



**City of New Fairview  
Parks and Recreation Board Regular Meeting  
999 Illinois Lane  
Tuesday, April 9, 2024, at 6:00 pm**

- 1. Call to Order and Determination of Quorum**
- 2. Pledge to the Flags.**
  - A. United States of America**
  - B. Texas Flag Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.**
- 3. Public Comment:** The Parks and Recreation Board invites persons with comments or observations related to parks and recreation issues, projects, or policies to briefly address the Board. Anyone wishing to speak should sign in with the City Secretary before the beginning of the Parks and Recreation Board Meeting. In order to expedite the flow of business and to provide all citizens with the opportunity to speak, there is a three-minute limitation on any person addressing the Board. State law prohibits the Parks and Recreation Board from discussing or taking action on any item not listed on the posted agenda.
- 4. Work Session:**
  - A. Receive, consider, and discuss the results of the 2024 Citizens Survey for park projects.**
  - B. Receive, consider, and discuss Park and Open Space Master Plan.**
- 5. New Business:** All matters listed in New Business will be discussed and considered separately.
  - A. Receive and consider approval of the minutes for the March 12, 2024, meeting.**
- 6. Board Announcements:** The Parks and Recreation Board members may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
- 7. Adjournment**

I, the undersigned authority, do hereby certify the above notice of the meeting of the Parks and Recreation Board of New Fairview, is a true and correct copy of the said notice that I posted on the official posting place at New Fairview City Hall, FM 407, New Fairview, Texas, a place of convenience and readily accessible to the general public at all times, and on its website, said notice being posted this 5th day of April, 2024 at 5:00 PM at least 72 hours preceding the meeting time.

*Susan Greenwood*  
Susan Greenwood, Assistant City Secretary



SEAL:

This facility is wheelchair accessible; parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at City Hall 817-638-5366 or fax 817-638-5369 or by email at [citysecretary@newfairview.org](mailto:citysecretary@newfairview.org) for further information.



## PARKS & RECREATION BOARD AGENDA MEMO

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Prepared By: John Cabrales Jr, City Administrator

April 9, 2024

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### 2024 Park Survey

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#### **DESCRIPTION:**

Receive, consider, and discuss the 2024 park survey for park projects to consider in a Park and Open Space Master Plan.

#### **BACKGROUND INFORMATION:**

Parks, trails, and recreation amenities are an essential part of a city and important to everyday community life. They provide an opportunity and place for gathering relaxation, exercise, and play. Such amenities promote the health of residents, provide social and educational activities for all ages, and help preserve and enhance the natural environment. A quality parks, trails and recreation system that responds to the needs and values of residents contributes to the community's livability while also attracting visitors to the area and supporting local economic development.

The New Fairview Parks and Recreation Board tasked city staff to create a Citizen Survey instrument to seek input from citizens to determine the community's current and future needs for improving our parks, trails, and open spaces, and to provide for adequate areas and facilities to meet both the short- and long-term needs of the community. The input received from this will be used in the creation of a Parks, Recreation, and Open Space Master Plan. Once adopted, the Plan will serve as a guide for city staff, the Parks and Recreation Board, and the City Council in their efforts to enhance the community.

The 2024 Park Survey consists of twelve (12) questions, of which some include photos of the park feature or amenity to help the survey taker understand what is being asked. On February 2, the survey was placed on the city website and was pushed out on the City's Facebook page. The survey was initially going to be closed on March 1, but was kept open until March 29 due to lack of surveys submitted. City Council and Parks Board members also successfully promoted the park survey at the 2024 Easter Egg Hunt. There were ninety-one (91) surveys submitted in total, and attached are the results of the survey.

**FINANCIAL CONSIDERATION:**

None

**RECOMMENDED MOTIONS:**

None, discussion only

**ATTACHMENT(S):**

1. Survey Results



# ***New Fairview Park Survey***

## **2024**

- Parks, trails, and recreation amenities are an essential part of a city and important to everyday community life.
- They provide an opportunity and place for gathering relaxation, exercise, and play.
- The Parks and Recreation Board tasked city staff to create a Citizen Survey instrument to seek input from citizens to determine the community's current and future needs for improving our parks, trails, and open spaces, and to provide for adequate areas and facilities to meet both the short- and long-term needs of the community.
- The input received will be used in the creation of a Parks and Open Space Master Plan.

- The 2024 Park Survey consisted of twelve (12) questions, of which some included photos of the park feature or amenity to help the survey taker understand what is being asked.
- On February 2, the survey was placed on the city website and was pushed out on the City's Facebook page.
- The survey was initially going to be closed on March 1, but was kept open until March 29 due to lack of surveys submitted. City Council and Parks Board members also successfully promoted the park survey at the 2024 Easter Egg Hunt.

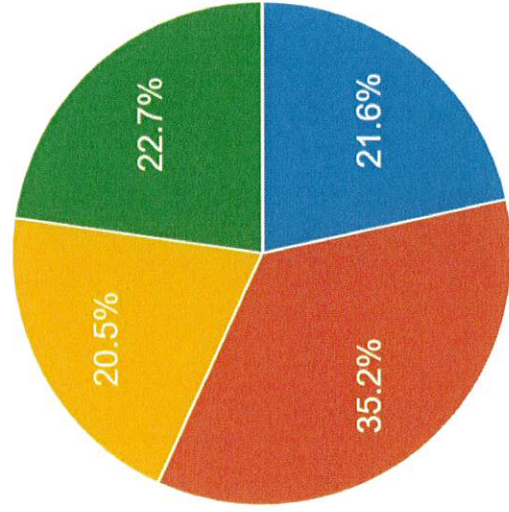
# Total Surveys Collected - 91 Surveys





# How often do you, or your family, visit our City Park at 150 Stewart Street?

88 responses



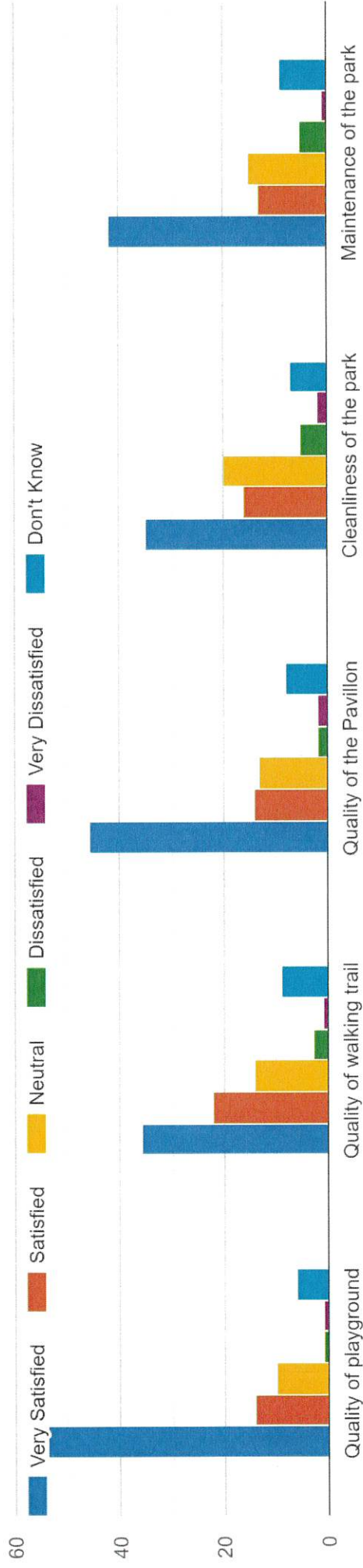
● Never

● About one (1) or two (2) times a year

● About one (1) or two (2) times a month

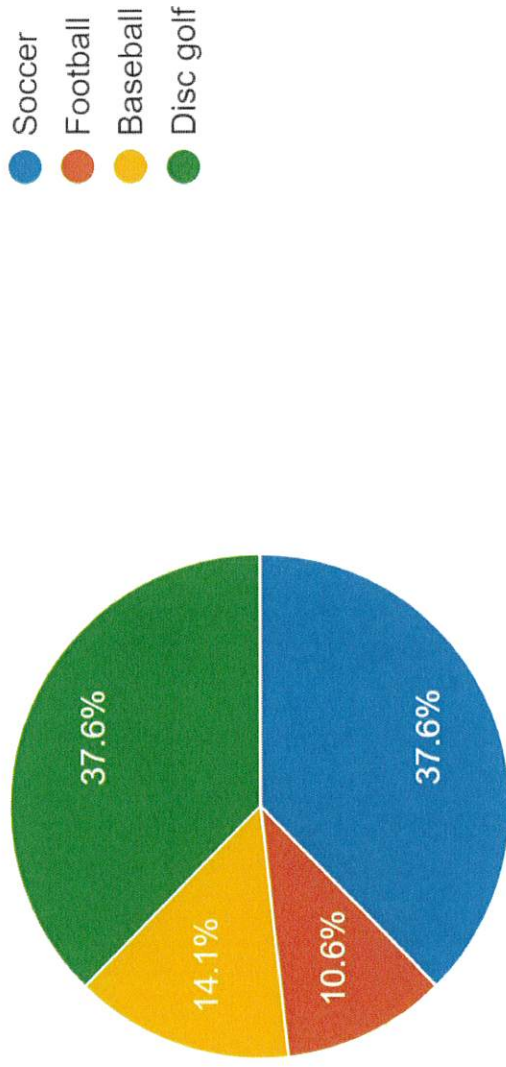
● About one (1) or two (2) times a week

Please rate your overall satisfaction with each of the following categories on scale of 0 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied"



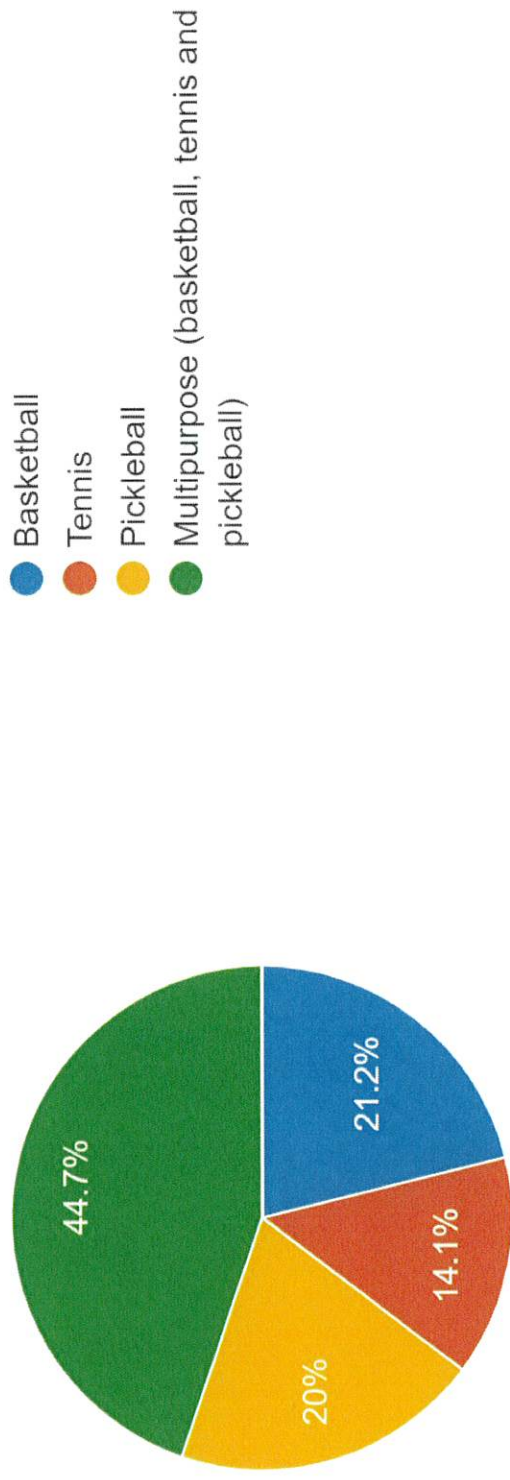
If we received the funds to build a ball field on the remaining acreage at our city park, which ONE (1) of the following would you like to see us build?

85 responses



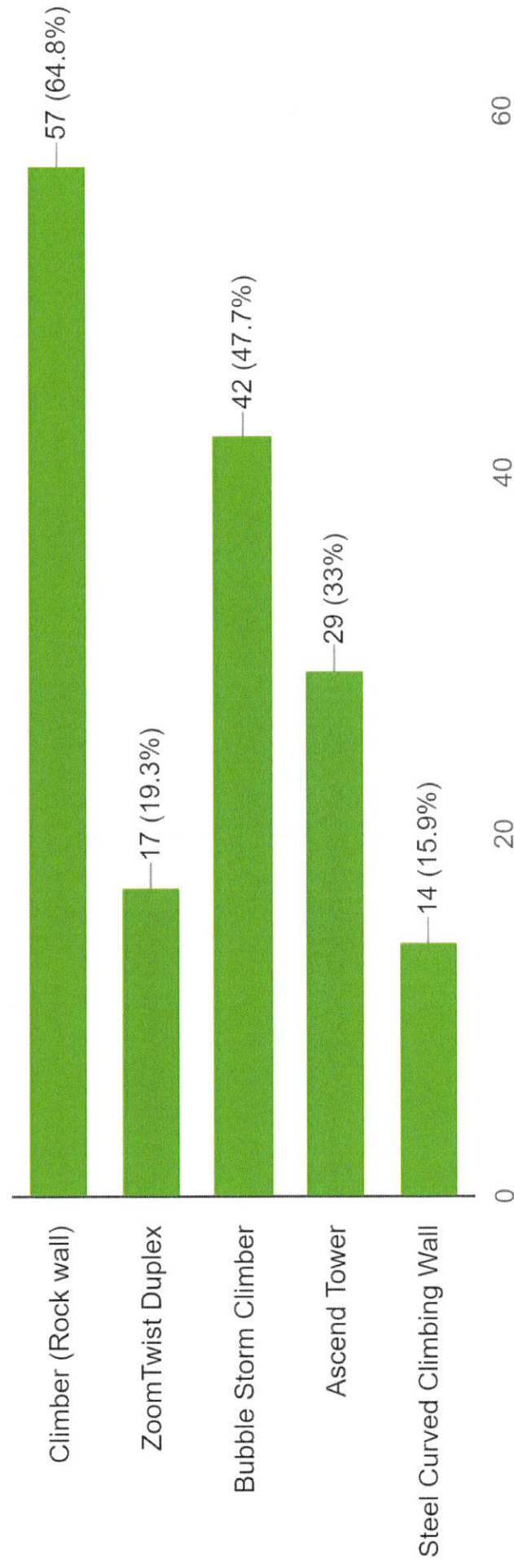
If we received the funds to build a court on the remaining acreage at our city park, which ONE (1) of the following would you like to see us build?

85 responses



If we received the funds to add some climbing features on the remaining acreage at our city park, which TWO (2) of the following would you like to see us add?

88 responses



# Reference Photos for previous slide



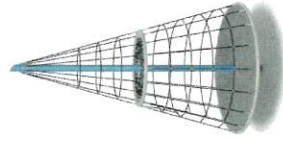
Climber (Rock Wall)



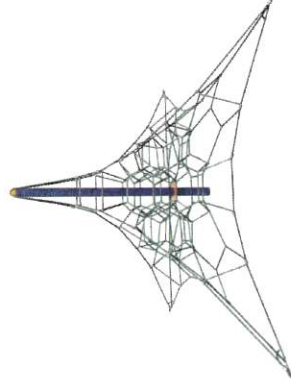
Bubble Storm Climber



Steel Curved Climbing Wall



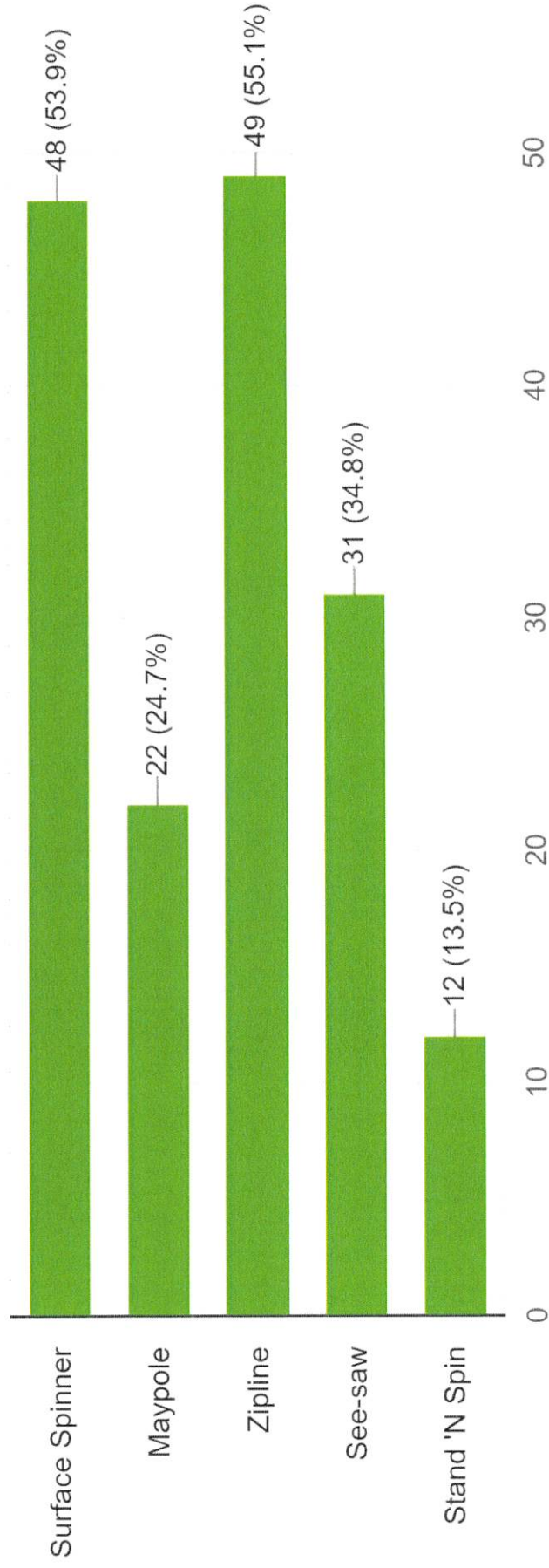
ZoomTwist Duplex



Ascend Tower

If we received the funds to add some motion features on the remaining acreage at our city park, which TWO (2) of the following would you like to see us add?

89 responses



# Reference Photos for previous slide



Surface Spinner



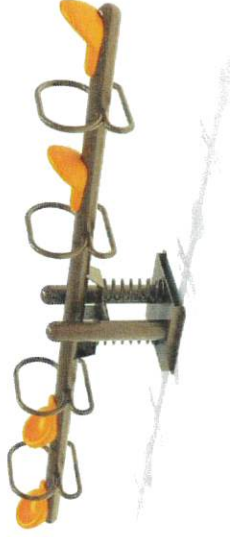
Maypole



Zipline



Stand 'N Spin

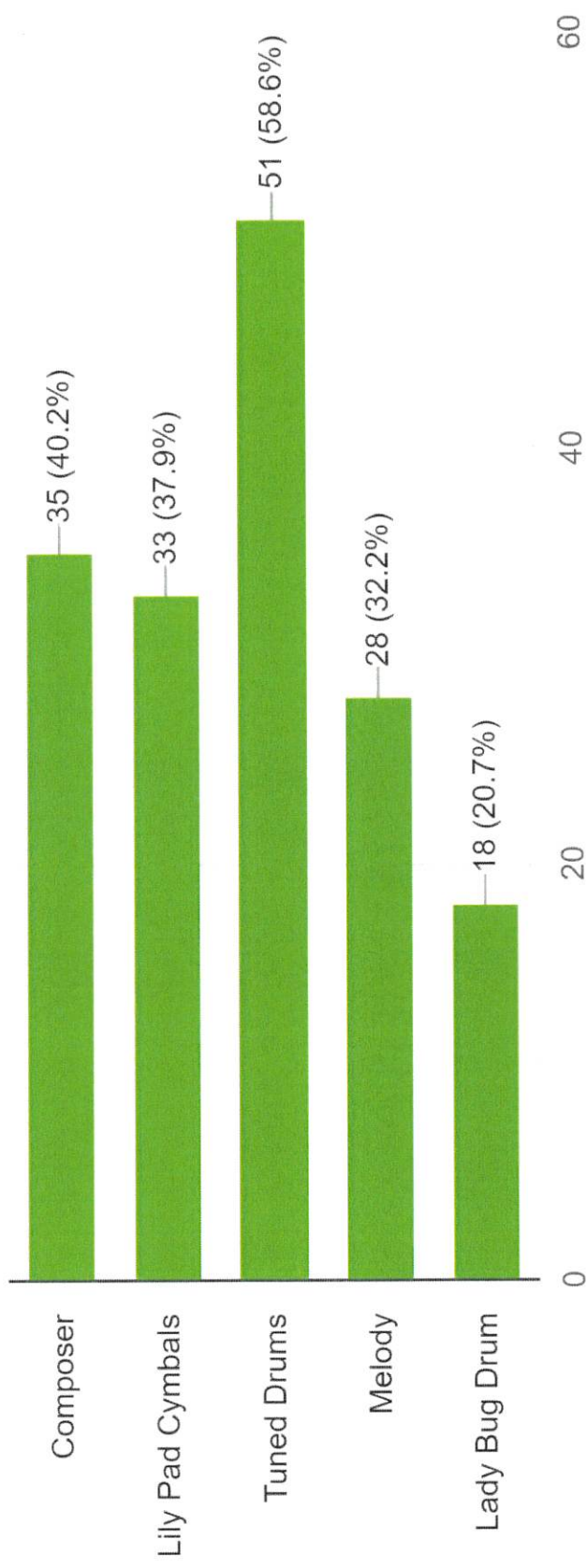


See-saw

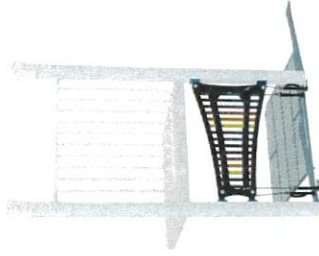


If we received the funds to add some musical features on the remaining acreage at our city park, which TWO (2) of the following would you like to see us add?

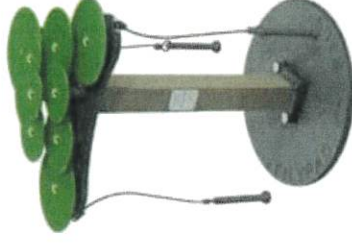
87 responses



# Reference Photos for previous slide



Composer



Lily Pad Cymbals



Tuned Drums



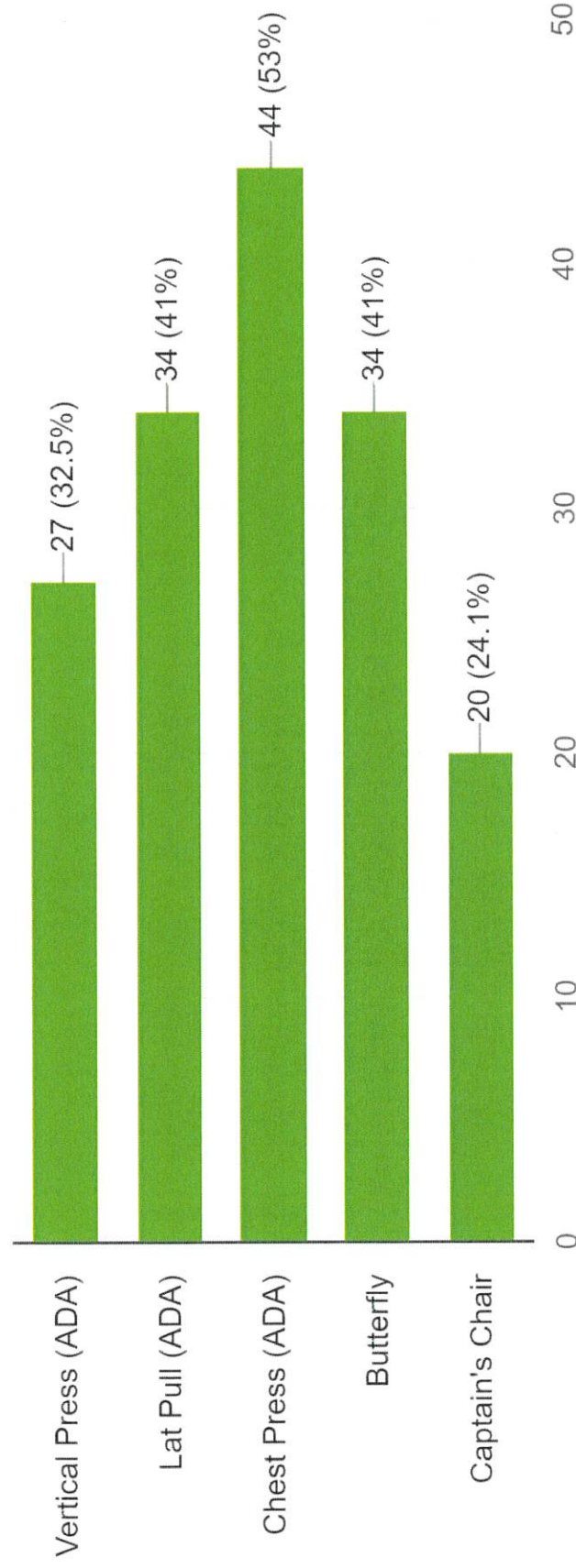
Melody



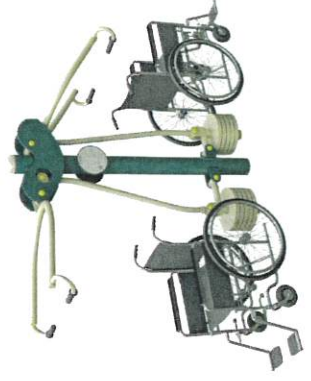
Lady Bug Drum

If we received the funds to add some outdoor fitness equipment on the remaining acreage at our city park, which TWO (2) of the following would you like to see us add?

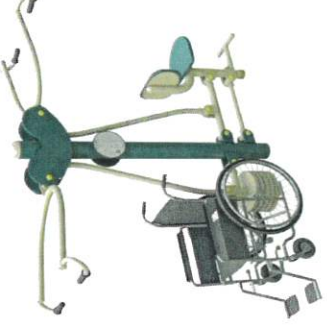
83 responses



# Reference Photos for previous slide



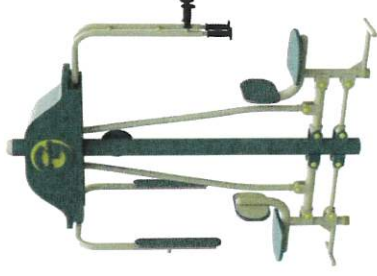
Vertical Press (ADA)



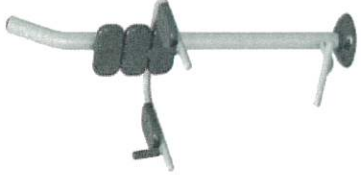
Lat Pull (ADA)



Chest Press (ADA)



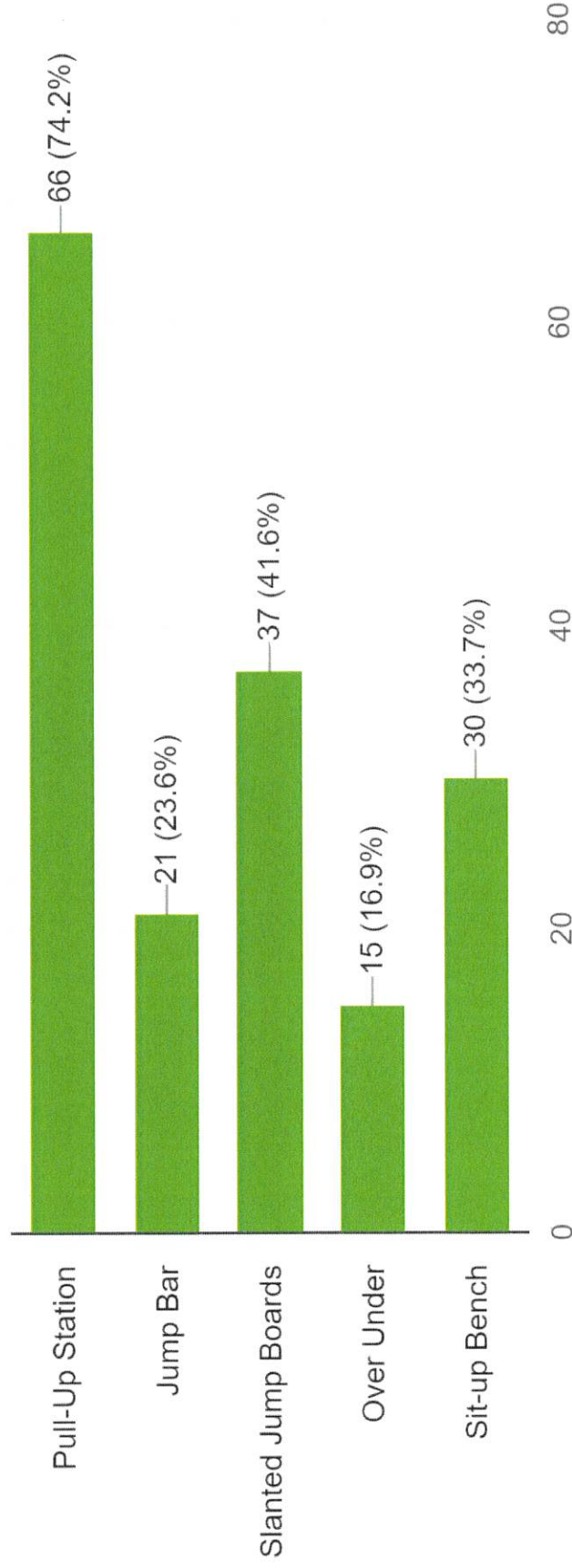
Butterfly



Captain's Chair

If we received the funds to add some outdoor fitness equipment on the remaining acreage at our city park, which TWO (2) of the following would you like to see us add?

89 responses



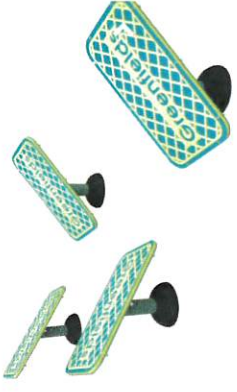
# Reference Photos for previous slide



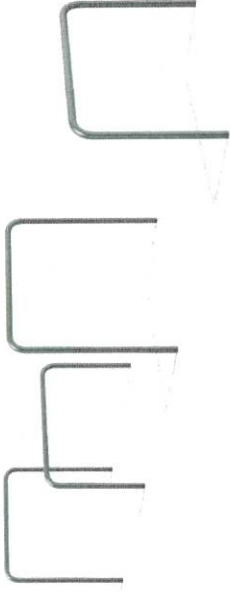
Pull-up Station



Jump Bar



Slanted Jump Boards



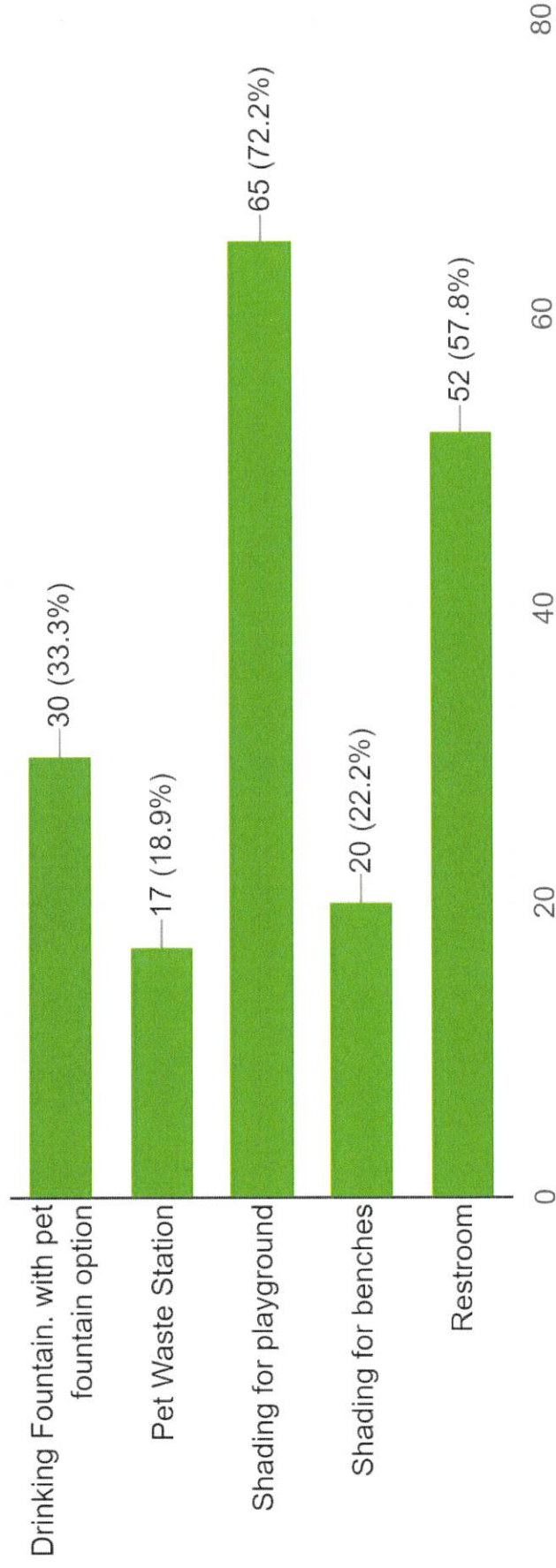
Over Under



Sit-up Bench

If we received the funds to add some amenities on the remaining acreage at our city park, which TWO (2) of the following would you like to see us add?

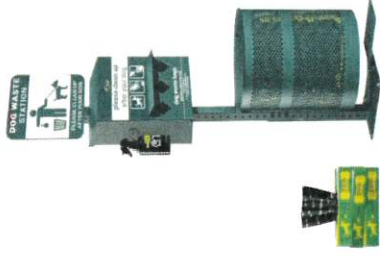
90 responses



# Reference Photos for previous slide



Drinking Fountain, with pet fountain option



Pet Waste Station



Shading for Playground



Shading for benches

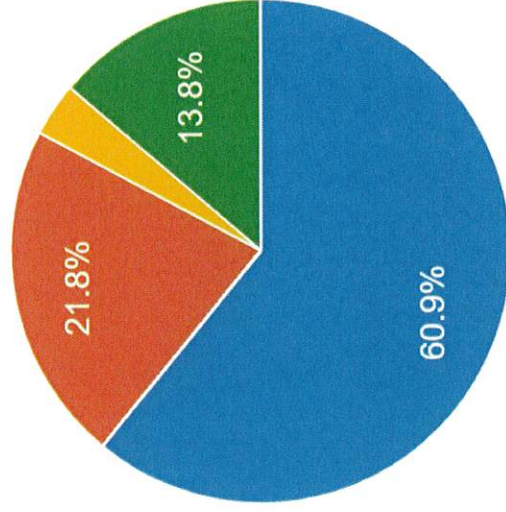


Restrooms



Do you feel safe when visiting the park?

87 responses



Yes, always.

Sometimes

No, I do not feel safe.

Don't know.

# What comes to mind when you hear “New Fairview Parks and Recreation”?

44 Responses

- 1) Fun
- 2) Family recreation areas.
- 3) New park
- 4) New City Park
- 5) Jogging trails, trees, water
- 6) A growing idea
- 7) The city is creating a beautiful and healthy community environment for their community
- 8) Playground, sports, family
- 9) Parks and city events
- 10) Development of parks and organizing of community activities
- 11) The future of our town
- 12) The grassy area in front of city hall
- 13) Parks, walking trails, water
- 14) Playground
- 15) Hoa
- 16) Fun for the kids. Even for your handicap son. Thanks New Fairview for the HC swing.
- 17) Playground and sitting area / picnic
- 18) Fun and joyful

- 19)Exciting times ahead...
- 20)Where are the Parks located
- 21)Not much at all.
- 22)Maybe someday
- 23)kids
- 24)playgrounds and sport courts
- 25)Place for more community events
- 26)a safe place for the kids and our residents to walk safely..
- 27)Places for fun
- 28)Trail and ponds with parks for kids
- 29)A
- 30)A place for relaxation and physical activity
- 31)Walking paths, nature areas, playground, tennis courts, planting wildflowers, a frisbee golf course, pickleball courts, etc
- 32)Relaxing fun places to escape to!
- 33)Fun for family and larger area for events
- 34)Growing city
- 35)Place to walk and get outside for kids and adults
- 36)Peace and Play
- 37)Small but after visiting it is larger than I thought
- 38)safe place for the kids to play and maybe something for the adults maybe yoga or pickleball or some kind of group activity

- 39) Safe and fun environment for people of all ages
- 40) Family time and outdoor fun
- 41) Absolutely love that this beautiful park is here for our community
- 42) Kids basketball court
- 43) Turf
- 44) I need to know more

## **What, if anything, can be done to improve your city park experience?**

31 responses

- 1) Landscaping and trees
- 2) add wildflower garden
- 3) Would like to see a volleyball and basketball court go in.
- 4) Expanding the trail
- 5) Potholes fixed on hilltop.
- 6) We really need a separate, fenced dog park with water fountains and a nice grassy area for dogs to romp on. Maybe it would keep some of these neighbors from letting their dogs loose all the time.
- 7) Surveillance
- 8) A fenced in play ground area (haslet park has a good one for reference)
- 9) Nothing for our household its not in a safe area and no reason to go to a place that will be vandalized and a threat to anyone visiting

- 10) Adding lighting around the walking path and around the play ground would be a good safety feature.
- 11) Walking/running/bike trails, lights, soft ground safe for kids, not mulch
- 12) Security cameras to prevent vandalism
- 13) Overall upkeep, such as maintenance and in particular, we need lawn to be placed where we currently have only dirt.
- 14) Make sure it's well lit
- 15) Lighting
- 16) Not the park's problem but the dog at the end of the street is scary when trying to walk to or from the park, me and my family have been chased by him. I've witnessed other families being chased by it as well. And he's ran to the playground while we have been there. At one point there was also dog poop on the sidewalk by the trash can by the swings. I'm not sure if it's from the loose dog roaming or an owner allowed that. Additionally, when it rains the area by the "toddler playground" retains water, it would be good to add some type of drainage to clear that and it would also help prevent mosquitoes from swamping that area. As for the fields I think nice grass (most wise county has stickers) with soccer goals would be ideal, it could be used for soccer, football, kickball, even baseball, maybe even a volleyball net on the side, etc. I'd prefer an open field for multiple purposes than a cement block, but if funds were available to do both that would be awesome for basketball & tennis.
- 17) Not much since you built it out in the middle of no where.

18)more police presents

19)Security cameras

20)Lighting and more landscaping/trees

21)add some light

22)Needs to also be adult friendly

23)N/a

24)I am favorable of having city branding enhanced to increase city pride and  
identity

25)More greenery and flowers

26)Pickleball and frisbee golf

27)You need to put the money on ENFORCING the LAWS of THE STATE of TEXAS.

Like breaking in white peoples homes. But I guess you don't give shit, because  
you don't live in the area where you are spending ALL THIS damn money. Us  
white people have to put up with being violated day after da after day. City Hall is  
a damn sorry excuse for a CITY.

28)Landscaping

29)Lighting and more walking trails

30)Better grass and more trees

31)So far it amazing. Thank you!



## PARKS & RECREATION BOARD AGENDA MEMO

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Prepared By: John Cabrales Jr, City Administrator

April 9, 2024

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### Park and Open Space Master Plan

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#### **DESCRIPTION:**

Receive, consider, and discuss a Park and Open Space Master Plan.

#### **BACKGROUND INFORMATION:**

Parks, trails, and recreation amenities are an essential part of a city and important to everyday community life. They provide an opportunity and place for gathering relaxation, exercise, and play. Such amenities promote the health of residents, provide social and educational activities for all ages, and help preserve and enhance the natural environment. A quality parks, trails and recreation system that responds to the needs and values of residents contributes to the community's livability while also attracting visitors to the area and supporting local economic development.

The New Fairview Parks and Recreation Board recently conducted a 2024 Park Survey to solicit input from citizens on the community's current and future needs for improving our parks, trails, and open spaces, and to provide for adequate areas and facilities to meet both the short- and long-term needs of the community. The input received can be used in the creation of a Parks and Open Space Master Plan. A Parks and Open Space Master Plan provides a framework for the creation and adaptation of parks and green spaces in order to provide necessary amenities for the future. It is intended to be a guide for the residents of the City as well as for the City Council and staff.

The types of Master Plan are typically for a ten (10) year timeframe and some goals that can be included in this type of Master Plan are:

1. Preserve and maintain a viable and balanced open space network
2. Provide leisure opportunities for all ages and meet the recreational needs of the city's growing population
3. Expand recreational opportunities in floodplains
4. Build and enhance community partnerships

5. Preserve and enhance the City's open space, and natural, historical, and cultural resources
6. Improve and ensure park safety and security
7. Continue to maintain all park and recreational facilities in a superior and sustainable condition
8. Ensure that park and open space needs of the City are met currently as well as in the future

A Parks and Open Space Master Plan also assists when applying for funding for various components within the plan, including Texas Parks and Wildlife Department grants. It also need to be aligned with the City's Strategic Plan and Comprehensive Plan.

**FINANCIAL CONSIDERATION:**

None

**RECOMMENDED MOTIONS:**

None, discussion only

**ATTACHMENT(S):**

1. Master Plans from other communities.





**City of New Fairview  
Parks and Recreation Board Regular Meeting  
999 Illinois Lane  
Tuesday, March 12, 2024, at 6:00 pm  
State of Texas  
County of Wise  
City of New Fairview**

**THE PARKS AND RECREATION BOARD CONVENED INTO A PARKS AND RECREATION BOARD MEETING THE SAME BEING OPEN TO THE PUBLIC, THE 12TH DAY OF MARCH IN THE NEW FAIRVIEW CITY HALL AND NOTICE OF SAID MEETING GIVING THE TIME AND PLACE AND SUBJECT THEREFORE HAVING BEEN POSTED AS PRESCRIBED BY ARTICLE 5 OF THE TEXAS GOVERNMENT CODE WITH THE FOLLOWING MEMBERS PRESENT.**

**PARKS AND RECREATION BOARD MEMBERS**

**Place 1 Deborah Greene**

**Place 2 Jennifer Kozlowski**

**Place 3 Julie Burger**

**ABSENT**

**Place 4 John Rodriguez**

**Place 5 Patricia Briscoe**

**CITY STAFF**

**Susan Greenwood, Court Administrator/Assistant City Secretary**

**Joshua W. Barnwell, City Operations Administrator**

- 1. Call to Order and Determination of Quorum (Meeting called by Commissioner Julie Burger at 6:02 pm; Roll Call with the above-mentioned names.)**
- 2. Pledge to the Flags**
  - A. United States of America
  - B. Texas Flag Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. **Public Comment:** The parks and Recreation Board invites people with comments or observations related to city issues, projects, or policies to briefly address the Parks and Recreations Board. Anyone wishing to speak should sign in with the City Operations Administrator before the beginning of the Parks and Recreation Board meeting. In order to expedite the flow of business and to provide all citizens with the opportunity to speak, there is a three-minute limitation on any person addressing the Parks and Recreations Board. State law prohibits the Parks and Recreations Board from discussing or acting on any item not listed on the posted agenda.

4. **Work Session:**

A. Receive, consider, and discuss an update on the city park.

**City Operations Administrator, Joshua Barnwell gave an update on the park vandalism and explained that the restitution was paid. He also explained there was another park vandalism, but Public Works was able to stop it.**

B. Receive, consider, and discuss an update on the 2024 Citizens Survey for park projects to consider in a Park Master Plan.

**Joshua Barnwell gave an update on the Park Survey, explaining that the survey will be available at the Easter Event for citizens to fill out and that it is still available online.**

C. Receive, consider, and discuss the Easter Egg Hunt in the Park.

**Joshua Barnwell updated the Commissioners that Public Works will be going door to door delivering flyers for the Easter event at Chisholm Hills, they will also be placing signs for the event Wednesday, the bales of hay were donated by Joe Max, and a coffee truck will be at the event. Commissioner Greene asked what day the event was. Joshua Barnwell stated March 23, 2024, from 9:00 am to 11:00 am. Commissioner Burger asked if there were different age groups. Assistant City Secretary Susan Greenwood explained there will be three different age groups and we will also have a petting zoo. Joshua Barnwell informed the Commissioners that we received a numerous number of sponsorships by Royal Crest, Antares, Rockin J Electrical and Mechanical. Commissioner Burger asked if she should purchase easter baskets in case some children forget to bring theirs to the event. Susan Greenwood stated that Wal-Mart has plastic Easter buckets for \$1.00. Mayor John Taylor made a comment stating he would like to see staff host a movie in the park at least twice a year. Joshua Barnwell said that it would be a great idea to host it at the park. Commissioner Burger would like to have a popcorn maker for movies in the park. Joshua Barnwell said he could provide one to use for the event and also we could provide water and juice.**

5. **New Business:** All matters listed in New Business will be discussed and considered separately.

A. Receive and consider approval of the minutes for the January 30, 2024, meeting.

**Motion: Commissioner Jennifer Kozlowski**

**Second: Commissioner Julie Burger**

**Vote: All in favor**

**Result: Approval of minutes for January 30, 2024**

6. **Board Announcements:** The Parks and Recreation Board members may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

7. Adjournment

**Motion: Commissioner Julie Burger**

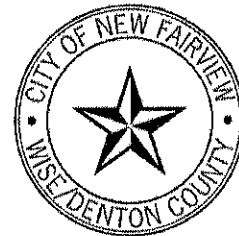
**Second: Commissioner Jennifer Kozlowski**

**Vote: All in favor**

**Result: Parks and Recreation Board adjourned the meeting at 6:18 pm.**

**MINUTES APPROVED ON THIS 9<sup>TH</sup> DAY OF APRIL 2024**

\_\_\_\_\_  
Susan Greenwood, Assistant City Secretary



SEAL:

This facility is wheelchair accessible; parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary at City Hall 817-638-5366 or fax 817-638-5369 or by email at [citysecretary@newfairview.org](mailto:citysecretary@newfairview.org) for further information.