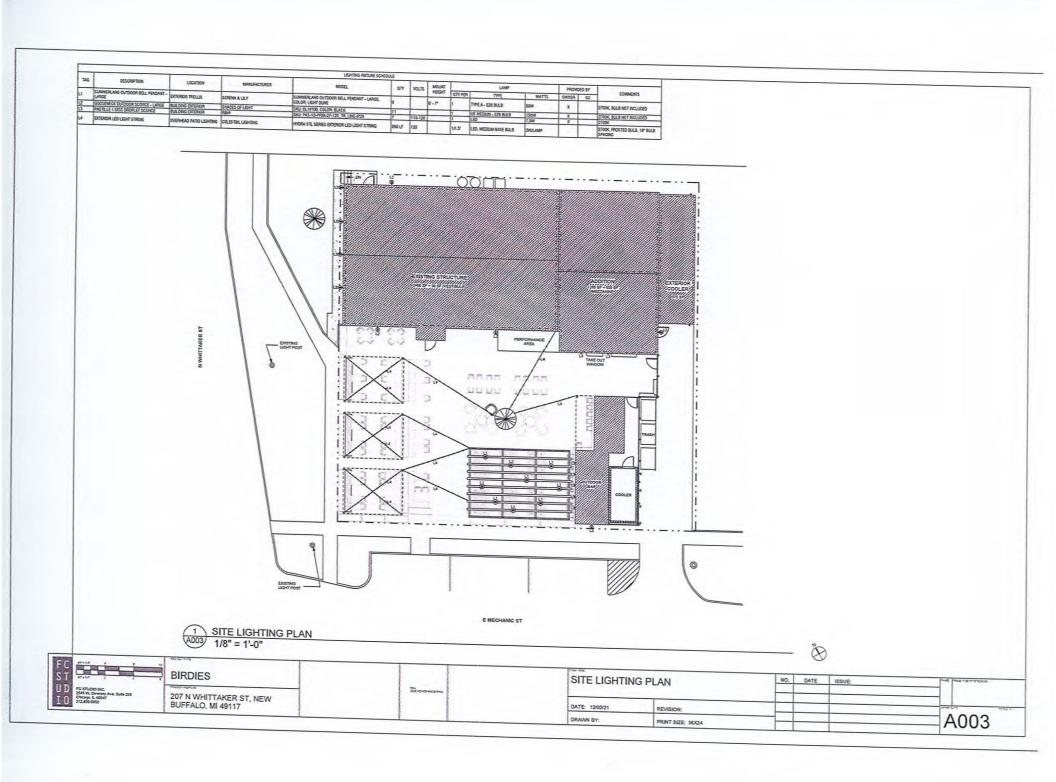
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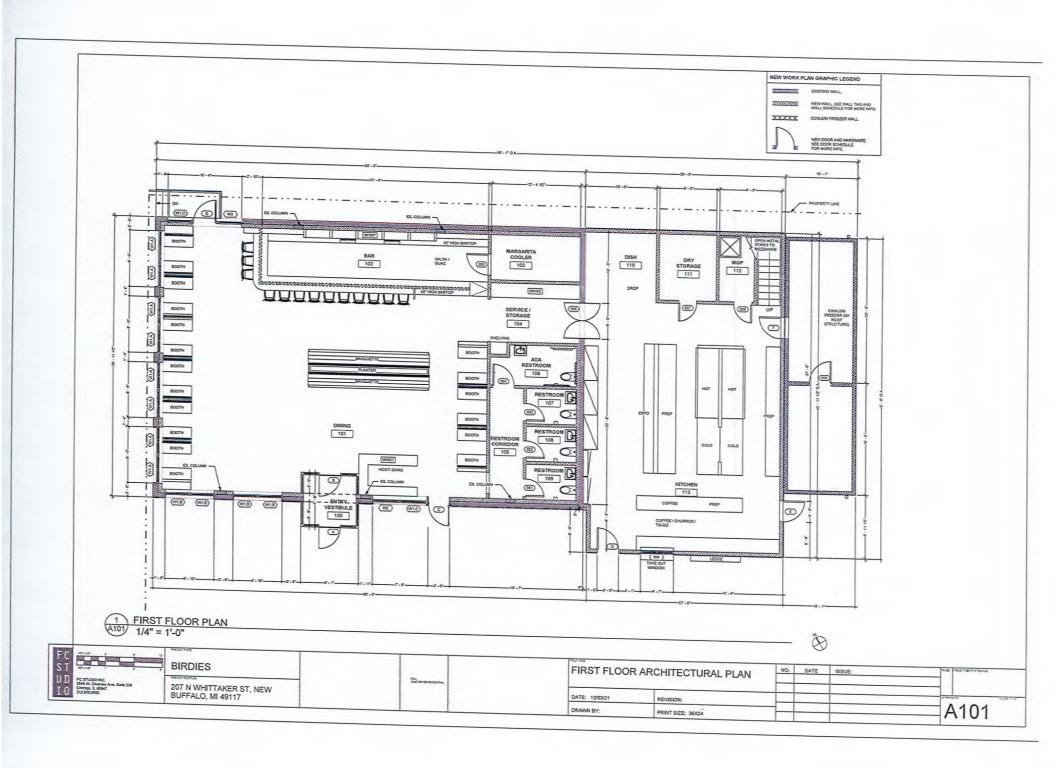
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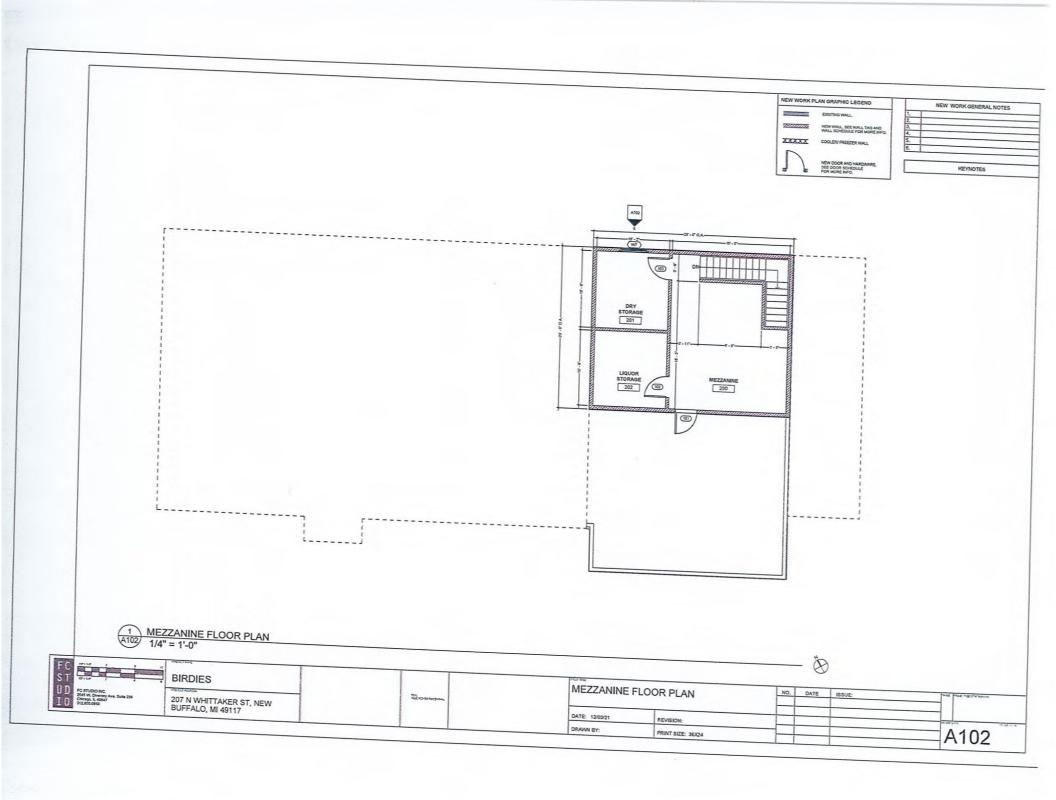
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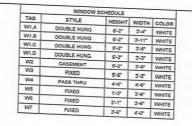










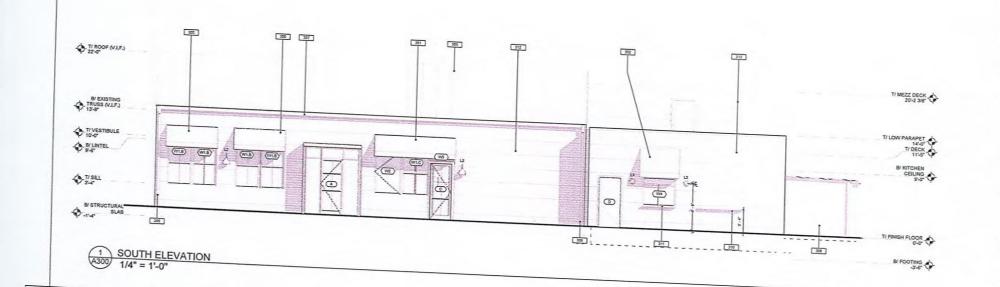


NO. DATE

ISSUE

	KEYNOTES
300	FABRIC AWNING, 3-0" H.x3-0" D.x7-2" L.
301	FABRIC AWNING, 3'-0" H.x3'-0" D.x11'-3" L.
302	FABRIC AWNING, 4-0" Hx2-6" Dx5-5" L.
305	STANDING SEAM METAL ROOF: COLOR: BLACK
306	DOWNSPOUT; COLOR: WHITE
307	GUTTER; COLOR: WHITE
308	WALK-IN COOLER W OVERHEAD ROOF STRUCTURE
310	84" Lx10" D. WOODEN LEDGE: SPECIES: TBD
311	55" Lx10" D. WOODEN LEDGE: SPECIES TBD
312	EXTERIOR WOOD CLADDING, 4" H.x 1" D.; SPECIES: TBD; FINISH: WHITE WASHED
313	EXTERIOR WOOD CLADDING, 4" H.x 1" D.; SPECIES: TBD; FINISH; NATURAL

A300



**EXTERIOR ELEVATIONS** 

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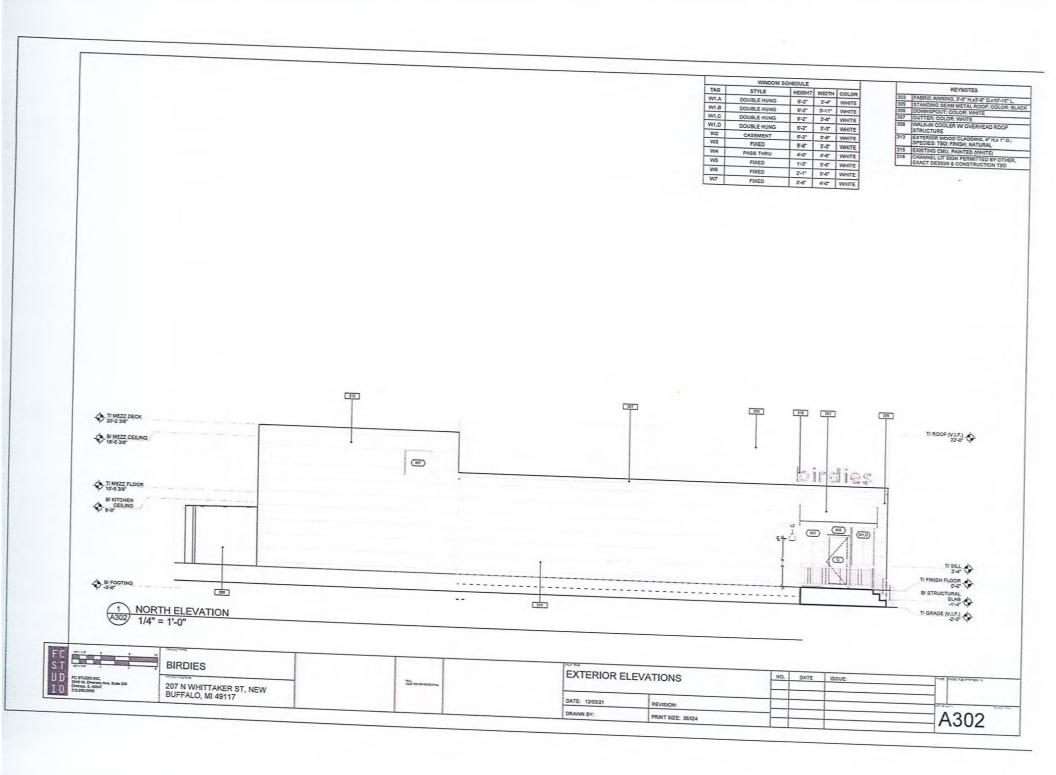
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**BIRDIES** 

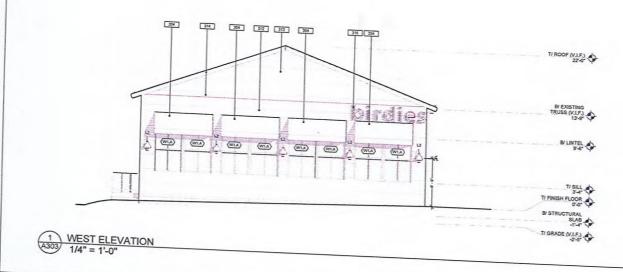
207 N WHITTAKER ST, NEW BUFFALO, MI 49117

KEYNOTES 377 IGUITER: COLOR: WHITE
398 WALK-IN COOLER W OVERHEAD ROOF
3TRUCTURE W OVERHEAD ROOF
3TRUCTURE W OVERHEAD ROOF
3TRUCTURE
312 EXTERIOR WOOD CLADDING, 4" H.x 1" D.;
SPECIES TOP, FRINSH: WHITE WASHED
313 EXTERIOR WOOD CLADDING, 4" H.x 1" D.;
SPECIES TOP, FRINSH: RATURAL,
314 WOOD TRIM BOARD, 8" H.x 1" D.; SPECIES TBD.
FINISH: PAINTED (WHITE) 214 312 307 313 T/ MEZZ DECK 20-2 3/8" BI MEZZ CEILING T/ LOW PARAPET 14'-0" T/ DECK 11'-5" BY KITCHEN CEILING T/ MEZZ FLOOR 10'-5 3/8" 1 T/ FINISH FLOOR O'-0" B/ FOOTING 1 EAST ELEVATION (A301) 1/4" = 1'-0" **BIRDIES** EXTERIOR ELEVATIONS NO. DATE ISSUE: 207 N WHITTAKER ST, NEW BUFFALO, MI 49117 THE ROSE SCHOOL STATE DATE: 12/03/21 REVISION: DRAWN BY: PRINT SIZE: 36X24 A301



_	WINDOWS	CHEDULE		
TAG	STYLE	HEIGHT	WIDTH	COLOR
W1.A	DOUBLE HUNG	6-2"	3-4	WHITE
W1_B	DOUBLE HUNG	6-2"	3-11*	WHITE
W1.C	DOUBLE HUNG	6-2"	3'-8"	WHITE
O.IW	DOUBLE HUNG	6-2"	3-3*	WHITE
W2	CASEMENT	6-2	3-8"	
W3	FIXED	9.6"	3-3"	WHITE
W4	PASS THRU	4-0"	4-6"	WHITE
W5	FIXED	1	-	WHITE
Ws	FIXED	1'-3"	3-6.	WHITE
W7		2'-1"	3'-6"	WHITE
***	FIXED	3-6"	4-0"	WHITE

	KEYWOTES
304	FABRIC AMMING, 3'-0" Hx3'-0" Dx8'-2" L
312	EXTERIOR WOOD CLADOING, 4" H.x 1" D.; SPECIES: TBD; FINISH; WHITE WASHED
313	EXTERIOR WOOD CLADDING, 4" Hx 1" D.; SPECIES: TBD; FINISH; NATURAL
314	WOOD TRIM BOARD, 8" H.x 1" D.; SPECIES: TBD: FINISH: PAINTED (MMITE)
316	CHANNEL LIT SIGN PERMITTED BY OTHER, EXACT DESIGN & CONSTRUCTION TBO



F C ST US ST

BIRDIES

207 N WHITTAKER ST, NEW
BUFFALO, MI 49117

Will do CO 40000000

EXTERIOR ELEVATIONS

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DATE 12/09/21 REVISION:

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