



City of New Buffalo
224 W. Buffalo Street
New Buffalo, MI 49117
REGULAR COUNCIL MEETING AGENDA
March 21, 2022 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
 - a. City Council Minutes: February 22, 2022, The Pokagon Fund Community Report: Feb. 2022
 - b. Receive Monthly Reports: Fire, Water, Park, Streets, Code Enforcement and Treasurer
 - c. Special Event Applications – Farmer’s Market, Harvest and Wine
 - d. Monthly Account Payable
6. Presentations
 - a. Special Recognition – Fire Department
 - b. Neighbor by Neighbor
7. Public Comment
8. Closed Session
9. Unfinished Business
10. New Business
 - a. 360 Risk Management Consulting Agreement (Human Resource and Risk Management)
 - b. 317 North Whittaker
 - c. Dune Walk Restoration Contract Award (TJM Services, LLC.)
 - d. Fourth of July Fireworks
 - e. Chapter 23 (Rental Registration) Amendment – Second Reading
 - f. Municipal Marina Utilities Upgrade Engineering
 - g. Moratorium on Use by Residential (General Commercial)
 - h. On-Premises Tasting Room Permit (910 W. Buffalo Street)
 - i. Sediment Basin Maintenance Agreement
11. Discussion
 - a. Food Truck Request (Agnes Tylka)
 - b. Joint Community Recreation Plan
12. Pokagon Fund Update
13. Council Comments
14. Adjournment

Call to Order at 6:31 p.m.

Pledge of Allegiance

Roll Call: Council members Flanagan, O'Donnell, Robertson, Lijewski, Mayor Humphrey

Staff Present: City Manager; Darwin Watson, City Clerk; Amy Fidler, Deputy Clerk; Nancy Griffin

Approval of Agenda: Motion by Humphrey, seconded by Robertson to remove items C, BS&A Software Purchase (Timesheet Module) and G, 360 Risk Management Consulting Agreement (Human Resource and Risk Management) from New Business in the agenda:

Voice Vote, Motion Carried.

Approval of Agenda: Motion by Flanagan, seconded by Robertson to approve the agenda:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Approval of Consent Agenda: Motion by Robertson, seconded by Flanagan to approve the consent agenda:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, O'Donnell, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Public Comment: None

New Business

Sewer Repair (29 Norton): Motion by Lijewski, seconded by Flanagan to approve Versaw Earthworks Excavating and Trucking for the sewer repair at 29 Norton in the amount of \$12, 400 (\$7400 for the property owner and \$5000 for the city) based on the agreement with the property owner:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Lijewski, Robertson, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

317 North Whittaker: Motion by O'Donnell, seconded by Robertson to table the resolution to vacate the surplus right-of-way and convey the land to accommodate the existing encroachment at 317 North Whittaker Street (11-62-0340-0452-05-4) until the City Manager talks to the City Attorney regarding a license agreement:

Roll Call Vote:

AYES: Lijewski, Robertson, Flanagan, O'Donnell, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Alternate Date for July Board of Review Meeting: Motion by Flanagan, seconded by Lijewski to approve the resolution allowing for an alternate July 2022 Board of Review Date:

Roll Call Vote:

AYES: Robertson, O'Donnell, Lijewski, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Alternate Date for December Board of Review Meeting: Motion by Flanagan, seconded by Lijewski to approve the resolution allowing for an alternate December 2022 Board of Review Date:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Poverty Exemption Income Guidelines and Asset Level Test: Motion by Robertson, seconded by Lijewski to approve the resolution establishing the Poverty Exemption Income Guidelines and Asset Level Test for the City of New Buffalo:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Special Use Permit Request Suspension: Motion by Flanagan, seconded by Lijewski to approve the suspension of any special use permit requests for residential dwellings in the Central Business and Waterfront Marina districts until December 31, 2022:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, O'Donnell, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Galien River Sanitary District Alternate Representative: Motion by Robertson, seconded by Lijewski to approve the appointing of City Manager Darwin Watson as the alternate to the Galien River Sanitary District:

Roll Call Vote:

AYES: Lijewski, Robertson, O'Donnell, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Lawn Treatment Contract – Oselka Park: Motion by Flanagan, seconded by Lijewski to approve contracting with Green Kings Lawn Care for lawn care at Oselka Park:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Beach Concession Agreement – Kona Dunes Leasing, Inc.: Motion by Lijewski, seconded by Flanagan to approve entering into an agreement for beach concessions with Kona Dunes Leasing, Inc. for the season of 2022 in the amount of \$2500, and the season of 2023 in the amount of 3500.:

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Pokagon Fund Grant: Motion by Flanagan, seconded by Robertson to approve accepting the Pokagon Fund Grant in the amount of \$1500.00 as sponsorship for Mayor Humphrey's participation in Lake Michigan College's 2022 Leadership Accelerator Academy:

Roll Call Vote:

AYES: Lijewski, Robertson, O'Donnell, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Board Appointment: Motion by Robertson, seconded by Flanagan to approve appointing Debbie Schmidt to the Planning Commission to fill a vacancy for the term expiring May 2024:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Zoning Board of Appeals Resolution: Motion by Robertson, seconded by Flanagan to approve the Zoning Board of Appeals Resolution:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, O'Donnell, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

First Reading of Ordinance Amendment- Chapter 23 (Rental Housing): Motion by Lijewski, seconded by Flanagan to approve the first reading of the amendments to the New Buffalo Code of Ordinances – Chapter 23 (Rental Housing):

Roll Call Vote:

AYES: O'Donnell, Robertson, Lijewski, Flanagan, Mayor Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Adjournment: Motion by Robertson, seconded by Flanagan to adjourn the meeting at 7:25 p.m.:

Roll Call Vote:

AYES: Flanagan, O'Donnell, Robertson, Lijewski, Mayor Humphrey

NAYES:

ABSENT:

ABSTAIN:

Motion Carried, 5-0.

af

February 22, 2022

NEW BUFFALO REGULAR CITY COUNCIL MEETING

6:30 p.m.

John Humphrey, Mayor

Ann M. Fidler, City Clerk



THE POKAGON FUND

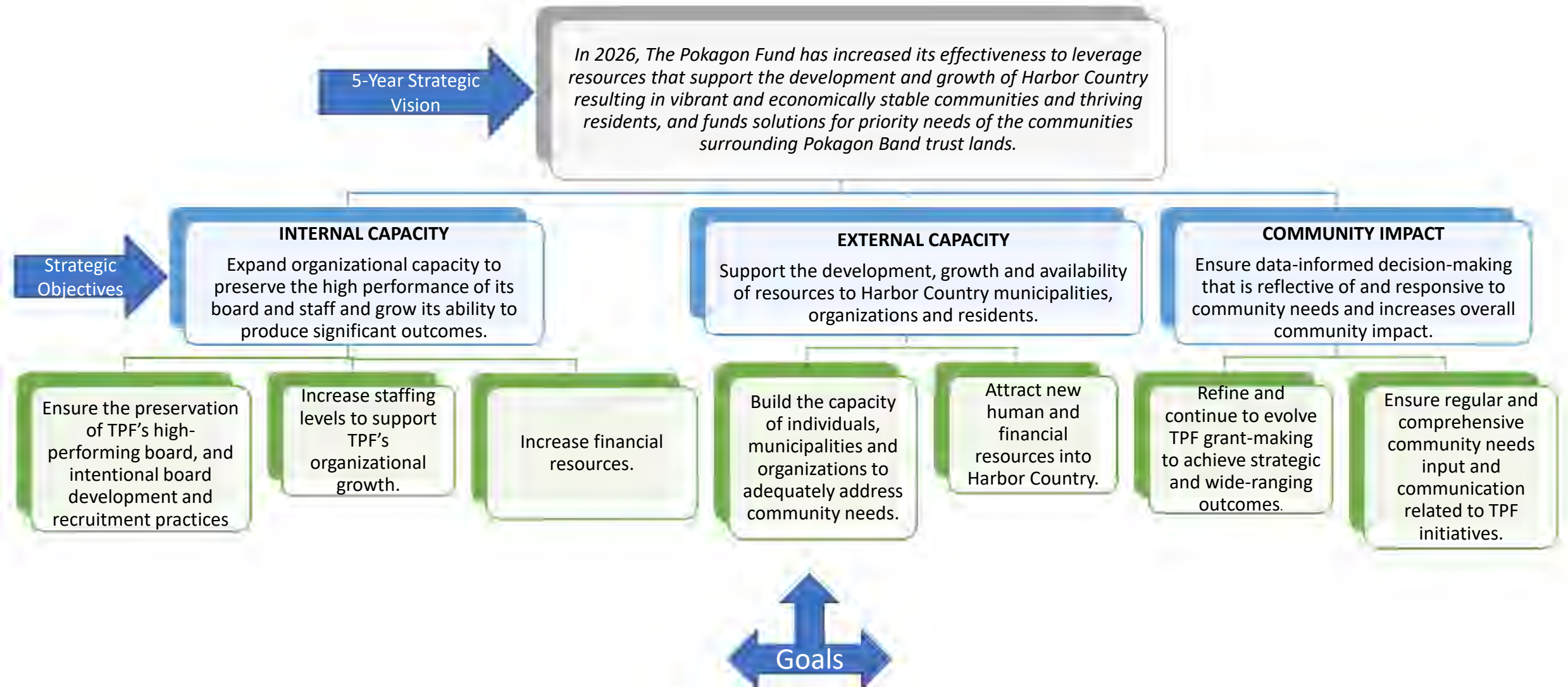
Monthly Community Report

February 2022

At its last meeting, The Pokagon Fund Board of Directors acted on or discussed the following topics:

- Attention adult learners who are returning to school and 2022 graduating seniors!! The Pokagon Fund is [accepting scholarships applications](https://pokagonfund.org/what-we-fund/grants) from any resident of the City of New Buffalo; the Townships of Chikaming, New Buffalo, and Three Oaks; and the Villages of Grand Beach, Michiana, and Three Oaks. Applications are due March 15. Scholarship applications for any type of postsecondary education including **skilled trades training, community college, four-year degrees, graduate/professional degrees, and others** are welcome. The application and details about these scholarships can be found on TPF's website at <https://pokagonfund.org/what-we-fund/grants>.
- **TPF is anticipating an opening on its Board of Directors** in May of 2022 and is **currently seeking applicants** who are interested in serving in this important capacity. A [candidate profile with more details and an application](#) can be downloaded from the homepage of TPF's website. Any questions can be directed to Ex. Dir. Dan Petersen at (269) 469-9322 or dpetersen@pokagonfund.org. The deadline for completed application to be received at the Fund is 3/31.
- **Adopted a new strategic plan**, which is attached to this report. The fund looks forward to working with its grantees and other community partners to identify and implement strategies that support this plan!
- **The Pokagon Fund Vision Program** is continuously accepting [applications](#) for youth (9 months through 18 years or the senior year in high school) and seniors (adults 50 years of age or older). The program provides a free routine vision exam and prescription glasses for eligible individuals. [Details are available on TPF's website](#).
- Important **upcoming grant cycle dates**:
 - o April 1, 2022: Suggested date for Municipalities to submit a Letter of Inquiry to TPF for any project that it would like to have considered during TPF's 4th quarter grantmaking meeting in May.
 - o April 15, 2022: Submission deadline for full applications to be considered at TPF's 4th quarter grantmaking meeting in May.
- Awarded grants to the following organizations and projects:
 - New Buffalo Sports, Inc. for its 2022 Scholarship, Uniforms and Equipment p
 - Girls on the Run Southwest Michigan for its Girl Program Funding 2022 for NBAS and RVSD programs
 - Three Oaks Township for its Spring Creek Schoolhouse – Phase II project
 - New Buffalo Area Schools for its LGBTQ+ Professional Development for Middle School Teachers project
 - Chikaming Township to support an employee attending Leadership Accelerator 2022
 - City of New Buffalo to support an official attending Leadership Accelerator 2022
 - Friends of Berrien County Trails to support the development of its Master Plan for Berrien County Trails.

2021-2026 TPF Strategic Plan





MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: March 11, 2022

Last month the Fire Department held a training meeting on February 17, 2022 and business meeting on March 3, 2022. The Department had a total of 4 fire calls.

March 7, 2022



MONTHLY WATER REPORT FOR FEBRUARY 2022

Total amount of water treated in month	10,699,000 gals
Average daily pumpage in month	382,000 gals.
Maximum treated for one day	483,000 gals.
Minimum treated for one day	298,000 gals.
Backwash water used in month	155,000 gals.

COMPARISON BY MONTH AND YEAR

February	2022 (this year) consumption	10,699,000 gals.
February	2021 (last year) consumption	12,237,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month: 238 lbs. @ 1.2725 / lb.	\$ 302.86
Fluoride used in month: 349 lbs. @ 0.4867 / lb.	\$ 169.86
Aluminum sulfate used in month: 4,361 lbs @ \$0.1615 lb.	\$ 704.30
Total amount spent on chemicals	\$ 1,177.02
Total amount per million gallons	\$ 110.01

MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Cummings Bridgeway performed annual service on both generators @ Water Treatment and Water Intake Plants. Also repaired transfer switch on Generator at Water Intake Plant.
3. Runkle Electric rewired new No.1 Flocculator @ Water Plant and did additional electrical trouble shooting because of electrical issues we were experiencing throughout month.
4. Air Right Technology Inc. made additional repairs on heater @ Water Intake Plant.
5. Maintenance Department replaced battery to generator @ Water Intake Plant, replaced No.2 filter actuator in basement and No.1 flocculator @ Water Treatment Plant. Crew did a GREAT JOB!

DISTRIBUTION REPORT

1. Repaired 4" Watermain break @ 329 East Merchant Street.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offs and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.

**WATER FILTRATION PLANT • 300 MARX DR • NEW BUFFALO, MICHIGAN 49117 •
269/469-0381 • FAX 269/469-7397**

6. Drafted yearly compliance reports for EGLE and sent out.
7. Collected quarterly samples for EGLE and sent to EGLE lab for analysis.
8. Helped Street Department with snow removal operations.
9. Removed snow from around fire hydrants.
10. Performed EGLE required Annual Proficiency Testing - Passed.
11. Rob repaired Security Gate @ Water Treatment Plant during month.
12. Had employee COVID 19 meetings about city policy.
13. Continued meetings with representative from Michigan Rural Water about Source Water Protection Program.
14. Worked on 2022/2023 budget requests.
15. Worked on a report for the city manager on the Water Intake Rock Revetement history and issues.
16. Had telemetry problems during the month with the Casino Booster Pump Station and Casino Water Tower readings due to problems in the dedicated phone lines. We need to look into newer technology with either radio or cellular service.

FUEL REPORT

1. Gasoline consumed	116.2 gals.
2. Diesel fuel consumed	0.0 gals.
3. Total fuel consumed	116.2 gals.
4. Average per day	4.2 gals.

EQUIPMENT USAGE

Water Department backhoe	8.0 hrs.
Street Department backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	10.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

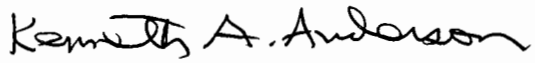
	*	<u>vacation</u>	<u>personal</u>	<u>sick</u>	<u>total hrs.</u>
Ken Anderson		0.0 T.M.	10.0 T.M.	0.0 T.M.	10.0 T.M.
		0.0 YTD	18.0 YTD	0.0 YTD	18.0 YTD
Chris Huston		0 0.0 T.M.	4.0 T.M.	8.0 T.M.	12.0 T.M.
		0.0 YTD	4.0 YTD	8.0 YTD	12.0 YTD
Robert Gruener		0.0 T.M.	0.0 T.M.	0.0 T.M.	0.0 T.M.
		0.0 YTD	0.0 YTD	0.0 YTD	0.0 YTD
Jeff Johnson		8.0 T.M.	14.5 T.M.	8.0 T.M.	22.5 T.M.
		24.0 YTD	14.5 YTD	8.0 YTD	46.5 YTD

*(T.M. = This Month YTD = Year-to-date)

Proposed Work For Month of March 2022

1. Making new 1" water taps.
- 2 Monitoring water system for winter operations.
3. Annual Cross Connection Inspections in water system.

Respectfully submitted,

A handwritten signature in black ink that reads "Kenneth A. Anderson". The signature is written in a cursive style with a large, stylized 'K' and 'A'.

Kenneth A. Anderson
City of New Buffalo
Water Superintendent



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

December 15, 2021

The Michigan Department of Health and Human Services, Oral Health Program would like to congratulate your water system for achieving the CDC's Optimal Fluoridation Award for 2021. This is a great honor for your city and for our state. This award recognizes those public water systems that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 11- 12 consecutive months in a year, as documented in the Water Fluoridation Reporting System (WFRS).

WFRS is a national health surveillance tool that assists states in managing their water fluoridation program. Over the past four years, 36 states have had at least one public water system in their state receive the award. In calendar year 2021, there were 1,292 adjusted systems in 29 states recognized by CDC. 89 public water systems were awarded here in Michigan.

Water utilities and their customers value the ability to demonstrate quality service. There are several award programs related to drinking water, including those conducted by the U.S. Environmental Protection Agency, the American Water Works Association, and state drinking water programs. CDC's Quality Awards can be a good opportunity to promote community water fluoridation. We hope you display your awards proudly!

Once again, congratulations on this outstanding award and for your continuing commitment to public health of all Michigan residents.

Christine Farrell, RDH, MPA
MDHHS Oral Health Program Director

Sandy Sutton, RDH, BS
Community Water Fluoridation Coordinator

Water Fluoridation Quality Award

NEW BUFFALO Michigan

The Centers for Disease Control and Prevention (CDC)'s support for community water fluoridation is based on more than 75 years of experience and research to show that water fluoridation is safe and effective for promoting good oral health. CDC commends this water system for providing high-quality water fluoridation for 12 consecutive months in 2020 representing a high level of operator care and accomplishment.



Casey Hannan, MPH
Director, Division of Oral Health
National Center for Chronic Disease
Prevention and Health Promotion
Centers for Disease Control and Prevention



Theresa "Tracy" J. Boehmer, P.E.
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease
Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention



2020

CERTIFICATE OF EXCELLENCE

In recognition of the quality of your laboratory in proficiency testing for

WS-306

City of New Buffalo

is issued this certificate of achievement by ERA. This laboratory has been recognized as a Laboratory of Excellence for achieving 100% acceptable data in this study which included 755 participating laboratories. This achievement is a demonstration of the superior quality of the laboratory in evaluation of the standards listed below.

MicrobE™ (Coliforms)



Matthew Seebeck
Quality Officer



March 14, 2022

To: Mayor and City Council;

Spring is on the horizon!

As warmer weather approaches, the parks department has been busy getting things ready for the season. The boat ramp will open Mid-March and we will be welcoming the boaters back with our new cashless system. All boaters entering the boat launch will now have to pay for their season pass or daily launch fee at the new kiosk. While I know this will be an adjustment for all, I believe things will run much smoother once everyone gets used to the new system.

Spring cleanup has begun at all the parks. Most of the winter sand has been removed at the boat launch and we have begun doing the same at the beach. Docks at the boat ramp will go back in around March 15th weather permitting.

The marina is set to open April 22nd, and we already have lots of reservations for this summer. Audrey will be back managing the marina this summer, she did such a fantastic job last summer and we will be working on making the marina even better this year. Bubblers will be pulled and the ropes taken down in the next few weeks, as we prepare for the season to begin.

The baseball fields are in good shape this spring as we had all of them re done last fall. Between the new ball mix and Green Kings working on the fields, I'm hope they will be in great shape when it comes time for they to play on them. We will begin spring clean-up on the fields as soon as weather and field conditions permit.

At this time, we have 4 lifeguards returning from last season. Gavin Ales our head lifeguard, who will be returning for his 4th season, Zoe Price Even Moyer and Alex Tellez. I have also put the lifeguard ad out on Facebook, and have been in contact with other sources for recruiting.

It's hard to believe summer is right around the corner!

Respectfully submitted,
Kristen D'Amico
Parks Director



Street Department Monthly Report
February 2022

Mayor Humphrey and City Council Members,

The following are some of the many things we have accomplished during the month of November.

- ✓ Daily office – Ran to All Phase in MC for supplies. Office work miss digs, time sheets, work on invoices. Office work emails. Ran to South Bend for parts for leaf vac truck. Get lift from McCalister.
- ✓ Police Dept. – Cleaned floor drains fixed bathroom. Service truck. Replace lights. Move 2x4 led panel lights. Service Police cars and SUV's. Oil changes on squad cars 12 & 13. Drove to Kalamazoo to check police side by side.
- ✓ Water Dept. –Set up and Fixed pump. Serviced truck for Rob and Jeff. Weld new feet on table. Battery at intake on generator. Replace & Fix Valve. Install new flacculator check RPM. Service pumps, check saws and small equipment. Restocked floor dry. Replace lights. Check manhole for water leaks
- ✓ Shop – Fix and replace Hydraulic line plow truck, plowed snow clean-up streets. Trim Trees out of roadway. PM truck check oil/fluids, pre-trip both plow trucks. Patching streets rest of day. Fixed tire on snow blower. Plow snow, salt streets. Clean up shop. Change cutting edges on both 102 & 103. Patch pot-holes. Storm drains. Fuel Trucks. Load trucks with salt, Salted streets. Washed trucks. Work on Bobcat. Work on Leaf Vac. Check fluids and Grease backhoe. Check and fix street signs. Leaf bags. Took down Christmas decorations downtown. Replaced fencing downtown. Clean up brush pile on Merchant. Picked up road kill.
- ✓ Fire Dept – Look at and fixed ladder truck air filter. New battery in fire truck.
- ✓ City Hall – replaced lights, salted roof and knocked off the ice. Wire lights and switch. Move 2x4 led panel lights. Hang lights.
- ✓ Parks Dept – Work on Beach Gator. Pump water by beach

Respectfully Submitted

Josh Bolton
Crew Leader.



03/18/2022

Dear City Manager Watson,

RE Code Enforcement Monthly Department Update:

Although this is not an all-inclusive list, please see the following items attended to over this past month.

- Short-Term Rental Program – Processed 75 + STR Permits valid thru 4/2023. The bulk of all STR Permits are processed within the first quarter of the year. March has the most STR units up for renewal. This may be a back log due to processing during Covid and the closures that were in place. Per Alton, ideally 30 inspections per Month as a max. To be considered in moving forward with the Long-Term Rental and Business Registration needs.
- Worked with City Attorneys regarding STR Citations for violating ordinance #248. Suggestion/Need to review NB City Charter and update. Decision made on outstanding citations.
- Beach and Boat Launch Registration system being set up. New email established for processing. Open access to Admin and Data Entering Clerk. Currently no replacement in managing the system. To maintain processing registrations, as well as parking appeal.
- Passport parking – Utilizing parking records for collection of outstanding fees. April ends the seasonal UTCO regarding 2AM-6AM parking.
- BS&A – Utilizing records for closing of outstanding building permits. Permits are reviewed in the STR process, to implement reviews across the board.
- Scheduling Thursdays for city drive by inspections. Per city ordinance, enforcement is moving forward with violations. Including: No parking in the lawn, No parking or storage of recreational vehicles in driveways, and revised Rubbish ordinance.

Thank you!

Respectfully, Gail Grosse

CODE ENFORCEMENT OFFICER

Meeting, Ordinance, and Zoning Information available: www.cityofnewbuffalo.org



To: Mayor Humphrey and Council
Re: Treasurer's Monthly Report
Date: March 17, 2022

Please find attached the following items for your review:

- A. Summary of Payables as of today.
- B. Statements from:
 - Abonmarche
 - The Curcio Law Firm
 - Houseal Lavigne Associates
- C. Invoice Approval List by Fund
- D. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kind regards,

Kate Vyskocil

Kate Vyskocil, MBA, MiCPT
Treasurer

BANK CODE: POOL CHECK DATE: 03/15/2022 INVOICE PAY DATE FROM 03/15/2022 TO 03/15/2022

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
03/15/2022	POOL	00000042440	4826	A CLEAN GET-AWAY CLEANING LLC	1,200.00	1
03/15/2022	POOL	00000042441	2862	ABONMARCHE CONSULTANTS INC	14,811.77	2
03/15/2022	POOL	00000042442	3777	AIR RIGHT TECHNOLOGIES	392.50	2
03/15/2022	POOL	00000042443	1004	ALEXANDER CHEMICAL CORP	2,687.50	2
03/15/2022	POOL	00000042444	3458	ALL PHASE ELECTRIC SUPPLY CO	4,076.35	7
03/15/2022	POOL	00000042445	4022	ALL PRO SERVICES	687.00	1
03/15/2022	POOL	00000042446	3490	AMERICAN SAFETY & FIRST AID	120.28	3
03/15/2022	POOL	00000042447	2038	ANDERSON, KENNETH	50.00	1
03/15/2022	POOL	00000042448	1083	AT&T	478.17	3
03/15/2022	POOL	00000042449	1083	AT&T	102.04	2
03/15/2022	POOL	00000042450	1013	BERRIEN COUNTY TREASURER	24.00	1
03/15/2022	POOL	00000042451	1013	BERRIEN COUNTY TREASURER	24.00	1
03/15/2022	POOL	00000042452	4515	BLOSSOMLAND ACCOUTNING	968.75	2
03/15/2022	POOL	00000042453	4298	BOLTON, JOSHUA	50.00	1
03/15/2022	POOL	00000042454	4534	CDW GOVERNMENT	2,257.56	4
03/15/2022	POOL	00000042455	4534	CDW GOVERNMENT	4,239.96	1
03/15/2022	POOL	00000042456	4712	CHARLES NICHOLAS CURCIO	3,949.86	1
03/15/2022	POOL	00000042457	3469	CLUSTER, MICHAEL	50.00	1
03/15/2022	POOL	00000042458	4077	CUMMINS BRIDGEWAY	548.80	1
03/15/2022	POOL	00000042459	4462	D'AMICO KRISTEN	50.00	1
03/15/2022	POOL	00000042460	4782	DOMESTIC UNIFORM RENTALS	1,057.58	12
03/15/2022	POOL	00000042461	4758	E.I. CONSTRUCTION	677.00	2
03/15/2022	POOL	00000042462	4068	ELAN CORP. PAYMENT SYSTEMS	3,162.93	1
03/15/2022	POOL	00000042463	3822	ELECTION SOURCE	353.86	1
03/15/2022	POOL	00000042464	4812	ENTERPRISE FM TRUST	3,201.27	1
03/15/2022	POOL	00000042465	1047	ETNA SUPPLY COMPANY	255.01	1
03/15/2022	POOL	00000042466	3677	FEDEX	249.70	1
03/15/2022	POOL	00000042467	1058	GRSD SEWER AUTHORITY	61,618.93	4
03/15/2022	POOL	00000042468	3529	GRUENER, ROBERT	109.76	2
03/15/2022	POOL	00000042469	1059	HACH COMPANY	387.16	1
03/15/2022	POOL	00000042470	2089	HEI WIRELESS	50.00	1
03/15/2022	POOL	00000042471	2682	HOOSIER HYDRAULIC	5.96	1
03/15/2022	POOL	00000042472	4367	HOUSEAL LAVIGNE ASSOCIATES	10,422.50	1
03/15/2022	POOL	00000042473	4821	HUNTINGTON NATIONAL BANK	14,139.00	1
03/15/2022	POOL	00000042474	3678	HUSTON, CHRISTOPHER	50.00	1
03/15/2022	POOL	00000042475	3737	ID NETWORKS	2,145.00	1
03/15/2022	POOL	00000042476	1073	INDIANA MICHIGAN POWER	1,230.63	5
03/15/2022	POOL	00000042477	4693	J. P. GILLEN & ASSOCIATES/EDGE IT	2,625.00	1
03/15/2022	POOL	00000042478	4475	JOHN DEERE FINANCIAL	142.94	1
03/15/2022	POOL	00000042479	5003	JOHN E REID & ASSOCIATES	1,100.00	1
03/15/2022	POOL	00000042480	3531	JOHNSON, JEFFREY	50.00	1
03/15/2022	POOL	00000042481	4206	LAKESHORE RECYCLING & DISPOSAL LLC	22,147.28	2
03/15/2022	POOL	00000042482	4978	LAPORTE CO HERALD DISPATCH	1,873.49	3
03/15/2022	POOL	00000042483	4995	LINDE GAS & EQUIPMENT INC	1,207.65	3
03/15/2022	POOL	00000042484	4512	MACALLISTAER RENTALS	465.25	1
03/15/2022	POOL	00000042485	4809	MC DOORS	420.00	1
03/15/2022	POOL	00000042486	3382	MEDIC 1	9,283.42	1
03/15/2022	POOL	00000042487	3524	MENARDS	373.25	4
03/15/2022	POOL	00000042488	3995	MICHIGAN RURAL WATER ASSOC	522.00	1
03/15/2022	POOL	00000042489	4062	MICHIGAN STATE POLICE	216.25	1
03/15/2022	POOL	00000042490	3495	MID CITY SUPPLY CO INC	803.48	4
03/15/2022	POOL	00000042491	4495	MUTT MITT	567.91	1
03/15/2022	POOL	00000042492	1113	NEW BUFFALO AREA SCHOOLS	1,830.13	1
03/15/2022	POOL	00000042493	4498	NEW BUFFALO HARDWARE	199.41	13
03/15/2022	POOL	00000042494	4498	NEW BUFFALO HARDWARE	29.48	2
03/15/2022	POOL	00000042495	2032	NEW BUFFALO TOWNSHIP	5,000.00	1
03/15/2022	POOL	00000042496	2032	NEW BUFFALO TOWNSHIP	36.44	1
03/15/2022	POOL	00000042497	4813	NORTHROP ASSESSING INC.	497.00	1

BANK CODE: POOL CHECK DATE: 03/15/2022 INVOICE PAY DATE FROM 03/15/2022 TO 03/15/2022

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
03/15/2022	POOL	00000042498	4550	OCCUSCREEN, LLC	70.00	1
03/15/2022	POOL	00000042499	3635	OSCAR'S PRINTING & COPY CENTER	74.37	1
03/15/2022	POOL	00000042500	1100	PARRETT COMPANY	106.17	1
03/15/2022	POOL	00000042501	2085	PINE GROVE CEMETERY AUTHORITY	2,500.00	1
03/15/2022	POOL	00000042502	3511	PLERUS/ELECTIONS OPERATING LLC	369.99	1
03/15/2022	POOL	00000042503	4684	PRIDE THE PORTABLE TOILET COMPANY	450.00	3
03/15/2022	POOL	00000042504	4650	PRO SAFETY INNOVATONS	200.00	1
03/15/2022	POOL	00000042505	3435	PURCHASE POWER	1,020.99	1
03/15/2022	POOL	00000042506	2065	RIDGE AUTO PARTS	1,376.44	13
03/15/2022	POOL	00000042507	2065	RIDGE AUTO PARTS	391.69	5
03/15/2022	POOL	00000042508	3501	RUNKLE ELECTRIC	440.00	1
03/15/2022	POOL	00000042509	4703	SAFEBUILT LLC	13,279.88	1
03/15/2022	POOL	00000042510	3868	SBF ENTERPRISES	432.15	2
03/15/2022	POOL	00000042511	1084	SEMCO ENERGY GAS CO.	4,384.60	1
03/15/2022	POOL	00000042512	3199	SITTIG ASSESSMENT SERVICES LLC	2,206.66	1
03/15/2022	POOL	00000042513	3156	STAPLES	636.23	1
03/15/2022	POOL	00000042514	4186	STAR UNIFORMS	2,967.05	7
03/15/2022	POOL	00000042515	3497	STATE OF MICHIGAN DEQ	360.00	2
03/15/2022	POOL	00000042516	2467	TELE-RAD INC	7.34	1
03/15/2022	POOL	00000042517	4153	TILLERY, RUSSELL	50.00	1
03/15/2022	POOL	00000042518	2599	TWIN CITY AWARDS & TROPHIES	100.00	1
03/15/2022	POOL	00000042519	2969	USA BLUEBOOK	2,525.02	3
03/15/2022	POOL	00000042520	4544	VIEVU,LLC	998.00	1
03/15/2022	POOL	00000042521	4487	VYSKOCIL, KATHRYN	50.00	1
03/15/2022	POOL	00000042522	2564	WEST SHORE FIRE, INC.	68.14	1
03/15/2022	POOL	00000042523	3614	WORKING WELL	120.00	1

Num Checks: 84

Num Stubs: 0

Num Invoices: 174

Total Amount: 220,459.93



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Darwin Watson, City Manager
224 W. Buffalo Street
New Buffalo, MI 49117

D. Watson
3/4/2022

INVOICE

No. 022822
02/28/2021

City of New Buffalo EDA Public Notice Advertisement

-Ad #70291626 to run 3 times in The Herald Palladium beginning 2/15/22

Invoice Amount

\$1,111.77

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

If, upon receipt of an invoice from Abonmarche, the client has any questions, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

Shoreline protection

Benton Harbor, MI	South Bend, IN	Ft. Wayne, IN	Lafayette, IN	Valparaiso, IN	South Haven, MI	Portage, MI	Hobart, IN	Goshen, IN
269.927.2295	574.232.8700	260.218.2500	765.607.4474	219.850.4624	269.637.1293	269.447.1800	219.947.2568	574.533.9913



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Darwin Watson
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

D. Watson
2/28/2022

INVOICE

No. 139249
02/23/2022

21-1638 Whittaker Shoreline

Project Manager: Michael C Morphey

Engineering Services through 1/31/2022

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
250 Topographic Survey	\$4,700.00	\$2,838.00	\$0.00	\$1,862.00
255 Boundary Evaluation	\$2,800.00	\$69.00	\$0.00	\$2,731.00
400 Preliminary Engineering	\$17,500.00	\$9,391.50	\$3,623.00	\$4,485.50
450 Pre-Application Meeting	\$1,500.00	\$1,500.00	\$0.00	\$0.00
451 Joint Permit Application	\$4,000.00	\$125.00	\$1,375.00	\$2,500.00
452 Permit Processing	\$3,000.00	\$0.00	\$102.00	\$2,898.00
950 Reimbursables	\$306.00	\$306.00	\$0.00	\$0.00
960 Bathymetric Survey	\$5,800.00	\$4,369.25	\$0.00	\$1,430.75
961 Soil Borings/Geotechnical	\$8,600.00	\$0.00	\$8,600.00	\$0.00
Totals:	\$48,206.00	\$18,598.75	\$13,700.00	\$15,907.25

Invoice Amount

\$13,700.00

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 Grand Haven, MI 616.847.4070 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913

101-265-946.3



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Kate Vyskocil
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

De Watson
3/4/2022

INVOICE

No. 139273
02/25/2022

19-1644 N. Whitaker Sanitary Service Extension

Project Manager: Charles W Thompson

Professional services completed through 2/15/22:

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
200 Feasibility and Estimate	\$2,300.00	\$2,300.00	\$0.00	\$0.00
250 Topo	\$1,800.00	\$1,800.00	\$0.00	\$0.00
450 Permitting	\$2,000.00	\$0.00	\$2,000.00	\$0.00
500 Final Design	\$5,900.00	\$5,500.00	\$400.00	\$0.00
800 Plans & Specs	\$4,900.00	\$3,200.00	\$1,700.00	\$0.00
Totals:	\$16,900.00	\$12,800.00	\$4,100.00	\$0.00
Invoice Amount			\$4,100.00	

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202-483-801.2

Please remit to: Abonmarche Consultants, Inc.
315 W. Jefferson Blvd.
South Bend, IN 46601

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 Grand Haven, MI 616.847.4070 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913



Engineering • Architecture • Land Surveying

CITY OF NEW BUFFALO

Attn: Darwin Watson
City Hall
224 W. Buffalo Street
New Buffalo, MI 49117

INVOICE

No. 139237
02/23/2022

21-2238 NB Maintenance Dredge

Project Manager: Michael C Morphey

Engineering Services through 1/31/2022

	Contract Amount	Previously Invoiced	Current Invoice	Remaining Contract
100 Initiation Meeting	\$700.00	\$0.00	\$0.00	\$700.00
105 Historical Data Collect/review	\$300.00	\$0.00	\$0.00	\$300.00
400 Prelim Eng Permitting	\$10,800.00	\$825.00	\$3,897.50	\$6,077.50
500 Initial Dredge Bid Docs	\$9,700.00	\$0.00	\$0.00	\$9,700.00
540 Initial Dredge Bid/Award	\$1,900.00	\$0.00	\$0.00	\$1,900.00
600 Initial Dredge Construction Admin	\$9,600.00	\$0.00	\$0.00	\$9,600.00
961 Pre-Design Bathymetry Survey	\$5,200.00	\$5,175.00	\$0.00	\$25.00
962 Sed Sample & Analysis	\$8,900.00	\$125.00	\$5,000.00	\$3,775.00
963 Post-Dredge Bathymetry Survey	\$5,200.00	\$0.00	\$0.00	\$5,200.00
Totals:	\$52,300.00	\$6,125.00	\$8,897.50	\$37,277.50

Invoice Amount

\$8,897.50

All invoices are due upon receipt. After 30 days, interest of 1.5% per month will be added to any unpaid balance.

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Please remit to **Abonmarche Consultants, Inc.**
PO Box 1088
Benton Harbor, MI 49023

Benton Harbor, MI 269.927.2295 South Bend, IN 574.232.8700 Portage, MI 269.447.1088 Lafayette, IN 765.234.0099 Valparaiso, IN 219.850.4624 Grand Haven, MI 616.847.4070 Fort Wayne, IN 260.218.2500 Hobart, IN 219.947.2568 Goshen, IN 574.533.9913



THE CURCIO LAW FIRM

16905 Birchview Drive
Nunica, Michigan 49448

City of New Buffalo
224 West Buffalo Street New
Buffalo, MI 49117

7-00001-NB - General

DeWaltson
3/2/2022

INVOICE

Invoice # 434
Date: 03/01/2022
Due Upon Receipt

Invoice Number	Services Commencing	Services Through	Service Fee
434	2/1/22	2/28/22	\$3,949.86



From **Houseal Lavigne Associates**
188 W. Randolph Street Suite 200
Chicago, IL 60601

(312) 372-1008
www.hlplanning.com

Invoice ID **5454**
Issue Date **02/15/2022**
Due Date **03/17/2022 (Net 30)**
Subject **Professional Consulting Services**

Invoice For **New Buffalo, City of**
224 W Buffalo St.
New Buffalo, MI 49117

Item Type	Description	Quantity	Unit Price	Amount
Professional Services	[21-503] New Buffalo Zoning Ordinance Update: Jackie Wells (12/01/2021 - 01/31/2022)	6.00	\$145.00	\$870.00
Professional Services	[21-503] New Buffalo Zoning Ordinance Update: Rob Stauder (12/01/2021 - 01/31/2022)	0.50	\$200.00	\$100.00
Professional Services	[21-503] New Buffalo Zoning Ordinance Update: Ruben Shell (12/01/2021 - 01/31/2022)	73.00	\$105.00	\$7,665.00
Professional Services	[21-503] New Buffalo Zoning Ordinance Update: Sujan Shrestha (12/01/2021 - 01/31/2022)	16.25	\$110.00	\$1,787.50

Amount Due \$10,422.50

Q Watson
3/4/2022

INVOICE GL DISTRIBUTION REPORT
 POST DATES 02/16/2022 - 03/15/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 172 EXECUTIVE							
101-172-716.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	1,267.15	42424
101-172-850.200	01/24/22	VERIZON WIRELESS	VERIZON/01/24/22-02/23/22	9900217455	03/15/22	41.03	42439
Total For Dept 172 EXECUTIVE						1,308.18	
Dept 215 CLERK							
101-215-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	1,509.98	42424
101-215-910.200	03/04/22	COMFORT INN	CLERKS INSTITUTE LODGING N. GRIFFIN	030422	03/15/22	504.00	42431
101-215-910.200	03/04/22	COMFORT INN	CLERKS INSTITUTE LODGING A. FIDLER	030322	03/15/22	504.00	42432
Total For Dept 215 CLERK						2,517.98	
Dept 247 BOARD OF REVIEW							
101-247-801.200	02/27/22	LAPORTE CO HERALD DISPATCH	NEWS PAPER NOTICFICATION/BOARD OF R	70019196-2/2022	03/15/22	196.58	42482
101-247-910.200	03/04/22	JACK KENNEDY	BOARD OF REVIEW TRAINING	030422	03/15/22	120.00	42433
101-247-910.200	03/04/22	THUN VANESSA	BOARD OF REVIEW TRAINING	030422	03/15/22	60.00	42434
101-247-910.200	03/04/22	WESTERGREN, JULIE	BOARD OF REVIEW TRAINING	030422	03/15/22	120.00	42435
Total For Dept 247 BOARD OF REVIEW						496.58	
Dept 253 TREASURER							
101-253-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	1,320.70	42424
101-253-801.200	01/31/22	BLOSSOMLAND ACCOUTNING	BANK RECONCILIATON REVIEWS	204	03/15/22	562.50	42452
101-253-801.200	02/01/22	BLOSSOMLAND ACCOUTNING	ACCOUNTING SERVICE/02/01/22-02/28/2	477	03/15/22	406.25	42452
101-253-851.200	02/16/22	FEDEX	SHIPPING POSTAGE/INTERNAL REVENUE/S	7662-68225	03/15/22	249.70	42466
101-253-853.000	03/01/22	VYSKOCIL, KATHRYN	PHONE STIPEND/VYSKOCIL/TREASURER/03	03/01/2022	03/15/22	50.00	42521
Total For Dept 253 TREASURER						2,589.15	
Dept 257 ASSESSOR							
101-257-801.200	02/25/22	SITTIG ASSESSMENT SERVICES LLC	ASSESSMENT SERVICES-FEBRUARY 2022	022522	03/15/22	2,206.66	42512
101-257-851.200	02/25/22	BERRIEN COUNTY TREASURER	PERSONAL PROPERTY MAILINGS	11773	03/15/22	24.00	42450
101-257-851.200	03/08/22	SBF ENTERPRISES	POSTAGE FOR ASSSEMENT NOTICES	0136344	03/15/22	267.87	42510
101-257-851.200	03/09/22	BERRIEN COUNTY TREASURER	PERSONAL PROPERTY MAILINGS	030122	03/15/22	24.00	42451
101-257-900.000	03/08/22	SBF ENTERPRISES	ASSESSMENT NOTICES COLOR PRINT CHAR	0136346	03/15/22	164.28	42510
101-257-910.200	03/03/22	NORTHROP ASSESSING INC.	BOARD OF REVIEW TRAINING	119190	03/15/22	497.00	42497
101-257-934.000	02/18/22	CDW GOVERNMENT	ASSESSOR PRINTER REPAIR	S400497	03/15/22	222.68	42454
Total For Dept 257 ASSESSOR						3,406.49	
Dept 262 ELECTIONS							
101-262-756.000	02/25/22	PLERUS/ELECTIONS OPERATING LLC	MASTER VOTER CARD/ELECTIONS	2816	03/15/22	369.99	42502
101-262-756.000	02/25/22	ELECTION SOURCE	ELECTION SUPPLIES	22639	03/15/22	353.86	42463
Total For Dept 262 ELECTIONS						723.85	
Dept 265 GENERAL GOVERNMENT							
101-265-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	2,334.35	42424
101-265-752.200	02/01/22	STAPLES	STAPLES/02/22	6035517820074317	03/15/22	527.34	42513
101-265-756.000	02/28/22	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/GEN GOV	3.04218-IN	03/15/22	29.21	42446
101-265-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	2.86	42492
101-265-801.200	02/16/22	A CLEAN GETAWAY CLEANING LLC	CLEANING & DISINFECTIONS 5 WEEKS	5431	02/15/22	1,500.00	42416
101-265-831.000	03/10/22	NEW BUFFALO AREA SCHOOLS	NEW BUFFALO RECREATIONAL AUTHORITY	021822	03/15/22	5,000.00	42437
101-265-851.200	02/02/22	PURCHASE POWER	POSTAGE METER REFILL/02/2022	8000900011110503	03/15/22	1,020.99	42505
101-265-854.100	02/16/22	LAND INFORMATION ACCESS ASSN	OLD WEBSITE HOSTING	7232-B	03/15/22	330.00	42421
101-265-854.200	01/24/22	VERIZON WIRELESS	VERIZON/01/24/22-02/23/22	9900217455	03/15/22	150.67	42439
101-265-854.200	02/23/22	CDW GOVERNMENT	FIREWALL SECURITY SOFTWARE	S688730	03/15/22	4,239.96	42455
101-265-854.300	02/02/22	CDW GOVERNMENT	IT HARDWARE/GEN GOV	R674035	03/15/22	261.54	42454
101-265-924.200	03/04/22	COMCAST	COMCAST CITY HALL	030422	03/15/22	367.37	42430

INVOICE GL DISTRIBUTION REPORT
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 BOTH OPEN AND PAID

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 265 GENERAL GOVERNMENT							
101-265-924.200	03/15/22	INDIANA MICHIGAN POWER	POWER CHARGES 045-236-760-0-7	031522	03/15/22	13.05	42476
101-265-924.200	02/04/22	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/02/04/22-03	04342433929-2/22	03/15/22	497.89	42476
101-265-924.200	01/25/22	SEMCO ENERGY GAS CO.	SEMCO/1/25/22-2/24/22	01/25/22	03/15/22	415.24	42511
101-265-930.300	02/16/22	ALL PHASE ELECTRIC SUPPLY CO	REPLACEMENT LAY IN 2X4 PANEL LED LI	46101020360	03/15/22	1,186.40	42444
101-265-930.300	02/11/22	ALL PHASE ELECTRIC SUPPLY CO	REPLACEMENT LAY IN 2X4 PANEL LED LI	46101020329	03/15/22	75.92	42444
101-265-930.300	12/29/21	ALL PHASE ELECTRIC SUPPLY CO	REPLACEMENT LAY IN 2X4 PANEL LED LI	46101018124	03/15/22	148.30	42444
101-265-930.300	02/17/22	ALL PHASE ELECTRIC SUPPLY CO	REPLACEMENT LAY IN 2X4 PANEL LED LI	46101020519	03/15/22	1,186.40	42444
101-265-930.300	02/23/22	ALL PHASE ELECTRIC SUPPLY CO	REPLACEMENT LAY IN 2X4 PANEL LED LI	46101020589	03/15/22	1,038.10	42444
101-265-930.300	02/09/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/02/09/202	0209229505	03/15/22	155.35	42460
101-265-930.300	03/01/22	ALL PHASE ELECTRIC SUPPLY CO	LIGHT BULBS/GEN GOV	46101021178	03/15/22	263.16	42444
101-265-930.300	02/23/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/CITY HALL/02/23/2	0223229505	03/15/22	155.35	42460
101-265-930.300	02/11/22	NEW BUFFALO HARDWARE	WORK BOX/GEN GOV	A230130	03/15/22	1.79	42493
101-265-930.300	02/09/22	NEW BUFFALO HARDWARE	ROOF MELT TABLET/GEN GOV	A229952	03/15/22	24.99	42494
101-265-930.300	03/14/22	A CLEAN GET-AWAY CLEANING LLC	CLEANING SERVICES	5500	03/15/22	1,200.00	42440
101-265-933.000	02/28/22	J. P. GILLEN & ASSOCIATES/EDGE	IT SERVICES JANUARY 2022	1474	03/15/22	2,625.00	42477
101-265-935.100	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	1,973.40	42428
101-265-935.100	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	986.70	42428
101-265-935.300	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	3,383.78	42428
101-265-935.300	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	1,691.89	42428
101-265-940.900	03/15/22	ADAMS REMCO INC	EQUIPMENT RENTAL/GEN GOV	031522	03/15/22	363.51	42524
101-265-946.300	02/18/22	ABONMARCHE CONSULTANTS INC	SHORELINE PROTECTION ENGINEERING	138782	03/15/22	2,210.50	42422
101-265-946.300	02/23/22	ABONMARCHE CONSULTANTS INC	SHORELINE PROTECTION ENGINEERING	139249	03/15/22	13,700.00	42441
101-265-946.300	03/04/22	ABONMARCHE CONSULTANTS INC	SHORELINE PROTECTION--EDA PUBLIC NO	022822	03/15/22	1,111.77	42441
Total For Dept 265 GENERAL GOVERNMENT						50,172.78	
Dept 266 ATTORNEY							
101-266-826.300	03/03/22	CHARLES NICHOLAS CURCIO	LEGAL SERVICES FEBRUARY 2022	030222	03/15/22	3,949.86	42456
Total For Dept 266 ATTORNEY						3,949.86	
Dept 301 POLICE							
101-301-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE--PPO 1000 PLAN MAR	022222	03/15/22	1,756.48	42423
101-301-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	9,959.79	42424
101-301-756.000	02/11/22	CDW GOVERNMENT	SMART TV/POLICE	S100110	03/15/22	464.54	42454
101-301-756.000	02/28/22	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/POLICE	304220-IN	03/15/22	38.79	42446
101-301-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	1,001.83	42492
101-301-768.000	01/31/22	STAR UNIFORMS	UNIFORMS/POLICE	317651	03/15/22	98.95	42514
101-301-768.000	12/14/21	STAR UNIFORMS	UNIFORM/POLICE	15111-2	03/15/22	146.85	42514
101-301-768.000	02/10/22	STAR UNIFORMS	UNIFORMS/POLICE	16311-2	03/15/22	33.25	42514
101-301-768.000	03/01/22	STAR UNIFORMS	PATROLMAN BADGE/POLICE	167242	03/15/22	205.00	42514
101-301-770.200	03/03/22	STAR UNIFORMS	BADGES/POLICE	167972	03/15/22	485.00	42514
101-301-801.200	02/07/22	OCCUSCREEN, LLC	NEW HIRE COMPREHENSIVESCREENING PAC	184096	03/15/22	70.00	42498
101-301-801.200	02/28/22	WORKING WELL	DRUG SCREENING/STREET/POLICE	00376142	03/15/22	40.00	42523
101-301-801.200	03/06/22	MICHIGAN STATE POLICE	LIVE SCAN/POLICE	551596960	03/15/22	216.25	42489
101-301-850.200	03/01/22	CLUSTER, MICHAEL	PHONE STIPEND/CLUSTER/03/01/22/POLI	03/01/22	03/15/22	50.00	42457
101-301-850.200	03/01/22	TILLERY, RUSSELL	PHONE STIPEND/TILLERY/POLICE	03/01/2022	03/15/22	50.00	42517
101-301-850.200	01/24/22	VERIZON WIRELESS	VERIZON/01/24/22-02/23/22	9900217455	03/15/22	288.28	42439
101-301-900.000	02/23/22	OSCAR'S PRINTING & COPY CENTE	BUS. CARDS/CAPRON/POLICE	127543	03/15/22	74.37	42499
101-301-910.200	02/04/22	JOHN E REID & ASSOCIATES	INTERVIEW TRAINING	6FD3025A-001	03/15/22	1,100.00	42479
101-301-924.200	03/04/22	COMCAST	COMCAST CITY HALL	030422	03/15/22	367.38	42430
101-301-924.200	02/04/22	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/02/04/22-03	04342433929-2/22	03/15/22	497.90	42476
101-301-924.200	01/25/22	SEMCO ENERGY GAS CO.	SEMCO/1/25/22-2/24/22	01/25/22	03/15/22	415.25	42511
101-301-930.300	02/02/22	ALL PRO SERVICES	PLUMBING/POLICE	127634	03/15/22	687.00	42445
101-301-930.300	02/09/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/02/09/22	0209229705	03/15/22	105.00	42460

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Fund 101 GENERAL FUND							
Dept 301 POLICE							
101-301-930.300	02/09/22	MC DOORS	GARAGE DOOR REPAIR/POLICE	5049	03/15/22	420.00	42485
101-301-930.300	02/23/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/02/23/22	0223229705	03/15/22	105.00	42460
101-301-930.300	03/11/22	E.I. CONSTRUCTION	REPAIR WOMENS SHOWER & MENS TOILET/	3/11/22	03/15/22	269.00	42461
101-301-931.800	03/01/22	ID NETWORKS	ANNUAL SERVICE MAINTENANCE FOR LIVE	278885	03/15/22	2,145.00	42475
101-301-932.900	02/28/22	NEW BUFFALO HARDWARE	CABLE TIE/POLICE	A231755	03/15/22	23.95	42493
101-301-932.900	02/11/22	RIDGE AUTO PARTS	OIL FILTERS/POLICE	447941	03/15/22	56.23	42506
101-301-932.900	02/24/22	RIDGE AUTO PARTS	BATTERY/POLICE	448380	03/15/22	136.48	42507
101-301-934.400	02/09/22	VIEVU, LLC	RADIO MAINTENANCE/POLICE	VVS1003105	03/15/22	998.00	42520
101-301-934.400	12/29/21	TELE-RAD INC	FINANCE CHARGE DUE TO VENDER NOT RE	905278	03/15/22	7.34	42516
101-301-935.200	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	4,174.50	42428
101-301-935.200	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	2,087.25	42428
101-301-935.300	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	23,216.25	42428
101-301-935.300	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	11,608.13	42428
101-301-940.900	02/17/22	PARRETT COMPANY	EQUIPMENT RENTAL/POLICE	63204	03/15/22	106.17	42500
101-301-979.000	02/16/22	STAR UNIFORMS	REPLACE BULLET PROOF VESTS & ACCESS	32424-1	03/15/22	880.00	42514
101-301-979.000	02/16/22	STAR UNIFORMS	REPLACE BULLET PROOF VESTS & ACCESS	32425-1	03/15/22	1,118.00	42514
101-301-983.000	02/16/22	ENTERPRISE FM TRUST	VEHICLE LEASES FEBRUARY 2022	FBN4391890	02/15/22	558.97	42370
101-301-983.000	03/04/22	ENTERPRISE FM TRUST	VEHICLE LEASES MARCH 2022	030422	03/15/22	558.97	42464
Total For Dept 301 POLICE						66,621.15	
Dept 336 FIRE							
101-336-752.200	02/10/22	NEW BUFFALO HARDWARE	MARKER/FIRE	A2300058	03/15/22	4.29	42493
101-336-752.200	02/01/22	STAPLES	STAPLES/02/22	6035517820074317	03/15/22	108.89	42513
101-336-756.000	02/22/22	MENARDS	BATHROOM TISSUE/FIRE	93725	03/15/22	24.96	42487
101-336-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	45.68	42492
101-336-801.200	03/01/22	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/03/01/22-0	03/01/22	03/15/22	5,000.00	42495
101-336-850.200	03/01/22	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/FIRE/03/01/22	03/01/22	03/15/22	50.00	42474
101-336-910.200	02/23/22	PRO SAFETY INNOVATONS	EDUCATION TRAINING/FIRE	2073	03/15/22	200.00	42504
101-336-924.200	01/25/22	SEMCO ENERGY GAS CO.	SEMCO/FIRE STATION/01/25/22-02/24/2	0152246.500-2/22	03/15/22	499.68	42438
101-336-924.200	02/05/22	INDIANA MICHIGAN POWER	ELECTRIC/FIRE/02/05/22-03/07/22	4031410105-2/22	03/15/22	185.12	42476
101-336-924.200	01/25/22	SEMCO ENERGY GAS CO.	SEMCO/1/25/22-2/24/22	01/25/22	03/15/22	1,051.04	42511
101-336-931.800	02/17/22	WEST SHORE FIRE, INC.	PURGE BODY O RING/FIRE	26828	03/15/22	68.14	42522
101-336-931.800	02/18/22	TWIN CITY AWARDS & TROPHIES	PLAQUE/FIRE	32156	03/15/22	100.00	42518
101-336-932.900	02/22/22	RIDGE AUTO PARTS	BATTERY/FIRE	448295	03/15/22	594.90	42506
101-336-934.400	02/23/22	HEI WIRELESS	RADIO MAINTENANCE/FIRE	103650	03/15/22	50.00	42470
101-336-935.200	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	7,109.00	42428
101-336-935.200	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	3,554.50	42428
Total For Dept 336 FIRE						18,646.20	
Dept 371 INSPECTION SERVICES							
101-371-716.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	819.00	42424
101-371-751.000	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	2.84	42492
101-371-820.000	01/01/22	SAFEBUILT LLC	INSPECTION FEES/01/01/22-01/31/22	0083752-IN	03/15/22	2,394.00	42509
101-371-820.100	01/01/22	SAFEBUILT LLC	INSPECTION FEES/01/01/22-01/31/22	0083752-IN	03/15/22	2,342.25	42509
101-371-820.200	01/01/22	SAFEBUILT LLC	INSPECTION FEES/01/01/22-01/31/22	0083752-IN	03/15/22	1,927.80	42509
101-371-820.300	01/01/22	SAFEBUILT LLC	INSPECTION FEES/01/01/22-01/31/22	0083752-IN	03/15/22	373.50	42509
101-371-820.400	01/01/22	SAFEBUILT LLC	INSPECTION FEES/01/01/22-01/31/22	0083752-IN	03/15/22	6,242.33	42509
101-371-850.200	01/24/22	VERIZON WIRELESS	VERIZON/01/24/22-02/23/22	9900217455	03/15/22	83.10	42439
101-371-910.200	02/11/22	LINDE GAS & EQUIPMENT INC	REMOTE BUILDING DEPT TRAINING/INSPE	138483	03/15/22	1,000.00	42483
101-371-935.200	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	561.99	42428
101-371-935.200	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	281.00	42428
101-371-983.000	02/16/22	ENTERPRISE FM TRUST	VEHICLE LEASES FEBRUARY 2022	FBN4391890	02/15/22	437.06	42370
101-371-983.000	03/04/22	ENTERPRISE FM TRUST	VEHICLE LEASES MARCH 2022	030422	03/15/22	437.06	42464

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Fund 101 GENERAL FUND							
Dept 371 INSPECTION SERVICES							
			Total For Dept 371 INSPECTION SERVICES			16,901.93	
Dept 446 STREET OPERATING							
101-446-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	5,641.02	42424
101-446-752.200	02/28/22	CDW GOVERNMENT	SONICWALL -400 SECURITY APPLICNACE	1856534	03/15/22	654.40	42454
101-446-756.000	02/22/22	LINDE GAS & EQUIPMENT INC	CYLINDER RENTAL/STREET	69025017	03/15/22	103.96	42483
101-446-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	258.09	42492
101-446-770.200	02/10/22	MID CITY SUPPLY CO INC	HAMMER DRILL DRIVER/STREET	8411984.003	03/15/22	117.50	42490
101-446-770.200	02/16/22	ALL PHASE ELECTRIC SUPPLY CO	SMALL TOOLS/STREET	46101020518	03/15/22	178.07	42444
101-446-770.200	02/22/22	NEW BUFFALO HARDWARE	EQUPMENT/STREET	A231238	03/15/22	29.44	42493
101-446-770.200	01/22/22	LINDE GAS & EQUIPMENT INC	CYLINDER RENTAL/STREET	68457771	03/15/22	103.69	42483
101-446-770.200	03/07/22	MID CITY SUPPLY CO INC	ROLLING TOOLBOX/STREET	84204772.001	03/15/22	388.00	42490
101-446-770.200	02/28/22	RIDGE AUTO PARTS	PINTLE HOOK MOUNT/STREET	448506	03/15/22	78.76	42507
101-446-801.200	02/28/22	WORKING WELL	DRUG SCREENING/STREET/POLICE	00376142	03/15/22	80.00	42523
101-446-850.200	03/01/22	BOLTON, JOSHUA	PHONE STIPEND/BOLTON/03/01/22/STREE	03/01/22	03/15/22	50.00	42453
101-446-850.200	01/24/22	VERIZON WIRELESS	VERIZON/01/24/22-02/23/22	9900217455	03/15/22	40.01	42439
101-446-924.200	02/23/22	COMCAST	COMCAST STREETS DEPT	022322	03/15/22	217.58	42426
101-446-924.200	02/01/22	INDIANA MICHIGAN POWER	ELECTRIC/STREETS/CONSOLIDATED/2/202	04706607555-2/22	03/15/22	639.20	42429
101-446-924.200	01/25/22	SEMCO ENERGY GAS CO.	SEMCO/1/25/22-2/24/22	01/25/22	03/15/22	149.81	42511
101-446-930.300	02/09/22	DOMESTIC UNIFORM RENTALS	BULDING SUPPLIES/STREET/02/09/22	0209220105	03/15/22	72.70	42460
101-446-930.300	02/23/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/02/23/22	0223220105	03/15/22	72.70	42460
101-446-930.300	02/11/22	NEW BUFFALO HARDWARE	BUILDING REPAIR/STREET	A230088	03/15/22	4.49	42494
101-446-930.300	02/15/22	RIDGE AUTO PARTS	FLOOR DRY/STREET	448029	03/15/22	74.94	42507
101-446-930.400	02/28/22	MENARDS	GROUNDNS MAINTENANCE/STREET	94092	03/15/22	117.98	42487
101-446-931.800	02/03/22	RIDGE AUTO PARTS	HYDRAULIC OIL/STREET	447623	03/15/22	157.80	42506
101-446-931.800	02/03/22	RIDGE AUTO PARTS	MAINTENANCE/BACKHOE/STREET	447605	03/15/22	18.86	42506
101-446-931.800	02/08/22	RIDGE AUTO PARTS	MAINTENANCE/STREET	447791	03/15/22	78.85	42506
101-446-931.800	02/16/22	RIDGE AUTO PARTS	SPARK PLUGS/STREET	448078	03/15/22	26.07	42507
101-446-932.900	02/03/22	RIDGE AUTO PARTS	WIPER/STREET	447622	03/15/22	18.64	42506
101-446-932.900	02/03/22	RIDGE AUTO PARTS	VEHICLE REPAIR/F-250/STREET	447606	03/15/22	20.62	42506
101-446-932.900	02/10/22	RIDGE AUTO PARTS	HYDRAULIC OIL/BIG TRUCKS/STREET	447872	03/15/22	157.80	42506
101-446-935.200	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	2,588.80	42428
101-446-935.200	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	1,294.40	42428
101-446-940.900	02/25/22	MACALLISTAER RENTALS	SCISSOR RENTAL FOR LIGHT REMOVAL/ST	R82451160101	03/15/22	465.25	42484
101-446-983.000	02/16/22	ENTERPRISE FM TRUST	VEHICLE LEASES FEBRUARY 2022	FBN4391890	02/15/22	1,173.55	42370
101-446-983.000	03/04/22	ENTERPRISE FM TRUST	VEHICLE LEASES MARCH 2022	030422	03/15/22	1,158.55	42464
			Total For Dept 446 STREET OPERATING			16,231.53	
Dept 448 STREET LIGHTING							
101-448-926.000	02/01/22	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/CONSOLIDAT	04459418614-2/22	03/15/22	135.46	42429
101-448-926.000	02/01/22	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/02/01/22-0	4023785704-2/22	03/15/22	1,915.37	42436
			Total For Dept 448 STREET LIGHTING			2,050.83	
Dept 528 SOLID WASTE COLLECTION							
101-528-801.200	04/01/22	LAKESHORE RECYCLING & DISPOSAL	DUMPSTER SERVICE/04/2022-04/31/22	16765APRL	03/15/22	1,027.00	42481
101-528-801.200	04/01/22	LAKESHORE RECYCLING & DISPOSAL	WEEKLY GARBAGE PICKUP/04/01/22-04/3	16766APRL	03/15/22	21,120.28	42481
			Total For Dept 528 SOLID WASTE COLLECTION			22,147.28	
Dept 567 CEMETERY							
101-567-995.900	03/01/22	PINE GROVE CEMETERY AUTHORITY	PINE GROVE CEMETERY/03/2022	03/01/2022	03/15/22	2,500.00	42501
			Total For Dept 567 CEMETERY			2,500.00	
Dept 651 AMBULANCE SERVICE							

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Dept 651 AMBULANCE SERVICE							
101-651-801.200	02/01/22	MEDIC 1	AMBULANCE/FEBRUARY 2022 SUBSIDY	02/01/22	03/15/22	9,283.42	42486
Total For Dept 651 AMBULANCE SERVICE						9,283.42	
Dept 701 PLANNING COMMISSION							
101-701-900.000	01/30/22	LAPORTE CO HERALD DISPATCH	NEWS PAPER PUBLISHING/01/2022	2873-01/2022	03/15/22	375.06	42482
101-701-900.000	02/01/22	LAPORTE CO HERALD DISPATCH	ADVERTISING INVOICE	2873-2/2022	03/15/22	187.53	42482
Total For Dept 701 PLANNING COMMISSION						562.59	
Dept 702 ZONING							
101-702-801.200	03/04/22	HOUSEAL LAVIGNE ASSOCIATES	ZONING ORDINANCE UPDATE	5454	03/15/22	10,422.50	42472
101-702-900.000	01/30/22	LAPORTE CO HERALD DISPATCH	NEWS PAPER PUBLISHING/01/2022	2873-01/2022	03/15/22	214.32	42482
Total For Dept 702 ZONING						10,636.82	
Total For Fund 101 GENERAL FUND						230,746.62	
Fund 105 PNBALRSB							
Dept 670							
105-670-970.110	02/18/22	ABONMARCHE CONSULTANTS INC	SMITH STREET TRAILHEAD DESIGN	138763	03/15/22	2,933.00	42422
Total For Dept 670						2,933.00	
Total For Fund 105 PNBALRSB						2,933.00	
Fund 202 MAJOR STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/ML/02/01/22-02/28/22	02/01/2022-2	03/15/22	1,914.21	5213
Total For Dept 463 ROUTINE MAINTENANCE						1,914.21	
Dept 483 ENGINEERING							
202-483-801.200	03/04/22	ABONMARCHE CONSULTANTS INC	N. WHITTAKER SANITARY SEWER EXENTSI	139273	03/15/22	4,100.00	5211
Total For Dept 483 ENGINEERING						4,100.00	
Total For Fund 202 MAJOR STREET FUND						6,014.21	
Fund 203 LOCAL STREET FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/ML/02/01/22-02/28/22	02/01/2022-2	03/15/22	382.84	5213
203-463-932.900	01/31/22	MICHAEL TODD & COMPANY INC	ROUTING MAINTENANCE	204354	03/15/22	319.27	5212
203-463-932.900	02/10/22	SELKING INTERNATIONAL	VEHICLE REPAIR /TRUCK 102	09571328P	03/15/22	403.87	5214
203-463-932.900	01/31/22	SELKING INTERNATIONAL	VEHICLE ROUTINE MAINTENANCE	09570900P	03/15/22	213.43	5214
Total For Dept 463 ROUTINE MAINTENANCE						1,319.41	
Total For Fund 203 LOCAL STREET FUND						1,319.41	
Fund 208 PARK FUND							
Dept 751 PARKS							
208-751-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	751.02	42424
208-751-752.200	02/28/22	CDW GOVERNMENT	SONICWALL -400 SECURITY APPLICNACE	5856534	03/15/22	654.40	42454
208-751-756.000	02/08/22	MENARDS	OPERATING SUPPLIES/PARKS	92847	03/15/22	62.78	42487
208-751-756.000	02/24/22	NEW BUFFALO HARDWARE	CLEANER/PARKS	A231407	03/15/22	13.27	42493
208-751-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	140.81	42492
208-751-801.200	02/04/22	PRIDE THE PORTABLE TOILET COMI	TOILET RENTAL/OSELKA PARK/02/04/22-	27957	03/15/22	90.00	42503
208-751-801.200	02/04/22	PRIDE THE PORTABLE TOILET COMI	TOILET RENTAL/DOG PARK/02/04/22-03/	27955	03/15/22	90.00	42503
208-751-801.200	02/18/22	PRIDE THE PORTABLE TOILET COMI	TOILET RENTAL/PARKS/2/18/22-3/17/22	28091	03/15/22	270.00	42503
208-751-850.200	03/01/22	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/PARKS/03/01/2	03/01/22	03/15/22	50.00	42459

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Fund 402 EQUIPMENT PURCHASE FUND
Dept 970 CAPITAL

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Fund 402 EQUIPMENT PURCHASE FUND							
Dept 970 CAPITAL							
402-970-981.200	02/25/22	HUNTINGTON NATIONAL BANK	LEAF VAC PAYMENT	7550665	03/15/22	14,139.00	42473
			Total For Dept 970 CAPITAL			14,139.00	
			Total For Fund 402 EQUIPMENT PURCHASE FUND			14,139.00	
Fund 590 SEWER FUND							
Dept 537 SEWER							
590-537-838.000	03/08/22	GRSD SEWER AUTHORITY	OPERATING RESERVE FEB 2022	0000012292	03/15/22	60,448.43	42467
590-537-838.100	03/08/22	GRSD SEWER AUTHORITY	SERVICES--POWER OUTAGE GENERATOR &	0000012274	03/15/22	437.50	42467
590-537-838.100	03/08/22	GRSD SEWER AUTHORITY	VAC ROD BARTON & BUFFALO	0000012275	03/15/22	528.00	42467
590-537-924.200	02/01/22	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/CONSOLIDATED/2/2022	04598645309-2/22	03/15/22	2,541.46	42429
590-537-924.200	02/05/22	INDIANA MICHIGAN POWER	ELECTRIC/HARBOR ISLE LIFT/02/02/22-	4002186031-2/22	03/15/22	16.09	42476
590-537-935.300	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	1,295.98	42428
590-537-935.300	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	647.99	42428
			Total For Dept 537 SEWER			65,915.45	
			Total For Fund 590 SEWER FUND			65,915.45	
Fund 591 WATER FUND							
Dept 536 WATER							
591-536-718.000	02/22/22	BLUE CROSS BLUE SHIELD OF MICH	BLUE CROSS PPO 500 PLAN MARCH 2022	022122	03/15/22	6,634.88	42424
591-536-752.200	02/28/22	MENARDS	OFFICE SUPPLIES/WATER	94303	03/15/22	167.53	42487
591-536-754.000	02/28/22	ALEXANDER CHEMICAL CORP	BLANKET PO FOR TREATMENT CHEMICALS	51128	03/15/22	167.50	42443
591-536-754.000	02/21/22	ALEXANDER CHEMICAL CORP	BLANKET PO FOR TREATMENT CHEMICALS	50747	03/15/22	2,520.00	42443
591-536-756.000	02/07/22	ETNA SUPPLY COMPANY	OPERATING SUPPLIES/WATER	S104412616.001	03/15/22	255.01	42465
591-536-756.000	02/28/22	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/WATER	304221-IN	03/15/22	52.28	42446
591-536-756.000	03/01/22	MICHIGAN RURAL WATER ASSOC	CONTAINMENT INVENTORY MAPS/WATER	202003450	03/15/22	522.00	42488
591-536-756.300	02/15/22	STATE OF MICHIGAN DEQ	TESTING/WATER	76110982643	03/15/22	70.00	42515
591-536-756.300	02/15/22	STATE OF MICHIGAN DEQ	TESTING/WATER	761-1098304	03/15/22	290.00	42515
591-536-756.300	03/08/22	GRSD SEWER AUTHORITY	LAB SERVICES FEB 2022	0000012276	03/15/22	205.00	42467
591-536-756.400	02/09/22	HACH COMPANY	LAB SUPPLIES/WATER	12876581	03/15/22	387.16	42469
591-536-756.400	02/08/22	USA BLUEBOOK	LAB SUPPLIES/WATER	872636	03/15/22	299.15	42519
591-536-756.400	02/28/22	USA BLUEBOOK	LAB SUPPLIES/WATER	892162	03/15/22	677.19	42519
591-536-759.200	02/01/22	NEW BUFFALO AREA SCHOOLS	NBAS GASOLINE/02/01/22-02/28/22	02/01/22	03/15/22	378.02	42492
591-536-768.000	02/19/22	GRUENER, ROBERT	CLOTHING REIMBURSEMENT/GRUENER/WATER	02/19/22	03/15/22	59.76	42468
591-536-770.200	02/14/22	USA BLUEBOOK	EQUIPMENT/WATER	878436	03/15/22	1,548.68	42519
591-536-770.200	02/22/22	NEW BUFFALO HARDWARE	AIR HOSE/WATER	A231192	03/15/22	16.64	42493
591-536-770.200	02/22/22	NEW BUFFALO HARDWARE	CUTOFF WHEEL/WATER	A231258	03/15/22	4.98	42493
591-536-770.200	02/23/22	NEW BUFFALO HARDWARE	ANTI SEIZE COMPOUND/WATER	A231303	03/15/22	4.49	42493
591-536-850.200	03/01/22	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/03/01/22/WAT	03/01/22	03/15/22	50.00	42447
591-536-850.200	03/01/22	GRUENER, ROBERT	PHONE STIPEND/GRUENER/WATER/03/01/2	03/01/22	03/15/22	50.00	42468
591-536-850.200	03/01/22	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/WATER/03/01/2	03/01/22	03/15/22	50.00	42480
591-536-850.200	03/14/22	AT&T	AT&T WATER PLANT	031422	03/15/22	51.02	42449
591-536-850.200	02/02/22	AT&T	PHONE/WATER/02/02/22-03/01/22	906R18086803-2/2	03/15/22	72.78	42448
591-536-850.200	02/02/22	AT&T	PHONE/WATER/02/02/22-03/01/22	269R01267203-2/2	03/15/22	118.77	42448
591-536-850.200	02/02/22	AT&T	PHONE/WATER/02/02/22-3/01/22	269R07012103-2/2	03/15/22	286.62	42448
591-536-850.200	03/15/22	AT&T	AT&T WATER PLANT	031522	03/15/22	51.02	42449
591-536-924.200	02/23/22	COMCAST	COMCAST WATER PLANT	022222	03/15/22	274.30	42425
591-536-924.200	02/01/22	INDIANA MICHIGAN POWER	ELECTRIC/WATER/CONSOLIDATED/02/2022	04354696801-2/22	03/15/22	2,289.70	42429
591-536-924.200	02/04/22	INDIANA MICHIGAN POWER	ELECTRIC/WATER/02/04/22-03/04/22	04909113708/2/22	03/15/22	20.58	42476
591-536-924.200	01/25/22	SEMCO ENERGY GAS CO.	SEMCO/1/25/22-2/24/22	01/25/22	03/15/22	2,103.49	42511
591-536-930.000	03/04/22	MID CITY SUPPLY CO INC	PLANT REPAIR/WATER	S4203195.002	03/15/22	148.99	42490
591-536-930.000	03/04/22	MID CITY SUPPLY CO INC	PLANT REPAIR/WATER	S4203195.001	03/15/22	148.99	42490

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Fund 591 WATER FUND							
Dept 536 WATER							
591-536-930.300	02/09/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/02/09/22	0209220005	03/15/22	49.86	42460
591-536-930.300	02/23/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/02/23/22	0223220005	03/15/22	49.86	42460
591-536-930.300	02/10/22	NEW BUFFALO HARDWARE	BUILDING REPAIR/WATER	A230063	03/15/22	16.48	42493
591-536-931.800	01/01/22	AIR RIGHT TECHNOLOGIES	EQUIPMENT/WATER	205782	03/15/22	307.50	42442
591-536-931.800	02/10/22	CUMMINS BRIDGEWAY	EQUIPMENT/WATER	S3-33668	03/15/22	548.80	42458
591-536-931.800	02/16/22	RUNKLE ELECTRIC	MAINTENANCE/WATER	220210	03/15/22	440.00	42508
591-536-931.800	01/11/22	AIR RIGHT TECHNOLOGIES	RESET TEMP SWITCH/WATER	205673	03/15/22	85.00	42442
591-536-931.800	02/11/22	NEW BUFFALO HARDWARE	ADHESIVE/WATER	A230100	03/15/22	6.99	42493
591-536-931.800	02/10/22	RIDGE AUTO PARTS	BATTERY/WATER	447870	03/15/22	143.99	42506
591-536-931.800	02/15/22	NEW BUFFALO HARDWARE	MAINTENANCE/WATER	A230527	03/15/22	48.53	42493
591-536-931.800	02/22/22	HOOSIER HYDRAULIC	POLYSEAL/WATER	353515	03/15/22	5.96	42471
591-536-931.800	02/11/22	RIDGE AUTO PARTS	WATER PLANT GENERATOR	447955	03/15/22	8.99	42506
591-536-935.100	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	5,748.60	42428
591-536-935.100	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	2,874.30	42428
591-536-935.200	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	2,157.33	42428
591-536-935.200	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	1,078.65	42428
591-536-935.300	02/25/22	MMRMA	MMRMA 1ST INSTALLMENT 1/1/22 THRU 1	11/17/21	03/15/22	1,253.25	42428
591-536-935.300	02/25/22	MMRMA	MMRMA 2ND INSTALLMENT 1/1/22 THRU 1	022522	03/15/22	626.63	42428
591-536-983.000	02/16/22	ENTERPRISE FM TRUST	VEHICLE LEASES FEBRUARY 2022	FBN4391890	02/15/22	530.43	42370
591-536-983.000	03/04/22	ENTERPRISE FM TRUST	VEHICLE LEASES MARCH 2022	030422	03/15/22	530.43	42464
591-536-992.600	02/23/22	BERRIEN COUNTY PUBLIC WORKS	2010 WATER BOND INTEREST PAYMENT	022322	03/15/22	9,936.55	42427
Total For Dept 536 WATER						46,424.66	
Total For Fund 591 WATER FUND						46,424.66	
Fund 594 HARBOR OPERATIONS							
Dept 597 HARBOR OPERATIONS							
594-597-752.200	02/25/22	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD/2/2022	4715110301872797	03/15/22	60.32	5142
594-597-756.000	03/01/22	MENARDS	OPERATING SUPPLIES/HARB	94134	03/15/22	317.75	5143
594-597-756.500	02/25/22	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD/2/2022	4715110301872797	03/15/22	437.06	5142
594-597-770.200	02/10/22	NEW BUFFALO HARDWARE	TOOL BOX/HARB	B88669	03/15/22	8.49	5144
594-597-770.200	02/25/22	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD/2/2022	4715110301872797	03/15/22	209.93	5142
594-597-801.200	02/04/22	PRIDE THE PORTABLE TOILET COM	TOILET RENTAL/BOAT LAUNCH/HARB/02/0	27956	03/15/22	90.00	5145
594-597-930.300	02/09/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/02	0209220535	03/15/22	45.20	5140
594-597-930.300	02/09/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/HARB/02/09	0209220515	03/15/22	74.47	5140
594-597-930.300	02/09/22	NEW BUFFALO HARDWARE	MAINTENANCE SUPPLIES/PARKS/HARB	A229915	03/15/22	31.47	5144
594-597-930.300	02/08/22	NEW BUFFALO HARDWARE	PAINT/MARINA/HARB	A229829	03/15/22	89.98	5144
594-597-930.300	02/15/22	NEW BUFFALO HARDWARE	BUILDING REPAIR/HARB	A230467	03/15/22	20.96	5144
594-597-930.300	02/23/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/02/23/2	0223220535	03/15/22	45.20	5140
594-597-930.300	02/23/22	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/02/23/22	0223220515	03/15/22	74.47	5140
594-597-930.300	02/17/22	E.I. CONSTRUCTION	REMOVE AND REPLACE FLOOR AT BOAT RA	02/17/22	03/15/22	1,850.00	5141
594-597-930.300	02/25/22	ELAN CORP. PAYMENT SYSTEMS	ELAN CREDIT CARD/2/2022	4715110301872797	03/15/22	530.98	5142
Total For Dept 597 HARBOR OPERATIONS						3,886.28	
Total For Fund 594 HARBOR OPERATIONS						3,886.28	
Fund 703 CURRENT TAX FUND							
Dept 000							
703-000-214.000	03/10/22	J K M REAL ESTATE LTD PARTNERS	DOUBLE ONLINE TAX PAYMENT	031022	03/15/22	71.67	2298
703-000-214.000	03/08/22	JOHN PETERSON & E. FIORITO	DOUBLE PAYMENT ONLINE OF TAXES	030922	03/15/22	580.77	2299
Total For Dept 000						652.44	
Total For Fund 703 CURRENT TAX FUND						652.44	

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Fund Totals:						
			Fund 101 GENERAL FUND			230,746.62
			Fund 105 PNBALRSB			2,933.00
			Fund 202 MAJOR STREET FUND			6,014.21
			Fund 203 LOCAL STREET FUND			1,319.41
			Fund 208 PARK FUND			18,217.55
			Fund 209 PARK IMPROVEMENT FUND			4,399.00
			Fund 225 DREDGE FUND			8,897.50
			Fund 351 DEBT SERVICE			291,050.00
			Fund 402 EQUIPMENT PURCHASE FUND			14,139.00
			Fund 590 SEWER FUND			65,915.45
			Fund 591 WATER FUND			46,424.66
			Fund 594 HARBOR OPERATIONS			3,886.28
			Fund 703 CURRENT TAX FUND			652.44
Total For All Funds:						
						694,595.12
--- TOTALS BY GL DISTRIBUTION ---						
		101-172-716.000	HEALTH INSURANCE			1,267.15
		101-172-850.200	TELEPHONE			41.03
		101-215-718.000	HEALTH INSURANCE			1,509.98
		101-215-910.200	EDUCATION & TRAINING			1,008.00
		101-247-801.200	PROFESSIONAL & CONTRACTUAL			196.58
		101-247-910.200	EDUCATION & TRAINING			300.00
		101-253-718.000	HEALTH INSURANCE			1,320.70
		101-253-801.200	PROFESSIONAL & CONTRACTUAL			968.75
		101-253-851.200	POSTAGE			249.70
		101-253-853.000	PHONE BILLS & STIPENDS			50.00
		101-257-801.200				2,206.66
		101-257-851.200	POSTAGE			315.87
		101-257-900.000	PRINTING & PUBLISHING			164.28
		101-257-910.200	EDUCATION & TRAINING			497.00
		101-257-934.000	OTHER REPAIRS & MAINT			222.68
		101-262-756.000	OPERATING SUPPLIES			723.85
		101-265-718.000	HEALTH INSURANCE			2,334.35
		101-265-752.200	OFFICE SUPPLIES			527.34
		101-265-756.000	OPERATING SUPPLIES			29.21
		101-265-759.200	GASOLINE			2.86
		101-265-801.200	PROFESSIONAL & CONTRACTUAL			1,500.00
		101-265-831.000	MEMBERSHIPS & DUES			5,000.00
		101-265-851.200	POSTAGE			1,020.99
		101-265-854.100	WEBSITE/SOCIAL MEDIA			330.00
		101-265-854.200	FIREWALL SECURITY SOFTWARE			4,390.63
		101-265-854.300	IT HARDWARE & EQUIPMENT			261.54
		101-265-924.200	UTILITIES			1,293.55
		101-265-930.300	BUILDING REPAIR & MAINTENANCE			5,435.76
		101-265-933.000	TECH SUPPORT/MAINTENANCE			2,625.00
		101-265-935.100	FIRE INSURANCE			2,960.10
		101-265-935.300	LIABILITY INSURANCE			5,075.67
		101-265-940.900	EQUIPMENT RENTAL			363.51
		101-265-946.300	ENGINEERING			17,022.27
		101-266-826.300	COURT/ORDINANCE			3,949.86
		101-301-718.000	HEALTH INSURANCE			11,716.27
		101-301-756.000	OPERATING SUPPLIES			503.33
		101-301-759.200	GASOLINE			1,001.83
		101-301-768.000	UNIFORMS			484.05
		101-301-770.200	EQUIPMENT/SMALL TOOLS			485.00
		101-301-801.200	PROFESSIONAL & CONTRACTUAL			326.25
		101-301-850.200	TELEPHONE			388.28

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		101-301-900.000	PRINTING & PUBLISHING			74.37
		101-301-910.200	INTERVIEW TRAINING			1,100.00
		101-301-924.200	UTILITIES			1,280.53
		101-301-930.300	BUILDING REPAIR & MAINTENANCE			1,586.00
		101-301-931.800	EQUIPMENT & MAINTENANCE			2,145.00
		101-301-932.900	VEHICLE REPAIR & MAINTENANCE			216.66
		101-301-934.400	RADIO/VIDEO MAINTENANCE			1,005.34
		101-301-935.200	INSURANCE			6,261.75
		101-301-935.300	LIABILITY INSURANCE			34,824.38
		101-301-940.900	EQUIPMENT RENTAL			106.17
		101-301-979.000	REPLACE BULLET PROOF VESTS & ACCESSOR			1,998.00
		101-301-983.000	VEHICLE LEASES			1,117.94
		101-336-752.200	OFFICE SUPPLIES			113.18
		101-336-756.000	OPERATING SUPPLIES			24.96
		101-336-759.200	GASOLINE			45.68
		101-336-801.200	PROFESSIONAL & CONTRACTUAL			5,000.00
		101-336-850.200	MONTHLY STIPEND			50.00
		101-336-910.200	EDUCATION & TRAINING			200.00
		101-336-924.200	UTILITIES			1,735.84
		101-336-931.800	EQUIPMENT & MAINTENANCE			168.14
		101-336-932.900	VEHICLE REPAIR & MAINTENANCE			594.90
		101-336-934.400	RADIO/VIDEO MAINTENANCE			50.00
		101-336-935.200	INSURANCE			10,663.50
		101-371-716.000	HEALTH INSURANCE			819.00
		101-371-751.000	GAS & OIL			2.84
		101-371-820.000	BUILDING INSPECTION FEE			2,394.00
		101-371-820.100	MECHANICAL INSPEC FEE			2,342.25
		101-371-820.200	ELECTRICAL INSPECTION FEE			1,927.80
		101-371-820.300	PLUMBING INSPECTOR			373.50
		101-371-820.400	RENTAL INSPECTIONS			6,242.33
		101-371-850.200	TELEPHONE			83.10
		101-371-910.200	EDUCATION & TRAINING			1,000.00
		101-371-935.200	VEHICLE INSURANCE			842.99
		101-371-983.000	VEHICLE LEASES			874.12
		101-446-718.000	HEALTH INSURANCE			5,641.02
		101-446-752.200	FIRE WALL FOR BSA AT GARAGE			654.40
		101-446-756.000	OPERATING SUPPLIES			103.96
		101-446-759.200	GASOLINE			258.09
		101-446-770.200	EQUIPMENT/SMALL TOOLS			895.46
		101-446-801.200	PROFESSIONAL & CONTRACTUAL			80.00
		101-446-850.200	TELEPHONE			90.01
		101-446-924.200	UTILITIES			1,006.59
		101-446-930.300	BUILDING REPAIR & MAINTENANCE			224.83
		101-446-930.400	GROUNDS REPAIR & MAINTENANCE			117.98
		101-446-931.800	EQUIPMENT & MAINTENANCE			281.58
		101-446-932.900	VEHICLE REPAIR & MAINTENANCE			197.06
		101-446-935.200	INSURANCE			3,883.20
		101-446-940.900	EQUIPMENT RENTAL			465.25
		101-446-983.000	VEHICLE LEASES			2,332.10
		101-448-926.000	STREET LIGHTING			2,050.83
		101-528-801.200	PROFESSIONAL & CONTRACTUAL			22,147.28
		101-567-995.900				2,500.00
		101-651-801.200				9,283.42
		101-701-900.000	PRINTING & PUBLISHING			562.59
		101-702-801.200	PROFESSIONAL & CONTRACTUAL			10,422.50
		101-702-900.000	PRINTING & PUBLISHING			214.32
		105-670-970.110	CAPITAL PROJECTS			2,933.00
		202-463-759.200	GASOLINE			1,914.21
		202-483-801.200	PROFESSIONAL & CONTRACTUAL			4,100.00

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amountcheck #
		203-463-759.200	GASOLINE			382.84
		203-463-932.900	VEHICLE REPAIR & MAINTENANCE			936.57
		208-751-718.000	HEALTH INSURANCE			751.02
		208-751-752.200	FIRE WALL FOR BSA AT PARKS			654.40
		208-751-756.000	OPERATING SUPPLIES			76.05
		208-751-759.200	GASOLINE			140.81
		208-751-801.200	PROFESSIONAL & CONTRACTUAL			450.00
		208-751-850.200	TELEPHONE			169.11
		208-751-900.000	PRINTING & PUBLISHING			900.00
		208-751-924.200	UTILITIES			2,365.76
		208-751-930.300	BUILDING REPAIR & MAINTENANCE			291.76
		208-751-930.500	GROUNDS REPAIR & MAINT			591.89
		208-751-931.800	EQUIPMENT & MAINTENANCE			167.19
		208-751-932.900	VEHICLE REPAIR & MAINTENANCE			28.01
		208-751-935.100	FIRE INSURANCE			1,287.00
		208-751-935.200	INSURANCE			2,588.80
		208-751-935.300	LIABILITY INSURANCE			5,639.63
		208-751-937.700	EQUIPMENT LEASES			1,083.60
		208-751-983.000	VEHICLE LEASES			1,032.52
		209-751-974.000	CAPITAL IMPROVEMENTS			4,399.00
		225-597-801.200	PROFESSIONAL & CONTRACTUAL			8,897.50
		351-906-991.100	2017 BOND N. WHITTAKER PRINCIPLE			245,000.00
		351-906-992.100	2017 BOND N. WHITTAKER INTEREST			46,050.00
		402-970-981.200	STREET VEHICLES & EQUIPMENT			14,139.00
		590-537-838.000	GRSD OPERATING RESERVE BILLED			60,448.43
		590-537-838.100	GRSD MAINTENANCE			965.50
		590-537-924.200	UTILITIES			2,557.55
		590-537-935.300	LIABILITY INSURANCE			1,943.97
		591-536-718.000	HEALTH INSURANCE			6,634.88
		591-536-752.200	OFFICE SUPPLIES			167.53
		591-536-754.000	BLANKET PO FOR TX CHEMICALS 201-2022			2,687.50
		591-536-756.000	OPERATING SUPPLIES			829.29
		591-536-756.300	MISC TESTING SUPPLIES&TESTING			565.00
		591-536-756.400	LAB SUPPLIES			1,363.50
		591-536-759.200	GASOLINE			378.02
		591-536-768.000	UNIFORMS			59.76
		591-536-770.200	EQUIPMENT/SMALL TOOLS			1,574.79
		591-536-850.200	TELEPHONE			730.21
		591-536-924.200	UTILITIES			4,688.07
		591-536-930.000	PLANT REPAIR & MAINTENANCE			297.98
		591-536-930.300	BUILDING REPAIR & MAINTENANCE			116.20
		591-536-931.800	EQUIPMENT & MAINTENANCE			1,595.76
		591-536-935.100	FIRE INSURANCE			8,622.90
		591-536-935.200	INSURANCE			3,235.98
		591-536-935.300	LIABILITY INSURANCE			1,879.88
		591-536-983.000	VEHICLE LEASES			1,060.86
		591-536-992.600	2010 WATER SYS IMPR-INTEREST			9,936.55
		594-597-752.200	OFFICE SUPPLIES			60.32
		594-597-756.000	OPERATING SUPPLIES			317.75
		594-597-756.500	MERCHANDISE			437.06
		594-597-770.200	EQUIPMENT/SMALL TOOLS			218.42
		594-597-801.200	PROFESSIONAL & CONTRACTUAL			90.00
		594-597-930.300	BUILDING REPAIR & MAINTENANCE			2,762.73
		703-000-214.000	DUE TO OTHERS			652.44

DB: New Buffalo

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2021-22				ACTIVITY FOR		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 02/28/2022	END BALANCE 06/30/2021	MONTH 02/28/22	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-404.000	PROPERTY TAXES	2,550,000.00	2,550,000.00	2,563,321.37	2,498,140.05	0.00	(13,321.37)	100.52
101-000-412.000	DELINQUENT TAX PERSONAL	0.00	0.00	0.00	1.50	0.00	0.00	0.00
101-000-445.000	PENALTY & INTEREST	10,000.00	10,000.00	7,065.05	10,553.03	2,006.50	2,934.95	70.65
101-000-476.000	BUSINESS LICENSE AND PERMITS	0.00	0.00	1,995.00	0.00	285.00	(1,995.00)	100.00
101-000-482.000	MISC LICENSES & PERMITS	0.00	0.00	900.00	601.00	0.00	(900.00)	100.00
101-000-491.000	BUILDING PERMITS	37,000.00	37,000.00	32,219.25	56,785.87	1,400.00	4,780.75	87.08
101-000-491.100	ELECTRICAL PERMITS	12,000.00	12,000.00	11,671.10	23,879.80	320.25	328.90	97.26
101-000-491.200	MECHANICAL PERMITS	12,000.00	12,000.00	14,922.65	23,490.91	1,449.00	(2,922.65)	124.36
101-000-491.300	PLUMBING PERMITS	6,500.00	6,500.00	5,193.70	13,988.74	591.15	1,306.30	79.90
101-000-492.000	ZONING DEPOSITS	500.00	500.00	0.00	850.00	0.00	500.00	0.00
101-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	107,129.98	82,655.45	0.00	(107,129.98)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION	5,638.00	5,638.00	5,637.97	5,637.97	0.00	0.03	100.00
101-000-574.000	CVTRS	10,095.00	10,095.00	6,023.00	9,900.00	0.00	4,072.00	59.66
101-000-574.100	STATE REVENUE SALES TAX	140,000.00	140,000.00	102,630.00	208,099.00	0.00	37,370.00	73.31
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	10,000.00	10,748.10	10,003.95	151.25	(748.10)	107.48
101-000-606.000	COURT CHARGES	200.00	200.00	283.07	224.75	203.32	(83.07)	141.54
101-000-615.000	SPECIAL USE FEE	100.00	100.00	3,195.01	2,006.02	300.00	(3,095.01)	3,195.01
101-000-617.000	FRANCHISE FEE	56,000.00	56,000.00	45,242.64	59,016.59	14,692.74	10,757.36	80.79
101-000-618.000	ADMINISTRATION FEE	90,000.00	90,000.00	93,959.66	100,129.57	9,585.59	(3,959.66)	104.40
101-000-619.000	VARIANCE FEE	3,000.00	3,000.00	525.00	4,350.00	0.00	2,475.00	17.50
101-000-628.000	SERVICE CHARGE	200.00	200.00	94.56	953.71	25.32	105.44	47.28
101-000-629.000	WASTE	272,834.00	272,834.00	179,564.12	269,655.88	26,342.63	93,269.88	65.81
101-000-629.100	PENALTY WASTE	3,000.00	3,000.00	2,043.67	2,999.47	222.35	956.33	68.12
101-000-656.000	TOWING SERVICE	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
101-000-657.000	PARKING FINES	200.00	200.00	344.00	87.00	0.00	(144.00)	172.00
101-000-665.000	INTEREST EARNED	1,500.00	1,500.00	1,077.07	2,006.01	0.66	422.93	71.80
101-000-667.100	SHORT TERM RENTALS	150,000.00	150,000.00	131,875.00	70,275.00	9,350.00	18,125.00	87.92
101-000-673.000	SALE OF ASSETS	5,000.00	5,000.00	0.00	58,182.00	0.00	5,000.00	0.00
101-000-676.000	REIMBURSEMENTS	12,000.00	12,000.00	6,157.12	29,804.20	25.30	5,842.88	51.31
101-000-676.200	REIMBURSEMENTS-POLICE	73,341.00	73,341.00	32,738.21	81,749.03	206.00	40,602.79	44.64
Total Dept 000		3,462,608.00	3,462,608.00	3,366,556.30	3,626,026.50	67,157.06	96,051.70	97.23
TOTAL REVENUES		3,462,608.00	3,462,608.00	3,366,556.30	3,626,026.50	67,157.06	96,051.70	97.23
Expenditures								
Dept 101 - LEGISLATIVE								
101-101-703.000	SALARIES APPOINTED	12,000.00	12,000.00	4,482.50	10,545.04	0.00	7,517.50	37.35
101-101-709.000	MEDICARE	200.00	200.00	65.00	152.89	0.00	135.00	32.50
101-101-710.200	UNEMPLOYMENT	500.00	500.00	114.72	165.15	0.00	385.28	22.94
101-101-724.200	WORKER'S COMPENSATION INS	65.00	65.00	208.56	212.08	8.67	(143.56)	320.86
101-101-756.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	28.00	0.00	1,000.00	0.00
101-101-801.000	EDUCATION & TRAINING	500.00	500.00	0.00	195.00	0.00	500.00	0.00
101-101-801.200	PROFESSIONAL & CONTRACTUAL	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-101-831.000	MEMBERSHIPS & DUES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-101-900.000	PRINTING & PUBLISHING	600.00	1,200.00	2,036.00	402.00	0.00	(836.00)	169.67
Total Dept 101 - LEGISLATIVE		15,465.00	16,065.00	6,906.78	11,700.16	8.67	9,158.22	42.99
Dept 172 - EXECUTIVE								

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			MONTH 02/28/22		
Fund 101 - GENERAL FUND								
Expenditures								
101-172-703.000	SALARIES APPOINTED	48,000.00	48,000.00	25,745.13	39,968.34	3,145.40	22,254.87	53.64
101-172-709.000	MEDICARE	800.00	800.00	357.85	639.05	43.46	442.15	44.73
101-172-709.100	SOCIAL SECURITY TAX	3,000.00	3,000.00	1,530.08	2,732.97	185.78	1,469.92	51.00
101-172-710.200	UNEMPLOYMENT	189.00	189.00	199.50	0.00	0.00	(10.50)	105.56
101-172-712.000	CASH IN LIEU OF PAYMENTS	0.00	0.00	0.00	4,875.00	0.00	0.00	0.00
101-172-716.000	HEALTH INSURANCE	15,100.00	15,100.00	9,925.65	3,642.77	1,267.15	5,174.35	65.73
101-172-717.100	RETIREMENT	7,600.00	7,600.00	4,732.32	4,885.48	535.38	2,867.68	62.27
101-172-724.000	LIFE & DISABILITY INSURANCE	2,190.00	2,190.00	1,567.68	1,838.55	195.96	622.32	71.58
101-172-724.200	WORKER'S COMPENSATION INS	750.00	750.00	908.12	846.36	103.15	(158.12)	121.08
101-172-752.200	OFFICE SUPPLIES	250.00	250.00	73.17	975.52	0.00	176.83	29.27
101-172-756.000	OPERATING SUPPLIES	500.00	500.00	0.00	1,246.98	0.00	500.00	0.00
101-172-801.200	PROFESSIONAL & CONTRACTUAL	1,000.00	1,000.00	0.00	1,311.00	0.00	1,000.00	0.00
101-172-831.000	MEMBERSHIPS & DUES	200.00	200.00	0.00	0.00	0.00	200.00	0.00
101-172-850.200	TELEPHONE	300.00	300.00	124.36	182.57	31.09	175.64	41.45
101-172-861.000	TRAVEL/MILEAGE REIMB	0.00	0.00	176.99	0.00	0.00	(176.99)	100.00
101-172-900.000	PRINTING & PUBLISHING	200.00	200.00	70.30	221.27	0.00	129.70	35.15
101-172-910.200	EDUCATION & TRAINING	1,500.00	1,500.00	599.00	0.00	0.00	901.00	39.93
101-172-934.000	OTHER REPAIRS & MAINT	500.00	500.00	0.00	4,248.68	0.00	500.00	0.00
Total Dept 172 - EXECUTIVE		82,079.00	82,079.00	46,010.15	67,614.54	5,507.37	36,068.85	56.06
Dept 215 - CLERK								
101-215-703.000	SALARIES APPOINTED	46,633.00	46,633.00	32,139.72	46,284.25	3,848.16	14,493.28	68.92
101-215-706.000	SALARIES PERMANENT	41,348.00	41,348.00	28,765.46	41,786.14	3,441.62	12,582.54	69.57
101-215-709.000	MEDICARE	1,350.00	1,350.00	843.52	1,305.58	100.23	506.48	62.48
101-215-709.100	SOCIAL SECURITY TAX	6,000.00	6,000.00	3,606.80	5,582.45	428.55	2,393.20	60.11
101-215-710.200	UNEMPLOYMENT	760.00	760.00	0.00	399.00	0.00	760.00	0.00
101-215-713.100	SALARIES-OVERTIME	4,000.00	4,000.00	0.00	6,425.15	0.00	4,000.00	0.00
101-215-717.100	RETIREMENT	7,100.00	7,100.00	5,219.86	6,803.06	583.18	1,880.14	73.52
101-215-718.000	HEALTH INSURANCE	18,900.00	18,900.00	11,960.00	17,074.23	1,509.98	6,940.00	63.28
101-215-722.000	MEDICAL EXPENSE	100.00	100.00	0.00	60.00	0.00	100.00	0.00
101-215-724.000	LIFE & DISABILITY INSURANCE	3,224.00	3,224.00	2,496.54	2,571.93	315.95	727.46	77.44
101-215-724.200	WORKER'S COMPENSATION INS	425.00	425.00	587.68	553.76	60.74	(162.68)	138.28
101-215-752.200	OFFICE SUPPLIES	350.00	350.00	106.70	0.00	0.00	243.30	30.49
101-215-756.000	OPERATING SUPPLIES	200.00	200.00	86.19	372.83	0.00	113.81	43.10
101-215-759.200	GASOLINE	100.00	100.00	31.46	216.16	0.00	68.54	31.46
101-215-801.200	PROFESSIONAL & CONTRACTUAL	500.00	500.00	868.59	819.00	650.00	(368.59)	173.72
101-215-831.000	MEMBERSHIPS & DUES	300.00	300.00	120.00	175.00	0.00	180.00	40.00
101-215-900.000	PRINTING & PUBLISHING	600.00	600.00	0.00	0.00	0.00	600.00	0.00
101-215-900.100	PRINTING & PUBLISHING--FOIA	0.00	0.00	458.75	0.00	0.00	(458.75)	100.00
101-215-910.200	EDUCATION & TRAINING	2,000.00	2,000.00	904.66	1,202.93	650.00	1,095.34	45.23
101-215-934.000	OTHER REPAIRS & MAINT	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	0.00	0.00	13.24	0.00	0.00	0.00
101-215-970.110	EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		134,690.00	134,690.00	88,195.93	131,644.71	11,588.41	46,494.07	65.48
Dept 247 - BOARD OF REVIEW								
101-247-801.200	PROFESSIONAL & CONTRACTUAL	2,000.00	2,000.00	360.00	1,279.00	180.00	1,640.00	18.00
Total Dept 247 - BOARD OF REVIEW		2,000.00	2,000.00	360.00	1,279.00	180.00	1,640.00	18.00

PERIOD ENDING 02/28/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	02/28/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 253 - TREASURER								
101-253-703.000	SALARIES APPOINTED	49,800.00	49,800.00	31,804.10	50,303.07	3,814.95	17,995.90	63.86
101-253-706.000	SALARIES PERMANENT	40,000.00	40,000.00	24,426.29	39,748.63	3,017.46	15,573.71	61.07
101-253-709.000	MEDICARE	1,300.00	1,300.00	793.64	1,300.06	96.31	506.36	61.05
101-253-709.100	SOCIAL SECURITY TAX	5,510.00	5,510.00	3,393.29	5,559.02	411.76	2,116.71	61.58
101-253-710.200	UNEMPLOYMENT	850.00	850.00	73.00	510.02	0.00	777.00	8.59
101-253-713.100	SALARIES-OVERTIME	3,000.00	3,000.00	169.96	2,334.15	39.99	2,830.04	5.67
101-253-717.100	RETIREMENT	10,200.00	10,200.00	6,983.90	9,798.32	777.25	3,216.10	68.47
101-253-718.000	HEALTH INSURANCE	17,500.00	17,500.00	10,442.96	14,937.14	1,320.70	7,057.04	59.67
101-253-724.000	LIFE & DISABILITY INSURANCE	4,000.00	4,000.00	2,889.88	4,288.91	362.03	1,110.12	72.25
101-253-724.200	WORKER'S COMPENSATION INS	425.00	425.00	587.68	553.76	60.74	(162.68)	138.28
101-253-752.200	OFFICE SUPPLIES	250.00	250.00	26.45	169.04	0.00	223.55	10.58
101-253-756.000	OPERATING SUPPLIES	250.00	250.00	186.44	5,153.70	42.75	63.56	74.58
101-253-759.200	GASOLINE	100.00	100.00	0.00	33.71	0.00	100.00	0.00
101-253-801.200	PROFESSIONAL & CONTRACTUAL	10,000.00	10,000.00	5,750.00	6,353.75	562.50	4,250.00	57.50
101-253-831.000	MEMBERSHIPS & DUES	300.00	300.00	404.00	295.50	0.00	(104.00)	134.67
101-253-851.200	POSTAGE	2,000.00	2,000.00	1,240.50	938.22	249.70	759.50	62.03
101-253-853.000	PHONE BILLS & STIPENDS	600.00	600.00	450.00	550.00	50.00	150.00	75.00
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	3,083.32	2,595.57	0.00	(1,083.32)	154.17
101-253-910.200	EDUCATION & TRAINING	500.00	500.00	808.00	(150.00)	0.00	(308.00)	161.60
101-253-934.000	OTHER REPAIRS & MAINT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER		149,085.00	149,085.00	93,513.41	145,272.57	10,806.14	55,571.59	62.72
Dept 257 - ASSESSOR								
101-257-752.200	OFFICE SUPPLIES	0.00	0.00	586.94	0.00	0.00	(586.94)	100.00
101-257-756.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-257-801.200	PROFESSIONAL & CONTRACTUAL	24,960.00	40,935.00	28,089.16	29,127.50	4,349.16	12,845.84	68.62
101-257-851.200	POSTAGE	2,500.00	2,500.00	1,130.00	1,910.43	24.00	1,370.00	45.20
101-257-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-257-934.000	OTHER REPAIRS & MAINT	100.00	100.00	0.00	0.00	0.00	100.00	0.00
Total Dept 257 - ASSESSOR		28,160.00	44,135.00	29,806.10	31,037.93	4,373.16	14,328.90	67.53
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
101-262-709.000	MEDICARE	30.00	30.00	0.00	29.00	0.00	30.00	0.00
101-262-709.100	SOCIAL SECURITY TAX	125.00	125.00	0.00	124.00	0.00	125.00	0.00
101-262-756.000	OPERATING SUPPLIES	1,500.00	1,500.00	148.87	846.72	0.00	1,351.13	9.92
101-262-759.200	GASOLINE	250.00	250.00	0.00	0.00	0.00	250.00	0.00
101-262-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	615.00	5,555.45	0.00	4,385.00	12.30
101-262-851.200	POSTAGE	500.00	500.00	200.00	200.00	0.00	300.00	40.00
101-262-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	2,902.08	0.00	2,000.00	0.00
101-262-910.200	EDUCATION & TRAINING	300.00	300.00	0.00	0.00	0.00	300.00	0.00
101-262-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	440.00	0.00	400.00	0.00
Total Dept 262 - ELECTIONS		12,105.00	12,105.00	963.87	12,097.25	0.00	11,141.13	7.96
Dept 265 - GENERAL GOVERNMENT								
101-265-706.000	SALARIES PERMANENT	69,600.00	69,600.00	29,832.47	66,646.31	2,759.51	39,767.53	42.86

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	02/28/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-265-706.100	SALARIES-OVERTIME	0.00	100.00	297.04	0.00	25.83	(197.04)	297.04
101-265-707.000	SALARIES PART-TIME	0.00	0.00	6,120.66	0.00	1,481.19	(6,120.66)	100.00
101-265-709.000	MEDICARE	1,009.00	1,009.00	468.91	850.13	53.40	540.09	46.47
101-265-709.100	SOCIAL SECURITY TAX	4,314.00	4,314.00	2,004.97	3,635.02	228.34	2,309.03	46.48
101-265-710.200	UNEMPLOYMENT	1,000.00	1,000.00	117.86	330.65	0.00	882.14	11.79
101-265-717.100	RETIREMENT	5,800.00	5,800.00	1,980.56	4,956.01	220.42	3,819.44	34.15
101-265-718.000	HEALTH INSURANCE	37,000.00	37,000.00	16,986.82	35,939.36	2,334.35	20,013.18	45.91
101-265-724.000	LIFE & DISABILITY INSURANCE	2,800.00	2,800.00	1,078.60	2,761.26	124.88	1,721.40	38.52
101-265-724.200	WORKER'S COMPENSATION INS	1,500.00	1,500.00	1,680.70	1,521.52	212.65	(180.70)	112.05
101-265-752.200	OFFICE SUPPLIES	6,000.00	6,000.00	1,712.27	8,441.74	494.00	4,287.73	28.54
101-265-756.000	OPERATING SUPPLIES	3,500.00	3,500.00	2,673.99	3,679.97	244.37	826.01	76.40
101-265-759.200	GASOLINE	300.00	300.00	20.00	71.27	2.86	280.00	6.67
101-265-801.200	PROFESSIONAL & CONTRACTUAL	22,000.00	22,000.00	9,537.93	14,960.35	1,735.00	12,462.07	43.35
101-265-801.300	PROFESSIONAL & CONTRACTUAL	8,000.00	8,000.00	9,902.89	4,746.95	1,600.00	(1,902.89)	123.79
101-265-807.000	AUDIT	3,000.00	3,000.00	3,680.00	3,000.00	0.00	(680.00)	122.67
101-265-831.000	MEMBERSHIPS & DUES	2,500.00	2,500.00	3,837.35	1,989.74	0.00	(1,337.35)	153.49
101-265-851.200	POSTAGE	4,700.00	4,700.00	3,041.98	4,668.02	0.00	1,658.02	64.72
101-265-854.100	WEBSITE	7,500.00	7,500.00	4,549.16	6,999.17	2,130.00	2,950.84	60.66
101-265-854.200	SOFTWARE EXPENSE	22,000.00	22,000.00	16,589.78	24,409.61	4,743.78	5,410.22	75.41
101-265-854.300	IT HARDWARE & EQUIPMENT	0.00	0.00	4,607.47	0.00	446.31	(4,607.47)	100.00
101-265-900.000	PRINTING & PUBLISHING	6,500.00	6,500.00	3,537.09	5,268.88	0.00	2,962.91	54.42
101-265-924.200	UTILITIES	14,000.00	14,000.00	9,429.14	11,358.87	2,191.07	4,570.86	67.35
101-265-930.300	BUILDING REPAIR & MAINTENANCE	25,000.00	25,000.00	8,833.70	21,791.76	3,847.42	16,166.30	35.33
101-265-930.400	GROUPS REPAIR & MAINTENANCE	4,000.00	4,000.00	1,465.44	2,560.32	365.00	2,534.56	36.64
101-265-933.000	TECH SUPPORT/MAINTENANCE	25,000.00	25,000.00	26,325.00	25,781.64	2,625.00	(1,325.00)	105.30
101-265-934.000	OTHER REPAIRS & MAINT	5,000.00	5,000.00	2,811.09	0.00	0.00	2,188.91	56.22
101-265-934.500	AMTRAK PLATFORM MAINT.	800.00	800.00	0.00	0.00	0.00	800.00	0.00
101-265-935.100	FIRE INSURANCE	5,000.00	5,000.00	2,960.10	4,043.52	2,960.10	2,039.90	59.20
101-265-935.300	LIABILITY INSURANCE	9,000.00	9,000.00	5,075.67	6,507.13	5,075.67	3,924.33	56.40
101-265-940.900	EQUIPMENT RENTAL	5,000.00	5,000.00	1,875.81	6,452.23	0.00	3,124.19	37.52
101-265-946.200	ENGINEERING	5,500.00	5,500.00	0.00	4,800.00	0.00	5,500.00	0.00
101-265-946.300	ENGINEERING	20,000.00	67,900.00	44,595.75	25,467.00	15,910.50	23,304.25	65.68
101-265-955.850	MISCELLANEOUS	0.00	0.00	700.00	12,025.75	0.00	(700.00)	100.00
101-265-956.200	REFUNDS	3,000.00	3,000.00	1,504.46	735.85	350.00	1,495.54	50.15
101-265-963.000	BANK FEES	8,000.00	8,000.00	5,230.54	5,670.97	0.00	2,769.46	65.38
101-265-970.110	MISCELLANEOUS PROJECT COST	10,000.00	10,000.00	7,299.56	6,799.38	0.00	2,700.44	73.00
101-265-970.210	EQUIPMENT	2,000.00	2,000.00	0.00	787.45	0.00	2,000.00	0.00
Total Dept 265 - GENERAL GOVERNMENT		350,323.00	398,323.00	242,364.76	329,657.83	52,161.65	155,958.24	60.85
Dept 266 - ATTORNEY								
101-266-826.100	LABOR MATTERS	5,000.00	5,000.00	0.00	540.00	0.00	5,000.00	0.00
101-266-826.300	COURT/ORDINANCE	40,000.00	40,000.00	0.00	16,807.87	0.00	40,000.00	0.00
101-266-826.400	OTHER LEGAL MATTERS	40,000.00	40,000.00	17,235.28	25,243.50	3,668.44	22,764.72	43.09
101-266-826.500	FOIA	1,000.00	1,000.00	989.00	0.00	0.00	11.00	98.90
Total Dept 266 - ATTORNEY		86,000.00	86,000.00	18,224.28	42,591.37	3,668.44	67,775.72	21.19
Dept 298 - GENERAL GOVERNMENT								
101-298-706.100	SALARIES-OVERTIME	100.00	0.00	0.00	81.51	0.00	0.00	0.00
101-298-707.000	SALARIES PART-TIME	0.00	0.00	0.00	84.28	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		02/28/2022	06/30/2021	02/28/22		
Fund 101 - GENERAL FUND								
Expenditures								
101-298-853.000	TELEPHONE	0.00	0.00	0.00	31.18	0.00	0.00	0.00
101-298-854.300	IT HARDWARE & EQUIPMENT	0.00	0.00	0.00	2,469.05	0.00	0.00	0.00
Total Dept 298 - GENERAL GOVERNMENT		100.00	0.00	0.00	2,666.02	0.00	0.00	0.00
Dept 301 - POLICE								
101-301-705.000	SALARIES SUPERVISION	85,276.00	85,276.00	54,644.85	90,574.47	6,559.62	30,631.15	64.08
101-301-706.000	SALARIES PERMANENT	443,000.00	443,000.00	275,333.38	405,875.09	32,557.41	167,666.62	62.15
101-301-706.400	SALARIES--PARKING ENF	0.00	0.00	1,859.24	0.00	0.00	(1,859.24)	100.00
101-301-707.000	SALARIES PART-TIME	58,000.00	58,000.00	26,643.23	56,964.92	1,179.87	31,356.77	45.94
101-301-709.000	MEDICARE	9,269.00	9,269.00	5,513.47	8,346.26	614.42	3,755.53	59.48
101-301-709.100	SOCIAL SECURITY TAX	39,631.00	39,631.00	23,574.94	35,687.34	2,627.14	16,056.06	59.49
101-301-710.200	UNEMPLOYMENT	6,500.00	6,500.00	1,029.03	2,450.73	0.00	5,470.97	15.83
101-301-713.100	SALARIES-OVERTIME	45,000.00	45,000.00	38,744.08	49,540.70	4,752.47	6,255.92	86.10
101-301-717.100	RETIREMENT	40,600.00	40,600.00	26,091.62	35,110.49	2,922.91	14,508.38	64.27
101-301-718.000	HEALTH INSURANCE	140,000.00	140,000.00	76,833.64	108,766.49	11,716.27	63,166.36	54.88
101-301-724.000	LIFE & DISABILITY INSURANCE	15,345.00	15,345.00	10,372.17	14,834.64	1,235.69	4,972.83	67.59
101-301-724.200	WORKER'S COMPENSATION INS	14,000.00	14,000.00	15,412.42	13,770.76	2,114.80	(1,412.42)	110.09
101-301-725.000	DRUG TESTING/MEDICAL EXPENSE	4,000.00	4,000.00	105.24	7,995.80	0.00	3,894.76	2.63
101-301-752.200	OFFICE SUPPLIES	1,600.00	1,600.00	452.87	775.03	0.00	1,147.13	28.30
101-301-756.000	OPERATING SUPPLIES	2,500.00	2,500.00	993.80	1,770.65	519.28	1,506.20	39.75
101-301-759.200	GASOLINE	15,000.00	15,000.00	7,519.68	9,159.15	964.16	7,480.32	50.13
101-301-768.000	UNIFORMS	12,000.00	12,000.00	6,499.84	12,955.66	929.05	5,500.16	54.17
101-301-768.100	AMMO	4,000.00	4,000.00	221.01	3,236.97	0.00	3,778.99	5.53
101-301-768.200	UNIFORM ALLOW-RESERVE/CERT	0.00	0.00	279.95	1,087.81	0.00	(279.95)	100.00
101-301-770.200	EQUIPMENT/SMALL TOOLS	4,000.00	4,000.00	81.00	2,968.70	0.00	3,919.00	2.03
101-301-801.200	PROFESSIONAL & CONTRACTUAL	5,200.00	5,200.00	2,949.25	6,798.50	86.50	2,250.75	56.72
101-301-831.000	MEMBERSHIPS & DUES	650.00	650.00	424.00	874.00	179.00	226.00	65.23
101-301-850.200	TELEPHONE	6,200.00	6,200.00	2,852.79	4,553.16	388.28	3,347.21	46.01
101-301-851.200	POSTAGE	150.00	150.00	148.69	26.65	44.28	1.31	99.13
101-301-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	752.94	1,045.98	0.00	247.06	75.29
101-301-910.200	EDUCATION & TRAINING	5,000.00	5,000.00	2,011.07	3,118.92	1,100.00	2,988.93	40.22
101-301-924.200	UTILITIES	12,000.00	12,000.00	8,138.57	10,864.67	1,246.04	3,861.43	67.82
101-301-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	10,000.00	6,324.08	3,229.84	1,785.24	3,675.92	63.24
101-301-931.700	EQUIPMENT MAINT--PARKING SYSTE	2,050.00	2,050.00	2,039.98	3,196.91	0.00	10.02	99.51
101-301-931.800	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	891.59	6,602.61	0.00	4,108.41	17.83
101-301-932.900	VEHICLE REPAIR & MAINTENANCE	7,000.00	7,000.00	5,294.26	6,980.28	194.39	1,705.74	75.63
101-301-934.000	OTHER REPAIRS & MAINT	3,000.00	3,000.00	648.06	673.03	0.00	2,351.94	21.60
101-301-934.400	RADIO/VIDEO MAINTENANCE	5,000.00	5,000.00	2,025.50	4,287.06	1,005.34	2,974.50	40.51
101-301-935.200	VEHICLE INSURANCE	8,000.00	8,000.00	6,261.75	5,654.92	6,261.75	1,738.25	78.27
101-301-935.300	LIABILITY INSURANCE	58,000.00	58,000.00	34,824.38	45,837.66	34,824.38	23,175.62	60.04
101-301-940.900	EQUIPMENT RENTAL	800.00	800.00	1,551.57	969.09	106.17	(751.57)	193.95
101-301-979.000	EQUIPMENT	20,000.00	20,000.00	11,862.37	22,781.72	1,998.00	8,137.63	59.31
101-301-983.000	VEHICLE LEASES	0.00	6,683.00	4,471.76	0.00	558.97	2,211.24	66.91
Total Dept 301 - POLICE		1,088,771.00	1,095,454.00	665,678.07	989,366.66	118,471.43	429,775.93	60.77
Dept 305 - POLICE								
101-305-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	1,410.75	0.00	0.00	0.00
101-305-983.000	VEHICLE LEASES	6,683.00	0.00	0.00	1,060.81	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 305 - POLICE		6,683.00	0.00	0.00	2,471.56	0.00	0.00	0.00
Dept 336 - FIRE								
101-336-704.000	VOLUNTEER SALARIES	10,000.00	10,000.00	2,351.50	10,191.50	0.00	7,648.50	23.52
101-336-705.000	SALARIES SUPERVISION	21,848.00	21,848.00	13,948.81	22,547.44	1,680.58	7,899.19	63.84
101-336-707.000	SALARIES PART-TIME	0.00	0.00	353.26	168.50	90.38	(353.26)	100.00
101-336-709.000	MEDICARE	665.00	665.00	241.48	477.16	25.68	423.52	36.31
101-336-709.100	SOCIAL SECURITY TAX	1,355.00	1,355.00	886.73	1,408.38	109.80	468.27	65.44
101-336-710.200	UNEMPLOYMENT	400.00	400.00	42.84	255.20	0.00	357.16	10.71
101-336-724.000	LIFE & DISABILITY INSURANCE	1,100.00	1,100.00	1,000.00	1,000.00	(1,000.00)	100.00	90.91
101-336-724.200	WORKER'S COMPENSATION INS	2,500.00	2,500.00	2,434.28	2,181.12	318.97	65.72	97.37
101-336-752.200	OFFICE SUPPLIES	400.00	400.00	0.00	516.59	0.00	400.00	0.00
101-336-756.000	OPERATING SUPPLIES	1,000.00	1,000.00	243.26	98.54	0.00	756.74	24.33
101-336-759.200	GASOLINE	1,000.00	1,000.00	299.03	525.83	2.86	700.97	29.90
101-336-768.000	UNIFORMS	500.00	500.00	140.63	324.06	0.00	359.37	28.13
101-336-770.200	EQUIPMENT/SMALL TOOLS	1,000.00	1,000.00	0.00	20.75	0.00	1,000.00	0.00
101-336-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	18,000.00	24,887.97	5,000.00	7,000.00	72.00
101-336-831.000	MEMBERSHIPS & DUES	150.00	150.00	75.00	125.00	0.00	75.00	50.00
101-336-850.200	TELEPHONE	1,000.00	1,000.00	450.00	1,097.00	50.00	550.00	45.00
101-336-851.200	POSTAGE	100.00	100.00	0.00	0.00	0.00	100.00	0.00
101-336-900.000	PRINTING & PUBLISHING	300.00	300.00	88.00	0.00	0.00	212.00	29.33
101-336-910.200	EDUCATION & TRAINING	500.00	500.00	200.00	0.00	200.00	300.00	40.00
101-336-924.200	UTILITIES	10,000.00	10,000.00	6,498.32	8,604.70	1,595.63	3,501.68	64.98
101-336-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	10,000.00	486.15	4,530.32	0.00	9,513.85	4.86
101-336-930.400	GROUPS REPAIR & MAINTENANCE	1,000.00	1,000.00	0.00	1,689.75	0.00	1,000.00	0.00
101-336-931.800	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	1,258.28	8,571.67	68.14	8,741.72	12.58
101-336-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	3,000.00	628.50	1,245.02	0.00	2,371.50	20.95
101-336-934.000	OTHER REPAIRS & MAINT	400.00	400.00	0.00	0.00	0.00	400.00	0.00
101-336-934.400	RADIO/VIDEO MAINTENANCE	2,500.00	2,500.00	256.00	156.00	206.00	2,244.00	10.24
101-336-935.200	VEHICLE INSURANCE	20,000.00	20,000.00	11,128.50	16,990.00	10,663.50	8,871.50	55.64
101-336-955.850	MISCELLANEOUS	0.00	0.00	89.87	0.00	0.00	(89.87)	100.00
101-336-979.000	EQUIPMENT	10,000.00	10,000.00	1,780.93	13,329.44	0.00	8,219.07	17.81
101-336-979.100	GEAR	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
Total Dept 336 - FIRE		141,718.00	141,718.00	62,881.37	120,941.94	19,011.54	78,836.63	44.37
Dept 371 - INSPECTION SERVICES								
101-371-706.000	SALARIES PERMANENT	41,780.00	41,780.00	26,879.52	17,895.36	3,214.40	14,900.48	64.34
101-371-706.100	SALARIES-OVERTIME	1,000.00	1,000.00	0.00	468.00	0.00	1,000.00	0.00
101-371-709.000	MEDICARE	0.00	588.00	368.54	0.00	233.31	219.46	62.68
101-371-709.100	SOCIAL SECURITY TAX	0.00	2,515.00	1,575.85	0.00	997.62	939.15	62.66
101-371-714.000	MEDICARE	588.00	588.00	0.00	247.33	(189.67)	588.00	0.00
101-371-715.000	SOCIAL SECURITY TAX	2,515.00	2,515.00	0.00	1,057.53	(811.03)	2,515.00	0.00
101-371-716.000	HEALTH INSURANCE	9,500.00	9,500.00	6,395.54	3,899.39	819.00	3,104.46	67.32
101-371-717.000	LIFE & DISABILITY INSURANCE	1,500.00	1,500.00	1,143.96	662.49	143.37	356.04	76.26
101-371-718.000	RETIREMENT	3,345.00	3,345.00	2,310.60	1,199.64	257.16	1,034.40	69.08
101-371-721.000	UNEMPLOYMENT COMPENSATION	0.00	0.00	64.47	0.00	0.00	(64.47)	100.00
101-371-751.000	GAS & OIL	0.00	0.00	381.70	100.70	2.86	(381.70)	100.00
101-371-752.200	OFFICE SUPPLIES	200.00	200.00	317.16	43.45	0.00	(117.16)	158.58
101-371-756.000	OPERATING SUPPLIES	500.00	500.00	63.50	1,141.61	0.00	436.50	12.70
101-371-801.000	EDUCATION & TRAINING	500.00	0.00	0.00	0.00	0.00	0.00	0.00
101-371-820.000	INSPECTION FEE	60,000.00	60,000.00	33,747.58	57,920.14	2,394.00	26,252.42	56.25

PERIOD ENDING 02/28/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED					
		BUDGET	BUDGET	02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-371-820.100	MECHANICAL INSPEC FEE	17,000.00	17,000.00	12,552.75	23,002.32	2,342.25	4,447.25	73.84
101-371-820.200	ELECTRICAL INSPECTION FEE	15,000.00	15,000.00	13,208.40	24,515.00	1,927.80	1,791.60	88.06
101-371-820.300	PLUMBING INSPECTOR	6,000.00	6,000.00	5,810.40	12,339.75	373.50	189.60	96.84
101-371-820.400	RENTAL INSPECTIONS	35,000.00	35,000.00	32,063.81	37,236.49	6,242.33	2,936.19	91.61
101-371-850.200	TELEPHONE	0.00	0.00	217.87	0.00	83.10	(217.87)	100.00
101-371-854.200	SOFTWARE EXPENSE	0.00	0.00	0.00	14,723.10	0.00	0.00	0.00
101-371-903.100	PRINTING & PUBLISHING--SHORT T	0.00	0.00	334.00	0.00	0.00	(334.00)	100.00
101-371-910.200	EDUCATION & TRAINING	0.00	500.00	0.00	0.00	0.00	500.00	0.00
101-371-935.200	VEHICLE INSURANCE	0.00	0.00	842.99	0.00	842.99	(842.99)	100.00
101-371-979.000	EQUIPMENT	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-371-983.000	VEHICLE LEASES	5,186.00	5,186.00	3,507.46	1,791.81	437.06	1,678.54	67.63
Total Dept 371 - INSPECTION SERVICES		200,114.00	203,217.00	141,786.10	198,244.11	19,310.05	61,430.90	69.77
Dept 442 - STREET OPERATING								
101-442-983.000	VEHICLE LEASES	29,876.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 442 - STREET OPERATING		29,876.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 446 - STREET OPERATING								
101-446-705.000	SALARIES SUPERVISION	34,000.00	34,000.00	18,555.55	32,533.21	2,212.65	15,444.45	54.58
101-446-706.000	SALARIES PERMANENT	51,858.00	51,858.00	28,204.43	41,199.58	3,682.58	23,653.57	54.39
101-446-709.000	MEDICARE	1,400.00	1,400.00	803.14	1,149.81	162.76	596.86	57.37
101-446-709.100	SOCIAL SECURITY TAX	6,500.00	6,500.00	3,434.12	4,917.29	695.85	3,065.88	52.83
101-446-710.200	UNEMPLOYMENT	3,000.00	3,000.00	120.69	798.77	0.00	2,879.31	4.02
101-446-713.100	SALARIES-OVERTIME	12,000.00	12,000.00	11,843.22	10,014.97	6,039.62	156.78	98.69
101-446-717.100	RETIREMENT	17,367.00	17,367.00	11,599.96	14,461.25	1,336.06	5,767.04	66.79
101-446-718.000	HEALTH INSURANCE	53,355.00	53,355.00	42,884.61	47,892.07	5,641.02	10,470.39	80.38
101-446-724.000	LIFE & DISABILITY INSURANCE	6,787.00	6,787.00	5,363.37	6,860.65	724.13	1,423.63	79.02
101-446-724.200	WORKER'S COMPENSATION INS	16,000.00	16,000.00	17,073.14	15,234.44	2,347.02	(1,073.14)	106.71
101-446-726.000	STIPENDS	500.00	500.00	491.72	308.28	0.00	8.28	98.34
101-446-752.200	OFFICE SUPPLIES	600.00	600.00	0.00	324.87	0.00	600.00	0.00
101-446-756.000	OPERATING SUPPLIES	6,000.00	6,000.00	7,089.75	7,269.68	444.80	(1,089.75)	118.16
101-446-759.200	GASOLINE	2,200.00	2,200.00	832.41	1,279.91	258.46	1,367.59	37.84
101-446-768.000	UNIFORMS	2,000.00	2,000.00	1,841.83	1,419.73	0.00	158.17	92.09
101-446-770.200	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	2,660.89	4,082.95	369.21	2,839.11	48.38
101-446-801.200	PROFESSIONAL & CONTRACTUAL	20,000.00	20,000.00	7,456.60	8,194.50	6,509.60	12,543.40	37.28
101-446-831.000	MEMBERSHIPS & DUES	1,000.00	1,000.00	1,011.94	949.58	0.00	(11.94)	101.19
101-446-850.200	TELEPHONE	1,300.00	1,300.00	730.07	1,088.48	90.01	569.93	56.16
101-446-900.000	PRINTING & PUBLISHING	350.00	350.00	264.00	1,065.31	0.00	86.00	75.43
101-446-910.200	EDUCATION & TRAINING	500.00	500.00	0.00	0.00	0.00	500.00	0.00
101-446-924.200	UTILITIES	18,000.00	18,000.00	8,705.61	19,486.50	1,536.11	9,294.39	48.36
101-446-930.300	BUILDING REPAIR & MAINTENANCE	16,000.00	16,000.00	2,193.86	13,246.88	395.38	13,806.14	13.71
101-446-930.400	GROUND'S REPAIR & MAINTENANCE	20,000.00	20,000.00	5,938.10	14,272.81	0.00	14,061.90	29.69
101-446-931.800	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	8,954.89	14,769.35	567.02	1,045.11	89.55
101-446-932.900	VEHICLE REPAIR & MAINTENANCE	10,000.00	10,000.00	19,610.06	10,640.21	3,539.63	(9,610.06)	196.10
101-446-934.100	STORM SEWER REPAIR & MAINT	140,000.00	140,000.00	58,000.00	44,103.75	0.00	82,000.00	41.43
101-446-934.220	TREE REMOVALS	35,000.00	35,000.00	9,700.00	29,025.00	0.00	25,300.00	27.71
101-446-935.200	VEHICLE INSURANCE	5,000.00	5,000.00	4,493.20	3,969.64	3,883.20	506.80	89.86
101-446-940.900	EQUIPMENT RENTAL	3,000.00	3,000.00	1,454.75	1,972.35	465.25	1,545.25	48.49
101-446-955.850	MISCELLANEOUS	0.00	0.00	0.00	(167.42)	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2021-22			MONTH		
		BUDGET	AMENDED BUDGET	02/28/2022	06/30/2021	02/28/22		
Fund 101 - GENERAL FUND								
Expenditures								
101-446-983.000	VEHICLE LEASES	0.00	29,876.00	13,019.93	0.00	1,173.55	16,856.07	43.58
Total Dept 446 - STREET OPERATING		499,217.00	529,093.00	294,331.84	352,364.40	42,073.91	234,761.16	55.63
Dept 448 - STREET LIGHTING								
101-448-926.000	STREET LIGHTING	35,000.00	35,000.00	13,618.38	21,988.47	2,039.61	21,381.62	38.91
Total Dept 448 - STREET LIGHTING		35,000.00	35,000.00	13,618.38	21,988.47	2,039.61	21,381.62	38.91
Dept 528 - SOLID WASTE COLLECTION								
101-528-801.200	PROFESSIONAL & CONTRACTUAL	272,256.00	272,256.00	175,500.24	254,112.42	21,308.28	96,755.76	64.46
Total Dept 528 - SOLID WASTE COLLECTION		272,256.00	272,256.00	175,500.24	254,112.42	21,308.28	96,755.76	64.46
Dept 567 - CEMETERY								
101-567-995.900	CONTRIBUTIONS TO OTHERS	30,000.00	30,000.00	22,500.00	30,000.00	2,500.00	7,500.00	75.00
Total Dept 567 - CEMETERY		30,000.00	30,000.00	22,500.00	30,000.00	2,500.00	7,500.00	75.00
Dept 651 - AMBULANCE SERVICE								
101-651-801.200	PROFESSIONAL & CONTRACTUAL	114,142.00	114,142.00	74,267.36	109,237.68	9,283.42	39,874.64	65.07
Total Dept 651 - AMBULANCE SERVICE		114,142.00	114,142.00	74,267.36	109,237.68	9,283.42	39,874.64	65.07
Dept 701 - PLANNING COMMISSION								
101-701-801.200	PROFESSIONAL & CONTRACTUAL	2,500.00	2,500.00	1,341.00	1,079.00	0.00	1,159.00	53.64
101-701-900.000	PRINTING & PUBLISHING	300.00	300.00	1,547.74	150.00	375.06	(1,247.74)	515.91
101-701-910.200	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Dept 701 - PLANNING COMMISSION		4,300.00	4,300.00	2,888.74	1,229.00	375.06	1,411.26	67.18
Dept 702 - ZONING								
101-702-801.200	PROFESSIONAL & CONTRACTUAL	12,000.00	12,000.00	3,945.00	4,456.00	0.00	8,055.00	32.88
101-702-900.000	PRINTING & PUBLISHING	500.00	500.00	2,357.34	472.82	214.32	(1,857.34)	471.47
Total Dept 702 - ZONING		12,500.00	12,500.00	6,302.34	4,928.82	214.32	6,197.66	50.42
Dept 872 - OTHER FUNCTIONS								
101-872-962.000	MISCELLANEOUS	0.00	0.00	4.63	0.00	0.00	(4.63)	100.00
Total Dept 872 - OTHER FUNCTIONS		0.00	0.00	4.63	0.00	0.00	(4.63)	100.00
Dept 965 - TRANSFERS								
101-965-995.130	TRANSFER TO DEBT SERVICE	126,716.00	126,716.00	126,716.00	127,543.00	0.00	0.00	100.00
101-965-995.208	TRANSFER TO PARK	100,000.00	100,000.00	100,000.00	75,000.00	0.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	02/28/22	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-965-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	30,000.00	0.00	0.00	100.00
101-965-995.594	TRANSFER TO HARBOR OPERATIONS	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
101-965-999.000	TRANSFERS OUT	0.00	0.00	110,505.00	0.00	0.00	(110,505.00)	100.00
Total Dept 965 - TRANSFERS		266,716.00	266,716.00	377,221.00	257,543.00	0.00	(110,505.00)	141.43
TOTAL EXPENDITURES		3,561,300.00	3,628,878.00	2,363,325.35	3,117,989.44	322,881.46	1,265,552.65	65.13
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		3,462,608.00	3,462,608.00	3,366,556.30	3,626,026.50	67,157.06	96,051.70	97.23
TOTAL EXPENDITURES		3,561,300.00	3,628,878.00	2,363,325.35	3,117,989.44	322,881.46	1,265,552.65	65.13
NET OF REVENUES & EXPENDITURES		(98,692.00)	(166,270.00)	1,003,230.95	508,037.06	(255,724.40)	(1,169,500.95)	603.37
Fund 105 - PNBALRSB								
Revenues								
Dept 000								
105-000-569.900	GRANTS	821,000.00	821,000.00	0.00	51,000.00	0.00	821,000.00	0.00
105-000-581.740	LRSB DISBURSEMENTS	275,000.00	275,000.00	306,850.38	220,879.80	0.00	(31,850.38)	111.58
105-000-665.000	INTEREST EARNED	0.00	0.00	0.07	0.05	0.00	(0.07)	100.00
Total Dept 000		1,096,000.00	1,096,000.00	306,850.45	271,879.85	0.00	789,149.55	28.00
TOTAL REVENUES		1,096,000.00	1,096,000.00	306,850.45	271,879.85	0.00	789,149.55	28.00
Expenditures								
Dept 000								
105-000-807.000	AUDIT	2,920.00	2,920.00	2,920.00	3,920.00	0.00	0.00	100.00
Total Dept 000		2,920.00	2,920.00	2,920.00	3,920.00	0.00	0.00	100.00
Dept 670								
105-670-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	30,000.00	0.00	56,750.00	0.00	30,000.00	0.00
105-670-946.200	ENGINEERING	30,000.00	30,000.00	0.00	2,000.00	0.00	30,000.00	0.00
105-670-970.000	CAPITAL IMPROVEMENTS	969,000.00	969,000.00	0.00	0.00	0.00	969,000.00	0.00
105-670-970.110	CAPITAL PROJECTS	30,000.00	30,000.00	12,673.75	6,482.55	2,933.00	17,326.25	42.25
105-670-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
105-670-999.100	TRANSFER TO WATER	0.00	0.00	51,520.00	0.00	0.00	(51,520.00)	100.00
Total Dept 670		1,099,000.00	1,099,000.00	104,193.75	105,232.55	2,933.00	994,806.25	9.48
TOTAL EXPENDITURES		1,101,920.00	1,101,920.00	107,113.75	109,152.55	2,933.00	994,806.25	9.72
Fund 105 - PNBALRSB:								
TOTAL REVENUES		1,096,000.00	1,096,000.00	306,850.45	271,879.85	0.00	789,149.55	28.00

PERIOD ENDING 02/28/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 105 - PNBALRSB								
TOTAL EXPENDITURES		1,101,920.00	1,101,920.00	107,113.75	109,152.55	2,933.00	994,806.25	9.72
NET OF REVENUES & EXPENDITURES		(5,920.00)	(5,920.00)	199,736.70	162,727.30	(2,933.00)	(205,656.70)	3,373.93
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000								
202-000-546.000	MOTOR VEHICLE FUND TAX	190,000.00	190,000.00	141,026.10	229,563.34	22,780.62	48,973.90	74.22
202-000-665.000	INTEREST EARNED	150.00	150.00	240.23	174.98	9.84	(90.23)	160.15
Total Dept 000		190,150.00	190,150.00	141,266.33	229,738.32	22,790.46	48,883.67	74.29
TOTAL REVENUES		190,150.00	190,150.00	141,266.33	229,738.32	22,790.46	48,883.67	74.29
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
202-463-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,711.36	6,240.15	442.59	2,788.64	57.10
202-463-706.000	SALARIES PERMANENT	20,500.00	20,500.00	16,452.66	23,357.16	2,148.18	4,047.34	80.26
202-463-709.000	MEDICARE	300.00	300.00	269.07	398.63	34.88	30.93	89.69
202-463-709.100	SOCIAL SECURITY TAX	1,600.00	1,600.00	1,150.46	1,704.43	149.14	449.54	71.90
202-463-756.000	OPERATING SUPPLIES	6,500.00	6,500.00	0.00	1,009.00	0.00	6,500.00	0.00
202-463-759.200	GASOLINE	7,000.00	7,000.00	6,093.16	7,185.26	1,917.04	906.84	87.05
202-463-770.200	EQUIPMENT/SMALL TOOLS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
202-463-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	5,934.00	6,237.16	0.00	19,066.00	23.74
202-463-931.800	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
202-463-932.900	VEHICLE REPAIR & MAINTENANCE	2,000.00	2,000.00	0.00	983.50	0.00	2,000.00	0.00
202-463-967.100	TOOLS & EQUIP	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		77,400.00	77,400.00	33,610.71	47,115.29	4,691.83	43,789.29	43.42
Dept 474 - TRAFFIC SERVICES								
202-474-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,711.01	6,239.56	442.52	2,788.99	57.09
202-474-706.000	SALARIES PERMANENT	20,500.00	20,500.00	16,452.50	23,356.95	2,148.18	4,047.50	80.26
202-474-709.000	MEDICARE	300.00	300.00	268.98	398.49	34.86	31.02	89.66
202-474-709.100	SOCIAL SECURITY TAX	1,600.00	1,600.00	1,150.32	1,704.29	149.14	449.68	71.90
202-474-756.000	OPERATING SUPPLIES	3,000.00	3,000.00	0.00	1,961.53	0.00	3,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	25,000.00	25,000.00	7,277.29	23,951.45	1,091.40	17,722.71	29.11
202-474-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	15,000.00	3,321.08	31,989.76	0.00	11,678.92	22.14
202-474-931.800	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	2,704.58	4,298.82	55.73	1,295.42	67.61
Total Dept 474 - TRAFFIC SERVICES		75,900.00	75,900.00	34,885.76	93,900.85	3,921.83	41,014.24	45.96
Dept 482 - ADMINISTRATIVE								
202-482-705.000	SALARIES SUPERVISION	5,000.00	5,000.00	2,738.69	3,741.10	334.60	2,261.31	54.77
202-482-709.000	MEDICARE	75.00	75.00	38.07	53.39	4.62	36.93	50.76
202-482-709.100	SOCIAL SECURITY TAX	300.00	300.00	162.72	228.43	19.76	137.28	54.24
202-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
202-482-955.850	MISCELLANEOUS	0.00	0.00	2,699.89	130.30	0.00	(2,699.89)	100.00
Total Dept 482 - ADMINISTRATIVE		6,375.00	6,375.00	6,639.37	5,153.22	358.98	(264.37)	104.15

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		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 202 - MAJOR STREET FUND								
Expenditures								
Dept 483 - ENGINEERING								
202-483-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
202-483-934.200	BRIDGE REHABILITATION	30,000.00	30,000.00	0.00	3,850.00	0.00	30,000.00	0.00
Total Dept 483 - ENGINEERING		45,000.00	45,000.00	0.00	3,850.00	0.00	45,000.00	0.00
TOTAL EXPENDITURES		204,675.00	204,675.00	75,135.84	150,019.36	8,972.64	129,539.16	36.71
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		190,150.00	190,150.00	141,266.33	229,738.32	22,790.46	48,883.67	74.29
TOTAL EXPENDITURES		204,675.00	204,675.00	75,135.84	150,019.36	8,972.64	129,539.16	36.71
NET OF REVENUES & EXPENDITURES		(14,525.00)	(14,525.00)	66,130.49	79,718.96	13,817.82	(80,655.49)	455.29
Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000								
203-000-546.000	MOTOR VEHICLE FUND TAX	100,000.00	100,000.00	71,750.15	116,132.13	11,687.16	28,249.85	71.75
203-000-578.000	STATE REVENUE METRO ACT	0.00	0.00	0.00	11,561.45	0.00	0.00	0.00
203-000-665.000	INTEREST EARNED	150.00	150.00	178.52	161.48	9.98	(28.52)	119.01
Total Dept 000		100,150.00	100,150.00	71,928.67	127,855.06	11,697.14	28,221.33	71.82
TOTAL REVENUES		100,150.00	100,150.00	71,928.67	127,855.06	11,697.14	28,221.33	71.82
Expenditures								
Dept 463 - ROUTINE MAINTENANCE								
203-463-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,711.21	6,239.83	442.56	2,788.79	57.10
203-463-706.000	SALARIES PERMANENT	10,000.00	10,000.00	7,050.74	10,010.31	920.63	2,949.26	70.51
203-463-709.000	MEDICARE	200.00	200.00	145.35	221.40	18.55	54.65	72.68
203-463-709.100	SOCIAL SECURITY TAX	850.00	850.00	621.53	946.58	79.28	228.47	73.12
203-463-756.000	OPERATING SUPPLIES	4,000.00	4,000.00	0.00	609.00	0.00	4,000.00	0.00
203-463-759.200	GASOLINE	1,600.00	1,600.00	1,218.62	2,210.02	383.41	381.38	76.16
203-463-770.200	EQUIPMENT/SMALL TOOLS	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
203-463-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	5,000.00	0.00	944.00	0.00	5,000.00	0.00
203-463-931.800	EQUIPMENT & MAINTENANCE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
203-463-932.900	VEHICLE REPAIR & MAINTENANCE	1,500.00	1,500.00	0.00	983.50	0.00	1,500.00	0.00
203-463-967.100	TOOLS & EQUIP	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		37,650.00	37,650.00	12,747.45	22,164.64	1,844.43	24,902.55	33.86
Dept 474 - TRAFFIC SERVICES								
203-474-705.000	SALARIES SUPERVISION	6,500.00	6,500.00	3,711.65	6,240.85	442.66	2,788.35	57.10
203-474-706.000	SALARIES PERMANENT	10,000.00	10,000.00	7,050.77	10,010.08	920.60	2,949.23	70.51
203-474-709.000	MEDICARE	200.00	200.00	145.46	221.58	18.56	54.54	72.73
203-474-709.100	SOCIAL SECURITY TAX	850.00	850.00	621.63	946.61	79.29	228.37	73.13
203-474-756.000	MISC SUPPLIES	2,000.00	2,000.00	0.00	1,505.31	0.00	2,000.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	20,000.00	20,000.00	7,277.31	9,336.13	1,091.40	12,722.69	36.39

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED					
		BUDGET	BUDGET	02/28/2022	06/30/2021	MONTH	BALANCE	USED
						02/28/22		
Fund 203 - LOCAL STREET FUND								
Expenditures								
203-474-933.000	EQUIPMENT & MAINTENANCE	0.00	0.00	0.00	1,587.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SERVICES		39,550.00	39,550.00	18,806.82	29,847.56	2,552.51	20,743.18	47.55
Dept 482 - ADMINISTRATIVE								
203-482-705.000	SALARIES SUPERVISION	2,600.00	2,600.00	1,643.34	2,244.66	200.76	956.66	63.21
203-482-709.000	MEDICARE	50.00	50.00	22.87	32.08	2.78	27.13	45.74
203-482-709.100	SOCIAL SECURITY TAX	200.00	200.00	97.68	137.08	11.86	102.32	48.84
203-482-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
203-482-955.850	MISCELLANEOUS	60.00	60.00	1,585.66	76.55	0.00	(1,525.66)	2,642.77
Total Dept 482 - ADMINISTRATIVE		3,910.00	3,910.00	4,349.55	3,490.37	215.40	(439.55)	111.24
TOTAL EXPENDITURES		81,110.00	81,110.00	35,903.82	55,502.57	4,612.34	45,206.18	44.27
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		100,150.00	100,150.00	71,928.67	127,855.06	11,697.14	28,221.33	71.82
TOTAL EXPENDITURES		81,110.00	81,110.00	35,903.82	55,502.57	4,612.34	45,206.18	44.27
NET OF REVENUES & EXPENDITURES		19,040.00	19,040.00	36,024.85	72,352.49	7,084.80	(16,984.85)	189.21
Fund 204 - MUNICIPAL STREET FUND								
Revenues								
Dept 000								
204-000-404.000	PROPERTY TAXES	0.00	0.00	62,551.07	0.00	0.00	(62,551.07)	100.00
204-000-445.000	PENALTY & INTEREST	0.00	0.00	126.11	0.00	48.55	(126.11)	100.00
204-000-665.000	INTEREST EARNED	0.00	0.00	0.07	0.00	0.00	(0.07)	100.00
204-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	110,505.00	0.00	0.00	(110,505.00)	100.00
Total Dept 000		0.00	0.00	173,182.25	0.00	48.55	(173,182.25)	100.00
TOTAL REVENUES		0.00	0.00	173,182.25	0.00	48.55	(173,182.25)	100.00
Expenditures								
Dept 970 - CAPITAL								
204-970-976.200	STREET PAVING PROGRAM	0.00	0.00	160,504.30	0.00	0.00	(160,504.30)	100.00
Total Dept 970 - CAPITAL		0.00	0.00	160,504.30	0.00	0.00	(160,504.30)	100.00
TOTAL EXPENDITURES		0.00	0.00	160,504.30	0.00	0.00	(160,504.30)	100.00
Fund 204 - MUNICIPAL STREET FUND:								
TOTAL REVENUES		0.00	0.00	173,182.25	0.00	48.55	(173,182.25)	100.00
TOTAL EXPENDITURES		0.00	0.00	160,504.30	0.00	0.00	(160,504.30)	100.00

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED					
		BUDGET	BUDGET	02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 204 - MUNICIPAL STREET FUND								
NET OF REVENUES & EXPENDITURES		0.00	0.00	12,677.95	0.00	48.55	(12,677.95)	100.00
Fund 208 - PARK FUND								
Revenues								
Dept 000								
208-000-569.000	GRANT	0.00	0.00	0.00	2,000.00	0.00	0.00	0.00
208-000-587.000	DONATIONS	0.00	0.00	0.00	175.00	0.00	0.00	0.00
208-000-651.100	TRANSIENT MARINA FEES	0.00	0.00	0.00	(3,132.90)	0.00	0.00	0.00
208-000-653.000	CONCESSION	10,000.00	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	40,000.00	40,000.00	41,684.05	50,738.72	(901.00)	(1,684.05)	104.21
208-000-653.400	BOAT LAUNCHING FEES	0.00	0.00	0.00	0.31	0.00	0.00	0.00
208-000-654.000	BEACH PARKING FEES	300,000.00	300,000.00	269,075.25	314,227.95	192.20	30,924.75	89.69
208-000-657.000	PARKING FINES	55,000.00	55,000.00	61.00	49,815.00	0.00	54,939.00	0.11
208-000-665.000	INTEREST EARNED	50.00	50.00	14.31	34.95	0.00	35.69	28.62
208-000-667.100	PAVILLION RENTALS	500.00	500.00	325.00	600.00	225.00	175.00	65.00
208-000-678.000	REIMBURSEMENTS	0.00	0.00	2,587.11	0.00	0.00	(2,587.11)	100.00
208-000-691.000	MISCELLANEOUS	0.00	0.00	1,802.00	0.00	901.00	(1,802.00)	100.00
208-000-699.000	TRANSFER FROM GENERAL	100,000.00	100,000.00	100,000.00	75,000.00	0.00	0.00	100.00
Total Dept 000		505,550.00	505,550.00	415,548.72	499,459.03	417.20	90,001.28	82.20
TOTAL REVENUES		505,550.00	505,550.00	415,548.72	499,459.03	417.20	90,001.28	82.20
Expenditures								
Dept 691 - PARK								
208-691-706.400	SALARIES--PARKING ENF	0.00	0.00	0.00	705.40	0.00	0.00	0.00
208-691-983.000	VEHICLE LEASES	6,183.00	6,183.00	0.35	0.00	0.00	6,182.65	0.01
Total Dept 691 - PARK		6,183.00	6,183.00	0.35	705.40	0.00	6,182.65	0.01
Dept 751 - PARKS								
208-751-704.000	SALARIES PART-TIME	0.00	0.00	5,652.60	2,696.41	1,445.99	(5,652.60)	100.00
208-751-704.100	PT - LIFEGUARDS	60,000.00	60,000.00	16,306.10	40,730.77	0.00	43,693.90	27.18
208-751-705.000	SALARIES SUPERVISION	62,808.00	62,808.00	34,814.28	62,654.77	4,163.91	27,993.72	55.43
208-751-706.000	SALARIES PERMANENT	55,273.00	55,273.00	21,842.69	43,070.30	426.58	33,430.31	39.52
208-751-706.160	SALARIES-BOAT LAUNCH	0.00	0.00	0.00	0.21	0.00	0.00	0.00
208-751-706.300	SALARIES-BEACH	55,000.00	55,000.00	22,380.61	45,233.65	0.00	32,619.39	40.69
208-751-706.400	SALARIES--PARKING ENF	0.00	0.00	929.65	0.00	0.00	(929.65)	100.00
208-751-709.000	MEDICARE	3,000.00	3,000.00	1,479.42	3,224.79	84.43	1,520.58	49.31
208-751-709.100	SOCIAL SECURITY TAX	13,000.00	13,000.00	6,325.91	13,788.39	361.12	6,674.09	48.66
208-751-710.200	UNEMPLOYMENT	6,000.00	6,000.00	2,328.92	2,332.84	0.00	3,671.08	38.82
208-751-713.100	SALARIES-OVERTIME	3,000.00	3,000.00	360.84	2,781.43	0.00	2,639.16	12.03
208-751-717.100	RETIREMENT	10,000.00	10,000.00	4,621.28	6,568.28	298.86	5,378.72	46.21
208-751-718.000	HEALTH INSURANCE	20,000.00	20,000.00	9,016.16	9,100.69	751.02	10,983.84	45.08
208-751-724.000	LIFE & DISABILITY INSURANCE	3,317.00	3,317.00	2,114.95	2,795.38	161.56	1,202.05	63.76
208-751-724.200	WORKER'S COMPENSATION INS	5,500.00	5,500.00	5,568.24	5,358.24	705.32	(68.24)	101.24
208-751-725.000	DRUG TESTING/MEDICAL EXPENSE	1,000.00	1,000.00	0.00	175.00	0.00	1,000.00	0.00
208-751-752.200	OFFICE SUPPLIES	1,000.00	1,000.00	393.39	600.14	0.00	606.61	39.34
208-751-756.000	OPERATING SUPPLIES	10,000.00	10,000.00	11,050.40	10,668.88	62.78	(1,050.40)	110.50
208-751-759.200	GASOLINE	5,000.00	5,000.00	1,805.32	2,492.98	159.59	3,194.68	36.11
208-751-768.000	UNIFORMS	3,000.00	3,000.00	1,265.59	3,938.25	17.97	1,734.41	42.19
208-751-770.200	EQUIPMENT/SMALL TOOLS	5,000.00	5,000.00	777.36	6,100.87	33.98	4,222.64	15.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		02/28/2022	06/30/2021	02/28/22		
Fund 208 - PARK FUND								
Expenditures								
208-751-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	25,000.00	18,054.00	61,257.00	3,059.00	6,946.00	72.22
208-751-807.000	AUDIT	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	100.00
208-751-831.000	MEMBERSHIPS & DUES	400.00	400.00	0.00	175.00	0.00	400.00	0.00
208-751-850.200	TELEPHONE	2,000.00	2,000.00	1,561.84	2,492.50	169.92	438.16	78.09
208-751-854.200	SOFTWARE EXPENSE	2,050.00	2,050.00	0.00	0.00	0.00	2,050.00	0.00
208-751-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	1,556.69	3,844.51	0.00	443.31	77.83
208-751-910.200	EDUCATION & TRAINING	500.00	500.00	350.00	500.00	350.00	150.00	70.00
208-751-924.200	UTILITIES	35,000.00	35,000.00	23,994.25	22,698.93	2,484.05	11,005.75	68.56
208-751-930.300	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	7,151.35	18,210.13	291.76	12,848.65	35.76
208-751-930.500	GROUNDS REPAIR & MAINT	20,000.00	20,000.00	15,138.67	17,207.43	23.98	4,861.33	75.69
208-751-931.700	EQUIPMENT MAINT--PARKING SYSTE	5,000.00	5,000.00	5,260.00	4,689.00	0.00	(260.00)	105.20
208-751-931.800	EQUIPMENT & MAINTENANCE	10,000.00	10,000.00	3,989.77	17,188.45	98.70	6,010.23	39.90
208-751-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	3,000.00	6,011.87	4,731.87	0.00	(3,011.87)	200.40
208-751-935.100	FIRE INSURANCE	1,800.00	1,800.00	1,287.00	1,758.06	1,287.00	513.00	71.50
208-751-935.200	VEHICLE INSURANCE	4,500.00	4,500.00	2,588.80	3,969.62	2,588.80	1,911.20	57.53
208-751-935.300	LIABILITY INSURANCE	8,000.00	8,000.00	5,639.63	7,230.16	5,639.63	2,360.37	70.50
208-751-937.700	EQUIPMENT LEASES	12,000.00	12,000.00	2,188.88	13,035.72	1,083.60	9,811.12	18.24
208-751-940.900	EQUIPMENT RENTAL	1,000.00	1,000.00	300.00	1,050.00	0.00	700.00	30.00
208-751-946.200	ENGINEERING	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
208-751-956.200	REFUNDS	400.00	400.00	0.00	0.00	0.00	400.00	0.00
208-751-963.000	BANK FEES	12,000.00	12,000.00	9,354.40	10,011.80	0.00	2,645.60	77.95
208-751-967.000	MISC PROJECTS	6,000.00	6,000.00	3,180.87	3,854.35	0.00	2,819.13	53.01
208-751-970.000	CAPITAL IMPROVEMENTS	6,000.00	6,000.00	0.00	4,455.00	0.00	6,000.00	0.00
208-751-979.000	EQUIPMENT	5,000.00	5,000.00	337.25	525.28	0.00	4,662.75	6.75
208-751-979.200	LIFEGUARD EQUIPMENT	2,200.00	2,200.00	184.71	3,721.57	0.00	2,015.29	8.40
208-751-979.300	LIFEGUARD RECRUITMENT & TRAINI	4,250.00	4,250.00	88.00	1,675.00	0.00	4,162.00	2.07
208-751-983.000	VEHICLE LEASES	0.00	0.00	2,868.04	0.00	516.26	(2,868.04)	100.00
Total Dept 751 - PARKS		512,998.00	512,998.00	261,119.73	469,593.65	26,265.81	251,878.27	50.90
TOTAL EXPENDITURES		519,181.00	519,181.00	261,120.08	470,299.05	26,265.81	258,060.92	50.29
Fund 208 - PARK FUND:								
TOTAL REVENUES		505,550.00	505,550.00	415,548.72	499,459.03	417.20	90,001.28	82.20
TOTAL EXPENDITURES		519,181.00	519,181.00	261,120.08	470,299.05	26,265.81	258,060.92	50.29
NET OF REVENUES & EXPENDITURES		(13,631.00)	(13,631.00)	154,428.64	29,159.98	(25,848.61)	(168,059.64)	1,132.92
Fund 209 - PARK IMPROVEMENT FUND								
Revenues								
Dept 000								
209-000-404.000	PROPERTY TAXES	112,000.00	112,000.00	115,287.80	111,781.46	0.00	(3,287.80)	102.94
209-000-445.000	PENALTY & INTEREST	225.00	225.00	232.19	253.04	89.37	(7.19)	103.20
209-000-665.000	INTEREST EARNED	20.00	20.00	18.66	32.70	0.00	1.34	93.30
Total Dept 000		112,245.00	112,245.00	115,538.65	112,067.20	89.37	(3,293.65)	102.93
TOTAL REVENUES		112,245.00	112,245.00	115,538.65	112,067.20	89.37	(3,293.65)	102.93

PERIOD ENDING 02/28/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 209 - PARK IMPROVEMENT FUND								
Expenditures								
Dept 751 - PARKS								
209-751-974.000	CAPITAL IMPROVEMENTS	155,000.00	155,000.00	59,777.86	82,350.00	4,399.00	95,222.14	38.57
209-751-995.500	TRANSFER TO DREDGE FUND	40,000.00	40,000.00	34,970.00	36,288.00	34,970.00	5,030.00	87.43
Total Dept 751 - PARKS		195,000.00	195,000.00	94,747.86	118,638.00	39,369.00	100,252.14	48.59
TOTAL EXPENDITURES		195,000.00	195,000.00	94,747.86	118,638.00	39,369.00	100,252.14	48.59
Fund 209 - PARK IMPROVEMENT FUND:								
TOTAL REVENUES		112,245.00	112,245.00	115,538.65	112,067.20	89.37	(3,293.65)	102.93
TOTAL EXPENDITURES		195,000.00	195,000.00	94,747.86	118,638.00	39,369.00	100,252.14	48.59
NET OF REVENUES & EXPENDITURES		(82,755.00)	(82,755.00)	20,790.79	(6,570.80)	(39,279.63)	(103,545.79)	25.12
Fund 225 - DREDGE FUND								
Revenues								
Dept 000								
225-000-589.000	CONTRIBUTIONS	40,000.00	40,000.00	(23,152.00)	28,116.00	0.00	63,152.00	(57.88)
225-000-665.000	INTEREST EARNED	125.00	125.00	124.78	204.13	13.62	0.22	99.82
225-000-699.100	TRANSFER IN	40,000.00	40,000.00	34,970.00	36,288.00	34,970.00	5,030.00	87.43
Total Dept 000		80,125.00	80,125.00	11,942.78	64,608.13	34,983.62	68,182.22	14.91
TOTAL REVENUES		80,125.00	80,125.00	11,942.78	64,608.13	34,983.62	68,182.22	14.91
Expenditures								
Dept 597 - HARBOR OPERATIONS								
225-597-801.200	PROFESSIONAL & CONTRACTUAL	300,000.00	300,000.00	6,125.00	0.00	0.00	293,875.00	2.04
Total Dept 597 - HARBOR OPERATIONS		300,000.00	300,000.00	6,125.00	0.00	0.00	293,875.00	2.04
TOTAL EXPENDITURES		300,000.00	300,000.00	6,125.00	0.00	0.00	293,875.00	2.04
Fund 225 - DREDGE FUND:								
TOTAL REVENUES		80,125.00	80,125.00	11,942.78	64,608.13	34,983.62	68,182.22	14.91
TOTAL EXPENDITURES		300,000.00	300,000.00	6,125.00	0.00	0.00	293,875.00	2.04
NET OF REVENUES & EXPENDITURES		(219,875.00)	(219,875.00)	5,817.78	64,608.13	34,983.62	(225,692.78)	2.65
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-665.000	INTEREST EARNED	0.00	0.00	0.08	0.12	0.01	(0.08)	100.00
Total Dept 000		0.00	0.00	0.08	0.12	0.01	(0.08)	100.00

PERIOD ENDING 02/28/2022

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR MONTH	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	02/28/22	BALANCE	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
TOTAL REVENUES		0.00	0.00	0.08	0.12	0.01	(0.08)	100.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		0.00	0.00	0.08	0.12	0.01	(0.08)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.08	0.12	0.01	(0.08)	100.00
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
265-000-665.000	INTEREST EARNED	0.00	0.00	0.00	0.02	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.02	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.02	0.00	0.00	0.00
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		0.00	0.00	0.00	0.02	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.02	0.00	0.00	0.00
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Revenues								
Dept 000								
266-000-550.000	STATE REVENUE JUSTICE TRAINING	1,300.00	1,300.00	555.36	892.08	0.00	744.64	42.72
266-000-665.000	INTEREST EARNED	0.00	0.00	0.07	0.12	0.00	(0.07)	100.00
Total Dept 000		1,300.00	1,300.00	555.43	892.20	0.00	744.57	42.73
TOTAL REVENUES		1,300.00	1,300.00	555.43	892.20	0.00	744.57	42.73
Expenditures								
Dept 000								
266-000-910.900	CRIMINAL JUSTICE TRAINING	0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
Total Dept 000		0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
TOTAL EXPENDITURES		0.00	0.00	194.38	155.51	0.00	(194.38)	100.00

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)								
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):								
TOTAL REVENUES		1,300.00	1,300.00	555.43	892.20	0.00	744.57	42.73
TOTAL EXPENDITURES		0.00	0.00	194.38	155.51	0.00	(194.38)	100.00
NET OF REVENUES & EXPENDITURES		1,300.00	1,300.00	361.05	736.69	0.00	938.95	27.77
Fund 351 - DEBT SERVICE								
Revenues								
Dept 000								
351-000-665.000	INTEREST EARNED	100.00	100.00	50.01	74.94	9.03	49.99	50.01
351-000-699.000	TRANSFER FROM GENERAL	126,716.00	126,716.00	126,716.00	127,543.00	0.00	0.00	100.00
351-000-699.100	TRANSFER IN FROM WATER	84,275.00	84,275.00	84,275.00	84,825.00	0.00	0.00	100.00
351-000-699.200	TRANSFER IN FROM SEWER	126,109.00	126,109.00	126,109.00	126,932.00	0.00	0.00	100.00
Total Dept 000		337,200.00	337,200.00	337,150.01	339,374.94	9.03	49.99	99.99
TOTAL REVENUES		337,200.00	337,200.00	337,150.01	339,374.94	9.03	49.99	99.99
Expenditures								
Dept 906 - DEBT SERVICE								
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	245,000.00	245,000.00	0.00	240,000.00	0.00	245,000.00	0.00
351-906-992.100	2017 CAP IMPROV BOND INTEREST	92,100.00	92,100.00	46,050.00	99,300.00	0.00	46,050.00	50.00
351-906-993.000	FEES	800.00	800.00	0.00	0.00	0.00	800.00	0.00
Total Dept 906 - DEBT SERVICE		337,900.00	337,900.00	46,050.00	339,300.00	0.00	291,850.00	13.63
TOTAL EXPENDITURES		337,900.00	337,900.00	46,050.00	339,300.00	0.00	291,850.00	13.63
Fund 351 - DEBT SERVICE:								
TOTAL REVENUES		337,200.00	337,200.00	337,150.01	339,374.94	9.03	49.99	99.99
TOTAL EXPENDITURES		337,900.00	337,900.00	46,050.00	339,300.00	0.00	291,850.00	13.63
NET OF REVENUES & EXPENDITURES		(700.00)	(700.00)	291,100.01	74.94	9.03	(291,800.01)	1,585.72
Fund 402 - EQUIPMENT PURCHASE FUND								
Revenues								
Dept 000								
402-000-665.000	INTEREST EARNED	0.00	0.00	20.53	35.15	0.00	(20.53)	100.00
402-000-676.000	REIMBURSEMENTS	25,000.00	25,000.00	65,645.00	30,441.00	0.00	(40,645.00)	262.58
402-000-699.000	TRANSFER FROM GENERAL	30,000.00	30,000.00	40,000.00	30,000.00	0.00	(10,000.00)	133.33
402-000-699.300	TRANSFER FROM LRSB	40,000.00	40,000.00	40,000.00	40,000.00	0.00	0.00	100.00
Total Dept 000		95,000.00	95,000.00	145,665.53	100,476.15	0.00	(50,665.53)	153.33
TOTAL REVENUES		95,000.00	95,000.00	145,665.53	100,476.15	0.00	(50,665.53)	153.33
Expenditures								
Dept 970 - CAPITAL								
402-970-981.000	POLICE VEHICLES&EQUIPMENT	22,000.00	22,000.00	21,362.85	21,047.55	0.00	637.15	97.10

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET					
				02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 402 - EQUIPMENT PURCHASE FUND								
Expenditures								
402-970-981.200	STREET VEHICLES & EQUIPMENT	34,500.00	34,500.00	30,422.85	36,857.40	14,139.00	4,077.15	88.18
402-970-981.300	PARK VEHICLES & EQUIPMENT	5,720.00	5,720.00	1,429.89	56,219.56	0.00	4,290.11	25.00
402-970-981.500	CITY HALL OFFICE EQUIPMENT	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00
Total Dept 970 - CAPITAL		67,220.00	67,220.00	53,215.59	114,124.51	14,139.00	14,004.41	79.17
TOTAL EXPENDITURES		67,220.00	67,220.00	53,215.59	114,124.51	14,139.00	14,004.41	79.17
Fund 402 - EQUIPMENT PURCHASE FUND:								
TOTAL REVENUES		95,000.00	95,000.00	145,665.53	100,476.15	0.00	(50,665.53)	153.33
TOTAL EXPENDITURES		67,220.00	67,220.00	53,215.59	114,124.51	14,139.00	14,004.41	79.17
NET OF REVENUES & EXPENDITURES		27,780.00	27,780.00	92,449.94	(13,648.36)	(14,139.00)	(64,669.94)	332.79
Fund 403 - CAPITAL IMPROV CONSTRUCTION								
Revenues								
Dept 000								
403-000-665.000	INTEREST EARNED	0.00	0.00	13.24	43.63	0.01	(13.24)	100.00
Total Dept 000		0.00	0.00	13.24	43.63	0.01	(13.24)	100.00
TOTAL REVENUES		0.00	0.00	13.24	43.63	0.01	(13.24)	100.00
Expenditures								
Dept 970 - CAPITAL								
403-970-976.200	STREET PAVING PROGRAM	65,000.00	65,000.00	48,173.80	44,969.60	0.00	16,826.20	74.11
403-970-993.000	FEES	950.00	950.00	11,526.60	1,250.00	0.00	(10,576.60)	1,213.33
Total Dept 970 - CAPITAL		65,950.00	65,950.00	59,700.40	46,219.60	0.00	6,249.60	90.52
TOTAL EXPENDITURES		65,950.00	65,950.00	59,700.40	46,219.60	0.00	6,249.60	90.52
Fund 403 - CAPITAL IMPROV CONSTRUCTION:								
TOTAL REVENUES		0.00	0.00	13.24	43.63	0.01	(13.24)	100.00
TOTAL EXPENDITURES		65,950.00	65,950.00	59,700.40	46,219.60	0.00	6,249.60	90.52
NET OF REVENUES & EXPENDITURES		(65,950.00)	(65,950.00)	(59,687.16)	(46,175.97)	0.01	(6,262.84)	90.50
Fund 590 - SEWER FUND								
Revenues								
Dept 000								
590-000-642.000	TAP IN FEES	8,000.00	8,000.00	2,571.03	9,705.73	0.00	5,428.97	32.14
590-000-642.100	TAP BUY INS	20,000.00	20,000.00	5,870.00	20,770.77	0.00	14,130.00	29.35
590-000-642.300	INSPECTION FEES	500.00	500.00	158.00	237.00	0.00	342.00	31.60
590-000-642.400	CONNECTION FEE	1,500.00	1,500.00	700.00	1,050.00	0.00	800.00	46.67
590-000-650.000	USAGE	482,812.00	482,812.00	362,596.26	460,488.39	27,516.39	120,215.74	75.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET			MONTH		
		BUDGET		02/28/2022	06/30/2021	02/28/22		
Fund 590 - SEWER FUND								
Revenues								
590-000-650.100	READY TO SERVE	575,000.00	575,000.00	392,409.21	574,777.86	59,591.93	182,590.79	68.25
590-000-662.000	PENALTIES	10,000.00	10,000.00	6,991.26	8,472.62	816.00	3,008.74	69.91
590-000-665.000	INTEREST EARNED	150.00	150.00	65.32	167.82	0.00	84.68	43.55
590-000-670.000	INCOME FROM JOINT VENTURE	0.00	0.00	0.00	(110,423.09)	0.00	0.00	0.00
590-000-691.000	MISCELLANEOUS	0.00	0.00	0.00	740.58	0.00	0.00	0.00
Total Dept 000		1,097,962.00	1,097,962.00	771,361.08	965,987.68	87,924.32	326,600.92	70.25
TOTAL REVENUES		1,097,962.00	1,097,962.00	771,361.08	965,987.68	87,924.32	326,600.92	70.25
Expenditures								
Dept 537 - SEWER								
590-537-705.000	SALARIES SUPERVISION	27,500.00	27,500.00	13,732.62	20,908.92	1,656.85	13,767.38	49.94
590-537-706.000	SALARIES PERMANENT	40,000.00	40,000.00	27,740.75	41,240.75	3,521.45	12,259.25	69.35
590-537-709.000	MEDICARE	800.00	800.00	568.03	859.50	71.07	231.97	71.00
590-537-709.100	SOCIAL SECURITY TAX	4,000.00	4,000.00	2,429.17	3,674.30	303.97	1,570.83	60.73
590-537-756.000	OPERATING SUPPLIES	300.00	300.00	0.00	0.00	0.00	300.00	0.00
590-537-801.200	PROFESSIONAL & CONTRACTUAL	3,000.00	17,750.00	0.00	0.00	0.00	17,750.00	0.00
590-537-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
590-537-838.000	GALIEN RIVER SANITARY DISTRICT	900,000.00	900,000.00	288,739.64	524,330.34	49,228.06	611,260.36	32.08
590-537-838.100	GRSD MAINTENANCE	40,000.00	40,000.00	6,365.66	29,521.25	0.00	33,634.34	15.91
590-537-838.500	GRSD-CONNECTION FEES	2,000.00	2,000.00	350.00	700.00	0.00	1,650.00	17.50
590-537-851.200	POSTAGE	1,800.00	1,800.00	800.00	800.00	0.00	1,000.00	44.44
590-537-903.000	PRINTING & PUBLISHING	0.00	0.00	0.00	155.41	0.00	0.00	0.00
590-537-924.200	UTILITIES	13,000.00	13,000.00	15,325.32	20,232.03	2,573.80	(2,325.32)	117.89
590-537-931.800	EQUIPMENT & MAINTENANCE	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
590-537-934.100	SEWER REPAIR & MAINTENANCE	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00
590-537-935.300	LIABILITY INSURANCE	2,800.00	2,800.00	1,943.97	2,563.01	1,943.97	856.03	69.43
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	7,000.00	7,000.00	0.00	5,200.00	0.00	7,000.00	0.00
590-537-946.200	ENGINEERING	30,000.00	30,000.00	0.00	750.00	0.00	30,000.00	0.00
590-537-955.850	MISCELLANEOUS	0.00	0.00	240.80	181.75	0.00	(240.80)	100.00
590-537-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	47,105.40	0.00	0.00	0.00
590-537-995.000	INTERFUND TRANSFERS	22,878.00	22,878.00	11,807.27	19,678.27	0.00	11,070.73	51.61
590-537-995.100	TRANSFER TO DEBT SERVICE 2017	126,716.00	126,716.00	126,109.00	126,932.00	0.00	607.00	99.52
Total Dept 537 - SEWER		1,257,794.00	1,272,544.00	498,152.23	846,832.93	59,299.17	774,391.77	39.15
TOTAL EXPENDITURES		1,257,794.00	1,272,544.00	498,152.23	846,832.93	59,299.17	774,391.77	39.15
Fund 590 - SEWER FUND:								
TOTAL REVENUES		1,097,962.00	1,097,962.00	771,361.08	965,987.68	87,924.32	326,600.92	70.25
TOTAL EXPENDITURES		1,257,794.00	1,272,544.00	498,152.23	846,832.93	59,299.17	774,391.77	39.15
NET OF REVENUES & EXPENDITURES		(159,832.00)	(174,582.00)	273,208.85	119,154.75	28,625.15	(447,790.85)	156.49
Fund 591 - WATER FUND								
Revenues								
Dept 000								
591-000-626.000	SERVICES RENDERED	500.00	500.00	1,350.00	1,914.00	0.00	(850.00)	270.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

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GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			MONTH		
Fund 591 - WATER FUND								
Revenues								
591-000-642.000	TAP IN FEES	20,000.00	20,000.00	9,923.36	17,978.05	0.00	10,076.64	49.62
591-000-642.100	TAP BUY INS	10,000.00	10,000.00	1,982.00	10,977.23	0.00	8,018.00	19.82
591-000-648.000	USAGE - CASINO	360,000.00	360,000.00	258,195.88	338,002.97	32,736.00	101,804.12	71.72
591-000-649.000	USAGE-TWP	9,700.00	9,700.00	7,788.96	13,163.11	264.96	1,911.04	80.30
591-000-650.000	USAGE	370,000.00	370,000.00	266,431.96	332,331.79	16,448.98	103,568.04	72.01
591-000-650.100	READY TO SERVE	430,000.00	430,000.00	282,527.12	422,985.23	43,984.17	147,472.88	65.70
591-000-650.200	RTS - CASINO	23,000.00	23,000.00	15,590.72	23,386.08	1,948.84	7,409.28	67.79
591-000-651.000	ON/OFF FEES	3,000.00	3,000.00	3,165.00	5,916.50	270.00	(165.00)	105.50
591-000-662.000	PENALTIES	6,500.00	6,500.00	4,591.58	5,699.01	547.53	1,908.42	70.64
591-000-665.000	INTEREST EARNED	400.00	400.00	252.35	513.41	0.00	147.65	63.09
591-000-680.000	HYDRANT RENTAL	150.00	150.00	100.00	416.00	0.00	50.00	66.67
591-000-695.300	TRANSFER FROM LRSB	0.00	0.00	51,520.00	0.00	0.00	(51,520.00)	100.00
Total Dept 000		1,233,250.00	1,233,250.00	903,418.93	1,173,283.38	96,200.48	329,831.07	73.26
TOTAL REVENUES		1,233,250.00	1,233,250.00	903,418.93	1,173,283.38	96,200.48	329,831.07	73.26
Expenditures								
Dept 536 - WATER								
591-536-705.000	SALARIES SUPERVISION	133,575.00	133,575.00	76,414.19	116,846.18	9,085.74	57,160.81	57.21
591-536-706.000	SALARIES PERMANENT	186,864.00	186,864.00	119,184.95	185,730.43	13,976.75	67,679.05	63.78
591-536-709.000	MEDICARE	5,000.00	5,000.00	2,903.66	4,431.27	321.93	2,096.34	58.07
591-536-709.100	SOCIAL SECURITY TAX	19,500.00	19,500.00	12,415.93	18,947.75	1,376.58	7,084.07	63.67
591-536-710.200	UNEMPLOYMENT	1,700.00	1,700.00	0.00	736.64	0.00	1,700.00	0.00
591-536-713.100	SALARIES-OVERTIME	22,000.00	22,000.00	11,927.06	17,384.45	844.27	10,072.94	54.21
591-536-717.100	RETIREMENT	21,500.00	21,500.00	14,457.60	(11,735.63)	1,609.01	7,042.40	67.24
591-536-718.000	HEALTH INSURANCE	81,258.00	81,258.00	52,665.76	75,961.73	6,634.88	28,592.24	64.81
591-536-724.000	LIFE & DISABILITY INSURANCE	7,881.00	7,881.00	5,552.42	8,514.25	678.87	2,328.58	70.45
591-536-724.200	WORKER'S COMPENSATION INS	9,500.00	9,500.00	10,728.22	10,414.90	1,468.60	(1,228.22)	112.93
591-536-725.000	DRUG TESTING/MEDICAL EXPENSE	0.00	0.00	55.00	0.00	0.00	(55.00)	100.00
591-536-726.000	STIPENDS	5,050.00	5,050.00	5,341.72	5,158.28	0.00	(291.72)	105.78
591-536-752.200	OFFICE SUPPLIES	800.00	800.00	558.57	122.22	180.58	241.43	69.82
591-536-754.000	PROCESS CHEMICALS	26,500.00	26,500.00	11,979.87	24,427.90	2,687.50	14,520.13	45.21
591-536-756.000	OPERATING SUPPLIES	25,000.00	25,000.00	5,628.21	14,828.04	4,545.01	19,371.79	22.51
591-536-756.100	SUPPLIES - WATER TAPS	7,500.00	7,500.00	4,948.49	4,987.32	2,488.00	2,551.51	65.98
591-536-756.200	METER REPLACEMENT	17,000.00	17,000.00	7,043.46	7,478.40	452.14	9,956.54	41.43
591-536-756.300	MISC TESTING SUPPLIES&TESTING	8,000.00	8,000.00	2,221.17	8,221.66	573.17	5,778.83	27.76
591-536-756.400	LAB SUPPLIES	23,500.00	23,500.00	12,908.32	20,578.69	1,309.19	10,591.68	54.93
591-536-759.200	GASOLINE	5,500.00	5,500.00	2,946.85	3,133.26	391.84	2,553.15	53.58
591-536-768.000	UNIFORMS	1,600.00	1,600.00	562.39	1,004.20	59.76	1,037.61	35.15
591-536-770.200	EQUIPMENT/SMALL TOOLS	5,500.00	5,500.00	4,896.61	646.24	1,548.68	603.39	89.03
591-536-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	44,750.00	18,938.00	27,511.24	159.00	25,812.00	42.32
591-536-801.600	CONTRACTUAL-WATER TAPS	7,500.00	7,500.00	954.00	4,473.50	0.00	6,546.00	12.72
591-536-807.000	AUDIT	2,000.00	2,000.00	2,000.00	2,000.00	0.00	0.00	100.00
591-536-818.700	SLUDGE REMOVAL	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.00
591-536-818.800	WATER INTAKE SERVICE	15,000.00	15,000.00	17,400.00	0.00	0.00	(2,400.00)	116.00
591-536-820.500	PERMIT FEE	150.00	150.00	150.00	245.00	0.00	0.00	100.00
591-536-824.000	LAB CERTIFICATION FEE	1,500.00	1,500.00	1,340.28	1,300.05	0.00	159.72	89.35
591-536-831.000	MEMBERSHIPS & DUES	2,000.00	2,000.00	905.57	1,769.58	0.00	1,094.43	45.28
591-536-850.200	TELEPHONE	12,000.00	12,000.00	5,974.05	8,189.17	728.43	6,025.95	49.78
591-536-851.200	POSTAGE	2,500.00	2,500.00	1,250.23	1,352.85	0.00	1,249.77	50.01
591-536-861.000	TRAVEL/MILEAGE REIMB	500.00	500.00	40.00	0.00	0.00	460.00	8.00

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			MONTH		
Fund 591 - WATER FUND								
Expenditures								
591-536-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	632.00	155.41	0.00	368.00	63.20
591-536-910.200	EDUCATION & TRAINING	3,800.00	3,800.00	1,940.06	855.00	335.00	1,859.94	51.05
591-536-924.200	UTILITIES	55,000.00	55,000.00	26,313.77	39,255.69	5,158.08	28,686.23	47.84
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	15,000.00	22.68	977.45	0.00	14,977.32	0.15
591-536-930.300	BUILDING REPAIR & MAINTENANCE	20,000.00	20,000.00	785.16	178,013.73	99.72	19,214.84	3.93
591-536-931.800	EQUIPMENT & MAINTENANCE	40,000.00	40,000.00	18,362.09	24,153.08	2,896.30	21,637.91	45.91
591-536-932.900	VEHICLE REPAIR & MAINTENANCE	6,500.00	6,500.00	1,031.99	1,463.61	16.64	5,468.01	15.88
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	10,000.00	0.00	5,637.30	0.00	10,000.00	0.00
591-536-935.100	FIRE INSURANCE	12,000.00	12,000.00	8,622.90	11,778.94	8,622.90	3,377.10	71.86
591-536-935.200	VEHICLE INSURANCE	2,500.00	2,500.00	3,235.98	2,381.78	3,235.98	(735.98)	129.44
591-536-935.300	LIABILITY INSURANCE	3,000.00	3,000.00	1,879.88	2,410.06	1,879.88	1,120.12	62.66
591-536-940.900	EQUIPMENT RENTAL	250.00	250.00	0.00	0.00	0.00	250.00	0.00
591-536-946.200	ENGINEERING	25,000.00	25,000.00	11,894.52	19,756.50	0.00	13,105.48	47.58
591-536-955.850	MISCELLANEOUS	0.00	0.00	0.00	(2,312.50)	0.00	0.00	0.00
591-536-963.000	BANK FEES	3,000.00	3,000.00	1,527.98	682.88	0.00	1,472.02	50.93
591-536-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	182,587.37	0.00	0.00	0.00
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	2,500.00	34.57	1,010.00	4.58	2,465.43	1.38
591-536-979.000	EQUIPMENT	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	0.00	0.00	500.00	0.00	0.00	(500.00)	100.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	7,500.00	0.00	(9.46)	0.00	7,500.00	0.00
591-536-983.000	VEHICLE LEASES	6,277.00	6,277.00	2,943.96	0.00	530.43	3,333.04	46.90
591-536-987.000	WATER MAIN EXTENSIONS	70,000.00	70,000.00	14,485.38	0.00	0.00	55,514.62	20.69
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	75,541.00	75,541.00	127,442.57	28,901.14	0.00	(51,901.57)	168.71
591-536-992.600	2010 WATER SYS IMPR-INTEREST	20,874.00	20,874.00	20,873.10	22,024.60	9,936.55	0.90	100.00
591-536-995.100	TRANSFER TO DEBT SERVICE 2017	84,275.00	84,275.00	84,275.00	84,825.00	0.00	0.00	100.00
Total Dept 536 - WATER		1,196,895.00	1,211,645.00	741,096.17	1,169,207.15	83,835.99	470,548.83	61.16
TOTAL EXPENDITURES		1,196,895.00	1,211,645.00	741,096.17	1,169,207.15	83,835.99	470,548.83	61.16
Fund 591 - WATER FUND:								
TOTAL REVENUES		1,233,250.00	1,233,250.00	903,418.93	1,173,283.38	96,200.48	329,831.07	73.26
TOTAL EXPENDITURES		1,196,895.00	1,211,645.00	741,096.17	1,169,207.15	83,835.99	470,548.83	61.16
NET OF REVENUES & EXPENDITURES		36,355.00	21,605.00	162,322.76	4,076.23	12,364.49	(140,717.76)	751.32
Fund 594 - HARBOR OPERATIONS								
Revenues								
Dept 000								
594-000-651.100	TRANSIENT MARINA FEES	45,000.00	45,000.00	51,613.17	70,766.66	10,874.22	(6,613.17)	114.70
594-000-652.000	BOAT LAUNCHING FEES	53,000.00	53,000.00	54,284.50	72,468.00	0.00	(1,284.50)	102.42
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	28,000.00	28,000.00	11,871.00	23,946.00	0.00	16,129.00	42.40
594-000-653.200	ICE/MECHANDISE SALES	1,200.00	1,200.00	340.00	491.00	0.00	860.00	28.33
594-000-665.000	INTEREST EARNED	0.00	20.00	10.61	6.77	0.83	9.39	53.05
594-000-676.000	REIMBURSEMENTS	0.00	100.00	0.00	0.00	0.00	100.00	0.00
594-000-678.000	REIMBURSEMENTS	0.00	0.00	0.00	11,670.00	0.00	0.00	0.00
594-000-699.000	TRANSFER FROM GENERAL	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
Total Dept 000		127,200.00	127,320.00	118,119.28	204,348.43	10,875.05	9,200.72	92.77

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET			MONTH 02/28/22		
Fund 594 - HARBOR OPERATIONS								
Revenues								
TOTAL REVENUES		127,200.00	127,320.00	118,119.28	204,348.43	10,875.05	9,200.72	92.77
Expenditures								
Dept 597 - HARBOR OPERATIONS								
594-597-705.000	SALARIES SUPERVISION	15,000.00	15,000.00	9,451.75	4,653.46	1,120.73	5,548.25	63.01
594-597-706.100	SALARIES-OVERTIME	500.00	500.00	162.00	108.00	0.00	338.00	32.40
594-597-706.160	SALARIES-BOAT LAUNCH	36,000.00	36,000.00	17,946.54	31,946.49	0.00	18,053.46	49.85
594-597-706.200	SALARIES- PT MARINA	25,000.00	25,000.00	10,765.55	17,588.70	0.00	14,234.45	43.06
594-597-706.400	SALARIES--PARKING ENF	0.00	0.00	929.59	705.37	0.00	(929.59)	100.00
594-597-707.000	SALARIES PART-TIME	0.00	0.00	706.58	337.05	180.75	(706.58)	100.00
594-597-709.000	MEDICARE	0.00	885.00	573.65	0.00	18.06	311.35	64.82
594-597-709.100	SOCIAL SECURITY TAX	0.00	3,500.00	2,452.70	0.00	77.20	1,047.30	70.08
594-597-710.200	UNEMPLOYMENT	0.00	1,500.00	222.97	0.00	0.00	1,277.03	14.86
594-597-714.000	MEDICARE	885.00	0.00	0.00	401.61	0.00	0.00	0.00
594-597-715.000	SOCIAL SECURITY TAX	3,500.00	0.00	0.00	1,717.31	0.00	0.00	0.00
594-597-720.000	WORKER'S COMPENSATION INS	500.00	0.00	0.34	118.34	0.00	(0.34)	100.00
594-597-721.000	UNEMPLOYMENT COMPENSATION	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00
594-597-722.000	DRUG TESTING/MEDICAL EXPENSE	500.00	0.00	0.00	210.00	0.00	0.00	0.00
594-597-724.200	WORKER'S COMPENSATION INSURANC	0.00	500.00	500.28	0.00	118.34	(0.28)	100.06
594-597-725.000	DRUG TESTING/MEDICAL EXPENSE	0.00	500.00	35.00	0.00	0.00	465.00	7.00
594-597-728.000	OFFICE SUPPLIES	500.00	0.00	0.05	706.28	0.00	(0.05)	100.00
594-597-752.200	OFFICE SUPPLIES	0.00	500.00	112.00	0.00	0.00	388.00	22.40
594-597-756.000	OPERATING SUPPLIES	2,000.00	2,000.00	2,620.28	941.31	0.00	(620.28)	131.01
594-597-756.500	MERCHANDISE	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-767.000	EQUIPMENT/SMALL TOOLS	500.00	0.00	0.00	482.50	0.00	0.00	0.00
594-597-768.000	UNIFORMS	0.00	0.00	0.00	412.79	0.00	0.00	0.00
594-597-770.200	EQUIPMENT/SMALL TOOLS	0.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-801.200	PROFESSIONAL & CONTRACTUAL	0.00	25,000.00	19,565.42	0.00	90.00	5,434.58	78.26
594-597-807.000	AUDIT	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.00
594-597-818.000	PROFESSIONAL & CONTRACTUAL	3,000.00	0.00	0.00	65,780.42	0.00	0.00	0.00
594-597-818.200	ENGINEERING	2,000.00	0.00	0.00	8,850.00	0.00	0.00	0.00
594-597-900.000	PRINTING & PUBLISHING	0.00	1,500.00	1,971.91	0.00	0.00	(471.91)	131.46
594-597-920.000	UTILITIES	7,500.00	0.00	(0.24)	9,605.49	0.00	0.24	100.00
594-597-924.200	UTILITIES	0.00	7,500.00	5,468.23	0.00	686.91	2,031.77	72.91
594-597-930.300	BUILDING REPAIR & MAINTENANCE	0.00	5,000.00	10,655.30	0.00	254.32	(5,655.30)	213.11
594-597-930.400	GROUNDS REPAIR & MAINT	0.00	8,500.00	7,556.36	0.00	0.00	943.64	88.90
594-597-931.000	BUILDING REPAIR & MAINTENANCE	5,000.00	0.00	0.00	3,624.99	0.00	0.00	0.00
594-597-931.800	EQUIPMENT & MAINTENANCE	0.00	1,000.00	13.98	0.00	0.00	986.02	1.40
594-597-932.000	GROUNDS REPAIR & MAINT	5,500.00	0.00	0.00	10,719.77	0.00	0.00	0.00
594-597-933.000	EQUIPMENT & MAINTENANCE	1,000.00	0.00	0.00	410.02	0.00	0.00	0.00
594-597-946.300	ENGINEERING	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
594-597-956.200	REFUNDS	1,500.00	1,500.00	0.00	1,197.88	0.00	1,500.00	0.00
594-597-963.000	BANK FEES	500.00	500.00	0.00	0.00	0.00	500.00	0.00
594-597-970.000	CAPITAL IMPROVEMENTS	5,000.00	5,000.00	0.00	852.39	0.00	5,000.00	0.00
Total Dept 597 - HARBOR OPERATIONS		120,385.00	146,885.00	92,710.24	161,370.17	2,546.31	54,174.76	63.12
TOTAL EXPENDITURES		120,385.00	146,885.00	92,710.24	161,370.17	2,546.31	54,174.76	63.12

DB: New Buffalo

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO

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PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	02/28/2022	06/30/2021	MONTH 02/28/22	BALANCE	USED
Fund 594 - HARBOR OPERATIONS								
Fund 594 - HARBOR OPERATIONS:								
TOTAL REVENUES		127,200.00	127,320.00	118,119.28	204,348.43	10,875.05	9,200.72	92.77
TOTAL EXPENDITURES		120,385.00	146,885.00	92,710.24	161,370.17	2,546.31	54,174.76	63.12
NET OF REVENUES & EXPENDITURES		6,815.00	(19,565.00)	25,409.04	42,978.26	8,328.74	(44,974.04)	129.87
Fund 599 - WATER MAINT RESERVE FUND								
Revenues								
Dept 000								
599-000-665.000	INTEREST EARNED	0.00	0.00	411.90	453.23	0.00	(411.90)	100.00
Total Dept 000		0.00	0.00	411.90	453.23	0.00	(411.90)	100.00
TOTAL REVENUES		0.00	0.00	411.90	453.23	0.00	(411.90)	100.00
Expenditures								
Dept 539 - WATER RESERVE								
599-539-955.850	MISCELLANEOUS	0.00	0.00	13,584.34	642.44	0.00	(13,584.34)	100.00
599-539-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	25,767.83	0.00	0.00	0.00
Total Dept 539 - WATER RESERVE		0.00	0.00	13,584.34	26,410.27	0.00	(13,584.34)	100.00
TOTAL EXPENDITURES		0.00	0.00	13,584.34	26,410.27	0.00	(13,584.34)	100.00
Fund 599 - WATER MAINT RESERVE FUND:								
TOTAL REVENUES		0.00	0.00	411.90	453.23	0.00	(411.90)	100.00
TOTAL EXPENDITURES		0.00	0.00	13,584.34	26,410.27	0.00	(13,584.34)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(13,172.44)	(25,957.04)	0.00	13,172.44	100.00
Fund 703 - CURRENT TAX FUND								
Revenues								
Dept 000								
703-000-628.000	SERVICE CHARGE	0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
Total Dept 000		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
TOTAL REVENUES		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
Fund 703 - CURRENT TAX FUND:								
TOTAL REVENUES		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	25.00	0.00	0.00	(25.00)	100.00
Fund 704 - TRUST & AGENCY								
Revenues								

PERIOD ENDING 02/28/2022

% Fiscal Year Completed: 66.58

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	END BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED					
		BUDGET	BUDGET	02/28/2022	06/30/2021	MONTH	BALANCE	USED
						02/28/22		
Fund 704 - TRUST & AGENCY								
Revenues								
Dept 000								
704-000-671.000	ESCROW	0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
Total Dept 000		0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
TOTAL REVENUES		0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
Fund 704 - TRUST & AGENCY:								
TOTAL REVENUES		0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5,000.00	0.00	5,000.00	(5,000.00)	100.00
TOTAL REVENUES - ALL FUNDS		8,438,740.00	8,438,860.00	6,884,534.63	7,716,493.87	337,192.30	1,554,325.37	81.58
TOTAL EXPENDITURES - ALL FUNDS		9,009,330.00	9,132,908.00	4,608,679.35	6,725,221.11	564,854.72	4,524,228.65	50.46
NET OF REVENUES & EXPENDITURES		(570,590.00)	(694,048.00)	2,275,855.28	991,272.76	(227,662.42)	(2,969,903.28)	327.91



PO Box 453, New Buffalo, MI | info@newbuffalo.org | 888-660-6222

2022 Farmers Market Location Change Request
Sponsored by the New Buffalo Business Association
February 13, 2022

Dear New Buffalo Council Members,

For seven years the NBBA has successfully hosted the Thursday evening Farmers Market along Whittaker Street. Our largest market season in 2018 held 60+ vendors. This created much needed foot traffic on a week day that most local businesses would not see until the weekend and gave local small businesses a chance to sell outside of their e-commerce. Some brick and mortars even altered their hours to benefit from customers later in the day. We have been very grateful for the opportunity to work with the City, Street Department, Parking Enforcement and Police Department, as we all play a viable role in the safety of the market.

We are a city rooted in tradition and our resistant to change. This year already, so much is evolving in our downtown district. Since January 2022, many commercial buildings are changing hands. We as the Business Association have reached out to these new and existing businesses and asked their opinion on our Whittaker Street market. The responses were more diverse than years passed. A majority of our brick and mortars do not wish to have the street closed, parking spaces blocked off, or tents blocking their store fronts. We have to respect their opinions as they are the backbone of our community.

After much thought and a few locations suggested, we feel the under-utilized parking lot at 114 E. Mechanic is a great location for our weekly market. The space is confined and will require much less work for set-up/tear down by the Street Department and Parking Enforcement. The already-existing fencing is a prime location to hang seasonal signage promoting the market and sponsors who help us financially. We are willing to partner with whomever necessary to make this a level, safe and self-contained space for our market.

We understand the city controls this properties use at this time. Without having many safe options, closer to downtown, we would really appreciate this space being considered for our 2022 and future Farmers Markets.

Thank you,

NBBA Board of Directors
Farmers Market Committee

Special Event Application Form



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: NB Farmers Market

Sponsoring Organization (if applicable): New Buffalo Business Association

Mailing/billing Address: [REDACTED]

City/State/ZIP Code: [REDACTED]

TIN: [REDACTED]

Contact Person(s): Audrey Tiszyński [REDACTED] Traci Lamicella [REDACTED]

Business Phone: _____ Cell Phone: _____ Fax: _____

E-mail Address(es): [REDACTED] [REDACTED]
[REDACTED]

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: Thursdays,
beginning May 26 through Sept. 8 4p - 8pm

2. Is there a requested alternative date(s)? [YES] [NO] ☒

• If yes, please provide the alternative date(s): _____

3. Please describe the event(s): local SWMI / NWMI farms, produce,
meats, artisan goods, self care items, food trucks

4. What is the requested location(s) of the event(s): 114 E. Mechanic - empty, fenced
lot across from the Victorian
Inn.

1,000 total, few hundred
at a time.

5. Provide estimate number of people attending this event:

Please complete the following checklist regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

6. Is this event expected to be a reoccurring event in a future calendar year?

Normal Annual Date? every Thursday Memorial - Labor Day

Yes ☒ No ☐

7. Have you included a map indicating the location of your event and schedule?*

Yes ☒ No ☐

8. Will this event include the use of signs?

Yes ☒ No ☐

- Directional along Whittaker, Buffalo streets
- Other sponsorships/branding signs on fence

Yes ☒ No ☐

9. Is the applicant seeking special parking arrangements, such as reserved parking?*

Yes ☒ No ☐

10. Is the applicant requiring utility connections, such as electric or water services?

Yes ☒ No ☐

11. Does the applicant require other public services?

Yes ☒ No ☐

pedestrian →

• Barricades Date Installed: same day Date Removed: same day

Yes ☒ No ☒

• Fencing Date Installed: _____ Date Removed: _____

Yes ☐ No ☒

• Street Sweeping and/or Mowing

Yes ☐ No ☒

• Rubbish Containers Date Installed: 5/26 Date Removed: 9/8

Yes ☒ No ☐

• Recycling Containers Date Installed: 5/26 Date Removed: 9/8

Yes ☒ No ☐

• Police

Yes ☐ No ☒

• Other: picnic tables/stage area left up all season

Yes ☐ No ☐

• Map included indicating locations of these services/facilities?*

Yes ☒ No ☐

12. Does the applicant have any security or safety concerns/requirements?

Yes ☐ No ☒

13. Are you requesting assistance from the Police Department?

**Yes ☐ No ☒

14. Are you requesting assistance from the Fire Department?

**Yes ☐ No ☒

15. Are you requesting assistance from the Park/Streets?

**Yes ☒ No ☐

16. Is the applicant requesting assistance from an outside agency or contractor
For providing services and/or facilities?

Yes ☐ No ☒

17. Will the event include loud or unusual sounds?*

Yes ☒ No ☐

• Musicians

Yes ☒ No ☐

• Singers

Yes ☒ No ☐

• Amplified Announcers

Yes ☒ No ☐

• Carnival Rides

Yes ☐ No ☒

• Motor Vehicle Noises

Yes ☐ No ☒

• Generators

Yes ☒ No ☐

• Other _____

Yes ☐ No ☒

18. Will the event include food/vendors?*

Yes ☒ No ☐

19. Will the event require sanitation services?*

Yes ☒ No ☐

20. Will the event require transportation services?*

Yes ☐ No ☒

21. Will the event include unusual lighting beyond what is normal at that location?

Yes ☐ No ☒

22. Are alcoholic beverages proposed to be served as part of the event?*

Yes ☐ No ☒

- Have all necessary liquor licenses been obtained or applied for?

Yes ☐ No ☒

23. Does the applicant have any other requests that are not listed in this form?

Yes ☐ No ☒

24. The applicant is required to provide general liability insurance coverage with
respect to the event as follows:

* Indicates attachments required

** Fees for Police and Fire man power and services will be determined by Police Chief and Fire Chief.

*** DPW-City of New Buffalo will provide 2 City Street Dept. employees to assist applicant up to 1/2 hour (one-hour total) at no cost to applicant. If services are required beyond one hour, the applicant shall pay \$65.00 per hour, on an available basis.

Insurance Requirements

1. Low Hazard: A minimum of \$500,000 per occurrence and aggregate limit of liability for personal injury, bodily injury and property damage.
2. Medium Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$1,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
3. High Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$2,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage.
4. Special Hazard: General Liability with broad form general liability endorsement or equivalent. Limits of liability shall not be less than \$3,000,000 per occurrence and aggregate combined single limit for personal injury, bodily injury and property damage. The City Manager/City Clerk may require higher limits.
5. Liquor Liability: A minimum of \$3,000,000 per occurrence aggregate limit of liability.

Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes ___ No X

6. **Is this event expected to occur again in a future calendar year?** *Processing* You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. **Note:** Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.
7. **An Event Map and Schedule of event** – If your event will use streets, sidewalks, or parks will use multiple locations, please attach one or more maps showing the locations requested. Please show any streets or parking lots that you are asking be blocked off or reserved for specific purposes, locations of specific events or objects (carnival rides, bleachers, medical care, exhibits, special parking, pick-up/drop-off areas, etc.), security, signage, exits, port-o-johns, remote parking lots, the actual route of a parade or race, and similar information appropriate to clarify the exact request. (Please see page 7 to complete the map(s) and schedule information in greater detail.)
8. **Will this event include the use of signs?** If yes, please attach information on the size, content, and location of any requested signs; signs may be shown on the event map or on a separate map, if appropriate. Small directional signs that do not obstruct pedestrian or vehicular traffic may be placed in the event area, during the event, without being included in this application.
9. **Is the applicant requesting special parking arrangements – such as limiting parking areas to certain groups of users?** No special event request will be inclusive of any guaranteed reserved parking. Applicants may submit a detailed request defining the reason and specific need for the designated parking request. The only vehicles permitted inside of the venue will be utilized for the containment and preservation of perishable goods.
10. **Is the applicant requiring utility connections, such as electric service or water?** If yes, you must coordinate with the Park Superintendent to review what utilities are available in requested

area, and provide a description or map showing the utilities requested. The City will call Miss Dig to identify utility lines 2 weeks before event.

11. **Does the applicant have any other requests for public services?** If yes, you must coordinate with the Park Superintendent to determine if assistance from Public Services is appropriate and available. The applicant may be charged for these services.
12. **Does the applicant have any security or safety needs?** If yes, you must contact the Chief of Police to determine what assistance from the Police Department is appropriate and available, and then provide a description of services or security plan the Police Department has for approval. The applicant shall be charged for these services.
13. **Is the applicant requesting assistance from the Police Department?** If yes, you must contact the Police Chief to determine what assistance from the Police Department is appropriate and available, and provide a description of the services the Police Department has indicated it could provide. The applicant shall be charged for these services.**
14. **Is the applicant requesting assistance from the Fire Department in addressing these concerns?** If yes, you must contact the Fire Chief to determine what assistance from the Fire Department is appropriate and available, and provide a description of the services the Fire Department has indicated it could provide. The applicant may be charged for these services. **
15. **Is the applicant requesting assistance from the Park/Streets Department in addressing these concerns?** If yes, you must contact the Department of Public Works Director to determine what assistance from the Streets/Parks Department is appropriate and available, and provide a description of the services the Streets/Parks Department has indicated it could provide. The applicant shall be charged for these services.***
16. **Is the applicant requesting assistance from an outside agency or contractor for providing services and/or facilities?** If yes, you must please attach information indicating all of these contractors on this application. It is your responsibility to make sure each agency or contractor has a minimum of 1,000,000 liabilities policies and has named you or your organization as a rider of a special event.
17. **Will the event include loud or unusual sounds, such as musicians, singers, amplified announcers, carnival rides, motor vehicle noises, generators beyond those regularly present in the location, etc.?** If yes, you must please attach information indicating all of these on this application along with a detailed schedule and hours of event date(s).
18. **Will the event include Food Vendors?** If yes, please include a list of food vendors with any and all pertinent information. In addition, the following are also required:
 - a. **Special Waste:** All grease, charcoal, etc., must be disposed of properly – not left in the street/park or poured down a sewer. The producer or city employee will review the space, if a vendor is not present, the City reserves the right to determine the cleanliness of the space and charge for clean-up.
 - b. **Fire Extinguisher:** Every vending space used for cooking must have an approved fire extinguisher. These extinguishers must be carbon dioxide or multipurpose dry chemical, a minimum of twenty pounds.

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- c. You must fill out and mail in the TFE License Application to the Berrien County Health Dept. 2106 S M-139 Benton Harbor, MI 49022 (P: 269.927.5623 / F: 269.927.2960). License must be posted at booth when in operation.
- d. All water and/or electrical requirements need to be discussed and planned for prior to the event. Only approved electrical hook-ups are allowed, generators, use of city 110/220 outlets, etc. At no time is a vendor or producer allowed to rig an electrical hook-up without a licensed electrician.

19. Will the event require Sanitation Services? If yes, the producer must indicate the location of waste bins inside and dumpster outside of the event on the site map and include the vendor name and contact information.

20. Will the event require transportation services? If yes, the drop off/pick up locations, vehicles used and vendor name and contact information must be indicated on the site map.

21. Will the event include unusual lighting beyond that regularly present in the location that could have an impact upon occupants of neighboring properties? If yes, you must please attach information indicating all of the types of lighting, the location, the beginning and end times, electrical needs, and whether the lighting is constant or intermittent during those times.

22. Will alcoholic beverages be served as part of the event? If yes, you must complete the LCC temp liquor license application then receive approval from the Police Department of your intention to serve alcoholic beverages. This approval will be based on site map, security provided, hours, and status of applicant and along with board approval (non-profit, church, military only). Approval of the special event by the City does not constitute final approval to serve alcoholic beverages; any necessary approval of a liquor license is a separate process through the State MI Liquor Commission.

MI Liquor Control Commission: www.michigan.gov/lara/0,4601,7-154-10570---,00.html

You must have necessary paperwork completed and approved by Police Dept for a liquor license by 30 (thirty) days out from your event date(s). Please provide timeframe of expected receipt of license.

23. Please attach a separate sheet detailing any aspects of the event that are not specifically addressed in this form which the City should be aware to make a fully informed decision with regard to approval of the proposed event.

24. The applicant is required to provide general liability insurance coverage with respect to the event as outlined previously on Page 3. A Certificate of Insurance, with the City listed as an additional named insured and endorsement, must be filed at City Hall at least one calendar month before the event.

The City of New Buffalo **PROHIBITS** any and all painting of any city property, unless written authorization is given by the City. The City of New Buffalo **PROHIBITS** tent stakes to be driven into asphalt surfaces, use of weights is preferred unless written authorization is given by the City of New Buffalo. Events of those persons violating this policy will be canceled and no future event will be allowed.

In the event that a Special Events Permit is issued, Applicant shall supply to the City Clerk at the time it receives the Special Events Permit, the name, address and telephone number of the individual who is in charge of and/or responsible for the Applicant's activities which are subject to the Special Events Permit. Applicant shall be responsible for communicating all permit requirements and directions of the City to all vendors, concessionaires, workers, volunteers, attendees, invitees, and all others on City property pursuant to the permit. Applicant also covenants and agrees to fully cooperate with the City's officers and employees concerning or relating to any activity or use of City property conducted under the Special Events Permit. Permit will need to be posted on each event date(s) at the promoters/management station.

Applicant covenants and agrees to indemnify, protect, defend and save the City, its officers and employees harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the City, its officers or employees by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises, shall be so kept, stored or maintained at the risk of Applicant only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in any Special Events Permit, which may be issued for the event covered by this application. All approvals are binding between the City and Applicant, no changes will be made or allowed after approval process is complete unless City is notified and approved changes in writing.

For any activity, event, carnival, or fair connecting to or modifying an existing electrical source or service, Applicant covenants and agrees to designate a licensed electrical contractor and secure an electrical permit in compliance under Article 525 of the current National Electric Code. Application for the electrical permit shall be obtained two weeks prior to the event and a copy provided to the City office. Inspections shall be requested by the electrical contractor prior to the opening of the event, or use of the electrical service. A licensed electrician in MI must provide all electrical needs or set up.

Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature: Audrey Tuszynski
Date: 02/14/22
Applicant printed Name: Audrey Tuszynski Date: 02/14/22

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the MAP(S). Please note, map(s) must be submitted with the Special Events & Festivals Application.

- ☐ City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, **first come – first served, limited quantity available.**

☒ Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.

☐ Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure 4 pedestrian barricades 2 on E. end 2 on W. end.

☒ Entertainment, dance, tent or stage. Mark locations on maps. TBD

☒ Event Command Post. Mark location on maps. TBD - NBBA tent

☐ Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info

☐ Portable toilet facilities. Mark locations on maps.

The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a **minimum of 3 per 1,000** with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.

☐ Parade. Mark beginning area, the route* (with arrows) and finish area on maps


☐ Relay event. Indicate "hand-off" points and areas of participant equipment impact.

☐ Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info

☐ Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s)

Name: Andrey Tuszyński Telephone: 

114 E. Mechanic St. within fencing.



- Property will need to be leveled / graded
- Seasonal signage on fencing for promotion, info & Sponsors.
- Directional Signage along Whittaker / Buffalo streets.
- Closing the parking spaces vs. 30+
- Vendor number between 50 - 75? 100? need to measure

Special Event Application Form



224 W. Buffalo St.
New Buffalo, MI 49117
Phone: 269-469-1500
Fax: 269-469-7917

Important: Please fill out each item as completely as possible, to allow your application to be processed as quickly as possible, without unnecessary delays. Please return the completed, signed application, along with a \$100.00 non-refundable application fee, with any necessary attachments, to the City Hall, at the address shown at the left.

Special Events must be approved by the City Council, which meets on the Third Tuesday each month. We recommend submitting your application at least two months before your event, to allow time for review and satisfy all requirements before approval.

Applicant Information

Name of Special Event: Harvest and Wine Festival

Sponsoring Organization (if applicable): New Buffalo Business Association

Mailing/billing Address: [REDACTED]

City/State/ZIP Code: [REDACTED]

TIN: [REDACTED]

Contact Person(s): Audrey Tuszynski [REDACTED] Traci Lauricella [REDACTED]

Business Phone: _____ Cell Phone: _____ Fax: _____

E-mail Address(es): [REDACTED]

Event Information

**A separate event schedule and/or description may be attached in response to questions 1 through 5.*

***For any question, if there is not room to include a complete response, please include the response on a separate attachment and note "see attached". When providing information in an attachment, please refer to the appropriate question number(s) to help the City staff review the application.*

1. What is the requested day(s), date(s), and time(s) of the Special Event: Saturday, October 8, 2022

2. Is there a requested alternative date(s)? [YES] (NO)

• If yes, please provide the alternative date(s): _____

3. Please describe the event(s):

local wine/beer tasting/pouls vendors food, music, kids
Whitaker Street between Mechanic and Merchant streets area

4. What is the requested location(s) of the event(s): _____

5. Provide estimate number of people attending this event: 4,000

Please complete the following checklist regarding your event and special needs: More detailed instructions are included on the following pages. Please use additional sheets where appropriate for more detailed responses.

6. Is this event expected to be a reoccurring event in a future calendar year? Yes ☒ No ☐
Normal Annual Date? _____ Sat. of Columbus weekend
7. Have you included a map indicating the location of your event and schedule?* Yes ☐ No ☒
8. Will this event include the use of signs?
 - Directional _____ Yes ☒ No ☐
 - Other sponsorships, event schedule of the day _____ Yes ☒ No ☐
9. Is the applicant seeking special parking arrangements, such as reserved parking?* Yes ☐ No ☒
10. Is the applicant requiring utility connections, such as electric or water services? Yes ☒ No ☐
11. Does the applicant require other public services?
 - Barricades Date Installed: opening day Date Removed: closing day Yes ☒ No ☐
 - Fencing Date Installed: opening day Date Removed: closing day Yes ☒ No ☐
 - Street Sweeping and/or Mowing Yes ☒ No ☐
 - Rubbish Containers Date Installed: opening day Date Removed: closing day Yes ☒ No ☐
 - Recycling Containers Date Installed: opening day Date Removed: closing day Yes ☒ No ☐
 - Police Yes ☒ No ☐
 - Other: _____ Yes ☐ No ☐
 - Map included indicating locations of these services/facilities?* Yes ☒ No ☐
12. Does the applicant have any security or safety concerns/requirements? Yes ☐ No ☒
13. Are you requesting assistance from the Police Department? **Yes ☒ No ☐
14. Are you requesting assistance from the Fire Department? **Yes ☐ No ☒
15. Are you requesting assistance from the Park/Streets? **Yes ☒ No ☐
16. Is the applicant requesting assistance from an outside agency or contractor
For providing services and/or facilities? Yes ☒ No ☐
17. Will the event include loud or unusual sounds?*
 - Musicians Yes ☒ No ☐
 - Singers Yes ☒ No ☐
 - Amplified Announcers Yes ☒ No ☐
 - Carnival Rides Yes ☐ No ☒
 - Motor Vehicle Noises Yes ☐ No ☒
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18. Will the event include food/vendors?* Yes ☒ No ☐
19. Will the event require sanitation services?* Yes ☒ No ☐
20. Will the event require transportation services?* Yes ☐ No ☒
21. Will the event include unusual lighting beyond what is normal at that location? Yes ☒ No ☐
22. Are alcoholic beverages proposed to be served as part of the event?*
- Have all necessary liquor licenses been obtained or applied for? Yes ☐ No ☒
23. Does the applicant have any other requests that are not listed in this form? Yes ☒ No ☐
24. The applicant is required to provide general liability insurance coverage with respect to the event as follows:

*** Indicates attachments required**

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Have you attached a Certificate of Insurance and endorsement listing the City of New Buffalo as an additional named insured?

Yes ___ No X TBD

6. **Is this event expected to occur again in a future calendar year?** You may ask to reserve a date for a future calendar year with this application. To reserve an event date for a future calendar year, please provide the normal annual event date. *Note: Granting such a reservation does not constitute final approval of the event, but will reserve the same area as granted for the current year, until three months before the reserved date.*
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Applicant, on behalf of the organization, agrees to reimburse the City of New Buffalo for its "out-of-pocket" expenses related to the event. Expenses may include but are not limited to wages of City employees, including police, street and park employees and trash disposal tipping fees at landfills. City staff is readily accessible to discuss out-of-pocket cost estimates and ways to reduce these costs. All City of New Buffalo invoices sent to organizations for reimbursement of out-of-pocket costs are due within thirty (30) days of billing.

Applications may be rejected if, in the sole judgment of the City, granting the application would not be in the best interest of the public health, safety, or welfare, through causing parking congestion, excessive disruption of traffic, blocking access to other properties, or reducing access for emergency vehicles; or if the public health, safety or welfare was negatively affected by previous similar special events or special events sponsored by the applicant; or if the applicant has previously failed to complete his or her responsibilities as sponsor of a special event.

To the fullest extent permitted by law the undersigned agrees to defend, pay on behalf of, indemnify and hold harmless the City of New Buffalo, its elected and appointed officials, employees, agents and volunteers and others working on behalf of the City of New Buffalo against any and all claims, demands, suits or loss, including all costs connected therewith and for any damages which may be asserted, claimed or recovered against or from the City of New Buffalo, by reason of personal injury,

including bodily injury or death and/or property damage, including loss of use of thereof, which arises out of, or is in any way connected or associated with this contract.

The undersigned states he/she has full authority to execute this application on behalf of the Applicant and acknowledges receipt of a copy of the City's Special Events Policy and Procedures.

Applicant Signature

I hereby affirm that the information is true to the best of my knowledge and belief, and agree that the applicant will be responsible for making certain that the event follows the ordinances, rules and regulations of the City of New Buffalo, and that the event takes place in accordance with the application as approved by the New Buffalo City Council, including any conditions placed thereon. The applicant agrees and is responsible to communicate and enforce the information in this application to all vendors, contactors, outside agencies, or other parties working under applicant's authority. By signing this application, applicant acknowledges and agrees that the application fee is non-refundable, even in the event the application is denied.

Applicant signature: Audrey Tuszyński

Date: 3/14/22

Applicant printed Name: Audrey Tuszyński

Date: 3/14/22

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the MAP(S). Please note, map(s) must be submitted with the Special Events & Festivals Application.

☒ City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or Sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 8:00 a.m. and 4:00 p.m. should you require an alternate time a \$50 After Hour Charge will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of New Buffalo cannot guarantee the requested items will be available for the event, first come – first served, limited quantity available.

- ☒ Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Street Department will be charged \$85.00 per barricade.
- ☐ Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Street Department will be charged \$35.00 per cone.

Explain closure N. Whittaker, East merchant.

- ☐ Entertainment, dance, tent or stage. Mark locations on maps.
- ☐ Event Command Post. Mark location on maps.
- ☐ Dumpsters and/or trash containers. Mark location on maps. Vendor name and contact info
- ☐ Portable toilet facilities. Mark locations on maps.
The City requires the use of portable toilet facilities for events expecting over 100 attendants. There must be a minimum of 3 per 1,000 with 1 of the 3 being handicapped accessible. Vendor name and contact info must be included.
- ☐ Parade. Mark beginning area, the route* (with arrows) and finish area on maps
- ☐ Relay event. Indicate "hand-off" points and areas of participant equipment impact.
- ☐ Fireworks/pyrotechnics site. Mark location on maps. Vendor name and contact info
- ☐ Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)
Promoter must have a list of all vendors, food, general contacts available at all times on site of event

Note: Number/permit will be given for all vendor inquiries. It is required that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff know they are an approved vendor.

Event Schedule – Site Map(s) + Bd

Name: Andrey Tuszyński Telephone [REDACTED]

City of New Buffalo Review

Department	Reviewed – Recommend Approval	Reviewed – Recommend Denial	Reviewed – See Comments
City Manager			
City Clerk			
Park Superintendent			
Street Superintendent			
Police Chief			
Fire Chief			
Other			

Comments

Post – Approval Follow-up

Event Application completed in full [YES] [NO]

Application Fee received by City [YES] [NO] Amount \$ _____

Park fees received [YES] [NO] Amount \$ _____

Fees waived [YES] [NO] Reason: _____

Liquor License Applied for and approved by City of New Buffalo Police Department [YES] [NO]

Insurance Policy of Promoter Received with Application [YES] [NO]

If no, date by which Insurance Policy must be received (one calendar month before the event) _____

Date Insurance Policy Received _____ By _____

Additional Insurance endorsement provided, or policy language included [YES] [NO]

New Buffalo City Council Approval/Denial

City Council Action: [APPROVED] [DENIED]

Date of City Council Action: _____

Festival Category: [1] [2] [3] [4] determined correctly [APPROVED] [DENIED]

City Manager Signature: _____

Date: _____

If denied by City Council, reason for denial: _____

Conditions or changes from application: _____

Copy to:
City Manager AW
City Clerk AF
Street Superintendent JB
Park Superintendent KB
Police Chief PK
Fire Chief CH
Other _____



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: 360 Risk Management Consulting Agreement

ITEM BEFORE THE COUNCIL:

Approval of entering a Consulting Agreement with 360 Risk Management for Human Resource and Risk Management Services

DISCUSSION:

Risk management is the process of identifying, assessing and controlling threats to an organization's capital and earnings. These risks stem from a variety of sources including financial uncertainties, legal liabilities, technology issues, strategic management errors, accidents and natural disasters.

Effective risk management in today's environment requires far more than just securing an insurance policy for your organization. It is important that you have an extension of your management team that can deliver timely, cohesive guidance on insurance (specifically risk management), human resources and legal matters.

For most municipalities, risk management is usually not addressed in a proactive, but more so a reactive, manner. The municipal environment of today presents an assortment of ever evolving threats that are beyond fire and theft. Municipalities are faced with cybercrimes (computer hacking, ransomware and social engineering fraud) that could potentially result in multi-million dollar exposures generally not covered by a government's traditional insurance. More importantly, it is imperative that municipalities use professional assistance (insurance professionals, attorneys and claims experts) to streamline their risk management program, which saves time and money.

A successful risk management program helps an organization consider the full range of risks it faces. Risk management also examines the relationship between risks and the cascading impact they could have on an organization's strategic goals.

RECOMMENDATION:

That the New Buffalo City Council approves entering a Consulting Agreement with 360 Risk Management for Human Resource and Risk Management Services in the amount of \$25,080, annually.



January 19, 2022

Mr. Darwin Watson
City of New Buffalo, Michigan
224 West Buffalo Street
New Buffalo, MI 49117

Re: *Commercial Insurance, Risk Management and Employment/HR Consulting Services*

Dear Mr. Watson:

This letter is intended to provide 360 Risk Management's ("360") proposal for insurance, risk management and employment/HR consulting services for the City of New Buffalo.

Our consulting services will include the following:

Insurance Consulting Services Included

- Reviewing insurance policies of the City to identify gaps.
- Reviewing and drafting insurance requirements provisions with subcontractors of the City.
- Attending meetings with insurance agents and brokers.
- Make recommendations on insurance proposals and policies.
- Involvement with claims issues on property and casualty insurance policies.
- Review certificates of insurance

Risk Management Consulting Services Included

- Review all third-party contracts with private and public entities, including the multi-jurisdictional entities past and future, including indemnity agreements and insurance requirements.
- Review policies and procedures for all City Departments and Committees.
- Attend Safety Committee Meetings.
- Inspect all City locations and review values and any leases.
- Review past claims and committee minutes.
- Review certificates of insurance.
- Review driver and vehicle maintenance program.
- Review claims reporting and investigation.
- Review and recommend applicable training programs.
- Provide consulting regarding claims, litigation, and new projects.

Employment/HR Consulting Services Included

A. Scope of Employment/HR Consulting Services

- The administration of its workplace employment policies including vacation, medical leaves, FMLA, absentee control, etc.
- The application of federal and state laws relating to human resource compliance.
- The establishment of document retention policies and procedures for HR and personnel files.
- The review of personnel file procedures as respects ADA and other medical filing issues.
- Hiring and termination legal issues such as protected classifications, workers' compensation retaliation issues, contract issues (other than collective bargaining).

- The application of the Fair Labor Standards Act (FLSA) to overtime procedures and compliance.
- WARN Act procedures and compliance, where applicable.
- OSHA audit consulting and coordination.
- Department of labor / EEOC audit consulting and coordination.
- Document review and drafting –
 - (a) Employment Applications
 - (b) Employee Handbooks
 - (c) Conditional Offers of Employment
 - (d) New Hire Reporting Form Procedures
 - (e) Background Check / Drug Testing Authorizations
 - (f) Federal I-9 Reporting Form and Procedures
 - (g) ADA and FMLA Policies and Procedures
 - (h) Document Retention Policies Relative to HR Matters
 - (i) Workers Compensation Form 100 Reporting Procedures
 - (j) COBRA consulting (but not drafting or sending notices)
 - (k) Job Descriptions
 - (l) Performance Review and Improvement Plan Documents

B. EEOC/Michigan Department of Civil Rights Claims/Unemployment Contested Hearings and Department of Labor Audits

- 360 HRS will review claims and documents and advise the City with respect to administrative agency claims, specifically EEOC, Michigan Department of Civil Rights, Unemployment Contested Hearing and Department of Labor audits. 360 will assist and advise in the preparation of responses to the extent it is permissible by the City's Employment Practices Liability Insurance carrier.

C. Background Checks

- 360 will coordinate criminal background checks for new hire candidates of employment. This will include contracting with a reputable background check provider at 360's discretion. 360 will cover the cost of fifteen (15) background checks annually. Any background checks over the fifteen background checks provided will be charged to the City at cost.

Specifically Not Included

Although only the services designated on the scope of work are included, we think it is important to specifically refer to services which are not part of this engagement:

- Public Employment Relations Act, National Labor Relations Act and other labor matters, including collective bargaining negotiations, union filings, representation at grievance and arbitration hearings, and Unfair Labor Practice charge responses and representation. (Review and advice provided)
- Representation of employees in any capacity.
- Representation in any administrative agency hearing or response, including but not limited to EEOC/Michigan Department of Civil Rights, MERC, Unemployment Agency and Department of Labor.
- Representation in any litigation, including but not limited to, answering any Complaint, requesting any extension of time to file responsive pleadings, or otherwise.
- Filing litigation or administrative actions against insurance companies or agents or other third parties.
- Tax consulting or compliance.
- Pension, profit sharing or retirement funding, fiduciary obligations or compliance.
- Occupational Services Health Administration (OSHA) audits or safety consulting.
- Reporting of any claims to any insurance company (all claims must be reported to your respective insurance agency(ies)).
- COBRA, ADA or I-9 form completion or filing.
- Affordable Care Act (ACA) compliance or filing.
- Employee benefits review or consulting.
- Loss control services.
- Fire protection or other contractor services.
- Accounting services.
- Real or personal property appraisal services.

- Representation in court on business or other matters.
- Third party adjuster or other adjusting services.
- Serving as an expert witness in any litigation or other matter.

This firm will use its best efforts in performing the services included in this retention agreement, however, 360 does not expressly or impliedly guarantee any specific coverage or protection for the City. 360 reserves the right to refuse requested services which are deemed unreasonable, excessive or requested with improper motive.

Nondisclosure

360 Risk Management agrees to keep confidential and not to disclose to any third-party information about any account which it is engaged to work on through a scope of work, whether for an existing client or a prospect.

Mode of Delivering Services.

The majority of the services will be provided remotely by 360, but 360 agrees to direct meetings at the client site as reasonably necessary.

Legal Services

360 is not a law firm and in accordance with applicable law, to the extent any legal services are necessary to effectuate the terms of those provided, the law firm of Hale & Hirn, PLC may provide those services under a separate written retention with Client.

Term

This Agreement has a no-cancellation policy for the first three (3) months, meaning that the client may not cancel the contract for a period of three months from the effective date. Upon the payment by the client of \$6,270 or the three-month time period elapsing, the client may cancel this contract by providing thirty (30) days advance written notice to 360. This provision does not restrict 360's ability to cancel this agreement at any time during the term by providing thirty (30) days written advance notice to the client.

Compensation

Our fee for the above services will be a flat fee of \$2,090 per month (\$25,080 annual). Invoices are payable within fifteen (15) days of receipt of the invoice.

Validity of Proposal.

This proposal is valid for thirty (30) days from the date presented unless otherwise agreed by the parties.

AGREED TO:

On behalf of the City of New Buffalo

Date

Very truly yours,

/ss



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: February 22, 2022

RE: 317 North Whittaker

ITEM BEFORE THE COUNCIL:

Approval of vacating right-of-way for 317 North Whittaker (11- 62-0340-0452-05-4)

DISCUSSION:

Abonmarche was contracted by the owner of the residence at 317 N. Whittaker Street to provide design services to address some seawall deficiencies and the renovation of the existing structure. During the field work, a discovery was made and it was determined that a portion of the home's deck and entry stairs are within the public right-of way (ROW). The area in the ROW serves as the main entry into the home. This is a condition which predates the current owner. The current owner requested Abonmarche work with the city towards a mutually acceptable resolution.

The initial proposed remedy for this matter was to obtain an easement from the City for the existing condition. However, after examining the situation there appears to be a better solution to remedy the matter. The city would vacate a segment of the right-of-way to accommodate the existing encroachment, which consists of the front stairs, deck and a buffer around the property. If the proposal is agreed by both parties, the owner of the property would sign a Real Estate Conveyance Agreement to quit claim the vacated property. The owner of the property agrees to pay the city \$2,500 for the property, in addition to agreeing to pay any additional costs to create and file the necessary legal documents.

RECOMMENDATION:

That the New Buffalo City Council approves the resolution to vacate the surplus right-of-way and convey the land to accommodate the existing encroachment at 317 North Whittaker Street (11- 62-0340-0452-05-4).

**CITY COUNCIL
CITY OF NEW BUFFALO
Berrien County, Michigan**

Council member _____, supported by Council member _____, moved the adoption of the following resolution:

RESOLUTION NO. _____

**A RESOLUTION TO VACATE SURPLUS RIGHT-OF-WAY AND CONVEY LAND TO
ACCOMMODATE A LONG-STANDING ENCROACHMENT**

WHEREAS, Section 12.1(g) of the New Buffalo City Charter authorizes the City to vacate streets, alleys, and other public grounds upon the affirmative vote of four council members;

WHEREAS, for many years, a stairwell and wooden deck have extended from the residential dwelling at 317 N. Whittaker Street (Tax I.D. No. 11-62-0340-0452-05-4) into the portion of the adjoining Whittaker Street right-of-way that directly abuts the Galien River, as described and depicted on the attached **Exhibit A** (the “Street Segment”);

WHEREAS, the owner of 317 N. Whittaker Street has asked the City to vacate the Street Segment in order to resolve the long-standing encroachment issue;

WHEREAS, the City Council has determined that the Street Segment is the final stretch of a dead-end road and therefore is not needed for public transportation. Further, it appears that the existing encroachment has prevented public travel for many years;

WHEREAS, for these reasons, the City Council is willing to accommodate the property owner’s request to vacate the Street Segment in exchange for a payment of \$2,500, to be paid as specified in the agreement attached as exhibit to this resolution.

WHEREAS, the City Council is of the understanding that, because the City is the record title owner of the parcel to the west of N. Whittaker Street (Tax I.D. No. 11-62-0009-0004-41-3), fee title to a portion of the land constituting the right-of-way may pass to the City by operation of law when the right-of-way is vacated. As described in the attached agreement, the City will quit-claim any such interest to the owner of 317 N. Whittaker Street.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Real Estate Conveyance Agreement attached as **Exhibit B** (the “Conveyance Agreement”) is approved. The Mayor and the City Clerk are authorized and directed to sign the Conveyance Agreement on behalf of the City and take any further actions necessary to quit-claim the subject property in accordance with the terms of the Conveyance Agreement.
2. Upon the completion of the closing described in the Conveyance Agreement, the City vacates and abandons its interests in the Street Segment.

3. The City reserves, for itself and for its successors and assigns, a permanent utility easement on, over, across and under the vacated portion of the right-of-way, for the purpose of replacing, repairing, maintaining, and improving any underground utility lines or facilities currently existing as of the date of this resolution, if any.

4. The City Clerk is authorized and directed to record this resolution (omitting Exhibit B and any attachments thereto) with the Berrien County Register of Deeds only after the closing described in the Conveyance Agreement has occurred. This resolution shall be recorded immediately prior to the recording of the deed described in the Conveyance Agreement.

5. In addition, the City Clerk is authorized and directed to file a copy of this resolution (omitting Exhibit B and any attachments thereto) with the Michigan Department of Licensing and Regulatory Affairs Office of Land Survey and Renumeration.

6. All resolutions and parts of resolutions, insofar as they conflict with the provisions of this resolution, are rescinded.

YEAS: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

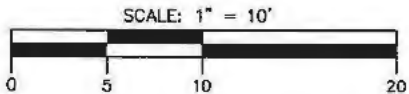
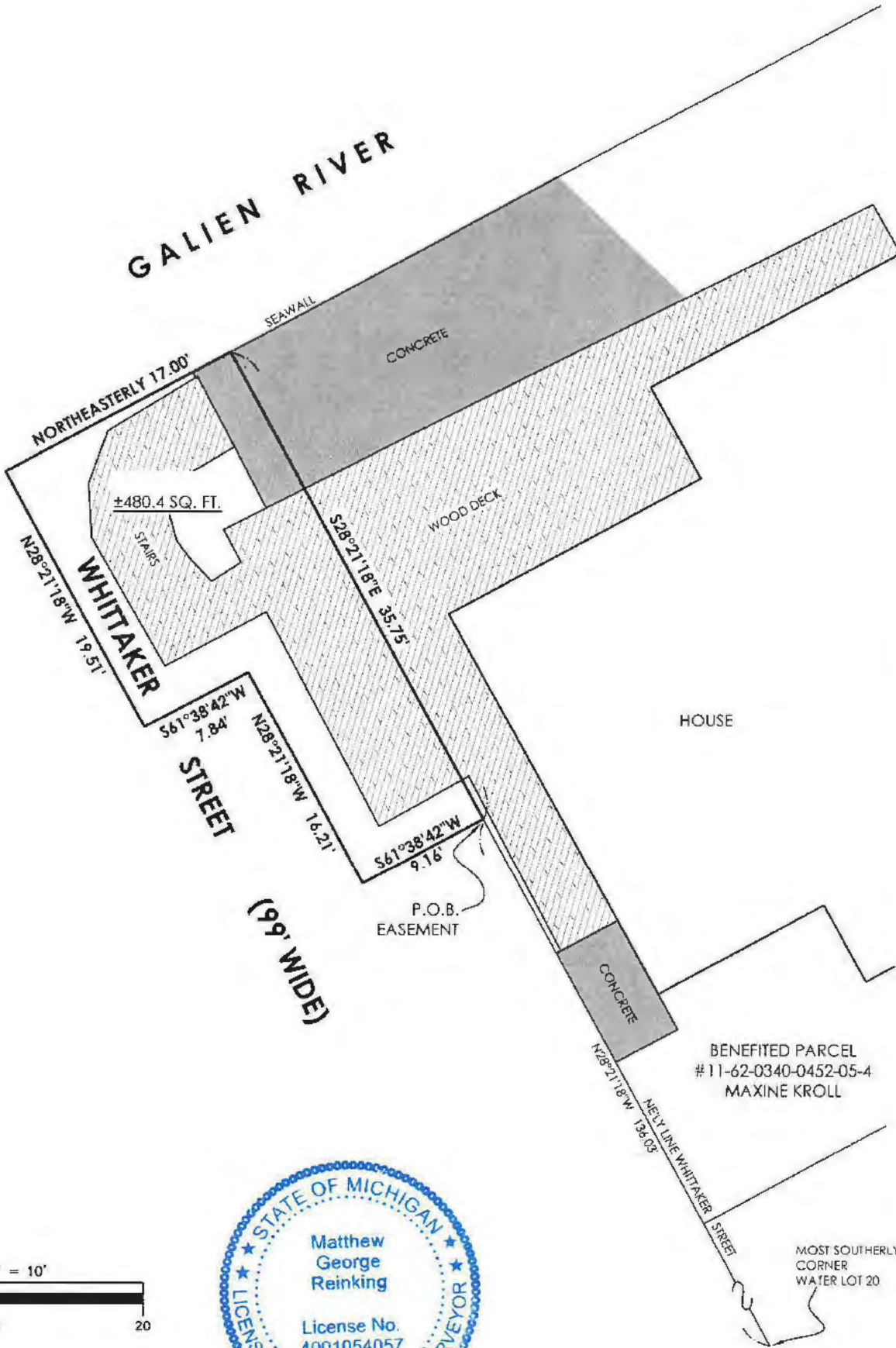
CERTIFICATION

As the duly appointed and acting City Clerk, I certify that this is a true and complete copy of a resolution adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a regular meeting held on _____, 2022.

Anne M. Fidler, City Clerk

Exhibit A
Survey

[See Attached]



Matthew George Reinking
MATTHEW GEORGE REINKING
PROFESSIONAL SURVEYOR No. 4001054057

11/3/2021
DATE

PREPARED FOR: MAXINE KROLL CITY OF NEW BUFFALO	DRAWN BY: MGR	WHITTAKER STREET
	APPROVED BY: MAF	PLAT OF NEW BUFFALO
	DATE: 11/01/2021	CITY OF NEW BUFFALO
	SCALE: 1" = 10'	SHEET 1 OF 2

95 West Main Street
Benton Harbor, MI. 49023
T 269.927.2295
F 269.927.1017
abonmarche.com

Battle Creek
Benton Harbor
Lafayette
South Bend
Goshen
Hobart
South Haven
Valparaiso

Engineering · Architecture · Land Surveying

THAT PART OF WHITTAKER STREET IN VILLAGE PLAT OF NEW BUFFALO, CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER C OF DEEDS, PAGE 105, BERRIEN COUNTY RECORDS DESCRIBED AS COMMENCING AT THE MOST SOUTHERLY CORNER OF LOT 20, SAID PLAT; THENCE NORTH 28° 21' 18" WEST ON THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID WHITTAKER STREET, 136.06 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 9.16 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 16.21 FEET; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 7.84 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 19.51 FEET TO A SEAWALL; THENCE NORTHEASTERLY ALONG SAID SEAWALL 17.00 FEET TO A POINT ON SAID RIGHT OF WAY LINE THAT BEARS NORTH 28° 21' 18" WEST, 35.75 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 28° 21' 18" EAST ON SAID RIGHT OF WAY LINE, 35.75 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

BEARINGS RELATED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NORTH AMERICAN DATUM OF 1983.



Matthew George Reinking
MATTHEW GEORGE REINKING
PROFESSIONAL SURVEYOR No. 4001054057

11/13/2021
DATE

PREPARED FOR:
MAXINE KROLL
CITY OF NEW BUFFALO

DRAWN BY: MGR	WHITTAKER STREET
APPROVED BY: MAF	PLAT OF NEW BUFFALO
DATE: 11/01/2021	CITY OF NEW BUFFALO
SCALE: NONE	SHEET 2 OF 2

Exhibit B
Real Estate Conveyance Agreement

[See Attached]

REAL ESTATE CONVEYANCE AGREEMENT

This Real Estate Conveyance Agreement is made as of _____, 2022, between the City of New Buffalo, a Michigan municipal corporation, having an address of 224 W Buffalo St., New Buffalo, MI 49117 (the "City"), and Maxine Kroll, as trustee of the Maxine Kroll Self Declaration of Trust, dated October 28, 2002, whose address is 712 N. Rush Street, Chicago, IL 60611 (the "Buyer").

RECITALS

A. The City has surplus dead-end right-of-way property near the Gallian River more particularly described as:

THAT PART OF WHITTAKER STREET IN VILLAGE PLAT OF NEW BUFFALO, CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER C OF DEEDS, PAGE 105, BERRIEN COUNTY RECORDS DESCRIBED AS COMMENCING AT THE MOST SOUTHERLY CORNER OF LOT 20, SAID PLAT; THENCE NORTH 28° 21' 18" WEST ON THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID WHITTAKER STREET, 136.06 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 9.16 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 16.21 FEET; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 7.84 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 19.51 FEET TO A SEAWALL; THENCE NORTHEASTERLY ALONG SAID SEAWALL 17.00 FEET TO A POINT ON SAID RIGHT OF WAY LINE THAT BEARS NORTH 28° 21' 18" WEST, 35.75 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 28° 21' 18" EAST ON SAID RIGHT OF WAY LINE, 35.75 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

(collectively, the "Property").

B. Buyer wishes to acquire the Property to join it with the adjacent parcel at 317 N. Whittaker Street, and has therefore asked the City to vacate the portion of the right-of-way constituting the Property.

C. The parties are of the understanding that, because the City is the record title owner of the parcel to the west of the Whittaker Street right-of-way (11-62-0009-0004-41-3), fee title to a portion of the land constituting the right-of-way may pass to the City by operation of law when the right-of-way is vacated. As described below, the City is entering into this Agreement to quit-claim any such interest to the Buyer.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. Conveyance. Subject to the terms and conditions of this Agreement, the City agrees to convey the Property to Buyer by quit claim deed, substantially in the form attached as **Exhibit 1** (the "Deed") for the sum of \$2,500. The City will reserve an easement in the Property as specified in the Deed.
2. Title Insurance. Buyer shall be solely responsible for obtaining any title insurance or other assurance of title Buyer wishes to acquire.
3. Survey. Buyer shall be solely responsible for obtaining any surveys Buyer wishes to acquire.
4. Environmental Issues. Prior to the closing, Buyer may, at Buyer's expense, perform any inspections environmental site assessments and investigations of the Property that it deems appropriate. Notwithstanding anything to the contrary contained in this Agreement, except in the case of the negligence or willful misconduct of the City or its officers, commissions, employees, contractors or agents to the fullest extent permitted under applicable law, Buyer waives any and all claims, demands, suits and causes of action against the City and its officers, employees, contractors and agents, releases them for any loss, cost, damage, liability or expense Buyer suffers or incurs due to any entry onto the Property pursuant to this Agreement. This waiver shall survive the term or cancellation and/or termination of this Agreement.
5. Closing. The closing will take place on or before March 1, 2022, provided the Buyer is satisfied, in Buyer's discretion, that the Property is suitable for the Buyer's intended purposes. The closing will occur

at the City's office at a time during regular business hours mutually agreed upon by the City and Buyer, or at another location as mutually agreed upon by the parties.

6. Brokers. Each party represents and warrants that there are no brokers', finders', or similar fees in connection with this transaction.

7. Closing Costs. The City shall be responsible for the payment of applicable transfer taxes (if any), costs for the recording the Deed, and any other applicable closing costs using the \$2,500 of funds paid by Buyer pursuant to Section 1 above.

8. Assignment. Neither party may assign any of that party's rights, duties or obligations under this Agreement without the prior written consent of the other party.

9. Condition of and Title to the Property. Buyer acknowledges and agrees that it is purchasing the Property in its "as is," "where is," "with all faults" condition without any warranties and representations by the City as to merchantability, suitability, habitability, fitness for any particular use, or marketability of title. The City makes no representations or warranties of any kind whatsoever with respect to the condition of the Property and the City shall not be a warrantor or guarantor of any studies, tests, assessments, documentation or any information conducted or prepared by or gathered by any person concerning the Property. Buyer acknowledges and agrees that it is relying solely on its own inspections, examinations, tests, assessments, reports, studies and financial analysis of the Property in its determination of the condition of the Property. Buyer releases the City and its officers, commissioners, employees and agents from all claims and liability concerning the physical condition of the Property, which release shall survive the term or cancellation or termination of this Agreement.

10. Miscellaneous.

a. This is the entire agreement between the parties regarding its subject matter. It may not be modified or amended except in writing executed by both parties. The captions are for reference only and shall not affect the interpretation of this Agreement. More than one copy of this Agreement may be signed, but all constitute but one agreement.

b. Any notices shall be made in writing to the address as first written above or to such other addresses as indicated by notice and shall be made by personal delivery or by United States certified mail, with return receipt requested and postage prepaid.

c. This Agreement shall be binding upon the parties and their subrogees, successors, and permitted assigns.

The parties have signed this Agreement as of the date first stated above.

CITY OF NEW BUFFALO

MAXINE KROLL, as trustee of the Maxine Kroll Self Declaration of Trust, dated October 28, 2002

By: _____
John Humphrey, Mayor

By: _____
Maxine Kroll

By: _____
Anne M. Fidler, Clerk

Date signed: _____

Date signed: _____

Exhibit 1
Deed

[Attach Deed]

QUIT CLAIM DEED

THE GRANTOR: City of New Buffalo, a Michigan municipal corporation,
WHOSE ADDRESS IS: 224 W Buffalo St., New Buffalo, MI 49117,
QUIT CLAIMS TO
THE GRANTEE: Maxine Kroll Self Declaration of Trust, dated October 28, 2002
WHOSE ADDRESS IS: 712 N. Rush Street, Chicago, IL 60611,

the following described premises located in the City of New Buffalo, County of Berrien, State of Michigan:

THAT PART OF WHITTAKER STREET IN VILLAGE PLAT OF NEW BUFFALO, CITY OF NEW BUFFALO, BERRIEN COUNTY, MICHIGAN, ACCORDING TO THE PLAT THEREOF RECORDED IN LIBER C OF DEEDS, PAGE 105, BERRIEN COUNTY RECORDS DESCRIBED AS COMMENCING AT THE MOST SOUTHERLY CORNER OF LOT 20, SAID PLAT; THENCE NORTH 28° 21' 18" WEST ON THE NORTHEASTERLY RIGHT OF WAY LINE OF SAID WHITTAKER STREET, 136.06 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 9.16 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 16.21 FEET; THENCE SOUTH 61° 38' 42" WEST PERPENDICULAR TO SAID RIGHT OF WAY LINE, 7.84 FEET; THENCE NORTH 28° 21' 18" WEST PARALLEL WITH SAID RIGHT OF WAY LINE, 19.51 FEET TO A SEAWALL; THENCE NORTHEASTERLY ALONG SAID SEAWALL 17.00 FEET TO A POINT ON SAID RIGHT OF WAY LINE THAT BEARS NORTH 28° 21' 18" WEST, 35.75 FEET FROM THE POINT OF BEGINNING; THENCE SOUTH 28° 21' 18" EAST ON SAID RIGHT OF WAY LINE, 35.75 FEET TO THE POINT OF BEGINNING.

SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD OR OTHERWISE.

Together with all improvements, appurtenances, tenements and hereditaments thereto (the "Property") for the sum of \$2,500, the receipt of which is acknowledged.

By recording this Deed, the Grantor expressly acknowledges that Grantee is reserving a permanent utility easement on, over, across and under the Property, for the purpose of replacing, repairing, maintaining, and improving any underground utility lines or facilities currently existing as of the date of this resolution, if any.

The premises may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

The Grantor grants to the Grantee the right to make all divisions under section 108 of the land division act, Act No. 288 of the Public Acts of 1967.

This transfer is exempt from all transfer taxes under MCL 207.505(h) and MCL 207.526(h) because the Grantor is a municipality.

Grantor gives this Deed and the terms and conditions contained herein:

Dated this _____ day of _____, 2022.

City of New Buffalo

By: _____
John Humphrey, Mayor

By: _____
Anne M. Fidler, City Clerk

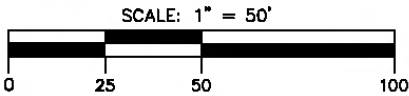
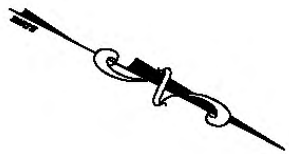
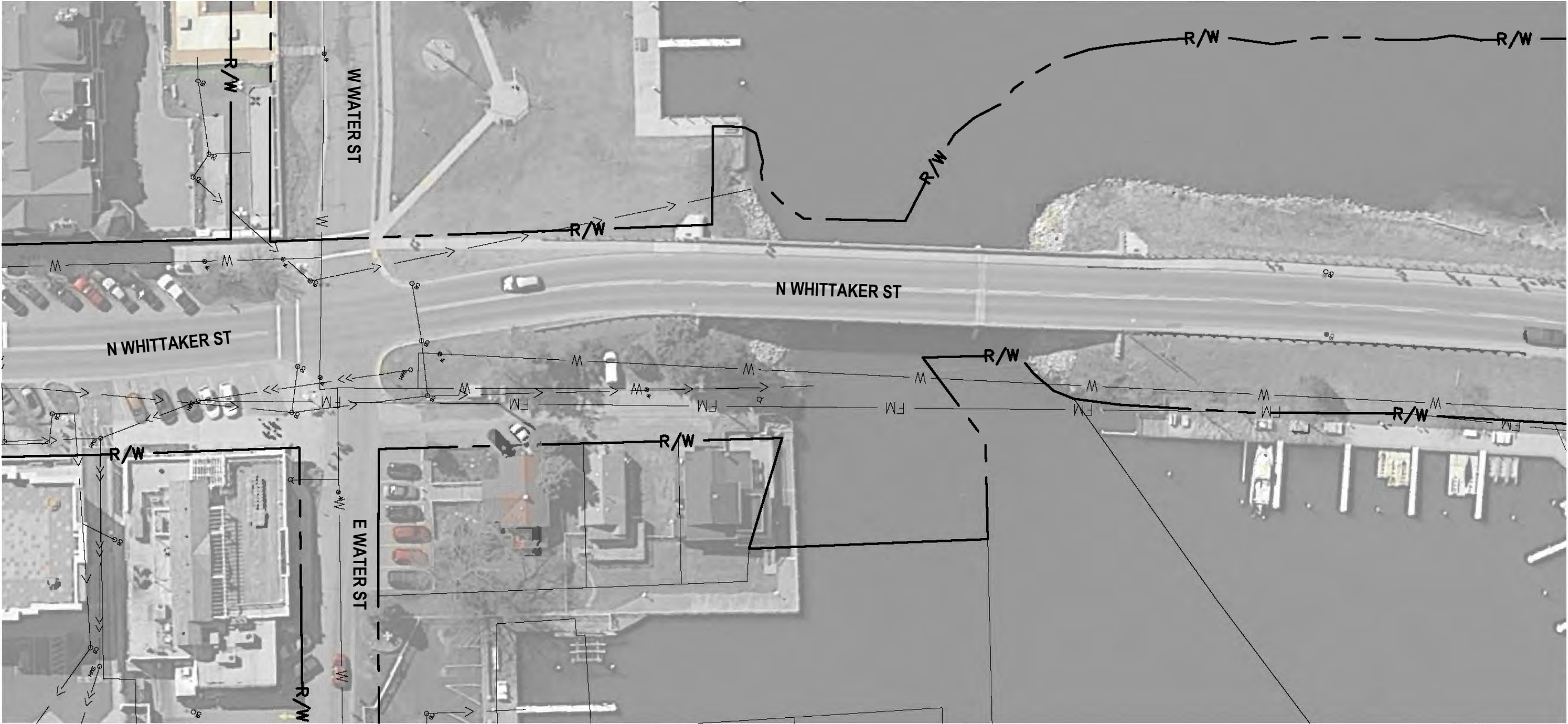
STATE OF MICHIGAN)
) ss.
COUNTY OF BERRIEN)

On this _____ day of _____, 2022, before me, a Notary Public, in and for said County, personally appeared John Humphrey, Mayor, and Anne M. Fidler, City Clerk, on behalf of the City of New Buffalo, who executed this Quit Claim Deed and acknowledged that they have executed it on behalf of the City of New Buffalo in their official capacities.

_____, Notary Public
_____ County, State of Michigan

My Commission Expires: _____

U:\TEMP PROJECT INFO\NEW BUFFALO\WHITTAKER AND WATER.dwg, 11-17 (2), 3/14/2022 9:21:12 AM, ggarcia, 1:1



NO.	REVISION DESCRIPTION:	BY:	DATE:

ABONMARCHÉ

95 West Main Street
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.1017
abonmarche.com

Benton Harbor
Fl. Wayne
Goshen
Grand Haven
Hobart

Lafayette
Portage
South Bend
Valparaiso

Engineering · Architecture · Land Surveying

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PROJECT:

CITY OF NEW BUFFALO
WHITTAKER ST & WATER ST

SHEET TITLE:

EXISTING UTILITIES

DRAWN BY:

DESIGNED BY:

PM REVIEW:

QA/QC REVIEW:

DATE:

SCALE:
HORZ: 1" = 50'
VERT: N/A

ACT JOB #

SHEET NO.

1 of 1


U:\TEMP PROJECT INFO\NEW BUFFALO\WHITTAKER AND WATER.dwg, 11-17, 3/4/2022 2:34:37 PM, ggarcia, 1:1



NO.	REVISION DESCRIPTION:	BY:	DATE:
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EXISTING UTILITIES

CITY OF NEW BUFFALO
WHITTAKER ST & WATER ST



95 West Main Street
Benton Harbor, MI 49023
T 269.927.2295
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abonmarche.com

Benton Harbor

Portage

Goshen

Grand Haven

Hobart

Lafayette

Valparaiso

ENGINEERING · ARCHITECTURE · LAND SURVEYING

COMMERCIAL · RESIDENTIAL · EDUCATIONAL · INDUSTRIAL



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: Dune Walk Restoration Contract Awarding

ITEM BEFORE THE COUNCIL:

Awarding of the Dune Walk Restoration Phase II contract to TJM Services, LLC

DISCUSSION:

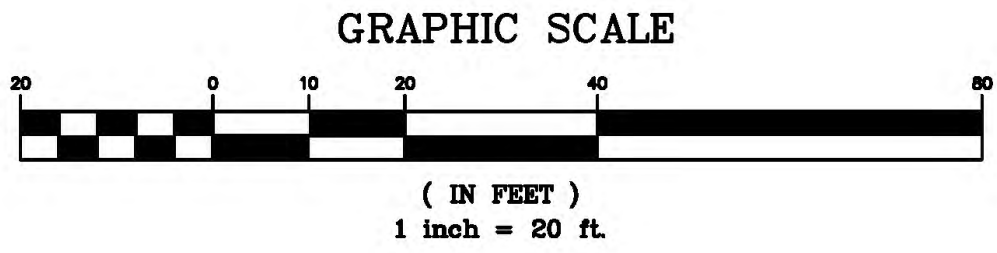
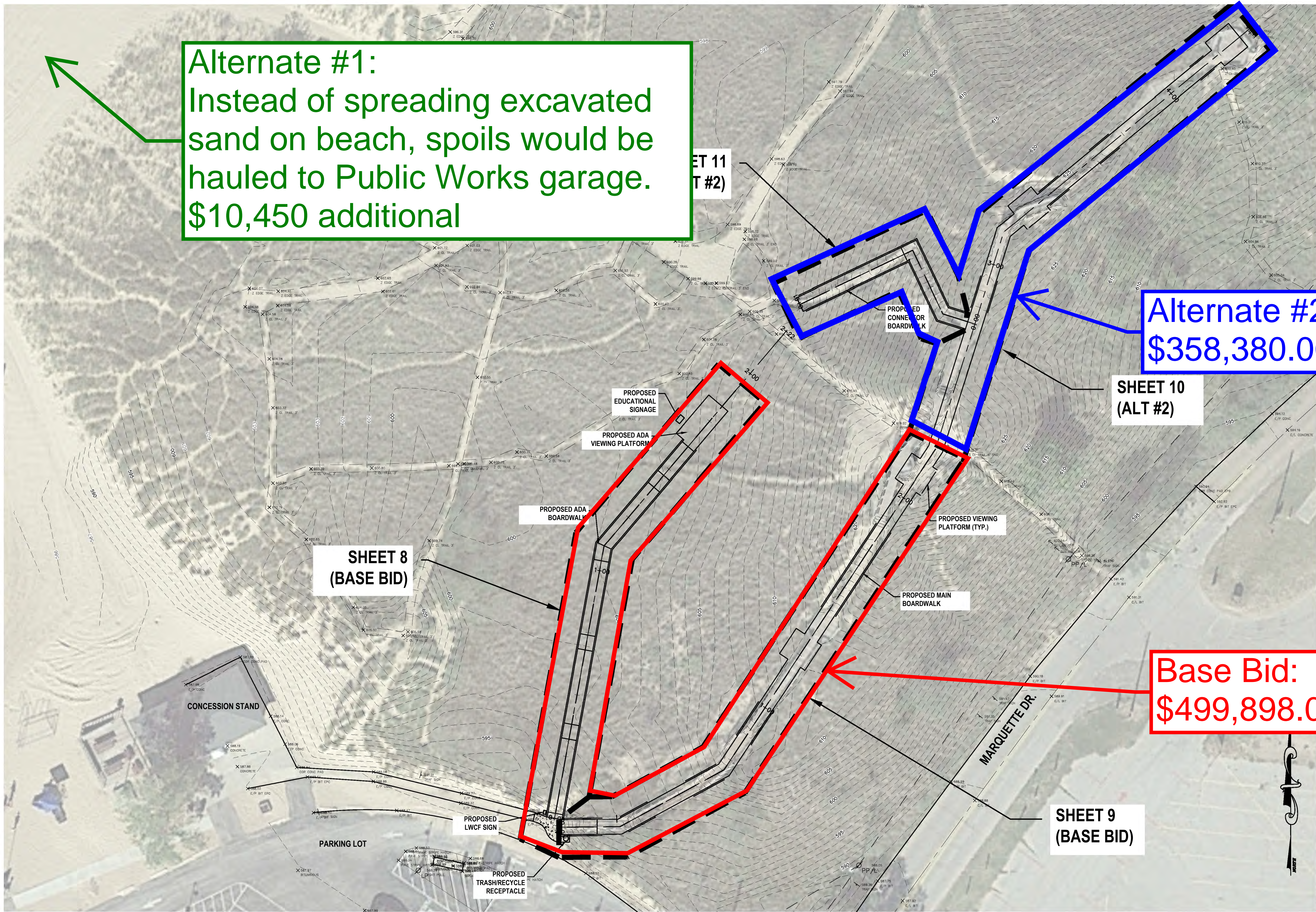
Recently, a Request for Proposal (RFP) for the restoration of the dune walk (Phase II) was issued. Following the response time, the city held a bid opening on February 18, 2022 at City Hall. While several construction companies were alerted of the bid packet, the city received only one bid from TJM Services, LLC.

TJM Services, LLC submitted an overall project bid of \$868,728 (\$10,450 for Alternate #1; \$499,898 base bid; and \$358,380 for Alternate #2) (see attached documentation). In order to secure the base bid amount, the city needs to accept the proposal in its entirety. This will also secure the cost of construction for the remainder of the project. It was anticipated that the construction of the initial portion (base) would be completed by Memorial Day. The city's engineering firm informed the city due to lead time on materials, the initial construction would be completed July – August.

Based on the cost, timeframe and references, city staff recommends awarding the bid to TJM Services, LLC in the amount of \$868,728. The city has received grant funding in the amount of \$440,000 to offset the initial construction costs.

RECOMMENDATION:

That the New Buffalo City Council approves awarding of the Dune Walk Restoration Phase II contract to TJM Services, LLC in the amount of \$868,728.



NO.	REVISION DESCRIPTION	BY	DATE

ABONMARCHÉ

35 West Main Street
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.2295
abonmarche.com

Portage
Fort Wayne
South Haven
Cassopolis
Valparaiso
Lafayette

Engineering - Architecture - Land Surveying

PROJECT:

DUNE WALK
RECONSTRUCTION PROJECT
CITY OF NEW BUFFALO

SHEET TITLE:

OVERALL SITE PLAN

DRAWN BY:	DWB
DESIGNED BY:	TRR/SL/DWB/APH
PM REVIEW:	PM
QA/QC REVIEW:	
DATE:	1/31/2022
SEAL:	

SIGNATURE:

DATE:

SCALE:

HORZ: 1"=20'

VERT: N/A

ACT JOB #

20-1445

SHEET NO.

7 of 13



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: Fourth of July Fireworks Contract

ITEM BEFORE THE COUNCIL:

Awarding of the contract for the Fourth of July Fireworks contract to Pyrotecnico Fireworks, Inc

DISCUSSION:

It has been a long-standing tradition to have a fireworks display in the city. In the past, the New Buffalo Business Association (NBBA) has sponsored the event.

Earlier this year, the city was contacted by the NBBA about sponsoring the annual event. City staff contacted Pyrotecnico Fireworks, Inc regarding their availability to provide the fireworks display. Pyrotecnico Fireworks, Inc informed the city that it was available to provide a firework display on Saturday, July 2, 2022. The cost of the fireworks display for that day is \$15,000.

RECOMMENDATION:

That the New Buffalo City Council approves awarding the Fourth of July fireworks display contract to Pyrotecnico Fireworks, Inc in the amount of \$15,000.

PYROTECNICO FIREWORKS, INC.

AGREEMENT

This contract entered into this 7th Day of March, 2022 by and between PYROTECNICO FIREWORKS, INC. of New Castle, Pennsylvania and City of New Buffalo (CUSTOMER) of City New Buffalo State Michigan.

Pyrotecnico Fireworks, Inc. for and in consideration of the terms hereinafter mentioned, agrees to furnish to the Customer (1) one Fireworks Display(s) as per agreement made and accepted and made a part hereof, including the services of our Operator to take charge of and fire display under the supervision and direction of the Customer. Said display to be given on the evening of July 2, 2022 Customer Initial , weather permitting, it being understood that should inclement weather prevent the giving of this display on the date mentioned herein the parties shall agree to a mutually convenient alternate date, within three (3) months of the original display date. If the show is rescheduled prior to our truck leaving the facility, Customer shall remit to Pyrotecnico Fireworks, Inc. an additional 15% of the total contract price for additional expenses in presenting the display on an alternate date. If the show is rescheduled after our trucks leave the facility, Customer shall remit to Pyrotecnico Fireworks, Inc. an additional 40% of the total contract price for additional expenses incurred. The determination to cancel the show because of inclement or unsafe weather conditions shall rest within the sole discretion of Pyrotecnico Fireworks, Inc. In the event the Customer does not choose to reschedule another date or cannot agree to a mutually convenient date, Pyrotecnico Fireworks, Inc. shall be entitled to 50% of the contract price.

PYROTECNICO FIREWORKS, INC. agrees to furnish all necessary fireworks display materials and personnel for a fireworks display in accordance with the program approved by the parties. Quantities and varieties of products in the program are approximate. After final design, exact specifications will be supplied upon request. Should this display require any Union, permit, or fire department related costs; their fees are not included in this agreement.

It is further agreed and understood that the CUSTOMER is to pay PYROTECNICO FIREWORKS, INC. the sum of \$15,000.00 (Fifteen thousand and 00/100 dollars). A 50% deposit is due with signed contract. A service fee of 1 1/2% per month shall be added if account is not paid in full within 30 days of the show date.

PYROTECNICO FIREWORKS, INC. will obtain Public Liability, Property Damage, Transportation and Workers Compensation Insurance. All those entities/individuals who are listed on the certificate of insurance will be deemed an additional insured on our liability policy.

CUSTOMER will timely secure and provide the following items:

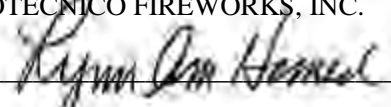
- (a) Sufficient area for the display, including a minimum spectator set back distance of 420 feet at all points from the discharge area.
- (b) Funds for all permits, licenses, and approvals as required by local, state and federal laws for the fireworks event.
- (c) Protection of the display area by roping-off or similar facility.
- (d) Adequate police protection to prevent spectators from entering display area.
- (e) Search of the fallout area at first light following a nighttime display.

It is further agreed and mutually understood that nothing in this contract shall be construed or interpreted to mean a partnership, both parties being hereto responsible for their separate and individual debts and obligations and neither party shall be responsible for any agreements not stipulated in this contract. Customer agrees to pay any and all collection costs, including reasonable attorney's fees and court costs incurred by Pyrotecnico Fireworks, Inc. in the collection or attempted collections of any amount due under this agreement and invoice.

The parties hereto do mutually and severally guarantee terms, conditions, and payments of this contract, these articles to be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

PYROTECNICO FIREWORKS, INC.

CUSTOMER

By 

By _____

Is duly authorized agent, who represents he/she has full authority to bind the customer.

Date Signed: March 7, 2022

Date Signed _____

(PLEASE TYPE OR PRINT)

P.O. Box 149

New Castle, PA 16103

724-923-6601

Name _____

Address _____

Phone _____

Email _____



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: February 22, 2022

RE: Second Reading of Ordinance Amendment – Chapter 23 (Rental Housing)

ITEM BEFORE THE COUNCIL:

Second reading of amendment to the City of New Buffalo Code of Ordinances – Chapter 23 (Rental Housing)

DISCUSSION:

The City of New Buffalo enacted a Long-Term Rental Ordinance (“the Ordinance”) on October 18, 2021 that became effective on November 7, 2021. The purpose of the ordinance was to correct and prevent the existence of any adverse conditions, and to achieve and maintain such levels of residential environmental quality that will protect and promote public health, safety, and general welfare. Recently, it became necessary to amend the ordinance to restore its original intent of establishing and enforcing minimum rental housing standards for the community. This was a result of some property owners utilizing the ordinance to circumvent Ordinance 248.

RECOMMENDATION:

That the New Buffalo City Council approves the second reading of the amendments to the New Buffalo Code of Ordinances – Chapter 23 (Rental Housing)

CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN

ORDINANCE NO. ____

**ORDINANCE TO AMEND CHAPTER 23; ARTICLE I; SECTION 23-1 OF THE NEW BUFFALO
CITY CODE OF ORDINANCES FOR RENTAL HOUSING**

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Amendment. Section 23-1 of the New Buffalo City Code is amended to amend the definitions of "Dwelling or Dwelling Unit", "Lease or Rental Agreement" and "Rental Property or Rental Unit" so that they read in their entirety as indicated below. Except as expressly modified herein, the remainder of Section 23-1 is reenacted in full:

DWELLING OR DWELLING UNIT

Any house, building, structure, ~~tent~~, shelter, trailer, ~~or vehicle~~, or portion thereof, or a combination of related structures and permanent fixtures, operated as a single entity, which is occupied in whole or part as the home, residence ~~or living or sleeping~~ place of one or more human beings. ~~either permanently or transiently.~~

LEASE OR RENTAL AGREEMENT

Any and all agreements, written or oral, which establish or modify the terms, conditions, rules, regulations, or any other provisions concerning the use and occupancy of a dwelling unit ***for a duration of not less than one (1) year, with the option of renewal.***

RENTAL PROPERTY OR RENTAL UNIT

Any residential rental which is in whole or in part occupied by one or more persons pursuant to ~~an oral or~~ ***a*** written agreement for monetary or any other consideration ***for a duration of not less than one (1) year,*** but which persons are not acquiring an ownership interest in the dwelling. The term "rental unit" includes single-family, two-family and multiple-family dwellings, and rooming houses or boarding houses. The term "rental unit" shall not include transient rental structures such as hotels, motels, short-term rentals or bed-and-breakfasts, and shall not include dwellings that are occupied only by members of the owner's immediate family.

Section 2. Publication and Effective Date. The City Clerk shall cause this ordinance or a summary thereof to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This is a true and complete copy of Ordinance No. ____ adopted at a regular meeting of the New Buffalo City Council held on _____, 2022.

John Humphrey, Mayor

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: Engineering Services – Municipal Marina Utilities

ITEM BEFORE THE COUNCIL:

Acceptance of Municipal Marina Utilities Engineering Services Proposal

DISCUSSION:

The city's municipal marina needs upgrading of the current utilities, repairing of some existing sidewalk, and replacement of a number of pedestals. To this end, the city applied for and received funding to assist in remedying this situation. The city received the State of Michigan Waterways Grant in the amount of \$378,926.38 in 2021.

As a part of the overall project, the city received a proposal from Abonmarche for preliminary engineering services. The amount of the engineering services is \$67,300.

RECOMMENDATION:

That the New Buffalo City Council approves the acceptance proposal from Abonmarche for the preliminary engineering for the Municipal Marina Utilities Project in the amount of \$67,300.

February 25, 2022

Darwin Watson, City Manager
City of New Buffalo
224 W Buffalo St.
New Buffalo, MI 49117
dwatson@cityofnewbuffalo.org

**Re: City of New Buffalo – Municipal Marina Utilities
Proposal for Engineering Services**

Dear Mr. Watson:

Thank you for contacting Abonmarche regarding improvements to the utility systems at the City's municipal marina. Per your request, Abonmarche is pleased to present this proposal for engineering and construction administration services for improvements to the facility. Our team has extensive experience with Great Lakes marinas and, with the City's marina. We look forward to helping the City of New Buffalo in updating the marina.

UNDERSTANDING

We understand that the City has been awarded a State of Michigan Waterways Grant for \$378,926.38 (\$189,481.19 City share/\$189,481.19 Grant share). The scope of the grant includes the following components specifically:

- Install new Main Distribution Panel at Marina Building
- Install one (1) new Substation with ground fault protection
- Replace seventeen (17) older pedestals with new pedestals equipped with ground fault breakers to be NEC compliant.
- Replace conductors and reconnect water service to thirty-three (33) slip locations (17 pedestals)
- Sawcut and replace approximately 10'x2' sections of sidewalk at seventeen (17) locations

This proposal is based upon design of a project with a construction cost of approximately \$330,000. However, recent construction market increases, inflation, and increasing material costs will impact the overall project cost. We recommend that the City increase the overall budget based upon these conditions. By allowing timing flexibility in the bidding of the project, the likelihood of favorable pricing may be improved.

SCOPE OF SERVICES

We propose the following Scope of Services:

Task 1 – Topographic Survey

Abonmarche will complete an updated topographic survey of the project area, as outlined below. This information will be needed for design development and will be necessary for the preparation of bid drawings. We will survey the docks, promenade, limited parking areas, surface features, curbs, and other site components which are visible from the surface. The deliverable for this task will be a survey drawing with contours expressed in one-foot interval contour lines and spot elevations. This drawing will be provided in PDF format.



Figure 1: 2021 Google Aerial Image; Survey limits shown with yellow dashed line



Task 2 – Preliminary Design

Shortly after receiving the notice to proceed, the Abonmarche team (with our electrical engineer subconsultant) will meet with the City of New Buffalo to review the project scope, confirm guiding principles, establish milestones, and review site specific conditions related to the dock electric system. We will visit the facility to collect measurements, observe current conditions, and evaluate potential issues not previously identified.

Abonmarche will then prepare preliminary plans for the utility improvements and related site work. Site plans will include a removals plan, if needed, to define sidewalk or pier removals.

Layouts will be developed in general compliance with 2003 State of Michigan Harbor Development Standard Guidance and ASCE Manual 50, Planning and Design Guidelines for Small Craft Harbors.

A draft of the preliminary plans, specifications outline, and opinion of probable cost will be developed and reviewed with the City. After the meeting and after sufficient review period, Abonmarche will address comments and prepare the final version of the preliminary plans for use in permitting.

This phase includes up to one (1) on-site meeting with City Staff. This task assumes one (1) submittal to the City for review of preliminary plans.

Task 2 Deliverables:

- Refined work plan/project program; detailed project schedule
- Preliminary plans
- Specifications outline
- Opinion of probable cost

Task 3 – Final Design

Abonmarche will address comments from the City of New Buffalo and continue to update details in the development of a final design package. The package will include all the project components outlined above. Bid specifications will be developed to detail material, performance, and execution requirements. Abonmarche will also prepare an updated opinion of probable cost and contract documents. If specific/standard City contract documents or conditions must be included, we will incorporate them into the package. A draft final design package will be submitted to the City for review and comment. Abonmarche will then meet with the project team to review the package and address



comments. A final design package will be prepared for use in bidding the project to qualified contractors. This proposal assumes that a single bid package and single contract will be utilized to construct the project. If multiple contract/bid packages are needed, additional efforts will be required, which are not currently included in this proposal.

This phase includes up to one (1) in-person meetings with the design team.

Task 3 Deliverables:

- Draft and final versions of bid plans, specifications, and contract documents
- Opinion of probable cost
- Meeting summaries

Task 4 – Bidding and Award

Abonmarche will distribute project advertisements to the local newspaper, qualified contractors known to Abonmarche, and others as directed by City Staff. The bid will be administered electronically through Abonmarche's online bidding website and/or the City's website. We will address questions and issue addenda as needed. Fees for advertising will be paid by the City.

This phase includes attendance of a pre-bid conference and bid-opening. Abonmarche will also tabulate bids, review bidder references, and submit a contract award recommendation.

Task 4 Deliverables:

- Bid tabulation
- Award recommendation

Task 5 – Construction Administration (Assumed 8-week duration, excluding shut down time)

This task assumes a construction cost of \$330,000-\$360,000 and a total construction period (excluding temporary winter shut down periods and pauses for material lead times) of 8 weeks. As the final construction scope is confirmed, Abonmarche will revisit this assumption and adjust this task, scope, and fee, if needed. Abonmarche and its subconsultant will administer construction, including processing pay estimates, RFIs, submittals, change orders, punch list, and related construction administration duties. This will also include construction staking of landside improvements.



Abonmarche will attend and conduct all meetings necessary for the administration of the construction contract. This is anticipated to include the pre-construction meeting, up to seven weekly (7) progress meetings, a punch list walk-through, and site visit for verification of completion and final acceptance. Abonmarche and its subconsultants are not licensed electrical inspectors and therefore have excluded electrical inspections. A total of nine (9) site visits are anticipated as part of construction. We have also estimated office support time of four hours per week during construction.

Task 5 Deliverables:

- Inspector daily reports
- Meeting agendas/summaries, progress reports
- Pay recommendations, submittal reviews

SCHEDULE

Abonmarche is available to begin the scope of work herein within four weeks of the receipt of the notice to proceed.

The following schedule is intended to illustrate the anticipated project schedule, subject to start date, regulatory process, weather, and budget/funding constraints.

Task	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Task 1 - Topographic Survey													
Task 2 - Preliminary Design													
Task 3 - Final Design													
Task 4 - Bidding & Award													
Task 5 - Construction Admin													

MEETINGS

This proposal assumes up to two (2) in-person meetings in New Buffalo prior to the pre-bid meeting. Construction period site meetings are defined above in Task 5.

Attendance to one (1) City Council meeting is included in Task 4. However, if requested, Abonmarche staff is available to attend on a time and materials basis.



EXCLUSIONS & ASSUMPTIONS

Our proposal does not include any fees for obtaining record information or permit application fees. The following services are specifically excluded from this proposal:

- Bathymetric/boundary surveys
- Environmental or other special studies as may be required by regulatory agencies
- State/federal permitting
- Local permitting – City or County; this will be contractor's responsibility
- Preparation/administration of multiple bid packages/contracts
- Soil borings – geotechnical or environmental
- Quality Assurance testing of soil density and concrete
- Electrical and/or plumbing inspections; electrical commissioning
- Primary site electrical service modifications - this scope of work assumes the incoming site electrical service adequate for the proposed improvements.

FEES

Our fees to complete the above Scope of Services are estimated by task as follows, including reimbursable expenses:

Task 1 – Topographic Survey	\$ 5,200
Task 2 – Preliminary Design ⁽²⁾	\$ 15,000
Task 3 – Final Design ⁽²⁾	\$ 21,700
Task 4 – Bidding and Award ⁽²⁾	\$ 3,100
<u>Task 5 – Construction Administration ^{(2) (3)}</u>	<u>\$ 22,300</u>
Total Estimated Fee	\$ 67,300

1. Tasks 2, 3, and 5 include a total budget of \$29,500 for Electrical Engineering.
2. Construction administration fee is based upon a limited project size, duration, and weekly site meetings as described above. If the project construction budget estimate and/or administration scope increases, Abonmarche will revisit the estimated fee and coordinate with you prior to construction.

Our actual billings will be based on current billable rates and reimbursement for expenses. Mileage will be billed at a rate of \$0.80 per mile.



Your authorization of our standard professional services agreement (attached) will authorize us to commence with the work.

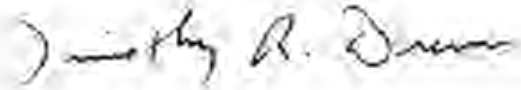
If you have any questions or need further clarification, please feel free to contact me at (269)926-4559 or mmorphey@abonmarche.com.

Sincerely,

ABONMARCHÉ CONSULTANTS, INC.



Michael Morphey, PE, LEED AP
Sr. Project Manager/Waterfront Group Director



Timothy R. Drews, PE, PTOE
Vice President

cc: Tony McGhee, Abonmarche VP of Development Services
Kristin D'Amico, City of New Buffalo Parks
Kate Vyskocil, City of New Buffalo Treasurer

Attachments: Professional Services Agreement



Abonmarche Project Number: _____

AGREEMENT between (Client name), _____ (Date) _____

(Client address) _____ (Phone) _____

(Cell) _____ (Fax) _____ (Email) _____ hereinafter referred

to as the Client, and **Abonmarche Consultants, Inc.**, referred to as **Abonmarche**, located at: _____

The Client contracts with **Abonmarche** to perform professional services regarding the Client's project generally referred to as:

(Project Name) _____ (Location) _____

The professional services to be provided by **Abonmarche**, collectively referred to as the Work Plan, are as follows:

(Scope of work) _____

(Project schedule) _____

(Special Provisions) _____

Abonmarche's proposal/work plan, dated _____ is incorporated into this Agreement by reference, and is limited to the services described therein. **Abonmarche's** Terms and Conditions for Professional Services are incorporated by client's Authorization signature below.

The Client agrees to promptly pay for services provided by **Abonmarche** for the Scope of Work according to the following:

(Fee/Type) _____

Prior to commencement of services, the Client will specify any and all documentation that the Client requires for submission with the invoice for services provided by **Abonmarche**. Absent any special request from the Client, **Abonmarche** will send its standard form of invoice.

If, after receipt of an invoice from **Abonmarche**, the Client has any questions, objections, or if there are any discrepancies in the invoice, the Client shall identify the issue in writing within ten (10) days of its receipt. If no written objection is made within the ten (10) day period, any such objection shall be deemed waived.

Abonmarche invoices are due upon receipt and shall be considered past due if not paid within 30 calendar days of the invoice date. The parties agree that interest of 1.5% per month will be added to any unpaid balance after 30 days. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal.

The Client has designated _____ as its Representative. The Representative shall have the authority to execute any documents pertaining to this Agreement or amendments thereto, and for the approval of all change orders, addenda, and additional services to be performed by **Abonmarche**. The representative shall be the contact person for submission of all documents, invoices or communications.

Authorization to Proceed and Guarantee of Payment: By signing this Agreement, the Client authorizes **Abonmarche** to provide services described above, and that the Client is the responsible party for making payment to **Abonmarche**. *By signing below, I acknowledge that I have received and agree to the Terms and Conditions on Pages 2-4 of this Agreement, and I understand that the Terms and Conditions take precedence over all prior oral and written understandings.* These Terms and Conditions can only be amended, supplemented, modified, or canceled by a written instrument signed by both parties. Any notice or other communications shall be in writing and shall be considered to have been duly given when personally delivered or upon the third day after being deposited into first class certified mail, postage prepaid, return receipt requested.

Authorized Client Representative	If Individual	Authorized Abonmarche Representative
Client: _____	Signature: _____	Signature: _____
Signature: _____	Printed Name: _____	Printed Name: _____
Printed Name: _____	Date of Birth: _____	Title: _____
Date Signed: _____	Driver's License #: _____	Originating Office: Abonmarche Consultants, Inc.
Federal Tax ID: _____	Employed by: _____	_____
	Address: _____	_____
	City/State _____	Date Signed: _____
	Date Signed: _____	

TERMS AND CONDITIONS OF PROFESSIONAL SERVICES

AGREEMENT

1. **Agreement.** These Terms and Conditions shall be incorporated by reference and shall prevail as the basis of the Client's Agreement to Abonmarche. Any Client document or communication in addition to or in conflict with these Terms and Conditions shall be subordinate and subject to these provisions.
2. **Execution.** Abonmarche has the option to render this Agreement null and void, if it is not executed within thirty (30) days of delivery.
3. **Client Responsibilities.** The Client will provide all criteria and information concerning the requirements of the Project. Abonmarche shall be entitled to rely on the accuracy and completeness of services and information furnished by the Client, including services and information provided by design professionals or consultants directly to the Client. These services and information include, but are not limited to, surveys, tests, reports, diagrams, drawings, and legal information. The Client will assume responsibility for interpretation of contract documents and for construction observation and will waive all claims against Abonmarche that may be in any way connected, unless Abonmarche's services under this Agreement include full-time construction observation or review of contractor's performance. The Client shall designate in writing a person with authority to act on Client's behalf on all matters related to Abonmarche's services.
4. **Performance.** The standard of care for services performed by or provided by Abonmarche will be the care and skill ordinarily used by Abonmarche's profession practicing under similar circumstances at the same time and in the same locality. Abonmarche makes no warranty, expressed or implied, with respect to any services provided by Abonmarche. Abonmarche may be liable for claims, damages, cost, loss or expense (including reasonable attorney's fees) to the extent caused by the negligent acts, errors, or omissions of Abonmarche.
5. **Billing and Payment.** The client shall make an initial payment of \$_____ (retainer) upon execution of this Agreement. The retainer shall be held by Abonmarche and applied against the final invoice. If the Client fails to make payments when due and Abonmarche incurs any costs in order to collect overdue sums from the Client, the Client agrees that all such collection costs incurred shall immediately become due and payable to Abonmarche. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, collection bonds and reasonable Abonmarche staff costs at standard billing rates for Abonmarche's time spent in efforts to collect. This obligation of the Client to pay Abonmarche's collection costs shall survive the term of this Agreement or any earlier termination by either party.
6. **Hourly Billing Rates.** If payment is on an hourly rate, Client will pay Abonmarche at the current hourly billing rates. The hourly rates are adjusted annually or as deemed appropriate.
7. **Reimbursable Expenses.** Reimbursable expenses, the actual costs incurred directly or indirectly for the Client's Project, will be charged at Abonmarche's current rates. Examples of reimbursable expenses include, but are not limited to: mileage, tests and analyses, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing, and binding charges, commercial transportation, meals, lodging, special fees, licenses, and permits. Subconsultant and outside technical or professional services will be charged on the basis of the actual costs times a factor of 1.15.
8. **Additional Services.** Additional services that may be provided pursuant to the Agreement or any subsequent modification of the Agreement will be authorized by written amendment signed on behalf of the Client and Abonmarche. Additional services performed by

Abonmarche are subject to all Terms and Conditions and the Client will be responsible for payment. Should the Client, regulatory agency, or any public body or inspector direct modification or addition to services covered by this Agreement, including costs relating to the relationship between the Client and a third party i.e. punch lists, change orders, and disputes, the cost will be added to the agreed price. Requests for extra services should be made in writing via a change order, but nonetheless, Abonmarche is entitled to be paid for extra services provided whether or not it is in writing.

9. **Underground Structures or Buried Utilities.** The Client is responsible for identification and location of all public and private buried structures on the Client's property and the Project site, such as, but not limited to, storage tanks and lines, or gas, water, sewer, electrical, phone, cable, or any other public or private utilities. It is agreed that Abonmarche is not responsible for accidental damage to utilities or underground structures, whether known, unknown or improperly located. The client shall be responsible for design fees if changes are necessary. Utility locating or marking services provided by Abonmarche are not substitutes for complying with the utility owner notification requirements or the locating services (811 systems) required prior to an excavation. Utilities shown as located by ground penetrating radar are approximate only. No excavation took place to verify the positions shown or to verify the type of utility (except as noted). Careful excavation is required for verification of the buried utility. The owner or customer assumes the risk of error and the actual location of the underground utility. Abonmarche is not providing any certification or guarantee regarding the exact location of any underground utility.
10. **Hazardous or Contaminated Materials/Conditions.** Abonmarche does not provide environmental services. As such, Client will advise Abonmarche, in writing and prior to the commencement of services, of all known or suspected hazardous or contaminated materials/conditions present at the site(s). Abonmarche and the Client agree that the discovery of unknown or unconfirmed hazardous or contaminated materials/conditions constitutes a changed condition that may require Abonmarche to renegotiate the scope of work or terminate its services. Abonmarche and Client also agree that the discovery of said materials/conditions may make it necessary for Abonmarche to take immediate measures to protect health, safety, and welfare of those performing services. Client agrees to compensate Abonmarche for any costs incident to the discovery of said materials/conditions. Client acknowledges that Abonmarche cannot guarantee that contaminants do not exist at a project site. Similarly, a site which is in fact unaffected by contaminants at the time of Abonmarche's surface or subsurface exploration may later, due to natural phenomenon or human intervention, become contaminated. Client waives any claim against Abonmarche, and agrees to defend, indemnify and hold Abonmarche harmless from any claims or liability for injury or loss in the event that Abonmarche does not detect the presence of contaminants through techniques commonly applied in the provision of their services.
11. **Underground Conditions.** Abonmarche shall have no responsibility for the identification of existing or unforeseen/differing underground conditions. The Contractor shall have sole responsibility for determining the nature of underground conditions and the means and methods of dealing with those conditions. Abonmarche is entitled to rely upon the information provided by geotechnical consultants and shall have no responsibility for the accuracy or correctness of the data contained in the geotechnical reports.
12. **Site Access and Security.** With the exception of access rights that land surveyors are afforded by law, the Client will provide Abonmarche access to the Project site and the Client will be responsible for obtaining any necessary

permission from any affected third-party property owners for use of their lands. The Client is solely responsible for site security.

13. **Consultants.** Abonmarche may engage Consultants at the request of the Client to perform services which are typically the Client's responsibility, such as surveys, geotechnical and environmental assessments. The Client agrees that Abonmarche will not be responsible for, or in any manner guarantee, the performance of services by the Consultants. The Client further agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless Abonmarche, its officers, directors, employees and subconsultants (collectively, Abonmarche) against any damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising or allegedly arising from subsurface penetrations in locations authorized by the Client or from the inaccuracy or incompleteness of information provided to Abonmarche by the Client, except for damages caused by the sole negligence or willful misconduct of Abonmarche.
14. **Opinions of Cost.** Any opinions of probable construction cost and/or total project cost provided by Abonmarche will be on the basis of experience and judgment, but these are only estimates. Abonmarche has no control over market or contracting conditions and does not warrant that bids or ultimate construction or total project costs will not vary from such estimates.
15. **Ownership of Instruments of Service.** Abonmarche will remain the owner of all original drawings, reports, and other materials provided to the Client, whether in hard copy or electronic media form. The Client is authorized to use the copies provided by Abonmarche only in connection with the Project. Any other use or reuse by the Client for any purposes whatever will be at the Client's risk and full legal responsibility, without liability to Abonmarche and the Client will defend, indemnify, and hold Abonmarche harmless from all claims, damages, losses, and expenses, including attorney fees arising out of or resulting there from.
16. **Electronic Media.** Copies of data, reports, drawings, specifications, and other materials furnished by Abonmarche that may be relied upon by the Client are limited to the printed copies (also known as hard copies) that are delivered to the Client pursuant to the services under this Agreement. Computer files of text, data, graphics, or of other types of electronic media are the sole possession of Abonmarche, unless specifically stated otherwise in an amendment to this Agreement. Any electronic media provided under this Agreement to the Client are only for the convenience of the Client. Any conclusions or information obtained or derived from such electronic files will be at the user's sole risk.
17. **Bonds and Permits.** The Client will be responsible for the adoption of any site access or right of way bonds that may be initiated on their behalf. At completion of Abonmarche's services, the Client will take responsibility and pay any ongoing bond or permit costs for any bonded or permitted services.
18. **Insurance.** The Client will cause Abonmarche and Abonmarche's employees to be listed as additional insured on the general liability policies carried by the Client that are applicable to the Project. Upon request, the Client and Abonmarche will each deliver to the other certificates of insurance evidencing their coverage. The Client will require the Contractor to purchase and maintain general liability, automobile liability, workers compensation and other insurance as specified in the Contract Documents and to cause Abonmarche and Abonmarche's employees to be listed as additional insured with on a primary and non-contributory basis under the general liability and automobile insurance policies as respect to such liability and other insurance purchased and maintained by the Contractor for the Project. A certificate of insurance evidencing the additional insured and primary coverage status of Abonmarche under the General and Automobile liability from the Contractor shall be provided to Abonmarche.
19. **Third Party Invoicing.** If the Client directs Abonmarche to invoice third party payers, Abonmarche will do so, but the Client agrees to be ultimately responsible for Abonmarche's compensation until the Client provides Abonmarche with the third party's written acceptance of all terms of this Agreement and until Abonmarche agrees to the substitution.
20. **Third Party Beneficiaries.** Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or Abonmarche. Abonmarche's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Abonmarche because of this Agreement or performance or nonperformance of services hereunder. The Client and Abonmarche agree to require a similar provision in all contracts with contractors, subcontractors, subconsultants, vendors and other entities involved in this Project to carry out the intent of this provision.
21. **Suspension of Services.** In the event of non-payment or other breach by Client, Abonmarche will have the absolute right and without any liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Upon payment in full by the Client, Abonmarche shall resume services under this Agreement, and the schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for Abonmarche to resume performance.
22. **Contractor's Work.** Abonmarche shall have no authority to direct or control the Work of the Contractor or to stop the Work of the Contractor. Abonmarche shall not be liable to any party for the failure of the Contractor to perform the Work consistent with the Plans and Specifications and applicable Codes and Regulations. Neither the performance of the services by Abonmarche, nor the presence of Abonmarche at a project construction site, shall impose any duty on Abonmarche, nor relieve the construction contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the construction work in accordance with the plans and specifications and any health or safety precautions required by any regulatory agencies or applicable law. Abonmarche and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the construction contractor shall be solely responsible for jobsite and worker safety.
23. **ADA and Code Compliance.** The Americans with Disabilities Act (ADA) provides that alterations to a facility must be made in such a manner that, to the maximum extent feasible, the altered portions of the facility are accessible to persons with disabilities. The Client acknowledges that the requirements of ADA will be subject to various and possibly contradictory interpretations. To the extent applicable, Abonmarche will use its reasonable professional efforts and judgement to interpret ADA requirements and other federal, state, and local laws, rules, codes, ordinances, and regulations as they may apply on the Project. Abonmarche does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local codes, rules, laws, ordinances, and regulations as they may apply to the Project. Client shall pay Abonmarche its customary hourly fees plus reimbursable expenses for any design changes made necessary by newly enacted laws, codes and regulations, or changes to existing laws, codes, or regulations after the date that this Agreement is executed.
24. **Notice of Lien Rights.** Abonmarche hereby notifies, and the Client acknowledges that Abonmarche has lien rights on the Client's land and property when Abonmarche provides labor and materials for Projects on the Client's land and the Client

does not pay for those services except when the Client is a governmental agency and lien rights do not apply.

25. **Legal Expenses.** If Abonmarche brings a lawsuit against the Client to collect invoiced fees and expenses, the Client shall be legally liable to pay Abonmarche's expenses, including its actual attorney fees and costs.
26. **Liability Limitation.** In recognition of the relative risks and benefits of the Project to both the Client and Abonmarche, the risks have been allocated such that Client agrees, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, to limit the total liability, in the aggregate, of Abonmarche and Abonmarche's officers, directors, partners, employees, shareholders, owners and subconsultants, for any and all claims, losses, costs, or damages of any nature whatsoever, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims and expenses resulting from or in any way related to the Project or the Agreement from any cause or causes shall not exceed the total compensation received by Abonmarche under this Agreement, or the total amount of \$50,000, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall Abonmarche's liability exceed the amount of available insurance proceeds. Client acknowledges that Abonmarche is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or employee of Abonmarche, in execution or performance of this Agreement, shall be made against Abonmarche and not against such director, officer, or employee.
27. **Contractor and Subcontractor Claims** The Client further agrees, to the fullest extent permitted by law, to limit the liability of Abonmarche and Abonmarche's officers, directors, partners, employees, shareholders, owners and subconsultants to all construction contractors and subcontractors on the Project for any and all claims, losses, costs, damages of any nature whatsoever or claims and expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of Abonmarche and Abonmarche's subconsultants to all those named shall not exceed \$50,000, or Abonmarche's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising unless otherwise prohibited by law.
28. **Consequential Damages.** The Client and Abonmarche waive consequential damages for claims, disputes, or other matters in question relating to services provided as a part of this Agreement, including for example, but not limited to, loss of business.
29. **Governing Law.** This Agreement will be deemed to have been made in the location where the services are performed, and shall be governed by and construed in accordance with the laws of that state.
30. **Exclusive Choice of Forum.** Each party irrevocably and unconditionally agrees that it will not bring any action, litigation, or proceeding against any other party in any way

arising from or relating to this Agreement in any forum other than the courts of the state and county where the work is performed. Each party irrevocably and unconditionally submits to the exclusive jurisdiction of those courts and agrees to bring any such action, litigation, or proceeding only in those courts. Each party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

31. **Considerations.** The successors, executors, administrators, and legal representatives of the Client and Abonmarche are hereby bound onto the other with respect to the covenants, Agreements, and obligations of this Agreement.
32. **Acts of God.** Neither the Client nor Abonmarche will have any liability for nonperformance caused in whole or in part by causes beyond Abonmarche's reasonable control. Such causes include, but are not limited to, Acts of God, civil unrest and war, labor unrest and strikes, acts of authorities, and events that could not be reasonably anticipated.
33. **Termination.** Either the Client or Abonmarche may terminate this Agreement by giving ten (10) days written notice to the other party. In such an event, the Client will pay Abonmarche in full for all services previously authorized and performed prior to the effective date of the termination, plus (at the discretion of Abonmarche) a termination charge to cover finalization of services necessary to bring ongoing services to a logical conclusion. Such charge will not exceed thirty (30) percent of all charges previously incurred. Upon receipt of such payment, Abonmarche will return to the Client all documents and information that are the property of the Client. If the Client fails to make payment to Abonmarche in accordance with the payment terms herein, this shall constitute a material breach of this Agreement and shall be cause for termination of this Agreement by Abonmarche.
34. **Severability.** In the event that one or more provisions contained in this Agreement are declared invalid, illegal, or unenforceable in any respect, the validity, legality, and enforceability of the remaining provisions of the Agreement shall not be affected or impaired.
35. **Dispute Resolution.** Any claims or disputes made during design, construction or post-construction between the Client and Abonmarche shall be submitted to non-binding mediation. The Client and Abonmarche agree to include a similar mediation agreement with all contractors, sub-contractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The mediation shall be governed by the then current Construction Industry Mediation Rules of the American Arbitration Association ("AAA"). Mediation shall be a condition precedent to the initiation of any other dispute resolution process, including court actions.
36. **Entire Agreement.** This Agreement contains the entire agreement between the parties and there are no agreements, representations, statements, or understandings which have been relied on by the parties which are not stated in this Agreement.

End of Agreement



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: General Commercial New Construction Suspension

ITEM BEFORE THE COUNCIL:

Approval of suspending the construction of new residential dwellings in the city's General Commercial zoning district

DISCUSSION:

The city is currently engaged in a zoning ordinance review and update. During this process the city will look at how to promote and manage growth, along with how to assist residents and businesses manage expectations about what they and their neighbors can do with their property.

The intent of the General Commercial district is to provide an area for a broad range of businesses which for market and traffic reasons are well-suited for location along a major roadway. It is particularly intended for the more intensive commercial needs of the City including automotive servicing, marine sales and service, construction related offices, and larger retail uses which have large parking demands. Currently in all non-residential zoning districts (except General Commercial) residential dwellings are permitted by special use permit within the zoning district.

Staff believes it prudent to suspend any new construction of residential dwellings in the General Commercial zoning district until December 31, 2022.

RECOMMENDATION:

That the New Buffalo City Council approves suspension of any new residential dwellings in the city's General Commercial zoning district until December 31, 2022.



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: On-Premises Tasting Room Permit - Black Dragon, LLC (910 W. Buffalo Street)

ITEM BEFORE THE COUNCIL:

Approval of new on-site tasting room permit for Black Dragon, LLC at 910 W. Buffalo Street

DISCUSSION:

The owner of Black Dragon, LLC, Paul Peterson, would like to apply to the State of Michigan Liquor Control Commission (MLCC) for a new On-Premises Tasting Room Permit. The application requires local Government approval.

Mr. Peterson explained that this request is a renewal of the Small Wine Maker/Direct Shipper license that was recommended by the City Council on March 21, 2017. The Police Chief did not voice any objections with the request and the Building Official indicated the basic operation does not require additional approval.

The Council resolution reads "it is the consensus of this body that it recommends or does not recommend this applicant be considered for approval by the Michigan Liquor Control Commission". After the Council acts Mr. Peterson will apply to the MLCC for the On-Premises Tasting Room Permit. The Council must explain any opposition if it declines approval. Mr. Peterson will be present at the Council meeting to answer any questions.

This request has no cost associated with it and therefore it has no budgetary effect to the City.

RECOMMENDATION:

That the New Buffalo City Council approve the "Local Government Approval" resolution for Black Dragon, LLC for an On-Premises Tasting Room Permit at 910 W. Buffalo Street.



Local Government Approval For On-Premises Tasting Room Permit
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new On-Premises Tasting Room Permit application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ regular _____ meeting of the _____ City of New Buffalo _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)
Moved by _____ and supported by _____
that the application from BLACK DRAGON LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW ON-PREMISES TASTING ROOM PERMIT**

to be located at: 910 W. Buffalo St, Suite 1

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____ city
council/board at a _____ regular _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Manufacturer License & Permit Application

Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form.

The attached LCC-150 form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>

☒ Completed Manufacturer License & Permit Application (attached)

☐ [Livescan Fingerprint Form*](#) (attached)

☒ Inspection, License, and Permit Fees

Are you transferring stock or membership interest? If yes, use the [License Interest Transfer Application \(LCC-101\)](#).

☐ Corporate Documents (see list below) - Submit for the applicant company, and if the applicant company has multiple levels of ownership structure in which stockholders or members are also companies, submit the applicable documents listed below for any stockholder or member companies to the third level of ownership - for example: applicant company > stockholder/member (level 1) > stockholder/member (level 2) > stockholder/member (level 3).

☐ Multi-Tier Organizational Chart - If the applicant company has more than three levels of ownership structure please provide an organizational chart that shows all the levels of ownership to individual people, including trusts.

☐ Local Government Authorization (Form LCC-106a) (attached) - **For a new On-Premises Tasting Room Permit only**

☒ Property document (lease, deed, land contract, etc.)

☐ Purchase agreement - **For the transfer of ownership of a license**

If applicant is a corporation also include (pursuant to R 436.1109):

If any of the stockholders of the applicant are corporations or limited liability companies, also submit a copy of the documents listed below for those companies (except for the Certificate of Authority to Do Business in Michigan, which is required for the applicant only).

☐ [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)

☐ Copy of Articles of Incorporation filed with the Corporations Division of the Department of Licensing & Regulatory Affairs

☐ Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan, if incorporated outside of Michigan.

☐ Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission or [Part 3 of Form LCC-301](#).

If applicant is a limited liability company also include (pursuant to R 436.1110):

If any of the members of the applicant are corporations or limited liability companies, also submit a copy of the documents listed below for those companies (except for the Certificate of Authority to Do Business in Michigan, which is required for the applicant only).

☒ [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)

☐ Copy of Articles of Organization filed with the Corporations Division of the Department of Licensing & Regulatory Affairs

☐ Copy of the operating agreement or bylaws of the applicant company

☐ Current Certificate of Authority to Do Business in Michigan, if the LLC is a non-Michigan LLC.

☐ Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission or [Part 3 of Form LCC-301](#).

Facilities that manufacture alcoholic products in Michigan must be licensed through the Michigan Department of Agriculture and Rural Development (MDARD) in addition to licensure through the MLCC. You may contact MDARD regarding the licensing requirements for the type of establishment for which you are applying by calling, toll-free, 800-292-3939 or visiting www.michigan.gov/mdard.

*Fingerprints are required for applicants that are currently not licensed by the MLCC and will hold 10% or more interest in a license or applicant entity.



Manufacturer License & Permit Application

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by clicking this link.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): BLACK DRAGON LLC	
Address to be licensed: 910 W. Buffalo St, Suites 1 & 2	
City: New Buffalo	Zip Code: 49117
City/township/village where license will be issued: New Buffalo	County: Berrien
Federal Employer Identification Number (FEIN): [REDACTED]	

Leave Blank - MLCC Use Only

1. Are you requesting a new license? ☐ Yes ☒ No
2. Are you applying ONLY for a new permit or permission? ☐ Yes ☒ No
3. Are you buying an existing license? ☐ Yes ☒ No
4. Are you modifying the size of the licensed premises? ☒ Yes ☐ No
If Yes, specify: ☒ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
5. Are you transferring the location of an existing license? ☒ Yes ☐ No
6. Is this license being transferred as the result of a default or court action? ☐ Yes ☒ No
7. Do you intend to use this license actively? ☒ Yes ☐ No

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Applicants for Manufacturer licenses, permits, and permissions must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, or a request to increase or decrease the size of the licensed premises. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees: \$70	License & Permit Fees: \$125	TOTAL FEES: \$195
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Schedule A - Licenses, Permits, & Permissions

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

License Type:	Base Fee:	<small>Fee Code MLCC Use Only</small>
<input type="checkbox"/> Brewer	\$50.00	4038
<input type="checkbox"/> Micro Brewer (Under 60,000 barrels annually) For delivery vehicle decal fees please use <u>Report of Delivery Vehicles form (LCC-351)</u> .	\$50.00	4038
<input type="checkbox"/> Wine Maker	\$100.00	4038
<input checked="" type="checkbox"/> Small Wine Maker (Under 50,000 gallons annually)	\$25.00	4038
<input type="checkbox"/> Brandy Manufacturer	\$100.00	4038
<input type="checkbox"/> Mixed Spirit Drink Manufacturer	\$100.00	4038
<input type="checkbox"/> Distiller (Manufacturer of Spirits)	\$1,000.00	4038
<input type="checkbox"/> Small Distiller (Under 60,000 gallons annually)	\$100.00	4038
<input type="checkbox"/> Consumer Sampling Event License	No charge	
<input type="checkbox"/> Industrial Manufacturer	\$10.00	4038
<input type="checkbox"/> Outstate Seller of Beer	\$1,000.00	4038
<input type="checkbox"/> Outstate Seller of Wine	\$300.00	4038
<input type="checkbox"/> Outstate Seller of Mixed Spirit Drink	\$300.00	4038
<input type="checkbox"/> Warehouser	\$50.00	4038

Permits Specific To Manufacturer License/Premises :	Base Fee:
<input checked="" type="checkbox"/> Beer and Wine Tasting Permit	No Charge
<input type="checkbox"/> Living Quarters Permit	No Charge
<input type="checkbox"/> Off-Premises Storage	No Charge
<input checked="" type="checkbox"/> Direct Connection(s)	No Charge

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Permits Specific to On-Premises Tasting Room:	Base Fee:	<small>Fee Code MLCC Use Only</small>
<input checked="" type="checkbox"/> On-Premises Tasting Room Permit	\$100.00	4085
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Catering Permit	\$100.00	4031
<input type="checkbox"/> Dance Permit	No Charge	
<input checked="" type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (list activity below): Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit (check type below): <input type="radio"/> Dance <input type="radio"/> Entertainment Days/Hours requested: _____	No Charge	
<input checked="" type="checkbox"/> Outdoor Service	No Charge	

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits or mixed spirit drinks on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of spirits or mixed spirit drinks.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 1 x \$70.00 Inspection Fee

Total Inspection Fee(s):

\$70

Total License Fee(s):

\$25

Total Permit Fee(s):

\$100

TOTAL FEES DUE:

\$195

Make checks payable to **State of Michigan**

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.



Name: PAUL PETERSON			
Home address: [REDACTED]			
City: [REDACTED]		State: [REDACTED]	Zip Code: [REDACTED]
Business Phone: [REDACTED]	Cell Phone: [REDACTED]	Email: [REDACTED]	
<small>Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a manufacturer licensee may hold interest in another manufacturer licensee, but not a wholesaler or retailer licensee; a wholesaler licensee <u>may not</u> hold interest in another wholesaler licensee or a manufacturer or retailer licensee.</small>			
Business ID 233291 <input checked="" type="radio"/> Yes <input type="radio"/> No			
Do you hold 10% or more interest in the applicant entity? <input type="radio"/> Yes <input checked="" type="radio"/> No			
<small>If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.</small>			

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: [REDACTED]	Social Security Number: [REDACTED]	Driver's License Number: [REDACTED]
Are you a citizen of the United States of America? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Have you ever legally changed your name? <input type="radio"/> Yes <input checked="" type="radio"/> No		
If you answered "yes", please list your prior name(s) (including maiden):		
Spouse's full name (if currently married): N/A		
Spouse's date of birth:	Is your spouse a citizen of the United States of America? <input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? <input type="radio"/> Yes <input checked="" type="radio"/> No		
Does your spouse hold a retailer, manufacturer, or wholesaler license issued by the MLCC? <input type="radio"/> Yes <input checked="" type="radio"/> No		
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): <input type="radio"/> Yes <input checked="" type="radio"/> No		
Date	City/State	Charge
Disposition		
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): <input type="radio"/> Yes <input checked="" type="radio"/> No		
Date	City/State	Charge
Disposition		

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

By: Paul Peterson 	By: 	3/15/2022
Print Name	Signature	Date

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?		<input type="radio"/> Phone	<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax
What is your preferred method for receiving a Commission Order?		<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax	
Contact name: Paul Peterson		Relationship: Self			
Mailing address: [REDACTED]					
City: [REDACTED]		State: [REDACTED]		Zip Code: [REDACTED]	
Phone: [REDACTED]		Fax number: [REDACTED]		Email: [REDACTED]	

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name:		Member Number: P-			
Attorney address:					
Phone:		Fax number:		Email:	
Would you prefer that we contact your attorney for all licensing matters related to this application?				<input type="radio"/> Yes <input type="radio"/> No	
Would you prefer any notices or closing packages be sent directly to your attorney?				<input type="radio"/> Yes <input type="radio"/> No	

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

By: Paul Peterson, Owner/Managing Member	By: 	03/15/2022
Print Name of Applicant & Title	Signature of Applicant	Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-284-8557



STATE OF MICHIGAN - LIQUOR CONTROL COMMISSION

This is to certify that a License is hereby granted to the person(s) named with the stipulation that the licensee is in compliance with Commission Rule R 436.1003, which states that a licensee shall comply with all state and local building, plumbing, zoning sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Issuance of this license by the Michigan Liquor Control Commission does not waive this requirement. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

Department of Licensing
and Regulatory Affairs

This License is granted in accordance with the provisions of Act 58 of the Public Acts of 1998 and shall continue in force for the period designated unless suspended, revoked, or declared null and void by the Michigan Liquor Control Commission. Failure to comply with all laws and rules may result in the revocation of this license.

THIS LICENSE SUPERSEDES ANY AND ALL OTHER LICENSES ISSUED PRIOR TO AUGUST 20, 2021

BUSINESS ID: 233291
BLACK DRAGON, LLC
D/B/A

FILE NUMBER: L233291

910 W BUFFALO ST, STE 2
NEW BUFFALO, MI 49117-1216

BERRIEN COUNTY
L-34
NEW BUFFALO CITY

LICENSE # LICENSE:
L-000247796 Small Wine Maker

ACT:

L-000418132 On-Premises Tasting Room Permit

TOTAL BARS: 0 OUTDOOR SERVICE AREA: 1
DIRECT-CONNECTIONS: 2 PASSENGERS:

ROOMS:

PERMIT
Entertainment, Outdoor Service Area(1), Direct Connection(2)

IN WITNESS WHEREOF,
this License has been duly signed
and sealed by both the Michigan
Liquor Control Commission and the
Licensee(s).

LIQUOR CONTROL COMMISSION

Pat Aguirre
L. Smith
Deborah A. Hasker
El. Elvira
B. C. Brown

LICENSEE(S) SIGNATURE(S)

LICENSE EFFECTIVE MAY 1, 2021 - EXPIRES APRIL 30, 2022

2021
2022



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: Sediment Basin Maintenance Agreement

ITEM BEFORE THE COUNCIL:

Approval of entering into a Maintenance Agreement for the Mayhew Street Sediment Basin with the Berrien County Drain Commission

DISCUSSION:

In 2021, an issue was brought to the attention of the city concerning the Mayhew Street storm drain. The city was contacted by the State of Michigan Department of Environment, Great Lakes and Energy (EGLE) that we must remedy the situation.

City staff has been working with state and county agencies to facilitate the permitting and construction of a sediment basin. The Berrien County Drain Commissioner is requiring the city to enter into a Maintenance Agreement for the ongoing maintenance.

RECOMMENDATION:

That the New Buffalo City Council approves entering into a Maintenance Agreement with the Berrien County Drain Commission. Additionally, city staff is authorized to execute the necessary steps for execution of the agreement.

Darwin Watson

From: Mike Morphey <mmorphey@abonmarche.com>
Sent: Thursday, March 3, 2022 1:59 PM
To: Darwin Watson
Cc: Eric Maddix; Tony McGhee
Subject: FW: NB Pond
Attachments: New Buffalo City Sediment Basin Mnt Agr.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Red Category

Hello Darwin,

Please see the email from Jeannine at Berrien County below. I have responded that the proposed work is outside of the CSX ROW.

It sounds like she is requesting City approval of the attached and the fee for recording. Please let me know if you would like to discuss this.

Thanks,
Mike

Michael Morphey, PE, LEED AP
Abonmarche
O 269.926.4559
C 269.338.5599

From: Eric Maddix <emaddix@abonmarche.com>
Sent: Thursday, March 3, 2022 10:48 AM
To: Mike Morphey <mmorphey@abonmarche.com>
Subject: FW: NB Pond

Eric Maddix
Coastal Engineer

 **ABONMARCHE**
D 269.926.4571
O 269.927.2295 ext.119
abonmarche.com





"2021 Firm of the Year"

From: Jeannine Totzke <jtotzke@berriencounty.org>

Sent: Thursday, March 3, 2022 10:43 AM

To: Eric Maddix <emaddix@abonmarche.com>

Subject: NB Pond

Eric

Can you tell me if the pond work is within the CSX ROW?? It looks really close.

Drain Commissioner wants a letter of permission from CSX or a statement stating you are working outside of CSX ROW. Then I can get letter signed.

Also, we will need a Maintenance Agreement I have attached for New Buffalo City to sign for future maintenance of the pond. We need the original signatures sent back to our office with a \$30.00 check to record with Register of Deeds. Make check payable to Berrien County please.

Let me know if any questions and get back with me regarding CSX asap.

Best,

Jeannine Totzke

Berrien County Deputy Drain Commissioner

701 Main St, St Joseph MI 49085

P – 269.983.7111 X8255 - F – 269.982.8658

Email – jtotzke@berriencounty.org

CONFIDENTIALITY NOTICE: This e-mail and any attachments are for the exclusive and confidential use of the intended recipient. If you are not the intended recipient, please do not read, distribute or take action in reliance upon this message. If you have received this e-mail in error, please notify us immediately and promptly delete this message and its attachments from your computer system. We do not waive any work product privilege by the transmission of this message.

MAINTENANCE AGREEMENT

This Agreement entered into the _____ day of _____, 2022, by and between Christopher J. Quattrin, Berrien County Drain Commissioner (“Drain Commissioner”), 701 Main, St. Joseph, Michigan and New Buffalo City, 224 W Buffalo St, New Buffalo Michigan (“Landowner/Developer”).

WHEREAS, Landowner/Developer is the owner of certain real property as legally described in Exhibit A attached hereto (the “Property”); and

WHEREAS, Landowner/Developer proposes the construction of a storm water management system (the “System”) to serve all or a portion of the properties to be developed on the Property; and

WHEREAS, the Drain Commissioner has reviewed the plans and specifications for the System on the Property; and

WHEREAS, the Drain Commissioner and Landowner/Developer wish to enter into this Agreement to ensure the continuing maintenance of the System so as to prevent drainage issues on the Property and surrounding parcels resulting from any lack of appropriate operation, maintenance or repair to the System.

NOW, THEREFORE, IT IS HEREBY AGREED:

1. Landowner/Developer shall be responsible for the operation, maintenance and repair of the System on the Property at Landowner/Developer’s sole cost, and shall take steps to periodically inspect the System to ensure that the System is in proper working order.
2. Landowner/Developer shall operate and maintain the System in compliance with all federal, state and local statutes, laws, ordinances, authorizations, rules, regulations and permits. If required by law, Landowner/Developer shall retain the services of a licensed operator for the System and pay all costs attendant thereto.

3. Landowner/Developer hereby grants and conveys to the Drain Commissioner the right of entry onto the Property for purposes of inspection of the System to determine the need for any maintenance or repair.
4. In the event that an inspection by the Drain Commissioner reveals the need for maintenance or repair of the System, the Drain Commissioner shall notify Landowner/Developer in writing of the need for said maintenance or repair to any part of the System. This paragraph does not alleviate any responsibilities of the Landowner/Developer to inspect, operate, maintain, and repair the System as otherwise provided in this Agreement.
5. Upon written notice as provided herein, Landowner/Developer, shall cause said maintenance or repair to be completed within 30 days, or such other time period as may otherwise be specified by the Drain Commissioner, and shall provide the Drain Commissioner with notice that the maintenance or repairs are complete.
6. In the event that the work specified by the Drain Commissioner is not completed in a timely fashion, the Drain Commissioner shall cause the work to be performed. Landowner/Developer shall be responsible for all costs incurred by the Drain Commissioner for the maintenance or repair of the System under this paragraph, including inspection and engineering costs, administration costs, and attorneys' fees and costs. Payment shall be made by Landowner/Developer within 30 days of invoice from the Drain Commissioner.
7. If payment is not made, the Drain Commissioner is authorized to seek collection by all means allowed under law or may levy special assessment against the Property where the System is located, which special assessment will be a lien against the lands until paid or collected as allowed for the collection of taxes and assessments under the laws of the State of Michigan. Landowner/Developer shall be responsible for all actual costs and attorney fees incurred by the Drain Commissioner relating to the collection of unpaid invoices under this Agreement.
8. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto, their respective successors, assignees and legal representatives. Landowner/Developer shall immediately notify the Drain Commissioner in writing of the name, address and telephone number of any assigned or successors in interest.
9. Landowner/Developer agrees to hold harmless, defend and indemnify the Drain Commissioner, his employees, agents and contractors and the County of Berrien from any and all liability or enforcement action arising out of the operation, maintenance or repair of the System including any and all claims for damages or injury to person or property and any and all civil and criminal sanctions, penalties, fines or costs.

By: _____
Darwin Watson, New Buffalo City Manager

STATE OF MICHIGAN)
)ss
COUNTY OF BERRIEN)

On this _____ day of _____, 2022 before me, a Notary Public in and for said County, appeared Darwin Watson, New Buffalo City Manager, to me personally known to be the person described in and who executed the foregoing instrument and acknowledged the same to be his free act and deed.

.

_____, Notary Public
_____, County, Michigan
My Commission Expires:
Acting in the County of

Darwin Watson

From: agnes [REDACTED]
Sent: Tuesday, February 22, 2022 12:57 PM
To: Darwin Watson
Subject: Re: Hi Darwin, (Question) Food Truck--Follow Up

Categories: Red Category

Hi Darwin,

I am just checking if you have received the email that I sent to your attention on February 14th. If this is not your department please direct me to an individual that would be able to answer my questions in regards to having a food truck in the New Buffalo downtown area. Thank you. Best regards, Agnes.

On February 14, 2022 3:23 PM agnes [REDACTED] wrote:

Hi Darwin,

I do hope I am reaching out to the correct individual. My name is Agnes Tylka, and I am a lifelong visitor of New Buffalo, Michigan. Darwin, I also own a boat and a boat slip in New Buffalo and spend all my summer weekends on the boat. After all these years and making observations of our downtown area and what it has to offer, I would like to invest and give it a try with a food truck serving our very own best and favorite polish cuisine. If this proves successful (and I do not see it any other way) I would love to permanently open a location in our New Buffalo downtown area. I have worked so hard the last 20+ years and it's time I realize another dream, the food truck business. This country is a beautiful place and it allowed me to make dreams come true through hard work. God Bless America.

Please let me know who I need to contact to find out if I can make this a reality in New Buffalo. I am also looking to park the food truck in a permanent location. If you know the owner of the old Subway building by the railroad tracks let me know. Nothing is happening there and they do have a vacant parking lot. The food truck station will be better than any food truck station you have seen. I want tables outside with matching umbrellas and surrounded by professionally planted flower planters. I want it to be eye-catching and most importantly I want it to positively increase the appearance of the New Buffalo downtown area. It will not disappoint. Please feel free to contact me at my direct line [REDACTED] or pass my contact information to anyone that would be able to guide me in the right direction. Summer is just around the corner. Let's make this happen. Thank you. Best regards, Agnes.

NBARA

New Buffalo Area Recreational Authority

MEMORANDUM

To: City of New Buffalo
New Buffalo Area Schools
New Buffalo Township

From: New Buffalo Area Recreational Authority

Date: February 14, 2022

Re: Development of a Joint 5-Year Parks and Recreation Plan

Background

Community Park, Recreation, Open Space and Greenways plans are commonly referred to as a "5-Year Recreation Plan."

To be eligible to apply for Land and Water Conservation Fund, Michigan Natural Resources Trust Fund, and Waterways grants (marina and waterfront access projects), a community must have an approved 5-Year Plan on file with the DNR by February 1 of the year they intend to apply. To be eligible for Recreation Passport Grants, a community must either have an approved 5-Year Plan on file with the DNR in MiGrants by February 1 of the year they intend to apply or submit a Capital Improvement Plan with their application.

Currently, the City of New Buffalo (City) has an active 5-Year Recreation Plan which expires in 2023 and New Buffalo Township (Township) has a Plan which ends in 2022.

Discussion

Given the need for the Township to create a new plan during 2022 and the City to create a new plan in 2023, a discussion was had about best practices moving forward as it relates to the development of these plans for the community. A discussion was had on developing a joint 5-Year Plan to serve the needs of both entities and that would also identify school resources and the role these facilities play in community recreation while addressing priorities of the New Buffalo Recreational Authority (NBARA) into one document that reflects the needs and priorities of each partner entity.

Each of the three entities would still have control and approve the portion of the plan that relates to the parks, facilities, and priorities within their jurisdiction boundaries. Each entity would then review and approve the overall plan to be submitted to the DNR. The benefits of this approach are threefold:

1. The efficiency of creating a joint plan results in a lower cost for the participating entities as there are efficiencies created in the plan development process of doing all the plans at the same time.
2. A joint planning exercise between the partner entities and the NBARA would result in better coordination and collaboration amongst the members as it relates to the overall planning, development, and management of parks and recreational activities within the broader community.
3. Demonstrating this level of intergovernmental cooperation has two benefits. First, it will show the community's residents that the partners are employing best practices and working together to serve their needs collectively in partnership. Secondly, this level of cooperation will resonate with granting agencies when looking to secure grants for park projects whether individually or collectively as funders like to see the level of coordination and cooperation in the community.

The City of South Haven, South Haven Area Schools and South Haven Charter Township in partnership with the South Haven Recreation Authority undertook a similar approach to recreation planning in 2018 and their joint 5-Year Recreation Plan is attached to this memo for reference. The New Buffalo community's plan could take a similar approach of coordinating parks and recreation activities within the community while preserving local control of existing parks and the prioritization of projects within them. The attached document is meant only for reference, the format and content of a joint plan for the New Buffalo area would be created to reflect the environment and needs of the local community.

Recommendation

The NBARA Board of Directors unanimously passed a resolution 6-0 to request each partner organization jointly participate in the development of a new 5-year plan to serve the needs of all parties during 2022 to go into effect in 2023.