



**City of New Fairview
City Council
Regular Called Meeting Minutes
Monday, June 3, 2024**

**CITY COUNCIL
Mayor John Taylor
Mayor Pro Tem Steven King
Place 1 Councilman Harvey Lynn Burger
Place 2 Councilman Peter Kozlowski
Place 5 Councilwoman Alisa Scheps**

**City Staff
John Cabrales Jr, City Administrator
Brooke Boller, City Secretary
Roberta (Robin) Cross, City Attorney – Virtual**

**Absent
Place 3 Councilwoman Sarah Adams**

WORK SESSION

1. Call to Order and Determination of Quorum (per Texas Election Code Sec. 67.004) **(Work Session called to order by Mayor John Taylor at 7:08 pm; Roll Call with the above-mentioned names.)**
2. Receive a report and hold a discussion regarding the Fiscal Year (FY) 2023-24 budget trends and the projections and priorities for FY 2024-25 annual budget.
Council received a presentation from City Administrator John Cabrales Jr.
3. Adjournment
**Motion: Councilman Peter Kozlowski
Second: Councilwoman Alisa Scheps
Vote: All in Favor
Result: Council adjourned the work session at 7:30pm.**

REGULAR SESSION

1. Call to Order and Determination of Quorum **(Regular Session called to order by Mayor John Taylor at 7:30 pm; Roll Call with the above-mentioned names.)**
2. Pledge to the Flags.
 - A. United States of America
 - B. Texas Flag Honor the Texas Flag, I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Announcements & Special Recognitions: The agenda shall provide a time when proclamations, recognitions, general reports, and updates may be presented by the City Council.
4. City Administrator's Report: The City Administrator's Report may provide information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including but not limited to departmental operations and capital improvement project status. No action will be taken with respect to this report.
5. Public Comment: The City Council invites persons with comments or observations related to city issues, projects, or policies to briefly address the City Council. Anyone wishing to speak should sign in with the City Secretary before the beginning of the City Council Meeting. In order to expedite the flow of business and to provide all citizens with the opportunity to speak, there is a three-minute limit on any person addressing the City Council. State law prohibits the City Council from discussing or taking action on any item not listed on the posted agenda.
6. Consent Agenda: All matters as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. An item can be removed from the consent agenda by the City Administrator, Mayor, or any member of the City Council and will be considered after approval of the consent agenda.

A. Approve the City Council Meeting minutes for May 20, and May 28, 2024.

B. Approve the March and April 2024 Financial Reports.

Motion: Councilman Peter Kozlowski

Second: Mayor Pro Tem Steven King

Vote: All in Favor

Result: Council Approved council minutes for May 20 & May 28 2024 as well as the financial reports for March and April 2024.

7. New Business: All matters listed in New Business will be discussed and considered separately.

A. Receive, consider, and act on accepting the resignation of Brooke Boller, City Secretary terminating her employment with the City.

Motion: Councilman Peter Kozlowski

Second: Councilwoman Alisa Scheps

Vote: All in Favor

Result: Council moved to accept the resignation of City Secretary Brooke Boller.

B. Receive, consider, and act on a Resolution removing Brooke Boller, and adding Susan Greenwood, as an authorized signer to the City's bank accounts.

Motion: Mayor Pro Tem Steven King

Second: Councilman Harvey Lynn Burger

Vote: All in Favor

Result: Council approved a Resolution removing Brooke Boller and adding Susan Greenwood, as an authorized signer to the City's bank accounts.

8. Executive Session: Recess to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; discuss IT network or critical infrastructure security pursuant to §551.089, Texas Government Code; and to consult with the City Attorney pursuant to §551.071, Texas Government Code. The Council may go into closed session at any time when permitted by Chapter 551, Texas Government

Code or Chapter 418, Texas Tax Code. Before going into closed session, a quorum of the Council must be present, the meeting must be convened as an open meeting pursuant to proper notice, the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code authorizing the closed session.

A. a. § 551.071 – Consultation with Attorney to seek the advice of the City’s attorney about pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter.

B. § 551.071(2): Consultation with the City Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act regarding:

1. Appointment of Susan Greenwood as City Secretary and Employment Agreement

C. §551.074 (a)(1)- Personnel: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

1. Appointment of Susan Greenwood as City Secretary and Employment Agreement

9. Return to Open Session: Discuss and take appropriate action, if any, resulting from the discussions conducted in Executive Session.

Motion: Mayor Pro Tem Steven King

Second: Councilwoman Alisa Scheps

Vote: All in Favor

Result: Council returned form executive session at 7:51pm and moved to appoint Susan Greenwood as City Secretary.

10. Mayor & Council Member Announcements: The City Council may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

11. Adjournment

Motion: Councilman Peter Kozlowski

Second: Mayor Pro Tem Steven King

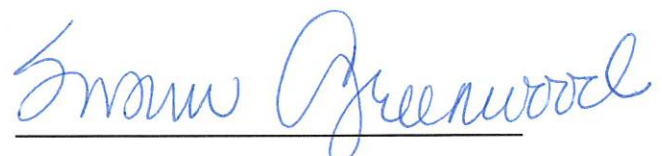
Vote: All in Favor

Result: Council adjourned the work session at 7:54pm.

MINUTES APPROVED ON THIS, THE 17TH DAY OF JUNE 2024



John Taylor, Mayor



Susan Greenwood, City Secretary