



**City of New Buffalo**  
**224 W. Buffalo Street**  
**New Buffalo, MI 49117**  
**REGULAR COUNCIL MEETING AGENDA**  
**February 22, 2022 6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
  - a. City Council Minutes: January 18, 2022, Pokagon Fund Community Report: January, 2022
  - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets, Code Enforcement and Treasurer
  - c. Monthly Account Payable
6. Public Comment
7. Unfinished Business
8. New Business
  - a. Sewer Repair (29 Norton)
  - b. 317 North Whittaker
  - c. BS&A Software Purchase (Timesheet Module)
  - d. Resolution to Set an Alternate Date for the July Board of Review 2022
  - e. Resolution to Set an Alternate Date for the December Board of Review 2022
  - f. Resolution Establishing Poverty Exemption Income Guidelines and Asset Level Test
  - g. 360 Risk Management Consulting Agreement (Human Resource and Risk Management)
  - h. Special Use Permit Suspension
  - i. Galien River Sanitary District Alternate Representative
  - j. Oselka Baseball Field Treatment
  - k. Beach Concession Agreement (Kona Dunes Leasing, Inc.)
  - l. Grant Agreement (Leadership Accelerator)
  - m. Planning Commission Appointment
  - n. Zoning Board of Appeals Resolution
  - o. Chapter 23 (Rental Registration) Amendment – First Reading
9. Council Comments
10. Adjournment

**Call to Order at 6:30 p.m.**

**Pledge of Allegiance**

**Roll Call:** Councilmembers Flanagan, Robertson, Mayor Humphrey

**Absent:** Councilmembers O'Donnell, Lijewski

**Staff Present:** City Manager; Darwin Watson, City Clerk; Amy Fidler, Deputy Clerk; Nancy Griffin

**Approval of Agenda:** Motion by Robertson, seconded by Flanagan to approve the agenda:

Roll Call Vote:

AYES: Robertson, Flanagan, Mayor Humphrey

NAYES:

ABSENT: O'Donnell, Lijewski

ABSTAINED:

Motion Carried, 3-0.

**Approval of Consent Agenda:** Motion by Robertson, seconded by Flanagan to approve the consent agenda:

Roll Call Vote:

AYES: Flanagan, Robertson, Mayor Humphrey

NAYES:

ABSENT: O'Donnell, Lijewski

ABSTAINED:

Motion Carried, 3-0.

**Public Comment:**

Dan Leung

Carie O'Donnell

Sean Callahan

**New Business**

**Publicly Funded Health Insurance Contribution Act (Public Act 152 of 2011) Resolution:** Motion by Robertson, seconded by Flanagan to approve the adoption of the 80/20 cost sharing model for all employee groups (non-union, POLC, and AFSCME Union):

Roll Call Vote:

AYES: Robertson, Flanagan, Mayor Humphrey

NAYES:

ABSENT: Lijewski, O'Donnell

ABSTAINED:

Motion Carried, 3-0.

**Awarding of Beach Concession:** Motion by Flanagan, seconded by Robertson to approve the awarding of beach concession contract to Kona Dunes Leasing Inc. for the 2022 and 2023 concession seasons:

Roll Call Vote:

AYES: Robertson, Flanagan, Mayor Humphrey

NAYES:

ABSENT: O'Donnell, Lijewski

ABSTAINED:

Motion Carried, 3-0.

**Equipment Purchase (Police Department):** Motion by Robertson, seconded by Flanagan to approve the purchase of Getac Video Solutions from Midwest Public Safety LLC in the amount of \$10,544.00:

Roll Call Vote:

AYES: Robertson, Flanagan, Mayor Humphrey

NAYES:

ABSENT: O'Donnell, Lijewski

ABSTAINED:

Motion Carried, 3-0.

**Employee Personal Time Carryover Request:** Motion by Flanagan, seconded by Robertson to approve employee personal time carryover request:

Roll Call Vote:

AYES: Flanagan, Robertson, Mayor Humphrey

NAYES:

ABSENT: O'Donnell, Lijewski

ABSTAINED:

Motion Carried, 3-0.

**Adjournment:** Motion by Robertson, seconded by Flanagan to adjourn the meeting at 6:52 p.m.:

Roll Call Vote:

AYES: Robertson, Flanagan, Mayor Humphrey

NAYES:

ABSENT: Lijewski, O'Donnell

ABSTAIN:

Motion Carried, 3-0.

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John Humphrey, Mayor

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Ann M. Fidler, City Clerk



## Monthly Community Report

January 2022

At its last meeting, The Pokagon Fund Board of Directors acted on or discussed the following topics:

- Attention adult learners who are returning to school and 2022 graduating seniors!! The Pokagon Fund is [accepting scholarships applications](https://pokagonfund.org/what-we-fund/grants) from any resident of the City of New Buffalo; the Townships of Chikaming, New Buffalo, and Three Oaks; and the Villages of Grand Beach, Michiana, and Three Oaks. Applications are due March 15. Scholarship applications for any type of postsecondary education including **skilled trades training, community college, four-year degrees, graduate/professional degrees, and others** are welcome. The application and details about these scholarships can be found on TPF's website at <https://pokagonfund.org/what-we-fund/grants>.
- **Neighbor by Neighbor has been granted tax-exempt status** by the Internal Revenue Service! This organization offers several programs and referral partners to provide low-income families with basic needs assistance and programming to improve their economic outlook. This new designation means, among other things, that donations made directly to NbyN may be tax deductible. The Pokagon Fund is very proud of its efforts since 2017 to support the establishment and success of the Neighbor by Neighbor programs that were run by The Episcopal Church of the Mediator and then Harbert Community Church. TPF continues to be a strong financial contributor of this new stand-alone organization and looks forward to the great things it will do for our community. More information about NbyN can be found at its website: <https://neighborbyneighbor.org>.
- TPF has made a commitment to provide **administrative support for the Cross Municipal Collaborative** through the 2022 calendar year.
- **The Pokagon Fund Vision Program** is continuously accepting [applications](#) for youth (9 months through 18 years or the senior year in high school) and seniors (adults 50 years of age or older). The program provides a free routine vision exam and prescription glasses for eligible individuals. [Details are available on TPF's website](#).
- Important **upcoming grant cycle dates**:
  - o April 1, 2022: Suggested date for Municipalities to submit a Letter of Inquiry to TPF for any project that it would like to have considered during TPF's 4<sup>th</sup> quarter grantmaking meeting in May.
  - o April 15, 2022: Submission deadline for full applications to be considered at TPF's 4<sup>th</sup> quarter grantmaking meeting in May.



- Received a **report on several TPF grants** that were recently closed out including:

<b>Grantee</b>	<b>Project</b>	<b>Overview of Outcomes</b>
New Buffalo Sports	<i>2021 Scholarships, Uniforms &amp; Equipment</i>	Provided 144 registered participants in the baseball and softball programs with a full uniform.
Senior Nutrition Services – Meals on Wheels of SW MI	<i>MOWSWM Delivers Fresh</i>	66 Harbor Country seniors received produce bags (fruits or veggies) every two weeks.
Radio Harbor Country	<i>Relocation of Broadcast Studio –Outdoor Sign</i>	Supported the relocation of RHC by providing funds for the design, construction, and installation of the new sign located on Red Arrow Hwy outside the new studio location.
Harbor Country Rotary Foundation	<i>Family Food-Goods Baskets 2021</i>	50 families and approx. 235 people (104 adults and 131 children) received substantial food/good baskets during the holidays in 2021.
Harbor Country Rotary Foundation	<i>Hats and Mittens 2021</i>	213 infants, children, and young adults ages 3-18 received sets of hats and mittens.
Coastline Children's Film Festival	<i>Coastline Children's Film Festival 2021</i>	In-person events were held at Three Oaks Township Public Library, outdoors at Harbert Community Park utilizing a state-of-the-art LED film truck.
New Buffalo Township	<i>New Buffalo Summer Day Camp</i>	Over 70 New Buffalo and River Valley children participated in a 5-week day camp that provided full time care and enrichment activities.
River Valley Senior Center	<i>Holiday Commodity Give-Away 2021</i>	TPF funds covered bread, potatoes, butter, milk, and fresh fruit for 100 clients who met the poverty guidelines. Meijer provided hams.
New Buffalo Area Schools	<i>NBAS Mental Well-Being Initiative</i>	330 students ages 10-18 received mental health services during the Covid 19 Pandemic.
New Buffalo Area Schools	<i>H.S./M.S. Courtyard Project</i>	Grant funds were used to upgrade a 10,000 square foot exterior courtyard used by 400 students and staff.
River Valley School District	<i>Decodable Readers</i>	Provided 16 sets of Decodable Readers for students in K-2 <sup>nd</sup> grade below grade-level expectations.
New Buffalo Township	<i>Union Pier Trailhead Parking Lot</i>	.52-acre parcel was developed to include a trailhead, restrooms, and parking lot.
Chikaming Township New Buffalo Township	<i>Red Arrow Union Pier Improvement Project Union Pier Redevelopment Project</i>	Pedestrian-activated crossing lights, a 10-foot-wide non-motorized path, sidewalks, streetlights, and a 3-lane road configuration were installed along a 1.3-mile corridor in Union Pier. Grant funds were also used to purchase property for trailhead.
Village of Grand Beach	<i>Grand Beach Nature Preserve Purchase</i>	Provided funds for the purchase of 45.9 acres including critical dunes, a pond, natural habitat, and a golf driving range.
Hartford Lions Club	<i>Concerts in the Park 2021</i>	Twelve concerts in Ely Park offered a mix of music including traditional concert jazz, 50's & 60's, country, Elvis, classic rock and more. The events averaged 159 attendees, ranging from 113 to 243.
Habitat for Humanity of St. Joseph County	<i>Habitat Work Project 2021</i>	The build goal included 22 new, single-family homes and a neighborhood park. 12 of the homes and the park were worked on during the event.
Helping Hands of Cass County	<i>Clothing Assistance for Dowagiac</i>	Provided clothing to 16 L.A.D.D. residents with limited funds after monthly Medicaid living expenses are exhausted. The new clothes gave the residents a greater sense of pride in their appearance.
Potawatomi Zoo South Bend	<i>The Potawatomi Zoo Educational Assistance Program</i>	91 students eligible for the free/reduced price participated in field trips to the Potawatomi Zoo.
River Park United Methodist Food Pantry	<i>River Park Food Pantry – South Bend</i>	Approximately 4,000 need residents of the River Park area of South Bend received food and basic supplies.



Mr. Watson,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 65 complaints. Those include 5 assaults, 2 larceny/fraud incidents, 12 alarms, and 3 ordinance related incidents.
- Dave Capron has officially started work with us at the PD, if you see him on the street, please welcome him to our great community.
- On Feb 5th Officer Severn put together a team for the Polar Plunge which is a fund raising event put on by the Michigan State Police raising funds for Special Olympics. We had three "jumpers" and the team raised approximately \$800.00. This was a super fun event and we hope to have a bigger turn out next year! All together the event raised over \$85,000.
- On January 26th a joint operation was undertaken by the NBPD, Michigan Department of Corrections, Southwest enforcement Team, and the ATF. A subject that was on probation with the Department of Corrections was found to have over 250 firearms in his possession in New Buffalo in violation of his probation orders. The firearms have been seized and are being processed by the ATf and the Michigan State Police Crime Labs.

Sincerely,

*Rich Killips*

Richard L Killips  
Chief of Police



# MEMORANDUM

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To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: February 16, 2022

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Last month the Fire Department held a training meeting on January 20, 2022 and business meeting on February 3, 2022. The Department had a total of 4 fire calls.

February 4, 2022



#### MONTHLY WATER REPORT FOR JANUARY 2022

Total amount of water treated in month	11,984,000 gals
Average daily pumpage in month	387,000 gals.
Maximum treated for one day	486,000 gals.
Minimum treated for one day	285,000 gals.
Backwash water used in month	170,000 gals.

#### COMPARISON BY MONTH AND YEAR

January	2022 (this year) consumption	11,984,000 gals.
January	2021 (last year) consumption	12,745,000 gals.

#### CHEMICAL COSTS AND DATA

Chlorine used in month: 271 lbs. @ 1.2725 / lb.	\$ 344.85
Fluoride used in month: 363 lbs. @ 0.4867 / lb.	\$ 176.67
Aluminum sulfate used in month: 3,768 lbs @ \$0.1615 lb.	\$ 608.53
Total amount spent on chemicals	\$ 1,130.05
Total amount per million gallons	\$ 94.30

#### MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Started annual let-water run for customers who have previously experienced freezing in their water service line in the public R.O.W. from water mains up to customer's meter pit assembly at property line.
3. Checked fire hydrants for proper drainage and our various water facilities for proper winter season operations.
4. Air Right Technology Inc. made repairs on heater @ Water Intake Plant.

#### DISTRIBUTION REPORT

1. Installed new 3/4" meter in new 1" meter pit assembly for new house @ 806 West Clay Street.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Drafted yearly compliance reports for EGLE and sent out.

**WATER FILTRATION PLANT • 300 MARX DR • NEW BUFFALO, MICHIGAN 49117 •  
269/469-0381 • FAX 269/469-7397**

7. Collected quarterly samples for EGLE and sent to EGLE lab for analysis.
8. Operator off due to COVID 19 positive test.
9. Saw removal operations with Street Department.
10. Thawed frozen meter pit assembly @ 1221 Shore Drive.
11. Helped with meter pit repairs @ 426 South Berrien Street.
12. Had employee evaluation during month.
13. Had zoom meeting with representative from Michigan Rural Water about Source Water Protection Program.

#### FUEL REPORT

1. Gasoline consumed	140.2 gals.
2. Diesel fuel consumed	0.0 gals.
3. Total fuel consumed	140.2 gals.
4. Average per day	4.5 gals.

#### EQUIPMENT USAGE

Water Department backhoe	1.5 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

#### BENEFIT MAN HOURS USED DURING MONTH

	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson	0.0 T.M.	8.0 T.M.	0.0 T.M.	8.0 T.M.
	0.0 YTD	8.0 YTD	0.0 YTD	8.0 YTD
Chris Huston	0.0 T.M.	0.0 T.M.	0.0 T.M.	0.0 T.M.
	0.0 YTD	0.0 YTD	0.0 YTD	0.0 YTD
Robert Gruener	0.0 T.M.	0.0 T.M.	0.0 T.M.	0.0 T.M.
	0.0 YTD	0.0 YTD	0.0 YTD	0.0 YTD
Jeff Johnson	16.0 T.M.	0.0 T.M.	8.0 T.M.	24.0 T.M.
	16.0 YTD	0.0 YTD	8.0 YTD	24.0 YTD

\*(T.M. = This Month      YTD = Year-to-date)

#### Proposed Work For Month of February 2022

1. Installing new 16" High Service Sparling Meter.
2. Monitoring water system for winter operations.
3. Annual Cross Connection Inspections in water system.

Respectfully submitted,

*Kenneth A. Anderson*

Kenneth A. Anderson  
City of New Buffalo  
Water Superintendent



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

ELIZABETH HERTEL  
DIRECTOR

December 15, 2021

The Michigan Department of Health and Human Services, Oral Health Program would like to congratulate your water system for achieving the CDC's Optimal Fluoridation Award for 2021. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 11- 12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2021, there were 1,292 adjusted systems in 29 states recognized by CDC. 89 public water systems were awarded here in Michigan.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, MPA  
MDHHS Oral Health Program Director

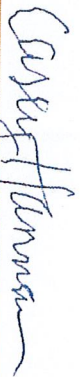
Sandy Sutton, RDH, BS  
Community Water Fluoridation Coordinator



# Water Fluoridation Quality Award

## NEW BUFFALO Michigan

*The Centers for Disease Control and Prevention (CDC)'s support for community water fluoridation is based on more than 75 years of experience and research to show that water fluoridation is safe and effective for promoting good oral health. CDC commends this water system for providing high-quality water fluoridation for 12 consecutive months in 2020 representing a high level of operator care and accomplishment.*



Casey Hannan, MPH  
Director, Division of Oral Health  
National Center for Chronic Disease  
Prevention and Health Promotion  
Centers for Disease Control and Prevention



Theresa "Tracy" J. Boehmer, P.E.  
National Fluoridation Engineer, Division of Oral Health  
National Center for Chronic Disease  
Prevention and Health Promotion  
Centers for Disease Control and Prevention



U.S. Department of  
Health and Human Services  
Centers for Disease  
Control and Prevention



# 2020





GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY  
LANSING



LIESL EICHLER CLARK  
DIRECTOR

December 17, 2021

Mr. David Richards, City Manager  
City of New Buffalo  
224 West Buffalo  
New Buffalo, Michigan 49117

WSSN: 04680  
County: Berrien  
Supply: New Buffalo

Dear Mr. Richards:

SUBJECT: Lead and Copper Monitoring of Drinking Water Taps

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) received your results of lead and copper tap monitoring conducted between **June 1 and September 30, 2021**. The calculated 90<sup>th</sup> percentile values are listed below. Please retain this information for your records.

Action Levels	90 <sup>th</sup> Percentile Value	# of Sites Above Action Level	Range of Individual Results
Lead 15 parts per billion (ppb)	3 ppb	0	0 ppb-4 ppb
Copper 1.3 parts per million (ppm)	0.1 ppm	0.0	0.0 ppm-0.1 ppm

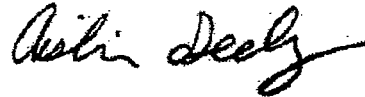
If the 90<sup>th</sup> percentile value for either lead or copper is greater than 0, it must be reported on your 2021 Consumer Confidence Report (CCR), due to our office, your customers, and the local health department by **July 1, 2022**. The following statement must also be included in the CCR, regardless of the lead and copper levels:

*If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. [NAME OF UTILITY] is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you have a lead service line it is recommended that you run your water for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at 1-800-426-4791 or at <http://www.epa.gov/safewater/lead>.*

Mr. David Richards  
Page 2  
December 17, 2021

If you have questions, please contact me at 517-388-1816; DeelyA@Michigan.gov; or Lead and Copper Unit, Community Water Supply Section, Drinking Water and Environmental Health Division, EGLE, P.O. Box 30817, Lansing, Michigan 48909-8311.

Sincerely,



Aislinn Deely, Environmental Quality Analyst  
Lead and Copper Unit  
Community Water Supply Section  
Drinking Water and Environmental Health  
Division

cc: Mr. Ken Anderson, City of New Buffalo



February 15, 2022,

To: Mayor and City Council;

Winter has arrived!

The parks department has begun preparing for the summer season. This time of year is usually when we start planning for summer.

I have been in contact with our head lifeguard Gavin Ales, who will be returning for his 4<sup>th</sup> season. So far we have 4 of our guards returning from last season, they are Gavin Ales, Zoe Price Even Moyer and Carey Rose Tharp. I have also put the lifeguard ad out on Facebook, and have been in contact with other sources for recruiting.

Dredge Fund Update: Dunewood Condominium Association paid their contribution of \$2,159.00 on 1/19/22. The Moorings submitted documentation stating they were being charged for more than what they own. Through confirmation with the Assessor, the amount was adjusted to \$13,785.37. Parcel numbers are being collected to confirm the adjusted total and a new letter will be sent out soon to the associations. Total collected for the Dredge Fund to date, with three of the nine associations paid, is \$3,919 of the expected \$34,970.37. The three associations who have submitted their contributions are Lake Michigan Yacht Club, Dunewood Condo Assoc. and Pleasure Isle.

I have also spoken to Abonmarche regarding the soundings, they received the data just before the holidays and have been working to assemble the updated dredge drawings. Per the soundings It looks like some zig-zagging is needed to get out to open water, but is should still be navigable. We expect to have sediment results soon. A Joint Permit Application for a maintenance dredge permit is currently being prepared as well. That application includes the new bathy, proposed dredge depths, volume estimates, sediment testing, dewatering plan, and placement/disposal areas. Once completed, Abonmarche will present it to council for approval and we can begin the process of finding a contractor.

Other things that are currently in the works are a second kiosk for the boat launch, which I'm hoping to have installed and ready to go by mid to late March. This season we will be going cash free both at the launch. This comes on the recommendation of our auditors. We will still have attendants on duty to keep traffic flowing and assist patrons with the kiosk. This new system will help us to track the revenue more closely than in previous years.

It's hard to believe that summer season will be here in no time. Once again I am expecting things to be very busy at the beach, marina and boat ramp.

Respectfully submitted,

Kristen D'Amico  
Parks Director

## Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB22-0002	Zeoli Anthony J	116 N Smith St	\$420.00	\$0
<b>Work Description:</b> Enclosing area of existing footprint for more livable space				
PB22-0004	1 North Whittaker LLC	1 N Whitaker ST	\$525.00	\$0
<b>Work Description:</b> Exterior Alterations including new windows,doors, exterior facade, roof screening, and interior demolition to make ready for potential clients.				
PB22-0005	SMSG Real Estate Investments	227 W Buffalo ST	\$315.00	\$0
<b>Work Description:</b> Re-Roof				
PB22-0003	C BRYAN STROTHER, DC LLC	1 W Madison St S	\$315.00	\$0
<b>Work Description:</b> Interior office alterations				
PB22-0001	Valkas Daniel Steven Rev LT	1220 Shore DR	\$315.00	\$0
<b>Work Description:</b> new roof				

<b>Total Permits For Type:</b>	<b>5</b>
<b>Total Fees For Type:</b>	<b>\$1,890.00</b>
<b>Total Const. Value For Type:</b>	<b>\$0</b>

## Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE22-0002	Three Blind Mice Properties LLC	429 S Whittaker St S	\$330.75	\$0
<b>Work Description:</b> Electrical Alterations to existing building.				
PE21-0078	Ruby Richard F	309 Marquette DR	\$157.50	\$0
<b>Work Description:</b> install standby generator				
PE21-0079	Liles-Dudley Jessyca D Trust	327 S Berrien ST	\$157.50	\$0
<b>Work Description:</b> install standby generator				
PE22-0006	Kaplan Steven N QPR Trust	603 Marquette DR	\$157.50	\$0
<b>Work Description:</b> Installation of back up generator				
PE22-0003	Abbott Hess Mary Rev Trust	28 S Townsend ST	\$163.80	\$0
<b>Work Description:</b> units up to 20KVA or HP/Per PV Module				
PE22-0005	C BRYAN STROTHER, DC LLC	1 W Madison St S	\$274.05	\$0
<b>Work Description:</b> Alterations to existing Building				

PE22-0001	Dyer Deborah H	121 S Franklin ST	\$465.10	\$0
<b>Work Description:</b> 200 amp Circuits Lighting fixtures/outlets per 25 Dishwasher furnance units heater power outlets communication outlets				

PE22-0004	Kenneth & Debra Bye	61 Diamond Point	\$465.15	\$0
<b>Work Description:</b> New Single Family House				

**Total Permits For Type:** 8  
**Total Fees For Type:** \$2,171.35  
**Total Const. Value For Type:** \$0

## Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM22-0006	McManus Marc & Melody	26 Preserve WAY	\$651.00	\$0
<b>Work Description:</b> New Single Family House				
PM22-0008	Dyer Deborah H	121 S Franklin ST	\$504.00	\$0
<b>Work Description:</b> New Single Family Home				
PM22-0002	A and O of West Michigan LLC	15 N Barker ST	\$189.00	\$0
<b>Work Description:</b> Gas/Oil burning equipment (furnace, roof top units, generators)				
PM22-0003	Fay Andrew J Trust	521 E Jefferson ST	\$252.00	\$0
<b>Work Description:</b> Furnace and A/C replacement				
PM22-0004	2 W Buffalo LLC	2 N Whittaker ST	\$215.25	\$0
<b>Work Description:</b> A/C with duct work				
PM22-0001	1 North Whittaker LLC	1 N Whitaker ST	\$464.10	\$0
<b>Work Description:</b> Fire Protection System to existing building being retrofitted for new occupancy's.				
PM22-0005	Salzetta Paul & Margaret M	301 Marquette DR	\$189.00	\$0
<b>Work Description:</b> gas/oil burning equipment(furnace, roof top units, generators0				
PM22-0007	Gauthier Joseph J & Helen A Trust	108 W Mechanic ST	\$189.00	\$0
<b>Work Description:</b> Furnace Replacement				

**Total Permits For Type:** 8  
**Total Fees For Type:** \$2,653.35  
**Total Const. Value For Type:** \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP22-0002	Three Blind Mice Properties LLC	429 S Whittaker St S	\$194.25	\$0
Work Description: Plumbing Alterations to Existing Building				
PP22-0001	Murphy Edmund F & Ana Maria Tru	120 S Kenzie ST	\$162.75	\$0
Work Description: Water Heater Replacement				
Total Permits For Type:				2
Total Fees For Type:				\$357.00
Total Const. Value For Type:				\$0

Zoning

Permit #	Contractor	Job Address	Fee Total	Const. Value
PZ21-0012	Bright Pearl LLC	207 N Whittaker ST	\$500.00	\$0
Work Description: Set back Variance Request for New Restaraunt				
Total Permits For Type:				1
Total Fees For Type:				\$500.00
Total Const. Value For Type:				\$0

Report Summary

Population: All Records  
Permit.DateIssued Between  
1/1/2022 12:00:00 AM AND  
1/31/2022 11:59:59 PM

Grand Total Fees:	\$7,571.70
Grand Total Permits:	24
Grand Total Const. Value:	\$0





Street Department Monthly Report  
January 2022

Mayor Humphrey and City Council Members,

The following are some of the many things we have accomplished during the month of November.

- ✓ Daily office – Office work. Meet with Lindco about new truck. Evaluation work with Amy on Special Event form. Trip to Grand Rapids for parts. Mark miss digs
- ✓ Police Dept. – Work with Rich various projects
- ✓ Water Dept. –Repair valve in basement
- ✓ Shop – Trim branches. Leaf Bags. Christmas Trees. Took down Christmas at City Hall. Patching, Plowing, Salting streets, corners, and sidewalks parking lots. Cleaning trucks. Cutting trees. Change cutting edges on truck 102, order cutting edges. Training. Pump out salt truck. Clean all vehicles. Order pass mirror for truck 102. Repair snow blower. Check equipment. Clean Shop. Work on Pump on 102. Fix F250 rear turn signal. Work on Salt truck. Clean up around town. Organize tools and equipment. Fixed streetlight. Fixed hydro line. Check garbage cans
- ✓ Fire Dept – work on firetruck 475

Respectfully Submitted

Josh Bolton  
Crew Leader.



02/15/2022

Dear City Manager Watson,

Code Enforcement Monthly Department Update:

Although this is not an all-inclusive list, please see the following items attended to over this past month.

- **Short-Term Rental Program** – Processing New and Renewal Applications. The STR application has been updated, as well as the format processed via BS&A. Application is specific regarding accountability to city ordinances. There has been a backlog due to illness at the onset of the program and a multitude of incomplete applications.
- **STR Enforcement** – Working with our attorney regarding Citations processed via Berrien County Courts. Penalty results/fines vary due to the presiding judge. We are fine tuning our process.
- **BS&A** – Completed BS&A Training specific to the Building Department, including SAFEbuilt participation and Administrative Assistant. Working to implement a new process to for STR permit issuance. Program to add Long-Term Rental and Business Registrations. Recommended Software to complete in the field Code Enforcement uploading.
- **Passport Parking** – The parking category is to transition under separate management. Imperative this this happens now, to facilitate beach and boat launch seasonal registrations. Category includes registration, monitoring, enforcement and the appeal process.
- **Informational Requests** – Time has been spent researching and providing documentation requested regarding attorney review and appraisals. This was a time sensitive matter and was given priority.
- **Education** – Looking into educational programs to extend effectiveness in inspections and code enforcement. To join Code Enforcement Association.

Thank you!

Respectfully, Gail Grosse

CODE ENFORCEMENT OFFICER

Meeting, Ordinance, and Zoning Information available: [www.cityofnewbuffalo.org](http://www.cityofnewbuffalo.org)





To: Mayor Humphrey and Council  
Re: Treasurer's Monthly Report  
Date: February 17, 2022

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
  - Abonmarche
  - The Curcio Law Firm
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

*Kate Vyskocil*

Kate Vyskocil, MBA, MiCPT  
Treasurer

BANK CODE: POOL CHECK DATE: 02/16/2022 INVOICE PAY DATE FROM 02/15/2022 TO 02/15/2022

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
02/16/2022	POOL	00000042343	2862	ABONMARCHE CONSULTANTS INC	9,526.25	3
02/16/2022	POOL	00000042344	4923	AEGION	815.00	1
02/16/2022	POOL	00000042345	3777	AIR RIGHT TECHNOLOGIES	85.00	1
02/16/2022	POOL	00000042346	1004	ALEXANDER CHEMICAL CORP	200.00	1
02/16/2022	POOL	00000042347	3458	ALL PHASE ELECTRIC SUPPLY CO	97.63	2
02/16/2022	POOL	00000042348	4945	ALL SEASONS HEATING & AIR/ASHA, INC	250.23	1
02/16/2022	POOL	00000042349	2038	ANDERSON, KENNETH	50.00	1
02/16/2022	POOL	00000042350	1083	AT&T	388.66	3
02/16/2022	POOL	00000042351	1083	AT&T	189.77	2
02/16/2022	POOL	00000042352	3414	BEAVER RESEARCH CO	840.16	1
02/16/2022	POOL	00000042353	MISC	BERNAL, PETER	350.00	1
02/16/2022	POOL	00000042354	4515	BLOSSOMLAND ACCOUTNING	687.50	1
02/16/2022	POOL	00000042355	4298	BOLTON, JOSHUA	50.00	1
02/16/2022	POOL	00000042356	3848	BREATHING AIR SYSTEMS	887.14	1
02/16/2022	POOL	00000042357	3905	BS & A SOFTWARE	5,024.00	1
02/16/2022	POOL	00000042358	4091	BURIAN, RENALD	1,980.00	1
02/16/2022	POOL	00000042359	4534	CDW GOVERNMENT	4,777.88	2
02/16/2022	POOL	00000042360	4712	CHARLES NICHOLAS CURCIO	3,668.44	1
02/16/2022	POOL	00000042361	3469	CLUSTER, MICHAEL	50.00	1
02/16/2022	POOL	00000042362	3552	COMCAST	280.12	1
02/16/2022	POOL	00000042363	4991	COURTNEY SEVERN	116.54	1
02/16/2022	POOL	00000042364	4928	D&D MECHANICAL	765.00	2
02/16/2022	POOL	00000042365	4462	D'AMICO KRISTEN	50.00	1
02/16/2022	POOL	00000042366	4992	DARWIN WATSON	155.00	1
02/16/2022	POOL	00000042367	4782	DOMESTIC UNIFORM RENTALS	1,057.08	12
02/16/2022	POOL	00000042368	4785	DOUBLEDAY OFFICE PRODUCTS	888.24	1
02/16/2022	POOL	00000042369	4068	ELAN CORP. PAYMENT SYSTEMS	4,148.27	1
02/16/2022	POOL	00000042370	4812	ENTERPRISE FM TRUST	3,216.27	1
02/16/2022	POOL	00000042371	1047	ETNA SUPPLY COMPANY	2,346.98	3
02/16/2022	POOL	00000042372	3537	EXIT 4 STORAGE	154.43	1
02/16/2022	POOL	00000042373	4429	FERGUSON WATER WORKS	5,826.00	2
02/16/2022	POOL	00000042374	2061	FRONTIER LAWN & REC INC	23.70	1
02/16/2022	POOL	00000042375	4711	GABRIDGE & COMPANY, PLC	235.00	1
02/16/2022	POOL	00000042376	1058	GRSD SEWER AUTHORITY	49,228.06	1
02/16/2022	POOL	00000042377	3529	GRUENER, ROBERT	50.00	1
02/16/2022	POOL	00000042378	1059	HACH COMPANY	193.58	1
02/16/2022	POOL	00000042379	4373	HARTFORD, THE	1,000.00	1
02/16/2022	POOL	00000042380	3678	HUSTON, CHRISTOPHER	50.00	1
02/16/2022	POOL	00000042381	2963	IDEXX DISTRIBUTION CORP	3,181.16	1
02/16/2022	POOL	00000042382	1073	INDIANA MICHIGAN POWER	3,242.12	6
02/16/2022	POOL	00000042383	4173	INTEGRA CERT. DOCUMENT DESTRUCTION	42.96	1
02/16/2022	POOL	00000042384	4693	J. P. GILLEN & ASSOCIATES/EDGE IT	2,400.00	1
02/16/2022	POOL	00000042385	3531	JOHNSON, JEFFREY	50.00	1
02/16/2022	POOL	00000042386	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,147.28	2
02/16/2022	POOL	00000042387	3382	MEDIC 1	9,283.42	1
02/16/2022	POOL	00000042388	3524	MENARDS	127.02	2
02/16/2022	POOL	00000042389	2142	MICHIGAN ASSN CHIEFS OF POLICE	115.00	1
02/16/2022	POOL	00000042390	4062	MICHIGAN STATE POLICE	129.75	2
02/16/2022	POOL	00000042391	2072	MMTA	325.00	1
02/16/2022	POOL	00000042392	1085	MODEL COVERALL	2,560.00	1
02/16/2022	POOL	00000042393	4957	MTECH	3,414.41	1
02/16/2022	POOL	00000042394	4646	NATURE'S WAY LANDSCAPING	6,393.60	1
02/16/2022	POOL	00000042395	1113	NEW BUFFALO AREA SCHOOLS	1,782.63	1
02/16/2022	POOL	00000042396	4498	NEW BUFFALO HARDWARE	245.27	11
02/16/2022	POOL	00000042397	2032	NEW BUFFALO TOWNSHIP	5,000.00	1
02/16/2022	POOL	00000042398	1100	PARRETT COMPANY	130.98	1
02/16/2022	POOL	00000042399	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
02/16/2022	POOL	00000042400	4684	PRIDE THE PORTABLE TOILET COMPANY	720.00	4

## CHECK PROOF

Page: 2/2

BANK CODE: POOL CHECK DATE: 02/16/2022 INVOICE PAY DATE FROM 02/15/2022 TO 02/15/2022

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
02/16/2022	POOL	00000042401	4799	PROUDCITY	1,800.00	1
02/16/2022	POOL	00000042402	2065	RIDGE AUTO PARTS	142.32	4
02/16/2022	POOL	00000042403	4953	RIGGS OUTDOOR POWER-LAPORTE	567.02	1
02/16/2022	POOL	00000042404	3501	RUNKLE ELECTRIC	615.00	1
02/16/2022	POOL	00000042405	4703	SAFEBUILT LLC	12,627.83	1
02/16/2022	POOL	00000042406	3868	SBF ENTERPRISES	1,106.00	1
02/16/2022	POOL	00000042407	3199	SITTIG ASSESSMENT SERVICES LLC	2,142.50	1
02/16/2022	POOL	00000042408	4186	STAR UNIFORMS	1,761.00	2
02/16/2022	POOL	00000042409	2467	TELE-RAD INC	489.00	1
02/16/2022	POOL	00000042410	4153	TILLERY, RUSSELL	50.00	1
02/16/2022	POOL	00000042411	1110	TRI-STATE ELECTRICAL	22.68	1
02/16/2022	POOL	00000042412	2969	USA BLUEBOOK	958.02	4
02/16/2022	POOL	00000042413	4487	VYSKOCIL, KATHRYN	50.00	1
02/16/2022	POOL	00000042414	4539	WESTERGREN, JULI	60.00	1
02/16/2022	POOL	00000042415	3614	WORKING WELL	65.00	1

Num Checks: 73

Num Stubs: 0

Num Invoices: 123

Total Amount: 185,948.90



Engineering • Architecture • Land Surveying

**CITY OF NEW BUFFALO**

Attn: Darwin Watson  
City Hall  
224 W. Buffalo Street  
New Buffalo, MI 49117

*D. Watson*  
*1/25/2022*

**INVOICE**

No. 138781  
01/17/2022

**21-0069 Sediment Control Feasibility Study**

Project Manager: Michael C Morpheu

Engineering Services through 12/31/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Initial Feasibility Study	\$4,800.00	\$4,800.00	\$0.00	\$0.00
250 Topographic & Boundary Survey	\$2,500.00	\$2,500.00	\$0.00	\$0.00
450 Pre-Application Mtg & EGLE Coord.	\$1,400.00	\$1,400.00	\$0.00	\$0.00
455 SESC Permitting	\$6,800.00	\$2,300.00	\$4,489.00	\$11.00
500 Final Design & Bid Package	\$7,500.00	\$7,500.00	\$0.00	\$0.00
540 Bidding & Contracting Assistance	\$2,600.00	\$0.00	\$0.00	\$2,600.00
700 Construction Admin (Part Time) and Staking	\$5,400.00	\$0.00	\$0.00	\$5,400.00
950 Reimbursables	\$925.00	\$750.00	\$175.00	\$0.00

Berrien County - SESC Permit Fee

**RECEIVED**

Totals: \$31,925.00 \$19,250.00 \$4,664.00 \$8,011.00

JAN 20 2022

101-265-946-3

Invoice Amount

\$4,664.00

**CITY OF NEW BUFFALO**

*All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.*

*If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.*

Please remit to **Abonmarche Consultants, Inc.**  
**PO Box 1088**  
**Benton Harbor, MI 49023**

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 Grand Haven, MI 616.847.4070 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913



Engineering • Architecture • Land Surveying

**CITY OF NEW BUFFALO**

Attn: Darwin Watson  
City Hall  
224 W. Buffalo Street  
New Buffalo, MI 49117

*D. Watson*  
1/15/2022

**INVOICE**

No. 138782  
01/17/2022

**21-1638 Whittaker Shoreline**

Project Manager: Michael C Morphey

Engineering Services through 12/31/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
250 Topographic Survey	\$4,700.00	\$2,838.00	\$0.00	\$1,862.00
255 Boundary Evaluation	\$2,800.00	\$69.00	\$0.00	\$2,731.00
400 Preliminary Engineering	\$17,500.00	\$7,243.50	\$2,148.00	\$8,108.50
450 Pre-Application Meeting	\$1,500.00	\$1,500.00	\$0.00	\$0.00
451 Joint Permit Application	\$4,000.00	\$125.00	\$0.00	\$3,875.00
452 Permit Processing	\$3,000.00	\$0.00	\$0.00	\$3,000.00
950 Reimbursables	\$306.00	\$306.00	\$0.00	\$0.00
960 Bathymetric Survey	\$5,800.00	\$4,306.75	\$62.50	\$1,430.75
961 Soil Borings/Geotechnical	\$8,600.00	\$0.00	\$0.00	\$8,600.00
Totals:	\$48,206.00	\$16,388.25	\$2,210.50	\$29,607.25

**RECEIVED**

**JAN 20 2022**

**CITY OF NEW BUFFALO**

**Invoice Amount**

**\$2,210.50**

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Engineering • Architecture • Land Surveying

**CITY OF NEW BUFFALO**

Attn: Darwin Watson  
City Hall  
224 W. Buffalo Street  
New Buffalo, MI 49117

*D. Watson*  
1/25/2022

**INVOICE**

No. 138783  
01/17/2022

**21-2238 NB Maintenance Dredge**

Project Manager: Michael C Morphey

Engineering Services through 12/31/2021

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
100 Initiation Meeting	\$700.00	\$0.00	\$0.00	\$700.00
105 Historical Data Collect/review	\$300.00	\$0.00	\$0.00	\$300.00
400 Prelim Eng Permitting	\$10,800.00	\$0.00	\$825.00	\$9,975.00
500 Initial Dredge Bid Docs	\$9,700.00	\$0.00	\$0.00	\$9,700.00
540 Initial Dredge Bid/Award	\$1,900.00	\$0.00	\$0.00	\$1,900.00
600 Initial Dredge Construction Admin	\$9,600.00	\$0.00	\$0.00	\$9,600.00
961 Pre-Design Bathymetry Survey	\$5,200.00	\$0.00	\$5,175.00	\$25.00
962 Sed Sample & Analysis	\$8,900.00	\$0.00	\$125.00	\$8,775.00
963 Post-Dredge Bathymetry Survey	\$5,200.00	\$0.00	\$0.00	\$5,200.00
Totals:	\$52,300.00	\$0.00	\$6,125.00	\$46,175.00

**RECEIVED**

**JAN 20 2022**

**CITY OF NEW BUFFALO**

**Invoice Amount**

**\$6,125.00**

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Engineering • Architecture • Land Surveying

**CITY OF NEW BUFFALO**

Attn: Kate Vyskocil  
City Hall  
224 W. Buffalo Street  
New Buffalo, MI 49117

*De Watson*  
*1/25/2022*

**INVOICE**

No. 138773  
01/17/2022

**20-1445 New Buffalo Dune Walk**

Project Manager: Thomas R Runkle

Substantial completion site walk through, punch list preparation and coordination with contractor, final acceptance walk through and recommendation to client. Professional services completed through 12/31/2021.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
400 Preliminary Design	\$22,300.00	\$22,300.00	\$0.00	\$0.00
500 Final Design	\$24,500.00	\$20,612.50	\$0.00	\$3,887.50
540 Bidding & Negotiation	\$3,000.00	\$1,875.25	\$0.00	\$1,124.75
600 Construction Administration	\$7,500.00	\$409.50	\$463.25	\$6,627.25
950 Reimbursables	\$518.36	\$518.36	\$0.00	\$0.00
Totals:	\$57,818.36	\$45,715.61	\$463.25	\$11,639.50

**Invoice Amount**

**\$463.25**

209-751-974

*All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.*

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**RECEIVED**

**JAN 20 2022**

**CITY OF NEW BUFFALO**

Please remit to **Abonmarche Consultants, Inc.**  
**PO Box 1088**  
**Benton Harbor, MI 49023**

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 Grand Haven, MI 616.847.4070 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913





Engineering • Architecture • Land Surveying

**CITY OF NEW BUFFALO**

Attn: Kate Vyskocil  
City Hall  
224 W. Buffalo Street  
New Buffalo, MI 49117

*DeWalt  
1/25/2022*

**INVOICE**

No. 138763  
01/17/2022

**20-1493 Smith Street Pocket Park**

Project Manager: Jason W. Marquardt

Continued final design on trail head amenities and addressing MDOT Grade Inspection comments. Professional Services completed through 12/31/2021.

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
250 Topo	\$1,800.00	\$1,800.00	\$0.00	\$0.00
430 Landscaping Design	\$6,700.00	\$3,700.00	\$2,933.00	\$67.00
500 Final Design	\$9,000.00	\$8,723.30	\$0.00	\$276.70
540 Bidding	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Totals:	\$19,500.00	\$14,223.30	\$2,933.00	\$2,343.70

**Invoice Amount**

**\$2,933.00**

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Please remit to **Abonmarche Consultants, Inc.**

**PO Box 1088**

**Benton Harbor, MI 49023**

**RECEIVED**

**JAN 20 2022**

**CITY OF NEW BUFFALO**





THE CURCIO LAW FIRM

16905 Birchview Drive  
Nunica, Michigan 49448

City of New Buffalo  
224 West Buffalo Street New  
Buffalo, MI 49117

7-00001-NB - General

*Olivia Watson*  
*2/1/2022*

## INVOICE

Invoice # 424  
Date: 02/01/2022  
Due Upon Receipt

Invoice Number	Services Commencing	Services Through	Service Fee
424	1/1/22	1/31/22	\$3,668.44

INVOICE GL DISTRIBUTION REPORT  
 POST DATES 01/12/2022 - 02/15/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Page: 1/11

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 LEGISLATIVE							
101-101-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	8.67	42331
Total For Dept 101 LEGISLATIVE						8.67	
Dept 172 EXECUTIVE							
101-172-716.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	1,267.15	42329
101-172-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	103.15	42331
101-172-850.200	11/24/21	VERIZON WIRELESS	VERIZON/11/24/21-12/23/22	9895729097	02/15/22	31.09	42323
101-172-850.200	12/24/21	VERIZON WIRELESS	VERIZON/12/24/22-01/23/22	9897967485	02/15/22	31.09	42340
Total For Dept 172 EXECUTIVE						1,432.48	
Dept 215 CLERK							
101-215-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	1,509.98	42329
101-215-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	60.74	42331
101-215-801.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	650.00	42369
101-215-910.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	650.00	42369
Total For Dept 215 CLERK						2,870.72	
Dept 247 BOARD OF REVIEW							
101-247-801.200	02/01/22	JACK KENNEDY	DECEMBER BOARD OF REVIEW	020122	02/15/22	60.00	42341
101-247-801.200	02/01/22	WESTERGREN, JULI	DECEMBER BOARD OF REVIEW	020122	02/15/22	60.00	42414
101-247-801.200	02/11/22	WESTERGREN, JULIE	BOARD OF REVIEW--DEC 2021	021122	02/15/22	60.00	42342
Total For Dept 247 BOARD OF REVIEW						180.00	
Dept 253 TREASURER							
101-253-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	1,320.70	42329
101-253-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	60.74	42331
101-253-756.000	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	42.75	42369
101-253-801.200	12/31/21	BLOSSOMLAND ACCOUNTING	ACCOUNTING SERVICE/11/15/21& 12/22/21	13	02/15/22	687.50	42354
101-253-853.000	02/01/22	VYSKOCIL, KATHRYN	PHONE STIPEND/2/1/2022	02/01/2022	02/15/22	50.00	42413
101-253-910.200	01/24/22	MMTA	ADVANCED INSTITUTE TREASURER'S TRAINING	5587	02/15/22	325.00	42391
Total For Dept 253 TREASURER						2,486.69	
Dept 257 ASSESSOR							
101-257-801.200	02/10/22	SITTIG ASSESSMENT SERVICES LLC	ASSESSMENT SERVICES JANUARY 2022	020122	02/15/22	2,142.50	42407
101-257-851.200	01/24/22	SBF ENTERPRISES	ASSESSMENT NOTICES	12405072-22	02/15/22	1,106.00	42406
Total For Dept 257 ASSESSOR						3,248.50	
Dept 265 GENERAL GOVERNMENT							
101-265-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICHIGAN	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	2,334.35	42329
101-265-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	212.65	42331
101-265-752.200	01/06/22	STAPLES	OFFICE SUPPLIES/GEN GOV	01/06/22	02/15/22	376.58	42334
101-265-752.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	117.42	42369
101-265-756.000	01/05/22	MENARDS	STORAGE BINS/GEN GOV	91032	02/15/22	59.96	42388
101-265-756.000	11/20/21	DARWIN WATSON	PA RENTAL SYSTEM/CITY MANAGER	11/20/21	02/15/22	155.00	42366
101-265-756.000	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	244.37	42369
101-265-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	2.86	42327
101-265-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	2.86	42395
101-265-801.200	01/13/22	MERS OF MICHIGAN	MERS CERTIFIED ACTUARIAL VALUATION	01132022	02/15/22	400.00	42318
101-265-801.200	01/21/22	A CLEAN GETAWAY CLEANING LLC	DISINFECTANT FOGS DUE TO COVID	5378	02/15/22	1,380.00	42322
101-265-801.200	02/09/22	GABRIDGE & COMPANY, PLC	THIRD PARTY SICK PAY 941 CONSULTING	7336759	02/15/22	235.00	42375
101-265-801.300	02/01/22	ON SOLVE	CODE RED ANNUAL FEE	INV54661821044	02/15/22	1,600.00	42332
101-265-854.100	02/01/22	PROUDCITY	STANDARD SUBSCRIPTION & MEETINGS SUPPORT	1463	02/15/22	1,800.00	42401
101-265-854.200	02/01/22	BS & A SOFTWARE	ANNUAL SERVICE SUPPORT/GEN GOV	139045	02/15/22	5,024.00	42357

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Fund 101 GENERAL FUND							
Dept 265 GENERAL GOVERNMENT							
101-265-854.200	11/24/21	VERIZON WIRELESS	VERIZON/11/24/21-12/23/22	9895729097	02/15/22	152.26	42323
101-265-854.200	12/24/21	VERIZON WIRELESS	VERIZON/12/24/22-01/23/22	9897967485	02/15/22	150.67	42340
101-265-854.200	01/31/22	CDW GOVERNMENT	SOFTWARE EXPENSE/GEN GOV	R549739	02/15/22	4,593.11	42359
101-265-854.300	01/14/22	CDW GOVERNMENT	IT HARDWARE/GEN GOV	Q875215	02/15/22	184.77	42359
101-265-924.200	12/04/21	INDIANA MICHIGAN POWER	ELECTRIC/POLICE/GEN GOV/12/04/21-01	04342433929-012	02/15/22	477.21	42326
101-265-924.200	12/02/21	CITY OF NEW BUFFALO	WATER CITY USAGE/12/02/21-1/30/22	12/01/22	02/15/22	198.64	
101-265-924.200	02/08/22	COMCAST	COMCAST CITY HALL	020722	02/15/22	60.26	42330
101-265-924.200	12/22/21	SEMCO ENERGY GAS CO.	SEMCO/12/22/21-1/25/22	12/22/22	02/15/22	913.54	42333
101-265-924.200	01/23/22	SEMCO ENERGY GAS CO.	SEMCO/12/23/21-01/26/22	12/23/21	02/15/22	467.74	42333
101-265-924.200	01/06/22	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/01/06/22-02	043442433929-1/2	02/15/22	550.89	42382
101-265-930.300	01/14/22	D&D MECHANICAL	HEATER BLOWER FAN REPAIR/GEN GOV	01/14/22	02/15/22	400.00	42364
101-265-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/01/12/22	0112229505	02/15/22	155.35	42367
101-265-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/01/26/22	126229505	02/15/22	155.35	42367
101-265-930.300	12/23/21	ALL PHASE ELECTRIC SUPPLY CO	CITY HALLWAY LIGHT REPAIR	461010180886	02/15/22	56.95	42347
101-265-930.400	01/11/22	BEAVER RESEARCH CO	ICE MELT/PARKS/STREET/GEN GOV	0338258-IN	02/15/22	280.06	42352
101-265-930.400	02/10/22	D&D MECHANICAL	HEATER REPAIR/COUNCIL ROOM	02/10/22	02/15/22	365.00	42364
101-265-933.000	01/24/22	J. P. GILLEN & ASSOCIATES/EDGE	TECH SUPPORT SERVICES	1473	02/15/22	2,400.00	42384
101-265-940.900	12/13/21	ADAMS REMCO INC	GEN GOV/12/13/21/AMOUNT ADDED FOR S	INV270136-2	02/15/22	89.46	42309
101-265-946.300	01/24/22	ABONMARCHE CONSULTANTS INC	SEDIMENT CONTROL FEASIBILITY STUDY	138781	02/15/22	4,664.00	42343
101-265-956.200	02/01/22	BERNAL, PETER	REFUND FOR RE-ZONING REQUEST	020122	02/15/22	350.00	42353
Total For Dept 265 GENERAL GOVERNMENT						30,610.31	
Dept 266 ATTORNEY							
101-266-826.400	02/01/22	CHARLES NICHOLAS CURCIO	LEGAL SERVICE JANUARY 2022	424	02/15/22	3,668.44	42360
Total For Dept 266 ATTORNEY						3,668.44	
Dept 301 POLICE							
101-301-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN FEB	012822	02/15/22	1,756.48	42328
101-301-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	6,924.26	42329
101-301-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	2,114.80	42331
101-301-756.000	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	54.74	42369
101-301-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	759.65	42327
101-301-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	964.16	42395
101-301-768.000	12/21/21	STAR UNIFORMS	REPLACE BULLET PROOF VESTS & ACCESS	15293-2	02/15/22	1,111.00	42408
101-301-768.000	01/24/22	COURTNEY SEVERN	UNIFORM PURCHASE--BOOTS	012122	02/15/22	116.54	42363
101-301-768.000	02/10/22	STAR UNIFORMS	UNIFORMS/POLICE	16286-2	02/15/22	650.00	42408
101-301-801.200	01/06/22	MICHIGAN STATE POLICE	LIVE SCAN/POLICE	551-594070	02/15/22	43.25	42390
101-301-801.200	01/03/22	INTEGRA CERT. DOCUMENT DESTRUCTION	DOCUMENT DESTRUCTION/POLICE	0028401807	02/15/22	42.96	42383
101-301-801.200	02/06/22	MICHIGAN STATE POLICE	LIVE SCAN/POLICE	551-595059	02/15/22	86.50	42390
101-301-831.000	10/31/21	MICHIGAN ASSN CHIEFS OF POLICE	MEMBERSHIP AND DUES/POLICE	300007058	02/15/22	115.00	42389
101-301-831.000	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	179.00	42369
101-301-850.200	11/24/21	VERIZON WIRELESS	VERIZON/11/24/21-12/23/22	9895729097	02/15/22	288.39	42323
101-301-850.200	02/01/22	TILLERY, RUSSELL	PHONE STIPEND/TILLERY/02/01/2022	02/01/2022	02/15/22	50.00	42410
101-301-850.200	02/01/22	CLUSTER, MICHAEL	PHONE STIPEND/CLUSTER/02/01/2022	02/01/022	02/15/22	50.00	42361
101-301-850.200	12/24/21	VERIZON WIRELESS	VERIZON/12/24/22-01/23/22	9897967485	02/15/22	288.28	42340
101-301-851.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	44.28	42369
101-301-924.200	12/04/21	INDIANA MICHIGAN POWER	ELECTRIC/POLICE/GEN GOV/12/04/21-01	04342433929-012	02/15/22	477.21	42326
101-301-924.200	12/02/21	CITY OF NEW BUFFALO	WATER CITY USAGE/12/02/21-1/30/22	12/01/22	02/15/22	167.14	
101-301-924.200	02/08/22	COMCAST	COMCAST CITY HALL	020722	02/15/22	60.26	42330
101-301-924.200	01/23/22	SEMCO ENERGY GAS CO.	SEMCO/12/23/21-01/26/22	12/23/21	02/15/22	467.75	42333
101-301-924.200	01/06/22	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/01/06/22-02	043442433929-1/2	02/15/22	550.89	42382
101-301-930.300	12/29/21	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/12/29/21	1229219705	02/15/22	105.00	42325
101-301-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/01/12/2022	0112229705	02/15/22	105.00	42367

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Fund 101 GENERAL FUND							
Dept 301 POLICE							
101-301-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/01/26/22	0126229705	02/15/22	105.00	42367
101-301-930.300	02/01/22	DOUBLEDAY OFFICE PRODUCTS	FURNITURE/POLICE	53251	02/15/22	888.24	42368
101-301-932.900	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	207.90	42369
101-301-934.400	12/29/21	TELE-RAD INC	MOTO RADIO/POLICE	904769	02/15/22	489.00	42409
101-301-940.900	01/18/22	PARRETT COMPANY	EQUIPMENT RENTQL/POLICE	62672	02/15/22	130.98	42398
101-301-983.000	01/12/22	ENTERPRISE FM TRUST	VEHICLE LEASES JANUARY 2022	011222	02/15/22	558.97	42308
Total For Dept 301 POLICE						19,952.63	
Dept 336 FIRE							
101-336-724.200	02/08/22	MML - WORKERS COMPENSATION FUI	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	318.97	42331
101-336-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	42.46	42327
101-336-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	2.86	42395
101-336-801.200	02/01/22	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/01/01/22-02	02/01/22	02/15/22	5,000.00	42397
101-336-850.200	02/01/22	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/02/01/2022	02/01/2022	02/15/22	50.00	42380
101-336-924.200	12/04/21	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/12/04/21-01/06/22	04031410105-012	02/15/22	206.01	42326
101-336-924.200	12/02/21	CITY OF NEW BUFFALO	WATER CITY USAGE/12/02/21-1/30/22	12/01/22	02/15/22	309.73	
101-336-924.200	12/22/21	SEMCO ENERGY GAS CO.	SEMCO/12/22/21-1/25/22	12/22/22	02/15/22	551.88	42333
101-336-924.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	268.05	42369
101-336-924.200	01/06/22	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/01/07/22-02/04/22	04031410105-1/22	02/15/22	185.85	42382
101-336-924.200	02/15/22	COMCAST	COMCAST FIRE DEPT	021622	02/15/22	280.12	42362
101-336-931.800	01/21/22	BREATHING AIR SYSTEMS	SERVICE MAITNENANCE/FIRE	INVIL55342	02/15/22	887.14	42356
101-336-934.400	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	156.00	42369
Total For Dept 336 FIRE						8,259.07	
Dept 371 INSPECTION SERVICES							
101-371-716.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	819.00	42329
101-371-751.000	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	2.84	42327
101-371-751.000	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	2.86	42395
101-371-820.000	12/01/21	SAFEBUILT LLC	INSPECTION SERVICES/12/01/21-12/31/	0082993-IN	02/15/22	4,104.00	42405
101-371-820.100	12/01/21	SAFEBUILT LLC	INSPECTION SERVICES/12/01/21-12/31/	0082993-IN	02/15/22	922.50	42405
101-371-820.200	12/01/21	SAFEBUILT LLC	INSPECTION SERVICES/12/01/21-12/31/	0082993-IN	02/15/22	2,093.40	42405
101-371-820.300	12/01/21	SAFEBUILT LLC	INSPECTION SERVICES/12/01/21-12/31/	0082993-IN	02/15/22	908.10	42405
101-371-820.400	12/01/21	SAFEBUILT LLC	INSPECTION SERVICES/12/01/21-12/31/	0082993-IN	02/15/22	4,599.83	42405
101-371-850.200	11/24/21	VERIZON WIRELESS	VERIZON/11/24/21-12/23/22	9895729097	02/15/22	83.14	42323
101-371-850.200	12/24/21	VERIZON WIRELESS	VERIZON/12/24/22-01/23/22	9897967485	02/15/22	83.10	42340
101-371-983.000	01/12/22	ENTERPRISE FM TRUST	VEHICLE LEASES JANUARY 2022	011222	02/15/22	437.06	42308
Total For Dept 371 INSPECTION SERVICES						14,055.83	
Dept 446 STREET OPERATING							
101-446-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	5,641.02	42329
101-446-724.200	02/08/22	MML - WORKERS COMPENSATION FUI	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	2,347.02	42331
101-446-756.000	12/07/21	MENARDS	STORAGE TOTES/STREET	89559	02/15/22	159.92	42311
101-446-756.000	12/16/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A224561	02/15/22	3.59	42312
101-446-756.000	12/08/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A223558	02/15/22	28.46	42312
101-446-756.000	12/22/21	NEW BUFFALO HARDWARE	FINE SHARPIES/STREET	A225186	02/15/22	8.58	42313
101-446-756.000	12/10/21	RIDGE AUTO PARTS	OIL/STREET	445638	02/15/22	39.48	42315
101-446-756.000	12/23/21	ALL PHASE ELECTRIC SUPPLY CO	OPERATING SUPPLIES/STREET	46101018095	02/15/22	40.68	42347
101-446-756.000	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	397.48	42369
101-446-756.000	12/13/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A224085	02/15/22	2.25	42396
101-446-756.000	12/13/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/STREET	A224086	02/15/22	4.39	42396
101-446-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	111.03	42327
101-446-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	258.46	42395
101-446-770.200	12/09/21	MENARDS	EQUIPMENT/STREET	89685	02/15/22	44.80	42311

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Fund 101 GENERAL FUND							
Dept 446 STREET OPERATING							
101-446-770.200	12/17/21	NEW BUFFALO HARDWARE	EQUIPMENT/STREET	A224600	02/15/22	58.77	42312
101-446-770.200	12/20/21	NEW BUFFALO HARDWARE	EQUIPMENT/STREET	A224930	02/15/22	25.47	42313
101-446-770.200	12/07/21	SNAP-ON TOOLS	EQUIPMENT/STREET	120721135666	02/15/22	103.45	42316
101-446-770.200	01/18/22	FRONTIER LAWN & REC INC	CHAIN/STREET	296951	02/15/22	23.70	42374
101-446-770.200	12/16/21	NEW BUFFALO HARDWARE	SMALLL TOOLS/STREET	A224563	02/15/22	37.96	42396
101-446-770.200	12/09/21	NEW BUFFALO HARDWARE	EQUIPMENT/STREET	A223610	02/15/22	11.98	42396
101-446-801.200	03/01/22	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/03/01/22	14653MAR	02/15/22	116.00	42386
101-446-801.200	02/10/22	NATURE'S WAY LANDSCAPING	MAINTENANCE CONTRACT 2022 FIRST INS'	021022	02/15/22	6,393.60	42394
101-446-850.200	11/24/21	VERIZON WIRELESS	VERIZON/11/24/21-12/23/22	9895729097	02/15/22	40.01	42323
101-446-850.200	02/01/22	BOLTON, JOSHUA	PHONE STIPEND/BOLTON/02/01/2022	02/01/2022	02/15/22	50.00	42355
101-446-850.200	12/24/21	VERIZON WIRELESS	VERIZON/12/24/22-01/23/22	9897967485	02/15/22	40.01	42340
101-446-924.200	01/01/22	INDIANA MICHIGAN POWER	ELECTRIC/STREETS/CONSOLIDATED/01/01	04706607555-001	02/15/22	417.44	42326
101-446-924.200	12/02/21	CITY OF NEW BUFFALO	WATER CITY USAGE/12/02/21-1/30/22	12/01/22	02/15/22	679.33	
101-446-930.300	01/14/22	EXIT 4 STORAGE	LP REFILLS STREETS DEPT	46912	02/15/22	154.43	42372
101-446-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREETS/01/12/22	0112220105	02/15/22	72.45	42367
101-446-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/01/26/22	0126220105	02/15/22	72.45	42367
101-446-930.300	01/24/22	ALL SEASONS HEATING & AIR/ASH	REPLACE FAILED THERMOSTAT/STREET	I6337	02/15/22	250.23	42348
101-446-930.400	01/11/22	BEAVER RESEARCH CO	ICE MELT/PARKS/STREET/GEN GOV	0338258-IN	02/15/22	280.05	42352
101-446-931.800	12/10/21	HERITAGE NATIONAL MARKETING	REPAIR DROP DECK TRAILER/STREET	19859	02/15/22	417.35	42310
101-446-931.800	12/09/21	RIDGE AUTO PARTS	EQUIPMENT/STREET	445606	02/15/22	12.90	42315
101-446-931.800	12/20/21	RIDGE AUTO PARTS	LEAF VAC AIR FILTER/STREET	446018	02/15/22	80.50	42315
101-446-931.800	01/24/22	RIGGS OUTDOOR POWER-LAPORTE	F-450 PLOW REPAIR/STREET	1243111	02/15/22	567.02	42403
101-446-932.900	12/10/21	RIDGE AUTO PARTS	BATTERY/STREET	445682	02/15/22	144.67	42315
101-446-932.900	12/14/21	RIDGE AUTO PARTS	WIPERS/STREET	445820	02/15/22	25.82	42315
101-446-932.900	12/07/21	RIDGE AUTO PARTS	VEHICLE REPAIR 102/STREET	445517	02/15/22	22.97	42315
101-446-932.900	12/07/21	RIDGE AUTO PARTS	VEHICLE REPAIR TRUCK 103/STREET	445520	02/15/22	136.71	42315
101-446-932.900	12/08/21	RIDGE AUTO PARTS	VEHICLE REPAIR/F-450/STREET	445575	02/15/22	272.33	42315
101-446-932.900	12/08/21	RIDGE AUTO PARTS	VEHICLE REPAIR/F-450/STREET	445574	02/15/22	95.38	42315
101-446-932.900	12/07/21	THREE OAKS FORD	VEHICLE REPAIR/F-250/STREETS	145858	02/15/22	17.63	42317
101-446-932.900	01/05/22	RIDGE AUTO PARTS	LAMP/STREET	446525	02/15/22	22.24	42402
101-446-932.900	01/28/22	RIDGE AUTO PARTS	BACK UP LIGHT SOCKET F250/STREET	447380	02/15/22	12.80	
101-446-932.900	01/24/22	RIDGE AUTO PARTS	TAILLIGHT SOCKET F 250/STREET	447200	02/15/22	8.98	
101-446-932.900	01/11/22	MTECH	LEAF VAC REPAIR	IN220266	02/15/22	3,414.41	42393
101-446-932.900	01/31/22	RIDGE AUTO PARTS	TRUCK REPAIR/STREET	447463	02/15/22	103.44	42402
101-446-983.000	01/12/22	ENTERPRISE FM TRUST	VEHICLE LEASES JANUARY 2022	011222	02/15/22	1,158.55	42308
Total For Dept 446 STREET OPERATING						24,428.19	
Dept 448 STREET LIGHTING							
101-448-926.000	12/01/21	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/12/01/21-12/01/21	04023785704-012	02/15/22	1,827.47	42326
101-448-926.000	01/01/22	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/CONSOLIDATED/01/01/22-01/01/22	04459418614-001	02/15/22	163.63	42326
101-448-926.000	01/01/22	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/01/01/22-01/01/22	04023785704/01/22	02/15/22	1,904.15	42382
Total For Dept 448 STREET LIGHTING						3,895.25	
Dept 528 SOLID WASTE COLLECTION							
101-528-801.200	03/01/22	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/03/01/22	14653MAR	02/15/22	188.00	42386
101-528-801.200	03/01/22	LAKESHORE RECYCLING & DISPOSAL	WEEKLY CURBSIDE GARBAGE PICK-UP/03/01/22	14654MAR	02/15/22	21,120.28	42386
Total For Dept 528 SOLID WASTE COLLECTION						21,308.28	
Dept 567 CEMETERY							
101-567-995.900	02/01/22	PINE GROVE CEMETERY AUTHORITY	CEMETERY CONTRIBUTION/02/01/2022	02/01/2022	02/15/22	2,500.00	42399
Total For Dept 567 CEMETERY						2,500.00	
Dept 651 AMBULANCE SERVICE							

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Fund 101 GENERAL FUND							
Dept 651 AMBULANCE SERVICE							
101-651-801.200	01/01/22	MEDIC 1	AMBULANCE/01/01/2022-01/30/2022	01/01/2022	02/15/22	9,283.42	42387
Total For Dept 651 AMBULANCE SERVICE						9,283.42	
Total For Fund 101 GENERAL FUND						148,188.48	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21/M/L	579-2	02/15/22	811.32	5206
202-463-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/M/L/01/01/22-01/31/22	1113-2	02/15/22	1,917.04	5208
202-463-801.200	01/01/22	NRPC-AMTRAK	MAINTENANCE OF GRADE CROSSING WARNI	083237	02/15/22	5,934.00	5209
Total For Dept 463 ROUTINE MAINTENANCE						8,662.36	
Dept 474 TRAFFIC SERVICES							
202-474-784.000	02/01/22	TRUCK & TRAILER SPECIALITIES	CUTTING EDGE FOR BIG TRUCK PLOWS AN	DS0009731	02/15/22	1,091.40	5210
202-474-931.800	01/21/22	MICHAEL TODD & COMPANY INC	SALT BOX SPREADER MOTOTR SEAL/TRAFF	204256	02/15/22	55.73	5207
Total For Dept 474 TRAFFIC SERVICES						1,147.13	
Total For Fund 202 MAJOR STREET FUND						9,809.49	
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21/M/L	579-2	02/15/22	162.26	5206
203-463-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/M/L/01/01/22-01/31/22	1113-2	02/15/22	383.41	5208
Total For Dept 463 ROUTINE MAINTENANCE						545.67	
Dept 474 TRAFFIC SERVICES							
203-474-784.000	02/01/22	TRUCK & TRAILER SPECIALITIES	CUTTING EDGE FOR BIG TRUCK PLOWS AN	DS0009731	02/15/22	1,091.40	5210
Total For Dept 474 TRAFFIC SERVICES						1,091.40	
Total For Fund 203 LOCAL STREET FUND						1,637.07	
Fund 208 PARK FUND							
Dept 751 PARKS							
208-751-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	1,211.30	42329
208-751-724.200	02/08/22	MML - WORKERS COMPENSATION FUN	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	705.32	42331
208-751-756.000	12/09/21	NEW BUFFALO HARDWARE	OPERATING SUPPLIES/PARK	A223641	02/15/22	14.07	42313
208-751-756.000	01/18/22	NEW BUFFALO HARDWARE	MP LUBRICANT/PARKS	A227763	02/15/22	6.79	42396
208-751-756.000	01/20/22	MODEL COVERALL	TRASH BAGS FOR BEACH	S1007135	02/15/22	2,560.00	42392
208-751-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	162.64	42327
208-751-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	159.59	42395
208-751-768.000	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	17.97	42369
208-751-770.200	01/03/22	NEW BUFFALO HARDWARE	SHOVEL AND SCRAPER/PARK	A226176	02/15/22	68.97	42396
208-751-770.200	01/03/22	NEW BUFFALO HARDWARE	SNOW SHOVEL/PARKS	A226188	02/15/22	16.99	42396
208-751-770.200	01/26/22	NEW BUFFALO HARDWARE	SNOW SHOVEL/PARKS	A228556	02/15/22	33.98	
208-751-801.200	12/24/21	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/12/24/21-1/20/2022	27478	02/15/22	270.00	42400
208-751-801.200	01/07/22	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/OSELKA PARK/01/07/22-	27648	02/15/22	90.00	42400
208-751-801.200	01/07/22	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/DOG PARK/01/07/22-02/	27646	02/15/22	90.00	42400
208-751-801.200	03/01/22	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/03/01/22	14653MAR	02/15/22	629.00	42386
208-751-801.200	12/15/21	BURIAN, RENALD	ICE RINK MAINTENANCE/12/30/21-1/30/	12/30/21	02/15/22	1,980.00	42358
208-751-801.200	01/21/22	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/1/21/22-2/17/22/BEACH	27794	02/15/22	270.00	42400
208-751-850.200	11/24/21	VERIZON WIRELESS	VERIZON/11/24/21-12/23/22	9895729097	02/15/22	119.96	42323
208-751-850.200	02/01/22	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/02/01/2022	02/01/2022	02/15/22	50.00	42365
208-751-850.200	12/24/21	VERIZON WIRELESS	VERIZON/12/24/22-01/23/22	9897967485	02/15/22	119.92	42340
208-751-910.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	350.00	42369



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Fund 208 PARK FUND							
Dept 751 PARKS							
208-751-924.200	11/01/21	NEW BUFFALO TOWNSHIP	DOG PARK/WATER/11/01/21-12/31/21	11/01/21	02/15/22	37.33	42314
208-751-924.200	12/04/21	INDIANA MICHIGAN POWER	ELECTRIC/PARK/12/04/21-01/06/22	04523676007-012	02/15/22	13.05	42326
208-751-924.200	01/01/22	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/CONSOLIDATED/01/01/2	04546766223-001	02/15/22	1,014.99	42326
208-751-924.200	12/02/21	CITY OF NEW BUFFALO	WATER CITY USAGE/12/02/21-1/30/22	12/01/22	02/15/22	662.59	
208-751-924.200	01/23/22	SEMCO ENERGY GAS CO.	SEMCO/12/23/21-01/26/22	12/23/21	02/15/22	136.86	42333
208-751-924.200	01/07/22	INDIANA MICHIGAN POWER	ELECTRIC/C9NESSION/PARKS/01/07/22-0	04523676007-1/22	02/15/22	13.05	42382
208-751-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/01/12	0112220525	02/15/22	76.70	42367
208-751-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/01/12/22	0112220505	02/15/22	69.18	42367
208-751-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA PARK/01/26	0126220525	02/15/22	76.70	42367
208-751-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK	0126220505	02/15/22	69.18	42367
208-751-930.500	01/03/22	NEW BUFFALO HARDWARE	MELTER/PARK	A226147	02/15/22	23.98	42396
208-751-930.500	01/11/22	BEAVER RESEARCH CO	ICE MELT/PARKS/STREET/GEN GOV	0338258-IN	02/15/22	280.05	42352
208-751-930.500	01/25/22	NEW BUFFALO HARDWARE	ICE MELT/PARKS	B88155	02/15/22	23.98	42396
208-751-931.800	01/28/22	NEW BUFFALO HARDWARE	CABLE/PARKS	A228737	02/15/22	6.32	
208-751-931.800	01/28/22	NEW BUFFALO HARDWARE	FERRULES STOPS/PARKS	B88239	02/15/22	2.29	
208-751-931.800	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	90.09	42369
208-751-983.000	01/12/22	ENTERPRISE FM TRUST	VEHICLE LEASES JANUARY 2022	011222	02/15/22	516.26	42308
Total For Dept 751 PARKS						12,039.10	
Total For Fund 208 PARK FUND						12,039.10	
Fund 209 PARK IMPROVEMENT FUND							
Dept 751 PARKS							
209-751-974.000	01/24/22	ABONMARCHE CONSULTANTS INC	DUNE WALK CONSTRUCTION ADMINISTRATI	138773	02/15/22	463.25	42343
Total For Dept 751 PARKS						463.25	
Total For Fund 209 PARK IMPROVEMENT FUND						463.25	
Fund 225 DREDGE FUND							
Dept 597 HARBOR OPERATIONS							
225-597-801.200	01/24/22	ABONMARCHE CONSULTANTS INC	DREDGING--PERMITTING & SURVEY	138783	02/15/22	6,125.00	
Total For Dept 597 HARBOR OPERATIONS						6,125.00	
Total For Fund 225 DREDGE FUND						6,125.00	
Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-838.000	02/10/22	GRSD SEWER AUTHORITY	JANUARY 2022 OPERATING RESERVE	0000012271	02/15/22	49,228.06	42376
590-537-924.200	12/04/21	INDIANA MICHIGAN POWER	ELECTRIC/HARBOR ISLE LIFT STATION/1	04002186031-012	02/15/22	16.72	42326
590-537-924.200	01/01/22	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/CONSOLIDATED/01/01/2	04598645309-001	02/15/22	1,781.20	42326
590-537-924.200	12/22/21	SEMCO ENERGY GAS CO.	SEMCO/12/22/21-1/25/22	12/22/22	02/15/22	16.51	42333
590-537-924.200	01/07/22	INDIANA MICHIGAN POWER	ELECTRIC/HARBOR ISLE LIFT/SEWER/01/	04002186031/01/2	02/15/22	15.83	42382
Total For Dept 537 SEWER						51,058.32	
Total For Fund 590 SEWER FUND						51,058.32	
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-718.000	01/27/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN FEB 2022	012722	02/15/22	6,634.88	42329
591-536-724.200	02/08/22	MLL - WORKERS COMPENSATION FUN	4TH INSTALLMENT POLICY PREMIUM 7/1	3263206	02/15/22	1,468.60	42331
591-536-752.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	13.05	42369
591-536-754.000	01/28/22	ALEXANDER CHEMICAL CORP	BLANKET PO FOR TREATMENT CHEMICALS	50004	02/15/22	200.00	42346
591-536-756.000	01/12/22	NEW BUFFALO HARDWARE	BATTERIES/WATER	A227089	02/15/22	17.99	42396
591-536-756.000	01/21/22	MENARDS	OPERATING SUPPLIES/WATER	91461	02/15/22	67.06	42388

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Fund 591 WATER FUND							
Dept 536 WATER							
591-536-756.000	01/26/22	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S104305153.001	02/15/22	952.00	42371
591-536-756.000	02/09/22	FERGUSON WATER WORKS	NEW 1" WATER TAPS AND INVENTORY	0249875	02/15/22	2,306.00	42373
591-536-756.000	02/09/22	FERGUSON WATER WORKS	METER PIT/WATER	0256879	02/15/22	1,032.00	42373
591-536-756.100	01/20/22	ETNA SUPPLY COMPANY	WATER TAP SUPPLIES/WATER	S104390881.001	02/15/22	439.98	42371
591-536-756.100	02/09/22	FERGUSON WATER WORKS	NEW 1" WATER TAPS AND INVENTORY	0249875	02/15/22	2,488.00	42373
591-536-756.200	02/01/22	USA BLUEBOOK	METER REPLACEMENT/WATER	672102-2	02/15/22	56.10	42412
591-536-756.200	02/01/22	USA BLUEBOOK	METER REPLACEMENT/WATER	610341	02/15/22	279.04	42412
591-536-756.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	117.00	42369
591-536-756.300	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	213.17	42369
591-536-756.400	12/29/21	HACH COMPANY	LAB SUPPLIES/WATER	12815016	02/15/22	193.58	42378
591-536-756.400	01/12/22	IDEXX DISTRIBUTION CORP	BLANKET PO FOR LAB REAGENTS 2021-20	3098969971	02/15/22	3,181.16	42381
591-536-756.400	01/25/22	USA BLUEBOOK	LAB SUPPLIES/WATER	857490	02/15/22	77.10	42412
591-536-756.400	01/25/22	USA BLUEBOOK	LAB SUPPLIES/WATER	857695	02/15/22	545.78	42412
591-536-759.200	12/01/21	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/12/01/21-12/31/21	579	02/15/22	236.90	42327
591-536-759.200	01/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/01/01/22-01/31/22	01/01/22	02/15/22	391.84	42395
591-536-801.200	03/01/22	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/03/01/22	14653MAR	02/15/22	94.00	42386
591-536-801.200	01/31/22	WORKING WELL	DOT DRUG SCREENING/WATER	00374160-00	02/15/22	65.00	42415
591-536-850.200	02/01/22	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/2/01/2022	02/01/2022	02/15/22	50.00	42385
591-536-850.200	02/01/22	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/02/01/2022	02/01/2022	02/15/22	50.00	42349
591-536-850.200	02/01/22	GRUENER, ROBERT	PHONE STIPEND/GRUENER/02/01/2022	02/01/2022	02/15/22	50.00	42377
591-536-850.200	01/02/22	AT&T	PHONE BILL/WATER/01/02/22-02/01/22	269R07012102-01/	02/15/22	286.62	42350
591-536-850.200	01/02/22	AT&T	PHONE BILL/WATER/01/01/22-02/01/22	906R18086802-1/2/	02/15/22	71.00	42351
591-536-850.200	01/02/22	AT&T	PHONE BILL/WATER/01/02/22-02/01/22	269R01267202-01/	02/15/22	118.77	42351
591-536-850.200	01/05/22	AT&T	PHONE/WATER/1/5/22-2/4/22	269469034302/1/2/	02/15/22	51.02	42350
591-536-850.200	01/05/22	AT&T	PHONE/WATER/01/05/22-02/04/22	2694699853102-1/	02/15/22	51.02	42350
591-536-910.200	01/01/22	ELAN CORP. PAYMENT SYSTEMS	CITY CREDIT CARDS/01/01/22-01/31/22	01/01/22	02/15/22	335.00	42369
591-536-924.200	12/04/21	INDIANA MICHIGAN POWER	ELECTRIC/WATER INTAKE/12/04/21-01/0	04909113708-012	02/15/22	22.39	42326
591-536-924.200	01/01/22	INDIANA MICHIGAN POWER	ELECTRIC/WATER/CONSOLIDATED/01/2022	04354696801-001	02/15/22	2,618.55	42326
591-536-924.200	12/22/21	SEMCO ENERGY GAS CO.	SEMCO/12/22/21-1/25/22	12/22/22	02/15/22	2,572.62	42333
591-536-924.200	01/06/22	INDIANA MICHIGAN POWER	ELECTRIC/ WATER ST INTAKE/WATER/01/	04909113708-1/22	02/15/22	21.46	42382
591-536-930.000	01/20/22	TRI-STATE ELECTRICAL	DIGITAL LAMP/WATER	1/18/22	02/15/22	22.68	42411
591-536-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/01/12/2022	0112220005	02/15/22	49.86	42367
591-536-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/01/26/22	0126220005	02/15/22	49.86	42367
591-536-931.800	01/10/22	NEW BUFFALO HARDWARE	HEATER/WATER	A226915	02/15/22	29.99	42396
591-536-931.800	12/26/21	AIR RIGHT TECHNOLOGIES	HEATER REPAIR/WATER	205933	02/15/22	85.00	42345
591-536-931.800	02/09/22	RUNKLE ELECTRIC	POWER SUPPLY BACK UP SERVICE CALLS	220207	02/15/22	615.00	42404
591-536-931.800	01/30/22	AEGION	INSPECTION SERVICE TANK TO WATER PR	676896	02/15/22	815.00	42344
591-536-932.900	01/31/22	RIDGE AUTO PARTS	VEHICLE REPAIR/WATER/1/31/22	447490	02/15/22	3.70	42402
591-536-932.900	01/20/22	RIDGE AUTO PARTS	VEHICLE REPAIR/WATER	447087	02/15/22	12.94	42402
591-536-983.000	01/12/22	ENTERPRISE FM TRUST	VEHICLE LEASES JANUARY 2022	011222	02/15/22	530.43	42308
Total For Dept 536 WATER						29,583.14	
Total For Fund 591 WATER FUND						29,583.14	
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-724.200	02/08/22	MML - WORKERS COMPENSATION FUND	4TH INSTALLMENT--HARBOR OPS MML WOR	3263206-B	02/15/22	118.34	5135
594-597-756.000	01/20/22	MODEL COVERALL	TRASH BAGS FOR MARINA AND BOAT LAUN	S1007135-2	02/15/22	1,280.00	5138
594-597-801.200	01/07/22	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/01/07/22-	27647	02/15/22	90.00	5139
594-597-924.200	02/08/22	COMCAST	COMCAST MARINA	0208222	02/15/22	517.38	5134
594-597-924.200	02/10/22	COMCAST	COMCAST BOAT RAMP	021022	02/15/22	169.53	5136
594-597-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/01	0112220535	02/15/22	45.20	5137
594-597-930.300	01/12/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/HARB/01/12	0112220515	02/15/22	74.47	5137



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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/1/	0126220535	02/15/22	45.20	5137
594-597-930.300	01/26/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/HARB/01/26	0126220515	02/15/22	74.47	5137
			Total For Dept 597 HARBOR OPERATIONS			2,414.59	
			Total For Fund 594 HARBOR OPERATIONS			2,414.59	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	02/01/22	CORELOGIC CENTRALIZED REFUNDS	REFUND ON PARCEL WITH NO MORTGAGE	020122	02/15/22	3,316.17	2289
703-000-230.100	01/14/22	BERRIEN COUNTY TREASURER	COUNTY 911 12/16 THR 1/13	011422 911	01/14/22	47,471.69	2283
703-000-230.100	01/14/22	BERRIEN COUNTY TREASURER	COUNTY LAW 12/16 THR 1/13	011422 LAW	01/14/22	36,920.27	2283
703-000-230.100	01/14/22	BERRIEN COUNTY TREASURER	COUNTY SR CTR 12/16 THR 1/13	011422	01/14/22	31,649.97	2283
703-000-230.100	01/14/22	BERRIEN COUNTY TREASURER	COUNTY PARKS 12/16 THR 1/13	011422 PARKS	01/14/22	10,546.69	2283
703-000-230.100	01/14/22	BERRIEN COUNTY TREASURER	DRAIN 298 & 835 12/16 THRU 1/13/22	011422 DRAINS	01/14/22	16,457.12	2283
703-000-230.100	02/10/22	BERRIEN COUNTY TREASURER	DRAIN 298 & 835 1/14 THRU 2/08/22	021022 DRAINS	02/10/22	6,425.46	2290
703-000-230.100	02/10/22	BERRIEN COUNTY TREASURER	COUNTY 911 1/14 THRU 2/08/22	021022 911	02/10/22	28,331.09	2290
703-000-230.100	02/10/22	BERRIEN COUNTY TREASURER	COUNTY LAW 1/14 THRU 2/08/22	021022 LAW	02/10/22	22,033.74	2290
703-000-230.100	02/10/22	BERRIEN COUNTY TREASURER	COUNTY SR CTR 1/14 THRU 2/08/22	021022 SR CTR	02/10/22	18,888.49	2290
703-000-230.100	02/10/22	BERRIEN COUNTY TREASURER	COUNTY PARKS 1/14 THRU 2/08/22	021022 PARKS	02/10/22	6,293.78	2290
703-000-230.100	02/11/22	BERRIEN COUNTY TREASURER	COUNTY GEN +PENALTY 12/1 THRU 2/10/	021122 GEN	02/15/22	24,398.15	2296
703-000-230.100	02/11/22	BERRIEN COUNTY TREASURER	COUNTY SET +PENALTY 12/1 THRU 2/10/	021122 SET	02/15/22	30,702.53	2296
703-000-230.200	01/14/22	NEW BUFFALO AREA SCHOOLS	WINTER 2021: SCHOOL OPERATING TAXES	011422	01/14/22	615,068.41	2286
703-000-230.200	02/10/22	NEW BUFFALO AREA SCHOOLS	WINTER 2021: SCHOOL OPERATING TAXES	021022	02/10/22	404,225.56	2293
703-000-230.200	02/11/22	NEW BUFFALO AREA SCHOOLS	SUMMER: SCHOOL OP+PENALTY 12/2 THRU	021122	02/15/22	40,615.56	2297
703-000-230.300	01/14/22	LAKE MICHIGAN COLLEGE	LMC TAX COLLECTION 12-116 THRU 1/1	011422	01/14/22	239,269.77	2285
703-000-230.300	02/10/22	LAKE MICHIGAN COLLEGE	LMC TAX COLLECTION 1/14 THRU 2/08/	021022	02/10/22	142,797.96	2292
703-000-230.400	01/14/22	NEW BUFFALO LIBRARY JOINT BLDG	LIBRARY BOND : WINTER TAXES 12/16/2	011422	01/14/22	35,906.31	2287
703-000-230.400	01/14/22	NEW BUFFALO PUBLIC LIBRARY	LIBRARY: WINTER TAXES 12/16/21 THRU	011422	01/14/22	34,723.24	2288
703-000-230.400	02/10/22	NEW BUFFALO LIBRARY JOINT BLDG	LIBRARY BOND : WINTER TAXES 1/14 TH	021022	02/10/22	21,428.66	2294
703-000-230.400	02/10/22	NEW BUFFALO PUBLIC LIBRARY	LIBRARY: WINTER TAXES 1/14 THRU 2/0	021022	02/10/22	20,722.80	2295
703-000-230.500	01/14/22	BERRIEN RESA	RESA GEN & SPEC ED TAXES 12-16-21	011422	01/14/22	250,070.41	2284
703-000-230.500	02/10/22	BERRIEN RESA	RESA GEN & SPEC ED TAXES 1/14 THRU	0210222	02/10/22	149,243.51	2291
			Total For Dept 000			2,237,507.34	
			Total For Fund 703 CURRENT TAX FUND			2,237,507.34	
Fund 704 TRUST & AGENCY							
Dept 000							
704-000-214.000	01/24/22	O'CONNOR, MARY	FIRE ESCROW MONEY	012422	02/15/22	13,117.00	42324
			Total For Dept 000			13,117.00	
			Total For Fund 704 TRUST & AGENCY			13,117.00	

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Fund Totals:						
			Fund 101 GENERAL FUND			148,188.48
			Fund 202 MAJOR STREET FUND			9,809.49
			Fund 203 LOCAL STREET FUND			1,637.07
			Fund 208 PARK FUND			12,039.10
			Fund 209 PARK IMPROVEMENT FUND			463.25
			Fund 225 DREDGE FUND			6,125.00
			Fund 590 SEWER FUND			51,058.32
			Fund 591 WATER FUND			29,583.14
			Fund 594 HARBOR OPERATIONS			2,414.59
			Fund 703 CURRENT TAX FUND			2,237,507.34
			Fund 704 TRUST & AGENCY			13,117.00
Total For All Funds:						
						2,511,942.78
--- TOTALS BY GL DISTRIBUTION ---						
		101-101-724.200	WORKER'S COMPENSATION INS			8.67
		101-172-716.000	HEALTH INSURANCE			1,267.15
		101-172-724.200	WORKER'S COMPENSATION INS			103.15
		101-172-850.200	TELEPHONE			62.18
		101-215-718.000	HEALTH INSURANCE			1,509.98
		101-215-724.200	WORKER'S COMPENSATION INS			60.74
		101-215-801.200	PROFESSIONAL & CONTRACTUAL			650.00
		101-215-910.200	EDUCATION & TRAINING			650.00
		101-247-801.200	PROFESSIONAL & CONTRACTUAL			180.00
		101-253-718.000	HEALTH INSURANCE			1,320.70
		101-253-724.200	WORKER'S COMPENSATION INS			60.74
		101-253-756.000	OPERATING SUPPLIES			42.75
		101-253-801.200	PROFESSIONAL & CONTRACTUAL			687.50
		101-253-853.000	PHONE BILLS & STIPENDS			50.00
		101-253-910.200	EDUCATION & TRAINING			325.00
		101-257-801.200				2,142.50
		101-257-851.200	POSTAGE			1,106.00
		101-265-718.000	HEALTH INSURANCE			2,334.35
		101-265-724.200	WORKER'S COMPENSATION INS			212.65
		101-265-752.200	OFFICE SUPPLIES			494.00
		101-265-756.000	OPERATING SUPPLIES			459.33
		101-265-759.200	GASOLINE			5.72
		101-265-801.200	PROFESSIONAL & CONTRACTUAL			2,015.00
		101-265-801.300	CODE RED YEARLY FEE			1,600.00
		101-265-854.100	WEBSITE/SOCIAL MEDIA			1,800.00
		101-265-854.200	SOFTWARE EXPENSE			9,920.04
		101-265-854.300	IT HARDWARE & EQUIPMENT			184.77
		101-265-924.200	UTILITIES			2,668.28
		101-265-930.300	BUILDING REPAIR & MAINTENANCE			767.65
		101-265-930.400	GROUNDS REPAIR & MAINTENANCE			645.06
		101-265-933.000	TECH SUPPORT/MAINTENANCE			2,400.00
		101-265-940.900	EQUIPMENT RENTAL			89.46
		101-265-946.300	ENGINEERING			4,664.00
		101-265-956.200	REFUNDS			350.00
		101-266-826.400	OTHER LEGAL MATTERS			3,668.44
		101-301-718.000	HEALTH INSURANCE			8,680.74
		101-301-724.200	WORKER'S COMPENSATION INS			2,114.80
		101-301-756.000	OPERATING SUPPLIES			54.74
		101-301-759.200	GASOLINE			1,723.81
		101-301-768.000	UNIFORMS			1,877.54
		101-301-801.200	PROFESSIONAL & CONTRACTUAL			172.71
		101-301-831.000	MEMBERSHIPS & DUES			294.00
		101-301-850.200	TELEPHONE			676.67

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		101-301-851.200	POSTAGE			44.28
		101-301-924.200	UTILITIES			1,723.25
		101-301-930.300	BUILDING REPAIR & MAINTENANCE			1,203.24
		101-301-932.900	VEHICLE REPAIR & MAINTENANCE			207.90
		101-301-934.400	RADIO/VIDEO MAINTENANCE			489.00
		101-301-940.900	EQUIPMENT RENTAL			130.98
		101-301-983.000	VEHICLE LEASES			558.97
		101-336-724.200	WORKER'S COMPENSATION INS			318.97
		101-336-759.200	GASOLINE			45.32
		101-336-801.200	PROFESSIONAL & CONTRACTUAL			5,000.00
		101-336-850.200	MONTHLY STIPEND			50.00
		101-336-924.200	UTILITIES			1,801.64
		101-336-931.800	EQUIPMENT & MAINTENANCE			887.14
		101-336-934.400	RADIO/VIDEO MAINTENANCE			156.00
		101-371-716.000	HEALTH INSURANCE			819.00
		101-371-751.000	GAS & OIL			5.70
		101-371-820.000	BUILDING INSPECTION FEE			4,104.00
		101-371-820.100	MECHANICAL INSPEC FEE			922.50
		101-371-820.200	ELECTRICAL INSPECTION FEE			2,093.40
		101-371-820.300	PLUMBING INSPECTOR			908.10
		101-371-820.400	RENTAL INSPECTIONS			4,599.83
		101-371-850.200	TELEPHONE			166.24
		101-371-983.000	VEHICLE LEASES			437.06
		101-446-718.000	HEALTH INSURANCE			5,641.02
		101-446-724.200	WORKER'S COMPENSATION INS			2,347.02
		101-446-756.000	OPERATING SUPPLIES			684.83
		101-446-759.200	GASOLINE			369.49
		101-446-770.200	EQUIPMENT/SMALL TOOLS			306.13
		101-446-801.200	PROFESSIONAL & CONTRACTUAL			6,509.60
		101-446-850.200	TELEPHONE			130.02
		101-446-924.200	UTILITIES			1,096.77
		101-446-930.300	BUILDING REPAIR & MAINTENANCE			549.56
		101-446-930.400	GROUNDS REPAIR & MAINTENANCE			280.05
		101-446-931.800	EQUIPMENT & MAINTENANCE			1,077.77
		101-446-932.900	REPAIRS FOR LEAF VAC			4,277.38
		101-446-983.000	VEHICLE LEASES			1,158.55
		101-448-926.000	STREET LIGHTING			3,895.25
		101-528-801.200	PROFESSIONAL & CONTRACTUAL			21,308.28
		101-567-995.900				2,500.00
		101-651-801.200				9,283.42
		202-463-759.200	GASOLINE			2,728.36
		202-463-801.200	PROFESSIONAL & CONTRACTUAL			5,934.00
		202-474-784.000	CUTTING EDGE FOR PLOWS AND HARDWARE			1,091.40
		202-474-931.800	EQUIPMENT & MAINTENANCE			55.73
		203-463-759.200	GASOLINE			545.67
		203-474-784.000	CUTTING EDGE FOR PLOWS AND HARDWARE			1,091.40
		208-751-718.000	HEALTH INSURANCE			1,211.30
		208-751-724.200	WORKER'S COMPENSATION INS			705.32
		208-751-756.000	TRASH BAGS FOR BEACH			2,580.86
		208-751-759.200	GASOLINE			322.23
		208-751-768.000	UNIFORMS			17.97
		208-751-770.200	EQUIPMENT/SMALL TOOLS			119.94
		208-751-801.200	PROFESSIONAL & CONTRACTUAL			3,329.00
		208-751-850.200	TELEPHONE			289.88
		208-751-910.200	EDUCATION & TRAINING			350.00
		208-751-924.200	UTILITIES			1,877.87
		208-751-930.300	BUILDING REPAIR & MAINTENANCE			291.76
		208-751-930.500	GROUNDS REPAIR & MAINT			328.01
		208-751-931.800	EQUIPMENT & MAINTENANCE			98.70

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amountcheck #
		208-751-983.000	VEHICLE LEASES			516.26
		209-751-974.000	CAPITAL IMPROVEMENTS			463.25
		225-597-801.200	PROFESSIONAL & CONTRACTUAL			6,125.00
		590-537-838.000	GRSD OPERATING RESERVE BILLED			49,228.06
		590-537-924.200	UTILITIES			1,830.26
		591-536-718.000	HEALTH INSURANCE			6,634.88
		591-536-724.200	WORKER'S COMPENSATION INS			1,468.60
		591-536-752.200	OFFICE SUPPLIES			13.05
		591-536-754.000	BLANKET PO FOR TX CHEMICALS 201-2022			200.00
		591-536-756.000	OPERATING SUPPLIES			4,375.05
		591-536-756.100	SUPPLIES - WATER TAPS			2,927.98
		591-536-756.200	METER REPLACEMENT			452.14
		591-536-756.300	MISC TESTING SUPPLIES&TESTING			213.17
		591-536-756.400	LAB SUPPLIES			3,997.62
		591-536-759.200	GASOLINE			628.74
		591-536-801.200	PROFESSIONAL & CONTRACTUAL			159.00
		591-536-850.200	TELEPHONE			728.43
		591-536-910.200	EDUCATION & TRAINING			335.00
		591-536-924.200	UTILITIES			5,235.02
		591-536-930.000	PLANT REPAIR & MAINTENANCE			22.68
		591-536-930.300	BUILDING REPAIR & MAINTENANCE			99.72
		591-536-931.800	EQUIPMENT & MAINTENANCE			1,544.99
		591-536-932.900	VEHICLE REPAIR & MAINTENANCE			16.64
		591-536-983.000	VEHICLE LEASES			530.43
		594-597-724.200	WORKER'S COMPENSATION INSURANCE			118.34
		594-597-756.000	TRASH BAGS FOR MARINA AND BOAT LAUNCH			1,280.00
		594-597-801.200	PROFESSIONAL & CONTRACTUAL			90.00
		594-597-924.200	UTILITIES			686.91
		594-597-930.300	BUILDING REPAIR & MAINTENANCE			239.34
		703-000-214.000	DUE TO OTHERS			3,316.17
		703-000-230.100	DUE TO BERRIEN COUNTY			280,118.98
		703-000-230.200	DUE TO NEW BUFFALO SCHOOLS			1,059,909.53
		703-000-230.300	DUE TO LAKE MICHIGAN COLLEGE			382,067.73
		703-000-230.400	DUE TO NEW BUFFALO LIBRARY			112,781.01
		703-000-230.500	DUE TO RESA			399,313.92
		704-000-214.000	DUE TO OTHERS			13,117.00

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## REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2021-22				ACTIVITY FOR		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022	END BALANCE 06/30/2021	MONTH 01/31/22	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-404.000	PROPERTY TAXES	2,550,000.00	2,550,000.00	2,563,321.37	2,498,140.05	0.00	(13,321.37)	100.52
101-000-412.000	DELINQUENT TAX PERSONAL	0.00	0.00	0.00	1.50	0.00	0.00	0.00
101-000-445.000	PENALTY & INTEREST	10,000.00	10,000.00	5,058.55	10,553.03	401.54	4,941.45	50.59
101-000-476.000	BUSINESS LICENSE AND PERMITS	0.00	0.00	1,710.00	0.00	1,710.00	(1,710.00)	100.00
101-000-482.000	MISC LICENSES & PERMITS	0.00	0.00	900.00	601.00	0.00	(900.00)	100.00
101-000-491.000	BUILDING PERMITS	37,000.00	37,000.00	30,819.25	56,785.87	2,310.00	6,180.75	83.30
101-000-491.100	ELECTRICAL PERMITS	12,000.00	12,000.00	11,350.85	23,879.80	1,856.35	649.15	94.59
101-000-491.200	MECHANICAL PERMITS	12,000.00	12,000.00	13,473.65	23,490.91	2,732.10	(1,473.65)	112.28
101-000-491.300	PLUMBING PERMITS	6,500.00	6,500.00	4,602.55	13,988.74	435.75	1,897.45	70.81
101-000-492.000	ZONING DEPOSITS	500.00	500.00	0.00	850.00	0.00	500.00	0.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	107,129.98	82,655.45	393.48	(107,129.98)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	5,638.00	5,638.00	5,637.97	5,637.97	0.00	0.03	100.00
101-000-574.000	CVTRS	10,095.00	10,095.00	6,023.00	9,900.00	2,020.00	4,072.00	59.66
101-000-574.100	STATE REVENUE SALES TAX	140,000.00	140,000.00	102,630.00	208,099.00	33,660.00	37,370.00	73.31
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	10,000.00	10,596.85	10,003.95	0.00	(596.85)	105.97
101-000-606.000	COURT CHARGES	200.00	200.00	79.75	224.75	0.00	120.25	39.88
101-000-615.000	SPECIAL USE FEE	100.00	100.00	2,895.01	2,006.02	486.98	(2,795.01)	2,895.01
101-000-617.000	FRANCHISE FEE	56,000.00	56,000.00	30,549.90	59,016.59	118.68	25,450.10	54.55
101-000-618.000	ADMINISTRATION FEE	90,000.00	90,000.00	84,374.07	100,129.57	13,075.51	5,625.93	93.75
101-000-619.000	VARIANCE FEE	3,000.00	3,000.00	525.00	4,350.00	0.00	2,475.00	17.50
101-000-628.000	SERVICE CHARGE	200.00	200.00	69.24	953.71	0.00	130.76	34.62
101-000-629.000	WASTE	272,834.00	272,834.00	153,221.49	269,655.88	18,571.95	119,612.51	56.16
101-000-629.100	PENALTY WASTE	3,000.00	3,000.00	1,821.32	2,999.47	277.44	1,178.68	60.71
101-000-656.000	TOWING SERVICE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-000-657.000	PARKING FINES	200.00	200.00	344.00	87.00	0.00	(144.00)	172.00
101-000-665.000	INTEREST EARNED	1,500.00	1,500.00	910.64	2,006.01	0.00	589.36	60.71
101-000-667.100	SHORT TERM RENTALS	150,000.00	150,000.00	122,525.00	70,275.00	40,050.00	27,475.00	81.68
101-000-673.000	SALE OF ASSETS	5,000.00	5,000.00	0.00	58,182.00	0.00	5,000.00	0.00
101-000-676.000	REIMBURSEMENTS	12,000.00	12,000.00	6,131.82	29,804.20	18.00	5,868.18	51.10
101-000-676.200	REIMBURSEMENTS-POLICE	73,341.00	73,341.00	32,532.21	81,749.03	31,392.96	40,808.79	44.36
Total Dept 000		3,462,608.00	3,462,608.00	3,299,233.47	3,626,026.50	149,510.74	163,374.53	95.28
TOTAL REVENUES		3,462,608.00	3,462,608.00	3,299,233.47	3,626,026.50	149,510.74	163,374.53	95.28
Expenditures								
Dept 101 - LEGISLATIVE								
101-101-703.000	SALARIES APPOINTED	12,000.00	12,000.00	4,482.50	10,545.04	2,091.25	7,517.50	37.35
101-101-709.000	MEDICARE	200.00	200.00	65.00	152.89	30.33	135.00	32.50
101-101-710.200	UNEMPLOYMENT	500.00	500.00	114.72	165.15	0.00	385.28	22.94
101-101-724.200	WORKER'S COMPENSATION INS	65.00	65.00	199.89	212.08	0.00	(134.89)	307.52
101-101-756.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	28.00	0.00	1,000.00	0.00
101-101-801.000	EDUCATION & TRAINING	500.00	500.00	0.00	195.00	0.00	500.00	0.00
101-101-801.200	PROFESSIONAL & CONTRACTUAL	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-831.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-101-900.000	PRINTING & PUBLISHING	600.00	1,200.00	2,036.00	402.00	0.00	(836.00)	169.67
Total Dept 101 - LEGISLATIVE		15,465.00	16,065.00	6,898.11	11,700.16	2,121.58	9,166.89	42.94
Dept 172 - EXECUTIVE								



PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		01/31/2022	06/30/2021	01/31/22		
Fund 101 - GENERAL FUND								
Expenditures								
101-172-703.000	SALARIES APPOINTED	48,000.00	48,000.00	22,599.73	39,968.34	3,145.39	25,400.27	47.08
101-172-709.000	MEDICARE	800.00	800.00	314.39	639.05	43.45	485.61	39.30
101-172-709.100	SOCIAL SECURITY TAX	3,000.00	3,000.00	1,344.30	2,732.97	185.77	1,655.70	44.81
101-172-710.200	UNEMPLOYMENT	189.00	189.00	199.50	0.00	0.00	(10.50)	105.56
101-172-712.000	CASH IN LIEU OF PAYMENTS	0.00	0.00	0.00	4,875.00	0.00	0.00	0.00
101-172-716.000	HEALTH INSURANCE	15,100.00	15,100.00	8,658.50	3,642.77	1,267.15	6,441.50	57.34
101-172-717.100	RETIREMENT	7,600.00	7,600.00	4,196.94	4,885.48	1,320.00	3,403.06	55.22
101-172-724.000	LIFE & DISABILITY INSURANCE	2,190.00	2,190.00	1,371.72	1,838.55	195.96	818.28	62.64
101-172-724.200	WORKER'S COMPENSATION INS	750.00	750.00	804.97	846.36	0.00	(54.97)	107.33
101-172-752.200	OFFICE SUPPLIES	250.00	250.00	73.17	975.52	0.00	176.83	29.27
101-172-756.000	OPERATING SUPPLIES	500.00	500.00	0.00	1,246.98	0.00	500.00	0.00
101-172-801.200	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	1,311.00	0.00	1,000.00	0.00
101-172-831.000	MEMBERSHIPS & DUES	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-172-850.200	TELEPHONE	300.00	300.00	93.27	182.57	31.09	206.73	31.09
101-172-861.000	TRAVEL/MILEAGE REIMB	0.00	0.00	176.99	0.00	0.00	(176.99)	100.00
101-172-900.000	PRINTING & PUBLISHING	200.00	200.00	70.30	221.27	0.00	129.70	35.15
101-172-910.200	EDUCATION & TRAINING	1,500.00	1,500.00	599.00	0.00	0.00	901.00	39.93
101-172-934.000	OTHER REPAIRS & MAINT	500.00	500.00	0.00	4,248.68	0.00	500.00	0.00
Total Dept 172 - EXECUTIVE		82,079.00	82,079.00	40,502.78	67,614.54	6,188.81	41,576.22	49.35
Dept 215 - CLERK								
101-215-703.000	SALARIES APPOINTED	46,633.00	46,633.00	28,291.56	46,284.25	3,848.16	18,341.44	60.67
101-215-706.000	SALARIES PERMANENT	41,348.00	41,348.00	25,323.84	41,786.14	3,441.62	16,024.16	61.25
101-215-709.000	MEDICARE	1,350.00	1,350.00	743.29	1,305.58	100.23	606.71	55.06
101-215-709.100	SOCIAL SECURITY TAX	6,000.00	6,000.00	3,178.25	5,582.45	428.57	2,821.75	52.97
101-215-710.200	UNEMPLOYMENT	760.00	760.00	0.00	399.00	0.00	760.00	0.00
101-215-713.100	SALARIES-OVERTIME	4,000.00	4,000.00	0.00	6,425.15	0.00	4,000.00	0.00
101-215-717.100	RETIREMENT	7,100.00	7,100.00	4,636.68	6,803.06	1,457.95	2,463.32	65.31
101-215-718.000	HEALTH INSURANCE	18,900.00	18,900.00	10,450.02	17,074.23	1,509.98	8,449.98	55.29
101-215-722.000	MEDICAL EXPENSE	100.00	100.00	0.00	60.00	0.00	100.00	0.00
101-215-724.000	LIFE & DISABILITY INSURANCE	3,224.00	3,224.00	2,180.59	2,571.93	315.95	1,043.41	67.64
101-215-724.200	WORKER'S COMPENSATION INS	425.00	425.00	526.94	553.76	0.00	(101.94)	123.99
101-215-752.200	OFFICE SUPPLIES	350.00	350.00	106.70	0.00	0.00	243.30	30.49
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	86.19	372.83	0.00	113.81	43.10
101-215-759.200	GASOLINE	100.00	100.00	31.46	216.16	0.00	68.54	31.46
101-215-801.200	PROFESSIONAL & CONTRACTUAL	500.00	500.00	218.59	819.00	0.00	281.41	43.72
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	120.00	175.00	0.00	180.00	40.00
101-215-900.000	PRINTING & PUBLISHING	600.00	600.00	0.00	0.00	0.00	600.00	0.00
101-215-900.100	PRINTING & PUBLISHING--FOIA	0.00	0.00	458.75	0.00	0.00	(458.75)	100.00
101-215-910.200	EDUCATION & TRAINING	2,000.00	2,000.00	254.66	1,202.93	0.00	1,745.34	12.73
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	13.24	0.00	0.00	0.00
101-215-970.110	EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		134,690.00	134,690.00	76,607.52	131,644.71	11,102.46	58,082.48	56.88
Dept 247 - BOARD OF REVIEW								
101-247-801.200	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	180.00	1,279.00	0.00	1,820.00	9.00
Total Dept 247 - BOARD OF REVIEW		2,000.00	2,000.00	180.00	1,279.00	0.00	1,820.00	9.00

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		01/31/2022	06/30/2021	01/31/22		
Fund 101 - GENERAL FUND								
Expenditures								
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	49,800.00	49,800.00	27,989.15	50,303.07	3,814.99	21,810.85	56.20
101-253-706.000	SALARIES PERMANENT	40,000.00	40,000.00	21,408.83	39,748.63	2,863.41	18,591.17	53.52
101-253-709.000	MEDICARE	1,300.00	1,300.00	697.33	1,300.06	93.92	602.67	53.64
101-253-709.100	SOCIAL SECURITY TAX	5,510.00	5,510.00	2,981.53	5,559.02	401.59	2,528.47	54.11
101-253-710.200	UNEMPLOYMENT	850.00	850.00	73.00	510.02	0.00	777.00	8.59
101-253-713.100	SALARIES-OVERTIME	3,000.00	3,000.00	129.97	2,334.15	29.99	2,870.03	4.33
101-253-717.100	RETIREMENT	10,200.00	10,200.00	6,206.65	9,798.32	1,943.12	3,993.35	60.85
101-253-718.000	HEALTH INSURANCE	17,500.00	17,500.00	9,122.26	14,937.14	1,320.70	8,377.74	52.13
101-253-724.000	LIFE & DISABILITY INSURANCE	4,000.00	4,000.00	2,527.85	4,288.91	362.03	1,472.15	63.20
101-253-724.200	WORKER'S COMPENSATION INS	425.00	425.00	526.94	553.76	0.00	(101.94)	123.99
101-253-752.200	OFFICE SUPPLIES	250.00	250.00	26.45	169.04	0.00	223.55	10.58
101-253-756.000	OPERATING SUPPLIES	250.00	250.00	143.69	5,153.70	0.00	106.31	57.48
101-253-759.200	GASOLINE	100.00	100.00	0.00	33.71	0.00	100.00	0.00
101-253-801.200	PROFESSIONAL & CONTRACTUAL	10,000.00	10,000.00	5,187.50	6,353.75	687.50	4,812.50	51.88
101-253-831.000	MEMBERSHIPS & DUES	300.00	300.00	404.00	295.50	159.00	(104.00)	134.67
101-253-851.200	POSTAGE	2,000.00	2,000.00	990.80	938.22	0.00	1,009.20	49.54
101-253-853.000	PHONE BILLS & STIPENDS	600.00	600.00	400.00	550.00	50.00	200.00	66.67
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	3,083.32	2,595.57	0.00	(1,083.32)	154.17
101-253-910.200	EDUCATION & TRAINING	500.00	500.00	808.00	(150.00)	425.00	(308.00)	161.60
101-253-934.000	OTHER REPAIRS & MAINT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER		149,085.00	149,085.00	82,707.27	145,272.57	12,151.25	66,377.73	55.48
Dept 257 - ASSESSOR								
101-257-752.200	OFFICE SUPPLIES	0.00	0.00	586.94	0.00	586.94	(586.94)	100.00
101-257-756.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-257-801.200	PROFESSIONAL & CONTRACTUAL	24,960.00	40,935.00	23,740.00	29,127.50	2,377.50	17,195.00	57.99
101-257-851.200	POSTAGE	2,500.00	2,500.00	1,106.00	1,910.43	1,106.00	1,394.00	44.24
101-257-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	100.00	100.00	0.00	0.00	0.00	100.00	0.00
Total Dept 257 - ASSESSOR		28,160.00	44,135.00	25,432.94	31,037.93	4,070.44	18,702.06	57.63
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
101-262-709.000	MEDICARE	30.00	30.00	0.00	29.00	0.00	30.00	0.00
101-262-709.100	SOCIAL SECURITY TAX	125.00	125.00	0.00	124.00	0.00	125.00	0.00
101-262-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	148.87	846.72	0.00	1,351.13	9.92
101-262-759.200	GASOLINE	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-262-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	615.00	5,555.45	615.00	4,385.00	12.30
101-262-851.200	POSTAGE	500.00	500.00	200.00	200.00	200.00	300.00	40.00
101-262-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	2,902.08	0.00	2,000.00	0.00
101-262-910.200	EDUCATION & TRAINING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-262-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	440.00	0.00	400.00	0.00
Total Dept 262 - ELECTIONS		12,105.00	12,105.00	963.87	12,097.25	815.00	11,141.13	7.96
Dept 265 - GENERAL GOVERNMENT								
101-265-706.000	SALARIES PERMANENT	69,600.00	69,600.00	27,072.96	66,646.31	2,755.20	42,527.04	38.90

PERIOD ENDING 01/31/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-265-706.100	SALARIES-OVERTIME	0.00	100.00	271.21	0.00	103.32	(171.21)	271.21
101-265-707.000	SALARIES PART-TIME	0.00	0.00	4,639.47	0.00	1,436.00	(4,639.47)	100.00
101-265-709.000	MEDICARE	1,009.00	1,009.00	415.51	850.13	53.81	593.49	41.18
101-265-709.100	SOCIAL SECURITY TAX	4,314.00	4,314.00	1,776.63	3,635.02	230.08	2,537.37	41.18
101-265-710.200	UNEMPLOYMENT	1,000.00	1,000.00	117.86	330.65	0.00	882.14	11.79
101-265-717.100	RETIREMENT	5,800.00	5,800.00	1,760.14	4,956.01	551.04	4,039.86	30.35
101-265-718.000	HEALTH INSURANCE	37,000.00	37,000.00	14,652.47	35,939.36	2,334.35	22,347.53	39.60
101-265-724.000	LIFE & DISABILITY INSURANCE	2,800.00	2,800.00	953.72	2,761.26	124.88	1,846.28	34.06
101-265-724.200	WORKER'S COMPENSATION INS	1,500.00	1,500.00	1,468.05	1,521.52	0.00	31.95	97.87
101-265-752.200	OFFICE SUPPLIES	6,000.00	6,000.00	1,218.27	8,441.74	234.52	4,781.73	20.30
101-265-756.000	OPERATING SUPPLIES	3,500.00	3,500.00	2,429.62	3,679.97	942.97	1,070.38	69.42
101-265-759.200	GASOLINE	300.00	300.00	17.14	71.27	2.86	282.86	5.71
101-265-801.200	PROFESSIONAL & CONTRACTUAL	22,000.00	22,000.00	7,802.93	14,960.35	1,780.00	14,197.07	35.47
101-265-801.300	PROFESSIONAL & CONTRACTUAL	8,000.00	8,000.00	8,302.89	4,746.95	0.00	(302.89)	103.79
101-265-807.000	AUDIT	3,000.00	3,000.00	3,680.00	3,000.00	0.00	(680.00)	122.67
101-265-831.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	3,837.35	1,989.74	797.10	(1,337.35)	153.49
101-265-851.200	POSTAGE	4,700.00	4,700.00	3,041.98	4,668.02	1,000.00	1,658.02	64.72
101-265-854.100	WEBSITE	7,500.00	7,500.00	2,419.16	6,999.17	0.00	5,080.84	32.26
101-265-854.200	SOFTWARE EXPENSE	22,000.00	22,000.00	11,846.00	24,409.61	5,995.26	10,154.00	53.85
101-265-854.300	IT HARDWARE & EQUIPMENT	0.00	0.00	4,161.16	0.00	0.00	(4,161.16)	100.00
101-265-900.000	PRINTING & PUBLISHING	6,500.00	6,500.00	3,537.09	5,268.88	787.36	2,962.91	54.42
101-265-924.200	UTILITIES	14,000.00	14,000.00	7,238.07	11,358.87	1,367.97	6,761.93	51.70
101-265-930.300	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	4,986.28	21,791.76	1,420.75	20,013.72	19.95
101-265-930.400	GROUPS REPAIR & MAINTENANCE	4,000.00	4,000.00	1,100.44	2,560.32	280.06	2,899.56	27.51
101-265-933.000	TECH SUPPORT/MAINTENANCE	25,000.00	25,000.00	23,700.00	25,781.64	7,525.00	1,300.00	94.80
101-265-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	2,811.09	0.00	0.00	2,188.91	56.22
101-265-934.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-265-935.100	FIRE INSURANCE	5,000.00	5,000.00	0.00	4,043.52	0.00	5,000.00	0.00
101-265-935.300	LIABILITY INSURANCE	9,000.00	9,000.00	0.00	6,507.13	0.00	9,000.00	0.00
101-265-940.900	EQUIPMENT RENTAL	5,000.00	5,000.00	1,875.81	6,452.23	89.46	3,124.19	37.52
101-265-946.200	ENGINEERING	5,500.00	5,500.00	0.00	4,800.00	0.00	5,500.00	0.00
101-265-946.300	ENGINEERING	20,000.00	67,900.00	28,685.25	25,467.00	16,256.00	39,214.75	42.25
101-265-955.850	MISCELLANEOUS	0.00	0.00	700.00	12,025.75	0.00	(700.00)	100.00
101-265-956.200	REFUNDS	3,000.00	3,000.00	1,154.46	735.85	1,154.46	1,845.54	38.48
101-265-963.000	BANK FEES	8,000.00	8,000.00	3,763.26	5,670.97	0.00	4,236.74	47.04
101-265-970.110	MISCELLANEOUS PROJECT COST	10,000.00	10,000.00	7,299.56	6,799.38	0.00	2,700.44	73.00
101-265-970.210	EQUIPMENT	2,000.00	2,000.00	0.00	787.45	0.00	2,000.00	0.00
Total Dept 265 - GENERAL GOVERNMENT		350,323.00	398,323.00	188,735.83	329,657.83	47,222.45	209,587.17	47.38
Dept 266 - ATTORNEY								
101-266-826.100	LABOR MATTERS	5,000.00	5,000.00	0.00	540.00	0.00	5,000.00	0.00
101-266-826.300	COURT/ORDINANCE	40,000.00	40,000.00	0.00	16,807.87	0.00	40,000.00	0.00
101-266-826.400	OTHER LEGAL MATTERS	40,000.00	40,000.00	13,566.84	25,243.50	582.00	26,433.16	33.92
101-266-826.500	FOIA	1,000.00	1,000.00	989.00	0.00	0.00	11.00	98.90
Total Dept 266 - ATTORNEY		86,000.00	86,000.00	14,555.84	42,591.37	582.00	71,444.16	16.93
Dept 298 - GENERAL GOVERNMENT								
101-298-706.100	SALARIES-OVERTIME	100.00	0.00	0.00	81.51	0.00	0.00	0.00
101-298-707.000	SALARIES PART-TIME	0.00	0.00	0.00	84.28	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		01/31/2022	06/30/2021	01/31/22		
Fund 101 - GENERAL FUND								
Expenditures								
101-298-853.000	TELEPHONE	0.00	0.00	0.00	31.18	0.00	0.00	0.00
101-298-854.300	IT HARDWARE & EQUIPMENT	0.00	0.00	0.00	2,469.05	0.00	0.00	0.00
Total Dept 298 - GENERAL GOVERNMENT		100.00	0.00	0.00	2,666.02	0.00	0.00	0.00
Dept 301 - POLICE								
101-301-705.000	SALARIES SUPERVISION	85,276.00	85,276.00	48,085.23	90,574.47	6,559.62	37,190.77	56.39
101-301-706.000	SALARIES PERMANENT	443,000.00	443,000.00	242,775.97	405,875.09	32,481.43	200,224.03	54.80
101-301-706.400	SALARIES--PARKING ENF	0.00	0.00	1,859.24	0.00	0.00	(1,859.24)	100.00
101-301-707.000	SALARIES PART-TIME	58,000.00	58,000.00	25,463.36	56,964.92	1,309.95	32,536.64	43.90
101-301-709.000	MEDICARE	9,269.00	9,269.00	4,899.05	8,346.26	656.76	4,369.95	52.85
101-301-709.100	SOCIAL SECURITY TAX	39,631.00	39,631.00	20,947.80	35,687.34	2,808.24	18,683.20	52.86
101-301-710.200	UNEMPLOYMENT	6,500.00	6,500.00	1,029.03	2,450.73	0.00	5,470.97	15.83
101-301-713.100	SALARIES-OVERTIME	45,000.00	45,000.00	33,991.61	49,540.70	7,113.45	11,008.39	75.54
101-301-717.100	RETIREMENT	40,600.00	40,600.00	23,168.71	35,110.49	6,795.45	17,431.29	57.07
101-301-718.000	HEALTH INSURANCE	140,000.00	140,000.00	65,117.37	108,766.49	8,680.74	74,882.63	46.51
101-301-724.000	LIFE & DISABILITY INSURANCE	15,345.00	15,345.00	9,136.48	14,834.64	1,235.69	6,208.52	59.54
101-301-724.200	WORKER'S COMPENSATION INS	14,000.00	14,000.00	13,297.62	13,770.76	0.00	702.38	94.98
101-301-725.000	DRUG TESTING/MEDICAL EXPENSE	4,000.00	4,000.00	105.24	7,995.80	0.00	3,894.76	2.63
101-301-752.200	OFFICE SUPPLIES	1,600.00	1,600.00	452.87	775.03	177.75	1,147.13	28.30
101-301-756.000	OPERATING SUPPLIES	2,500.00	2,500.00	474.52	1,770.65	119.37	2,025.48	18.98
101-301-759.200	GASOLINE	15,000.00	15,000.00	6,555.52	9,159.15	759.65	8,444.48	43.70
101-301-768.000	UNIFORMS	12,000.00	12,000.00	5,570.79	12,955.66	1,227.54	6,429.21	46.42
101-301-768.100	AMMO	4,000.00	4,000.00	221.01	3,236.97	0.00	3,778.99	5.53
101-301-768.200	UNIFORM ALLOW-RESERVE/CERT	0.00	0.00	279.95	1,087.81	0.00	(279.95)	100.00
101-301-770.200	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	81.00	2,968.70	81.00	3,919.00	2.03
101-301-801.200	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	2,862.75	6,798.50	86.21	2,337.25	55.05
101-301-831.000	MEMBERSHIPS & DUES	650.00	650.00	245.00	874.00	215.00	405.00	37.69
101-301-850.200	TELEPHONE	6,200.00	6,200.00	2,464.51	4,553.16	388.39	3,735.49	39.75
101-301-851.200	POSTAGE	150.00	150.00	104.41	26.65	0.00	45.59	69.61
101-301-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	752.94	1,045.98	175.00	247.06	75.29
101-301-910.200	EDUCATION & TRAINING	5,000.00	5,000.00	911.07	3,118.92	523.27	4,088.93	18.22
101-301-924.200	UTILITIES	12,000.00	12,000.00	6,892.53	10,864.67	1,367.95	5,107.47	57.44
101-301-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	10,000.00	4,538.84	3,229.84	210.00	5,461.16	45.39
101-301-931.700	EQUIPMENT MAINT--PARKING SYSTE	2,050.00	2,050.00	2,039.98	3,196.91	0.00	10.02	99.51
101-301-931.800	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	891.59	6,602.61	0.00	4,108.41	17.83
101-301-932.900	VEHICLE REPAIR & MAINTENANCE	7,000.00	7,000.00	5,099.87	6,980.28	2,704.17	1,900.13	72.86
101-301-934.000	OTHER REPAIRS & MAINT	3,000.00	3,000.00	648.06	673.03	0.00	2,351.94	21.60
101-301-934.400	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	1,020.16	4,287.06	489.00	3,979.84	20.40
101-301-935.200	INSURANCE	8,000.00	8,000.00	0.00	5,654.92	0.00	8,000.00	0.00
101-301-935.300	LIABILITY INSURANCE	58,000.00	58,000.00	0.00	45,837.66	0.00	58,000.00	0.00
101-301-940.900	EQUIPMENT RENTAL	800.00	800.00	1,445.40	969.09	130.98	(645.40)	180.68
101-301-979.000	EQUIPMENT	20,000.00	20,000.00	9,864.37	22,781.72	0.00	10,135.63	49.32
101-301-983.000	VEHICLE LEASES	0.00	6,683.00	3,912.79	0.00	558.97	2,770.21	58.55
Total Dept 301 - POLICE		1,088,771.00	1,095,454.00	547,206.64	989,366.66	76,855.58	548,247.36	49.95
Dept 305 - POLICE								
101-305-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	1,410.75	0.00	0.00	0.00
101-305-983.000	VEHICLE LEASES	6,683.00	0.00	0.00	1,060.81	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	MONTH 01/31/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 305 - POLICE		6,683.00	0.00	0.00	2,471.56	0.00	0.00	0.00
Dept 336 - FIRE								
101-336-704.000	VOLUNTEER SALARIES	10,000.00	10,000.00	2,351.50	10,191.50	1,060.50	7,648.50	23.52
101-336-705.000	SALARIES SUPERVISION	21,848.00	21,848.00	12,268.23	22,547.44	1,680.58	9,579.77	56.15
101-336-707.000	SALARIES PART-TIME	0.00	0.00	262.88	168.50	0.00	(262.88)	100.00
101-336-709.000	MEDICARE	665.00	665.00	215.80	477.16	39.75	449.20	32.45
101-336-709.100	SOCIAL SECURITY TAX	1,355.00	1,355.00	776.93	1,408.38	104.20	578.07	57.34
101-336-710.200	UNEMPLOYMENT	400.00	400.00	42.84	255.20	0.00	357.16	10.71
101-336-724.000	LIFE & DISABILITY INSURANCE	1,100.00	1,100.00	2,000.00	1,000.00	2,000.00	(900.00)	181.82
101-336-724.200	WORKER'S COMPENSATION INS	2,500.00	2,500.00	2,115.31	2,181.12	0.00	384.69	84.61
101-336-752.200	OFFICE SUPPLIES	400.00	400.00	0.00	516.59	0.00	400.00	0.00
101-336-756.000	OPERATING SUPPLIES	1,000.00	1,000.00	243.26	98.54	0.00	756.74	24.33
101-336-759.200	GASOLINE	1,000.00	1,000.00	296.17	525.83	42.46	703.83	29.62
101-336-768.000	UNIFORMS	500.00	500.00	140.63	324.06	0.00	359.37	28.13
101-336-770.200	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	20.75	0.00	1,000.00	0.00
101-336-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	13,000.00	24,887.97	5,000.00	12,000.00	52.00
101-336-831.000	MEMBERSHIPS & DUES	150.00	150.00	75.00	125.00	0.00	75.00	50.00
101-336-850.200	TELEPHONE	1,000.00	1,000.00	400.00	1,097.00	50.00	600.00	40.00
101-336-851.200	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-900.000	PRINTING & PUBLISHING	300.00	300.00	88.00	0.00	0.00	212.00	29.33
101-336-910.200	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-336-924.200	UTILITIES	10,000.00	10,000.00	4,902.69	8,604.70	529.33	5,097.31	49.03
101-336-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	10,000.00	486.15	4,530.32	0.00	9,513.85	4.86
101-336-930.400	GROUPS REPAIR & MAINTENANCE	1,000.00	1,000.00	0.00	1,689.75	0.00	1,000.00	0.00
101-336-931.800	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	1,190.14	8,571.67	1,048.48	8,809.86	11.90
101-336-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	3,000.00	628.50	1,245.02	64.95	2,371.50	20.95
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-934.400	RADIO/VIDEO MAINTENANCE	2,500.00	2,500.00	50.00	156.00	0.00	2,450.00	2.00
101-336-935.200	INSURANCE	20,000.00	20,000.00	465.00	16,990.00	0.00	19,535.00	2.33
101-336-955.850	MISCELLANEOUS	0.00	0.00	89.87	0.00	89.87	(89.87)	100.00
101-336-979.000	EQUIPMENT	10,000.00	10,000.00	1,780.93	13,329.44	0.00	8,219.07	17.81
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Dept 336 - FIRE		141,718.00	141,718.00	43,869.83	120,941.94	11,710.12	97,848.17	30.96
Dept 371 - INSPECTION SERVICES								
101-371-706.000	SALARIES PERMANENT	41,780.00	41,780.00	23,665.12	17,895.36	3,214.40	18,114.88	56.64
101-371-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	0.00	468.00	0.00	1,000.00	0.00
101-371-709.000	MEDICARE	0.00	0.00	135.23	0.00	43.64	(135.23)	100.00
101-371-709.100	SOCIAL SECURITY TAX	0.00	0.00	578.23	0.00	186.60	(578.23)	100.00
101-371-714.000	MEDICARE	588.00	588.00	189.67	247.33	0.00	398.33	32.26
101-371-715.000	SOCIAL SECURITY TAX	2,515.00	2,515.00	811.03	1,057.53	0.00	1,703.97	32.25
101-371-716.000	HEALTH INSURANCE	9,500.00	9,500.00	5,576.54	3,899.39	819.00	3,923.46	58.70
101-371-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	1,000.59	662.49	143.37	499.41	66.71
101-371-718.000	RETIREMENT	3,345.00	3,345.00	2,053.44	1,199.64	642.89	1,291.56	61.39
101-371-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	64.47	0.00	0.00	(64.47)	100.00
101-371-751.000	GAS & OIL	0.00	0.00	378.84	100.70	2.84	(378.84)	100.00
101-371-752.200	OFFICE SUPPLIES	200.00	200.00	317.16	43.45	0.00	(117.16)	158.58
101-371-756.000	OPERATING SUPPLIES	500.00	500.00	63.50	1,141.61	63.50	436.50	12.70
101-371-801.000	EDUCATION & TRAINING	500.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-820.000	INSPECTION FEE	60,000.00	60,000.00	31,353.58	57,920.14	4,104.00	28,646.42	52.26



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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-371-820.100	MECHANICAL INSPEC FEE	17,000.00	17,000.00	10,210.50	23,002.32	922.50	6,789.50	60.06
101-371-820.200	ELECTRICAL INSPECTION FEE	15,000.00	15,000.00	11,280.60	24,515.00	2,093.40	3,719.40	75.20
101-371-820.300	PLUMBING INSPECTOR	6,000.00	6,000.00	5,436.90	12,339.75	908.10	563.10	90.62
101-371-820.400	RENTAL INSPECTIONS	35,000.00	35,000.00	25,821.48	37,236.49	4,599.83	9,178.52	73.78
101-371-850.200	TELEPHONE	0.00	0.00	134.77	0.00	83.14	(134.77)	100.00
101-371-854.200	SOFTWARE EXPENSE	0.00	0.00	0.00	14,723.10	0.00	0.00	0.00
101-371-903.100	PRINTING & PUBLISHING--SHORT T	0.00	0.00	334.00	0.00	0.00	(334.00)	100.00
101-371-910.200	EDUCATION & TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0.00
101-371-979.000	EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-371-983.000	VEHICLE LEASES	5,186.00	5,186.00	3,070.40	1,791.81	437.06	2,115.60	59.21
Total Dept 371 - INSPECTION SERVICES		200,114.00	200,114.00	122,476.05	198,244.11	18,264.27	77,637.95	61.20
Dept 442 - STREET OPERATING								
101-442-983.000	VEHICLE LEASES	29,876.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 442 - STREET OPERATING		29,876.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 446 - STREET OPERATING								
101-446-705.000	SALARIES SUPERVISION	34,000.00	34,000.00	16,342.90	32,533.21	2,302.61	17,657.10	48.07
101-446-706.000	SALARIES PERMANENT	51,858.00	51,858.00	24,521.85	41,199.58	3,757.34	27,336.15	47.29
101-446-709.000	MEDICARE	1,400.00	1,400.00	640.38	1,149.81	105.58	759.62	45.74
101-446-709.100	SOCIAL SECURITY TAX	6,500.00	6,500.00	2,738.27	4,917.29	451.37	3,761.73	42.13
101-446-710.200	UNEMPLOYMENT	3,000.00	3,000.00	120.69	798.77	0.00	2,879.31	4.02
101-446-713.100	SALARIES-OVERTIME	12,000.00	12,000.00	5,803.60	10,014.97	1,825.06	6,196.40	48.36
101-446-717.100	RETIREMENT	17,367.00	17,367.00	10,263.90	14,461.25	3,340.16	7,103.10	59.10
101-446-718.000	HEALTH INSURANCE	53,355.00	53,355.00	37,243.59	47,892.07	5,641.02	16,111.41	69.80
101-446-724.000	LIFE & DISABILITY INSURANCE	6,787.00	6,787.00	4,639.24	6,860.65	724.13	2,147.76	68.35
101-446-724.200	WORKER'S COMPENSATION INS	16,000.00	16,000.00	14,726.12	15,234.44	0.00	1,273.88	92.04
101-446-726.000	STIPENDS	500.00	500.00	491.72	308.28	0.00	8.28	98.34
101-446-752.200	OFFICE SUPPLIES	600.00	600.00	0.00	324.87	0.00	600.00	0.00
101-446-756.000	OPERATING SUPPLIES	6,000.00	6,000.00	6,644.95	7,269.68	340.42	(644.95)	110.75
101-446-759.200	GASOLINE	2,200.00	2,200.00	573.95	1,279.91	111.03	1,626.05	26.09
101-446-768.000	UNIFORMS	2,000.00	2,000.00	1,841.83	1,419.73	458.56	158.17	92.09
101-446-770.200	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	2,291.68	4,082.95	296.40	3,208.32	41.67
101-446-801.200	PROFESSIONAL & CONTRACTUAL	20,000.00	20,000.00	947.00	8,194.50	0.00	19,053.00	4.74
101-446-831.000	MEMBERSHIPS & DUES	1,000.00	1,000.00	1,011.94	949.58	0.00	(11.94)	101.19
101-446-850.200	TELEPHONE	1,300.00	1,300.00	640.06	1,088.48	90.01	659.94	49.24
101-446-900.000	PRINTING & PUBLISHING	350.00	350.00	264.00	1,065.31	0.00	86.00	75.43
101-446-910.200	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-446-924.200	UTILITIES	18,000.00	18,000.00	7,169.50	19,486.50	1,116.72	10,830.50	39.83
101-446-930.300	BUILDING REPAIR & MAINTENANCE	16,000.00	16,000.00	1,798.48	13,246.88	299.33	14,201.52	11.24
101-446-930.400	GROUNDS REPAIR & MAINTENANCE	20,000.00	20,000.00	5,938.10	14,272.81	280.05	14,061.90	29.69
101-446-931.800	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	8,387.87	14,769.35	680.75	1,612.13	83.88
101-446-932.900	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	16,070.43	10,640.21	737.75	(6,070.43)	160.70
101-446-934.100	STORM SEWER REPAIR & MAINT	140,000.00	140,000.00	58,000.00	44,103.75	0.00	82,000.00	41.43
101-446-934.220	TREE REMOVALS	35,000.00	35,000.00	9,700.00	29,025.00	0.00	25,300.00	27.71
101-446-935.200	INSURANCE	5,000.00	5,000.00	610.00	3,969.64	0.00	4,390.00	12.20
101-446-940.900	EQUIPMENT RENTAL	3,000.00	3,000.00	989.50	1,972.35	0.00	2,010.50	32.98
101-446-955.850	MISCELLANEOUS	0.00	0.00	0.00	(167.42)	0.00	0.00	0.00
101-446-983.000	VEHICLE LEASES	0.00	29,876.00	11,846.38	0.00	1,158.55	18,029.62	39.65

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		01/31/2022	06/30/2021	01/31/22		
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 446 - STREET OPERATING		499,217.00	529,093.00	252,257.93	352,364.40	23,716.84	276,835.07	47.68
Dept 448 - STREET LIGHTING								
101-448-926.000	STREET LIGHTING	35,000.00	35,000.00	11,578.77	21,988.47	1,991.10	23,421.23	33.08
Total Dept 448 - STREET LIGHTING		35,000.00	35,000.00	11,578.77	21,988.47	1,991.10	23,421.23	33.08
Dept 528 - SOLID WASTE COLLECTION								
101-528-801.200	PROFESSIONAL & CONTRACTUAL	272,256.00	272,256.00	154,191.96	254,112.42	22,147.28	118,064.04	56.63
Total Dept 528 - SOLID WASTE COLLECTION		272,256.00	272,256.00	154,191.96	254,112.42	22,147.28	118,064.04	56.63
Dept 567 - CEMETERY								
101-567-995.900	CONTRIBUTIONS TO OTHERS	30,000.00	30,000.00	20,000.00	30,000.00	2,500.00	10,000.00	66.67
Total Dept 567 - CEMETERY		30,000.00	30,000.00	20,000.00	30,000.00	2,500.00	10,000.00	66.67
Dept 651 - AMBULANCE SERVICE								
101-651-801.200	PROFESSIONAL & CONTRACTUAL	114,142.00	114,142.00	64,983.94	109,237.68	9,283.42	49,158.06	56.93
Total Dept 651 - AMBULANCE SERVICE		114,142.00	114,142.00	64,983.94	109,237.68	9,283.42	49,158.06	56.93
Dept 701 - PLANNING COMMISSION								
101-701-801.200	PROFESSIONAL & CONTRACTUAL	2,500.00	2,500.00	1,341.00	1,079.00	551.00	1,159.00	53.64
101-701-900.000	PRINTING & PUBLISHING	300.00	300.00	1,172.68	150.00	0.00	(872.68)	390.89
101-701-910.200	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Dept 701 - PLANNING COMMISSION		4,300.00	4,300.00	2,513.68	1,229.00	551.00	1,786.32	58.46
Dept 702 - ZONING								
101-702-801.200	PROFESSIONAL & CONTRACTUAL	12,000.00	12,000.00	3,945.00	4,456.00	3,124.00	8,055.00	32.88
101-702-900.000	PRINTING & PUBLISHING	500.00	500.00	2,143.02	472.82	0.00	(1,643.02)	428.60
Total Dept 702 - ZONING		12,500.00	12,500.00	6,088.02	4,928.82	3,124.00	6,411.98	48.70
Dept 872 - OTHER FUNCTIONS								
101-872-962.000	MISCELLANEOUS	0.00	0.00	4.63	0.00	0.00	(4.63)	100.00
Total Dept 872 - OTHER FUNCTIONS		0.00	0.00	4.63	0.00	0.00	(4.63)	100.00
Dept 965 - TRANSFERS								
101-965-995.130	TRANSFER TO DEBT SERVICE	126,716.00	126,716.00	126,716.00	127,543.00	0.00	0.00	100.00
101-965-995.208	TRANSFER TO PARK	100,000.00	100,000.00	100,000.00	75,000.00	0.00	0.00	100.00
101-965-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	30,000.00	0.00	0.00	100.00
101-965-995.594	TRANSFER TO HARBOR OPERATIONS	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	MONTH 01/31/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-965-999.000	TRANSFERS OUT	0.00	0.00	110,505.00	0.00	110,505.00	(110,505.00)	100.00
Total Dept 965 - TRANSFERS		266,716.00	266,716.00	377,221.00	257,543.00	110,505.00	(110,505.00)	141.43
TOTAL EXPENDITURES		3,561,300.00	3,625,775.00	2,038,976.61	3,117,989.44	364,902.60	1,586,798.39	56.24
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,462,608.00	3,462,608.00	3,299,233.47	3,626,026.50	149,510.74	163,374.53	95.28
TOTAL EXPENDITURES		3,561,300.00	3,625,775.00	2,038,976.61	3,117,989.44	364,902.60	1,586,798.39	56.24
NET OF REVENUES & EXPENDITURES		(98,692.00)	(163,167.00)	1,260,256.86	508,037.06	(215,391.86)	(1,423,423.86)	772.37
Fund 105 - PNBALRSB								
Revenues								
Dept 000								
105-000-569.900	GRANTS	821,000.00	821,000.00	0.00	51,000.00	0.00	821,000.00	0.00
105-000-581.740	LRSB DISBURSEMENTS	275,000.00	275,000.00	306,850.38	220,879.80	0.00	(31,850.38)	111.58
105-000-665.000	INTEREST EARNED	0.00	0.00	0.06	0.05	0.00	(0.06)	100.00
Total Dept 000		1,096,000.00	1,096,000.00	306,850.44	271,879.85	0.00	789,149.56	28.00
TOTAL REVENUES		1,096,000.00	1,096,000.00	306,850.44	271,879.85	0.00	789,149.56	28.00
Expenditures								
Dept 000								
105-000-807.000	AUDIT	2,920.00	2,920.00	2,920.00	3,920.00	0.00	0.00	100.00
Total Dept 000		2,920.00	2,920.00	2,920.00	3,920.00	0.00	0.00	100.00
Dept 670								
105-670-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	56,750.00	0.00	30,000.00	0.00
105-670-946.200	ENGINEERING	30,000.00	30,000.00	0.00	2,000.00	0.00	30,000.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	969,000.00	969,000.00	0.00	0.00	0.00	969,000.00	0.00
105-670-970.110	CAPITAL PROJECTS	30,000.00	30,000.00	9,740.75	6,482.55	0.00	20,259.25	32.47
105-670-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.100	TRANSFER TO WATER	0.00	0.00	51,520.00	0.00	51,520.00	(51,520.00)	100.00
Total Dept 670		1,099,000.00	1,099,000.00	101,260.75	105,232.55	51,520.00	997,739.25	9.21
TOTAL EXPENDITURES		1,101,920.00	1,101,920.00	104,180.75	109,152.55	51,520.00	997,739.25	9.45
Fund 105 - PNBALRSB:								
TOTAL REVENUES		1,096,000.00	1,096,000.00	306,850.44	271,879.85	0.00	789,149.56	28.00
TOTAL EXPENDITURES		1,101,920.00	1,101,920.00	104,180.75	109,152.55	51,520.00	997,739.25	9.45
NET OF REVENUES & EXPENDITURES		(5,920.00)	(5,920.00)	202,669.69	162,727.30	(51,520.00)	(208,589.69)	3,423.47

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET					
				01/31/2022	06/30/2021	MONTH 01/31/22	BALANCE	USED
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	190,000.00	190,000.00	118,245.48	229,563.34	17,547.86	71,754.52	62.23
202-000-665.000	INTEREST EARNED	150.00	150.00	77.34	174.98	0.00	72.66	51.56
Total Dept 000		190,150.00	190,150.00	118,322.82	229,738.32	17,547.86	71,827.18	62.23
TOTAL REVENUES		190,150.00	190,150.00	118,322.82	229,738.32	17,547.86	71,827.18	62.23
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
202-463-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,268.77	6,240.15	460.56	3,231.23	50.29
202-463-706.000	SALARIES PERMANENT	20,500.00	20,500.00	14,304.48	23,357.16	2,191.79	6,195.52	69.78
202-463-709.000	MEDICARE	300.00	300.00	234.19	398.63	35.39	65.81	78.06
202-463-709.100	SOCIAL SECURITY TAX	1,600.00	1,600.00	1,001.32	1,704.43	151.33	598.68	62.58
202-463-756.000	OPERATING SUPPLIES	6,500.00	6,500.00	0.00	1,009.00	0.00	6,500.00	0.00
202-463-759.200	GASOLINE	7,000.00	7,000.00	4,176.12	7,185.26	811.32	2,823.88	59.66
202-463-770.200	EQUIPMENT/SMALL TOOLS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
202-463-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	5,934.00	6,237.16	5,934.00	19,066.00	23.74
202-463-931.800	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-932.900	VEHICLE REPAIR & MAINTENANCE	2,000.00	2,000.00	0.00	983.50	0.00	2,000.00	0.00
202-463-967.100	TOOLS & EQUIP	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		77,400.00	77,400.00	28,918.88	47,115.29	9,584.39	48,481.12	37.36
Dept 474 - TRAFFIC SERVICES								
202-474-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,268.49	6,239.56	460.52	3,231.51	50.28
202-474-706.000	SALARIES PERMANENT	20,500.00	20,500.00	14,304.32	23,356.95	2,191.79	6,195.68	69.78
202-474-709.000	MEDICARE	300.00	300.00	234.12	398.49	35.37	65.88	78.04
202-474-709.100	SOCIAL SECURITY TAX	1,600.00	1,600.00	1,001.18	1,704.29	151.33	598.82	62.57
202-474-756.000	OPERATING SUPPLIES	3,000.00	3,000.00	0.00	1,961.53	0.00	3,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	25,000.00	25,000.00	6,185.89	23,951.45	0.00	18,814.11	24.74
202-474-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	15,000.00	3,321.08	31,989.76	0.00	11,678.92	22.14
202-474-931.800	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	2,648.85	4,298.82	0.00	1,351.15	66.22
Total Dept 474 - TRAFFIC SERVICES		75,900.00	75,900.00	30,963.93	93,900.85	2,839.01	44,936.07	40.80
Dept 482 - ADMINISTRATIVE								
202-482-705.000	SALARIES SUPERVISION	5,000.00	5,000.00	2,404.09	3,741.10	334.59	2,595.91	48.08
202-482-709.000	MEDICARE	75.00	75.00	33.45	53.39	4.62	41.55	44.60
202-482-709.100	SOCIAL SECURITY TAX	300.00	300.00	142.96	228.43	19.76	157.04	47.65
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
202-482-955.850	MISCELLANEOUS	0.00	0.00	435.41	130.30	0.00	(435.41)	100.00
Total Dept 482 - ADMINISTRATIVE		6,375.00	6,375.00	4,015.91	5,153.22	358.97	2,359.09	62.99
Dept 483 - ENGINEERING								
202-483-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
202-483-934.200	BRIDGE REHABILITATION	30,000.00	30,000.00	0.00	3,850.00	0.00	30,000.00	0.00

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 202 - MAJOR STREET FUND								
Expenditures								
Total Dept 483 - ENGINEERING		45,000.00	45,000.00	0.00	3,850.00	0.00	45,000.00	0.00
TOTAL EXPENDITURES		204,675.00	204,675.00	63,898.72	150,019.36	12,782.37	140,776.28	31.22
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		190,150.00	190,150.00	118,322.82	229,738.32	17,547.86	71,827.18	62.23
TOTAL EXPENDITURES		204,675.00	204,675.00	63,898.72	150,019.36	12,782.37	140,776.28	31.22
NET OF REVENUES & EXPENDITURES		(14,525.00)	(14,525.00)	54,424.10	79,718.96	4,765.49	(68,949.10)	374.69
Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000								
203-000-546.000	MOTOR VEHICLE FUND TAX	100,000.00	100,000.00	60,062.99	116,132.13	9,002.60	39,937.01	60.06
203-000-578.000	STATE REVENUE METRO ACT	0.00	0.00	0.00	11,561.45	0.00	0.00	0.00
203-000-665.000	INTEREST EARNED	150.00	150.00	74.13	161.48	0.00	75.87	49.42
Total Dept 000		100,150.00	100,150.00	60,137.12	127,855.06	9,002.60	40,012.88	60.05
TOTAL REVENUES		100,150.00	100,150.00	60,137.12	127,855.06	9,002.60	40,012.88	60.05
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
203-463-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,268.65	6,239.83	460.55	3,231.35	50.29
203-463-706.000	SALARIES PERMANENT	10,000.00	10,000.00	6,130.11	10,010.31	939.33	3,869.89	61.30
203-463-709.000	MEDICARE	200.00	200.00	126.80	221.40	18.87	73.20	63.40
203-463-709.100	SOCIAL SECURITY TAX	850.00	850.00	542.25	946.58	80.74	307.75	63.79
203-463-756.000	OPERATING SUPPLIES	4,000.00	4,000.00	0.00	609.00	0.00	4,000.00	0.00
203-463-759.200	GASOLINE	1,600.00	1,600.00	835.21	2,210.02	162.26	764.79	52.20
203-463-770.200	EQUIPMENT/SMALL TOOLS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	944.00	0.00	5,000.00	0.00
203-463-931.800	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
203-463-932.900	VEHICLE REPAIR & MAINTENANCE	1,500.00	1,500.00	0.00	983.50	0.00	1,500.00	0.00
203-463-967.100	TOOLS & EQUIP	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		37,650.00	37,650.00	10,903.02	22,164.64	1,661.75	26,746.98	28.96
Dept 474 - TRAFFIC SERVICES								
203-474-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,268.99	6,240.85	460.58	3,231.01	50.29
203-474-706.000	SALARIES PERMANENT	10,000.00	10,000.00	6,130.17	10,010.08	939.35	3,869.83	61.30
203-474-709.000	MEDICARE	200.00	200.00	126.90	221.58	18.90	73.10	63.45
203-474-709.100	SOCIAL SECURITY TAX	850.00	850.00	542.34	946.61	80.75	307.66	63.80
203-474-756.000	MISC SUPPLIES	2,000.00	2,000.00	0.00	1,505.31	0.00	2,000.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	6,185.91	9,336.13	0.00	13,814.09	30.93
203-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	1,587.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		39,550.00	39,550.00	16,254.31	29,847.56	1,499.58	23,295.69	41.10



DB: New Buffalo

## REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2021-22						
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 01/31/22	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND								
Expenditures								
Dept 482 - ADMINISTRATIVE								
203-482-705.000	SALARIES SUPERVISION	2,600.00	2,600.00	1,442.58	2,244.66	200.76	1,157.42	55.48
203-482-709.000	MEDICARE	50.00	50.00	20.09	32.08	2.77	29.91	40.18
203-482-709.100	SOCIAL SECURITY TAX	200.00	200.00	85.82	137.08	11.86	114.18	42.91
203-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
203-482-955.850	MISCELLANEOUS	60.00	60.00	255.73	76.55	0.00	(195.73)	426.22
Total Dept 482 - ADMINISTRATIVE		3,910.00	3,910.00	2,804.22	3,490.37	215.39	1,105.78	71.72
TOTAL EXPENDITURES		81,110.00	81,110.00	29,961.55	55,502.57	3,376.72	51,148.45	36.94
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		100,150.00	100,150.00	60,137.12	127,855.06	9,002.60	40,012.88	60.05
TOTAL EXPENDITURES		81,110.00	81,110.00	29,961.55	55,502.57	3,376.72	51,148.45	36.94
NET OF REVENUES & EXPENDITURES		19,040.00	19,040.00	30,175.57	72,352.49	5,625.88	(11,135.57)	158.49
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000								
204-000-404.000	PROPERTY TAXES	0.00	0.00	62,551.07	0.00	0.00	(62,551.07)	100.00
204-000-445.000	PENALTY & INTEREST	0.00	0.00	77.56	0.00	0.00	(77.56)	100.00
204-000-665.000	INTEREST EARNED	0.00	0.00	0.06	0.00	0.00	(0.06)	100.00
204-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	110,505.00	0.00	110,505.00	(110,505.00)	100.00
Total Dept 000		0.00	0.00	173,133.69	0.00	110,505.00	(173,133.69)	100.00
TOTAL REVENUES		0.00	0.00	173,133.69	0.00	110,505.00	(173,133.69)	100.00
Expenditures								
Dept 970 - CAPITAL								
204-970-976.200	STREET PAVING PROGRAM	0.00	0.00	160,504.30	0.00	160,504.30	(160,504.30)	100.00
Total Dept 970 - CAPITAL		0.00	0.00	160,504.30	0.00	160,504.30	(160,504.30)	100.00
TOTAL EXPENDITURES		0.00	0.00	160,504.30	0.00	160,504.30	(160,504.30)	100.00
Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES		0.00	0.00	173,133.69	0.00	110,505.00	(173,133.69)	100.00
TOTAL EXPENDITURES		0.00	0.00	160,504.30	0.00	160,504.30	(160,504.30)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	12,629.39	0.00	(49,999.30)	(12,629.39)	100.00

Fund 208 - PARK FUND

Revenues

Dept 000

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		01/31/2022	06/30/2021	01/31/22		
Fund 208 - PARK FUND								
Revenues								
208-000-569.000	GRANT	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00
208-000-587.000	DONATIONS	0.00	0.00	0.00	175.00	0.00	0.00	0.00
208-000-651.100	TRANSIENT MARINA FEES	0.00	0.00	0.00	(3,132.90)	0.00	0.00	0.00
208-000-653.000	CONCESSION	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	40,000.00	40,000.00	42,585.05	50,738.72	0.00	(2,585.05)	106.46
208-000-653.400	BOAT LAUNCHING FEES	0.00	0.00	0.00	0.31	0.00	0.00	0.00
208-000-654.000	BEACH PARKING FEES	300,000.00	300,000.00	268,883.05	314,227.95	660.63	31,116.95	89.63
208-000-657.000	PARKING FINES	55,000.00	55,000.00	61.00	49,815.00	0.00	54,939.00	0.11
208-000-665.000	INTEREST EARNED	50.00	50.00	13.59	34.95	0.00	36.41	27.18
208-000-667.100	SHORT TERM RENTALS	500.00	500.00	100.00	600.00	0.00	400.00	20.00
208-000-678.000	REIMBURSEMENTS	0.00	0.00	2,587.11	0.00	2,587.11	(2,587.11)	100.00
208-000-691.000	MISCELLANEOUS	0.00	0.00	901.00	0.00	0.00	(901.00)	100.00
208-000-699.000	TRANSFER FROM GENERAL	100,000.00	100,000.00	100,000.00	75,000.00	0.00	0.00	100.00
Total Dept 000		505,550.00	505,550.00	415,130.80	499,459.03	3,247.74	90,419.20	82.11
TOTAL REVENUES		505,550.00	505,550.00	415,130.80	499,459.03	3,247.74	90,419.20	82.11
Expenditures								
Dept 691 - PARK								
208-691-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	705.40	0.00	0.00	0.00
208-691-983.000	VEHICLE LEASES	6,183.00	6,183.00	0.35	0.00	0.00	6,182.65	0.01
Total Dept 691 - PARK		6,183.00	6,183.00	0.35	705.40	0.00	6,182.65	0.01
Dept 751 - PARKS								
208-751-704.000	SALARIES PART-TIME	0.00	0.00	4,206.61	2,696.41	0.00	(4,206.61)	100.00
208-751-704.100	PT - LIFEGUARDS	60,000.00	60,000.00	16,306.10	40,730.77	0.00	43,693.90	27.18
208-751-705.000	SALARIES SUPERVISION	62,808.00	62,808.00	30,650.37	62,654.77	4,163.87	32,157.63	48.80
208-751-706.000	SALARIES PERMANENT	55,273.00	55,273.00	21,416.11	43,070.30	3,352.60	33,856.89	38.75
208-751-706.160	SALARIES-BOAT LAUNCH	0.00	0.00	0.00	0.21	0.00	0.00	0.00
208-751-706.300	SALARIES-BEACH	55,000.00	55,000.00	22,380.61	45,233.65	0.00	32,619.39	40.69
208-751-706.400	SALARIES--PARKING ENF	0.00	0.00	929.65	0.00	0.00	(929.65)	100.00
208-751-709.000	MEDICARE	3,000.00	3,000.00	1,394.99	3,224.79	105.93	1,605.01	46.50
208-751-709.100	SOCIAL SECURITY TAX	13,000.00	13,000.00	5,964.79	13,788.39	452.88	7,035.21	45.88
208-751-710.200	UNEMPLOYMENT	6,000.00	6,000.00	2,328.92	2,332.84	0.00	3,671.08	38.82
208-751-713.100	SALARIES-OVERTIME	3,000.00	3,000.00	360.84	2,781.43	0.00	2,639.16	12.03
208-751-717.100	RETIREMENT	10,000.00	10,000.00	4,322.42	6,568.28	1,348.63	5,677.58	43.22
208-751-718.000	HEALTH INSURANCE	20,000.00	20,000.00	8,265.14	9,100.69	1,211.30	11,734.86	41.33
208-751-724.000	LIFE & DISABILITY INSURANCE	3,317.00	3,317.00	1,953.39	2,795.38	161.56	1,363.61	58.89
208-751-724.200	WORKER'S COMPENSATION INS	5,500.00	5,500.00	4,862.92	5,358.24	0.00	637.08	88.42
208-751-725.000	DRUG TESTING/MEDICAL EXPENSE	1,000.00	1,000.00	0.00	175.00	0.00	1,000.00	0.00
208-751-752.200	OFFICE SUPPLIES	1,000.00	1,000.00	393.39	600.14	20.16	606.61	39.34
208-751-756.000	OPERATING SUPPLIES	10,000.00	10,000.00	10,987.62	10,668.88	2,634.50	(987.62)	109.88
208-751-759.200	GASOLINE	5,000.00	5,000.00	1,645.73	2,492.98	162.64	3,354.27	32.91
208-751-768.000	UNIFORMS	3,000.00	3,000.00	1,247.62	3,938.25	0.00	1,752.38	41.59
208-751-770.200	EQUIPMENT/SMALL TOOLS	5,000.00	5,000.00	743.38	6,100.87	185.34	4,256.62	14.87
208-751-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	14,995.00	61,257.00	540.00	10,005.00	59.98
208-751-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
208-751-831.000	MEMBERSHIPS & DUES	400.00	400.00	0.00	175.00	0.00	400.00	0.00
208-751-850.200	TELEPHONE	2,000.00	2,000.00	1,391.92	2,492.50	169.96	608.08	69.60

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 208 - PARK FUND								
Expenditures								
208-751-854.200	SOFTWARE EXPENSE	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
208-751-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	1,556.69	3,844.51	0.00	443.31	77.83
208-751-910.200	EDUCATION & TRAINING	500.00	500.00	0.00	500.00	0.00	500.00	0.00
208-751-924.200	UTILITIES	35,000.00	35,000.00	21,510.20	22,698.93	1,127.36	13,489.80	61.46
208-751-930.300	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	6,859.59	18,210.13	291.76	13,140.41	34.30
208-751-930.500	GROUNDS REPAIR & MAINT	20,000.00	20,000.00	15,114.69	17,207.43	2,394.03	4,885.31	75.57
208-751-931.700	EQUIPMENT MAINT--PARKING SYSTE	5,000.00	5,000.00	5,260.00	4,689.00	0.00	(260.00)	105.20
208-751-931.800	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	3,891.07	17,188.45	0.00	6,108.93	38.91
208-751-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	3,000.00	6,011.87	4,731.87	2,837.11	(3,011.87)	200.40
208-751-935.100	FIRE INSURANCE	1,800.00	1,800.00	0.00	1,758.06	0.00	1,800.00	0.00
208-751-935.200	INSURANCE	4,500.00	4,500.00	0.00	3,969.62	0.00	4,500.00	0.00
208-751-935.300	LIABILITY INSURANCE	8,000.00	8,000.00	0.00	7,230.16	0.00	8,000.00	0.00
208-751-937.700	EQUIPMENT LEASES	12,000.00	12,000.00	1,105.28	13,035.72	0.00	10,894.72	9.21
208-751-940.900	EQUIPMENT RENTAL	1,000.00	1,000.00	300.00	1,050.00	0.00	700.00	30.00
208-751-946.200	ENGINEERING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
208-751-956.200	REFUNDS	400.00	400.00	0.00	0.00	0.00	400.00	0.00
208-751-963.000	BANK FEES	12,000.00	12,000.00	9,354.40	10,011.80	0.00	2,645.60	77.95
208-751-967.000	MISC PROJECTS	6,000.00	6,000.00	3,180.87	3,854.35	0.00	2,819.13	53.01
208-751-970.000	CAPITAL IMPROVEMENTS	6,000.00	6,000.00	0.00	4,455.00	0.00	6,000.00	0.00
208-751-979.000	EQUIPMENT	5,000.00	5,000.00	337.25	525.28	0.00	4,662.75	6.75
208-751-979.200	LIFEGUARD EQUIPMENT	2,200.00	2,200.00	184.71	3,721.57	0.00	2,015.29	8.40
208-751-979.300	LIFEGUARD RECRUITMENT & TRAINI	4,250.00	4,250.00	88.00	1,675.00	0.00	4,162.00	2.07
208-751-983.000	VEHICLE LEASES	0.00	0.00	2,351.78	0.00	516.26	(2,351.78)	100.00
Total Dept 751 - PARKS		512,998.00	512,998.00	234,853.92	469,593.65	21,675.89	278,144.08	45.78
TOTAL EXPENDITURES		519,181.00	519,181.00	234,854.27	470,299.05	21,675.89	284,326.73	45.24
Fund 208 - PARK FUND:								
TOTAL REVENUES		505,550.00	505,550.00	415,130.80	499,459.03	3,247.74	90,419.20	82.11
TOTAL EXPENDITURES		519,181.00	519,181.00	234,854.27	470,299.05	21,675.89	284,326.73	45.24
NET OF REVENUES & EXPENDITURES		(13,631.00)	(13,631.00)	180,276.53	29,159.98	(18,428.15)	(193,907.53)	1,322.55
Fund 209 - PARK IMPROVEMENT FUND								
Revenues								
Dept 000								
209-000-404.000	PROPERTY TAXES	112,000.00	112,000.00	115,287.80	111,781.46	0.00	(3,287.80)	102.94
209-000-445.000	PENALTY & INTEREST	225.00	225.00	142.82	253.04	0.00	82.18	63.48
209-000-665.000	INTEREST EARNED	20.00	20.00	16.38	32.70	0.00	3.62	81.90
Total Dept 000		112,245.00	112,245.00	115,447.00	112,067.20	0.00	(3,202.00)	102.85
TOTAL REVENUES		112,245.00	112,245.00	115,447.00	112,067.20	0.00	(3,202.00)	102.85
Expenditures								
Dept 751 - PARKS								
209-751-974.000	CAPITAL IMPROVEMENTS	155,000.00	155,000.00	55,378.86	82,350.00	53,180.56	99,621.14	35.73
209-751-995.500	TRANSFER TO DREDGE FUND	40,000.00	40,000.00	0.00	36,288.00	0.00	40,000.00	0.00

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 209 - PARK IMPROVEMENT FUND								
Expenditures								
Total Dept 751 - PARKS		195,000.00	195,000.00	55,378.86	118,638.00	53,180.56	139,621.14	28.40
TOTAL EXPENDITURES		195,000.00	195,000.00	55,378.86	118,638.00	53,180.56	139,621.14	28.40
Fund 209 - PARK IMPROVEMENT FUND:								
TOTAL REVENUES		112,245.00	112,245.00	115,447.00	112,067.20	0.00	(3,202.00)	102.85
TOTAL EXPENDITURES		195,000.00	195,000.00	55,378.86	118,638.00	53,180.56	139,621.14	28.40
NET OF REVENUES & EXPENDITURES		(82,755.00)	(82,755.00)	60,068.14	(6,570.80)	(53,180.56)	(142,823.14)	72.59
Fund 225 - DREDGE FUND								
Revenues								
Dept 000								
225-000-589.000	CONTRIBUTIONS	40,000.00	40,000.00	(23,152.00)	28,116.00	2,159.00	63,152.00	(57.88)
225-000-665.000	INTEREST EARNED	125.00	125.00	96.14	204.13	0.00	28.86	76.91
225-000-699.100	TRANSFER IN	40,000.00	40,000.00	0.00	36,288.00	0.00	40,000.00	0.00
Total Dept 000		80,125.00	80,125.00	(23,055.86)	64,608.13	2,159.00	103,180.86	(28.77)
TOTAL REVENUES		80,125.00	80,125.00	(23,055.86)	64,608.13	2,159.00	103,180.86	(28.77)
Expenditures								
Dept 597 - HARBOR OPERATIONS								
225-597-801.200	PROFESSIONAL & CONTRACTUAL	300,000.00	300,000.00	6,125.00	0.00	6,125.00	293,875.00	2.04
Total Dept 597 - HARBOR OPERATIONS		300,000.00	300,000.00	6,125.00	0.00	6,125.00	293,875.00	2.04
TOTAL EXPENDITURES		300,000.00	300,000.00	6,125.00	0.00	6,125.00	293,875.00	2.04
Fund 225 - DREDGE FUND:								
TOTAL REVENUES		80,125.00	80,125.00	(23,055.86)	64,608.13	2,159.00	103,180.86	28.77
TOTAL EXPENDITURES		300,000.00	300,000.00	6,125.00	0.00	6,125.00	293,875.00	2.04
NET OF REVENUES & EXPENDITURES		(219,875.00)	(219,875.00)	(29,180.86)	64,608.13	(3,966.00)	(190,694.14)	13.27
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-665.000	INTEREST EARNED	0.00	0.00	0.06	0.12	0.00	(0.06)	100.00
Total Dept 000		0.00	0.00	0.06	0.12	0.00	(0.06)	100.00
TOTAL REVENUES		0.00	0.00	0.06	0.12	0.00	(0.06)	100.00

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
	TOTAL REVENUES	0.00	0.00	0.06	0.12	0.00	(0.06)	100.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.06	0.12	0.00	(0.06)	100.00
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
265-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.02	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.02	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.02	0.00	0.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
	TOTAL REVENUES	0.00	0.00	0.00	0.02	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.02	0.00	0.00	0.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Revenues								
Dept 000								
266-000-550.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	555.36	892.08	0.00	744.64	42.72
266-000-665.000	INTEREST EARNED	0.00	0.00	0.06	0.12	0.00	(0.06)	100.00
Total Dept 000		1,300.00	1,300.00	555.42	892.20	0.00	744.58	42.72
TOTAL REVENUES		1,300.00	1,300.00	555.42	892.20	0.00	744.58	42.72
Expenditures								
Dept 000								
266-000-910.900	CRIMINAL JUSTICE TRAINING	0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
Total Dept 000		0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
TOTAL EXPENDITURES		0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
	TOTAL REVENUES	1,300.00	1,300.00	555.42	892.20	0.00	744.58	42.72
	TOTAL EXPENDITURES	0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
	NET OF REVENUES & EXPENDITURES	1,300.00	1,300.00	361.04	736.69	0.00	938.96	27.77



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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 351 - DEBT SERVICE								
Revenues								
Dept 000								
351-000-665.000	INTEREST EARNED	100.00	100.00	30.99	74.94	0.00	69.01	30.99
351-000-699.000	TRANSFER FROM GENERAL	126,716.00	126,716.00	126,716.00	127,543.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,275.00	84,275.00	84,275.00	84,825.00	0.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	126,109.00	126,109.00	126,109.00	126,932.00	0.00	0.00	100.00
Total Dept 000		337,200.00	337,200.00	337,130.99	339,374.94	0.00	69.01	99.98
TOTAL REVENUES		337,200.00	337,200.00	337,130.99	339,374.94	0.00	69.01	99.98
Expenditures								
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	245,000.00	245,000.00	0.00	240,000.00	0.00	245,000.00	0.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	92,100.00	92,100.00	46,050.00	99,300.00	0.00	46,050.00	50.00
351-906-993.000	FEES	800.00	800.00	0.00	0.00	0.00	800.00	0.00
Total Dept 906 - DEBT SERVICE		337,900.00	337,900.00	46,050.00	339,300.00	0.00	291,850.00	13.63
TOTAL EXPENDITURES		337,900.00	337,900.00	46,050.00	339,300.00	0.00	291,850.00	13.63
Fund 351 - DEBT SERVICE:								
TOTAL REVENUES		337,200.00	337,200.00	337,130.99	339,374.94	0.00	69.01	99.98
TOTAL EXPENDITURES		337,900.00	337,900.00	46,050.00	339,300.00	0.00	291,850.00	13.63
NET OF REVENUES & EXPENDITURES		(700.00)	(700.00)	291,080.99	74.94	0.00	(291,780.99)	1,583.00
Fund 402 - EQUIPMENT PURCHASE FUND								
Revenues								
Dept 000								
402-000-665.000	INTEREST EARNED	0.00	0.00	16.79	35.15	0.00	(16.79)	100.00
402-000-676.000	REIMBURSEMENTS	25,000.00	25,000.00	65,645.00	30,441.00	65,645.00	(40,645.00)	262.58
402-000-699.000	TRANSFER FROM GENERAL	30,000.00	30,000.00	40,000.00	30,000.00	0.00	(10,000.00)	133.33
402-000-699.300	TRANSFER FROM LRSB	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
Total Dept 000		95,000.00	95,000.00	145,661.79	100,476.15	65,645.00	(50,661.79)	153.33
TOTAL REVENUES		95,000.00	95,000.00	145,661.79	100,476.15	65,645.00	(50,661.79)	153.33
Expenditures								
Dept 970 - CAPITAL								
402-970-981.000	POLICE VEHICLES&EQUIPMENT	22,000.00	22,000.00	21,362.85	21,047.55	0.00	637.15	97.10
402-970-981.200	STREET VEHICLES & EQUIPMENT	34,500.00	34,500.00	16,283.85	36,857.40	0.00	18,216.15	47.20
402-970-981.300	PARK VEHICLES & EQUIPMENT	5,720.00	5,720.00	1,429.89	56,219.56	0.00	4,290.11	25.00
402-970-981.500	CITY HALL OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Total Dept 970 - CAPITAL		67,220.00	67,220.00	39,076.59	114,124.51	0.00	28,143.41	58.13

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 01/31/22	AVAILABLE BALANCE	% BDGT USED
Fund 402 - EQUIPMENT PURCHASE FUND								
Expenditures								
TOTAL EXPENDITURES		67,220.00	67,220.00	39,076.59	114,124.51	0.00	28,143.41	58.13
Fund 402 - EQUIPMENT PURCHASE FUND:								
TOTAL REVENUES		95,000.00	95,000.00	145,661.79	100,476.15	65,645.00	(50,661.79)	153.33
TOTAL EXPENDITURES		67,220.00	67,220.00	39,076.59	114,124.51	0.00	28,143.41	58.13
NET OF REVENUES & EXPENDITURES		27,780.00	27,780.00	106,585.20	(13,648.36)	65,645.00	(78,805.20)	383.68
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
Revenues								
Dept 000								
403-000-665.000	INTEREST EARNED	0.00	0.00	12.36	43.63	0.00	(12.36)	100.00
Total Dept 000		0.00	0.00	12.36	43.63	0.00	(12.36)	100.00
TOTAL REVENUES		0.00	0.00	12.36	43.63	0.00	(12.36)	100.00
Expenditures								
Dept 970 - CAPITAL								
403-970-976.200	STREET PAVING PROGRAM	65,000.00	65,000.00	48,173.80	44,969.60	40,000.00	16,826.20	74.11
403-970-993.000	FEES	950.00	950.00	11,526.60	1,250.00	750.00	(10,576.60)	1,213.33
Total Dept 970 - CAPITAL		65,950.00	65,950.00	59,700.40	46,219.60	40,750.00	6,249.60	90.52
TOTAL EXPENDITURES		65,950.00	65,950.00	59,700.40	46,219.60	40,750.00	6,249.60	90.52
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	12.36	43.63	0.00	(12.36)	100.00
TOTAL EXPENDITURES		65,950.00	65,950.00	59,700.40	46,219.60	40,750.00	6,249.60	90.52
NET OF REVENUES & EXPENDITURES		(65,950.00)	(65,950.00)	(59,688.04)	(46,175.97)	(40,750.00)	(6,261.96)	90.50
Fund 590 - SEWER FUND								
Revenues								
Dept 000								
590-000-642.000	TAP IN FEES	8,000.00	8,000.00	2,571.03	9,705.73	0.00	5,428.97	32.14
590-000-642.100	TAP BUY INS	20,000.00	20,000.00	5,870.00	20,770.77	0.00	14,130.00	29.35
590-000-642.300	INSPECTION FEES	500.00	500.00	158.00	237.00	0.00	342.00	31.60
590-000-642.400	CONNECTION FEE	1,500.00	1,500.00	700.00	1,050.00	0.00	800.00	46.67
590-000-650.000	USAGE	482,812.00	482,812.00	335,079.87	460,488.39	20,910.27	147,732.13	69.40
590-000-650.100	READY TO SERVE	575,000.00	575,000.00	332,817.28	574,777.86	40,718.50	242,182.72	57.88
590-000-662.000	PENALTIES	10,000.00	10,000.00	6,175.26	8,472.62	802.13	3,824.74	61.75
590-000-665.000	INTEREST EARNED	150.00	150.00	57.13	167.82	0.00	92.87	38.09
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	(110,423.09)	0.00	0.00	0.00
590-000-691.000	MISCELLANEOUS	0.00	0.00	0.00	740.58	0.00	0.00	0.00

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 590 - SEWER FUND								
Revenues								
Total Dept 000		1,097,962.00	1,097,962.00	683,428.57	965,987.68	62,430.90	414,533.43	62.25
TOTAL REVENUES		1,097,962.00	1,097,962.00	683,428.57	965,987.68	62,430.90	414,533.43	62.25
Expenditures								
Dept 537 - SEWER								
590-537-705.000	SALARIES SUPERVISION	27,500.00	27,500.00	12,075.77	20,908.92	1,674.82	15,424.23	43.91
590-537-706.000	SALARIES PERMANENT	40,000.00	40,000.00	24,219.30	41,240.75	3,598.00	15,780.70	60.55
590-537-709.000	MEDICARE	800.00	800.00	496.96	859.50	72.02	303.04	62.12
590-537-709.100	SOCIAL SECURITY TAX	4,000.00	4,000.00	2,125.20	3,674.30	308.01	1,874.80	53.13
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00	0.00
590-537-801.200	PROFESSIONAL & CONTRACTUAL	3,000.00	17,750.00	0.00	0.00	0.00	17,750.00	0.00
590-537-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
590-537-838.000	GALIEN RIVER SANITARY DISTRICT	900,000.00	900,000.00	239,511.58	524,330.34	34,436.92	660,488.42	26.61
590-537-838.100	GRSD MAINTENANCE	40,000.00	40,000.00	6,365.66	29,521.25	159.00	33,634.34	15.91
590-537-838.500	GRSD-CONNECTION FEES	2,000.00	2,000.00	350.00	700.00	0.00	1,650.00	17.50
590-537-851.200	POSTAGE	1,800.00	1,800.00	800.00	800.00	800.00	1,000.00	44.44
590-537-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	155.41	0.00	0.00	0.00
590-537-924.200	UTILITIES	13,000.00	13,000.00	12,751.52	20,232.03	1,797.92	248.48	98.09
590-537-931.800	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
590-537-934.100	SEWER REPAIR & MAINTENANCE	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
590-537-935.300	LIABILITY INSURANCE	2,800.00	2,800.00	0.00	2,563.01	0.00	2,800.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	7,000.00	7,000.00	0.00	5,200.00	0.00	7,000.00	0.00
590-537-946.200	ENGINEERING	30,000.00	30,000.00	0.00	750.00	0.00	30,000.00	0.00
590-537-955.850	MISCELLANEOUS	0.00	0.00	223.03	181.75	0.00	(223.03)	100.00
590-537-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.40	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	22,878.00	22,878.00	11,807.27	19,678.27	0.00	11,070.73	51.61
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,716.00	126,716.00	126,109.00	126,932.00	0.00	607.00	99.52
Total Dept 537 - SEWER		1,257,794.00	1,272,544.00	438,835.29	846,832.93	42,846.69	833,708.71	34.48
TOTAL EXPENDITURES		1,257,794.00	1,272,544.00	438,835.29	846,832.93	42,846.69	833,708.71	34.48
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,097,962.00	1,097,962.00	683,428.57	965,987.68	62,430.90	414,533.43	62.25
TOTAL EXPENDITURES		1,257,794.00	1,272,544.00	438,835.29	846,832.93	42,846.69	833,708.71	34.48
NET OF REVENUES & EXPENDITURES		(159,832.00)	(174,582.00)	244,593.28	119,154.75	19,584.21	(419,175.28)	140.10
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-626.000	SERVICES RENDERED	500.00	500.00	1,350.00	1,914.00	300.00	(850.00)	270.00
591-000-642.000	TAP IN FEES	20,000.00	20,000.00	9,923.36	17,978.05	1,036.86	10,076.64	49.62
591-000-642.100	TAP BUY INS	10,000.00	10,000.00	1,982.00	10,977.23	0.00	8,018.00	19.82
591-000-648.000	USAGE - CASINO	360,000.00	360,000.00	225,459.88	338,002.97	32,736.00	134,540.12	62.63
591-000-649.000	USAGE-TWP	9,700.00	9,700.00	7,524.00	13,163.11	1,109.76	2,176.00	77.57
591-000-650.000	USAGE	370,000.00	370,000.00	249,982.98	332,331.79	13,994.56	120,017.02	67.56
591-000-650.100	READY TO SERVE	430,000.00	430,000.00	238,542.95	422,985.23	26,678.30	191,457.05	55.48
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	13,641.88	23,386.08	1,948.84	9,358.12	59.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	01/31/2022	06/30/2021	MONTH 01/31/22	BALANCE	USED
Fund 591 - WATER FUND								
Revenues								
591-000-651.000	ON/OFF FEES	3,000.00	3,000.00	2,895.00	5,916.50	225.00	105.00	96.50
591-000-662.000	PENALTIES	6,500.00	6,500.00	4,044.05	5,699.01	471.54	2,455.95	62.22
591-000-665.000	INTEREST EARNED	400.00	400.00	156.73	513.41	0.00	243.27	39.18
591-000-680.000	HYDRANT RENTAL	150.00	150.00	100.00	416.00	0.00	50.00	66.67
591-000-695.300	TRANSFER FROM LRSB	0.00	0.00	51,520.00	0.00	51,520.00	(51,520.00)	100.00
Total Dept 000		1,233,250.00	1,233,250.00	807,122.83	1,173,283.38	130,020.86	426,127.17	65.45
TOTAL REVENUES		1,233,250.00	1,233,250.00	807,122.83	1,173,283.38	130,020.86	426,127.17	65.45
Expenditures								
Dept 536 - WATER								
591-536-705.000	SALARIES SUPERVISION	133,575.00	133,575.00	67,328.45	116,846.18	9,805.96	66,246.55	50.40
591-536-706.000	SALARIES PERMANENT	186,864.00	186,864.00	105,208.20	185,730.43	14,003.46	81,655.80	56.30
591-536-709.000	MEDICARE	5,000.00	5,000.00	2,581.73	4,431.27	334.50	2,418.27	51.63
591-536-709.100	SOCIAL SECURITY TAX	19,500.00	19,500.00	11,039.35	18,947.75	1,430.30	8,460.65	56.61
591-536-710.200	UNEMPLOYMENT	1,700.00	1,700.00	0.00	736.64	0.00	1,700.00	0.00
591-536-713.100	SALARIES-OVERTIME	22,000.00	22,000.00	11,082.79	17,384.45	961.71	10,917.21	50.38
591-536-717.100	RETIREMENT	21,500.00	21,500.00	12,848.59	(11,735.63)	4,022.53	8,651.41	59.76
591-536-718.000	HEALTH INSURANCE	81,258.00	81,258.00	46,030.88	75,961.73	6,634.88	35,227.12	56.65
591-536-724.000	LIFE & DISABILITY INSURANCE	7,881.00	7,881.00	4,873.55	8,514.25	678.87	3,007.45	61.84
591-536-724.200	WORKER'S COMPENSATION INS	9,500.00	9,500.00	9,259.62	10,414.90	0.00	240.38	97.47
591-536-725.000	DRUG TESTING/MEDICAL EXPENSE	0.00	0.00	55.00	0.00	0.00	(55.00)	100.00
591-536-726.000	STIPENDS	5,050.00	5,050.00	5,341.72	5,158.28	0.00	(291.72)	105.78
591-536-752.200	OFFICE SUPPLIES	800.00	800.00	377.99	122.22	0.00	422.01	47.25
591-536-754.000	PROCESS CHEMICALS	26,500.00	26,500.00	9,292.37	24,427.90	200.00	17,207.63	35.07
591-536-756.000	OPERATING SUPPLIES	25,000.00	25,000.00	1,083.20	14,828.04	1,718.88	23,916.80	4.33
591-536-756.100	SUPPLIES - WATER TAPS	7,500.00	7,500.00	2,460.49	4,987.32	439.98	5,039.51	32.81
591-536-756.200	METER REPLACEMENT	17,000.00	17,000.00	6,591.32	7,478.40	2,556.76	10,408.68	38.77
591-536-756.300	MISC TESTING SUPPLIES&TESTING	8,000.00	8,000.00	1,648.00	8,221.66	208.00	6,352.00	20.60
591-536-756.400	LAB SUPPLIES	23,500.00	23,500.00	11,599.13	20,578.69	4,120.33	11,900.87	49.36
591-536-759.200	GASOLINE	5,500.00	5,500.00	2,555.01	3,133.26	236.90	2,944.99	46.45
591-536-768.000	UNIFORMS	1,600.00	1,600.00	502.63	1,004.20	0.00	1,097.37	31.41
591-536-770.200	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	3,347.93	646.24	0.00	2,152.07	60.87
591-536-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	44,750.00	18,779.00	27,511.24	0.00	25,971.00	41.96
591-536-801.600	CONTRACTUAL-WATER TAPS	7,500.00	7,500.00	954.00	4,473.50	0.00	6,546.00	12.72
591-536-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
591-536-818.700	SLUDGE REMOVAL	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.00
591-536-818.800	WATER INTAKE SERVICE	15,000.00	15,000.00	17,400.00	0.00	0.00	(2,400.00)	116.00
591-536-820.500	PERMIT FEE	150.00	150.00	150.00	245.00	0.00	0.00	100.00
591-536-824.000	LAB CERTIFICATION FEE	1,500.00	1,500.00	1,340.28	1,300.05	0.00	159.72	89.35
591-536-831.000	MEMBERSHIPS & DUES	2,000.00	2,000.00	905.57	1,769.58	0.00	1,094.43	45.28
591-536-850.200	TELEPHONE	12,000.00	12,000.00	5,245.62	8,189.17	150.00	6,754.38	43.71
591-536-851.200	POSTAGE	2,500.00	2,500.00	1,250.23	1,352.85	1,000.00	1,249.77	50.01
591-536-861.000	TRAVEL/MILEAGE REIMB	500.00	500.00	40.00	0.00	0.00	460.00	8.00
591-536-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	632.00	155.41	0.00	368.00	63.20
591-536-910.200	EDUCATION & TRAINING	3,800.00	3,800.00	1,605.06	855.00	0.00	2,194.94	42.24
591-536-924.200	UTILITIES	55,000.00	55,000.00	21,155.69	39,255.69	4,921.21	33,844.31	38.46
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	15,000.00	22.68	977.45	22.68	14,977.32	0.15
591-536-930.300	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	685.44	178,013.73	99.72	19,314.56	3.43
591-536-931.800	EQUIPMENT & MAINTENANCE	40,000.00	40,000.00	15,465.79	24,153.08	4,619.66	24,534.21	38.66
591-536-932.900	VEHICLE REPAIR & MAINTENANCE	6,500.00	6,500.00	1,015.35	1,463.61	0.00	5,484.65	15.62

PERIOD ENDING 01/31/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 591 - WATER FUND								
Expenditures								
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	10,000.00	0.00	5,637.30	0.00	10,000.00	0.00
591-536-935.100	FIRE INSURANCE	12,000.00	12,000.00	0.00	11,778.94	0.00	12,000.00	0.00
591-536-935.200	INSURANCE	2,500.00	2,500.00	0.00	2,381.78	0.00	2,500.00	0.00
591-536-935.300	LIABILITY INSURANCE	3,000.00	3,000.00	0.00	2,410.06	0.00	3,000.00	0.00
591-536-940.900	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	0.00	250.00	0.00
591-536-946.200	ENGINEERING	25,000.00	25,000.00	11,894.52	19,756.50	725.00	13,105.48	47.58
591-536-955.850	MISCELLANEOUS	0.00	0.00	0.00	(2,312.50)	0.00	0.00	0.00
591-536-963.000	BANK FEES	3,000.00	3,000.00	718.29	682.88	0.00	2,281.71	23.94
591-536-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	182,587.37	0.00	0.00	0.00
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	2,500.00	29.99	1,010.00	0.00	2,470.01	1.20
591-536-979.000	EQUIPMENT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	0.00	0.00	500.00	0.00	0.00	(500.00)	100.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	7,500.00	0.00	(9.46)	0.00	7,500.00	0.00
591-536-983.000	VEHICLE LEASES	6,277.00	6,277.00	2,413.53	0.00	530.43	3,863.47	38.45
591-536-987.000	WATER MAIN EXTENSIONS	70,000.00	70,000.00	14,485.38	0.00	0.00	55,514.62	20.69
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	75,541.00	75,541.00	127,442.57	28,901.14	127,442.57	(51,901.57)	168.71
591-536-992.600	2010 WATER SYS IMPR-INTEREST	20,874.00	20,874.00	10,936.55	22,024.60	0.00	9,937.45	52.39
591-536-995.100	TRANSFER TO DEBT SERVICE 2017	84,275.00	84,275.00	84,275.00	84,825.00	0.00	0.00	100.00
Total Dept 536 - WATER		1,196,895.00	1,211,645.00	656,450.49	1,169,207.15	186,864.33	555,194.51	54.18
TOTAL EXPENDITURES		1,196,895.00	1,211,645.00	656,450.49	1,169,207.15	186,864.33	555,194.51	54.18
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,233,250.00	1,233,250.00	807,122.83	1,173,283.38	130,020.86	426,127.17	65.45
TOTAL EXPENDITURES		1,196,895.00	1,211,645.00	656,450.49	1,169,207.15	186,864.33	555,194.51	54.18
NET OF REVENUES & EXPENDITURES		36,355.00	21,605.00	150,672.34	4,076.23	(56,843.47)	(129,067.34)	697.40
Fund 594 - HARBOR OPERATIONS								
Revenues								
Dept 000								
594-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	40,738.95	70,766.66	8,203.84	4,261.05	90.53
594-000-652.000	BOAT LAUNCHING FEES	53,000.00	53,000.00	54,284.50	72,468.00	0.00	(1,284.50)	102.42
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	11,871.00	23,946.00	0.00	16,129.00	42.40
594-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	340.00	491.00	0.00	860.00	28.33
594-000-665.000	INTEREST EARNED	0.00	20.00	8.91	6.77	0.00	11.09	44.55
594-000-676.000	REIMBURSEMENTS	0.00	100.00	0.00	0.00	0.00	100.00	0.00
594-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	11,670.00	0.00	0.00	0.00
594-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
Total Dept 000		127,200.00	127,320.00	107,243.36	204,348.43	8,203.84	20,076.64	84.23
TOTAL REVENUES		127,200.00	127,320.00	107,243.36	204,348.43	8,203.84	20,076.64	84.23
Expenditures								
Dept 597 - HARBOR OPERATIONS								
594-597-705.000	SALARIES SUPERVISION	15,000.00	15,000.00	8,331.02	4,653.46	1,120.74	6,668.98	55.54
594-597-706.100	SALARIES-OVERTIME	500.00	500.00	162.00	108.00	0.00	338.00	32.40



PERIOD ENDING 01/31/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				01/31/2022	06/30/2021	01/31/22	BALANCE	USED
Fund 594 - HARBOR OPERATIONS								
Expenditures								
594-597-706.160	SALARIES-BOAT LAUNCH	36,000.00	36,000.00	17,946.54	31,946.49	0.00	18,053.46	49.85
594-597-706.200	SALARIES- PT MARINA	25,000.00	25,000.00	10,765.55	17,588.70	0.00	14,234.45	43.06
594-597-706.400	SALARIES--PARKING ENF	0.00	0.00	929.59	705.37	0.00	(929.59)	100.00
594-597-707.000	SALARIES PART-TIME	0.00	0.00	525.83	337.05	0.00	(525.83)	100.00
594-597-709.000	MEDICARE	0.00	885.00	555.59	0.00	15.43	329.41	62.78
594-597-709.100	SOCIAL SECURITY TAX	0.00	3,500.00	2,375.50	0.00	66.00	1,124.50	67.87
594-597-710.200	UNEMPLOYMENT	0.00	1,500.00	222.97	0.00	0.00	1,277.03	14.86
594-597-714.000	MEDICARE	885.00	0.00	0.00	401.61	0.00	0.00	0.00
594-597-715.000	SOCIAL SECURITY TAX	3,500.00	0.00	0.00	1,717.31	0.00	0.00	0.00
594-597-720.000	WORKER'S COMPENSATION INS	500.00	0.00	0.34	118.34	0.00	(0.34)	100.00
594-597-721.000	UNEMPLOYMENT COMPENSATION	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-722.000	DRUG TESTING/MEDICAL EXPENSE	500.00	0.00	0.00	210.00	0.00	0.00	0.00
594-597-724.200	WORKER'S COMPENSATION INSURANC	0.00	500.00	381.94	0.00	0.00	118.06	76.39
594-597-725.000	DRUG TESTING/MEDICAL EXPENSE	0.00	500.00	35.00	0.00	0.00	465.00	7.00
594-597-728.000	OFFICE SUPPLIES	500.00	0.00	0.05	706.28	0.00	(0.05)	100.00
594-597-752.200	OFFICE SUPPLIES	0.00	500.00	112.00	0.00	0.00	388.00	22.40
594-597-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	2,620.28	941.31	1,280.00	(620.28)	131.01
594-597-756.500	MERCHANDISE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-767.000	EQUIPMENT/SMALL TOOLS	500.00	0.00	0.00	482.50	0.00	0.00	0.00
594-597-768.000	UNIFORMS	0.00	0.00	0.00	412.79	0.00	0.00	0.00
594-597-770.200	EQUIPMENT/SMALL TOOLS	0.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-801.200	PROFESSIONAL & CONTRACTUAL	0.00	25,000.00	19,475.42	0.00	180.00	5,524.58	77.90
594-597-807.000	AUDIT	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.00
594-597-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	0.00	0.00	65,780.42	0.00	0.00	0.00
594-597-818.200	ENGINEERING	2,000.00	0.00	0.00	8,850.00	0.00	0.00	0.00
594-597-900.000	PRINTING & PUBLISHING	0.00	1,500.00	1,971.91	0.00	0.00	(471.91)	131.46
594-597-920.000	UTILITIES	7,500.00	0.00	(0.24)	9,605.49	0.00	0.24	100.00
594-597-924.200	UTILITIES	0.00	7,500.00	4,781.32	0.00	707.54	2,718.68	63.75
594-597-930.300	BUILDING REPAIR & MAINTENANCE	0.00	5,000.00	10,400.98	0.00	5,916.87	(5,400.98)	208.02
594-597-930.400	GROUNDS REPAIR & MAINT	0.00	8,500.00	7,556.36	0.00	(900.00)	943.64	88.90
594-597-931.000	BUILDING REPAIR & MAINTENANCE	5,000.00	0.00	0.00	3,624.99	0.00	0.00	0.00
594-597-931.800	EQUIPMENT & MAINTENANCE	0.00	1,000.00	13.98	0.00	13.98	986.02	1.40
594-597-932.000	GROUNDS REPAIR & MAINT	5,500.00	0.00	0.00	10,719.77	0.00	0.00	0.00
594-597-933.000	EQUIPMENT & MAINTENANCE	1,000.00	0.00	0.00	410.02	0.00	0.00	0.00
594-597-946.300	ENGINEERING	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-956.200	REFUNDS	1,500.00	1,500.00	0.00	1,197.88	0.00	1,500.00	0.00
594-597-963.000	BANK FEES	500.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	0.00	852.39	0.00	5,000.00	0.00
Total Dept 597 - HARBOR OPERATIONS		120,385.00	146,885.00	90,163.93	161,370.17	8,400.56	56,721.07	61.38
TOTAL EXPENDITURES		120,385.00	146,885.00	90,163.93	161,370.17	8,400.56	56,721.07	61.38
Fund 594 - HARBOR OPERATIONS:								
TOTAL REVENUES		127,200.00	127,320.00	107,243.36	204,348.43	8,203.84	20,076.64	84.23
TOTAL EXPENDITURES		120,385.00	146,885.00	90,163.93	161,370.17	8,400.56	56,721.07	61.38
NET OF REVENUES & EXPENDITURES		6,815.00	(19,565.00)	17,079.43	42,978.26	(196.72)	(36,644.43)	87.30

Fund 599 - WATER MAINT RESERVE FUND  
Revenues

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED					
		BUDGET	BUDGET	01/31/2022	06/30/2021	MONTH 01/31/22	BALANCE	USED
Fund 599 - WATER MAINT RESERVE FUND								
Revenues								
Dept 000								
599-000-665.000	INTEREST EARNED	0.00	0.00	118.51	453.23	0.00	(118.51)	100.00
Total Dept 000		0.00	0.00	118.51	453.23	0.00	(118.51)	100.00
TOTAL REVENUES		0.00	0.00	118.51	453.23	0.00	(118.51)	100.00
Expenditures								
Dept 539 - WATER RESERVE								
599-539-955.850	MISCELLANEOUS	0.00	0.00	1,539.52	642.44	0.00	(1,539.52)	100.00
599-539-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	25,767.83	0.00	0.00	0.00
Total Dept 539 - WATER RESERVE		0.00	0.00	1,539.52	26,410.27	0.00	(1,539.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,539.52	26,410.27	0.00	(1,539.52)	100.00
Fund 599 - WATER MAINT RESERVE FUND:								
TOTAL REVENUES		0.00	0.00	118.51	453.23	0.00	(118.51)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,539.52	26,410.27	0.00	(1,539.52)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,421.01)	(25,957.04)	0.00	1,421.01	100.00
Fund 703 - CURRENT TAX FUND								
Revenues								
Dept 000								
703-000-628.000	SERVICE CHARGE	0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
Total Dept 000		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
TOTAL REVENUES		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
Fund 703 - CURRENT TAX FUND:								
TOTAL REVENUES		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
Fund 704 - TRUST & AGENCY								
Revenues								
Dept 000								
704-000-671.000	ESCROW	0.00	0.00	0.00	0.00	(10,000.00)	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	(10,000.00)	0.00	0.00

PERIOD ENDING 01/31/2022

% Fiscal Year Completed: 58.90

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022	END BALANCE 06/30/2021	ACTIVITY FOR MONTH 01/31/22	AVAILABLE BALANCE	% BDGT USED
Fund 704 - TRUST & AGENCY								
Revenues								
TOTAL REVENUES		0.00	0.00	0.00	0.00	(10,000.00)	0.00	0.00
<hr/>								
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	(10,000.00)	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	(10,000.00)	0.00	0.00
TOTAL REVENUES - ALL FUNDS		8,438,740.00	8,438,860.00	6,546,498.37	7,716,493.87	548,273.54	1,892,361.63	77.58
TOTAL EXPENDITURES - ALL FUNDS		9,009,330.00	9,129,805.00	4,025,890.66	6,725,221.11	952,929.02	5,103,914.34	44.10
NET OF REVENUES & EXPENDITURES		(570,590.00)	(690,945.00)	2,520,607.71	991,272.76	(404,655.48)	(3,211,552.71)	364.81



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Sewer Repair – 29 Norton

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**ITEM BEFORE THE COUNCIL:**

Approval of contracting with Versaw Earthworks Excavating and Trucking for sewer repair at 29 Norton

**DISCUSSION:**

In 2020, the City Council passed an ordinance that made the property owner responsible for all costs associated with sewer blocking, backups and any repairs. In review of the ordinance, it was discovered that there was a conflict that existed between the definitions and the intent of the ordinance. In October 2021, the City Council passed an amendment to the ordinance to resolve the conflict.

Prior to the resolving of the conflict, the city was contacted by the owner of 29 Norton concerning a problem with their sewer line. Given the snafu in the ordinance, the city negotiated a resolution for the sewer line. The resolution was for the city to share in the cost of the repair. The owner of the property agreed to pay for the portion of the sewer repair to the property line and the city would pay the difference.

Abonmarche received quotes for the work to be done and recommended Versaw Earthworks Excavating and Trucking in the amount of \$12,400. The estimate for the property owner's portion is \$7,400 and the city's portion would be \$5,000. Additionally, the property will sign an agreement outlining the stipulations for the repair work.

**RECOMMENDATION:**

That the New Buffalo City Council approves Versaw Earthworks Excavating and Trucking for the sewer repair work at 29 Norton in the amount of \$12,400 (\$7,400 for the property owner and \$5,000 for the city) based on the agreement with the property owner.

**DISPUTE RESOLUTION AGREEMENT FOR  
SEWER LATERAL REPLACEMENT AT 29 SOUTH NORTON STREET**

This Dispute Resolution Agreement for Sewer Lateral Replacement at 29 South Norton Street (this “Agreement”) is made as of \_\_\_\_\_, 2022, between the City of New Buffalo, a Michigan municipal corporation with a primary address of 224 West Buffalo Street, New Buffalo, MI 49117 (the “City”), and Robert Begani, an individual with an address of 29 South Norton Street, New Buffalo, MI 49117 (the “Owner”).

**RECITALS**

- A. The Owner owns property commonly known as 29 South Norton Street (the “Property”), which is served by a sewer lateral that is failing and in need of replacement.
- B. The Owner has asserted, based on provisions of the City Code that have since been amended, that the City is responsible for replacing the portion of the sewer lateral that is located within the public right-of-way.
- C. The City disputes that interpretation of the former Code provisions, but for a variety of reasons wishes to resolve its disagreement with the Owner by splitting the costs of the needed replacement work in accordance with the terms and conditions of this Agreement.

**TERMS AND CONDITIONS**

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. **License and Work.** The Owner grants to the City and its agents a temporary license to enter onto the Property and replace the sewer lateral in the manner described in the attached **Exhibit A** (the “Work”). The City will engage a contractor to perform the work, which shall be completed in a good and workman like manner by \_\_\_\_\_, 2022.
2. **Cost-Sharing.** The Owner shall pay the City a total of \$7,400 to reimburse the City for a portion of the cost of the Work. This payment shall be made in a single installment on or before \_\_\_\_\_, 2022.
3. **Remedies.** The Owners’ sole remedy for alleged defects in the quality of the Work is to submit a warranty claim through the City to the City’s contractor.
4. **Release of Liability; Covenant not to Sue.** This Agreement is a complete resolution between the parties of any claims either party may have against the other relating to the dispute described in the recitals. In particular:
  - a. Each party for itself and for any and all persons that might claim an interest through said party (collectively “Releasors”) unconditionally and irrevocably waives and releases the other party or any other persons who might share in part in the other party’s liability or be required to assume that liability or make payments to satisfy the Releasors (collectively the “Releasees”), from and against any and all past and present claims, counterclaims, demands, actions, defenses, lawsuits, causes of action, set-offs, losses, or liabilities, whether direct or indirect, whether known, unknown or capable of being known, relating to the cost and responsibility for replacing the sewer lateral that serves the Property (the “Released Matters”).
  - b. The Releasors further covenant not to sue or bring any other action against any Releasee relating to the Released Matters.
5. **Miscellaneous.**
  - a. This is the entire Agreement between the parties as to its subject matter. It supersedes any prior or contemporaneous agreements. It may not be modified except in writing, signed by both parties.
  - b. In case of any dispute pursuant to this Agreement, the parties agree that, to the extent not otherwise prohibited by law, the jurisdiction and venue for any such dispute shall be solely within the state courts located in Berrien County, Michigan. The parties further agree that in any such dispute the prevailing party shall, in addition to any other relief to which it may be entitled, be awarded its actual cost, including, without limitation, filing fees, discovery costs, actual reasonable attorneys’ fees, expert witness fees, and other costs incurred to bring, maintain or defend any such action from its first accrual or notice thereof through all appellate and collection proceedings.

The parties have signed this Agreement on the dates stated below.

**OWNER**

**CITY OF NEW BUFFALO**

\_\_\_\_\_  
Robert Begani

\_\_\_\_\_  
John Humphrey, Mayor

Dated: \_\_\_\_\_, 2022

\_\_\_\_\_  
Ann M. Fidler, Clerk

Dated: \_\_\_\_\_, 2022

**EXHIBIT A**  
**DESCRIPTION OF WORK**

DESCRIPTION OF WORK	TOTAL
-Installing a 6” lateral from the existing sewer main located under the street to the edge of the right of way -Installing a 6” sewer cleanout in the right of way on the edge of the street -Installing a 4” sch 40 sewer pipe from the 6” cleanout to the house. The 4” pipe will be connected to the existing 4” pipe existing the house -Backfilling the 6” lateral with 6A stone to prevent settling -Placing 8” crushed concrete as a base for the asphalt to be installed on	\$9,600
Repaving the street in the location where the sewer work was completed	\$2,800 budget
TOTAL	\$12,400



**Burkholder Excavating, Inc.**  
4898 Wee-Chik Road  
Sawyer, MI 49125-9255

**Phone**  
269-426-4227  
**Fax**  
269-426-4190

**Proposal #**  
**900**  
**Date**  
11/23/2021

Abonmarche

Project / Job Location  
  
burkholderex@yahoo.com

29 S Norton New Buffalo

Description	Qty	Rate	TOTAL
Install New 6" Lateral From Main To Property Line With 6" Clean Out, Price Includes Labor, Material, Asphalt Patch In The Road And Pour Back Sidewalk		16,700.00	16,700.00
<i>Total amount of proposal includes ALL labor, materials, taxes &amp; insurance</i>		<b>TOTAL</b>	<b>\$16,700.00</b>

Contract Documents consist of this agreement, including the Terms and Conditions (Attached) and any exhibits attached hereto or listed above.  
The work includes all labor, materials, equipment, per plans and specs, to perform and to complete the above items:



# Proposal

19545 Witt Road  
 Three Oaks, Michigan 49128  
 Phone: 269-757-1035  
 Email: [danversaw@yahoo.com](mailto:danversaw@yahoo.com)  
 Office Email: [szeiger.ve@outlook.com](mailto:szeiger.ve@outlook.com)

PROPOSAL # NO.1  
 DATE: 11/22/2021

PROPOSAL VALID FOR 30 DAYS

TO Abonmarche  
 c/o Katie Saintz  
[ksaintz@abonmarche.com](mailto:ksaintz@abonmarche.com)

JOB	LOCATION	PAYMENT TERMS
Abonmarche	29 S Norton St	Due upon completion

DESCRIPTION OF WORK	TOTAL
-Installing a 6" lateral from the existing sewer main located under the street to the edge of the right of way -Installing a 6" sewer cleanout in the right of way on the edge of the street -Installing a 4" sch 40 sewer pipe from the 6" cleanout to the house. The 4" pipe will be connected to the existing 4" pipe existing the house -Backfilling the 6" lateral with 6A stone to prevent settling -Placing 8" crushed concrete as a base for the asphalt to be installed on	\$9,600
Repaving the street in the location where the sewer work was completed	\$2,800 budget
TOTAL	\$12,400

Proposal prepared by: Dan Versaw \_\_\_\_\_

This is a proposal on labor and material named, subject to the conditions noted below: Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this proposal, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** 317 North Whittaker

---

**ITEM BEFORE THE COUNCIL:**

Approval of vacating right-of-way for 317 North Whittaker (11- 62-0340-0452-05-4)

**DISCUSSION:**

Abonmarche was contracted by the owner of the residence at 317 N. Whittaker Street to provide design services to address some seawall deficiencies and the renovation of the existing structure. During the field work, a discovery was made and it was determined that a portion of the home's deck and entry stairs are within the public right-of way (ROW). The area in the ROW serves as the main entry into the home. This is a condition which predates the current owner. The current owner requested Abonmarche work with the city towards a mutually acceptable resolution.

The initial proposed remedy for this matter was to obtain an easement from the City for the existing condition. However, after examining the situation there appears to be a better solution to remedy the matter. The city would vacate a segment of the right-of-way to accommodate the existing encroachment, which consists of the front stairs, deck and a buffer around the property. If the proposal is agreed by both parties, the owner of the property would sign a Real Estate Conveyance Agreement to quit claim the vacated property. The owner of the property agrees to pay the city \$2,500 for the property, in addition to agreeing to pay any additional costs to create and file the necessary legal documents.

**RECOMMENDATION:**

That the New Buffalo City Council approves the resolution to vacate the surplus right-of-way and convey the land to accommodate the existing encroachment at 317 North Whittaker Street (11- 62-0340-0452-05-4).

**CITY COUNCIL  
CITY OF NEW BUFFALO  
Berrien County, Michigan**

Council member \_\_\_\_\_, supported by Council member \_\_\_\_\_, moved the adoption of the following resolution:

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO VACATE SURPLUS RIGHT-OF-WAY AND CONVEY LAND TO  
ACCOMMODATE A LONG-STANDING ENCROACHMENT**

WHEREAS, Section 12.1(g) of the New Buffalo City Charter authorizes the City to vacate streets, alleys, and other public grounds upon the affirmative vote of four council members;

WHEREAS, for many years, a stairwell and wooden deck have extended from the residential dwelling at 317 N. Whittaker Street (Tax I.D. No. 11-62-0340-0452-05-4) into the portion of the adjoining Whittaker Street right-of-way that directly abuts the Galien River, as described and depicted on the attached **Exhibit A** (the “Street Segment”);

WHEREAS, the owner of 317 N. Whittaker Street has asked the City to vacate the Street Segment in order to resolve the long-standing encroachment issue;

WHEREAS, the City Council has determined that the Street Segment is the final stretch of a dead-end road and therefore is not needed for public transportation. Further, it appears that the existing encroachment has prevented public travel for many years;

WHEREAS, for these reasons, the City Council is willing to accommodate the property owner’s request to vacate the Street Segment in exchange for a payment of \$2,500, to be paid as specified in the agreement attached as exhibit to this resolution.

WHEREAS, the City Council is of the understanding that, because the City is the record title owner of the parcel to the west of N. Whittaker Street (Tax I.D. No. 11-62-0009-0004-41-3), fee title to a portion of the land constituting the right-of-way may pass to the City by operation of law when the right-of-way is vacated. As described in the attached agreement, the City will quit-claim any such interest to the owner of 317 N. Whittaker Street.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Real Estate Conveyance Agreement attached as **Exhibit B** (the “Conveyance Agreement”) is approved. The Mayor and the City Clerk are authorized and directed to sign the Conveyance Agreement on behalf of the City and take any further actions necessary to quit-claim the subject property in accordance with the terms of the Conveyance Agreement.
2. Upon the completion of the closing described in the Conveyance Agreement, the City vacates and abandons its interests in the Street Segment.

3. The City reserves, for itself and for its successors and assigns, a permanent utility easement on, over, across and under the vacated portion of the right-of-way, for the purpose of replacing, repairing, maintaining, and improving any underground utility lines or facilities currently existing as of the date of this resolution, if any.

4. The City Clerk is authorized and directed to record this resolution (omitting Exhibit B and any attachments thereto) with the Berrien County Register of Deeds only after the closing described in the Conveyance Agreement has occurred. This resolution shall be recorded immediately prior to the recording of the deed described in the Conveyance Agreement.

5. In addition, the City Clerk is authorized and directed to file a copy of this resolution (omitting Exhibit B and any attachments thereto) with the Michigan Department of Licensing and Regulatory Affairs Office of Land Survey and Renumeration.

6. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

**CERTIFICATION**

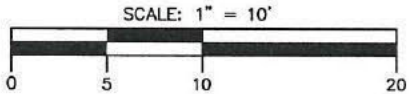
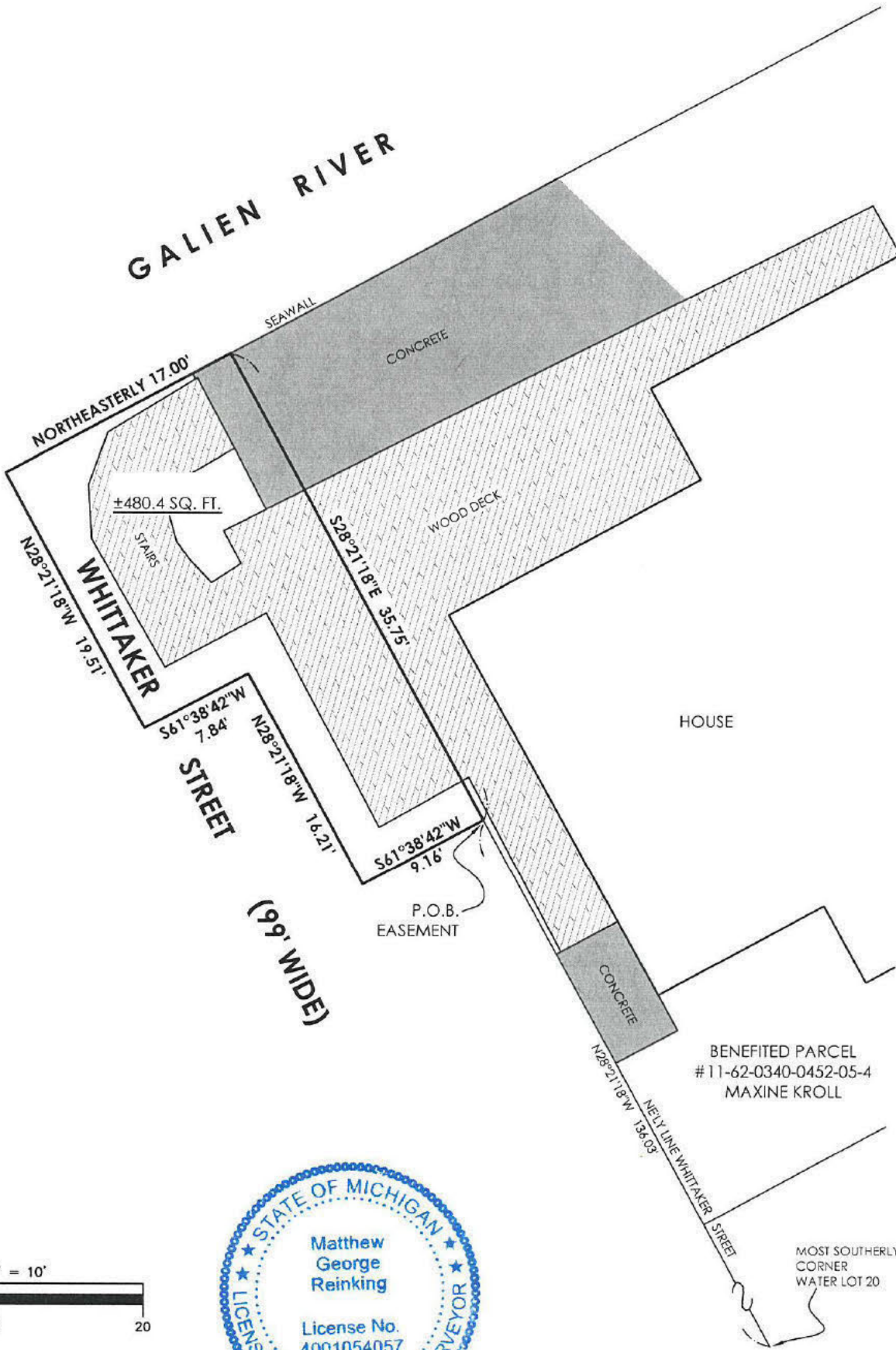
As the duly appointed and acting City Clerk, I certify that this is a true and complete copy of a resolution adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a regular meeting held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Anne M. Fidler, City Clerk



**Exhibit A**  
**Survey**

*[See Attached]*



*Matthew George Reinking*  
MATTHEW GEORGE REINKING  
PROFESSIONAL SURVEYOR No. 4001054057

11/3/2021  
DATE

PREPARED FOR:  MAXINE KROLL  CITY OF NEW BUFFALO	DRAWN BY: MGR	WHITTAKER STREET
	APPROVED BY: MAF	PLAT OF NEW BUFFALO
	DATE: 11/01/2021	CITY OF NEW BUFFALO
	SCALE: 1" = 10'	SHEET 1 OF 2

95 West Main Street  
Benton Harbor, MI. 49023  
T 269.927.2295  
F 269.927.1017  
abonmarche.com

Battle Creek  
Benton Harbor  
Lafayette  
South Bend  
Goshen  
Hobart  
South Haven  
Valparaiso

Engineering · Architecture · Land Surveying

THAT PART OF WHITTAKER STREET IN VILLAGE PLAT OF NEW BUFFALO, CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER C OF DEEDS, PAGE 105, BERRIEN COUNTY RECORDS DESCRIBED AS COMMENCING AT THE MOST SOUTHERLY CORNER OF LOT 20, SAID PLAT; THENCE NORTH 28° 21' 18" WEST ON THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID WHITTAKER STREET, 136.06 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 9.16 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 16.21 FEET; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 7.84 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 19.51 FEET TO A SEAWALL; THENCE NORTHEASTERLY ALONG SAID SEAWALL 17.00 FEET TO A POINT ON SAID RIGHT OF WAY LINE THAT BEARS NORTH 28° 21' 18" WEST, 35.75 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 28° 21' 18" EAST ON SAID RIGHT OF WAY LINE, 35.75 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

BEARINGS RELATED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NORTH AMERICAN DATUM OF 1983.



*Matthew George Reinking*  
MATTHEW GEORGE REINKING  
PROFESSIONAL SURVEYOR No. 4001054057

11/13/2021  
DATE

PREPARED FOR:  MAXINE KROLL  CITY OF NEW BUFFALO	DRAWN BY: MGR	WHITTAKER STREET
	APPROVED BY: MAF	PLAT OF NEW BUFFALO
	DATE: 11/01/2021	CITY OF NEW BUFFALO
	SCALE: NONE	SHEET 2 OF 2

**Exhibit B**  
**Real Estate Conveyance Agreement**

*[See Attached]*



## REAL ESTATE CONVEYANCE AGREEMENT

This Real Estate Conveyance Agreement is made as of \_\_\_\_\_, 2022, between the City of New Buffalo, a Michigan municipal corporation, having an address of 224 W Buffalo St., New Buffalo, MI 49117 (the "City"), and Maxine Kroll, as trustee of the Maxine Kroll Self Declaration of Trust, dated October 28, 2002, whose address is 712 N. Rush Street, Chicago, IL 60611 (the "Buyer").

### RECITALS

A. The City has surplus dead-end right-of-way property near the Gallian River more particularly described as:

THAT PART OF WHITTAKER STREET IN VILLAGE PLAT OF NEW BUFFALO, CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER C OF DEEDS, PAGE 105, BERRIEN COUNTY RECORDS DESCRIBED AS COMMENCING AT THE MOST SOUTHERLY CORNER OF LOT 20, SAID PLAT; THENCE NORTH 28° 21' 18" WEST ON THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID WHITTAKER STREET, 136.06 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 9.16 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 16.21 FEET; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 7.84 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 19.51 FEET TO A SEAWALL; THENCE NORTHEASTERLY ALONG SAID SEAWALL 17.00 FEET TO A POINT ON SAID RIGHT OF WAY LINE THAT BEARS NORTH 28° 21' 18" WEST, 35.75 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 28° 21' 18" EAST ON SAID RIGHT OF WAY LINE, 35.75 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

(collectively, the "Property").

B. Buyer wishes to acquire the Property to join it with the adjacent parcel at 317 N. Whittaker Street, and has therefore asked the City to vacate the portion of the right-of-way constituting the Property.

C. The parties are of the understanding that, because the City is the record title owner of the parcel to the west of the Whittaker Street right-of-way (11-62-0009-0004-41-3), fee title to a portion of the land constituting the right-of-way may pass to the City by operation of law when the right-of-way is vacated. As described below, the City is entering into this Agreement to quit-claim any such interest to the Buyer.

### TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. Conveyance. Subject to the terms and conditions of this Agreement, the City agrees to convey the Property to Buyer by quit claim deed, substantially in the form attached as **Exhibit 1** (the "Deed") for the sum of \$2,500. The City will reserve an easement in the Property as specified in the Deed.
2. Title Insurance. Buyer shall be solely responsible for obtaining any title insurance or other assurance of title Buyer wishes to acquire.
3. Survey. Buyer shall be solely responsible for obtaining any surveys Buyer wishes to acquire.
4. Environmental Issues. Prior to the closing, Buyer may, at Buyer's expense, perform any inspections environmental site assessments and investigations of the Property that it deems appropriate. Notwithstanding anything to the contrary contained in this Agreement, except in the case of the negligence or willful misconduct of the City or its officers, commissions, employees, contractors or agents to the fullest extent permitted under applicable law, Buyer waives any and all claims, demands, suits and causes of action against the City and its officers, employees, contractors and agents, releases them for any loss, cost, damage, liability or expense Buyer suffers or incurs due to any entry onto the Property pursuant to this Agreement. This waiver shall survive the term or cancellation and/or termination of this Agreement.
5. Closing. The closing will take place on or before March 1, 2022, provided the Buyer is satisfied, in Buyer's discretion, that the Property is suitable for the Buyer's intended purposes. The closing will occur

at the City's office at a time during regular business hours mutually agreed upon by the City and Buyer, or at another location as mutually agreed upon by the parties.

6. Brokers. Each party represents and warrants that there are no brokers', finders', or similar fees in connection with this transaction.

7. Closing Costs. The City shall be responsible for the payment of applicable transfer taxes (if any), costs for the recording the Deed, and any other applicable closing costs using the \$2,500 of funds paid by Buyer pursuant to Section 1 above.

8. Assignment. Neither party may assign any of that party's rights, duties or obligations under this Agreement without the prior written consent of the other party.

9. Condition of and Title to the Property. Buyer acknowledges and agrees that it is purchasing the Property in its "as is," "where is," "with all faults" condition without any warranties and representations by the City as to merchantability, suitability, habitability, fitness for any particular use, or marketability of title. The City makes no representations or warranties of any kind whatsoever with respect to the condition of the Property and the City shall not be a warrantor or guarantor of any studies, tests, assessments, documentation or any information conducted or prepared by or gathered by any person concerning the Property. Buyer acknowledges and agrees that it is relying solely on its own inspections, examinations, tests, assessments, reports, studies and financial analysis of the Property in its determination of the condition of the Property. Buyer releases the City and its officers, commissioners, employees and agents from all claims and liability concerning the physical condition of the Property, which release shall survive the term or cancellation or termination of this Agreement.

10. Miscellaneous.

a. This is the entire agreement between the parties regarding its subject matter. It may not be modified or amended except in writing executed by both parties. The captions are for reference only and shall not affect the interpretation of this Agreement. More than one copy of this Agreement may be signed, but all constitute but one agreement.

b. Any notices shall be made in writing to the address as first written above or to such other addresses as indicated by notice and shall be made by personal delivery or by United States certified mail, with return receipt requested and postage prepaid.

c. This Agreement shall be binding upon the parties and their subrogees, successors, and permitted assigns.

The parties have signed this Agreement as of the date first stated above.

**CITY OF NEW BUFFALO**

By: \_\_\_\_\_  
John Humphrey, Mayor

By: \_\_\_\_\_  
Anne M. Fidler, Clerk

**MAXINE KROLL, as trustee of the Maxine  
Kroll Self Declaration of Trust, dated October  
28, 2002**

By: \_\_\_\_\_  
Maxine Kroll

Date signed: \_\_\_\_\_

Date signed: \_\_\_\_\_



**Exhibit 1**  
**Deed**

*[Attach Deed]*

## QUIT CLAIM DEED

THE GRANTOR: City of New Buffalo, a Michigan municipal corporation,  
WHOSE ADDRESS IS: 224 W Buffalo St., New Buffalo, MI 49117,  
QUIT CLAIMS TO  
THE GRANTEE: Maxine Kroll Self Declaration of Trust, dated October 28, 2002  
WHOSE ADDRESS IS: 712 N. Rush Street, Chicago, IL 60611,

the following described premises located in the City of New Buffalo, County of Berrien, State of Michigan:

THAT PART OF WHITTAKER STREET IN VILLAGE PLAT OF NEW BUFFALO, CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER C OF DEEDS, PAGE 105, BERRIEN COUNTY RECORDS DESCRIBED AS COMMENCING AT THE MOST SOUTHERLY CORNER OF LOT 20, SAID PLAT; THENCE NORTH 28° 21' 18" WEST ON THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID WHITTAKER STREET, 136.06 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 9.16 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 16.21 FEET; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 7.84 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 19.51 FEET TO A SEAWALL; THENCE NORTHEASTERLY ALONG SAID SEAWALL 17.00 FEET TO A POINT ON SAID RIGHT OF WAY LINE THAT BEARS NORTH 28° 21' 18" WEST, 35.75 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 28° 21' 18" EAST ON SAID RIGHT OF WAY LINE, 35.75 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

Together with all improvements, appurtenances, tenements and hereditaments thereto (the "Property") for the sum of \$2,500, the receipt of which is acknowledged.

By recording this Deed, the Grantor expressly acknowledges that Grantee is reserving a permanent utility easement on, over, across and under the Property, for the purpose of replacing, repairing, maintaining, and improving any underground utility lines or facilities currently existing as of the date of this resolution, if any.

The premises may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

The Grantor grants to the Grantee the right to make all divisions under section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

This transfer is exempt from all transfer taxes under MCL 207.505(h) and MCL 207.526(h) because the Grantor is a municipality.

Grantor gives this Deed and the terms and conditions contained herein:

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**City of New Buffalo**

By: \_\_\_\_\_  
John Humphrey, Mayor

By: \_\_\_\_\_  
Anne M. Fidler, City Clerk

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF BERRIEN        )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, a Notary Public, in and for said County, personally appeared John Humphrey, Mayor, and Anne M. Fidler, City Clerk, on behalf of the City of New Buffalo, who executed this Quit Claim Deed and acknowledged that they have executed it on behalf of the City of New Buffalo in their official capacities.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
\_\_\_\_\_ County, State of Michigan

My Commission Expires: \_\_\_\_\_



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** BS&A Software Purchase

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**ITEM BEFORE THE COUNCIL:**

Approval of purchasing the Timesheet Module from BS&A

**DISCUSSION:**

The payroll process is a routine activity that is performed on a bi-weekly basis. The city's process is somewhat antiquated, inefficient and costly. Currently, city personnel spends an inordinate amount of time preparing, approving and processing the bi-weekly payroll. Moreover, the process is very costly (time and materials).

Several years ago, the city purchased the BS&A software to simplify the management and operations of all aspects of the city's budgets, taxes assessments, human resources, ordinances and licensing. BS&A Software has a Timesheet Module that works with Payroll to decentralize the data entry of hours worked. Timesheets may be configured to allow employees to enter their time, or to allow for entry by department. Once those hours are entered, they can be imported directly into the payroll process, following user-defined approval rules. Projects and equipment can be tracked in summary or detail, and costs to various funds or departments can be allocated based on usage.

The not to exceed cost for the Timesheet Module is \$9,240 (the software setup and training are estimated in the quote).

**RECOMMENDATION:**

That the New Buffalo City Council approves the purchase of the BS&A Timesheet Module in the not to exceed amount of \$9,240.

Proposal for Software and Services, Presented to...

City of New Buffalo, Berrien County MI

January 18, 2022

Quoted by: Steve Rennell



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

*Applications and Annual Service Fee prices based on an approximate population of 1,868. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.*

### Applications

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#### Personnel Management

Timesheets .NET	\$1,545
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#### BS&A Online

Employee Self-Services	\$1,650
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Subtotal:	\$3,195
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### Data Conversions/Database Setup

No conversion or database setup to be performed.

### Project Management and Implementation Planning

#### Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**\$1,000**



## Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

### **Services include:**

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup and Training	Days:	4	<b>\$4,000</b>
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Cost Totals

Not including Annual Service Fees

Applications	\$3,195
Project Management and Implementation Planning	\$1,000
Implementation and Training	\$4,000
<b>Total Proposed</b>	<b>\$8,195</b>
Travel Expenses	\$1,045

Payment Schedule

- 1<sup>st</sup> Payment: **\$1,000** to be invoiced upon execution of this agreement.
- 2<sup>nd</sup> Payment: **\$3,195** to be invoiced at start of training.
- 3<sup>rd</sup> Payment: **\$5,045** to be invoiced upon completion of training.



# Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

<b>Personnel Management</b>	
Timesheets .NET	\$310
<b>BS&amp;A Online</b>	
Employee Self-Service	\$330
<b>Total Annual Service Fees</b>	<b>\$ 640</b>



## Additional Information

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### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ˘ custom payment import/lock box import
- ˘ custom OCR scan-line
- ˘ custom journal export to an outside accounting system
- ˘ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

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### BS&A Online

#### ***Connection Requirements***

BS&A Online requires a high-speed internet connection (cable modem or DSL).

## Acceptance

### Signature constitutes...

1. An order for products and services as quoted  
*Quoted prices do not include Program Customization, training beyond the estimated number of days, or recommended Bank Reconciliation Consultation*
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

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**Signature**

**Date**

**BS&A PLEDGE.** We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

### Returning Accepted Proposal to BS&A

*Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:*

Mail: BS&A Software  
14965 Abbey Lane  
Bath, MI 48808

Fax: (517) 641-8960

Email: [srennell@bsasoftware.com](mailto:srennell@bsasoftware.com)

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.



## Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

### Key Contact for Implementation and Project Management

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

### IT Contact

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone/Fax \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_





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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Alternate Date for July Board of Review meeting

---

**ITEM BEFORE THE COUNCIL:**

Approval of resolution setting an alternate date for the July Board of Review meeting

**DISCUSSION:**

The City of New Buffalo's Board of Review ("the Board") is established by the City's Charter, Chapter 9 and the Michigan General Property Tax Law Act 206, 1893, as amended. The Board reviews the annual assessment roll and hears appeals of real and person property assessments. The Board also corrects "clerical errors, mutual mistakes of fact, and homestead status" relative to the current and prior year's assessment rolls.

The Board meets three (3) times annually (March, July and December). The March meeting is to review the annual assessment roll and to hear real and personal property assessment appeals. The July and December meetings are for the purpose of correcting "clerical errors and mutual mistakes of fact". Since the passage of Proposal A in 1993, the Board's responsibilities have been expanded to address the Principal Residence Exemption Program.

According to MCL 211.53b, cities are required to hold July's Board of Review meetings on the Tuesday following the third Monday of July. Public Act 122 of 2008 Section 53b, 7b amended PA 206 to allow for the City to pass a resolution for alternate starting dates for the July meeting to be an alternative meeting date during the week of the third Monday in July.

**RECOMMENDATION:**

That the New Buffalo City Council approves the resolution allowing for an alternate July 2022 Board of Review date.



## Resolution to Set an Alternate Date for the July Board of Review 2022

**WHEREAS**, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July to meet on Tuesday following the third Monday in July; and

**WHEREAS**, assessors who work for multiple units are not always able to attend the Board of Review meeting for each unit when they meet on the same day; and

**WHEREAS**, Public Act 122 of 2008, effective February, 2022, allows an alternate July Board of Review meeting date during the week of the third Monday in July; and

**WHEREAS**, it will benefit the residents of the City of New Buffalo to have the assessor available to assist the Board of Review and taxpayers in processing tax appeals and poverty exemptions;

**NOW, THEREFORE, BE IT RESOLVED** that any day the week of the third Monday of July has been selected as the meeting date of the 2022 July Board of Review by the City of New Buffalo Council on February 22, 2022.

The foregoing resolution offered by Council Member \_\_\_\_\_  
and seconded by Council Member \_\_\_\_\_.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The City Clerk declared the resolution \_\_\_\_\_.

\_\_\_\_\_  
Ann M. Fidler, City Clerk





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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Alternate Date for December Board of Review meeting

---

**ITEM BEFORE THE COUNCIL:**

Approval of resolution setting an alternate date for the December Board of Review meeting

**DISCUSSION:**

The City of New Buffalo's Board of Review ("the Board") is established by the City's Charter, Chapter 9 and the Michigan General Property Tax Law Act 206, 1893, as amended. The Board reviews the annual assessment roll and hears appeals of real and person property assessments. The Board also corrects "clerical errors, mutual mistakes of fact, and homestead status" relative to the current and prior year's assessment rolls.

The Board meets three (3) times annually (March, July and December). The March meeting is to review the annual assessment roll and to hear real and personal property assessment appeals. The July and December meetings are for the purpose of correcting "clerical errors and mutual mistakes of fact". Since the passage of Proposal A in 1993, the Board's responsibilities have been expanded to address the Principal Residence Exemption Program.

According to MCL 211.53b, cities are required to hold December's Board of Review meetings on the Tuesday following the second Monday of December. Public Act 122 of 2008 Section 53b, 7b amended PA 206 to allow for the City to pass a resolution for alternate starting dates for the December meeting to be an alternative meeting date during the week of the second Monday in December.

**RECOMMENDATION:**

That the New Buffalo City Council approves the resolution allowing for an alternate December 2022 Board of Review date.



## Resolution to Set an Alternate Date for the December Board of Review 2022

**WHEREAS**, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July to meet on Tuesday following the third Monday in July; and

**WHEREAS**, assessors who work for multiple units are not always able to attend the Board of Review meeting for each unit when they meet on the same day; and

**WHEREAS**, Public Act 122 of 2008, effective February 2022, allows an alternate December Board of Review meeting date during the week of the third Monday in December; and

**WHEREAS**, it will benefit the residents of the City of New Buffalo to have the assessor available to assist the Board of Review and taxpayers in processing tax appeals and poverty exemptions;

**NOW, THEREFORE, BE IT RESOLVED** that any day the week of the third Monday of December has been selected as the meeting date of the 2022 July Board of Review by the City of New Buffalo Council on February 22, 2022.

The foregoing resolution offered by Council Member \_\_\_\_\_  
and seconded by Council Member \_\_\_\_\_.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The City Clerk declared the resolution \_\_\_\_\_.

\_\_\_\_\_  
Ann M. Fidler, City Clerk



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Poverty Exemption Income Guidelines and Asset Level Test

---

**ITEM BEFORE THE COUNCIL:**

Approval of the Poverty Exemption Income Guidelines and Asset Level Test for the City of New Buffalo

**DISCUSSION:**

MCL 211.7u of the General Property Tax Act, MCL 211.1, et. seq., allows a property tax exemption for the principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges.

To be eligible for the exemption, a person must own and occupy the principal residence for which the exemption is requested, file a claim (each year the exemption is sought) with the supervisor or board of review on the city/township's form, along with federal and state income tax returns for all persons residing in the principal residence, show proof of ownership, and meet federal income standards annually determined by the U.S. Office Department of Health and Human Services or standards adopted by the local assessing unit's governing body (if the local assessing unit's standards are less strict than the federal guidelines).

MCL 211.7u was significantly altered by PA 390 of 1994 and was further amended by PA 620 of 2002 and PA 104 of 2003. Pursuant to MCL 211.7u(2)(e), local governing bodies are required to adopt guidelines that set income levels for their exemption guidelines and those income levels **shall not be set lower** by a city or township than the federal poverty guidelines updated annually by the U.S. Department of Health and Human Services.

In order to determine a taxpayer's eligibility for poverty exemption guidelines, PA 390 of 1994 states that the poverty exemption guidelines established by the governing body of the local assessing unit **shall** also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes for the year the property exemption claim was filed. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

**RECOMMENDATION:**

That the New Buffalo City Council approve the resolution establishing the Poverty Exemption Income Guidelines and Asset Level Test for the City of New Buffalo.



## **Resolution to Establish Poverty Exemption Income Guidelines and Asset Level Test**

Resolution # \_\_\_\_\_

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the New Buffalo City Council; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994, the City of New Buffalo, Berrien County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; and

**WHEREAS**, to be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the supervisor/assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence.
- 3) Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal; and

**WHEREAS**, the following are the 2021 federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence; and

## Federal Poverty Guidelines for 2022

Size of Family Unit	Poverty Guidelines
1	\$12,880
2	\$17,420
3	\$21,960
4	\$26,500
5	\$31,040
6	\$35,580
7	\$40,120
8	\$44,660
Each additional person, add	\$4,540

An Asset test will also be considered. The guidelines are as follows:

- Assets to the total household may not exceed an amount of \$15,000.00.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the supervisor/assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The City Clerk declared the resolution \_\_\_\_\_.

\_\_\_\_\_  
Ann M. Fidler, City Clerk



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** 360 Risk Management Consulting Agreement

---

**ITEM BEFORE THE COUNCIL:**

Approval of entering a Consulting Agreement with 360 Risk Management for Human Resource and Risk Management Services

**DISCUSSION:**

Risk management is the process of identifying, assessing and controlling threats to an organization's capital and earnings. These risks stem from a variety of sources including financial uncertainties, legal liabilities, technology issues, strategic management errors, accidents and natural disasters.

Effective risk management in today's environment requires far more than just securing an insurance policy for your organization. It is important that you have an extension of your management team that can deliver timely, cohesive guidance on insurance (specifically risk management), human resources and legal matters.

For most municipalities, risk management is usually not addressed in a proactive, but more so a reactive, manner. The municipal environment of today presents an assortment of ever evolving threats that are beyond fire and theft. Municipalities are faced with cybercrimes (computer hacking, ransomware and social engineering fraud) that could potentially result in multi-million dollar exposures generally not covered by a government's traditional insurance. More importantly, it is imperative that municipalities use professional assistance (insurance professionals, attorneys and claims experts) to streamline their risk management program, which saves time and money.

A successful risk management program helps an organization consider the full range of risks it faces. Risk management also examines the relationship between risks and the cascading impact they could have on an organization's strategic goals.

**RECOMMENDATION:**

That the New Buffalo City Council approves entering a Consulting Agreement with 360 Risk Management for Human Resource and Risk Management Services in the amount of \$25,080, annually.



January 19, 2022

Mr. Darwin Watson  
City of New Buffalo, Michigan  
224 West Buffalo Street  
New Buffalo, MI 49117

Re: *Commercial Insurance, Risk Management and Employment/HR Consulting Services*

Dear Mr. Watson:

This letter is intended to provide 360 Risk Management's ("360") proposal for insurance, risk management and employment/HR consulting services for the City of New Buffalo.

Our consulting services will include the following:

**Insurance Consulting Services Included**

- Reviewing insurance policies of the City to identify gaps.
- Reviewing and drafting insurance requirements provisions with subcontractors of the City.
- Attending meetings with insurance agents and brokers.
- Make recommendations on insurance proposals and policies.
- Involvement with claims issues on property and casualty insurance policies.
- Review certificates of insurance



### **Risk Management Consulting Services Included**

- Review all third-party contracts with private and public entities, including the multi-jurisdictional entities past and future, including indemnity agreements and insurance requirements.
- Review policies and procedures for all City Departments and Committees.
- Attend Safety Committee Meetings.
- Inspect all City locations and review values and any leases.
- Review past claims and committee minutes.
- Review certificates of insurance.
- Review driver and vehicle maintenance program.
- Review claims reporting and investigation.
- Review and recommend applicable training programs.
- Provide consulting regarding claims, litigation, and new projects.

### **Employment/HR Consulting Services Included**

#### **A. Scope of Employment/HR Consulting Services**

- The administration of its workplace employment policies including vacation, medical leaves, FMLA, absentee control, etc.
- The application of federal and state laws relating to human resource compliance.
- The establishment of document retention policies and procedures for HR and personnel files.
- The review of personnel file procedures as respects ADA and other medical filing issues.
- Hiring and termination legal issues such as protected classifications, workers' compensation retaliation issues, contract issues (other than collective bargaining).

- The application of the Fair Labor Standards Act (FLSA) to overtime procedures and compliance.
- WARN Act procedures and compliance, where applicable.
- OSHA audit consulting and coordination.
- Department of labor / EEOC audit consulting and coordination.
- Document review and drafting –
  - (a) Employment Applications
  - (b) Employee Handbooks
  - (c) Conditional Offers of Employment
  - (d) New Hire Reporting Form Procedures
  - (e) Background Check / Drug Testing Authorizations
  - (f) Federal I-9 Reporting Form and Procedures
  - (g) ADA and FMLA Policies and Procedures
  - (h) Document Retention Policies Relative to HR Matters
  - (i) Workers Compensation Form 100 Reporting Procedures
  - (j) COBRA consulting (but not drafting or sending notices)
  - (k) Job Descriptions
  - (l) Performance Review and Improvement Plan Documents

B. EEOC/Michigan Department of Civil Rights Claims/Unemployment Contested Hearings and Department of Labor Audits

- 360 HRS will review claims and documents and advise the City with respect to administrative agency claims, specifically EEOC, Michigan Department of Civil Rights, Unemployment Contested Hearing and Department of Labor audits. 360 will assist and advise in the preparation of responses to the extent it is permissible by the City's Employment Practices Liability Insurance carrier.

C. Background Checks

- 360 will coordinate criminal background checks for new hire candidates of employment. This will include contracting with a reputable background check provider at 360's discretion. 360 will cover the cost of fifteen (15) background checks annually. Any background checks over the fifteen background checks provided will be charged to the City at cost.

### **Specifically Not Included**

Although only the services designated on the scope of work are included, we think it is important to specifically refer to services which are not part of this engagement:

- Public Employment Relations Act, National Labor Relations Act and other labor matters, including collective bargaining negotiations, union filings, representation at grievance and arbitration hearings, and Unfair Labor Practice charge responses and representation. (Review and advice provided)
- Representation of employees in any capacity.
- Representation in any administrative agency hearing or response, including but not limited to EEOC/Michigan Department of Civil Rights, MERC, Unemployment Agency and Department of Labor.
- Representation in any litigation, including but not limited to, answering any Complaint, requesting any extension of time to file responsive pleadings, or otherwise.
- Filing litigation or administrative actions against insurance companies or agents or other third parties.
- Tax consulting or compliance.
- Pension, profit sharing or retirement funding, fiduciary obligations or compliance.
- Occupational Services Health Administration (OSHA) audits or safety consulting.
- Reporting of any claims to any insurance company (all claims must be reported to your respective insurance agency(ies)).
- COBRA, ADA or I-9 form completion or filing.
- Affordable Care Act (ACA) compliance or filing.
- Employee benefits review or consulting.
- Loss control services.
- Fire protection or other contractor services.
- Accounting services.
- Real or personal property appraisal services.

- Representation in court on business or other matters.
- Third party adjuster or other adjusting services.
- Serving as an expert witness in any litigation or other matter.

This firm will use its best efforts in performing the services included in this retention agreement, however, 360 does not expressly or impliedly guarantee any specific coverage or protection for the City. 360 reserves the right to refuse requested services which are deemed unreasonable, excessive or requested with improper motive.

### **Nondisclosure**

360 Risk Management agrees to keep confidential and not to disclose to any third-party information about any account which it is engaged to work on through a scope of work, whether for an existing client or a prospect.

### **Mode of Delivering Services.**

The majority of the services will be provided remotely by 360, but 360 agrees to direct meetings at the client site as reasonably necessary.

### **Legal Services**

360 is not a law firm and in accordance with applicable law, to the extent any legal services are necessary to effectuate the terms of those provided, the law firm of Hale & Hirn, PLC may provide those services under a separate written retention with Client.

### **Term**

This Agreement has a no-cancellation policy for the first three (3) months, meaning that the client may not cancel the contract for a period of three months from the effective date. Upon the payment by the client of \$6,270 or the three-month time period elapsing, the client may cancel this contract by providing thirty (30) days advance written notice to 360. This provision does not restrict 360's ability to cancel this agreement at any time during the term by providing thirty (30) days written advance notice to the client.

### **Compensation**

Our fee for the above services will be a flat fee of \$2,090 per month (\$25,080 annual). Invoices are payable within fifteen (15) days of receipt of the invoice.

**Validity of Proposal.**

This proposal is valid for thirty (30) days from the date presented unless otherwise agreed by the parties.

AGREED TO:

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On behalf of the City of New Buffalo

---

Date

Very truly yours,

/ss



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Special Use Permit Request Suspension

---

**ITEM BEFORE THE COUNCIL:**

Approval of suspending special use permit requests for residential dwellings in the Central Business and Waterfront Marina districts

**DISCUSSION:**

The city's zoning ordinance is a governing tool that defines how property in specific geographic zones can be used. It details whether specific geographic zones are acceptable for residential or commercial purposes, as well as regulate lot size, placement, density, and the height of structures. A city's zoning ordinance also describes the procedures to handle zoning rule infractions. Some of the reasons for updating the ordinance are:

- Legal protection, as there must be a rational basis for zoning decisions and requirements.
- To reflect federal and state law pertaining to land use and zoning.
- To incorporate plain language and resolve conflicts that are the result of decades of incremental updates. The use of plain and clear language to define uses and terms strengthens the legal standing of ordinance interpretations.
- To address confusing concepts that have led to inconsistent application of code.
- To adapt to societal changes that conflict with narrow use categories and single-use zoning, such as allowing home offices, businesses, accessory units, and accessory structures within homes and on single-family lots.

The City of New Buffalo is currently engaged in a zoning ordinance review and update. During this process the city will look at how to promote and manage growth, along with how to assist residents and businesses manage expectations about what they and their neighbors can do with their property. As zoning changes run with the land, staff believes it prudent to suspend any special use permit requests for residential dwellings in the Central Business and Waterfront Marina districts until the completion of the zoning ordinance review and update process.

**RECOMMENDATION:**

That the New Buffalo City Council approves suspension of any special use permit requests for residential dwellings in the Central Business and Waterfront Marina districts until the completion of the zoning ordinance review and update process.



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Galien River Sanitary District Alternate Representative

---

**ITEM BEFORE THE COUNCIL:**

Approval of appointing City Manager Darwin Watson as the alternate representative to the Galien River Sanitary District

**DISCUSSION:**

On December 7, 2020, the City Council appointed Mayor Humphrey as the representative to the Galien River Sanitary District and Councilman Mark Robertson as the alternate representative. Councilman Robertson has expressed his desire to be removed as the alternate and replaced by City Manager Watson.

**RECOMMENDATION:**

That the New Buffalo City Council approve the appointing of City Manager Darwin Watson as the alternate to the Galien River Sanitary District.





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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Lawn Treatment Contract – Oselka Park

---

**ITEM BEFORE THE COUNCIL:**

Approval of contracting with Green Kings Lawn Care for lawn care at Oselka Park

**DISCUSSION:**

For years, the city has used Tru-Green Commercial for treating the lawns (specifically the ball fields) at Oselka Park. Lately, the quality of work has left a lot to be desired.

As a result, city staff researched other companies to provide better services to the ball fields. Staff contacted Green Kings Lawn Care of Niles, MI, who currently provides services to the New Buffalo Area Schools fields. Green Kings Lawn Care provided a quote for better, more comprehensive lawn treatment to include aeration, coring and vegetation control. Additionally, Green Kings Lawn Care will treat the areas along the fence line to prevent the growth of vegetation.

Green Kings Lawn Care quoted \$10,300 for the ball field lawn care at Oselka Park.

**RECOMMENDATION:**

That the New Buffalo City Council approve contracting with Green Kings Lawn Care for lawn care at Oselka Park.



**741 Broadway St. #24, Niles MI, 49120**

**Green Kings Lawn Care**

**Cell: 269-414-8226**

**E-mail: jaredgk@outlook.com**

Date

2/3/2022

Size-sq.ft.

450,000

10.34

Service Address:			Billing Address:			
City Of New Buffalo (Baseball Fields) Kristen D'Amico 601 E. Indiana St. New Buffalo MI, 49117 © 708-243-2927 (o) 269-469-1500			Email parks@cityofnewbuffalo.org			
LAWN CARE SERVICES			TREE AND SHRUB CARE SERVICES			
Treatment	Description	Price	Treatment	Description	Price	
R1- EARLY SPRING	<input checked="" type="checkbox"/> Crabgrass Pre-emergent	\$ 750.00	R1- EARLY SPRING	<input type="checkbox"/> Horticultural Oil	\$ -	
	<input checked="" type="checkbox"/> Fertilizer			<input type="checkbox"/> Disease Control		
	<input type="checkbox"/> Broadleaf Weed Control			<input type="checkbox"/> Insect Control		
R2- LATE SPRING	<input type="checkbox"/> Crabgrass Pre-emergent	\$ 750.00	R2- LATE SPRING	<input type="checkbox"/> Root Zone Fertilizer	\$ -	
	<input checked="" type="checkbox"/> Fertilizer			<input type="checkbox"/> Fertilizer		
	<input checked="" type="checkbox"/> Broadleaf Weed Control					
R3- EARLY SUMMER	<input checked="" type="checkbox"/> Fertilizer	\$ 750.00	R3- EARLY SUMMER	<input type="checkbox"/> Insect Control	\$ -	
	<input checked="" type="checkbox"/> Broadleaf Weed Control			<input type="checkbox"/> Disease Control		
R4- LATE SUMMER	<input checked="" type="checkbox"/> Fertilizer	\$ 750.00	R4- LATE SUMMER	<input type="checkbox"/> Insect Control	\$ -	
	<input checked="" type="checkbox"/> Broadleaf Weed Control			<input type="checkbox"/> Disease Control		
R5- EARLY FALL	<input checked="" type="checkbox"/> Fertilizer	\$ 750.00	R5- EARLY FALL	<input type="checkbox"/> Insect Control	\$ -	
	<input checked="" type="checkbox"/> Broadleaf Weed Control			<input type="checkbox"/> Disease Control		
R6- LATE FALL	<input checked="" type="checkbox"/> Fertilizer		R6- LATE FALL	<input type="checkbox"/> Root Zone Fertilizer	\$ -	
	<input checked="" type="checkbox"/> Broadleaf Weed Control			<input type="checkbox"/> Fertilizer		
R7- WINTERIZER	<input type="checkbox"/> Fertilizer		R7- EARLY WINTER	<input type="checkbox"/> Horticultural Oil	\$ -	
	<input type="checkbox"/> Broadleaf Weed Control					
SUB-TOTAL LAWN CARE SERVICES		\$ 3,750.00	SUB-TOTAL TREE / SHRUB SERVICES		\$ -	
BENEFICIAL LAWN SERVICES						
<input type="checkbox"/> Spring Core Aeration		\$ -	<input checked="" type="checkbox"/> Vegetation Control R1 (Spring)		\$ 600.00	
<input type="checkbox"/> Fall Core Aeration		\$ -	<input checked="" type="checkbox"/> Vegetation Control R2 (Summer)		\$ 600.00	
<input checked="" type="checkbox"/> Fall Core Aeration + Overseed		\$ 4,000.00	<input checked="" type="checkbox"/> Vegetation Control R3 (Fall)		\$ 600.00	
<input checked="" type="checkbox"/> Spring Grub Prevention		\$ 750.00	<input type="checkbox"/> Fungicide R1			
<input type="checkbox"/> Fall Grub Curative		\$ -	<input type="checkbox"/> Fungicide R2		\$ -	
<input type="checkbox"/> Surface Insect Control (Flea/Tick) R1		\$ -	<input type="checkbox"/> Fungicide R3		\$ -	
<input type="checkbox"/> Surface Insect Control (Flea/Tick) R2		\$ -	<input type="checkbox"/> Building Bug Control (ants, spiders, etc.)		\$ -	
<input type="checkbox"/> Surface Insect		\$ -	<input type="checkbox"/> Goose Repellent PER Treatment		\$ -	
<input type="checkbox"/> Soil Conditioner (LIME)		\$ -	<input type="checkbox"/> OTHER		\$ -	
		Number of Trees to treat	SUB-TOTAL, BENEFICIAL LAWN, TREE / SHRUB			
COMMENTS / NOTES / SPECIAL INSTRUCTIONS:						
			SUB TOTAL, ALL SERVICES:			\$ 10,300.00
			APPLICABLE SALES TAX:			
			TOTAL INVESTMENT, PAY PER TREATMENT:			\$ 10,300.00
			TOTAL INVESTMENT, ANNUAL PRE-PAYMENT:			\$ 9,991.00
Thank you for your consideration! To confirm services, please complete the Standard Terms and Conditions signature block on the reverse of this page (or page following if faxed/e-mailed).						

Payment is due 30 days after service is completed.

Next application will not be done until the last application has been paid for.

This agreement will remain in place until it is changed or canceled by you the customer or Green Kings.

Cancellation needs a 14 day (two weeks ahead) written notice. (Email notification)

**ASK ABOUT OUR PREPAY DISCOUNT!**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

AUTHORIZED AGENT/CUSTOMER

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contract 24-22



Scott McClellan  
 3606 Gagnon Street  
 South Bend, Indiana 46628  
 USA  
 (574) 904-9317

## Customer Information

## Bill To:

City of New Buffalo  
 224 W. Buffalo St.  
 New Buffalo, MI 49117  
 USA  
 (269) 612-7832

## Service Location:

New Buffalo Baseball Field  
 601 E. Indiana St.  
 New Buffalo, MI 49117  
 USA

## Detail of Charges

Service Location	Line Item Description	Round #	Round Description*	Recommended	Total Price
New Buffalo Baseball Field	Grub Preventative	10	Preventative treatment for sub-surface grub activity		\$240.00
New Buffalo Baseball Field	Aeration	10			\$480.00
New Buffalo Baseball Field	Aeration and Seeding	10			\$840.00
New Buffalo Baseball Field	Vegetation Control	2	Non selective weed control		\$225.00
New Buffalo Baseball Field	Vegetation Control	3	Non selective weed control		\$225.00
New Buffalo Baseball Field	Vegetation Control	4	Non selective weed control		\$225.00
New Buffalo Baseball Field	Lawn Service	1	Early Spring - Fertilizer, broadleaf weed, crabgrass and pre-emergent weed control		\$240.00
New Buffalo Baseball Field	Lawn Service	2	Late Spring - Fertilizer, broadleaf weed, crabgrass and pre-emergent weed control (As Needed/Weather Dependent)		\$240.00
New Buffalo Baseball Field	Lawn Service	3	Early Summer - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)		\$240.00
New Buffalo Baseball Field	Lawn Service	4	Late Summer - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)		\$240.00
New Buffalo Baseball Field	Lawn Service	5	Early Fall - Fertilizer, broadleaf weed control (As Needed/Weather Dependent)		\$240.00

Subtotal	\$3,435.00
Total Sales Tax Amount	\$0.00
Grand Total	\$3,435.00



1. **Term.** The term of this Agreement shall one (1) year from the date signed by you, the Customer.

2. **Price increases.** Prices of services provided in this agreement may be increased should you add property under this agreement, or in the event of increases in the cost of fuel, material, or labor, or costs incurred by TruGreen due to government regulation and other causes. In addition, TruGreen may elect to increase the price of services under this agreement after the first year, or after any subsequent anniversary date of the agreement by a percentage amount not to exceed five percent (5%) of the then current price, or consistent with any increase in the current consumer price index, whichever is greater. TruGreen shall not increase its prices on an elective basis more frequently than once during any agreement year.

3. **Payment Terms.** Payment is due to TruGreen within 30 days after the invoice date. In the event you fail to make payment when due, TruGreen reserves the right to terminate this Agreement. A late service fee equal to the lesser of 15% per month (18% a.p.r.) or the maximum interest rate allowed by law will be charged on any balance unpaid over thirty (30) days. A service charge of \$25.00 will be charged for any returned check. Should it become necessary to bring an action to collect amounts due under this agreement, you agree to pay all costs of such collection including, but not limited to, any reasonable attorney's fees or other professional fees and court costs.

4. **Check processing policy ACH.** When you provide a check as payment, you authorize TruGreen either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. If TruGreen uses information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. Returns: in the event that your payment is returned unpaid, you authorize us the option to collect a fee as allowed by law through an electronic fund transfer from your account.

5. **Termination.** In the case of your non-payment or default, TruGreen has the right to terminate this Agreement immediately upon notice to you. TruGreen may terminate this Agreement for convenience upon thirty (30) days prior written notice to you. You may cancel this Agreement for material breach by TruGreen, provided that you give TruGreen written notice of the details of the breach, and thereafter TruGreen fails to cure the breach within thirty (30) days after said notice (a). **Additional termination provisions for landscape companies, property management companies, agents and other similar entities:** To the extent you represent one or more property owners and/or properties covered under this agreement, and in the event such owner terminates your contract with regard to one or more properties, then upon notice to TruGreen, you may terminate this Agreement only as it relates to such property for which owner terminated its contract with you. To the extent that this Agreement applies to other properties, not terminated by the owner, this Agreement shall continue in full force and effect with regard to such other properties.

6. **Sale of Property.** You agree to notify TruGreen in writing immediately in the event that you sell any property which is the subject of this Agreement. TruGreen shall make the appropriate adjustment in price to accommodate the reduction of square footage treated in the event that property is sold. In the event all property which is the subject of the Agreement is sold, this Agreement shall be terminated upon receipt by TruGreen of your written notice that you have sold the property. Should you fail to notify TruGreen as required in this provision, you agree to indemnify TruGreen for any damages incurred as a result of your failure to notify.

7. **LIABILITY.** TRUGREEN IS RESPONSIBLE FOR DIRECT DAMAGES RESULTING FROM ITS NEGLIGENCE OR BREACH OF THIS AGREEMENT BUT IS NOT RESPONSIBLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR SPECIAL DAMAGES ARISING OR RESULTING FROM THE PERFORMANCE OR NONPERFORMANCE OF ANY OBLIGATIONS UNDER THE AGREEMENT INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR INCOME, REGARDLESS OF THE BASIS FOR THE CLAIM.

8. **Duty to inspect.** You have a duty to inspect the property within fifteen (15) days after service has been performed by TruGreen. If you believe TruGreen provided deficient work, you agree to notify TruGreen immediately in writing. If written notice is not received by TruGreen within fifteen (15) days after the date of service, you agree that any and all claims alleging damage of any nature or to recover past payments and/or rights to withhold future payments due under this Agreement are waived.

9. **Notice to tenants, employees, invitees.** To the extent necessary, you have a duty to notify all tenants, employees, visitors and any other invitee on the premises of a scheduled service prior to the performance of any scheduled service by TruGreen.

10. **No Warranties.** Except as expressly set forth in this Agreement, TruGreen makes no warranty or representation of any kind, expressed or implied, concerning either products used or services performed, including no implied warranty of merchantability or fitness of the product for any particular purpose, and no such warranty shall be implied by law, usage of trade, course of performance, course of dealing, or on any other basis.

11. **Force majeure.** Except for the payment of TruGreen's invoices owed by you, if either TruGreen or you shall be prevented or delayed in the performance of any or all of the provisions of this Agreement, by reason of any labor dispute, industry disturbance, delay in transportation, governmental regulatory or legal action, act of God or any cause beyond such party's control, the obligations hereunder of such party shall be extended for as long as such cause shall be in effect and any delay or loss suffered by the other party shall not be chargeable in any way to such party; provided, however, the other party suffering such cause shall immediately notify the other party of such inability and shall use reasonable efforts to remedy same with all reasonable dispatch. If any event of force majeure should prevent a party from performing its obligations under this Agreement for a period of ninety consecutive (90) days, the other party shall have the right to cancel this Agreement upon notice to the party unable to perform its obligations.

12. **No assignment.** You shall not have the right to assign this Agreement or agree to the transfer of this Agreement by operation of law or otherwise without the prior written consent of TruGreen. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and to any permitted successors and assigns.

13. **Watering, Cultural Practices.** The success of this program depends on proper watering, mowing and cultural practices. Some products used by TruGreen may include label directions requiring the watering of the material after application. If any of these products are used on the property, TruGreen will provide you with watering instructions following the application and you agree to assume such watering responsibility. Climate conditions, soil conditions, plant diseases, plant material, and miscellaneous external factors will impact response to treatment. Results for difficult-to-control diseases will vary depending on environment, culture and agronomic programs used or treatment applied. Treatment for diseases may include additional cost. Consult your TruGreen specialist for details.

14. **Modification of program.** This program consists of lawn care and/or tree and shrub care as indicated above. Specific products, rates of application and method of application will vary with the season, weather conditions, and the needs of your lawn as determined by your TruGreen specialist. Your regularly scheduled programs may be modified depending on the weather and the condition of your landscape. The application methods and procedures used to perform service under this Agreement will be determined solely by TruGreen. Your TruGreen specialist will keep you informed on any modifications to this schedule.

15. **Insects and Borers.** Total insect elimination is not desirable with any program because beneficial insects will be lost along with the targeted pests. Plants invaded by borers have a high probability of death or decline. Sound cultural practices and control applications may extend the life of some plant species. Treatment for boring insects may include additional cost. Consult your TruGreen specialist with details.

16. **Authorization to provide Service.** TruGreen agrees to furnish labor and materials for purposes of this Agreement and is authorized by you to treat the property at the address shown above. You represent and warrant to TruGreen that you are the owner of said property, or in the event that you are not the owner of the property to which this Agreement applies, you represent and warrant that you have the legal authority to execute and bind the owner of the property to the terms and conditions of this Agreement.

17. **MANDATORY ARBITRATION.** Any claim, dispute or controversy, regarding any contract, tort, statute, or otherwise ("Claim"), arising out of or relating to this agreement or the relationships among the parties hereto shall be resolved by one arbitrator through binding arbitration administered by the American Arbitration Association (AAA), under the AAA Commercial or Consumer, as applicable. Rules in effect at the time the Claim is filed ("AAA Rules"). Copies of the AAA Rules and forms can be located at [www.adr.org](http://www.adr.org), or by calling 1-800-778-7879. The arbitrator's decision shall be final, binding, and non-appealable. Judgment upon the award may be entered and enforced in any court having jurisdiction. This clause is made pursuant to a transaction involving interstate commerce and shall be governed by the Federal Arbitration Act. Neither party shall sue the other party other than as provided herein or for enforcement of this clause or of the arbitrator's award; any such suit may be brought only in Federal District Court for the District or, if any such court lacks jurisdiction, in any state court that has jurisdiction. The arbitrator, and not any federal, state, or local court, shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, unconscionability, arbitrability, enforceability or formation of this Agreement including any claim that all or any part of the Agreement is void or voidable. However, the preceding sentence shall not apply to the clause entitled "Class Action Waiver."

18. **CLASS ACTION WAIVER.** Any Claim must be brought in the parties' individual capacity, and not as a plaintiff or class member in any purported class, collective, representative, multiple plaintiffs, or similar proceeding ("Class Action"). The parties expressly waive any ability to maintain any Class Action in any forum. The arbitrator shall not have authority to combine or aggregate similar claims or conduct any Class Action nor make an award to any person or entity not a party to the arbitration. Any claim that all or part of this Class Action Waiver is unenforceable, unconscionable, void, or voidable may be determined only by a court of competent jurisdiction and not by an arbitrator.

19. **THE PARTIES UNDERSTAND THAT THEY WOULD HAVE HAD A RIGHT TO LITIGATE THROUGH A COURT, TO HAVE A JUDGE OR JURY DECIDE THEIR CASE AND TO BE PARTY TO A CLASS OR REPRESENTATIVE ACTION. HOWEVER, THEY UNDERSTAND AND CHOOSE TO HAVE ANY CLAIMS DECIDED INDIVIDUALLY, THROUGH ARBITRATION.** Unless expressly noted otherwise herein, this Agreement and any invoice issued by TruGreen pursuant to the terms hereof, set forth the entire understanding of the parties, and supersede any and all proposals, negotiations, representations and prior agreements relating to the subject matter of this Agreement, written or otherwise, including, without limitation any sales agreement previously executed by the parties. To the extent that any terms set forth in an invoice should conflict with the terms set forth in this Agreement, this Agreement shall control. No terms, conditions, or warranties other than those stated herein or in any invoice issued by TruGreen, and no agreements or understanding, oral or written, in any way purporting to modify these conditions shall be binding on the parties hereto unless hereafter made in writing and signed by authorized representatives of both parties.

20. This customer service Agreement is only valid if accepted by you within 30 days of the date submitted to customer.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
REPRESENTATIVE/GENERAL MANAGER

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
AUTHORIZED AGENT/CUSTOMER

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
AUTHORIZED AGENT/CUSTOMER

Signature: *Amy Fidler*

Email: *afidler@cityofnewbuffalo.org*

*3/29/2021*







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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Beach Concession Agreement – Kona Dunes Leasing, Inc.

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**ITEM BEFORE THE COUNCIL:**

Approval of beach concession agreement with Kona Dunes Leasing, Inc.

**DISCUSSION:**

In January 2021, the City Council approved awarding the beach concession contract to Kona Dunes Leasing, Inc ("Kona"). This award was for two (2) seasons, ending on December 31, 2023.

City staff has worked with representatives from Kona Dunes Leasing, Inc. to develop a draft agreement (see attached). The details of the agreement are as follows:

- Kona will pay the city \$2,500 for the first year and \$3,500 for the final year of the agreement;
- Kona will operate Tuesdays-Sunday from 11:00 AM to 6:00 PM the weekend before Memorial Day until the second weekend in August. After that, they will be open every weekend until Labor Day;
- Kona would be the exclusive food vendor for the beach with the exception of holiday weekends and special events; and
- Kona will be using their mini unit to sell Kona Ice every weekend and establishing an outside counter to serve the ice and ice cream.

**RECOMMENDATION:**

That the New Buffalo City Council approves entering into an agreement for beach concessions with Kona Dunes Leasing, Inc. for 2022 and 2023.





## LICENSE AGREEMENT FOR BEACH CONCESSIONS

This License Agreement for Beach Concessions (this "Agreement") is made as of \_\_\_\_\_, 2022, between the City of New Buffalo, a Michigan municipal corporation, the principal business address of which is 224 West Buffalo, New Buffalo, Michigan 49117 (the "City"), and Kona Dunes Leasing, Inc., an Indiana corporation, the principal business address of which is 550 N Union Place, Gary, IN, 46403 (the "Licensee"). The City and the Licensee are together referred to as the "Parties".

### RECITALS

- A. The City owns the property commonly referred to as the New Buffalo City Beach, which has a concession building with an adjoining deck (collectively, the "Concession Area").
- B. The City wishes to grant Licensee a license to operate the Concession Business at the City Beach under the terms of this Agreement, each year from May 1<sup>st</sup> through October 1<sup>st</sup> (the "Concession Season").

### TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. **License.** The City licenses to Licensee use of the Concession Area for the sale of food and beverages in order to operate the Concession Business during the Concession Season of each year that this Agreement remains in effect. This Agreement does not grant or convey to Licensee any rights, title, or interest in any fixtures, structures, equipment or furnishings, provided by the City with respect to the Beach.
  - a. **The Concession Area.** At Licensee's expense, Licensee shall be permitted to furnish the Concession Area with equipment and furnishings necessary to conduct its operation. Licensee shall not block any walkway adjacent to or within the Concession Area. At the end of the term of this Agreement, Licensee shall remove all equipment and furnishings furnished by the Licensee.
  - b. **The Concession Structure.** Licensee shall not make any renovations to the Concession Structure without prior approval from the City Manager. Any proposed renovations shall be submitted in writing and approved prior to commencing with any renovations. At the end of each Concession Season, Licensee shall winterize the Concession Structure.
  - c. **Contact Person.** As part of its responsibilities under this Agreement, Licensee shall provide the City with the name, address, and telephone number of a contact person who will be available to respond to issues and emergencies regarding the Concession.
2. **Term and Renewal.** This Agreement shall be in effect for two (2) consecutive Concession Seasons, beginning in 2022. The term of this Agreement shall commence upon the date of this Agreement and end on December 31, 2023, unless extended by mutual written agreement of the parties. This agreement may be terminated by either party for breach pursuant to Section 8 below. Upon the termination of this Agreement, Licensee shall restore the Concession Area to the condition it was in: (i) prior to the date of

this Agreement; or (ii) immediately following any renovations of the Concession Structure, if such renovations are done in a good and workmanlike manner in accordance with the approved plans. The Licensee's obligation to restore the Concession Area pursuant to this paragraph may be waived by the City Council, at its sole discretion.

3. **License Fee.** In addition to its obligations under this Agreement, Licensee shall pay to the City an annual fee (the Annual License Fee) in increasing amounts for each year of this Agreement as follows:

- a. **First Concession Season.** No later than May 15, 2022, Licensee shall pay in full to the City the Annual License Fee of \$2,500 for the first Concession season.
- b. **Second Concession Season.** No later than May 15, 2023, Licensee shall pay in full to the City the Annual License Fee of \$3,500 for the second Concession season.

4. **Hours of Operation**

- a. **Annual operating.** Each year, licensee shall be open for business by Memorial Day, although Licensee may begin operation as soon as the Concession Season begins. Licensee shall continue operations through Labor Day and may continue through the end of that year's Concession Season.
- b. **Daily hours.** Once Licensee begins operation, Licensee shall operate the Concessions between the hours of 11:00 AM and 6:00 PM Wednesday through Sunday until August. After August, Licensee shall be open every weekend until Labor Day. Deviations from this schedule shall require written approval of the City Manager, except as provided in subsection (c) below
- c. **Option to close.** Licensee may close the Concession at times on days when the temperature, wind conditions, undertows or rip currents, or other beach conditions make use of the beach and water hazardous or substantially reduce the number of patrons at the beach.

5. **Sales**

- a. **Approved Items.** Licensee shall have the right to sell food items and non-alcoholic beverages. Licensee shall also have the right to sell select sundry items to include ice cream ice cream, beach toys, and sunscreen. Licensee shall not sell, distribute, lend, rent, or otherwise disseminate alcoholic beverages or liquor, cigarettes or other tobacco products, sexually explicit or sexually oriented materials or items, fireworks, firearms, or flotation devices (except those with U.S. Coast Guard approval).
- b. **Exclusive Rights.** The City will not enter into an agreement with any other party allowing the sale of food items, specifically hot dogs, in the Concession Area with the exception of holidays and special events.
- c. **Beach Vending.** Licensee shall not engage in nor license anyone else to engage in the sale or solicitation of any product or service on the beach or the piers, with the exception of those sales that occur within the Concession Area, to include ice cream and shaved ice products.

6. **Property Rights.** This Agreement does not grant or convey to Licensee any rights, title, or interest in fixtures, structures, equipment or furnishings, provided by the City, including the Concession Structure, within the Concession Area.

7. **Requirements.** This agreement shall include the following requirements:

- a. **Restrooms.** The City shall be responsible for supplying and maintaining the restrooms within the Concession Area in a manner consistent with other City maintained restrooms.

- b. **Signage.** Licensee may post advertising signs in the Concession Area in locations and with specifications acceptable to the City Manager.
  - c. **Property Maintenance.** Licensee shall be responsible for properly disposing of its own trash during the Concession Season, in accordance with applicable City ordinances. Licensee shall also clean the beach of all trash, including paper, cans, bottles, and other refuse within 25 feet of the Concession Area.
8. **Utilities.** During the term of this Agreement, Licensee shall be responsible for all utility services (electricity, gas, water, etc.) provided to the Concession Operation, which shall be separately metered. Licensee shall also maintain any grease traps and comply with all ordinances regulating the use of the City's water and sanitary sewer systems.
9. **Insurance.** Licensee shall carry General Liability Insurance as required by the City liability insurance carrier in the amount of \$1,000,000.00 and list the City (defined for purposes of this section to include the City's officers and employees) as an additional insured and certificate holder. Licensee shall provide the City a copy of a certificate of insurance showing the insurance to be fully in effect and stating that the insurance may not be terminated or modified without providing the City at least 30 days prior written notice. Upon request, Licensee shall provide the City a copy of the complete policy, including all endorsements. The policy shall provide coverage for all occurrences during the term of this Agreement.
10. **Indemnification.** Licensee shall hold the City (defined for purposes of this section to include the City's officers and employees) harmless from, indemnify it for and defend it (with legal counsel reasonably acceptable to the City) against any demands, claims or causes of action arising from the negligent acts or wrongdoing of Licensee or Licensee's members, employees or agents in the operation of the Concession Business or use of the Premises, except to the extent such loss is caused solely by the negligence or wrongdoing of the City.
11. **Compliance with Laws.** Licensee shall operate in accordance with generally accepted operating practices and maintain compliance with applicable laws, rules, regulations, ordinances, orders, permits, and licenses required by any governmental agency of competent jurisdiction. In addition, Licensee shall obtain and maintain all required permits, licenses, and other approvals.
12. **Breach and Remedy.**
- a. **Written notice.** If either party fails to comply with any of the terms and conditions of this Agreement, a written notice of failure to comply stating the specific breach shall be delivered to the allegedly breaching party. The recipient of any such written notice shall have ten (10) days to take any corrective actions required to cure the breach so as to be in compliance with this license. In the event it is impossible to remedy the breach within ten (10) days due to inclement weather, fire or other act of God, the recipient of a written notice shall be given a reasonable time to comply with the terms and conditions of this license. During the ten (10) day cure period the notice recipient shall inform the notice sending party in writing of the actions taken to remedy the breach. If the breach is not corrected within the ten (10) day cure period, the non-breaching party shall have the right to terminate this Agreement.
  - b. **Suspension.** In addition, or in the alternative to the remedies in subsection (a), the City Manager may, upon a reasonable belief that a breach of this Agreement has occurred and has not been corrected after twenty-four (24) hours written notice, suspend the license granted by this Agreement, effective immediately.
  - c. **Perform the notice-recipient's obligation.** In addition or in the alternative to suspending the license or terminating this Agreement, if the notice-recipient fails to take reasonable steps to

remedy the breach within ten (10) days of receiving notice of the same, the notice-sending party may perform the notice recipient's obligations so as to remedy the breach and recover from the notice-recipient all of the costs, including, without limitation, costs paid to those providing services or materials and its own wages if performing the work itself.

d. **Prevailing party.** To the extent not prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including, without limitation, its actual reasonable attorney fees, filing fees, expert fees and other expenses incurred to bring, maintain or defend any such action from its first accrual or first notice thereof through any appellate and collection proceedings. A party is a prevailing party if it improves its position from any offer made by the other party prior to filing the lawsuit. This provision shall not alter or affect any remedies under applicable court rules governing sanctions for rejected offers of judgment or case evaluation awards.

13. **Assignment Prohibited.** Licensee may not assign this Agreement or its rights, privileges, duties, or obligations without the City's prior written approval, which shall not be unreasonably denied.

14. **Interpretation.** This is the entire agreement between the parties as to its subject matter. This Agreement shall supersede and void any existing lease or other agreement between the parties. This agreement may not be modified except in writing signed by the Parties (in the case of the City, such modification shall require City Council approval). Its interpretation shall not be affected by any course of dealing. The captions are for convenience and form no part of this Agreement, but the recitals are an integral part of this Agreement. This Agreement shall be construed as if it were mutually drafted.

15. **Miscellaneous.**

a. **Addresses.** Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three (3) business days after mailing.

b. **Waiver.** The waiver of or failure to enforce any part of this Agreement shall not prevent its subsequent enforcement. To be effective any waiver must be in writing signed by the waiving party.

c. **Binding effect.** This Agreement shall be binding upon the parties to this Agreement as well as their successors, heirs, executors, administrators, personal representatives, and permitted assigns.

The Parties have signed this Agreement as of the date first above written.

CITY OF NEW BUFFALO

KONA DUNES LEASING, INC.

By: \_\_\_\_\_  
John Humphrey, Mayor

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Ann Fidler, Clerk



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Pokagon Fund Grant

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**ITEM BEFORE THE COUNCIL:**

Approval of accepting a grant from the Pokagon Fund

**DISCUSSION:**

Mayor Humphrey is enrolled as a participant in Lake Michigan College's 2022 Leadership Accelerator Academy. This opportunity is provided by a sponsorship grant from the Pokagon Fund in the amount of \$1,500. The city will pay the fee and the grant will reimburse the city's expenditure.

**RECOMMENDATION:**

That the New Buffalo City Council approve accepting the Pokagon Fund Grant in the amount of \$1,500 as sponsorship for Mayor Humphrey's participation in Lake Michigan College's 2022 Leadership Accelerator Academy.

February 4, 2022

City of New Buffalo  
Mr. Darwin Watson, City Manager  
224 W Buffalo St  
New Buffalo, MI 49117

Dear Mr. Watson:

On behalf of the Board of Directors of The Pokagon Fund (“Fund”), I am pleased to inform you that a Grant in the amount of \$1,500 (“Grant Funds”) was awarded to the City of New Buffalo (“Grantee”) for support of your *Leadership Accelerator Academy 2022* (“Project”). Receipt of the Grant Funds is contingent upon your agreement to the terms and conditions set forth below (“Grant Agreement”).

Grantee hereby agrees as follows:

1. **Term of Grant.** The term of this Grant will commence on 1/24/2022 and will terminate on 7/30/2022, unless extended by the Fund after a written application for an extension has been submitted by Grantee and approved by the Fund (“Grant Termination Date”).
2. **Payment of Grant Funds.** Upon receipt of Grantee's signed acceptance of this Grant Agreement, payment of Grant Funds in the amount of \$1,500 will be made to Grantee.
3. **Use of Grant Funds.** Grant Funds shall be used for the sole purpose of covering the cost of one of Grantee’s employees to participate in Lake Michigan College’s 2022 Leadership Accelerator Academy. The budget for this Project shall consist of a single line item which is “Program Sponsorships.” Each individual receiving a sponsorship supported by Grant Funds must benefit the residents of the City of New Buffalo; the Townships of Chikaming, New Buffalo, or Three Oaks; or the Villages of Grand Beach, Michiana, or Three Oaks through the individual’s professional capacity. Grant Funds may not be used to reimburse expenses incurred prior to the Term of Grant.
4. **Monitoring of the Project.** In order to make such financial reviews, verifications or program evaluations as it deems necessary, the Fund may at its expense and on reasonable notice to Grantee, monitor the operations of the Project, including, but not limited to, the review of all of Grantee's preliminary and follow-up research, organizational plans, charts and analyses regarding the Project, the review of Grantee's financial information and reports, the conduct of on-site visits to observe Grantee’s procedures, the review of expenditures with Grantee and meeting in person, by telephone and online with Grantee’s governing body, officers, employees, volunteers, vendors and contractors involved in the Project as well as those persons benefitting from the Project and the community in general.

5. **Recognition of the Fund.** Promptly after the Grant is accepted, Grantee agrees to recognize the Fund through press releases, website recognition, banners, brochures, etc. The actions taken by Grantee to recognize the contributions of the Fund must be documented in the Final Report submitted by Grantee. Such documented recognition may include, for example, photos of banners, photos/images of persons implementing, impacted by or in any way involved in the Grant, digital material, copies of website pages, press releases, brochures, etc. (“Recognition Materials”). If the Final Report does not include such documented recognition of the Fund’s contribution to the Project, the Final Report will be returned to Grantee and considered by the Fund as unfiled until resubmitted with the required information included.

6. **Use of Recognition Materials by the Fund.** Grantee grants permission to the Fund to use, without cost to the Fund, Recognition Materials on the Fund’s website, in press releases, in brochures and through other means by which the Fund communicates about or publicizes the Grant. Grantee further represents and warrants that such use by the Fund will not conflict with any commitment, agreement or understanding that Grantee has or will have to or with any other entity or person, nor violate or infringe whatsoever upon the rights of any entity or person, including both adults and minors, nor create liability of any kind to the Fund.

7. **Financial Management Standards.** The financial management systems of Grantee must meet the following standards:

- a. Grant Funds shall be restricted for the specific purpose(s) that have been approved by the Fund. The Grantee will and maintain for the Project either a separate set of accounts or separate accounts within the framework of an established accounting system that can be identified with the Project.
- b. Accounting System. Grantee must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to the Project. Grantee must be able to account for the receipt, obligation, and expenditures of Grant Funds in the account. These records must be maintained on a current basis and balanced at least quarterly.
- c. Source Documentation. Accounting records must be supported by such source documentation as canceled checks, bank statements, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the general ledger accounts which are to be charged or credited.
- d. Grantee shall make any of the above documents or records available to the Fund upon request.

8. **Final Report.** Grantee shall submit to the Fund a full and complete online final report on or before **8/31/2022** (“Final Report”). An online Final Report form with instructions for completion will be placed in your online grant request portal account. The Final Report form is to be completed at the end of your project and submitted by the due date listed above. The Final Report contains: (a) a narrative report describing the manner in which the Grant Funds were spent; (b) a financial report describing the application of the Grant Funds against the Budget; and (c) the outcomes of the Project. If the Final Report is not received by the required date and no



written extension of the Grant Termination Date or the due date of the Final Report has been approved by the Fund, which extension shall not be unreasonably denied, Grantee shall not be allowed to submit another grant application for a period of one (1) year from the date that the Final Report is received and considered as filed by the Fund. All reports should be completed through our online reporting process. The Pokagon Fund does not accept reports in any other manner.

9. **Private Inurement**. Grantee represents and confirms that no part of the Grant can inure to the benefit of any private person or entity in violation of Section 501(c)(3) and 4941 of the Code, including, but not limited to, any Fund trustee, officer, employee, or his/her spouse, children, grandchildren, and great grandchildren or their respective spouses for any purpose.

10. **Termination/Repayment of Grant Funds**. The Fund reserves the right to discontinue funding and terminate this Grant at any time if it determines, in its sole discretion, that: (a) it is not satisfied with the progress of the Grant; (b) Grant Funds are not being used by the Grantee in an effective and efficient manner to further the Grant's purpose; or (c) Grantee has otherwise failed to comply with the terms of this Grant Agreement. In the event that the Fund makes any such determination, it shall have the right to: (d) discontinue any further payments to Grantee (under this or any other agreement that the Fund may have with Grantee); (e) direct the Grantee to repay to the Fund any Grant Funds not used in accordance with this Grant Agreement and (f) set-off any funds owing to the Fund by Grantee under this Grant Agreement against funds that the Fund may otherwise owe Grantee.

11. **Assignment**. This Grant Agreement, or any of the rights, obligations or funds awarded under this Grant Agreement, may not be assigned without the Fund's prior written consent

12. **Use of Logo/Letterhead/Copyright**. The name, logo, letterhead or any item copyrighted by the Fund may not be used by Grantee without the written permission of the Fund.

13. **Hold Harmless and Indemnification**. Grantee agrees to the fullest extent permitted by law, to release, indemnify, defend and hold harmless the Fund and its directors, officers, trustees, employees, representatives and agents from and against any and all claims, demands, suits, damages, liabilities, injuries (personal or bodily), property damage, causes of action, losses, judgments, costs, expenses and penalties, including, without limitation, expenses of investigation and defense of such claims, court costs and attorney's fees, arising out of (directly or indirectly) or related in any way to the negligent or wrongful acts or omissions of the Grantee or any representative, employee or agent of the Grantee in connection with the Project, the Grant or the expenditure of Grant Funds.

14. **Governing Law and Compliance**. This Agreement will be governed by and construed in accordance with the laws of the state of Michigan, with jurisdiction in the State and Federal Courts of Michigan. Grantee or any shall comply with all applicable local, state and federal laws and regulations.

15. **Entire Agreement, Severability and Amendment**. This Grant Agreement contains the entire agreement between the Fund and Grantee relating to the Grant and supersedes all prior and contemporaneous negotiations, correspondence, understandings and agreements between the parties relating to the subject matter hereof. This Grant Agreement may be modified or amended only by mutual written consent of the parties. In the event of any conflicting terms between this

Grant Agreement, the Grant Application and the Project, this Grant Agreement will supersede and govern. The Fund's waiver or failure to enforce the terms and conditions of this Grant Agreement in one instance shall not constitute a waiver of its rights hereunder with respect to other violations of this Grant Agreement.

Please note that while The Pokagon Fund is a private nonprofit organization, all information received with your Grant Application may be made public solely at the Fund's discretion. By virtue of having submitted your Grant Application, you have consented to waive any right of privacy or proprietary rights of the information that has been or will be submitted.

If you find this Grant Agreement acceptable, please sign below via DocuSign and return this letter in its entirety to The Pokagon Fund, 821 E. Buffalo Street, New Buffalo, MI 49117. **Please retain a copy of this letter for your records.** *Please note that if the signed agreement letter and required documentation are not returned to our office within 45 days after the date of this letter, the grant award will be rescinded.*

Please call The Pokagon Fund office at (269) 469-9322 if you have any questions.

Best wishes for your continued success.

Sincerely,

*[final document to include TPF ED signature]*

Dan Petersen  
Executive Director

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** Board Appointment – Planning Commission

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**ITEM BEFORE THE COUNCIL:**

Approval of board appointment to the Planning Commission

**DISCUSSION:**

Per the New Buffalo City Charter and Code of Ordinances, the Mayor makes recommendations to fill expired or vacancies on boards with the approval of the Council. Currently, there is a vacancy that exists on the Planning Commission due to Don Stoneburner's resignation.

The City has received applications from interested community members to fill the existing vacancy. The Mayor has recommended appointing Debbie Schmidt to the Planning Commission to fill the vacancy for the term expiring May 2024.

**RECOMMENDATION:**

That the New Buffalo City Council approves appointing Debbie Schmidt to the Planning Commission to fill the vacancy for the term expiring May 2024.



Application for Appointment  
City of New Buffalo Boards and Commissions

Note: All board members must live within the City limits for at least a year

Name: Debbie Schmidt

Home Address: [REDACTED]

Home Phone: - Cell Phone: [REDACTED]

Email: [REDACTED]

Education: Bachelors Degree, Roberts Wesleyan College, Rochester, NY

social work, major  
psychology, minor

Occupation: Retired - from position as Chief Operating Officer of

Togi Trading Group, LLC - a Global Derivatives Trading Group

Board or Commission for which you are applying:

Planning Commission

Are you re-applying for a position that you currently hold? YES ☒ NO

If yes, when does your term expire? -

Why would you like to be appointed or re-appointed to this board or commission?

Since moving to New Buffalo full time in 2015, I have tried to  
be involved in positive ways in the community

What skills could you bring to this position? (i.e., education, certifications, life skills)

I have built a number of homes in N.B. and have become very  
familiar with the way things are done here.

List membership, participation, or other governmental committees, boards, or community organizations on which you have served.

Pokagon Fund-at-large board member, City of New Buffalo Lifeguard committee,  
2017/2018-DRI sub-committee for N. Whittaker St project, outside of NB. I am  
on the Board of Trustees of a College and a seminary in NY State.

Signature Deborah Schmidt

Date 2/16/2022

By signing this application, you acknowledge that most of this information will be public information and subject to the Freedom of Information Act 442 of 1976.

Please complete this form in its entirety and return to the City of New Buffalo, 224 W. Buffalo St., New Buffalo, MI 49117, Fax: (269)469-7917, or email: [afidler@cityofnewbuffalo.org](mailto:afidler@cityofnewbuffalo.org). If additional space is necessary, please attach additional sheets. If you have any questions, please call (269)469-1500.



**CITY COUNCIL  
CITY OF NEW BUFFALO  
Berrien County, Michigan**

Council member \_\_\_\_\_, supported by Council member \_\_\_\_\_, moved the adoption of the following resolution:

**RESOLUTION 2022-\_\_\_\_\_**

**A RESOLUTION TO RECOMMEND TRAINING FOR THE CITY OF NEW BUFFALO'S ZONING BOARD OF APPEALS**

WHEREAS, the sole purpose of zoning laws are to protect the welfare of people in a community as it relates to land use; and

WHEREAS, the Michigan Zoning Enabling Act, Section 125.3601(1) states that a zoning ordinance shall create a zoning board of appeals; and

WHEREAS, the City of New Buffalo adopted a Zoning Ordinance on August 14, 2001 by Ord. No. 132, as amended through Ord. No. 207, adopted 9-17-2013; and

WHEREAS, the function of the Zoning Board of Appeals is to be a quasi-judicial body, to carry out two principal functions:

1. To hear and decide appeals of administrative decisions made in implementing the zoning ordinance; and
2. To hear and decide requests for variances from the strict terms of the zoning ordinance; and

WHEREAS, the Zoning Board of Appeals is occasionally called upon to interpret the provisions of the zoning ordinance; and

WHEREAS, the decisions made by or variances granted by the Zoning Board of Appeals, permanently alter the characteristics of the property forever and are final; and

WHEREAS, zoning officials, as well as members of a planning commission and board of zoning appeals are subject to legal liability while performing their responsibilities in certain circumstances; and

WHEREAS, the City Council has expressed concerns regarding some of the recent decisions enacted by the Zoning Board of Appeals without regard to the criteria for granting variances; and

WHEREAS, the City Council believes it to be in the best interest of the City for the Zoning Board of Appeals to be equipped to perform its duties to the best of its ability; and

NOW, THEREFORE, the City Council resolves as follows:

- A. Review the city's Master Plan, as approved by the City Council on November 13, 2018.
- B. That the Zoning Board of Appeals understand and review the necessary criteria for the granting of non-use and use variances as delineated in the Michigan Zoning Enabling Act.

- C. All members of the Zoning Board of Appeals shall complete the training from the Michigan Association of Planning as provided by the city.

Yeas: Council member: \_\_\_\_\_

Nays: Council member: \_\_\_\_\_

Abstain: Council member: \_\_\_\_\_

Absent: Council member: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

CERTIFICATION

As its Clerk, I certify that this is a true and complete copy of a resolution adopted by the New Buffalo City Council in Berrien County, Michigan, at a regularly scheduled meeting held on \_\_\_\_\_, 2022.

Date: \_\_\_\_\_, 2022

\_\_\_\_\_  
Ann M. Fidler, City Clerk



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**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** February 22, 2022

**RE:** First Reading of Ordinance Amendment – Chapter 23 (Rental Housing)

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**ITEM BEFORE THE COUNCIL:**

First reading of amendment to the City of New Buffalo Code of Ordinances – Chapter 23 (Rental Housing)

**DISCUSSION:**

The City of New Buffalo enacted a Long-Term Rental Ordinance (“the Ordinance”) on October 18, 2021 that became effective on November 7, 2021. The purpose of the ordinance was to correct and prevent the existence of any adverse conditions, and to achieve and maintain such levels of residential environmental quality that will protect and promote public health, safety, and general welfare. Recently, it became necessary to amend the ordinance to restore its original intent of establishing and enforcing minimum rental housing standards for the community. This was a result of some property owners utilizing the ordinance to circumvent Ordinance 248.

**RECOMMENDATION:**

That the New Buffalo City Council approves the first reading of the amendments to the New Buffalo Code of Ordinances – Chapter 23 (Rental Housing)



CITY OF NEW BUFFALO  
BERRIEN COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_

**ORDINANCE TO AMEND CHAPTER 23; ARTICLE I; SECTION 23-1 OF THE NEW BUFFALO  
CITY CODE OF ORDINANCES FOR RENTAL HOUSING**

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Amendment. Section 23-1 of the New Buffalo City Code is amended to amend the definitions of "Dwelling or Dwelling Unit", "Lease or Rental Agreement" and "Rental Property or Rental Unit" so that they read in their entirety as indicated below. Except as expressly modified herein, the remainder of Section 23-1 is reenacted in full:

**DWELLING OR DWELLING UNIT**

Any house, building, structure, ~~tent~~, shelter, trailer, ~~or vehicle~~, or portion thereof, or a combination of related structures and permanent fixtures, operated as a single entity, which is occupied in whole or part as the home, residence **or** living ~~or sleeping~~ place of one or more human beings. ~~either permanently or transiently.~~

**LEASE OR RENTAL AGREEMENT**

Any and all agreements, written or oral, which establish or modify the terms, conditions, rules, regulations, or any other provisions concerning the use and occupancy of a dwelling unit ***for a duration of not less than one (1) year, with the option of renewal.***

**RENTAL PROPERTY OR RENTAL UNIT**

Any residential rental which is in whole or in part occupied by one or more persons pursuant to ~~an oral or~~ **a** written agreement for monetary or any other consideration ***for a duration of not less than one (1) year,*** but which persons are not acquiring an ownership interest in the dwelling. The term "rental unit" includes single-family, two-family and multiple-family dwellings, and rooming houses or boarding houses. The term "rental unit" shall not include transient rental structures such as hotels, motels, short-term rentals or bed-and-breakfasts, and shall not include dwellings that are occupied only by members of the owner's immediate family.

Section 2. Publication and Effective Date. The City Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after enactment or upon publication, whichever is later.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**CERTIFICATION**

This is a true and complete copy of Ordinance No. \_\_\_\_ adopted at a regular meeting of the New Buffalo City Council held on \_\_\_\_\_, 2022.

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John Humphrey, Mayor

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Ann M. Fidler, City Clerk