



City of New Buffalo
REGULAR COUNCIL MEETING AGENDA
NOVEMBER 20, 2023 AT 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Consent Agenda
 - a. City Council Minutes: October 16, 2023, Library Board Minutes: October 2023
 - b. Receive Monthly Reports: Police, Fire, Water, Park, Building, Streets, Code Enforcement and Treasurer
 - c. Monthly Account Payable
6. Public Comment
7. Closed Session
8. Public Hearing
 - a. Amendment to Downtown Development Plan and Tax Increment Financing Plan of the City of New Buffalo's Downtown Development Authority
9. New Business
 - a. Amendment to Downtown Development Plan and Tax Increment Financing Plan of the City of New Buffalo's Downtown Development Authority
 - b. Renewal of Fire Services Agreement
 - c. BS&A Cloud Services
 - d. Solid Waste and Recycling Agreement
 - e. Civic Savvy Agreement
 - f. Awarding of Contract – King Company (Whittaker Street Bridge Repairs)
 - g. Awarding of Contract – R. Yoder Construction, Inc. (Oselka Park Pavilion)
 - h. Awarding of Contract – E.I. Construction (Marina Painting)
 - i. Awarding of Contract – J. Ranck Electric, Inc. (Municipal Marina Utility Upgrades Project)
 - j. Annual Employee Salary Adjustment
 - k. Site Plan Approval – Lake Michigan Yacht Club (200 Lake Drive)
 - l. Site Plan Approval – Postboy (207 N. Whittaker)
 - m. Addition to City's Code of Ordinances (Chapter 12) – Second Reading
 - n. Ordinance to Repeal Article 13 of Chapter 2 of the Code of Ordinances and to Amend Article I of Chapter 7, and Article II of Chapter 14 – First Reading
10. Pokagon Fund Update
11. City Manager Report
12. Council Comments
13. Adjournment

Mayor Humphrey called the meeting to order at 6:28 p.m.

The City Council led the Pledge of Allegiance

Roll Call: Flanagan, Humphrey, Lijewski, Price, Robertson

Staff Present: City Manager Watson, City Clerk; Amy Fidler, Deputy Clerk; Amber Schroeder

Approval of Agenda: Motion by Council member Flanagan, seconded by Council member Lijewski to approve the agenda with the addition of New Business Item RFP for Solid Waste and Recycling Services, and discussion item Downtown Development Authority. Also, the removal of New Business items 7.f City of New Buffalo Golf Cart Ordinance Second Reading (Chapter 10) and 7.h Separation of Parks and Harbor Commission Ordinance – First Reading.

Roll Call Vote:

AYES: Price, Robertson, Lijewski, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Consent Agenda: Motion by Council member Lijewski, seconded by Council member Price to approve the consent agenda:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Price, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Public Comment:

Noreen Adams

J.V. Peacock

Ben Smock

Chad Gradowski

John Chipman

Marc Danesi

Robert Kemper

New Business

RFP for Solid Waste and Recycling Services: Motion by Council member Flanagan, seconded by Council member Lijewski to approve re-bidding the RFP for Solid waste and recycling services:

Roll Call Vote:

AYES: Flanagan, Price, Lijewski, Robertson, Humphrey

NAYES:
ABSENT:
ABSTAINED:

Motion Carried, 5-0.

Berrien County Early Voting Agreement: Motion by Council member Price, seconded by Council member Lijewski to approve entering into the agreement for Early Voting with Berrien County, and the City Clerk is authorized to sign the necessary contract documents:

Roll Call Vote:
AYES: Lijewski, Robertson, Flanagan, Price, Humphrey
NAYES:
ABSENT:
ABSTAINED:

Motion Carried, 5-0.

Awarding of Contract – Laporte Seamless Gutter: Motion by Council member Flanagan, seconded by Council member Price to approve awarding of the gutter replacement at City Hall to Laporte Seamless Gutter in the amount of \$7,999:

Roll Call Vote:
AYES: Robertson, Price, Lijewski, Flanagan, Humphrey
NAYES:
ABSENT:
ABSTAINED:

Motion Carried, 5-0.

Awarding of Contract – Martell Electric, LLC: Motion by Council member Price, seconded by Council member Flanagan to approve awarding the installation of electric snow melting cable at City Hall to Martell Electric, LLC in the amount of \$13,475:

Roll Call Vote:
AYES: Price, Robertson, Lijewski, Flanagan, Humphrey
NAYES:
ABSENT:
ABSTAINED:

Motion Carried, 5-0.

Contractor Payment – Merrell Bros.: Motion by Council member Lijewski, seconded by Council member Price to approve the payment for dredging of the boat slips to Merrell Bros. in the amount of \$57,764:

Roll Call Vote:
AYES: Flanagan, Price, Robertson, Lijewski, Humphrey
NAYES:
ABSENT:
ABSTAINED:

Motion Carried, 5-0.

Article Addition to the City’s Code of Ordinances (Chapter 7) Second Reading: Motion by Council member Flanagan, seconded by Council member Price to approve the second reading of the addition of Article VI to Chapter 7 of the New Buffalo Code of Ordinances to regulate water entry from public property in certain circumstances:

Roll Call Vote:

AYES: Robertson, Lijewski, Flanagan, Price, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Article Addition to the City’s Code of Ordinances (Chapter 12) – First Reading: Motion by Council member Flanagan, seconded by Council member Robertson to approve the first reading of the addition of Article VI to Chapter 12 of the New Buffalo Code of Ordinances pertaining to vacant buildings in the city:

Roll Call Vote:

AYES: Lijewski, Robertson, Price, Flanagan, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

Discussion: The council had a brief discussion on the continuation of the Downtown Development Authority Board.

Adjournment: Motion by Council member Robertson, seconded by Council member Price to approve adjourning the meeting at 7:24 p.m.

Roll Call Vote:

AYES: Flanagan, Price, Robertson, Lijewski, Humphrey

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

af

John Humphrey, Mayor

Ann M. Fidler, City Clerk



33 N. Thompson St
New Buffalo, MI 49117
269-469-2933

October 10, 2023

1. Call to Order-Roll Call

Vice president Mary Donnelly called the meeting to order at 4:15.

Present: Sandy Sporleder, Becky Borglin, Nancy Mrozek, Donna Salerno, Peter Sagala, and Paul Ciccarelli, Mary McPherson, Mary Donnelly.

Absent: Kathie Butler

2. Approval of the Agenda

Mary McPherson moved to approve the October agenda, seconded by Peter Sagala. All ayes, motion carried.

3. Approval of the September minutes

Donna Salerno asked that the minutes should read comments instead of complaints regarding the discussion on board emails.

Motion made by Mary McPherson to approve the amended September minutes, seconded by Donna Salerno.

All ayes, motion carried.

4. Treasurer's Report

Sandy Sporleder said that the total balance as of the end of September is \$1,160,600.97.

Julie received a message from Kathie saying the LRSB total for this year will be \$58,660.74. This is down \$6339 from what we budgeted. Julie also said that Horizon now has the CDARS program, and the board felt putting the money in a local bank would be best. We will look at this closer to the July maturity date at Huntington.

Sandy said that the CD currently at Horizon is maturing, the amount is \$20,773. We would like to close out the smaller savings account at Fifth Third and combine it with Horizon CD at a rate of 5.28 for 9 months. Julie said that Fifth Third could not match that rate. The board agreed that this is wise.

Sandy said the JBA board approved the repair bills for the Electric, Plumbing and security cameras leaving a balance of \$31,424.75 in the JBA capital fund. The board also approved paying the bond from the bond account, the bond will be paid off in 2034.

Peter Sagala made a motion to approve the Treasurer's report, Nancy Mrozek seconded. Motion carried.

5. Privilege of the Audience:

6. Business

- We had a false fire alarm and Chad was able to respond early morning. Julie emailed Chad the fire zones, and they were able to check out the area and the building. They



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found no issue. EPS came out and cleaned out the return vents in the air handlers. This is the second false alarm in 8 years, so they were not concerned. It was great to have Chad on board with this.

- Electrical, plumbing and cameras are all working very well. We may have to have some outdoor lighting fixtures replaced per Linear Electric. We also have lighting out throughout the building that will be replaced soon. The indoor lighting is just lightbulbs, not fixtures.
- Kristy represented the library at the Wine and Harvest Festival in the Children's tent. She will have some overtime, but we felt this is a good outreach opportunity.
- Julie said upcoming topics for the board in November will be reviewing the budget and proposed 2024 budget, director contract, evaluation, staff wages and insurance. Mary McPherson said that she feels the director should be evaluated yearly, Donna agreed. Becky said it was decided last year that the director should be evaluated if there was an issue. Nothing further was planned.
- Julie said that she spoke with her Priority Health agent, and he suggested going ahead with the insurance as usual but pay monthly not the whole premium. Julie will enroll in Medicare in July, and the monthly amount will be much lower. She will begin this process in April. Kristy's insurance has been going well, but Julie would like to look into the dental option for her.

7. Board Comments: Peter pointed out that the income for the copier was great, and he also said that he heard great comments about Kristy and her activities at the Wine and Harvest Festival.

8. Adjournment:

Sandy Sporleder made a motion to adjourn, Donna Salerno supported. All ayes, motion passed. The meeting ended at 4:44 pm.

Respectfully submitted,
Becky Borglin



Mr. Watson,

It is my pleasure to report some of the highlights from the last month of the Police Department's operations. If you would like additional information on any of these items, please let me know.

- In the last 30 days, the NBPD has taken 123 complaints. Those include 2 larceny/fraud, 2 property damage reports, 2 OWI arrests, and 2 ordinance related incidents.
- NBPD officers participated in Operation Safe Stop which involved following school bus routes in the morning and afternoon runs. NBPD escorted 18 bus routes throughout the week and issued two citations. Even though there is light traffic in the morning runs, BOTH citations were issued on the early morning routes. The visibility of the police vehicles was a great deterrent and the students riding the buses enjoyed the added security....and entertainment. Following bus routes is something we regularly do but extra staff was provided for this initiative.
- Myself and Sgt. Tillery attended Autism awareness training provided by Berrien RESA. They are providing autism kits for our patrol officers at a minimal cost to the city.
- The feel good story of the month. Officers worked with fisherman to rescue an elderly dog that somehow ended up on the barrier island opposite the boat ramp on the river. Biscotti wandered away from his home on the south side of US12 days before being found. Officers with the assistance of New Buffalo Animal Hospital were able to locate the owner and get Biscotti back home.

Sincerely,

Rich Killips

Richard L Killips

Chief of Police



MEMORANDUM

To: City Manager, Mayor & Council Members

From: Fire Chief Chris Huston

Date: November 14, 2023

Last month the Fire Department held a training meeting on October 26, 2023, and business meeting on November 2, 2023. The Department had a total of 5 fire calls.

November 6, 2023



MONTHLY WATER REPORT FOR OCTOBER 2023

Total amount of water treated in month	18,478,000 gals.
Average daily pumpage in month	596,000 gals.
Maximum treated for one day	844,000 gals.
Minimum treated for one day	396,000 gals.
Backwash water used in month	238,000 gals.

COMPARISON BY MONTH AND YEAR

October	2023 (this year) consumption	18,175,000 gals.
October	2022 (last year) consumption	21,245,000 gals.

CHEMICAL COSTS AND DATA

Chlorine used in month:483 lbs. @ \$1.665 / lb.	\$ 804.20
Fluoride used in month:571 lbs. @ \$0.540 / lb.	\$ 308.34
Aluminum sulfate used in month:6,027 lbs @ \$0.238/lb.	\$ 1,434.43
Total amount spent on chemicals	\$ 2,546.97
Total amount per million gallons	\$ 137.84

MAINTENANCE REPORT

1. Exercised generators and checked cathodic protection systems.
2. Had annual generator maintenance performed by Cummins Bridgeway.
3. Installing and preparing water tower telemetry for winter service.

DISTRIBUTION REPORT

1. Repaired damaged valve box @ corner of Detroit & Harrison Sts.
2. Read water meters.
3. Did staking for Miss Dig Systems.
4. Did ons/offers and checked high reading complaints.
5. Did bacteriologic testing for neighboring communities.
6. Replaced damaged or stuck water meters during month.
7. Misc. water related meetings during month.
8. Continuing Flushing fire hydrants for Annual Fire Hydrant Flushing Program.
9. Had operator training during month (Fall Regional AWWA Mtg.).
10. Repaired driveway damaged from hydrant flushing procedures.
12. Continuing testing for Cyanotoxins for EGLE (Voluntary).
13. Started DSMI data collection for EGLE during month.

FUEL REPORT

1. Gasoline consumed	108.9 gals.
2. Diesel fuel consumed	0.0 gals.
3. Total fuel consumed	108.9 gals.
4. Average per day	3.5 gals.

EQUIPMENT USAGE

Water Department Backhoe	1.0 hrs.
Street Department Backhoe	0.0 hrs.
Water Department Dump Truck	0.0 hrs.
Other	0.0 hrs.

BENEFIT MAN HOURS USED DURING MONTH

	* vacation	personal	sick	total hrs.
Ken Anderson	40.0 T.M.	4.0 T.M.	0.0 T.M.	44.0 T.M.
	218.5 YTD	23.5 YTD	0.0 YTD	242.0 YTD
Chris Huston	28.0 T.M.	1.0 T.M.	11.0 T.M.	40.0 T.M.
	120.0 YTD	8.5 YTD	129.5 YTD	258.0 YTD
Robert Gruener	0.0 T.M.	16.0 T.M.	0.0 T.M.	16.0 T.M.
	232.0 YTD	25.5 YTD	27.0 YTD	276.5 YTD
Jeff Johnson	8.75 T.M.	0.0 T.M.	10.25 T.M.	19.0 T.M.
	175.75 YTD	15.0 YTD	18.5 YTD	209.25 YTD
Mike Cluster	126.0 T.M.	0.0 T.M.	0.0 T.M.	126.0 T.M.
	142.0 YTD	56.0 YTD	322.0 YTD	520.0 YTD

*(T.M. = This Month YTD = Year-to-date).

Proposed Work For Month of November 2023

- 1.Continuing Annual Fire Hydrant Flushing Program.
- 2.Continuing Annual Cyanotoxin testing for EGLE.
- 3.Working on Lead Service line Inventory for EGLE.

Respectfully submitted,

Kenneth A. Anderson

Kenneth A. Anderson

City of New Buffalo

Water Superintendent



November 13, 2023

To Mayor and City Council:

Things have really slowed down!

Now that the season has ended, the parks department has been preparing for winter. Water is shut off and everything winterized at the beach, boat ramp and marina. The sunshades are all taken down and stored for winter, bubblers have been dropped at the marina, and the docks pulled at the boat ramp.

This season proved to be our busiest yet! While it proved to be a challenge, I think the entire staff handled things well. Every year just seems to get busier, making it more challenging with the resources we have, I am certain we will be in for another busy season next year, and the parks department will be ready.

Hoestetler has the Oselka Park ballfields on schedule for Tuesday November 14th, to be reconditioned. The fields are in great shape, and we will continue to keep the maintenance schedule we have for them to keep them looking good.

Christmas decorations for downtown are scheduled to be put up the week of November 20th, and the decorations for City Hall the following week. It is hard to believe it is that time of year again.

Some things we will be working on this winter, images for the new sign at the beach, we must create all the content, Rich and I will be working together to get this done. We will also be working on new signage for the beach; all the current signs really need to be redone with some of the new information.

Routine maintenance continues at the rest of the city's parks.

Respectfully submitted,

Kristen D'Amico
Parks Director

Permit List

11/01/2023

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
PB23-0129	1501 W Water St Unit 26	Interior Alteration/Remodel Minor	Chandler Construction Serv.	10/10/2023	04/07/2024	\$420.00
PB23-0132	804 E Indiana ST	Single Family New Home	Anthony Muscarella	10/02/2023	03/30/2024	\$840.00
PB23-0133	206 S Jameson ST	Single Family New Home	M & B Carpentry 2 LLC	10/05/2023	04/02/2024	\$840.00
PB23-0134	905 North Dr	Add,Alter,Repair	Maegan Heil	10/04/2023	04/01/2024	\$210.00
PB23-0135	331 Marquette Dr	Roofing Shingles Only	J & B West Enterprises	10/12/2023	04/09/2024	\$315.00
PB23-0136	300 W Michigan St	Egress Basement Window	DONNELLY, PATRICK	10/10/2023	04/07/2024	\$210.00
PB23-0137	27 S Smith St	Roofing Shingles Only	J & B West Enterprises	10/16/2023	04/13/2024	\$315.00
PB23-0138	19 Pond Path	Add,Alter,Repair	Eric Graef	10/12/2023	04/09/2024	\$420.00
PB23-0139	500 W Water ST	Roofing	Thomas Gauthier	10/16/2023	04/21/2024	\$315.00
PB23-0140	715 W Michigan St	Demolition	Vorrath Classic Homes LLC	10/18/2023	04/16/2024	\$315.00
PB23-0141	608 W Detroit ST	Roofing Shingles Only	Wee-Bee Dunn Construction	10/23/2023	04/20/2024	\$315.00
PB23-0142	310 S Smith St	Exterior Alteration/Remodel	DZURIS, KATRINA	10/26/2023	04/23/2024	\$315.00
PB23-0143	110 N Townsend St	Single Family New Home	Ed Lijewski Builders LLC	10/30/2023	04/27/2024	\$1,874.25
PB23-0144	204 S Bronson St	Windows Replacement	Renewal By Anderson	10/30/2023	04/27/2024	\$210.00
PE23-0064	409 Lake DR 13	Alteration	GRZYWACZ, KAREN	10/02/2023	03/30/2024	\$184.80
PE23-0066	109 S Franklin St	Alteration	Diane Pyshos & William McCollum	10/02/2023	04/01/2024	\$169.05
PE23-0067	133 N Harrison St	Temp Service	James Lewis Electrical LLC	10/10/2023	04/14/2024	\$168.00
PE23-0068	320 E Merchant St	Alteration	Town and Country Electric	10/02/2023	04/09/2024	\$301.35
PE23-0069	330 Lake Dr Common Area	Service Only	Blitz Electric LLC	10/10/2023	04/14/2024	\$236.25
PE23-0071	330 Lake Dr Common Area	Service Only	Blitz Electric LLC	10/16/2023	04/13/2024	\$180.60
PE23-0073	1501 W Water St Unit 26	Alteration	Town and Country Electric	10/26/2023	04/23/2024	\$263.55
PM23-0078	430 Lake Dr 111	Alteration	Five Star Heating & Air Conditioning	10/02/2023	03/30/2024	\$220.50
PM23-0079	206 S Jameson ST	Alteration	All Seasons Heating & A/C	10/02/2023	03/30/2024	\$388.50
PM23-0080	109 N Eagle ST	Alteration	Lain Phillip M	10/04/2023	04/08/2024	\$325.50
PM23-0081	34 S Barton ST	Alteration	Boelcke Heating & Cooling	10/05/2023	04/08/2024	\$215.25
PM23-0082	121 S Marshall ST	Alteration	Infinity Mechanical Services	10/10/2023	04/07/2024	\$246.75
PM23-0083	310 Oselka Dr Unit 153	Gas/Oil Burning Equipment	Don Hatfield Heating & Cooling	10/10/2023	04/23/2024	\$189.00
PM23-0084	105 S Whittaker ST	Gas/Oil Burning Equipment	Don Hatfield Heating & Cooling	10/11/2023	04/23/2024	\$189.00
PM23-0085	505 Marquette Dr	Alteration	All Seasons Heating & A/C	10/16/2023	04/13/2024	\$362.25
PM23-0086	401 E Clay St	Alteration	Don Hatfield Heating & Cooling	10/18/2023	04/15/2024	\$189.00
PM23-0087	215 E Merchant St	Alteration	McGhee's Heating & Air Conditioning	10/23/2023	04/20/2024	\$189.00
PP23-0034	409 Lake DR 13	Alteration	GRZYWACZ, KAREN	10/02/2023	03/30/2024	\$178.50
PP23-0038	19 Pond Path	Alteration	Thornton Plumbing Services LLC	10/17/2023	04/14/2024	\$299.25
PP23-0039	9 N Barker St	Alteration	Holt Plumbing LLC	10/24/2023	04/23/2024	\$362.25
PP23-0040	99 S Taylor St	Alteration	East End Plumbing	10/26/2023	04/23/2024	\$162.75

Number of Permits: 35

Total Billed: \$11,935.35

Population: All Records

Permit.DateIssued Between 10/1/2023 12:00:00 AM AND
10/31/2023 11:59:59 PM



Street Department Monthly Report
October 2023

Mayor Humphrey and City Council Members,

The following are some of the many things we have accomplished during the month of October.

- ✓ Daily office – Miss digs, office work, timesheets, returned missed calls.
- ✓ Police Dept. – Serviced police car #12 and met with Safelite for Police truck.
- ✓ Water Dept. – Replaced three hoses on backhoe.
- ✓ Shop- Cleaned the shop.
- ✓ Parks Dept – Remounted statue at the harbor and put-up new cameras at the beach.
- ✓ City Hall – Worked on gutters, put up cameras and took apart a desk a City Hall.
- ✓ Fire Dept - Serviced Fire Truck pumps.
- ✓ Streets - Picked up leaf bags, serviced leaf vac, cleaned storm drains, chipped brush, tree cleanup on Norton/Indiana, Prepped and service plow truck, checked boat launch pump, and graded Stomer Road.

Respectfully Submitted

Josh Bolton, Crew Leader



To: Mayor Humphrey and Council
Re: Treasurer's Monthly Report
Date: November 20, 2023

Please find attached the following items for your review:

- A. Summary of Payables
- B. Invoice Approval by Fund/Invoices
- C. Revenue/Expenditure Report

Please do not hesitate to contact me should you have questions or need additional information.

Kathie Butler
Treasurer

Check Date	Check	Vendor Name	Amount
Bank HARB HARBOR OPERATIONS--MARINA/BOAT LAUNCH			
10/19/2023	5358	NEW BUFFALO HARDWARE	131.60
10/26/2023	5359	COMCAST	230.37
11/16/2023	5360	MML - WORKERS COMPENSATION FUND	324.65
11/16/2023	5361	A&A TREE SERVICE	16,500.00
11/16/2023	5362	ABONMARCHE CONSULTANTS INC	6,612.67
11/16/2023	5363	DOMESTIC UNIFORM RENTALS	253.78
11/16/2023	5364	EVANS, STEPHEN M	581.00
11/16/2023	5365	NEW BUFFALO HARDWARE	14.28
11/16/2023	5366	PRIDE THE PORTABLE TOILET COMPANY	120.00
11/16/2023	5367	TELE-RAD INC	167.48
11/16/2023	5368	WEST MARINE	2,184.00

HARB TOTALS:

Total of 11 Checks:	27,119.83
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	27,119.83

Bank M/L MAJOR AND LOCAL

10/19/2023	5275	NEW BUFFALO AREA SCHOOLS	1,038.25
11/16/2023	5277	ART & IMAGE	68.00
11/16/2023	5278	NEW BUFFALO AREA SCHOOLS	903.67
11/16/2023	5279	SCOTT CIVIL ENGINEERING COMPANY	3,700.00
11/16/2023	5280	SEAL MASTER	12,150.00
11/16/2023	5281	TRUCK & TRAILER SPECIALITIES	2,626.00

M/L TOTALS:

Total of 6 Checks:	20,485.92
Less 0 Void Checks:	0.00
Total of 6 Disbursements:	20,485.92

Bank POOL POOLED CASH ACCOUNT

10/23/2023	4 (E)	UNUM	4,061.35
10/24/2023	5 (E)	BLUE CROSS BLUE SHIELD OF MICH	36,201.11
11/03/2023	6 (E)	MERS OF MICHIGAN	9,646.31
11/03/2023	7 (E)	MERS OF MICHIGAN	458.43
10/19/2023	44534	COMCAST	308.28
10/19/2023	44535	ELAN CORP. PAYMENT SYSTEMS	2,692.61
10/19/2023	44536	ENTERPRISE FM TRUST	5,070.61
10/19/2023	44537	HOMETOWN HEATING & COOLING LLC	574.37
10/19/2023	44538	INDIANA MICHIGAN POWER	6,196.69
10/19/2023	44539	LAPORTE SEAMLESS GUTTER	3,999.50
10/19/2023	44540	MERRELL BROS INC	51,987.00
10/19/2023	44541	NEW BUFFALO AREA SCHOOLS	2,490.26
10/19/2023	44542	NEW BUFFALO HARDWARE	420.67
10/19/2023	44543	SAFEBUILT LLC LOCKBOX #88135	13,132.80
10/19/2023	44544	SBF ENTERPRISES	1,112.85
10/19/2023	44545	VILLWOCKS OUTDOOR LIVING, INC.	1,423.75
10/26/2023	44546	MERRELL BROS INC	5,777.00
10/26/2023	44547	AMAZON CAPITAL SERVICES	180.06
10/26/2023	44548	COMCAST BUSINESS	2,226.98
10/26/2023	44549	COMCAST	646.03
11/02/2023	44550	AMAZON CAPITAL SERVICES	109.22
11/02/2023	44551	VERIZON WIRELESS	514.51
11/09/2023	44552	AMAZON CAPITAL SERVICES	436.97
11/09/2023	44553	COMCAST	547.50
11/09/2023	44554	INDIANA MICHIGAN POWER	1,816.24
11/09/2023	44555	SEMCO ENERGY GAS CO.	1,269.86
11/16/2023	44556	AMAZON CAPITAL SERVICES	222.25
11/16/2023	44557	AT&T	2,654.68
11/16/2023	44558	AT&T	402.21
11/16/2023	44559	ENTERPRISE FM TRUST	5,070.61
11/16/2023	44560	INDIANA MICHIGAN POWER	805.71
11/16/2023	44561	MML - WORKERS COMPENSATION FUND	10,077.35
11/16/2023	44562	360 RISK MANAGEMENT, INC	1,500.00
11/16/2023	44563	A CLEAN GETAWAY CLEANING LLC	1,400.00
11/16/2023	44564	A&A TREE SERVICE	13,700.00
11/16/2023	44565	ABONMARCHE CONSULTANTS INC	24,105.00
11/16/2023	44566	AEGION	1,835.00
11/16/2023	44567	ALEXANDER CHEMICAL CORP	124.25
11/16/2023	44568	AMERICAN SAFETY & FIRST AID	39.12
11/16/2023	44569	ANDERSON, KENNETH	50.00
11/16/2023	44570	BEAVER RESEARCH CO	1,749.30

Check Date	Check	Vendor Name	Amount
11/16/2023	44571	BREATHING AIR SYSTEMS	799.84
11/16/2023	44572	BS & A SOFTWARE	5,350.00
11/16/2023	44573	BSB COMMUNICATIONS INC	679.14
11/16/2023	44574	CAPRON, DAVE	375.00
11/16/2023	44575	CDW GOVERNMENT	5,464.77
11/16/2023	44576	CITY OF SOUTH HAVEN	10,943.76
11/16/2023	44577	COURTNEY SEVERN	375.00
11/16/2023	44578	CUMMINS INC.	1,214.86
11/16/2023	44579	D'AMICO KRISTEN	50.00
11/16/2023	44580	DICKINSON WRIGHT PLLC	4,674.00
11/16/2023	44581	DOMESTIC UNIFORM RENTALS	1,176.14
11/16/2023	44582	DOUBLEDAY OFFICE PRODUCTS	2,479.36
11/16/2023	44583	ETNA SUPPLY COMPANY	2,000.27
11/16/2023	44584	EVANS, STEPHEN M	581.00
11/16/2023	44585	FENCEMASTERS	5,309.88
11/16/2023	44586	FIRE SERVICE INC	4,932.86
11/16/2023	44587	FRANKLIN PEST CONTROL	307.00
11/16/2023	44588	GREEN KINGS LAWN CARE	1,400.00
11/16/2023	44589	GRIMMETT, JASON	375.00
11/16/2023	44590	GRSD SEWER AUTHORITY	247,530.84
11/16/2023	44591	GRUENER, ROBERT	50.00
11/16/2023	44592	HARVEY, REBECCA JANE	4,060.00
11/16/2023	44593	HERALD PALLADIUM	278.25
11/16/2023	44594	HOCKENHULL, DAVID	375.00
11/16/2023	44595	HOOSIER HYDRAULIC/NRP JONES LLC	270.00
11/16/2023	44596	HOUSEAL LAVIGNE ASSOCIATES	5,172.50
11/16/2023	44597	HUSTON, CHRISTOPHER	50.00
11/16/2023	44598	JOHNSON, JEFFREY	50.00
11/16/2023	44599	KILLIPS, RICHARD	375.00
11/16/2023	44600	LAKESHORE RECYCLING & DISPOSAL LLC	22,159.66
11/16/2023	44601	LAPORTE CO HERALD DISPATCH	157.22
11/16/2023	44602	LINDE GAS & EQUIPMENT INC	108.06
11/16/2023	44603	MEDIC 1	10,137.49
11/16/2023	44604	MENARDS	1,852.39
11/16/2023	44605	MICHIGAN STATE FIREMEN'S ASSN	75.00
11/16/2023	44606	MICHIGAN STATE POLICE	216.25
11/16/2023	44607	NATHANIEL VOYTOVICK	375.00
11/16/2023	44608	NATURE'S WAY LANDSCAPING	3,558.03
11/16/2023	44609	NEW BUFFALO AREA SCHOOLS	2,214.96
11/16/2023	44610	NEW BUFFALO HARDWARE	354.74
11/16/2023	44611	NEW BUFFALO HARDWARE	608.25
11/16/2023	44612	NEW BUFFALO MEDICAL CENTER PC	120.00
11/16/2023	44613	NEW BUFFALO TIMES	1,804.00
11/16/2023	44614	NEW BUFFALO TOWNSHIP	5,000.00
11/16/2023	44615	NEW BUFFALO TOWNSHIP	39.75
11/16/2023	44616	NORTHROP ASSESSING INC.	2,486.75
11/16/2023	44617	OCCUSCREEN, LLC	79.00
11/16/2023	44618	OSELKA MARINA	732.00
11/16/2023	44619	PARRETT COMPANY	93.34
11/16/2023	44620	PINE GROVE CEMETERY AUTHORITY	3,000.00
11/16/2023	44621	PRECISION INK & STITCH LLC	208.35
11/16/2023	44622	PRIDE THE PORTABLE TOILET COMPANY	520.00
11/16/2023	44623	PRO SAFETY INNOVATONS	700.00
11/16/2023	44624	RIDGE AUTO PARTS	978.71
11/16/2023	44625	SAFEBUILT LLC LOCKBOX #88135	26,351.10
11/16/2023	44626	SBF ENTERPRISES	605.19
11/16/2023	44627	SCHULTZ, FRED	485.62
11/16/2023	44628	SEIFERT'S FARM SUPPLY	367.75
11/16/2023	44629	SEMCO ENERGY GAS CO.	5,000.00
11/16/2023	44630	SEMCO ENERGY GAS CO.	3,210.14
11/16/2023	44631	SEMCO ENERGY GAS CO.	5,000.00
11/16/2023	44632	SEMCO ENERGY GAS CO.	5,000.00
11/16/2023	44633	SEMCO ENERGY GAS CO.	5,000.00
11/16/2023	44634	SEMCO ENERGY GAS CO.	55,000.00
11/16/2023	44635	SPECTRUM PRINTERS INC.	1,199.77
11/16/2023	44636	STAR UNIFORMS	417.00
11/16/2023	44637	STATE OF MICHIGAN DEQ	1,834.08
11/16/2023	44638	TILLERY, RUSSELL	375.00
11/16/2023	44639	USA BLUEBOOK	830.65
11/16/2023	44640	VILLWOCKS OUTDOOR LIVING, INC.	260.00
11/16/2023	44641	WEST SHORE FIRE, INC.	425.00
11/16/2023	44642	WIGHTMAN & ASSOCIATES	2,138.48

POOL TOTALS:

Total of 113 Checks:	694,814.64
Less 0 Void Checks:	0.00
Total of 113 Disbursements:	694,814.64

Check Date	Check	Vendor Name	Amount
10/13/2023	2385	BERRIEN COUNTY TREASURER	678,360.33
10/13/2023	2386	NEW BUFFALO AREA SCHOOLS	387,122.17
10/31/2023	2387	BERRIEN COUNTY TREASURER	354,793.52
10/31/2023	2388	NEW BUFFALO AREA SCHOOLS	221,018.87
11/02/2023	2389	KYLE & KELLI MOLES	258.33

TAX TOTALS:

Total of 5 Checks:	1,641,553.22
Less 0 Void Checks:	0.00
Total of 5 Disbursements:	1,641,553.22

REPORT TOTALS:

Total of 135 Checks:	2,383,973.61
Less 0 Void Checks:	0.00
Total of 135 Disbursements:	2,383,973.61

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-255.000	CUSTOMER DEPOSITS	SEMCO ENERGY GAS CO.	DEPOSIT REFUND ROW PERMITS 21-003, 004,	55,000.00	44634
101-000-492.000	ZONING FEES	SEMCO ENERGY GAS CO.	REFUND OF DEPOSIT ROW PERMIT 23-002	5,000.00	44629
101-000-492.000	ZONING FEES	SEMCO ENERGY GAS CO.	REFUND OF DEPOSIT FOR ROW PERMIT 23-004	3,210.14	44630
101-000-492.000	ZONING FEES	ABONMARCHE CONSULTANTS INC	SITE PLAN REVIEW LMYC	275.00	44565
Total For Dept 000				63,485.14	
Dept 101 LEGISLATIVE					
101-101-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	10.98	44561
Total For Dept 101 LEGISLATIVE				10.98	
Dept 172 EXECUTIVE					
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	1,388.54	5
101-172-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	672.31	6
101-172-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	195.96	4
101-172-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	58.30	44561
Total For Dept 172 EXECUTIVE				2,315.11	
Dept 215 CLERK					
101-215-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	801.62	6
101-215-717.100	RETIREMENT	MERS OF MICHIGAN	MERS AMY FIDLER CORRECTION	458.43	7
101-215-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	3,665.62	5
101-215-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	340.99	4
101-215-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	106.81	44561
Total For Dept 215 CLERK				5,373.47	
Dept 253 TREASURER					
101-253-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	372.11	6
101-253-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	1,654.04	5
101-253-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	180.06	4
101-253-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	106.81	44561
101-253-851.200	POSTAGE	SBF ENTERPRISES	ESTIMATED POSTAGE PREPAY FOR WINTER TAX	1,112.85	44544
101-253-851.200	POSTAGE	SBF ENTERPRISES	TAX FULFILLMENT SERVICE/POLSTAGE/TREASU	205.71	44626
101-253-900.000	PRINTING & PUBLISHING	SBF ENTERPRISES	TAX FULFILLMENT SERVICE/POLSTAGE/TREASU	399.48	44626
Total For Dept 253 TREASURER				4,031.06	
Dept 257 ASSESSOR					
101-257-801.200	PROFESSIONAL & CONTRACTUAL	NORTHROP ASSESSING INC.	ASSESSING SERVICES OCTOBER 2023	2,486.75	44616
Total For Dept 257 ASSESSOR				2,486.75	
Dept 262 ELECTIONS					
101-262-756.000	OPERATING SUPPLIES	SPECTRUM PRINTERS INC.	AV ENVELOPES FOR 2023 ELECTIONS	1,199.77	44635
Total For Dept 262 ELECTIONS				1,199.77	
Dept 265 GENERAL GOVERNMENT					
101-265-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	247.92	6
101-265-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	3,061.78	5
101-265-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	163.24	4
101-265-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	182.08	44561
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	DISHWASHERDTERGENT/GEN GOV/11/14/23	23.75	44556
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	DISH SOAP/GEN GOV/10/14/23	3.94	44556
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	WALL CALENDER/GEN GOV/10/19/23	19.49	44547
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	PRINTING PAPER/HANE SANITIZER/GEN GOV/1	109.22	44550
101-265-752.200	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	TRACH BAGS/SILVERWARE/PAPER PLATES/PAPE	85.67	44556

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 265 GENERAL GOVERNMENT					
101-265-756.000	OPERATING SUPPLIES	AMERICAN SAFETY & FIRST AID	MEDICAL SUPPLIES/GEN GOV/10/20/23	16.04	44568
101-265-801.200	PROFESSIONAL & CONTRACTUAL	HARVEY, REBECCA JANE	PROFESSIONAL SERVICES ZONING ADMINISTRATIVE	2,440.00	44592
101-265-801.200	PROFESSIONAL & CONTRACTUAL	HARVEY, REBECCA JANE	PROFESSIONAL SERVICES ZONING ADMINISTRATIVE	900.00	44592
101-265-801.200	PROFESSIONAL & CONTRACTUAL	HARVEY, REBECCA JANE	PROFESSIONAL SERVICES ZONING ADMINISTRATIVE	460.00	44592
101-265-801.200	PROFESSIONAL & CONTRACTUAL	HARVEY, REBECCA JANE	PROFESSIONAL SERVICES ZONING ADMINISTRATIVE	260.00	44592
101-265-831.000	MEMBERSHIPS & DUES	SOUTH COVE ASSOCIATION	BOAT SLIP MONTHLY ASSESSMENT/SOUTH COVE/1	143.08	44525
101-265-854.200	SOFTWARE EXPENSE	BS & A SOFTWARE	ANNUAL SERVICE SUPPORT/GEN GOV/11/1/23-	5,350.00	44572
101-265-854.200	SOFTWARE EXPENSE	CDW GOVERNMENT	GEN GOVT SOFTWARE MS EA 0365 E3 GCC P/U	747.00	44575
101-265-854.200	SOFTWARE EXPENSE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN GOV/INSPECTION	153.14	44551
101-265-854.300	IT HARDWARE & EQUIPMENT	CDW GOVERNMENT	IT HARDWARE/CAMERA/GEN GOV/10/23/23	774.49	44575
101-265-854.300	IT HARDWARE & EQUIPMENT	CDW GOVERNMENT	OUTDOOR CAMERA/GEN GOV/10/27/23	774.49	44575
101-265-854.300	IT HARDWARE & EQUIPMENT	CDW GOVERNMENT	IT HARDWARE EATON 5P 1000VA SHORT RACK	614.05	44575
101-265-854.300	IT HARDWARE & EQUIPMENT	CDW GOVERNMENT	EATON GIGABIT NTKW CARD	362.92	44575
101-265-854.300	IT HARDWARE & EQUIPMENT	CDW GOVERNMENT	ACER CB272 27 IN 1920X1080 IPS VGA	130.76	44575
101-265-900.000	PRINTING & PUBLISHING	LAPORTE CO HERALD DISPATCH	ORDINANCE /NEWSPAPER NOTIFICATION/GEN C	157.22	44601
101-265-900.000	PRINTING & PUBLISHING	HERALD PALLADIUM	NEWSPAPER POSTING OF DDA MEETING/10/28/	278.25	44593
101-265-900.000	PRINTING & PUBLISHING	NEW BUFFALO TIMES	PUBLIC NOTICE NB TIMES/11/13/23	510.00	44613
101-265-924.200	UTILITIES	COMCAST BUSINESS	ETHERNET LINES/GEN GOV/10/15/23	2,226.98	44548
101-265-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	70.35	44555
101-265-924.200	UTILITIES	COMCAST	COMCAST/GEN GOV/11/9/23-12/6/23	547.50	44553
101-265-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/SEWER/WATER INI	323.46	44560
101-265-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/GEN GOV/10/18/23	170.44	44581
101-265-930.300	BUILDING REPAIR & MAINTENANCE	HOMETOWN HEATING & COOLING	A/C SERVICE CALL 8-22-23	179.00	44537
101-265-930.300	BUILDING REPAIR & MAINTENANCE	HOMETOWN HEATING & COOLING	A/C SERVICE CALL 6-30-23	395.37	44537
101-265-930.300	BUILDING REPAIR & MAINTENANCE	MENARDS	DRILL BITS/COUPLING/DOWN SPOUT ADAPTER/	198.45	44604
101-265-930.300	BUILDING REPAIR & MAINTENANCE	A CLEAN GETAWAY CLEANING	OFFICE CLEANING OCT. 9 - NOV. 12, 2023	1,400.00	44563
101-265-930.400	GROUPS REPAIR & MAINTENANCE	VILLWOCKS OUTDOOR LIVING,	SPRING CLEAN UP	393.75	44545
101-265-930.400	GROUPS REPAIR & MAINTENANCE	VILLWOCKS OUTDOOR LIVING,	LANDSCAPE MAINTENANCE 8/1/23	487.50	44545
101-265-930.400	GROUPS REPAIR & MAINTENANCE	VILLWOCKS OUTDOOR LIVING,	LANDSCAPE MAINTENANCE 9/1/23	542.50	44545
101-265-933.000	TECH SUPPORT/MAINTENANCE	BSB COMMUNICATIONS INC	REMOTE SERVICE/GEN GOV/10/23/23	60.00	44573
101-265-940.900	EQUIPMENT RENTAL	PARRETT COMPANY	PRINTING EQUIPMENT RENTAL/POLICE/INSPEC	4.06	44619
101-265-946.300	ENGINEERING	ABONMARCHE CONSULTANTS INC	AS-NEEDED PUBLIC WORKS AND PARKS TECHNICAL	350.00	44565
101-265-946.300	ENGINEERING	ABONMARCHE CONSULTANTS INC	SLIP DREDGE PROJECT SERVICES THROUGH OCTOBER	2,625.00	44565
101-265-946.300	ENGINEERING	ABONMARCHE CONSULTANTS INC	SLIP DREDGE PROJECT SERVICES THROUGH OCTOBER	5,730.00	44565
101-265-946.400	ENGINEERING WHITTAKER SHORELINE	ABONMARCHE CONSULTANTS INC	WHITTAKER SHORELINE SERVICES THROUGH OCTOBER	502.50	44565
101-265-970.000	CAPITAL IMPROVEMENTS	LAPORTE SEAMLESS GUTTER	DOWN PAYMENT OF 1/2 FOR CITY HALL GUTTER	3,999.50	44539
Total For Dept 265 GENERAL GOVERNMENT				38,174.89	
Dept 266 ATTORNEY					
101-266-826.400	OTHER LEGAL MATTERS	DICKINSON WRIGHT PLLC	LEGAL SERVICES THROUGH SEPTEMBER 30, 2023	4,674.00	44580
Total For Dept 266 ATTORNEY				4,674.00	
Dept 301 POLICE					
101-301-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	3,253.17	6
101-301-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	11,966.54	5
101-301-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	1,614.10	4
101-301-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/2023	3,321.67	44561
101-301-756.000	OPERATING SUPPLIES	AMERICAN SAFETY & FIRST AID	FIRST AID SUPPLIES/POLICE/10/20/23	23.08	44568
101-301-768.000	UNIFORMS	STAR UNIFORMS	UNIFORMS/POLICE/10/26/23	312.00	44636
101-301-768.000	UNIFORMS	PRECISION INK & STITCH LLC	UNIFORMS POLICE DEPT	208.35	44621
101-301-768.000	UNIFORMS	STAR UNIFORMS	UNIFORMS POLICE DEPT	105.00	44636
101-301-768.000	UNIFORMS	CAPRON, DAVE	11-2023 DRY CLEANING ALLOWANCE	375.00	44574
101-301-768.000	UNIFORMS	COURTNEY SEVERN	11-2023 DRY CLEANING ALLOWANCE	375.00	44577

INVOICE GL DISTRIBUTION REPORT
 POST DATES 10/13/2023 - 11/16/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301 POLICE					
101-301-768.000	UNIFORMS	GRIMMETT, JASON	11-2023 DRY CLEANING ALLOWANCE	375.00	44589
101-301-768.000	UNIFORMS	HOCKENHULL, DAVID	11-2023 DRY CLEANING ALLOWANCE	375.00	44594
101-301-768.000	UNIFORMS	KILLIPS, RICHARD	11-2023 DRY CLEANING ALLOWANCE	375.00	44599
101-301-768.000	UNIFORMS	NATHANIEL VOYTOVICK	11-2023 DRY CLEANING ALLOWANCE	375.00	44607
101-301-768.000	UNIFORMS	TILLERY, RUSSELL	11-2023 DRY CLEANING ALLOWANCE	375.00	44638
101-301-801.200	PROFESSIONAL & CONTRACTUAL	MICHIGAN STATE POLICE	LIVE SCAN/POLICE/11/6/23	216.25	44606
101-301-850.200	TELEPHONE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN GOV/INSPECTION	195.17	44551
101-301-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	70.35	44555
101-301-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/SEWER/WATER INI	323.46	44560
101-301-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/POLICE/10/18/23	116.85	44581
101-301-930.300	BUILDING REPAIR & MAINTENANCE	DOUBLEDAY OFFICE PRODUCTS	POLICE OFF FURN & MISC LABOR	2,479.36	44582
101-301-932.900	VEHICLE REPAIR & MAINTENANCE	OSELKA MARINA	WINTERIZE/SHRINKWRAP POLICE BOAT/10/16/	732.00	44618
101-301-940.900	EQUIPMENT RENTAL	PARRETT COMPANY	PRINTING EQUIPMENT RENTAL/POLICE/INSPEC	21.32	44619
Total For Dept 301 POLICE				27,583.67	
Dept 336 FIRE					
101-336-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/(306.91	44561
101-336-801.200	PROFESSIONAL & CONTRACTUAL	NEW BUFFALO TOWNSHIP	CONTRACTED FIRE SERVICES/11/2023	5,000.00	44614
101-336-831.000	MEMBERSHIPS & DUES	MICHIGAN STATE FIREMEN'S	MICHIGAN STATE FIRE MEMBERSHIP/FIRE/202	75.00	44605
101-336-850.200	TELEPHONE	HUSTON, CHRISTOPHER	PHONE STIPEND/FIRE/HUSTON/11/2023	50.00	44597
101-336-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	45.40	44555
101-336-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/SEWER/WATER INI	136.24	44560
101-336-931.800	EQUIPMENT & MAINTENANCE	BREATHING AIR SYSTEMS	COMP REPAIR FIX/FIRE/10/19/23	799.84	44571
101-336-931.800	EQUIPMENT & MAINTENANCE	WEST SHORE FIRE, INC.	ANNUAL INSPECTION AND MAINTENANCE OUTDC	425.00	44641
101-336-932.900	VEHICLE REPAIR & MAINTENANCE	FIRE SERVICE INC	REPLACE BROKEN LEVELING CYLINDER/FIRE/1	4,932.86	44586
Total For Dept 336 FIRE				11,771.25	
Dept 371 INSPECTION SERVICES					
101-371-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	(148.90)	4
101-371-801.200	PROFESSIONAL & CONTRACTUAL	WIGHTMAN & ASSOCIATES	HEARING OFFICER FOR DANGEROUS BUILDINGS	2,138.48	44642
101-371-820.000	BUILDING INSPECTION FEES	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES AUGUST 2023	4,680.00	44543
101-371-820.000	BUILDING INSPECTION FEES	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES/10/2023	6,196.50	44625
101-371-820.100	MECHANICAL INSPECTIONS FEES	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES AUGUST 2023	2,038.50	44543
101-371-820.100	MECHANICAL INSPECTIONS FEES	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES/10/2023	2,452.50	44625
101-371-820.200	ELECTRICAL INSPECTION FEE	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES AUGUST 2023	2,674.80	44543
101-371-820.200	ELECTRICAL INSPECTION FEE	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES/10/2023	1,347.30	44625
101-371-820.300	PLUMBING INSPECTION FEES	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES AUGUST 2023	927.00	44543
101-371-820.300	PLUMBING INSPECTION FEES	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES/10/2023	927.00	44625
101-371-820.400	RENTAL INSPECTIONS	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES AUGUST 2023	2,812.50	44543
101-371-820.400	RENTAL INSPECTIONS	SAFEBUILT LLC LOCKBOX #881	INSPECTION SERVICES/10/2023	2,295.00	44625
101-371-850.200	TELEPHONE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN GOV/INSPECTION	83.10	44551
101-371-900.000	PRINTING & PUBLISHING	PARRETT COMPANY	PRINTING EQUIPMENT RENTAL/POLICE/INSPEC	48.00	44619
Total For Dept 371 INSPECTION SERVICES				28,471.78	
Dept 446 STREET OPERATING					
101-446-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	1,458.85	6
101-446-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	3,732.38	5
101-446-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	601.49	4
101-446-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/(2,317.79	44561
101-446-756.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	REPLACEMENT BATTERY FOR YUASA/STREET/11	108.89	44556
101-446-768.000	UNIFORMS	SCHULTZ, FRED	CLOTHING ALLOWANCE/STREET/SCHULTZ/11/01	263.08	44627
101-446-768.000	UNIFORMS	SCHULTZ, FRED	CLOTHING ALLOWANCE/STREET/SCHULTZ/11/15	222.54	44627
101-446-770.200	EQUIPMENT/SMALL TOOLS	RIDGE AUTO PARTS	OIL FILTER SUPPLIES/STREET/10/17/23	61.99	44624

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 446 STREET OPERATING					
101-446-770.200	EQUIPMENT/SMALL TOOLS	LINDE GAS & EQUIPMENT INC	CYLINDER RENTAL/STREET/10/23/23	108.06	44602
101-446-770.200	EQUIPMENT/SMALL TOOLS	NEW BUFFALO HARDWARE	GRABHKS/TIEDWN/ADPT/STREETS/10/24/2023	91.33	44611
101-446-770.200	EQUIPMENT/SMALL TOOLS	NEW BUFFALO HARDWARE	AVIATIONSSNIPS/STREET/10/31/2023	31.48	44611
101-446-801.200	PROFESSIONAL & CONTRACTUAL	NEW BUFFALO MEDICAL CENTER	DOT PHYSICAL/STREET/10/16/23	120.00	44612
101-446-801.200	PROFESSIONAL & CONTRACTUAL	OCCUSCREEN, LLC	COMPREHENSIVE SCREENING/NEW HIRE/STREET	79.00	44617
101-446-801.200	PROFESSIONAL & CONTRACTUAL	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/11/2023	116.00	44498
101-446-900.000	PRINTING & PUBLISHING	PARRETT COMPANY	PRINTING EQUIPMENT RENTAL/POLICE/INSPEC	19.96	44619
101-446-924.200	UTILITIES	COMCAST	COMCAST/STREET/10/23/23-11/22/23	308.28	44534
101-446-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	107.06	44555
101-446-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/STREET/10/18/23	82.92	44581
101-446-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	BLDGRPRS/STREETS/10/27/2023	128.00	44611
101-446-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	GALVUNION/STREET/10/27/2023	23.99	44611
101-446-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	FLATWASHPEXSTICK/STREETS/10/30/23	22.97	44611
101-446-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	BALLVALVE/STREET/10/30/2023	22.99	44611
101-446-930.300	BUILDING REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	GARDEN HOSE REEL/STREET/10/31/23	319.98	44552
101-446-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	BLDGRPR/STREETS/10/31/2023	76.45	44611
101-446-930.400	GROUND REPAIR & MAINTENANCE	NATURE'S WAY LANDSCAPING	MAINTENANCE CONTRACT FINAL PMT 2023/ST	3,558.03	44608
101-446-930.400	GROUND REPAIR & MAINTENANCE	SEIFERT'S FARM SUPPLY	FABRIC/STREET/10/24/23	334.75	44628
101-446-930.400	GROUND REPAIR & MAINTENANCE	MENARDS	STORAGE UNIT/MAINTENANCE ITEMS/STREET/1	646.33	44604
101-446-931.800	EQUIPMENT & MAINTENANCE	RIDGE AUTO PARTS	BATTERY/AIR FILTER/LEAF VAC/STREET/10/1	478.09	44624
101-446-931.800	EQUIPMENT & MAINTENANCE	NEW BUFFALO HARDWARE	BLDGRPT/STREETS/10/27/2023	148.57	44611
101-446-931.800	EQUIPMENT & MAINTENANCE	RIDGE AUTO PARTS	COOLANT/HYRAULIC OIL/PLOW TRUCKS/10/31/	137.92	44624
101-446-931.800	EQUIPMENT & MAINTENANCE	HOOSIER HYDRAULIC/NRP JONE	HYDRA LITE/ORING/WIRE	270.00	44595
101-446-932.900	VEHICLE REPAIR & MAINTENANCE	RIDGE AUTO PARTS	ANTI FREEZEDIESEL BOOST/STREET/10/16/23	102.99	44624
101-446-934.100	STORM SEWER REPAIR & MAINT	MERRELL BROS INC	SOUTH COVE SLIP DREDGING	51,987.00	44540
101-446-934.100	STORM SEWER REPAIR & MAINT	MERRELL BROS INC	FINAL PAY RETAINAGE	5,777.00	44546
101-446-934.220	TREE REMOVALS	A&A TREE SERVICE	TREE SERVICE	13,700.00	44564
Total For Dept 446 STREET OPERATING				87,566.16	
Dept 448 STREET LIGHTING					
101-448-926.000	STREET LIGHTING	INDIANA MICHIGAN POWER	ELECTRIC/STREET LIGHTING/10/1/23-10/31/	1,809.75	44554
Total For Dept 448 STREET LIGHTING				1,809.75	
Dept 528 SOLID WASTE COLLECTION					
101-528-801.200	PROFESSIONAL & CONTRACTUAL	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/11/2023	188.00	44498
101-528-801.200	PROFESSIONAL & CONTRACTUAL	LAKESHORE RECYCLING & DIS	WEEKLY GARBAGE PICK-UP/11/2023	21,132.66	44498
Total For Dept 528 SOLID WASTE COLLECTION				21,320.66	
Dept 567 CEMETERY					
101-567-995.900	CONTRIBUTIONS TO OTHERS	PINE GROVE CEMETERY AUTHOF	CEMETERY/11/2023	3,000.00	44620
Total For Dept 567 CEMETERY				3,000.00	
Dept 702 ZONING					
101-702-801.200	PROFESSIONAL & CONTRACTUAL	HOUSEAL LAVIGNE ASSOCIATES	ZONING ORDINANCE UPDATE	3,780.00	44596
101-702-801.200	PROFESSIONAL & CONTRACTUAL	HOUSEAL LAVIGNE ASSOCIATES	ZONING ORDINANCE UPDATE	1,392.50	44596
101-702-900.000	PRINTING & PUBLISHING	NEW BUFFALO TIMES	PUBLIC NOTICE NB TIMES/11/13/23	284.00	44613
Total For Dept 702 ZONING				5,456.50	
Total For Fund 101 GENERAL FUND				308,730.94	
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
202-463-756.000	OPERATING SUPPLIES	SEAL MASTER	CRACK SEAL MATERIAL ROAD MAINTENANCE	3,037.50	5280

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
Total For Dept 463 ROUTINE MAINTENANCE				3,037.50	
Dept 474 TRAFFIC SERVICES					
202-474-784.000	OPER SUPP SNOW & ICE	TRUCK & TRAILER SPECIALIT	SNOW PLOW CUTTING EDGES FOR BIG TRKS	138.60	5281
202-474-784.000	OPER SUPP SNOW & ICE	TRUCK & TRAILER SPECIALIT	SNOW PLOW CUTTING EDGES FOR BIG TRKS	21.00	5281
202-474-784.000	OPER SUPP SNOW & ICE	TRUCK & TRAILER SPECIALIT	SNOW PLOW CUTTING EDGES FOR BIG TRKS	25.20	5281
Total For Dept 474 TRAFFIC SERVICES				184.80	
Total For Fund 202 MAJOR STREET FUND				3,222.30	
Fund 203 LOCAL STREET FUND					
Dept 463 ROUTINE MAINTENANCE					
203-463-756.000	OPERATING SUPPLIES	SEAL MASTER	CRACK SEAL MATERIAL FOR ROAD MAINTENANC	6,075.00	5280
Total For Dept 463 ROUTINE MAINTENANCE				6,075.00	
Dept 474 TRAFFIC SERVICES					
203-474-784.000	OPER SUPP SNOW & ICE	TRUCK & TRAILER SPECIALIT	SNOW PLOW CUTTING EDGES FOR BIG TRKS	2,441.20	5281
Total For Dept 474 TRAFFIC SERVICES				2,441.20	
Total For Fund 203 LOCAL STREET FUND				8,516.20	
Fund 208 PARK FUND					
Dept 751 PARKS					
208-751-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	692.53	6
208-751-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	1,731.58	5
208-751-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	313.21	4
208-751-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	1,212.23	44561
208-751-756.000	OPERATING SUPPLIES	NEW BUFFALO HARDWARE	BLEACH/PARK/10/20/2023	4.99	44611
208-751-756.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	CHRISTMAS STRING LIGHTS/PARKS/11/01/23	50.00	44552
208-751-756.000	OPERATING SUPPLIES	MENARDS	CHRISTMAS DECORATIONS/PAKS/11/03/23	533.08	44604
208-751-801.200	PROFESSIONAL & CONTRACTUAL	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/11/2023	629.00	44498
208-751-801.200	PROFESSIONAL & CONTRACTUAL	PRIDE THE PORTABLE TOILET	TOILET RENTAL/BEACH/PARK/10/12/23-11/8/	240.00	44622
208-751-801.200	PROFESSIONAL & CONTRACTUAL	PRIDE THE PORTABLE TOILET	TOILET RENTAL/OSELKA/PARK/10/13/23-11/9/	100.00	44622
208-751-801.200	PROFESSIONAL & CONTRACTUAL	PRIDE THE PORTABLE TOILET	TOILET RENTAL/DOG PARK/10/13/23-11/9/23	100.00	44622
208-751-850.200	TELEPHONE	D'AMICO KRISTEN	PHONE STIPEND/PARK/D'AMICO/11/2023	50.00	44579
208-751-850.200	TELEPHONE	VERIZON WIRELESS	VERIZON/POLICE/PARKS/GEN GOV/INSPECTION	83.10	44551
208-751-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	17.55	44555
208-751-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/OSELKA/PARK/10/18/23	81.27	44581
208-751-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BEACH/PARK/10/18/23	82.78	44581
208-751-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	HILLMANS/PARKS/10/19/2023	13.38	44610
208-751-930.300	BUILDING REPAIR & MAINTENANCE	EVANS, STEPHEN M	WINTERIZING BATHROOMS/BEACH/DOG PARK/1	581.00	44584
208-751-930.300	BUILDING REPAIR & MAINTENANCE	NEW BUFFALO HARDWARE	EMTCONDUIT/STAPLE/PARKS/10/23/2023	57.48	44611
208-751-930.500	GROUNDS REPAIR & MAINT	MENARDS	STUDED T POST/PARKS/10/24/23	211.60	44604
208-751-930.500	GROUNDS REPAIR & MAINT	GREEN KINGS LAWN CARE	2023 SEASONAL LAWN MAINTENANCE FOR BASE	1,400.00	44588
208-751-930.500	GROUNDS REPAIR & MAINT	AMAZON CAPITAL SERVICES	DRIVEWAY MARKERS/PARKS/11/2/23	66.99	44552
208-751-930.500	GROUNDS REPAIR & MAINT	BEAVER RESEARCH CO	PARKS ICE 50#BAG	1,749.30	44570
208-751-930.500	GROUNDS REPAIR & MAINT	SEIFERT'S FARM SUPPLY	STRAW	33.00	44628
208-751-946.200	ENGINEERING	ABONMARCHE CONSULTANTS INC	PARK PAVILION IMPROVEMENTS SERVICES TH	1,000.00	44565
208-751-970.000	CAPITAL IMPROVEMENTS	ABONMARCHE CONSULTANTS INC	OSELKA PARK PAVILION IMPROVEMENTS SERVI	250.00	44565
208-751-979.300	LIFEGUARD RECRUITMENT & TRAINING	PRO SAFETY INNOVATONS	STOCKED MEDICAL KIT/LIFEGUARD/PARK/10/1	700.00	44623
Total For Dept 751 PARKS				11,984.07	
Total For Fund 208 PARK FUND				11,984.07	

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Fund 590 SEWER FUND					
Dept 000					
590-000-210.000	CONTRACT PAYABLE - GRSD	GRSD SEWER AUTHORITY	2013 BOND PRINCIPAL AND INTEREST	82,752.60	44590
Total For Dept 000				82,752.60	
Dept 537 SEWER					
590-537-724.200	WORKER'S COMP INSURANCE	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	102.61	44561
590-537-838.000	GALIEN RIVER SANITARY DISTRICT	GRSD SEWER AUTHORITY	OPERATING RESERVE SEPTEMBER 2023	78,822.25	44590
590-537-838.000	GALIEN RIVER SANITARY DISTRICT	GRSD SEWER AUTHORITY	OPERATING RESERVE OCTOBER 2023	78,822.25	44590
590-537-838.100	GRSD MAINTENANCE	GRSD SEWER AUTHORITY	VAC ROD LS #78 SEPTEMBER 2023	528.00	44590
590-537-838.100	GRSD MAINTENANCE	GRSD SEWER AUTHORITY	VAC ROD LS#78	422.00	44590
590-537-838.100	GRSD MAINTENANCE	GRSD SEWER AUTHORITY	LS #77 BLOCK HEATER REPAIR	161.94	44590
590-537-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	19.34	44555
590-537-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/SEWER/WATER INT	8.99	44560
590-537-995.000	INTERFUND TRANSFERS	GRSD SEWER AUTHORITY	2013 BOND PRINCIPAL AND INTEREST	5,652.80	44590
Total For Dept 537 SEWER				164,540.18	
Total For Fund 590 SEWER FUND				247,292.78	
Fund 591 WATER FUND					
Dept 536 WATER					
591-536-717.100	RETIREMENT	MERS OF MICHIGAN	OCTOBER 2023 MERS	2,147.80	6
591-536-718.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD OF	NOVEMBER 2023	9,000.63	5
591-536-724.000	LIFE & DISABILITY INSURANCE	UNUM	NOVEMBER 2023	801.20	4
591-536-724.200	WORKER'S COMPENSATION INS	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	2,351.16	44561
591-536-754.000	PROCESS CHEMICALS	ALEXANDER CHEMICAL CORP	CHEMICALS NEEDED FOR WATER TREATMENT PF	124.25	44567
591-536-756.000	OPERATING SUPPLIES	ETNA SUPPLY COMPANY	ETENSIONS/WATER/10/16/23	610.00	44583
591-536-756.000	OPERATING SUPPLIES	MENARDS	OPERATING SUPPLIES/WATER/10/20/23	262.93	44604
591-536-756.000	OPERATING SUPPLIES	ETNA SUPPLY COMPANY	PARTS FOR INVENTORY/WATER/11/09/23	1,052.00	44583
591-536-756.300	MISC TESTING SUPPLIES&TESTING	GRSD SEWER AUTHORITY	LAGOON TESTING SEPTEMBER 2023	164.00	44590
591-536-756.300	MISC TESTING SUPPLIES&TESTING	STATE OF MICHIGAN DEQ	SAMPLE TESTING/WATER/10/31/23	216.00	44637
591-536-756.300	MISC TESTING SUPPLIES&TESTING	GRSD SEWER AUTHORITY	LAGOON TESTING OCTOBER 2023	205.00	44590
591-536-756.400	LAB SUPPLIES	USA BLUEBOOK	LAB SUPPLIES/WARNING SIGN/WATER/10/19/2	500.97	44639
591-536-801.200	PROFESSIONAL & CONTRACTUAL	AEGION	INSPECTION SERVICE WATER TANK/WATER/10/	1,835.00	44566
591-536-801.200	PROFESSIONAL & CONTRACTUAL	LAKESHORE RECYCLING & DIS	DUMPSTER PICK-UP/11/2023	94.00	44498
591-536-824.000	LAB CERTIFICATION FEE	STATE OF MICHIGAN DEQ	LAB CERTIFICATION FEE/WATER/10/30/23	1,618.08	44637
591-536-850.200	TELEPHONE	ANDERSON, KENNETH	PHONE STIPEND/WATER/ANDERSON/11/2023	50.00	44569
591-536-850.200	TELEPHONE	GRUENER, ROBERT	PHONE STIPEND/WATER/GRUENER/11/2023	50.00	44591
591-536-850.200	TELEPHONE	JOHNSON, JEFFREY	PHONE STIPEND/WATER/JOHNSON/11/2023	50.00	44598
591-536-850.200	TELEPHONE	AT&T	TELEPHONE/WATER/10/2/23-11/1/23	117.71	44558
591-536-850.200	TELEPHONE	AT&T	TELEPHONE/WATER/10/2/23-11/1/23	284.50	44558
591-536-900.000	PRINTING & PUBLISHING	NEW BUFFALO TIMES	PUBLIC NOTICE NB TIMES/11/13/23	1,010.00	44613
591-536-924.200	UTILITIES	COMCAST	COMCAST/WATER/10/24/23-11/23/24	257.06	44549
591-536-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	192.11	44555
591-536-924.200	UTILITIES	SEMCO ENERGY GAS CO.	SEMCO/FIRE/STREET/WATER/SEWER/POLICE/GE	747.70	44555
591-536-924.200	UTILITIES	INDIANA MICHIGAN POWER	ELECTRIC/GEN GOV/POLICE/SEWER/WATER INT	13.56	44560
591-536-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/WATER/10/18/23	53.81	44581
591-536-931.800	EQUIPMENT & MAINTENANCE	CUMMINS INC.	EQUIPMENT MAINTENANCE/WATER/10/13/23	1,214.86	44578
591-536-946.200	ENGINEERING	ABONMARCHE CONSULTANTS INC	PREP WORK FOR CDSMI PROJECT THROUGH JULY	7,003.75	44565
591-536-946.200	ENGINEERING	AMAZON CAPITAL SERVICES	MEMORY CARD/CAMERA/WATER/10/23/23	160.57	44547
591-536-946.200	ENGINEERING	ABONMARCHE CONSULTANTS INC	PROFESSIONAL SERVICES CDSMI PROJECT THF	3,152.50	44565
591-536-946.200	ENGINEERING	ABONMARCHE CONSULTANTS INC	PROFESSIONAL SERVICES CDSMI PROJECT THF	720.00	44565
591-536-946.200	ENGINEERING	ABONMARCHE CONSULTANTS INC	PROFESSIONAL SERVICES CDSMI PROJECT THF	2,496.25	44565
591-536-974.700	PLANT SECURITY EXPENSE	USA BLUEBOOK	LAB SUPPLIES/WARNING SIGN/WATER/10/19/2	38.20	44639

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Fund 591 WATER FUND					
Dept 536 WATER					
Total For Dept 536 WATER				38,595.60	
Total For Fund 591 WATER FUND				<u>38,595.60</u>	
Fund 594 HARBOR OPERATIONS					
Dept 597 HARBOR OPERATIONS					
594-597-724.200	WORKER'S COMPENSATION INSURANCE	MML - WORKERS COMPENSATION	THIRD INSTALLMENT WORK COMP POLICY 07/C	324.65	5360
594-597-756.000	OPERATING SUPPLIES	NEW BUFFALO HARDWARE	PAPERTOWEL/HARBOR/10/17/2023	9.99	5365
594-597-801.200	PROFESSIONAL & CONTRACTUAL	PRIDE THE PORTABLE TOILET	TOILET RENTAL/BOAT LAUNCH/HARB/10/14/23	120.00	5366
594-597-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/BOAT RAMP/HARB/10/18/	47.97	5363
594-597-930.300	BUILDING REPAIR & MAINTENANCE	DOMESTIC UNIFORM RENTALS	BUILDING SUPPLIES/MARINA/HARB/10/18/23	78.92	5363
594-597-930.300	BUILDING REPAIR & MAINTENANCE	EVANS, STEPHEN M	BATHROOM WINTERIZING/BOAT LAUNCH/MARIN	581.00	5364
594-597-930.400	GROUNDS REPAIR & MAINT	A&A TREE SERVICE	TREE REMOVAL BOAT RAMP, LIONS PARK/HARB	16,500.00	5361
594-597-970.000	CAPITAL IMPROVEMENTS	ABONMARCHE CONSULTANTS INC	MARINA UTILITY UPGRADES SERVICES THROUC	436.30	5362
594-597-970.000	CAPITAL IMPROVEMENTS	ABONMARCHE CONSULTANTS INC	MARINA UTILITY UPGRADES SERVICES THROUC	3,800.00	5362
594-597-970.000	CAPITAL IMPROVEMENTS	ABONMARCHE CONSULTANTS INC	MARINA UTILITY UPGRADES PROJECT SERVICE	2,376.37	5362
Total For Dept 597 HARBOR OPERATIONS				<u>24,275.20</u>	
Total For Fund 594 HARBOR OPERATIONS				<u>24,275.20</u>	
Fund 703 CURRENT TAX FUND					
Dept 000					
703-000-214.000	DUE TO OTHERS	KYLE & KELLI MOLES	OVERPAYMENT OF SUMMER TAXES	258.33	2389
703-000-230.100	DUE TO BERRIEN COUNTY	BERRIEN COUNTY TREASURER	SET OCTOBER 3 - OCTOBER 25, 2023	196,669.53	2387
703-000-230.100	DUE TO BERRIEN COUNTY	BERRIEN COUNTY TREASURER	COUNTY GENERAL OCTOBER 3 - 25, 2023	158,123.99	2387
703-000-230.200	DUE TO NEW BUFFALO SCHOOLS	NEW BUFFALO AREA SCHOOLS	SCHOOL OPERATING OCTOBER 3 - 25, 2023	221,018.87	2388
Total For Dept 000				<u>576,070.72</u>	
Total For Fund 703 CURRENT TAX FUND				<u>576,070.72</u>	
Fund 704 TRUST & AGENCY					
Dept 000					
704-000-671.000	ESCROW	SEMCO ENERGY GAS CO.	REFUND DEPOSIT ROW PERMIT 1321 W WATER	5,000.00	44631
704-000-671.000	ESCROW	SEMCO ENERGY GAS CO.	DEPOSIT REFUND OF ROW PERMIT 1309 CLAY	5,000.00	44632
704-000-671.000	ESCROW	SEMCO ENERGY GAS CO.	DEPOSIT REFUND FOR ROW PERMIT 41 N WHIT	5,000.00	44633
Total For Dept 000				<u>15,000.00</u>	
Total For Fund 704 TRUST & AGENCY				<u>15,000.00</u>	

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Fund Totals:

Fund 101 GENERAL FUND	308,730.94
Fund 202 MAJOR STREET FUND	3,222.30
Fund 203 LOCAL STREET FUND	8,516.20
Fund 208 PARK FUND	11,984.07
Fund 590 SEWER FUND	247,292.78
Fund 591 WATER FUND	38,595.60
Fund 594 HARBOR OPERATING	24,275.20
Fund 703 CURRENT TAX FUND	576,070.72
Fund 704 TRUST & AGENCY	15,000.00

Total For All Funds: 1,233,687.81

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND						
Dept 000						
Account Type: Revenue						
REVENUE						
101-000-404.000	PROPERTY TAXES	2,800,000.00	2,796,112.65	0.00	3,887.35	99.86
101-000-574.000	CVTRS	10,494.00	0.00	0.00	10,494.00	0.00
REVENUE		2,810,494.00	2,796,112.65	0.00	14,381.35	99.49
Unclassified						
101-000-445.000	PENALTY & INTEREST	8,000.00	5,760.86	0.00	2,239.14	72.01
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	0.00	119,237.06	0.00	(119,237.06)	100.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	1,000.00	570.00	0.00	430.00	57.00
101-000-482.000	MISC LICENSES & PERMITS	0.00	1.00	0.00	(1.00)	100.00
101-000-491.000	BUILDING PERMITS	37,500.00	31,087.35	2,892.75	6,412.65	82.90
101-000-491.100	ELECTRICAL PERMITS	10,500.00	10,284.15	985.95	215.85	97.94
101-000-491.200	MECHANICAL PERMITS	10,000.00	10,305.25	1,585.00	(305.25)	103.05
101-000-491.300	PLUMBING PERMITS	7,000.00	5,209.90	678.30	1,790.10	74.43
101-000-492.000	ZONING FEES	7,500.00	(3,585.14)	(7,585.14)	11,085.14	(47.80)
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	5,638.00	5,688.75	0.00	(50.75)	100.90
101-000-574.100	STATE REVENUE SALES TAX	150,000.00	99,710.00	36,615.00	50,290.00	66.47
101-000-577.000	STATE REVENUE LIQUOR LICENSE	10,000.00	9,775.70	13.75	224.30	97.76
101-000-606.000	COURT CHARGES	300.00	365.39	0.00	(65.39)	121.80
101-000-615.000	SPECIAL USE FEE	1,500.00	320.00	0.00	1,180.00	21.33
101-000-617.000	FRANCHISE FEE	56,000.00	15,002.59	0.00	40,997.41	26.79
101-000-618.000	ADMINISTRATION FEE	100,000.00	58,072.90	0.00	41,927.10	58.07
101-000-619.000	VARIANCE FEE	500.00	175.00	0.00	325.00	35.00
101-000-628.000	SERVICE CHARGE	150.00	350.00	100.00	(200.00)	233.33
101-000-629.000	GARBAGE COLLECTION	265,000.00	109,365.56	18,909.36	155,634.44	41.27
101-000-629.100	PENALTY WASTE	2,500.00	1,287.97	324.00	1,212.03	51.52
101-000-657.000	PARKING FINES	250.00	46.00	0.00	204.00	18.40
101-000-659.000	ORDINANCE FINES	4,000.00	825.00	(600.00)	3,175.00	20.63
101-000-665.000	INTEREST EARNED	5,000.00	19,596.93	0.00	(14,596.93)	391.94
101-000-667.100	SHORT TERM RENTALS	200,000.00	77,575.00	7,725.00	122,425.00	38.79
101-000-667.200	LONG TERM RENTAL FEES	10,000.00	3,525.00	325.00	6,475.00	35.25
101-000-673.000	SALE OF ASSETS	0.00	36,824.00	0.00	(36,824.00)	100.00
101-000-675.000	DONATIONS	500.00	0.00	0.00	500.00	0.00
101-000-676.000	REIMBURSEMENTS	12,000.00	5,020.66	0.00	6,979.34	41.84
101-000-676.200	REIMBURSEMENTS-POLICE	70,000.00	1,068.50	110.00	68,931.50	1.53
101-000-679.000	SALE OF MERCHANDISE	0.00	80.00	25.00	(80.00)	100.00
Unclassified		974,838.00	623,545.38	62,103.97	351,292.62	63.96
Total Revenue:		3,785,332.00	3,419,658.03	62,103.97	365,673.97	90.34
Net - Dept 000		3,785,332.00	3,419,658.03	62,103.97	365,673.97	
Dept 101 - LEGISLATIVE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-101-703.000	SALARIES APPOINTED	12,000.00	2,321.25	0.00	9,678.75	19.34
PERSONAL SERVICES		12,000.00	2,321.25	0.00	9,678.75	19.34
SUPPLIES						

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-101-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		500.00	0.00	0.00	500.00	0.00
Unclassified						
101-101-709.000	MEDICARE	175.00	33.66	0.00	141.34	19.23
101-101-710.200	UNEMPLOYMENT	400.00	33.52	0.00	366.48	8.38
101-101-724.200	WORKER'S COMPENSATION INS	200.00	32.94	10.98	167.06	16.47
101-101-900.000	PRINTING & PUBLISHING	2,000.00	0.00	0.00	2,000.00	0.00
101-101-910.200	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Unclassified		3,775.00	100.12	10.98	3,674.88	2.65
Total Expenditure:		16,275.00	2,421.37	10.98	13,853.63	14.88
Net - Dept 101 - LEGISLATIVE		(16,275.00)	(2,421.37)	(10.98)	(13,853.63)	
Dept 172 - EXECUTIVE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-172-703.000	SALARIES APPOINTED	47,500.00	15,799.05	3,326.12	31,700.95	33.26
101-172-716.000	HEALTH INSURANCE	17,330.00	6,942.70	0.00	10,387.30	40.06
PERSONAL SERVICES		64,830.00	22,741.75	3,326.12	42,088.25	35.08
SUPPLIES						
101-172-756.000	OPERATING SUPPLIES	500.00	255.00	0.00	245.00	51.00
SUPPLIES		500.00	255.00	0.00	245.00	51.00
OTHER CHARGES & SERVICES						
101-172-831.000	MEMBERSHIPS & DUES	1,000.00	0.00	0.00	1,000.00	0.00
101-172-934.000	OTHER REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES		1,500.00	0.00	0.00	1,500.00	0.00
Unclassified						
101-172-709.000	MEDICARE	711.00	217.84	45.86	493.16	30.64
101-172-709.100	SOCIAL SECURITY TAX	3,038.00	931.47	196.10	2,106.53	30.66
101-172-710.200	UNEMPLOYMENT	300.00	0.00	0.00	300.00	0.00
101-172-717.100	RETIREMENT	8,000.00	4,704.61	672.31	3,295.39	58.81
101-172-724.000	LIFE & DISABILITY INSURANCE	2,400.00	979.80	0.00	1,420.20	40.83
101-172-724.200	WORKER'S COMPENSATION INS	900.00	174.90	58.30	725.10	19.43
101-172-752.200	OFFICE SUPPLIES	300.00	269.99	0.00	30.01	90.00
101-172-801.200	PROFESSIONAL & CONTRACTUAL	500.00	0.00	0.00	500.00	0.00
101-172-850.200	TELEPHONE	500.00	126.84	0.00	373.16	25.37
101-172-861.000	TRAVEL/MILEAGE REIMB	1,000.00	0.00	0.00	1,000.00	0.00
101-172-900.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101-172-910.200	EDUCATION & TRAINING	2,000.00	702.66	0.00	1,297.34	35.13
Unclassified		19,849.00	8,108.11	972.57	11,740.89	40.85
Total Expenditure:		86,679.00	31,104.86	4,298.69	55,574.14	35.89

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Net - Dept 172 - EXECUTIVE		(86,679.00)	(31,104.86)	(4,298.69)	(55,574.14)	
Dept 215 - CLERK						
Account Type: Expenditure						
PERSONAL SERVICES						
101-215-703.000	SALARIES APPOINTED	55,196.00	18,898.17	4,399.62	36,297.83	34.24
101-215-706.000	SALARIES PERMANENT	47,927.00	17,163.46	4,038.46	30,763.54	35.81
101-215-718.000	HEALTH INSURANCE	14,871.00	11,139.24	0.00	3,731.76	74.91
PERSONAL SERVICES		117,994.00	47,200.87	8,438.08	70,793.13	40.00
SUPPLIES						
101-215-756.000	OPERATING SUPPLIES	250.00	0.00	0.00	250.00	0.00
SUPPLIES		250.00	0.00	0.00	250.00	0.00
OTHER CHARGES & SERVICES						
101-215-831.000	MEMBERSHIPS & DUES	200.00	0.00	0.00	200.00	0.00
101-215-934.000	OTHER REPAIRS & MAINT	300.00	0.00	0.00	300.00	0.00
OTHER CHARGES & SERVICES		500.00	0.00	0.00	500.00	0.00
Unclassified						
101-215-709.000	MEDICARE	1,495.00	472.93	109.06	1,022.07	31.63
101-215-709.100	SOCIAL SECURITY TAX	6,394.00	2,022.21	466.35	4,371.79	31.63
101-215-710.200	UNEMPLOYMENT	700.00	109.00	0.00	591.00	15.57
101-215-717.100	RETIREMENT	8,410.00	15,427.50	1,260.05	(7,017.50)	183.44
101-215-722.000	MEDICAL EXPENSE	100.00	0.00	0.00	100.00	0.00
101-215-724.000	LIFE & DISABILITY INSURANCE	3,791.00	1,370.27	0.00	2,420.73	36.15
101-215-724.200	WORKER'S COMPENSATION INS	2,661.00	320.43	106.81	2,340.57	12.04
101-215-752.200	OFFICE SUPPLIES	450.00	0.00	0.00	450.00	0.00
101-215-759.200	GASOLINE	300.00	0.00	0.00	300.00	0.00
101-215-801.200	PROFESSIONAL & CONTRACTUAL	300.00	0.00	0.00	300.00	0.00
101-215-854.300	IT HARDWARE & EQUIPMENT	3,000.00	0.00	0.00	3,000.00	0.00
101-215-900.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101-215-910.200	EDUCATION & TRAINING	3,500.00	0.00	0.00	3,500.00	0.00
Unclassified		31,301.00	19,722.34	1,942.27	11,578.66	63.01
Total Expenditure:		150,045.00	66,923.21	10,380.35	83,121.79	44.60
Net - Dept 215 - CLERK		(150,045.00)	(66,923.21)	(10,380.35)	(83,121.79)	
Dept 247 - BOARD OF REVIEW						
Account Type: Expenditure						
Unclassified						
101-247-801.200	PROFESSIONAL & CONTRACTUAL	1,500.00	180.00	0.00	1,320.00	12.00
Unclassified		1,500.00	180.00	0.00	1,320.00	12.00
Total Expenditure:		1,500.00	180.00	0.00	1,320.00	12.00
Net - Dept 247 - BOARD OF REVIEW		(1,500.00)	(180.00)	0.00	(1,320.00)	

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Fund 101 - GENERAL FUND						
Dept 253 - TREASURER						
Account Type: Expenditure						
PERSONAL SERVICES						
101-253-703.000	SALARIES APPOINTED	52,608.00	10,096.09	2,884.59	42,511.91	19.19
101-253-706.000	SALARIES PERMANENT	42,500.00	18,250.01	2,798.60	24,249.99	42.94
101-253-718.000	HEALTH INSURANCE	18,133.00	8,583.89	0.00	9,549.11	47.34
PERSONAL SERVICES		113,241.00	36,929.99	5,683.19	76,311.01	32.61
SUPPLIES						
101-253-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES						
101-253-831.000	MEMBERSHIPS & DUES	400.00	0.00	0.00	400.00	0.00
101-253-853.000	PHONE BILLS & STIPENDS	600.00	0.00	0.00	600.00	0.00
101-253-934.000	OTHER REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00
101-253-962.000	MISCELLANEOUS	300.00	0.00	0.00	300.00	0.00
OTHER CHARGES & SERVICES		1,800.00	0.00	0.00	1,800.00	0.00
Unclassified						
101-253-709.000	MEDICARE	1,369.00	382.26	75.15	986.74	27.92
101-253-709.100	SOCIAL SECURITY TAX	5,853.00	1,634.71	321.45	4,218.29	27.93
101-253-710.200	UNEMPLOYMENT	900.00	157.26	0.00	742.74	17.47
101-253-713.100	SALARIES-OVERTIME	1,000.00	154.69	0.00	845.31	15.47
101-253-717.100	RETIREMENT	10,641.00	23,777.80	372.11	(13,136.80)	223.45
101-253-724.000	LIFE & DISABILITY INSURANCE	4,504.00	713.83	0.00	3,790.17	15.85
101-253-724.200	WORKER'S COMPENSATION INS	600.00	320.43	106.81	279.57	53.41
101-253-752.200	OFFICE SUPPLIES	250.00	141.68	0.00	108.32	56.67
101-253-759.200	GASOLINE	400.00	35.37	0.00	364.63	8.84
101-253-801.200	PROFESSIONAL & CONTRACTUAL	8,500.00	12,389.00	0.00	(3,889.00)	145.75
101-253-851.200	POSTAGE	3,000.00	1,318.56	205.71	1,681.44	43.95
101-253-900.000	PRINTING & PUBLISHING	3,500.00	399.48	399.48	3,100.52	11.41
101-253-910.200	EDUCATION & TRAINING	1,800.00	0.00	0.00	1,800.00	0.00
Unclassified		42,317.00	41,425.07	1,480.71	891.93	97.89
Total Expenditure:		157,858.00	78,355.06	7,163.90	79,502.94	49.64
Net - Dept 253 - TREASURER		(157,858.00)	(78,355.06)	(7,163.90)	(79,502.94)	
Dept 257 - ASSESSOR						
Account Type: Expenditure						
SUPPLIES						
101-257-756.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
SUPPLIES		1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES						
101-257-934.000	OTHER REPAIRS & MAINT	200.00	0.00	0.00	200.00	0.00
OTHER CHARGES & SERVICES		200.00	0.00	0.00	200.00	0.00

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Fund 101 - GENERAL FUND						
Unclassified						
101-257-752.200	OFFICE SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-257-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	9,947.00	2,486.75	20,053.00	33.16
101-257-851.200	POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-257-854.200	SOFTWARE EXPENSE	500.00	0.00	0.00	500.00	0.00
101-257-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-257-910.200	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
Unclassified		34,300.00	9,947.00	2,486.75	24,353.00	29.00
Total Expenditure:		35,500.00	9,947.00	2,486.75	25,553.00	28.02
Net - Dept 257 - ASSESSOR		(35,500.00)	(9,947.00)	(2,486.75)	(25,553.00)	
Dept 262 - ELECTIONS						
Account Type: Expenditure						
PERSONAL SERVICES						
101-262-703.000	SALARIES APPOINTED	2,000.00	2,000.00	0.00	0.00	100.00
PERSONAL SERVICES		2,000.00	2,000.00	0.00	0.00	100.00
SUPPLIES						
101-262-756.000	OPERATING SUPPLIES	3,000.00	1,253.58	1,199.77	1,746.42	41.79
SUPPLIES		3,000.00	1,253.58	1,199.77	1,746.42	41.79
OTHER CHARGES & SERVICES						
101-262-934.000	OTHER REPAIRS & MAINT	400.00	0.00	0.00	400.00	0.00
101-262-962.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
OTHER CHARGES & SERVICES		500.00	0.00	0.00	500.00	0.00
Unclassified						
101-262-709.000	MEDICARE	200.00	29.00	0.00	171.00	14.50
101-262-709.100	SOCIAL SECURITY TAX	250.00	124.00	0.00	126.00	49.60
101-262-759.200	GASOLINE	500.00	144.10	0.00	355.90	28.82
101-262-801.200	PROFESSIONAL & CONTRACTUAL	6,500.00	1,581.90	0.00	4,918.10	24.34
101-262-851.200	POSTAGE	2,000.00	(319.83)	0.00	2,319.83	(15.99)
101-262-854.300	IT HARDWARE & EQUIPMENT	600.00	0.00	0.00	600.00	0.00
101-262-900.000	PRINTING & PUBLISHING	5,000.00	(128.00)	0.00	5,128.00	(2.56)
101-262-910.200	EDUCATION & TRAINING	7,000.00	0.00	0.00	7,000.00	0.00
Unclassified		22,050.00	1,431.17	0.00	20,618.83	6.49
Total Expenditure:		27,550.00	4,684.75	1,199.77	22,865.25	17.00
Net - Dept 262 - ELECTIONS		(27,550.00)	(4,684.75)	(1,199.77)	(22,865.25)	
Dept 265 - GENERAL GOVERNMENT						
Account Type: Expenditure						
PERSONAL SERVICES						
101-265-706.000	SALARIES PERMANENT	75,000.00	9,737.31	3,240.00	65,262.69	12.98
101-265-706.100	SALARIES-OVERTIME	1,000.00	212.74	121.50	787.26	21.27

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Fund 101 - GENERAL FUND						
101-265-707.000	SALARIES PART-TIME	19,000.00	7,371.86	1,538.40	11,628.14	38.80
101-265-718.000	HEALTH INSURANCE	40,000.00	13,166.50	0.00	26,833.50	32.92
PERSONAL SERVICES		135,000.00	30,488.41	4,899.90	104,511.59	22.58
SUPPLIES						
101-265-756.000	OPERATING SUPPLIES	5,500.00	3,306.40	0.00	2,193.60	60.12
SUPPLIES		5,500.00	3,306.40	0.00	2,193.60	60.12
OTHER CHARGES & SERVICES						
101-265-807.000	AUDIT	3,680.00	0.00	0.00	3,680.00	0.00
101-265-831.000	MEMBERSHIPS & DUES	10,000.00	2,510.40	143.08	7,489.60	25.10
101-265-933.000	TECH SUPPORT/MAINTENANCE	40,000.00	22,247.91	0.00	17,752.09	55.62
101-265-934.000	OTHER REPAIRS & MAINT	5,000.00	0.00	0.00	5,000.00	0.00
101-265-935.100	FIRE INSURANCE	4,500.00	2,117.84	0.00	2,382.16	47.06
101-265-956.200	REFUNDS	2,500.00	33.86	0.00	2,466.14	1.35
101-265-963.000	BANK FEES	8,000.00	1,499.79	0.00	6,500.21	18.75
OTHER CHARGES & SERVICES		73,680.00	28,409.80	143.08	45,270.20	38.56
CAPITAL						
101-265-970.000	CAPITAL IMPROVEMENTS	0.00	3,999.50	0.00	(3,999.50)	100.00
CAPITAL		0.00	3,999.50	0.00	(3,999.50)	100.00
Unclassified						
101-265-709.000	MEDICARE	1,100.00	244.04	69.26	855.96	22.19
101-265-709.100	SOCIAL SECURITY TAX	5,000.00	1,043.52	296.13	3,956.48	20.87
101-265-710.200	UNEMPLOYMENT	600.00	62.43	0.00	537.57	10.41
101-265-717.100	RETIREMENT	6,580.00	3,691.96	247.92	2,888.04	56.11
101-265-724.000	LIFE & DISABILITY INSURANCE	3,000.00	1,096.94	0.00	1,903.06	36.56
101-265-724.200	WORKER'S COMPENSATION INS	2,000.00	546.24	182.08	1,453.76	27.31
101-265-752.200	OFFICE SUPPLIES	5,000.00	1,801.10	85.67	3,198.90	36.02
101-265-759.200	GASOLINE	200.00	11.44	0.00	188.56	5.72
101-265-801.200	PROFESSIONAL & CONTRACTUAL	40,000.00	21,008.42	4,060.00	18,991.58	52.52
101-265-851.200	POSTAGE	7,000.00	1,500.00	0.00	5,500.00	21.43
101-265-854.100	WEBSITE	6,000.00	0.00	0.00	6,000.00	0.00
101-265-854.200	SOFTWARE EXPENSE	40,000.00	7,788.02	6,250.14	32,211.98	19.47
101-265-854.300	IT HARDWARE & EQUIPMENT	6,000.00	7,735.64	1,107.73	(1,735.64)	128.93
101-265-900.000	PRINTING & PUBLISHING	6,000.00	1,280.22	510.00	4,719.78	21.34
101-265-910.200	EDUCATION & TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-265-924.200	UTILITIES	18,000.00	15,776.73	870.96	2,223.27	87.65
101-265-930.300	BUILDING REPAIR & MAINTENANCE	30,000.00	8,585.68	1,400.00	21,414.32	28.62
101-265-930.400	GROUNDS REPAIR & MAINTENANCE	6,000.00	2,068.71	0.00	3,931.29	34.48
101-265-935.300	LIABILITY INSURANCE	8,000.00	3,709.94	0.00	4,290.06	46.37
101-265-940.900	EQUIPMENT RENTAL	5,000.00	1,174.09	0.00	3,825.91	23.48
101-265-946.300	ENGINEERING	40,000.00	11,955.00	8,355.00	28,045.00	29.89
101-265-946.400	ENGINEERING WHITTAKER SHORELINE	300,000.00	502.50	502.50	299,497.50	0.17
101-265-955.850	MISCELLANEOUS	20,000.00	70.08	0.00	19,929.92	0.35
101-265-970.110	MISCELLANEOUS PROJECT COST	8,000.00	0.00	0.00	8,000.00	0.00
101-265-970.210	EQUIPMENT	2,000.00	0.00	0.00	2,000.00	0.00
Unclassified		568,480.00	91,652.70	23,937.39	476,827.30	16.12
Total Expenditure:		782,660.00	157,856.81	28,980.37	624,803.19	20.17

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Net - Dept 265 - GENERAL GOVERNMENT		(782,660.00)	(157,856.81)	(28,980.37)	(624,803.19)	
Dept 266 - ATTORNEY						
Account Type: Expenditure						
Unclassified						
101-266-826.100	LABOR MATTERS	5,000.00	0.00	0.00	5,000.00	0.00
101-266-826.300	COURT/ORDINANCE	50,000.00	0.00	0.00	50,000.00	0.00
101-266-826.400	OTHER LEGAL MATTERS	50,000.00	16,953.31	0.00	33,046.69	33.91
Unclassified		105,000.00	16,953.31	0.00	88,046.69	16.15
Total Expenditure:		105,000.00	16,953.31	0.00	88,046.69	16.15
Net - Dept 266 - ATTORNEY		(105,000.00)	(16,953.31)	0.00	(88,046.69)	
Dept 301 - POLICE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-301-705.000	SALARIES SUPERVISION	91,347.00	33,376.61	7,026.66	57,970.39	36.54
101-301-706.000	SALARIES PERMANENT	488,600.00	183,922.01	38,967.43	304,677.99	37.64
101-301-707.000	SALARIES PART-TIME	58,000.00	25,081.04	3,984.64	32,918.96	43.24
101-301-718.000	HEALTH INSURANCE	131,718.00	59,151.69	0.00	72,566.31	44.91
101-301-768.000	UNIFORMS	12,000.00	7,582.08	2,938.35	4,417.92	63.18
PERSONAL SERVICES		781,665.00	309,113.43	52,917.08	472,551.57	39.55
SUPPLIES						
101-301-756.000	OPERATING SUPPLIES	2,000.00	1,118.48	0.00	881.52	55.92
101-301-768.100	AMMO	3,500.00	3,080.38	0.00	419.62	88.01
SUPPLIES		5,500.00	4,198.86	0.00	1,301.14	76.34
OTHER CHARGES & SERVICES						
101-301-831.000	MEMBERSHIPS & DUES	1,700.00	115.00	0.00	1,585.00	6.76
101-301-934.000	OTHER REPAIRS & MAINT	1,500.00	4,205.38	0.00	(2,705.38)	280.36
OTHER CHARGES & SERVICES		3,200.00	4,320.38	0.00	(1,120.38)	135.01
CAPITAL						
101-301-979.000	EQUIPMENT	15,000.00	3,010.13	0.00	11,989.87	20.07
CAPITAL		15,000.00	3,010.13	0.00	11,989.87	20.07
Unclassified						
101-301-706.400	SALARIES--PARKING ENF	5,000.00	1,939.22	0.00	3,060.78	38.78
101-301-709.000	MEDICARE	8,738.00	3,591.87	745.05	5,146.13	41.11
101-301-709.100	SOCIAL SECURITY TAX	37,361.00	15,358.64	3,185.75	22,002.36	41.11
101-301-710.200	UNEMPLOYMENT	2,600.00	516.21	0.00	2,083.79	19.85
101-301-713.100	SALARIES-OVERTIME	45,000.00	17,584.52	4,396.05	27,415.48	39.08
101-301-717.100	RETIREMENT	48,207.00	78,659.44	3,253.17	(30,452.44)	163.17
101-301-724.000	LIFE & DISABILITY INSURANCE	15,185.00	7,922.02	0.00	7,262.98	52.17
101-301-724.200	WORKER'S COMPENSATION INS	16,602.00	9,965.01	3,321.67	6,636.99	60.02

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-301-725.000	DRUG TESTING/MEDICAL EXPENSE	3,500.00	0.00	0.00	3,500.00	0.00
101-301-752.200	OFFICE SUPPLIES	1,200.00	130.50	0.00	1,069.50	10.88
101-301-759.200	GASOLINE	13,000.00	7,063.33	0.00	5,936.67	54.33
101-301-770.200	EQUIPMENT/SMALL TOOLS	3,000.00	1,925.24	0.00	1,074.76	64.17
101-301-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	5,431.25	216.25	(431.25)	108.63
101-301-850.200	TELEPHONE	5,500.00	1,387.55	195.17	4,112.45	25.23
101-301-851.200	POSTAGE	150.00	0.00	0.00	150.00	0.00
101-301-854.300	IT HARDWARE & EQUIPMENT	5,000.00	159.98	0.00	4,840.02	3.20
101-301-900.000	PRINTING & PUBLISHING	1,200.00	0.00	0.00	1,200.00	0.00
101-301-910.200	EDUCATION & TRAINING	5,000.00	2,851.98	0.00	2,148.02	57.04
101-301-924.200	UTILITIES	13,000.00	2,748.69	323.46	10,251.31	21.14
101-301-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	3,798.94	2,479.36	6,201.06	37.99
101-301-931.700	EQUIPMENT MAINT--PARKING SYSTEMS	2,200.00	0.00	0.00	2,200.00	0.00
101-301-931.800	EQUIPMENT & MAINTENANCE	5,000.00	2,091.12	0.00	2,908.88	41.82
101-301-932.900	VEHICLE REPAIR & MAINTENANCE	8,000.00	1,880.38	0.00	6,119.62	23.50
101-301-934.400	RADIO/VIDEO MAINTENANCE	5,000.00	3,195.89	0.00	1,804.11	63.92
101-301-935.200	VEHICLE INSURANCE	11,000.00	5,323.50	0.00	5,676.50	48.40
101-301-935.300	LIABILITY INSURANCE	51,000.00	24,783.66	0.00	26,216.34	48.60
101-301-940.900	EQUIPMENT RENTAL	800.00	80.46	0.00	719.54	10.06
101-301-983.000	VEHICLE LEASES	22,000.00	11,200.16	0.00	10,799.84	50.91
Unclassified		349,243.00	209,589.56	18,115.93	139,653.44	60.01
Total Expenditure:		1,154,608.00	530,232.36	71,033.01	624,375.64	45.92
Net - Dept 301 - POLICE		(1,154,608.00)	(530,232.36)	(71,033.01)	(624,375.64)	
Dept 336 - FIRE						
Account Type: Expenditure						
PERSONAL SERVICES						
101-336-705.000	SALARIES SUPERVISION	23,179.00	8,551.13	1,800.24	14,627.87	36.89
101-336-707.000	SALARIES PART-TIME	500.00	128.99	0.00	371.01	25.80
101-336-768.000	UNIFORMS	500.00	200.19	0.00	299.81	40.04
PERSONAL SERVICES		24,179.00	8,880.31	1,800.24	15,298.69	36.73
SUPPLIES						
101-336-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES						
101-336-831.000	MEMBERSHIPS & DUES	150.00	75.00	0.00	75.00	50.00
101-336-934.000	OTHER REPAIRS & MAINT	500.00	0.00	0.00	500.00	0.00
OTHER CHARGES & SERVICES		650.00	75.00	0.00	575.00	11.54
CAPITAL						
101-336-979.000	EQUIPMENT	6,000.00	0.00	0.00	6,000.00	0.00
CAPITAL		6,000.00	0.00	0.00	6,000.00	0.00
Unclassified						
101-336-704.000	VOLUNTEER SALARIES	5,000.00	2,000.00	0.00	3,000.00	40.00

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-336-709.000	MEDICARE	500.00	154.85	26.10	345.15	30.97
101-336-709.100	SOCIAL SECURITY TAX	1,800.00	538.16	111.62	1,261.84	29.90
101-336-710.200	UNEMPLOYMENT	400.00	108.12	0.00	291.88	27.03
101-336-724.000	LIFE & DISABILITY INSURANCE	1,200.00	0.00	0.00	1,200.00	0.00
101-336-724.200	WORKER'S COMPENSATION INS	2,200.00	920.73	306.91	1,279.27	41.85
101-336-752.200	OFFICE SUPPLIES	500.00	126.28	0.00	373.72	25.26
101-336-759.200	GASOLINE	1,000.00	11.44	0.00	988.56	1.14
101-336-770.200	EQUIPMENT/SMALL TOOLS	300.00	0.00	0.00	300.00	0.00
101-336-801.200	PROFESSIONAL & CONTRACTUAL	60,000.00	25,000.00	5,000.00	35,000.00	41.67
101-336-850.200	TELEPHONE	700.00	250.00	50.00	450.00	35.71
101-336-851.200	POSTAGE	250.00	0.00	0.00	250.00	0.00
101-336-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-336-910.200	EDUCATION & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
101-336-924.200	UTILITIES	11,000.00	3,574.27	136.24	7,425.73	32.49
101-336-930.300	BUILDING REPAIR & MAINTENANCE	15,000.00	140.00	0.00	14,860.00	0.93
101-336-930.400	GROUNDS REPAIR & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-336-931.800	EQUIPMENT & MAINTENANCE	8,500.00	2,971.42	425.00	5,528.58	34.96
101-336-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	4,932.86	4,932.86	(1,932.86)	164.43
101-336-934.400	RADIO/VIDEO MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-336-935.200	VEHICLE INSURANCE	16,000.00	7,046.50	0.00	8,953.50	44.04
Unclassified		133,350.00	47,774.63	10,988.73	85,575.37	35.83
Total Expenditure:		164,679.00	56,729.94	12,788.97	107,949.06	34.45
Net - Dept 336 - FIRE		(164,679.00)	(56,729.94)	(12,788.97)	(107,949.06)	
Dept 371 - INSPECTION SERVICES						
Account Type: Expenditure						
PERSONAL SERVICES						
101-371-706.000	SALARIES PERMANENT	68,468.00	10,972.48	2,432.00	57,495.52	16.03
101-371-706.100	SALARIES-OVERTIME	400.00	0.00	0.00	400.00	0.00
101-371-716.000	HEALTH INSURANCE	10,500.00	788.23	0.00	9,711.77	7.51
101-371-717.000	LIFE & DISABILITY INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-371-718.000	RETIREMENT	3,581.00	1,484.62	0.00	2,096.38	41.46
PERSONAL SERVICES		84,949.00	13,245.33	2,432.00	71,703.67	15.59
SUPPLIES						
101-371-751.000	GAS & OIL	300.00	11.44	0.00	288.56	3.81
101-371-756.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
SUPPLIES		800.00	11.44	0.00	788.56	1.43
OTHER CHARGES & SERVICES						
101-371-934.000	OTHER REPAIRS & MAINT	100.00	0.00	0.00	100.00	0.00
OTHER CHARGES & SERVICES		100.00	0.00	0.00	100.00	0.00
CAPITAL						
101-371-979.000	EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
CAPITAL		1,000.00	0.00	0.00	1,000.00	0.00

PERIOD ENDING 11/30/2023

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Fund 101 - GENERAL FUND						
Unclassified						
101-371-709.000	MEDICARE	700.00	172.57	35.27	527.43	24.65
101-371-709.100	SOCIAL SECURITY TAX	2,800.00	737.86	150.78	2,062.14	26.35
101-371-710.200	UNEMPLOYMENT	378.00	66.46	0.00	311.54	17.58
101-371-724.000	LIFE & DISABILITY INSURANCE	1,850.00	438.90	0.00	1,411.10	23.72
101-371-752.200	OFFICE SUPPLIES	500.00	87.00	0.00	413.00	17.40
101-371-801.200	PROFESSIONAL & CONTRACTUAL	300.00	0.00	(2,138.48)	300.00	0.00
101-371-820.000	BUILDING INSPECTION FEES	37,500.00	22,473.00	0.00	15,027.00	59.93
101-371-820.100	MECHANICAL INSPECTIONS FEES	10,500.00	8,919.00	0.00	1,581.00	84.94
101-371-820.200	ELECTRICAL INSPECTION FEE	10,000.00	9,051.30	0.00	948.70	90.51
101-371-820.300	PLUMBING INSPECTION FEES	7,000.00	4,047.30	0.00	2,952.70	57.82
101-371-820.400	RENTAL INSPECTIONS	47,500.00	9,555.00	0.00	37,945.00	20.12
101-371-850.200	TELEPHONE	1,000.00	332.14	83.10	667.86	33.21
101-371-854.200	SOFTWARE EXPENSE	20,000.00	0.00	0.00	20,000.00	0.00
101-371-900.000	PRINTING & PUBLISHING	500.00	95.64	0.00	404.36	19.13
101-371-910.200	EDUCATION & TRAINING	5,000.00	308.52	0.00	4,691.48	6.17
101-371-932.900	VEHICLE REPAIR & MAINTENANCE	100.00	527.09	0.00	(427.09)	527.09
101-371-935.200	VEHICLE INSURANCE	1,300.00	580.00	0.00	720.00	44.62
101-371-983.000	VEHICLE LEASES	5,186.00	2,185.30	0.00	3,000.70	42.14
Unclassified		152,114.00	59,577.08	(1,869.33)	92,536.92	39.17
Total Expenditure:		238,963.00	72,833.85	562.67	166,129.15	30.48
Net - Dept 371 - INSPECTION SERVICES		(238,963.00)	(72,833.85)	(562.67)	(166,129.15)	
Dept 446 - STREET OPERATING						
Account Type: Expenditure						
PERSONAL SERVICES						
101-446-705.000	SALARIES SUPERVISION	40,060.00	6,608.12	1,408.52	33,451.88	16.50
101-446-706.000	SALARIES PERMANENT	53,128.00	21,946.37	4,737.37	31,181.63	41.31
101-446-718.000	HEALTH INSURANCE	68,307.00	18,999.73	0.00	49,307.27	27.82
101-446-768.000	UNIFORMS	2,400.00	1,019.87	485.62	1,380.13	42.49
PERSONAL SERVICES		163,895.00	48,574.09	6,631.51	115,320.91	29.64
SUPPLIES						
101-446-756.000	OPERATING SUPPLIES	10,000.00	1,158.87	108.89	8,841.13	11.59
SUPPLIES		10,000.00	1,158.87	108.89	8,841.13	11.59
OTHER CHARGES & SERVICES						
101-446-831.000	MEMBERSHIPS & DUES	1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
Unclassified						
101-446-709.000	MEDICARE	1,836.00	427.16	84.57	1,408.84	23.27
101-446-709.100	SOCIAL SECURITY TAX	7,853.00	1,826.47	361.62	6,026.53	23.26
101-446-710.200	UNEMPLOYMENT	1,200.00	0.00	0.00	1,200.00	0.00
101-446-713.100	SALARIES-OVERTIME	15,000.00	2,336.78	88.03	12,663.22	15.58
101-446-717.100	RETIREMENT	18,756.00	20,075.18	1,458.85	(1,319.18)	107.03
101-446-724.000	LIFE & DISABILITY INSURANCE	7,241.00	3,007.45	0.00	4,233.55	41.53
101-446-724.200	WORKER'S COMPENSATION INS	13,000.00	6,953.37	2,317.79	6,046.63	53.49

PERIOD ENDING 11/30/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-446-726.000	STIPENDS	750.00	0.00	0.00	750.00	0.00
101-446-752.200	OFFICE SUPPLIES	600.00	0.00	0.00	600.00	0.00
101-446-759.200	GASOLINE	2,200.00	413.59	0.00	1,786.41	18.80
101-446-770.200	EQUIPMENT/SMALL TOOLS	8,500.00	939.00	0.00	7,561.00	11.05
101-446-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	2,876.64	116.00	12,123.36	19.18
101-446-850.200	TELEPHONE	1,500.00	108.72	0.00	1,391.28	7.25
101-446-854.300	IT HARDWARE & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-446-900.000	PRINTING & PUBLISHING	500.00	27.24	0.00	472.76	5.45
101-446-910.200	EDUCATION & TRAINING	5,000.00	1,149.00	0.00	3,851.00	22.98
101-446-924.200	UTILITIES	19,500.00	4,523.66	0.00	14,976.34	23.20
101-446-930.300	BUILDING REPAIR & MAINTENANCE	10,000.00	1,443.73	0.00	8,556.27	14.44
101-446-930.400	GROUNDS REPAIR & MAINTENANCE	26,000.00	9,353.64	0.00	16,646.36	35.98
101-446-931.800	EQUIPMENT & MAINTENANCE	25,000.00	1,920.80	270.00	23,079.20	7.68
101-446-932.900	VEHICLE REPAIR & MAINTENANCE	13,000.00	1,425.26	0.00	11,574.74	10.96
101-446-934.100	STORM SEWER REPAIR & MAINT	20,000.00	57,764.00	0.00	(37,764.00)	288.82
101-446-934.220	TREE REMOVALS	35,000.00	16,100.00	13,700.00	18,900.00	46.00
101-446-935.200	VEHICLE INSURANCE	6,200.00	2,971.80	0.00	3,228.20	47.93
101-446-940.900	EQUIPMENT RENTAL	3,000.00	364.00	0.00	2,636.00	12.13
101-446-955.850	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
101-446-983.000	VEHICLE LEASES	14,000.00	5,792.75	0.00	8,207.25	41.38
Unclassified		272,636.00	141,800.24	18,396.86	130,835.76	52.01
Total Expenditure:		447,531.00	191,533.20	25,137.26	255,997.80	42.80
Net - Dept 446 - STREET OPERATING		(447,531.00)	(191,533.20)	(25,137.26)	(255,997.80)	
Dept 448 - STREET LIGHTING						
Account Type: Expenditure						
OTHER CHARGES & SERVICES						
101-448-926.000	STREET LIGHTING	30,000.00	9,319.03	0.00	20,680.97	31.06
OTHER CHARGES & SERVICES		30,000.00	9,319.03	0.00	20,680.97	31.06
Total Expenditure:		30,000.00	9,319.03	0.00	20,680.97	31.06
Net - Dept 448 - STREET LIGHTING		(30,000.00)	(9,319.03)	0.00	(20,680.97)	
Dept 528 - SOLID WASTE COLLECTION						
Account Type: Expenditure						
Unclassified						
101-528-801.200	PROFESSIONAL & CONTRACTUAL	260,000.00	82,622.64	21,320.66	177,377.36	31.78
Unclassified		260,000.00	82,622.64	21,320.66	177,377.36	31.78
Total Expenditure:		260,000.00	82,622.64	21,320.66	177,377.36	31.78
Net - Dept 528 - SOLID WASTE COLLECTION		(260,000.00)	(82,622.64)	(21,320.66)	(177,377.36)	

Dept 567 - CEMETERY
Account Type: Expenditure

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Unclassified						
101-567-995.900	CONTRIBUTIONS TO OTHERS	36,000.00	15,000.00	3,000.00	21,000.00	41.67
Unclassified		36,000.00	15,000.00	3,000.00	21,000.00	41.67
Total Expenditure:		36,000.00	15,000.00	3,000.00	21,000.00	41.67
Net - Dept 567 - CEMETERY		(36,000.00)	(15,000.00)	(3,000.00)	(21,000.00)	
Dept 651 - AMBULANCE SERVICE						
Account Type: Expenditure						
Unclassified						
101-651-801.200	PROFESSIONAL & CONTRACTUAL	121,650.00	40,549.96	0.00	81,100.04	33.33
Unclassified		121,650.00	40,549.96	0.00	81,100.04	33.33
Total Expenditure:		121,650.00	40,549.96	0.00	81,100.04	33.33
Net - Dept 651 - AMBULANCE SERVICE		(121,650.00)	(40,549.96)	0.00	(81,100.04)	
Dept 701 - PLANNING COMMISSION						
Account Type: Expenditure						
Unclassified						
101-701-801.200	PROFESSIONAL & CONTRACTUAL	2,000.00	447.00	0.00	1,553.00	22.35
101-701-900.000	PRINTING & PUBLISHING	500.00	945.00	0.00	(445.00)	189.00
101-701-910.200	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
Unclassified		4,000.00	1,392.00	0.00	2,608.00	34.80
Total Expenditure:		4,000.00	1,392.00	0.00	2,608.00	34.80
Net - Dept 701 - PLANNING COMMISSION		(4,000.00)	(1,392.00)	0.00	(2,608.00)	
Dept 702 - ZONING						
Account Type: Expenditure						
Unclassified						
101-702-801.200	PROFESSIONAL & CONTRACTUAL	5,000.00	7,906.00	5,172.50	(2,906.00)	158.12
101-702-900.000	PRINTING & PUBLISHING	1,000.00	732.95	284.00	267.05	73.30
101-702-910.200	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Unclassified		7,000.00	8,638.95	5,456.50	(1,638.95)	123.41
Total Expenditure:		7,000.00	8,638.95	5,456.50	(1,638.95)	123.41
Net - Dept 702 - ZONING		(7,000.00)	(8,638.95)	(5,456.50)	1,638.95	
Dept 965 - TRANSFERS						
Account Type: Expenditure						
Unclassified						
101-965-995.208	TRANSFER TO PARK	100,000.00	0.00	0.00	100,000.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
101-965-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	0.00	0.00	40,000.00	0.00
101-965-995.594	TRANSFER TO HARBOR OPERATIONS FUND	500,000.00	0.00	0.00	500,000.00	0.00
Unclassified		640,000.00	0.00	0.00	640,000.00	0.00
Total Expenditure:		640,000.00	0.00	0.00	640,000.00	0.00
Account Type: Transfers-Out						
Unclassified						
101-965-995.130	TRANSFER TO DEBT SERVICE	89,782.00	0.00	0.00	89,782.00	0.00
Unclassified		89,782.00	0.00	0.00	89,782.00	0.00
Total Transfers-Out:		89,782.00	0.00	0.00	89,782.00	0.00
Net - Dept 965 - TRANSFERS		(729,782.00)	0.00	0.00	(729,782.00)	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		3,785,332.00	3,419,658.03	62,103.97	365,673.97	90.34
TOTAL EXPENDITURES		4,557,280.00	1,377,278.30	193,819.88	3,180,001.70	30.22
NET OF REVENUES & EXPENDITURES		(771,948.00)	2,042,379.73	(131,715.91)	(2,814,327.73)	264.57

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 105 - PNBALRSB						
Dept 000						
Account Type: Revenue						
Unclassified						
105-000-569.900	GRANTS	0.00	65,980.07	0.00	(65,980.07)	100.00
105-000-581.740	LRSB DISBURSEMENTS	260,000.00	240,251.92	0.00	19,748.08	92.40
105-000-665.000	INTEREST EARNED	0.00	1,570.77	0.00	(1,570.77)	100.00
Unclassified		260,000.00	307,802.76	0.00	(47,802.76)	118.39
Total Revenue:		260,000.00	307,802.76	0.00	(47,802.76)	118.39
Account Type: Expenditure						
OTHER CHARGES & SERVICES						
105-000-807.000	AUDIT	2,920.00	0.00	0.00	2,920.00	0.00
OTHER CHARGES & SERVICES		2,920.00	0.00	0.00	2,920.00	0.00
Total Expenditure:		2,920.00	0.00	0.00	2,920.00	0.00
Net - Dept 000		257,080.00	307,802.76	0.00	(50,722.76)	
Dept 670						
Account Type: Expenditure						
Unclassified						
105-670-995.402	TRANSFER TO EQUIP PURCHASE	40,000.00	0.00	0.00	40,000.00	0.00
Unclassified		40,000.00	0.00	0.00	40,000.00	0.00
Total Expenditure:		40,000.00	0.00	0.00	40,000.00	0.00
Account Type: Transfers-Out						
TRANSFER						
105-670-999.140	TRANSFER TO HARBOR OPERATONS	300,000.00	0.00	0.00	300,000.00	0.00
TRANSFER		300,000.00	0.00	0.00	300,000.00	0.00
Total Transfers-Out:		300,000.00	0.00	0.00	300,000.00	0.00
Net - Dept 670		(340,000.00)	0.00	0.00	(340,000.00)	
Fund 105 - PNBALRSB:						
TOTAL REVENUES		260,000.00	307,802.76	0.00	(47,802.76)	118.39
TOTAL EXPENDITURES		342,920.00	0.00	0.00	342,920.00	0.00
NET OF REVENUES & EXPENDITURES		(82,920.00)	307,802.76	0.00	(390,722.76)	371.20

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
202-000-546.000	MOTOR VEHICLE FUND TAX	200,000.00	62,318.14	18,407.01	137,681.86	31.16
202-000-665.000	INTEREST EARNED	4,500.00	2,330.44	0.00	2,169.56	51.79
Unclassified		204,500.00	64,648.58	18,407.01	139,851.42	31.61
Total Revenue:		204,500.00	64,648.58	18,407.01	139,851.42	31.61
Net - Dept 000		204,500.00	64,648.58	18,407.01	139,851.42	
Dept 463 - ROUTINE MAINTENANCE						
Account Type: Expenditure						
PERSONAL SERVICES						
202-463-705.000	SALARIES SUPERVISION	6,000.00	2,714.84	586.89	3,285.16	45.25
202-463-706.000	SALARIES PERMANENT	27,000.00	5,933.18	1,315.89	21,066.82	21.97
PERSONAL SERVICES		33,000.00	8,648.02	1,902.78	24,351.98	26.21
SUPPLIES						
202-463-756.000	OPERATING SUPPLIES	7,000.00	6,075.00	0.00	925.00	86.79
SUPPLIES		7,000.00	6,075.00	0.00	925.00	86.79
Unclassified						
202-463-709.000	MEDICARE	600.00	121.15	25.90	478.85	20.19
202-463-709.100	SOCIAL SECURITY TAX	2,500.00	517.89	110.75	1,982.11	20.72
202-463-759.200	GASOLINE	10,000.00	3,016.15	0.00	6,983.85	30.16
202-463-770.200	EQUIPMENT/SMALL TOOLS	1,500.00	0.00	0.00	1,500.00	0.00
202-463-801.200	PROFESSIONAL & CONTRACTUAL	25,000.00	68.00	0.00	24,932.00	0.27
202-463-931.800	EQUIPMENT & MAINTENANCE	5,500.00	0.00	0.00	5,500.00	0.00
202-463-932.900	VEHICLE REPAIR & MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
202-463-967.100	TOOLS & EQUIP	1,500.00	0.00	0.00	1,500.00	0.00
Unclassified		50,600.00	3,723.19	136.65	46,876.81	7.36
Total Expenditure:		90,600.00	18,446.21	2,039.43	72,153.79	20.36
Net - Dept 463 - ROUTINE MAINTENANCE		(90,600.00)	(18,446.21)	(2,039.43)	(72,153.79)	
Dept 474 - TRAFFIC SERVICES						
Account Type: Expenditure						
PERSONAL SERVICES						
202-474-705.000	SALARIES SUPERVISION	7,000.00	2,792.09	586.89	4,207.91	39.89
202-474-706.000	SALARIES PERMANENT	27,000.00	5,933.09	1,315.94	21,066.91	21.97
PERSONAL SERVICES		34,000.00	8,725.18	1,902.83	25,274.82	25.66
SUPPLIES						
202-474-756.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-474-784.000	OPER SUPP SNOW & ICE	28,000.00	3,437.20	0.00	24,562.80	12.28

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
SUPPLIES		33,000.00	3,437.20	0.00	29,562.80	10.42
Unclassified						
202-474-709.000	MEDICARE	600.00	121.10	25.89	478.90	20.18
202-474-709.100	SOCIAL SECURITY TAX	2,500.00	517.90	110.76	1,982.10	20.72
202-474-770.200	EQUIPMENT/SMALL TOOLS	1,000.00	0.00	0.00	1,000.00	0.00
202-474-801.200	PROFESSIONAL & CONTRACTUAL	20,000.00	2,257.00	0.00	17,743.00	11.29
202-474-931.800	EQUIPMENT & MAINTENANCE	5,500.00	4,556.67	0.00	943.33	82.85
Unclassified		29,600.00	7,452.67	136.65	22,147.33	25.18
Total Expenditure:		96,600.00	19,615.05	2,039.48	76,984.95	20.31
Net - Dept 474 - TRAFFIC SERVICES		(96,600.00)	(19,615.05)	(2,039.48)	(76,984.95)	
Dept 482 - ADMINISTRATIVE						
Account Type: Expenditure						
PERSONAL SERVICES						
202-482-705.000	SALARIES SUPERVISION	7,000.00	1,680.79	353.86	5,319.21	24.01
PERSONAL SERVICES		7,000.00	1,680.79	353.86	5,319.21	24.01
OTHER CHARGES & SERVICES						
202-482-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
Unclassified						
202-482-709.000	MEDICARE	150.00	23.18	4.88	126.82	15.45
202-482-709.100	SOCIAL SECURITY TAX	400.00	99.08	20.86	300.92	24.77
202-482-955.850	MISCELLANEOUS	8,000.00	19.95	0.00	7,980.05	0.25
Unclassified		8,550.00	142.21	25.74	8,407.79	1.66
Total Expenditure:		16,550.00	1,823.00	379.60	14,727.00	11.02
Net - Dept 482 - ADMINISTRATIVE		(16,550.00)	(1,823.00)	(379.60)	(14,727.00)	
Dept 483 - ENGINEERING						
Account Type: Expenditure						
Unclassified						
202-483-801.200	PROFESSIONAL & CONTRACTUAL	15,000.00	3,700.00	0.00	11,300.00	24.67
Unclassified		15,000.00	3,700.00	0.00	11,300.00	24.67
Total Expenditure:		15,000.00	3,700.00	0.00	11,300.00	24.67
Net - Dept 483 - ENGINEERING		(15,000.00)	(3,700.00)	0.00	(11,300.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO
 PERIOD ENDING 11/30/2023
 % Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		204,500.00	64,648.58	18,407.01	139,851.42	31.61
TOTAL EXPENDITURES		218,750.00	43,584.26	4,458.51	175,165.74	19.92
NET OF REVENUES & EXPENDITURES		(14,250.00)	21,064.32	13,948.50	(35,314.32)	147.82

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
203-000-546.000	MOTOR VEHICLE FUND TAX	100,000.00	32,040.56	9,463.98	67,959.44	32.04
203-000-578.000	STATE REVENUE METRO ACT	10,000.00	0.00	0.00	10,000.00	0.00
203-000-665.000	INTEREST EARNED	3,000.00	2,051.61	0.00	948.39	68.39
Unclassified		113,000.00	34,092.17	9,463.98	78,907.83	30.17
Total Revenue:		113,000.00	34,092.17	9,463.98	78,907.83	30.17
Net - Dept 000		113,000.00	34,092.17	9,463.98	78,907.83	
Dept 463 - ROUTINE MAINTENANCE						
Account Type: Expenditure						
PERSONAL SERVICES						
203-463-705.000	SALARIES SUPERVISION	7,000.00	2,714.68	586.87	4,285.32	38.78
203-463-706.000	SALARIES PERMANENT	20,000.00	5,932.98	1,315.91	14,067.02	29.66
PERSONAL SERVICES		27,000.00	8,647.66	1,902.78	18,352.34	32.03
SUPPLIES						
203-463-756.000	OPERATING SUPPLIES	4,000.00	6,075.00	0.00	(2,075.00)	151.88
SUPPLIES		4,000.00	6,075.00	0.00	(2,075.00)	151.88
Unclassified						
203-463-709.000	MEDICARE	500.00	121.09	25.93	378.91	24.22
203-463-709.100	SOCIAL SECURITY TAX	1,500.00	517.76	110.75	982.24	34.52
203-463-759.200	GASOLINE	3,000.00	603.23	0.00	2,396.77	20.11
203-463-770.200	EQUIPMENT/SMALL TOOLS	2,000.00	0.00	0.00	2,000.00	0.00
203-463-801.200	PROFESSIONAL & CONTRACTUAL	7,000.00	0.00	0.00	7,000.00	0.00
203-463-931.800	EQUIPMENT & MAINTENANCE	5,500.00	0.00	0.00	5,500.00	0.00
Unclassified		19,500.00	1,242.08	136.68	18,257.92	6.37
Total Expenditure:		50,500.00	15,964.74	2,039.46	34,535.26	31.61
Net - Dept 463 - ROUTINE MAINTENANCE		(50,500.00)	(15,964.74)	(2,039.46)	(34,535.26)	
Dept 474 - TRAFFIC SERVICES						
Account Type: Expenditure						
PERSONAL SERVICES						
203-474-705.000	SALARIES SUPERVISION	7,000.00	2,791.97	586.92	4,208.03	39.89
203-474-706.000	SALARIES PERMANENT	20,000.00	5,932.79	1,315.93	14,067.21	29.66
PERSONAL SERVICES		27,000.00	8,724.76	1,902.85	18,275.24	32.31
SUPPLIES						
203-474-756.000	MISC SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
203-474-767.000	EQUIPMENT/SMALL TOOLS	500.00	0.00	0.00	500.00	0.00
203-474-784.000	OPER SUPP SNOW & ICE	22,000.00	12,249.83	0.00	9,750.17	55.68

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
SUPPLIES		24,000.00	12,249.83	0.00	11,750.17	51.04
Unclassified						
203-474-709.000	MEDICARE	500.00	121.04	25.91	378.96	24.21
203-474-709.100	SOCIAL SECURITY TAX	1,500.00	517.70	110.77	982.30	34.51
203-474-801.200	PROFESSIONAL & CONTRACTUAL	1,000.00	0.00	0.00	1,000.00	0.00
203-474-931.800	EQUIPMENT & MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
Unclassified		7,000.00	638.74	136.68	6,361.26	9.12
Total Expenditure:		58,000.00	21,613.33	2,039.53	36,386.67	37.26
Net - Dept 474 - TRAFFIC SERVICES		(58,000.00)	(21,613.33)	(2,039.53)	(36,386.67)	
Dept 482 - ADMINISTRATIVE						
Account Type: Expenditure						
PERSONAL SERVICES						
203-482-705.000	SALARIES SUPERVISION	3,000.00	1,008.50	212.32	1,991.50	33.62
PERSONAL SERVICES		3,000.00	1,008.50	212.32	1,991.50	33.62
OTHER CHARGES & SERVICES						
203-482-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
OTHER CHARGES & SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
Unclassified						
203-482-709.000	MEDICARE	75.00	13.87	2.92	61.13	18.49
203-482-709.100	SOCIAL SECURITY TAX	225.00	59.47	12.52	165.53	26.43
203-482-955.850	MISCELLANEOUS	2,000.00	11.72	0.00	1,988.28	0.59
Unclassified		2,300.00	85.06	15.44	2,214.94	3.70
Total Expenditure:		6,300.00	1,093.56	227.76	5,206.44	17.36
Net - Dept 482 - ADMINISTRATIVE		(6,300.00)	(1,093.56)	(227.76)	(5,206.44)	
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		113,000.00	34,092.17	9,463.98	78,907.83	30.17
TOTAL EXPENDITURES		114,800.00	38,671.63	4,306.75	76,128.37	33.69
NET OF REVENUES & EXPENDITURES		(1,800.00)	(4,579.46)	5,157.23	2,779.46	254.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 204 - MUNICIPAL STREET FUND						
Dept 000						
Account Type: Revenue						
REVENUE						
204-000-404.000	PROPERTY TAXES	65,300.00	70,783.40	0.00	(5,483.40)	108.40
REVENUE		65,300.00	70,783.40	0.00	(5,483.40)	108.40
Unclassified						
204-000-445.000	PENALTY & INTEREST	0.00	93.58	0.00	(93.58)	100.00
204-000-665.000	INTEREST EARNED	30.00	205.09	0.00	(175.09)	683.63
Unclassified		30.00	298.67	0.00	(268.67)	995.57
Total Revenue:		65,330.00	71,082.07	0.00	(5,752.07)	108.80
Net - Dept 000		65,330.00	71,082.07	0.00	(5,752.07)	
Dept 970 - CAPITAL						
Account Type: Expenditure						
Unclassified						
204-970-976.200	STREET PAVING PROGRAM	125,000.00	0.00	0.00	125,000.00	0.00
Unclassified		125,000.00	0.00	0.00	125,000.00	0.00
Total Expenditure:		125,000.00	0.00	0.00	125,000.00	0.00
Net - Dept 970 - CAPITAL		(125,000.00)	0.00	0.00	(125,000.00)	
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		65,330.00	71,082.07	0.00	(5,752.07)	108.80
TOTAL EXPENDITURES		125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		(59,670.00)	71,082.07	0.00	(130,752.07)	119.13

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BGD USED
Fund 208 - PARK FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
208-000-653.000	CONCESSION	3,500.00	0.00	0.00	3,500.00	0.00
208-000-653.300	VENDOR PERCENTAGE OF SALES	30,000.00	33,836.56	0.00	(3,836.56)	112.79
208-000-654.000	BEACH PARKING FEES	250,000.00	282,591.32	0.00	(32,591.32)	113.04
208-000-657.000	PARKING FINES	2,500.00	151.00	0.00	2,349.00	6.04
208-000-665.000	INTEREST EARNED	300.00	1,432.80	0.00	(1,132.80)	477.60
208-000-667.100	PAVILLION RENTALS	100.00	(25.00)	0.00	125.00	(25.00)
Unclassified		286,400.00	317,986.68	0.00	(31,586.68)	82.29
Total Revenue:		286,400.00	317,986.68	0.00	(31,586.68)	111.03
Account Type: Transfers-In						
Unclassified						
208-000-699.000	TRANSFER FROM GENERAL	100,000.00	0.00	0.00	100,000.00	0.00
Unclassified		100,000.00	0.00	0.00	100,000.00	82.29
Total Transfers-In:		100,000.00	0.00	0.00	100,000.00	0.00
Net - Dept 000		386,400.00	317,986.68	0.00	68,413.32	
Dept 751 - PARKS						
Account Type: Expenditure						
PERSONAL SERVICES						
208-751-705.000	SALARIES SUPERVISION	57,019.00	20,240.91	4,343.55	36,778.09	35.50
208-751-706.000	SALARIES PERMANENT	47,827.00	18,820.04	3,667.24	29,006.96	39.35
208-751-718.000	HEALTH INSURANCE	22,000.00	8,657.90	0.00	13,342.10	39.35
208-751-768.000	UNIFORMS	4,500.00	539.51	0.00	3,960.49	11.99
PERSONAL SERVICES		131,346.00	48,258.36	8,010.79	83,087.64	36.74
SUPPLIES						
208-751-756.000	OPERATING SUPPLIES	15,000.00	3,587.77	583.08	11,412.23	23.92
SUPPLIES		15,000.00	3,587.77	583.08	11,412.23	23.92
OTHER CHARGES & SERVICES						
208-751-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
208-751-935.100	FIRE INSURANCE	1,200.00	460.40	0.00	739.60	38.37
208-751-956.200	REFUNDS	200.00	0.00	0.00	200.00	0.00
208-751-963.000	BANK FEES	13,000.00	10,838.61	0.00	2,161.39	83.37
208-751-967.000	MISC PROJECTS	13,000.00	0.00	0.00	13,000.00	0.00
OTHER CHARGES & SERVICES		28,400.00	11,299.01	0.00	17,100.99	39.79
CAPITAL						
208-751-970.000	CAPITAL IMPROVEMENTS	0.00	250.00	0.00	(250.00)	100.00
208-751-979.000	EQUIPMENT	4,000.00	0.00	0.00	4,000.00	0.00
CAPITAL		4,000.00	250.00	0.00	3,750.00	6.25
Unclassified						

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	USED
Fund 208 - PARK FUND						
208-751-704.000	SALARIES PART-TIME	12,000.00	2,064.00	0.00	9,936.00	17.20
208-751-704.100	PT - LIFEGUARDS	60,000.00	28,734.92	0.00	31,265.08	47.89
208-751-706.300	SALARIES-BEACH	55,000.00	31,748.17	0.00	23,251.83	57.72
208-751-706.400	SALARIES--PARKING ENF	7,000.00	3,878.41	0.00	3,121.59	55.41
208-751-709.000	MEDICARE	3,587.00	1,516.54	108.52	2,070.46	42.28
208-751-709.100	SOCIAL SECURITY TAX	14,674.00	6,484.54	463.97	8,189.46	44.19
208-751-710.200	UNEMPLOYMENT	4,000.00	1,397.00	0.00	2,603.00	34.93
208-751-713.100	SALARIES-OVERTIME	5,000.00	1,564.49	0.00	3,435.51	31.29
208-751-717.100	RETIREMENT	7,582.00	9,237.70	692.53	(1,655.70)	121.84
208-751-724.000	LIFE & DISABILITY INSURANCE	3,865.00	1,566.05	0.00	2,298.95	40.52
208-751-724.200	WORKER'S COMPENSATION INS	5,000.00	3,636.69	1,212.23	1,363.31	72.73
208-751-725.000	DRUG TESTING/MEDICAL EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
208-751-752.200	OFFICE SUPPLIES	1,200.00	54.09	0.00	1,145.91	4.51
208-751-759.200	GASOLINE	5,500.00	1,705.55	0.00	3,794.45	31.01
208-751-770.200	EQUIPMENT/SMALL TOOLS	6,000.00	43.98	0.00	5,956.02	0.73
208-751-801.200	PROFESSIONAL & CONTRACTUAL	30,000.00	7,379.00	1,069.00	22,621.00	24.60
208-751-850.200	TELEPHONE	2,600.00	1,023.06	133.10	1,576.94	39.35
208-751-854.300	IT HARDWARE & EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
208-751-900.000	PRINTING & PUBLISHING	3,000.00	310.00	0.00	2,690.00	10.33
208-751-910.200	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
208-751-924.200	UTILITIES	35,000.00	10,801.94	0.00	24,198.06	30.86
208-751-930.300	BUILDING REPAIR & MAINTENANCE	35,000.00	10,394.73	0.00	24,605.27	29.70
208-751-930.500	GROUNDS REPAIR & MAINT	25,000.00	12,502.21	1,849.29	12,497.79	50.01
208-751-931.700	EQUIPMENT MAINT--PARKING SYSTEMS	7,000.00	7,966.48	0.00	(966.48)	113.81
208-751-931.800	EQUIPMENT & MAINTENANCE	8,500.00	1,901.10	0.00	6,598.90	22.37
208-751-932.900	VEHICLE REPAIR & MAINTENANCE	3,000.00	329.31	0.00	2,670.69	10.98
208-751-935.200	VEHICLE INSURANCE	4,500.00	1,981.20	0.00	2,518.80	44.03
208-751-935.300	LIABILITY INSURANCE	5,700.00	2,748.10	0.00	2,951.90	48.21
208-751-946.200	ENGINEERING	1,000.00	2,250.00	1,000.00	(1,250.00)	225.00
208-751-957.100	EQUIPMENT PARKING ADMIN FEES	0.00	716.45	0.00	(716.45)	100.00
208-751-979.200	LIFEGUARD EQUIPMENT	2,200.00	905.33	0.00	1,294.67	41.15
208-751-979.300	LIFEGUARD RECRUITMENT & TRAINING	4,300.00	700.00	0.00	3,600.00	16.28
208-751-983.000	VEHICLE LEASES	6,200.00	2,777.50	0.00	3,422.50	44.80
Unclassified		365,908.00	158,318.54	6,528.64	207,589.46	43.27
Total Expenditure:		544,654.00	221,713.68	15,122.51	322,940.32	40.71
Net - Dept 751 - PARKS		(544,654.00)	(221,713.68)	(15,122.51)	(322,940.32)	
Fund 208 - PARK FUND:						
TOTAL REVENUES		386,400.00	317,986.68	0.00	68,413.32	82.29
TOTAL EXPENDITURES		544,654.00	221,713.68	15,122.51	322,940.32	40.71
NET OF REVENUES & EXPENDITURES		(158,254.00)	96,273.00	(15,122.51)	(254,527.00)	60.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO
 PERIOD ENDING 11/30/2023
 % Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 209 - PARK IMPROVEMENT FUND						
Dept 000						
Account Type: Revenue						
REVENUE						
209-000-404.000	PROPERTY TAXES	120,000.00	130,273.91	0.00	(10,273.91)	108.56
	REVENUE	120,000.00	130,273.91	0.00	(10,273.91)	108.56
Unclassified						
209-000-445.000	PENALTY & INTEREST	200.00	172.25	0.00	27.75	86.13
209-000-665.000	INTEREST EARNED	100.00	363.34	0.00	(263.34)	363.34
	Unclassified	300.00	535.59	0.00	(235.59)	178.53
Total Revenue:						
		120,300.00	130,809.50	0.00	(10,509.50)	108.74
Net - Dept 000						
		120,300.00	130,809.50	0.00	(10,509.50)	
Dept 751 - PARKS						
Account Type: Expenditure						
CAPITAL						
209-751-974.000	CAPITAL IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
	CAPITAL	50,000.00	0.00	0.00	50,000.00	0.00
Total Expenditure:						
		50,000.00	0.00	0.00	50,000.00	0.00
Account Type: Transfers-Out						
Unclassified						
209-751-995.500	TRANSFER TO DREDGE FUND	34,970.00	0.00	0.00	34,970.00	0.00
	Unclassified	34,970.00	0.00	0.00	34,970.00	0.00
Total Transfers-Out:						
		34,970.00	0.00	0.00	34,970.00	0.00
Net - Dept 751 - PARKS						
		(84,970.00)	0.00	0.00	(84,970.00)	
Fund 209 - PARK IMPROVEMENT FUND:						
TOTAL REVENUES						
		120,300.00	130,809.50	0.00	(10,509.50)	108.74
TOTAL EXPENDITURES						
		84,970.00	0.00	0.00	84,970.00	0.00
NET OF REVENUES & EXPENDITURES						
		35,330.00	130,809.50	0.00	(95,479.50)	370.25

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 225 - DREDGE FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
225-000-589.000	CONTRIBUTIONS	20,000.00	0.00	0.00	20,000.00	0.00
225-000-665.000	INTEREST EARNED	1,000.00	1,832.17	0.00	(832.17)	183.22
Unclassified		21,000.00	1,832.17	0.00	19,167.83	3.27
Total Revenue:		21,000.00	1,832.17	0.00	19,167.83	8.72
Account Type: Transfers-In						
Unclassified						
225-000-699.100	TRANSFER IN	34,970.00	0.00	0.00	34,970.00	0.00
Unclassified		34,970.00	0.00	0.00	34,970.00	3.27
Total Transfers-In:		34,970.00	0.00	0.00	34,970.00	0.00
Net - Dept 000		55,970.00	1,832.17	0.00	54,137.83	
Dept 597 - HARBOR OPERATIONS						
Account Type: Expenditure						
Unclassified						
225-597-801.200	PROFESSIONAL & CONTRACTUAL	200,000.00	0.00	0.00	200,000.00	0.00
Unclassified		200,000.00	0.00	0.00	200,000.00	0.00
Total Expenditure:		200,000.00	0.00	0.00	200,000.00	0.00
Net - Dept 597 - HARBOR OPERATIONS		(200,000.00)	0.00	0.00	(200,000.00)	
Fund 225 - DREDGE FUND:						
TOTAL REVENUES		55,970.00	1,832.17	0.00	54,137.83	3.27
TOTAL EXPENDITURES		200,000.00	0.00	0.00	200,000.00	0.00
NET OF REVENUES & EXPENDITURES		(144,030.00)	1,832.17	0.00	(145,862.17)	1.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO
 PERIOD ENDING 11/30/2023
 % Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Dept 000						
Account Type: Revenue						
REVENUE						
248-000-404.000	PROPERTY TAXES	53,000.00	101,333.93	0.00	(48,333.93)	191.20
REVENUE		53,000.00	101,333.93	0.00	(48,333.93)	191.20
Unclassified						
248-000-405.000	PROPERTY TAXES - COUNTY	27,000.00	49,485.78	0.00	(22,485.78)	183.28
248-000-665.000	INTEREST EARNED	100.00	620.34	0.00	(520.34)	620.34
Unclassified		27,100.00	50,106.12	0.00	(23,006.12)	388.42
Total Revenue:		80,100.00	151,440.05	0.00	(71,340.05)	189.06
Account Type: Expenditure						
OTHER CHARGES & SERVICES						
248-000-818.000	PROFESSIONAL & CONTRACTUAL	40,000.00	133.95	0.00	39,866.05	0.33
OTHER CHARGES & SERVICES		40,000.00	133.95	0.00	39,866.05	0.33
Total Expenditure:		40,000.00	133.95	0.00	39,866.05	0.33
Account Type: Transfers-Out						
Unclassified						
248-000-995.130	TRANSFERS OUT	40,000.00	0.00	0.00	40,000.00	0.00
Unclassified		40,000.00	0.00	0.00	40,000.00	388.42
Total Transfers-Out:		40,000.00	0.00	0.00	40,000.00	0.00
Net - Dept 000		100.00	151,306.10	0.00	(151,206.10)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		80,100.00	151,440.05	0.00	(71,340.05)	189.06
TOTAL EXPENDITURES		80,000.00	133.95	0.00	79,866.05	0.17
NET OF REVENUES & EXPENDITURES		100.00	151,306.10	0.00	(151,206.10)	1,306.10

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302)						
Dept 000						
Account Type: Revenue						
Unclassified						
266-000-550.000	STATE REVENUE JUSTICE TRAINING	1,000.00	1,519.68	0.00	(519.68)	151.97
266-000-665.000	INTEREST EARNED	0.00	2.99	0.00	(2.99)	100.00
Unclassified		<u>1,000.00</u>	<u>1,522.67</u>	<u>0.00</u>	<u>(522.67)</u>	<u>100.00</u>
Total Revenue:						
		<u>1,000.00</u>	<u>1,522.67</u>	<u>0.00</u>	<u>(522.67)</u>	<u>152.27</u>
Account Type: Expenditure						
Unclassified						
266-000-910.900	CRIMINAL JUSTICE TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Unclassified		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>100.00</u>
Total Expenditure:						
		<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
Net - Dept 000						
		<u>0.00</u>	<u>1,522.67</u>	<u>0.00</u>	<u>(1,522.67)</u>	
Fund 266 - CRIMINAL JUSTICE TRAINING (ACT 302):						
TOTAL REVENUES		1,000.00	1,522.67	0.00	(522.67)	152.27
TOTAL EXPENDITURES		1,000.00	0.00	0.00	1,000.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>1,522.67</u>	<u>0.00</u>	<u>(1,522.67)</u>	<u>100.00</u>

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 351 - DEBT SERVICE						
Dept 000						
Account Type: Revenue						
Unclassified						
351-000-665.000	INTEREST EARNED	800.00	24.84	0.00	775.16	3.11
Unclassified		800.00	24.84	0.00	775.16	11.54
Total Revenue:		800.00	24.84	0.00	775.16	3.11
Account Type: Transfers-In						
Unclassified						
351-000-699.000	TRANSFER FROM GENERAL	89,782.00	0.00	0.00	89,782.00	0.00
351-000-699.100	TRANSFER IN FROM WATER	83,063.00	38,625.00	0.00	44,438.00	46.50
351-000-699.200	TRANSFER IN FROM SEWER	124,295.00	0.00	0.00	124,295.00	0.00
351-000-699.210	TRANSFER IN FROM DDA	37,000.00	0.00	0.00	37,000.00	0.00
Unclassified		334,140.00	38,625.00	0.00	295,515.00	11.54
Total Transfers-In:		334,140.00	38,625.00	0.00	295,515.00	11.56
Net - Dept 000		334,940.00	38,649.84	0.00	296,290.16	
Dept 906 - DEBT SERVICE						
Account Type: Expenditure						
TRANSFER						
351-906-991.100	2017 CAP IMPROV BOND PRINCIPLE	255,000.00	0.00	0.00	255,000.00	0.00
TRANSFER		255,000.00	0.00	0.00	255,000.00	0.00
Unclassified						
351-906-992.100	2017 CAP IMPROV BOND INTEREST	77,250.00	38,625.00	0.00	38,625.00	50.00
Unclassified		77,250.00	38,625.00	0.00	38,625.00	50.00
Total Expenditure:		332,250.00	38,625.00	0.00	293,625.00	11.63
Net - Dept 906 - DEBT SERVICE		(332,250.00)	(38,625.00)	0.00	(293,625.00)	
Fund 351 - DEBT SERVICE:						
TOTAL REVENUES		334,940.00	38,649.84	0.00	296,290.16	11.54
TOTAL EXPENDITURES		332,250.00	38,625.00	0.00	293,625.00	11.63
NET OF REVENUES & EXPENDITURES		2,690.00	24.84	0.00	2,665.16	0.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 402 - EQUIPMENT PURCHASE FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
402-000-665.000	INTEREST EARNED	200.00	681.34	0.00	(481.34)	340.67
402-000-676.000	REIMBURSEMENTS	30,000.00	0.00	0.00	30,000.00	0.00
Unclassified		30,200.00	681.34	0.00	29,518.66	0.76
Total Revenue:		30,200.00	681.34	0.00	29,518.66	2.26
Account Type: Transfers-In						
Unclassified						
402-000-699.000	TRANSFER FROM GENERAL	40,000.00	0.00	0.00	40,000.00	0.00
402-000-699.300	TRANSFER FROM LRSB	20,000.00	0.00	0.00	20,000.00	0.00
Unclassified		60,000.00	0.00	0.00	60,000.00	0.76
Total Transfers-In:		60,000.00	0.00	0.00	60,000.00	0.00
Net - Dept 000		90,200.00	681.34	0.00	89,518.66	
Dept 970 - CAPITAL						
Account Type: Expenditure						
CAPITAL						
402-970-981.200	STREET VEHICLES & EQUIPMENT	30,000.00	14,139.00	0.00	15,861.00	47.13
402-970-981.500	CITY HALL EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
CAPITAL		40,000.00	14,139.00	0.00	25,861.00	35.35
Total Expenditure:		40,000.00	14,139.00	0.00	25,861.00	35.35
Net - Dept 970 - CAPITAL		(40,000.00)	(14,139.00)	0.00	(25,861.00)	
Fund 402 - EQUIPMENT PURCHASE FUND:						
TOTAL REVENUES		90,200.00	681.34	0.00	89,518.66	0.76
TOTAL EXPENDITURES		40,000.00	14,139.00	0.00	25,861.00	35.35
NET OF REVENUES & EXPENDITURES		50,200.00	(13,457.66)	0.00	63,657.66	26.81

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
590-000-642.000	TAP IN FEES--SEWER	7,500.00	4,237.04	2,118.52	3,262.96	56.49
590-000-642.100	TAP BUY INS--SEWER	10,000.00	2,935.00	0.00	7,065.00	29.35
590-000-642.300	INSPECTION FEES--SEWER	500.00	158.00	79.00	342.00	31.60
590-000-642.400	CONNECTION FEES--SEWER	1,500.00	350.00	0.00	1,150.00	23.33
590-000-650.000	USAGE	700,000.00	427,602.76	55,741.51	272,397.24	61.09
590-000-650.100	READY TO SERVE	1,150,000.00	619,333.79	104,985.13	530,666.21	53.86
590-000-662.000	PENALTIES	10,000.00	9,905.71	2,480.86	94.29	99.06
590-000-665.000	INTEREST EARNED	1,000.00	6,336.20	0.00	(5,336.20)	633.62
Unclassified		1,880,500.00	1,070,858.50	165,405.02	809,641.50	56.95
Total Revenue:		1,880,500.00	1,070,858.50	165,405.02	809,641.50	56.95
Net - Dept 000		1,880,500.00	1,070,858.50	165,405.02	809,641.50	
Dept 537 - SEWER						
Account Type: Expenditure						
PERSONAL SERVICES						
590-537-705.000	SALARIES SUPERVISION	25,000.00	7,247.00	1,658.01	17,753.00	28.99
590-537-706.000	SALARIES PERMANENT	35,000.00	10,378.33	1,474.42	24,621.67	29.65
PERSONAL SERVICES		60,000.00	17,625.33	3,132.43	42,374.67	29.38
SUPPLIES						
590-537-756.000	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
SUPPLIES		300.00	0.00	0.00	300.00	0.00
OTHER CHARGES & SERVICES						
590-537-807.000	AUDIT	2,000.00	0.00	0.00	2,000.00	0.00
590-537-937.000	SEWER CONNECTIONS/MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
OTHER CHARGES & SERVICES		7,000.00	0.00	0.00	7,000.00	0.00
DEBT SERVICE						
590-537-995.000	INTERFUND TRANSFERS	23,000.00	5,652.80	5,652.80	17,347.20	24.58
590-537-995.100	TRANSFER TO DEBT SERVICE 2017 BOND	130,000.00	0.00	0.00	130,000.00	0.00
DEBT SERVICE		153,000.00	5,652.80	5,652.80	147,347.20	3.69
Unclassified						
590-537-709.000	MEDICARE	750.00	237.96	41.28	512.04	31.73
590-537-709.100	SOCIAL SECURITY TAX	4,000.00	1,017.83	176.48	2,982.17	25.45
590-537-724.200	WORKER'S COMP INSURANCE	0.00	307.83	102.61	(307.83)	100.00
590-537-801.200	PROFESSIONAL & CONTRACTUAL	80,000.00	7,119.00	0.00	72,881.00	8.90
590-537-838.000	GALIEN RIVER SANITARY DISTRICT	1,060,134.00	315,289.00	78,822.25	744,845.00	29.74
590-537-838.100	GRSD MAINTENANCE	25,000.00	7,107.64	583.94	17,892.36	28.43
590-537-838.300	GRSD - CAPITAL IMPROVEMENT	385,000.00	0.00	0.00	385,000.00	0.00
590-537-838.500	GRSD-CONNECTION FEES	2,000.00	0.00	0.00	2,000.00	0.00
590-537-851.200	POSTAGE	1,500.00	1,000.00	0.00	500.00	66.67
590-537-910.200	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND						
590-537-924.200	UTILITIES	52,000.00	14,884.64	8.99	37,115.36	28.62
590-537-931.800	EQUIPMENT & MAINTENANCE	2,500.00	0.00	0.00	2,500.00	0.00
590-537-934.100	SEWER REPAIR & MAINTENANCE	30,000.00	0.00	0.00	30,000.00	0.00
590-537-935.200	VEHICLE INSURANCE	0.00	(1,750.00)	0.00	1,750.00	100.00
590-537-935.300	LIABILITY INSURANCE	3,200.00	1,332.22	0.00	1,867.78	41.63
590-537-946.200	ENGINEERING	10,000.00	0.00	0.00	10,000.00	0.00
590-537-955.850	MISCELLANEOUS	300.00	70.60	0.00	229.40	23.53
Unclassified		1,657,884.00	346,616.72	79,735.55	1,311,267.28	20.91
Total Expenditure:		1,878,184.00	369,894.85	88,520.78	1,508,289.15	19.69
Net - Dept 537 - SEWER		(1,878,184.00)	(369,894.85)	(88,520.78)	(1,508,289.15)	
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,880,500.00	1,070,858.50	165,405.02	809,641.50	56.95
TOTAL EXPENDITURES		1,878,184.00	369,894.85	88,520.78	1,508,289.15	19.69
NET OF REVENUES & EXPENDITURES		2,316.00	700,963.65	76,884.24	(698,647.65)	10,266.13

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Dept 000						
Account Type: Revenue						
Unclassified						
591-000-626.000	SERVICES RENDERED	2,000.00	6,177.69	0.00	(4,177.69)	308.88
591-000-642.000	TAP IN FEES--WATER	15,000.00	4,000.00	0.00	11,000.00	26.67
591-000-642.100	TAP BUY INS--WATER	7,000.00	1,982.00	0.00	5,018.00	28.31
591-000-648.000	USAGE - CASINO	550,000.00	233,966.89	0.00	316,033.11	42.54
591-000-649.000	USAGE-TWP	15,000.00	9,025.87	2,554.50	5,974.13	60.17
591-000-650.000	USAGE	450,000.00	246,427.21	30,450.06	203,572.79	54.76
591-000-650.100	READY TO SERVE	420,000.00	190,416.86	31,141.77	229,583.14	45.34
591-000-650.200	RTS - CASINO	23,000.00	10,325.20	0.00	12,674.80	44.89
591-000-651.000	ON/OFF FEES	3,000.00	1,875.00	465.00	1,125.00	62.50
591-000-662.000	PENALTIES	5,500.00	3,674.56	848.82	1,825.44	66.81
591-000-665.000	INTEREST EARNED	5,000.00	9,469.94	0.00	(4,469.94)	189.40
591-000-691.000	MISCELLANEOUS	0.00	25.00	25.00	(25.00)	100.00
Unclassified		1,495,500.00	717,366.22	65,485.15	778,133.78	47.97
Total Revenue:		1,495,500.00	717,366.22	65,485.15	778,133.78	47.97
Net - Dept 000		1,495,500.00	717,366.22	65,485.15	778,133.78	
Dept 536 - WATER						
Account Type: Expenditure						
PERSONAL SERVICES						
591-536-705.000	SALARIES SUPERVISION	137,952.00	47,254.83	10,080.77	90,697.17	34.25
591-536-706.000	SALARIES PERMANENT	241,528.00	82,092.21	18,235.94	159,435.79	33.99
591-536-718.000	HEALTH INSURANCE	110,141.00	45,003.15	0.00	65,137.85	40.86
591-536-768.000	UNIFORMS	2,000.00	238.47	0.00	1,761.53	11.92
PERSONAL SERVICES		491,621.00	174,588.66	28,316.71	317,032.34	35.51
SUPPLIES						
591-536-756.000	OPERATING SUPPLIES	28,500.00	3,693.01	1,052.00	24,806.99	12.96
591-536-756.100	SUPPLIES - WATER TAPS	8,000.00	3,720.00	0.00	4,280.00	46.50
591-536-756.200	METER REPLACEMENT	17,000.00	3,880.51	0.00	13,119.49	22.83
591-536-756.300	MISC TESTING SUPPLIES&TESTING	8,500.00	1,849.34	205.00	6,650.66	21.76
591-536-756.400	LAB SUPPLIES	25,000.00	5,775.68	0.00	19,224.32	23.10
SUPPLIES		87,000.00	18,918.54	1,257.00	68,081.46	21.75
OTHER CHARGES & SERVICES						
591-536-807.000	AUDIT	2,000.00	0.00	0.00	2,000.00	0.00
591-536-818.700	SLUDGE REMOVAL	35,000.00	0.00	0.00	35,000.00	0.00
591-536-818.800	WATER INTAKE SERVICE	22,000.00	12,775.00	0.00	9,225.00	58.07
591-536-824.000	LAB CERTIFICATION FEE	1,500.00	1,618.08	0.00	(118.08)	107.87
591-536-831.000	MEMBERSHIPS & DUES	2,000.00	85.00	0.00	1,915.00	4.25
591-536-930.000	PLANT REPAIR & MAINTENANCE	15,000.00	10.99	0.00	14,989.01	0.07
591-536-934.000	OTHER REPAIRS & MAINT	10,000.00	5,309.88	0.00	4,690.12	53.10
591-536-935.100	FIRE INSURANCE	13,200.00	6,169.36	0.00	7,030.64	46.74
591-536-956.200	REFUNDS	500.00	0.00	0.00	500.00	0.00
591-536-963.000	BANK FEES	3,000.00	143.95	0.00	2,856.05	4.80
OTHER CHARGES & SERVICES		104,200.00	26,112.26	0.00	78,087.74	25.06

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
CAPITAL						
591-536-974.700	PLANT SECURITY EXPENSE	2,500.00	49.17	0.00	2,450.83	1.97
591-536-979.000	EQUIPMENT	10,000.00	0.00	0.00	10,000.00	0.00
591-536-979.400	WATER METER REPLACEMENT	500.00	0.00	0.00	500.00	0.00
591-536-979.500	HYDRANT REPLACEMENT	7,500.00	0.00	0.00	7,500.00	0.00
591-536-987.000	WATER MAIN EXTENSIONS	80,000.00	0.00	0.00	80,000.00	0.00
CAPITAL		100,500.00	49.17	0.00	100,450.83	0.05
DEBT SERVICE						
591-536-995.100	TRANSFER TO DEBT SERVICE 2017 BOND	83,063.00	38,625.00	0.00	44,438.00	46.50
DEBT SERVICE		83,063.00	38,625.00	0.00	44,438.00	46.50
Unclassified						
591-536-709.000	MEDICARE	4,929.00	1,969.99	391.15	2,959.01	39.97
591-536-709.100	SOCIAL SECURITY TAX	21,074.00	8,423.66	1,672.52	12,650.34	39.97
591-536-710.200	UNEMPLOYMENT	1,134.00	0.00	0.00	1,134.00	0.00
591-536-713.100	SALARIES-OVERTIME	20,000.00	7,611.38	1,189.87	12,388.62	38.06
591-536-717.100	RETIREMENT	25,592.00	41,285.25	2,147.80	(15,693.25)	161.32
591-536-724.000	LIFE & DISABILITY INSURANCE	9,915.00	4,006.00	0.00	5,909.00	40.40
591-536-724.200	WORKER'S COMPENSATION INS	10,000.00	7,053.48	2,351.16	2,946.52	70.53
591-536-725.000	DRUG TESTING/MEDICAL EXPENSE	100.00	0.00	0.00	100.00	0.00
591-536-726.000	STIPENDS	5,500.00	4,850.00	0.00	650.00	88.18
591-536-752.200	OFFICE SUPPLIES	1,600.00	623.17	0.00	976.83	38.95
591-536-754.000	PROCESS CHEMICALS	30,000.00	10,516.78	0.00	19,483.22	35.06
591-536-759.200	GASOLINE	5,500.00	1,282.66	0.00	4,217.34	23.32
591-536-770.200	EQUIPMENT/SMALL TOOLS	5,500.00	132.55	0.00	5,367.45	2.41
591-536-801.200	PROFESSIONAL & CONTRACTUAL	44,000.00	12,852.00	94.00	31,148.00	29.21
591-536-801.600	CONTRACTUAL-WATER TAPS	7,500.00	0.00	0.00	7,500.00	0.00
591-536-820.500	PERMIT FEE	150.00	0.00	0.00	150.00	0.00
591-536-850.200	TELEPHONE	32,000.00	3,391.91	552.21	28,608.09	10.60
591-536-851.200	POSTAGE	2,500.00	1,655.85	0.00	844.15	66.23
591-536-861.000	TRAVEL/MILEAGE REIMB	500.00	0.00	0.00	500.00	0.00
591-536-900.000	PRINTING & PUBLISHING	1,200.00	1,010.00	1,010.00	190.00	84.17
591-536-910.200	EDUCATION & TRAINING	4,000.00	535.00	0.00	3,465.00	13.38
591-536-924.200	UTILITIES	35,000.00	17,236.88	13.56	17,763.12	49.25
591-536-930.300	BUILDING REPAIR & MAINTENANCE	20,000.00	1,005.88	0.00	18,994.12	5.03
591-536-931.800	EQUIPMENT & MAINTENANCE	25,000.00	1,418.79	0.00	23,581.21	5.68
591-536-932.900	VEHICLE REPAIR & MAINTENANCE	6,500.00	1,138.33	0.00	5,361.67	17.51
591-536-935.200	VEHICLE INSURANCE	5,200.00	2,476.46	0.00	2,723.54	47.62
591-536-935.300	LIABILITY INSURANCE	3,000.00	1,374.06	0.00	1,625.94	45.80
591-536-940.900	EQUIPMENT RENTAL	250.00	0.00	0.00	250.00	0.00
591-536-946.200	ENGINEERING	130,000.00	13,533.07	3,216.25	116,466.93	10.41
591-536-955.850	MISCELLANEOUS	1,000.00	156.74	0.00	843.26	15.67
591-536-968.000	DEPRECIATION EXPENSE	195,000.00	0.00	0.00	195,000.00	0.00
591-536-983.000	VEHICLE LEASES	7,000.00	2,746.10	0.00	4,253.90	39.23
591-536-991.700	LIGHTHOUSE CREEK PAYMENT	78,066.00	0.00	0.00	78,066.00	0.00
591-536-992.600	2010 WATER SYS IMPR-INTEREST	16,334.00	8,936.55	0.00	7,397.45	54.71
Unclassified		755,044.00	157,222.54	12,638.52	597,821.46	20.82
Total Expenditure:		1,621,428.00	415,516.17	42,212.23	1,205,911.83	25.63

REVENUE AND EXPENDITURE REPORT FOR CITY OF NEW BUFFALO
 PERIOD ENDING 11/30/2023
 % Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Net - Dept 536 - WATER		(1,621,428.00)	(415,516.17)	(42,212.23)	(1,205,911.83)	
<hr/>						
Fund 591 - WATER FUND:						
TOTAL REVENUES		1,495,500.00	717,366.22	65,485.15	778,133.78	47.97
TOTAL EXPENDITURES		1,621,428.00	415,516.17	42,212.23	1,205,911.83	25.63
NET OF REVENUES & EXPENDITURES		(125,928.00)	301,850.05	23,272.92	(427,778.05)	239.70

PERIOD ENDING 11/30/2023

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR OPERATIONS						
Dept 000						
Account Type: Revenue						
Unclassified						
594-000-528.000	OTHER FEDERAL GRANTS	3,001,944.00	0.00	0.00	3,001,944.00	0.00
594-000-651.100	TRANSIENT MARINA FEES	65,000.00	30,539.86	(6,348.58)	34,460.14	46.98
594-000-651.200	MARINA PUMP OUTS	250.00	0.00	0.00	250.00	0.00
594-000-652.000	BOAT LAUNCHING FEES	65,000.00	41,946.32	0.00	23,053.68	64.53
594-000-652.100	BOAT LAUNCH FEES-COMMERCIAL	17,500.00	11,401.58	8,496.58	6,098.42	65.15
594-000-653.200	ICE/MECHANDISE SALES	500.00	64.00	0.00	436.00	12.80
594-000-665.000	INTEREST EARNED	250.00	183.45	0.00	66.55	73.38
Unclassified		3,150,444.00	84,135.21	2,148.00	3,066,308.79	2.67
Total Revenue:		3,150,444.00	84,135.21	2,148.00	3,066,308.79	2.67
Net - Dept 000		3,150,444.00	84,135.21	2,148.00	3,066,308.79	
Dept 597 - HARBOR OPERATIONS						
Account Type: Expenditure						
PERSONAL SERVICES						
594-597-705.000	SALARIES SUPERVISION	25,104.00	7,475.16	1,681.29	17,628.84	29.78
594-597-706.100	SALARIES-OVERTIME	500.00	0.00	0.00	500.00	0.00
594-597-706.200	SALARIES- PT MARINA	30,000.00	8,387.08	0.00	21,612.92	27.96
594-597-707.000	SALARIES PART-TIME	0.00	257.99	0.00	(257.99)	100.00
594-597-768.000	UNIFORMS	650.00	0.00	0.00	650.00	0.00
PERSONAL SERVICES		56,254.00	16,120.23	1,681.29	40,133.77	28.66
SUPPLIES						
594-597-756.000	OPERATING SUPPLIES	4,000.00	2,450.85	0.00	1,549.15	61.27
SUPPLIES		4,000.00	2,450.85	0.00	1,549.15	61.27
OTHER CHARGES & SERVICES						
594-597-807.000	AUDIT	1,000.00	0.00	0.00	1,000.00	0.00
594-597-935.100	FIRE INSURANCE	1,000.00	460.40	0.00	539.60	46.04
594-597-956.200	REFUNDS	500.00	0.00	0.00	500.00	0.00
594-597-963.000	BANK FEES	2,000.00	0.00	0.00	2,000.00	0.00
OTHER CHARGES & SERVICES		4,500.00	460.40	0.00	4,039.60	10.23
CAPITAL						
594-597-970.000	CAPITAL IMPROVEMENTS	4,000.00	8,722.67	6,176.37	(4,722.67)	218.07
CAPITAL		4,000.00	8,722.67	6,176.37	(4,722.67)	218.07
Unclassified						
594-597-706.160	SALARIES-BOAT LAUNCH	45,000.00	19,554.59	3,884.25	25,445.41	43.45
594-597-706.400	SALARIES--PARKING ENF	0.00	1,939.16	0.00	(1,939.16)	100.00
594-597-709.000	MEDICARE	1,438.00	538.84	79.20	899.16	37.47
594-597-709.100	SOCIAL SECURITY TAX	6,512.00	2,304.22	338.67	4,207.78	35.38
594-597-710.200	UNEMPLOYMENT	1,500.00	37.00	0.00	1,463.00	2.47
594-597-724.200	WORKER'S COMPENSATION INSURANCE	900.00	973.95	324.65	(73.95)	108.22
594-597-725.000	DRUG TESTING/MEDICAL EXPENSE	800.00	0.00	0.00	800.00	0.00

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023	ACTIVITY FOR MONTH 11/30/2023	AVAILABLE BALANCE	% BDGT USED
Fund 594 - HARBOR OPERATIONS						
594-597-752.200	OFFICE SUPPLIES	800.00	159.02	0.00	640.98	19.88
594-597-770.200	EQUIPMENT/SMALL TOOLS	1,500.00	0.00	0.00	1,500.00	0.00
594-597-801.200	PROFESSIONAL & CONTRACTUAL	5,500.00	957.48	120.00	4,542.52	17.41
594-597-900.000	PRINTING & PUBLISHING	2,500.00	0.00	0.00	2,500.00	0.00
594-597-924.200	UTILITIES	12,000.00	6,538.80	0.00	5,461.20	54.49
594-597-930.300	BUILDING REPAIR & MAINTENANCE	6,000.00	5,756.42	0.00	243.58	95.94
594-597-930.400	GROUNDS REPAIR & MAINT	10,000.00	16,500.00	16,500.00	(6,500.00)	165.00
594-597-931.700	EQUIPMENT MAINT--PARKING SYSTEMS	1,200.00	0.00	0.00	1,200.00	0.00
594-597-931.800	EQUIPMENT & MAINTENANCE	5,000.00	2,651.98	0.00	2,348.02	53.04
594-597-935.300	LIABILITY INSURANCE	1,500.00	1,374.06	0.00	125.94	91.60
594-597-946.300	ENGINEERING	2,000.00	0.00	0.00	2,000.00	0.00
594-597-970.100	MARINA UPGRADES PROJECT	400,000.00	0.00	0.00	400,000.00	0.00
594-597-970.200	BROADSIDE DOCK PROJECT	3,100,000.00	0.00	0.00	3,100,000.00	0.00
Unclassified		3,604,150.00	59,285.52	21,246.77	3,544,864.48	1.64
Total Expenditure:		3,672,904.00	87,039.67	29,104.43	3,585,864.33	2.37
Net - Dept 597 - HARBOR OPERATIONS		(3,672,904.00)	(87,039.67)	(29,104.43)	(3,585,864.33)	
Fund 594 - HARBOR OPERATIONS:						
TOTAL REVENUES		3,150,444.00	84,135.21	2,148.00	3,066,308.79	2.67
TOTAL EXPENDITURES		3,672,904.00	87,039.67	29,104.43	3,585,864.33	2.37
NET OF REVENUES & EXPENDITURES		(522,460.00)	(2,904.46)	(26,956.43)	(519,555.54)	0.56
TOTAL REVENUES - ALL FUNDS		12,023,516.00	6,412,565.79	323,013.13	5,610,950.21	53.33
TOTAL EXPENDITURES - ALL FUNDS		13,814,140.00	2,606,596.51	377,545.09	11,207,543.49	18.87
NET OF REVENUES & EXPENDITURES		(1,790,624.00)	3,805,969.28	(54,531.96)	(5,596,593.28)	212.55



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Downtown Development Plan and Tax Increment Financing Plan Amendment – First Reading

ITEM BEFORE THE COUNCIL:

Approval of the first amendment to the Downtown Development Plan and Tax Increment Financing Plan – First Reading

DISCUSSION:

In February 2014, the City of New Buffalo created a Downtown Development Authority (“DDA”). Additionally, a Downtown Development Plan and Tax Increment Financing Plan was adopted which has an expiration date of December 31, 2023.

At the October 26, 2023 meeting of the DDA, a resolution was passed to amend the expiration date to December 31, 2028, an additional five (5) years. A Public Hearing pertaining to the amendment was conducted at the City Council meeting on November 20, 2023.

In accordance with Public Act 57 and prior to the Public Hearing:

- Notice of the Public Hearing was given by publication twice in a newspaper of general circulation designated by the City, the first of which shall not be less than 20 days before the date set for the hearing;
- Notifications were mailed to property owners within the district boundary at least 20 days prior to the public hearing;
- Notice of the Public Hearing were placed in a conspicuous place in at least 20 properties within the district boundaries; and
- Notification were mailed, via certified mail, to the affected taxing jurisdictions at least 20 days in advance of the Public Hearing.

RECOMMENDATION:

That the New Buffalo City Council approves the first reading of the first amendment to the Downtown Development Plan and Tax Increment Financing Plan.



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Renewal of Fire Service Agreement with New Buffalo Township

ITEM BEFORE THE COUNCIL:

Approval of renewing the Fire Service Agreement with New Buffalo Township

DISCUSSION:

In 2019, Fire Chief Chris Huston expressed concerns to former City Manager Dave Richards about the manpower of the city's fire department. At that time, Chief Huston suggested looking at alternatives to ensure adequate fire protection for the city.

Over the last several years, the City Council has approved entering into an agreement with New Buffalo Township to provide supplemental fire services to the city. During this period, it was identified that the city lacked the ability to reciprocate mutual aid to the township and to address the dwindling manpower of the city's department.

The city wishes to continue the current arrangement until a long-term solution can be adopted. The cost of the contracted fire services will remain at \$60,000, annually and either party may terminate the agreement with a 30-day notice.

RECOMMENDATION:

That the New Buffalo City Council approves the renewal of the Fire Service Agreement with New Buffalo Township in the amount of \$60,000.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

RENEWAL OF FIRE SERVICES AGREEMENT WITH NEW BUFFALO TOWNSHIP

WHEREAS, in 2019, Fire Chief Chris Huston expressed concerns to former City Manager Dave Richards about the manpower of the city's fire department; and

WHEREAS, at that time, Chief Huston suggested looking at alternatives to ensure adequate fire protection for the city; and

WHEREAS, over the last several years, the City Council has approved entering into an agreement with New Buffalo Township to provide supplemental fire services to the city; and

WHEREAS, during this period, it was identified that the city lacked the ability to reciprocate mutual aid to the township and to address the dwindling manpower of the city's department; and

WHEREAS, the city wishes to continue the current arrangement until a long-term solution can be adopted; and

WHEREAS, the cost of the contracted fire services will remain at \$60,000 annually and either party may terminate the agreement with 30-days' notice.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the renewal of the Fire Service Agreement with New Buffalo Township in the amount of \$60,000.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: BS&A Cloud Services

ITEM BEFORE THE COUNCIL:

Approval of the contract for BS&A Cloud Services and Software Upgrade

DISCUSSION:

BS&A Software has been providing municipal software solutions to over 2,000 local governments since 1987. Several years ago, the city purchased the BS&A software to simplify the management and operations of all aspects of the city's budgets, taxes assessments, human resources, ordinances and licensing. Currently, these modules are hosted on a physical server which is regularly backed up.

City staff, in an effort to improve reliability, service and ultimately reduce overall costs, discussed migrating to cloud services. In discussion of these efficiencies, it was noted that the server hosting is being phased out and ultimately not being supported. Furthermore, the migration to cloud services reduces the city's server load and allows for the addition of services (i.e., more citywide cameras).

The initial cost of the migration to cloud services is \$51,135 and the subsequent annual service fees are \$15,740.

RECOMMENDATION:

That the New Buffalo City Council approves the contract for BS&A Cloud Services and Software Upgrade in the amount of \$51,135.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

APPROVAL OF CONTRACT FOR BS&A CLOUD SERVICES AND SOFTWARE UPGRADE

WHEREAS, BS&A Software has been providing municipal software solutions to over 2,000 local governments since 1987; and

WHEREAS, several years ago, the city purchased the BS&A software to simplify the management and operations of all aspects of the city's budgets, taxes assessments, human resources, ordinances and licensing; and

WHEREAS, currently, these modules are hosted on a physical server which is regularly backed up; and

WHEREAS, city staff, in an effort to improve reliability, service and ultimately reduce overall costs, discussed migrating to cloud services; and

WHEREAS, in discussion of these efficiencies, it was noted that the server hosting is being phased out and ultimately not being supported; and

WHEREAS, the migration to cloud services reduces the city's server load and allows for the addition of services (i.e., more citywide cameras); and

WHEREAS, the initial cost of the migration to cloud services is \$51,135 and the subsequent annual service fees are \$15,740.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the contract for BS&A Cloud Services and Software Upgrade in the amount of \$51,135.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Awarding of Solid Waste Collection and Recycling and Yard Waste Collection Contracts

ITEM BEFORE THE COUNCIL:

Approval of awarding the solid waste collection and recycling to Borden Waste-Away Service, Inc. and the yard waste collection to Lakeshore Recycling and Disposal

DISCUSSION:

The City of New Buffalo's current solid waste and recycling agreement expires on December 31, 2023. The city published an initial Request for Proposal ("RFP") on September 1, 2023 in accordance with the City's Code of Ordinances and Procurement Policy. Subsequently, the City Council decided to extend the RFP response period at its October 16, 2023 meeting. With the extension, sealed proposals were due to the City Clerk on November 15, 2023 no later than 3:00 PM.

The city received two (2) bids, in accordance with the RFP guidelines, from Borden Waste-Away Service, Inc. and Lakeshore Recycling and Disposal. The bids were evaluated for required components, completeness, and the provided references were checked.

RECOMMENDATION:

That the New Buffalo City Council approves the awarding of a three (3) year agreement for solid waste collection and disposal to Borden Waste-Away Service, Inc. and a three (3) year agreement for the yard waste collection to Lakeshore Recycling and Disposal. Furthermore, the City Council authorizes the City Manager and City Attorney to negotiate and execute the final terms of the contracts to be presented to the City Council at the December 18, 2023 meeting.



CITY OF NEW BUFFALO

RESOLUTION 23-_____

APPROVAL OF SOLID WASTE COLLECTION AND RECYCLING AND YARD WASTE COLLECTION CONTRACTS

WHEREAS, the City of New Buffalo's current solid waste and recycling agreement expires on December 31, 2023; and

WHEREAS, the city published an initial Request for Proposal ("RFP") on September 1, 2023 in accordance with the City's Code of Ordinances and Procurement Policy; and

WHEREAS, the City Council decided to extend the RFP response period at its October 16, 2023 meeting; and

WHEREAS, with the extension, sealed proposals were due to the City Clerk on November 15, 2023 no later than 3:00 PM; and

WHEREAS, the city received two (2) bids, in accordance with the RFP guidelines, from Borden Waste-Away Service, Inc. and Lakeshore Recycling and Disposal; and

WHEREAS, bids were evaluated for required components, completeness, and the provided references were checked.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the awarding of a three (3) year agreement for solid waste collection and disposal to Borden Waste-Away Service, Inc. and a three (3) year agreement for the yard waste collection to Lakeshore Recycling and Disposal. Furthermore, the City Council authorizes the City Manager and City Attorney to negotiate and execute the final terms of the contracts to be presented to the City Council at the December 18, 2023 meeting.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Public Relations Agreement

ITEM BEFORE THE COUNCIL:

Approval of contracting with Civic Savvy for public relations services

DISCUSSION:

Earlier this year, there was a desire to improve the public relations position of the city. There were several areas that needed to be attended to like the overall improvement of the city's governmental image, the promotion of public policies, and the reduction of negativity in the social media realm.

The city engaged with Civic Savvy on a trial basis. The city saw increased positive media coverage, built relationships with key stakeholders in the community, addressed conflict or criticism, increased public understanding of the city or its objectives and increased participation in local government. This trial period raised the transparency of the activities undertaken by government. The final activity of the trial period was the creation of a quarterly, digital newsletter that was distributed, electronically, to over 750 people. City staff saw a tremendous benefit in having Civic Savvy as a service provider.

RECOMMENDATION:

That the New Buffalo City Council approves entering into a 12-month agreement with Civic Savvy for \$875 per month.



RESOLUTION 23-_____

PUBLIC RELATIONS AGREEMENT WITH CIVIC SAVVY

WHEREAS, earlier this year, there was a desire to improve the public relations position of the city; and

WHEREAS, there were several areas that needed to be attended to like the overall improvement of the city's governmental image, the promotion of public policies, and the reduction of negativity in the social media realm; and

WHEREAS, the city engaged with Civic Savvy on a trial basis; and

WHEREAS, the city saw increased positive media coverage, built relationships with key stakeholders in the community, addressed conflict or criticism, increased public understanding of the city or its objectives and increased participation in local government; and

WHEREAS, this trial period raised the transparency of the activities undertaken by government; and

WHEREAS, the final activity of the trial period was the creation of a quarterly, digital newsletter that was distributed, electronically, to over 750 people; and

WHEREAS, city staff saw a tremendous benefit in having Civic Savvy as a service provider.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves entering into a 12-month agreement with Civic Savvy for \$875.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Whittaker Street Bridge Repairs

ITEM BEFORE THE COUNCIL:

Approval of contract with King Company for repairs to the Whittaker Street Bridge

DISCUSSION:

In August 2022, the State of Michigan performed its biennial bridge safety inspection on the Whittaker Street bridge. The results of the inspection showed that the 2019 repairs were intact and remain effective. However, in the transmittal letter from Scott Engineering, there were 4 items that needed to be addressed. City staff has addressed 3 of the 4 items identified in the letter. The last remaining item, slope repairs to the south abutment, needs to be addressed by a contractor. The city contacted King Company and received a quote for the repairs in the amount of \$34,600.

RECOMMENDATION:

That the New Buffalo City Council approves the contract for King Company for the necessary bridge repairs in the amount of \$34,600.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

APPROVAL OF CONTRACT FOR WHITTAKER STREET BRIDGE REPAIR

WHEREAS, in August 2022, the State of Michigan performed its biennial bridge safety inspection on the Whittaker Street bridge; and

WHEREAS, the results of the inspection showed that the 2019 repairs were intact and remain effective; and

WHEREAS, in the transmittal letter from Scott Engineering, there were 4 items that needed to be addressed; and

WHEREAS, city staff has addressed 3 of the 4 items identified in the letter; and

WHEREAS, the last remaining item, slope repairs to the south abutment, needs to be addressed by a contractor; and

WHEREAS, the city contacted King Company and received a quote for the repairs in the amount of \$34,600.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the contract for King Company for the necessary bridge repairs in the amount of \$34,600.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: August 21, 2023

RE: Awarding of Contract – R. Yoder Construction, Inc.

ITEM BEFORE THE COUNCIL:

Awarding of the contract to R. Yoder Construction, Inc. for the pavilion work at Oselka Park

DISCUSSION:

For years, there has been discussion about finding a solution for the bird problem at Oselka Park. The project consists of the installation of a continuous metal panel (soffit) lining system on the underside of the existing metal roof structure.

The city put together a bid package and solicited bids from at least ten (10) contractors and received only one bid from R. Yoder Construction, Inc. in the amount of \$149,247.

RECOMMENDATION:

That the New Buffalo City Council approves awarding the pavilion work at Oselka Park to R. Yoder Construction, Inc. in the amount of \$149,247.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

**AWARDING OF CONTRACT TO R. YODER CONSTRUCTION, INC FOR THE PAVILION WORK AT
OSELKA PARK**

WHEREAS, For years, there has been discussion about finding a solution for the bird problem at Oselka Park; and

WHEREAS, the project consists of the installation of a continuous metal panel (soffit) lining system on the underside of the existing metal roof structure; and

WHEREAS, the city put together a bid package and solicited bids from at least ten (10) contractors and received only one bid from R. Yoder Construction, Inc. in the amount of \$149,247.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves awarding the pavilion work at Oselka Park to R. Yoder Construction, Inc. in the amount of \$149,247.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: August 21, 2023

RE: Awarding of Contract – E.I. Construction

ITEM BEFORE THE COUNCIL:

Awarding of the contract to E.I. Construction for the painting of the marina

DISCUSSION:

The transient marina is a focal point for visitors to the City of New Buffalo. In an effort to continuously put our best face forward, it is time for the interior of the marina to be painted. The last time the interior of the building was painted, absent the fire renovations, was in 2019.

The city received a quote from E.I. Construction to paint the office, men’s bathroom and women’s bathroom in the amount of \$9,200.

RECOMMENDATION:

That the New Buffalo City Council approves awarding the marina painting to E.I. Construction in the amount of \$9,200.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

AWARDING OF CONTRACT TO E.I. CONSTRUCTION FOR THE PAINTING OF THE MARINA

WHEREAS, the transient marina is a focal point for visitors to the City of New Buffalo; and

WHEREAS, in an effort to continuously put our best face forward, it is time for the interior of the marina to be painted; and

WHEREAS, the last time the interior of the building was painted, absent the fire renovations, was in 2019; and

WHEREAS, the city received a quote from E.I. Construction to paint the office, men's bathroom and women's bathroom in the amount of \$9,200.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves awarding the marina painting to E.I. Construction in the amount of \$9,200.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: March 21, 2022

RE: Awarding of Contracts – J. Ranck Electric, Inc. and Marine Electrical Equipment, Inc.

ITEM BEFORE THE COUNCIL:

Awarding of contracts to J. Ranck Electric, Inc. and Marine Electrical Equipment, Inc. for the Municipal Marina Utility Upgrades Project

DISCUSSION:

The city's municipal marina needs upgrading of the current utilities, repairing of some existing sidewalk, and replacement of a number of pedestals. An application was submitted and the city received the State of Michigan Waterways Grant funding to assist in funding the project. The grant allocation was \$378,926.38 in 2021 (\$189,481.19 grant share and \$189,481.19 city share).

An initial Bid Opening was held on February 14, 2023; however, due to the high cost of the single bid received it was rebid on April 11, 2023, in order to seek more competitive pricing. Consequently, a lower bid was received from J. Ranck Electric and at the time the City elected not to award the project until additional funding could be found.

Subsequently, the City considered phasing the project and re-bidding the project. This would entail an initial phase to be constructed now and seeking additional funding to finish the project. After further evaluation it was decided that the better method would be to construct the entire project as soon as possible. The city's engineer, Abonmarche, discussed the situation with the DNR Waterways Grant Manager, Linnae Dawson, who has confirmed the City may seek an updated bid from the previous low bidder. Additionally, the city has decided to order the necessary equipment from Marine Electrical Equipment, Inc. due to lead times. This will allow the arrival of the equipment prior to the 2024 boating season (Memorial Day).

The total cost of the project is \$567,452 (construction cost \$469,539 and equipment cost of \$97,913). The funding breakdown for the project is \$189,481.19 (grant share) and \$377,970.81 (local share).

RECOMMENDATION:

That the New Buffalo City Council approves the awarding of the construction to J. Ranck Electric, Inc. and the equipment procurement to Marine Electrical Equipment, Inc. in the amounts of \$469,539 and \$97,913, respectively.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

APPROVAL OF CONTRACTS FOR MUNICIPAL MARINA UTILITY UPGRADES PROJECT

WHEREAS, the city's municipal marina needs upgrading of the current utilities, repairing of some existing sidewalk, and replacement of a number of pedestals; and

WHEREAS, an application was submitted and the city received the State of Michigan Waterways Grant funding to assist in funding the project; and

WHEREAS, the grant allocation was \$378,926.38 in 2021 (\$189,481.19 grant share and \$189,481.19 city share); and

WHEREAS, an initial Bid Opening was held on February 14, 2023; however, due to the high cost of the single bid received it was rebid on April 11, 2023, in order to seek more competitive pricing; and

WHEREAS, a lower bid was received from J. Ranck Electric and at the time the City elected not to award the project until additional funding could be found; and

WHEREAS, subsequently, the City considered phasing the project and re-bidding the project; and

WHEREAS, this would entail an initial phase to be constructed now and seeking additional funding to finish the project; and

WHEREAS, after further evaluation it was decided that the better method would be to construct the entire project as soon as possible; and

WHEREAS, the city's engineer, Abonmarche, discussed the situation with the DNR Waterways Grant Manager, Linnae Dawson, who has confirmed the City may seek an updated bid from the previous low bidder; and

WHEREAS, the city has decided to order the necessary equipment from Marine Electrical Equipment, Inc. due to lead times; and

WHEREAS, this will allow the arrival of the equipment prior to the 2024 boating season (Memorial Day); and

WHEREAS, the total cost of the project is \$567,452 (construction cost \$469,539 and equipment cost of \$97,913); and

WHEREAS, the funding breakdown for the project is \$189,481.19 (grant share) and \$377,970.81 (local share).



NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the awarding of the construction to J. Ranck Electric, Inc. and the equipment procurement to Marine Electrical Equipment, Inc. in the amounts of \$469,539 and \$97,913, respectively.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Annual Year-End Salary Adjustment

ITEM BEFORE THE COUNCIL:

Authorization of the Annual Year-End Salary Adjustment for the city's full and part-time employees

DISCUSSION:

The city has historically made a one (1) time payment to employees at the beginning of the holiday season. The employees provide an exceptional level of service and continually demonstrate a commitment to the residents and the City Council. It is anticipated that this year the employees will contribute to the city's overall fiscal financial health and fund balance. This annual salary adjustment would be for 32 employees, which include full and part-time.

RECOMMENDATION:

That the New Buffalo City Council approves the Annual Year-End Salary Adjustment for the city's 32 full and part-time employees



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

ANNUAL YEAR-END SALARY ADJUSTMENT FOR THE CITY'S FULL AND PART-TIME EMPLOYEES

WHEREAS, the city has historically made a one (1) time payment to employees at the beginning of the holiday season; and

WHEREAS, the employees provide an exceptional level of service and continually demonstrate a commitment to the residents and the City Council.

WHEREAS, it is anticipated that this year the employees will contribute to the city's overall fiscal financial health and fund balance, and

WHEREAS, this annual salary adjustment would be for 32 employees, which include full and part-time.

NOW THEREFORE BE IT RESOLVED, that the New Buffalo City Council approves the Annual Year-End Salary Adjustment for the city's 32 full and part-time employees.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED: Adopted

Ann M. Fidler, City Clerk

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, do hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Site Plan Approval

ITEM BEFORE THE COUNCIL:

Approval of site plan for Lake Michigan Yacht Club (200 Lake Drive)

DISCUSSION:

The city received a site plan application from the owners of 200 Lake Drive. The applicant is the Lake Michigan Yacht Club, who is requesting site plan approval for the construction of a pool and bath house located on the property.

On November 14, 2023, the Planning Commission approved the site plan at its regular meeting and recommends the approval to the City Council.

RECOMMENDATION:

That the New Buffalo City Council approves the site plan for Lake Michigan Yacht Club located at 200 Lake Drive.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

SITE PLAN APPROVAL FOR 200 LAKE DRIVE (LAKE MICHIGAN YACHT CLUB)

WHEREAS, the city received a site plan application from the owners of 200 Lake Drive; and

WHEREAS, the applicant is the Lake Michigan Yacht Club, who is requesting site plan approval for the construction of a pool and bath house located on the property; and

WHEREAS, on November 14, 2023, the Planning Commission approved the site plan at its regular meeting and recommends the approval to the City Council.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the site plan for Lake Michigan Yacht Club located at 200 Lake Drive.

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Site Plan Approval

ITEM BEFORE THE COUNCIL:

Approval of site plan for Postboy (207 N. Whittaker and 16 East Merchant Street)

DISCUSSION:

The city received a site plan application from the owners of 207 N. Whittaker. The applicant is the Postboy, who is requesting site plan approval for the construction of a restaurant to be located on the properties.

On November 14, 2023, the Planning Commission approved the site plan at its regular meeting and recommends the approval to the City Council.

RECOMMENDATION:

That the New Buffalo City Council approves the site plan for Postboy located at 207 N. Whittaker and 16 East Merchant Street.



**CITY OF NEW BUFFALO
RESOLUTION 23-_____**

SITE PLAN APPROVAL FOR 207 N. WHITTAKER (POSTBOY)

WHEREAS, the city received a site plan application from the owners of 207 N. Whittaker and 16 East Merchant Street ; and

WHEREAS, the applicant is the Postboy, who is requesting site plan approval for the construction of a restaurant to be located on the properties; and

WHEREAS, on November 14, 2023, the Planning Commission approved the site plan at its regular meeting and recommends the approval to the City Council.

NOW THEREFORE BE IT HEREBY RESOLVED that the New Buffalo City Council approves the site plan for Postboy located at 207 N. Whittaker and 16 East Merchant Street .

DATED: November 20, 2023

AYES:

NAYS:

ABSTAIN:

ABSENT:

RESOLUTION DECLARED:

CERTIFICATE

I, Ann M. Fidler, duly appointed City Clerk of the City of New Buffalo, does hereby certify that the above is true and correct copy of a resolution passed and approved by the City Council of the City of New Buffalo, Michigan, on this 20th day of November, 2023.

Ann M. Fidler, City Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Article Addition to the City's Code of Ordinances (Chapter 12) – Second Reading

ITEM BEFORE THE COUNCIL:

Second reading of the addition of Article VI to Chapter 12 of the City of New Buffalo Code of Ordinances related to vacant buildings

DISCUSSION:

The purpose of this language is to help protect the health, safety, and welfare of the citizens of the City of New Buffalo.

This addition to the city's Code of Ordinances is an attempt to prevent blight, protect property values and neighborhood integrity, avoid the creation and maintenance of nuisances and ensuring the safe and sanitary maintenance of dwellings, commercial and industrial buildings. It is widely recognized that blight lowers property values, leads to deteriorating conditions, undermines the quality of life, affects the public health, safety and general welfare and also results in human injury and criminal activities. It is also determined that vacant and unoccupied structures demand an inordinate amount of city administrative and ordinance enforcement resources. Ultimately, the desire is to have any and all vacant buildings revitalized.

RECOMMENDATION:

That the New Buffalo City Council approves the second reading of the addition of Article VI to Chapter 12 of the New Buffalo Code of Ordinances pertaining to vacant buildings in the city.

**CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE TO ADD A NEW ARTICLE VI, "VACANT BUILDINGS," TO CHAPTER 12, "NOISE, NUISANCE, PROHIBITED ACTS AND OTHER MISCELLANEOUS PROVISIONS," OF THE CODE OF ORDINANCES OF THE CITY OF NEW BUFFALO TO REGULATE VACANT BUILDINGS.

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Addition of Article VI to Chapter 12 of the Code of Ordinances. Article VI, "Vacant Buildings," Chapter 12, "Noise, Nuisance, Prohibited Acts and Other Miscellaneous Provisions," of the Code of Ordinances of the City of New Buffalo is added to read as follows:

**Article VI
Vacant Buildings**

Section 12-71 - Purpose; Findings.

The purpose of this chapter is to help protect the health, safety, and welfare of the citizens of the City of New Buffalo by preventing blight, protecting property values and neighborhood integrity, avoiding the creation and maintenance of nuisances and ensuring the safe and sanitary maintenance of dwellings, commercial and industrial buildings. It is recognized that blight lowers property values, leads to deteriorating conditions, undermines the quality of life, affects the public health, safety and general welfare and also results in human injury and criminal activities. It is also determined that vacant and unoccupied structures demand an inordinate amount of city administrative and ordinance enforcement resources.

Section 12-72 - Definitions.

The following words, terms and phrases, when used in this article, shall have the meaning ascribed to them in this article, except when the context clearly indicates a different meaning:

Dangerous building means any building or structure which has any of the defects or conditions set forth in Section 12-51 of this code.

Occupant means any person living or sleeping in a building or structure; having possession of a space within a building or structure.

Occupied means a building or structure or portion thereof that has an occupant.

Regularly occupied means a building or structure or portion thereof that is lawfully utilized or lawfully occupied for the purpose for which it is lawfully intended and designed and which if its intended purpose is residential, normally has at least one person lawfully living or sleeping in it daily and which if its intended purpose is not residential, normally has persons lawfully in it and utilizing it on a basis consistent with

its lawful nonresidential purpose. Persons solely in the building or structure for the purpose of maintenance, repair, or cleaning of the building or structure do not make the building or structure “regularly occupied”.

Vacant means a building or structure in which no person or persons actually lawfully resides or lives in any part of the building as the legal or equitable owner or tenant-occupant, on a permanent, non-transient basis, or currently conducts a lawfully licensed business, or lawfully uses the structure for storage purposes. Such storage use must be a legally allowed principal use of the zoning district where the structure is located and the use must be in compliance with all appropriate provisions of the city ordinances, building and fire codes pertaining to the storage use. A building is a vacant building if it is not regularly occupied for a period greater than ninety (90) days.

Section 12-73 - Evidence of Vacant Properties.

Evidence of vacancy shall include any condition that on its own, or combined with other conditions present, would lead a reasonable person to believe that the property is vacant. Such conditions include, but are not limited to: overgrown and/or dead vegetation; accumulation of newspapers, circulars, flyers and/or mail; past due utility notices and/or disconnected utilities; accumulation of trash, junk and/or debris; boarded up windows; abandoned vehicles, auto parts or materials; continually drawn window coverings such as curtains, blinds and/or shutters; the absence of furnishings and/or personal items consistent with habitation or occupancy; statements by neighbors, passersby, delivery agents, utility agents, city employees, or other similarly situated persons that the property is vacant property.

Section 12-74 - Registration of Vacant Buildings.

- (a) All persons owning a vacant building, or agents acting on behalf of such owners, shall register with the building department of the city using a prescribed form any and all vacant buildings owned within the city within thirty (30) days. Properties that are vacant at the time of the adoption of this article must register within thirty (30) days of the date this article takes effect.
- (b) Each registration shall be required to contain, at least, the following information:
 1. Name and street address or mailing address where mail may be sent that will be acknowledge as received by the owner(s).
 2. Agent name and address, if applicable.
 3. Telephone number of owner and agent.
 4. Address of each vacant property within the city owned by that owner, including:
 - i. The number of units at each address;
 - ii. The use for each property; and
 - iii. When each property was last occupied.
- (c) Any changes in the information required by this section must be provided to the same office within fourteen (14) days of such change occurring.
- (d) Registration of an abandoned structure or dangerous building does not preclude the city from taking appropriate actions to secure the property or to issue orders to repair or abate dangerous, hazardous, or unlawful conditions or from acting to eliminate an imminent hazard to public health and safety.

Section 12-75 - Inspections.

Vacant buildings, including the surrounding real property, required to be registered in accordance with this article may be subject to an initial exterior inspection by the building department.

Following the initial inspection, in order to ensure that the vacant properties are safe, secured and well maintained, all vacant properties, including the surrounding real property, may be subject to additional exterior inspections on a yearly basis and/or by one or more of the following bases:

- (a) By area, such as an entire block, neighborhood or historic district such that all vacant properties in a predetermined geographical area will be inspected simultaneously or within a short period of time.
- (b) By complaint, such that the complaints of property maintenance violations or violations of the requirements of this article shall be inspected within a reasonable time.
- (c) By recurrent violations, such that any property which is found to have a high incidence of recurrent or uncorrected violations may be inspected more frequently.
- (d) Whenever reasonable cause exists to believe that there is a violation of the property maintenance code or this article on any vacant property or other conditions which makes the structure or premises unsafe, dangerous or hazardous.
- (e) For the purpose of re-inspection to ensure the correction of any violation in existence of a previous inspection.

Any violation of the city code or this article which are detected upon any of the inspections by the building code enforcement department shall be fully repaired and/or remedied within thirty (30) days of notice to the owner or within such additional time as permitted by the building department.

Section 12-76 - Securing and Maintenance of Vacant Buildings.

All vacant buildings shall be secured and maintained as set forth in Sec. 12-57 of this chapter.

Section 12-77 - Fees.

- (a) The fees for registration, inspection, administration, and all other actions authorized under this article shall be established and may be amended by resolution of the City Council in an amount sufficient to offset the cost of processing the form and administering compliance with this article.
- (b) Each owner or agent of a vacant building registered under this section shall be required to pay a registration fee for each such building or structure.
- (c) Each owner or agent who fails to register a vacant building or structure in a timely manner shall pay a late fee.

- (d) If the owner or agent fails to pay the registration fee, late fee, or other administrative fee as required by this article, the city shall have, as security for collection, a lien upon the premises.

Section 12-78 - Recovery of Fees.

If all or part of the fees required by this chapter are not paid or are overdue, the city may recover such sums by:

- (a) Filing suit against the owner for entry of civil money judgment or any other means available by law. The city shall be entitled to all actual attorney fees and costs incurred in obtaining a warrant or to obtain a judgment against an owner for any overdue or unpaid fee associated with this article.
- (b) Any other means available by law, including, but not limited to, such fees being included in any fines and costs assessed by the court for the infraction.

Section 12-79 - Disclaimer of Liability.

An enforcement action, inspection, or other activity taken by the city under this article in the execution of its duties is not a warranty or guarantee that there are no defects in the dwelling or structure nor does the city assume any responsibility or liability for the property or its owner or any third party. The enforcement action, inspection, or other activity taken by the city is made for the benefit of the city only, the city shall not be held responsible to any party based upon their reliance on any enforcement action, inspection, or other activity taken by the city.

Section 12-80 - Violation; Public Nuisance Declared.

Any person who shall violate a section of this article shall be responsible for a municipal civil infraction as provided in Section 1-6 of this code. Additionally, it is declared a public nuisance for any owner to cause, permit, or maintain any property condition contrary to the provisions of this article.

Secs. 12-81 through 12-90. [Reserved.]

Section 2. Publication and Effective Date. This Ordinance shall be published in a newspaper of general circulation in the City, and shall be effective 20 days after its enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

CERTIFICATION

This is a true and complete copy of an ordinance adopted by the City Council of the City of New Buffalo, Berrien County, Michigan, at a meeting held on _____, 2023.

John Humphrey, Mayor

Ann M. Fidler, Clerk



TO: Mayor Humphrey and the New Buffalo City Council

FROM: Darwin Watson, City Manager

DATE: November 20, 2023

RE: Ordinance to Repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances – First Reading

ITEM BEFORE THE COUNCIL:

First reading to repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances

DISCUSSION:

In August 2019, the City Council established the Parks and Harbor Commission. This was a combination of the Harbor Commission and Parks and Recreation Board. Per the support documentation, it was stated that "historically, it has been difficult to maintain a quorum for both the Parks Board and the Harbor Commission throughout the year". Moreover, the two (2) Boards have overlapping responsibilities for navigational facilities, harbors, and recreational opportunities that make direction and communication difficult. Recently, there has been a desire to disestablish the Parks and Harbor Commission and to re-establish the Harbor Commission and Parks and Recreation Board. The City Attorney has prepared an ordinance to repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances.

RECOMMENDATION:

That the New Buffalo City Council approves the first reading of the ordinance to repeal Article XIII of Chapter 2 and amend Chapters 7 and 14 of the City's Code of Ordinances.

**CITY OF NEW BUFFALO
BERRIEN COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL ARTICLE XIII OF CHAPTER 2 OF THE CITY OF NEW BUFFALO CODE OF ORDINANCES, AND TO AMEND ARTICLE I OF CHAPTER 7, AND ARTICLE II OF CHAPTER 14 IN ORDER TO DISESTABLISH THE PARKS AND HARBOR COMMISSION AND RECREATE THE PARK AND RECREATION BOARD AND HARBOR COMMISSION AS SEPARATE BOARDS

THE CITY OF NEW BUFFALO ORDAINS:

Section 1. Repeal. Article XIII, “Park and Harbor Commission,” of Chapter 2, “Administration,” is hereby repealed in its entirety.

Section 2. Amendment. Article I, “Park and Harbor Commission,” of Chapter 7, “Harbor,” is hereby amended in its entirety to read as follows:

**ARTICLE I
Harbor Commission**

Section 7-1. Commission created.

There is hereby recreated a Harbor Commission for the City.

Section 7-2. Composition; appointments; filling vacancies.

- A. Composition. The Harbor Commission shall consist of five members, who shall be resident electors of the City. The following individuals are ineligible to serve as members: City Council members, the City Manager, Department of Public Works Director, or any other elected official and/or employee of the City.
- B. Appointments. Appointments made to the Harbor Commission shall provide for staggered terms of office. Appointments to fill expired positions on such commission shall be for a period of three years, and shall be made by the Mayor with the consent of the majority of the City Council at the regular organizational meeting of the City Council following the regular City election.
- C. Alternate members. The Mayor with the consent of the majority of the City Council may appoint up to two alternate members, who shall have the same membership requirements as regular Harbor Commission members. Alternate members have voice and vote on the Harbor Commission in the event a regular Harbor Commission member is absent. At the time of appointment as alternate members, the City Council shall designate one alternate to serve first in the event of an absence during a meeting, with the other alternate member serving if the first alternate member is unavailable, or in the event of a second absence during a meeting.
- D. Filling vacancies. Appointments to fill vacancies on the Harbor Commission shall be for a period of time equivalent to the unexpired term of that office. Appointments to fill such vacancies shall be made by the Mayor with the consent of the majority of the City Council, but shall be made within 60 days of the date such vacancy occurs.

Section 7-3. Compensation of members.

The members of the Harbor Commission shall serve without compensation and shall not be considered employees of the City.

Section 7-4. Organization; officers; quorum.

The members of the Harbor Commission shall within 20 days after their appointment in the first instance, and thereafter annually within 20 days following the regular organizational meeting of the City Council following the regular City election, organize and elect one of their members chairperson, one of their members vice chairperson, and one of their members or another person not serving on the Commission as secretary. The Harbor Commission may select other such officers as it may deem advisable and expedient. A majority of the Harbor Commission shall constitute a quorum for the transaction of business.

Section 7-5. Meetings; rules of procedure.

The Harbor Commission shall establish by general rule the time and place for holding all regular and special meetings of such board and the manner of giving notice thereof. The Harbor Commission is also authorized to establish by general rule procedures for the transaction of its business.

Section 7-6. Removal of members.

The City Council shall have power and authority to remove any member of the Harbor Commission for malfeasance, misfeasance, misconduct, or neglect of duty after having given such member notice and an opportunity to be heard.

Section 7-7. Powers and duties; policies, rules, and regulations concerning harbor.

The Harbor Commission shall study and make recommendations to the City Council concerning policies, rules, regulations, and ordinances dealing with the management, government, maintenance, operation, and use of the harbor, waterways, channels, municipal docks, or other navigational facilities which are under the control of the City. The reasonableness and necessity of any such policies, rules, regulations, or ordinances shall be determined by the City Council after a review thereof. All such policies, rules, regulations, and ordinances, after adoption and publications by the City Council, shall be enforced by the appropriate City officials in like manner as any other provision of this chapter or other ordinance of the City.

Section 7-8. Budget.

The Harbor Commission shall annually submit to the City Manager, at a date of the City Manager's choosing, a proposed budget showing in detail the amount of money which, according to the judgment of the Harbor Commission, may be necessary for harbor purposes, and the supervision, maintenance and operation thereof during the fiscal year, which fiscal year shall correspond to that of the City. The proposed budget submitted and recommended by the Harbor Commission may be increased, modified, or adopted by the City Council in its sole discretion, as the City Council may deem advisable and expedient.

Section 3. Amendment. Article II, "Park and Harbor Commission," of Chapter 14, "Parks and Recreation," is hereby amended in its entirety to read as follows:

**Article II
Park and Recreation Board**

Section 14-21. Created.

There is hereby recreated a Park and Recreation Board for the City.

Section 14-22. Composition; appointment and terms of members; filling vacancies.

- A. Composition. The Park and Recreation Board shall consist of five members, who shall be resident electors of the City. The following individuals are ineligible to serve as members: City Council members, the City Manager, Department of Public Works Director, or any other elected official and/or employee of the City.
- B. Appointments. Appointments made to the Park and Recreation Board shall provide for staggered terms of office. Appointments to fill expired positions on such board shall be for a period of three years, and shall be made by the Mayor with the consent of the majority of the City Council at the regular organizational meeting of the City Council following the regular City election.
- C. Alternate members. The Mayor with the consent of the majority of the City Council may appoint one alternate member, who shall have the same membership requirements as regular Park and Recreation Board members. The alternate member has voice and vote on the Park and Recreation Board in the event a regular Park and Recreation Board member is absent.
- D. Filling vacancies. Appointments to fill vacancies on the Park and Recreation Board shall be for a period of time equivalent to the unexpired term of that office. Appointments to fill such vacancies shall be made by the Mayor with the consent of the majority of the City Council, but shall be made within 60 days of the date such vacancy occurs.

Section 14-23. Compensation of members; members not to be employees of City.

Members of the Park and Recreation Board shall serve without compensation and shall not be considered employees of the City.

Section 14-24. Organization; officers; quorum.

The members of the Park and Recreation Board shall within 20 days after their appointment in the first instance, and thereafter annually within 20 days following the regular organizational meeting of the City Council following the regular City election, organize and elect one of their members chairperson, one of their members vice-chairperson, and one of their members secretary. The Board may elect such other officers as it may deem advisable and expedient. A majority of the Board shall constitute a quorum for the transaction of business.

Section 14-25. Meetings; rules of procedure.

The Park and Recreation Board shall establish by general rule the time and place for holding all regular and special meetings of such board and the manner of giving notice thereof. The Board is also authorized to establish by general rule procedures for the transaction of its business.

Section 14-26. Removal of members.

The City Council shall have the power and authority to remove any member of the Park and Recreation Board for malfeasance, misfeasance, misconduct, or neglect of duty after having given such member notice and an opportunity to be heard.

Section 14-27. Powers and duties: policies, rules and regulations concerning City parks, playgrounds and recreation areas.

The Park and Recreation Board shall study and formulate policies as to the maintenance, control, and regulation of all City parks, recreational areas, and playgrounds. It shall also make recommendations to the City Council as to ways of improving, planning, and developing outdoor and indoor recreational, educational, and social facilities and programs for the community. The reasonableness and necessity of any such policy, rule, or regulations appertaining to any City park, recreational area, playground, recreation program, or construction shall be determined by the City Council after a review of the recommendation of the Park and Recreation Board.

Section 14-28. Gifts, appropriations and bequests.

The Park and Recreation Board is hereby empowered and authorized to solicit, receive, and acquire gifts, appropriations, bequests, donations, or endowments of money, funds, or property from any person, which shall be immediately turned over to the City Council and shall be used for the creation, improvement, maintenance, and operations of the City parks and recreation programs.

Section 14-29. Budget.

The Park and Recreation Board shall annually submit to the City Manager, at a date of the City Manager’s choosing, a proposed budget showing in detail the amount of money which, according to the judgment of the Board, may be necessary for park and recreation purposes, and the supervision, maintenance, and operation thereof during the ensuing fiscal year, which fiscal year shall correspond to that of the City. The proposed budget submitted and recommended by the Park and Recreation Board may be increased, modified, or adopted by the City Council in its sole discretion, as the City Council may deem advisable and expedient.

Section 4. Disestablishment of Predecessor Board. The board currently known as the Park and Harbor Commission is hereby disestablished.

Section 5. Publication and Effective Date. The City Clerk shall cause this ordinance to be published in a newspaper of general circulation in the City, and the ordinance shall be effective 20 days after its enactment or upon publication, whichever is later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

ORDINANCE DECLARED ADOPTED.

CERTIFICATION

This is a true and complete copy of Ordinance No. ____ adopted at a regular meeting of the New Buffalo City Council held on _____, 2023.

John Humphrey, Mayor

Amy Fidler, Clerk

Adopted:
Published:
Effective:

4891-6300-5313 v1 [74113-1]