



**CITY OF NEW BUFFALO  
RESCHEDULED REGULAR PLANNING COMMISSION AGENDA  
January 9, 2024 AT 5:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Previous Minutes – December 5, 2023
6. Public Comment
7. Old Business
  - a. Updated Zoning Ordinance Draft
8. New Business
  - a. 2023 Planning Commission Annual Report
9. Commissioner Comments
10. Adjournment

The Regular Planning Commission Meeting on December 5, 2023 was called to order by Chair, Paul Billingslea at 5:32 p.m. in the City Council Chambers at New Buffalo City Hall, 224 W. Buffalo Street, New Buffalo, MI 49117.

The Pledge of Allegiance was led by the Planning Commission.

**Roll Call:** Schmidt, Rau, McCollum, Joseph, Billingslea

**Staff Present:** Clerk Fidler, Deputy Clerk Schroeder, City Manager Watson was present via Zoom.

**Approval of Agenda:** Motion by member Rau, seconded by member McCollum to approve the agenda.

Voice Vote, Motion Carried.

**Approval of Previous Minutes: November 14, 2023:** Motion by Member Schmidt, seconded by Member Rau to approve the November 14, 2023, Rescheduled Regular Planning Commission meeting minutes with edits to minor typographical errors.

Roll Call Vote:

AYES: Rau, Joseph, McCollum, Schmidt, Billingslea

NAYES:

ABSENT:

ABSTAINED:

Motion Carried, 5-0.

**Public Comment:** None

**New Business:** There was a detailed discussion of the proposed updated sign ordinance with member suggestions for the following recommended changes by the planning commission members:

- Allowing LED and/or flashing lights for public safety signs only.
- Include sign review as part of a site plan application to ensure signs meet ordinance requirements.
- Sandwich Board signs should be usable as temporary signage and must be located on private property.
- String light illumination used for signs or bright luminous lights that draw attention should be prohibited.
- City Manager Watson recommended to conduct a light pollution study.

December 5, 2023

REGULAR PLANNING COMMISSION MEETING

5:30 p.m.

**Commissioner Comments:** Brief zoning discussion and update.

**Adjournment:** Motion by Member Rau, seconded by Member Schmidt to adjourn the meeting at 6:30 p.m.

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Paul Billingslea, Chair

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Amber Schroeder, Deputy Clerk