



**City of New Buffalo**  
**REGULAR COUNCIL MEETING AGENDA**  
**OCTOBER 16, 2023 AT 6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
  - a. City Council Minutes: September 18, 2023, Library Board Minutes: September 2023
  - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets, Code Enforcement and Treasurer
  - c. Monthly Account Payable
6. Public Comment
7. New Business
  - a. Berrien County Early Voting Agreement
  - b. Awarding of Contract – Laporte Seamless Gutter (City Hall Gutters)
  - c. Awarding of Contract – Martell Electric, LLC (City Hall)
  - d. Contractor Payment – Merrill Brothers (Slip Dredging)
  - e. Addition to City’s Code of Ordinances (Chapter 7) – Second Reading
  - f. Addition to City’s Code of Ordinances (Chapter 10) – Second Reading
  - g. Addition to City’s Code of Ordinances (Chapter 12) – First Reading
  - h. Separation of Parks and Harbor Commission Ordinance – First Reading
8. Discussion
9. Pokagon Fund Update
10. City Manager Report
11. Council Comments
12. Adjournment

**Mayor Humphrey called the meeting to order at 6:31p.m.**

The City Council led the Pledge of Allegiance

**Roll Call:** Flanagan, Humphrey, Lijewski, Price, Robertson

**Staff Present:** City Manager Watson, City Clerk; Amy Fidler, Deputy Clerk; Amber Schroeder

**Approval of Agenda:** Motion by Council member Flanagan, seconded by Council member Lijewski to approve the agenda with the addition of New Business item Special Use Permit -30 W. Buffalo, and discussion item color of the lighthouse:

Roll Call Vote:

AYES: Price, Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Consent Agenda:** Motion by Council member Lijewski, seconded by Council member Flanagan to approve the consent agenda:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Price, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Public Comment:**

**Debbie Schmidt**

**Robert Kemper**

**Chad Gradowski**

**Deborah Britton**

**Nora Howe**

**Unfinished Business**

**American Federation of State, County and Municipal Employees (AFSCME) Labor Agreement:** Motion by Council member Price, seconded by Council member Lijewski to approve the AFSCME Labor Agreement terms for the represented employees:

Roll Call Vote:

AYES: Flanagan, Price, Lijewski, Robertson, Humphrey

NAYES:  
ABSENT:  
ABSTAINED:

Motion Carried, 5-0.

**New Business**

**Special Event Application – 2023 New Buffalo Halloween Parade:** Motion by Council member Flanagan, seconded by Council member Lijewski to approve the Special Event Application for the New Buffalo Community Halloween Parade to be held on Sunday, October 29, 2023, beginning at 3:00 PM. Additionally, it is requested that Trick-or-Treat hours be set from 3:30 – 5:30 PM on October 29, 2023:

Roll Call Vote:  
AYES: Lijewski, Robertson, Flanagan, Price, Humphrey  
NAYES:  
ABSENT:  
ABSTAINED:

Motion Carried, 5-0.

**Awarding of Contract – Hostetler Lawn & Landscaping, Inc. (Oselka Park Ball Fields):** Motion by Council member Lijewski, seconded by Council member Price to approve awarding the reconditioning of the infield of Field #2 and maintenance for fields 1 & 4 at Oselka Park to Hostetler Lawn & Landscaping, Inc. in the amount of \$16,400:

Roll Call Vote:  
AYES: Robertson, Price, Lijewski, Flanagan, Humphrey  
NAYES:  
ABSENT:  
ABSTAINED:

Motion Carried, 5-0.

**New Buffalo Area Recreational Authority Amended Articles of Incorporation:** Motion by Council member Robertson, seconded by Council member Flanagan to approve the First Amendment to the New Buffalo Area Recreational Authority’s Articles of Incorporation:

Roll Call Vote:  
AYES: Price, Robertson, Lijewski, Flanagan, Humphrey  
NAYES:  
ABSENT:  
ABSTAINED:

Motion Carried, 5-0.

**Municipal Marina Utilities Project Scope Modification:** Motion by Council member Flanagan, seconded by Council member Lijewski to approve the scope modification for the Municipal Marina Utilities Project Modification:

Roll Call Vote:

AYES: Flanagan, Price, Robertson, Lijewski, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Planning Commission Meeting Resolution:** Motion by Council member Flanagan, seconded by Council member Price to approve a resolution to encourage the Planning Commission to hold regular monthly meeting:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Price, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Addition to City's Code of Ordinances (Chapter 7) – First Reading:** Motion by Council member Flanagan, seconded by Council member Price to approve the first reading of the addition of Article VI to Chapter 7 of the New Buffalo Code of Ordinances to regulate water entry from public property in certain circumstances:

Roll Call Vote:

AYES: Lijewski, Robertson, Price, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Addition to City's Code of Ordinances (Chapter 10) – First Reading:** Motion by Council member Robertson, seconded by Council member Lijewski to approve the first reading of the addition of Article VI to Chapter 10 of the New Buffalo Code of Ordinances to establish golf cart operation practices in the city:

Roll Call Vote:

AYES: Flanagan, Price, Robertson, Lijewski, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Special Use Permit – 30 W. Buffalo:** Motion by Council member Robertson seconded by Council member Price to approve the special use permit for massage services at 30 W. Buffalo:

Roll Call Vote:

AYES: Price, Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Lighthouse recommendation from Downtown Development Authority:** City Council discussed the recommendation of the DDA related to the colors of the beach lighthouse.

**Discussion:** The council discussed a potential vending machine business in the city and a sewer issue at 425 S. Whittaker Street.

**Adjournment:** Motion by Council member Flanagan, seconded by Council member Lijewski to approve adjourning the meeting at 8:00 p.m.

Roll Call Vote:

AYES: Flanagan, Price, Robertson, Lijewski, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

af

---

**John Humphrey, Mayor**

---

**Ann M. Fidler, City Clerk**



33 N. Thompson St  
New Buffalo, MI 49117  
269-469-2933

**September 12, 2023**

### **1. Call to Order-Roll Call**

President Kathie Butler called the meeting to order at 4:15.

Present: Kathie Butler Sandy Sporleder, Becky Borglin, Nancy Mrozek, Donna Salerno, Peter Sagala, and Paul Ciccarelli, Mary McPherson, Mary Donnelly.

Absent: None

### **2. Approval of the Agenda**

Peter Sagala moved to approve the September agenda, seconded by Sandy Sporleder. All ayes, motion carried.

### **3. Approval of the July minutes**

Motion made by Becky Borglin to approve the August minutes, seconded by Nancy Mrozek. All ayes, motion carried.

### **4. Treasurer's Report**

Sandy Sporleder said that the total balance as of the end of August is \$1,185,449.58.

Sandy said the Sturgis Bank CD was going to mature on September 21<sup>st</sup>, but that they had given Julie a rate of 5.2%. The board agreed to let the CD rollover at this new rate.

Julie said that she talked to Paula at Chikaming Township, and the expected income from the library millage to our library is \$90,506. It was agreed that this will greatly help with all the increasing operational costs. Julie will check on rates for the Horizon CD that will mature on October 13<sup>th</sup>.

Peter Sagala made a motion to approve the Treasurer's report, Mary Donnelly seconded. Motion carried.

### **5. Privilege of the Audience:**

### **6. Business**

#### **Library update:**

- The new camera system has been installed and is working great. However, the cost was \$1500 more than the original estimate because installation took more time. Julie felt that the price was still below what she expected, and the quality of work was exceptional. The camera in the mezzanine is not a sensor but will help monitor the air handler.
- Control Solutions installed the new controls board for the HVAC system today. They still have to transfer data and will be back in about a month to finish set up. Kalamazoo Mechanical was also here all day running more diagnostics and making more changes to the system. They installed a custom pan under the air handler with a pipe that goes into



33 N. Thompson St  
New Buffalo, MI 49117  
269-469-2933

the drain. This will help prevent floods in case the air handler tries to flood again. They are making changes though, to prevent this in the future.

- Berrien Community Foundation will be giving us \$5000 annually from the Bonnie Benson Foundation. This money is to be used for collection only.
- Julie told the board that a yoga instructor wants to use the Pokagon Room for Saturday classes. She asked for permission to have a donation can. The board had a discussion about using the room only for yoga on Saturdays, and that any class held in the library would be free. It was decided that yoga could be held on a trial basis using the donation can. Julie will find out more about the instructor and inform the board. She will also see if there is a connection between yoga offered at the Township and this instructor.

**7. Board Comments:** Mary McPherson said that there was a lot of detail in the minutes about all the repairs being made, and asked if we could sustain this going forward. Several board members stated that the building is older, as well as technology and things need to be repaired and updated. Kathie said that some of the funds are being taken out of the JBA capital fund, which needs to be used for building expenses. These expenses will not be taken out of our budget.

Donna asked if the board members could have emails linked to their names on the website. This would be for comments made to the board. She pointed out that many libraries have this. Julie said the best way was for each board member to create a Gmail account and she will link it on the website. Many of the board members did not want to monitor another email account, and felt if someone had a comment, they would talk to them personally. Julie said if board members send the email addresses, she will link whoever wants to have one, plus add the dates of the meetings.

Sandy commented on the Friends of the Library Friendraiser event. She said that there was a low turn out of 42 people, and there were only 5 people who helped put the event on. However, the food and music were great and those that attended had a great time. The Friends will most likely do this event again next year.

Peter commented that he was impressed with the HVAC techs and how they were very considerate and did a great job.

## **8. Adjournment:**

Mary Donnelly made a motion to adjourn, Sandy Sporleder supported. All ayes, motion passed. The meeting ended at 5:09 pm.

Respectfully submitted,  
Becky Borglin



Mr. Watson,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 117 complaints. Those include 4 larceny/fraud, 3 property damage reports, 1 OWI arrest, and 11 ordinance related incidents.
- NBPD officers assisted the NBBA by working the annual Wine and Harvest festival. There were no incidents of interest and the event went exceptionally well.
- Officers responded to a subject that was pandering outside of Barney's. The subject was not wanted but was sent on his way.
- Officers responded to a subject that had passed away from natural causes in his home. The medical examiners office made final arrangements.
- The PD is wrapping up its efforts to handle code enforcement now that road officers have more time in their schedules to deal with those issues. Were looking forward to creating new pathways for compliance with code issues.

Sincerely,

*Rich Killips*

Richard L Killips

Chief of Police





# MEMORANDUM

---

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: October 10, 2023

---

Last month the Fire Department held a training meeting on September 21, 2023, and business meeting on October 5, 2023. The Department had a total of 12 fire calls.

October 3, 2023



### MONTHLY WATER REPORT FOR SEPTEMBER 2023

Total amount of water treated in month	21,395,000 gals.
Average daily pumpage in month	713,000 gals.
Maximum treated for one day	972,000 gals.
Minimum treated for one day	590,000 gals.
Backwash water used in month	334,000 gals.

### COMPARISON BY MONTH AND YEAR

September	2023 (this year) consumption	21,395,000 gals.
September	2022 (last year) consumption	21,245,000 gals.

### CHEMICAL COSTS AND DATA

Chlorine used in month: 595 lbs. @ \$1.665 / lb.	\$ 990.68
Fluoride used in month: 714 lbs. @ \$0.540 / lb.	\$ 385.56
Aluminum sulfate used in month: 6,595 lbs @ \$0.238/lb.	\$ 1,568.90
Total amount spent on chemicals	\$ 2,945.14
Total amount per million gallons	\$ 137.66

### MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Cor-Pro inspected Cathodic Protection Systems. All Good.
3. L&S Fabrication & Marine cleaned and inspected our Intake Crib and 30" Intake Line from Intake Crib to Shore. Report enclosed.

## DISTRIBUTION REPORT

1. Made new 1" water tap for new house @ 12346 Lubke Road.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offers and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Replaced damaged or stuck water meters during month.
7. Misc. water related meetings during month.
8. Started flushing fire hydrants for Annual Fire Hydrant Flushing Program.
9. Had union negotiations throughout month.
10. Collected quarterly Chromium 6 and Cyanide Samples during Month.
12. Continuing testing for Cyanotoxins for EGLE (Voluntary).
13. Had CDSMI kick - off meeting with Abonmarche during month.

## FUEL REPORT

1. Gasoline consumed	67.6 gals.
2. Diesel fuel consumed	0.0 gals.
3. Total fuel consumed	67.6 gals.
4. Average per day	2.3 gals.

## EQUIPMENT USAGE

Water Department Backhoe	1.0 hrs.
Street Department Backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

**BENEFIT MAN HOURS USED DURING MONTH**

	* vacation	personal	sick	total hrs.
Ken Anderson	0.0 T.M.	0.0 T.M.	0.0 T.M.	0.0 T.M.
	178.5 YTD	19.5 YTD	0.0 YTD	198.0 YTD
Chris Huston	20.0 T.M.	0.5 T.M.	12.0 T.M.	32.5 T.M.
	92.0 YTD	7.5 YTD	118.5 YTD	218.0 YTD
Robert Gruener	48.0 T.M.	0.0 T.M.	0.0 T.M.	48.0 T.M.
	224.0 YTD	9.5 YTD	27.0 YTD	260.5 YTD
Jeff Johnson	40.0 T.M.	0.0 T.M.	4.25 T.M.	44.25 T.M.
	167.0 YTD	15.0 YTD	8.25 YTD	190.25 YTD
Mike Cluster	0.0 T.M.	0.0 T.M.	60.0 T.M.	60.0 T.M.
	16.0 YTD	56.0 YTD	322.0 YTD	394.0 YTD

\*(T.M. = This Month      YTD = Year-to-date).

**Proposed Work For Month of October 2023**

- 1.Continuing Annual Fire Hydrant Flushing Program.
- 2.Continuing Annual Cyanotoxin testing for EGLE.
- 3.Preparing for Lead Service line Inventory for EGLE.

Page 3.

Respectfully submitted,

*Kenneth A. Anderson*

Kenneth A. Anderson

City of New Buffalo

Water Superintendent

Page 4.



1816 Nash Dr  
St. Joseph, Michigan 49085

---

Inspection report of intake and 30-inch pipeline for New Buffalo Water Treatment Plant  
September 26th 2023

L & M Fabrication and Marine services inspected the raw water intake and found the structure to have light zebra mussel growth on top and algae. The "new" HDPE slates were also in good condition with no discrepancies, only juvenile zebra mussels growing on tops and bottom where rough cuts were made but is typical.

The chemical feed lines and "halos" that discharge chemicals are in working order and in-place. The intake pipe on bottom had an estimated 5 inches of sand but was cleared, the divers also cleaned inside pipe 15 feet and checked for debris and was cleared.

The exterior of the pipe was overall in great condition with no visible damage exposed above the sand line. The joints looked good.. The pipe laying on Lake Michigan toward the plant was from earlier inspections to be "buried" more than previous inspections.

The pipeline running to shore from the intake crib approximately feet was visible for around 40 feet then buried itself into the sand below grade. The visible portion of the intake pipe was remarkable with no changes from previous years.

The intake pipe-line and shoreside stone protecting the pump house were also inspected with no discrepancies. None of the large stones were out of place or showed any signs of movement. The intake pipe running out was visible for approximately 30 feet and buried itself below grade. only a small section of pipe was visible approximately 300 feet offshore and undermined with less than 6 inches of hard pack sand.

Overall Intake was in **Great Condition** and pipeline, and with continued maintenance New Buffalo Water Intake will continue to serve the community for years to come.

Thank you,

*Michael E. Hoff*



October 6, 2023

To Mayor and City Council:

Fall and colder weather are quickly approaching.

The beach had a fantastic season! Parking revenues from April 1<sup>st</sup> –October 1<sup>st</sup> came in at \$372,573.35! This is the highest our revenue has ever been for the summer. Now that the season has ended, the parks department will begin getting everything ready for the winter. Everything has been pulled off the beach, the snow fences are up, water will be shut of the week of October 16<sup>th</sup>, and everything winterized by the end of October. The sunshade is on schedule to be removed and stored for the winter as well. Our lighthouse received its fresh coat of paint and some minor repairs, and it looks great!

The boat ramp will remain open until Mid-November so all the commercial haulers can get all their boats removed for winter storage. The boat ramp saw another great season, taking in \$104,779 up to this point, we still have to finish bringing in all the commercial boats, and I expect we take in about another \$20,000 before the season ends.

Our Municipal Marina will see its final boats the weekend of October 13. The week of October 16 the water will be turned off, bubblers dropped, and the docks roped off for the winter. Revenue at the marina did well again this season; we took in \$76,296.57 up to this point. I am still waiting for the final check from the DNR, at that time I will have our final revenue number.

Hoestetler has the Oselka Park ballfields on schedule for mid-October for their reconditioning. I have added on getting new pitching mounds for fields 1 & 2 as they are in bad shape and in need of replacement.

Routine maintenance continue at the remainder of the city's parks.

Respectfully submitted,

Kristen D'Amico  
Parks Director

# Permit List

10/02/2023

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB23-0115	106 S Taylor ST	Roofing	R.L. Roofing Inc.	09/05/2023	03/03/2024	\$315.00
PB23-0116	215 S Willard ST	Roofing Re-Deck & Shingles	Thomas Gauthier	09/05/2023	03/03/2024	\$315.00
PB23-0117	109 N Barton ST	Roofing Re-Deck & Shingles	Thomas Gauthier	09/05/2023	03/03/2024	\$315.00
PB23-0118	1310 Shore DR	Roofing Re-Deck & Shingles	Thomas Gauthier	09/05/2023	03/03/2024	\$315.00
PB23-0119	117 N Thompson St Entire Buil	Add,Alter,Repair	Build Rite Construction LLC	09/06/2023	03/04/2024	\$897.75
PB23-0120	205 W Mechanic ST	Roofing Re-Deck & Shingles	Build Rite Construction LLC	09/06/2023	03/04/2024	\$315.00
PB23-0121	133 N Harrison ST	Single Family New Home	TCM Group LLC	09/13/2023	03/11/2024	\$840.00
PB23-0122	305 W Detroit ST	Add,Alter,Repair	Bonanata Amy Trust	09/06/2023	03/24/2024	\$315.00
PB23-0123	409 Lake DR 13	Add,Alter,Repair	GRZYWACZ, KAREN	09/12/2023	03/10/2024	\$315.00
PB23-0124	601 W Buffalo ST	Flat Roofing	AA Raintite Roofing & Construction	09/07/2023	03/05/2024	\$315.00
PB23-0125	34 S Barton ST	Inground POOL	Matthew Menchaca	09/11/2023	03/22/2024	\$420.00
PB23-0127	505 Marquette DR	Add,Alter,Repair	Powalski & Associates	09/14/2023	03/12/2024	\$210.00
PB23-0128	22 N Barton ST	Front Porch	O'Donnell Joseph	09/14/2023	03/12/2024	\$315.00
PB23-0130	99 S Taylor ST	Interior Alteration/Remodel Minor	Ayers Basement Systems	09/25/2023	03/25/2024	\$315.00
PB23-0131	120 W Buffalo ST	Add,Alter,Repair	Home Works	09/28/2023	03/26/2024	\$420.00
PE23-0060	1501 W Water Building 10	Alteration	XL Industrial Services, Inc	09/05/2023	03/19/2024	\$168.00
PE23-0061	403 Marquette DR	New Single Family	R & D Electric Co.	09/07/2023	03/11/2024	\$379.05
PE23-0062	1200 Shore DR	Pool	Stevensville Electric Inc.	09/14/2023	03/22/2024	\$277.20
PE23-0063	213 S Berrien ST	Addition	Suggett Gary L & Elizabeth	09/20/2023	03/18/2024	\$242.55
PE23-0065	34 S Barton ST	Pool	Blitz Electric LLC	09/26/2023	03/26/2024	\$239.40
PM23-0073	500 W Mechanic ST	Alteration	McGhee's Heating & Air Conditionir	09/05/2023	03/22/2024	\$189.00
PM23-0074	217 W Indiana ST	Alteration	Paniccia Heating & Cooling Inc.	09/11/2023	03/09/2024	\$199.50
PM23-0075	29 S Jameson ST	Alteration	Brunke Geiger Heating & Cooling	09/11/2023	03/09/2024	\$189.00
PM23-0076	501 N Whitaker 10	Alteration	Boelcke Heating & Cooling	09/14/2023	03/12/2024	\$220.50
PM23-0077	300 W Michigan ST	Alteration	Boelcke Heating & Cooling	09/27/2023	03/25/2024	\$189.00
PP23-0033	130 S Chicago ST	Alteration	Woodhouse Plumbing	09/05/2023	03/03/2024	\$162.75
PP23-0035	19 Preserve WAY	New Single Family	Town and Country Electric	09/25/2023	03/24/2024	\$453.60
PP23-0036	121 S Barker ST	Alteration	Leslie Bavin	09/27/2023	03/25/2024	\$288.75
PP23-0037	1501 W Water St Unit 26	Alteration	Town and Country Electric	09/28/2023	03/26/2024	\$270.90

**Number of Permits:** 29

**Total Billed:** \$9,406.95

Population: All Records

Permit.DateIssued Between 9/1/2023 12:00:00 AM AND  
9/30/2023 11:59:59 PM






Street Department Monthly Report  
September 2023

Mayor Humphrey and City Council Members,

The following are some of the many things we have accomplished during the month of August.

- ✓ Daily office – Miss digs, office work, timesheets, returned missed calls.
- ✓ Police Dept. – Serviced police car #12
- ✓ Water Dept. – Fixed Water Department backhoe tire, installed a new rim. Serviced Park work truck.
- ✓ Shop- Cleaned the shop and facilitated auction items for pick up.
- ✓ Parks Dept – Attended meeting regarding Farmers Market, set up for Farmers Market, moved the tractor from the beach, unclogged boat launch pump.
- ✓ City Hall – Met with J.B West for City Hall gutter replacement estimate.
- ✓ Fire Dept -
- ✓ Streets - Crack sealed, picked up leaf bags, cleaned storm drains, fixed street signs, filled salt barn with salt, washed backhoe, boom mowing, cleaned sidewalks, and prepared the leaf vacuum.

Respectfully Submitted

  
Josh Bolton, Crew Leader



To: Mayor Humphrey and Council

Re: Treasurer's Monthly Report

Date: October 16, 2023

Please find attached the following items for your review:

- A. Summary of Payables
- B. Invoice Approval by Fund/Invoices
- C. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

A handwritten signature in blue ink that reads "Kathie Butler".

Kathie Butler  
Treasurer

Check Date	Check	Vendor Name	Amount
Bank HARB HARBOR OPERATIONS--MARINA/BOAT LAUNCH			
09/28/2023	5352	COMCAST	229.60
10/05/2023	5353	COMCAST	393.41
10/12/2023	5354	CITY OF NEW BUFFALO	1,847.60
10/12/2023	5355	DOMESTIC UNIFORM RENTALS	253.78
10/12/2023	5356	PRIDE THE PORTABLE TOILET COMPANY	120.00
10/12/2023	5357	SUMMIT COMPANIES	188.00

HARB TOTALS:

Total of 6 Checks:	3,032.39
Less 0 Void Checks:	0.00
Total of 6 Disbursements:	<u>3,032.39</u>

Bank M/L MAJOR AND LOCAL

09/28/2023	5272	NEW BUFFALO AREA SCHOOLS	769.01
10/12/2023	5273	BERRIEN COUNTY ROAD DEPT	4,556.67
10/12/2023	5274	DETROIT SALT COMPANY	6,485.27

M/L TOTALS:

Total of 3 Checks:	11,810.95
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	<u>11,810.95</u>

Bank POOL POOLED CASH ACCOUNT

09/19/2023	0(E)	MERS OF MICHIGAN	52.11
09/21/2023	1(E)	UNUM	4,504.06
09/21/2023	2(E)	BLUE CROSS BLUE SHIELD OF MICH	36,185.18
09/26/2023	3(E)	MERS OF MICHIGAN	8,974.04
09/18/2023	44447	MIRANDA LUTZOW DBA CIVIC SAVVY	2,325.00
09/28/2023	44448	AMAZON CAPITAL SERVICES	33.89
09/28/2023	44449	COMCAST	256.00
09/28/2023	44450	COMCAST	297.47
09/28/2023	44451	AMAZON CAPITAL SERVICES	662.99
09/28/2023	44452	COMCAST BUSINESS	2,196.87
09/28/2023	44453	INDIANA MICHIGAN POWER	6,334.67
09/28/2023	44454	NEW BUFFALO AREA SCHOOLS	2,837.16
09/29/2023	44455	NORTHROP ASSESSING INC.	2,486.75
10/05/2023	44456	AMAZON CAPITAL SERVICES	133.73
10/05/2023	44457	COMCAST	547.50
10/05/2023	44458	FIRSTNET	819.23
10/05/2023	44459	VERIZON WIRELESS	512.44
10/12/2023	44460	360 RISK MANAGEMENT, INC	1,500.00
10/12/2023	44461	A CLEAN GETAWAY CLEANING LLC	1,050.00
10/12/2023	44462	ABONMARCHE CONSULTANTS INC	3,750.00
10/12/2023	44463	ADAMS REMCO INC	666.03
10/12/2023	44464	ALEXANDER CHEMICAL CORP	2,621.97
10/12/2023	44465	AMAZON CAPITAL SERVICES	548.64
10/12/2023	44466	AMERICAN SAFETY & FIRST AID	12.00
10/12/2023	44467	ANDERSON, KENNETH	50.00
10/12/2023	44468	AT&T	3,477.83
10/12/2023	44469	AXON ENTERPRISE, INC.	174.40
10/12/2023	44470	AXON ENTERPRISE, INC.	282.00
10/12/2023	44471	BER REFRIGERATION HEATING COOLING	150.00
10/12/2023	44472	BERRIEN COUNTY TREASURER	33.86
10/12/2023	44473	BILLINGSLEA, PAUL	150.00
10/12/2023	44474	BLOSSOMLAND ACCOUNTING	2,844.00
10/12/2023	44475	BUTLER KATHARINE	35.37
10/12/2023	44476	CDW GOVERNMENT	2,958.23
10/12/2023	44477	CITY OF NEW BUFFALO	4,391.40
10/12/2023	44478	CLEAN EARTH ENVIRONMENTAL SRV	1,787.50
10/12/2023	44479	COUNTRY LANE REMODELING/MIKE PLIS	1,000.00
10/12/2023	44480	D'AMICO KRISTEN	50.00
10/12/2023	44481	DICKINSON WRIGHT PLLC	6,865.00
10/12/2023	44482	DOMESTIC UNIFORM RENTALS	1,175.89
10/12/2023	44483	ETNA SUPPLY COMPANY	6,322.49
10/12/2023	44484	EVANS, STEPHEN M	7,204.00
10/12/2023	44485	FRONTIER LAWN & REC INC	742.28
10/12/2023	44486	GABRYSZEWSKI, MARK	27.00
10/12/2023	44487	GREEN KINGS LAWN CARE	4,800.00
10/12/2023	44488	GRUENER, ROBERT	50.00
10/12/2023	44489	HACH COMPANY	802.00
10/12/2023	44490	HUSTON, CHRISTOPHER	50.00
10/12/2023	44491	INDIANA MICHIGAN POWER	1,795.97

Check Date	Check	Vendor Name	Amount
10/12/2023	44492	INTEGRA CERT. DOCUMENT DESTRUCTION	130.50
10/12/2023	44493	JOHN DELUREY	125.00
10/12/2023	44494	JOHNSON, JEFFREY	50.00
10/12/2023	44495	JOSEPH, MARK	81.00
10/12/2023	44496	KIESLER POLICE SUPPLY	1,676.82
10/12/2023	44497	L & M FAB TECH	12,775.00
10/12/2023	44498	LAKESHORE RECYCLING & DISPOSAL LLC	22,359.66
10/12/2023	44499	LIFELOC TECHNOLOGIES	584.00
10/12/2023	44500	LINDE GAS & EQUIPMENT INC	111.63
10/12/2023	44501	MACALLISTAER RENTALS	364.00
10/12/2023	44502	MCCANN	554.12
10/12/2023	44503	MCCOLLUM, WILLIAM	81.00
10/12/2023	44504	MEDIC 1	10,137.49
10/12/2023	44505	MENARDS	703.78
10/12/2023	44506	MICHIGAN STATE POLICE	346.00
10/12/2023	44507	MICROBAC LABORATORIES, INC.	138.00
10/12/2023	44508	NEW BUFFALO TOWNSHIP	5,000.00
10/12/2023	44509	NORTHROP ASSESSING INC.	2,486.75
10/12/2023	44510	OCCUSCREEN, LLC	146.00
10/12/2023	44511	OZINGA READY MIX CONCRETE INC	499.00
10/12/2023	44512	PARRETT COMPANY	80.80
10/12/2023	44513	PINE GROVE CEMETERY AUTHORITY	3,000.00
10/12/2023	44514	PLANTE & MORAN, PLLC	455.00
10/12/2023	44515	POKUTA, ARLENE	27.00
10/12/2023	44516	PRIDE THE PORTABLE TOILET COMPANY	440.00
10/12/2023	44517	RAU, ROXANNE	54.00
10/12/2023	44518	RICHARD W COOPER JR.	27.00
10/12/2023	44519	RIDGE AUTO PARTS	534.04
10/12/2023	44520	SAFEBUILT LLC	13,232.80
10/12/2023	44521	SCHMIDT, DEBBIE	81.00
10/12/2023	44522	SEMCO ENERGY GAS CO.	325.92
10/12/2023	44523	SIEMANS FORD INC	584.21
10/12/2023	44524	SMITH, THOMAS	50.00
10/12/2023	44525	SOUTH COVE ASSOCIATION	286.16
10/12/2023	44526	SUMMIT COMPANIES	958.00
10/12/2023	44527	TAMI WEBB	25.00
10/12/2023	44528	THE ROSSOW GROUP	175.00
10/12/2023	44529	TOTAL PARKING SOLUTIONS	521.15
10/12/2023	44530	USA BLUEBOOK	958.22
10/12/2023	44531	VERNELL YORK	125.00
10/12/2023	44532	VILLWOCKS OUTDOOR LIVING, INC.	325.00
10/12/2023	44533	WORKING WELL	130.00

POOL TOTALS:

Total of 91 Checks:	207,272.00
Less 0 Void Checks:	0.00
Total of 91 Disbursements:	207,272.00

Bank TAX TAX COLLECTION ACCOUNT

09/18/2023	2379	CORELOGIC CENTRALIZED REFUNDS	14,403.98
09/28/2023	2380	BERRIEN COUNTY TREASURER	1,266,311.37
09/28/2023	2381	NEW BUFFALO AREA SCHOOLS	678,590.20
10/10/2023	2382	FIRST AMERICAN TITLE INSURANCE COMP	258.33
10/10/2023	2383	JOHN & CHERYL BRADY	61.34
10/10/2023	2384	STEWART TITLE AGENCY	75.97

TAX TOTALS:

Total of 6 Checks:	1,959,701.19
Less 0 Void Checks:	0.00
Total of 6 Disbursements:	1,959,701.19

REPORT TOTALS:

Total of 106 Checks:	2,181,816.53
Less 0 Void Checks:	0.00
Total of 106 Disbursements:	2,181,816.53

INVOICE GL DISTRIBUTION REPORT  
POST DATES 09/15/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 172 EXECUTIVE					
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	1,388.54	2
101-172-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	566.15	3
101-172-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	195.96	1
101-172-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE CHAIR/EXECUTIVE/91	269.99	44451
Total For Dept 172 EXECUT				2,420.64	
Dept 215 CLERK					
101-215-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	675.05	3
101-215-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	4,909.31	2
101-215-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	344.66	1
Total For Dept 215 CLERK				5,929.02	
Dept 253 TREASURER					
101-253-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	384.62	3
101-253-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	1,654.04	2
101-253-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	180.06	1
101-253-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	KEYBOARD WRIST MOUSE PAD	14.39	44465
101-253-759.200	GASOLINE	BUTLER KATHARINE	TREASURER MEETING ST. JOS	35.37	44475
101-253-801.200	PROFESSIONAL & CONTRACTUA	PLANTE & MORAN, PLLC	ACCOUNTING ASSISTANCE	455.00	44514
Total For Dept 253 TREASU				2,723.48	
Dept 265 GENERAL GOVERNMENT					
101-265-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	303.36	3
101-265-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	1,802.16	2
101-265-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	214.60	1
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/GEN GOV/9	175.53	44451
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	ACCORDIAN FOLDERS/GEN GOV	13.98	44456
101-265-801.200	PROFESSIONAL & CONTRACTUA	MIRANDA LUTZOW DBA CIVIC	SOCIAL MEDIA SERVICES	775.00	44447
101-265-801.200	PROFESSIONAL & CONTRACTUA	MIRANDA LUTZOW DBA CIVIC	SOCIAL MEDIA MANAGEMENT S	775.00	44447
101-265-801.200	PROFESSIONAL & CONTRACTUA	MIRANDA LUTZOW DBA CIVIC	SOCIAL MEDIA MANAGEMENT S	775.00	44447
101-265-801.200	PROFESSIONAL & CONTRACTUA	PITNEY BOWES INC	EQUIPMENT SERVICE AGREEME	46.02	44430
101-265-801.200	PROFESSIONAL & CONTRACTUA	OCCUSCREEN, LLC	COMPREHENSIVE SCREENING/N	146.00	44510
101-265-801.200	PROFESSIONAL & CONTRACTUA	WORKING WELL	DRUG SCREEN/GEN GOV/STREE	40.00	44533
101-265-831.000	MEMBERSHIPS & DUES	SOUTH COVE ASSOCIATION	BOAT SLIP ASSESMENT/GEN G	143.08	44437
101-265-854.200	SOFTWARE EXPENSE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN	150.99	44459
101-265-854.300	IT HARDWARE & EQUIPMENT	CDW GOVERNMENT	UPS FOR FIRE STATION SERV	1,229.06	44476
101-265-924.200	UTILITIES	COMCAST BUSINESS	ETHERNET LINES/GEN GOV/9/	2,196.87	44452
101-265-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	21.17	44522
101-265-924.200	UTILITIES	CITY OF NEW BUFFALO	CITY OF NEW BUFFALO WATER	764.40	44477
101-265-924.200	UTILITIES	COMCAST	COMCAST/GEN GOV/10/9/23-1	547.50	44457
101-265-930.300	BUILDING REPAIR & MAINTEN	A CLEAN GETAWAY CLEANING	OFFICE CLEANING/9/18/23-1	1,050.00	44461
101-265-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV	170.44	44482
101-265-930.400	GROUNDS REPAIR & MAINTENA	VILLWOCKS OUTDOOR LIVING,	LANDSCAPE MAINTENANCE/GEN	325.00	44532
101-265-940.900	EQUIPMENT RENTAL	ADAMS REMCO INC	EQUIPMENT RENTAL/GEN GOV/	666.03	44463
101-265-940.900	EQUIPMENT RENTAL	PARRETT COMPANY	PRINTER MAINTENANCE/POLIC	48.00	44512
101-265-946.300	ENGINEERING	ABONMARCHE CONSULTANTS IN	SLIP DREDGE PROJECT 22-19	3,000.00	44462
101-265-946.300	ENGINEERING	ABONMARCHE CONSULTANTS IN	AS-NEEDED PUBLIC WORKS AN	250.00	44462
101-265-956.200	REFUNDS	BERRIEN COUNTY TREASURER	TAX ADJUSTMENTS PRE 2021	33.86	44472
Total For Dept 265 GENERA				15,663.05	
Dept 266 ATTORNEY					
101-266-826.400	OTHER LEGAL MATTERS	DICKINSON WRIGHT PLLC	LEGAL SERVICES THROUGH AU	6,865.00	44481
Total For Dept 266 ATTORN				6,865.00	
Dept 301 POLICE					
101-301-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	3,648.10	3
101-301-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	11,966.54	2
101-301-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	1,685.80	1
101-301-752.200	OFFICE SUPPLIES	INTEGRA CERT. DOCUMENT DE	DOCUMENT DESTRUCTION/POLI	43.50	44492

INVOICE GL DISTRIBUTION REPORT  
POST DATES 09/15/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE					
101-301-752.200	OFFICE SUPPLIES	INTEGRA CERT. DOCUMENT DE	DOCUMENT DESTRUCTION/POLI	43.50	44492
101-301-768.000	UNIFORMS	KIESLER POLICE SUPPLY	GLOCK MAG CHEE/POLICE/10/	50.00	44496
101-301-768.100	AMMO	KIESLER POLICE SUPPLY	AMMO AND REPLACEMENT FIRE	1,626.82	44496
101-301-770.200	EQUIPMENT/SMALL TOOLS	LIFELOC TECHNOLOGIES	PORTABLE BREATH TESTER/PO	584.00	44499
101-301-801.200	PROFESSIONAL & CONTRACTUA	MICHIGAN STATE POLICE	LIVE SCAN/POLICE/10/6/23	346.00	44506
101-301-850.200	TELEPHONE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN	195.33	44459
101-301-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	21.18	44522
101-301-924.200	UTILITIES	CITY OF NEW BUFFALO	CITY OF NEW BUFFALO WATER	262.14	44477
101-301-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/	116.85	44482
101-301-931.800	EQUIPMENT & MAINTENANCE	AXON ENTERPRISE, INC.	DATAPORT DOWNLOAD/POLICE/	282.00	44470
101-301-934.400	RADIO/VIDEO MAINTENANCE	CDW GOVERNMENT	MODEM FOR NEW POLICE CAR/	1,120.05	44476
101-301-940.900	EQUIPMENT RENTAL	PARRETT COMPANY	PRINTER MAINTENANCE/POLIC	18.59	44512
Total For Dept 301 POLICE				22,010.40	
Dept 336 FIRE					
101-336-801.200	PROFESSIONAL & CONTRACTUA	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/	5,000.00	44508
101-336-850.200	TELEPHONE	HUSTON, CHRISTOPHER	PHONE STIPEND/HUSTON/FIRE	50.00	44490
101-336-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	22.15	44522
101-336-924.200	UTILITIES	CITY OF NEW BUFFALO	CITY OF NEW BUFFALO WATER	450.53	44477
101-336-931.800	EQUIPMENT & MAINTENANCE	SUMMIT COMPANIES	SCUBA TESTING/FIRE/9/29/2	770.00	44526
Total For Dept 336 FIRE				6,292.68	
Dept 371 INSPECTION SERVICES					
101-371-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	146.95	1
101-371-752.200	OFFICE SUPPLIES	INTEGRA CERT. DOCUMENT DE	DOCUMENT DESTRUCTION/POLI	43.50	44492
101-371-850.200	TELEPHONE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN	83.06	44459
101-371-900.000	PRINTING & PUBLISHING	PARRETT COMPANY	PRINTER MAINTENANCE/POLIC	14.21	44512
Total For Dept 371 INSPEC				287.72	
Dept 446 STREET OPERATING					
101-446-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	1,116.57	3
101-446-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	3,732.38	2
101-446-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	601.49	1
101-446-768.000	UNIFORMS	AMAZON CAPITAL SERVICES	CLOTHING ALLOWANCE/BOLTON	189.95	44465
101-446-768.000	UNIFORMS	AMAZON CAPITAL SERVICES	CLOTHING ALLOWANCE/BOLTON	289.31	44465
101-446-768.000	UNIFORMS	AMAZON CAPITAL SERVICES	CLOTHING ALLOWANCE/BOLTON	54.99	44465
101-446-770.200	EQUIPMENT/SMALL TOOLS	LINDE GAS & EQUIPMENT INC	CYLINDER RENTAL/STREET/9/	111.63	44500
101-446-801.200	PROFESSIONAL & CONTRACTUA	WORKING WELL	DRUG SCREEN/GEN GOV/STREE	90.00	44533
101-446-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/10/2023	116.00	44413
101-446-924.200	UTILITIES	COMCAST	COMCAST/STREET/9/23/23-10	297.47	44450
101-446-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	17.55	44522
101-446-924.200	UTILITIES	CITY OF NEW BUFFALO	CITY OF NEW BUFFALO WATER	1,074.28	44477
101-446-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/	82.92	44482
Total For Dept 446 STREET				7,774.54	
Dept 448 STREET LIGHTING					
101-448-926.000	STREET LIGHTING	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/	92.95	44453
Total For Dept 448 STREET				92.95	
Dept 528 SOLID WASTE COLLECTION					
101-528-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/10/2023	188.00	44413
101-528-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	WEEKLY GARBAGE PICK-UP/10	21,132.66	44413
Total For Dept 528 SOLID				21,320.66	
Dept 567 CEMETERY					
101-567-995.900	CONTRIBUTIONS TO OTHERS	PINE GROVE CEMETERY AUTHO	CEMETERY/10/2023	3,000.00	44513
Total For Dept 567 CEMETE				3,000.00	
Dept 702 ZONING					
101-702-801.200	PROFESSIONAL & CONTRACTUA	GABRYSZEWSKI, MARK	ZONING BOARD/GABRYSZEWSKI	27.00	44486
101-702-801.200	PROFESSIONAL & CONTRACTUA	POKUTA, ARLENE	ZONING BOARD/POKUTA/7/202	27.00	44515

INVOICE GL DISTRIBUTION REPORT  
POST DATES 09/15/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 702 ZONING					
101-702-801.200	PROFESSIONAL & CONTRACTUA	RICHARD W COOPER JR.	ZONING BOARD/COOPER/7/202	27.00	44518
101-702-801.200	PROFESSIONAL & CONTRACTUA	SMITH, THOMAS	ZONING BOARD/SMITH/7/2023	50.00	44524
Total For Dept 702 ZONING				131.00	
Total For Fund 101 GENERA				94,511.14	
Fund 202 MAJOR STREET FUND					
Dept 474 TRAFFIC SERVICES					
202-474-784.000	OPER SUPP SNOW & ICE	DETROIT SALT COMPANY	ROCK SALT/10/05/23/M/L	3,252.40	5274
202-474-931.800	EQUIPMENT & MAINTENANCE	BERRIEN COUNTY ROAD DEPT	PAVEMENT MARKING 2023 FIN	4,556.67	5273
Total For Dept 474 TRAFFI				7,809.07	
Total For Fund 202 MAJOR				7,809.07	
Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC SERVICES					
203-474-784.000	OPER SUPP SNOW & ICE	DETROIT SALT COMPANY	ROCK SALT/10/05/23/M/L	3,232.87	5274
Total For Dept 474 TRAFFI				3,232.87	
Total For Fund 203 LOCAL				3,232.87	
Fund 208 PARK FUND					
Dept 000					
208-000-255.000	CUSTOMER DEPOSITS	JOHN DELUREY	FACILITY DEPOSIT REFUND 7	125.00	44493
208-000-255.000	CUSTOMER DEPOSITS	TAMI WEBB	FACILITY DEPOSIT REFUND 8	25.00	44527
208-000-667.100	PAVILLION RENTALS	VERNELL YORK	FACILITY DEPOSIT REFUND	125.00	44531
Total For Dept 000				275.00	
Dept 751 PARKS					
208-751-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	599.19	3
208-751-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	1,731.58	2
208-751-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	333.34	1
208-751-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	MOUSE PAD/PARKS/9/16/23	8.99	44451
208-751-756.000	OPERATING SUPPLIES	NEW BUFFALO HARDWARE	BUILDING SUPPLIES/PARKS/9	12.98	
208-751-756.000	OPERATING SUPPLIES	NEW BUFFALO HARDWARE	STAIN/BRUSHES/PARKS/9/21/	113.96	
208-751-756.000	OPERATING SUPPLIES	AMERICAN SAFETY & FIRST A	FIRST AID/PARKS/9/21/23	12.00	44466
208-751-756.000	OPERATING SUPPLIES	MENARDS	OFFICE SUPPLIES/PARKS/9/2	95.86	44505
208-751-801.200	PROFESSIONAL & CONTRACTUA	PRIDE THE PORTABLE TOILET	TOILET RENTAL/DOG PARK/9/	100.00	44516
208-751-801.200	PROFESSIONAL & CONTRACTUA	PRIDE THE PORTABLE TOILET	TOILET RENTAL/OSELKA PARK	100.00	44516
208-751-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	HOLIDAY EXTRA DUMPSTER PI	100.00	44498
208-751-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	HOLIDAY EXTRA DUMPSTER PI	100.00	44498
208-751-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/10/2023	629.00	44413
208-751-850.200	TELEPHONE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN	83.06	44459
208-751-850.200	TELEPHONE	D'AMICO KRISTEN	PHONE STIPEND/D'AMICO/PAR	50.00	44480
208-751-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/PARKS/9/2023/CON	1,756.05	44453
208-751-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	17.55	44522
208-751-924.200	UTILITIES	CITY OF NEW BUFFALO	CITY OF NEW BUFFALO WATER	1,840.05	44477
208-751-930.300	BUILDING REPAIR & MAINTEN	EVANS, STEPHEN M	PAINTING OF LIGHTHOUSE BE	6,400.00	44484
208-751-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/	81.27	44482
208-751-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/P	82.78	44482
208-751-930.300	BUILDING REPAIR & MAINTEN	EVANS, STEPHEN M	SPOTLIGHTS & MAINTENANCE/	804.00	44484
208-751-930.500	GROUNDS REPAIR & MAINT	GREEN KINGS LAWN CARE	2023 SEASONAL LAWN MAINT	4,800.00	44487
208-751-930.500	GROUNDS REPAIR & MAINT	MENARDS	SNOW FENCE/PARK/9/19/23	599.92	44505
208-751-930.500	GROUNDS REPAIR & MAINT	COUNTRY LANE REMODELING/M	CLEAN BRUSH @ RETENTION P	1,000.00	44479
208-751-931.700	EQUIPMENT MAINT--PARKING	TOTAL PARKING SOLUTIONS	PAY BY TEXT PURCHASE PARK	521.15	44529
208-751-931.800	EQUIPMENT & MAINTENANCE	FRONTIER LAWN & REC INC	JOHN DEERE REPAIR/PARKS/9	742.28	44485
208-751-931.800	EQUIPMENT & MAINTENANCE	SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICE	188.00	44526
208-751-946.200	ENGINEERING	ABONMARCHE CONSULTANTS IN	PARK PAVILION IMPROVEMENT	500.00	44462
Total For Dept 751 PARKS				23,403.01	
Total For Fund 208 PARK F				23,678.01	

INVOICE GL DISTRIBUTION REPORT  
 POST DATES 09/15/2023 - 10/12/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 537 SEWER					
590-537-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/SEWER/9/2023/CON	370.64	44453
590-537-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	17.55	44522
Total For Dept 537 SEWER				388.19	
Total For Fund 590 SEWER				388.19	
Fund 591 WATER FUND					
Dept 536 WATER					
591-536-717.100	RETIREMENT	MERS OF MICHIGAN	MERS SEPTEMBER 2023	1,681.00	3
591-536-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	OCTOBER 2023	9,000.63	2
591-536-724.000	LIFE & DISABILITY INSURAN	UNUM	OCTOBER 2023	801.20	1
591-536-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	WHITE BOARD/WATER/9/27/23	33.89	44448
591-536-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	INK CARTRIGES/WATER/9/29/	103.76	44456
591-536-754.000	PROCESS CHEMICALS	ALEXANDER CHEMICAL CORP	CHLORINE & FLUORIDE/9/15/	1,701.00	44464
591-536-754.000	PROCESS CHEMICALS	ALEXANDER CHEMICAL CORP	CHLORINE & FLUORIDE/9/15/	649.97	44464
591-536-754.000	PROCESS CHEMICALS	ALEXANDER CHEMICAL CORP	CHLORINE & FLUORIDE/9/15/	75.00	44464
591-536-754.000	PROCESS CHEMICALS	ALEXANDER CHEMICAL CORP	PROCESS CHEMICALS/WATER/9	196.00	44464
591-536-756.000	OPERATING SUPPLIES	NEW BUFFALO HARDWARE	BUILDING SUPPLIES/WATER/9	20.07	
591-536-756.000	OPERATING SUPPLIES	ETNA SUPPLY COMPANY	METER COVERS/EXTENSION RI	995.25	44483
591-536-756.200	METER REPLACEMENT	ETNA SUPPLY COMPANY	METER MATERIALS TO DOWNSI	1,238.51	44483
591-536-756.200	METER REPLACEMENT	ETNA SUPPLY COMPANY	METER MATERIALS TO DOWNSI	1,088.73	44483
591-536-756.400	LAB SUPPLIES	USA BLUEBOOK	LAB SUPPLIES/WATER/9/19/2	788.27	44530
591-536-756.400	LAB SUPPLIES	USA BLUEBOOK	LAB SUPPLIES/WATER/9/20/2	169.95	44530
591-536-756.400	LAB SUPPLIES	HACH COMPANY	PLATE COUNT AGAR TUBES/WA	802.00	44489
591-536-768.000	UNIFORMS	AMAZON CAPITAL SERVICES	CLOTHING ALLOWANCE/WATER/	208.48	44451
591-536-770.200	EQUIPMENT/SMALL TOOLS	AMAZON CAPITAL SERVICES	DRY ERASE BOARD/WATER/10/	15.99	44456
591-536-801.200	PROFESSIONAL & CONTRACTUA	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/10/2023	94.00	44413
591-536-801.200	PROFESSIONAL & CONTRACTUA	ETNA SUPPLY COMPANY	SENSUS ANNUAL MAINTENANCE	3,000.00	44483
591-536-818.800	WATER INTAKE SERVICE	L & M FAB TECH	WATER INTAKE INSPECTION/9	12,775.00	44497
591-536-850.200	TELEPHONE	ANDERSON, KENNETH	PHONE STIPEND/ANDERSON/WA	50.00	44467
591-536-850.200	TELEPHONE	GRUENER, ROBERT	PHONE STIPEND/WATER/GRUEN	50.00	44488
591-536-850.200	TELEPHONE	JOHNSON, JEFFREY	PHONE STIPEND/JOHNSON/WAT	50.00	44494
591-536-924.200	UTILITIES	COMCAST	COMCAST/WATER/9/24/23-10/	256.00	44449
591-536-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/WATER/9/2023/CON	3,869.88	44453
591-536-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	26.74	44522
591-536-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/8/24/23-9/26/23	182.03	44522
591-536-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIE/WATER/9/	53.81	44482
591-536-931.800	EQUIPMENT & MAINTENANCE	RIDGE AUTO PARTS	TIRE VALVE/WATER/9/26/23	17.96	44519
591-536-932.900	VEHICLE REPAIR & MAINTENA	MCCANN	VALVE/WATER/9/26/23	554.12	44502
Total For Dept 536 WATER				40,549.24	
Total For Fund 591 WATER				40,549.24	
Fund 594 HARBOR OPERATIONS					
Dept 597 HARBOR OPERATIONS					
594-597-801.200	PROFESSIONAL & CONTRACTUA	PRIDE THE PORTABLE TOILET	TOILET RENTAL/BOAT LAUNCH	120.00	5356
594-597-924.200	UTILITIES	CITY OF NEW BUFFALO	CITY OF NEW BUFFALO WATER	1,847.60	5354
594-597-924.200	UTILITIES	COMCAST	COMCAST/MARINA/HARB/10/7/	393.41	5353
594-597-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/	78.92	5355
594-597-930.300	BUILDING REPAIR & MAINTEN	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RA	47.97	5355
594-597-931.800	EQUIPMENT & MAINTENANCE	SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICE	188.00	5357
Total For Dept 597 HARBOR				2,675.90	
Total For Fund 594 HARBOR				2,675.90	
Fund 703 CURRENT TAX FUND					
Dept 000					
703-000-214.000	DUE TO OTHERS	CORELOGIC CENTRALIZED REF	SUMMER 2023 TAX OVERPAYME	14,403.98	2379
703-000-214.000	DUE TO OTHERS	FIRST AMERICAN TITLE INSU	OVERPAYMENT OF SUMMER TAX	258.33	2382
703-000-214.000	DUE TO OTHERS	JOHN & CHERYL BRADY	OVERPAYMENT OF SUMMER TAX	61.34	2383



INVOICE GL DISTRIBUTION REPORT  
POST DATES 09/15/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 703 CURRENT TAX FUND					
Dept 000					
703-000-214.000	DUE TO OTHERS	STEWART TITLE AGENCY	OVERPAYMENT OF SUMMER TAX	75.97	2384
703-000-230.100	DUE TO BERRIEN COUNTY	BERRIEN COUNTY TREASURER	SET SEPTEMBER 1 - 20, 202	705,598.37	2380
703-000-230.100	DUE TO BERRIEN COUNTY	BERRIEN COUNTY TREASURER	COUNTY GENERAL SEPTEMBER	560,713.00	2380
703-000-230.200	DUE TO NEW BUFFALO SCHOOL	NEW BUFFALO AREA SCHOOLS	SCHOOL OPERATING SEPTEMBE	678,590.20	2381
Total For Dept 000				1,959,701.19	
Total For Fund 703 CURREN				1,959,701.19	

10/12/2023 03:08 PM  
User: KBUTLER  
DB: New Buffalo

INVOICE GL DISTRIBUTION REPORT  
POST DATES 09/15/2023 - 10/12/2023  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

---

Fund Totals:

Fund 101	GENERAL FUND			94,511.14	
Fund 202	MAJOR STREET FUN			7,809.07	
Fund 203	LOCAL STREET FUN			3,232.87	
Fund 208	PARK FUND			23,678.01	
Fund 590	SEWER FUND			388.19	
Fund 591	WATER FUND			40,549.24	
Fund 594	HARBOR OPERATION			2,675.90	
Fund 703	CURRENT TAX FUND			1,959,701.19	

---

2,132,545.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Dept 000						
Account Type: Revenue						
REVENUE						
101-000-404.000	PROPERTY TAXES	2,800,000.00	2,796,112.65	0.00	3,887.35	99.86
101-000-574.000	CVTRS	10,494.00	0.00	0.00	10,494.00	0.00
REVENUE		2,810,494.00	2,796,112.65	0.00	14,381.35	99.49
Unclassified						
101-000-445.000	PENALTY & INTEREST	8,000.00	1,896.22	0.00	6,103.78	23.70
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	0.00	119,237.06	0.00	(119,237.06)	100.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	1,000.00	570.00	0.00	430.00	57.00
101-000-482.000	MISC LICENSES & PERMITS	0.00	1.00	0.00	(1.00)	100.00
101-000-491.000	BUILDING PERMITS	37,500.00	24,745.35	3,360.00	12,754.65	65.99
101-000-491.100	ELECTRICAL PERMITS	10,500.00	8,639.40	1,370.25	1,860.60	82.28
101-000-491.200	MECHANICAL PERMITS	10,000.00	7,980.00	1,853.25	2,020.00	79.80
101-000-491.300	PLUMBING PERMITS	7,000.00	3,786.10	78.75	3,213.90	54.09
101-000-492.000	ZONING FEES	7,500.00	3,100.00	0.00	4,400.00	41.33
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APP	5,638.00	0.00	0.00	5,638.00	0.00
101-000-574.100	STATE REVENUE SALES TAX	150,000.00	63,095.00	0.00	86,905.00	42.06
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	9,761.95	0.00	238.05	97.62
101-000-606.000	COURT CHARGES	300.00	145.67	0.00	154.33	48.56
101-000-615.000	SPECIAL USE FEE	1,500.00	320.00	1.00	1,180.00	21.33
101-000-617.000	FRANCHISE FEE	56,000.00	14,886.84	0.00	41,113.16	26.58
101-000-618.000	ADMINISTRATION FEE	100,000.00	31,722.13	0.00	68,277.87	31.72
101-000-619.000	VARIANCE FEE	500.00	175.00	0.00	325.00	35.00
101-000-628.000	SERVICE CHARGE	150.00	50.00	20.00	100.00	33.33
101-000-629.000	GARBAGE COLLECTION	265,000.00	90,429.42	26,241.29	174,570.58	34.12
101-000-629.100	PENALTY WASTE	2,500.00	972.01	198.32	1,527.99	38.88
101-000-657.000	PARKING FINES	250.00	46.00	0.00	204.00	18.40
101-000-659.000	ORDINANCE FINES	4,000.00	1,075.00	(100.00)	2,925.00	26.88
101-000-665.000	INTEREST EARNED	5,000.00	14,272.34	0.00	(9,272.34)	285.45
101-000-667.100	SHORT TERM RENTALS	200,000.00	64,850.00	1,425.00	135,150.00	32.43
101-000-667.200	LONG TERM RENTAL FEES	10,000.00	1,825.00	650.00	8,175.00	18.25
101-000-673.000	SALE OF ASSETS	0.00	36,824.00	0.00	(36,824.00)	100.00
101-000-675.000	DONATIONS	500.00	0.00	0.00	500.00	0.00
101-000-676.000	REIMBURSEMENTS	12,000.00	690.66	0.00	11,309.34	5.76
101-000-676.200	REIMBURSEMENTS-POLICE	70,000.00	828.50	68.50	69,171.50	1.18
Unclassified		974,838.00	501,924.65	35,166.36	472,913.35	51.49
Total Revenue:		3,785,332.00	3,298,037.30	35,166.36	487,294.70	87.13
Net - Dept 000		3,785,332.00	3,298,037.30	35,166.36	487,294.70	
Dept 101 - LEGISLATIVE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-101-703.000	SALARIES APPOINTED	12,000.00	2,321.25	2,321.25	9,678.75	19.34
PERSONAL SERVICES		12,000.00	2,321.25	2,321.25	9,678.75	19.34
SUPPLIES						
101-101-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>						
<b>SUPPLIES</b>						
		500.00	0.00	0.00	500.00	0.00
Unclassified						
101-101-709.000	MEDICARE	175.00	33.66	33.66	141.34	19.23
101-101-710.200	UNEMPLOYMENT	400.00	33.52	0.00	366.48	8.38
101-101-724.200	WORKER'S COMPENSATION INS	200.00	21.96	0.00	178.04	10.98
101-101-900.000	PRINTING & PUBLISHING	2,000.00	0.00	0.00	2,000.00	0.00
101-101-910.200	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Unclassified		3,775.00	89.14	33.66	3,685.86	2.36
<b>Total Expenditure:</b>						
		16,275.00	2,410.39	2,354.91	13,864.61	14.81
<b>Net - Dept 101 - LEGISLATIVE</b>						
		(16,275.00)	(2,410.39)	(2,354.91)	(13,864.61)	
<b>Dept 172 - EXECUTIVE</b>						
Account Type: Expenditure						
<b>PERSONAL SERVICES</b>						
101-172-703.000	SALARIES APPOINTED	47,500.00	10,809.87	1,663.06	36,690.13	22.76
101-172-716.000	HEALTH INSURANCE	17,330.00	5,554.16	0.00	11,775.84	32.05
PERSONAL SERVICES		64,830.00	16,364.03	1,663.06	48,465.97	25.24
<b>SUPPLIES</b>						
101-172-756.000	OPERATING SUPPLIES	500.00	255.00	0.00	245.00	51.00
SUPPLIES		500.00	255.00	0.00	245.00	51.00
<b>OTHER CHARGES &amp; SERVICES</b>						
101-172-831.000	MEMBERSHIPS & DUES	1,000.00	0.00	0.00	1,000.00	0.00
101-172-934.000	OTHER REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES		1,500.00	0.00	0.00	1,500.00	0.00
Unclassified						
101-172-709.000	MEDICARE	711.00	149.04	22.93	561.96	20.96
101-172-709.100	SOCIAL SECURITY TAX	3,038.00	637.32	98.05	2,400.68	20.98
101-172-710.200	UNEMPLOYMENT	300.00	0.00	0.00	300.00	0.00
101-172-717.100	RETIREMENT	8,000.00	2,547.68	0.00	5,452.32	31.85
101-172-724.000	LIFE & DISABILITY INSURANCE	2,400.00	783.84	0.00	1,616.16	32.66
101-172-724.200	WORKER'S COMPENSATION INS	900.00	116.60	0.00	783.40	12.96
101-172-752.200	OFFICE SUPPLIES	300.00	269.99	0.00	30.01	90.00
101-172-801.200	PROFESSIONAL & CONTRACTUAL	500.00	0.00	0.00	500.00	0.00
101-172-850.200	TELEPHONE	500.00	126.84	0.00	373.16	25.37
101-172-861.000	TRAVEL/MILEAGE REIMB	1,000.00	0.00	0.00	1,000.00	0.00
101-172-900.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101-172-910.200	EDUCATION & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Unclassified		19,849.00	4,631.31	120.98	15,217.69	23.33
<b>Total Expenditure:</b>						
		86,679.00	21,250.34	1,784.04	65,428.66	24.52
<b>Net - Dept 172 - EXECUTIVE</b>						
		(86,679.00)	(21,250.34)	(1,784.04)	(65,428.66)	

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGDG USED
Fund 101 - GENERAL FUND						
Dept 215 - CLERK						
Account Type: Expenditure						
PERSONAL SERVICES						
101-215-703.000	SALARIES APPOINTED	55,196.00	12,298.74	2,199.81	42,897.26	22.28
101-215-706.000	SALARIES PERMANENT	47,927.00	11,105.77	2,019.23	36,821.23	23.17
101-215-718.000	HEALTH INSURANCE	14,871.00	7,473.62	0.00	7,397.38	50.26
PERSONAL SERVICES		117,994.00	30,878.13	4,219.04	87,115.87	26.17
SUPPLIES						
101-215-756.000	OPERATING SUPPLIES	250.00	0.00	0.00	250.00	0.00
SUPPLIES		250.00	0.00	0.00	250.00	0.00
OTHER CHARGES & SERVICES						
101-215-831.000	MEMBERSHIPS & DUES	200.00	0.00	0.00	200.00	0.00
101-215-934.000	OTHER REPAIRS & MAINT	300.00	0.00	0.00	300.00	0.00
101-215-962.000	MISCELLANEOUS	0.00	(142.50)	0.00	142.50	100.00
OTHER CHARGES & SERVICES		500.00	(142.50)	0.00	642.50	28.50
Unclassified						
101-215-709.000	MEDICARE	1,495.00	309.34	54.54	1,185.66	20.69
101-215-709.100	SOCIAL SECURITY TAX	6,394.00	1,322.69	233.17	5,071.31	20.69
101-215-710.200	UNEMPLOYMENT	700.00	0.00	0.00	700.00	0.00
101-215-717.100	RETIREMENT	8,410.00	2,290.49	0.00	6,119.51	27.24
101-215-722.000	MEDICAL EXPENSE	100.00	0.00	0.00	100.00	0.00
101-215-724.000	LIFE & DISABILITY INSURANCE	3,791.00	1,029.28	0.00	2,761.72	27.15
101-215-724.200	WORKER'S COMPENSATION INS	2,661.00	213.62	0.00	2,447.38	8.03
101-215-752.200	OFFICE SUPPLIES	450.00	0.00	0.00	450.00	0.00
101-215-759.200	GASOLINE	300.00	0.00	0.00	300.00	0.00
101-215-801.200	PROFESSIONAL & CONTRACTUAL	300.00	0.00	0.00	300.00	0.00
101-215-854.300	IT HARDWARE & EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
101-215-900.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101-215-910.200	EDUCATION & TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
Unclassified		31,301.00	5,165.42	287.71	26,135.58	16.50
Total Expenditure:		150,045.00	35,901.05	4,506.75	114,143.95	23.93
Net - Dept 215 - CLERK		(150,045.00)	(35,901.05)	(4,506.75)	(114,143.95)	
Dept 247 - BOARD OF REVIEW						
Account Type: Expenditure						
Unclassified						
101-247-801.200	PROFESSIONAL & CONTRACTUAL	1,500.00	180.00	0.00	1,320.00	12.00
Unclassified		1,500.00	180.00	0.00	1,320.00	12.00
Total Expenditure:		1,500.00	180.00	0.00	1,320.00	12.00
Net - Dept 247 - BOARD OF REVIEW		(1,500.00)	(180.00)	0.00	(1,320.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Dept 253 - TREASURER						
Account Type: Expenditure						
PERSONAL SERVICES						
101-253-703.000	SALARIES APPOINTED	52,608.00	5,769.23	1,442.28	46,838.77	10.97
101-253-706.000	SALARIES PERMANENT	42,500.00	13,952.85	1,135.94	28,547.15	32.83
101-253-718.000	HEALTH INSURANCE	18,133.00	6,929.85	0.00	11,203.15	38.22
PERSONAL SERVICES		<u>113,241.00</u>	<u>26,651.93</u>	<u>2,578.22</u>	<u>86,589.07</u>	<u>23.54</u>
SUPPLIES						
101-253-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
OTHER CHARGES & SERVICES						
101-253-831.000	MEMBERSHIPS & DUES	400.00	0.00	0.00	400.00	0.00
101-253-853.000	PHONE BILLS & STIPENDS	600.00	0.00	0.00	600.00	0.00
101-253-934.000	OTHER REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00
101-253-962.000	MISCELLANEOUS	300.00	0.00	0.00	300.00	0.00
OTHER CHARGES & SERVICES		<u>1,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>0.00</u>
Unclassified						
101-253-709.000	MEDICARE	1,369.00	268.09	33.76	1,100.91	19.58
101-253-709.100	SOCIAL SECURITY TAX	5,853.00	1,146.38	144.40	4,706.62	19.59
101-253-710.200	UNEMPLOYMENT	900.00	52.26	0.00	847.74	5.81
101-253-713.100	SALARIES-OVERTIME	1,000.00	154.69	0.00	845.31	15.47
101-253-717.100	RETIREMENT	10,641.00	1,136.39	0.00	9,504.61	10.68
101-253-724.000	LIFE & DISABILITY INSURANCE	4,504.00	533.77	0.00	3,970.23	11.85
101-253-724.200	WORKER'S COMPENSATION INS	600.00	213.62	0.00	386.38	35.60
101-253-752.200	OFFICE SUPPLIES	250.00	141.68	14.39	108.32	56.67
101-253-759.200	GASOLINE	400.00	35.37	0.00	364.63	8.84
101-253-801.200	PROFESSIONAL & CONTRACTUAL	8,500.00	12,389.00	455.00	(3,889.00)	145.75
101-253-851.200	POSTAGE	3,000.00	0.00	0.00	3,000.00	0.00
101-253-900.000	PRINTING & PUBLISHING	3,500.00	0.00	0.00	3,500.00	0.00
101-253-910.200	EDUCATION & TRAINING	1,800.00	0.00	0.00	1,800.00	0.00
Unclassified		<u>42,317.00</u>	<u>16,071.25</u>	<u>647.55</u>	<u>26,245.75</u>	<u>37.98</u>
Total Expenditure:		<u>157,858.00</u>	<u>42,723.18</u>	<u>3,225.77</u>	<u>115,134.82</u>	<u>27.06</u>
Net - Dept 253 - TREASURER		<u>(157,858.00)</u>	<u>(42,723.18)</u>	<u>(3,225.77)</u>	<u>(115,134.82)</u>	
Dept 257 - ASSESSOR						
Account Type: Expenditure						
SUPPLIES						
101-257-756.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
SUPPLIES		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
OTHER CHARGES & SERVICES						
101-257-934.000	OTHER REPAIRS & MAINT	200.00	0.00	0.00	200.00	0.00
OTHER CHARGES & SERVICES		<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Unclassified						
101-257-752.200	OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-257-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	7,460.25	0.00	22,539.75	24.87
101-257-851.200	POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-257-854.200	SOFTWARE EXPENSE	500.00	0.00	0.00	500.00	0.00
101-257-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-257-910.200	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
Unclassified		<u>34,300.00</u>	<u>7,460.25</u>	<u>0.00</u>	<u>26,839.75</u>	<u>21.75</u>
Total Expenditure:		<u>35,500.00</u>	<u>7,460.25</u>	<u>0.00</u>	<u>28,039.75</u>	<u>21.01</u>
Net - Dept 257 - ASSESSOR		<u>(35,500.00)</u>	<u>(7,460.25)</u>	<u>0.00</u>	<u>(28,039.75)</u>	
Dept 262 - ELECTIONS						
Account Type: Expenditure						
PERSONAL SERVICES						
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	0.00	100.00
PERSONAL SERVICES		<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
SUPPLIES						
101-262-756.000	OPERATING SUPPLIES	3,000.00	53.81	0.00	2,946.19	1.79
SUPPLIES		<u>3,000.00</u>	<u>53.81</u>	<u>0.00</u>	<u>2,946.19</u>	<u>1.79</u>
OTHER CHARGES & SERVICES						
101-262-934.000	OTHER REPAIRS & MAINT	400.00	0.00	0.00	400.00	0.00
101-262-962.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
OTHER CHARGES & SERVICES		<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
Unclassified						
101-262-709.000	MEDICARE	200.00	29.00	0.00	171.00	14.50
101-262-709.100	SOCIAL SECURITY TAX	250.00	124.00	0.00	126.00	49.60
101-262-759.200	GASOLINE	500.00	144.10	0.00	355.90	28.82
101-262-801.200	PROFESSIONAL & CONTRACTUAL	6,500.00	1,581.90	0.00	4,918.10	24.34
101-262-851.200	POSTAGE	2,000.00	(319.83)	0.00	2,319.83	(15.99)
101-262-854.300	IT HARDWARE & EQUIPMENT	600.00	0.00	0.00	600.00	0.00
101-262-900.000	PRINTING & PUBLISHING	5,000.00	(128.00)	0.00	5,128.00	(2.56)
101-262-910.200	EDUCATION & TRAINING	7,000.00	0.00	0.00	7,000.00	0.00
Unclassified		<u>22,050.00</u>	<u>1,431.17</u>	<u>0.00</u>	<u>20,618.83</u>	<u>6.49</u>
Total Expenditure:		<u>27,550.00</u>	<u>3,484.98</u>	<u>0.00</u>	<u>24,065.02</u>	<u>12.65</u>
Net - Dept 262 - ELECTIONS		<u>(27,550.00)</u>	<u>(3,484.98)</u>	<u>0.00</u>	<u>(24,065.02)</u>	
Dept 265 - GENERAL GOVERNMENT						
Account Type: Expenditure						
PERSONAL SERVICES						
101-265-706.000	SALARIES PERMANENT	75,000.00	4,877.31	0.00	70,122.69	6.50
101-265-706.100	SALARIES-OVERTIME	1,000.00	91.24	0.00	908.76	9.12

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-265-707.000	SALARIES PART-TIME	19,000.00	5,064.26	769.20	13,935.74	26.65
101-265-718.000	HEALTH INSURANCE	40,000.00	10,104.72	0.00	29,895.28	25.26
PERSONAL SERVICES		135,000.00	20,137.53	769.20	114,862.47	14.92
SUPPLIES						
101-265-756.000	OPERATING SUPPLIES	5,500.00	3,290.36	0.00	2,209.64	59.82
SUPPLIES		5,500.00	3,290.36	0.00	2,209.64	59.82
OTHER CHARGES & SERVICES						
101-265-807.000	AUDIT	3,680.00	0.00	0.00	3,680.00	0.00
101-265-831.000	MEMBERSHIPS & DUES	10,000.00	2,367.32	143.08	7,632.68	23.67
101-265-933.000	TECH SUPPORT/MAINTENANCE	40,000.00	10,625.01	0.00	29,374.99	26.56
101-265-934.000	OTHER REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
101-265-935.100	FIRE INSURANCE	4,500.00	2,117.84	0.00	2,382.16	47.06
101-265-956.200	REFUNDS	2,500.00	33.86	0.00	2,466.14	1.35
101-265-963.000	BANK FEES	8,000.00	1,005.65	0.12	6,994.35	12.57
OTHER CHARGES & SERVICES		73,680.00	16,149.68	143.20	57,530.32	21.92
Unclassified						
101-265-709.000	MEDICARE	1,100.00	141.06	11.15	958.94	12.82
101-265-709.100	SOCIAL SECURITY TAX	5,000.00	603.18	47.69	4,396.82	12.06
101-265-710.200	UNEMPLOYMENT	600.00	62.43	0.00	537.57	10.41
101-265-717.100	RETIREMENT	6,580.00	1,959.42	0.00	4,620.58	29.78
101-265-724.000	LIFE & DISABILITY INSURANCE	3,000.00	933.70	0.00	2,066.30	31.12
101-265-724.200	WORKER'S COMPENSATION INS	2,000.00	364.16	0.00	1,635.84	18.21
101-265-752.200	OFFICE SUPPLIES	5,000.00	1,559.03	0.00	3,440.97	31.18
101-265-759.200	GASOLINE	200.00	5.72	0.00	194.28	2.86
101-265-801.200	PROFESSIONAL & CONTRACTUAL	40,000.00	15,304.68	0.00	24,695.32	38.26
101-265-851.200	POSTAGE	7,000.00	1,500.00	0.00	5,500.00	21.43
101-265-854.100	WEBSITE	6,000.00	0.00	0.00	6,000.00	0.00
101-265-854.200	SOFTWARE EXPENSE	40,000.00	1,535.35	0.00	38,464.65	3.84
101-265-854.300	IT HARDWARE & EQUIPMENT	6,000.00	3,017.87	0.00	2,982.13	50.30
101-265-900.000	PRINTING & PUBLISHING	6,000.00	334.75	0.00	5,665.25	5.58
101-265-910.200	EDUCATION & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-265-924.200	UTILITIES	18,000.00	12,189.72	547.50	5,810.28	67.72
101-265-930.300	BUILDING REPAIR & MAINTENANCE	30,000.00	8,899.98	0.00	21,100.02	29.67
101-265-930.400	GROUPS REPAIR & MAINTENANCE	6,000.00	384.96	325.00	5,615.04	6.42
101-265-935.300	LIABILITY INSURANCE	8,000.00	3,709.94	0.00	4,290.06	46.37
101-265-940.900	EQUIPMENT RENTAL	5,000.00	1,170.03	0.00	3,829.97	23.40
101-265-946.300	ENGINEERING	40,000.00	3,250.00	250.00	36,750.00	8.13
101-265-946.400	ENGINEERING WHITTAKER SHORELINE	300,000.00	0.00	0.00	300,000.00	0.00
101-265-955.850	MISCELLANEOUS	20,000.00	6.08	0.00	19,993.92	0.03
101-265-970.110	MISCELLANEOUS PROJECT COST	8,000.00	0.00	0.00	8,000.00	0.00
101-265-970.210	EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
Unclassified		568,480.00	56,932.06	1,181.34	511,547.94	10.01
Total Expenditure:		782,660.00	96,509.63	2,093.74	686,150.37	12.33
Net - Dept 265 - GENERAL GOVERNMENT		(782,660.00)	(96,509.63)	(2,093.74)	(686,150.37)	



PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Dept 266 - ATTORNEY						
Account Type: Expenditure						
Unclassified						
101-266-826.100	LABOR MATTERS	5,000.00	0.00	0.00	5,000.00	0.00
101-266-826.300	COURT/ORDINANCE	50,000.00	0.00	0.00	50,000.00	0.00
101-266-826.400	OTHER LEGAL MATTERS	50,000.00	12,279.31	0.00	37,720.69	24.56
Unclassified		105,000.00	12,279.31	0.00	92,720.69	11.69
Total Expenditure:						
		105,000.00	12,279.31	0.00	92,720.69	11.69
Net - Dept 266 - ATTORNEY						
		(105,000.00)	(12,279.31)	0.00	(92,720.69)	
Dept 301 - POLICE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-301-705.000	SALARIES SUPERVISION	91,347.00	22,836.62	3,513.33	68,510.38	25.00
101-301-706.000	SALARIES PERMANENT	488,600.00	124,922.13	19,175.40	363,677.87	25.57
101-301-707.000	SALARIES PART-TIME	58,000.00	19,018.72	2,024.00	38,981.28	32.79
101-301-718.000	HEALTH INSURANCE	131,718.00	47,185.15	0.00	84,532.85	35.82
101-301-768.000	UNIFORMS	12,000.00	4,166.91	50.00	7,833.09	34.72
PERSONAL SERVICES		781,665.00	218,129.53	24,762.73	563,535.47	27.91
SUPPLIES						
101-301-756.000	OPERATING SUPPLIES	2,000.00	1,095.40	0.00	904.60	54.77
101-301-768.100	AMMO	3,500.00	3,080.38	1,626.82	419.62	88.01
SUPPLIES		5,500.00	4,175.78	1,626.82	1,324.22	75.92
OTHER CHARGES & SERVICES						
101-301-831.000	MEMBERSHIPS & DUES	1,700.00	115.00	0.00	1,585.00	6.76
101-301-934.000	OTHER REPAIRS & MAINT	1,500.00	4,205.38	0.00	(2,705.38)	280.36
OTHER CHARGES & SERVICES		3,200.00	4,320.38	0.00	(1,120.38)	135.01
CAPITAL						
101-301-979.000	EQUIPMENT	15,000.00	3,010.13	0.00	11,989.87	20.07
CAPITAL		15,000.00	3,010.13	0.00	11,989.87	20.07
Unclassified						
101-301-706.400	SALARIES--PARKING ENF	5,000.00	1,939.22	0.00	3,060.78	38.78
101-301-709.000	MEDICARE	8,738.00	2,446.76	346.24	6,291.24	28.00
101-301-709.100	SOCIAL SECURITY TAX	37,361.00	10,462.26	1,480.50	26,898.74	28.00
101-301-710.200	UNEMPLOYMENT	2,600.00	283.21	0.00	2,316.79	10.89
101-301-713.100	SALARIES-OVERTIME	45,000.00	9,725.29	662.34	35,274.71	21.61
101-301-717.100	RETIREMENT	48,207.00	16,021.47	0.00	32,185.53	33.23
101-301-724.000	LIFE & DISABILITY INSURANCE	15,185.00	6,307.92	0.00	8,877.08	41.54
101-301-724.200	WORKER'S COMPENSATION INS	16,602.00	6,643.34	0.00	9,958.66	40.02
101-301-725.000	DRUG TESTING/MEDICAL EXPENSE	3,500.00	0.00	0.00	3,500.00	0.00
101-301-752.200	OFFICE SUPPLIES	1,200.00	130.50	0.00	1,069.50	10.88
101-301-759.200	GASOLINE	13,000.00	3,641.83	0.00	9,358.17	28.01
101-301-770.200	EQUIPMENT/SMALL TOOLS	3,000.00	1,626.40	584.00	1,373.60	54.21

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
101-301-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	5,215.00	346.00	(215.00)	104.30
101-301-850.200	TELEPHONE	5,500.00	1,192.38	0.00	4,307.62	21.68
101-301-851.200	POSTAGE	150.00	0.00	0.00	150.00	0.00
101-301-854.300	IT HARDWARE & EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00
101-301-900.000	PRINTING & PUBLISHING	1,200.00	0.00	0.00	1,200.00	0.00
101-301-910.200	EDUCATION & TRAINING	5,000.00	2,523.16	0.00	2,476.84	50.46
101-301-924.200	UTILITIES	13,000.00	1,936.15	0.00	11,063.85	14.89
101-301-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	1,085.88	0.00	8,914.12	10.86
101-301-931.700	EQUIPMENT MAINT--PARKING SYSTEMS	2,200.00	0.00	0.00	2,200.00	0.00
101-301-931.800	EQUIPMENT & MAINTENANCE	5,000.00	2,091.12	282.00	2,908.88	41.82
101-301-932.900	VEHICLE REPAIR & MAINTENANCE	8,000.00	1,148.38	(652.96)	6,851.62	14.35
101-301-934.400	RADIO/VIDEO MAINTENANCE	5,000.00	3,195.89	0.00	1,804.11	63.92
101-301-935.200	VEHICLE INSURANCE	11,000.00	5,323.50	0.00	5,676.50	48.40
101-301-935.300	LIABILITY INSURANCE	51,000.00	24,783.66	0.00	26,216.34	48.60
101-301-940.900	EQUIPMENT RENTAL	800.00	59.14	0.00	740.86	7.39
101-301-983.000	VEHICLE LEASES	22,000.00	6,459.60	0.00	15,540.40	29.36
Unclassified		349,243.00	114,242.06	3,048.12	235,000.94	32.71
Total Expenditure:		1,154,608.00	343,877.88	29,437.67	810,730.12	29.78
Net - Dept 301 - POLICE		(1,154,608.00)	(343,877.88)	(29,437.67)	(810,730.12)	
Dept 336 - FIRE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-336-705.000	SALARIES SUPERVISION	23,179.00	5,850.77	900.12	17,328.23	25.24
101-336-707.000	SALARIES PART-TIME	500.00	128.99	0.00	371.01	25.80
101-336-768.000	UNIFORMS	500.00	200.19	0.00	299.81	40.04
PERSONAL SERVICES		24,179.00	6,179.95	900.12	17,999.05	25.56
SUPPLIES						
101-336-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES						
101-336-831.000	MEMBERSHIPS & DUES	150.00	0.00	0.00	150.00	0.00
101-336-934.000	OTHER REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES		650.00	0.00	0.00	650.00	0.00
CAPITAL						
101-336-979.000	EQUIPMENT	6,000.00	0.00	0.00	6,000.00	0.00
CAPITAL		6,000.00	0.00	0.00	6,000.00	0.00
Unclassified						
101-336-704.000	VOLUNTEER SALARIES	5,000.00	2,000.00	2,000.00	3,000.00	40.00
101-336-709.000	MEDICARE	500.00	115.70	42.05	384.30	23.14
101-336-709.100	SOCIAL SECURITY TAX	1,800.00	370.74	55.81	1,429.26	20.60
101-336-710.200	UNEMPLOYMENT	400.00	64.12	0.00	335.88	16.03
101-336-724.000	LIFE & DISABILITY INSURANCE	1,200.00	0.00	0.00	1,200.00	0.00

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>						
101-336-724.200	WORKER'S COMPENSATION INS					
101-336-752.200	OFFICE SUPPLIES	2,200.00	613.82	0.00	1,586.18	27.90
101-336-759.200	GASOLINE	500.00	126.28	0.00	373.72	25.26
101-336-770.200	EQUIPMENT/SMALL TOOLS	1,000.00	5.72	0.00	994.28	0.57
101-336-801.200	PROFESSIONAL & CONTRACTUAL	300.00	0.00	0.00	300.00	0.00
101-336-850.200	TELEPHONE	60,000.00	20,000.00	5,000.00	40,000.00	33.33
101-336-851.200	POSTAGE	700.00	200.00	50.00	500.00	28.57
101-336-900.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00
101-336-910.200	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
101-336-924.200	UTILITIES	2,000.00	0.00	0.00	2,000.00	0.00
101-336-930.300	BUILDING REPAIR & MAINTENANCE	11,000.00	2,802.07	0.00	8,197.93	25.47
101-336-930.400	GROUNDS REPAIR & MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00
101-336-931.800	EQUIPMENT & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-336-932.900	VEHICLE REPAIR & MAINTENANCE	8,500.00	1,746.58	0.00	6,753.42	20.55
101-336-934.400	RADIO/VIDEO MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-336-935.200	VEHICLE INSURANCE	3,000.00	0.00	0.00	3,000.00	0.00
Unclassified		16,000.00	7,046.50	0.00	8,953.50	44.04
		133,350.00	35,091.53	7,147.86	98,258.47	26.32
<b>Total Expenditure:</b>						
		164,679.00	41,271.48	8,047.98	123,407.52	25.06
<b>Net - Dept 336 - FIRE</b>						
		(164,679.00)	(41,271.48)	(8,047.98)	(123,407.52)	
<b>Dept 371 - INSPECTION SERVICES</b>						
Account Type: Expenditure						
<b>PERSONAL SERVICES</b>						
101-371-706.000	SALARIES PERMANENT	68,468.00	7,571.48	1,220.75	60,896.52	11.06
101-371-706.100	SALARIES-OVERTIME	400.00	0.00	0.00	400.00	0.00
101-371-716.000	HEALTH INSURANCE	10,500.00	788.23	0.00	9,711.77	7.51
101-371-717.000	LIFE & DISABILITY INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-371-718.000	RETIREMENT	3,581.00	0.00	0.00	3,581.00	0.00
PERSONAL SERVICES		84,949.00	8,359.71	1,220.75	76,589.29	9.84
<b>SUPPLIES</b>						
101-371-751.000	GAS & OIL	300.00	5.72	0.00	294.28	1.91
101-371-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		800.00	5.72	0.00	794.28	0.72
<b>OTHER CHARGES &amp; SERVICES</b>						
101-371-934.000	OTHER REPAIRS & MAINT	100.00	0.00	0.00	100.00	0.00
OTHER CHARGES & SERVICES		100.00	0.00	0.00	100.00	0.00
<b>CAPITAL</b>						
101-371-979.000	EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
CAPITAL		1,000.00	0.00	0.00	1,000.00	0.00
<b>Unclassified</b>						
101-371-709.000	MEDICARE	700.00	109.78	17.70	590.22	15.68
101-371-709.100	SOCIAL SECURITY TAX	2,800.00	469.43	75.69	2,330.57	16.77
101-371-710.200	UNEMPLOYMENT	378.00	66.46	0.00	311.54	17.58

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>						
101-371-724.000	LIFE & DISABILITY INSURANCE	1,850.00	587.80	0.00	1,262.20	31.77
101-371-752.200	OFFICE SUPPLIES	500.00	87.00	0.00	413.00	17.40
101-371-801.200	PROFESSIONAL & CONTRACTUAL	300.00	0.00	0.00	300.00	0.00
101-371-820.000	BUILDING INSPECTION FEES	37,500.00	11,596.50	0.00	25,903.50	30.92
101-371-820.100	MECHANICAL INSPECTIONS FEES	10,500.00	4,468.00	0.00	6,032.00	42.55
101-371-820.200	ELECTRICAL INSPECTION FEE	10,000.00	5,089.20	0.00	4,910.80	50.89
101-371-820.300	PLUMBING INSPECTION FEES	7,000.00	2,193.30	0.00	4,806.70	31.33
101-371-820.400	RENTAL INSPECTIONS	47,500.00	4,447.50	0.00	43,052.50	9.36
101-371-850.200	TELEPHONE	1,000.00	249.00	0.00	750.96	24.90
101-371-854.200	SOFTWARE EXPENSE	20,000.00	0.00	0.00	20,000.00	0.00
101-371-900.000	PRINTING & PUBLISHING	500.00	47.64	0.00	452.36	9.53
101-371-910.200	EDUCATION & TRAINING	5,000.00	308.52	0.00	4,691.48	6.17
101-371-932.900	VEHICLE REPAIR & MAINTENANCE	100.00	527.09	0.00	(427.09)	527.09
101-371-935.200	VEHICLE INSURANCE	1,300.00	580.00	0.00	720.00	44.62
101-371-983.000	VEHICLE LEASES	5,186.00	1,311.18	0.00	3,874.82	25.28
Unclassified		152,114.00	32,138.44	93.39	119,975.56	21.13
<b>Total Expenditure:</b>		<b>238,963.00</b>	<b>40,503.87</b>	<b>1,314.14</b>	<b>198,459.13</b>	<b>16.95</b>
<b>Net - Dept 371 - INSPECTION SERVICES</b>		<b>(238,963.00)</b>	<b>(40,503.87)</b>	<b>(1,314.14)</b>	<b>(198,459.13)</b>	
<b>Dept 446 - STREET OPERATING</b>						
Account Type: Expenditure						
<b>PERSONAL SERVICES</b>						
101-446-705.000	SALARIES SUPERVISION	40,060.00	4,495.35	734.70	35,564.65	11.22
101-446-706.000	SALARIES PERMANENT	53,128.00	14,840.36	2,767.59	38,287.64	27.93
101-446-718.000	HEALTH INSURANCE	68,307.00	15,267.35	0.00	53,039.65	22.35
101-446-768.000	UNIFORMS	2,400.00	534.25	534.25	1,865.75	22.26
PERSONAL SERVICES		163,895.00	35,137.31	4,036.54	128,757.69	21.44
<b>SUPPLIES</b>						
101-446-756.000	OPERATING SUPPLIES	10,000.00	980.01	0.00	9,019.99	9.80
SUPPLIES		10,000.00	980.01	0.00	9,019.99	9.80
<b>OTHER CHARGES &amp; SERVICES</b>						
101-446-831.000	MEMBERSHIPS & DUES	1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
<b>Unclassified</b>						
101-446-709.000	MEDICARE	1,836.00	300.01	62.47	1,535.99	16.34
101-446-709.100	SOCIAL SECURITY TAX	7,853.00	1,282.73	267.06	6,570.27	16.33
101-446-710.200	UNEMPLOYMENT	1,200.00	0.00	0.00	1,200.00	0.00
101-446-713.100	SALARIES-OVERTIME	15,000.00	2,180.58	945.99	12,819.42	14.54
101-446-717.100	RETIREMENT	18,756.00	5,254.75	0.00	13,501.25	28.02
101-446-724.000	LIFE & DISABILITY INSURANCE	7,241.00	2,405.96	0.00	4,835.04	33.23
101-446-724.200	WORKER'S COMPENSATION INS	13,000.00	4,635.58	0.00	8,364.42	35.66
101-446-726.000	STIPENDS	750.00	0.00	0.00	750.00	0.00
101-446-752.200	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101-446-759.200	GASOLINE	2,200.00	192.10	0.00	2,007.90	8.73
101-446-770.200	EQUIPMENT/SMALL TOOLS	8,500.00	537.36	0.00	7,962.64	6.32

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGDG USED	
<b>Fund 101 - GENERAL FUND</b>							
101-446-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	2,793.64	116.00	12,206.36	18.62	
101-446-850.200	TELEPHONE	1,500.00	108.72	0.00	1,391.28	7.25	
101-446-854.300	IT HARDWARE & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00	
101-446-900.000	PRINTING & PUBLISHING	500.00	7.28	0.00	492.72	1.46	
101-446-910.200	EDUCATION & TRAINING	5,000.00	1,149.00	0.00	3,851.00	22.98	
101-446-924.200	UTILITIES	19,500.00	3,842.84	0.00	15,657.16	19.71	
101-446-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	591.37	0.00	9,408.63	5.91	
101-446-930.400	GROUPS REPAIR & MAINTENANCE	26,000.00	4,814.53	0.00	21,185.47	18.52	
101-446-931.800	EQUIPMENT & MAINTENANCE	25,000.00	886.22	0.00	24,113.78	3.54	
101-446-932.900	VEHICLE REPAIR & MAINTENANCE	13,000.00	1,176.29	0.00	11,823.71	9.05	
101-446-934.100	STORM SEWER REPAIR & MAINT	20,000.00	0.00	0.00	20,000.00	0.00	
101-446-934.220	TREE REMOVALS	35,000.00	2,400.00	0.00	32,600.00	6.86	
101-446-935.200	VEHICLE INSURANCE	6,200.00	2,971.80	0.00	3,228.20	47.93	
101-446-940.900	EQUIPMENT RENTAL	3,000.00	364.00	0.00	2,636.00	12.13	
101-446-955.850	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00	
101-446-983.000	VEHICLE LEASES	14,000.00	3,475.65	0.00	10,524.35	24.83	
Unclassified							
		272,636.00	41,370.41	1,391.52	231,265.59	15.17	
<b>Total Expenditure:</b>			447,531.00	77,487.73	5,428.06	370,043.27	17.31
<b>Net - Dept 446 - STREET OPERATING</b>			(447,531.00)	(77,487.73)	(5,428.06)	(370,043.27)	
<b>Dept 448 - STREET LIGHTING</b>							
Account Type: Expenditure							
OTHER CHARGES & SERVICES							
101-448-926.000	STREET LIGHTING	30,000.00	7,415.89	0.00	22,584.11	24.72	
OTHER CHARGES & SERVICES		30,000.00	7,415.89	0.00	22,584.11	24.72	
<b>Total Expenditure:</b>			30,000.00	7,415.89	0.00	22,584.11	24.72
<b>Net - Dept 448 - STREET LIGHTING</b>			(30,000.00)	(7,415.89)	0.00	(22,584.11)	
<b>Dept 528 - SOLID WASTE COLLECTION</b>							
Account Type: Expenditure							
Unclassified							
101-528-801.200	PROFESSIONAL & CONTRACTUAL	260,000.00	63,961.98	21,320.66	196,038.02	24.60	
Unclassified		260,000.00	63,961.98	21,320.66	196,038.02	24.60	
<b>Total Expenditure:</b>			260,000.00	63,961.98	21,320.66	196,038.02	24.60
<b>Net - Dept 528 - SOLID WASTE COLLECTION</b>			(260,000.00)	(63,961.98)	(21,320.66)	(196,038.02)	
<b>Dept 567 - CEMETERY</b>							
Account Type: Expenditure							
Unclassified							
101-567-995.900	CONTRIBUTIONS TO OTHERS	36,000.00	12,000.00	3,000.00	24,000.00	33.33	
Unclassified		36,000.00	12,000.00	3,000.00	24,000.00	33.33	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Total Expenditure:		36,000.00	12,000.00	3,000.00	24,000.00	33.33
Net - Dept 567 - CEMETERY		(36,000.00)	(12,000.00)	(3,000.00)	(24,000.00)	
Dept 651 - AMBULANCE SERVICE						
Account Type: Expenditure						
Unclassified						
101-651-801.200	PROFESSIONAL & CONTRACTUAL	121,650.00	30,412.47	0.00	91,237.53	25.00
Unclassified		121,650.00	30,412.47	0.00	91,237.53	25.00
Total Expenditure:		121,650.00	30,412.47	0.00	91,237.53	25.00
Net - Dept 651 - AMBULANCE SERVICE		(121,650.00)	(30,412.47)	0.00	(91,237.53)	
Dept 701 - PLANNING COMMISSION						
Account Type: Expenditure						
Unclassified						
101-701-801.200	PROFESSIONAL & CONTRACTUAL	2,000.00	447.00	0.00	1,553.00	22.35
101-701-900.000	PRINTING & PUBLISHING	500.00	945.00	0.00	(445.00)	189.00
101-701-910.200	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
Unclassified		4,000.00	1,392.00	0.00	2,608.00	34.80
Total Expenditure:		4,000.00	1,392.00	0.00	2,608.00	34.80
Net - Dept 701 - PLANNING COMMISSION		(4,000.00)	(1,392.00)	0.00	(2,608.00)	
Dept 702 - ZONING						
Account Type: Expenditure						
Unclassified						
101-702-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	2,733.50	131.00	2,266.50	54.67
101-702-900.000	PRINTING & PUBLISHING	1,000.00	448.95	0.00	551.05	44.90
101-702-910.200	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Unclassified		7,000.00	3,182.45	131.00	3,817.55	45.46
Total Expenditure:		7,000.00	3,182.45	131.00	3,817.55	45.46
Net - Dept 702 - ZONING		(7,000.00)	(3,182.45)	(131.00)	(3,817.55)	
Dept 965 - TRANSFERS						
Account Type: Expenditure						
Unclassified						
101-965-995.208	TRANSFER TO PARK	100,000.00	0.00	0.00	100,000.00	0.00
101-965-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	0.00	0.00	40,000.00	0.00
101-965-995.594	TRANSFER TO HARBOR OPERATIONS FUND	500,000.00	0.00	0.00	500,000.00	0.00
Unclassified		640,000.00	0.00	0.00	640,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Total Expenditure:						
Account Type: Transfers-Out		640,000.00	0.00	0.00	640,000.00	0.00
Unclassified						
101-965-995.130	TRANSFER TO DEBT SERVICE	89,782.00	0.00	0.00	89,782.00	0.00
Unclassified		89,782.00	0.00	0.00	89,782.00	0.00
Total Transfers-Out:		89,782.00	0.00	0.00	89,782.00	0.00
Net - Dept 965 - TRANSFERS		(729,782.00)	0.00	0.00	(729,782.00)	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		3,785,332.00	3,298,037.30	35,166.36	487,294.70	87.13
TOTAL EXPENDITURES		4,557,280.00	843,704.88	82,644.72	3,713,575.12	18.51
NET OF REVENUES & EXPENDITURES		(771,948.00)	2,454,332.42	(47,478.36)	(3,226,280.42)	317.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 105 - PNBALRSB						
Dept 000						
Account Type: Revenue						
Unclassified						
105-000-581.740	LRSB DISBURSEMENTS	260,000.00	240,251.92	240,251.92	19,748.08	92.40
105-000-665.000	INTEREST EARNED	0.00	1,116.20	0.00	(1,116.20)	100.00
Unclassified		260,000.00	241,368.12	240,251.92	18,631.88	92.83
<hr/>						
Total Revenue:		260,000.00	241,368.12	240,251.92	18,631.88	92.83
Account Type: Expenditure						
OTHER CHARGES & SERVICES						
105-000-807.000	AUDIT	2,920.00	0.00	0.00	2,920.00	0.00
OTHER CHARGES & SERVICES		2,920.00	0.00	0.00	2,920.00	0.00
<hr/>						
Total Expenditure:		2,920.00	0.00	0.00	2,920.00	0.00
<hr/>						
Net - Dept 000		257,080.00	241,368.12	240,251.92	15,711.88	
<hr/>						
Dept 670						
Account Type: Expenditure						
Unclassified						
105-670-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	0.00	0.00	40,000.00	0.00
Unclassified		40,000.00	0.00	0.00	40,000.00	0.00
<hr/>						
Total Expenditure:		40,000.00	0.00	0.00	40,000.00	0.00
Account Type: Transfers-Out						
TRANSFER						
105-670-999.140	TRANSFER TO HARBOR OPERATONS	300,000.00	0.00	0.00	300,000.00	0.00
TRANSFER		300,000.00	0.00	0.00	300,000.00	0.00
<hr/>						
Total Transfers-Out:		300,000.00	0.00	0.00	300,000.00	0.00
<hr/>						
Net - Dept 670		(340,000.00)	0.00	0.00	(340,000.00)	
<hr/>						
Fund 105 - PNBALRSB:						
<hr/>						
TOTAL REVENUES		260,000.00	241,368.12	240,251.92	18,631.88	92.83
TOTAL EXPENDITURES		342,920.00	0.00	0.00	342,920.00	0.00
NET OF REVENUES & EXPENDITURES		(82,920.00)	241,368.12	240,251.92	(324,288.12)	291.09



% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
202-000-546.000	MOTOR VEHICLE FUND TAX	200,000.00	43,911.13	19,240.83	156,088.87	21.96
202-000-665.000	INTEREST EARNED	4,500.00	658.60	0.00	3,841.40	14.64
Unclassified		204,500.00	44,569.73	19,240.83	159,930.27	21.79
Total Revenue:		204,500.00	44,569.73	19,240.83	159,930.27	21.79
Net - Dept 000		204,500.00	44,569.73	19,240.83	159,930.27	
Dept 463 - ROUTINE MAINTENANCE						
Account Type: Expenditure						
PERSONAL SERVICES						
202-463-705.000	SALARIES SUPERVISION	6,000.00	1,834.50	267.51	4,165.50	30.58
202-463-706.000	SALARIES PERMANENT	27,000.00	3,959.30	768.81	23,040.70	14.66
PERSONAL SERVICES		33,000.00	5,793.80	1,036.32	27,206.20	17.56
SUPPLIES						
202-463-756.000	OPERATING SUPPLIES	7,000.00	0.00	0.00	7,000.00	0.00
SUPPLIES		7,000.00	0.00	0.00	7,000.00	0.00
Unclassified						
202-463-709.000	MEDICARE	600.00	82.28	15.42	517.72	13.71
202-463-709.100	SOCIAL SECURITY TAX	2,500.00	351.72	65.91	2,148.28	14.07
202-463-759.200	GASOLINE	10,000.00	1,397.88	0.00	8,602.12	13.98
202-463-770.200	EQUIPMENT/SMALL TOOLS	1,500.00	0.00	0.00	1,500.00	0.00
202-463-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	0.00	0.00	25,000.00	0.00
202-463-931.800	EQUIPMENT & MAINTENANCE	5,500.00	0.00	0.00	5,500.00	0.00
202-463-932.900	VEHICLE REPAIR & MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
202-463-967.100	TOOLS & EQUIP	1,500.00	0.00	0.00	1,500.00	0.00
Unclassified		50,600.00	1,831.88	81.33	48,768.12	3.62
Total Expenditure:		90,600.00	7,625.68	1,117.65	82,974.32	8.42
Net - Dept 463 - ROUTINE MAINTENANCE		(90,600.00)	(7,625.68)	(1,117.65)	(82,974.32)	
Dept 474 - TRAFFIC SERVICES						
Account Type: Expenditure						
PERSONAL SERVICES						
202-474-705.000	SALARIES SUPERVISION	7,000.00	1,911.73	344.78	5,088.27	27.31
202-474-706.000	SALARIES PERMANENT	27,000.00	3,959.15	768.81	23,040.85	14.66
PERSONAL SERVICES		34,000.00	5,870.88	1,113.59	28,129.12	17.27
SUPPLIES						
202-474-756.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	28,000.00	3,252.40	3,252.40	24,747.60	11.62

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
SUPPLIES						
		33,000.00	3,252.40	3,252.40	29,747.60	9.86
Unclassified						
202-474-709.000	MEDICARE	600.00	82.24	15.42		
202-474-709.100	SOCIAL SECURITY TAX	2,500.00	351.71	65.92	517.76	13.71
202-474-770.200	EQUIPMENT/SMALL TOOLS	1,000.00	0.00	0.00	2,148.29	14.07
202-474-801.200	PROFESSIONAL & CONTRACTUAL	20,000.00	2,257.00	0.00	1,000.00	0.00
202-474-931.800	EQUIPMENT & MAINTENANCE	5,500.00	4,556.67	0.00	17,743.00	11.29
Unclassified		<u>29,600.00</u>	<u>7,247.62</u>	<u>4,556.67</u>	<u>943.33</u>	<u>82.85</u>
Total Expenditure:		<u>96,600.00</u>	<u>16,370.90</u>	<u>9,004.00</u>	<u>80,229.10</u>	<u>16.95</u>
Net - Dept 474 - TRAFFIC SERVICES						
		(96,600.00)	(16,370.90)	(9,004.00)	(80,229.10)	
Dept 482 - ADMINISTRATIVE						
Account Type: Expenditure						
PERSONAL SERVICES						
202-482-705.000	SALARIES SUPERVISION	7,000.00	1,150.00	176.93	5,850.00	16.43
PERSONAL SERVICES		<u>7,000.00</u>	<u>1,150.00</u>	<u>176.93</u>	<u>5,850.00</u>	<u>16.43</u>
OTHER CHARGES & SERVICES						
202-482-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
Unclassified						
202-482-709.000	MEDICARE	150.00	15.86	2.44	134.14	10.57
202-482-709.100	SOCIAL SECURITY TAX	400.00	67.79	10.43	332.21	16.95
202-482-955.850	MISCELLANEOUS	8,000.00	19.95	0.00	7,980.05	0.25
Unclassified		<u>8,550.00</u>	<u>103.60</u>	<u>12.87</u>	<u>8,446.40</u>	<u>1.21</u>
Total Expenditure:		<u>16,550.00</u>	<u>1,253.60</u>	<u>189.80</u>	<u>15,296.40</u>	<u>7.57</u>
Net - Dept 482 - ADMINISTRATIVE						
		(16,550.00)	(1,253.60)	(189.80)	(15,296.40)	
Dept 483 - ENGINEERING						
Account Type: Expenditure						
Unclassified						
202-483-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	0.00	0.00	15,000.00	0.00
Unclassified		<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
Total Expenditure:		<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
Net - Dept 483 - ENGINEERING						
		(15,000.00)	0.00	0.00	(15,000.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		204,500.00	44,569.73	19,240.83	159,930.27	21.79
TOTAL EXPENDITURES		218,750.00	25,250.18	10,311.45	193,499.82	11.54
NET OF REVENUES & EXPENDITURES		(14,250.00)	19,319.55	8,929.38	(33,569.55)	135.58

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
203-000-546.000	MOTOR VEHICLE FUND TAX	100,000.00	22,576.58	9,892.69	77,423.42	22.58
203-000-578.000	STATE REVENUE METRO ACT	10,000.00	0.00	0.00	10,000.00	0.00
203-000-665.000	INTEREST EARNED	3,000.00	658.69	0.00	2,341.31	0.00
Unclassified		<u>113,000.00</u>	<u>23,235.27</u>	<u>9,892.69</u>	<u>89,764.73</u>	<u>21.96</u>
						20.56
Total Revenue:		<u>113,000.00</u>	<u>23,235.27</u>	<u>9,892.69</u>	<u>89,764.73</u>	<u>20.56</u>
Net - Dept 000		<u>113,000.00</u>	<u>23,235.27</u>	<u>9,892.69</u>	<u>89,764.73</u>	
Dept 463 - ROUTINE MAINTENANCE						
Account Type: Expenditure						
PERSONAL SERVICES						
203-463-705.000	SALARIES SUPERVISION	7,000.00	1,834.35	267.50	5,165.65	26.21
203-463-706.000	SALARIES PERMANENT	20,000.00	3,959.09	768.77	16,040.91	19.80
PERSONAL SERVICES		<u>27,000.00</u>	<u>5,793.44</u>	<u>1,036.27</u>	<u>21,206.56</u>	<u>21.46</u>
SUPPLIES						
203-463-756.000	OPERATING SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
SUPPLIES		<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
Unclassified						
203-463-709.000	MEDICARE	500.00	82.20	15.41	417.80	16.44
203-463-709.100	SOCIAL SECURITY TAX	1,500.00	351.59	65.90	1,148.41	23.44
203-463-759.200	GASOLINE	3,000.00	279.58	0.00	2,720.42	9.32
203-463-770.200	EQUIPMENT/SMALL TOOLS	2,000.00	0.00	0.00	2,000.00	0.00
203-463-801.200	PROFESSIONAL & CONTRACTUAL	7,000.00	0.00	0.00	7,000.00	0.00
203-463-931.800	EQUIPMENT & MAINTENANCE	5,500.00	0.00	0.00	5,500.00	0.00
Unclassified		<u>19,500.00</u>	<u>713.37</u>	<u>81.31</u>	<u>18,786.63</u>	<u>3.66</u>
Total Expenditure:		<u>50,500.00</u>	<u>6,506.81</u>	<u>1,117.58</u>	<u>43,993.19</u>	<u>12.88</u>
Net - Dept 463 - ROUTINE MAINTENANCE		<u>(50,500.00)</u>	<u>(6,506.81)</u>	<u>(1,117.58)</u>	<u>(43,993.19)</u>	
Dept 474 - TRAFFIC SERVICES						
Account Type: Expenditure						
PERSONAL SERVICES						
203-474-705.000	SALARIES SUPERVISION	7,000.00	1,911.60	344.70	5,088.40	27.31
203-474-706.000	SALARIES PERMANENT	20,000.00	3,958.94	768.69	16,041.06	19.79
PERSONAL SERVICES		<u>27,000.00</u>	<u>5,870.54</u>	<u>1,113.39</u>	<u>21,129.46</u>	<u>21.74</u>
SUPPLIES						
203-474-756.000	MISC SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
203-474-767.000	EQUIPMENT/SMALL TOOLS	500.00	0.00	0.00	500.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	22,000.00	9,808.63	3,232.87	12,191.37	44.58
		<u>22,000.00</u>	<u>9,808.63</u>	<u>3,232.87</u>	<u>12,191.37</u>	<u>44.58</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
<b>Fund 203 - LOCAL STREET FUND</b>						
<b>SUPPLIES</b>						
		24,000.00	9,808.63	3,232.87	14,191.37	40.87
Unclassified						
203-474-709.000	MEDICARE	500.00	82.17	15.39		
203-474-709.100	SOCIAL SECURITY TAX	1,500.00	351.51	65.84	417.83	16.43
203-474-801.200	PROFESSIONAL & CONTRACTUAL	1,000.00	0.00	0.00	1,148.49	23.43
203-474-931.800	EQUIPMENT & MAINTENANCE	4,000.00	0.00	0.00	1,000.00	0.00
Unclassified		<u>7,000.00</u>	<u>433.68</u>	<u>81.23</u>	<u>4,000.00</u>	<u>0.00</u>
					6,566.32	6.20
<b>Total Expenditure:</b>						
		<u>58,000.00</u>	<u>16,112.85</u>	<u>4,427.49</u>	<u>41,887.15</u>	<u>27.78</u>
<b>Net - Dept 474 - TRAFFIC SERVICES</b>						
		<u>(58,000.00)</u>	<u>(16,112.85)</u>	<u>(4,427.49)</u>	<u>(41,887.15)</u>	
<b>Dept 482 - ADMINISTRATIVE</b>						
Account Type: Expenditure						
<b>PERSONAL SERVICES</b>						
203-482-705.000	SALARIES SUPERVISION	3,000.00	690.02	106.16	2,309.98	23.00
PERSONAL SERVICES		<u>3,000.00</u>	<u>690.02</u>	<u>106.16</u>	<u>2,309.98</u>	<u>23.00</u>
<b>OTHER CHARGES &amp; SERVICES</b>						
203-482-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
Unclassified					1,000.00	0.00
203-482-709.000	MEDICARE	75.00	9.49	1.46	65.51	12.65
203-482-709.100	SOCIAL SECURITY TAX	225.00	40.69	6.26	184.31	18.08
203-482-955.850	MISCELLANEOUS	2,000.00	11.72	0.00	1,988.28	0.59
Unclassified		<u>2,300.00</u>	<u>61.90</u>	<u>7.72</u>	<u>2,238.10</u>	<u>2.69</u>
<b>Total Expenditure:</b>						
		<u>6,300.00</u>	<u>751.92</u>	<u>113.88</u>	<u>5,548.08</u>	<u>11.94</u>
<b>Net - Dept 482 - ADMINISTRATIVE</b>						
		<u>(6,300.00)</u>	<u>(751.92)</u>	<u>(113.88)</u>	<u>(5,548.08)</u>	
<b>Fund 203 - LOCAL STREET FUND:</b>						
<b>TOTAL REVENUES</b>						
		113,000.00	23,235.27	9,892.69	89,764.73	20.56
<b>TOTAL EXPENDITURES</b>						
		114,800.00	23,371.58	5,658.95	91,428.42	20.36
<b>NET OF REVENUES &amp; EXPENDITURES</b>						
		<u>(1,800.00)</u>	<u>(136.31)</u>	<u>4,233.74</u>	<u>(1,663.69)</u>	<u>7.57</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND						
Dept 000						
Account Type: Revenue						
REVENUE						
204-000-404.000	PROPERTY TAXES	65,300.00	70,783.40	0.00	(5,483.40)	108.40
REVENUE		65,300.00	70,783.40	0.00	(5,483.40)	108.40
Unclassified						
204-000-665.000	INTEREST EARNED	30.00	127.89	0.00	(97.89)	426.30
Unclassified		30.00	127.89	0.00	(97.89)	426.30
Total Revenue:						
		65,330.00	70,911.29	0.00	(5,581.29)	108.54
Net - Dept 000						
		65,330.00	70,911.29	0.00	(5,581.29)	
Dept 970 - CAPITAL						
Account Type: Expenditure						
Unclassified						
204-970-976.200	STREET PAVING PROGRAM	125,000.00	0.00	0.00	125,000.00	0.00
Unclassified		125,000.00	0.00	0.00	125,000.00	0.00
Total Expenditure:						
		125,000.00	0.00	0.00	125,000.00	0.00
Net - Dept 970 - CAPITAL						
		(125,000.00)	0.00	0.00	(125,000.00)	
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES						
		65,330.00	70,911.29	0.00	(5,581.29)	108.54
TOTAL EXPENDITURES						
		125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES						
		(59,670.00)	70,911.29	0.00	(130,581.29)	118.84

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 208 - PARK FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
208-000-653.000	CONCESSION	3,500.00	0.00	0.00	3,500.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	30,000.00	25,234.48	0.00	4,765.52	84.11
208-000-654.000	BEACH PARKING FEES	250,000.00	248,282.40	0.00	1,717.60	99.31
208-000-657.000	PARKING FINES	2,500.00	151.00	45.00	2,349.00	6.04
208-000-665.000	INTEREST EARNED	300.00	997.62	0.00	(697.62)	332.54
208-000-667.100	PAVILLION RENTALS	100.00	(25.00)	(125.00)	125.00	(25.00)
Unclassified		286,400.00	274,640.50	(80.00)	11,759.50	71.08
Total Revenue:						
Account Type: Transfers-In		286,400.00	274,640.50	(80.00)	11,759.50	95.89
Unclassified						
208-000-699.000	TRANSFER FROM GENERAL	100,000.00	0.00	0.00	100,000.00	0.00
Unclassified		100,000.00	0.00	0.00	100,000.00	71.08
Total Transfers-In:						
		100,000.00	0.00	0.00	100,000.00	0.00
Net - Dept 000						
		386,400.00	274,640.50	(80.00)	111,759.50	
Dept 751 - PARKS						
Account Type: Expenditure						
PERSONAL SERVICES						
208-751-705.000	SALARIES SUPERVISION	57,019.00	13,725.57	2,171.78	43,293.43	24.07
208-751-706.000	SALARIES PERMANENT	47,827.00	13,319.21	1,833.59	34,507.79	27.85
208-751-718.000	HEALTH INSURANCE	22,000.00	6,926.32	0.00	15,073.68	31.48
208-751-768.000	UNIFORMS	4,500.00	539.51	0.00	3,960.49	11.99
PERSONAL SERVICES		131,346.00	34,510.61	4,005.37	96,835.39	26.27
SUPPLIES						
208-751-756.000	OPERATING SUPPLIES	15,000.00	2,957.73	0.00	12,042.27	19.72
SUPPLIES		15,000.00	2,957.73	0.00	12,042.27	19.72
OTHER CHARGES & SERVICES						
208-751-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
208-751-935.100	FIRE INSURANCE	1,200.00	460.40	0.00	739.60	38.37
208-751-956.200	REFUNDS	200.00	0.00	0.00	200.00	0.00
208-751-963.000	BANK FEES	13,000.00	7,451.95	0.00	5,548.05	57.32
208-751-967.000	MISC PROJECTS	13,000.00	0.00	0.00	13,000.00	0.00
OTHER CHARGES & SERVICES		28,400.00	7,912.35	0.00	20,487.65	27.86
CAPITAL						
208-751-979.000	EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00
CAPITAL		4,000.00	0.00	0.00	4,000.00	0.00
Unclassified						
208-751-704.000	SALARIES PART-TIME	12,000.00	2,064.00	0.00	9,936.00	17.20

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 208 - PARK FUND						
208-751-704.100	PT - LIFEGUARDS	60,000.00	28,388.42	2,165.00	31,611.58	47.31
208-751-706.300	SALARIES-BEACH	55,000.00	31,467.67	845.75	23,532.33	57.21
208-751-706.400	SALARIES--PARKING ENF	7,000.00	3,878.41	0.00	3,121.59	55.41
208-751-709.000	MEDICARE	3,587.00	1,344.67	97.92	2,242.33	37.49
208-751-709.100	SOCIAL SECURITY TAX	14,674.00	5,749.70	418.64	8,924.30	39.18
208-751-710.200	UNEMPLOYMENT	4,000.00	524.00	0.00	3,476.00	13.10
208-751-713.100	SALARIES-OVERTIME	5,000.00	1,564.49	0.00	3,435.51	31.29
208-751-717.100	RETIREMENT	7,582.00	2,606.69	0.00	4,975.31	34.38
208-751-724.000	LIFE & DISABILITY INSURANCE	3,865.00	1,252.84	0.00	2,612.16	32.42
208-751-724.200	WORKER'S COMPENSATION INS	5,000.00	2,424.46	0.00	2,575.54	48.49
208-751-725.000	DRUG TESTING/MEDICAL EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
208-751-752.200	OFFICE SUPPLIES	1,200.00	24.42	0.00	1,175.58	2.04
208-751-759.200	GASOLINE	5,500.00	1,112.02	0.00	4,387.98	20.22
208-751-770.200	EQUIPMENT/SMALL TOOLS	6,000.00	43.98	0.00	5,956.02	0.73
208-751-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	3,714.00	629.00	26,286.00	12.38
208-751-850.200	TELEPHONE	2,600.00	889.96	50.00	1,710.04	34.23
208-751-854.300	IT HARDWARE & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
208-751-900.000	PRINTING & PUBLISHING	3,000.00	310.00	0.00	2,690.00	10.33
208-751-910.200	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
208-751-924.200	UTILITIES	35,000.00	9,577.71	0.00	25,422.29	27.36
208-751-930.300	BUILDING REPAIR & MAINTENANCE	35,000.00	9,275.80	804.00	25,724.20	26.50
208-751-930.500	GROUPS REPAIR & MAINT	25,000.00	9,041.32	1,000.00	15,958.68	36.17
208-751-931.700	EQUIPMENT MAINT--PARKING SYSTEMS	7,000.00	7,966.48	0.00	(966.48)	113.81
208-751-931.800	EQUIPMENT & MAINTENANCE	8,500.00	1,849.36	188.00	6,650.64	21.76
208-751-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	329.31	0.00	2,670.69	10.98
208-751-935.200	VEHICLE INSURANCE	4,500.00	1,981.20	0.00	2,518.80	44.03
208-751-935.300	LIABILITY INSURANCE	5,700.00	2,748.10	0.00	2,951.90	48.21
208-751-946.200	ENGINEERING	1,000.00	1,250.00	500.00	(250.00)	125.00
208-751-957.100	EQUIPMENT PARKING ADMIN FEES	0.00	716.45	0.00	(716.45)	100.00
208-751-979.200	LIFEGUARD EQUIPMENT	2,200.00	905.33	0.00	1,294.67	41.15
208-751-979.300	LIFEGUARD RECRUITMENT & TRAINING	4,300.00	0.00	0.00	4,300.00	0.00
208-751-983.000	VEHICLE LEASES	6,200.00	1,666.50	0.00	4,533.50	26.88
Unclassified		365,908.00	134,667.29	6,698.31	231,240.71	36.80
Total Expenditure:		544,654.00	180,047.98	10,703.68	364,606.02	33.06
Net - Dept 751 - PARKS		(544,654.00)	(180,047.98)	(10,703.68)	(364,606.02)	
Fund 208 - PARK FUND:						
TOTAL REVENUES		386,400.00	274,640.50	(80.00)	111,759.50	71.08
TOTAL EXPENDITURES		544,654.00	180,047.98	10,703.68	364,606.02	33.06
NET OF REVENUES & EXPENDITURES		(158,254.00)	94,592.52	(10,783.68)	(252,846.52)	59.77



REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 209 - PARK IMPROVEMENT FUND						
Dept 000						
Account Type: Revenue						
REVENUE						
209-000-404.000	PROPERTY TAXES	120,000.00	130,273.91	0.00	(10,273.91)	108.56
REVENUE		120,000.00	130,273.91	0.00	(10,273.91)	108.56
Unclassified						
209-000-445.000	PENALTY & INTEREST	200.00	0.00	0.00	200.00	0.00
209-000-665.000	INTEREST EARNED	100.00	225.36	0.00	(125.36)	225.36
Unclassified		300.00	225.36	0.00	74.64	75.12
Total Revenue:		120,300.00	130,499.27	0.00	(10,199.27)	108.48
Net - Dept 000		120,300.00	130,499.27	0.00	(10,199.27)	
Dept 751 - PARKS						
Account Type: Expenditure						
CAPITAL						
209-751-974.000	CAPITAL IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
CAPITAL		50,000.00	0.00	0.00	50,000.00	0.00
Total Expenditure:		50,000.00	0.00	0.00	50,000.00	0.00
Account Type: Transfers-Out		50,000.00	0.00	0.00	50,000.00	0.00
Unclassified						
209-751-995.500	TRANSFER TO DREDGE FUND	34,970.00	0.00	0.00	34,970.00	0.00
Unclassified		34,970.00	0.00	0.00	34,970.00	0.00
Total Transfers-Out:		34,970.00	0.00	0.00	34,970.00	0.00
Net - Dept 751 - PARKS		(84,970.00)	0.00	0.00	(84,970.00)	
Fund 209 - PARK IMPROVEMENT FUND:						
TOTAL REVENUES		120,300.00	130,499.27	0.00	(10,199.27)	108.48
TOTAL EXPENDITURES		84,970.00	0.00	0.00	84,970.00	0.00
NET OF REVENUES & EXPENDITURES		35,330.00	130,499.27	0.00	(95,169.27)	369.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DREDGE FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
225-000-589.000	CONTRIBUTIONS	20,000.00	0.00	0.00	20,000.00	0.00
225-000-665.000	INTEREST EARNED	1,000.00	710.69	0.00	289.31	71.07
Unclassified		21,000.00	710.69	0.00	20,289.31	1.27
Total Revenue:		21,000.00	710.69	0.00	20,289.31	3.38
Account Type: Transfers-In						
Unclassified						
225-000-699.100	TRANSFER IN	34,970.00	0.00	0.00	34,970.00	0.00
Unclassified		34,970.00	0.00	0.00	34,970.00	1.27
Total Transfers-In:		34,970.00	0.00	0.00	34,970.00	0.00
Net - Dept 000		55,970.00	710.69	0.00	55,259.31	
Dept 597 - HARBOR OPERATIONS						
Account Type: Expenditure						
Unclassified						
225-597-801.200	PROFESSIONAL & CONTRACTUAL	200,000.00	0.00	0.00	200,000.00	0.00
Unclassified		200,000.00	0.00	0.00	200,000.00	0.00
Total Expenditure:		200,000.00	0.00	0.00	200,000.00	0.00
Net - Dept 597 - HARBOR OPERATIONS		(200,000.00)	0.00	0.00	(200,000.00)	
Fund 225 - DREDGE FUND:						
TOTAL REVENUES		55,970.00	710.69	0.00	55,259.31	1.27
TOTAL EXPENDITURES		200,000.00	0.00	0.00	200,000.00	0.00
NET OF REVENUES & EXPENDITURES		(144,030.00)	710.69	0.00	(144,740.69)	0.49

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Dept 000						
Account Type: Revenue						
REVENUE						
248-000-404.000	PROPERTY TAXES	53,000.00	101,333.93	0.00	(48,333.93)	191.20
REVENUE		<u>53,000.00</u>	<u>101,333.93</u>	<u>0.00</u>	<u>(48,333.93)</u>	<u>191.20</u>
Unclassified						
248-000-405.000	PROPERTY TAXES - COUNTY	27,000.00	49,485.78	0.00	(22,485.78)	183.28
248-000-665.000	INTEREST EARNED	100.00	169.39	0.00	(69.39)	169.39
Unclassified		<u>27,100.00</u>	<u>49,655.17</u>	<u>0.00</u>	<u>(22,555.17)</u>	<u>384.92</u>
Total Revenue:						
Account Type: Expenditure		<u>80,100.00</u>	<u>150,989.10</u>	<u>0.00</u>	<u>(70,889.10)</u>	<u>188.50</u>
OTHER CHARGES & SERVICES						
248-000-818.000	PROFESSIONAL & CONTRACTUAL	40,000.00	133.95	0.00	39,866.05	0.33
OTHER CHARGES & SERVICES		<u>40,000.00</u>	<u>133.95</u>	<u>0.00</u>	<u>39,866.05</u>	<u>0.33</u>
Total Expenditure:						
Account Type: Transfers-Out		<u>40,000.00</u>	<u>133.95</u>	<u>0.00</u>	<u>39,866.05</u>	<u>0.33</u>
Unclassified						
248-000-995.130	TRANSFERS OUT	40,000.00	0.00	0.00	40,000.00	0.00
Unclassified		<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>	<u>384.92</u>
Total Transfers-Out:						
		<u>40,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>	<u>0.00</u>
Net - Dept 000						
		<u>100.00</u>	<u>150,855.15</u>	<u>0.00</u>	<u>(150,755.15)</u>	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
		<u>80,100.00</u>	<u>150,989.10</u>	<u>0.00</u>	<u>(70,889.10)</u>	<u>188.50</u>
		<u>80,000.00</u>	<u>133.95</u>	<u>0.00</u>	<u>79,866.05</u>	<u>0.17</u>
		<u>100.00</u>	<u>150,855.15</u>	<u>0.00</u>	<u>(150,755.15)</u>	<u>150,855.</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)						
Dept 000						
Account Type: Revenue						
Unclassified						
266-000-550.000	STATE REVENUE JUSTICE TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
266-000-665.000	INTEREST EARNED	0.00	2.11	0.00	(2.11)	100.00
Unclassified		1,000.00	2.11	0.00	997.89	100.00
<hr/>						
Total Revenue:		1,000.00	2.11	0.00	997.89	0.21
Account Type: Expenditure						
Unclassified						
266-000-910.900	CRIMINAL JUSTICE TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Unclassified		1,000.00	0.00	0.00	1,000.00	100.00
<hr/>						
Total Expenditure:		1,000.00	0.00	0.00	1,000.00	0.00
<hr/>						
Net - Dept 000		0.00	2.11	0.00	(2.11)	
<hr/>						
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):						
<hr/>						
TOTAL REVENUES		1,000.00	2.11	0.00	997.89	0.21
TOTAL EXPENDITURES		1,000.00	0.00	0.00	1,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2.11	0.00	(2.11)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 351 - DEBT SERVICE						
Dept 000						
Account Type: Revenue						
Unclassified						
351-000-665.000	INTEREST EARNED	800.00	7.17	0.00	792.83	0.90
Unclassified		800.00	7.17	0.00	792.83	11.53
Total Revenue:						
Account Type: Transfers-In						
Unclassified						
351-000-699.000	TRANSFER FROM GENERAL	89,782.00	0.00	0.00	89,782.00	0.00
351-000-699.100	TRANSFER IN FROM WATER	83,063.00	(38,625.00)	0.00	121,688.00	(46.50)
351-000-699.200	TRANSFER IN FROM SEWER	124,295.00	0.00	0.00	124,295.00	0.00
351-000-699.210	TRANSFER IN FROM DDA	37,000.00	0.00	0.00	37,000.00	0.00
Unclassified		334,140.00	(38,625.00)	0.00	372,765.00	11.53
Total Transfers-In:						
		334,140.00	(38,625.00)	0.00	372,765.00	(11.56)
Net - Dept 000						
		334,940.00	(38,617.83)	0.00	373,557.83	
Dept 906 - DEBT SERVICE						
Account Type: Expenditure						
TRANSFER						
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	255,000.00	0.00	0.00	255,000.00	0.00
TRANSFER		255,000.00	0.00	0.00	255,000.00	0.00
Unclassified						
351-906-992.100	2017 CAP IMPROV BOND INTEREST	77,250.00	38,625.00	0.00	38,625.00	50.00
Unclassified		77,250.00	38,625.00	0.00	38,625.00	50.00
Total Expenditure:						
		332,250.00	38,625.00	0.00	293,625.00	11.63
Net - Dept 906 - DEBT SERVICE						
		(332,250.00)	(38,625.00)	0.00	(293,625.00)	
Fund 351 - DEBT SERVICE:						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
		334,940.00	(38,617.83)	0.00	373,557.83	11.53
		332,250.00	38,625.00	0.00	293,625.00	11.63
		2,690.00	(77,242.83)	0.00	79,932.83	2,871.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 402 - EQUIPMENT PURCHASE FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
402-000-665.000	INTEREST EARNED	200.00	487.36	0.00		
402-000-676.000	REIMBURSEMENTS	30,000.00	0.00	0.00	(287.36)	243.68
Unclassified		30,200.00	487.36	0.00	30,000.00	0.00
Total Revenue:		30,200.00	487.36	0.00	29,712.64	0.54
Account Type: Transfers-In						
Unclassified						
402-000-699.000	TRANSFER FROM GENERAL	40,000.00	0.00	0.00	40,000.00	0.00
402-000-699.300	TRANSFER FROM LRSB	20,000.00	0.00	0.00	20,000.00	0.00
Unclassified		60,000.00	0.00	0.00	60,000.00	0.54
Total Transfers-In:		60,000.00	0.00	0.00	60,000.00	0.00
Net - Dept 000		90,200.00	487.36	0.00	89,712.64	
Dept 970 - CAPITAL						
Account Type: Expenditure						
CAPITAL						
402-970-981.200	STREET VEHICLES & EQUIPMENT	30,000.00	14,139.00	0.00	15,861.00	47.13
402-970-981.500	CITY HALL EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL		40,000.00	14,139.00	0.00	25,861.00	35.35
Total Expenditure:		40,000.00	14,139.00	0.00	25,861.00	35.35
Net - Dept 970 - CAPITAL		(40,000.00)	(14,139.00)	0.00	(25,861.00)	
Fund 402 - EQUIPMENT PURCHASE FUND:						
TOTAL REVENUES		90,200.00	487.36	0.00	89,712.64	0.54
TOTAL EXPENDITURES		40,000.00	14,139.00	0.00	25,861.00	35.35
NET OF REVENUES & EXPENDITURES		50,200.00	(13,651.64)	0.00	63,851.64	27.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
590-000-642.000	TAP IN FEES--SEWER	7,500.00	2,118.52	0.00	5,381.48	28.25
590-000-642.100	TAP BUY INS--SEWER	10,000.00	2,935.00	0.00	7,065.00	29.35
590-000-642.300	INSPECTION FEES--SEWER	500.00	79.00	0.00	421.00	15.80
590-000-642.400	CONNECTION FEES--SEWER	1,500.00	350.00	0.00	1,150.00	23.33
590-000-650.000	USAGE	700,000.00	371,870.03	102,085.53	328,129.97	53.12
590-000-650.100	READY TO SERVE	1,150,000.00	514,348.66	156,916.80	635,651.34	44.73
590-000-662.000	PENALTIES	10,000.00	7,446.07	1,523.91	2,553.93	74.46
590-000-665.000	INTEREST EARNED	1,000.00	5,447.81	0.00	(4,447.81)	544.78
Unclassified		1,880,500.00	904,595.09	260,526.24	975,904.91	48.10
Total Revenue:						
		1,880,500.00	904,595.09	260,526.24	975,904.91	48.10
Net - Dept 000						
		1,880,500.00	904,595.09	260,526.24	975,904.91	
Dept 537 - SEWER						
Account Type: Expenditure						
PERSONAL SERVICES						
590-537-705.000	SALARIES SUPERVISION	25,000.00	4,759.98	839.15	20,240.02	19.04
590-537-706.000	SALARIES PERMANENT	35,000.00	8,166.73	781.50	26,833.27	23.33
PERSONAL SERVICES		60,000.00	12,926.71	1,620.65	47,073.29	21.54
SUPPLIES						
590-537-756.000	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
SUPPLIES		300.00	0.00	0.00	300.00	0.00
OTHER CHARGES & SERVICES						
590-537-807.000	AUDIT	2,000.00	0.00	0.00	2,000.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
OTHER CHARGES & SERVICES		7,000.00	0.00	0.00	7,000.00	0.00
DEBT SERVICE						
590-537-995.000	INTERFUND TRANSFERS	23,000.00	0.00	0.00	23,000.00	0.00
590-537-995.100	TRANSFER TO DEBT SERVICE 2017 BOND	130,000.00	0.00	0.00	130,000.00	0.00
DEBT SERVICE		153,000.00	0.00	0.00	153,000.00	0.00
Unclassified						
590-537-709.000	MEDICARE	750.00	176.03	21.91	573.97	23.47
590-537-709.100	SOCIAL SECURITY TAX	4,000.00	753.09	93.71	3,246.91	18.83
590-537-724.200	WORKER'S COMP INSURANCE	0.00	205.22	0.00	(205.22)	100.00
590-537-801.200	PROFESSIONAL & CONTRACTUAL	80,000.00	7,119.00	0.00	72,881.00	8.90
590-537-838.000	GALIEN RIVER SANITARY DISTRICT	1,060,134.00	157,644.50	0.00	902,489.50	14.87
590-537-838.100	GRSD MAINTENANCE	25,000.00	5,995.70	0.00	19,004.30	23.98
590-537-838.300	GRSD - CAPITAL IMPROVEMENT	385,000.00	0.00	0.00	385,000.00	0.00
590-537-838.500	GRSD-CONNECTION FEES	2,000.00	0.00	0.00	2,000.00	0.00
590-537-851.200	POSTAGE	1,500.00	1,000.00	0.00	500.00	66.67
590-537-910.200	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 590 - SEWER FUND						
590-537-924.200	UTILITIES					
590-537-931.800	EQUIPMENT & MAINTENANCE	52,000.00	11,864.79	0.00	40,135.21	22.82
590-537-934.100	SEWER REPAIR & MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
590-537-935.200	VEHICLE INSURANCE	30,000.00	0.00	0.00	30,000.00	0.00
590-537-935.300	LIABILITY INSURANCE	0.00	(1,750.00)	0.00	1,750.00	100.00
590-537-946.200	ENGINEERING	3,200.00	1,332.22	0.00	1,867.78	41.63
590-537-955.850	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
Unclassified		300.00	70.60	0.00	229.40	23.53
		1,657,884.00	184,411.15	115.62	1,473,472.85	11.12
Total Expenditure:		1,878,184.00	197,337.86	1,736.27	1,680,846.14	10.51
Net - Dept 537 - SEWER		(1,878,184.00)	(197,337.86)	(1,736.27)	(1,680,846.14)	
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,880,500.00	904,595.09	260,526.24	975,904.91	48.10
TOTAL EXPENDITURES		1,878,184.00	197,337.86	1,736.27	1,680,846.14	10.51
NET OF REVENUES & EXPENDITURES		2,316.00	707,257.23	258,789.97	(704,941.23)	30,537.8



REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
591-000-626.000	SERVICES RENDERED	2,000.00	6,177.69	5,937.69	(4,177.69)	308.88
591-000-642.000	TAP IN FEES--WATER	15,000.00	4,000.00	0.00	11,000.00	26.67
591-000-642.100	TAP BUY INS--WATER	7,000.00	1,982.00	0.00	5,018.00	28.31
591-000-648.000	USAGE - CASINO	550,000.00	233,966.89	57,786.77	316,033.11	42.54
591-000-649.000	USAGE-TWP	15,000.00	6,471.37	436.20	8,528.63	43.14
591-000-650.000	USAGE	450,000.00	215,972.21	61,905.20	234,027.79	47.99
591-000-650.100	READY TO SERVE	420,000.00	159,243.12	49,918.63	260,756.88	37.92
591-000-650.200	RTS - CASINO	23,000.00	10,325.20	2,619.80	12,674.80	44.89
591-000-651.000	ON/OFF FEES	3,000.00	1,275.00	390.00	1,725.00	42.50
591-000-662.000	PENALTIES	5,500.00	2,832.40	629.18	2,667.60	51.50
591-000-665.000	INTEREST EARNED	5,000.00	8,793.71	0.00	(3,793.71)	175.87
Unclassified		1,495,500.00	651,039.59	179,623.47	844,460.41	43.53
Total Revenue:		1,495,500.00	651,039.59	179,623.47	844,460.41	43.53
Net - Dept 000		1,495,500.00	651,039.59	179,623.47	844,460.41	
Dept 536 - WATER						
Account Type: Expenditure						
PERSONAL SERVICES						
591-536-705.000	SALARIES SUPERVISION	137,952.00	32,133.70	5,050.50	105,818.30	23.29
591-536-706.000	SALARIES PERMANENT	241,528.00	55,312.85	9,244.20	186,215.15	22.90
591-536-718.000	HEALTH INSURANCE	110,141.00	36,002.52	0.00	74,138.48	32.69
591-536-768.000	UNIFORMS	2,000.00	238.47	0.00	1,761.53	11.92
PERSONAL SERVICES		491,621.00	123,687.54	14,294.70	367,933.46	25.16
SUPPLIES						
591-536-756.000	OPERATING SUPPLIES	28,500.00	1,757.71	0.00	26,742.29	6.17
591-536-756.100	SUPPLIES - WATER TAPS	8,000.00	3,720.00	0.00	4,280.00	46.50
591-536-756.200	METER REPLACEMENT	17,000.00	3,542.24	1,088.73	13,457.76	20.84
591-536-756.300	MISC TESTING SUPPLIES&TESTING	8,500.00	1,264.34	0.00	7,235.66	14.87
591-536-756.400	LAB SUPPLIES	25,000.00	4,983.23	802.00	20,016.77	19.93
SUPPLIES		87,000.00	15,267.52	1,890.73	71,732.48	17.55
OTHER CHARGES & SERVICES						
591-536-807.000	AUDIT	2,000.00	0.00	0.00	2,000.00	0.00
591-536-818.700	SLUDGE REMOVAL	35,000.00	0.00	0.00	35,000.00	0.00
591-536-818.800	WATER INTAKE SERVICE	22,000.00	12,775.00	0.00	9,225.00	58.07
591-536-824.000	LAB CERTIFICATION FEE	1,500.00	0.00	0.00	1,500.00	0.00
591-536-831.000	MEMBERSHIPS & DUES	2,000.00	85.00	0.00	1,915.00	4.25
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	10.99	0.00	14,989.01	0.07
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	0.00	0.00	10,000.00	0.00
591-536-935.100	FIRE INSURANCE	13,200.00	6,169.36	0.00	7,030.64	46.74
591-536-956.200	REFUNDS	500.00	0.00	0.00	500.00	0.00
591-536-963.000	BANK FEES	3,000.00	143.95	0.00	2,856.05	4.80
OTHER CHARGES & SERVICES		104,200.00	19,184.30	0.00	85,015.70	18.41

PERIOD ENDING 10/31/2023

% Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
CAPITAL						
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	10.97	0.00	2,489.03	0.44
591-536-979.000	EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	500.00	0.00	0.00	500.00	0.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	0.00	0.00	7,500.00	0.00
591-536-987.000	WATER MAIN EXTENSIONS	80,000.00	0.00	0.00	80,000.00	0.00
CAPITAL		100,500.00	10.97	0.00	100,489.03	0.01
DEBT SERVICE						
591-536-995.100	TRANSFER TO DEBT SERVICE 2017 BOND	83,063.00	38,625.00	0.00	44,438.00	46.50
DEBT SERVICE		83,063.00	38,625.00	0.00	44,438.00	46.50
Unclassified						
591-536-709.000	MEDICARE	4,929.00	1,290.09	200.25	3,638.91	26.17
591-536-709.100	SOCIAL SECURITY TAX	21,074.00	5,516.48	856.30	15,557.52	26.18
591-536-710.200	UNEMPLOYMENT	1,134.00	0.00	0.00	1,134.00	0.00
591-536-713.100	SALARIES-OVERTIME	20,000.00	4,825.74	750.85	15,174.26	24.13
591-536-717.100	RETIREMENT	25,592.00	7,960.43	0.00	17,631.57	31.11
591-536-724.000	LIFE & DISABILITY INSURANCE	9,915.00	3,204.80	0.00	6,710.20	32.32
591-536-724.200	WORKER'S COMPENSATION INS	10,000.00	4,702.32	0.00	5,297.68	47.02
591-536-725.000	DRUG TESTING/MEDICAL EXPENSE	100.00	0.00	0.00	100.00	0.00
591-536-726.000	STIPENDS	5,500.00	4,850.00	0.00	650.00	88.18
591-536-752.200	OFFICE SUPPLIES	1,600.00	623.17	0.00	976.83	38.95
591-536-754.000	PROCESS CHEMICALS	30,000.00	10,392.53	0.00	19,607.47	34.64
591-536-759.200	GASOLINE	5,500.00	711.07	0.00	4,788.93	12.93
591-536-770.200	EQUIPMENT/SMALL TOOLS	5,500.00	132.55	15.99	5,367.45	2.41
591-536-801.200	PROFESSIONAL & CONTRACTUAL	44,000.00	10,547.00	3,094.00	33,453.00	23.97
591-536-801.600	CONTRACTUAL-WATER TAPS	7,500.00	0.00	0.00	7,500.00	0.00
591-536-820.500	PERMIT FEE	150.00	0.00	0.00	150.00	0.00
591-536-850.200	TELEPHONE	32,000.00	2,839.70	150.00	29,160.30	8.87
591-536-851.200	POSTAGE	2,500.00	1,655.85	0.00	844.15	66.23
591-536-861.000	TRAVEL/MILEAGE REIMB	500.00	0.00	0.00	500.00	0.00
591-536-900.000	PRINTING & PUBLISHING	1,200.00	0.00	0.00	1,200.00	0.00
591-536-910.200	EDUCATION & TRAINING	4,000.00	0.00	0.00	4,000.00	0.00
591-536-924.200	UTILITIES	35,000.00	12,724.95	0.00	22,275.05	36.36
591-536-930.300	BUILDING REPAIR & MAINTENANCE	20,000.00	888.55	0.00	19,111.45	4.44
591-536-931.800	EQUIPMENT & MAINTENANCE	25,000.00	203.93	0.00	24,796.07	0.82
591-536-932.900	VEHICLE REPAIR & MAINTENANCE	6,500.00	1,138.33	0.00	5,361.67	17.51
591-536-932.900	VEHICLE REPAIR & MAINTENANCE	5,200.00	2,476.46	0.00	2,723.54	47.62
591-536-935.200	VEHICLE INSURANCE	5,200.00	1,374.06	0.00	1,625.94	45.80
591-536-935.300	LIABILITY INSURANCE	3,000.00	0.00	0.00	2,500.00	0.00
591-536-940.900	EQUIPMENT RENTAL	250.00	0.00	0.00	250.00	0.00
591-536-946.200	ENGINEERING	130,000.00	0.00	0.00	130,000.00	0.00
591-536-955.850	MISCELLANEOUS	1,000.00	156.74	0.00	843.26	15.67
591-536-968.000	DEPRECIATION EXPENSE	195,000.00	0.00	0.00	195,000.00	0.00
591-536-983.000	VEHICLE LEASES	7,000.00	1,647.66	0.00	5,352.34	23.54
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	78,066.00	0.00	0.00	78,066.00	0.00
591-536-992.600	2010 WATER SYS IMPR-INTEREST	16,334.00	8,936.55	0.00	7,397.45	54.71
Unclassified		755,044.00	88,798.96	5,067.39	666,245.04	11.76
Total Expenditure:		1,621,428.00	285,574.29	21,252.82	1,335,853.71	17.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BGD USED
Fund 591 - WATER FUND						
Net - Dept 536 - WATER		(1,621,428.00)	(285,574.29)	(21,252.82)	(1,335,853.71)	
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,495,500.00	651,039.59	179,623.47	844,460.41	43.53
TOTAL EXPENDITURES		1,621,428.00	285,574.29	21,252.82	1,335,853.71	17.61
NET OF REVENUES & EXPENDITURES		(125,928.00)	365,465.30	158,370.65	(491,393.30)	290.22

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
<b>Fund 594 - HARBOR OPERATIONS</b>						
Dept 000						
Account Type: Revenue						
Unclassified						
594-000-528.000	OTHER FEDERAL GRANTS	3,001,944.00	0.00	0.00	3,001,944.00	0.00
594-000-651.100	TRANSIENT MARINA FEES	65,000.00	34,618.86	3,688.90	30,381.14	53.26
594-000-651.200	MARINA PUMP OUTS	250.00	0.00	0.00	250.00	0.00
594-000-652.000	BOAT LAUNCHING FEES	65,000.00	31,710.90	0.00	33,289.10	48.79
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	17,500.00	904.00	0.00	16,596.00	5.17
594-000-653.200	ICE/MECHANDISE SALES	500.00	64.00	0.00	436.00	12.80
594-000-665.000	INTEREST EARNED	250.00	93.09	0.00	156.91	37.24
Unclassified		<u>3,150,444.00</u>	<u>67,390.85</u>	<u>3,688.90</u>	<u>3,083,053.15</u>	<u>2.14</u>
Total Revenue:		<u>3,150,444.00</u>	<u>67,390.85</u>	<u>3,688.90</u>	<u>3,083,053.15</u>	<u>2.14</u>
Net - Dept 000		<u>3,150,444.00</u>	<u>67,390.85</u>	<u>3,688.90</u>	<u>3,083,053.15</u>	
<b>Dept 597 - HARBOR OPERATIONS</b>						
Account Type: Expenditure						
PERSONAL SERVICES						
594-597-705.000	SALARIES SUPERVISION	25,104.00	4,953.23	840.65	20,150.77	19.73
594-597-706.100	SALARIES-OVERTIME	500.00	0.00	0.00	500.00	0.00
594-597-706.200	SALARIES- PT MARINA	30,000.00	8,154.58	491.25	21,845.42	27.18
594-597-707.000	SALARIES PART-TIME	0.00	257.99	0.00	(257.99)	100.00
594-597-768.000	UNIFORMS	650.00	0.00	0.00	650.00	0.00
PERSONAL SERVICES		<u>56,254.00</u>	<u>13,365.80</u>	<u>1,331.90</u>	<u>42,888.20</u>	<u>23.76</u>
SUPPLIES						
594-597-756.000	OPERATING SUPPLIES	4,000.00	2,304.97	0.00	1,695.03	57.62
SUPPLIES		<u>4,000.00</u>	<u>2,304.97</u>	<u>0.00</u>	<u>1,695.03</u>	<u>57.62</u>
OTHER CHARGES & SERVICES						
594-597-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
594-597-935.100	FIRE INSURANCE	1,000.00	460.40	0.00	539.60	46.04
594-597-956.200	REFUNDS	500.00	0.00	0.00	500.00	0.00
594-597-963.000	BANK FEES	2,000.00	0.00	0.00	2,000.00	0.00
OTHER CHARGES & SERVICES		<u>4,500.00</u>	<u>460.40</u>	<u>0.00</u>	<u>4,039.60</u>	<u>10.23</u>
CAPITAL						
594-597-970.000	CAPITAL IMPROVEMENTS	4,000.00	2,110.00	0.00	1,890.00	52.75
CAPITAL		<u>4,000.00</u>	<u>2,110.00</u>	<u>0.00</u>	<u>1,890.00</u>	<u>52.75</u>
Unclassified						
594-597-706.160	SALARIES-BOAT LAUNCH	45,000.00	13,639.34	2,087.50	31,360.66	30.31
594-597-706.400	SALARIES--PARKING ENF	0.00	1,939.16	0.00	(1,939.16)	100.00
594-597-709.000	MEDICARE	1,438.00	415.37	48.83	1,022.63	28.89
594-597-709.100	SOCIAL SECURITY TAX	6,512.00	1,776.28	208.79	4,735.72	27.28
594-597-710.200	UNEMPLOYMENT	1,500.00	0.00	0.00	1,500.00	0.00
594-597-724.200	WORKER'S COMPENSATION INSURANCE	900.00	649.30	0.00	250.70	72.14
594-597-725.000	DRUG TESTING/MEDICAL EXPENSE	800.00	0.00	0.00	800.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO  
 PERIOD ENDING 10/31/2023  
 % Fiscal Year Completed: 33.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 10/31/2023	ACTIVITY FOR MONTH 10/31/2023	AVAILABLE BALANCE	% BDGT USED
<b>Fund 594 - HARBOR OPERATIONS</b>						
594-597-752.200	OFFICE SUPPLIES	800.00	159.02	0.00	640.98	19.88
594-597-770.200	EQUIPMENT/SMALL TOOLS	1,500.00	0.00	0.00	1,500.00	0.00
594-597-801.200	PROFESSIONAL & CONTRACTUAL	5,500.00	670.00	0.00	4,830.00	12.18
594-597-900.000	PRINTING & PUBLISHING	2,500.00	0.00	0.00	2,500.00	0.00
594-597-924.200	UTILITIES	12,000.00	6,308.43	393.41	5,691.57	52.57
594-597-930.300	BUILDING REPAIR & MAINTENANCE	6,000.00	4,921.64	0.00	1,078.36	82.03
594-597-930.400	GROUNDS REPAIR & MAINT	10,000.00	0.00	0.00	10,000.00	0.00
594-597-931.700	EQUIPMENT MAINT--PARKING SYSTEMS	1,200.00	0.00	0.00	1,200.00	0.00
594-597-931.800	EQUIPMENT & MAINTENANCE	5,000.00	467.98	188.00	4,532.02	9.36
594-597-935.300	LIABILITY INSURANCE	1,500.00	1,374.06	0.00	125.94	91.60
594-597-946.300	ENGINEERING	2,000.00	0.00	0.00	2,000.00	0.00
594-597-970.100	MARINA UPGRADES PROJECT	400,000.00	0.00	0.00	400,000.00	0.00
594-597-970.200	BROADSIDE DOCK PROJECT	3,100,000.00	0.00	0.00	3,100,000.00	0.00
Unclassified		3,604,150.00	32,320.58	2,926.53	3,571,829.42	0.90
<b>Total Expenditure:</b>		<b>3,672,904.00</b>	<b>50,561.75</b>	<b>4,258.43</b>	<b>3,622,342.25</b>	<b>1.38</b>
<b>Net - Dept 597 - HARBOR OPERATIONS</b>		<b>(3,672,904.00)</b>	<b>(50,561.75)</b>	<b>(4,258.43)</b>	<b>(3,622,342.25)</b>	
<b>Fund 594 - HARBOR OPERATIONS:</b>						
<b>TOTAL REVENUES</b>		<b>3,150,444.00</b>	<b>67,390.85</b>	<b>3,688.90</b>	<b>3,083,053.15</b>	<b>2.14</b>
<b>TOTAL EXPENDITURES</b>		<b>3,672,904.00</b>	<b>50,561.75</b>	<b>4,258.43</b>	<b>3,622,342.25</b>	<b>1.38</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(522,460.00)</b>	<b>16,829.10</b>	<b>(569.53)</b>	<b>(539,289.10)</b>	<b>3.22</b>
<b>TOTAL REVENUES - ALL FUNDS</b>						
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>12,023,516.00</b>	<b>5,819,858.44</b>	<b>748,310.41</b>	<b>6,203,657.56</b>	<b>48.40</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>13,814,140.00</b>	<b>1,658,746.47</b>	<b>136,566.32</b>	<b>12,155,393.53</b>	<b>12.01</b>
		<b>(1,790,624.00)</b>	<b>4,161,111.97</b>	<b>611,744.09</b>	<b>(5,951,735.97)</b>	<b>232.38</b>



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Early Voting Agreement with Berrien County

---

**ITEM BEFORE THE COUNCIL:**

Approval of entering into an agreement with Berrien County to provide early voting

**DISCUSSION:**

In November 2022, Michigan voters decisively approved a constitutional amendment that allows voters the right to vote early and in person at early voting sites before statewide and federal elections.

In August 2023, the City Council passed a resolution to explore the potential of contracting with the Berrien County Clerk's office to provide early voting beginning with the Presidential Primary in 2024. Berrien County has finalized the agreement and requests the municipalities confirm their participation by October 25, 2023.

**RECOMMENDATION:**

That the New Buffalo City Council approves entering into the agreement for Early Voting with Berrien County. Additionally, the City Clerk is authorized to sign the necessary contract documents.



**CITY OF NEW BUFFALO  
RESOLUTION 23-\_\_\_\_\_**

**APPROVAL OF ENTERING INTO AN AGREEMENT WITH BERRIEN COUNTY TO PROVIDE EARLY  
VOTING**

**WHEREAS**, in November 2022, Michigan voters decisively approved a constitutional amendment that allows voters the right to vote early and in person at early voting sites before statewide and federal elections; and

**WHEREAS**, in August 2023, the City Council passed a resolution to explore the potential of contracting with the Berrien County Clerk's office to provide early voting beginning with the Presidential Primary in 2024; and

**WHEREAS**, Berrien County has finalized the agreement and requests the municipalities confirm their participation by October 25, 2023.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves entering into the agreement for Early Voting with Berrien County; and

**NOW THEREFORE BE IT FURTHER RESOLVED** that the City Clerk is authorized to sign the necessary contract documents.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, the duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 16<sup>TH</sup> day of October, 2023.

\_\_\_\_\_  
Ann M. Fidler, City Clerk



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** August 21, 2023

**RE:** Awarding of Contract – Laporte Seamless Gutter

---

**ITEM BEFORE THE COUNCIL:**

Awarding of contract to Laporte Seamless Gutter for the replacement of gutters at City Hall

**DISCUSSION:**

The gutters at City Hall are leaking, beginning to rot and were the wrong type when they were installed. The current gutters are residential gutter, have been damaged by ice dams and become overwhelmed during heavy rain episodes.

City staff had contractors quote the replacement of the gutters at City Hall. Bids were received from Laporte Seamless Gutter and J&B West Enterprises, LLC-J&B West Roofing and Construction. Based on workmanship and quality, staff is recommending Laporte Seamless Gutter to replace the gutters at City Hall. The quote from Laporte Seamless Gutter is \$7,999 and funding for this project is available in the Fiscal Year 2023-2024 budget.

**RECOMMENDATION:**

That the New Buffalo City Council approves awarding of the gutter replacement at City Hall to Laporte Seamless Gutter in the amount of \$7,999.





**CITY OF NEW BUFFALO  
RESOLUTION 23-\_\_\_\_\_**

**AWARDING OF CITY HALL GUTTER REPLACEMENT TO LAPORTE SEAMLESS GUTTER**

**WHEREAS**, the gutters at City Hall are leaking, beginning to rot and were the wrong type when they were installed; and

**WHEREAS**, the current gutters are residential gutter, have been damaged by ice dams and become overwhelmed during heavy rain episodes; and

**WHEREAS**, city staff had contractors quote the replacement of the gutters at City Hall; and

**WHEREAS**, bids were received from Laporte Seamless Gutter and J&B West Enterprises, LLC-J&B West Roofing and Construction; and

**WHEREAS**, based on workmanship and quality, staff is recommending Laporte Seamless Gutter to replace the gutters at City Hall; and

**WHEREAS**, the quote from Laporte Seamless Gutter is \$7,999 and funding for this project is available in the Fiscal Year 2023-2024 budget.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves awarding of the gutter replacement at City Hall to Laporte Seamless Gutter in the amount of \$7,999.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 16<sup>th</sup> day of October, 2023.

---

Ann M. Fidler, City Clerk



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Awarding of Contract – Martell Electric, LLC

---

**ITEM BEFORE THE COUNCIL:**

Awarding of contract to Martell Electric, LLC for the installation of snow melting cable at City Hall

**DISCUSSION:**

During the winter months , the gutters at City Hall are packed with ice dams which have led to them being damaged. This is due to them being the wrong category of gutter and the freezing of backed-up water, which eventually finds cracks and seeps through the roof. As the cycle of melting and freezing occurs, water will find its way into the cracks, expand, and cause permanent damage.

City staff had contractors quote the installation of electric snow melting cable at City Hall. A bid was received from Martell Electric, LLC in the amount of \$13,475 and funding for this project is available in the Fiscal Year 2023-2024 budget.

**RECOMMENDATION:**

That the New Buffalo City Council approves awarding the installation of electric snow melting cable at City Hall to Martell Electric, LLC in the amount of \$13,475.



**CITY OF NEW BUFFALO  
RESOLUTION 23-\_\_\_\_\_**

**AWARDING OF INSTALLING ELECTRIC SNOW MELTING CABLE AT CITY HALL TO MARTELL  
ELECTRIC, LLC**

**WHEREAS**, During the winter months , the gutters at City Hall are packed with ice dams which have led to them being damaged; and

**WHEREAS**, This is due to them being the wrong category of gutter and the freezing of backed-up water, which eventually finds cracks and seeps through the roof; and

**WHEREAS**, As the cycle of melting and freezing occurs, water will find its way into the cracks, expand, and cause permanent damage; and

**WHEREAS**, City staff had contractors quote the installation of electric snow melting cable at City Hall; and

**WHEREAS**, A bid was received from Martell Electric, LLC in the amount of \$13,475 and funding for this project is available in the Fiscal Year 2023-2024 budget.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves awarding the installation of electric snow melting cable at City Hall to Martell Electric, LLC in the amount of \$13,475.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 16<sup>th</sup> day of October, 2023.

---

Ann M. Fidler, City Clerk



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Contractor Payment – Merrell Bros.

---

**ITEM BEFORE THE COUNCIL:**

Approval of payment to Merrell Bros. for the dredging of boat slips

**DISCUSSION:**

In August 2023, the City Council approved awarding of a contract with Merrill Bros. for the dredging of boat slips located in South Cove. Merrill Bros. has completed the work and is requesting payment in the amount of \$57,764 (the original estimate was \$58,900). Abonmarche has inspected the work and approved the pay request.

Based on the anticipation of the project, the expense was budgeted in the Fiscal Year 2023-2024 budget.

**RECOMMENDATION:**

That the New Buffalo City Council approves the payment for dredging of the boat slips to Merrell Bros. in the amount of \$57,764.



**CITY OF NEW BUFFALO  
RESOLUTION 23-\_\_\_\_\_**

**APPROVAL OF PAYMENT TO MERRILL BROS. FOR BOAT SLIPS DREDGING**

**WHEREAS**, in August 2023, the City Council approved awarding of a contract with Merrill Bros. for the dredging of boat slips located in South Cove; and

**WHEREAS**, Merrill Bros. has completed the work and is requesting payment in the amount of \$57,764 (the original estimate was \$58,900); and

**WHEREAS**, Abonmarche has inspected the work and approved the pay request; and

**WHEREAS**, based on the anticipation of the project, the expense was budgeted in the Fiscal Year 2023-2024 budget.

**NOW THEREFORE BE IT HEREBY RESOLVED** that the New Buffalo City Council approves the payment for dredging of the boat slips to Merrell Bros. in the amount of \$57,764.

DATED:

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

**CERTIFICATE**

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 16<sup>th</sup> day of October, 2023.

---

Ann M. Fidler, City Clerk



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Article Addition to the City's Code of Ordinances (Chapter 7) – Second Reading

---

**ITEM BEFORE THE COUNCIL:**

Second reading of addition of Article VI to Chapter 7 of the City of New Buffalo Code of Ordinances to regulate water entry from public property in certain circumstances

**DISCUSSION:**

This year the city had a number of situations involving water safety, which occurred during rough water and red flag days. This ordinance is an attempt to regulate water entry from public property in certain circumstances, to include red flag days.

**RECOMMENDATION:**

That the New Buffalo City Council approves the second reading of the addition of Article VI to Chapter 7 of the New Buffalo Code of Ordinances to regulate water entry from public property in certain circumstances.

**CITY OF NEW BUFFALO  
BERRIEN COUNTY, MICHIGAN**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO ADD ARTICLE VI, "DANGEROUS CONDITIONS," TO CHAPTER 7, "HARBOR," OF THE CODE OF ORDINANCES TO REGULATE WATER ENTRY FROM PUBLIC PROPERTY IN CERTAIN CIRCUMSTANCES**

THE CITY OF NEW BUFFALO ORDAINS:

**Section 1. Addition of Article VI to Chapter 7 of the Code of Ordinances.** Article VI, "Dangerous Conditions," is hereby added to Chapter 7, "Harbor," of the Code of Ordinances of the City of New Buffalo to read as follows:

**Article VI Dangerous Conditions**

**Section 7-33 – Water Entry Prohibited If Dangerous Conditions.**

It shall be unlawful to use the public boat launch facility or any City-owned recreational properties for the purpose of entering into or swimming in the Galien River or Lake Michigan when entry is prohibited by signage and/or communication by a city employee due to a human health and safety risk, including but not limited to, contamination, unsafe debris washing ashore, rescue/recovery efforts, or severe weather or coastal hazard event identified by the National Weather Service and as evidenced by a double red flag. Notwithstanding the civil fines schedule set forth in Section 1-6 of this Code, a person determined responsible for a violation of this section shall pay a civil fine of \$500 plus costs and other sanctions for each municipal civil infraction.

**Section 2. Publication and Effective Date.** This Ordinance shall be published in a newspaper of general circulation in the City, and shall be effective 20 days after its enactment or upon publication, whichever is later.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

**CERTIFICATION**

This is a true and complete copy of an ordinance adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a meeting held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
John Humphrey, Mayor

\_\_\_\_\_  
Ann M. Fidler, Clerk





---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Article Addition to the City's Code of Ordinances (Chapter 10) – Second Reading

---

**ITEM BEFORE THE COUNCIL:**

Second reading of addition of Article VI to Chapter 10 of the City of New Buffalo Code of Ordinances to establish golf cart operation practices in the city

**DISCUSSION:**

Recently, there has been an uptick in the number of golf carts operating throughout the city. As a result, it has become necessary to set forth some parameters for operation.

These regulations are intended to secure the public peace, health, and safety of the residents and property owners of the city through the regulation of the use of golf carts on public roads within the limits of the City. Additionally, it is to provide for the issuance of decals in connection with the registration of golf carts.

**RECOMMENDATION:**

That the New Buffalo City Council approves the second reading of the addition of Article VI to Chapter 10 of the New Buffalo Code of Ordinances to establish golf cart operation practices in the city.

CITY OF NEW BUFFALO  
BERRIEN COUNTY, MICHIGAN

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO ADD A NEW ARTICLE VI, "GOLF CART ORDINANCE," TO CHAPTER 10, "MOTOR VEHICLES AND TRAFFIC," OF THE CODE OF ORDINANCES.**

THE CITY OF NEW BUFFALO ORDAINS:

**Section 1. Addition of Article VI to Chapter 10 of the Code of Ordinances.** Article VI, "Golf Cart Ordinance," Chapter 10, "Motor Vehicles and Traffic," of the Code of Ordinances of the City of New Buffalo is added to read as follows:

**Article VI  
Golf Cart Ordinance**

**Section 10-21 - Purpose.**

These regulations are intended to secure the public peace, health, and safety of the residents and property owners of the City of New Buffalo through the regulation of the use of golf carts on public roads within the limits of the City, to provide for the issuance of decals in connection with the registration of golf carts, and to provide penalties for the violation of these provisions.

**Section 10-22 - Definitions.**

*City* means the City of New Buffalo, Berrien County, State of Michigan.

*Decal* means the sticker displayed on the front of every registered golf cart within the City, which are obtained by completing and submitting the proper registration form to the New Buffalo Police Department.

*Driver license* means an operator's or chauffeur's license or permit issued to an individual by the Secretary of State under Chapter III of the Michigan Vehicle Code, 1949 PA 300, MCL 257.301 to MCL 257.329, as amended, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.

*Golf cart* means a vehicle designed for transportation while playing the game of golf. Off-road vehicles, including but not limited to Gators, all-terrain vehicles (ATVs), a multitrack or multi-wheel drive vehicle, dune buggy, or like-vehicles are not considered golf carts.

*Maintained portion* means that portion of a road improved, designated, or ordinarily used for vehicular traffic.

*Operate* means to ride in or on, or be in actual physical control of the operation of the golf cart.

*Operator* means a person who operates or is in actual physical control of the operation of a golf cart.

*Registration* means the process through which every person intending to operate a motorized golf cart on roads or streets within the City must follow.

*Street* means a road, roadway, street, or right-of-way within the City of New Buffalo street system, but does not include a private road. The terms road, roadway, street, and right-of-way are interchangeable.

*Sunset* and *sunrise* mean that time determined by the National Weather Service on any given day.

**Section 10-23 - Operation of golf carts on City streets.**

A person may operate a golf cart on City streets, subject to the following restrictions:

- A. A person shall not operate a golf cart on any street unless he or she is at least sixteen (16) years old and licensed to operate a motor vehicle.
- B. The operator of a golf cart shall comply with the signal (hand or mechanical) requirements of MCL 257.648, as amended, that apply to the operation of a vehicle.
- C. All golf carts are required to have a red reflector on the rear of the golf cart that shall be visible from all distances up to 500 feet when in front of lawful low beams of headlamps on a motor vehicle.
- D. The operator of a golf cart shall obey by all sections pertaining to traffic in the Michigan Vehicle Code and the Uniform Traffic Code.
- E. A person operating a golf cart upon a roadway shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.
- F. A person shall not operate a golf cart on Buffalo Street, Whittaker Street, and Clay Street. However, this subsection does not prohibit a person from crossing such street using the most direct line of crossing.
- G. A person shall not operate a golf cart on a state trunk line highway. This subsection does not prohibit a person from crossing a state trunk line highway when operating a golf cart on a street of the City using the most direct line of crossing.
- H. Where a usable and designated path for golf carts is available adjacent to a road or street, a person operating a golf cart shall be required to use that path. A golf cart shall not be operated on a sidewalk constructed for the use of pedestrians.
- I. A person operating a golf cart shall not pass between lines of traffic, but may pass on the left of traffic moving in his or her direction in the case of a two-way street, or on the left or right of traffic, in an unoccupied lane, in the case of a one-way street.
- J. A golf cart shall be operated at a speed not to exceed 15 miles per hour and shall not be operated on a roadway or street with a speed limit of more than 30 miles per hour.
- K. A golf cart shall not be operated on the streets of the City during the time

period from one-half hour before sunset to one-half hour after sunrise.

- L. A person operating a golf cart or who is a passenger in a golf cart is not required to wear a crash helmet.
- M. A golf cart shall not be used to carry more than four (4) persons at one time or more than the number for which it is designed and equipped, if designed or equipped to carry less than four (4) persons.
- N. A golf cart operated on a street of the City is not required to be registered for purposes of Section 3101 of the Insurance Code of 1956, 1956 PA 218, MCL 500.3101, as amended.
- O. A golf cart shall not be operated during weather events with snow and/or ice on the ground.
- P. Golf carts shall not be operated on a road or street in a negligent manner, endangering any person or property, or obstructing, hindering, or impeding the lawful course of travel of any motor vehicle or the lawful use by any pedestrian of public streets, sidewalks, paths, trails, walkways, or parks.

**Section 10-24 - Parking.**

The parking, stopping, and standing regulations provided in the City Code are adopted by reference and shall apply to golf carts operated in the City as if they are motor vehicles under those provisions.

**Section 10-25 - Registration and decals.**

- A. Golf cart owners shall register each golf cart on an annual basis by making application to the New Buffalo Police Department. Such application shall include proof of insurance as a rider to a homeowner's or renter's policy, or in any other form of policy selected by the applicant with an insurance company licensed to do business in the State of Michigan, for coverage of personal injury or property damage resulting from operation of the subject golf cart. The minimum amount of coverage shall be no less than \$300,000.00. The New Buffalo Police Department shall review and either approve or deny each application, and provide a list of registered golf carts to the City Manager.
- B. There shall be no charge for the registration of a golf cart, and each approved golf cart shall be issued a registration decal. The golf cart owner shall affix each decal provided by the New Buffalo Police on a clearly visible place on the front of the golf cart.
- C. Non-residents may register their golf cart with the City as long as they have written approval from a New Buffalo resident that the resident will act as the host property for the non-resident's golf cart.
- D. Failure to register a golf cart or renew an existing registration shall constitute a violation of this article.
- E. A police officer may suspend any registration and ban further access on any public street or public property by any golf cart when, in the reasonable opinion of that officer, there is a likelihood that the continued use of the golf cart will

cause damage to public property or injury to members of the public.

- F. The City Council reserves the right to waive the registration requirements of this ordinance for special events that utilize golf carts.

**Section 10-26 - Public Officials.**

This article does not apply to a public official in the performance of his or her official duties.

**Section 10-27 - Violation.**

- A. Any person violating any provisions of this article shall be responsible for a civil infraction under Section 1-6 of this Code.
- B. A court may order a person who causes damage to the environment, a road, or other public property as a result of the operation of a golf cart to pay full restitution for that damage above and beyond the penalties paid for civil infractions.

**Section 2. Publication and Effective Date.** This Ordinance shall be published in a newspaper of general circulation in the City, and shall be effective 20 days after its enactment or upon publication, whichever is later.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

**CERTIFICATION**

This is a true and complete copy of an ordinance adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a meeting held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
John Humphrey, Mayor

\_\_\_\_\_  
Ann M. Fidler, Clerk



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Article Addition to the City's Code of Ordinances (Chapter 12) – First Reading

---

**ITEM BEFORE THE COUNCIL:**

First reading of the addition of Article VI to Chapter 12 of the City of New Buffalo Code of Ordinances related to vacant buildings

**DISCUSSION:**

The purpose of this language is to help protect the health, safety, and welfare of the citizens of the City of New Buffalo.

This addition to the city's Code of Ordinances is an attempt to prevent blight, protect property values and neighborhood integrity, avoid the creation and maintenance of nuisances and ensuring the safe and sanitary maintenance of dwellings, commercial and industrial buildings. It is widely recognized that blight lowers property values, leads to deteriorating conditions, undermines the quality of life, affects the public health, safety and general welfare and also results in human injury and criminal activities. It is also determined that vacant and unoccupied structures demand an inordinate amount of city administrative and ordinance enforcement resources. Ultimately, the desire is to have any and all vacant buildings revitalized.

**RECOMMENDATION:**

That the New Buffalo City Council approves the first reading of the addition of Article VI to Chapter 12 of the New Buffalo Code of Ordinances pertaining to vacant buildings in the city.

**CITY OF NEW BUFFALO  
BERRIEN COUNTY, MICHIGAN**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO ADD A NEW ARTICLE VI, "VACANT BUILDINGS," TO CHAPTER 12, "NOISE, NUISANCE, PROHIBITED ACTS AND OTHER MISCELLANEOUS PROVISIONS," OF THE CODE OF ORDINANCES OF THE CITY OF NEW BUFFALO TO REGULATE VACANT BUILDINGS.**

THE CITY OF NEW BUFFALO ORDAINS:

**Section 1. Addition of Article VI to Chapter 12 of the Code of Ordinances.** Article VI, "Vacant Buildings," Chapter 12, "Noise, Nuisance, Prohibited Acts and Other Miscellaneous Provisions," of the Code of Ordinances of the City of New Buffalo is added to read as follows:

**Article VI  
Vacant Buildings**

**Section 12-71 - Purpose; Findings.**

The purpose of this chapter is to help protect the health, safety, and welfare of the citizens of the City of New Buffalo by preventing blight, protecting property values and neighborhood integrity, avoiding the creation and maintenance of nuisances and ensuring the safe and sanitary maintenance of dwellings, commercial and industrial buildings. It is recognized that blight lowers property values, leads to deteriorating conditions, undermines the quality of life, affects the public health, safety and general welfare and also results in human injury and criminal activities. It is also determined that vacant and unoccupied structures demand an inordinate amount of city administrative and ordinance enforcement resources.

**Section 12-72 - Definitions.**

The following words, terms and phrases, when used in this article, shall have the meaning ascribed to them in this article, except when the context clearly indicates a different meaning:

*Dangerous building* means any building or structure which has any of the defects or conditions set forth in Section 12-51 of this code.

*Occupant* means any person living or sleeping in a building or structure; having possession of a space within a building or structure.

*Occupied* means a building or structure or portion thereof that has an occupant.

*Regularly occupied* means a building or structure or portion thereof that is lawfully utilized or lawfully occupied for the purpose for which it is lawfully intended and designed and which if its intended purpose is residential, normally has at least one person lawfully living or sleeping in it daily and which if its intended purpose is not residential, normally has persons lawfully in it and utilizing it on a basis consistent with



its lawful nonresidential purpose. Persons solely in the building or structure for the purpose of maintenance, repair, or cleaning of the building or structure do not make the building or structure “regularly occupied”.

*Vacant* means a building or structure in which no person or persons actually lawfully resides or lives in any part of the building as the legal or equitable owner or tenant-occupant, on a permanent, non-transient basis, or currently conducts a lawfully licensed business, or lawfully uses the structure for storage purposes. Such storage use must be a legally allowed principal use of the zoning district where the structure is located and the use must be in compliance with all appropriate provisions of the city ordinances, building and fire codes pertaining to the storage use. A building is a vacant building if it is not regularly occupied for a period greater than ninety (90) days.

### **Section 12-73 - Evidence of Vacant Properties.**

Evidence of vacancy shall include any condition that on its own, or combined with other conditions present, would lead a reasonable person to believe that the property is vacant. Such conditions include, but are not limited to: overgrown and/or dead vegetation; accumulation of newspapers, circulars, flyers and/or mail; past due utility notices and/or disconnected utilities; accumulation of trash, junk and/or debris; boarded up windows; abandoned vehicles, auto parts or materials; continually drawn window coverings such as curtains, blinds and/or shutters; the absence of furnishings and/or personal items consistent with habitation or occupancy; statements by neighbors, passersby, delivery agents, utility agents, city employees, or other similarly situated persons that the property is vacant property.

### **Section 12-74 - Registration of Vacant Buildings.**

- (a) All persons owning a vacant building, or agents acting on behalf of such owners, shall register with the building department of the city using a prescribed form any and all vacant buildings owned within the city within thirty (30) days. Properties that are vacant at the time of the adoption of this article must register within thirty (30) days of the date this article takes effect.
- (b) Each registration shall be required to contain, at least, the following information:
  1. Name and street address or mailing address where mail may be sent that will be acknowledge as received by the owner(s).
  2. Agent name and address, if applicable.
  3. Telephone number of owner and agent.
  4. Address of each vacant property within the city owned by that owner, including:
    - i. The number of units at each address;
    - ii. The use for each property; and
    - iii. When each property was last occupied.
- (c) Any changes in the information required by this section must be provided to the same office within fourteen (14) days of such change occurring.
- (d) Registration of an abandoned structure or dangerous building does not preclude the city from taking appropriate actions to secure the property or to issue orders to repair or abate dangerous, hazardous, or unlawful conditions or from acting to eliminate an imminent hazard to public health and safety.

### **Section 12-75 - Inspections.**

Vacant buildings, including the surrounding real property, required to be registered in accordance with this article may be subject to an initial exterior inspection by the building department.

Following the initial inspection, in order to ensure that the vacant properties are safe, secured and well maintained, all vacant properties, including the surrounding real property, may be subject to additional exterior inspections on a yearly basis and/or by one or more of the following bases:

- (a) By area, such as an entire block, neighborhood or historic district such that all vacant properties in a predetermined geographical area will be inspected simultaneously or within a short period of time.
- (b) By complaint, such that the complaints of property maintenance violations or violations of the requirements of this article shall be inspected within a reasonable time.
- (c) By recurrent violations, such that any property which is found to have a high incidence of recurrent or uncorrected violations may be inspected more frequently.
- (d) Whenever reasonable cause exists to believe that there is a violation of the property maintenance code or this article on any vacant property or other conditions which makes the structure or premises unsafe, dangerous or hazardous.
- (e) For the purpose of re-inspection to ensure the correction of any violation in existence of a previous inspection.

Any violation of the city code or this article which are detected upon any of the inspections by the building code enforcement department shall be fully repaired and/or remedied within thirty (30) days of notice to the owner or within such additional time as permitted by the building department.

### **Section 12-76 - Securing and Maintenance of Vacant Buildings.**

All vacant buildings shall be secured and maintained as set forth in Sec. 12-57 of this chapter.

### **Section 12-77 - Fees.**

- (a) The fees for registration, inspection, administration, and all other actions authorized under this article shall be established and may be amended by resolution of the City Council in an amount sufficient to offset the cost of processing the form and administering compliance with this article.
- (b) Each owner or agent of a vacant building registered under this section shall be required to pay a registration fee for each such building or structure.
- (c) Each owner or agent who fails to register a vacant building or structure in a timely manner shall pay a late fee.

- (d) If the owner or agent fails to pay the registration fee, late fee, or other administrative fee as required by this article, the city shall have, as security for collection, a lien upon the premises.

**Section 12-78 - Recovery of Fees.**

If all or part of the fees required by this chapter are not paid or are overdue, the city may recover such sums by:

- (a) Filing suit against the owner for entry of civil money judgment or any other means available by law. The city shall be entitled to all actual attorney fees and costs incurred in obtaining a warrant or to obtain a judgment against an owner for any overdue or unpaid fee associated with this article.
- (b) Any other means available by law, including, but not limited to, such fees being included in any fines and costs assessed by the court for the infraction.

**Section 12-79 - Disclaimer of Liability.**

An enforcement action, inspection, or other activity taken by the city under this article in the execution of its duties is not a warranty or guarantee that there are no defects in the dwelling or structure nor does the city assume any responsibility or liability for the property or its owner or any third party. The enforcement action, inspection, or other activity taken by the city is made for the benefit of the city only, the city shall not be held responsible to any party based upon their reliance on any enforcement action, inspection, or other activity taken by the city.

**Section 12-80 - Violation; Public Nuisance Declared.**

Any person who shall violate a section of this article shall be responsible for a municipal civil infraction as provided in Section 1-6 of this code. Additionally, it is declared a public nuisance for any owner to cause, permit, or maintain any property condition contrary to the provisions of this article.

**Secs. 12-81 through 12-90. [Reserved.]**

**Section 2. Publication and Effective Date.** This Ordinance shall be published in a newspaper of general circulation in the City, and shall be effective 20 days after its enactment or upon publication, whichever is later.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

**CERTIFICATION**

This is a true and complete copy of an ordinance adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a meeting held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
John Humphrey, Mayor

\_\_\_\_\_  
Ann M. Fidler, Clerk



---

**TO:** Mayor Humphrey and the New Buffalo City Council

**FROM:** Darwin Watson, City Manager

**DATE:** October 16, 2023

**RE:** Ordinance to Repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances – First Reading

---

**ITEM BEFORE THE COUNCIL:**

First reading to repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances

**DISCUSSION:**

In August 2019, the City Council established the Parks and Harbor Commission. This was a combination of the Harbor Commission and Parks and Recreation Board. Per the support documentation, it was stated that "historically, it has been difficult to maintain a quorum for both the Parks Board and the Harbor Commission throughout the year". Moreover, the two (2) Boards have overlapping responsibilities for navigational facilities, harbors, and recreational opportunities that make direction and communication difficult. Recently, there has been a desire to disestablish the Parks and Harbor Commission and to re-establish the Harbor Commission and Parks and Recreation Board. The City Attorney has prepared an ordinance to repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances.

**RECOMMENDATION:**

That the New Buffalo City Council approves the first reading of the ordinance to repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances.

**CITY OF NEW BUFFALO  
BERRIEN COUNTY, MICHIGAN**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO REPEAL ARTICLE XIII OF CHAPTER 2 OF THE CITY OF NEW BUFFALO CODE OF ORDINANCES, AND TO AMEND ARTICLE I OF CHAPTER 7, AND ARTICLE II OF CHAPTER 14 IN ORDER TO DISESTABLISH THE PARKS AND HARBOR COMMISSION AND RECREATE THE PARK AND RECREATION BOARD AND HARBOR COMMISSION AS SEPARATE BOARDS**

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Repeal. Article XIII, “Park and Harbor Commission,” of Chapter 2, “Administration,” is hereby repealed in its entirety.

Section 2. Amendment. Article I, “Park and Harbor Commission,” of Chapter 7, “Harbor,” is hereby amended in its entirety to read as follows:

**ARTICLE I  
Harbor Commission**

**Section 7-1. Commission created.**

There is hereby recreated a Harbor Commission for the City.

**Section 7-2. Composition; appointments; filling vacancies.**

- A. Composition. The Harbor Commission shall consist of five members, who shall be resident electors of the City. The following individuals are ineligible to serve as members: City Council members, the City Manager, Department of Public Works Director, or any other elected official and/or employee of the City.
- B. Appointments. Appointments made to the Harbor Commission shall provide for staggered terms of office. Appointments to fill expired positions on such commission shall be for a period of three years, and shall be made by the Mayor with the consent of the majority of the City Council at the regular organizational meeting of the City Council following the regular City election.
- C. Alternate members. The Mayor with the consent of the majority of the City Council may appoint up to two alternate members, who shall have the same membership requirements as regular Harbor Commission members. Alternate members have voice and vote on the Harbor Commission in the event a regular Harbor Commission member is absent. At the time of appointment as alternate members, the City Council shall designate one alternate to serve first in the event of an absence during a meeting, with the other alternate member serving if the first alternate member is unavailable, or in the event of a second absence during a meeting.
- D. Filling vacancies. Appointments to fill vacancies on the Harbor Commission shall be for a period of time equivalent to the unexpired term of that office. Appointments to fill such vacancies shall be made by the Mayor with the consent of the majority of the City Council, but shall be made within 60 days of the date such vacancy occurs.

**Section 7-3. Compensation of members.**

The members of the Harbor Commission shall serve without compensation and shall not be considered employees of the City.

**Section 7-4. Organization; officers; quorum.**

The members of the Harbor Commission shall within 20 days after their appointment in the first instance, and thereafter annually within 20 days following the regular organizational meeting of the City Council following the regular City election, organize and elect one of their members chairperson, one of their members vice chairperson, and one of their members or another person not serving on the Commission as secretary. The Harbor Commission may select other such officers as it may deem advisable and expedient. A majority of the Harbor Commission shall constitute a quorum for the transaction of business.

**Section 7-5. Meetings; rules of procedure.**

The Harbor Commission shall establish by general rule the time and place for holding all regular and special meetings of such board and the manner of giving notice thereof. The Harbor Commission is also authorized to establish by general rule procedures for the transaction of its business.

**Section 7-6. Removal of members.**

The City Council shall have power and authority to remove any member of the Harbor Commission for malfeasance, misfeasance, misconduct, or neglect of duty after having given such member notice and an opportunity to be heard.

**Section 7-7. Powers and duties; policies, rules, and regulations concerning harbor.**

The Harbor Commission shall study and make recommendations to the City Council concerning policies, rules, regulations, and ordinances dealing with the management, government, maintenance, operation, and use of the harbor, waterways, channels, municipal docks, or other navigational facilities which are under the control of the City. The reasonableness and necessity of any such policies, rules, regulations, or ordinances shall be determined by the City Council after a review thereof. All such policies, rules, regulations, and ordinances, after adoption and publications by the City Council, shall be enforced by the appropriate City officials in like manner as any other provision of this chapter or other ordinance of the City.

**Section 7-8. Budget.**

The Harbor Commission shall annually submit to the City Manager, at a date of the City Manager's choosing, a proposed budget showing in detail the amount of money which, according to the judgment of the Harbor Commission, may be necessary for harbor purposes, and the supervision, maintenance and operation thereof during the fiscal year, which fiscal year shall correspond to that of the City. The proposed budget submitted and recommended by the Harbor Commission may be increased, modified, or adopted by the City Council in its sole discretion, as the City Council may deem advisable and expedient.

Section 3. Amendment. Article II, "Park and Harbor Commission," of Chapter 14, "Parks and Recreation," is hereby amended in its entirety to read as follows:

**Article II  
Park and Recreation Board**

**Section 14-21. Created.**

There is hereby recreated a Park and Recreation Board for the City.

**Section 14-22. Composition; appointment and terms of members; filling vacancies.**

- A. Composition. The Park and Recreation Board shall consist of five members, who shall be resident electors of the City. The following individuals are ineligible to serve as members: City Council members, the City Manager, Department of Public Works Director, or any other elected official and/or employee of the City.
- B. Appointments. Appointments made to the Park and Recreation Board shall provide for staggered terms of office. Appointments to fill expired positions on such board shall be for a period of three years, and shall be made by the Mayor with the consent of the majority of the City Council at the regular organizational meeting of the City Council following the regular City election.
- C. Alternate members. The Mayor with the consent of the majority of the City Council may appoint one alternate member, who shall have the same membership requirements as regular Park and Recreation Board members. The alternate member has voice and vote on the Park and Recreation Board in the event a regular Park and Recreation Board member is absent.
- D. Filling vacancies. Appointments to fill vacancies on the Park and Recreation Board shall be for a period of time equivalent to the unexpired term of that office. Appointments to fill such vacancies shall be made by the Mayor with the consent of the majority of the City Council, but shall be made within 60 days of the date such vacancy occurs.

**Section 14-23. Compensation of members; members not to be employees of City.**

Members of the Park and Recreation Board shall serve without compensation and shall not be considered employees of the City.

**Section 14-24. Organization; officers; quorum.**

The members of the Park and Recreation Board shall within 20 days after their appointment in the first instance, and thereafter annually within 20 days following the regular organizational meeting of the City Council following the regular City election, organize and elect one of their members chairperson, one of their members vice-chairperson, and one of their members secretary. The Board may elect such other officers as it may deem advisable and expedient. A majority of the Board shall constitute a quorum for the transaction of business.

**Section 14-25. Meetings; rules of procedure.**

The Park and Recreation Board shall establish by general rule the time and place for holding all regular and special meetings of such board and the manner of giving notice thereof. The Board is also authorized to establish by general rule procedures for the transaction of its business.

**Section 14-26. Removal of members.**

The City Council shall have the power and authority to remove any member of the Park and Recreation Board for malfeasance, misfeasance, misconduct, or neglect of duty after having given such member notice and an opportunity to be heard.

**Section 14-27. Powers and duties: policies, rules and regulations concerning City parks, playgrounds and recreation areas.**

The Park and Recreation Board shall study and formulate policies as to the maintenance, control, and regulation of all City parks, recreational areas, and playgrounds. It shall also make recommendations to the City Council as to ways of improving, planning, and developing outdoor and indoor recreational, educational, and social facilities and programs for the community. The reasonableness and necessity of any such policy, rule, or regulations appertaining to any City park, recreational area, playground, recreation program, or construction shall be determined by the City Council after a review of the recommendation of the Park and Recreation Board.



**Section 14-28. Gifts, appropriations and bequests.**

The Park and Recreation Board is hereby empowered and authorized to solicit, receive, and acquire gifts, appropriations, bequests, donations, or endowments of money, funds, or property from any person, which shall be immediately turned over to the City Council and shall be used for the creation, improvement, maintenance, and operations of the City parks and recreation programs.

**Section 14-29. Budget.**

The Park and Recreation Board shall annually submit to the City Manager, at a date of the City Manager’s choosing, a proposed budget showing in detail the amount of money which, according to the judgment of the Board, may be necessary for park and recreation purposes, and the supervision, maintenance, and operation thereof during the ensuing fiscal year, which fiscal year shall correspond to that of the City. The proposed budget submitted and recommended by the Park and Recreation Board may be increased, modified, or adopted by the City Council in its sole discretion, as the City Council may deem advisable and expedient.

Section 4. Disestablishment of Predecessor Board. The board currently known as the Park and Harbor Commission is hereby disestablished.

Section 5. Publication and Effective Date. The City Clerk shall cause this ordinance to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after its enactment or upon publication, whichever is later.

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED.**

**CERTIFICATION**

This is a true and complete copy of Ordinance No. \_\_\_\_ adopted at a regular meeting of the New Buffalo City Council held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
John Humphrey, Mayor

\_\_\_\_\_  
Amy Fidler, Clerk

Adopted:  
Published:  
Effective:

4891-6300-5313 v1 [74113-1]